



City of Amarillo PT Minus/Temp Seasonal Employees 2026 Benefits Guide



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Table of Contents

BENEFIT CONTACTS 2

BENEFITS OVERVIEW..... 2

RETIREMENT BENEFITS..... 2

OTHER BENEFITS/INFORMATION 4

Benefit Contacts

Resource	Phone in CST/Web Address
City of Amarillo Human Resources Department City Hall, 623 S. Johnson St., Rm. 1100	806-378-4235 (M-F, 8am to 5pm); Benefits@amarillo.gov Amarillo Internet: amarillo.gov/handbook , select Employee Benefits
Retirement Plan - OBRA (City of Amarillo Plan #0038510002)	877-677-3678 – Customer Service (M-F, 7am to 10pm; Sat 8am to 5pm) www.nrsforu.com or Nationwide App
Employee Assistance Plan (EAP) – AllOneHealth	800-451-1834 (24/7) or AllOneHealth.com/portal (for first time registrants Click “Sign Up” to create an account. Enter your work or personal email, the company code: amarillo , and a password), or AllOneHealth App (company code is amarillo) on the app store or google play.

Benefits Overview

When Coverage Begins:

On the first day of employment, eligible part-time minus, temporary and seasonal employees will automatically be enrolled in the OBRA retirement and Employee Assistance Program (EAP) benefit plans.

Retirement Benefits

OBRA Plan with Nationwide

Eligible part-time minus, temporary and seasonal employees are automatically enrolled as of their date of hire or the date their employment status changes, as applicable. The City uses this plan as its Social Security replacement plan for eligible part-time minus, temporary and seasonal employees; participation is required under the applicable plan provisions. The minimum contribution is 7.5% of gross pay each pay period, on a pre-tax basis. Your contributions are automatically placed in the Nationwide Fixed Account. The Nationwide Fixed Account crediting rate is declared quarterly and may change. To confirm the current rate, visit www.nrsforu.com or contact Nationwide Customer Service. If you want to increase your per pay period contribution amount you can contact Nationwide by using one of the options listed below. You will be mailed an OBRA welcome package that will be sent to your home address on file where you will be required to make your beneficiary elections online or through the App.

If you want to contact Nationwide regarding your account or have an address or beneficiary change this information is provided below.

Nationwide OBRA Plan – Log into your account at www.nrsforu.com

- **Contact Information**
 - Log into your account for the first time
 - ✓ Go to www.nrsforu.com. Go to LOGIN Help & Sign up (on the Nationwide Main Page). Select Texas from the drop-down menu and search for “City of Amarillo.” If you need assistance through these screens, you can call Nationwide Customer Service at 1-877-677-3678.
 - Call Nationwide Customer Service
 - ✓ Telephone Number: 1-877-677-3678. M-F, 7am to 10pm CST and Saturday, 8am to 5pm CST.
 - Download the Nationwide App on your Smartphone

- **IRS Contribution Limits**
 - \$24,500 is the maximum yearly contribution.
- **Changes to your Contribution Amounts (Minimum is 7.5% of your Gross Annual Earnings)**
 - Online at www.nrsforu.com (after you enrolled online for the first time).
 - Call Nationwide Customer Service at 1-877-677-3678.

Note: Per the IRS requirements, any contribution changes above the mandated 7.5% will be effective at the beginning of the first available pay period after the contribution change from Nationwide is received by the Human Resources Department.
- **Address/Name Change**
 - Address/Name Changes – Once updated in Workday, address and name changes are electronically transferred to Nationwide.
- **Beneficiary Changes**
 - Log into your Nationwide account.
 - Select “View Account” and Click on Beneficiaries. Click on “Manage Beneficiaries.” Designate Primary and Secondary Beneficiaries so the allocations total 100%.

Other Benefits/Information

Employee Assistance Program (EAP)

Your mental health and well-being matters. The City offers an Employee Assistance Program as one of our benefits, providing mental health counseling and a wide range of whole health support services for all employees and anyone living in your household starting on your first day of employment.

Your well-being is our priority. The EAP Member Portal will provide:

- **Enhanced Features:** Access mental health support, self-guided therapy (iCBT), financial wellness tools, work-life resources, and new medical advocacy referrals.
- **Convenient Support:** Easier navigation and seamless connection to services like live chat, phone support, and online request forms.
- **Member Portal App or Via Your Computer:** You'll be able to access the member portal from your mobile device or computer and request support anytime.
- **Self-Scheduling Counseling Appointments:** Members can book appointments on their own schedule – quickly and conveniently
- **Webinar Registration:** Easy access to register for upcoming live and on-demand educational webinars

How to Get Started:

1. Visit AllOneHealth.com/portal and click "Sign Up" to create an account using your email and company code: **amarillo**.
2. For help creating an account, click "Email Support".
3. You will receive an email confirmation to complete the registration process.

Download the AllOneHealth App

1. Download the [AllOneHealth App](#) on the app store or google play.
2. Company code to register is **amarillo**.

Free EAP Services Offered!

- **Request a Mental Health Session**
Request counseling by submitting an online form or live chat. Choose from in-person or virtual counseling options to meet your needs. You and anyone living in your household receive up to six free, confidential counseling sessions per issue.
- **Request Referrals & Resources**
Submit a request for family care and lifestyle support including childcare and eldercare referrals, legal referrals and financial consultation, personal assistant referrals and medical advocacy consultation.
- **Explore Thousands of Self-Care Articles & Resources**
Health and lifestyle assessments, interactive checklists, soft skills courses, podcasts, resource locators, exclusive discounts, and expansive articles on whole health and well-being.
- **Visit Your Online Financial Center**
Featuring worksheets, calculators, and a wide range of financial resources and tools to help reach personal goals and build financial wellness.

We provide these EAP benefits to help you thrive in all areas of life with holistic support for mental health, well-being, and more. These benefits are completely confidential to use. We encourage you to reach out to EAP for personalized support!

Name, Address and/or Beneficiary Changes

Keeping your personal information and beneficiaries up to date is important. The following information explains how to make changes based on your benefit plans.

- **Address/Name Changes**
 - These changes can be updated in Workday either through your computer or on the App. Once updated in Workday, address and name changes are electronically transferred to Nationwide.
- **Beneficiary Changes**
 - Nationwide 457 Deferred Compensation
 - Log into your account at www.nrsforu.com.
 - Select “View Account” and Click on Beneficiaries. Click on “Manage Beneficiaries.” Designate Primary and Secondary Beneficiaries so the allocations total 100%.

