Amarillo Continuum of Care (CoCTX611)

Board Meeting Minutes October 9th, 2025

WTAMU Harrington Center, Room 9

In attendance: Lacey E., Jason R., Meg D., Audra R. (Zoom), Tex Ellis, James Bellar, Alissa Weber (Homebase), Nicolas Mitchell (Homebase), Virginia W.

Meeting called to order 9:10am

Quorum established –

Discussion of minutes for September board minutes. Motion to accept minutes with slight modification by Audra, seconded by Tex. Motion carried

No minutes for general membership meeting available at this time. Will vote on September general membership minutes in November.

Lived Experience –

Met last week. Appears to be more interest in participating. Two co-chairs voted into position.

As chair, Lacey took tour of divergent center. Amazing resource, underutilized. Met with interim chief of police.

Understand why there is a gap in communication regarding resources.

Winter – clothing. Guyon Resource center was a major resource in past – trying to gather resources for this upcoming winter. Coordinating and collaboration. Lived experience has a small storage location. Sorted clothes at last meeting.

Shelter –

No meeting in October.

Discussion about restructuring meeting to accommodate availablility and interest. Suggestion to move to a more formal structure. Application form sent to potential interested meeting. Trying to recruit faith city mission to the table. Tex suggested that faith city mission host.

PIT –

Finalize the 2026 date lead agency suggested 1/30/26. Virginia brought up the fact that the SSI SSD folks will get their moniuk9ey then due to 1st being. Virginia motion 1/23/26, with the back up date being the 1/30/26. Jason seconded. Motion carried.

Gap Analysis

Monitoring, Scoring Ranking.
NOFO will be coming out sometime in the future. Affected by gov't shutdown. Need three people to serve – not affiliated. Meg will serve. James will serve. Meg will send out email board for volunteer for third spot.

New Business

Board applications– Lived experience open position. Lacey – nominated by Jason. Audra – second. Motioned carried. Meg will email Lacey and notify.
Send out email to general membership with link – recruit. Table additional board member application to November with hopes of recruiting more applicants.

Approve Recovery Resource Council – reporting SSVF to the BoS HMIS. The BoS will report back. (we weren't getting the data before, so that will be the major change. Vetstar was reporting to BoS in the past). Meg made motion, Virgina second. Motion carried.

MOU – Meg provided copy of working document. MOU was emailed to the board for feedback. No feedback was received. Alissa made several recommendations to modify the MOU to clarify the roles of the COC board vs. the lead agency. In addition there is a need to make the monitoring, scoring, ranking a standing committee that has responsibility outside NOFO. Create policy regarding monitoring, scoring, ranking – anyone could serve, but in case that they apply for funding they would recuse from the process of ranking, scoring. Another entity drafting the policies aside from the city. This would reduce conflict of interest.

Homebase will update MOU and we will revisit in November

Meg make a motion to create a project review committee to provide oversight for the application policies (what to weigh, consider priority). Not to reinvent the wheel, but to provide oversight and the occasional recommendation changes pending HUD/ policy influence. Jason seconded. Motion carried. Meg to email board tomorrow to recruit. Homebase will support, but unable to write the policy. Development of the monitoring process, and updating the scoring tool.

Governance charter – requirement to update annually. Last update was in 2024. Need a working committee to work on updating governance charter. Homebase to provide support. Executive committee will meet to revise and review governance charter. Late October and Early November – Meg to schedule meeting with James and Alissa.
Meeting adjourned at 10:33am