Amarillo CoC (COCTX-611) Board Meeting Minutes
April 8, 2026
Panhandle Community Services
1309 SW 8th Ave
Amarillo, TX 79101
9:00 AM

The meeting was called to order at 9:11 AM by James Bellar.

Board Members Present: James Bellar, Lacey Epperson, Virginia Williams Trice, Steve Smart, Audra Rea, Michelle Shields, Stefanie Rodarte-Suto

Board Members Absent: Juan Maldonado, Rudy Montano, Tex Ellis Jr

Guests Attending: Shaira Joyce (Admin), Jackie Simmons (Admin Assistant)

Routine Agenda Items:

- Approval of Previous Minutes
  - The March 11th board meeting minutes were reviewed. Under board applications, the names Shane Jones and Blake Nicklaus were corrected for spelling.
    - Steve made the motion to approve the corrections. Stefanie seconded.
    - **Vote:** All in favor, none opposed. The motion was approved.
  - The general membership meeting minutes were reviewed.
    - Virginia made a motion to approve, James seconded.
    - **Vote:** All in favor, none opposed. The motion was approved.
- Shelter Committee Reports:
  - Shelter
    - The board discussed awareness of available shelter resources and noted that the presentation focused more on general education rather than shelter-specific information.

        - There was a discussion about committee meetings being held on city property.
    - Lived Experience Advocacy Subcommittee
        - Lacey reported strong attendance at the recent presentation; Seth from Senecor presented well.
        - The subcommittee sis working with the PATH program to present information on available services.
        - A community cleanup is scheduled for April 18. Cindy Perez (COA) will provide resources for trash pickup.
        - The board discussed logistics with the need for more showers and laundry situations.
        - The meeting with the Chief of Police has been rescheduled.
    - Gap Analysis
        - The board agreed to revisit this committee at a later date.
- Collaborative Applicant Update
    - PIT Update
        - The PIT numbers are not yet available.
    - TA- Homebase update
        - The board discussed having a template provided with tools to help assess and monitor performance

New Business and Discussion Agenda Items:

- Committee Reports-Proposed Written Format
    - The board discussed implementing a template for written committee reports or a consent agenda to be prepared ahead of time for future meetings.
    - Stefanie will distribute the template net week.
    - The board approved this approach.
- Review Board Applications
    - The board discussed beginning applicant interviews and creating a matrix for board member replacement.
    - They also discussed sharing contact information for interested applicants and discussed forming a nominating committee.
    - Urgent board gaps were identified, including representation from the VA, Children’s Home, mental health services, and youth homelessness services.
    - Lacey left the meeting at 10:20am.
    - Steve left the meeting at 10:23am.

    - The Board agreed to send out an email to the applicants to join the next general meeting.
- 2026 Remaining CoC meeting date/time/locations
    - The Board discussed holding meeting each Wednesday to maximize attendance and provide consistency for new applicants.

Old Business or Agenda Items Needing Discussion:

- The board discussed obtaining access to Facebook and social media platofrms for the CoC webpage.
- The board tabled the executive committee nominations vote due to loss of quorum.

The meeting was adjourned by James Bellar at 10:35 AM.