



Amarillo Continuum of Care (CoC TX-611)

Board of Directors' Meeting Agenda

Date of Meeting: April 8th, 2026, at 9:00am

Location: Panhandle Community Services, 1309 SW 8th Ave,
Amarillo, TX 79101

Welcome and Introductions if needed

Routine Agenda Items:

- Approval of previous meeting minutes (March 11th Board, March 11th General Membership, March 27th Board)
- Committee Reports
 - Shelter
 - Lived Experience Advocacy Subcommittee
 - Gap Analysis
- Collaborative Applicant Update:
 - PIT update
 - TA- Homebase update

New Business and Discussion Agenda Items:

- Discussion of Committee Reports- proposed written reports
- Review Board Applications
 - Review Board Membership Requirements
 - Review Existing Roles v. Vacant Roles
- Executive Committee: Nominations & Vote
- Consider 2026 Remaining CoC meeting dates/times/location
 - Second Wednesday of the Month, 1 Board member cannot attend
 - Second Thursday of the Month, 2 Board members cannot attend; challenge to identify meeting space

Old Business or Agenda Items Needing Discussion:

Announcements

Adjourn

Subject: ACTION REQUIRED: Motion, Second and VOTE WITHIN 24 HOURS
Date: Wednesday, April 8, 2026 at 5:56:06 PM Central Daylight Time
From: Rodarte-Suto, Stefanie
To: Lacey Korn, Michelle Shields, James Bellar, Audra Rea, NCRT, Steve Smart, Rudy Montano, Tex Ellis Jr, Juan Maldonado, Virginia Williams Trice
CC: Joyce, Shaira, Riddlespurger, Jason, Simmons, Jackie
Priority: High
Attachments: img-421eee64-b0a8-4d0d-b782-93527ffc6693

All,

As the Board is still without an established meeting day/time for 2026, this is an urgent issue we need to resolve via email. This will allow us to schedule and communicate the meeting dates for the remainder of the year with the General Membership.

In our prior poll, current Board members indicated availability as follows:

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Second Wednesday of the Month- 1 Board member is unavailable. We have also identified the Salvation Army as the available venue to host the larger bimonthly General Membership meetings.

*

Second Thursday of the Month- 2 Board members are unavailable. We do not have a venue to regularly host on this day.

Given the results of the Board availability survey and the location option, holding our monthly meetings on the second Wednesday of the month works best. The Board has expressed the second Wednesday as the preferred meeting day.

Action Item 1: Someone should motion to establish a regular meeting day for the remainder of the year. Then we need someone to second the motion. Please reply all to this email to motion or second.

Action Item 2: After we have the motion and second, please vote on this motion here <<https://www.surveymonkey.com/r/7G6C3MD>> .

I would like to have this process complete by COB tomorrow so I can reach out to Board applicants inviting them to attend the next General Membership meeting. We can also establish a meeting calendar to publish so the community has clear communication regarding meetings.

I appreciate your attention to this.

Stefanie Rodarte-Suto

Deputy Director

Community Development

stefanie.rodarte-suto@amarillo.gov <mailto:stefanie.rodarte-suto@amarillo.gov>

806-378-3005

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Subject: Re: ACTION REQUIRED: Motion, Second and VOTE WITHIN 24 HOURS
Date: Monday, April 13, 2026 at 3:12:43 PM Central Daylight Time
From: Rodarte-Suto, Stefanie
To: Steve Smart, Michelle Shields, Audra Rea, NCRT, Tex Ellis Jr, James Bellar, Rudy Montano, Lacey Korn, Juan Maldonado, Virginia Williams Trice
CC: Riddlespurger, Jason, Joyce, Shaira, Simmons, Jackie
Attachments: linkedin_32x32_95c35f05-b4db-42b0-9173-49f58217fd48.png, httpsbcert.meszauglsw_n_1009278f-571c-4c13-a13f-0363ae97ccad.png, image002.png, facebook_32x32_fd817c71-d7d6-45a7-b91b-04e1e6cfe46e.png, instagram_32x32_964418d9-bd7e-42ff-a739-2bd5750a5ae2.png, fsgb8v6qw8akebfpp9ygv5-1200-80_4ef6e1d9-0f7c-4936-86e7-ea19dee1884a.jpg, Image.jpeg, badge-38887_9bbdb35c-802a-4512-9f55-08c46d6497ac.png, Image.png, img-421eee64-b0a8-4d0d-b782-93527ffc6693

On Thursday, 4/9, Audra made a motion via email to set the CoC meeting dates on the second Wednesday of the month, and Major Ellis seconded the motion, also via email.

On 4/10, James followed up with Board members who had not yet voted, in accordance with the procedures outlined in the governance.

Eight members votes in affirmation:

*
Lacey Epperson
*
Rudy Montano
*
Stefanie Rodarte-Suto
*
Major Ellis
*
James Bellar
*
Audra Rea
*
Steve Smart
*
Michelle Shields

Juan Maldonado voted in opposition, as he is not available to attend Wednesday meetings. This will be discussed further during May's Board meeting.

Virginia Williams Trice abstained from the vote.

With a majority of the Board voting in favor, the motion passes. The remaining meeting dates for 2026 will be as follows:

Wednesday, May 13: 9:00 am Board & 10:00 am General Membership @ Salvation Army
Wednesday, June 10: 9:00 am Board @ Panhandle Community Services
Wednesday, July 8: 9:00 am Board & 10:00 am General Membership
Wednesday, August 12: 9:00 am Board
Wednesday, September 9: 9:00 am Board & 10:00 am General Membership
Wednesday, October 14: 9:00 am Board
Wednesday, November 11: 9:00 am Board & 10:00 am General Membership
Wednesday, December 9: 9:00 am Board

This schedule will be posted to the CoC webpage and Facebook page, to ensure the General Membership has access to this information. Please continue to share the general membership application/renewal: <https://forms.gle/3kZWGm9GfM8yKQsq7>

I will also follow up with an email to Board applicants requesting their attendance at the May General Membership meeting.

Thank you,

Stefanie Rodarte-Suto

Deputy Director

Community Development

stefanie.rodarte-suto@amarillo.gov <mailto:stefanie.rodarte-suto@amarillo.gov>

806-378-3005

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From: Rodarte-Suto, Stefanie <Stefanie.Rodarte-Suto@amarillo.gov>
Date: Thursday, April 9, 2026 at 10:39 AM
To: Tex Ellis Jr <Tex.Ellis.Jr@uss.salvationarmy.org>, Audra Rea, NCRT <Audra.Rea@panhandlehelp.org>, James Bellar <james.bellar@mytransformationpark.com>, Michelle Shields <mshields@fss-ama.org>, Lacey Korn <lktheamericanclassic@gmail.com>, Rudy Montano <rudy.montano@amaisd.org>, Juan Maldonado

<juan.maldonado@hillsideonline.com>, Steve Smart <steve.smart@anotherchancehouse.org>, Virginia Williams Trice <virginia.williams.trice@amarillohousingfirst.org>
Cc: Joyce, Shaira <Shaira.Joyce@amarillo.gov>, Simmons, Jackie <Jackie.Simmons@amarillo.gov>, Riddlespurger, Jason <Jason.Riddlespurger@amarillo.gov>
Subject: Re: ACTION REQUIRED: Motion, Second and VOTE WITHIN 24 HOURS

Thank you!
Everyone else, please go vote before 5:00 pm today!!

Vote on this motion here
<https://url.us.m.mimecastprotect.com/s/FxVHCXDIK7tq28xRHETMTWb_hT?domain=linkprotect.cudasvc.com> .

Stefanie Rodarte-Suto

Deputy Director

Community Development

stefanie.rodarte-suto@amarillo.gov <<mailto:stefanie.rodarte-suto@amarillo.gov>>

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From: Tex Ellis Jr <Tex.Ellis.Jr@uss.salvationarmy.org>
Sent: Thursday, April 9, 2026 9:23 AM
To: Audra Rea, NCRT <Audra.Rea@panhandlehelp.org>; Rodarte-Suto, Stefanie <Stefanie.Rodarte-Suto@amarillo.gov>; James Bellar <james.bellar@mytransformationpark.com>; Michelle Shields <mshields@fss-ama.org>; Lacey Korn <lktheamericanclassic@gmail.com>; Rudy Montano <rudy.montano@amaisd.org>; Juan Maldonado <juan.maldonado@hillsideonline.com>; Steve Smart <steve.smart@anotherchancehouse.org>; Virginia Williams Trice <virginia.williams.trice@amarillohousingfirst.org>
Cc: Joyce, Shaira <Shaira.Joyce@amarillo.gov>; Simmons, Jackie <Jackie.Simmons@amarillo.gov>; Riddlespurger, Jason <Jason.Riddlespurger@amarillo.gov>

Subject: Re: ACTION REQUIRED: Motion, Second and VOTE WITHIN 24 HOURS

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I second the motion.

MAJOR TEX ELLIS JR

Corps Officer

Texas Division

Amarillo Corps

P: +1 (806)373-6631x75501 <tel:+1 (806)373-6631x75501> M: +1 (432)816-5589 <tel:+1 (432)816-5589>

400-420 S Harrison St, Amarillo, TX 79101

Message me on Teams

<Tex.Ellis.Jr@uss.salvationarmy.org&topicname=Chat>"><https://teams.microsoft.com/l/chat/0/0?users=Tex.Ellis.Jr@uss.salvationarmy.org&topicname=Chat>

From: Audra Rea, NCRT <Audra.Rea@panhandlehelp.org>

Sent: Thursday, April 9, 2026 9:04:18 AM

To: Rodarte-Suto, Stefanie <Stefanie.Rodarte-Suto@amarillo.gov>; James Bellar <james.bellar@mytransformationpark.com>; Michelle Shields <mshields@fss-ama.org>; Lacey Korn <lktheamericanclassic@gmail.com>; Tex Ellis Jr <Tex.Ellis.Jr@uss.salvationarmy.org>; Rudy Montano <rudy.montano@amaisd.org>; Juan Maldonado <juan.maldonado@hillsideonline.com>; Steve Smart <steve.smart@anotherchancehouse.org>; Virginia Williams Trice <virginia.williams.trice@amarillohousingfirst.org>

Cc: Joyce, Shaira <Shaira.Joyce@amarillo.gov>; Simmons, Jackie <Jackie.Simmons@amarillo.gov>; jason.riddlespurger@amarillo.gov <jason.riddlespurger@amarillo.gov>

Subject: RE: ACTION REQUIRED: Motion, Second and VOTE WITHIN 24 HOURS

I make a motion to establish a regular meeting on the 2nd Wednesday of each month

Audra Rea

Audra Rea, NCRT

Director of Family Services

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Panhandle Community Services

1309 SW 8th Ave, Amarillo

TX, 79101-2032, USA

phone: 806.372.2531 X0217 <tel:0217>

web: www.panhandlehelp.org

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Our mission is to work as a community leader and partner to change the lives of individuals and families in the Texas Panhandle by bridging the gap from poverty to stability.

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Cc: Joyce, Shaira <Shaira.Joyce@amarillo.gov>; Simmons, Jackie
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