Amarillo Continuum of Care
(CoC TX-611)
Board of Directors' Meeting Agenda

Date of Meeting: September 9, 2026, at 8:45 am
Location: Hillside Church North Grand Campus, 3508 NE 24th Ave, Amarillo, TX 79107

1. **Call to Order**

   Chair Announcement:

   Before we begin, I'd like to welcome everyone in attendance.

   Board members will conduct the business of today's meeting. Invited guests and support staff may be recognized by the Chair to provide information or participate in discussion as needed. Members of the public and other observers are welcome to attend but are present as observers only and may not participate in discussion or disrupt the proceedings.

   We also ask that everyone in attendance conduct themselves with professionalism, courtesy, and kindness to help maintain a respectful and productive meeting environment. Individuals who disrupt the orderly conduct of the meeting will be asked to leave.

2. **Introductions**

3. **Consent Agenda**
   a. Consider approval of minutes (August 12th Board Meeting)
   b. Written Committee Reports
   c. Collaborative Applicant Written Report

4. **Discussion Items**
   a. **Agency Presentation:** Texas Panhandle Centers, Reset: Diversion Center, by Amanda Thetford, LCSW, PSS, QMHP-CS, Program Administrator

   b. November 11th Meeting Reschedule, Veterans Day

   c. CoC NOFO, HMIS Required User Training Updates (Shaira Joyce)

5. **Non Consent Agenda**
   a. Executive Committee Vice Chair, Nominations and vote

6. **Announcements**

7. **Adjournment**

CoC Committee Report to Board

Committee Name: Shelter Committee

Report Prepared By: Virginia Williams Trice, Co-Chair of the Shelter Committee

Meeting Date: N/A

1. **Summary of Activities**
   Virginia made contact with Robert Burton, Executive Director of Faith City Mission. He is excited to help as co-chair and has agreed to host the meetings at FCM. The upcoming meeting will be in the FCM Board Room which is suitable for 12-15 people.

2. **Attendance**
   Communication regarding the upcoming meeting has taken place primarily through email between Virginia and Robert. A calendar invitation has been sent to attendees.

3. **Key Updates / Highlights**
   - *Meeting co-chair has been confirmed.*
   - *Meeting location has been secured.*
   - *The date and time for the upcoming meeting have been confirmed.*

4. **Board Discussion Items**
   None at this time.

5. **Challenges/Gaps**
   Scheduling the initial meeting was delayed due to both Virginia and Robert being out of the office. However, following an alignment of schedules, a meeting for Tuesday, September 8, at 1:00 p.m. in the FCM Board Room was confirmed. The meeting is short notice, so we may not have all representatives present for this initial meeting, but the ball must start rolling. Since the committee will meet monthly, there will be an opportunity to connect with additional representatives at the October meeting.

6. **Next Steps**
   An in-person meeting with local shelter representatives will be held on September 8. Representatives from the following organizations have been invited: Faith City Mission, The Salvation Army, Transformation Park/The HUB, The PARC, Martha's Home, Downtown Women's Center, Another Chance House, Amarillo Housing First/Code Blue Warming Station, and Coming Home.

7. **Upcoming Dates/Events**

   The committee will meet monthly. One of the agenda items for the September 8 meeting will be establishing a recurring monthly meeting time. The initial preference is to meet on the second Tuesday of each month at 1:00 p.m. However, feedback from attendees will be considered to determine the meeting schedule that works best for the majority of participating organizations.

Lived Experience Advocacy Subcommittee Report 9/2/26

Report prepared by: Lacey Epperson subcommittee chair

1) **Summary of activities:** We met on August 18th and September 1st
2) **Attendance:** The LEAS had a significant attendance at The PARC as we held a meeting there on September 1st.
3) **Key Updates/Highlights:** The LEAS was able to build a rapport with the PARC and we held a meeting there successfully on September 1st. We will be hosting another one on September 29th, 2026. We voted on changing Aubrey Scarth's position from secretary to co-chair. We also voted Shane Tyree as Co-chair as well. Maggie Garcia is a board member. We are still trying to empower the displaced community and work on building more relationships. We are having Amanda Thetford as a guest speaker from TPC diversion come to present at The PARC meeting on September 29th. We are also going to plan another end of season BBQ for the community. We should have it more organized this time.
4) **Board Discussion Items:** Guest speakers, community BBQ, clothing resources.
5) **Challenges/Gaps:** Long term medical needs. Bus passes.
6) **Next Steps:** Continue to invite people to the meetings.
7) **Lived Experience Meetings:**

   September 15 and 29th 10:00 AM @

   The Hub 601 S Travis
   The PARC 413 SW 6th Ave

CoC Collaborative Applicant Report

Report Prepared By: Stefanie Rodarte-Suto & Shaira Joyce, Collaborative Applicant Representatives

Meeting Date: September 9, 2026

1. **Summary of Activities**
   Provide a brief overview of major activities, meetings, submissions, monitoring activities, technical assistance, or coordination efforts completed since the last report.

   CoC NOFO: We continue to meet weekly with Homebase and the National Alliance to End Homelessness for status updates and guidance. The CA continues to compose 42 narratives and secure MOUs and Letters of Support from key agencies while we await a decision from the court regarding the status of the 2026 NOFO. As of the writing of this report the NOFO is vacated.

   HMIS: We've begun working with the Clarity admin support team to prepare for the new User Interface transition on October 1, 2026. All active HMIS users have received an invitation to register for upcoming Clarity New Interface training and office hours. Any users who do not attend these sessions will have their accounts deactivated.

   Monthly HUD Technical Assistance: CoC Fundamentals Session 2: CoC Governance, facilitated by Cloudburst Group: It was identified that a red flag for HUD is a community with a CoC Board that lacks clearly defined term limits for board members. The TA providers stressed the importance for a CoC to create an opportunity for different voices to participate on the board, and term limits ensure access to other organizations.

   Annual Performance Reports (APRs) were submitted to HUD in August for HMIS, Planning, and Shelter Plus Care. The Shelter Plus Care report has been accepted and the other two reports are still pending review.

   HUD Monitoring: HUD concluded its desk review of the 2024 CoC Shelter Plus Care award and we received the results on August 19, 2026. The scope of the review included the examination of a client file, charges to the grant, and our internal controls and processes for the program. There were zero findings during this review. The following was documented as the single concern in their final report:

- Lacking organizational chart or document that establishes the lines of responsibility for HUD awards.

A concern is not based on statutory or regulatory requirement but could lead noncompliance. We have submitted the required document to HUD to resolve the concern.

2. **Key Updates**
   HUD/NOFO guidance, PIT/HIC activities, HMIS, Technical assistance, Monitoring or compliance, Funding opportunities, System coordination activities

3. **Board Discussion Items**
   Topics the CA is submitting for Board input or discussion.

   Homebase TA, provided by HUD: Nick has created a framework for potential improvements to the CoC. The Executive Committee is set to meet with Nick to identify top priorities and plan to present these to the Board for discussion during the October meeting.

4. **Challenges or System Needs**
   Identify barriers, gaps, risks, or capacity concerns impacting CoC operations or system performance.

   Coordinated Entry is still missing in our community. COA intends to submit an application for CE once the NOFO is rereleased.

5. **Upcoming Dates/Events**
   List important meetings, HUD deadlines, trainings, competitions, or community events.

   HMIS: USER INTERFACE TRANSITION: OCTOBER 1, 2026. Any active user who does not complete training with Clarity will be deactivated.

   LSA activates will begin in October. All agencies are required to participate in data cleanup to complete this federal report.

Amarillo CoC (COCTX-611) Board Meeting Minutes
August 12, 2026
Hillside Christian Church – North Campus
3508 NE 24th Ave
Amarillo, TX 79107
9:00 AM

- **Board Members Present**
  - Michelle Shields, Virginia Williams Trice, Steve Smart, Janelle Evans, Dianne Ridgway, Stefanie Rodarte-Suto, Juan Maldonado, Lacey Korn via Teams
- **Board Members Absent**
  - James Bellar, Audra Rea, Rudy Montano
- **Guests in Attendance**
  - Shaira Joyce (CA), Jackie Simmons (CA), Sheldon West (APD), C. Padron (APD), Rusty Donelson (DSPILC)

1. **Call to Order**
   a. Michelle Shields called the meeting to order at **9:13 AM.**
2. **Introductions**
   a. Board members and guests introduced themselves and their respective organizations.
3. **Consent Agenda**
   a. *Consider Approval of Consent Agenda (Minutes, Reports)*
      i. The Board reviewed the minutes from the July 8 board meeting and the July 8 general meeting along with the submitted subcommittee and Collaborative Applicant reports.
      ii. ***Steve Smart** moved to approve the consent agenda as presented. **Juan Maldonado** seconded the motion. The motion carried unanimously.*
4. **Discussion Items**
   a. *Shelter Committee Discussion:*

    i. The board discussed Faith City Mission's enthusiasm about leading the Shelter Subcommittee. Virginia Williams Trice will initiate scheduling to discuss leadership structure and formalize next steps.

b. *CoC NOFO: Local Competition and Collaborative Application Update*

    i. Shaira Joyce presented an update on the NOFO to the Board. She explained that a court ruling on Friday vacated the NOFO and discussed what that meant for the current collaborative application. She described how the CA was handling the situation by moving forward with accessible tasks while pausing actions related to deadlines. She also described efforts to obtain MOUs and partnerships with the CoC to earn points for the collaborative application. As of the meeting date, there was no update on whether the NOFO would move forward.

    In the meantime, the CA has encouraged applicants to continue strengthening their applications. Shaira explained that HUD's possible next steps could include appealing the decision or issuing a new NOFO. She noted that these changes would not alter HUD's priorities but could change the process. Therefore, the CA has advised applicants to continue working on their applications.

    The application due date will likely change, and the CA will continue communicating relevant information by email and at meetings as clear direction is received from HUD. She also noted that the tiered list will not be finalized until the next steps are determined.

5. Non Consent Agenda Items

a. *CoC Approval of proposed statements for Collaborative Application (Shaira Joyce)*

i. Safe Consumption Statement. Shaira outlined the proposed statement for the application, which would allow the CoC to receive additional points. The Board reviewed the statement and provided feedback. The Board discussed its thoughts and concerns before voting. During the discussion, the Board noted that HUD had determined Narcan and safe lockers to be acceptable, addressing questions previously raised by the Board.

ii. *Michelle Shields requested a motion to approve the Safe Consumption Statement.* ***Steve Smart*** *moved to approve the statement, and* ***Dianne Ridgway*** *seconded the motion. All were in favor, with none opposed. The motion passed.*

iii. *Michelle Shields then requested a motion to approve the drafted Nondiscrimination Statement.* ***Juan Maldonado*** *moved to approve the* *statement, and **Steve Smart** seconded the motion. All were in favor, with none opposed. The motion passed.*

b. Michelle Shields asked the Board if there were any new items to share or topics they would like to see discussed at the next Board meeting.

i. A question was raised concerning camps where individuals were being victimized or experiencing trafficking. Along with the APD guests, the Board discussed ways the City could work collaboratively to address these concerns.

ii. The APD officers discussed the Chief's objective of moving toward a resource-oriented approach rather than an enforcement-focused approach. Janelle Evans mentioned that 2-1-1 has a fund to assist in sending individuals to safe places outside the city.

iii. The Board also discussed the increase in families living in vehicles around the city, the current housing crisis, inflation, and the ongoing rent crisis.

c. *Michelle Shields shared with the board that the next board meeting will be held **September 9 at 8:45 a.m.** to allow time to transition to the general meeting.*

6. Adjournment

a. *Michelle Shields adjourned the meeting at **10:02 a.m.***