

# *City of Amarillo, Texas*

**ANNUAL BUDGET  
FISCAL YEAR 2024-2025**



## Texas Local Government Code Section 102.007 Notice

This budget will raise more revenue from property taxes than last year's budget by an amount of \$3,654,631 which is a 5.43 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$1,279,505.

The record vote of each member of the governing body by name voting on the adoption of the budget as follows:

**FOR: Mayor Cole Stanley, Councilmember Josh Craft, Councilmember Don Tipps, and Councilmember Tom Scherlen**

**AGAINST: None**

**PRESENT and not voting: None**

**ABSENT: Councilmember Les Simpson**

The municipal property tax rates for the preceding year and current year are as follows:

|                                                       | Preceding<br>Fiscal Year | Current<br>Fiscal Year |
|-------------------------------------------------------|--------------------------|------------------------|
| Property Tax Rate                                     | \$0.39195                | \$0.38723              |
| No-New-Revenue Tax Rate                               | \$0.37598                | \$0.36659              |
| No-New-Revenue Maintenance and Operations<br>Tax Rate | \$0.30654                | \$0.29443              |
| Voter-Approval Tax Rate                               | \$0.39867                | \$0.38723              |
| Debt Tax Rate                                         | \$0.07751                | \$0.06856              |

The total amount of debt obligation as follows:

|                                  | Principal | Interest     |
|----------------------------------|-----------|--------------|
| City of Amarillo Debt Obligation |           |              |
| 2010 Certificate of Obligation   | \$77,000  | \$16,489     |
| 2017 Refunded General Obligation | 1,625,000 | 203,000      |
| 2017 Certificate of Obligation   | 580,000   | 97,250       |
| 2017 General Obligation          | 695,000   | 597,944      |
| 2018 General Obligation          | 685,000   | 665,569      |
| 2020 General Obligation          | 145,000   | 197,294      |
| 2020 Certificate of Obligation   | 150,000   | 198,594      |
| 2020 Tax Notes                   | 515,000   | 39,975       |
| 2021 General Obligation          | 1,620,000 | 1,185,850    |
| 2022 Tax & Revenue Notes         | 2,395,000 | 122,750      |
| 2022 Certificate of Obligation   | 100,000   | 227,126      |
| 2022B Tax Notes                  | 560,000   | 141,500      |
|                                  | 9,147,000 | 3,693,341    |
| Fiscal Agent Fees                |           | 13,000       |
| Debt Service Reserve Funds       |           | (0)          |
| Total Debt Obligation            |           | \$12,853,341 |



# **ANNUAL BUDGET**

October 1, 2024 – September 30, 2025

## **CITY OF AMARILLO, TX**

### **MAYOR**

Cole Stanley

### **CITY COUNCIL**

|              |             |
|--------------|-------------|
| Josh Craft   | Don Tipps   |
| Tom Scherlen | Les Simpson |

### **CITY MANAGER**

Grayson Path



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Amarillo  
Texas**

For the Fiscal Year Beginning

**October 01, 2023**

*Christopher P. Morill*

**Executive Director**



CITY OF AMARILLO, TEXAS  
ADOPTED 2024/2025 BUDGET

---

TABLE OF CONTENTS

|                                                                               | DIV/DEPT.<br>NO.                      | PAGE<br>NO |
|-------------------------------------------------------------------------------|---------------------------------------|------------|
| Reader's Guide .....                                                          |                                       | 9          |
| City Manager's Budget Message.....                                            |                                       | 11         |
| Policies .....                                                                |                                       | 17         |
| <br><b>COMMUNITY PROFILE</b>                                                  |                                       |            |
| Budget Calendar .....                                                         |                                       | 88         |
| City Organization Chart .....                                                 |                                       | 89         |
| Community Statistics .....                                                    |                                       | 69         |
| Profile of Amarillo .....                                                     |                                       | 73         |
| <br><b>SUMMARIES</b>                                                          |                                       |            |
| Summaries - All Funds .....                                                   |                                       | 90         |
| Summary of Resources and Expenditures, All Funds .....                        |                                       | 92         |
| General Fund Revenue and Expenditure Graph .....                              |                                       | 94         |
| General Fund Revenue Detail .....                                             |                                       | 96         |
| Sales and Property Tax Collections .....                                      |                                       | 103        |
| Ratio of Tax Collections to Current Year Levy .....                           |                                       | 105        |
| Assessed Property Values .....                                                |                                       | 106        |
| General Fund Summary of Expenditures .....                                    |                                       | 107        |
| Summary of Resources and Expenditures - Enterprise Funds .....                |                                       | 108        |
| Water and Sewer Utility Revenue and Expenditure Graph .....                   |                                       | 110        |
| Water and Sewer Utility Revenue Detail .....                                  |                                       | 112        |
| Water and Sewer Utility Expenditure Summary Graph .....                       |                                       | 114        |
| Airport Revenue and Expenditure Graph .....                                   |                                       | 115        |
| Airport Revenue Detail .....                                                  |                                       | 117        |
| Drainage Utility Revenue and Expenditure Graph .....                          |                                       | 119        |
| Drainage Utility Revenue Detail .....                                         |                                       | 121        |
| Summary of Resources and Expenditures - Internal Service Funds .....          |                                       | 122        |
| Fleet Services Revenue Detail .....                                           |                                       | 123        |
| Information Technology Revenue Detail .....                                   |                                       | 124        |
| Risk Management Revenue Detail .....                                          |                                       | 125        |
| Employee Insurance Revenue Detail .....                                       |                                       | 126        |
| Employee Flexible Spending Revenue Detail .....                               |                                       | 127        |
| Special Revenue Funds, Estimated Receipts, Expenditures, Available Cash ..... |                                       | 128        |
| Revenue Summary .....                                                         |                                       | 133        |
| Expense Summary .....                                                         |                                       | 139        |
| Relationship Between .....                                                    |                                       | 144        |
| <br><b>PUBLIC SAFETY</b>                                                      |                                       |            |
| Police .....                                                                  | 1610-1680,22150-22160,2610,2620,26610 | 148        |
| City Marshal .....                                                            | 1690                                  | 158        |

**CITY OF AMARILLO, TEXAS  
ADOPTED 2024/2025 BUDGET**

**TABLE OF CONTENTS**

|                                                             | <b>DIV/DEPT.<br/>NO.</b> | <b>PAGE<br/>NO</b> |
|-------------------------------------------------------------|--------------------------|--------------------|
| Fire .....                                                  | 1910,1940                | 163                |
| Animal Management & Welfare .....                           | 1710                     | 174                |
| Amarillo Emergency Communications Center (AECC) .....       | 1270                     | 181                |
| Emergency Management Services .....                         | 1232,2400,2430,26710     | 187                |
| Municipal Court .....                                       | 1305, 1306, 20800        | 193                |
| Judicial .....                                              | 1040,20910               | 200                |
| <br><b>ADMINISTRATION</b>                                   |                          |                    |
| Mayor & City Council .....                                  | 1011                     | 206                |
| City Manager .....                                          | 1020,1030                | 209                |
| Engagement and Innovation .....                             | 1023                     | 212                |
| City Attorney (Legal) .....                                 | 1210                     | 218                |
| City Secretary .....                                        | 1220                     | 223                |
| <br><b>SUPPORT SERVICES</b>                                 |                          |                    |
| Facilities .....                                            | 1251-1253                | 228                |
| Finance .....                                               | 1315                     | 234                |
| Purchasing .....                                            | 1325                     | 240                |
| Central Stores .....                                        | 1345                     | 244                |
| General Fund Transfers .....                                | 1350                     | 248                |
| Fleet Services .....                                        | 61110-61120              | 251                |
| Information Technology .....                                | 6200                     | 256                |
| Human Resources .....                                       | 1110                     | 269                |
| Risk Management (Self-Insurance) .....                      | 1120,6300                | 274                |
| Benefits (Employee Insurance) .....                         | 1340,6400,6500           | 281                |
| <br><b>LEISURE SERVICES</b>                                 |                          |                    |
| Civic Center .....                                          | 1241-1249                | 288                |
| Library .....                                               | 1260                     | 297                |
| Golf Courses .....                                          | 1811                     | 303                |
| Parks and Recreation - Administration .....                 | 1820                     | 307                |
| Parks and Recreation - Tennis .....                         | 1830                     | 312                |
| Parks and Recreation - Aquatics .....                       | 1840                     | 316                |
| Parks and Recreation - Recreation Services (Programs) ..... | 1850                     | 319                |
| Parks and Recreation - Warford Activity Center .....        | 1855                     | 324                |
| Parks and Recreation - Parks Maintenance .....              | 1861                     | 328                |
| Parks and Recreation - Zoo .....                            | 1862-1863                | 331                |
| Parks and Recreation - Athletics .....                      | 1870-1877                | 335                |
| Parks and Recreation - Senior Services .....                | 1880                     | 339                |

**CITY OF AMARILLO, TEXAS  
ADOPTED 2024/2025 BUDGET**

**TABLE OF CONTENTS**

|                                                          | <b>DIV/DEPT.<br/>NO.</b>      | <b>PAGE<br/>NO</b> |
|----------------------------------------------------------|-------------------------------|--------------------|
| <b>TRANSPORTATION</b>                                    |                               |                    |
| Transit .....                                            | 1761-1764                     | 346                |
| Street .....                                             | 1420                          | 356                |
| Traffic .....                                            | 1731,24250                    | 362                |
| Airport .....                                            | 26630,5400                    | 370                |
| <b>UTILITY SERVICES</b>                                  |                               |                    |
| Utility Billing .....                                    | 52100                         | 380                |
| Director of Utilities .....                              | 52110,52120-52123             | 387                |
| Water Production .....                                   | 52200-52220                   | 391                |
| Water Distribution .....                                 | 52230                         | 397                |
| Wastewater Collection .....                              | 52240                         | 401                |
| Wastewater Treatment .....                               | 52260-52270                   | 405                |
| Laboratory Administration .....                          | 52281                         | 410                |
| Solid Waste Collection .....                             | 1431                          | 416                |
| Solid Waste Disposal .....                               | 1432                          | 422                |
| Drainage Utility .....                                   | 56100-56200                   | 426                |
| <b>DEVELOPMENT SERVICES</b>                              |                               |                    |
| Public Works .....                                       | 1410                          | 434                |
| Capital Projects & Development Engineering (CP&DE) ..... | 1415,52115                    | 437                |
| Planning & Development Services .....                    | 1720,24200                    | 443                |
| Building Safety .....                                    | 1740                          | 451                |
| Environmental Health .....                               | 1750                          | 456                |
| <b>HEALTH AND HUMAN SERVICES</b>                         |                               |                    |
| Vital Statistics .....                                   | 1335                          | 466                |
| Community Development .....                              | 2010-2040,2065,2070,2075,2300 | 471                |
| Public Health .....                                      | 25011-25045                   | 495                |
| Women, Infants, and Children (WIC) .....                 | 25311-25323                   | 519                |
| <b>PUBLIC IMPROVEMENT DISTRICTS</b>                      |                               |                    |
| Public Improvement Districts Narrative .....             | 2700-2790                     | 526                |
| <b>DEBT SERVICE</b>                                      |                               |                    |
| Statement of Total Debt Services .....                   |                               | 531                |
| Statement of Bonded Indebtedness .....                   |                               | 539                |
| Computation of Legal Debt Margin .....                   |                               | 541                |
| General Obligation Debt Service Fund .....               |                               | 542                |
| Tax Supported Debt Interest and Redemption .....         |                               | 543                |

**CITY OF AMARILLO, TEXAS  
ADOPTED 2024/2025 BUDGET**

---

**TABLE OF CONTENTS**

---

|                                                                                                                                                                               | <b>DIV/DEPT.<br/>NO.</b> | <b>PAGE<br/>NO</b> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------|
| Special Assessment Debt .....                                                                                                                                                 |                          | 544                |
| Hotel Occupancy Tax Supported Debt .....                                                                                                                                      |                          | 545                |
| Interest and Redemption Fund - General Obligation Debt .....                                                                                                                  |                          | 546                |
| Schedule of Maturities: General Obligation, Certificate of Obligation, Tax Notes, Hotel Tax .....                                                                             |                          | 547                |
| Compensated Absences Fund – Cash Flow, Revenue and Summary of Expenditures .....                                                                                              |                          | 559                |
| Statement of Bonded Indebtedness: Water Revenue .....                                                                                                                         |                          | 560                |
| Schedule of Maturities: Water Revenue .....                                                                                                                                   |                          | 561                |
| Statement of Bonded Indebtedness: Drainage Utility .....                                                                                                                      |                          | 570                |
| Schedule of Maturities: Drainage Utility .....                                                                                                                                |                          | 571                |
| Statement of Bonded Indebtedness: Fleet Services Fund .....                                                                                                                   |                          | 575                |
| Schedule of Maturities: Fleet Services Fund .....                                                                                                                             |                          | 576                |
| Statement of Bonded Indebtedness: Airport Fund .....                                                                                                                          |                          | 577                |
| Schedule of Maturities: Airport Fund .....                                                                                                                                    |                          | 578                |
| <br><b>CAPITAL IMPROVEMENT PROGRAM</b>                                                                                                                                        |                          |                    |
| Capital Improvements Summary .....                                                                                                                                            |                          | 579                |
| 2024/2025 Recommended Capital Improvements .....                                                                                                                              |                          | 581                |
| 2024/2025 Capital Improvement Plan .....                                                                                                                                      |                          | 586                |
| <br><b>PERSONNEL SUMMARY</b>                                                                                                                                                  |                          |                    |
| Human Resources Summary .....                                                                                                                                                 |                          | 593                |
| Comparison of Actual Staffing for the Fiscal Year 2021/2022 to current 2022/2023 Budget and to<br>proposed Staffing in the recommended Budget for Fiscal Year 2023/2024 ..... |                          | 594                |
| Employees by Functional Group .....                                                                                                                                           |                          | 596                |
| Employees by Functional Group Chart .....                                                                                                                                     |                          | 597                |
| General Salary Schedule .....                                                                                                                                                 |                          | 598                |
| Management Pay Schedule .....                                                                                                                                                 |                          | 613                |
| Police Department Pay Schedule .....                                                                                                                                          |                          | 615                |
| Fire Department Pay Schedule .....                                                                                                                                            |                          | 616                |
| <br><b>APPENDIX</b>                                                                                                                                                           |                          |                    |
| Glossary of Terms .....                                                                                                                                                       |                          | 617                |
| Acronyms Used .....                                                                                                                                                           |                          | 621                |
| Ordinances .....                                                                                                                                                              |                          | 623                |





# City of Amarillo

## Reader's Guide

This reader's guide describes the structure of the City of Amarillo's annual budget book and outlines its content. The budget is designed to present budget information in a structured and engaging way. It is designed to help all users from residents, media, and city officials easily understand and participate in the budget deliberations. The budget is used by elected officials and city staff in the course of their regular job duties.

The Budget's foundation is the City of Amarillo's Mission, Vision, and Core Value statements (included in the Entity and Basis of Account). The budget also is directly aligned to the City Counsel adopted **2023 Strategic Pillars** that established a long-term strategic vision for the city.

There are extensive details in the budget. To help mitigate the high level of detail, certain sections of the budget contain summary information. These summaries give a good overarching picture of the budget, the budget process, the organization, and the community.

### The 2023-2024 Budget

This document is a description of the approved budget for 2023-2024 and contains introductory sections including the Transmittal Letter and Policy Statements, budget changes, and discussions on future priorities. That is followed by the Entity and Basis of Account which includes the City of Amarillo's Mission, Vision, and Core Values.

### Community Profile

- Demographics
- Profile
- Geographic and climate information
- Historic timeline
- Economic data
- Quality of life
- School districts and higher education
- Parks and recreation
- Municipal services and administration
- Enhancement projects

### Summary Section

- City organizational chart
- Summary of funds including resources and expenditures
- Data graphs including revenues, tax collections, property values, and expenditures
- Three-year history of revenue by fund by revenue expenditure and category
- Comparison of current and previous year budget
- Comparison of last year's actual expense listed by department by fund and by expenditure category by fund including narrative about those
- Explanation table of the relationships of fund structure to organization structure
- Budget comparison by organization by fund

### Capital Projects

- Major capital acquisitions
- Impact of projects on operating budget

### Debt Service

- Current bond obligations
- Future bond issues

### Department Budgets

Budget appropriations are presented by department and program. Each section's narrative includes the department's mission followed by goals and objectives. Then the allocations are detailed by the program along with performance measures and how it aligns to the strategic pillars and initiatives.





October 1, 2024

Honorable Mayor Cole Stanley and Members of Amarillo City Council  
601 S. Buchanan Street  
Amarillo, TX 79101

Dear Mayor Stanley and Members of the City Council:

Transmitted herewith is the City of Amarillo Annual Budget for Fiscal Year 2024/2025 (Budget). The Budget is balanced in accordance with the Amarillo City Charter and laws of the State of Texas.

The final Budget totals approximately \$499.6 million, with \$358.6 million approved for operation and maintenance functions, \$81.4 million in capital, and \$59.6 million for required debt service payments. The annual Budget is the most important policy document for consideration by the Council. It identifies required funding to deliver more than 250 programs and services to the citizens of Amarillo.

The 2024/2025 Budget is presented to Council as a program-based budget, i.e., the various programs offered by City departments are presented with program descriptions and performance measures to define the level and quality of services delivered to Amarillo citizens. The Budget represents maintenance of current service levels for the more than 250 programs funded by the City. All programs have a demonstrated connection to the City Council pillars.

The City has continued to experience economic growth in most areas; however, rising costs in several vital areas including commodities, materials, supplies, construction, and attracting and retaining personnel have placed continued challenges on the budget process. Key areas of focus in the 2024/2025 Budget include addressing increased funding for public safety, aging infrastructure throughout City operations, and rising costs in most operational areas.

The Budget reflects revenues in line with current trends, with slight increases, and rate increases in certain areas to support the rising costs of doing business and aging infrastructure. On the expenditure side, the Budget includes enhancements that focus on funding for public safety, critical capital projects, and amounts to cover increased costs of doing business. Details of the consolidated budget are as follows.

## **CONSOLIDATED BUDGET**

The 2024/2025 Budget is \$499.6 million, which is a decrease of (5.9)%, or \$(31.5) million, as compared to our 2023/2024 Budget of \$531.0 million.

The areas of specific increase/decrease in the Budget are:

| <b>Budget Category</b>           | <b>FY 2023/2024</b>   | <b>FY 2024/2025</b>   | <b>% Change</b> |
|----------------------------------|-----------------------|-----------------------|-----------------|
| General Fund Operating           | \$ 250,646,088        | \$ 277,934,716        | 10.9%           |
| Water & Sewer Operating          | 69,664,081            | 75,993,765            | 9.1%            |
| Capital Improvement Projects     | 135,490,421           | 81,447,031            | (39.9%)         |
| Special Revenue Operating        | 35,972,058            | 31,723,457            | (11.8%)         |
| Fleet Services Operating         | 14,003,290            | 17,533,346            | 25.2%           |
| Insurance Operating              | 39,440,725            | 48,074,020            | 21.9%           |
| Debt Service                     | 59,194,165            | 59,560,231            | 0.6%            |
| Airport Operating                | 15,804,323            | 15,903,092            | 0.6%            |
| Drainage Utility Operating       | 3,932,325             | 4,966,821             | 26.3%           |
| Information Technology Operating | 9,416,730             | 9,411,496             | (0.1%)          |
| Capital Improvement Transfers    | 3,724,936             | 6,433,877             | 72.7%           |
| LESS: Interfund Transfers        | (106,245,847)         | (129,420,354)         | 21.8%           |
| <b>TOTAL BUDGET</b>              | <b>\$ 531,043,295</b> | <b>\$ 499,561,498</b> | <b>(5.9%)</b>   |

Municipal government is a service business and the predominant expense category in the Budget is always personnel and the associated salary and benefit expenses. Personnel costs comprise 44.7%, or \$223.3 million, of the 2024/2025 net Budget. Personnel costs in the Budget are 6.2% more than the prior year budget due to Police and Fire raises ranging from over 8% to over 19% depending on rank and civilians receiving a 2% COLA and an additional 2% for performance pay. The Budget also includes increasing the Texas Municipal Retirement System (TMRS) contribution rate to include funding for a repeating 50% COLA for retirees.

One of the largest categories in the Budget is Capital Improvement Projects at \$81.4 million, or 16.3% of the Budget. Capital Improvement Projects reflect a (39.9)% decrease from the prior year and encompasses public safety projects including additional funding for a new fire station, several street projects, a dedicated dumpster replacement program, funding for parks and recreation assets and facilities, water and sewer system projects, drainage utility system

projects, airport projects that are eligible for additional federal funding, and more. The Capital Improvement Program section provided in the budget document provides more details of the proposed projects.

Debt Service accounts for just over 11.9%, or \$59.6 million, of the net Budget. Debt service expenditures include all funds with outstanding debt. The Debt Service category includes a 0.6% decrease which is due to the debt rolling off.

Special Revenue operating costs have decreased (11.8)% due to additional grant/relief funding availability from the CARES Act and American Rescue Plan ending.

### **Property and Sales Taxes**

Taxable property values remain strong with over an 8% increase for the 2024 tax year, when comparing 2024 certified values to the 2023 certified values. The total 2024/2025 proposed tax rate is \$0.38723 (\$0.31867 for maintenance and operations and \$0.06856 for interest and sinking) per \$100 taxable value versus the 2023/2024 rate of \$0.39195 (\$0.31444 for maintenance and operations and \$0.07751 for interest and sinking). A historical review of the rate reflects that the City Council increased the property tax rate by \$0.01 to \$0.32009 for the 2011/2012 and 2012/2013 fiscal years after three years with the same property tax rate, by \$0.02 in the 2013/2014 fiscal year, by \$0.005 in the 2014/2015 fiscal year, and by \$0.00563 to \$0.35072 for the 2015/2016 and 2016/2017 fiscal years. The rate increases associated with 2017/2018 and 2018/2019 were directly related to the debt service portion of the tax rate. City Council increased the operations and maintenance portion of the tax rate in 2019/2020 by \$0.01750 in addition to increasing the debt service portion of the tax rate. In 2020/2021, the debt service portion of the tax rate was the only portion of the tax rate increased. In 2021/2022, City Council increased the property tax rate by \$0.047 to \$0.44334 and then decreased it in 2022/2023 to \$0.40628 and again in 2023/2024 to \$0.39195 due to increased taxable values.

Sales tax is the City's largest revenue source. Amarillo has long enjoyed a history of steadily increasing sales tax, which has offset the City's low property tax rate. The City's sales tax continues to remain strong. The Budget includes sales tax at an increase of \$2.1 million over the current year original budget of \$75.9 million. The sales tax revenue budget for next year has been normalized to sales tax collection experience for the past couple of years.

Sales tax and property tax revenues make up the largest percentage of funding for General Fund operations. However, each revenue source alone, property tax or sales tax, is not sufficient to fund the budgets for Public Safety. Therefore, the City must rely on multiple revenue sources to support General Fund operations.

### **Franchise Fees, User Fees and Charges**

During 2016, the City initiated a \$140 million five-year Community Investment Program with corresponding rate increases for water and sewer and drainage. For water and sewer rates, there was a 3% rate increase in 2016/2017, 2017/2018, and 2018/2019 to fund the first three years of the program. The 2019/2020 Budget included a 7% water and sewer rate increase, which funded the addition of automated metering infrastructure (4%) and provided for an increase in operating and maintenance (3%). The 2020/2021 Budget included the fourth year

of the planned 3% rate increases. The 2021/2022 Budget included the final year of the original five-year Community Investment Program with a 3% rate increase for water and sewer infrastructure and a 2% rate increase for maintenance and operations to cover increases in operational costs. The 2022/2023 budget included a 10% water and sewer rate increase to cover inflation and additional debt issuances. The 2023/2024 budget included a 6% water and sewer rate increase to all water and sewer except the residential base rate to cover inflation and the rising cost of attracting and retaining personnel. A new tier for commercial usage over 10,000 gallons per month is included in the 2024/2025 budget at a rate of \$4.15. The water rate structure is designed so that customers who only use water for domestic purposes still have very reasonable rates. A residential 10,000-gallon water user will have a monthly water and sewer bill of approximately \$88.31, which is low compared to other Texas cities. For drainage rates, there were 4% rate increases for the five years for the capital costs related to the five-year Community Investment Program. The 2022/2023 budget included a 6% drainage fee increase to cover inflation and an additional debt issuance, while the 2023/2024 budget included a 47.1% drainage fee increase, that was an increase of \$1.08 per month for an average residential property, to cover additional debt issuances for capital improvements. The drainage fee has no increases proposed for 2024/2025.

The Budget includes an increase in the commercial Solid Waste rates of 8.0% for a bulk waste removal program and 8.7% for the conversion of remaining hand picked routes to poly carts. Residential customers will see a slight increase in their monthly bill of 5.6%, which for the average customer will be \$1.28. This additional funding will be used to cover the remaining portion of the conversion of hand pick up to poly cart service.

Other areas with fee increases include Environmental Health, Building Safety, and Parks and Recreation. The fee increases in each area except Solid Waste are needed to adjust for increases in the Consumer Price Index (CPI) to cover the related cost of providing goods or services. The Drainage fund will also start paying a payment in lieu or franchise fee and a payment in lieu of property tax to the General Fund.

### **Employee Staffing**

The 2024/2025 Budget consists of 2,350 permanent and 353 part-time employee positions. Permanent positions have a net increase of 11 positions over the current year and part-time positions have remained flat. Some positions were removed as they remained unfilled for a long period of time with no near future prospect of getting filled. Several of the changes are reclassifications of current positions to better meet departmental needs. New positions include 9 Solid Waste Equipment Operators to manage the bulk waste program and the addition of more poly cart routes, 1 Battalion Fire Chief position, 3 Firefighters, 1 Intelligence Liaison, 4 Airport positions for additional operations support, and a few other positions in various departments to support operations. Below is a summary of the staffing changes for permanent positions for the 2024/2025 Budget:

| Position                        | Department | Full Time |
|---------------------------------|------------|-----------|
| Terminal Maintenance Supervisor | Airport    | 1.0       |



| Position                                    | Department                 | Full Time   |
|---------------------------------------------|----------------------------|-------------|
| Assistant Airport Facilities Director       | Airport                    | 1.0         |
| Airport Emergency Management Coordinator    | Airport                    | 1.0         |
| Airport Automation and Controls Coordinator | Airport                    | 1.0         |
| Master Electrician                          | Water Production           | 1.0         |
| Utility Mechanic III                        | Water Production           | 2.0         |
| Pipe Layer II                               | Water Distribution         | 1.0         |
| Pipe Layer III                              | Water Distribution         | 1.0         |
| Pipe Layer II                               | Water Collection           | 1.0         |
| Pipe Layer III                              | Water Collection           | 1.0         |
| Utility Mechanic III                        | Hollywood Rd Water Reclaim | 1.0         |
| Equipment Operator II                       | Hollywood Rd Water Reclaim | 1.0         |
| Utility Mechanic III                        | River Rd Water Reclaim     | 1.0         |
| Environmental Laboratory Manager            | Laboratory Administration  | 1.0         |
| Laboratory Services Coordinator             | Laboratory Administration  | 1.0         |
| Quality Control Supervisor                  | Laboratory Administration  | 1.0         |
| Battalion Chief                             | Fire Marshal               | 1.0         |
| Intelligence Liaison                        | Office of Emergency Mgt    | 1.0         |
| Solid Waste Equipment Operator              | Solid Waste                | 9.0         |
| Telecoms Shift Supervisor                   | Amarillo Emergency Comm.   | (2.0)       |
| Emergency Communication Specialist          | Amarillo Emergency Comm.   | (1.0)       |
| Deputy Court Clerk I                        | Municipal Court            | (2.0)       |
| Engineer III                                | Capital Projects           | (1.0)       |
| Senior Project Coordinator                  | Capital Projects           | (1.0)       |
| Project Representative                      | Capital Projects           | (1.0)       |
| Utility Workers                             | Streets                    | (2.0)       |
| Utility Workers                             | Solid Waste Collection     | (2.0)       |
| Utility Workers                             | Solid Waste Disposal       | (2.0)       |
| Sergeant                                    | Police                     | (2.0)       |
| Deputy Marshal                              | City Marshal               | (1.0)       |
|                                             |                            | <b>11.0</b> |

### **Employee Compensation**

1. Historic raises for Police and Fire ranging from over 8% to over 19% depending on rank.
2. Additional incentive pay for Police including field training officer and fitness pay.
3. 2% COLA for civilians with an additional 2% increase based on performance.

4. Continuation of the annual leave buyback program with changes to both Police and Fire requirements.

The budget includes funding for discretionary retention pay, given to employees based on longevity during the holiday season.

#### **Capital Improvement Program**

The 2024/2025 capital improvement program budget is \$81.4 million which includes \$36.1 million in general government capital projects, \$19.3 million in water and sewer system projects, \$7.4 million in airport projects, \$13.1 million in drainage system projects, and \$5.5 million in fleet services projects. The general government projects are funded from excess operational funds, grant funds, and solid waste collection fees related to the dumpster replacement project. The water and sewer and drainage system projects are funded through excess operational funds planned for capital improvements. The airport projects are funded with excess operational funds planned for capital projects and grant money received from the FAA. The fleet services projects are funded with excess operational funds planned for capital.

#### **Future Priorities**

The 2024/2025 Budget has prioritized enhancements to public safety, compensation to employees, funding of capital projects including rising construction costs, and increased costs of commodities, materials, and supplies. Going forward, the City will need to identify additional budget dollars to address the maintenance of aging city facilities and aging infrastructure throughout the City.

#### **Conclusion**

Thank you each for your leadership of our City. I appreciate the extensive time and effort you undertake to study and understand the complexities of the varied operations of our organization. Your vision, guidance and service are invaluable and truly make Amarillo a great community! I want to thank you for the comprehensive review of the 2024/2025 Budget process and thank the entire management team for their hard work in preparing the annual Budget. Difficult choices were made to ensure we can efficiently and effectively manage our resources to address Council pillars and to continue our commitment to serve the citizens of Amarillo.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Grayson Path', with a large, stylized initial 'G' and a long, sweeping horizontal stroke extending to the right.

Grayson Path  
City Manager

## **ENTITY AND BASIS OF ACCOUNTING**

### **DEFINITION AND SCOPE OF THE ENTITY**

The City of Amarillo was chartered in 1913 as authorized by a statute enacted by the Texas Legislature that year. It was the first city in Texas, and the fifth city in the United States, to adopt the commission-manager form of government. The principal governmental services of the City include: public safety and health, streets, sanitation, culture-recreation, mass transit operations, planning and zoning, and general administrative services. In addition, the City maintains the water and sewer system and the airport. For financial statement presentation, the City of Amarillo is considered the primary governmental unit for other reporting entities; however, none of those entities have been included in this budget presentation.

### **MISSION**

Create the best environment possible for every Amarillo resident to find and achieve their potential for greatness.

### **OUR VISION**

Building on our heritage, our vision for Amarillo is that of a community that is cohesive and competitive. These objectives will be met through developing the following:

**Healthy, Vibrant Community:** Where people feel safe, basic human needs are met, diverse educational opportunities are available, diversity is cultivated, citizens are interested, informed, and involved, the environment is clean and aesthetically appealing, and the arts, culture and recreational offerings flourish.

**Sustainable, Diverse Economy:** Where educational opportunities support and promote economic development, existing businesses are nurtured, the environment supports new business development, the community links globally and older neighborhoods remain vital.

**Orderly Growth:** Where regular investment in existing infrastructure and neighborhoods sustain their vitality, proper planning for new infrastructure projects and strengthens our quality of life and promotes economic development, national resources are sustained, and the essential values and visions of the community remain intact.

### **OUR CORE VALUES**

- **Honesty and Integrity:** Commit to the highest standard of ethical and legal behavior.
- **Excellent Customer Service:** Recognize that we exist for our customers.
- **High Performance:** Instill pride and professionalism in the workplace and the community; demonstrate the quality and value of our work and results.
- **Openness and Teamwork:** Work together toward common goals, building on each other's strengths.
- **Respect for Diversity:** Cultivate a public awareness and appreciation for diversity within our community and organization.
- **Forward Thinking:** Identify trends, anticipate problems and develop innovative and cost-effective solutions; recognize that today's public policy decisions will determine tomorrow's community.

### **LONG RANGE GOALS AND ACTION STRATEGIES**

The goals and recommended action strategies that follow were created by City Council along with the City Managers. The Council Pillars were authorized by City Council in September 2023. These pillars for Amarillo sets the strategic direction the City of Amarillo will take in terms of focus, priorities and allocation of resources. By following a Community Engagement model<sup>0000</sup>, City staff will develop the processes to pursue the pillars for Amarillo's objectives in a way that can be measured. Many of the pillars are already underway while others require further staff evaluation or participation with partners in the private sector, educational institutions and other community groups.

| <b>City Council Pillars:<br/>Vision for the Future of Amarillo</b>                                                                                                                                                         |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>• Business Friendly Community</li><li>• Communication</li><li>• Fiscal Responsibility</li><li>• Infrastructure</li><li>• Public Safety</li><li>• Technology and Innovation</li></ul> |

### **BUSINESS FRIENDLY COMMUNITY**

Amarillo enjoys a robust economy with low unemployment rates. To continue on that trend, with an eye towards continued growth, we need to work with businesses and developers to collaboratively help both Amarillo and businesses thrive.

The following strategic priorities are established to facilitate achieving a more business friendly community....

- Fast turnaround on decisions.
- Seek input from SBO and developers on how to become more business friendly.
- Evaluate development standards.
- Engage stakeholders.
- Fiscally responsible incentives to grow tax revenue.
- Collaboration with others who work with businesses, SBDC, Banks, etc.

### **COMMUNICATION**

Amarilloans care about what their City Government does for them. Communicating in ways that reaches and accurately informs citizens via a multitude of channels bridges the information gap between citizens and leaders.

The following strategic priorities are established to facilitate achieving the communication objective...

- Use all available channels to increase our audience.
- Educate and inform with facts.
- Share our problems and challenges.
- Create our own source of current information in real time by proactively sharing news and updates.
- Hold meetings with local media.
- Improve and streamline communication within the organization.
- Obtain feedback from the public and follow-up on their input.
- Invest in boosting messages via social media channels.

### **FISCAL RESPONSIBILITY**

Amarillo responsibly manages its finances and resources with transparency.

The following strategic priorities are established to facilitate achieving the fiscal responsibility objective...

- Enhance transparency and accountability in the stewardship of public funds.
- The City budget serves as a policy document for the City Council. Annual review and revision by City Council allow the City to address Council priorities during the budget process.
- Financial policies are the framework for the fiscal management of the City of Amarillo. The City of Amarillo strives for best practices in financial policies.
- Budget process that ensures effective communication to the City of Amarillo citizens and engages the community in the budget process.
- Budget process that addresses budget challenges and opportunities, allowing the City to adapt quickly to changing economic and financial conditions.

### **INFRASTRUCTURE**

Amarillo's infrastructure is the backbone of our city. Properly maintaining and growing our infrastructure is necessary to ensure the city functions appropriately.

The following strategic priorities are established to facilitate achieving the infrastructure objectives...

- Identify and prioritize the most pressing infrastructure needs.
- Communicate and engage the community.
- Explore all funding opportunities.
- Partner with agencies, entities, and other stakeholders to facilitate growth.
- Allocate immediate funds to priority needs.
- Evaluate long term funding plan.

### **PUBLIC SAFETY**

Amarillo is among the safest cities in the nation and our police, fire, emergency medical, and emergency management statistics demonstrate leadership in each discipline. Our first responders are recognized throughout the nation as some of the most professional, most highly trained, and best equipped, offering training to other first responders on the best practices to build safer communities.

Our community is committed to enhancing public safety to ensure that Amarillo is regarded as one of the safest communities in the nation. To meet this objective, our community leaders have recognized that we must build innovative and enhanced public safety programs to address critical issues that are instrumental to building a safer community. Focus must be placed on addressing the City Council framework for public safety by...

- Attract and retain personnel.
- Improve investment into planning for the growth of the city.
- Expanding training and certification of personnel and invest in equipment to enhance our EMS capabilities.
- Improve communication with our citizens about future needs to maintain high levels of public safety excellence.
- Create a culture that promotes a partnership between our staff and the community.
- Adopt new technology as force-multipliers.
- Evaluate best practices on staffing and assignments in public safety.

In addition to the core elements of the public safety pillar, our community must continue to make strides in addressing the hub issue of poverty that contributes to health and disease issues, drug and alcohol abuse, domestic violence, and child abuse. Even though poverty rates have improved nationally and statewide, they continue to be a significant and generational issue for portions of our community. Addressing the hub issue of poverty through enhanced educational

attainment, positive social programs, and living wage job opportunities will have a dramatic impact on enhancing public safety's ability to address framework objectives.

### TECHNOLOGY AND INNOVATION

The implementation of technology as a pillar is threefold....

- Identify areas where technology can improve efficiency and customer service.
- Create a culture of innovation as it relates to community engagement, emphasizing co-development with the community.
- Create policies and procedures to create a safe environment for the use of technology.

### BASIS OF PRESENTATION - FUND ACCOUNTING

#### **Fund Accounting:**

The City's accounting and financial reporting are in accordance with methods prescribed by the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA). The accounting policies of the City of Amarillo conform to generally-accepted accounting principles applicable to governmental entities. Accordingly, the accounts of the City are organized on the basis of funds and account groups. Each fund is considered a separate accounting entity. Funds are used in governmental accounting to segregate sources and uses of monies. The operations of each fund are accounted for in a separate set of accounts. The fiduciary funds are not included in the budget since they are not subject to appropriation and are governed by a separate trust document or board. In addition to the above-described fund accounting structure, we make several adjustments to build the entity-wide financial statements required by GASB statement 34 (GASB 34).

#### **Governmental Funds:**

**General Fund:** The General Fund is the general operating fund of the City and the City's most significant fund. It is used to account for all financial resources except those that are required to be accounted for in another fund. Most common City functions such as public safety, parks, library and administration are contained in the General Fund. Temporary grant programs that will ultimately have to be funded by the General Fund are included in the General Fund. These temporary grant programs usually provide full or partial funding of the program for a few years and are then incorporated into their normal General Fund budget.

**Special Revenue Funds:** Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted for specified purposes. They are used mainly to budget and account for grants made to the City. Special Revenue Funds are also used to account for the transactions of the Public Improvement Districts (PID) organized in the city since those funds are earmarked for a specific purpose. The Court Technology Fund and the Court Security Fund are both Special Revenue Funds since their revenue can only be spent for a specific purpose. Special Revenue Funds also include our Housing Assistance Program, along with the Emergency Shelter and Supportive Housing, the Community Development Block Grant, the Summer Lunch Program, the Coming Home Program, the Police Seized Property Funds, other law enforcement grants, the law enforcement and firefighter training grants, the Home Program, Urban Transportation Planning Grants, Public Health and Women, Infants & Children grants, and the Emergency Management Pantex Agreement in Principle (AIP) grant. The above grant funds are not subject to appropriation. The budget will be negotiated with the granting agency and accepted by the governing body when they approve the grant contract. The grant budgets are estimates presented to gain a better understanding of the City's entire financial picture. The PID budgets along with the Court Technology Fund, the Court Security Fund, the Coming Home Program, and the Police Seized Property Fund are subject to appropriation and approved by the City Council in the budget process.

**Debt Service Fund:** The Debt Service Fund is used to account for accumulation of resources for, and the payment of, general long-term debt-related costs. The City has three debt service funds. The General Obligation Bonds and our 2010 and 2017 Certificates of Obligation are supported by annual property tax assessments. The Certificates of Obligation Bonds issued for Public Improvement District improvements are supported by annual PID assessments and are reported in the Debt Service Fund. This City has used

Certificates of Obligations to rebuild a golf course. Annual debt service associated with this bond is supported by golf revenue. Enterprise Funds debt obligation are recorded in, and provided by, revenues from that fund's business activities.

Accordingly, Certificates of Obligation issued for Enterprise Fund activities are not budgeted in the Debt Service Fund. For additional information, we also include the payment schedule for the Enterprise Fund debt. However, Enterprise Fund bonded debt is budgeted and paid in the respective Enterprise Fund.

In keeping with our policy of funding long-term obligations on an annual basis, we have a separate debt service fund to provide for our sick leave and annual leave obligation.

**Capital Projects Funds:** Capital Projects Funds are used to account for financial resources to be used for the acquisitions or construction of major capital improvements and facilities. Approved Capital Projects are detailed in the Capital Projects section of the budget and include the General Construction Fund, the Street Improvement Fund, the Civic Center Improvement Fund, the Golf Course Improvement Fund, the Bivins Improvement Fund, the Animal Shelter Improvement Fund, and the Solid Waste Improvement Fund. Capital projects for Proprietary Funds (Enterprise and Internal Service Funds) would be budgeted in those individual funds.

#### **Proprietary Funds:**

**Enterprise Funds:** Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business. The intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges, or where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income, if appropriate, should be accounted separately for capital maintenance, public policy, management control, accountability or other purposes. Enterprise Funds are used to account for the activities in the airport, the drainage utility, and the water and sewer system.

**Internal Service Funds:** Internal Service Funds are used to account for the financing of goods or services, on a cost-reimbursement basis, for agencies of the City or for other governments. Internal Service Funds are used to account for the activities of the Fleet Services, Information Technology and the City's self-insurance activities.

#### **Basis of Accounting/Budgeting:**

The basis of accounting refers to revenues, expenditures or expenses being recognized in accounts and reported in the financial statements. All governmental funds listed above are accounted for using the modified accrual basis for financial reporting and for budget purposes. With the modified accrual basis of accounting, revenues are recognized when they become measurable and available as current assets. For example, sales taxes are considered "measurable" when in the hands of the State Comptroller and are recognized as revenue at that time. Other major revenues that are subject to accrual include utility franchise taxes, intergovernmental revenues, interest, rentals, and intercity charges. Waste collection fees are recorded as revenue when billed. Major revenues that cannot be accrued include hotel occupancy taxes, licenses, permits, fines and forfeitures. Property taxes projected to be collected within 60 days after year-end are considered to be available in the current fiscal year.

For a governmental fund, capital would be recorded as expenditure in the governmental fund and recorded as an asset in the general fixed assets group of accounts. On the entity-wide financial statements required by GASB 34, we would recognize the depreciation on the general fixed assets in their corresponding activity. GASB 34 requires several adjustments to full accrual accounting and has a consolidated view by activity without regard to fund type. In the governmental funds (above), expenditures are recognized when the related liability is incurred; however, budgets are encumbered when contracts are awarded. Governmental funds accumulated unpaid vacation and sick pay are recorded as liabilities on the entity-wide financial statements and not at the fund level.

All proprietary funds listed above are accounted for using the accrual basis of accounting. Their revenues are recognized when they are earned, and their expenses are recognized when they are incurred. The liability for compensated absences is recorded as an operating expense when incurred and reported as a liability on the balance

sheet for the applicable fund. In a proprietary fund, a capital expenditure would be recorded as an asset on the balance sheet of the proprietary fund and depreciated over its useful life.

As previously mentioned, we used the modified accrual method for both accounting and budgeting in the governmental funds. However, we operate with two types of capital budgets: nominal capital and capital projects. Nominal capital is defined as capital items under \$25,000. The nominal capital is budgeted in a department's operational budget in both governmental and proprietary funds. For a governmental fund, nominal capital would be recorded as an expenditure in the governmental fund and recorded as an asset in the general fixed assets group of accounts.

For the proprietary funds, we also budget nominal capital and depreciation in the operating budget of the department. The large capital purchases are budgeted in the capital projects budget. Depreciation is estimated on existing assets and large projects anticipated to be in service in the upcoming year. In determining proprietary funds available resources, both the nominal capital (which is included in the operating budgets) and capital projects would be shown as expenditures. However, depreciation would be shown as a reduction of expenditure since it is a non-cash item. As previously mentioned, all capital items (both nominal capital and capital projects) would be recorded as assets on the balance sheet of the proprietary fund and depreciated over their useful life for accounting purposes.

It should be noted that the budget of a proprietary fund is a management tool as opposed to a legally adopted appropriation of funds. For lack of a better term, the budgets of the proprietary funds are a hybrid, using elements of full accrual and elements of modified accrual. Like the modified accrual, capital purchases are budgeted, but depreciation is also budgeted (full accrual). We feel this method of budgeting proprietary funds gives management the control to manage the departmental expenditures.

Another important difference in our method of accounting and budgeting is in the fiduciary funds. We do not budget fiduciary funds since they are not available for appropriation by our governing body. A trust document or other governing body governs fiduciary funds.

## **FINANCIAL POLICIES**

The purpose of the City of Amarillo's financial policies is to establish and maintain effective long-term management of the City's financial resources. As a result of the City's financial policies, the City should be able to retain a sound financial condition, retain favorable bond rating to provide future generations with the ability to borrow capital at favorable interest rates, and balance the needs of communities with their ability to pay. A more detailed explanation of the City of Amarillo's Financial Policies will follow the summary below.

### **SUMMARY OF FINANCIAL POLICIES**

- Maintain a balanced budget
- Maintain an adequate tax rate comparable with similar cities
- Maintain budgetary control over revenue and expenditures
- Stabilize rates and fees
- Charge user fees to cover at least a portion of the cost of a service
- Provide reserves for unforeseen items
- Charge administrative services to grants and proprietary funds
- Process General Fund payments from the Water and Sewer System
- Only request grant funding when the purpose of the grant is consistent with the goals of the City of Amarillo
- Plan and make capital acquisitions in an orderly fashion
- Provide debt financing when needed
- Adhere to a prudent Investment Policy



- Make annual provisions of long-term obligations
- Maintain a minimum number of funds to report the activities of the City of Amarillo

**Balanced Budget:**

The City of Amarillo will develop a balanced budget for all funds subject to appropriation. Current resources (current revenues plus appropriated reserves) will equal or exceed budgeted expenditures. Long-term debt will not be used to fund current operating expenses. Moreover, non-recurring resources will only be used to fund non-recurring expenditures.

**Tax Rate:**

The tax rate should be comparable with similarly sized Texas cities and should be adequate to produce the revenues needed for traditional City services included in the City of Amarillo's General Fund. Also, the City strives not to exceed the rollback rate as computed in the Truth in Taxation calculations. The City grants an \$8,600 / age 65 exemption or disability exemption. Moreover taxes are frozen for age 65 or disability.

**Annual Budget and Budgetary Control:**

The City will prepare a detailed budget for public hearings that delineates the sources and uses of funds. The City will be prudent in preparing the annual budget. The City will seek to prepare a conservative budget where revenue estimates are reasonably attainable and not aggressive. Expense budgets should also be reasonable, but should also provide for unforeseen expenditures. Year-end excess of revenue over expenditures not needed for reserve requirements will be used to finance the City's capital requirements in subsequent years in accordance with the City's pay-as-you-go financing of capital. The City will establish and maintain a traditional line-item budget as one of management's means of monitoring both revenue and expenditures throughout the fiscal year.

**Rate Stability:**

The City strives to not have large rate increases in taxes or other user fees and charges. When possible, large rate increases should be anticipated and phased-in gradually to be less burdensome on our constituents.

**User Fees:**

In order to minimize the cost of services to our citizens in the form of property taxes, user fees will be used to recoup the cost of services to the extent economically possible where the levels of desired city services are beyond basic city services. When it is not practical to offset the entire cost of a service with user fees, the City will charge a fee for the service to partially offset the cost. The City will also consider annual CPI adjustments in order to minimize the impact of changes to user fees. While not restricted to the budget process, user fees are reviewed as a part of the budget process.

The City will adopt annual utility rates that will generate revenues adequate to provide for operations of the system including depreciation, legal requirements of bond covenants, capital replacement and expansion of the system.

**Reserves:**

The City seeks to maintain reserves, which should be sufficient to provide financing for capital or special projects and meet unforeseen contingencies such as lawsuits, tax roll tie-ups, fluctuations in sales tax, receipts from the city-owned utilities, and other fiscal emergencies. While many cities enjoy the stability of the majority of the revenues being generated by property taxes, most of the City of Amarillo's revenues are heavily dependent on the local economy (e.g., sales tax) and/or are weather-related (utility charges and franchise taxes). The City of Amarillo has enjoyed overall growth in its revenues. However, due to the potential volatility of the City's major revenue sources, the overall revenue and corresponding fund balances are more vulnerable than that of a city that is more dependent on property taxes as its major revenue source. Accordingly, the target reserve balance for the General Fund would be about three months of the current operating budget. For proprietary funds, the target reserve balance would be three months of the operating budget plus at least one year's capital. If large capital needs are anticipated in the near future, reserves may be accumulated to provide for at least a portion of the needed financing. For the Public Improvement Districts maintained by the City, the long-term reserve would also be at least three months operating expenses and could also have a capital replacement reserve. General Fund balances greater than needed for the purposes stated above are transferred to Capital Projects funds in our normal budgetary process to provide for current and future capital needs.

In calculating reserves, the City of Amarillo uses “Available Funds” as opposed to Fund Balance. With Available Funds, the City only includes those items readily convertible to cash, less liabilities and encumbrances. The main items excluded from Available Funds would be inventories and unrealized changes in the value of investments.

Inventories should remain at about the same levels from year to year and would not be available for appropriation. The City generally holds investments to maturity and temporary increases or decreases in the value of these investments are not germane to the budget process. Since the calculation is different from Fund Balance, the actual beginning of the year calculation is included on the “Summary of Resources and Expenditures” presentation.

#### **General and Administrative Charges:**

The General Fund should be compensated by all enterprise funds and internal services funds for the administrative services provided, such as management, finance, personnel and other general administrative costs. Also, to the extent allowable by the granting agency, the City will recoup all allowable indirect costs to compensate the City for administration of the various grant programs. For grants, the administrative fee takes the form of indirect costs. These costs are derived from our indirect cost allocation plan, which is developed in accordance with Federal Cost Principals for allocating overhead costs. For City functions, the administrative fees are derived from a modified version of our Indirect Cost Allocation Plan. The Indirect Cost Plan is modified to recognize the General Government Expense, which is mainly the Mayor and City Council portion, along with the administrative costs associated with the Mayor and City Council. The Mayor and City Council set policy for the entire organization and these costs are recognized in our modified Indirect Cost Plan.

#### **General Fund Payments from the Water and Sewer Utility and the Drainage Utility:**

The Water and Sewer Utility is operated in a manner similar to a Public Utility. Accordingly, the Water and Sewer Utility makes corresponding payments to the City of Amarillo General Fund that a private utility would be required to make. The Water and Sewer Utility makes payments in lieu of tax payments for property taxes and franchise taxes. Consistent with our above policy on administrative charges, the Water and Sewer Utility also reimburses the City for administrative costs associated with the Water and Sewer Utility.

The payment in lieu of property tax is calculated on the estimated property value of the Water and Sewer System at the current tax rate including the half percent sales tax in lieu of property tax rate. The payment in lieu of franchise tax is calculated in a similar manner as our telephone franchise tax, which is a per line charge. The Water and Sewer Utility pays the General Fund a per account charge on each water and sewer account monthly. The rate is adjusted annually for increases in inflation as measured by the Consumer Price Index and any increase in water and sewer rates. The account charge reduces weather-related fluctuations in payments and makes the payment more predictable for both the General Fund and the Water and Sewer Utility.

It should be noted that the Drainage Utility pays an administrative fee to the City as well.

#### **Grant-in-Aid Policy:**

The securing and/or approval of federal and state assistance will be based on the following criteria:

- What benefit does the project have to the community?
- What will be the future impact to the city due to acceptance of the funding, and what is the level of local funding?
- How does the project relate to current operations and/or other future plans of the organization?
- With very few exceptions, grants are expected to pay their fair share of overall City administrative costs in the form of the indirect cost rate.

### **Capital Acquisition/Improvement Policy:**

The City will plan and budget for the replacement of equipment and capital assets as the need arises. Minor capital replacement items will be planned for and provided in the department's operating budget. Capital replacements should be limited to items that are no longer functional, unable to be repaired, not economically repairable, or a safety hazard. Once the item is replaced, it is generally sold by auction.

Planning for major capital improvements is on a five-year basis and is updated annually. The City uses pay-as-you-go financing of capital acquisitions where feasible. When debt is needed to finance capital assets, the City strives to schedule bond issues so that level payments are made each year over the life of the issue and the term of the financing does not exceed the useful life to the asset.

The City of Amarillo prioritizes the funding of capital improvement projects on the basis of a five-year Capital Improvement Plan. A capital improvement is any expenditure for the purchase, construction, replacement, expansion, or major renovation of the physical assets of the city when the project is relatively expensive (\$25,000 or greater), long-term and permanent. Some common examples are streets, libraries, traffic signal systems, fire stations, additional trucks, and water and sewer lines. Capital needs of less than \$25,000 (minor replacement items) are provided for in the department's annual operating budget. The approved projects for the first year of the five-year capital improvement program are incorporated in the City's budget in the "Capital Projects" section of the budget. The functions of the Capital Improvement Program are as follows:

1. Planning for the eventual replacement of capital items and estimating the cost of replacement;
2. Scheduling all capital projects over a fixed period with appropriate planning and implementation;
3. Budgeting priority projects and developing revenue sources for proposed improvements;
4. Coordinating the activities of various departments in meeting project schedules;
5. Monitoring and evaluating the progress of capital projects; and
6. Informing the public of projected capital improvements.

The following questions are considered when justifying a project:

1. What is the relationship of the project to the progress of the entire city?
2. Is this project part of a large program? How does the project relate to the goals of the program?
3. How many citizens will be helped by it? How many citizens will be harmed or inconvenienced if the project is not considered?
4. Will it add to the value of the surrounding area? Will it increase the valuations of local property?
5. Will it increase the efficiency of the performance of a service? Will it reduce the ongoing costs of a service or facility?
6. Will it provide a service required for economic development of the community? What improvements would be of the most value in attracting commercial and industrial firms?
7. Is this project required to complete a major public improvement?
8. Will rapid urban growth in the area of the proposed project increase the costs of land acquisition if the project is deferred?
9. Is the project well identified by the citizens? Does it have established voter appeal?
10. Is the project needed to protect public health or safety?

Consistent with the City's philosophy on user fees, the City passes a portion of the cost of extending utilities and improvements in subdivisions to developers of the subdivisions rather than to the general public. Additionally, where the levels of desired city services are beyond the norm for a subdivision, Public Improvement Districts have been created to provide enhanced services without burdening the entire community.

### **Capitalization Policy:**

Factors to be considered in determining items to be capitalized are as follows:

1. The expected normal useful life is greater than one year.
2. The item has a unit cost of \$5,000 or more. Unit cost should include any charges for freight or installation.
3. The capital cost of an integrated system, such as a personal computer, should be capitalized as one unit, including all the applicable costs to make the unit function properly.

### **Debt Policies:**

The City of Amarillo prefers to finance capital acquisitions and improvements on a pay-as-you-go basis. Generally, year-end excess of revenue over expenditures are earmarked for future capital needs and transferred to capital project funds in our governmental funds during the budgetary process.

For proprietary funds, the excess of current revenues over operating expenses and debt service will be used for capital expenditures. When capital needs exceed funding of a pay-as-you-go basis, debt will be issued. The City will not use long-term debt to finance current operations. The level of indebtedness the City can reasonably expect to incur is analyzed to make sure that the City's high credit standing is not jeopardized. Accordingly, long-term debt will be used only for capital projects (replacements, expansions, improvements, and acquisitions). Short-term debt will be used only as interim financing for projects that will result in capital improvements.

When debt is issued, the City of Amarillo will employ competent financial advisors and bond counsel. The City shall use a competitive bidding process in the sale of debt unless the use of a negotiated process is warranted due to market timing requirements (refunding), or a unique pledge or debt structure. The City will award competitively issued debt on a true interest cost (TIC) basis. The general policy of the City is to establish debt repayment schedules that use level annual principal and interest payments. The City will not enter into derivative transactions. The financing of the project should not exceed the useful life of the improvement. However, maturity schedules can be modified in a refinancing to level out debt service payments, including extending maturities. The capital acquisition or improvement should benefit future citizens. Where possible, the City will use self-supporting bonds instead of General Obligations Bonds to finance projects. However, the City will issue combination tax and revenue Certificates of Obligations as a credit enhancement to what would otherwise be a revenue bond. All debt will be soundly financed by conservatively projecting revenue sources utilized to pay debt. For revenue bonds, the net revenues available for debt service should be at least 1.25 times the average annual principal and interest requirements of the revenue bonds. The City will structure debt repayment schedules to achieve level debt service payments and avoid debt that provides for balloon payments. The City of Amarillo maintains a good rapport and communication with bondholders and rating agencies at all times and follows a policy of full disclosure on every financial report. Currently, all bonded debt for the City's Water and Sewer System and the Drainage Utility Fund is solely supported by the revenues of the Water and Sewer System and the Drainage Utility Fund respectively. The Certificates of Obligation debt issued for the Public Improvement Districts are fully supported by Public Improvement District assessments.

The City prefers to maintain its records in its electronic document management system. The City will maintain the following records for as long as the bonds are outstanding plus three years after the final redemption date of the bonds:

- Basic records relating to the bond transaction (including the trust indenture, loan agreements, and bond counsel opinion);
- Documentation evidencing expenditure of bond proceeds;
- Documentation evidencing use of bond-financed property by public and private sources (i.e., copies of management contracts and research agreements);
- Documentation evidencing all sources of payment or security for the bonds; and

- Documentation pertaining to any investment of bond proceeds (including the purchase and sale of securities, SLGs subscriptions, yield calculations for each class of investments, actual investment income received the investment of proceeds, guaranteed investment contracts, and rebate calculations).

The City will issue debt so that the proceeds from the issuance reasonably match the amount needed to fund the project, including reserve requirements and issuance costs. Accordingly, the City will utilize premiums and/or discounts on various serial maturities to meet its funding goal. However, Recovery Zone Development Bonds and Recovery Zone Facilities Bonds will be issued at par. Other Build America Bonds (BABs) will be issued at par or at a discount. The limitation on premiums on Recovery Zones Bonds will be provided in all offering documents of the proposed bonds. Before a bond offer is presented to the City Council, the City Financial Advisor and Bond Counsel will review the offer for compliance with all applicable laws and regulation. Advance refunding and forward delivery refunding transactions for savings should be considered when the net present value savings as a percentage of the par amount of refunded bonds is at least 3%. Current refunding transactions issued for savings should be considered when the net present value savings as a percentage of the par amount of refunded bonds is at least 2%. From time to time, the City may also issue refunding debt for purposes of restructuring debt, changing covenants, and/or changing the repayment source of the bonds. Such purpose should be specifically recognized by City Council.

Issuance costs, and a reasonably required reserve, can be paid from bond proceeds. In determining a reasonably required reserve fund for purposes of this provision, the rules under § 148(d)(2) will apply. The balance of bond proceeds can only be used for capital (as defined in Treas. Reg. § 1.150-1(b)). An eligible financing of capital expenditures includes a reimbursement of capital expenditures under the reimbursement rules contained in Treas. Reg. §1.150-2.

Up to 2% of the proceeds from the Build America Bonds will be used for issuance costs and a reasonably required reserve fund could be funded from the bond proceeds. In determining a reasonably required reserve fund for purposes of this provision, the rules under §148(d)(2) will apply. The balance of the proceeds (100%) will only be used for capital improvements (as defined in Treas. Reg. §1.150-1(b)). An eligible financing of capital expenditures includes a reimbursement of capital expenditures under the reimbursement rules contained in Treas. Reg. §1.150-2.

Bonds will only be issued in an amount that can reasonably be spent within the three-year temporary period. The project manager will receive monthly reports on the spending progress to comply with this rule.

The City will hire a competent firm to calculate the arbitrage rebate annually and prepare timely filings with the IRS. The corresponding liability, if any, will be adjusted annually on the City's financial statements for the proprietary funds and be recorded as a GASB 34 adjustment in the Government Wide Financial Statements, if material. The firm will also monitor the spending on all issues that still have bond proceeds for yield restriction.

The refundable credit reported on Form 8038-CP will be prepared by the City and submitted to the IRS. The City intends to issue fixed rate debt. Accordingly, the 8038-CP will be filed at least 45 days before the applicable interest payment date, but not earlier than 90 days before the applicable interest payment date. The City will be listed in part 1 of the 8038-CP to receive the payment and will elect to have the funds electronically deposited into the debt service account.

### **Deposits and Investment Policies:**

State statutes govern the City's investment policies, as well as the City's own written investment policy and strategy. In accordance with state law and the City Investment Policy, the City's investment objectives are to preserve capital, provide liquidity, and maximize earnings within the constraints of capital preservation and liquidity. City funds are deposited in FDIC-insured banks located within the city. All funds held at the City's authorized depository are fully collateralized with securities held by a third party.

Permissible investments include the following:

1. Time deposits, certificates of deposit, other interest bearing accounts, and bank money market accounts at the City of Amarillo's authorized depository, not to exceed the amount of collateral pledged by the depository.
2. Time deposits and certificates of deposit held outside the City depository with full FDIC insurance.
3. Certificates of deposits purchased through the Certificate of Deposit Account Registry Service (CDARS).
4. Obligations of the United States or its agencies and instrumentalities. The investment in agencies and instrumentalities is limited to 70% plus any unused portion of the taxable municipal securities limit below.
5. No-load money market mutual funds that are continuously rated AAA or AA+ by at least one nationally recognized rating agency, have a dollar-weighted average stated maturity of 90 days or less, and seek to maintain a stable net asset value of \$1 per share.
6. Taxable municipal securities rated not less than AA, or its equivalent, by a nationally recognized rating agency or rated AAA insured. The total investment in taxable municipal securities would be limited to 10% of the portfolio.

The City will not employ any investment strategy that is inherently risky and will not invest in any securities that are inherently risky. Prohibited securities include mortgage-backed securities that pay only interest, mortgage-backed securities that pay only principal, obligations where the interest rate is determined by an index that adjusts opposite to changes in a market index, obligations related to foreign currency or foreign market interest rates or indices and obligations with maturities greater than 5 years.

In accordance with GASB Statement 31, interest income will be recorded in the related fund that holds the investment. Accordingly, capital project funds will report interest income derived from investments in the capital project fund that holds the investment. However, capital project funds that rely solely on General Fund transfers for funding will transfer all interest income to the General Fund (the actual source of the funding) annually.

**Interfund Transfers:**

Departments within the same fund may not charge each other for work performed. However, the department requesting the work is responsible for buying the material. Interfund charges are only made if the charge is significant.

**Pension Plans and Other Long-term Liabilities:**

To insure there will be adequate funds available and future generations will not be overburdened, the City of Amarillo will provide funding on an annual basis for pension obligations and other long-term obligations. Pension costs will be provided for annually in the budget process based on actual actuarial estimates. The City will strive to amortize the Actuarial Accrued Unfunded Liability (AAUL) over no more than 30 years. However, the City could use the 40-year amortization period permitted under state law to amortize the AAUL in an effort to reduce significant rate fluctuations. The provision for pension cost is recorded on an accrual basis.

The provision for accumulated unpaid vacation and sick pay will also be recognized and funded on an annual basis. The funds accumulated for the Governmental Funds' portion of unpaid vacation and sick pay will be recorded in the Debt Service Funds. Amounts needed to fund the General Fund portion of the liability for sick and annual leave liability are transferred from the General Fund as a part of the budgetary process. For proprietary funds, the liability for unpaid vacation and sick leave will be reflected on the individual fund's balance sheet and the proprietary fund will provide for the future obligation on an annual basis through the fund's charge structure. The cost of both the pension and the obligation for unpaid vacation and sick leave would be funded over the career of the employee earning the benefit instead of at termination.

The City of Amarillo administers a multi-employer agent, defined benefit post-employment health plan (Plan). The Plan provides for medical insurance of eligible retirees and their dependents through the City's group health insurance plan, which covers both active and retired members. In January 2013, the City began prefunding a portion of its Other Postemployment Benefits (OPEB) liability via an irrevocable multi-employer agent OPEB trust (PEB Trust) in addition to pay-as-you-go costs. Assets in the PEB Trust can only be used to fund other postemployment benefits, such as medical costs for eligible retirees and any eligible spouse or children.

The City increased the rate of prefunding contributions for 2017 to 2.43% of payroll. The City continues to fund the PEB Trust at the same level for the 2024/2025 fiscal year. This contribution is budgeted at a department level.

#### **Number of Funds:**

The City seeks to have the minimum number of funds necessary to account for the financial activities of the City. Government resources are allocated to, and accounted for in, individual funds based upon the purposes for which they are to be spent and how spending activities are controlled. When possible, the City of Amarillo will separate activities into different departments within a fund as opposed to setting up a new fund.

### **BUDGET PROCESS**

The City uses a traditional line item budget approach, giving the highest level of detail and accountability. The 2024/2025 Annual Operating Budget is presented to Council as a Program Budget, i.e. the various programs offered by City departments is presented with program descriptions and performance measures to define the level and quality of services delivered to Amarillo citizens. The proposed Budget represents maintenance of current service levels for the more than 250 programs funded by the City. All programs have a demonstrated connection to supporting Council Pillars.

The Government Funds above are prepared on a modified accrual basis. The budgets of Proprietary Funds above are prepared on an accrual basis. In the budget process, City departments present a base budget and supplement to the base budget. The base budget is the funding needed to continue programs and departments at their current service level.

Supplements to the base budget represent program additions, enhancements, or capital requests including new and replacement capital. The City Council adheres to the following procedures in establishing the budget:

1. Under the City Charter, the City Manager is responsible for preparing and recommending a budget for the City Council's consideration. The City Manager, working with staff in all departments, reviews and evaluates the base budget and supplemental requests to determine whether they fulfill City Council's goals and objectives, improve management effectiveness, improve service to our citizens or increase productivity. The proposed budget that the City Manager submits to the City Council includes recommendations for the program of services the City should provide and which can be financed by the City's projected revenue for the budget year.
2. The proposed 2024/2025 budget was filed July 29, 2024, which was more than 30 days prior to the scheduled adoption of the property tax rate. The proposed budget is available for public inspection. The City Council considers the City Manager's recommended budget in multiple work sessions and public hearings. The media is always represented and the public is welcome at all the budget work sessions. Public hearings are conducted to provide for citizen comments. Additional or supplemental information is available upon request.
3. The budget for the next fiscal year is legally enacted by the City Council through passage of an ordinance prior to October 1. Annual budgets are legally adopted for all governmental funds. The budgets for the Capital Project Funds and other special projects are adopted for specific projects rather than on a fiscal year basis. The proprietary funds budgets are not legal appropriations, but instead they are a financial plan for management purposes. The grant budgets are not formally adopted until the City Council approves the granting agency's contract. Estimates of grant funding are included to present an estimate of all funds available to the City of Amarillo in the budget.
4. Expenditures may not legally exceed appropriations at the fund level for each legally adopted annual operating budget. The City Manager may transfer appropriation balances from one expenditure account to another within a department or fund. The City Manager may also increase revenue and expenditure budgets by a corresponding amount when unanticipated outside funding is received. This adjustment must have no net effect on a fund's budget. The City Council must approve revisions that alter total expenditures of a fund.

Under the City's budget ordinance, the City Council has authority to make such changes in the budget as it deems warranted.

5. At the close of each fiscal year, any unencumbered appropriation balance will lapse or revert to the undesignated fund balance. However, the encumbered appropriation balance in the Capital Projects Funds does not lapse at a year-end. At the end of each project, Capital Project budgets lapse.

### **BUDGET POLICIES AND GUIDELINES**

Annual budgets are prepared for all funds except trust funds. Trust fund revenues and expenditures are governed by the trust requirements. The City of Amarillo utilizes a decentralized operating and capital budget process in preparing the budget. All departments have an opportunity to participate in the budget process. In conjunction with the preparation of the operating budget, all departments also submit a five-year capital plan of anticipated capital needs. The first year of the capital plan becomes the approved capital budget.

In preparing the budget, the City will identify major policy issues and provide for the City Council to annually review and determine the budget policies. Such policies will be incorporated by management in preparing the annual budget and determining the City's financial policies. The following are those policies and guidelines:

1. The City will consider the long-term aspirational goals of the Council approved Pillars of Success when prioritizing each department's mission and budget needs.
2. The City will annually undergo a detailed analysis of departmental budgets focusing on each department's mission and operational programs.
3. The City will consider innovative changes and other methods to offer services to the citizens and to increase efficiencies in its operations and the budget.
4. The City will annually review its current level of service to the citizens.
5. The City will maintain a diversified revenue system with a stable source of income.
6. The City will maintain a property tax rate adequate to produce the revenues for City services included in the City of Amarillo's General Fund according to best practices.
7. To the extent economically possible, services that are based on a user-fee concept should make every effort to be self-supported by those fees.

The City will adopt an annual balanced budget in the context of a long-term financial plan and maintain adequate reserve levels.

### **REVENUE/EXPENDITURE PROJECTIONS**

All department heads are required to carefully monitor departmental expenditures and revenues throughout the year. The applicable department heads are very familiar with the revenues and expenditures related to their operations and are in the best position to make the revenue/expenditure estimate. All revenue sources are examined annually and individual department heads are responsible for revenue projections on revenue sources under their control. The goal in revenue estimates is that the estimate must be reasonably attainable based on historic data and trends. Department heads receive a three-year history by month and are required to estimate the revenue for the balance of the current



year and next year on a month-by-month basis. All revenue estimates are reviewed by the Finance Department for reasonableness and are subject to revision.

Department heads are also responsible for expenditure estimates of their departments. Salary information and three years' historical expenditure data are provided to the department head at budget preparation. In estimating departmental expenses, department heads base their estimate on historical data adjusted for trends and possible rate increases. All expenditure projections are reviewed by the Finance Department for mathematical accuracy and by the City Manager for propriety.

### **AVAILABLE FUNDS OR FUNDS AVAILABLE FOR APPROPRIATION**

Not all the fund balance is available for appropriation. A portion of fund balance may be in inventories or prepaid expenses. If these assets were expected to remain at about the same level at the end of the year, they would not be available for appropriation. Since the City historically holds investments to maturity, temporary gains or losses from investment activity are excluded from available funds. Accordingly, we make a separate calculation of the available funds for every fund. The calculation includes cash, investments, and other assets which expect to be converted to cash during the next fiscal year. All liabilities that the above calculated assets will be used to satisfy are deducted along with any outstanding encumbrances at year-end to arrive at the funds available for appropriation. For capital projects funds, we also reduce available funds for the estimated remaining expenditure balances of all construction in progress. For each fund we have included a separate calculation of the available funds.

#### **Citizen Input to the Budget:**

In addition to individual citizen input, the City uses various citizen boards as a means of obtaining direct citizen involvement. These citizen boards participate in the budget process of their respective functional area. Before actual budget hearings, the City prepares and files with the City Secretary, a detailed line-item budget as a means of providing our citizens with budgetary information. The proposed budget is also available on the City's website. The City has multiple budget workshops with the City Council that are open to the public. State law requires the City to publish various tax rates and fund balances in the local newspapers before any public hearings on the budget. During the 86<sup>th</sup> Texas Legislative Session, Senate Bill 2 was passed bringing extensive changes to the truth-in-taxation process. If a proposed tax rate is an increase over the no-new-revenue rate (the rate that would produce the same amount of taxes if applied to the same properties taxed in both years, formerly known as the effective tax rate), the City Council must have a meeting to discuss the proposed tax rate and have a public hearing on the tax rate. If a proposed tax rate is greater than the voter-approval rate, formally known as the rollback rate, the City is required to hold an election on the tax rate.

Since the City of Amarillo budget and tax rate are formally approved by ordinance, the City Council must have two meetings to consider the ordinances on the budget and tax rate. The City also publishes two public notices in the local newspaper and includes the notices on the City's website.

Moreover, the City Council directly solicits citizen input on the budget and other matters of interest through a monthly Council Connect session. Many of the citizen's requests and concerns are incorporated in the budget.

### **BUDGET PRIORITIES AND SHORT-TERM INITIATIVES**

#### **Service Levels/Demands and Staffing Changes:**

The Budget includes dollars to fund 8% to 19% raises depending on rank for the Police and Fire Department and 4% raises for civilian employees as a cost of living adjustment (2%), and pay-for-performance(2%), based on annual evaluations. It also provides for the continuation of longevity, holiday vouchers, and discretionary retention pay for civilian employees. The total cost of the pay plan improvements and benefits, along with funding to address specific positions throughout the organization, is 8.0% overall increase in the costs associated with personnel. Most of the cost (\$4.6 million) is in the General Fund. Of the total \$7.5 million, \$3.2 million will address wages for positions that have been historically hard-to-fill, require a skilled trade, commercial driving positions and a minimum wage increase.

The 2024/2025 Budget consists of 2,350 permanent and 353 part-time employee positions. Permanent positions have increased by 11 positions over the current year and part-time positions have remained flat. Several of the changes are reclassifications of current positions to better meet departmental needs. New positions include Public Works employees to enhance customer service and to address infrastructure needs in our area, 1 City Marshal and 1 Fire Marshal position for additional operations support, and a few other positions in various departments to support operations.

Below is a summary of the staffing changes for the 2024/2025 Budget:

| <b>Position</b>                             | <b>Department</b>          | <b>Full Time</b> |
|---------------------------------------------|----------------------------|------------------|
| Terminal Maintenance Supervisor             | Airport                    | 1                |
| Assistant Airport Facilities Director       | Airport                    | 1                |
| Airport Emergency Management Coordinator    | Airport                    | 1                |
| Airport Automation and Controls Coordinator | Airport                    | 1                |
| Master Electrician                          | Water Production           | 1                |
| Utility Mechanic III                        | Water Production           | 2                |
| Pipe Layer II                               | Water Distribution         | 1                |
| Pipe Layer III                              | Water Distribution         | 1                |
| Pipe Layer II                               | Water Collection           | 1                |
| Pipe Layer III                              | Water Collection           | 1                |
| Utility Mechanic III                        | Hollywood Rd Water Reclaim | 1                |
| Equipment Operator II                       | Hollywood Rd Water Reclaim | 1                |
| Utility Mechanic III                        | River Rd Water Reclaim     | 1                |
| Environmental Laboratory Manager            | Laboratory Administration  | 1                |
| Laboratory Services Coordinator             | Laboratory Administration  | 1                |
| Quality Control Supervisor                  | Laboratory Administration  | 1                |
| Battalion Chief                             | Fire Marshal               | 1                |
| Intelligence Liaison                        | Office of Emergency Mgt    | 1                |
| Solid Waste Equipment Operator              | Solid Waste                | 9                |
| Telecoms Shift Supervisor                   | Amarillo Emergency Comm.   | -2               |
| Emergency Communication Specialist          | Amarillo Emergency Comm.   | -1               |
| Deputy Court Clerk I                        | Municipal Court            | -2               |
| Engineer III                                | Capital Projects           | -1               |
| Senior Project Coordinator                  | Capital Projects           | -1               |
| Project Representative                      | Capital Projects           | -1               |
| Utility Workers                             | Streets                    | -2               |
| Utility Workers                             | Solid Waste Collection     | -2               |
| Utility Workers                             | Solid Waste Disposal       | -2               |
| Sergeant                                    | Police                     | -2               |
| Deputy Marshal                              | City Marshal               | -1               |
|                                             |                            | 11               |

In total, staffing has increased by 11 positions from 2,693 in 2023/2024 to 2,704 in 2024/2025. The largest increase is a result of the Solid Waste illegal dumping program, which resulted in the addition of 9 equipment operators.



### Employee Compensation:

Employee compensation is always a budgetary issue. The City of Amarillo is a service-based organization and must recruit and retain dependable employees to accomplish its mission. For 2024/2025 compensation changes include: 8.0%-19.0% pay increase for Fire and Police sworn positions and 4.0% pay increase for civilian employees as a COLA (2%) and pay-for-performance (2%), based on annual evaluations.

Below is a recap of prior budget year pay increases

|                         |                                                                              |
|-------------------------|------------------------------------------------------------------------------|
| 2024/2025               | 4.00% Employees received a 2% COLA and were able to receive a 2% merit raise |
| 2023/2024               | 4.00%                                                                        |
| 2022/2023               | 5.00%                                                                        |
| 2021/2022               | 2.00%                                                                        |
| 2020/2021               | 2.00%                                                                        |
| 2019/2020               | 2.00%                                                                        |
| 2018/2019               | 1.00% Employees were eligible for a 1% lump sum payment                      |
| 2017/2018               | 1.00%                                                                        |
| 2016/2017               | 0.00% Employees were eligible for a 1% lump sum payment                      |
| 2015/2016               | 2.00%                                                                        |
| 2014/2015               | 2.75%                                                                        |
| 2013/2014 public safety | 3.75%                                                                        |
| 2013/2014 civilians     | 3.50%                                                                        |
| 2012/2013               | 2.75%                                                                        |
| 2011/2012               | 2.00%                                                                        |
| 2010/2011               | 2.00%                                                                        |

2009/2010 0.00%

The City has been able to maintain all current incentive pays such as CDL driver pay, welder certification pay, and bilingual pay, giving employees opportunities to earn additional money. With the implementation of a new pay schedule, the City has adjusted the current incentive pays to only include those pays that are over and above the requirement of the positions. The City has also kept the Discretionary Retention Pay (DRP) for civilian employees, which is similar to longevity pay for police officers and firefighters. The City has shift differential pay for evenings, nights and weekend shifts. Employees that work on holidays can also receive double-time pay.

### **Benefits:**

The City has a valuable benefit package. Police officers and firefighters start their career with three weeks paid vacation and can earn up to five weeks. Civilian employees start their career with two weeks of vacation time and can earn up to five weeks. Employees will earn additional vacation days for each year of service. Moreover, employees are allowed to use up to three days per year of their accumulated sick leave for personal time off. The City also recognizes ten holidays per year as well as a “floating holiday” that can be used at an employee’s discretion with supervisory approval.

Civilian employees receive 12 sick days per year. Unused sick days can be banked and used in the future. Civilian employees can accumulate up to 60 sick days. Police officers and firefighters receive 15 sick days per year and can bank unused days without limit.

All full-time employees are covered by very good retirement plans. Firefighters have their own plan and other full-time employees are covered in the Texas Municipal Retirement System (TMRS). The City was notified that the annual required contribution to TMRS would be over 23% in January 2010. Most of the over 800 TMRS cities saw similar increases. TMRS was allowing cities to phase-in the new rates over an eight-year phase-in period. The City’s TMRS rate was scheduled to increase from 17.83% in 2010 to 18.83% in 2011. The City estimated that it would cost approximately an additional \$2.1 million. The City dropped the repeating COLA and the repeating Updated Service Credit in 2011 causing the City’s TMRS rate to drop to 14.09%. The repeating COLA was a great benefit for retirees; however, the City does not believe dropping the repeating COLA will significantly hurt efforts to attract and retain employees. Amarillo is isolated in terms of competing TMRS cities and attracts most employees from the private sector. The City’s benefit package is still appealing compared to the private sector.

In 2011, the Texas Legislature combined the three TMRS funds into one fund with a resulting decrease in contributions. The City’s 2012 rate would have decreased to less than 10%; however, the City kept the rate at 14% in the budget to be able to provide for future enhancements. The TMRS rate was scheduled to drop again in 2013 to 8.75%. With the decrease in TMRS rate in 2013 the City added five-year vesting and restored the repeating updated service credits, helping active employees. The City believes these changes will help attract and retain active employees. These revisions increased the TMRS rate to 12.04% of pay, which left 1.96% of pay to start funding a post-retirement health care benefit in 2013. The 2014 TMRS rate dropped slightly to 11.57% leaving 2.43% for the post-retirement healthcare benefit. In 2023 the TMRS rate was 11.85%. For calendar year 2024, the City’s TMRS rate increased to 14.9% and the City continues to fund 2.43% for the post-retirement healthcare benefit (OPEB).

The City has historically provided subsidized health insurance to retirees. The City has funded this benefit on a pay-as-you-go basis. The GASB Statement 45 calculation forced cities to cost this benefit, but not fund it. However, there are obvious benefits to prefunding of the benefit. Any benefit that is prefunded is less costly since earnings can be used to offset the cost of the benefit. With the funded option, a city can use a higher discount rate in calculating the benefit, which reflects the decreased cost of funding the benefit. In January 2013, the City began prefunding a portion of its Other Postemployment Benefits (OPEB) liability via an irrevocable multi-employer agent OPEB trust (PEB Trust) in addition to pay-as-you-go costs. Assets in the PEB Trust can only be used to fund other postemployment benefits, such as medical costs for eligible retirees and any eligible spouse or children. The City increased the rate of prefunding contributions for 2017 to 2.43% of payroll. The City continues to fund the PEB Trust at the same level for the 2024/2025 fiscal year.

Part-time employees contribute to a deferred compensation plan in lieu of social security. Full-time employees also have the option of contributing to a deferred compensation plan in addition to their retirement. All full-time employees, except police and fire, are covered by social security.

Full-time employees are covered by the City's health plan. The health insurance plan is one of the better plans offered in the community. A \$1,500 deductible is one of the lower deductibles in the area. Moreover, the City has always strived to keep the plan affordable to the employees.

The City started a safety footwear program the same year as the clinic. The City has a large self-insurance retention (\$1.5 million) on Worker's Compensation claims and slip-and-fall injuries had been significant in number. The safety footwear program ensures field employees have the proper footwear for their job. Slip-and-fall injuries have decreased, and the City feels it is directly attributable to the safety footwear program. The cost of the safety footwear program is funded by the City's Self-Insurance Fund and is estimated to cost approximately \$93,588.26 in 2023/2024.

### **Insurance and Self-Insurance:**

The City is self-insured for many lines of coverage and usually has large self-insurance retentions and high deductibles when insurance is purchased. Health insurance, including dental, is in one fund (Employee Insurance Fund) and other exposures are accounted for in a separate fund (Risk Management Fund). The strategy is to manage cost and assume some of the risk while being self-insured. While we do have large deductibles and self-insurance retentions, we do have sufficient coverage to protect the organization.

Historically, the City has made significant changes to control costs that has shifted some of the medical cost to the employee that included raising the employee's annual deductible, increasing the annual out-of-pocket maximum amount, increasing insurance premiums, and conducting dependent eligibility audits. In addition, the City has negotiated and put in place cost-saving contracts with local facilities/providers for hospital, physician and lab services and pharmacy. Beginning in July 2014, the City entered into a wrap network that implemented lower negotiated rates for healthcare services outside of the City's local network.

Through 2015, the City continued to see claims increasing on average by 10% in the last four years. The Employee Insurance Fund ended the 2014/2015 budget year with approximately \$31,060 in reserves. This amount was well below the targeted reserve balance of \$5 million. In addition to the premiums assessed to City departments, employees, and retirees; the City transferred additional funds into the Health Insurance Fund during the 2014/2015 year.

As a result of the rising claims costs, the City reviewed the financial stability of the Employee Insurance Fund in 2015. The outcome of the review resulted in the City deciding to issue a Request for Proposal (RFP) in July 2015 in search of a third-party administrator (TPA) for the medical, dental, and flexible spending plans. The City anticipated that a national carrier would have more favorable discounts with network providers and offer other cost saving measures in the City's efforts to control rising costs to the medical plan. The RFP was awarded to Aetna Life Insurance Company for the administration of the medical and dental plans with an effective date of January 1, 2016. This change moved the administration of these benefits from being performed in-house by the Benefits Department to an outside vendor. The Flexible Spending Accounts began being managed with the same effective date by ASI in 2016. Administration of the pharmacy benefit continued with Maxor Pharmacy through this transition to Aetna. At the end of the 2015/2016 fiscal year, which was the first year with Aetna, the City had a \$5.1 million net reduction in health plan costs. This reduction was primarily driven by a decrease in medical claims from \$24.2 to \$18 million and the onset of the contract with Aetna.

Claims have remained consistent since the initial reduction corresponding with the beginning of the Aetna contract. Nevertheless, the total claims are increasing year-over-year, with the ever-increasing cost of healthcare. For the 2018/2019 fiscal year, medical claims rose to \$21 million due to an increase of high cost claims that year. Extracting these high cost claims, total expenses have remained flat as compared to previous years. To fund these increases the City included a seven percent employer health plan increase as well as a two percent employee premium increase. The City ended the 2018/2019 fiscal year with \$8 million in reserves, well over the \$5 million target. For the 2019/2020 fiscal year, the City's claims decreased slightly from the previous year to \$20.8 million, down \$190,000. Due to the COVID-19 Pandemic, the City experienced lower than expected medical claims due to medical procedures and/or

regular medical care being delayed or cancelled in 2020/2021, which resulted in the City coming in under the budget of \$23.4 million.

Overall, the City is pleased with the cost saving measures resulting from the change to Aetna during the last five years. However, as the City was in the last extension on the Aetna contract for calendar year 2020, the City was aware of the realities of healthcare costs in the current market. The City worked with a healthcare consultant to ensure that the next contract was negotiated fairly and with cost control and savings in mind. The City also evaluated the current benefit plans to ensure any recommended changes meet the needs of employees, pre-65 retirees and their family members while controlling healthcare costs. After, an extensive search, the City approved a three-year contract (starting in 2022 and ending in 2024) with a renewal option for two additional one-year term with Aetna.

In keeping with our general philosophy of an incremental approach to medical rate increases, the City increased the employer contribution by 15% in October 2014 and the employee/retiree portion by 15% in January 2015. Deductibles and out-of-pocket amounts remained the same for fiscal year 2015/2016 and increased to \$1,500 for the 2017 year.

On January 1, 2015, all Medicare eligible retirees and their eligible spouses enrolled in the medical plan (age 65 and older) were moved off the City's medical plan and onto a Medicare Supplemental plan. This benefit provides an annual amount into the retiree and eligible spouse's Health Reimbursement Account (HRA) to use for reimbursement of Medicare premiums and eligible healthcare expenses. For 2019, the employer contribution was increased by 7% and the employee premiums by 2%. For 2020/2021, 2022/2023, and 2023/2024, the budget did not include a cost increase on either the employee or employer side. The City is pleased that the 2024/2025 budget does not include a cost increase on the employee side.

Beginning in 2022, the City offered a second option (buy up plan) to employees for medical coverage. The new medical plan option features a co-pay for outpatient services that are not subject to the \$1,500 deductible associated with the original plan. Employees opting for the medical buy up plan will have a cost increase from 5% for employee-only benefits, to 20% for employee plus spouse, children, or family. The employer contribution will increase by 5%, which is the same for both plan options.

To protect against catastrophic claims under the medical plan, the City has stop loss coverage with a \$750,000 deductible that must be met each calendar year. Thus, if a claim crossed into the next year, two deductibles would apply. Therefore, the specific stop loss would only protect the plan for catastrophic claims. The City does not have aggregate stop loss coverage, which would attach after total claims reached a certain point.

The dental plan is entirely employee funded. Like the medical plan, rates increased by 15% for the 2015/2016 fiscal year and again by 10% in 2017. However, premiums for 2017/2018 through 2021/2022 remained flat. Beginning in 2022, the City will offer a second option (buy up plan) to employees for dental coverage. The buy up plan option for dental coverage includes orthodontia benefits for adults. Employees opting for the dental buy up plan will see a cost increase of 10%. For employees who chose the original plan option, there is no increase in cost over the previous year. As with other health related costs, the City believes that the long-term trend is related to higher costs.

Since 2005/2006 fiscal year, there had not been the need to transfer monies from the General Fund to the Risk Management Fund. In 2021/2022, the Risk Management Fund had revenues of \$11.8 million and expenditures of \$8.4 million. For the 2022/2023 budget, the City had revenues of \$10.2 million and expenditure of \$10.4 million. The largest line of coverage in the Risk Management Fund is workers compensation. The City budgeted \$3.0 million for workers compensation claims in 2023/2024. The workers comp rates multiplied by the workers comp payroll should produce revenues of about \$3.1 million in 2024/2025. The City has a self-insurance retention of \$1.5 million per worker's comp occurrence with full statutory limits. Therefore, the City should not receive a workers comp claim back once it has been transferred to the insurance carrier.

During 2017, the City transferred the administration of the workers compensation claims to a third-party administrator (TPA); however, the City will remain self-insured for funding purposes. The insurance coverage, along with healthy reserves, should be sufficient for workers comp claims. General Liability, Auto Liability, and Auto Physical Damage combined are budgeted at \$1.65 million in 2024/2025, slightly down from 1.8 million in 2023/2024. The City has purchased police officer and cyber liability insurance. The police liability coverage protects both the City and the officer. Most of the insurance purchased is for property insurance. Property insurance has a \$250,000 per occurrence deductible. During the 2018 renewal, the City's deductible for wind and/or hail damage was adjusted to 5% of the total

insured value of the property per location, subject to a minimum \$1,000,000 deductible per occurrence. During the 2020 renewal, the premium increased 120% from the last renewal. This is the reality of the current property insurance market and the City is cognizant of the increased cost of coverage. The City is currently reviewing the property carried on the policy and is working towards bolstering reserves in the case of a catastrophic loss. The City is also working with a dedicated broker to evaluate policy renewal dates to increase opportunities to secure more favorable coverage premiums.

**Street Maintenance:**

Street maintenance came to the forefront as a major budgetary issue in 2011/2012. In fact, most of the tax increase in the 2011/2012 budget was for streets. The Council became increasingly concerned that deferred maintenance of streets would result in spending significantly more for street repairs in the future. This increased funding was maintained in the Street Department budgets for the subsequent years. During November 2016 the City voters approved \$89 million in bond funding to address street infrastructure and improvements.

Moreover, in the 2019/2020 budget, part of the property tax increase was allocated to be used to increase funding for street maintenance. This funding continued in the 2020/2021 budget, but due to budgetary restraints brought about by the COVID-19 Pandemic, the street overlay project for 2019/2020 was cancelled. Going forward with the end of the voter approved bond issuances for street improvements in 2021. The City has budgeted \$11.9 million in 2024/2025 for various street resurfacing.

**Capital Improvement Program:**

The Capital Improvement Program is one of the most important parts of the budget and the budgetary process. The City has historically funded capital projects on a pay-as-you-go basis, with budgetary surpluses being earmarked to fund the Capital Improvement Program. With the pay-as-you-go philosophy of capital improvements, it is very important to identify and anticipate future capital needs so that they can be provided for in an orderly fashion. In conjunction with the budget, we update the five-year capital program. The first year of the five-year program becomes the capital budget. As more fully discussed in the Capital Improvement section, the Capital Improvement Program addresses various needs in the community. Like most cities, we have an aging infrastructure and many of the projects in the Capital Projects Budgets are much needed replacements. In the short-term, we should see some reduced maintenance costs, as they relate to the infrastructure that was replaced. However, with the continued deterioration of the aging system, there will not be any staff or budget reductions from the replacement of the aging infrastructure. Any savings in staff time or materials will be utilized on other aging infrastructure. In 2016 the Council called for a \$340 million general obligation bond election on November 8, 2016. The bond election included seven propositions: Streets, Public Safety, Municipal Facilities, Neighborhood Parks, Civic Center improvements, Fleet Services, and Athletic Facilities. This was the first general obligation election since 2001 when the voters approved expansion to the City library facilities. Voters approved Propositions 1 and 2 for Streets and Public Safety with \$109 million. The ability to issue voter approved debt has allowed the City to begin addressing aging infrastructure and will provide budgetary relief to future budgets.

**General Capital** – The General Construction fund includes \$33.1 million in projects. The City's ability to fund pay-as-you-go capital has been severely limited in the last several fiscal years due to budgetary constraints in the General Fund. Of the \$33.1 million, \$19.8 million is covered by Bond Proceeds, \$0.3 is covered by other outside sources, and the remaining \$13 million from General Fund cash funding. Projects approved include funding of \$0.1 million for Emergency Management, 0.7 million for Facilities Maintenance, 22.3 million for Street, 1.4 million for Police, 0.2 million for Planning, 0.6 million for Traffic Administration, 0.07 million for Environment Health, 0.5 million for Transit Fixed Route, 2.1 million for Parks Maintenance, and 5.2 million for Fire Operations.

With voter approval of \$109.5 million to address street and public safety infrastructure, the City will issue these bonds over a five-year period with the first issue in April 2017 of \$21.2 million, the second issue in July 2018 of \$22.1 million, and the third issue in May 2020 of \$8.1 million. The City made the final issuance of \$52.9 million in January 2021 and it provided the final funding for Proposition 1 for street infrastructure.

**Water and Sewer Capital** - The Utilities Fund includes \$19.3 million in capital projects. Most notable of the projects includes \$10.4 million to replace/upgrade water mains in certain areas of the City, and \$3.2 million to purchase new Bar

screen headworks for the River Road Water Reclamation Plant. Amarillo now has nearly 1,400 miles of water mains in the City and an additional 1,030 miles of wastewater mains. The City's water and wastewater systems are very robust and have excellent capacity. Efforts will continue to focus on addressing aging infrastructure and ensuring future capacity.

**Airport Capital** – The Airport fund includes \$7.4 million to address infrastructure and other Airport operation's needs. FAA Grants will cover \$6.4 million. The largest project is \$4.5 million for Baggage handling System construction.

**Drainage Utility Capital** – The Drainage fund includes \$13.1 million in capital projects. The projects include \$4.3 million for drainage utility equipment additions and replacements, 5.0 million for Downtown storm sewer S. Grant Street phase II, 3.0 million for arterial storm sewer 34<sup>th</sup> Avenue-Helium Road to Soncy road, and 0.8 million for storm sewer system extensions and improvements.

**Other Capital** - Projects include \$1.5 million to fund the dumpster replacement program, 1.5 for Civic Center commodity upgrades and replacement, and \$8.0 million for Municipal Garage equipment replacement and the removal of a fuel storage tank.

## **COMMENTARY ON MAJOR REVENUE CATEGORIES**

### **Property Taxes:**

The maximum tax rate provided by City Charter is \$1.80, of which \$1.30 may be levied for general purposes; the remaining \$.50 may be used only for waterworks purposes. The Potter-Randall Appraisal District assesses taxes. The City of Amarillo has contracted with both Potter and Randall Counties to collect taxes. Taxes are due October 1, and become delinquent February 1. Delinquent taxes are subject from a 7% to 15% per annum interest plus a penalty of 5% to 10% and attorney fees in accordance with statutes.

In the 2019 Legislative Session the Texas Legislature passed Senate Bill 2. This legislation reformed the system of property taxation in Texas in three primary ways: 1) lowering the tax rate the City can adopt without voter approval and requiring a mandatory election to go above the lowered rate; 2) making numerous changes to the procedures by which the City adopts a tax rate; and 3) making several changes to the property tax appraisal process. These changes did not affect the 2019/2020 budget or tax rate setting process but did affect the 2020/2021 and 2021/2022 budget and tax rate setting processes.

The property tax implementation process begins with the calculation of and publication of tax rates. A taxing entity in Texas must calculate their no-new-revenue tax rate (formerly the effective tax rate) and voter-approval tax rate (formerly the rollback rate). The no-new-revenue tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year, based on a tax rate that would produce the same amount of taxes if applied to the same properties in both years. Although the actual calculation is more complex, a taxing unit's no-new-revenue tax rate generally is equal to the last year's taxes divided by the current taxable value of properties that were also on the tax roll last year. The resulting tax rate, used for comparison only, shows relation between the last year's revenue and the current year's values. Generally, if property values rise, the no-new-revenue tax rate will decrease; however, there are other factors affecting the no-new-revenue tax rate calculation. Changes in the tax status of property, tax refunds, and changes in exemption will also affect the rate. The voter-approval tax rate is a calculated maximum rate allowed by law without voter approval. The rate divides the overall property taxes into two categories, maintenance and operation (M&O) and debt service. The tax rate provides cities with about the same amount of tax revenue it spent the previous year for day-to-day operations plus and extra three and a half percent for operations and sufficient funds to pay debts in the coming year. The debt rate portion of the rate is the current year's debt payments divided by the current year's property values.

Taxing units are required to publish and file their calculated no-new-revenue and voter-approval tax rates along with the proposed tax rate. After the taxing unit publishes the required notice, taxpayers must have the opportunity to express their views on tax increases at hearings. A public hearing is required, and notice of the hearing must be published in the newspaper and on the City's website. The tax rate ordinance requires two readings to pass. After the second reading, the governing body must ratify the tax rate. A taxing unit must adopt its tax rate before September 30



or the 60<sup>th</sup> day after the taxing unit receives the certified appraisal roll. The taxing unit is required to hold an election to approve the tax rate on the next uniform election date if it adopts a tax rate that exceeds the voter-approval rate. If the proposal passes, the tax rate for the current year is the rate that was adopted. If it fails, the taxing unit may not adopt a tax rate that exceeds the voter-approval tax rate.

In addition to being a significant revenue source, property taxes have been the most stable revenue source. Property tax has a very high collection rate on the current role. Over the last ten years, collection rates have varied from 98% to 99% of the current role. Combining the delinquent collections with the current collections, total collections approach 100%. Property taxes are also received early in the fiscal year; most of property tax is collected by the end of December or early January.

Property taxes increased in 2011/2012 to \$0.32009. In 2012/2013, the City kept the same tax rate of \$0.32009. For 2013/2014, the City Council approved a 2 cent property tax increase bringing the rate up to \$0.34009. In 2014/2015, the rate was increased to \$0.34509. In 2015/2016, the rate was increased to \$0.35072. This increase helped fund additional police officers. For the 2016/2017 fiscal year the City tax rate remained the same as the prior year at \$0.35072.

For the 2017/2018 fiscal year the tax rate increased to \$0.36364 with the increase in the rate related to \$21.2 million General Obligation Bonds issued in April 2017. This bond issue was the first of five planned annual bond issues related to the November 2016 bond election where the voters approved \$109 million in projects to address streets and public safety. For the 2018/2019 fiscal year the tax rate increased to \$0.36838 with the increase in the rate related to a \$22.1 million General Obligation Bonds issued in July 2018. For the 2019/2020 fiscal year the tax rate increased to \$0.38851 with the increase in the rate related to a 1.75 cent increase in the operations and maintenance (O&M) rate and a 0.263 cent increase in the interest and sinking (I&S) rate for a total increase of 2.013 cents. The increased O&M rate funded additional personnel in the Fire and Animal Management and Welfare departments directly related to the voter-approved Proposition 2 Public Safety projects. Additionally, the increased O&M rate also provides for more funding for street improvement and maintenance. The increase in the I&S rate is directly related to the City's debt service on the voter-approved bond projects. For the 2020/2021 fiscal year the tax rate increased to \$0.39681 with the increase again related to debt service on the voter-approved bond projects as well as debt service on the Thompson Pool replacement project and the South Johnson Street property purchase. For the 2021/2022 the tax rate increased to \$0.4433 (voter-approval tax rate), after a failed election to approve the City's proposed rate of \$0.48404. In 2022/2023 the tax rate decreased to \$0.40628. In 2023/2024, the approved property tax rate will decrease to \$0.39195 and will raise more than \$4.0 million in revenue over the previous year revenues. In 2024/2025, the approved property tax rate will decrease to \$0.38723 and will raise more than \$3.6 million in revenue over the previous year revenues.

The goal is to stage increases over time to be less burdensome on the citizens. However, it should be noted that even with the increase in the current year, Amarillo residents still enjoy one of the lowest tax rates as compared to major cities in Texas.

The citizens voted in a tax freeze for taxpayers age 65 and above and disabled taxpayers. The first year of the freeze was 2007, which set a cap on the amount of taxes the individual will pay for the rest of their life so long as they remain in their home. The freeze also transfers to a surviving spouse for the rest of their life so long as they remain in the same home and are at least age 55 at the time of the death of their spouse. For 2023/2024, the taxable property value subject to tax levy is \$16.3 billion. The amount subject to levy excludes the property value of homes that have frozen taxes since they are not subject to levy. The total taxable value is \$20.0 billion, which is up over last year's value of \$18.4 billion. The tax rate of \$0.38723 per \$100 valuation will produce a total levy of \$72.3 million in 2024/2025 including the frozen taxes of \$10.3 million. The City should collect \$66.0 million with a collection rate of 98.5%. Also, based on a tax rate \$0.38723, the City will transfer taxes of \$679,733 to the Tax Increment Reinvestment Zone (TIRZ) Number 1, \$172,069 to TIRZ #2, and \$12,105 to TIRZ #3.

#### **Sales Taxes:**

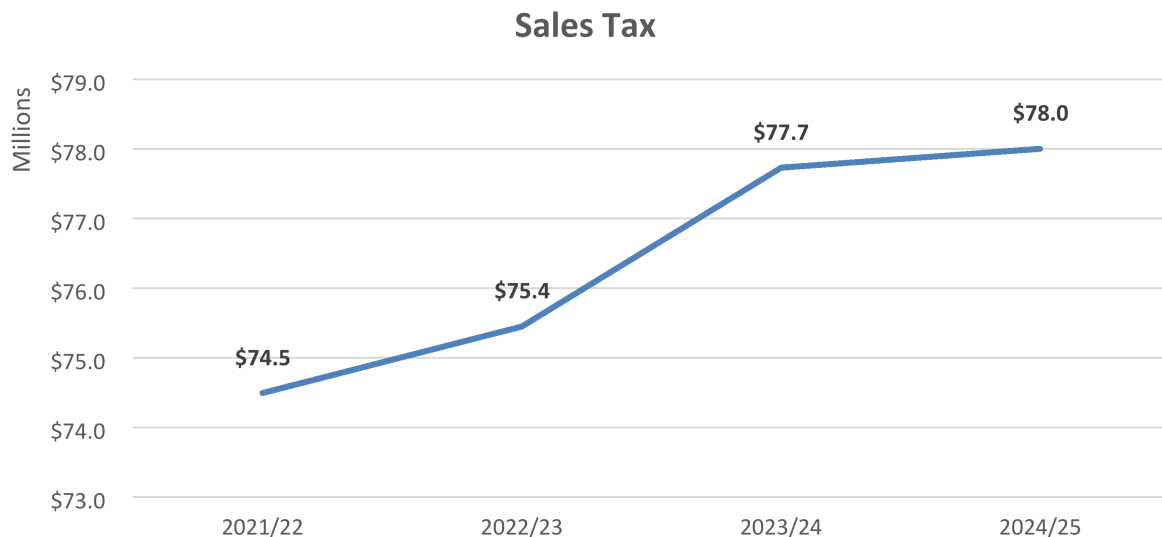
On November 7, 1989, the Amarillo voters approved a 1% increase in the local sales tax. One-half percent (1/2%) of the increase took effect April 1, 1990. The 1/2% increase from April 1, 1990 is to promote economic development in the City of Amarillo. The Amarillo Economic Development Corporation was created to manage the 1/2% sales tax for economic development. The 1/2% sales tax for economic development is not included in the City of Amarillo's budget.

The other 1/2% increase in the sales tax was approved by the voters to reduce property taxes in the City of Amarillo. The 1/2% sales tax increase to reduce property taxes was effective October 1, 1990. The 1/2% increase in sales tax used to offset property taxes is reflected in the City's 1990/1991 Budget. Currently, the total sales tax rate in Amarillo is 8.25%, which is the maximum sales tax rate allowed in the State of Texas. The State of Texas' portion of the sales tax is 6.25%, and the local portion of the sales tax is 2%.

Sales tax is the City's most significant single revenue source and provides 30.2% of the General Fund's revenue. Unfortunately, the sales tax is not as predictable as the property tax. Sales tax is a more volatile revenue source. Because of the size of sales tax revenue, small percentage changes in collection can make significant changes in overall General Fund total revenue.

While the sales tax has been a relatively consistent increasing revenue source for the City, it decreased with the recession during 2008 and 2009. Since that time sales tax revenue seems to have stabilized. The 2014/2015 and 2015/2016 years were record years in terms of sales tax receipts while 2016/2017 experienced a slight dip. The 2017/2018 year experienced a rebound coming in approximately 3.3% above 2016/2017 and at a new record. The 2018/2019 year set yet another record coming in 3.1% above 2017/2018. Going into the 2019/2020 fiscal year the City budgeted a 2.5% increase in sales tax bringing the budget up to \$60.3 million.

However, with the onset of the COVID-19 Pandemic the City saw year-over-year decreases in each month starting in April 2020 with the largest decrease being 8.95% in June 2020. The City is pleased to report that sales tax receipts began to rebound, and August 2020 receipts were 6.87% over the prior year. The City revised the 2019/2020 estimate down from the original budget to \$58.9 million. With the future still uncertain, the City decided to leave the 2020/2021 budget flat with the revised estimate for 2019/2020 at \$58.9 million. The actual sales tax receipts for 2019/2020 came in higher than anticipated at \$60.5 million, and 2020/2021 receipts were at \$67.5 million. The 2021/2022 budget for sales tax had receipts of \$75.6 million. The 2022/23 budget for sales tax was \$69.0 million, while revised estimates have receipts around \$76.5 million. The 2023/24 budget for sales tax was \$75.9 million, while revised estimates have receipts around \$77.7 million. The 2024/2025 budget has estimated sales tax receipts at \$78.0 million. The City will closely monitor the monthly receipts and will be able to quickly react to budget versus actual performance as the fiscal year progresses. As Sales Tax is our largest single source of revenue in the General Fund any changes in collections versus budget can have sweeping effects on our ability to provide city services. A graph of the sales tax collections follows below.



**Gross Receipts Business Taxes:**

Gross receipts business taxes are franchise fees imposed on the various public utilities and the hotel occupancy tax revenue. The revenues are based on a three-year average of receipts adjusted for current trends. The current franchise

taxes on the gas, electricity and cable television are 5% of gross receipts. The franchise tax on cable television does not include installation charges. The City receives a per-line fee on land line telephone service. The hotel occupancy tax is a 7% room tax on non-permanent residents with an additional 2% tax for the Amarillo-Potter Events Venue District. The Amarillo-Potter Events Venue District portion of the Hotel Tax Revenue is not reflected in the City of Amarillo's budget.

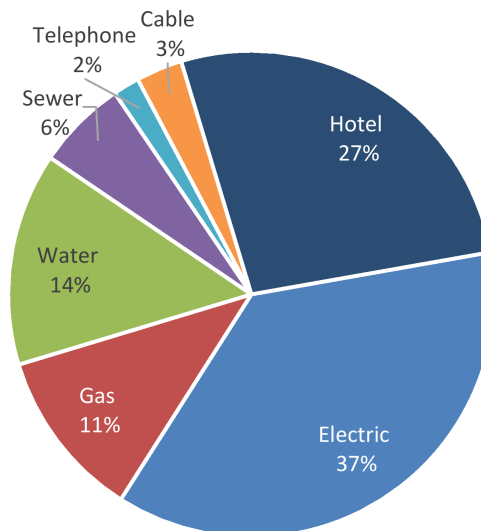
Another legislative change during the 2019 Texas Legislative Session negatively affected the City's Franchise fee revenues. Senate Bill 1152 is related to telecommunications and cable television providers. The legislation authorizes a cable or phone company to stop paying the lesser of its state cable franchise or telephone access line fees.

The 2024/25 budgeted amount of \$30.6 million is a 7% decrease over the budgeted 2023/24 amount of \$32.9 million. The revised estimate of 2023/24 decreased gross business taxes to \$29.9 million, from the budgeted amount of \$32.9 million.

This increase compared to the actual 2022/2023 amount of \$31.3 million shows an increase of 5.1%. Electric Utility franchise tax is budgeted for 2024/25 to be \$11.3 million, up 2.7% from the 2023/24 revised estimate of \$11.0 million. The \$11.0 million amount was a significant decrease over the 2022/23 actual amount of \$12.0 million. We are expecting the franchise tax on the natural gas utility to increase to \$3.5 million for 2024/2025 compared to a revised 2023/2024 estimate of \$3.4 million. A payment in lieu of franchise tax is imposed on the City's Water and Sewer Utility. The payment in lieu of franchise tax is a monthly per account charge. The \$3.96 monthly water payment in lieu of franchise fee will generate about \$4.3 million in 2024/2025; the \$3.68 monthly sewer payment in lieu of franchise fee will generate about \$1.8 million in 2024/2025.

We had increased our 2019/2020 budget for the telephone utility franchise tax slightly to \$0.9 million. 2023/2024 revenues for telephone utility franchise are estimated at \$0.6 million and the 2024/2025 budget is slightly lower at \$0.5 million. Overall, we have been experiencing decreases in the number of phone lines as customers switch to cell phones as well as new limitations on collections due to recent State legislative actions. However, the decrease in collections was less than anticipated. We are also concerned with the Cable TV franchise tax as satellite TV and streaming services gain in popularity. Receipts for 2022/2023 franchise tax on the Cable TV trailed the prior of \$1.3 million by \$0.2 million. For the 2023/2024 year revenue was forecasted at \$0.9 million, with revised estimates coming in lower at \$1.0 million. For the 2024/2025 budget, we continued to project lower revenues with a budgeted amount of \$0.9 million. Below is a breakdown of the City's gross receipt business tax revenues by category:

Gross Receipt Business Tax



In 1998, the City's telephone franchise tax revenue calculation was changed. The assessment method changed from a gross receipts charge to a per line charge for business and residential lines. The net result of the change was a decrease in expected revenues of about \$462,000. This decrease is permanent and future telephone franchise tax revenue will

mainly increase with additional lines. Unfortunately, the line count has dropped with the shift towards and the growth in wireless communications. Moreover, as discussed earlier legislative changes during the 2019 Texas Legislative Session have further limited our ability to collect telephone franchise tax. The changes allow a cable company to pay only the greater of their cable TV or telephone utility franchise tax. Due to these changes, we adjusted our assumptions going forward. This decrease is permanent. The electricity franchise tax would also be handled in a similar manner to the per line charge for telephone utility beginning in 2002; however, the Texas Panhandle was exempted from the change for five years. The exemption was extended due to the lack of competing electric companies in the Panhandle. However, our citizens enjoy better rates in the regulated environment than most of the State in the deregulated environment. We expect that eventually, the electricity franchise tax revenue will be converted to a per kilowatt-hour charge.

While the full effect of the change in the electric franchise tax has not been determined, the resulting franchise tax receipts should not change significantly. Consistent with the above fixed unit franchise tax, the City has also modified its franchise fee on the Water and Sewer Utility. Beginning in the 2001/2002 fiscal year, the City changed to a per account charge. The 2023/2024 franchise tax will be \$3.96 for each water account and \$3.68 for each sewer account. The change in franchise tax for water and sewer resulted in a more predictable revenue stream for the General Fund and a more predictable expense estimate for the Water and Sewer Utility. The water and sewer franchise tax is no longer weather related; however, two of the more significant franchise taxes are still weather related. Both the electric franchise tax and the gas franchise tax is weather dependent and also vary with the fuel costs.

Hotel occupancy tax (HOT) revenue has been steadily increasing and more hotel properties have been added to our city. Actual 2012/2013 revenue was up to \$5.7 million, \$5.9 million for 2013/2014, \$6.3 million for 2014/2015, and \$6.8 million for 2015/2016. We experienced a slight dip in hotel tax revenue for 2016/2017 at \$6.6 million but saw a rebound in 2017/2018 to \$6.9 million and a continued increase into 2018/2019 to \$7.2 million. Going into 2019/2020 we had budgeted a 3.0% increase over the prior year as we had been experiencing year-over-year increases. However, with the onset of the COVID-19 Pandemic we began to see the occupancy rates and HOT receipts decline. Beginning in February 2020, the City experienced year-over-year declines in each month's receipts. These declines hit hard through the normally busy summer months, with the low point in occupancy percentages hitting in April 2020. Since that point we have seen occupancy rates and receipts rebound and even begin exceeding pre-pandemic levels in early 2020/2021. With this unprecedented decrease in HOT revenues the City had to make cuts to programs funded through these revenues to maintain proper funding of debt service supported by HOT revenues. These include the subsidy to the City's Civic Center, additional capital for the Civic Center, and funding for the Convention and Visitors Council (CVC). The City went from an original HOT budget of \$6.4 million down to \$4.7 million with most cuts being made to additional capital for the Civic Center and the CVC's budget. As the pandemic continued and events were cancelled, the subsidy required for the Amarillo Civic Center increased. While the City did see a significant decrease in HOT revenue, we are pleased to say that we are still able to make all required bond payments for the multi-purpose events venue and downtown parking garage using HOT receipts and debt service reserves as originally planned. HOT revenues rebounded in 2020/2021 with a total of \$7.8 million. We recognize the uncertainty still surrounding the COVID-19 Pandemic and are closely monitoring both receipts and occupancy rates for local hotels. For 2023/2024 the City budgeted \$8.4 million, with revised estimates coming in around \$8.3 million. For 2023/24, the we are keeping our revenues flat with the revised estimate at \$8.2 million. Budgets for the use of HOT revenues have been reset and can be quickly scaled back based on budget versus actual performance if needed. We are cognizant of our annual debt service requirements using the HOT receipts in addition to other needs for the funds going forward for continued CVC and Civic Center operations. The Hotel Occupancy Tax is a significant single revenue source, but as discussed above, its use is limited. Hotel Occupancy Tax receipts can only be spent on items related to convention and tourist-type activities. The HOT funds are used for our contract with the Chamber of Commerce for promoting convention and tourism in the city (CVC). Beginning in 2020/2021, the contract with the Chamber of Commerce for convention and tourism activities was not renewed. Instead, the City is creating a standalone entity that will handle the promotion of convention and tourism in the city, the Convention and Visitor's Bureau (CVB). The HOT also offsets the operating loss at our Civic Center complex and provides funds for capital at the complex. The City has an incentive agreement with the developer of the Convention Center Hotel to rebate local hotel occupancy taxes; the City anticipates \$915,000 in rebates for the 2024/2025 fiscal year. Our current estimates are that the City still should be able to cover any operating loss at the Civic Center Complex, but the revenue source would have to grow to provide additional capital.

### **Business and Non-Business Licenses and Permits:**

Most of the revenues recorded in the business and non-business licenses and permits relate to the construction industry and food and beverage industry. We experienced a record breaking year in 2012/2013 in construction due to a hail storm that damaged thousands of roofs in the City. In years since the peak, revenue has been returning to a more normal level. Overall, we expect business and non-business licenses and permits to decrease compared to our revised estimates for 2021/2022. The construction industry has remained strong since the onset of the COVID-19 Pandemic. All these fees combined are not a significant source of revenue for the City.

There were a few minor rate increases in Building Safety fees but no significant revenue changes. In recent years, with other budget challenges, the City Council has made cost recovery a priority for developmental services departments. These rate increases are related to the implementation of this strategy and the City's focus on improving the customer service experience.

### **Governmental Revenues:**

Government revenues are a significant revenue source to the City. Our governmental revenues include grants and cost sharing activities with other governmental entities. For the General Fund, the most significant governmental revenue is federal and state assistance for our Transit Department. State funding is expected to be at \$449,730. Federal transit assistance is expected to increase to \$4.9 million. Under our normal cost sharing arrangement, we continue to receive about 80% of those funds through our operating assistance grant. However, beginning in the 2019/2020 fiscal year in response to the COVID-19 Pandemic, the Federal Transit Administration allowed us to receive 100% reimbursement for operating and maintenance costs during the pandemic.

In the past, the transit system was accounted for in an enterprise fund. After further review, the transit system was merged into the General Fund. The transit system did not truly belong in an enterprise fund; the transit system was not self-supporting and it is the City's policy to only have the minimum number of funds necessary to account for the City's financial activities. Another governmental revenue for the General Fund is from the school districts using a total of 18 officers in the School Liaison Program, this is up two from last fiscal year at the request of Amarillo ISD. With this program, the schools pay the officers' salary during the school year and the City pays the salaries during the summer. The School Districts' share of the program is expected to be \$1.7 million in 2023/2024.

Most of the Public Health Department is grant funded. The Amarillo Hospital District (AHD) provides the local portion of the Public Health funding. The Hospital District is providing intergovernmental transfers as a match for the Public Health Delivery System Reform Incentive Payments (DSRIP) program. We anticipate these dollars will fund both the DSRIP program and the local portion of Public Health costs. For the 2021/2022 fiscal year, Public Health received \$2.9 million and for the 2022/2023 fiscal year, Public Health received \$2.9 million. We anticipated that Public Health would receive around \$3.0 million for the 2023/24 fiscal year. These dollars are directly related to the expected deliverables of the DSRIP program. Public Health has seen increasing reserves with funding from the DSRIP project, however we are entering the last year of funding for this project. Going forward these reserves will be used to continue this project.

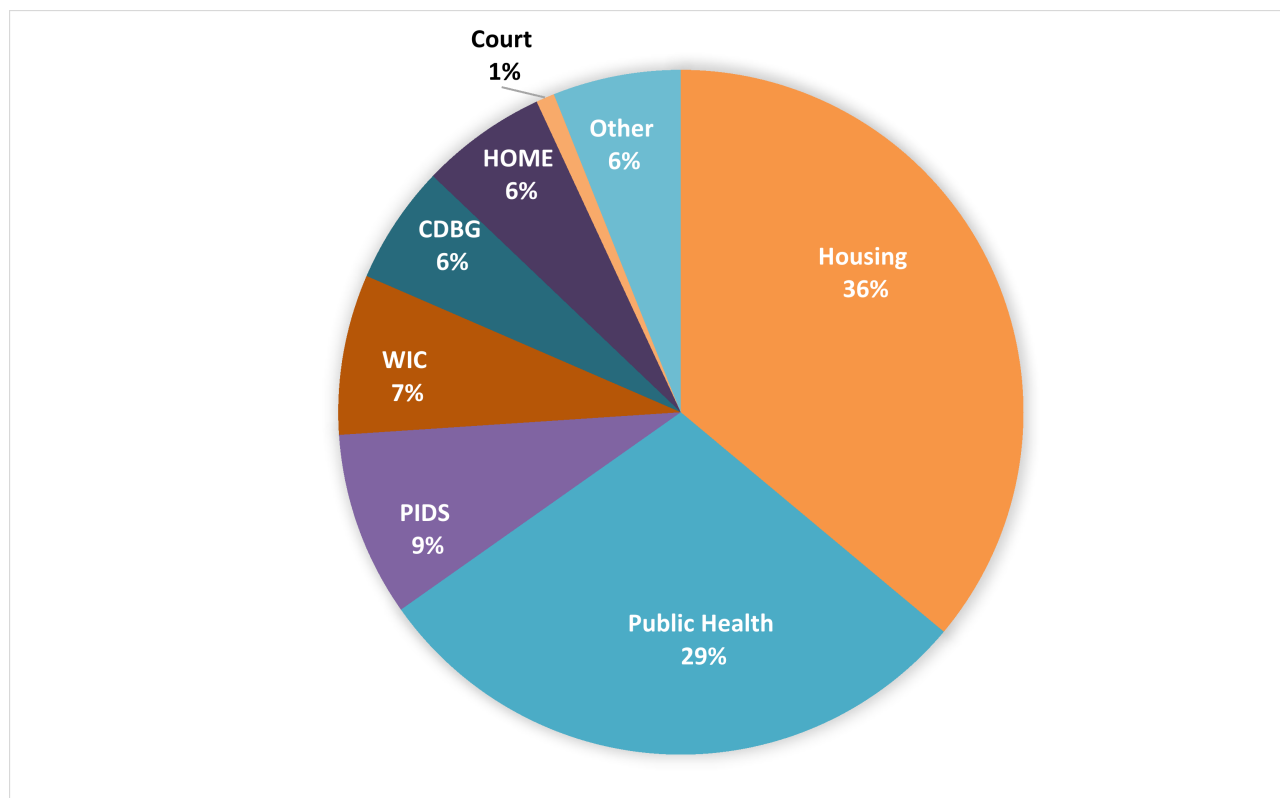
Most of our governmental revenues are grant funds contained in the Special Revenue Funds. The grant funding is for a variety of different programs and activities including Housing, Community Development, Public Health, and special police initiatives. Our most significant grants are from the Department of Housing and Urban Development (HUD). The HUD grants include our Community Development Block Grant Program (CDBG), HOME Investment Partnership program, and various Housing programs. Overall, revenues recorded in the Special Revenue Funds are anticipated to decrease from \$36.4 million in 2023/2024 to \$33.6 million in 2024/2025. Several of the increases seen previously were related to additional funding awarded by the Federal and State government in response to the COVID-19 Pandemic.

Law enforcement grants are expected to remain flat at \$175,947 in 2022/2023 to \$187,084,376 in 2023/2024. Our Women, Infant, and Children (WIC) nutrition grant are expected to remain flat at \$2.7 million in 2023/2024 to \$2.7 million in 2024/2025.

While not a significant portion of the Special Revenue Fund budget, we currently have eight Public Improvement Districts with a combined 2024/2025 budget of \$3.4 million. These districts were created to provide special landscaping amenities to the residents of these subdivisions. The assessments fund the operation and maintenance of the PIDs along with any related debt service.

The Court Security Fund was created in 2003/2004 to pay for the Municipal Court bailiffs; a three-dollar fee, which is added to offenses, funds these positions. The fee was intended to produce some surplus over the cost of bailiffs, which would be used for security improvements at the Court; however, in the past few fiscal years, the fee has not produced enough to cover the costs of the bailiffs. The Court Technology Fund collects a four-dollar fee on offenses and is used to fund technology improvements at the Court. These revenues are estimated to be mostly flat at \$111,222 for 2023/2024 and \$112,300 for 2024/2025.

The Police Department's Seized Property Fund is being used for the operations portion of our local narcotics task force. The salaries and officers are included in the Police Department budget in the General Fund; the other operating costs are funded from seized property. Seized funds are received from the courts and are difficult to estimate. A graph of the budgeted governmental revenues included in the Special Revenue Funds follows.



### Public Safety and Health:

We are anticipating Public Safety and Health revenue to be around \$3.3 million for 2024/2025. The reimbursement from the Airport to the General Fund for fire protection, which is the largest single revenue source in this category and makes up over half the revenue, will remain flat at \$2.5 million in 2024/2025. The reimbursement is calculated from our Cost Allocation Plan. Warrant fees are \$0.3 million. Warrant production has been one of the priorities of our Municipal Court and Police Department. In 2003/2004, we outsourced warrant collection. A 30% collection fee is added to the cost of the warrant and paid by the defendant, which covers the cost of collection. During 2014/2015 the City moved the warrant collection in house, warrant collections have remained strong and the cost to the defendants is reduced as there is no associated 30% collection fee. The Vital Statistics function (maintenance of birth and death records) is the third largest revenue source in the Public Safety and Health category. Our revised current year estimate is \$292,000 and we are expecting Vital Statistics revenues to decrease slightly to \$285,000 for 2024/2025. The Vital Statistics revenue is one of our best revenue sources because of the low cost associated with collecting this revenue. Warrant fees are very labor intensive to process and collect.

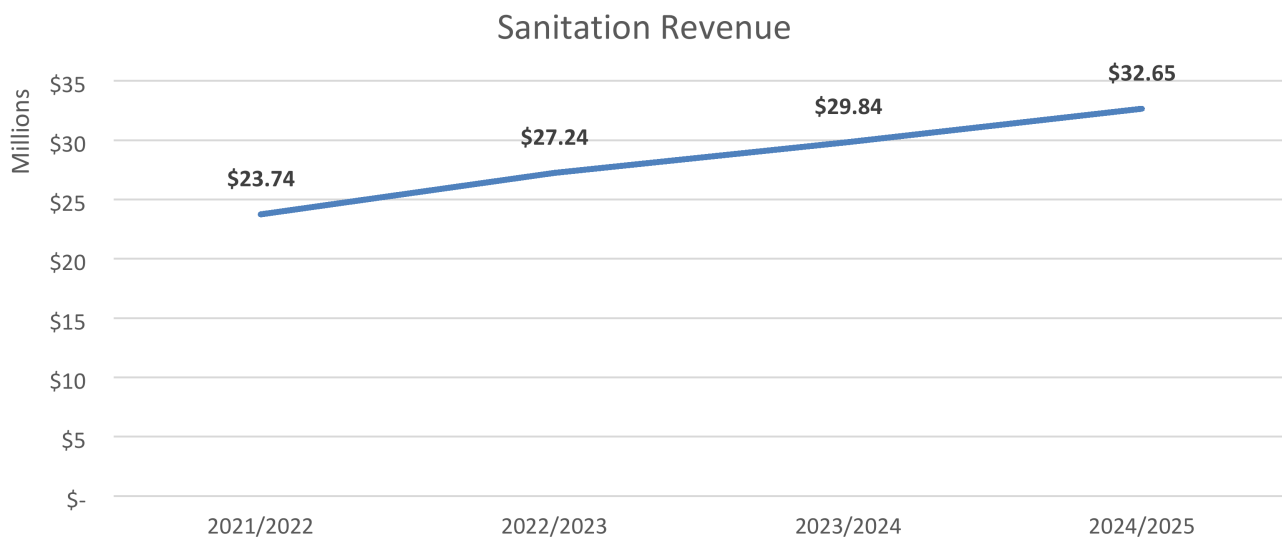
### Sanitation:

The sanitation revenues represent user charges for collection and disposal of solid waste. Sanitation revenues also provide for the budgetary transfer to our Solid Waste Improvement Fund to provide for ongoing capital costs at the city landfill. Over the next five years, these annual landfill improvements are expected to average close to \$1.0 million. In 2006/2007, we budgeted \$8.0 million to begin opening a new cell at our landfill and making improvements in our transfer station. In 2007/2008, another \$2.5 million was budgeted for the liner at the new cell. With the 2016/2017 \$5.5 million gas collection and control system project; the City's ability to support this level of capital expenditure will necessitate larger transfers in the future. For 2017/2018 through 2018/2019 the City has been allocating approximately \$1.0 million a year for additional improvements and expansion.

With the budget constraints brought about by the COVID-19 Pandemic, the transfer for the 2019/2020 through 2022/2023 fiscal years have been reallocated to address other needs. While this deferral allowed us to free up funds for other uses in the General Capital funds, we will still have to come up with additional funding for future landfill expansion. The City is currently looking into alternative options for funding future expansions including the issuance of debt.

Sanitation charges are billed along with the water and sewer charges to residential and commercial customers. Residential customers receive twice-a-week service year-round. Service varies with commercial accounts and can be as much as six pick-ups per week. Landfill charges are collected at the landfill or are separately billed. Sanitation revenues decreased from 2014/2015 to 2015/2016 due to landfill revenues going back to a normal level after the 2013 hailstorm. Since monthly billing is fixed, the revenue is very predictable. The 2024/2025 budget includes a 8.6% rate increase for tipping fees which will be used to fund the residential dumpster replacement program and increased operating costs.

The graph that follows shows the trend of sanitation collections.



### Culture and Recreation:

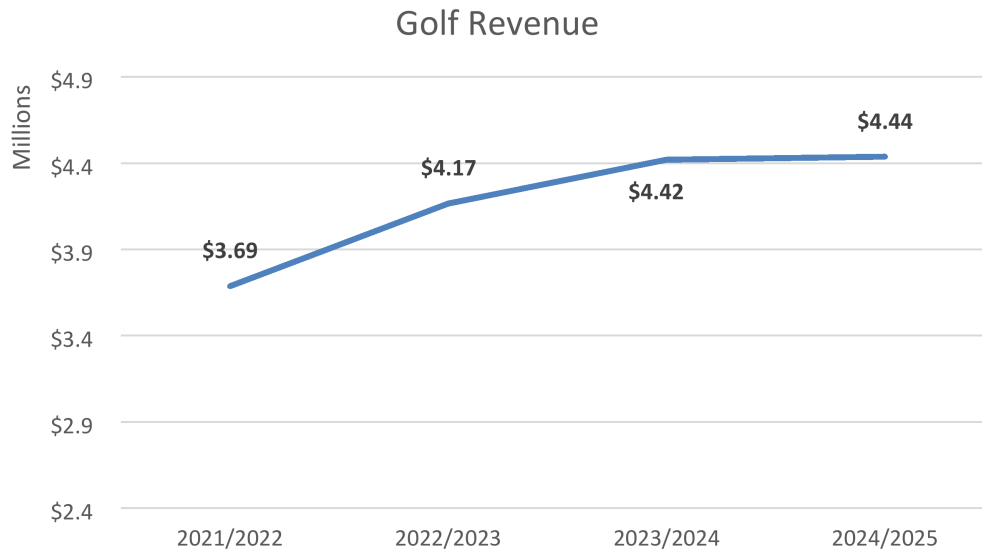
The culture and recreation revenue category consists of revenues from City-sponsored activities. Civic Center charges and various golf course revenues are the major sources of revenue in this category. The City owns and operates a convention center complex, which includes the Civic Center and the Globe News Center, as well as two 36-hole golf courses. The balance of this culture and recreation category is made up of participant fees and library late charges. Prior to 2019/2020 we had been experiencing slight annual decreases. However, with the onset of the COVID-19 Pandemic and the related stay-at-home orders, we had to shut down all our culture and recreation facilities including our golf courses and Civic Center Complex. In addition to these closures, due to the budget restraints brought about by the Pandemic as well as social distancing requirements, we did not open any of our outdoor swimming pools for the 2020 Summer season. The golf courses and Civic Center complex, as well as libraries and other recreation facilities,

reopened in 2020/2021 at full capacity. Revenues in 2023/2024 came in at \$8.2 million and in 2024/2025, revenues are anticipated to reach \$8.9 million. A graph of culture and recreation revenue follows.

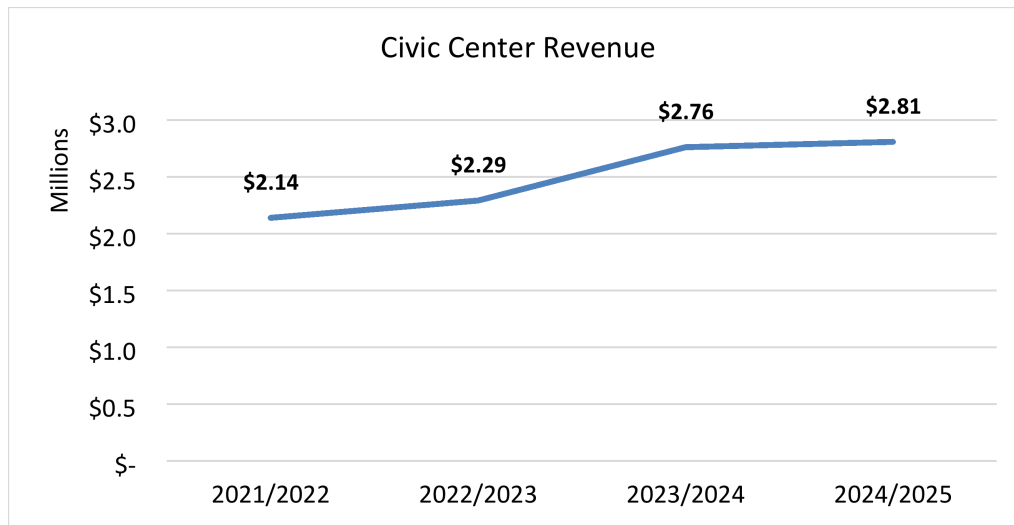


The combined golf fees make up the largest portion of culture and recreation revenue. In 2017/2018, the City focused on reducing the General Fund subsidy to the golf course program. The City took over direct operation of the Golf Courses from our contractors in the 2017/2018 fiscal year, in this process several changes to the fee structure have been made and the impact these changes would have were difficult to project. The City has been working with a committee to revamp the Golf Courses offerings and fee structure. As discussed above, with the onset of the COVID-19 Pandemic and the associated stay-at-home orders, the City had to shut down operations at both of our golf courses in 2020. Both complexes have since reopened at full capacity and have been experiencing higher than normal rounds and attendance. We believe this is due to the outside nature of golf and several initiatives introduced by the City to help drive interest in non-peak times including “happy hour” specials. We have also made important changes to the structure of the golf operations, especially on the maintenance side, moving to utilize more seasonal staff than permanent at significant savings to the City. With these changes in mind, we expect golf revenue in 2022/2023 to be \$4.42 million and to remain mostly flat in 2024/2025 with a slight increase to \$4.44 million.





Civic Center revenue is the next largest revenue source in culture and recreation revenue. The Civic Center complex revenue is comprised of revenues from the Globe News Center for the Performing Arts, Auditorium, Coliseum and exhibit area rentals at the Civic Center, commissions on novelties and concessions, box office charges and advertising revenue. Again, as mentioned above, the Civic Center operations are another area that has had significant impacts from the COVID-19 Pandemic. The Amarillo Civic Center complex was closed for approximately four months in 2020 and several events were cancelled or postponed as a result. We do anticipate the collections to increase in 2024/2025 to \$2.8 million, but not to reach pre-pandemic levels. A graph of Civic Center revenue follows.

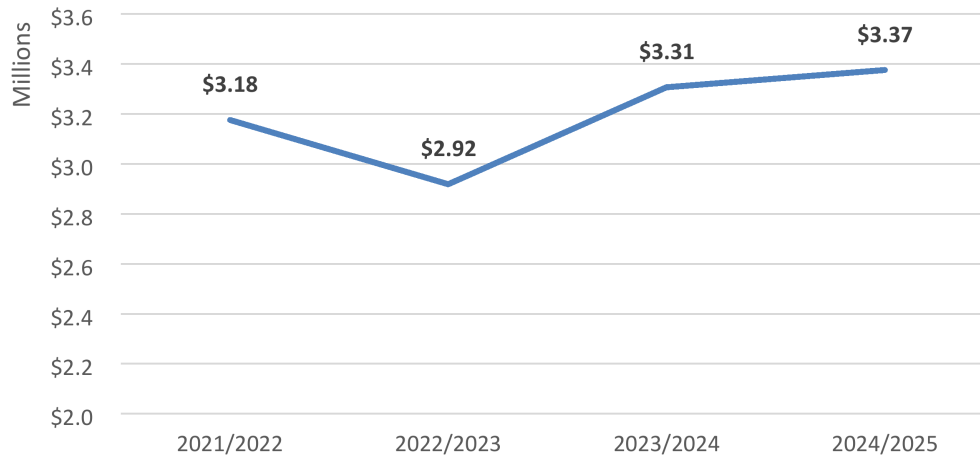


#### Fines and Forfeitures:

Fines and forfeitures for 2024/2025 are estimated to increase slightly over 2013/2024. Most of the fines and forfeitures are related to traffic violations with the major revenue source being traffic fines. The City has an internal collection program. In 2003/2004, we added \$3 to each ticket for the Court Security Fund; this fee should generate

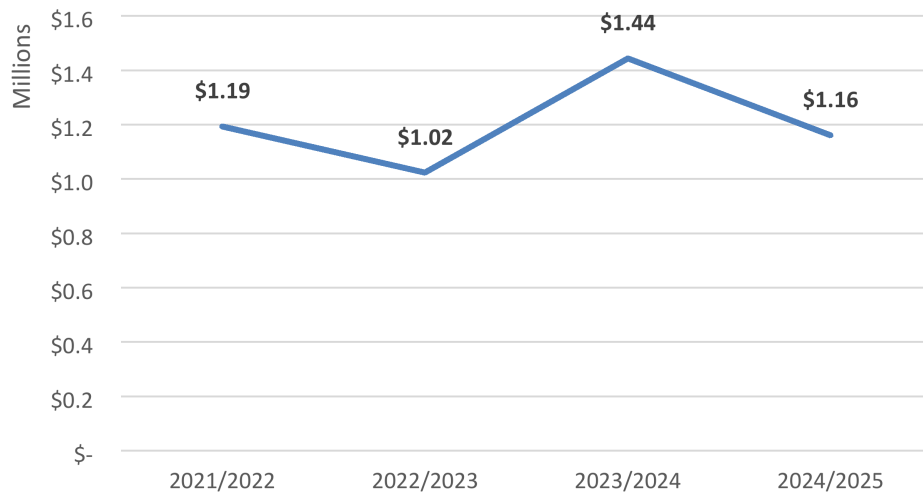
about \$112,300 next year. The Court Security Fund will partially pay for the bailiffs at the court. In addition to the \$3 Court Security Fund, we added \$4 on each ticket for the Court Technology Fund. The Court purchased and installed new court software in 2009/2010. The Court Technology Fund paid for the upgrade and the ongoing maintenance. The Court Technology Fund generates about \$200,000 from the \$4 fee on each ticket. Both the Security Fund and Court Technology Fund are accounted for in the Special Revenue Funds. We have been experiencing a year-over-year decline in fines and forfeitures collected through our Municipal Court over the last several fiscal years. Due to legislative changes and an increased emphasis on criminal justice reform our ability to collect revenue on tickets and violations has been decreasing each year. We expect this trend to continue. As the revenues collected by our Municipal Court decrease, we anticipate continuing to find ways to streamline our collections and reduce related operating costs as needed. A graph of the court-related revenue excluding the Security Fund and Court technology Fund follows.

### Fines and Forfeitures



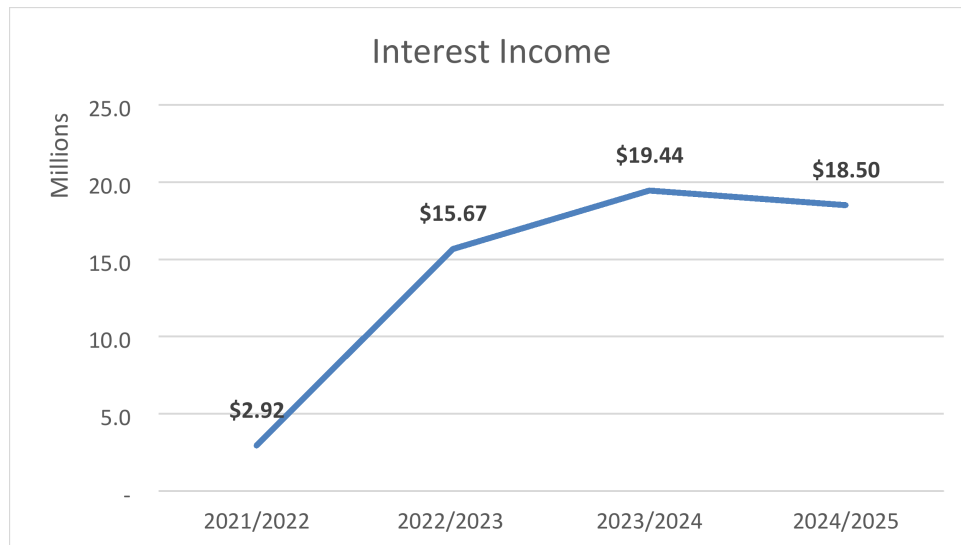
Forfeited discounts are the next largest single revenue source in the Fines and Forfeitures category. Water, sewer, sanitation, and drainage charges incur a late fee if they are not paid on time. If a payment is three or more days late a 10% late fee is added to the account. Once an account reaches 63 days delinquent a \$25 penalty is added to the account and then another once it is 93 days delinquent. After 93 days, the City reserves the right to disconnect service for non-payment. Payment arrangements can be made before this occurs and customers are always encouraged to reach out if they are having trouble paying their bills. The purpose of these late fees is to encourage prompt payment of the bill and reduce bad debt losses. For 2024/2025, we are anticipating \$1.16 million in forfeited discounts, compared to \$1.44 million in 2023/2024. A graph of forfeited discounts revenue follows.

### Forfeited Discount



### Interest Earnings:

The City portfolio has a short-weighted average maturity and is dependent on short-term interest rates which have been very low but were showing signs of increase until the onset of the COVID-19 Pandemic. Thus, interest earnings were beginning to see an increase. In investing City funds, our objectives are to preserve capital, to provide liquidity, and maximize return within the constraints of capital preservation and liquidity. We are anticipating interest income of \$18.5 million in 2024/2025, compared to our revised estimate of \$19.4 million in 2023/2024. Rising interest rates have led to an increase in interest income since the Pandemic. The above-mentioned investment income projections can be seen in the graph below.



### General Fund Administrative Charges, Miscellaneous and Other Revenue:

General Fund administrative charges consist mainly of charges to internal operations like water, sewer, airport, drainage, and grants, but also include charges for the administration of our weed enforcement program and collection fees for state court costs. The most significant revenue items in the administrative charges are the revenues derived

from the City's Indirect Cost Allocation Plan. The administrative charge to Water and Sewer, Airport, and Drainage are derived from the Indirect Cost Plan. The actual indirect cost reimbursement to the General Fund represents the various grant portion of General Fund overhead. Airport administrative charges will increase to \$313,973 in 2024/2025. Water and Sewer administrative fees will decrease to at \$1,809,027 in 2024/2025. Indirect costs charged to City activities and grants will slightly increase from \$2,192,563 in 2023/2024 to \$2,483,934 in 2024/2025. Generally, indirect cost changes are exacerbated by annual carryover adjustments. If an over or under recovery occurs, the indirect cost is adjusted to the new calculated cost and the over or under recovery is also applied. Applying the carryover adjustment results in full cost recovery, but it can also cause large variations in recoveries on an annual basis.

The payment in lieu of property tax imposed on the Water and Sewer Utility is a significant revenue source in this category. The payment in lieu of property tax is increasing due to the increase in the plant and equipment in our Water and Sewer Fund; the payment in lieu of property tax will decrease to \$5,316,436 next year. The Event District has agreed to pay the City a management fee for the operation of the Venue District addition to the Civic Center. The Event District operating revenue is budgeted at \$4,109,924 for 2023/2024, which includes Vehicle Rental Tax of \$1,178,266 and Hotel Occupancy Tax of \$2,655,238

### **Operating Transfers:**

An equity transfer involves the closing of a fund and the transfer of the closed fund's entire fund balance to another fund. Operating transfers involve the transfer of assets from one fund to another in the normal course of the fund's operations. Historically, the interest income from Capital Project Funds that relied on the General Fund for support was recorded as General Fund Income. The City adopted GASB Statement 31, which requires investment income to be reported in the fund that held the investment.

### **Utility Sales and Service:**

Utility sales and service is a major revenue source to the City of Amarillo. Water meter sales and sewer charges make up 97% of total water and sewer revenue. Water and sewer revenues are very difficult to predict because they are so weather dependent. With the exception of the minimum or base charge, water sales are completely based on consumption. Moreover, we utilize an increasing block structure to encourage water conservation. The increasing block structure creates additional consumption-based revenue, which makes it more difficult to estimate. Sewer revenue is somewhat more predictable since the residential charge is set for the year based on the winter water consumption. However, sewer commercial accounts are based on water consumption each month, usually with a separate meter for irrigation. When estimating water and sewer charges, we use a normal year of about 16 billion gallons in sales as opposed to trying to anticipate high or low consumption. Water and sewer charges are billed monthly and are very collectable. However, since the revenue is consumption-driven, it can vary significantly.

Our water and sewer system has a great deal of needs. We are in the process of upgrading our aging water and sewer infrastructure. Moreover, we added a new water supply to the City in 2010/2011; the first new supply in about 50 years. Consistent with our incremental approach, we have been raising water and sewer rates over the last several years. In 2001/2002 and 2003/2004, Water and Sewer Utility revenue had a 5% increase in water and sewer rates. Our 2006/2007 rate increase was expected to generate about an 8% increase in water and sewer revenue. The 2006/2007 rate increase had two components. First, all water and sewer rates would increase by 6% effective October 1, 2006. Also effective October 1, 2006, we added a third tier to our residential rate structure and commercial irrigation meters were put under the residential rate structure to encourage conservation. However, both components of the rate increase were very volume dependent.

The 2007/2008 rate structure was designed to generate a 10% water and sewer increase in a normal year. The third tier rate (added in 2006/2007) had been effective in deterring large consumption and was left alone. However, a new rate structure was put in place to be less sensitive to changes in volumes.

Like 2007/2008, the 2008/2009 rate structure was also designed to generate a 10% water and sewer increase in a normal year and encourage conservation. In fact, many residential customers did not even see an increase.

For 2008/2009, we also redesigned our sewer structure. The new sewer minimum charge was raised but included the treatment of the first 3 thousand gallons of wastewater. The new sewer rate structure was very comparable to our new water rate structure where the minimum bill also includes the first 3 thousand gallons of water. Another change in the rate structure was that we began having a commercial and residential rate for treating wastewater. Treating commercial wastewater is more difficult and more corrosive on our system than treating household wastewater. Therefore, beginning in 2008/2009, the rate was \$1.35 per thousand gallons for commercial wastewater and \$1.25 per thousand gallons for residential wastewater after the first 3 thousand gallons. Commercial accounts are billed for their sewer volume based on their water consumptions. Residential customer's sewer usage is estimated from a winter average of water usage. As with water, the low volume customers saw less of an increase.

Water and sewer customers that use more water, incurred most of the rate increase in 2008/2009. While the new structure encouraged conservation, our revenue system became more volume dependent. The paradox of conservation is that if conservation actually works, the system has revenue shortfalls and additional rate increases are needed.

The 2008/2009 rate increase was only a portion of the rate increase needed for the new well field project and to provide more internal capital for infrastructure improvements. We were able to obtain favorable financing from the Texas Water Development Board and issued \$38,885,000 in bonds for a portion of the well field project. The average interest rate was \$2.09%. However, the sheer size of the issue called for a 10% rate increase. The rate increase was applied across the board in 2009/2010 and all customers saw the 10% increase.

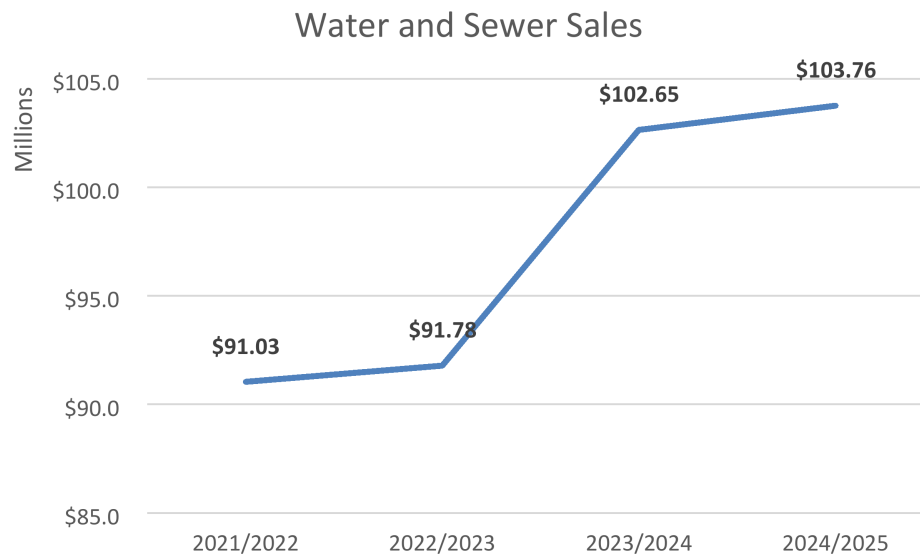
The City was successful in obtaining the balance of the Potter County Well Field project (\$47.4 million) from Texas Water Development Board (TWDB) at a very attractive interest rate (1.97%) for twenty-year debt. Moreover, the City obtained another \$18 million in funding from the Texas Water Development Board for improvements at the Osage Treatment Plant at 0%, again for twenty-year debt. While the interest rates are very attractive, the borrowing still has to be repaid. Therefore, we had another 10% rate increase in 2010/2011.

We had a great opportunity in 2010/2011. The Canadian River Municipal Water Authority (CRMWA) purchased over 213 thousand acres in water rights from Mesa water. Most of the water rights were contiguous with CRMWA's holdings in Roberts County. Since the holdings are contiguous, future development of the holdings can take advantage of existing infrastructure. While purchasing water rights is expensive, developing the rights is even more costly. However, the portion in Ochiltree County was contiguous with the City of Amarillo's water rights. In fact, CRMWA would have to cross the City of Amarillo's water rights to develop the field. Thus, it made more sense for the City of Amarillo to own the Ochiltree County water rights than CRMWA and the City purchased the rights from CRMWA. The City issued \$16.3 million in Water and Sewer bonds to purchase the Ochiltree County water rights from CRMWA and the City's portion of the CRMWA debt is another \$38.1 million. This transaction necessitated another rate increase. In total, we needed an 11% rate increase to service the debt. In order to avoid another double-digit rate increase, the debt was structured so that we could have a 6% increase in 2011/2012 and another 5% increase in 2012/2013. We included a 2% increase in water rates for the 2013/2014 year. The City issued approximately \$8.4 million in bonds through the TWDB to fund the Lift Station #7 reconstruction and improvement project. This rate increase will be used to fund the debt service. During the 2015/2016 fiscal year the City implemented at 3% rate increase to fund additional debt associated with the Arden Road transmission line project.

For the 2016/2017, 2017/2018, and 2018/2019 fiscal years the City has increased rates by 3% anticipating approximately \$28 million in bond issues to fund capital projects. In the 2019/2020 fiscal year the City increased rates by 7%. Of that, 4% of the increase was to issue bonds for the implementation of the Advanced Metering

Infrastructure (AMI) project to modernize the City's metering infrastructure by purchasing radio-read meters and constructing the related infrastructure. The remaining 3% was a general operations and maintenance increase to help offset increased operating costs of the system. In 2021/2022 the City has increased rates by 3% anticipating \$28.5 million in bond issues to fund capital projects.

While the rate increases have been substantial, we are still staging the increases in an attempt to be less burdensome on our customers. Even with the above rate increases, our citizens enjoy some of the lowest water and sewer rates in the State. The following chart graphs the actual water and sewer sales for 2019/2020 and 2020/2021 as well as the sales for 2021/2022 and 2022/2023. Rainfall has a significant impact on the water usage. Actual precipitation for the 2017/2018 year is the 12<sup>th</sup> driest year on record (records go back to 1892), whereas the rainfall for the 2018/2019 fiscal year is the 21<sup>st</sup> wettest on record. The change in revenue was \$78.8 million to \$72.7 million for these two years. The 2019/2020 year had a hot, dry summer driving increases in revenue as opposed to 2018/2019. However, because of the COVID-19 Pandemic and the related stay-at-home orders, we experienced lower than normal commercial demand. This lower demand on the commercial side was partially offset by increased residential consumption but not totally. 2024/2025 revenues are projected to be \$103.76 million, up from 2023/2024 revenues of \$102.65 million.



#### **Airfield Revenues:**

Airfield revenues include fees charged for use of the airfield. Landing fee revenue is the now the second largest revenue source in this category. Landing fees are based on the number of flights and the weight of the aircraft. Overall, we are estimating an increase in landing fees from \$1.01 million in 2022/2023 to \$1.3 million in 2023/2024. In 2008/2009, we began charging a Passenger Facility Charge (PFC) of \$4.50. The PFC is one of the Airport's most significant revenues. The PFC generated about \$0.8 million in 2019/2020, \$978,215 in 2020/2021, and \$1,327,703 in 2021/2022.

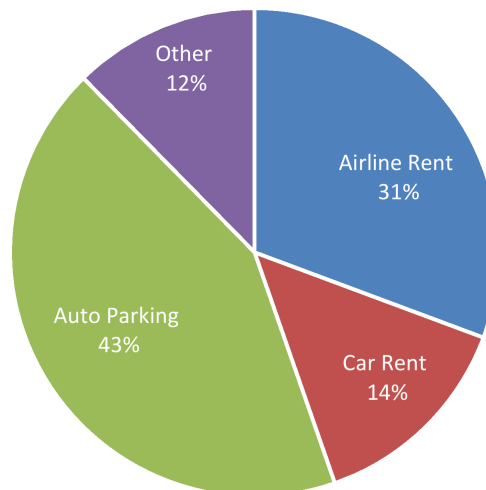
The PFC is expected to generate \$1.15 million in 2024/2025, down from \$1.4 million in 2023/2024. The PFC will be used to service the debt on the \$17.4 million bond issue in 2008/2009 for terminal improvements. The 2021/2022 and 2022/2023 numbers for both landing fees and PFC collections are trending up towards pre-pandemic numbers. Decreased revenues in 2019/2020 and 2020/2021 were due to the decrease in air travel caused by the COVID-19 Pandemic.

Flight schedules by the major carriers in and out of Amarillo's airport and airports worldwide decreased significantly as demand decreased due to government restrictions and passenger comfort levels. We expect it to take several years for activity to increase back to pre-pandemic levels. The Federal Aviation Administration, as part of the CARES Act, awarded the City of Amarillo \$7.8 million to help maintain the operations and maintenance of the airport though the COVID-19 Pandemic.

#### Terminal Building Revenue:

Terminal building revenue is the Airport's most significant revenue source and contains terminal rentals and commissions for the vendors that utilize the airport terminal. The auto parking concession is included in terminal building revenue. The airline rental revenue also includes the cost of Airport Security Service. The Airport has negotiated an increase in fees to reflect increases in cost. Historically, the parking concession has been our most significant single source of operating income. Depending on the year, either airline rental income or airport parking revenue is the number one revenue source. Next year, we expect airline rentals to be \$2.9 million. With the construction (during 2014/2015) of a common facility to service all the rental cars, and car rental customers are charged \$3 on car rentals to pay for the facility. We estimate Customer Facility Charge revenue at approximately \$582,000 for 2024/2025. Parking revenue is budgeted at \$4.0 million for 2024/2025 which is an increase from the 2023/2024 revised estimate of \$3.0 million. The restaurant and bar located inside the terminal generate about \$300,000 in revenue. Car rental revenue is expected to be \$1.3 million in 2024/2025 which is flat from the revised estimate of \$1.3 million 2023/2024. Again, as mentioned above due to the decrease in travel demand from the COVID-19 Pandemic, these revenue sources have increased as compared to prior years. We do anticipate that it will take several years to return to pre-pandemic levels of demand. A graph of terminal building revenue follows.

Terminal Building Revenues



#### Other Building and Grounds Revenue:

Other building and grounds revenue is a significant airport revenue source. Most leases have provisions to increase with the Consumer Price Index on some periodic basis. Grounds rental revenue is from various ground lease agreements with car rental companies, charter aircraft companies, corporate hangars, grazing leases, tower leases, and farming leases. As mentioned above, these leases have an annual increase built into the lease agreements and the projected amounts are based on the individual leases. Similar to the ground leases revenue above, other

building rental revenue is from building leases with various tenants and the projected revenue is based on the individual leases and occupancy. We are estimating Airport other building and ground rentals to remain flat from 2022/2023 at \$2.2 million for 2024/2025.

**Fleet Services and Information Services Interdepartmental:**

The equipment rental revenue source represents the departmental user charge for fleet owned vehicles, trucks, and rolling stock. The revenue source is calculated from departmental budgetary estimates. The fleet user rate has two components: an operating rate and a replacement rate. In conjunction with converting to a new automated fleet system, rental rates were converted from a per mile rate to a monthly rate. Since anticipated usage in miles can be difficult to estimate, the monthly rate is easier to budget. During 2010/2011, fleet rental rates were lowered 10%, even though the City continued to experience increased cost in repair parts and erratic fuel prices. The decrease in rates was to give some much needed budgetary relief in other areas. While individual department budgets can vary, we increased rates by 5% overall in 2011/2012 and 2012/2013 and by 7% in 2013/2014 and 2014/2015 to help make up for the decrease. During 2013/2014, we also restructured the rates charged to Enterprise Funds, including Solid Waste which is located in our General Fund, in order to align the rates with actual costs. We increased fleet rental rates again in 2015/2016 and 2016/2017. In 2019/2020 we increased fleet rental rates by 2% on both the operating and replacement side. In 2020/2021 we did not directly increase Fleet Rates, but we did update several replacement cost projections to be more in line with recent experience. This caused several fluctuations in the replacement rate but did not increase rates significantly overall. In 2021/2022 we increased fleet rental rates again by 2% on both the operating and replacement side. We expect Fleet Services interdepartmental charges to increase from \$21.5 million in 2023/2024 to \$23.6 million in 2024/2025.

Our Information Technology Fund operates similar to our Fleet Services Fund. We have developed a charge-out system based on the hardware, software, and services utilized by the various user departments. We increased rates overall by 3% in 2013/2014, 4% in 2014/2015 and 3% in 2015/2016. Beginning in 2013/2014, our telecommunications department and related user fees have been moved into our Information Technology Fund. For 2019/2020 and 2020/2021 we increased rates by 2%. User fee revenue is expected to increase to \$9.6 million for 2024/2025. As with the Fleet Services Fund, we expect future rate increases in the Information Technology Fund.

**COMMENTARY ON AVAILABLE FUNDS****General Fund:**

The General Fund began the year with \$74,845,287 in available funds. We anticipate ending the 2024/2025 fiscal year with \$57,870,478. We had targeted the 2019/2020 fund balance at \$41,970,146 and budgeted \$4.5 million in transfers to capital projects funds. However, with the onset of the COVID-19 Pandemic, the City reacted quickly and implemented several cost saving measures in order to reduce expenses to offset expected revenue shortfalls. The City's fiscal response plan identified around \$12.0 million in expense reductions to help offset revenue losses and build-up reserves in order to be better positioned to weather the storm. The bulk of these reductions were related to personnel expense, they General Fund's largest expense area. A hiring freeze was implemented, including public safety positions, that saved the City \$6.0 million in 2019/2020. In addition to this, the City deferred capital transfers and capital expenditures for the remainder of the 2019/2020 fiscal year.

With these measures in place, even with the revenue shortfalls (over \$7.0 million) we experienced, we were able to grow our fund balance almost \$14 million above our original budget projection for 2020/2021. This put us in a better position going into the 2021/2022 fiscal year and allowed flexibility in response to further budget challenges in the future related to COVID-19 or any other unexpected situation. Historically, year-end surpluses have been earmarked



mainly for capital projects. However, as we discussed the surplus at the end of 2020/2021 was left in reserves in order to bolster our fund balance and ability to offset further revenue reductions related to COVID-19 or any other unexpected situation. The 2024/2025 transfer to the Street Improvement Fund is \$2.51 million, \$10.5 million to the General Construction Fund, and \$2.9 million is budgeted as a transfer to the Civic Center Improvement Fund. After the 2024/2025 transfers, the City should have \$57.9 million in available funds. The 2024/2025 available fund balance is consistent with our targeted reserve of three months operating expenditures excluding dollars allocated as “one-time” expenditures. Moreover, due to our conservative budgeting practices, we generally end the year with a reserve that is more than three months operating expenditures.

The transfer to the Compensated Absences Fund was eliminated in 2010/2011 and not budgeted for 2011/2012 or thereafter. The balance in the compensated absences fund was depleted during the 2018/2019 fiscal year; however, the City located unspent budget allocations to fund the remainder of 2018/2019 and 2019/2020. The funding again ran out during the 2020/2021 budget year further stressing the General Fund. The City was able to reallocate funding from other sources and transfer \$1.0 million in 2020/2021 to cover the deficit and establish a small fund balance. The 2024/2025 budget includes a \$1.25 million transfer comparable to 2023/2024 to further bolster the fund. Going forward, the City will have to continue to locate dedicated funding for this benefit or operating budgets will need to begin funding the unused sick and annual leave benefit.

Many cities target a two-month operating reserve. We target a three-month operating reserve because of the volatility in our revenue sources. Sales tax is our main revenue source and even small percentage changes amount to significant differences in revenue. Franchise fees are also important revenue sources to the General Fund, and many of these fees are weather dependent.

This became especially apparent building the budget during the COVID-19 pandemic. We were able to react quickly to the revenue shortfalls we experienced and by freezing positions and deferring capital and transfers along with our strong reserve policies we have been able to grow our fund balance and create a 2024/2025 budget without having to cut service levels or programs. We feel that we stand in a sound financial position in case of further revenue challenges created by the continued COVID-19 pandemic or other unforeseen events.

#### **General Interest and Redemption:**

The General Interest and Redemption Fund is used to accumulate funds for the payment of the general long-term obligations of the City. Relatively speaking, the City of Amarillo still has very little tax supported debt. Our tax supported debt consists of a bond issue for library improvements that was refunded with the 2020 General Obligation Refunding Bonds. The 2017 General Obligation Refunding Bonds refunded the 2007 Certificates of Obligation that funded various improvements for fire stations, libraries, and streets. The 2010 Certificates of Obligation were issued for the Grand Street Bridge project. During 2017 the City issued the 2017 Certificates of Obligation to fund public safety radios. The City issued the 2017 General Obligation Bonds and the 2018 General Obligation Bonds for the first two years of the November 2016 voter approved debt to fund streets and public safety. During 2020 the City issued the 2020 General Obligation Bonds for final issuance of the November 2016 voter approved debt to fund public safety and the 2020 General Obligation Refunding Bonds to refinance existing obligations at a lower interest rate. Moreover, we issued the 2020 Certificates of Obligation for the replacement of the Thompson Park pool and the 2020 Tax Notes to finance the purchase of a property downtown on South Johnson Street. Our tax supported debt will require a property tax of \$0.04403 per \$100 valuation in 2019/2020, \$0.05233 in 2020/2021, \$0.44334 in 2021/2022, \$0.40628 in 2022/2023, and \$0.39195 in 2023/2024.

This rate will decrease to \$0.38723 per \$100 in 2024/25. We anticipate that we should end 2024/2025 with \$1,790,444 in our General Interest and Redemption Fund. Since property taxes are both highly collectable and predictable, we target a modest amount of available funds in the General Interest and Redemption Fund.

The City has historically used the Certificates of Obligation structure when issuing self-supporting debt to obtain more attractive interest rates. In 2010/2011, the City had issued two Certificates of Obligation for self-supporting debt. The City issued \$3.7 million for golf course improvements and \$2.2 million in a TIRZ streetscape project. The golf course debt will be paid from golf related revenues and the TIRZ debt will be paid by participation of the TIRZ taxing entities. Both issuances were refunded with the 2020 General Obligation Refunding Bonds.

The City has had six Certificates of Obligation issues for improvements at the Greenways Public Improvement District and for improvements at the Colonies Public Improvement District. The Certificates of Obligation issued for Greenways and Colonies improvements are funded by special assessments on the property owners of those subdivisions and do not require the levy of a property tax. All but two of these issuances were refunded with the 2020 General Obligation Refunding Bonds.

Historically, most of the funds accumulated in our debt service funds are to satisfy the City's obligation to pay accumulated vacation, sick pay, and comp time. State law allows police officers and firefighters to accumulate unused sick leave without limit and requires that they be paid for up to 90 days of unused sick leave at termination. In addition to accumulating unused sick leave, all full-time employees can also accumulate up to 65 days of unused vacation pay. Traditionally, the City of Amarillo personnel rules had extended the 90-day payment of unused sick leave provision to full-time civilian employees with at least 10 years of service. However, beginning in 2007, the City of Amarillo changed its sick leave and vacation leave policy for new civilian employees. Civilian new hires after 2007 will be allowed to accumulate up to 60 days of unused sick leave and 30 days of unused vacation pay. The new sick leave and vacation policy should slow the accumulation of accrued sick leave and vacation pay. While the new policy is clearly not as good as the old policy, it is still an attractive benefit. The new policy does not apply to police officers or firefighters, which still represent a great deal of liability.

It is the City's policy to identify and prefund liabilities as opposed to a pay-as-you-go funding. In the past, the City has prefunded the liability for sick leave and vacation so that funds are available at termination to pay the benefit. The City only partially funded the sick leave and vacation benefit in 2009/2010 and has not funded the benefit since then until we transferred surplus from the General Fund over to the Compensated Absences fund in 2018/2019. The initial funding and the additional transfer in 2018/2019 were completely depleted in the 2019/2020 fiscal year. We transferred \$1.2 million from the General Fund 2019/2020, and \$1.7 million in 2020/2021 to cover expenses and create a small fund balance. The 2021/2022 fiscal year allowed for \$1.9 million transfer to the Compensated Absences Fund to fund the ongoing expense on a pay-as-you-go basis. The transfer for 2023/2024 will be the same as 2022/2023, \$1,250,000. One of the best reasons to prefund a benefit is that the earnings from the accumulated funds can be used to reduce the cost. We will have to continue funding this obligation annually on a pay-as-you-go basis unless we can identify sufficient funding to prefund these expenses.

While we have accrued the cost, we have not funded the liability for closure and post-closure costs at our landfill. Moreover, we have historically not prefunded the cost of our other post-retirement benefits, other than pensions. City employees can keep their City health coverage after retirement at very attractive rates that do not reflect the total cost of the benefit. The landfill costs are insignificant compared to the cost of post-retirement health coverage. Beginning January 1, 2013, we funded a trust dedicated to the costs associated with our other post-retirement healthcare benefits. We allocated 1.96% of all full-time salaries to the new trust for calendar year 2013. The rate increased to 2.43% beginning January 1, 2014 and will remain the same through fiscal year 2023/2024.

#### **Enterprise Funds:**

The Enterprise Funds are business-like activities that sell a product or service to the general public. The City of Amarillo Enterprise Funds consists of the Water and Sewer Fund, the Airport Fund, and the Drainage Utility Fund. All of these funds are self-sustaining and do not require any assistance from another fund. An enterprise fund

provides for both operating and capital funding of their respective activities. Thus, the reserve of an enterprise fund consists of an operating reserve and a capital reserve. By policy, we target three months operating expenditures as an operating reserve plus about one year's normal capital expenditures as a capital reserve.

In total, Enterprise Funds will begin the year with \$52.27 million in available funds. Ending the 2024/2025 fiscal year, available funds are estimated to be \$39.25 million, a decrease of \$13.02 million.

Most of the above change in available funds would be attributable to the Water and Sewer Fund. Of the above \$52.27 million in beginning available Enterprise Funds, the Water and Sewer Fund represents \$36.66 million. At the end of 2024/2025, we expect the Water and Sewer Fund to decrease to \$31.87 million. After considering our reserve for sick and annual leave of \$1.0 million and our legal reserves of \$3.7 million, our net operating reserve would be \$27.1 million. We will be well over the three-month operating reserve of \$19.0 million and a one-year capital reserve of \$9.0 million in our Water and Sewer Fund.

We have very conservative methods of budgeting. For capital projects, we consider the funds are no longer available when they are budgeted for a project instead of projecting the future cash outflows of these projects. The Water and Sewer Fund had cash, investments, and other current assets at the beginning of the year of approximately \$159.87 million, but after subtracting liabilities and capital project budgets of \$128.0 million, we consider available funds to be \$31.87 million. Please refer to the Enterprise Fund Summary of Resources and Expenditures for more detail on the available funds calculation.

The Airport Fund began the year with approximately \$4.3 million in available funds. We expect the available funds to increase to \$5.4 million by the end of 2024/2025. The above \$5.4 million of estimated available funds in 2024/2025 is in line with our target of three months operating expenditures plus one year's normal capital expenditures of \$5.47 million. The target balance of \$5.47 million consists of: \$3.98 million for a three-month operating reserve and \$1.5 million for a one-year capital reserve. We anticipate using these dollars to fund future capital needs.

The Drainage Utility Fund began the year with approximately \$11.3 million in available funds and we expect available funds to decrease to \$1.54 million by the end of 2024/2025. During the 2020/2021 fiscal year the Drainage Division made it a priority to streamline the billing process of the assessment and we are pleased to see this hard work, along with a rate increase, resulted in increased revenues for the fund. The drainage assessments began October 1, 2012. Our targeted reserve is \$2.74 million: \$1.24 million for a three-month operating reserve and \$1.5 million for a one-year capital reserve.

#### **Internal Service Funds:**

Internal Service Funds are similar to enterprise funds above in that they are used for business-like activities. However, the Internal Service Fund's customer is the sponsoring governmental entity. Internal Service Funds are used for activities where it is important to recognize the full cost of a function on the accrual basis. The City of Amarillo Internal Service Funds consists of the Fleet Services Fund, the Information Technology Fund, the Risk Management Fund, and the Employee Insurance Fund. Like an Enterprise Fund, an Internal Service Fund provides for both operating and capital funding of their respective activities. Thus, the reserve of an Internal Service Fund consists of an operating reserve and a capital reserve. By policy, we target three months operating expenditures as an operating reserve plus one year's normal capital expenditures as a capital reserve. The Risk Management Fund and the Employee Insurance Fund do not generally have capital expenditures; therefore, these funds would not need to provide for a capital reserve. However, we need available funds for large, out-of-ordinary claims that may occur.

In total, the Internal Service Funds began the year with approximately \$28.4 million in available funds. We are estimating that by the end of 2024/2025 fiscal year available funds will decrease to \$23.1 million. In sum, our targeted reserve for the Internal Service Funds should be about \$21.23 million: Fleet Services \$7.38 million,

Information Technology \$2.35 million, Risk Management Fund \$5.5 million, and \$6 million for the Employee Insurance Fund. During 2016, 2017 and 2018 the City successfully reduced the upward trending claims costs in the Employee Insurance Fund and was able to rebuild reserves. Current year projections and going forward the City anticipates that the claims will trend upward and continues to monitor health provider networks and plan design; however, this is an area that will continue to see funding increases.

The Fleet Services Fund started with \$7.2 million in available funds. We increased fleet rental rates by 7% and restructured Enterprise Fund rates, including Solid Waste, in 2013/2014, 2014/2015 and 2015/2016. In 2016/2017 we increased fleet rental rates by another 7% and in 2019/2020 we increased rates by another 2%. In 2020/2021 we adjusted the replacement costs of several vehicle and equipment types which did results in a small effective increase in some rates. In 2020/2021 rates were increased again by 2%. We expect 2024/2025 fleet available funds at \$7.1 million. All capital purchases for 2019/2020 were postponed to help address revenue shortfalls in other areas of the City's budget due to COVID-19. This left the fund in a healthy condition and allowed us to budget for additional capital above normal in 2020/2021 at \$8.6 million. The 2024/2025 available funds of \$6.9 million, after sick and annual leave reserves, is below the targeted reserve of \$7.4 million.

Like the Fleet Services Fund, the Information Technology Fund has experienced abnormally large capital expenditures in the past few years, which has depleted their available funds. Beginning available funds for the Information Technology Fund were approximately \$2.2 million. We expect Information Technology's available funds to decrease to \$2.04 million for the 2024/2025 fiscal year. Our estimated 2024/2025 available funds of \$2.35 million after subtracting a reserve for sick and annual leave are in line with the three-month operating and one-year capital reserve of \$2.35 million.

The Risk Management Fund (sometimes referred to as the Self-Insurance Fund) provides coverage for most of the City's exposures including general liability, worker's compensation, employer's liability, police officer liability, public official liability, auto liability and auto physical damage. The Risk Management Fund purchases property insurance including boiler and machinery, police office liability, malpractice insurance for our clinic and carries excess worker's compensation insurance.

We generally have very high deductibles or self-insurance reserves with our purchased coverage. State law protects the City with an overall liability limit of \$250 thousand per occurrence; therefore, the City has not purchased excess coverage for auto or general liability. The City's main liability exposure would be in Federal Court. Our greatest exposure in Federal Court would be involving a police officer, thus we have purchased police officer liability coverage that protects both the officer and the City. Overall, our claims experience has been improving. The Risk Management Fund began the year with \$8.46 million in available funds. We expect to end 2024/2025 with available funds of \$7.61 million. All known claims are fully funded at their estimated value based on an actuarial study. Additional available funds are necessary for incurred but not reported (IBNR) claims and for catastrophic claims. Obviously, IBNR claims and catastrophic claims are very difficult to predict and with changes in our property insurance policy deductibles we would like to have about \$5.5 million in available funds for these claims. Therefore, we will end 2024/2025 over our targeted reserves. With the ever-increasing cost of insurance and claims, this fund will be monitored going forward to determine if funding increases are necessary. The City is also working a dedicated broker to evaluate policy renewal dates to increase opportunities to secure more favorable coverage premiums.

The Employee Insurance Fund provides life and employee medical coverage, including dental, to City employees and retirees along with their dependents. The Employee Insurance Fund purchases life coverage, but is self-insured for medical and dental. However, we have individual stop-loss coverage, which resets annually, if a claim is more than \$750 thousand. Dental is entirely employee/retiree funded. Employee healthcare is largely employer-funded, but employees and retirees are also required to make contributions.

During 2013, 2014 and 2015 the Health Plan saw a significant increase in claims. In order to reduce the possibility of a large rate increase, and in keeping with our general philosophy of an incremental approach to rate increases, deductibles and out of pocket amounts were increased as of January 2014. Plan deductibles are currently \$1,500

per person, and the maximum out-of-pocket expense is \$5,000. The maximum out-of-pocket is all an employee/retiree would be required to pay in a calendar year before the plan pays at 100%. We would rather make smaller incremental changes to the Plan in an effort to refrain from having to make more drastic changes in plan design. However, the federal healthcare reform bill has and will continue to add future costs to the Plan. The City completed a dependent eligibility audit to ensure that all members are eligible for coverage on the Plan. Effective January 2015 the Medicare eligible members were transitioned off of the Plan and provided a stipend to supplement insurance costs. We increased the employer contribution by 5% in October 2014, the employee/retiree portion by 3% in January 2015, and the employer contribution by 5% in October 2018. The 2019/2020 budget included 7% employer increase in October 2019 and a 2% employee increase in January 2020. There was no increase for the employer and employee for the 2020/2021 budget. There was a 5% increase on the employer side only for health insurance in 2021/2022. In January 2022, a 2<sup>nd</sup> medical and dental buy up plan was offered to employees and if choosing these new plans there would be an increase in premiums. In 2022/2023, there was an increase of 10% on the employer side and a 2% increase for employees on both plans. For 2023/2024, the employer contribution decreased by 5% and no increase for the employee. There may be increases in the future if needed in order to maintain adequate reserve levels going forward.

We have four drug tiers with progressively larger co-pays where generic drugs make up the first tier. The tiers and the co-pay increase corresponding to the cost of the drug. Participants are required to pay the entire plan cost for drugs that have an over-the-counter equivalent; such as proton pump inhibitors and non-sedating antihistamines. The plan cost is still a substantial discount compared to the retail pharmacy price of the drug. Even when we have had to increase drug co-pays, we have kept the generic co-pay at the same level for several years to encourage more generic utilization. We currently have high generic utilization, over 80%.

During 2015 the City reviewed the financial stability of the Fund. Since 2013 the City has made significant changes to control costs, deductible increases, out of pocket increases, dependent eligibility audits and premium increases. Historically, the City has very favorable contracts in place for Amarillo hospital services, physician's services, lab, and pharmacy. Beginning in July 2014, the City entered into a wrap network that has lower negotiated rates for healthcare services outside of the City's local network.

The measures taken did not produce the anticipated results in lowered claims experience. During July 2015 the City issued a request for proposals (RFP) for the third party administration of the medical, dental, and flex plans. The City anticipated that a national carrier will have more favorable discounts with network providers. Effective January 1, 2016 Aetna Life Insurance Company began to provide the plan administration for the medical and dental programs.

For the 2015/2016 the city saw \$5.1 million net reduction in health plan costs driven by a reduction in claims from \$24.2 million to \$18.0 million, we believe directly related to the Aetna contract. For the 2019/2020 fiscal year claims were \$21.7 million, which includes a decrease over the prior years related to decreased utilization of the plan during the COVID-19 Pandemic. The plan saw fewer procedures and routine visits during 2019/2020 which we believe to be caused by the ongoing pandemic. For 2024/2025 we budgeted claims at \$28.5 million. Employer health plan premiums for the 2024/2025 fiscal year will increase to \$22.5 million and we anticipate ending the 2024/2025 fiscal year with \$6.52 million in reserves, above the \$6 million target. Overall, the City is very pleased in the cost saving measures experienced by the Health Plan during the last several years. And, will continue to monitor claims and funding levels in future budget years.

We estimate the liability for IBNR claims in the Employee Insurance Fund based on a claims lag report. The Employee Insurance Fund's IBNR claims are calculated by the City's health plan consultant based on actual claims. We target a \$6.0 million reserves for catastrophic claims. We are estimating that we will end 2024/2025 with available funds of \$6.52 million. During the 2018/2019 audit process, the City changed the estimate, as recommended by the City's health plan consultant, used to calculate the IBNR liability resulting in the reduction of the liability by approximately \$3.8 million.

#### **Special Revenue Funds:**

With the exception of the Public Improvement Districts, the Special Revenue Funds do not have a target reserve balance. Most of the Special Revenue Funds are grant funds that are bound by the grant agreement and operate on a pay-as-you-go basis. If funds are accumulated in a grant fund, they will usually be spent the following year(s). Funds accumulated in the Housing Assistance Program and the Home Program are rolled over to future years in the budget process. Monies in the Court Technology Fund will be used to upgrade the software at the court. The Court Security Fund is used to pay the salary and benefits of the court's bailiffs and security improvements at the court. The accumulated funds in the APD (Amarillo Police Department) Seized Property Fund are used for the operating expenses of our Narcotics division, excluding salaries. The Narcotics officers' salaries and benefits are included in the Police Department's budget. APD Seized Property is derived from court ordered forfeitures. At the current rate of expenditures, the seized funds would be sufficient through 2024/2025. LEOSE Fund is a Law Enforcement Training grant and available funds will be spent in future budgets. The target reserve for the Public Improvement District is three months operating expenditures, unless funds are being accumulated for some type of improvement. Public Health has seen increasing reserves with funding from the DSRIP project; however, we are entering the last year of funding for this project. Going forward these reserves will be used to continue operations.

### **Capital Improvement Funds:**

Capital Improvement Funds are set up to provide for the addition, improvement, and renovation of the City's fixed assets and infrastructure. Like most Cities, we have an aging infrastructure and most of our capital spending is for replacement capital. While there may be some incremental improvement in operating costs for the particular improvement, it most likely will not be noticed with our aging infrastructure. Generally, our target reserve for a capital improvement fund is one year's capital spending. Our main capital improvement fund is the General Construction Fund, which can be used for any general government purpose such as buildings, street improvements, libraries, and parks. The estimated ending available funds of \$15.4 million are consistent with our targeted balance. One year of capital expenditures in this fund are typically between \$5.0 million and \$6.0 million.

Traditionally, the Golf Improvement Fund was funded by \$1 of the green fee being set aside for course improvement. Beginning in 2011, the fee was raised to \$2 to help pay the Certificates of Obligation issued for course improvements. We also implemented a premium green fee to pay for the renovated courses. The increase in the premium green fee goes to the Golf Improvement Fund for debt service. The Golf Improvement Fund is expected to end 2024/2025 with approximately \$267,677 in available funds. We would like to accumulate at least a half year of debt service, \$125,000 before any golf improvement funds are used for the courses.

The Civic Center Improvement Fund is funded by the hotel occupancy tax (HOT). The HOT is first used to pay the outstanding debt service associated with the multi-purpose events venue and downtown parking garage, then to offset the net operating cost of the Civic Center complex including the Civic Center and the Globe News Center. The remaining funds are transferred to the Civic Center Improvement Fund to be used for future improvements. The City anticipates ending 2024/2025 with about \$737,651 in available funds. During the COVID-19 Pandemic, HOT collections were one of the hardest hit revenue sources. In response to decreased HOT receipts, every open project in the Civic Center Improvement fund was reevaluated and several were closed to bolster available fund balance to cover the debt service of the downtown multi-purpose events venue and parking garage. Moreover, all the 2019/2020 planned capital was cancelled. We are pleased to say we were able to make the 2019/2020 debt service payments using the available fund balance and HOT receipts as planned. Capital funding for 2020/2021 was greatly reduced in the fund with only \$884,000 approved. While we hope to be able to dedicate more funding to capital in the future, we believe this conservative approach will be used to make our required debt service payments and still maintain adequate reserves for the future.

The Bivins Improvement Fund is specifically set aside for improvements of the historic Bivins home that houses our Chamber of Commerce and several not-for-profit organizations. The Bivins Improvement Fund should have about \$161,437 in available funds at the end of 2024/2025, which should be sufficient for any major expenditure.

We have been accumulating funds in our Solid Waste Improvement Fund for some major improvements at our landfill and improvements to our transfer station, which began in 2006/2007. Funds have been transferred annually from the General Fund, representing part of the sanitation charge for improvements at the landfill. Due to the budget constraints brought about by the COVID-19 Pandemic, the planned 2019/2020 and the 2020/2021 transfer were eliminated. At the end of 2024/2025 we anticipate having a fund balance of roughly \$926,576. We recognize that future capital needs will require more funding in the future. If continued General Fund transfers cannot be made, we will have to investigate alternative funding methods including the possible issuance of debt.

### **BUDGET CHANGES AND HIGHLIGHTS**

An important change for the 2016/2017 Annual Operating Budget was that the budget was presented as a Program Budget. The programs offered by City departments were presented with program descriptions and performance measures to define the level and quality of services delivered to Amarillo citizens. The City hopes that the reader will find a programmatic presentation useful in facilitating a review of City departmental programs.

Development of the 2017/2018 Budget was a challenge with flattening sales tax revenues. The City continued the funding of the Pay and Compensation Study implemented in the prior year, funded dollars towards addressing compression caused by implementation of the Pay Study, and funding for year one of the Amarillo Police Officer Association (APOA) Meet and Confer agreement. These challenges continued in the development of the 2018/2019 Budget. However, we did get slight relief with a trend of increased sales tax and strong property values.

Going into the 2019/2020 Budget the City continued to see sales tax revenue projections increase slightly (2.5%) over the prior year numbers. Taxable property values remained strong with a 3% increase for 2019. These sources of revenue make up the largest percentage of our funding for general government expenses. However, with the onset of the COVID-19 Pandemic in early 2020 we saw our major sources of revenue begin to decline.

The City reacted quickly to project the impact the COVID-19 Pandemic would have on the City's 2019/2020 budget. We quickly identified \$12.0 million in expense reductions to respond to the projected revenue shortfalls while protecting our reserves. The largest measure in this toolbox was an immediate hiring freeze on all positions, including public safety. This measure is estimated to have saved the City \$6.0 million. Other measures taken include the deferral of capital purchases and transfers and the cancellation of all travel. While the impacts of COVID were felt throughout the City's operations, the General Fund remains the hardest hit as it is dependent on sales tax as its largest revenue source. In addition to the measures taken above, the City cancelled all summer 2020 recreation activities through our Parks Department as well as deciding to keep our public swimming pools closed for the 2020 season. With the help of these and the other measures mentioned above, as well as re-openings in 2021. We believe we have set the City up for success going into the 2024/2025 budget year.

This Budget represents a \$31 million decrease from the prior year. The current Budget addresses infrastructure challenges created by flooding this past spring with an increase in drainage funding, but also includes increased Solid Waste funding, COLA adjustment for retirees, and increased compensation to employees.

The Budget includes dollars to fund 8.0%-19.0% pay increase for Fire and Police sworn positions and a 4.0% raises for civilian employees and continuation of longevity and discretionary retention pay. Additionally, wages were increased for skilled labor, commercial drivers and entry level positions. The current Budget includes the addition of 16 positions in areas where resources are needed. The City continues to provide our current basic programs. However, there is little, if any flexibility left in the Budget to address unanticipated needs. Our current financial

constraints limit the City in the ability to deliver new programs and services. This Budget allows us to take care of what we have at current service levels, with limited flexibility to address other needs.

The City tax rate decreased over the prior year to \$0.38723 per \$100 of valuation from \$0.39195 per \$100 of valuation. With increasing property values and new properties added to the roll, we estimate an increase of \$3.44 million for the property tax related to the General Fund. Sales tax collections from 2016/2017 were down from record levels in the prior fiscal years. However, 2017/2018 increased slightly by 3.3% with collections at \$57.4 million.

The 2018/2019 year saw yet another increase of 3.1% with collections at \$59.2 million. Going into 2019/2020 we projected a 2.5% increase over the prior year. However, with the onset of the COVID-19 Pandemic in early 2020 we began to experience year-over-year monthly declines in sales tax receipts. 2019/2020 sales tax revenues came in \$49.9 million, under our original budget at \$58.9 million. 2020/2021 sales tax revenues were \$68.4 million. In 2022/2023 they come in at \$76.55 million and in 2023/2024 they are estimated to come in at \$77 million. We have estimated sales tax revenues of \$79.13 million for 2024/2025.

Unfortunately, we had to drop the TMRS Cost of Living Adjustment (COLA) for retirees in 2010/2011. We would like to restore a COLA benefit, but under current law, a city has to make up for all the COLAs that were skipped. This provision makes it very expensive and difficult to restore the current COLA benefit. We are happy to say that the 2023/2024 budget includes a 30% COLA adjustment for retirees.

We continue to address rising health care costs. While we have some excess coverage, we are largely self-insured on employee health. The City continues to monitor all costs of the Health Plan. For the 2014 Plan year, the City increased the amount of deductibles and out of pocket cost for the covered members. The City completed a dependent eligibility audit to ensure that all members are eligible for coverage on the Plan. Effective January 2015 the Medicare eligible members will be transitioned off of the Plan and provided a stipend to supplement insurance costs. During 2015 the City completed a financial review of the stability of the Health Plan and made the decision to complete an RFP process for medical, pharmacy, dental, stop loss and flexible spending administration. Effective January 1, 2016 Aetna Life Insurance Company began provide the plan administration for the medical and dental programs. The City was able to take advantage of better discounts by contracting with a national carrier. For the 2015/2016 the city saw \$5.1 million net reduction in health plan costs driven by a reduction in claims from \$24.2 million to \$18.0 million, we believe directly related to the Aetna contract.

For the 2017/2018 fiscal year we recorded claims at \$20.1 million. The 2018/2019 claims increased slightly to \$22.1 million. For the 2019/2020 we had expected to see another increase in claims but due to the COVID-19 Pandemic we saw a decrease in claims to \$21.7 million. We saw claims increase in the 2020/2021 fiscal year as plan members resume procedures and routine care that had been put off because of the pandemic. We are expecting claims to increase to \$28.5 million in the 2024/2025 fiscal year. Overall, the City is very pleased in the cost saving measures experienced by the Health Plan during the last few years.

The City has a significant investment in streets, parks, buildings, rolling stock, our solid waste collection system and landfill, our Water and Sewer Utility, and other infrastructure. Historically, a great deal of our capital budget is for replacement of our infrastructure. During the summer of 2016 the City completed a three month long community engagement program titled Wise Investment. In November 2016 the voters approved \$109 million in tax supported debt to fund street and public safety infrastructure. This approval allowed the City to begin addressing aging infrastructure and will provide budgetary relief to future budgets.

## **FUTURE OUTLOOK**

Amarillo is the 16th-largest city, by population, in the state of Texas and the largest in the Texas Panhandle. Amarillo was originally known for agriculture and oil and gas production, and these activities are still very important to our economy. However, Amarillo now has a more diversified local economy. Amarillo is a regional trade center



and medical center for a vast area including the Panhandle of Texas, parts of New Mexico, Colorado, Oklahoma and even southern Kansas. Amarillo also has diverse major industries in the defense industry, aviation/aerospace, food production, traffic and transportation, medical & health care and business and financial services.

Amarillo started as a railroad town and the railroad is still important. The Burlington Northern Santa Fe (BNSF) Railway complex in Amarillo moves hundreds to thousands of cars daily, carrying different types of merchandise including coal, chemicals, agricultural and consumer products. The Union Pacific Railroad also sends substantial shipments to or through Amarillo. Due to our central location, we expect travel and transportation to remain major industries in Amarillo.

Amarillo is located on Historic Route 66. Traffic and transportation have historically been an important industry in Amarillo. Amarillo is centrally located in the United States and well connected by highway, air, and rail systems. Interstate 40 runs through Amarillo, making for easy access from California all the way to North Carolina. Interstate 27 bisects the city from north to south. Amarillo is the only major city between Albuquerque and Oklahoma City going east-west. Also, Amarillo is the only major city to the ski resorts of New Mexico and Colorado from the Dallas/Fort Worth Metroplex. The large traffic volume from Interstate 40, Interstate 27, and State Highway 287 helps support our hotel industry along with restaurants and tourism. A large portion of our hotel tax is allocated to support and encourage travel and tourism in our community through our Convention and Visitors Bureau (CVB).

Amarillo also serves as a regional airport for the area. The Rick Husband Amarillo International Airport has an average of 38 flights daily, with destinations to major airline hubs including Dallas, Ft. Worth, Denver, and Houston. In 2011, our remodeled air terminal was in service. The remodeled terminal is a big improvement over the previous terminal. Before the remodel, we were not able to use one of the concourses. Moreover, food and beverage service and retail sales were inadequate on the secure side of the terminal before the remodel. In 2023, we saw a significant increase in passengers, totaling 406,906. While leisure passenger traffic kept the numbers up at the end of the COVID-19 pandemic, with leisure/business percentages at 60/40 respectively, we believe we are now back to a 40/60 (leisure/business) split, which is more typical for this airport. Since our relationship with the airlines is excellent, we are not seeing the significant decreases in flights that some other airports are seeing. However, we are seeing some seasonal variations to the number of flights to certain destinations. We expect passenger numbers to increase slightly in FY24/25, but we don't expect much airline capacity increases because the load factors are not yet in the 90's (percentages) yet.

Amarillo serves as a regional medical center for our area and the medical community is very important to Amarillo's economy. Amarillo is home to a Veteran's Hospital, which includes a 120-bed veteran's nursing home. Amarillo's two major hospitals are Baptist Saint Anthony's Hospital (BSA) and Northwest Texas Hospital (NETH). Baptist Saint Anthony's Hospital rated in the top 100 hospitals in the United States for several years. Both BSA and Northwest Texas Hospital serve the area as level III designated trauma centers. As the population continues to age, we expect the medical community to become more important in the future.

Texas Tech University has a consolidated 20-acre medical center comprising the schools of pharmacy, medicine and allied health located in west Amarillo. The allied health school trains students in physical therapy. The medical school produces family physicians, pediatricians, obstetrics and gynecology doctors and doctors specializing in internal medicine.

Historically, oil and gas production were major industries in the Panhandle. According to the August 2024 Amarillo Economic Analysis, we now have three active drilling rigs in the Panhandle. Oil prices have been increasing, compared to this time last year, oil is down at \$77.83 per barrel compared to \$82.47 for the same month last year. Natural gas is at \$2.21 per mcf compared to \$2.79 last year.

The Texas Panhandle is one of the most unique and diversified agricultural areas in the world. The temperate weather conditions and the availability of irrigation water have made the area well suited to a number of

agricultural enterprises. According to the AgriLife Extension Office, the area consists of 14 million acres of agricultural land with 9 million acres in pasture and 5 million acres in crops.

Agriculture is still an important industry in the Panhandle have gone from drought conditions in 2011 (driest year on record), 2012 and 2013 to 2015 when the City received 34.63 inches of precipitation and the 4<sup>th</sup> wettest year on record. Principal crops are corn, wheat, cotton, and sorghum. However, more than 25 crops are grown commercially in our trade area according to AgriLife Extension Office. Most local commodity prices are down compared to last year. According to the August 2024 Amarillo Economic Analysis, area wheat was at \$6.31 per bushel down from \$7.07 the year before; corn is at \$3.78 per bushel compared to \$4.76 last year. Cotton is \$81.90 per pound, compared to \$75.00 last year. In recent years, the Panhandle has also become a major hog and dairy production area. Milk prices are up at \$21.25 compared to \$17.31 the year before.

The Texas Panhandle is often referred to as the Cattle Feeding Capital of the World. The Texas Cattle Feeders Association is located in Amarillo and represents cattle feeders in Texas, Oklahoma and New Mexico, an area known as Cattle Feeding Country. According to the Texas Cattle Feeders Association, the above cattle feeding area is the largest in the nation. Also, according to the Texas Cattle Feeders Association, this cattle feeding area produces about 6 million fed cattle annually, which is about 25% of the nation's beef. Our area has an ample harvest of locally grown feed grains, a mild climate, and large major meat packers with modern plants in our area. The meat packing industry is a major employer in Amarillo. The September 2023 Amarillo Economic Analysis reported fed cattle at \$192.98 per hundred weight which increased from \$183.06 per hundred weight for the prior year. One of our largest employers is Tyson Foods, which operates a beef processing plant in Amarillo.

We have seen steady growth in our tax base since 1993. However, over the last few years, additions to the tax roll were at a decreasing rate. We still expect additions to the tax roll in the near-term. As previously mentioned, sales tax is our largest single revenue source. 2018/2019 year was a record year for sales tax receipts surpassing our 2017/2018 previous record. We had expected sales tax for 2019/2020 to be another record year, but due to the COVID-19 Pandemic we did experience a slight decrease in collections. We have since seen increases in our collections and project 2024/2025 to collect \$78 million. Historically, sales tax receipts have done well. Our unemployment rate is still one of the lowest in the State. Due to the COVID-19 Pandemic, our unemployment rate increased in July 2020 coming in at a preliminary rate of 5.1%. In July 2021, that rate fell to 4.5%. As of 2024, the Amarillo unemployment rate is 3.40%, below the state of Texas average of 4.1% and US average of 3.99%.

Amarillo has experienced continued growth in population. We expect the population to continue to grow by 1.5% to 2% annually. Amarillo's census population for the year 2000 was 173,627 compared to 157,615 in 1990. The 2024 population is estimated to be 203,035. Construction during the last ten years has remained strong. The new residential construction for the ten-year period has fluctuated from a high \$161 million to a low of \$76 million with average new residential of \$132 million for the ten-year period. Likewise, new commercial building as fluctuated with a high \$193 million to a low of \$48 million with average new commercial of \$113 million for the ten-year period. Building slowed down slightly for 2019 with new residential permits of \$76 million and new commercial permits of \$97 million, with both areas below the ten-year average. The 2023/2024 fiscal year reflects revenue of \$2.48 million in building permits, up from the prior year. The estimate for the 2024/2025 fiscal year reflects stable projections of \$2.52 million.

The City has taken a multi-pronged approach to redevelop downtown. One of the most important steps was the creation of a downtown Tax Increment Reinvestment Zone #1 (TIRZ #1). Taxes from the increase in property value in the TIRZ #1 are earmarked for, and reinvested in, the TIRZ #1. Since three other taxing entities participate in the TIRZ #1, more funds will be invested in the TIRZ #1. Ever since the creation of the TIRZ #1 we have seen steady increase in the TIRZ #1 property values. In 2006, the base year, TIRZ property values were \$139 million. In 2021, TIRZ values were \$254.1 million. In 2022, TIRZ values increased to \$269.7 million. In 2023, TIRZ values continued to increase to \$292.7 million. For 2024, TIRZ values continued to increase to \$310,000,000. The TIRZ #1 has helped with funding for downtown projects, which were some of the anchors identified in our Downtown Strategic Action

Plan, as well as residential housing, convention hotel(s), more retail, commercial and office development, and family venue(s).

We engaged a developer for a convention hotel, parking garage and multi-purpose event center. The Amarillo Local Government Corporation was created in 2011 to oversee the project. Construction improvements to downtown are in process with the 2017 completion of 373,000 square foot building for Southwestern Public Service at an estimated value of \$42.7 million was completed in April 2017. The convention hotel (226 rooms) opened in August 2017. The LGC completed the parking garage and retail space of \$15 million during April 2017. The City secured the funding of \$45.4 million multipurpose event venue (MPEV). The MPEV project completed during 2019 and is the home of the Amarillo Sod Poodles who ended their first season as the 2019 Texas League Champions (Double-A). The ballpark was also selected as the Best Double-A Ballpark by Ballpark Digest. The Sod Poodles most recently won their second Texas League Championship in September 2023. The construction of the ballpark was the final piece of the City's downtown initiative that also included the construction of a convention hotel and parking garage.

The City has contracted with Center City of Amarillo Inc. for several years. Center City Inc. is dedicated to the revitalization of Downtown Amarillo by focusing on community, social, recreational, and economic interests. Center City is a nationally recognized member of both the Texas and National Main Street programs. The City contracted with Center City Inc. for \$185,000 to provide administration and facade improvements downtown. During the summer months, Center City's "High Noon on the Square" provides live music and their annual Block Party which is always well attended. While these events were cancelled for 2020 due to the COVID-19 Pandemic, they returned beginning in 2021.

The Amarillo Economic Development Corporation (Amarillo EDC) was created to foster economic development in the City and to manage the revenues from the 0.5% City sales tax increase that Amarillo voters approved in 1989. The mission of Amarillo EDC is to attract businesses to Amarillo which offer highly skilled, highly paid positions; to expand and retain existing local primary businesses in Amarillo; and to create a business environment conducive to entrepreneurship. The Amarillo EDC targets companies whose primary function is to produce goods or services that are then sold outside of the immediate trade area, thereby introducing new monies into the local economy. Economic development strategies are met by implementing aggressive business recruitment programs, local business retention and expansion programs, and promoting the Amarillo EDC and Amarillo, Texas, brands worldwide.

The corporation consists of a five-member board appointed by the City Council. Amarillo EDC Operating Fund expenses consist of all administrative, promotional, and marketing costs associated with operating the entity. The Amarillo EDC's Project Fund invests in capital projects, issues job creation grants, loans, and other incentives to local and outside industry to create primary jobs and capital investment in the Amarillo community. The Amarillo EDC has been instrumental in bringing new business and industry to Amarillo and assisting existing companies via a variety of incentive programs that provide grants and loans.

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In FY2023, Amarillo EDC approved a location incentive agreement which includes land conveyance, a rail spur allowance of up to \$1,000,000, and a job creation incentive of up to \$720,000 with Coast Packing Company – South, LLC for the location of up to 60 full-time employees. Amarillo EDC also approved a location incentive agreement with Jax Transport, LLC to expand in Amarillo which includes construction reimbursement of up to \$300,000 and a job creation incentive of up to \$3 million on up to 200 additional full-time jobs. Jax Transport, LLC will have a minimum capital investment of \$2,000,000 under this agreement to build and equip the facility. Amarillo EDC approved the sale of a 23.388 acre site near CenterPort Blvd. in the amount of \$877,600 to Amazon.com Services LLC for the future site of a distribution project. Amarillo EDC approved a location incentive agreement with Plant-AS-DNPS-003-2 LLC to locate a controlled environment agriculture distributed network production site in Amarillo. This agreement includes land conveyance, a job creation incentive of up to \$3.75 million on up to 750 jobs, and a minimum client capital investment of \$250,000,000. Amarillo EDC also approved a location incentive agreement with Affiliated Foods, Inc. to expand in Amarillo which includes a job creation incentive of up to \$500,000 on up to 50 additional full-time jobs. Amarillo EDC approved the sale of a 20 acre site near Axiom Dr. and Folsom Rd. in the amount of \$1,100,000 to Johnson-Knight Development, LLC for the future site of a distribution project. Amarillo EDC also approved the sale of a 257.767 acre site near Folsom Road and Airport Blvd. in the amount of \$6,440,100 to International Paper Company for the future site of an industrial project.

The Amarillo EDC continued its partnership with West Texas A&M University through the EnterPrize Challenge, a local business plan competition funded by Amarillo EDC and facilitated by the WT Enterprise Center. The FY2023 Amarillo EnterPrize Challenge awarded five forgivable loans totaling \$500,000 to local primary businesses expected to create more than 38 new jobs and make substantial investments in the regional economy.

By contractual agreement, Texas Panhandle Regional Development Corporation (TPRDC) acts as the small business financing arm of Amarillo EDC. TPRDC provides small business financing for owner-occupied commercial real estate. This Certified Development Company approved three Small Business Administration 504 loans totaling over \$3.9 million, which leveraged \$1.9 million in bank financing and \$500 thousand in owner equity. For the year, this program was responsible for the creation of 25 new jobs. TPRDC also funded four loans in FY2023 totaling \$2.433 million.

In addition to employment and business opportunities, Amarillo offers a high quality of life for our citizens. The arts are well represented in Amarillo. The Globe-News Center for the Performing Arts is home to the Amarillo Symphony, Amarillo Opera and the Lone Star Ballet, while also hosting a variety of concerts, touring shows and special performances.

Located in downtown Amarillo, the 10-story, 70,000 square-foot facility has a 1,300-seat auditorium with state-of-the-art acoustics. The theater has a full proscenium stage and stage equipment. The Center also serves as an education center, has a large rehearsal hall and support facilities such as offices, dressing rooms, and wardrobe rooms. The Globe News Center serves as an education center for a five-state region of Texas, Oklahoma, New Mexico, Colorado, and Kansas. The Center's 'Window on a Wider World' works with arts, science, cultural organizations, and educational institutions to promote excellence in interdisciplinary arts, science, and cultural programs. Its primary goal is to integrate arts, science, and cultural programming into the core curriculum of math, science, language arts and social studies.

The Amarillo Civic Center Complex consists of the Cal Farley Coliseum, Auditorium, 2 Exhibit Halls, 2 Ballrooms, Regency Room, Hospitality Room and the Amarillo Boardroom. The Globe-News Center of the Performing Arts was added in 2006, and the Pavilion at the Santa Fe Depot was added in 2023. The Coliseum has 4,870 permanent seats and an additional 1,800 seats can be added to the floor with a typical capacity of +/- 5,000 for shows. The Auditorium seats 2,500. The Civic Center hosts conventions, concerts, musicals, and plays, tradeshow, parties and graduations; and is home to a hockey team, soccer team and arena football team. In February 2020, the City

Council called for a bond election to be held in May 2020 on a \$275 million bond issue to fund a proposed \$319 million Civic Center expansion and renovation project. The project was for an expanded, and up-to-date facility that would meet the demands and needs that have changed significantly over the past five decades. However, with the onset of the COVID-19 Pandemic, the City Council, with authorization from the State, postponed the May 2020 election to November 2020. Unfortunately, this project was not approved by voters in November 2020.

The fairground is also home to the Amarillo National Center (ANC). The ANC is an 113,400 square foot livestock area with approximately 4,900 fixed seats. The ANC has attracted and hosted several large livestock events, the American Quarter Horse Association's Adequan Select Championship, the West Texas Futurity Cutting and the Tri-State Fair Rodeo. The ANC has made us very competitive in attracting new events to Amarillo.

The American Quarter Horse Association's home is in Amarillo. The American Quarter Horse Association is the world's largest equine breed registry and membership organization. The American Quarter Horse Association hosts the Quarter Horse Museum, which is adjacent to their headquarters on Interstate 40.

The Amarillo Museum of Art is located on the Amarillo College campus and features painting, prints and sculptures. The Panhandle Plains Historical Museum, which is located in nearby Canyon, Texas is the largest museum in the State of Texas. The Panhandle Plains Museum has archeology, paleontology and geology exhibits, an art collection and hosts traveling exhibits. For the children, we have the Don Harrington Discovery Center and Space Theater, which has several hands-on exhibits and a planetarium. In 2020 the Discovery Center also finished the construction of an outdoor science park that includes dinosaurs, hands-on learning, and engineering marvels.

There are several outdoor activities in the Amarillo area. We now have 64 parks in Amarillo. The Palo Duro Canyon State Park, Caprock Canyon State Park and the Alibates Flint Quarries National Monument are all in the Amarillo area. The outdoor musical drama, Texas, is held each summer at Palo Duro Canyon State Park. We have a zoo, an amusement park, a water park, two skate parks, and the Amarillo Botanical Gardens.

Amarillo has a state-of-the-art shooting complex facility located on 34.8 acres of land. The site includes a 5,000 square-foot building, 36 high-power rifle-shooting positions and 20 pistol-shooting positions. Other area law enforcement agencies also utilize the facility, to include a law enforcement only pistol range and a 9,000 square foot simulation training facility.

Amarillo is well represented by higher education. Texas Tech University has a medical and pharmacy school here in Amarillo, along with a graduate engineering program. The Texas Tech School of Medicine trains third- and fourth-year medical students and offers residency training in family and community medicine, obstetrics and gynecology, internal medicine and pediatrics.

The Texas Tech School of Allied Health Sciences currently offers a master's degree in physical therapy. The School of Pharmacy has a four-year Doctor of Pharmacy degree. Amarillo's community college is Amarillo College. West Texas A & M University (WTAMU) is located in nearby Canyon. With help from the AEDC, WTAMU now has a campus in downtown Amarillo. Both Amarillo College and West Texas A & M University are known for producing high quality graduates. Additionally, in September 2019, Texas Tech broke ground on a new Veterinary School in Amarillo in the medical center area. The school opened in the fall of 2021 with an initial enrollment of approximately 60 students. The project could not have been accomplished without the help of AEDC and other generous donors raising more than \$90 million toward infrastructure, construction, and scholarships.

We believe the future for Amarillo is bright. Amarillo has an ample workforce, low taxes and utilities, and the best-funded economic development corporation in the State. Amarillo has a diverse economy, business and employment opportunities, and education and recreation opportunities.



| POPULATION       |         | AGE          |        | RACE/*ETHNICITY |        |
|------------------|---------|--------------|--------|-----------------|--------|
| 1890             | 482     | Under 18     | 26.30% | White           | 51.40% |
| 1900             | 1,442   | 18 thru 64   | 58.90% | Black           | 6.60%  |
| 1950             | 74,246  | 65 and older | 14.8%  | Hispanic        | 33.40% |
| 1990             | 157,615 |              |        | Other           | 8.60%  |
| 2000             | 173,627 |              |        |                 |        |
| 2010             | 190,695 |              |        |                 |        |
| 2024 (projected) | 203,035 |              |        |                 |        |

| ZONING PROPORTIONS |       | LABOR FORCE    |                  | HOUSING UNITS |        |
|--------------------|-------|----------------|------------------|---------------|--------|
| Agriculture        | 19.8% | September 2024 | 141,000          | Single Family | 67,680 |
| Residential        | 28.9% | Employment     | 136,700 (96.95%) | Multi-Family  | 17,797 |
| Office             | 60.0% | Unemployment:  |                  | Mobile Homes  | 4,259  |
| Retail             | 3.0%  | Amarillo MSA   | 3.6%             | Total         | 91,397 |
| Commercial         | 8.2%  | Texas          | 5.1%             |               |        |
| Industrial         | 15.9% | United States  | 5.2%             |               |        |

| PUBLIC SAFETY                      |        | PHYSICAL INFRASTRUCTURE  |          |
|------------------------------------|--------|--------------------------|----------|
| Annual calls for Police services   | 95,995 | Miles of streets         | 1,050.16 |
| Annual calls for all Fire services | 22,523 | Miles of alleys          | 507.87   |
| Number of fire stations            | 13     | Number of street lights  | 10,909   |
| Number of fire hydrants            | 4,978  | Signalized intersections | 276      |
| Number of outdoor warning sirens   | 90     | Miles of storm sewers    | 161.57   |

| AMARILLO INTERNATIONAL AIRPORT                 |         | SOLID WASTE MANAGEMENT                                       |         |
|------------------------------------------------|---------|--------------------------------------------------------------|---------|
| Number of passenger airlines                   | 3       | Number of solid waste customers (residential and commercial) | 78,350  |
| Scheduled flights (weekday commercial flights) | 17      | Landfill acreage                                             | 662     |
| Annual number of passengers                    | 412,265 | Tons of waste collected                                      | 151,745 |
| Annual Aircraft Operations                     | 40,564  | Tons of waste landfilled                                     | 274,404 |

|                                                                        |            |                                            |        |
|------------------------------------------------------------------------|------------|--------------------------------------------|--------|
|                                                                        |            |                                            |        |
| Number of libraries                                                    | 5          | Rounds of golf played annually (2 courses) | 83,000 |
| Total library holdings                                                 | 450,145    | Municipal swimming pools                   | 4      |
| Library items loaned annually                                          | 1,281,705  | Annual swimming pool attendance            | 48,129 |
| Civic Center (auditorium, coliseum, Grand Plaza and Globe News Center) | 531,750 SF | Tennis Courts                              | 30     |
| Civic Center event days                                                | 1,330      | Tennis Center attendance                   | 10,889 |
| Civic Center annual attendance                                         | 456,321    | Soccer fields                              | 17     |
| Number of Parks and Playgrounds                                        | 55         | Jogging trail mileage                      | 37.76  |
| Park acreage                                                           | 2,403      | Baseball and softball fields               | 31     |

| MUNICIPAL SEWER UTILITY                                       |            | TRANSIT SYSTEM                        |         |
|---------------------------------------------------------------|------------|---------------------------------------|---------|
| Number of wastewater treatment plants                         | 2          | Number of fixed route buses           | 20      |
| Daily average of sewage treated (gallons)                     | 16,802,279 | Miles of fixed route service (annual) | 521,340 |
| Daily average of reclaimed water sold to industries (gallons) | 4,056,822  | Fixed route passengers (annual)       | 195,928 |
| Wastewater collection mains (miles)                           | 1,034.88   | Spec-Trans passengers (annual)        | 47,476  |

| MUNICIPAL WATER UTILITY                     |             |                                                                                                               |                                     |
|---------------------------------------------|-------------|---------------------------------------------------------------------------------------------------------------|-------------------------------------|
| Active water accounts                       | 72,320      | Water distribution mains (miles)                                                                              | 1,397                               |
| Daily average water production (gallons)    | 43,299,000  | Number of water wells                                                                                         | 129                                 |
| Maximum daily production capacity (gallons) | 121,000,000 | Surface water allocation (gallons)<br>(Lake Meredith)<br>Roberts County (CRMWA) water<br>allocation (gallons) | 11,790,000,000<br><br>9,919,360,000 |

| CLIMATE                    |     |                                     |     |
|----------------------------|-----|-------------------------------------|-----|
| Annual Average Temperature | 57° | Annual Average Snowfall             | 19" |
| Annual Average Rainfall    | 20" | Average Wind Speed (miles per hour) | 13  |



| PROFESSIONAL SPORTS                                     |                    |                                 |              |
|---------------------------------------------------------|--------------------|---------------------------------|--------------|
| Amarillo Bombers – US Arena Pro Soccer League           |                    |                                 |              |
| Amarillo Wranglers – North American Hockey League       |                    |                                 |              |
| Amarillo Sod Poodles – Texas League (Double A Baseball) |                    |                                 |              |
| Amarillo Venom – Champions Indoor Football League       |                    |                                 |              |
| PUBLIC SCHOOLS                                          |                    |                                 |              |
|                                                         | Elementary Schools | Intermediate/<br>Middle Schools | High Schools |
| Amarillo Independent School District                    | 37                 | 12                              | 6            |
| Canyon Independent School District                      | 10                 | 5                               | 3            |
| River Road Independent School District                  | 1                  | 1                               | 1            |
| Bushland Independent School District                    | 1                  | 1                               | 1            |
| Highland Park School District (same facility)           | 1                  | 1                               | 1            |

| HIGHER EDUCATION FACILITIES                                            |
|------------------------------------------------------------------------|
| West Texas A & M University                                            |
| Amarillo College                                                       |
| Texas Tech University Health Sciences Center - School of Medicine      |
| Texas Tech University Health Sciences Center - School of Allied Health |
| Texas Tech University Health Sciences Center - School of Pharmacy      |
| Texas A & M Research and Extension Center                              |
| Wayland Baptist University Amarillo Campus                             |

| <b>TEN LARGEST TAXPAYERS (2023 TAX ROLL)</b> |                     |               |                  |
|----------------------------------------------|---------------------|---------------|------------------|
| Taxpayer                                     | Type of Business    | Taxable Value | Percent of Total |
| Southwestern Public Service                  | Electric Utility    | \$349,053,730 | 1.75%            |
| Bell Helicopter Textron                      | Aerospace           | \$249,248,170 | 1.25%            |
| Atmos Energy                                 | Natural Gas Utility | \$149,512,120 | 0.75%            |
| BSA Hospital, LLC                            | Hospital            | \$135,252,247 | 0.68%            |
| BNSF Railway Company                         | Railroad            | \$97,931,000  | 0.49%            |
| Amazon.com Services LLC                      | Online Retailer     | \$71,891,340  | 0.36%            |
| UHS of Amarillo Inc.                         | Hospital            | \$69,472,180  | 0.35%            |
| Bell Textron Inc                             | Aerospace           | \$63,891,760  | 0.32%            |
| Amarillo National Bank                       | Banking             | \$50,188,209  | 0.25%            |
| Jamal Enterprises LP                         | Convenience Stores  | \$49,332,684  | 0.19%            |

| <b>MAJOR EMPLOYERS IN AMARILLO</b>   |                                 |                               |
|--------------------------------------|---------------------------------|-------------------------------|
| Taxpayer                             | Type of Business                | Estimated Number of Employees |
| Amarillo Independent School District | Public School                   | 4,500                         |
| Tyson Foods Inc.                     | Meat Packing                    | 4,300                         |
| CNS Pantex                           | Department of Energy Contractor | 3,844                         |
| BSA Health System                    | Hospital                        | 3,100                         |
| City of Amarillo                     | Municipality                    | 2,326                         |
| Northwest Texas Hospital             | Hospital                        | 2,150                         |
| Xcel Energy                          | Power                           | 1,431                         |
| Canyon Independent School District   | Public School                   | 1,168                         |
| Texas Department of Criminal Justice | Prisons                         | 850                           |
| Bell Helicopter                      | Aerospace                       | 900                           |

## **CITY OF AMARILLO Amarillo Profile**

### **CITY OF AMARILLO SNAPSHOT**

#### **Location**

The City of Amarillo (COA) is located on the boundary of Potter and Randall counties in the Texas Panhandle and is the largest city in the Texas Panhandle.

COA is located at the crossroads of I-40 and I-27 with the Burlington Northern and Santa Fe Railway intersecting the heart of the city. Amarillo is approximately 120 miles north of Lubbock, 360 miles northwest of Dallas-Fort Worth, 285 miles east of Albuquerque, N.M. and 265 miles west of Oklahoma City, Oklahoma.

Underneath Amarillo and the Texas Panhandle is the Ogallala Aquifer, a primary water source for the Texas Panhandle, providing irrigation for industry and municipal water for the area.

#### **Climate**

Amarillo is known for its spacious skies and clean air. Amarillo has a dry, semi-arid climate with four distinct seasons. Temperatures vary depending on the season. Temperatures range from an average low of 23 degrees (in January) to an average high of 91 degrees (in July). Humidity averages are low, occasionally dropping below 15 percent in the spring. Low humidity moderates high summer afternoon temperatures and provides many pleasant evenings and nights.

The average annual precipitation for Amarillo is 20.36 inches. Measurable precipitation falls on an average of 72 days per year. Snowfall averages 18 inches annually. Snow has fallen as early as September and as late as May.

The Texas Panhandle is one of the windiest regions in the United States. Westerly winds flow over the Rocky Mountains and low-pressure forms to the east of the mountains. This persistent low pressure leads to strong average wind speeds of 13.1 mph from predominately south and southwest directions.

#### **History**

The City of Amarillo has its beginnings in 1887, near a bend in the Fort Worth and Denver (FW&D) Railroad, then under construction. This railroad was the first in the Texas Panhandle, opening the way for settlers. The local economy was based on cattle. The location became one of the largest cattle shipping points in the world.

The point where the FW&D Railroad crossed the Santa Fe Railroad (completed in 1898) was a logical site for what was to become Amarillo. Amarillo was incorporated in 1899 and grew quickly. The early 1900s were a time of growth when the discovery of natural gas made the city the heart of the Panhandle's oil and gas business. By 1910, telephone services, along with water, gas, and electric systems were in place. New churches, schools, and a library were built. Three new railroad depots were built as the city became linked to a new transcontinental rail line. In 1913, following state legislation, Amarillo wrote its own charter and became one of the first cities in the United States to adopt the commission-manager form of government. This was considered quite progressive and was part of a movement to clean up government.

From cattle trails and railroads, to highways and airports, transportation has always been the cornerstone of Amarillo's economy. In the 1920s, the city boomed when the construction of Route 66

passed through Amarillo, connecting Chicago to Los Angeles. West Sixth Street was paved as part of Route 66 in 1921. The interstate highway system allowed Americans to become more mobile, and since the early days of automobile travel, Amarillo has been an important stopping point for travelers.

During the 1930s, the city was significantly influenced by a growing reliance on automobiles. Oil and gas production kept Amarillo from feeling the full effects of the Depression. With increased traffic, the downtown area became congested and more parking was needed. The opening of Wolflin Village Shopping Center drew retail trade out of downtown and into the southwest portion of the city. Downtown became the financial heart of the city with banks and office buildings.

Amarillo's next link to the world was heralded by the opening of the Amarillo Army Air Base in 1942 (later known as the Amarillo Air Force Base). With the Air Base closing in 1968, Amarillo's population decreased by approximately 11,000 people by 1970. Strong leadership helped the city survive and thrive despite this setback. The base would become what is now Rick Husband Amarillo International Airport.

In the 1950s, due to the increase in traffic along Route 66, the highway moved from Sixth Street to Amarillo Boulevard. I-40 opened in 1976, continuing Amarillo's tradition as a respite for travelers and further connecting the region. Other changes in the 1960s included a bond election to build a new Civic Center, the start of the Amarillo Medical Center, and construction of the new international airport terminal. The 1960s provided the building blocks for Amarillo's future as a regional center with cultural, medical, and transportation services.

The 1970s were a period of recovery for Amarillo, as population and development grew. The late 1980s and early 1990s were a period of moderate growth. Downtown Amarillo saw major private investments in buildings (predominately banking facilities and offices), a new regional mall in western Amarillo was constructed as well as numerous apartment complexes. A maximum-security prison located east of the city, named the Clements Unit, became operational in 1990. In 1994, the Neal Unit, a new women's prison was completed. In 1997, this unit was changed to a men's facility.

In 2008, Amarillo finalized a Downtown Strategic Action Plan. Key goals include maintaining downtown as a financial, government, and public center with an urban-type lifestyle, including quality hotels to draw a wide array of conventions and conferences. In 2006, a Tax Increment Reinvestment Zone was established to support downtown efforts.

Amarillo has a population average increase of one percent to two percent each year. The conversion of Amarillo from a local to regional urban service center over the past several decades reflects a nationwide trend toward dominant urban centers and COA's commitment to meeting the needs of surrounding communities.

## **Economy**

Although Amarillo was built on agriculture and energy production, Amarillo's economic base has diversified significantly. Today's economy is comprised of business and industry ranging from energy research and development, beef processing, agriculture, copper refining, wholesale distribution, fiberglass production, defense contracting, aviation maintenance, metal machining, and finishing to oil and gas production. The economy consists of all the manufacturing and service tools necessary for the operation of the city and the region. Amarillo's business attitude, central location, and low cost of living make it an attractive destination for new businesses.

The Amarillo Metropolitan Statistical Area or City of Amarillo was ranked by the following companies:

- 130 of 203 Small Cities (2024 Milken Institute Best Performing Cities Index)
- 164 of 384 Metropolitan Statistical Areas economic strength ranking (2024 POLICOM Corporation)

COA adheres to a policy of a balanced budget and conservative management of resources. COA has maintained a strong financial condition for the benefit of taxpayers.

Another indicator of the city's traditionally stable and strong economy is total sales tax collections. In 1980, the city's tax receipts for retail sales were \$7.7 million. In 1989, the citizens of Amarillo displayed their pro-business attitude by approving a one percent sales tax increase. Half of this total is dedicated to property tax relief and half is dedicated to economic development, bringing the total city sales tax rate to two percent. Tax receipts for retail sales remain strong. Not including the half-cent Economic Development sales tax, city sales tax collections for 2015-16, 2016-17, and 2017-18 fiscal years were well over \$55 million. Collections for the 2019-20, 2020-21, 2021-22, and 2022-23 fiscal years were \$60.5 million, \$66.8 million, \$73.8 million, and \$75.3 million (a new record high). Currently, sales tax collections for 2023/2024 are estimated at \$77.5 million – potentially, a new record high for the city.

More than 25 crops are grown commercially in the Amarillo area, including over half of the state's ensilage production. Other major crops in this area include corn, wheat, grain sorghum, hay, and cotton. A number of industries in Amarillo are related to agriculture, including grain storage and distribution, livestock feed companies, meat and cheese processing, packaging and distributing, and fertilizer and pesticide distribution.

Amarillo is also an important hub for natural resource storage and/or extraction. Mined resources include oil, gas, and helium. Although Amarillo is not located directly in a major oil-producing field, it benefits heavily from the region's petroleum industry. Despite stabilization and cutbacks in petroleum development, the industry will remain a significant element of the Amarillo economy. Amarillo is known as the "Helium Capital of the World" because a large percentage of the world's helium supply is located within 250 miles of Amarillo.

Amarillo has become a strong leader in the aviation manufacturing industry. The Bell Helicopter Amarillo Assembly Center is a leader in the latest vertical lift aircraft technology. Bell's facility in Amarillo is the final assembly and delivery site for the V-22 Osprey, the UH-1Y Yankee, and the AH-1Z Zulu — all destined for the Armed Forces of the United States.

Because of numerous attractions, tourism is a major industry in Amarillo. Some of the more prominent tourist attractions are Palo Duro Canyon State Park, which hosts the annual production of *TEXAS Outdoor Musical* in the Pioneer Amphitheater, Amarillo Sod Poodles Double A Baseball at Hodgetown, Panhandle-Plains Historical Museum, Don Harrington Discovery Center, Amarillo Museum of Art, Amarillo Little Theatre, Amarillo Symphony, the Lone Star Ballet, and American Quarter Horse Hall of Fame and Museum. Also, annual events such as the World Championship Ranch Rodeo, the July 4 fireworks show, Tri-State Fair and Rodeo, Good Times Celebration Barbeque Cook-off, and various professional sporting events bring numerous visitors to Amarillo each year. The variety of attractions in this portion of Texas not only adds to the economy but also to Amarillo's quality of life.

**Cost-of-Living**

The cost-of-living index measures relative price levels for consumer goods and services in many cities. The cost-of-living index does not measure inflation, but it does compare relative prices at a single point in time using a national average of 100 as a base. The following table shows the differences between Amarillo’s overall cost of living and that of other Texas cities.

**Cost-of-Living Comparison**

| <u>City</u>    | <u>Composite Index</u> | <u>Percent Difference*</u> |
|----------------|------------------------|----------------------------|
| Amarillo       | 84.0                   | Base                       |
| Abilene        | 90.1                   | +6.1%                      |
| Austin         | 96.6                   | +12.6%                     |
| Corpus Christi | 88.2                   | +4.2%                      |
| Dallas         | 100.8                  | +16.8%                     |
| Lubbock        | 89.3                   | +5.3%                      |
| Midland        | 95.9                   | +11.9%                     |
| Odessa         | 93.7                   | +9.7%                      |
| San Antonio    | 92.5                   | +8.5%                      |
| Waco           | 92.0                   | +8.0%                      |

\*Between Amarillo and other cities  
Source: C2ER Cost-of-Living Index (COLI), 3rd Quarter, 2024.

**Consumer Price Index**

The consumer price index (CPI) represents price changes for items individuals purchase for living such as food, clothing, automobiles, homes, home furnishings, fuel, etc. This index measures only prices and does not consider changes due to quantity or quality differences. Many times, CPI is used by economists to determine whether prices are increasing or decreasing from month to month.

A variation of this national index has been developed for the Southern Region to measure the prices of a fixed basket of goods and services representing consumption patterns of the region. It is realized that in a dynamic economy, measures such as CPI are complicated by the fact that many factors vary including price levels, employment, output, value of assets and demographic patterns. The Regional CPI is an individual region index which measures the change in prices in a particular region. It does not determine whether prices or living costs are higher or lower compared to other locations.

The South Region’s CPI is as follows:

| <b><u>Annual Average CPI for South Region</u></b> |                               |
|---------------------------------------------------|-------------------------------|
| <b><u>Year</u></b>                                | <b><u>South Urban CPI</u></b> |
| 2010                                              | 211.338                       |
| 2011                                              | 218.618                       |
| 2012                                              | 223.242                       |
| 2013                                              | 226.721                       |
| 2014                                              | 230.552                       |
| 2015                                              | 230.147                       |
| 2016                                              | 232.692                       |
| 2017                                              | 237.456                       |
| 2018                                              | 242.737                       |
| 2019                                              | 246.265                       |
| 2020                                              | 248.639                       |
| 2021                                              | 261.259                       |
| 2022                                              | 283.666                       |
| 2023                                              | 296.422                       |
| 2024*                                             | 305.761                       |

**\*2024 CPI only reflects average through August 2024**  
**Source [Bureau of Labor Statistics Data](#)**

**Quality of Life**

The City of Amarillo has a high quality of life that makes living and working in the area very attractive.

Educational institutions in Amarillo, from public elementary schools to higher learning institutions, are highly valued symbols of community identity and achievement. Amarillo is well represented on every educational level. Texas Tech has medical and pharmacy schools located in Amarillo, in addition to a new veterinary school. Amarillo is home to Amarillo College (AC) and Wayland Baptist University. West Texas A&M University is less than 20 miles from Amarillo with a satellite campus located in downtown Amarillo. Within the city limits, there are five independent school districts.

The Amarillo Independent School District (AISD) is made up of 37 elementary schools including one magnet school centering on mathematics, science, and the arts; three 6<sup>th</sup> grade campuses; nine middle schools including one middle school focusing on mathematics, science, and technology; four high schools and two specialty campuses. Amarillo Area Center for Advanced Learning (AACAL) is an extension of the home high school campuses and offers classes in the following specialized areas: Animal Science, Arts, Audio-Visual Technology and Communications, Automotive Technology, Engineering, and Health Sciences. North Heights Alternative School focuses on credit recovery and preparing students to become self-directed learners. In addition to AISD, Amarillo is served by the Canyon Independent School District, River Road Independent School District, Highland Park Independent School District, and Bushland Independent School District. There are also several private, religious, and vocational schools that meet the educational needs of the community.

Amarillo College (AC) is an accredited community college offering 143 degree and certificate programs, instruction on six campuses as well as one outreach center. AC's Washington Street campus is 24 acres in size and is located adjacent to S.W. 24<sup>th</sup> Avenue and Washington Street. The West Campus, being 41 acres in size, is located north of the Amarillo Medical Center and is the primary location for Allied Health, Nursing, and Criminal Justice training. An 8-acre downtown campus houses the Business and Industry Center while the East Campus, located near the Amarillo International Airport, mainly focuses on Industrial and Transportation Technologies.

Amarillo is also home to the Texas Tech University Health Sciences Center (TTUHSC). In 2007, the Laura W. Bush Institute for Women's Health (LWBIWH) was established at TTUHSC. The institute was first launched in Amarillo and has grown to serve communities in Lubbock, El Paso, the Permian Basin and San Angelo. The institute builds research, education and outreach programs to improve the lives of women and their families.

TTUHSC at Amarillo is also home to InfantRisk Center, the Amarillo Breast Center of Excellence, SiMCentral and the West Texas Influenza Center.

On top of being a teaching facility, TTUHSC at Amarillo also provides care to area residents offering first-class medical services in family medicine, internal medicine, surgery, obstetrics and gynecology, pediatrics, psychiatry and geriatrics. Medical care is open to all. TTUHSC is committed to providing top-notch training for future medical professionals while offering first-class medical treatment to its neighbors.

In 2019, the 86<sup>th</sup> Legislature earmarked the operating dollars necessary to establish a veterinary medicine school in Amarillo as part of the Texas Tech University System. Through donations and a pledge from the Amarillo Economic Development Corporation, Texas Tech raised the estimated \$90 million needed for the construction of the new facility in the Amarillo Medical District near the existing TTUHSC. Texas Tech broke ground on the new facility in September 2019.

The Texas AgriLife Research and Extension Center, located at 6500 W. Amarillo Boulevard, provides information, technology, and assistance in the areas of agriculture, community development, and family and consumer sciences. This is one of 13 research centers within the Texas A&M System. Texas AgriLife Research in Amarillo is dedicated to science that will help make crop and livestock production in the region more efficient. Also housed at the AgriLife Center is the district office of the Texas AgriLife Extension Service, which has a network of agents and specialists trained to aid producers, homeowners and families. The Texas A&M Veterinary Diagnostic Laboratory, located next door, assists veterinarians, feed yard managers and cattlemen in diagnosing the causes of diseases and other health problems affecting livestock in the region.

In Spring 2019, COA welcomed back affiliated baseball for the first time since 1982. The Amarillo Sod Poodles are affiliated with the Arizona Diamondbacks and play in the \$45.5 million MPEV – nicknamed "Hodgetown." The new state-of-the-art facility is located in downtown Amarillo and offers yet another affordable family entertainment option for the community and surrounding area. In their inaugural season, the Sod Poodles claimed the Texas League Championship. In 2023, they claimed their second Texas League Championship.

Parkland, open space, and recreational facilities serve an important function. The park system improves the quality of life by providing recreational opportunities for the community as well as protecting the natural environment. The location and design of parkland and open space can be beneficial to Amarillo's image by providing a visual improvement to a neighborhood. Park and open space facilities in Amarillo



## CITY OF AMARILLO Amarillo Profile

are comprised of school playgrounds, school parks, linear and ornamental parks, neighborhood, community, and regional parks. Amarillo currently has 64 parks and two golf complexes that combined with areas of developed recreation open space total 2,168 acres which is 74 percent of the 2,935 acres of dedicated open space. Amarillo's municipal golf courses include Ross Rogers and Comanche Trail Golf Complexes, both with 36 holes. Other areas of recreational opportunity include three public swimming pools (one indoor, two outdoor, and one aqua park, two concrete skate parks, 15 water spray grounds, the Warford Activity Center, the Amarillo National Tennis Center, and the Amarillo Zoo.

In addition to Amarillo's parks system, recreational areas of the community are supplemented by the various improvements found on elementary, middle school, and high school sites. These sites are located throughout the city and provide athletic-type facilities for students. Middle school sites contributing to Amarillo's open space include Austin, Bonham, Bowie, Crockett, Fannin, Houston, Mann, Travis, De Zavala, and Westover. Facilities for recreational activities such as baseball, soccer, track events, and football are also found at high schools such as Amarillo, Caprock, Palo Duro, Tascosa, Randall, River Road, and Highland Park. Privately owned recreational facilities such as the Maverick Club, Amarillo Netplex, numerous health clubs, as well as the Amarillo Country Club and Tascosa Golf Club also provide community recreation and leisure services.

As of September 2023, 19 murals have been installed through the Mural Grant Program and one statue through the Art Pad Program.



Numerous major recreational areas are located in the Texas Panhandle and provide Amarillo citizens the opportunity to participate in outdoor activities such as boating, fishing, camping, hunting, etc. Even though the regional facilities may be up to 55 miles from Amarillo, they are considered supplemental to Amarillo's park system due to the type, size, and quality of recreational opportunities.

Area lakes, such as Greenbelt Reservoir located north of Clarendon, Lake McClellan south of Pampa, Lake Mackenzie east of Tulia, and Lake Meredith near Fritch, offer public fishing and boating recreation. The Canadian River, located north of Amarillo, provides areas for hunting and off-road driving and riding. Buffalo Lake Conservation area, a wildlife refuge near Canyon, and Wildcat Bluff Nature Center, west of Amarillo, provide both active and passive recreational areas from hiking trails to picnic areas. Palo Duro Canyon State Park, located southeast of Amarillo, is one of Texas' most spectacular scenic features. The park offers camping, hiking, picnicking, mountain biking, and horseback riding. An amphitheater is also situated within the park where the nation's best-attended outdoor drama *TEXAS The Musical* is performed during the summer months.

## **Municipal Administration**

Municipal administration services are housed in Amarillo City Hall, the Simms Municipal Building, and associated public buildings known as the Municipal Complex. The Complex is located in the vicinity of S.E. 7th Ave. and Buchanan Street and includes City Hall, the Amarillo Civic Center, Simms Municipal Building, Centennial Plaza, Central Library, Globe News Performing Arts Center, Facilities Administration Building, and associated parking areas.

### **City Hall**

The Amarillo Sunday News-Globe, on Sunday, January 8, 1967, announced the grand opening of the new Municipal Building and estimated the attendance to be more than 8,000 people. The article read: "First Jewel in the setting that will become the Civic Center Complex in 1968 is the new Municipal Building completed last month. It is now the home of 21 city governmental offices and has four levels that incorporate 84,000 square feet of floor space. The Municipal Building, like the Auditorium-Coliseum combination being constructed to the north, was financed through the sale of bonds authorized by the voters in 1964. It cost \$2,126,427, including the land, architect fees, paving, lighting, and storm sewer relocation. The outside finish consists of pre-cast concrete panels in which marble chips have been mingled and it will conform architecturally with the Auditorium-Coliseum."

The Municipal Building today is known as the Amarillo City Hall Building and is currently home to over ten city departments. The building has several of its original design features; however, one notable change has been the removal of the water fountain and pool adjacent to the main entrance to make room for the installation of a ramp and steps, making the building more accessible for all community members. City Hall is home to the Mayor's office, City Council, City Manager, Finance, Purchasing, Public Communications, Utility Billing, Vital Statistics, Parks and Recreation Administration, Human Resources, Risk Management, Benefits, Information Technology, City Secretary, and the City Attorney offices. As established in 1968, the City Hall building remains a focal point for the citizens to access their city officials and services.

### **Simms Municipal Building**

On January 22, 2016, the City of Amarillo hosted the grand opening of the Jim Simms Municipal Building. The opening of the Simms Municipal Building represented a \$4.25 million renovation project and provided an addition of 62,000 in square footage for municipal office space. The Simms Municipal Building is home to Amarillo Emergency Communications Center (AECC), Office of Emergency Management (OEM), Community Development, Environmental Health, Building Safety, Public Works, Engineering, Traffic, Planning, and Utilities Engineering departments.

The remodeled municipal building was named after the late Councilman Jim Simms, who passed away November 12, 2014, at the age of 73 following a lengthy illness. In a unanimous vote by a previous Amarillo City Council, the new facility was renamed in his honor, marking his accomplishments and efforts as a public servant.

### **Amarillo Civic Center Complex**

When the Amarillo Civic Center opened in 1968, it housed a coliseum (7,000 capacity) and an auditorium (2,324 capacity). In 1978, the first expansion of the Civic Center added what is now known as the South Exhibit Hall and Regency Room. In 1989, the coliseum was renamed the Cal Farley Coliseum in memory of Mr. Farley. In 1990, the Grand Plaza was added. This unique venue for banquets, parties, and dances

enclosed an outdoor area, giving the Civic Center its first indoor ballroom complete with Texas shaped terrazzo floor and Gulf of Mexico fountain. In 2003, the most recent expansion was completed, adding the North Exhibit Hall and the Heritage Ballroom.

A jewel in the heart of downtown Amarillo, the Globe-News Center for the Performing Arts houses a 1,300-seat auditorium and the Gilliland Education Center. Opened in January 2006, the facility is owned by the City of Amarillo and operated as part of the Amarillo Civic Center Complex. The idea behind the facility was birthed in 1999 when Caroline Bush Emeny opened fundraising for the Center with a very generous donation. The overall project cost was approximately \$32 million. The acoustically sound, state-of-the-art facility was designed by Holzman Moss Architects and hosts an average of 100 ticketed performances annually. The Amarillo Civic Center and the Globe-News Center of the Performing Arts are the centers of cultural activity in Amarillo; including symphonies, concerts, ballets, Broadway shows, and sporting events. Totalling over 400,000 square feet, nine separate events can be accommodated at any one time within the complex.

### **Amarillo Police Department and Municipal Courts Building**

In 1992, the Police Department and Municipal Courts relocated to a newly renovated building located at S.E. 3<sup>rd</sup> Avenue and Taylor Street in downtown Amarillo. This facility was purchased from private owners who absorbed the entire cost of renovation. The facility allows for most police department functions to be in one building.

In 2019, the Police Annex at 116 S. Fillmore and Police Vehicle Parking Lot projects were completed. These expansions provided for secure parking of police vehicles and additional indoor space for law enforcement equipment and evidence processing. During this same time period, a new employee fitness facility was created in the basement of the main building.

Regardless of the aging building, the ongoing improvements to the police facility has improved the working conditions for police employees and enhances the quality of work being done to keep Amarillo a safe place to live work and play.

### **Solid Waste Collection**

The COA Solid Waste Collection division provides for the safe and efficient collection of residential and commercial solid waste within the City limits. The Solid Waste Collection division ensures the health, safety, and welfare of residents, commercial customers and employees while acting in compliance with state regulations and Amarillo Municipal Ordinances.

The City Solid Waste Collection division utilizes a fully automated, containerized trash collection system for the majority of residential and commercial customers. The City of Amarillo also has a curbside big/bulky collection program and a roll off container program that is being used for large cleanup events.

### **Amarillo Sanitary Landfill**

The Sanitary Landfill for the City of Amarillo is five miles west of the city limits in Potter County. Sanitary landfilling is a method of disposing solid waste on land without creating nuisances or hazards to public health or safety. Principles of engineering are used to confine the waste to the smallest practical volume and to cover it with layers of earth at pre-set intervals.

The current landfill site is permitted by the Texas Commission of Environmental Quality to include 662 acres, of which 486 acres are suitable for disposing of solid waste. The existing site is ideal and is

expected to be utilized for over 100 years. Amarillo, therefore, has a long-term commitment to burying its solid waste at this location. The landfill disposes of approximately 250,000 tons of waste per year.

### **Amarillo Animal Management and Welfare Department**

The following services are provided by Amarillo's Animal Management and Welfare Department (AAMW):

- Open admissions animal shelter (158 dog kennels/80 cat kennels)
- Veterinarian services provided to all animals in custody
- Impoundment of stray and citizen surrendered animals
- 24-Hour Public Safety/Animal Management field services
- Enforcement of City ordinances and state laws
- Investigation of cruelty and welfare cases
- Capture and relocation of wild animals
- Investigation of animal bites/attacks
- Quarantine for rabies observation
- Deceased animals pick up services
- Pet owner education and awareness programs
- Community Outreach and Engagement
- Shelter animals' adoption services
- Animal Rescue outreach/placement
- Response to citizen complaints

### **Rick Husband Amarillo International Airport**

The Rick Husband Amarillo International Airport became a public-use airport in 1941 when COA purchased the current airfield portion of the airport to receive development assistance from the federal government. The military utilized the airport in World War II and the airport became the Amarillo Air Force Base in 1951. The airport operated as a joint-use facility through 1968.

In February of 2003, Amarillo City Council voted to change the name of the Amarillo International Airport to Rick Husband Amarillo International Airport in memory of Astronaut Col. Rick Husband, who was born and raised in Amarillo. Col. Husband was the commander of the space shuttle Columbia and died alongside his entire crew, ironically over Texas, on Feb. 1, 2003, as the shuttle disintegrated upon reentry after their 16-day mission in space.

In 2011, the Rick Husband Amarillo International Airport completed a multi-million-dollar air terminal rehabilitation project. The project included a major renovation of the existing terminal building consisting of a dedicated meet-and-greet area, a consolidated gate area, a spacious security screening checkpoint, new passenger boarding bridges and a new inline baggage screening system. In 2012, the terminal building storm water drainage system was significantly upgraded, and the upper-level terminal drive roadway was rebuilt. The airport is served by three airlines: American Airlines, United Airlines, and Southwest Airlines.

### **Amarillo Public Library**

Amarillo citizens have enjoyed library service since 1902, when a group of women known as the JUG (Just Us Girls) Club formed a lending library of 123 books. The Amarillo Public Library System consists of the Downtown Library and four branches, serving over 1,000 people a day. The library collection includes over 400,000 books, magazines, and media materials which circulate 600,000 times per year.

The library maintains 64 public computers and provides free Wi-Fi access to cardholders, both of which supply over 19,000 hours of internet access per year. Non-profit organizations from across the state take advantage of meeting facilities available for a small fee at all five library locations.

Amarillo Public Library (APL) also offers many other resources and services:

- APL’s Community Reading Program, AMARILLO READS, offers English as a Second Language and citizenship classes, adult reading skills tutoring, a summer reading club for all ages, and the annual Community Reads.
- A MakerSpace where cardholders can create new items or repair old ones with supplies and tools for sewing, paper crafts, leather working, jewelry making, and metal working.
- The Seed Library, a partnership between APL, Canyon Area Library, and Randall County Master Gardeners, provides seeds for planting vegetables, herbs and flowers appropriate for the area, along with information on how to garden successfully.
- Multiple Storytimes for young children are available each week at various times and locations.
- Additional activities take place each month for school-age kids and teens, including science, music, art and social activities.
- Programs for adults include book discussion groups, film series, craft programs, fraud prevention classes, technology workshops and health and financial literacy programs.
- Self-check kiosks are available at all five APL locations.
- Family passes can be checked out for free admittance to Wildcat Bluff Nature Center, Don Harrington Discovery Center and the Amarillo Zoo.
- APL cardholders may check out mobile hotspots for broadband internet access.

The Amarillo Public Library System is a member of, and serves as the headquarters for, the Harrington Library Consortium (HLC). HLC is a multi-institutional cooperative library network serving close to 140 libraries in Texas and Oklahoma. HLC membership allows public, school, academic and special libraries to share resources and provide additional services to patrons. The consortium also offers member libraries consulting services, continuing education opportunities, support for literacy, English as a Second Language, and automation projects. HLC membership enables APL to increase the quality and quantity of resources available to the citizens of Amarillo and to serve as a leader in library innovations.

### **Amarillo Fire Department**

In the 2021/2022 fiscal year, the Amarillo Fire Department (AFD) had 22,883 emergency responses. This call total was a 4.8 percent increase from the 21,838 responses made in the year prior.

Of these incidents, 15,675 (68.5 percent) were Emergency Medical Services (EMS) responses. The AFD is also responsible for mitigating emergencies involving structural and wildland fires, vehicle accidents, hazardous materials, heavy & technical rescue, aircraft emergencies, and various non-emergency assistance calls.

Prompt fire department response times are emphasized organizationally by the layout and location of fire stations throughout Amarillo. In the last 50 years, Amarillo has experienced significant growth geographically — from 38 square miles to 103 square miles. During that time, the population also increased by 74,000 (36 percent).

Until 2009, the City had not opened a new fire station to keep up with this growth. City leaders addressed this problem by adding Fire Station #11 (2009) in the Westcliff subdivision, Fire Station #12 (2011) near The Shores subdivision, and Station #13 (2013) in John Stiff Park. COA has approved the construction of Fire Station #14, to be located in the hospital district. To support this new station, COA

also authorized the hiring of fifteen additional firefighters. In addition, crews will staff a new ladder truck as part of this undertaking. These projects help ensure firefighters will continue to arrive quickly at the scene of emergency incidents.

### Major Medical Facilities

Amarillo is a major health care center for five states and includes three acute care hospitals, several medical-education facilities, long-term health care facilities, and medical clinics. The major hospitals and their respective locations are identified below:

| <u>Hospital</u>                     | <u>Location</u>                        |
|-------------------------------------|----------------------------------------|
| Baptist Saint Anthony’s Hospital    | 1600 Wallace Blvd. (Medical Center)    |
| Northwest Texas Health Care System  | 1501 S Coulter St. (Medical Center)    |
| Veterans Affairs Health Care System | 6010 W Amarillo Blvd. (Medical Center) |

### Amarillo Medical Center

In 1959, Amarillo began developing into a regional health care center and continues to be committed to providing an array of health care services to a large geographic area. Under the sponsorship of the Amarillo Area Foundation and other generous supporters, the medical center is the product of cooperation and interaction among private enterprises, local and county governments, and voluntary nonprofit groups. This multi-purpose medical complex — consisting of facilities that provide hospital and health care, medical research, and vocational and professional training — is designed to promote the development of a coordinated program of health care by concentrating a full range of services in a single location. Significant institutions include Texas Tech University, VA Hospital, Baptist Saint Anthony’s Hospital, and Northwest Texas Healthcare System.

Texas Tech University has a consolidated 20-acre medical center comprising the schools of pharmacy, medicine, allied health, and school of veterinary medicine. Amarillo is home to a Veteran’s Hospital with 55 beds. The VA also houses a veteran’s nursing home. Baptist Saint Anthony’s Hospital (BSA) is a general medical and surgical hospital in Amarillo with 445 beds. BSA has the region’s first designated level three neonatal intensive care unit, was listed as one of the nation’s 100 Top Hospitals® by IBM Watson Health, and is a Certified Primary Stroke Center. Northwest Texas Healthcare System is also a major general medical and surgical hospital in Amarillo with 431 beds. Northwest Texas Healthcare System is the area’s Designated Advanced Level 3 Trauma Facility and home to LIFESTAR. NWTHS is also a Certified Primary Stroke Center and an Accredited Wound and Hyperbaric Oxygen Therapy provider.

### Amarillo Economic Development Corporation

The Amarillo Economic Development Corporation (AEDC) was created to foster economic development and to manage revenues from the 0.5 percent sales tax increase that Amarillo voters approved in 1989. Amarillo EDC operating fund expenses consist of all administrative, promotional, and marketing costs associated with operation. The AEDC’s Project Fund invests in capital projects, issues grants, loans, and other incentives to local and outside industries to create jobs and capital investment. The corporation consists of a five-member board appointed by City Council.

### **Center City of Amarillo, Inc.**

In 1989, a group of community leaders began to share their concerns about the decline of Amarillo's historic downtown. Center City of Amarillo, Inc. grew out of this process. Center City is a nonprofit organization dedicated to the historic preservation and revitalization of Downtown Amarillo. Center City spearheaded the application and designation of the Amarillo Cultural District of the Texas Commission on the Arts in 2016. Since 2016, art organizations within the district have received more than \$100,000 in grants from the Texas Commission on the Arts.

Center City's vision is that Amarillo's historic downtown will be a destination neighborhood that bridges the past and the future.

Center City projects include:

- High Noon on the Square, a series of free outdoor summer concerts on the grounds of the historic Potter County Courthouse.
- Jazztober, a downtown music event held weekly during the month of October.
- Center City Electric Light Parade, a holiday parade in downtown.
- Center City Mural Run to raise funds and promote downtown murals.
- Amarillo Community Market, a downtown market with fresh produce, baked goods, arts and crafts all produced within a 150-mile radius of Amarillo.
- Hoof Prints of the Great American Quarter Horse, an art in public places project. The project places full-size fiberglass horses throughout Amarillo to celebrate Amarillo's western heritage.
- Design Review, a partnership with COA to provide façade grants. The cumulative façade grants since 1996 topped \$1.5 million in fiscal year 2022-2023.
- Restoration of historical signs along Polk Street including the Paramount sign, the Braceros sign and the Kress sign.
- The Imagine the Possibilities Tour with Texas Main Street and DowntownTX to emphasize Historic Preservation Month in May with tours of downtown properties.
- Partnerships with other downtown organizations including the Center City Tax Increment Reinvestment Zone and Downtown Amarillo, Inc.
- Partnerships with other nonprofit organizations and city departments for events downtown, including the Amarillo Museum of Art, the Coors Cowboy Club Rodeo and Longhorn Cattle Drive, the Working Ranch Cowboy Association, Amarillo Convention & Visitor Bureau, the Beautification Committee of the Parks and Recreation Department, Hoodoo Mural Festival, and the Amarillo Chamber of Commerce.
- Historical preservation efforts with the Amarillo Historical Preservation Foundation, the Texas Historical Commission, the Texas Downtown Association and Preservation Texas. The Barfield hotel was a finalist in the Texas Downtown Association Presidential Awards for Best Restoration.
- Site visits from the Texas Historical Commission, Texas Main Street program, and the Friends of the Texas Historical Commission.
- A banner program to promote downtown partners and a seasonal banner program to congratulate graduates.
- A membership drive to retain and recruit new business to the downtown area and to support Center City projects.

## **Enhancement Projects**

### **Neighborhood Planning Initiative**

This initiative was created through an interlocal agreement in 2016 by the COA and Potter County to help revitalize Amarillo's older neighborhoods through the development of area-specific plans. Throughout the planning process, the city and neighborhoods collaborate to identify concerns, opportunities, a vision, goals and project priorities. Completed plans are adopted as amendments to the Amarillo Comprehensive Plan and neighborhood planning staff continue to assist neighborhood associations with project implementation after adoption. The four participating neighborhoods are North Heights (2017), Barrio (2018), San Jacinto (2020), and Eastridge (2022).

Plans are primarily developed in-house by staff and implementation funding is provided through a variety of sources. A number of programs have been created or are in the process of being created where funding can be directed when available. This includes Community Building Grants, Projects in Motion, Capital Improvement Program (CIP), a new Business Improvement Grant (BIG Program), and sidewalk construction. The 23/24 budget includes \$240,000/\$60,000 per neighborhood for these programs.

### **Strategic Action Plan for Downtown**

In 2008, the COA adopted the Strategic Action Plan for Downtown Amarillo after almost two years of research and community meetings. The plan accounts for nearly a 116-square block area. Recommendations in the Plan included the formation of a Tax Increment Reinvestment Zone, which was established in 2006, and a proposed Business Improvement District for downtown. Other goals in the plan include developing approximately 400 to 600 new housing units downtown, attract multiple retail centers, draw family-friendly venues, develop one or more quality hotels with at least 300 rooms to support and meet needs of the revitalized downtown area, and retain and grow downtown as a financial, business, and government center.

An update to the Strategic Action Plan was completed and approved by the City Council on December 17, 2019. Much has been accomplished since the plan was first adopted – the completion of Hodgetown, construction of a convention center hotel, the adoption of urban design standards and the reactivation are achieved goals. Encouraging residential development will continue to be an important focus. New goals include renovation and expansion of the Civic Center including rehabilitation of the Santa Fe Depot Complex and implementation of the downtown wayfinding plan.

Related to the above, COA adopted the Downtown Amarillo Urban Design Standards (DAUDS), an overlay zoning district, in 2010 to provide guidance for modifications to building exteriors, walkways, landscaping and signage within downtown. These standards are to aid in protecting downtown property owners' investments by providing for quality redevelopment in a safe, attractive, pedestrian-friendly environment. Amendments to DAUDS were proposed as part of the 2019 Downtown Strategic Action Plan update. There were two primary changes to the standards: 1) requiring walkway improvements for the construction of new parking lots; and 2) providing some language to assist the LHD&DD in reviewing requests for exceptions to the light pole style requirements. The amended standards were approved by the City Council on Tuesday, January 7, 2020.

A Local Government Corporation Board was formed to encourage, implement, and manage downtown projects. This board explores the feasibility of potential projects. These include the Embassy Suites Convention Center Hotel, City Multi-level Parking Garage and retail space and the Multi-Purpose Entertainment Venue known as Hodgetown.



Completed downtown development/redevelopment projects include:

- Courtyard by Marriott near Polk St. and 8<sup>th</sup> Ave.
- Ellwood Park near Washington St. and Park Pl.
- Happy State Bank near Pierce St. and 10<sup>th</sup> Ave.
- Cal Farley's Alumni Housing near Monroe St. and 11<sup>th</sup> Ave.
- Toot 'n Totum Convenience Store near Buchanan St. and 9<sup>th</sup> Ave.
- Potter County Courthouse near Fillmore St. & 6<sup>th</sup> Ave.
- Amarillo College parking lot near the Downtown Campus.
- The Lofts on 10<sup>th</sup> Ave. near Tyler St. and 10<sup>th</sup> Ave.
- Multi-level parking garage and retail space near Buchanan St. and 7<sup>th</sup> Ave.
- Buchanan St. walkway improvements from 10<sup>th</sup> Ave. to 6<sup>th</sup> Ave.
- Xcel Energy Amarillo Headquarters Office near Buchanan St. and 7<sup>th</sup> Ave.
- Embassy Suites Convention Center Hotel near Pierce St. and 6<sup>th</sup> Ave.
- Herring Bank near Pierce St. and 6<sup>th</sup> Ave.
- Woolworth Building at [636 S. Polk St.](#)
- Levine's Building at [800 S. Polk Street](#)
- Firestone Building at [1004 S. Tyler St.](#)
- West Texas A&M University Downtown Amarillo Campus near Tyler St. and 7<sup>th</sup> Ave.
- Dubs Development restaurant space near Polk St. and 7<sup>th</sup> Ave.
- Multi-Purpose Entertainment Venue near Buchanan St. and 7<sup>th</sup> Ave. - now known as Hodgetown.
- Police Department improvements as part of the 2016 bond election.
- The Barfield Hotel, [600 S. Polk St.](#)
- The Potter County Justice Center, 350 S.E. Sixth Ave.
- The new Amarillo City Hall in the historic Amarillo Hardware Building, 623 S. Johnson St.
- Renovated office space for Pantex in the Happy State Bank Building for 350 to 400 workers
- Addition of Sycamore Memory Care to the Park Central Retirement Community, which includes The Continental Apartments, the Talmadge, the Moore Center, and Park Place Towers, Plemons Court and other amenities for residents. Located at 15<sup>th</sup> Avenue and Van Buren Street.

Since 1996, Center City has administered \$1.4 million in façade grants with our partnership with the city of Amarillo.

Center City is a 501c3 nonprofit organization. Center City is an accredited member of the Texas Main Street Program of the Texas Historical Commission. Center City also oversees the Amarillo Cultural District, designated by the Texas Commission on the Arts in 1016.

Center City offices at 1000 S. Polk St. as a tenant in the historic Mary E. Bivins home, which is owned by the city of Amarillo.

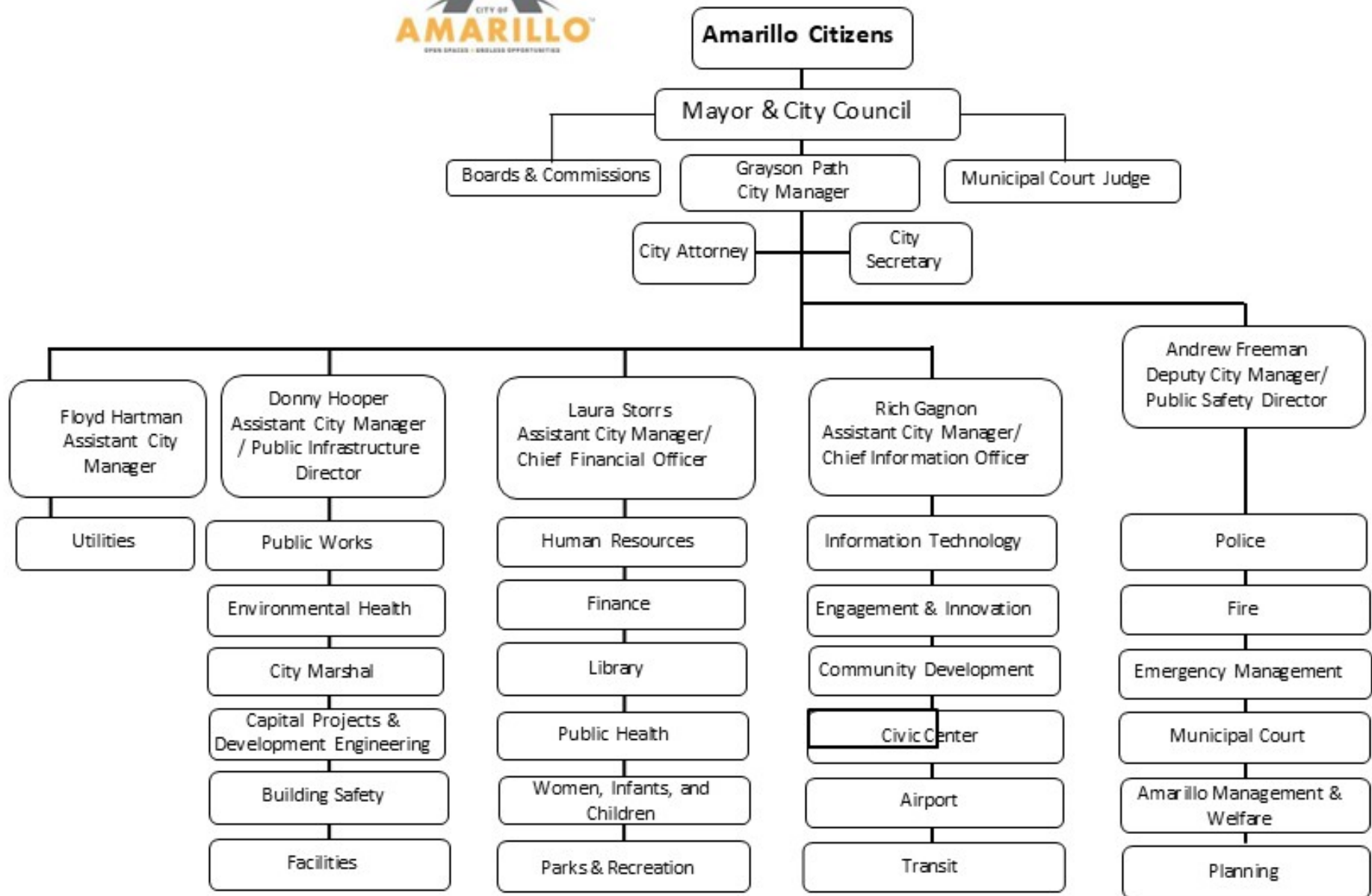
**CALENDAR FOR BUDGET PREPARATION**

|                               |                                                                                                                                                                                 |
|-------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| April 24, 2024                | Budget training begins.                                                                                                                                                         |
| May 3, 2024                   | Division Directors submit operating and capital budget requests to Finance.                                                                                                     |
| May 26, 2024                  | Audit of Departmental operating and capital budgets are complete.                                                                                                               |
| May 28, 2024                  | Finance submits operating and capital budgets with cash flows to City Manager for review.                                                                                       |
| July 17, 2024                 | City Manager submits operating and capital budgets with related budget material to City Council. Operating and capital budgets filed with City Secretary for public inspection. |
| July 22, 2024 – July 24, 2024 | City Manager reviews operating and capital budgets with City Council.                                                                                                           |
| August 2024                   | Various hearings on the operating and capital budgets and the adoption by the City Council.                                                                                     |
| October 1, 2024               | Budget goes into effect.                                                                                                                                                        |



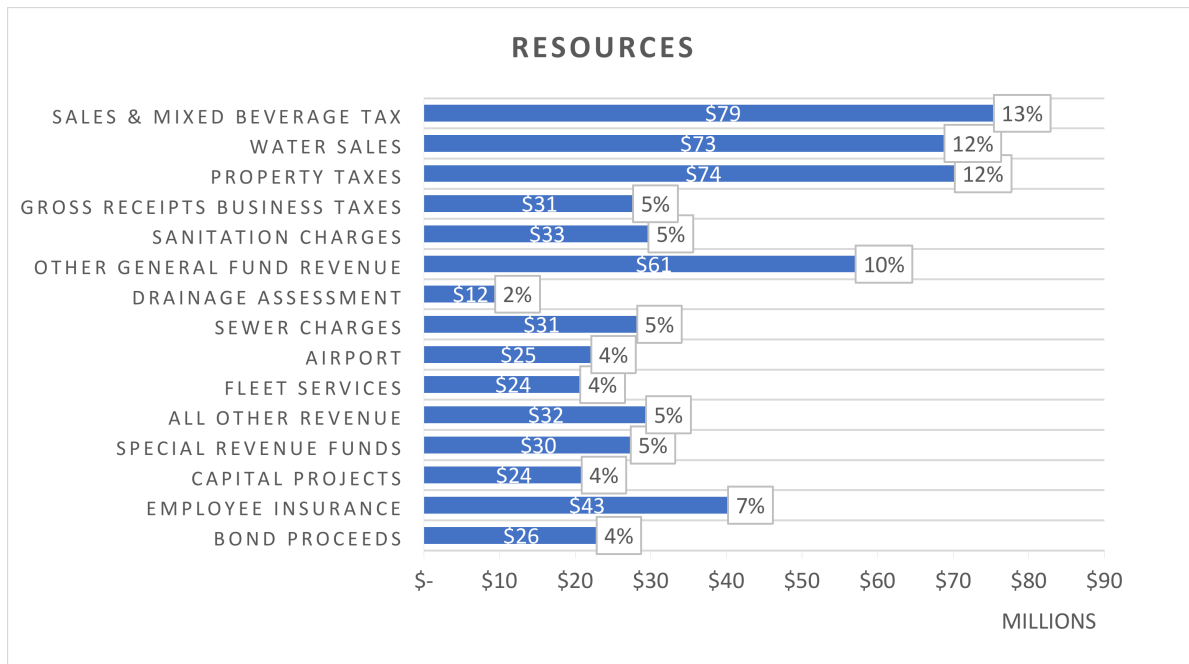
# CITY OF AMARILLO, TEXAS

## Organization Chart

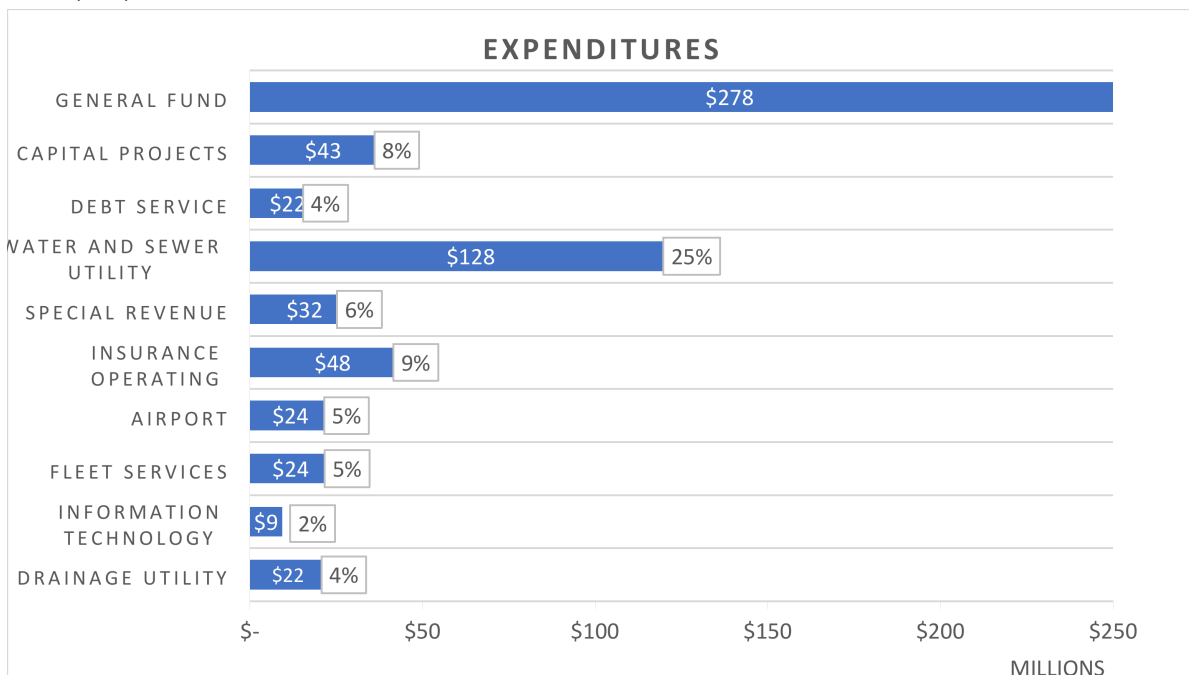




**CITY OF AMARILLO  
SUMMARIES - ALL FUNDS  
2024/25**



\$ 597,504,558 TOTAL REVENUE (Before Interfund Transfers)  
129,420,354 INTERFUND TRANSFERS  
 468,084,204 NET REVENUE



\$628,981,852 TOTAL EXPENDITURES (Before Interfund Transfers)  
129,420,354 INTERFUND TRANSFERS  
 \$499,561,498 NET EXPENDITURES

Budgeted expenditures exceed estimated revenues by \$31.5 million for the 2024/2025 fiscal year. Excess reserves will be used to fund capital projects in the General Fund, the Water and Sewer Fund, the Internal Service Funds, and the Capital Projects Funds. Total expenditures do not include non-cash budgeted items such as depreciation.

CITY OF AMARILLO  
SUMMARY OF RESOURCES AND EXPENDITURES  
ALL BUDGETED FUNDS - FISCAL YEAR 2024/25

| Description                   | General       | General Interest<br>& Redemption | Enterprise<br>Funds | Internal<br>Service Funds | Special<br>Revenue | Capital<br>Improvements | Budget Total<br>before<br>Interfunds | Interfund<br>Transfers | Net Budgeted<br>Funds |
|-------------------------------|---------------|----------------------------------|---------------------|---------------------------|--------------------|-------------------------|--------------------------------------|------------------------|-----------------------|
| Fiscal Year 2023/2024         |               |                                  |                     |                           |                    |                         |                                      |                        |                       |
| Available Funds at 10/01/23   | \$ 71,654,466 | \$ 2,879,676                     | \$ 68,849,601       | \$ 25,891,723             | \$ 16,612,923      | \$ 33,437,341           | \$ 219,325,729                       | \$ -                   | \$ 219,325,729        |
| Revenues:                     |               |                                  |                     |                           |                    |                         |                                      |                        |                       |
| Sales, Receipts and Revenues  | 236,051,817   | 22,419,181                       | 142,523,898         | 73,714,383                | 7,309,856          | 23,981,677              | 506,000,811                          | (106,910,961)          | 399,089,850           |
| Bond Proceeds                 | -             | -                                | 42,000,000          | -                         | -                  | -                       | 42,000,000                           |                        | 42,000,000            |
| Other Sources                 | 5,571,196     | -                                | 5,464,745           | -                         | 29,074,015         | -                       | 40,109,956                           |                        | 40,109,956            |
| Total Revenues                | 241,623,013   | 22,419,181                       | 189,988,643         | 73,714,383                | 36,383,870         | 23,981,677              | 588,110,767                          | (106,910,961)          | 481,199,806           |
| Total Available Resources     | 313,277,479   | 25,298,857                       | 258,838,244         | 99,606,105                | 52,996,793         | 57,419,018              | 807,436,496                          | (106,910,961)          | 700,525,535           |
| Expenditures:                 |               |                                  |                     |                           |                    |                         |                                      |                        |                       |
| M & O Expenditures            | 238,432,193   | 1,263,000                        | 106,203,179         | 76,939,992                | 35,159,157         | 6,679,886               | 464,677,407                          | (106,910,961)          | 357,766,446           |
| Less: Depreciation            | -             | -                                | (22,329,091)        | (6,844,723)               | -                  | -                       | (29,173,814)                         |                        | (29,173,814)          |
| Capital Expenditures          | -             | -                                | 89,014,745          | 500,000                   | 1,991,105          | 35,347,203              | 126,853,053                          |                        | 126,853,053           |
| Debt Service Payments         | -             | 20,681,914                       | 33,680,344          | 622,000                   | -                  | -                       | 54,984,258                           |                        | 54,984,258            |
| Total Expenditures            | 238,432,193   | 21,944,914                       | 206,569,177         | 71,217,269                | 37,150,261         | 42,027,089              | 617,340,903                          | (106,910,961)          | 510,429,942           |
| Fiscal Year 2024/2025         |               |                                  |                     |                           |                    |                         |                                      |                        |                       |
| Available Funds at 10/01/2024 | \$ 74,845,286 | \$ 3,353,943                     | \$ 52,269,067       | \$ 28,388,836             | \$ 15,846,532      | \$ 15,391,929           | \$ 190,095,593                       | \$ -                   | \$ 190,095,593        |
| Revenues:                     |               |                                  |                     |                           |                    |                         |                                      |                        |                       |
| Sales, Receipts and Revenues  | 254,573,632   | 22,275,127                       | 146,561,835         | 76,446,911                | 8,162,538          | 23,821,986              | 531,842,029                          | (129,420,354)          | 402,421,675           |
| Bond Proceeds                 | -             | -                                | 6,000,000           | -                         | -                  | 19,775,000              | 25,775,000                           |                        | 25,775,000            |
| Other Sources                 | 6,386,275     | -                                | 8,092,200           | -                         | 25,409,054         | -                       | 39,887,529                           |                        | 39,887,529            |
| Total Revenues                | 260,959,907   | 22,275,127                       | 160,654,035         | 76,446,911                | 33,571,592         | 43,596,986              | 597,504,558                          | (129,420,354)          | 468,084,204           |
| Total Available Resources     | 335,805,193   | 25,629,070                       | 212,923,102         | 104,835,747               | 49,418,124         | 58,988,915              | 787,600,151                          | (129,420,354)          | 658,179,797           |
| Expenditures:                 |               |                                  |                     |                           |                    |                         |                                      |                        |                       |
| M & O Expenditures            | 277,934,716   | 1,270,501                        | 120,566,973         | 81,109,313                | 31,723,457         | 6,433,877               | 519,038,837                          | (129,420,354)          | 389,618,483           |
| Less: Depreciation            | -             | -                                | (23,703,295)        | (6,090,451)               | -                  | -                       | (29,793,746)                         |                        | (29,793,746)          |
| Capital Expenditures          | -             | -                                | 39,802,200          | 5,500,000                 | -                  | 36,144,831              | 81,447,031                           |                        | 81,447,031            |
| Debt Service Payments         | -             | 20,659,306                       | 37,010,299          | 620,125                   | -                  | -                       | 58,289,730                           |                        | 58,289,730            |

|                                          |               |              |               |               |               |               |                |               |                |
|------------------------------------------|---------------|--------------|---------------|---------------|---------------|---------------|----------------|---------------|----------------|
| Total Expenditures                       | 277,934,716   | 21,929,807   | 173,676,177   | 81,138,987    | 31,723,457    | 42,578,708    | 628,981,852    | (129,420,354) | 499,561,498    |
| Available Funds at 10/01/25              | \$ 57,870,477 | \$ 3,699,263 | \$ 39,246,925 | \$ 23,696,760 | \$ 17,694,667 | \$ 16,410,207 | \$ 158,618,299 | \$ -          | \$ 158,618,299 |
| Detail of Available Balances at 10/01/25 |               |              |               |               |               |               |                |               |                |
| Reserves for S/L & A/L                   | \$ -          | \$ -         | \$ 1,567,350  | \$ 634,164    | \$ -          | \$ -          | \$ 2,201,514   |               | \$ 2,201,514   |
| Debt Service Reserves*                   | 786,638       | 3,699,263    | 3,733,242     | -             | -             | -             | 8,219,143      |               | 8,219,143      |
| Committed for Future Capital/Projects    | 57,083,839    | -            | 33,946,333    | 23,062,596    | 17,694,667    | 16,410,207    | 148,197,642    | -             | 148,197,642    |
| Available Funds at 10/01/25              | \$ 57,870,477 | \$ 3,699,263 | \$ 39,246,925 | \$ 23,696,760 | \$ 17,694,667 | \$ 16,410,207 | \$158,618,299  | \$ -          | \$158,618,299  |

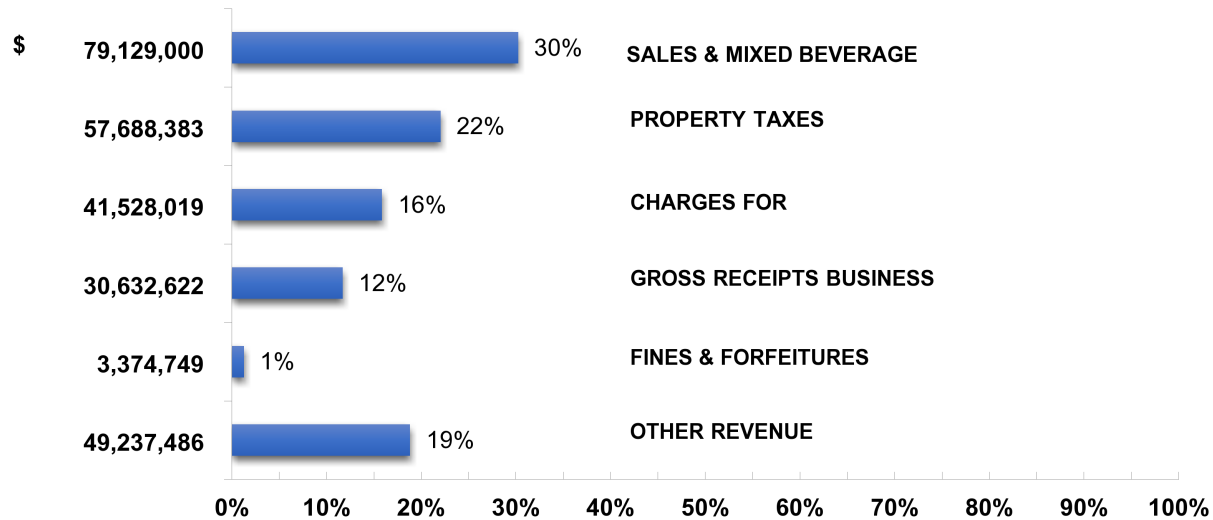
| Description                                   | General       | General Interest<br>& Redemption | Enterprise<br>Funds | Internal<br>Service Funds | Special<br>Revenue | Capital<br>Improvements | Budget Total<br>before<br>Interfunds | Interfund<br>Transfers | Net Budgeted<br>Funds |
|-----------------------------------------------|---------------|----------------------------------|---------------------|---------------------------|--------------------|-------------------------|--------------------------------------|------------------------|-----------------------|
| Calculation of Available Funds at 10/01/2023: |               |                                  |                     |                           |                    |                         |                                      |                        |                       |
| Cash & Investments                            | \$ 64,724,159 | \$ 2,858,576                     | \$ 291,105,529      | \$ 62,843,691             | \$ 21,023,541      | \$ 134,919,579          |                                      |                        |                       |
| (Appreciation) Depreciation in Investments    | 987,046       | -                                | 1,031,251           | -                         | -                  | -                       |                                      |                        |                       |
| Assets to be converted to Cash                | 19,770,698    | 57,342                           | 20,277,434          | 6,451,555                 | 7,683,844          | 223,074                 |                                      |                        |                       |
| Less: Liabilities & Encumbrances              | (13,827,437)  | (36,242)                         | (64,858,188)        | (34,129,701)              | (12,094,462)       | (11,370,454)            |                                      |                        |                       |
| Less: Construction in Progress Balances       | -             | -                                | (178,706,425)       | (9,273,822)               | -                  | (90,334,858)            |                                      |                        |                       |
| Available Funds at 10/01/23                   | \$ 71,654,466 | \$ 2,879,676                     | \$ 68,849,601       | \$ 25,891,723             | \$ 16,612,923      | \$ 33,437,341           |                                      |                        |                       |

Return to Table of Contents

\*The Debt Service Reserve in the General Fund is an appropriation of the maximum potential lease payment to the Venue District.

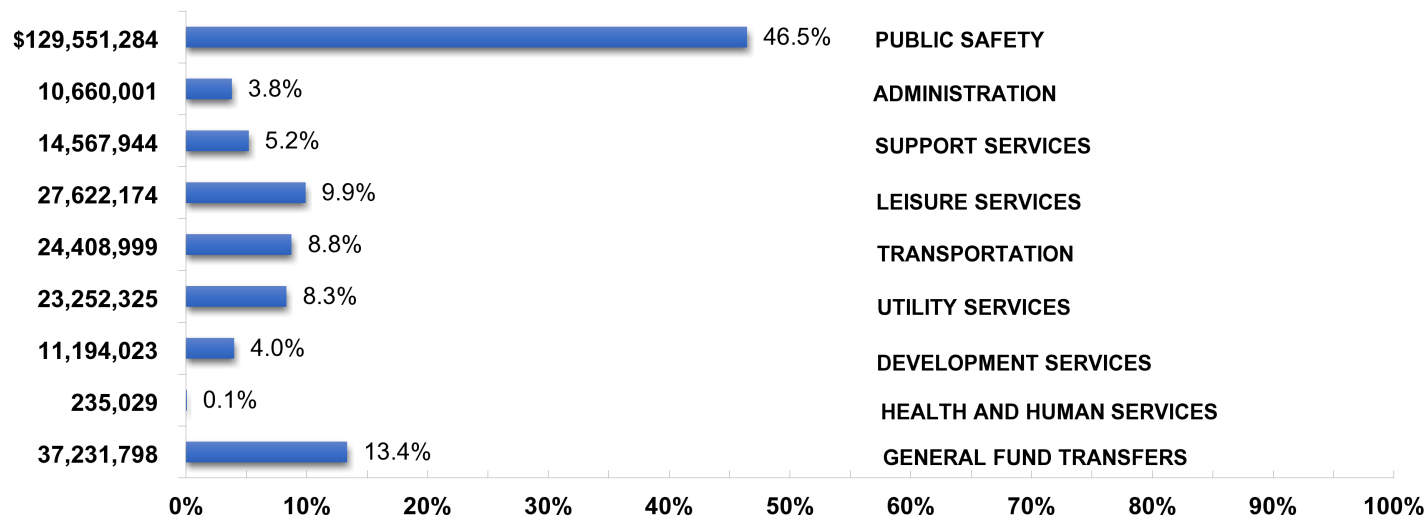
**CITY OF AMARILLO  
GENERAL FUND  
2024/2025**

## REVENUES



**\$261,590,259 TOTAL REVENUE**

## EXPENDITURES

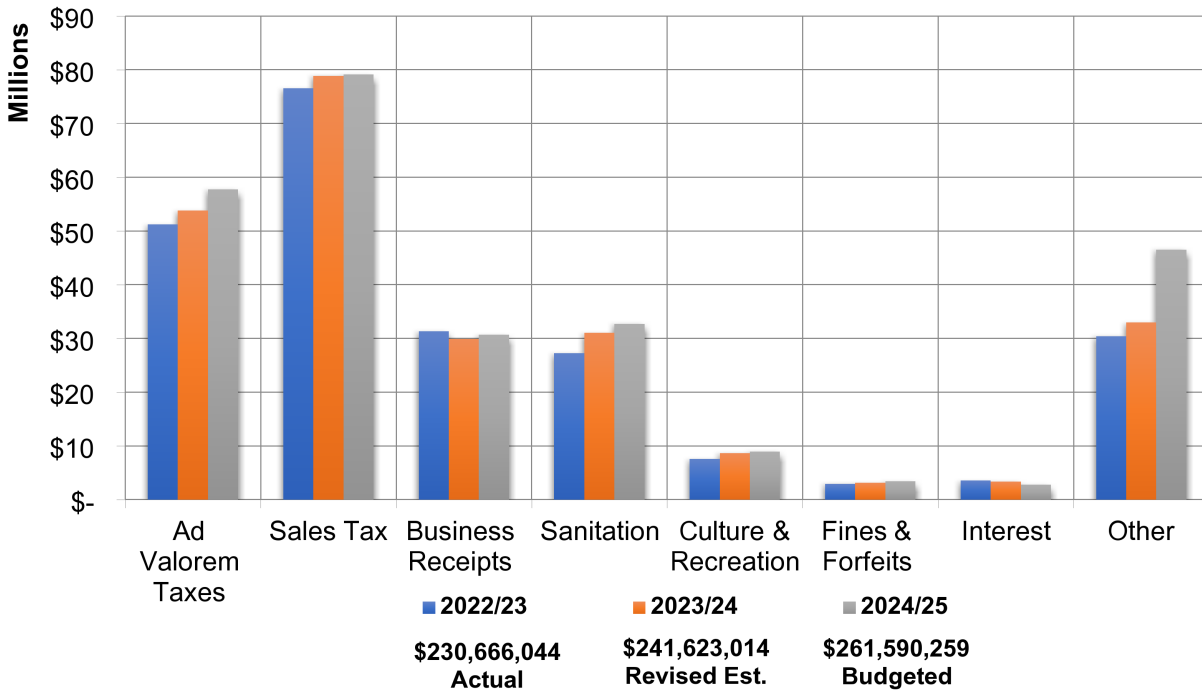


**\$278,723,577 TOTAL EXPENDITURES**

Public Safety, which includes Police, Fire, Animal Management and Welfare and Municipal Court departments, requires the greatest funding, which is over three times the next largest category of General Fund Transfers. No single revenue source will fund Public Safety, although the sales tax comes nearest. Of the \$129,551,284 budgeted for Public Safety, Police is \$66,106,287 and Fire is \$48,541,601.



## CITY OF AMARILLO GENERAL FUND REVENUE SUMMARY



The above graph compares actual 2022/2023 revenues to budgeted 2023/202 and budgeted 2024/2025. Sales tax makes up the largest portion of General Fund revenue for the 2024/2025 fiscal year at 30%, followed by property taxes at 22%. Actual sales tax receipts, including mixed beverage sales tax, for the 2022/2023 fiscal year were up to \$76.5 million, and are projected to increase to approximately \$79.1 million for the 2024/2025 fiscal year.

Business receipts and sanitation receipts account for approximately 24% of total General Fund budgeted revenue for the 2024/2025 fiscal year. All other revenue categories make up approximately 18% of total revenue.

## General Fund

2024/2025

| Description                              | Actual<br>2021 | Actual<br>2022 | Rev Est<br>2023 | Budget<br>2024 |
|------------------------------------------|----------------|----------------|-----------------|----------------|
| <b>Total Revenues</b>                    |                |                |                 |                |
|                                          |                |                |                 |                |
| <b>Ad Valorem Tax Collections</b>        |                |                |                 |                |
| 30300 Current Year's Levy                | 48,732,771     | 50,414,454     | 52,807,757      | 56,807,383     |
| 30320 Prior Year's levy                  | 327,444        | 317,248        | 434,000         | 376,000        |
| 30330 Penalty and Int-Delinquent Tax     | 453,680        | 453,578        | 555,500         | 505,000        |
| 30200 Ad Valorem Tax Collections         | 49,513,896     | 51,185,279     | 53,797,257      | 57,688,383     |
|                                          |                |                |                 |                |
| <b>Gross Receipts Business Taxes</b>     |                |                |                 |                |
| 30410 Electricity Utility                | 10,261,180     | 11,957,070     | 11,050,000      | 11,270,000     |
| 30420 Gas Utility                        | 4,292,852      | 4,083,163      | 3,400,000       | 3,465,000      |
| 30430 Water Utility                      | 3,146,818      | 3,606,101      | 3,924,791       | 4,337,935      |
| 30435 Sewer Utility                      | 1,336,332      | 1,533,108      | 1,668,229       | 1,844,687      |
| 30440 Telecommunications Util            | 705,481        | 693,894        | 560,000         | 535,000        |
| 30450 Cable TV                           | 1,305,317      | 1,085,742      | 997,000         | 940,000        |
| 30460 Ambulance Services                 | 37             | -              | -               | -              |
| 30470 Hotel Occupancy Tax                | 9,585,539      | 9,180,831      | 9,155,000       | 9,155,000      |
| 30471 HOT Rebate                         | (753,112)      | (794,828)      | (900,000)       | (915,000)      |
| 30400 Gross Receipts Business Taxes      | 29,880,444     | 31,345,081     | 29,855,020      | 30,632,622     |
|                                          |                |                |                 |                |
| <b>Sales Tax</b>                         |                |                |                 |                |
| 30610 General Sales Tax                  | 74,488,831     | 75,448,868     | 77,725,000      | 78,000,000     |
| 30611 Sales Tax Rebate                   | (21,046)       | (55,528)       | (45,881)        | (56,000)       |
| 30620 Mixed Beverage Sales Tax           | 1,124,346      | 1,157,840      | 1,160,000       | 1,185,000      |
| 30600 Sales Tax                          | 75,592,131     | 76,551,180     | 78,839,119      | 79,129,000     |
|                                          |                |                |                 |                |
| <b>Business License and Permits</b>      |                |                |                 |                |
| 31510 Alcoholic Beverages                | 93,743         | 91,743         | 7,500           | 10,000         |
| 31520 Beer & Wine Licenses               | -              | -              | -               | -              |
| 31610 Retail Food Permits                | 942,655        | 974,515        | 1,017,010       | 1,354,850      |
| 31620 Food Safety Trainings              | 79,697         | 80,968         | -               | -              |
| 31630 Public Pool Permits                | 56,435         | 64,775         | 120,500         | 121,150        |
| 31640 Pool Safety Trainings              | 16,626         | 11,019         | -               | -              |
| 31650 Group Care                         | 7,188          | 8,701          | 33,900          | 33,900         |
| 31710 Electrical Contractors License     | 9,840          | 6,527          | -               | -              |
| 31720 Plumber's License & Reg            | 220            | 522            | -               | -              |
| 31725 Irrigation License & Reg           | 2,349          | 2,836          | 1,354           | 1,375          |
| 31730 Dance Hall License                 | -              | -              | -               | -              |
| 31740 Heating & Air Conditioning License | 208            | -              | -               | -              |
| 31745 Insulation Regulation              | -              | -              | -               | -              |
| 31750 Roofer's License                   | 171            | 1,740          | 4,810           | 4,885          |
| 31755 Commercial Roofer's Registration   | 10,732         | 5,074          | 2,295           | 2,330          |

| Description                                    | Actual<br>2021 | Actual<br>2022 | Rev Est<br>2023 | Budget<br>2024 |
|------------------------------------------------|----------------|----------------|-----------------|----------------|
| 31760 Builders/Contractors License             | 39,410         | (3,183)        | 33,790          | 34,300         |
| 31765 Glass/Glazing Registration               | -              | -              | -               | -              |
| 31770 Taxicab Licenses                         | 913            | 759            | 77              | 1,500          |
| 31773 OCH Permits                              | -              | 20             | 20              | -              |
| 31775 Tire Shop Registration                   | 1,629          | 1,240          | 385             | 400            |
| 31780 Right Of Way License                     | 41,528         | 57,010         | 94,025          | 95,436         |
| 31790 Right Of Way License Application         | -              | -              | -               | 5,620          |
| 31795 Certificate of Appropriateness           | -              | -              | -               | -              |
| 31797 FMV Pmts - Vacated Property              | 990            | 3,670          | 3,670           | 1,622          |
| 31800 Other Business Licenses                  | 4,930          | 3,437          | 2,348           | 8,992          |
| 31400 Business License and Permits             | 1,309,263      | 1,311,373      | 1,321,685       | 1,676,360      |
|                                                |                |                |                 |                |
| Non-Business License & Permits                 |                |                |                 |                |
| 31910 Building Permits                         | 2,559,023      | 2,685,712      | 2,477,863       | 2,515,031      |
| 31920 Electrical Permits                       | 78,215         | 95,372         | 80,036          | 81,237         |
| 31930 Plumbing and Gas Permit                  | 377,325        | 324,871        | 338,815         | 343,900        |
| 31940 Heating & Air Conditioning Permit        | 177,553        | 145,641        | 134,880         | 136,903        |
| 31945 Insulation Permits                       | -              | -              | -               | -              |
| 31950 Sewage Disposal Permits                  | 378,261        | 329,451        | 395,700         | 371,000        |
| 31960 Mobile Home Park Permit                  | 14,981         | 48,575         | 25,450          | 40,330         |
| 31970 Transient Business Permit                | 1,099          | 983            | 1,245           | 1,815          |
| 31980 Solicitation Permits                     | 574            | 862            | 970             | 700            |
| 31990 After Hour Inspection Fees               | 724            | 5,334          | 25,248          | 25,630         |
| 32000 Right of Way Permit                      | 770            | -              | -               | -              |
| 32010 Flood Plain Development Permit           | 810            | 1,020          | 343             | 1,000          |
| 32020 Commercial Sidewalk Waivers              | 1,600          | 1,600          | -               | 1,600          |
| 32030 Residential Sidewalk Waivers             | 80             | 800            | 137             | 800            |
| 32035 Subdivision Improvement                  | -              | -              | -               | 1,596          |
| 32040 Drainage Report Fees                     | 11,197         | 11,663         | 8,381           | 8,000          |
| 32050 Construction Plan Fees                   | 222,443        | 203,979        | 122,951         | 188,700        |
| 32060 Construction Permit App Fee              | 3,000          | 250            | 1,834           | 2,000          |
| 32070 Network Nodes App Fee                    | 2,000          | 3,382          | 12,000          | 13,496         |
| 32080 Annual Network Node Site Rent            | -              | -              | -               | 375            |
| 31900 Non-Business License & Permits           | 3,829,656      | 3,859,495      | 3,625,853       | 3,734,113      |
|                                                |                |                |                 |                |
| Other Governmental Revenues                    |                |                |                 |                |
| 32825 TxDOT Assistance                         | 518,225        | 518,225        | 466,403         | 449,730        |
| 32830 Transit Oper/Cap Assistance              | 3,658,123      | 2,795,706      | 4,614,471       | 4,919,762      |
| 32840 Highway Signal Maintenance Reimbursement | 47,000         | 58,750         | 60,429          | 61,335         |
| 32860 County Emergency Mgmt Participation      | 294,437        | 430,431        | 430,431         | 706,904        |
| 32870 Police School Liason Par                 | 1,462,095      | 1,126,116      | 1,589,641       | 1,560,000      |
| 32880 Arrest Fee Collection                    | 2,702          | 1,907          | 1,900           | 2,200          |
| 32900 Fiscal Agent Fees                        | 92,261         | 89,382         | 114,226         | 205,815        |
| 32800 Other Govenmental Revenues               | 6,074,843      | 5,020,517      | 7,277,500       | 7,905,746      |
|                                                |                |                |                 |                |
| General Government                             |                |                |                 |                |

| Description                           | Actual<br>2021 | Actual<br>2022 | Rev Est<br>2023 | Budget<br>2024 |
|---------------------------------------|----------------|----------------|-----------------|----------------|
| 33210 Zoning Platting Fees            | 20,078         | (6,852)        | 61,362          | 76,866         |
| 33220 Zoning Board App Fees           | 5,500          | 5,500          | 2,487           | -              |
| 33227 Credit Access Business App Fee  | 440            | 200            | -               | 200            |
| 33230 Sale of City Publications       | -              | 114            | 114             | 96             |
| 33200 General Government              | 26,018         | (1,038)        | 63,963          | 77,162         |
|                                       |                |                |                 |                |
| Public Safety and Health              |                |                |                 |                |
| 33310 Fire Inspection Fees            | 57,156         | 53,695         | 37,000          | 39,000         |
| 33315 Other Inspection Fees           | -              | -              | 44,000          | 46,000         |
| 33320 Traffic Accident report         | 8,651          | 6,397          | 9,112           | 12,000         |
| 33330 Warrant Fees                    | 274,513        | 285,749        | 357,706         | 328,774        |
| 33335 Preparation Appeal Fee          | 27             | -              | -               | -              |
| 33339 Microchipping Fee               | 10,550         | 2,859          | 1,000           | 2,000          |
| 33340 Animal Shelter Fee              | 34,200         | 42,278         | 42,000          | 44,391         |
| 33342 Euthanasia Fee                  | -              | (25)           | 2,120           | -              |
| 33343 Dog Vaccination on Intake       | 5,070          | 1,070          | 170             | -              |
| 33347 Surrender Fee                   | 25,050         | 15,607         | 15,772          | 20,004         |
| 33349 Adoption Fee                    | 41,990         | 32,848         | 32,978          | 55,000         |
| 33350 Vital Statistic Fees            | 263,009        | 288,711        | 289,371         | 285,000        |
| 33360 DSC Admin Fee                   | 13,273         | 10,890         | 14,011          | 17,853         |
| 33370 Water Sample Collection         | 288            | 97             | -               | -              |
| 33380 Vet Clinic Disposal Fee         | -              | -              | -               | -              |
| 33381 Medical Reclaim Fees            | 20             | (105)          | 14,174          | -              |
| 33400 Fire Service Fee -Airport       | 2,112,423      | 2,112,423      | 2,231,113       | 2,486,857      |
| 33410 Parking Fees                    | 59,857         | 47,065         | 2,714           | -              |
| 33300 Public Safety and Health        | 2,906,077      | 2,899,558      | 3,093,241       | 3,336,879      |
|                                       |                |                |                 |                |
| Sanitation                            |                |                |                 |                |
| 33510 Collection and Disposal         | 14,442,045     | 16,842,636     | 18,229,257      | 19,435,855     |
| 33512 Comm Ceollection & Disposal Fee | 5,642,430      | 6,548,138      | 7,870,643       | 8,343,204      |
| 33515 SW Commercial Permit Fees       | 257,784        | 183,840        | 224,704         | 907,611        |
| 33520 Landfill Charges                | 3,307,057      | 3,600,942      | 4,621,511       | 3,900,000      |
| 33530 Recyclable                      | 92,120         | 62,962         | 73,408          | 64,854         |
| 33500 Sanitation                      | 23,741,436     | 27,238,519     | 31,019,523      | 32,651,524     |
|                                       |                |                |                 |                |
| Operating Revenues                    |                |                |                 |                |
| 33610 Passenger Fees                  | 64             | 109,791        | 111,542         | 117,119        |
| 33615 Organization-Paid Fares         | 112,841        | 254,584        | 182,012         | 191,112        |
| 33620 Demand Response Fee             | -              | 12,724         | 36,082          | 37,886         |
| 33640 Miscellaneous Bus Revenues      | 552            | 25,177         | 33,568          | 35,246         |
| 33600 Operating Revenues              | 113,457        | 402,276        | 363,204         | 381,363        |
|                                       |                |                |                 |                |
| Culture and Recreation                |                |                |                 |                |
| 33410 Parking Fees                    | -              | -              | -               | -              |
| 33710 Civic Center Rentals            | 1,036,976      | 1,029,683      | 1,212,191       | 1,288,576      |
| 33711 Civic Center Facility Fee       | 274,180        | 310,643        | 427,543         | 400,000        |

| Description                          | Actual<br>2021 | Actual<br>2022 | Rev Est<br>2023 | Budget<br>2024 |
|--------------------------------------|----------------|----------------|-----------------|----------------|
| 33715 Extra Charge                   | 9,657          | 15,407         | 9,587           | 9,868          |
| 33720 Civic Center Concessions       | 391,629        | 432,981        | 604,197         | 587,170        |
| 33725 Equipment Charges              | 96,266         | 119,201        | 122,749         | 117,656        |
| 33730 Civic Center Advertising       | 1,834          | 8,382          | -               | 8,000          |
| 33735 Civic Center Novelties         | 47,151         | 28,738         | 23,344          | 29,500         |
| 33740 Box Office Fees                | 281,213        | 345,583        | 359,714         | 365,110        |
| 33750 Library Late Charges           | 51,580         | 51,063         | 51,443          | 51,500         |
| 33760 Library Copy Charges           | 24,082         | 25,131         | 25,251          | 26,000         |
| 33765 No Res Lib Fee                 | 11,104         | 12,129         | 12,210          | 10,999         |
| 33780 Golf Green Fees TOM            | 226,306        | 264,036        | 307,208         | 310,000        |
| 33785 Golf Freen Fees WH             | 349,105        | 380,215        | 426,302         | 430,000        |
| 33790 Golf Green Fees ARR            | 224,365        | 264,366        | 312,094         | 315,000        |
| 33795 Golf Green Fees MUS            | 340,612        | 386,919        | 427,232         | 430,000        |
| 33800 Golf Annual Passes             | 275,778        | 314,620        | 330,075         | 330,000        |
| 33803 Golf Food/Beverage Sales       | 239,131        | 254,451        | 263,290         | 263,000        |
| 33804 Golf Merchandise Sales         | 625,361        | 713,358        | 752,649         | 757,000        |
| 33805 Golf Cart Sales                | 1,015,647      | 1,093,833      | 1,134,481       | 1,135,000      |
| 33806 Golf Beverage Sales            | 307,196        | 352,319        | 380,512         | 380,000        |
| 33807 Driving Range Sales            | 83,051         | 83,566         | 86,071          | 86,000         |
| 33810 League Entry Fees              | 131,152        | 121,550        | 106,500         | 147,272        |
| 33815 Tournament Revenue             | 445            | 7,508          | 6,875           | 10,000         |
| 33820 Admission Fees                 | 30,249         | 4,900          | 7,200           | 8,000          |
| 33830 Player Membership Fees         | 27,855         | 27,301         | 30,000          | 30,000         |
| 33850 Swimming Pool Revenues         | 223,604        | 184,920        | 465,000         | 568,853        |
| 33855 Swimming Lessons               | 7,785          | 17,599         | 12,000          | 34,000         |
| 33856 Group Fitness Fees             | 17,504         | 6,715          | 517             | 517            |
| 33857 Tennis Lessons                 | -              | 24,695         | 70,000          | 72,000         |
| 33860 Field Rentals                  | 100,704        | 48,368         | 48,500          | 53,700         |
| 33861 Soccer Field Rentals           | 1,440          | -              | -               | -              |
| 33865 WAC Rental Fees                | 26,067         | 36,397         | 36,000          | 38,785         |
| 33870 Shooting Complex Revenue       | 46,126         | 46,662         | 55,728          | 45,000         |
| 33880 Shooting Merchandise Sales     | 1,483          | 1,795          | 1,872           | 1,500          |
| 33890 Tennis Center Fees             | 40,734         | 45,792         | 65,000          | 68,000         |
| 33900 Tennis Memberships             | 19,022         | 19,866         | 35,000          | 42,000         |
| 33920 Adult Zoo Admission            | 147,162        | 141,337        | 215,000         | 215,000        |
| 33930 Child Zoo Admission            | 41,498         | 40,568         | 60,000          | 60,000         |
| 33940 Senior Zoo Admission           | 8,016          | 9,503          | 11,200          | 11,200         |
| 33970 Group Zoo Admission            | 6,713          | 8,038          | 3,274           | 2,657          |
| 33980 Season Pass Zoo Admisison      | (55)           | -              | -               | 2,500          |
| 33990 Special Zoo Event              | 35,520         | 39,588         | 28,237          | 3,500          |
| 33991 Birthday Parties Revenue       | 11,450         | 12,100         | 5,300           | -              |
| 34686 Special Event Application Fees | 3,320          | 350            | 15,000          | 15,000         |
| 37160 Concession                     | 185,011        | 116,393        | 113,632         | 116,632        |
| 33700 Culutre and Recreation         | 7,025,030      | 7,448,567      | 8,659,977       | 8,876,495      |
|                                      |                |                |                 |                |
| Interdepart Rental & User Charges    |                |                |                 |                |

| Description                             | Actual<br>2021 | Actual<br>2022 | Rev Est<br>2023 | Budget<br>2024 |
|-----------------------------------------|----------------|----------------|-----------------|----------------|
| 34910 Fleet Equipment Rental            | -              | -              | -               | -              |
| 34900 Interdepart Rental & User Charges | -              | -              | -               | -              |
|                                         |                |                |                 |                |
| Fines and Forfeitures                   |                |                |                 |                |
| 35105 Admin Fee - Defensive Driving     | 1,850          | 1,770          | 3,870           | 3,870          |
| 35110 Traffic Fines                     | 2,300,427      | 2,278,588      | 2,344,293       | 2,344,293      |
| 35115 Other Traffic Court Costs         | 32,605         | 31,228         | 30,495          | 30,495         |
| 35120 Misdemeanor Fees                  | 233,521        | 200,782        | 205,409         | 205,409        |
| 35130 Parking Fines                     | 115,672        | 33,978         | 22,209          | 22,000         |
| 35133 Auto Theft Investment Fee         | 16             | -              | -               | -              |
| 35135 Violation of City Ordinance       | 80,606         | 81,955         | 103,727         | 103,677        |
| 35140 Court Technology Fee              | (791)          | -              | -               | -              |
| 35142 Local Truancy Prevention          | 89,973         | 88,956         | 90,651          | 90,651         |
| 35144 Municipal Jury Fund               | 1,800          | 1,784          | 1,820           | 1,820          |
| 35145 Misdemeanor Probation R           | 5              | 98             | -               | -              |
| 35157 MC Assessed - Child Safe          | 11,598         | 158,045        | 287,221         | 291,530        |
| 35175 Judicial Fund Local               | 2,986          | 1,424          | 802             | 802            |
| 35210 Bond Forfeiture                   | 5,756          | 963            | 4,476           | 4,476          |
| 35215 Forfeited Disc-Sanitation         | 299,810        | 38,712         | 43,507          | 275,726        |
| 35220 Expunction Fees                   | 105            | -              | 105             | -              |
| 35000 Fines and Forfeitures             | 3,175,936      | 2,918,284      | 3,138,585       | 3,374,749      |
|                                         |                |                |                 |                |
| Construction Participation              |                |                |                 |                |
| 35430 State Participation               | -              | 29,779         | 400,000         | 270,000        |
| 35435 Potter County Participation       | 12,480         | 16,703         | 10,606          | 15,000         |
| 35436 Randall County Participation      | 12,480         | 16,703         | 10,606          | 15,000         |
| 35300 Construction Participation        | 24,960         | 63,185         | 421,211         | 300,000        |
|                                         |                |                |                 |                |
| Other Governmental Revenues             |                |                |                 |                |
| 35510 AECC - AMR Rate                   | 824,325        | 743,764        | 842,808         | 855,450        |
| 35515 Medical Director Services         | 79,200         | 72,600         | 79,200          | 79,200         |
| 35520 AECC - Potter Randall 911         | 138,259        | 194,662        | 139,980         | 142,080        |
| 35530 AECC - BSA Participation          | 93,086         | 91,462         | 102,912         | 104,460        |
| 35610 Grant in Aid Federal              | 46,067         | 58,104         | 490,322         | 1,016,783      |
| 36210 Other Program Revenue             | -              | 27,000         | -               | -              |
| 35500 Other Governmental Revenues       | 1,180,936      | 1,187,593      | 1,655,222       | 2,197,973      |
|                                         |                |                |                 |                |
| Contract Income                         |                |                |                 |                |
| 36520 Contract Income                   | 31,888         | 40,166         | 45,604          | 36,333         |
| 36520 Contract Income                   | 31,888         | 40,166         | 45,604          | 36,333         |
|                                         |                |                |                 |                |
| Interest Earnings                       |                |                |                 |                |
| 37110 Interest Income                   | 524,380        | 2,737,756      | 3,161,795       | 2,663,000      |
| 37115 Unrealized G/L                    | (1,592,593)    | 595,757        | -               | -              |
| 37125 Other Interest Income             | 222,200        | 183,938        | 200,000         | 107,340        |
| 37109 Interest Earnings                 | (846,013)      | 3,517,451      | 3,361,795       | 2,770,340      |

| Description                                       | Actual<br>2021 | Actual<br>2022 | Rev Est<br>2023 | Budget<br>2024 |
|---------------------------------------------------|----------------|----------------|-----------------|----------------|
|                                                   |                |                |                 |                |
| <b>Rent</b>                                       |                |                |                 |                |
| 37151 Amusement Park Lease                        | 106,931        | 95,564         | 125,000         | 105,000        |
| 37153 Polk Street Rental                          | 33,349         | 36,354         | 43,751          | 44,408         |
| 37154 Other Rental Income                         | 537,032        | 481,169        | 450,879         | 471,329        |
| 37155 Surface Land Rental                         | 41,064         | 38,541         | 42,953          | 43,045         |
| 37170 Payment in Lieu of Property Tax             | 4,823,547      | 5,596,484      | 5,400,912       | 5,316,436      |
| 37150 Rent                                        | 5,541,922      | 6,248,112      | 6,063,495       | 5,980,218      |
|                                                   |                |                |                 |                |
| <b>Administrative Charges</b>                     |                |                |                 |                |
| 37210 Water and Sewer Utility                     | 1,851,075      | 1,851,075      | 1,601,920       | 1,809,027      |
| 37220 Airport                                     | 144,784        | 144,784        | 261,198         | 313,973        |
| 37225 Weed Collection                             | 103,197        | 115,344        | 185,285         | 137,500        |
| 37230 Weed Mowing Services                        | 87,024         | 85,760         | 118,930         | 75,000         |
| 37231 Bad Debt Exp/Recovery                       | (140,916)      | 43,472         | 143,575         | (93,750)       |
| 37240 State Court Cost                            | 151,047        | 111,538        | 125,574         | 146,400        |
| 37245 Court Cost-Arrest Fees                      | 94,832         | 91,557         | 94,596          | 95,200         |
| 37246 Dismissal Fee - Driver's License            | 9,880          | 10,300         | 13,400          | 8,500          |
| 37247 Municipal Court Time Pmt Fee                | 78,810         | 78,236         | 85,763          | 70,900         |
| 37248 Judicial Admin Efficiency                   | 1,279          | 773            | 1,392           | 800            |
| 37250 Indirect Cost Reimbursement                 | 2,805,832      | 2,147,773      | 2,192,563       | 2,483,934      |
| 37265 Technology Fee                              | (251,171)      | 152,172        | 101,835         | 111,436        |
| 37200 Administrative Charges                      | 4,935,673      | 4,832,784      | 4,926,031       | 5,158,920      |
|                                                   |                |                |                 |                |
| <b>Miscellaneous Revenue</b>                      |                |                |                 |                |
| 37130 Discounts Earned                            | 9,877          | 9,650          | 13,732          | 13,000         |
| 37140 Returned Check Fees                         | 840            | 959            | 475             | 500            |
| 37141 Merchant Service Fees                       | (125,326)      | (246,224)      | (132,690)       | (238,878)      |
| 37410 Miscellaneous Revenue                       | 294,796        | 710,469        | 545,764         | 892,129        |
| 37412 Auction Expense Recovery                    | 6,090          | 3,170          | 1,360           | 6,900          |
| 37413 Seized Property or Cash                     | 5,910          | 80,218         | 149             | 10,000         |
| 37417 Wrecker Service Contract                    | 45,028         | 45,745         | 43,838          | 46,000         |
| 37420 Donations                                   | 68,834         | 7,687          | 6,343           | 6,000          |
| 37428 Procurement Card Rebate                     | 100,891        | -              | -               | 100,000        |
| 37430 Sale of Property                            | -              | 1,689          | -               | -              |
| 37435 Sale of Scrap                               | 127            | 488            | 450             | 250            |
| 37441 Unclaimed Property or Cash                  | 9,822          | 7,422          | 12,957          | -              |
| 37442 Sponsorships                                | 75             | -              | -               | -              |
| 37445 Sales to Outside Utilites                   | 7,880          | 7,071          | 13,000          | 13,000         |
| 37448 Private Development/ETJ Engineering Charges | 13,946         | 6,111          | 10,000          | 8,000          |
| 37455 Events Dist Oper Asst                       | 398,004        | 398,004        | 398,004         | 398,004        |
| 37460 G/L on Property Disposal                    | 2,753          | -              | -               | -              |
| 37462 Store Sales Non-taxable                     | 789            | -              | 1,344           | 21,996         |
| 37465 NBV Asset Disposal                          | 3,100          | 4,000          | -               | -              |
| 37466 Education                                   | 25,571         | 32,917         | 30,000          | 30,000         |
| 37400 Miscellaneous Revenue                       | 869,005        | 1,069,375      | 944,726         | 1,306,901      |

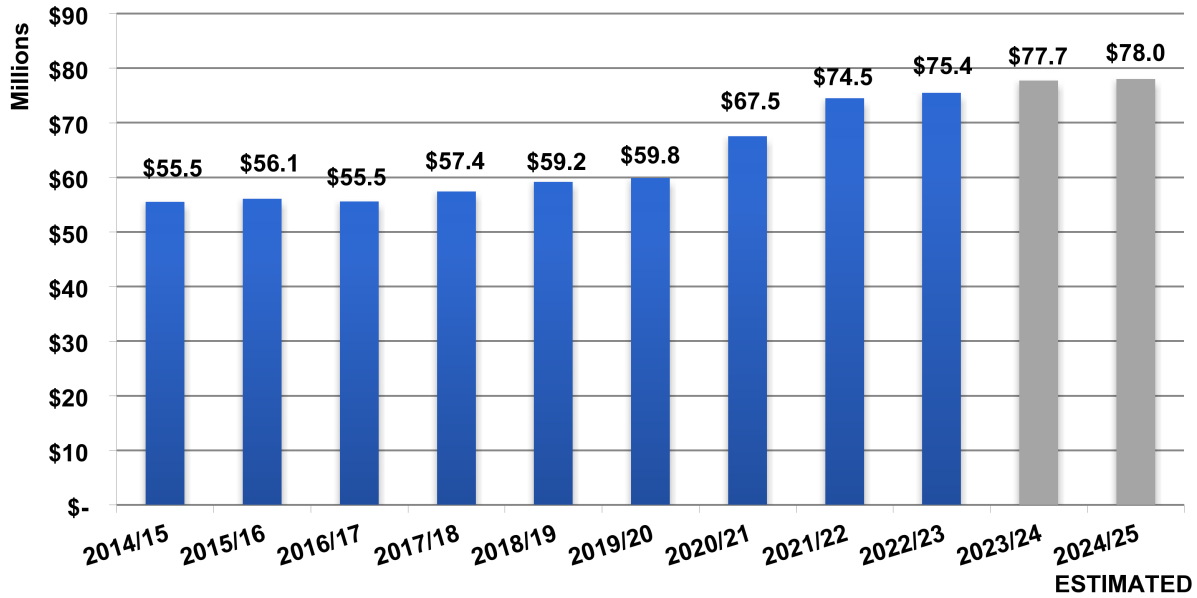


| Description                         | Actual<br>2021 | Actual<br>2022 | Rev Est<br>2023 | Budget<br>2024 |
|-------------------------------------|----------------|----------------|-----------------|----------------|
|                                     |                |                |                 |                |
| Operating Tranfers In               |                |                |                 |                |
| 39111 Tsf In fr Drainage            | -              | -              | -               | 1,300,000      |
| 39112 Tsf In fr Garage              | -              | -              | -               | 2,500,000      |
| 39114 Tfr In fr Water & Sewer       | -              | -              | -               | 2,800,000      |
| 39131 Tsf In fr Home                | -              | 8,521          | -               | -              |
| 39350 Tsf In from Gen Construction  | 778,144        | 3,275,487      | 3,000,000       | 3,125,178      |
| 39370 Tsf In from St & Drainage     | 4,920          | 144,069        | 125,000         | 125,000        |
| 39390 Tsf In from Park Improvements | 3,676          | 30,363         | 25,000          | 25,000         |
| 39490 Tsf In fr Information Se      | -              | 754            | -               | -              |
| 39500 Tsf In fr Risk management     | -              | -              | -               | 2,000,000      |
| 39510 Tsf In fr Employee Insurance  | -              | -              | -               | 2,500,000      |
| 39635 Tsf in from 2450              | 25,518,919     | -              | -               | -              |
| 39100 Operating Transfers In        | 26,305,659     | 3,459,194      | 3,150,000       | 14,375,178     |
| TREVENUE Total Revenues             | 241,232,220    | 230,596,951    | 241,623,013     | 261,590,259    |

[Return to Table of Contents](#)

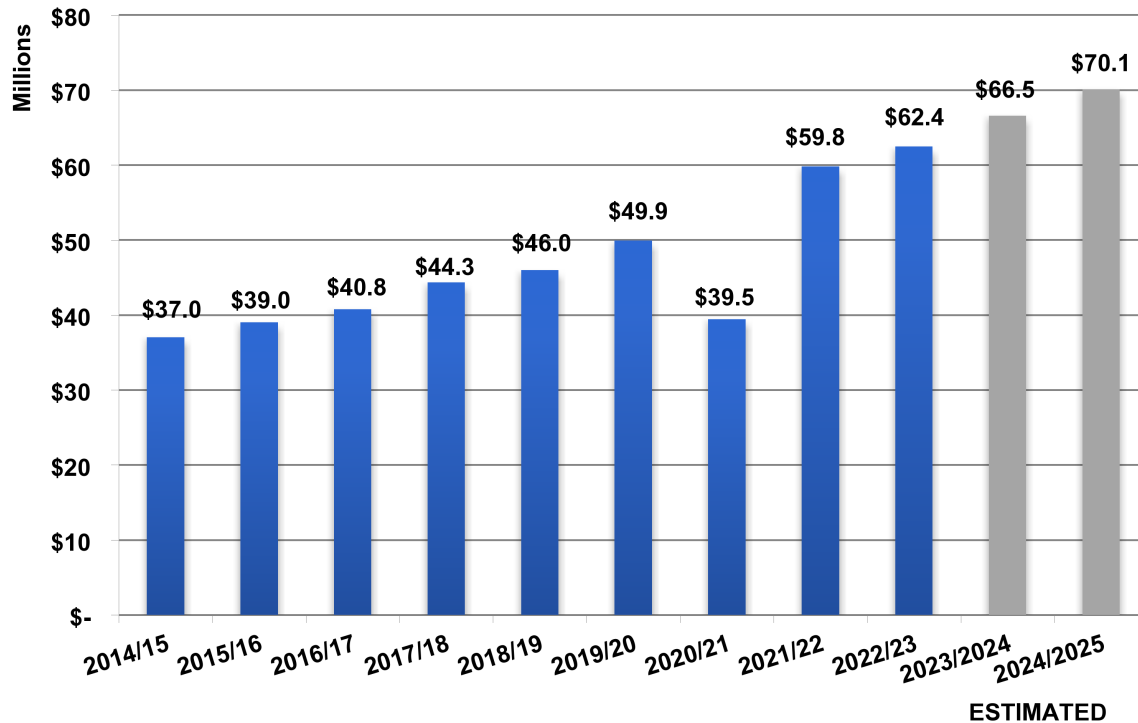


## CITY OF AMARILLO SALES TAX COLLECTIONS



During the 1990/1991 fiscal year a ½ cent sales tax increase was implemented. After implementing the additional ½ cent, sales tax revenue became one of the most significant revenue source comprising 15% of total City funds and 38% of the General Fund revenue. Sales tax revenue has remained extremely strong for the City with year-over-year increases until the onset of the COVID-19 Pandemic. Projections for the 2024/2025 fiscal year have increased approximately 0.35% over 2023/2024.

## CITY OF AMARILLO PROPERTY TAX COLLECTIONS



From 1990 to 1994 the City's tax base eroded. However, during this period other revenue sources, especially the sales tax revenue, mitigated this decrease in property values. During 1995, the tax base increased over the previous high 1991 level by 2.6%. Annually from 1995, the City has seen modest increases in the tax base, which is reflected in the above graph with slight yearly property tax collection increases. We expect this trend towards higher tax base values to continue and expect to see a modest increase in property values next year.

During May of 2000, City of Amarillo voters approved a 12% pay increase for Police Officers and Fire Fighters and a corresponding 20% property tax increase, which will be used to fund the 12% salary increase. Also during the 2000 fiscal year, voters approved the issuance of General Obligation bonds to pay for the construction of a new library branch. During 2007 the City Council approved the 2007 Certificates of Obligation bonds. During 2016 City of Amarillo voters approved two propositions to fund \$109 million in capital improvements to City streets and public safety departments over a five-year period. Due to the 2016 election, the debt service property tax rate increased from \$0.04140 to \$0.05921 during 2020/2021. During 2021/2022, the debt service property tax rate will go from \$0.05921 to \$0.07911. This increase is related to three debt issuances, the first related to the 2016 bond election, second related to the construction of the new Thompson Pool, and the third for downtown property purchased by the City. For 2021/2022, the M&O rate will increase to \$0.44334.

The tax rate for the 2024/2025 fiscal year is \$0.38723 per \$100 property value with a maintenance and operating rate of \$0.31867 and a debt service rate of \$0.06856.

**CITY OF AMARILLO**  
**RATIO OF TAX COLLECTIONS TO CURRENT YEAR'S LEVY**  
**ALL FUNDS**

| FISCAL<br>YEAR | LEVY       | % LEVY | CURRENT<br>ROLL<br>COLLECTIONS | PRIOR ROLL<br>COLLECTIONS | TOTAL TAX<br>COLLECTIONS | % LEVY  | AMOUNT | % LEVY     |             |
|----------------|------------|--------|--------------------------------|---------------------------|--------------------------|---------|--------|------------|-------------|
|                |            |        | AMOUNT                         | % LEVY                    | AMOUNT                   |         |        |            |             |
| 2014/2015      | 37,270,434 | *      | 100.00%                        | 36,704,939                | 98.5%                    | 293,544 | 0.8%   | 36,998,483 | 99.3%       |
| 2015/2016      | 39,236,666 | *      | 100.00%                        | 38,577,745                | 98.3%                    | 456,697 | 1.2%   | 39,034,442 | 99.5%       |
| 2016/2017      | 40,975,821 | *      | 100.00%                        | 40,435,788                | 98.7%                    | 349,004 | 0.9%   | 40,784,792 | 99.5%       |
| 2017/2018      | 44,661,455 | *      | 100.00%                        | 44,002,881                | 98.5%                    | 332,348 | 0.7%   | 44,335,229 | 99.3%       |
| 2018/2019      | 46,446,992 | *      | 100.00%                        | 45,664,877                | 98.3%                    | 323,829 | 0.7%   | 45,988,706 | 99.0% **    |
| 2019/2020      | 50,422,921 | *      | 100.00%                        | 49,526,069                | 98.2%                    | 383,118 | 0.8%   | 49,909,187 | 99.0% ***   |
| 2020/2021      | 53,173,874 | *      | 100.00%                        | 52,113,550                | 98.0%                    | 431,291 | 0.8%   | 52,544,841 | 98.8% ****  |
| 2021/2022      | 60,637,514 | *      | 100.00%                        | 59,445,786                | 98.0%                    | 369,405 | 0.6%   | 59,815,191 | 98.6% ***** |
| 2022/2023      | 63,510,849 | *      | 100.00%                        | 62,071,083                | 97.7%                    | 372,750 | 0.6%   | 62,443,833 | 98.3% ***** |
| 2023/2024(Est) | 67,729,521 | *      | 100.00%                        | 66,123,469                | 97.6%                    | 491,321 | 0.7%   | 66,614,790 | 98.4%       |
| 2024/2025(Est) | 72,268,652 | *      | 100.00%                        | 69,660,724                | 96.4%                    | 436,000 | 0.6%   | 70,096,724 | 97.0%       |

**ANALYSIS OF PROPERTY VALUATIONS AND TAX RATE**  
**ASSESSED VALUE**

| YEAR      | REAL ESTATE    |       | BUSINESS<br>PERSONAL |       | TOTAL          |        | GENERAL | I&R     | TOTAL   |       |
|-----------|----------------|-------|----------------------|-------|----------------|--------|---------|---------|---------|-------|
|           | AMOUNT         | %     | AMOUNT               | %     | AMOUNT         | %      |         |         |         |       |
| 2014/2015 | 11,489,089,001 | 87.9% | 1,579,344,589        | 12.1% | 13,068,433,590 | 100.0% | 0.31915 | 0.02594 | 0.34509 |       |
| 2015/2016 | 11,896,261,823 | 87.8% | 1,650,461,901        | 12.2% | 13,546,723,724 | 100.0% | 0.32566 | 0.02506 | 0.35072 |       |
| 2016/2017 | 12,372,427,053 | 87.5% | 1,767,776,977        | 12.5% | 14,140,204,030 | 100.0% | 0.32698 | 0.02374 | 0.35072 |       |
| 2017/2018 | 13,113,086,715 | 87.7% | 1,838,985,854        | 12.3% | 14,952,072,569 | 100.0% | 0.32698 | 0.03666 | 0.36364 | **    |
| 2018/2019 | 13,519,375,551 | 87.9% | 1,856,386,358        | 12.1% | 15,375,761,909 | 100.0% | 0.32698 | 0.04140 | 0.36838 | ***   |
| 2019/2020 | 14,046,940,099 | 88.1% | 1,891,303,942        | 11.9% | 15,938,244,041 | 100.0% | 0.34448 | 0.04403 | 0.38851 | ****  |
| 2020/2021 | 14,572,117,253 | 87.9% | 2,000,001,931        | 12.1% | 16,572,119,184 | 100.0% | 0.34448 | 0.05233 | 0.39681 | ***** |
| 2021/2022 | 15,072,788,651 | 87.9% | 2,082,349,784        | 12.1% | 17,155,138,435 | 100.0% | 0.36423 | 0.07911 | 0.44334 |       |
| 2022/2023 | 17,819,154,233 | 88.7% | 2,273,496,107        | 11.3% | 20,092,650,340 | 100.0% | 0.33079 | 0.07549 | 0.40628 |       |
| 2023/2024 | 19,946,508,850 | 88.2% | 2,679,981,884        | 11.8% | 22,626,490,734 | 100.0% | 0.31444 | 0.07751 | 0.39195 |       |
| 2024/2025 | 21,439,681,292 | 87.6% | 3,029,980,850        | 12.4% | 24,469,662,142 | 100.0% | 0.31867 | 0.06856 | 0.38723 |       |

**CITY TAXES AND PROPERTY VALUATIONS**

From 1990 to 1993, the City's tax base had eroded; however, during this period, other revenue sources -- especially the sales tax revenue -- mitigated this decrease in property values. From 1994 to 2020, the City's assessed values have increased annually. As the chart above reflects, we have seen increasing assessed values for the last ten years from \$11.4 billion in 2014/15 to \$19.9 billion in 2024/25.

\*The City is participating in the Downtown Tax Increment Reinvestment Zone (TIRZ #1) and the East Gateway Tax Increment Reinvestment Zone (TIRZ #2). The City's participation will be:

|           |           |
|-----------|-----------|
| 2014/2015 | \$173,400 |
| 2015/2016 | \$186,602 |
| 2016/2017 | \$182,363 |
| 2017/2018 | \$216,691 |
| 2018/2019 | \$311,804 |
| 2019/2020 | \$437,974 |
| 2020/2021 | \$505,497 |
| 2021/2022 | \$583,885 |
| 2022/2023 | \$654,154 |
| 2023/2024 | \$748,795 |
| 2024/2025 | \$863,907 |

\*\*Included in the tax levy is a property tax increase to fund the 2018 General Obligation bonds issue.

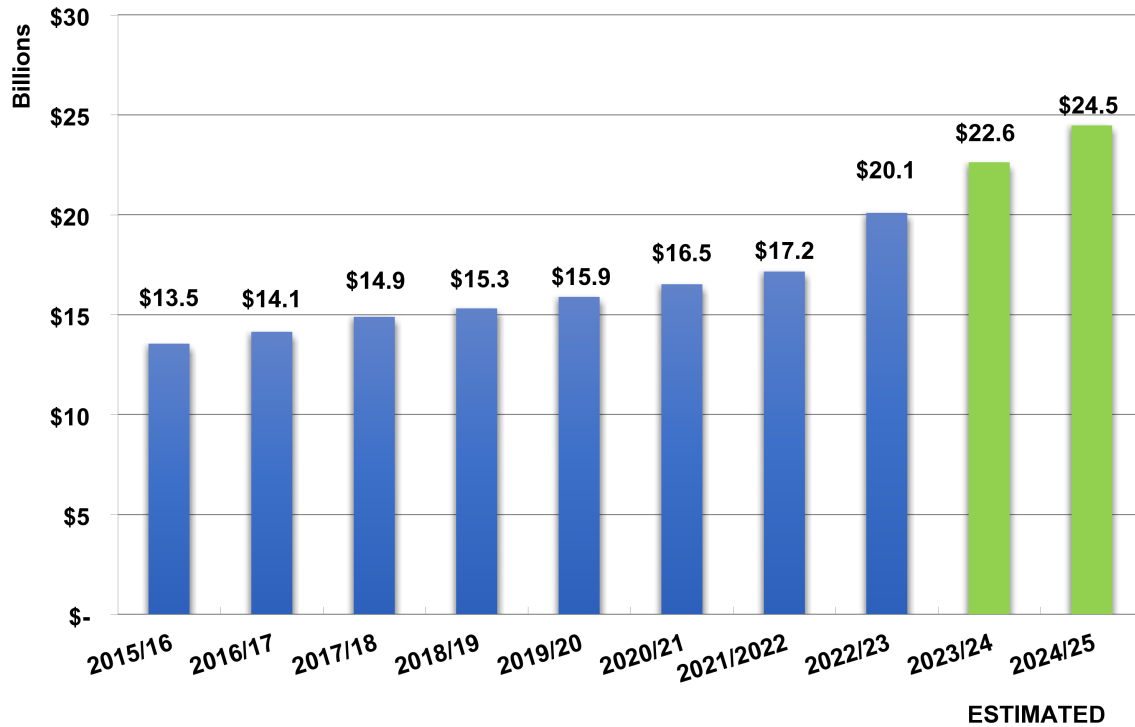
\*\*\*Included in the tax levy is a property tax increase to fund the 2019 General Obligation bonds issue as well as a M&O increase of \$0.0175.

\*\*\*\*Included in the tax levy is a property tax increase to fund the 2020 General Obligation bonds issue, the 2020 Certificates of Obligation issue, and the 2020 Tax Notes issue

\*\*\*\*\*Included in the tax levy is a property tax increase to fund the 2021 General Obligation bonds issue.

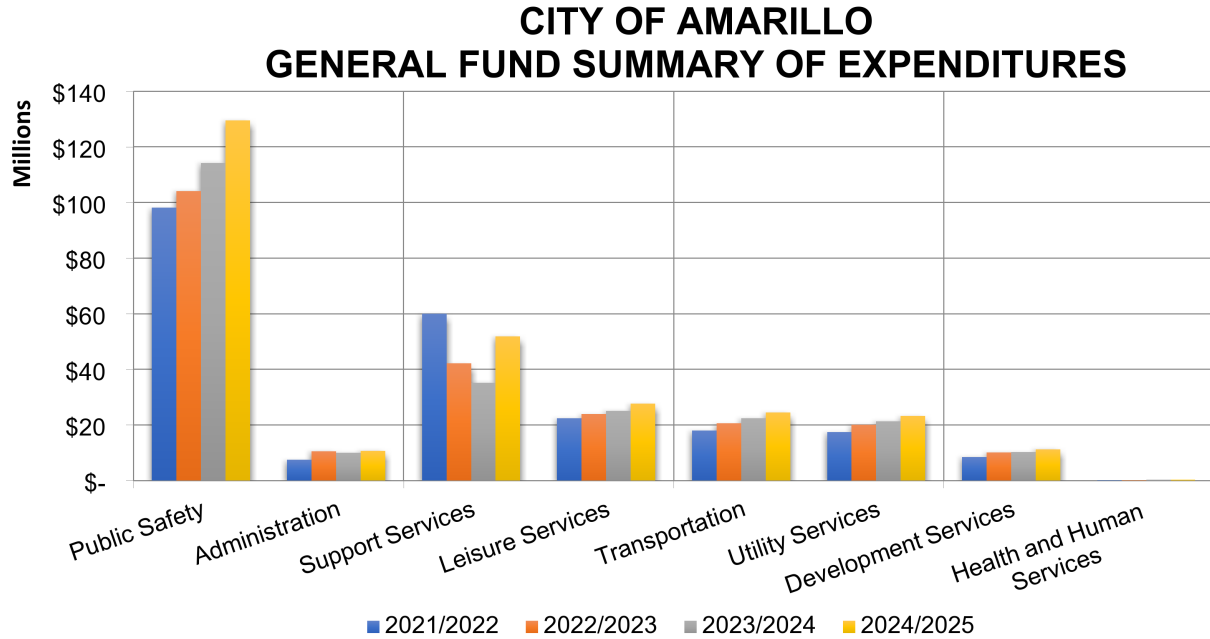
\*\*\*\*\*Included in the tax levy is a property tax increase to fund the 2022 Certificates of Obligation issue, and the 2022 Tax Notes issue

## CITY OF AMARILLO ASSESSED PROPERTY VALUES



Property taxes decreased during the 1990/1991 fiscal year from 40.40 cents per \$100 of assessed property value, to 27.20 cents. In that same fiscal year an additional ½ cent sales tax was implemented to offset the property tax decrease.

Assessed values have annually increased from \$22.6 billion in the 2023/2024 fiscal year to \$24.5 billion for the 2024/2025 fiscal year. For the current fiscal year, the tax rate is \$0.38723 cents per \$100 of property value. The debt service portion of the property tax rate is \$0.06856 cents per \$100 of property values for the 2024/2025 fiscal year.



The above graph compares actual 2021/2022 and 2022/2023 expenditures to budgeted 2023/2024 and budgeted 2024/2025 expenditures. Public Safety expenditures are the most significant portion of the total budget, representing 48% of total budgeted expenditures.

Public Safety budgeted expenditures for the 2024/2025 fiscal year include \$66.1 million for the Police department and \$47.1 million for the Fire department. Leisure services represents 10% of the General Fund total budgeted by expenditures with the majority of the expenditures going towards the Parks and Recreation (\$17.9 million) and Library departments (\$4.4 million).

**CITY OF AMARILLO**  
**SUMMARY OF RESOURCES AND EXPENDITURES**  
**ENTERPRISE FUNDS - FISCAL YEAR 2024/2025**

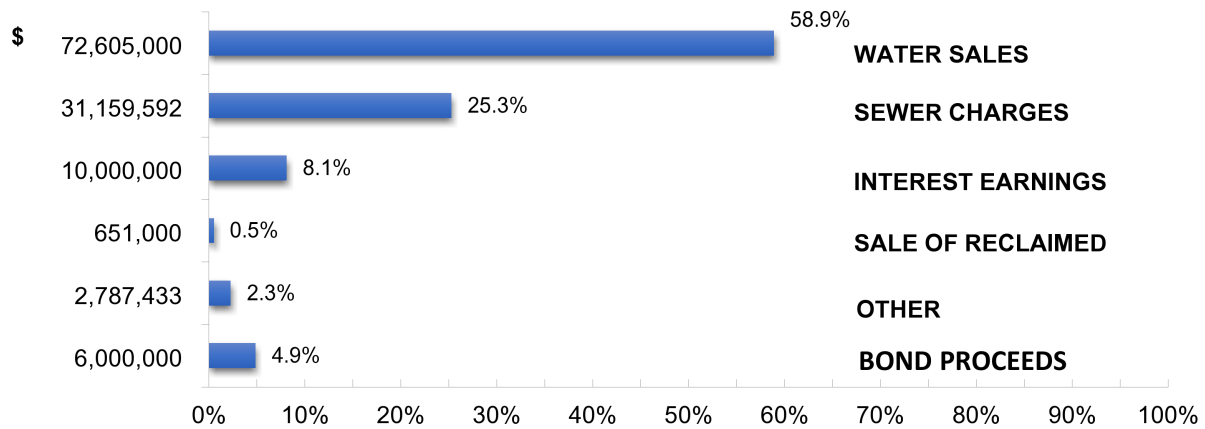
| Description                                     | TOTAL                | WATER & SEWER<br>UTILITY | AIRPORT             | DRAINAGE UTILITY     |
|-------------------------------------------------|----------------------|--------------------------|---------------------|----------------------|
| <b>Fiscal Year 2023/2024</b>                    |                      |                          |                     |                      |
| <b>Available Funds at 10/01/23</b>              | <b>\$ 68,849,601</b> | <b>\$ 50,471,610</b>     | <b>\$ 9,936,752</b> | <b>\$ 8,441,239</b>  |
| <b>Revenues:</b>                                |                      |                          |                     |                      |
| Sales, Receipts and Revenues                    | 142,523,898          | 114,218,658              | 16,513,071          | 11,792,169           |
| Bond Proceeds                                   | 42,000,000           | -                        | 3,000,000           | 39,000,000           |
| Other Sources                                   | 5,464,745            | -                        | 5,464,745           | -                    |
| <b>Total Revenues</b>                           | <b>189,988,643</b>   | <b>114,218,658</b>       | <b>24,977,816</b>   | <b>50,792,169</b>    |
| <b>Total Available Resources</b>                | <b>258,838,244</b>   | <b>164,690,268</b>       | <b>34,914,568</b>   | <b>59,233,408</b>    |
| <b>Expenditures:</b>                            |                      |                          |                     |                      |
| M & O Expenditures, less depreciation           | 83,874,088           | 66,627,603               | 14,303,757          | 2,942,728            |
| Capital Expenditures                            | 89,014,745           | 30,500,000               | 16,314,745          | 42,200,000           |
| Debt Service Payments                           | 33,680,344           | 30,899,806               | -                   | 2,780,538            |
| <b>Total Expenditures</b>                       | <b>206,569,177</b>   | <b>128,027,409</b>       | <b>30,618,502</b>   | <b>47,923,266</b>    |
| <b>Fiscal Year 2024/2025</b>                    |                      |                          |                     |                      |
| <b>Available Funds at 10/01/2024</b>            | <b>\$ 52,269,067</b> | <b>\$ 36,662,859</b>     | <b>\$ 4,296,066</b> | <b>\$ 11,310,142</b> |
| <b>Revenues:</b>                                |                      |                          |                     |                      |
| Sales, Receipts and Revenues                    | 146,561,835          | 117,203,025              | 16,977,183          | 12,381,627           |
| Bond Proceeds                                   | 6,000,000            | 6,000,000                | -                   | -                    |
| Other Sources                                   | 8,092,200            | -                        | 8,092,200           | -                    |
| <b>Total Revenues</b>                           | <b>160,654,035</b>   | <b>123,203,025</b>       | <b>25,069,383</b>   | <b>12,381,627</b>    |
| <b>Total Available Resources</b>                | <b>212,923,102</b>   | <b>159,865,884</b>       | <b>29,365,449</b>   | <b>23,691,769</b>    |
| <b>Expenditures:</b>                            |                      |                          |                     |                      |
| M & O Expenditures, less depreciation           | 96,863,678           | 75,993,765               | 15,903,092          | 4,966,821            |
| Capital Expenditures                            | 39,802,200           | 19,260,000               | 7,442,200           | 13,100,000           |
| Debt Service Payments                           | 37,010,299           | 32,746,059               | 176,333             | 4,087,907            |
| <b>Total Expenditures</b>                       | <b>173,676,177</b>   | <b>127,999,824</b>       | <b>23,521,625</b>   | <b>22,154,728</b>    |
| <b>Available Funds at 10/01/25</b>              | <b>\$ 39,246,925</b> | <b>\$ 31,866,060</b>     | <b>\$ 5,843,824</b> | <b>\$ 1,537,041</b>  |
| <b>Detail of Available Balances at 10/01/25</b> |                      |                          |                     |                      |
| Reserves for S/L & A/L                          | \$ 1,567,350         | \$ 1,031,811             | \$ 438,505          | \$ 97,035            |
| Debt Service Reserves*                          | 3,733,242            | 3,733,242                | -                   | -                    |
| Committed for Future Capital/Projects           | 33,946,333           | 27,101,008               | 5,405,319           | 1,440,006            |
| <b>Available Funds at 10/01/25</b>              | <b>\$ 39,246,925</b> | <b>\$ 31,866,060</b>     | <b>\$ 5,843,824</b> | <b>\$ 1,537,041</b>  |

**Calculation of Available Funds at  
10/01/2023:**

|                                            |                      |                      |                     |                     |
|--------------------------------------------|----------------------|----------------------|---------------------|---------------------|
| Cash & Investments                         | \$ 291,105,529       | \$ 244,731,638       | \$ 21,072,336       | \$ 25,301,555       |
| (Appreciation) Depreciation in Investments | 1,031,251            | 1,002,199            | 29,052              | -                   |
| Assets to be converted to Cash             | 20,277,434           | 18,780,521           | 316,686             | 1,180,227           |
| Less: Liabilities & Encumbrances           | (64,858,188)         | (55,538,525)         | (6,316,247)         | (3,003,416)         |
| Less: Construction in Progress Balances    | (178,706,425)        | (158,504,223)        | (5,165,075)         | (15,037,127)        |
| <b>Available Funds at 10/01/23</b>         | <b>\$ 68,849,601</b> | <b>\$ 50,471,610</b> | <b>\$ 9,936,752</b> | <b>\$ 8,441,239</b> |

**CITY OF AMARILLO  
WATER AND SEWER UTILITY  
2024/2025**

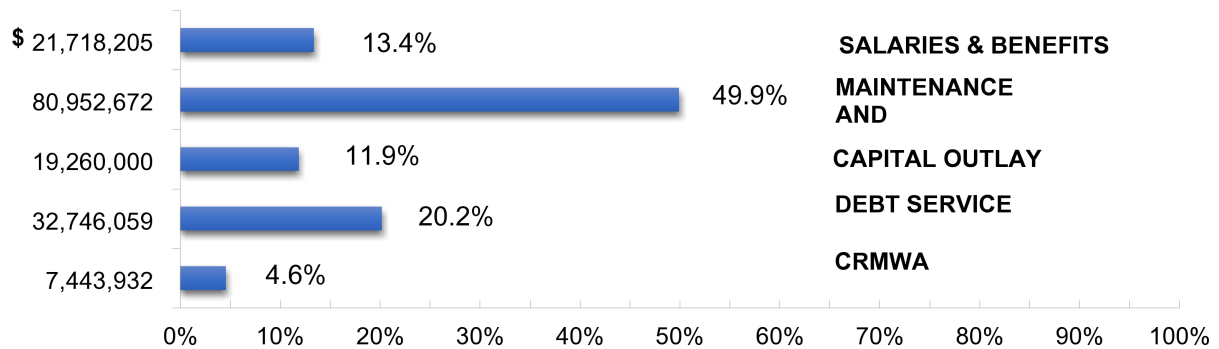
## REVENUE



**\$123,203,025 TOTAL REVENUE**

Water sales and sewer charges of \$103.7 million account for 84% of the Water and Sewer Fund revenues.

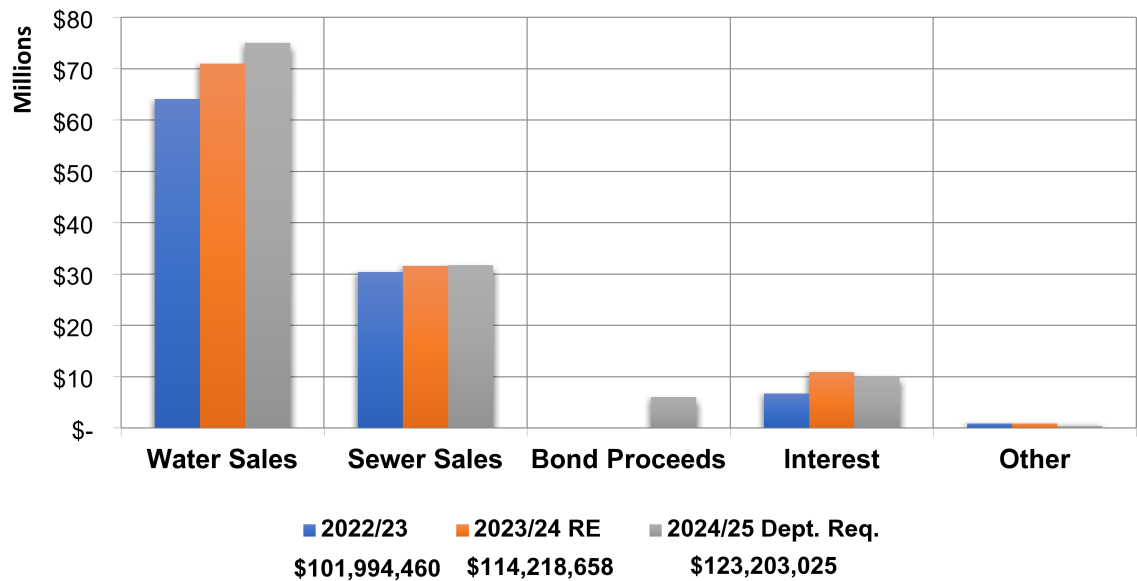
## EXPENDITURES



**\$162,120,868 TOTAL EXPENDITURES**



**CITY OF AMARILLO  
WATER AND SEWER REVENUE SUMMARY**



The above graph compares actual 2022/2023 revenues to revised estimate 2023/2024 and budgeted 2024/2025 revenues. Water and Sewer sales account for 84% of the total revenue budgeted in the Water and Sewer Fund for the 2024/2025 fiscal year.

**City Of Amarillo**  
**Water and Sewer Fund**  
**2024/2025**

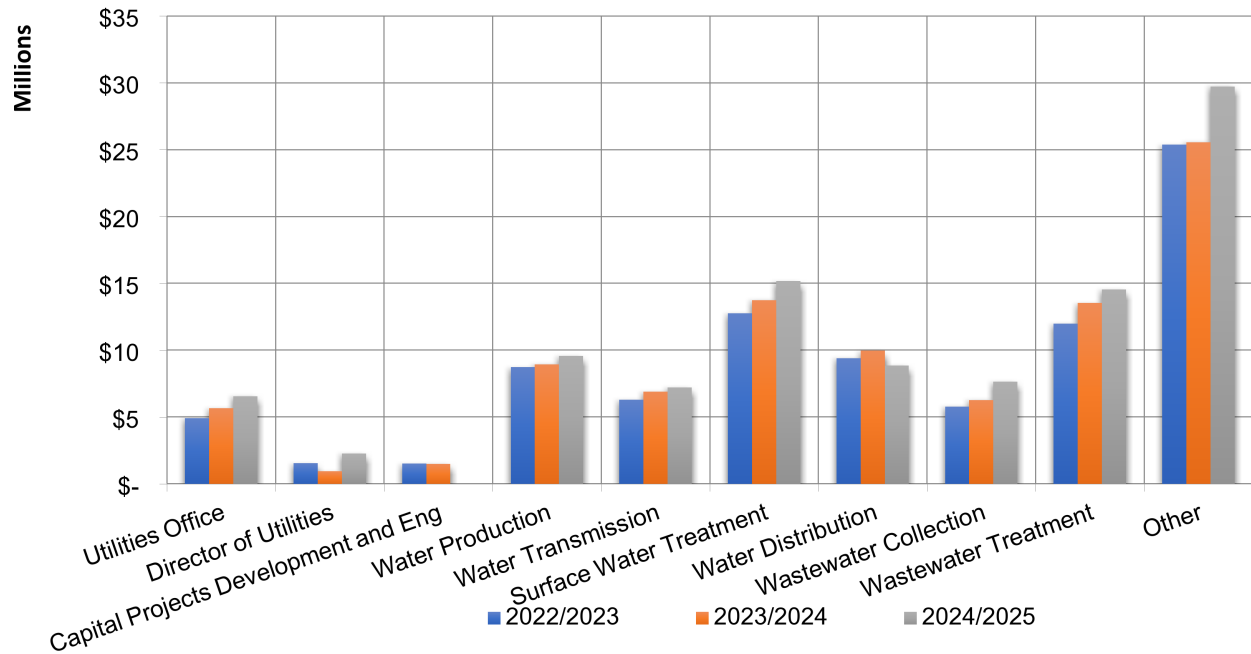
[Return to Table of Contents](#)

| Description                          | Actual<br>2021 | Actual<br>2022 | Rev Est<br>2023 | Budget<br>2024 |
|--------------------------------------|----------------|----------------|-----------------|----------------|
|                                      |                |                |                 |                |
| <b>Total Revenues</b>                |                |                |                 |                |
|                                      |                |                |                 |                |
| <b>Business Licenses and Permits</b> |                |                |                 |                |
| 31615 Grease Trap Permits            | 110,520        | 138,006        | 213,527         | 200,000        |
| 31400 Business License and Permits   | 110,520        | 138,006        | 213,527         | 200,000        |
|                                      |                |                |                 |                |
| <b>Utility Sales &amp; Services</b>  |                |                |                 |                |
| 34010 Water Metered Sales            | 63,382,534     | 62,547,908     | 68,419,788      | 72,605,000     |
| 34030 Sewer Charges                  | 27,652,251     | 29,232,248     | 30,851,081      | 31,159,592     |
| 34040 Ind Waste Sewer Surchar        | 281,104        | 818,780        | 287,588         | 318,150        |
| 34045 Liq. Waste Disp. Fee           | 151,730        | 153,025        | 151,988         | 156,000        |
| 34060 Sale of Reclaimed Water        | 612,496        | 638,082        | 605,721         | 651,000        |
| 34070 Water Service Charges          | 1,290,809      | 359,109        | 1,263,447       | 1,393,123      |
| 34080 Door Tag Fees                  | 154,088        | 202,708        | 250,226         | 202,000        |
| 34000 Utility Sales and Services     | 93,525,012     | 93,951,860     | 101,829,839     | 106,484,865    |
|                                      |                |                |                 |                |
| <b>Tap Fees and Frontage Charges</b> |                |                |                 |                |
| 34210 Water Tap Fees                 | 272,483        | 60,442         | 183,823         | 198,000        |
| 34220 Sewer Tap Fees                 | 128,726        | 29,778         | 69,910          | 71,000         |
| 34230 Water Frontage Charges         | 7,480          | 5,203          | 1,760           | 6,000          |
| 34240 Sewer Frontage Charges         | 14,723         | 1,950          | 1,950           | 6,000          |
| 34266 Lab Fees                       | 98,700         | 87,149         | 80,000          | 89,000         |
| 34200 Tap Fees and Frontage Charges  | 522,111        | 184,521        | 337,443         | 370,000        |
|                                      |                |                |                 |                |
| <b>Fines and Forfeitures</b>         |                |                |                 |                |
| 35216 Forfeited Disc.-Water&S        | 827,234        | 975,491        | 1,339,455       | 824,000        |
| 35000 Fines and Forfeitures          | 827,234        | 975,491        | 1,339,455       | 824,000        |
|                                      |                |                |                 |                |
| <b>Construction Participation</b>    |                |                |                 |                |
| 35420 Owner Participation            | 94,784         | 141,794        | -               | -              |
| 35300 Construction Participation     | 94,784         | 141,794        | -               | -              |
|                                      |                |                |                 |                |
| <b>Interest Earnings</b>             |                |                |                 |                |
| 37110 Interest Income                | 1,065,662      | 6,620,717      | 10,800,000      | 10,000,000     |
| 37115 Unrealized G/L                 | (1,245,539)    | 210,876        | 226,411         | -              |
| 37125 Other Interest Income          | 9,974          | 91,203         | 103,987         | -              |
| 37109 Interest Earnings              | (169,903)      | 6,922,797      | 11,130,398      | 10,000,000     |
|                                      |                |                |                 |                |
| <b>Rent</b>                          |                |                |                 |                |
| 37154 Other Rental Income            | 66,485         | 61,897         | 80,000          | 68,000         |
| 37155 Surface Land Rental            | 122,615        | 152,855        | 112,323         | 130,160        |
| 37150 Rent                           | 189,100        | 214,753        | 192,323         | 198,160        |

| Description                           | Actual<br>2021 | Actual<br>2022 | Rev Est<br>2023 | Budget<br>2024 |
|---------------------------------------|----------------|----------------|-----------------|----------------|
|                                       |                |                |                 |                |
| Miscellaneous Revenue                 |                |                |                 |                |
| 37130 Discounts Earned                | 2,159          | 1,146          | 38,731          | 2,000          |
| 37140 Returned Check Fees             | 33,150         | 30,930         | 43,710          | 33,000         |
| 37141 Merchant Service Fees           | (881,300)      | (675,083)      | (1,053,496)     | (920,000)      |
| 37143 - Rain Sensor Rebate            | 50             | -              | -               | -              |
| 37406 - Sampling Survey Permits       | -              | 31,950         | 46,050          | (16,000)       |
| 37410 Miscellaneous Revenue           | 7,010          | 35             | 678             | -              |
| 37418 Non City Damage Claim           | 47,516         | 14,908         | 25,000          | -              |
| 37435 Sale of Scrap                   | 32,694         | 69,800         | 75,000          | 27,000         |
| 37465 - NBV Asset Disposal            | -              | (8,542)        | -               | -              |
| 37400 Miscellaneous Revenue           | (758,721)      | (534,856)      | (824,327)       | (874,000)      |
|                                       |                |                |                 |                |
| Operating Transfers In                |                |                |                 |                |
| 39110 - Transfer in from General Fund | 180,000.00     | -              | -               | -              |
| 39100 - Operating Transfers In        | 180,000        | -              | -               | -              |
|                                       |                |                |                 |                |
| Proceeds from LT Debt                 |                |                |                 |                |
| 39810 Proceeds from LTerm Debt        | -              | -              | -               | -              |
| 39800 Proceeds from LT Debt           | -              | -              | -               | -              |
| TREVENUE Total Revenues               | 94,520,138     | 101,994,365    | 114,218,658     | 117,203,025    |
| Total Revenues                        |                |                |                 |                |

[Return to Table of Contents](#)

## CITY OF AMARILLO WATER AND SEWER EXPENDITURE SUMMARY

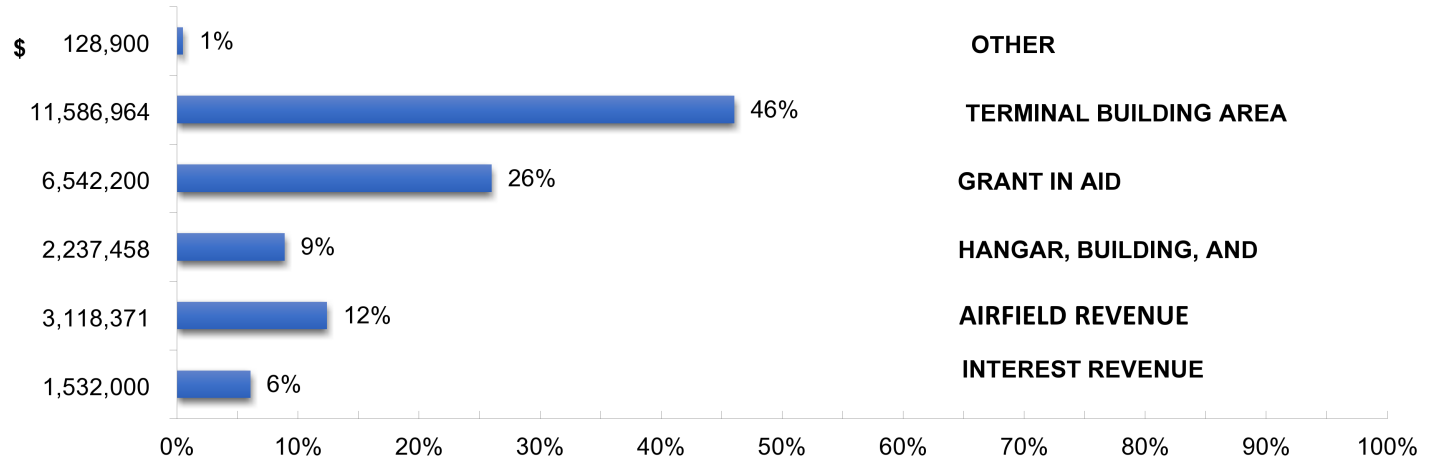


The above graph compares actual 2022/2023 expenses to Revised Estimate 2023/2024 and budgeted 2024/2025 operating expenses.

The Wastewater Treatment line includes the River Road Water Reclamation Plant (\$4.6 million), the Hollywood Road Wastewater Treatment Plant (\$7.4 million), and Laboratory Administration (\$2.5 million) for the 2023/2024 fiscal year.

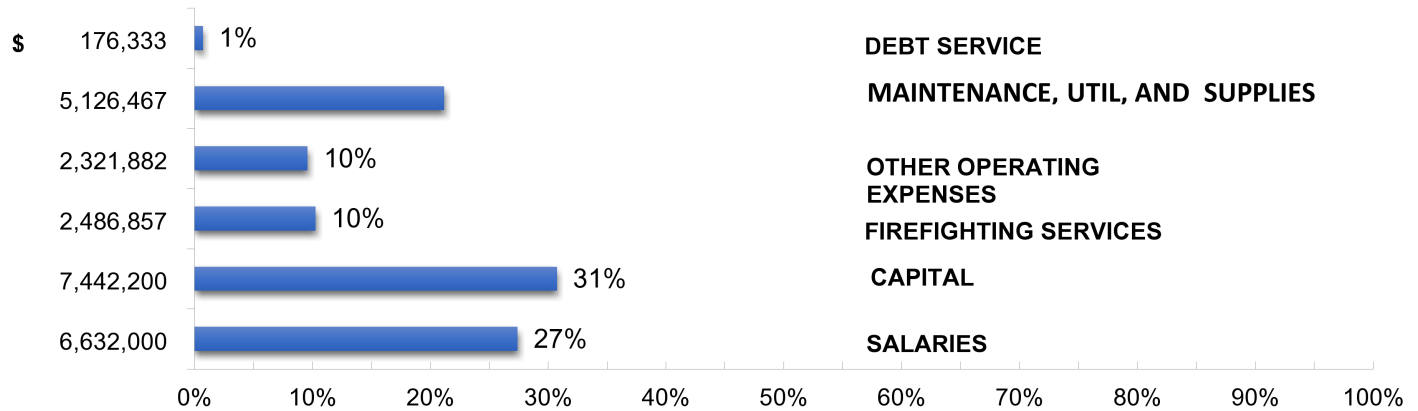
**CITY OF AMARILLO  
AIRPORT  
2024/2025**

## REVENUE



**\$25,145,893 TOTAL REVENUE**

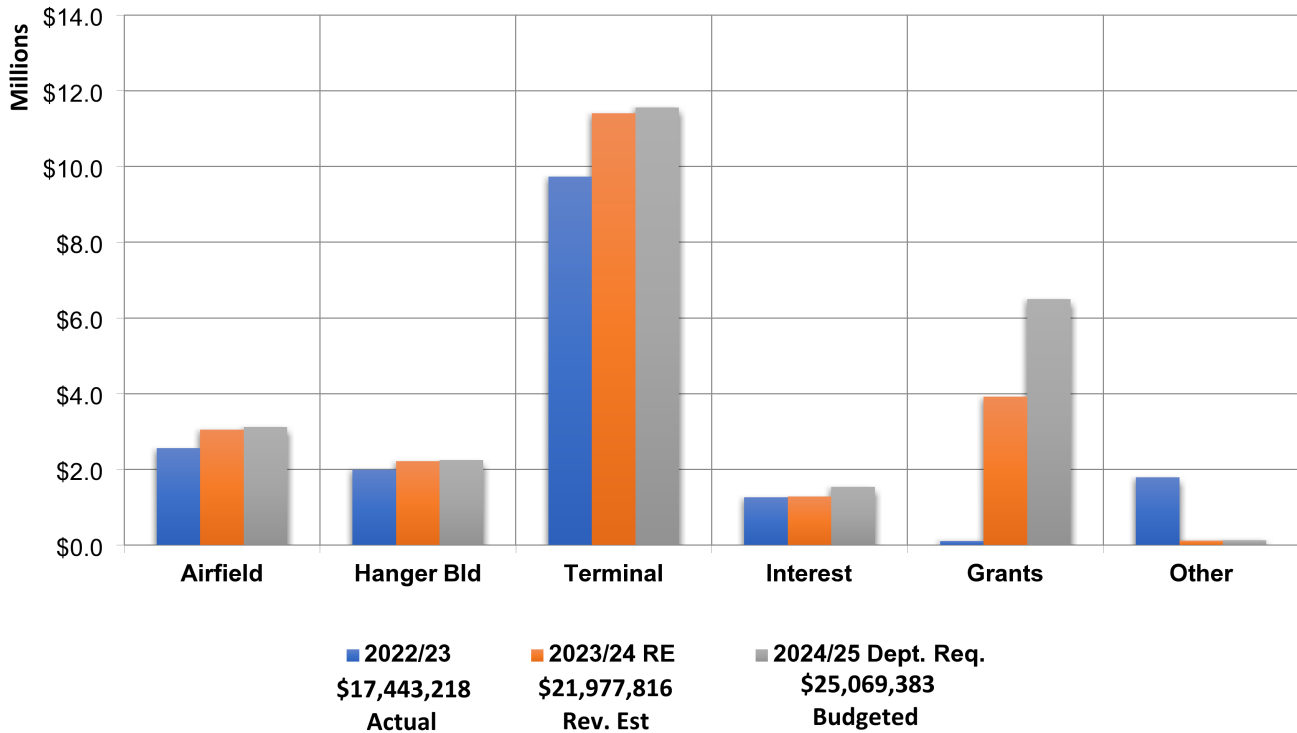
## EXPENDITURES



**\$24,185,739 TOTAL EXPENDITURES**

Terminal building related revenues of \$11.6 million account for 46% of the Airport Fund revenues. Grants in Aid of \$6.5 million, or 26% of the total Airport Fund revenues, will be used to partially fund capital purchases. Total expenditures do not include non-cash budgeted items such as depreciation.

## CITY OF AMARILLO AIRPORT REVENUE SUMMARY



The above graph compares actual 2022/2023 revenues to revised estimate 2023/2024 and budgeted 2024/2025 revenues. Revenue budgeted from the terminal building area accounts for approximately 52% of total receipts budgeted for the Airport during the 2024/2025 fiscal year. The airfield revenue represents 14% of total budgeted funds, while hanger and grounds, interest, and other revenue account for 10% of total revenue. For the 2024/2025 fiscal year, grant revenues of \$6.5 million (18% of total revenue) will be used to partially fund capital projects.

City Of Amarillo  
Airport/PFC Fund  
2024/2025

[Return to Table of Contents](#)

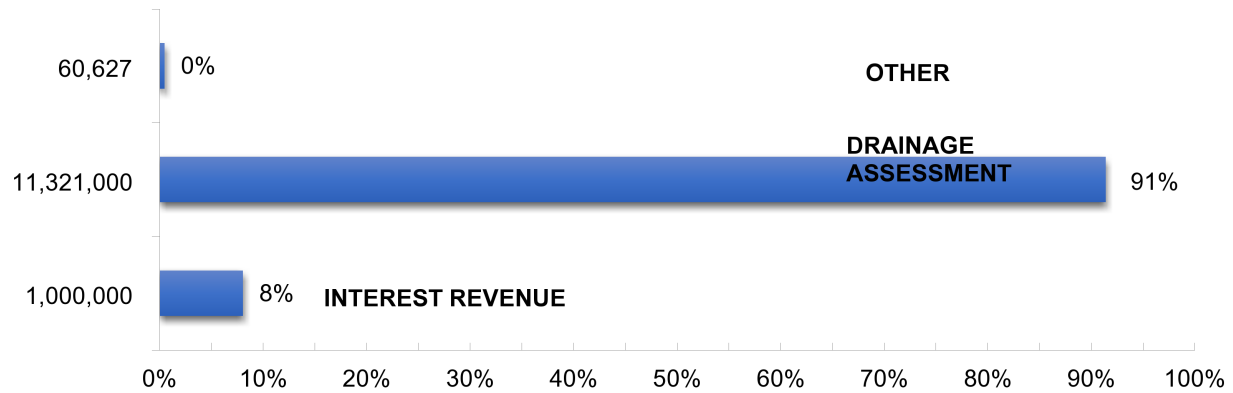
| Description                            | Actual<br>2021 | Actual<br>2022 | Rev Est<br>2023 | Budget<br>2024 |
|----------------------------------------|----------------|----------------|-----------------|----------------|
|                                        |                |                |                 |                |
| Total Revenues                         |                |                |                 |                |
|                                        |                |                |                 |                |
| Other Governmental Revenues            |                |                |                 |                |
| 32825 TxDOT Assistance                 | -              | -              | -               | 50,000         |
| 32800 Other Governmental Revenues      | -              | -              | -               | 50,000         |
|                                        |                |                |                 |                |
| Airfield Fees and Commissions          |                |                |                 |                |
| 34310 Landing Fees                     | 767,822        | 979,672        | 1,250,000       | 1,318,371      |
| 34315 Passenger Facility Charge        | 1,327,703      | 1,364,073      | 1,550,000       | 1,550,000      |
| 34320 Fuel Flowage Comm                | 128,479        | 125,888        | 150,000         | 150,000        |
| 34350 Cargo Landing Fees               | 4,233          | 2,455          | -               | -              |
| 34360 Gen Av and Military Landing Fee  | 88,990         | 85,676         | 100,000         | 100,000        |
| 34300 Airfield Fees and Commissoins    | 2,317,226      | 2,557,765      | 3,050,000       | 3,118,371      |
|                                        |                |                |                 |                |
| Terminal Building Area Rental          |                |                |                 |                |
| 34410 Airline Rentals                  | 2,854,184      | 2,772,475      | 3,960,000       | 4,038,000      |
| 34420 Restaurant Commissions           | 210,955        | 252,426        | 336,964         | 336,964        |
| 34460 Other Terminal Building          | 111,660        | 227,130        | 130,000         | 130,000        |
| 34470 Car Rental Commissions           | 1,127,026      | 1,674,280      | 1,500,000       | 1,500,000      |
| 34471 Customer Facility Charge         | 518,049        | 533,181        | 582,000         | 582,000        |
| 34472 CONRAC Fuel Revenue              | 223,155        | 197,622        | 197,622         | 300,000        |
| 34480 Auto Parking Commission          | 3,303,904      | 4,049,482      | 4,700,000       | 4,700,000      |
| 34400 Terminal Building Area Rental    | 8,348,933      | 9,706,596      | 11,406,586      | 11,586,964     |
|                                        |                |                |                 |                |
| Other Building and Ground Rental       |                |                |                 |                |
| 34620 Arden Companies Lease            | 329,859        | 302,123        | 335,000         | 337,200        |
| 34630 Intl Aerospace Coatings Lease    | 499,240        | 531,792        | 514,717         | 514,717        |
| 34631 Wilmax Lease                     | 14,264         | 14,264         | 15,000          | 15,000         |
| 34632 Marcee Properties Lease          | 45,000         | 40,198         | 45,000          | 45,000         |
| 34640 Bell Helicopter Rents            | 521,779        | 503,727        | 559,044         | 570,225        |
| 34650 Fixed Base Operator Lease        | 76,336         | 106,844        | 220,000         | 220,000        |
| 34660 Other Building Rentals           | 47,786         | 45,530         | 55,000          | 65,000         |
| 34665 PRANA Master Lease               | 134,339        | 149,834        | 167,456         | 167,456        |
| 34670 Fuel Storage Rentals             | 233,701        | 237,737        | 259,350         | 259,350        |
| 34680 Ground Rentals                   | 18,337         | 25,156         | 12,000          | 12,000         |
| 34715 Ground Transportation Fees       | 31,958         | 33,848         | 33,848          | 35,000         |
| 34600 Other Building and Ground Rental | 1,952,599      | 1,991,054      | 2,216,415       | 2,240,948      |
|                                        |                |                |                 |                |
| Other                                  |                |                |                 |                |
| 34700 Advertising Commissions          | 17,500         | -              | 42,000          | 42,000         |
| 34800 Other                            | 17,500         | -              | 42,000          | 42,000         |
|                                        |                |                |                 |                |

| Description                              | Actual<br>2021 | Actual<br>2022 | Rev Est<br>2023 | Budget<br>2024 |
|------------------------------------------|----------------|----------------|-----------------|----------------|
| <b>Other Governmental Revenues</b>       |                |                |                 |                |
| <b>35610 Grant in Aid - Federal</b>      | 4,389,174      | 58,109         | 3,864,745       | 6,442,200      |
| <b>35700 Grants - State</b>              | 49,585         | 50,000         | 50,000          | 50,000         |
| <b>35500 Other Governmental Revenues</b> | 4,438,758      | 108,109        | 3,914,745       | 6,492,200      |
|                                          |                |                |                 |                |
| <b>Interest Earnings</b>                 |                |                |                 |                |
| <b>37110 Interest Income</b>             | 90,700         | 941,513        | 1,277,000       | 1,532,000      |
| <b>37115 Unrealized G/L</b>              | (1,119)        | -              | -               | -              |
| <b>37125 - Other Interest Income</b>     | 309,845        | 323,939        | -               | -              |
| <b>37109 Interest Earnings</b>           | 399,427        | 1,265,452      | 1,277,000       | 1,532,000      |
|                                          |                |                |                 |                |
| <b>Rent</b>                              |                |                |                 |                |
| <b>37155 Surface Land Rental</b>         | 1,500.00       | 1,375.00       | 2,000.00        | 2,900.00       |
| <b>37150 Rent</b>                        | 1,500.00       | 1,375.00       | 2,000.00        | 2,900.00       |
|                                          |                |                |                 |                |
| <b>Miscellaneous Revenue</b>             |                |                |                 |                |
| <b>37130 Discounts Earned</b>            | 8              | 318            | -               | -              |
| <b>37140 Returned Check Fee</b>          | 60             | -              | -               | -              |
| <b>37141 Merchant Service Fee</b>        | (65,504)       | (85,949)       | (72,000)        | (72,000)       |
| <b>37410 Miscellaneous Revenue</b>       | 79,999         | 72,852         | 72,000          | 76,000         |
| <b>37440 Asset Sale Proceeds</b>         | 1,645,360      | -              | -               | -              |
| <b>37451 TSA LEO Reimbursement</b>       | 109,500        | 111,340        | 69,070          | -              |
| <b>37465 NBV Asset Disposal</b>          | (1,106,917)    | -              | -               | -              |
| <b>37400 Miscellaneous Revenue</b>       | 662,506        | 98,561         | 69,070          | 4,000          |
|                                          |                |                |                 |                |
| <b>Operating Transfers In</b>            |                |                |                 |                |
| <b>39676 Tsf in fr Airport PFC Fund</b>  | 1,115,000      | 1,685,000      | -               | -              |
| <b>39100 Operating Transfers In</b>      | 1,115,000      | 1,685,000      | -               | -              |
| <b>TREVENUE Total Revenues</b>           | 19,253,449     | 17,413,912     | 21,977,816      | 25,069,383     |



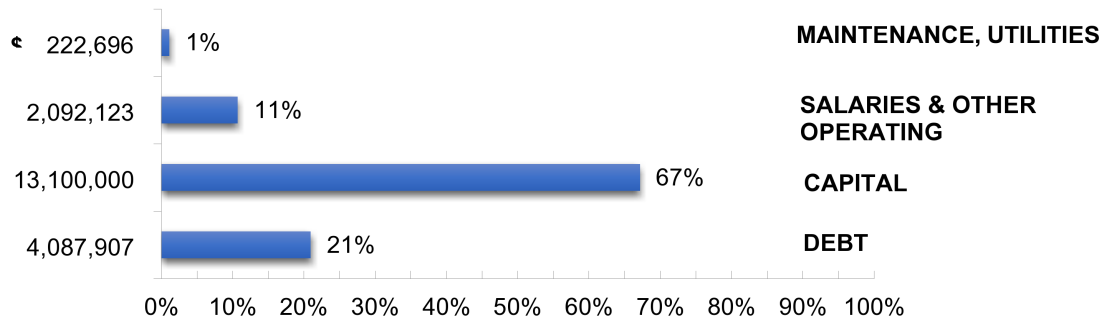
**CITY OF AMARILLO  
DRAINAGE UTILITY  
2024/2025**

## REVENUE



**\$12,381,627 TOTAL REVENUE**

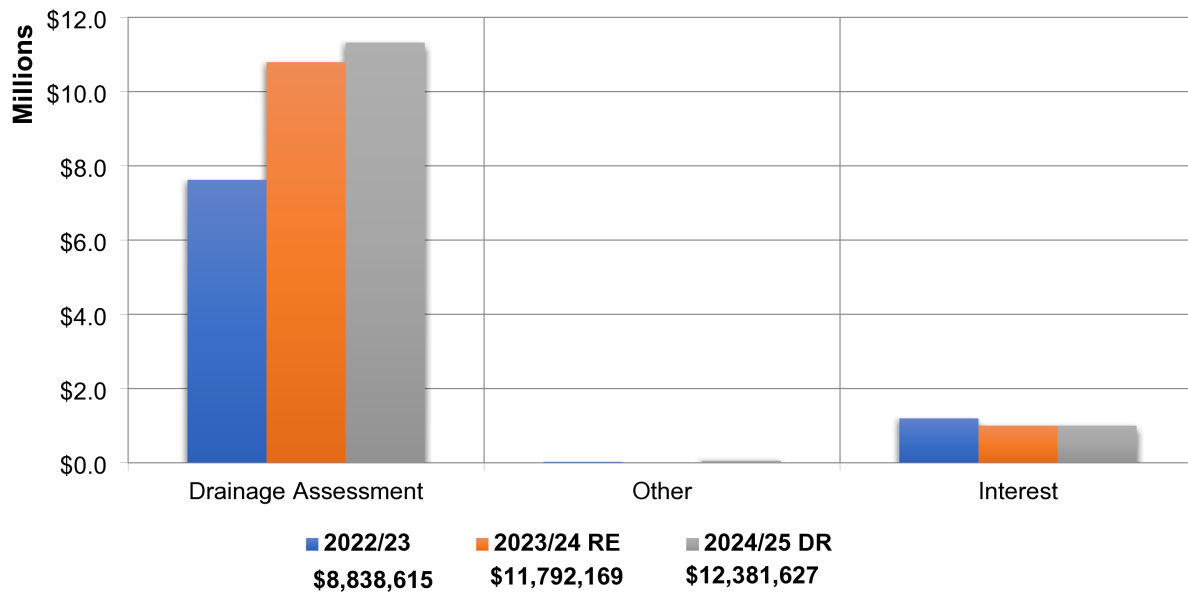
## EXPENDITURES



**\$19,502,726 TOTAL EXPENDITURES**

Drainage Utility Fund recurring revenues are entirely composed of \$11.3 million in drainage assessment fees. Additionally, the fund will receive \$1 million in interest income in fiscal year 24/25. The other category in the revenue section is forfeited discounts for the year. Total expenditures do not include non-cash budgeted items such as depreciation.

## CITY OF AMARILLO DRAINAGE UTILITY REVENUE SUMMARY



The above graph compares actual 2022/2023 revenues to revised estimate 2023/2024 and budgeted 2024/2025 revenues. The Drainage Utility Fund began collecting assessments on October 1, 2012. Drainage assessments account for 92% of the total revenue budgeted in the Drainage Utility Fund for the 2024/2025 fiscal year. The 2024/2025 budget includes a 4.9% increase in drainage assessments which will be used to help fund capital improvements to the drainage system.

City Of  
Amarillo  
Drainage Fund  
2024/2025

| Description                      | Actual<br>2021 | Actual<br>2022 | Rev Est<br>2023 | Budget<br>2024 |
|----------------------------------|----------------|----------------|-----------------|----------------|
|                                  |                |                |                 |                |
| Total Revenue                    |                |                |                 |                |
|                                  |                |                |                 |                |
| Other                            |                |                |                 |                |
| 34755 Drainage Assessment        | 6,836,305      | 7,615,808      | 10,792,169      | 11,321,000     |
| 34800 Other                      | 6,836,305      | 7,615,808      | 10,792,169      | 11,321,000     |
|                                  |                |                |                 |                |
| Fines and Forfeitures            |                |                |                 |                |
| 35218 Forfeited Disc.-Drainage   | 65,686         | 8,505          | -               | 60,627         |
| 35000 Fines and Forfeitures      | 65,686         | 8,505          | -               | 60,627         |
|                                  |                |                |                 |                |
| Construction Participation       |                |                |                 |                |
| 35420 Owner Participation        | 107,921        | 15,322         | -               | -              |
| 35300 Construction Participation | 107,921        | 15,322         | -               | -              |
|                                  |                |                |                 |                |
| Interest Earnings                |                |                |                 |                |
| 37110 Interest Income            | 163,170        | 1,198,980      | 1,000,000       | 1,000,000      |
| 37109 Interest Earnings          | 163,170        | 1,198,980      | 1,000,000       | 1,000,000      |
|                                  |                |                |                 |                |
| Proceeds From LT Debt            |                |                |                 |                |
| 39810 Proceeds from LT Debt      | -              | -              | -               | -              |
| 39810 Proceeds from LT Debt      | -              | -              | -               | -              |
| TREVENUE Total Revenues          | 7,173,082      | 8,838,615      | 11,792,169      | 12,381,627     |

**CITY OF AMARILLO**  
**SUMMARY OF RESOURCES AND EXPENDITURES**  
**INTERNAL SERVICE FUNDS - FISCAL YEAR 2024/2025**

| Description                                          | TOTAL                | FLEET SERVICES      | INFORMATION TECHNOLOGY | RISK MANAGEMENT     | EMPLOYEE INSURANCE   |
|------------------------------------------------------|----------------------|---------------------|------------------------|---------------------|----------------------|
| <b>Fiscal Year 2023/2024</b>                         |                      |                     |                        |                     |                      |
| Available Funds at 10/01/23                          | \$ 25,891,723        | \$ 5,730,789        | \$ 2,294,771           | \$ 7,519,922        | \$ 10,346,240        |
| <b>Revenues:</b>                                     |                      |                     |                        |                     |                      |
| Sales, Receipts and Revenues                         | 73,714,383           | 22,620,081          | 9,089,728              | 10,868,714          | 31,135,860           |
| Bond Proceeds                                        | -                    | -                   | -                      | -                   | -                    |
| Other Sources                                        | -                    | -                   | -                      | -                   | -                    |
| <b>Total Revenues</b>                                | <b>73,714,383</b>    | <b>22,620,081</b>   | <b>9,089,728</b>       | <b>10,868,714</b>   | <b>31,135,860</b>    |
| <b>Total Available Resources</b>                     | <b>99,606,105</b>    | <b>28,350,870</b>   | <b>11,384,499</b>      | <b>18,388,636</b>   | <b>41,482,100</b>    |
| <b>Expenditures:</b>                                 |                      |                     |                        |                     |                      |
| M & O Expenditures, less depreciation                | 70,095,269           | 20,535,525          | 8,697,293              | 9,925,018           | 30,937,433           |
| Capital Expenditures                                 | 500,000              | -                   | 500,000                | -                   | -                    |
| Debt Service Payments                                | 622,000              | 622,000             | -                      | -                   | -                    |
| <b>Total Expenditures</b>                            | <b>71,217,269</b>    | <b>21,157,525</b>   | <b>9,197,293</b>       | <b>9,925,018</b>    | <b>30,937,433</b>    |
| <b>Fiscal Year 2024/2025</b>                         |                      |                     |                        |                     |                      |
| Available Funds at 10/01/2024                        | \$ 28,388,836        | \$ 7,193,345        | \$ 2,187,206           | \$ 8,463,618        | \$ 10,544,667        |
| <b>Revenues:</b>                                     |                      |                     |                        |                     |                      |
| Sales, Receipts and Revenues                         | 76,446,911           | 23,631,907          | 9,623,470              | 11,553,354          | 31,638,180           |
| Bond Proceeds                                        | -                    | -                   | -                      | -                   | -                    |
| Other Sources                                        | -                    | -                   | -                      | -                   | -                    |
| <b>Total Revenues</b>                                | <b>76,446,911</b>    | <b>23,631,907</b>   | <b>9,623,470</b>       | <b>11,553,354</b>   | <b>31,638,180</b>    |
| <b>Total Available Resources</b>                     | <b>104,835,747</b>   | <b>30,825,252</b>   | <b>11,810,676</b>      | <b>20,016,972</b>   | <b>42,182,847</b>    |
| <b>Expenditures:</b>                                 |                      |                     |                        |                     |                      |
| M & O Expenditures                                   | 75,018,862           | 17,533,346          | 9,411,496              | 12,406,536          | 35,667,484           |
| Capital Expenditures                                 | 5,500,000            | 5,500,000           | -                      | -                   | -                    |
| Debt Service Payments                                | 620,125              | 620,125             | -                      | -                   | -                    |
| <b>Total Expenditures</b>                            | <b>81,138,987</b>    | <b>23,653,471</b>   | <b>9,411,496</b>       | <b>12,406,536</b>   | <b>35,667,484</b>    |
| Available Funds at 10/01/25                          | \$ 23,696,760        | \$ 7,171,781        | \$ 2,399,180           | \$ 7,610,436        | \$ 6,515,363         |
| <b>Detail of Available Balances at 10/01/25</b>      |                      |                     |                        |                     |                      |
| Reserves for S/L & A/L                               | \$ 634,164           | \$ 274,105          | \$ 360,059             | \$ -                | \$ -                 |
| Debt Service Reserves*                               | -                    | -                   | -                      | -                   | -                    |
| Committed for Future Capital/Projects                | 23,062,596           | 6,897,676           | 2,039,121              | 7,610,436           | 6,515,363            |
| <b>Available Funds at 10/01/25</b>                   | <b>\$ 23,696,760</b> | <b>\$ 7,171,781</b> | <b>\$ 2,399,180</b>    | <b>\$ 7,610,436</b> | <b>\$ 6,515,363</b>  |
| <b>Calculation of Available Funds at 10/01/2023:</b> |                      |                     |                        |                     |                      |
| Cash & Investments                                   | \$ 62,843,691        | \$ 21,897,079       | \$ 8,136,536           | \$ 20,882,495       | \$ 11,927,581        |
| (Appreciation) Depreciation in Investments           | -                    | -                   | -                      | -                   | -                    |
| Assets to be converted to Cash                       | 6,451,555            | 1,522,928           | 42,328                 | 3,838,286           | 1,048,013            |
| Less: Liabilities & Encumbrances                     | (34,129,701)         | (12,882,939)        | (1,416,550)            | (17,200,859)        | (2,629,354)          |
| Less: Construction in Progress Balances              | (9,273,822)          | (4,806,279)         | (4,467,543)            | -                   | -                    |
| <b>Available Funds at 10/01/23</b>                   | <b>\$ 25,891,723</b> | <b>\$ 5,730,789</b> | <b>\$ 2,294,771</b>    | <b>\$ 7,519,922</b> | <b>\$ 10,346,240</b> |

City Of Amarillo  
Fleet Services  
Fund 2024/2025

| Description                             | Actual<br>2021 | Actual<br>2022 | Rev Est<br>2023 | Budget<br>2024 |
|-----------------------------------------|----------------|----------------|-----------------|----------------|
| Total Revenues                          |                |                |                 |                |
| Interdepart Rental & User Charges       |                |                |                 |                |
| 34910 Fleet Equipment Rental            | 18,172,664     | 19,415,765     | 20,944,667      | 22,008,894     |
| 34900 Interdepart Rental & User Charges | 18,172,664     | 19,415,765     | 20,944,667      | 22,008,894     |
| Interest Earnings                       |                |                |                 |                |
| 37110 Interest Income                   | 102,118        | 984,947        | 1,077,000       | 1,292,000      |
| 37115 Unrealized G/L                    | (1,371)        | -              | -               | -              |
| 37109 Interest Earnings                 | 100,747        | 984,947        | 1,077,000       | 1,292,000      |
| Miscellaneous Revenue                   |                |                |                 |                |
| 37130 Discounts Earned                  | -              | -              | -               | 13             |
| 37435 Sale of Scrap                     | 12,731         | 3,556          | 6,000           | 6,000          |
| 37460 Gn/Loss on Prop Disposal          | 188,676        | 656,145        | 562,414         | 325,000        |
| 37465 NBV Asset Disposal                | (80,654)       | (8,256)        | -               | -              |
| 37400 Miscellaneous Revenue             | 120,754        | 651,445        | 568,414         | 331,013        |
| Operating Transfers In                  |                |                |                 |                |
| 39110 Tsf In from General Fund          | 1,488          | 71,890         | -               | -              |
| 39350 Tsf In from Gen Construction      | -              | 1,504,997      | -               | -              |
| 39470 Tsf In From Water & Sewer         | 83,266         | 244,729        | 30,000          | -              |
| 39100 Operating Transfers In            | 84,754         | 1,821,616      | 30,000          | -              |
| TREVENUE Total Revenues                 | 18,478,919     | 22,873,773     | 22,620,081      | 23,631,907     |

**City Of Amarillo**  
**Information Technology Fund**  
**2024/2025**

| Description                                  | Actual<br>2021 | Actual<br>2022 | Rev Est<br>2023 | Budget<br>2024 |
|----------------------------------------------|----------------|----------------|-----------------|----------------|
|                                              |                |                |                 |                |
| <b>Total Revenues</b>                        |                |                |                 |                |
|                                              |                |                |                 |                |
| <b>Interdepart Rental &amp; User Charges</b> |                |                |                 |                |
| 34920 Interdepartmental Chg                  | 7,173,765      | 8,529,071      | 8,721,709       | 9,261,662      |
| 34900 Interdepart Rental & User Charges      | 7,173,765      | 8,529,071      | 8,721,709       | 9,261,662      |
|                                              |                |                |                 |                |
| <b>Interest Earnings</b>                     |                |                |                 |                |
| 37110 Interest Income                        | 52,976         | 342,490        | 100,000         | 100,000        |
| 37125 Other Interest Income                  | 1,289          | 2,098          | -               | -              |
| 37109 Interest Earnings                      | 54,265         | 344,587        | 100,000         | 100,000        |
|                                              |                |                |                 |                |
| <b>Rent</b>                                  |                |                |                 |                |
| 37154 Other Rental Income                    | 2,271          | 2,271          | -               | -              |
| 37150 Rent                                   | 2,271          | 2,271          | -               | -              |
|                                              |                |                |                 |                |
| <b>Miscellaneous Revenue</b>                 |                |                |                 |                |
| 37410 Miscellaneous Revenue                  | 63,363         | 74,653         | 83,061          | 77,600         |
| 37435 Sale of Scrap                          | 900            | 750            | 750             | -              |
| 37465 NBV Asset Disposal                     | -              | (117,539)      | -               | -              |
| 37400 Miscellaneous Revenue                  | 64,263         | (42,137)       | 83,811          | 77,600         |
|                                              |                |                |                 |                |
| <b>Operating Transfers In</b>                |                |                |                 |                |
| 39110 Tsf In from General Fund               | 120,903        | 120,554        | 120,554         | 120,554        |
| 39470 Trsf In from Water r& Sewer            | 63,654         | 63,654         | 63,654          | 63,654         |
| 39100 Operating Transfers In                 | 184,557        | 184,208        | 184,208         | 184,208        |
|                                              | 7,479,120      | 9,018,000      | 9,089,728       | 9,623,470      |
| <b>TREVENUE Total Revenues</b>               |                |                |                 |                |

**City Of Amarillo  
Risk Management Fund  
2024/2025**

| Description                    | Actual<br>2021 | Actual<br>2022 | Rev Est<br>2023 | Budget<br>2024 |
|--------------------------------|----------------|----------------|-----------------|----------------|
|                                |                |                |                 |                |
| <b>Total Revenues</b>          |                |                |                 |                |
|                                |                |                |                 |                |
| <b>Interest Earnings</b>       |                |                |                 |                |
| 37110 Interest Income          | 111,287        | 933,096        | 879,000         | 1,055,000      |
| 37115 Unrealized G/L           | (32,304)       | 26,359         | -               | -              |
| 37109 Interest Earnings        | 79,983         | 959,455        | 879,000         | 1,055,000      |
|                                |                |                |                 |                |
| <b>Administrative Charges</b>  |                |                |                 |                |
| 37310 Self Insurance Premium   | 5,750,948      | 5,810,549      | 6,998,704       | 7,398,234      |
| 37315 W/C Premium City Pay     | 2,762,893      | 2,996,544      | 2,980,885       | 3,100,120      |
| 37199 Administrative Charges   | 8,513,840      | 8,807,092      | 9,979,589       | 10,498,354     |
|                                |                |                |                 |                |
| <b>Miscellaneous Revenue</b>   |                |                |                 |                |
| 37145 Insurance Recoveries     | -              | 344,187        | 10,125          | -              |
| 37400 Miscellaneous Revenue    | -              | 344,187        | 10,125          | -              |
|                                |                |                |                 |                |
| <b>Operating Transfers In</b>  |                |                |                 |                |
| 39110 Tsf in from General Fund | 3,500,000      | -              | -               | -              |
| 39100 Operating Transfers In   | 3,500,000      | -              | -               | -              |
| <b>TREVENUE Total Revenues</b> | 12,092,823     | 10,110,735     | 10,868,714      | 11,553,354     |

**City Of Amarillo**  
**Employee Insurance Fund**  
**2024/2025**

| Description                       | Actual<br>2021 | Actual<br>2022 | Rev Est<br>2023 | Budget<br>2024 |
|-----------------------------------|----------------|----------------|-----------------|----------------|
|                                   |                |                |                 |                |
| <b>Total Revenues</b>             |                |                |                 |                |
|                                   |                |                |                 |                |
| <b>Other</b>                      |                |                |                 |                |
| 34810 Employee Health Ins Premium | 3,128,931      | 3,211,864      | 3,485,000       | 3,500,000      |
| 34820 Retiree Health Ins Premium  | 1,230,676      | 1,106,908      | 1,120,000       | 1,150,000      |
| 34830 Cobra Health Ins Premium    | 51,469         | 22,543         | 20,000          | 20,000         |
| 34840 Dental Insurance Premium    | 1,304,620      | 1,281,560      | 1,307,000       | 1,350,000      |
| 34850 City Paid Health Premium    | 19,974,824     | 22,017,697     | 22,490,000      | 22,500,000     |
| 34865 City Health Stop Loss       | 46,743         | -              | -               | -              |
| 34890 Drug Rebate Revenue         | 1,986,854      | 1,824,095      | 1,900,000       | 2,230,000      |
| 34800 Other                       | 27,724,118     | 29,464,667     | 30,322,000      | 30,750,000     |
|                                   |                |                |                 |                |
| <b>Interest Earnings</b>          |                |                |                 |                |
| 37110 Interest Income             | 33,795         | 217,000        | 360,000         | 432,000        |
| 37115 Unrealized G/L              | (970)          | -              | -               | -              |
| 37109 Interest Earnings           | 32,825         | 217,000        | 360,000         | 432,000        |
|                                   |                |                |                 |                |
| <b>Miscellaneous Revenue</b>      |                |                |                 |                |
| 37140 Returned Check Fees         | 120.00         | 360.00         | 360.00          | 180.00         |
| 37145 Insurance Recoveries        | -              | 12,960.68      | -               | -              |
| 37410 Miscellaneous Revenue       | 1,475.22       | -              | -               | -              |
| 37465 NBV Asset Disposal          | -              | (669.59)       | -               | -              |
| 37400 Miscellaneous Revenue       | 1,595          | 12,651         | 360             | 180            |
|                                   | 27,758,538     | 29,694,318     | 30,682,360      | 31,182,180     |
| <b>TREVENUE Total Revenues</b>    |                |                |                 |                |



City Of Amarillo  
Employee Flexible Spending Fund  
2024/2025

| Description                    | Actual<br>2021 | Actual<br>2022 | Rev Est<br>2023 | Budget<br>2024 |
|--------------------------------|----------------|----------------|-----------------|----------------|
|                                |                |                |                 |                |
| <b>Total Revenues</b>          |                |                |                 |                |
|                                |                |                |                 |                |
| <b>Other</b>                   |                |                |                 |                |
| 34875 Day Care Contributions   | 42,036         | 34,001         | 35,500          | 38,000         |
| 34880 Flex Plan Health         | 411,571        | 388,142        | 415,000         | 415,000        |
| 34800 Other                    | 453,607        | 422,143        | 450,500         | 453,000        |
|                                |                |                |                 |                |
| <b>Interest Earnings</b>       |                |                |                 |                |
| 37110 Interest Income          | 480            | 7,667          | 3,000           | 3,000          |
| 37109 Interest Earnings        | 480            | 7,667          | 3,000           | 3,000          |
| <b>TREVENUE Total Revenues</b> | 454,088        | 429,811        | 453,500         | 456,000        |

## City of Amarillo Special Revenue Funds

### Estimated Receipts, Expenditures Available Cash

|                                               | Total                | Community<br>Development<br>2010 | Housing Assistance<br>Payments Program<br>2020 | HOME<br>Investment<br>Partnership<br>2030 | Transformation<br>Park<br>2035 | Shelter Plus<br>Care<br>2040 |
|-----------------------------------------------|----------------------|----------------------------------|------------------------------------------------|-------------------------------------------|--------------------------------|------------------------------|
| <b>Available Funds 10/01/2023 (see below)</b> | <b>\$ 16,612,923</b> | <b>\$ 55,545</b>                 | <b>\$ 1,468,352</b>                            | <b>\$ -</b>                               | <b>\$ -</b>                    | <b>\$ -</b>                  |
| <b>Fiscal Year 2023/24</b>                    |                      |                                  |                                                |                                           |                                |                              |
| Sales, Receipts and Revenues                  | 7,309,856            | 40,596                           | 23,849                                         | 156,321                                   | 362,561                        | -                            |
| Bond Proceeds                                 | -                    | -                                | -                                              | -                                         | -                              | -                            |
| Other Sources                                 | 29,074,015           | 2,021,994                        | 13,601,001                                     | 1,138,528                                 | -                              | 56,160                       |
| <b>Total Revenues</b>                         | <b>36,383,870</b>    | <b>2,062,590</b>                 | <b>13,624,850</b>                              | <b>1,294,849</b>                          | <b>362,561</b>                 | <b>56,160</b>                |
| M & O Expenditures                            | 35,159,157           | 1,831,643                        | 11,597,351                                     | 1,294,849                                 | 180,000                        | 56,160                       |
| Capital Expenditures                          | 1,991,105            | -                                | -                                              | -                                         | 182,561                        | -                            |
| <b>Total Expenditures</b>                     | <b>37,150,261</b>    | <b>1,831,643</b>                 | <b>11,597,351</b>                              | <b>1,294,849</b>                          | <b>362,561</b>                 | <b>56,160</b>                |
| <b>Available Funds 10/01/2024</b>             | <b>15,846,532</b>    | <b>286,492</b>                   | <b>3,495,851</b>                               | <b>(0)</b>                                | <b>-</b>                       | <b>(0)</b>                   |
| <b>Fiscal Year 2024/2025</b>                  |                      |                                  |                                                |                                           |                                |                              |
| Sales, Receipts and Revenues                  | 8,162,538            | 24,999                           | 55,000                                         | 286,271                                   | 347,004                        | -                            |
| Bond Proceeds                                 | -                    | -                                | -                                              | -                                         | -                              | -                            |
| Other Sources                                 | 25,409,054           | 1,764,818                        | 12,077,917                                     | 1,749,108                                 | -                              | 60,852                       |
| <b>Total Revenues</b>                         | <b>33,571,592</b>    | <b>1,789,817</b>                 | <b>12,132,917</b>                              | <b>2,035,379</b>                          | <b>347,004</b>                 | <b>60,852</b>                |
| M & O Expenditures                            | 31,458,457           | 1,816,162                        | 11,399,901                                     | 2,031,595                                 | 258,799                        | 60,852                       |
| Capital Expenditures                          | 265,000              | -                                | -                                              | -                                         | -                              | -                            |
| <b>Total Expenditures</b>                     | <b>31,723,457</b>    | <b>1,816,162</b>                 | <b>11,399,901</b>                              | <b>2,031,595</b>                          | <b>258,799</b>                 | <b>60,852</b>                |
| <b>Available Funds 10/01/2025</b>             | <b>\$ 17,694,667</b> | <b>\$ 260,147</b>                | <b>\$ 4,228,867</b>                            | <b>\$ 3,784</b>                           | <b>\$ 88,205</b>               | <b>\$ (0)</b>                |
| <b>Available Funds Calculation:</b>           |                      |                                  |                                                |                                           |                                |                              |
| Cash & Investments                            | \$ 21,023,541        | \$ 100,533                       | \$ 1,525,561                                   | \$ 56,278                                 | \$ -                           | \$ 1,049                     |
| Assets to be converted to Cash                | 7,683,844            | 222,911                          | 65,673                                         | 140,310                                   | -                              | 4,951                        |
| Less: Liabilities & Encumbrances              | (12,094,462)         | (267,899)                        | (122,882)                                      | (196,588)                                 | -                              | (6,000)                      |
| <b>Balance 10/01/23</b>                       | <b>\$ 16,612,923</b> | <b>\$ 55,545</b>                 | <b>\$ 1,468,352</b>                            | <b>\$ -</b>                               | <b>\$ -</b>                    | <b>\$ -</b>                  |

**City of Amarillo**  
**Special Revenue Funds**  
**Estimated Receipts, Expenditures Available Cash (continued)**

|                                               | Housing Stability<br>Svcs Fund<br>2045 | COC - Planning<br>2050 | Coming Home<br>Project<br>2065 | TX Emergency<br>Solution<br>2070 | HMIS<br>2075    | Court<br>Technology<br>Fund<br>2080 |
|-----------------------------------------------|----------------------------------------|------------------------|--------------------------------|----------------------------------|-----------------|-------------------------------------|
| <b>Available Funds 10/01/2023 (see below)</b> | <b>\$ -</b>                            | <b>\$ -</b>            | <b>\$ 13,039</b>               | <b>\$ -</b>                      | <b>\$ -</b>     | <b>\$ 8,305</b>                     |
| <b>Fiscal Year 2023/24</b>                    |                                        |                        |                                |                                  |                 |                                     |
| Sales, Receipts and Revenues                  | -                                      | -                      | 195,375                        | -                                | -               | 111,222                             |
| Bond Proceeds                                 | -                                      | -                      | -                              | -                                | -               | -                                   |
| Other Sources                                 | 803,391                                | 39,561                 | 237,798                        | 225,700                          | 163,232         | -                                   |
| <b>Total Revenues</b>                         | <b>803,391</b>                         | <b>39,561</b>          | <b>433,173</b>                 | <b>225,700</b>                   | <b>163,232</b>  | <b>111,222</b>                      |
| M & O Expenditures                            | 803,391                                | 39,561                 | 433,153                        | 225,701                          | 162,143         | 108,499                             |
| Capital Expenditures                          | -                                      | -                      | -                              | -                                | -               | -                                   |
| <b>Total Expenditures</b>                     | <b>803,391</b>                         | <b>39,561</b>          | <b>433,153</b>                 | <b>225,701</b>                   | <b>162,143</b>  | <b>108,499</b>                      |
| <b>Available Funds 10/01/2024</b>             | <b>0</b>                               | <b>(0)</b>             | <b>13,058</b>                  | <b>(0)</b>                       | <b>1,089</b>    | <b>11,028</b>                       |
| <b>Fiscal Year 2024/2025</b>                  |                                        |                        |                                |                                  |                 |                                     |
| Sales, Receipts and Revenues                  | -                                      | -                      | 314,533                        | -                                | -               | 112,300                             |
| Bond Proceeds                                 | -                                      | -                      | -                              | -                                | -               | -                                   |
| Other Sources                                 | -                                      | 41,540                 | 176,814                        | 161,743                          | 163,232         | -                                   |
| <b>Total Revenues</b>                         | <b>-</b>                               | <b>41,540</b>          | <b>491,347</b>                 | <b>161,743</b>                   | <b>163,232</b>  | <b>112,300</b>                      |
| M & O Expenditures                            | -                                      | 45,869                 | 484,623                        | 126,207                          | 155,034         | 115,850                             |
| Capital Expenditures                          | -                                      | -                      | -                              | -                                | -               | -                                   |
| <b>Total Expenditures</b>                     | <b>-</b>                               | <b>45,869</b>          | <b>484,623</b>                 | <b>126,207</b>                   | <b>155,034</b>  | <b>115,850</b>                      |
| <b>Available Funds 10/01/2025</b>             | <b>\$ 0</b>                            | <b>\$ (4,329)</b>      | <b>\$ 19,782</b>               | <b>\$ 35,536</b>                 | <b>\$ 9,287</b> | <b>\$ 7,478</b>                     |
| <b>Available Funds Calculation:</b>           |                                        |                        |                                |                                  |                 |                                     |
| Cash & Investments                            | \$ 5,092                               | \$ 467                 | \$ 692                         | \$ 750                           | \$ 96           | \$ 8,305                            |
| Assets to be converted to Cash                | 51,753                                 | 2,533                  | 34,288                         | 11,716                           | 15,001          | -                                   |
| Less: Liabilities & Encumbrances              | (56,845)                               | (3,000)                | (21,941)                       | (12,466)                         | (15,097)        | -                                   |
| <b>Balance 10/01/23</b>                       | <b>\$ -</b>                            | <b>\$ -</b>            | <b>\$ 13,039</b>               | <b>\$ -</b>                      | <b>\$ -</b>     | <b>\$ 8,305</b>                     |

**City of Amarillo**  
**Special Revenue Funds**  
**Estimated Receipts, Expenditures Available Cash (continued)**

|                                               | Court Security<br>Fund<br>2090 | Pool Safety<br>Grant<br>2120 | Police<br>Safe&Sober<br>TXDOT Grant<br>2210 | Photo Traffic<br>Enforcement<br>2425 | Homeland<br>Security<br>2430 | COVID 19<br>2450  |
|-----------------------------------------------|--------------------------------|------------------------------|---------------------------------------------|--------------------------------------|------------------------------|-------------------|
| <b>Available Funds 10/01/2023 (see below)</b> | <b>\$ 1,330</b>                | <b>\$ -</b>                  | <b>\$ -</b>                                 | <b>\$ 2,165,420</b>                  | <b>\$ 190,884</b>            | <b>\$ 654,272</b> |
| <b>Fiscal Year 2023/24</b>                    |                                |                              |                                             |                                      |                              |                   |
| Sales, Receipts and Revenues                  | 201,705                        | -                            | 50,858                                      | 77,815                               | 7,136                        | 200,000           |
| Bond Proceeds                                 | -                              | -                            | -                                           | -                                    | -                            | -                 |
| Other Sources                                 | -                              | 51,357                       | 200,507                                     | -                                    | 49,444                       | 2,936,033         |
| <b>Total Revenues</b>                         | <b>201,705</b>                 | <b>51,357</b>                | <b>251,365</b>                              | <b>77,815</b>                        | <b>56,581</b>                | <b>3,136,033</b>  |
| M & O Expenditures                            | 128,539                        | 30,630                       | 251,365                                     | 2,243,235                            | 24,734                       | 2,770,377         |
| Capital Expenditures                          | -                              | -                            | -                                           | -                                    | 31,847                       | 1,019,928         |
| <b>Total Expenditures</b>                     | <b>128,539</b>                 | <b>30,630</b>                | <b>251,365</b>                              | <b>2,243,235</b>                     | <b>56,581</b>                | <b>3,790,305</b>  |
| <b>Available Funds 10/01/2024</b>             | <b>74,496</b>                  | <b>20,726</b>                | <b>(0)</b>                                  | <b>-</b>                             | <b>190,884</b>               | <b>0</b>          |
| <b>Fiscal Year 2024/2025</b>                  |                                |                              |                                             |                                      |                              |                   |
| Sales, Receipts and Revenues                  | 202,205                        | -                            | 50,880                                      | -                                    | -                            | 200,000           |
| Bond Proceeds                                 | -                              | -                            | -                                           | -                                    | -                            | -                 |
| Other Sources                                 | -                              | 55,610                       | 187,084                                     | -                                    | 104,522                      | 2,000,000         |
| <b>Total Revenues</b>                         | <b>202,205</b>                 | <b>55,610</b>                | <b>237,964</b>                              | <b>-</b>                             | <b>104,522</b>               | <b>2,200,000</b>  |
| M & O Expenditures                            | 166,535                        | 35,209                       | 237,964                                     | -                                    | 104,522                      | 2,200,000         |
| Capital Expenditures                          | -                              | -                            | -                                           | -                                    | -                            | -                 |
| <b>Total Expenditures</b>                     | <b>166,535</b>                 | <b>35,209</b>                | <b>237,964</b>                              | <b>-</b>                             | <b>104,522</b>               | <b>2,200,000</b>  |
| <b>Available Funds 10/01/2025</b>             | <b>\$ 110,166</b>              | <b>\$ 41,127</b>             | <b>\$ (0)</b>                               | <b>\$ -</b>                          | <b>\$ 190,884</b>            | <b>\$ 0</b>       |
| <b>Available Funds Calculation:</b>           |                                |                              |                                             |                                      |                              |                   |
| Cash & Investments                            | \$ 2,083                       | \$ -                         | \$ 66                                       | \$ 2,208,110                         | \$ 203,363                   | \$ 8,573,497      |
| Assets to be converted to Cash                | -                              | 21                           | 60,934                                      | -                                    | -                            | 1,498,958         |
| Less: Liabilities & Encumbrances              | (753)                          | (21)                         | (61,000)                                    | (42,690)                             | (12,479)                     | (9,418,183)       |
| <b>Balance 10/01/23</b>                       | <b>\$ 1,330</b>                | <b>\$ -</b>                  | <b>\$ -</b>                                 | <b>\$ 2,165,420</b>                  | <b>\$ 190,884</b>            | <b>\$ 654,272</b> |

**City of Amarillo**  
**Special Revenue Funds**  
**Estimated Receipts, Expenditures Available Cash (continued)**

|                                               | PREP Program<br>2470 | Public Health<br>2500 | Women, Infants<br>and Children<br>2530 | Police Justice<br>Assistance<br>Grant<br>2610 | APD Seized<br>Property<br>2620 | Texas Narcotics<br>Seizure Fund<br>2630 |
|-----------------------------------------------|----------------------|-----------------------|----------------------------------------|-----------------------------------------------|--------------------------------|-----------------------------------------|
| <b>Available Funds 10/01/2023 (see below)</b> | <b>\$ 765</b>        | <b>\$ 7,776,366</b>   | <b>\$ 9,062</b>                        | <b>\$ -</b>                                   | <b>\$ 256,490</b>              | <b>\$ 949</b>                           |
| <b>Fiscal Year 2023/24</b>                    |                      |                       |                                        |                                               |                                |                                         |
| Sales, Receipts and Revenues                  | 69,299               | 2,236,233             | 495                                    | 10,331                                        | 94,965                         | -                                       |
| Bond Proceeds                                 | -                    | -                     | -                                      | -                                             | -                              | -                                       |
| Other Sources                                 | -                    | 5,413,983             | 1,688,028                              | 251,583                                       | -                              | -                                       |
| <b>Total Revenues</b>                         | <b>69,299</b>        | <b>7,650,216</b>      | <b>1,688,523</b>                       | <b>261,913</b>                                | <b>94,965</b>                  | <b>-</b>                                |
| M & O Expenditures                            | 70,064               | 7,931,054             | 1,697,585                              | 184,136                                       | 56,478                         | -                                       |
| Capital Expenditures                          | -                    | -                     | -                                      | 58,134                                        | 43,761                         | -                                       |
| <b>Total Expenditures</b>                     | <b>70,064</b>        | <b>7,931,054</b>      | <b>1,697,585</b>                       | <b>242,270</b>                                | <b>100,239</b>                 | <b>-</b>                                |
| <b>Available Funds 10/01/2024</b>             | <b>0</b>             | <b>7,495,528</b>      | <b>(0)</b>                             | <b>19,643</b>                                 | <b>251,216</b>                 | <b>949</b>                              |
| <b>Fiscal Year 2024/2025</b>                  |                      |                       |                                        |                                               |                                |                                         |
| Sales, Receipts and Revenues                  | 75,000               | 3,197,380             | -                                      | -                                             | -                              | -                                       |
| Bond Proceeds                                 | -                    | -                     | -                                      | -                                             | -                              | -                                       |
| Other Sources                                 | -                    | 3,815,952             | 2,721,559                              | 50,000                                        | -                              | -                                       |
| <b>Total Revenues</b>                         | <b>75,000</b>        | <b>7,013,332</b>      | <b>2,721,559</b>                       | <b>50,000</b>                                 | <b>-</b>                       | <b>-</b>                                |
| M & O Expenditures                            | 75,000               | 6,596,564             | 2,144,417                              | 50,000                                        | -                              | -                                       |
| Capital Expenditures                          | -                    | -                     | -                                      | -                                             | -                              | -                                       |
| <b>Total Expenditures</b>                     | <b>75,000</b>        | <b>6,596,564</b>      | <b>2,144,417</b>                       | <b>50,000</b>                                 | <b>-</b>                       | <b>-</b>                                |
| <b>Available Funds 10/01/2025</b>             | <b>\$ 0</b>          | <b>\$ 7,912,296</b>   | <b>\$ 577,142</b>                      | <b>\$ 19,643</b>                              | <b>\$ 251,216</b>              | <b>\$ 949</b>                           |
| <b>Available Funds Calculation:</b>           |                      |                       |                                        |                                               |                                |                                         |
| Cash & Investments                            | \$ 1,786             | \$ 3,461,474          | \$ 4,288                               | \$ 690                                        | \$ 268,711                     | \$ 20,562                               |
| Assets to be converted to Cash                | 765                  | 4,817,406             | 567,419                                | 143,940                                       | -                              | 606                                     |
| Less: Liabilities & Encumbrances              | (1,786)              | (502,514)             | (562,645)                              | (144,630)                                     | (12,221)                       | (20,219)                                |
| <b>Balance 10/01/23</b>                       | <b>\$ 765</b>        | <b>\$ 7,776,366</b>   | <b>\$ 9,062</b>                        | <b>\$ -</b>                                   | <b>\$ 256,490</b>              | <b>\$ 949</b>                           |

**City of Amarillo**  
**Special Revenue Funds**  
**Estimated Receipts, Expenditures Available Cash (continued)**

|                                               | Federal APD<br>Seizure Fund<br>2640 | LEOSE<br>Training<br>Program<br>2660 | AIP Pantex Project<br>2670 | Public Improvement<br>Districts Summary<br>27PID |
|-----------------------------------------------|-------------------------------------|--------------------------------------|----------------------------|--------------------------------------------------|
| <b>Available Funds 10/01/2023 (see below)</b> | <b>\$ 945,312</b>                   | <b>\$ 14,026</b>                     | <b>\$ -</b>                | <b>\$ 3,052,806</b>                              |
| <b>Fiscal Year 2023/24</b>                    |                                     |                                      |                            |                                                  |
| Sales, Receipts and Revenues                  | 36,421                              | 18,006                               | -                          | 3,416,668                                        |
| Bond Proceeds                                 | -                                   | -                                    | -                          | -                                                |
| Other Sources                                 | -                                   | -                                    | 195,714                    | -                                                |
| <b>Total Revenues</b>                         | <b>36,421</b>                       | <b>18,006</b>                        | <b>195,714</b>             | <b>3,416,668</b>                                 |
| M & O Expenditures                            | 252,730                             | 32,032                               | 195,714                    | 2,558,031                                        |
| Capital Expenditures                          | 315,800                             | -                                    | -                          | 339,074                                          |
| <b>Total Expenditures</b>                     | <b>568,530</b>                      | <b>32,032</b>                        | <b>195,714</b>             | <b>2,897,105</b>                                 |
| <b>Available Funds 10/01/2024</b>             | <b>413,202</b>                      | <b>0</b>                             | <b>1</b>                   | <b>3,572,369</b>                                 |
| <b>Fiscal Year 2024/2025</b>                  |                                     |                                      |                            |                                                  |
| Sales, Receipts and Revenues                  | -                                   | 17,850                               | 10,000                     | 3,269,116                                        |
| Bond Proceeds                                 | -                                   | -                                    | -                          | -                                                |
| Other Sources                                 | -                                   | -                                    | 278,303                    | -                                                |
| <b>Total Revenues</b>                         | <b>-</b>                            | <b>17,850</b>                        | <b>288,303</b>             | <b>3,269,116</b>                                 |
| M & O Expenditures                            | -                                   | 17,850                               | 288,303                    | 3,047,201                                        |
| Capital Expenditures                          | -                                   | -                                    | -                          | 265,000                                          |
| <b>Total Expenditures</b>                     | <b>-</b>                            | <b>17,850</b>                        | <b>288,303</b>             | <b>3,312,201</b>                                 |
| <b>Available Funds 10/01/2025</b>             | <b>\$ 413,202</b>                   | <b>\$ 0</b>                          | <b>\$ 1</b>                | <b>\$ 3,529,284</b>                              |
| <b>Available Funds Calculation:</b>           |                                     |                                      |                            |                                                  |
| Cash & Investments                            | \$ 1,120,638                        | \$ 14,026                            | \$ 397                     | \$ 3,444,094                                     |
| Assets to be converted to Cash                | -                                   | -                                    | 38,492                     | 4,100                                            |
| Less: Liabilities & Encumbrances              | (175,326)                           | -                                    | (38,889)                   | (395,388)                                        |
| <b>Balance 10/01/23</b>                       | <b>\$ 945,312</b>                   | <b>\$ 14,026</b>                     | <b>\$ -</b>                | <b>\$ 3,052,806</b>                              |

# City of Amarillo Revenue Summary 2024-2025

| Description                               | Actual<br>2022/2023 | Revised<br>2023/2024 | Budgeted<br>2024/2025 |
|-------------------------------------------|---------------------|----------------------|-----------------------|
| <b>1000 - General Fund</b>                |                     |                      |                       |
| 30300 - Current Year's Levy               | 50,414,454          | 52,807,757           | 56,807,383            |
| 30320 - Prior Year's Levy                 | 317,248             | 434,000              | 376,000               |
| 30330 - Penalty and Int-Delinquent Tax    | 453,578             | 555,500              | 505,000               |
| 30400 - Gross Receipts Business Taxes     | 22,959,078          | 21,600,020           | 22,392,622            |
| 30469 - Hotel Occupancy Tax               | 8,386,003           | 8,255,000            | 8,240,000             |
| 30600 - Sales Tax                         | 76,551,180          | 78,839,119           | 79,129,000            |
| 31400 - Licenses and Permits              | 1,311,373           | 1,321,685            | 1,676,360             |
| 31900 - Non-Business License & Permits    | 3,859,495           | 3,625,853            | 3,734,113             |
| 32800 - Intergovernmental Revenues        | 5,020,517           | 7,277,500            | 7,905,746             |
| 33200 - General Government                | -1,038              | 63,963               | 77,162                |
| 33300 - Public Safety and Health          | 2,899,558           | 3,093,241            | 3,336,879             |
| 33500 - Sanitation                        | 27,238,519          | 31,019,523           | 32,651,524            |
| 33600 - Transit Operating Revenues        | 402,276             | 363,204              | 381,363               |
| 33700 - Culture and Recreation            | 7,448,567           | 8,659,977            | 8,876,495             |
| 35000 - Fines & Forfeitures               | 2,918,284           | 3,138,585            | 3,374,749             |
| 35300 - Construction Participations       | 63,185              | 421,211              | 300,000               |
| 35500 - Revenue from Other Agencies       | 1,187,593           | 1,655,222            | 2,197,973             |
| 36520 - Contract Income                   | 40,166              | 45,604               | 36,333                |
| 37109 - Interest Earnings                 | 3,517,451           | 3,361,795            | 2,770,340             |
| 37150 - Rent                              | 6,248,112           | 6,063,495            | 5,980,218             |
| 37200 - Administrative Charges            | 4,834,841           | 4,926,031            | 5,158,920             |
| 37400 - Miscellaneous Revenue             | 1,069,375           | 944,726              | 1,306,901             |
| 39100 - Operating Transfers In            | 3,459,194           | 3,150,000            | 14,375,178            |
| TREVENUE Total Revenues                   | 230,599,009         | 241,623,013          | 261,590,259           |
| <b>2010 - CBG Fund</b>                    |                     |                      |                       |
| 35300 - Construction Participations       | 101,180             | -                    | -                     |
| 35500 - Revenue from Other Agencies       | 2,302,169           | 2,062,590            | 1,789,817             |
| TREVENUE Total Revenues                   | 2,403,349           | 2,062,590            | 1,789,817             |
| <b>2020 - Housing</b>                     |                     |                      |                       |
| 35000 - Fines & Forfeitures               | 215                 | 509                  | -                     |
| 35500 - Revenue from Other Agencies       | 11,330,556          | 13,601,001           | 12,092,917            |
| 37109 - Interest Earnings                 | 59,206              | 5,000                | 5,000                 |
| 37400 - Miscellaneous Revenue             | 44,132              | 18,340               | 35,000                |
| TREVENUE Total Revenues                   | 11,434,109          | 13,624,850           | 12,132,917            |
| <b>2030 - Home Investment Partnership</b> |                     |                      |                       |
| 35500 - Revenue from Other Agencies       | 946,797             | 1,138,528            | 1,749,108             |
| 39100 - Operating Transfers In            | 147,071             | 156,271              | 286,271               |
| 35600 - Grant Funding                     | 767                 | 50                   | -                     |
| TREVENUE Total Revenues                   | 1,094,634           | 1,294,849            | 2,035,379             |
| <b>2035 - Transformation Park</b>         |                     |                      |                       |
| 35300 - Construction Participations       | -                   | -                    | 167,004               |
| 36520 - Contract Income                   | -                   | -                    | 180,000               |
| 39100 - Operating Transfers In            | 362,561             | 362,561              | -                     |
| TREVENUE Total Revenues                   | 362,561             | 362,561              | 347,004               |
| <b>2040 Shelter Plus Care Fund</b>        |                     |                      |                       |
| 35500 - Revenue from Other Agencies       | 74,717              | 56,160               | 60,852                |
| TREVENUE Total Revenues                   | 74,717              | 56,160               | 60,852                |
| <b>2045 -Housing Stability Services</b>   |                     |                      |                       |

# City of Amarillo Revenue Summary 2024-2025

| Description                                    | Actual<br>2022/2023 | Revised<br>2023/2024 | Budgeted<br>2024/2025 |
|------------------------------------------------|---------------------|----------------------|-----------------------|
| 35500 - Revenue from Other Agencies            | 519,932             | 803,391              | -                     |
| TREVENUE Total Revenues                        | 519,932             | 803,391              | -                     |
| <b>2050 - COC - Planning Fund</b>              |                     |                      |                       |
| 35500 - Revenue from Other Agencies            | 52,912              | 39,561               | 41,540                |
| TREVENUE Total Revenues                        | <b>52,912</b>       | <b>39,561</b>        | <b>41,540</b>         |
| <b>2065 - Coming Home Project</b>              |                     |                      |                       |
| 35500 - Revenue from Other Agencies            | 170,807             | 237,798              | 176,814               |
| 37400 - Miscellaneous Revenue                  | 20,600              | 27,151               | 27,000                |
| 39100 - Operating Transfers In                 | 168,219             | 168,224              | 287,533               |
| TREVENUE Total Revenues                        | <b>359,626</b>      | <b>433,173</b>       | <b>491,347</b>        |
| <b>2070 - TX Emergency Solutions Grant</b>     |                     |                      |                       |
| 35500 - Revenue from Other Agencies            | 243,020             | 225,700              | 161,743               |
| TREVENUE Total Revenues                        | 243,020             | 225,700              | 161,743               |
| <b>2075 - HMIS</b>                             |                     |                      |                       |
| 35500 - Revenue from Other Agencies            | 156,591             | 163,232              | 163,232               |
| 39100 - Operating Transfers In                 | -                   | -                    | -                     |
| TREVENUE Total Revenues                        | 156,591             | 163,232              | 163,232               |
| <b>2080 - Court Technology Fund</b>            |                     |                      |                       |
| 35000 - Fines & Forfeitures                    | 75,528              | 78,422               | 79,500                |
| 39100 - Operating Transfers In                 | 27,806              | 32,800               | 32,800                |
| TREVENUE Total Revenues                        | 103,333             | 111,222              | 112,300               |
| <b>2090 - Court Security Fund</b>              |                     |                      |                       |
| 35000 - Fines & Forfeitures                    | 90,542              | 95,000               | 95,500                |
| 39100 - Operating Transfers In                 | 92,734              | 106,705              | 106,705               |
| TREVENUE Total Revenues                        | 183,276             | 201,705              | 202,205               |
| <b>2120 - Pool Safely Grant Fund</b>           |                     |                      |                       |
| 35500 - Revenue from Other Agencies            | -                   | 51,357               | 55,610                |
| TREVENUE Total Revenues                        | -                   | 51,357               | 55,610                |
| <b>2210 - Safe and Sober TxDOT Program</b>     |                     |                      |                       |
| 35500 - Revenue from Other Agencies            | 200,507             | 200,507              | 187,084               |
| 39100 - Operating Transfers In                 | 50,858              | 50,858               | 50,880                |
| TREVENUE Total Revenues                        | 251,365             | 251,365              | 237,964               |
| <b>2425 - Photographic Traffic Enforcement</b> |                     |                      |                       |
| 35000 - Fines & Forfeitures                    | 77,815              | 77,815               | -                     |
| 37109 - Interest Earnings                      | 61,502              | -                    | -                     |
| TREVENUE Total Revenues                        | 139,317             | 77,815               | -                     |
| <b>2430 - Homeland Security Grant Fund</b>     |                     |                      |                       |
| 35500 - Revenue from Other Agencies            | 49,444              | 49,444               | 104,522               |
| 39100 - Operating Transfers In                 | 7,136               | 7,136                | -                     |
| TREVENUE Total Revenues                        | 56,581              | 56,581               | 104,522               |
| <b>2450 - COVID 19</b>                         |                     |                      |                       |
| 35500 - Revenue from Other Agencies            | 2,936,033           | 2,936,033            | 2,000,000             |
| 37109 - Interest Earnings                      | 449,657             | 200,000              | 200,000               |
| TREVENUE Total Revenues                        | 3,385,690           | 3,136,033            | 2,200,000             |
| <b>2470 - PREP Program</b>                     |                     |                      |                       |
| 39100 - Operating Transfers In                 | 36,408              | 69,299               | 75,000                |
| TREVENUE Total Revenues                        | 36,408              | 69,299               | 75,000                |



# City of Amarillo Revenue Summary 2024-2025

| Description                                 | Actual<br>2022/2023 | Revised<br>2023/2024 | Budgeted<br>2024/2025 |
|---------------------------------------------|---------------------|----------------------|-----------------------|
| <b>2500 - Public Health Fund</b>            |                     |                      |                       |
| 32800 - Intergovernmental Revenues          | 2,035,134           | 2,000,001            | 2,000,000             |
| 35300 - Construction Participations         | 68,167              | 64,166               | -                     |
| 35500 - Revenue from Other Agencies         | 7,250,222           | 5,413,983            | 3,815,952             |
| 37109 - Interest Earnings                   | 225,195             | 92,000               | 107,000               |
| 37400 - Miscellaneous Revenue               | 124,092             | 80,066               | 90,380                |
| 39100 - Operating Transfers In              | -                   | -                    | 1,000,000             |
| TREVENUE Total Revenues                     | 9,702,810           | 7,650,216            | 7,013,332             |
| <b>2530 - WIC Grant Fund</b>                |                     |                      |                       |
| 35500 - Revenue from Other Agencies         | 1,688,028           | 1,688,028            | 2,721,559             |
| 37400 - Miscellaneous Revenue               | 495                 | 495                  | -                     |
| TREVENUE Total Revenues                     | 1,688,523           | 1,688,523            | 2,721,559             |
| <b>2610 - Justice Assistance Grant Fund</b> |                     |                      |                       |
| 35500 - Revenue from Other Agencies         | 251,583             | 251,583              | 50,000                |
| 39100 - Operating Transfers In              | 10,331              | 10,331               | -                     |
| TREVENUE Total Revenues                     | 261,913             | 261,913              | 50,000                |
| <b>2620 - APD Seized Fund</b>               |                     |                      |                       |
| 37109 - Interest Earnings                   | 9,504               | -                    | -                     |
| 37400 - Miscellaneous Revenue               | 94,965              | 94,965               | -                     |
| TREVENUE Total Revenues                     | 104,469             | 94,965               | -                     |
| <b>2630 - Texas Narcotics Seizure Fund</b>  |                     |                      |                       |
| 37109 - Interest Earnings                   | 292                 | -                    | -                     |
| TREVENUE Total Revenues                     | 292                 | -                    | -                     |
| <b>2640 - Federal APD Seizures Fund</b>     |                     |                      |                       |
| 37109 - Interest Earnings                   | 56,008              | -                    | -                     |
| 37400 - Miscellaneous Revenue               | 36,421              | 36,421               | -                     |
| TREVENUE Total Revenues                     | 92,429              | 36,421               | -                     |
| <b>2660 - Leose Training Program Fund</b>   |                     |                      |                       |
| 35500 - Revenue from Other Agencies         | 18,006              | 18,006               | 17,850                |
| TREVENUE Total Revenues                     | 18,006              | 18,006               | 17,850                |
| <b>2670 - AIP Pantex Project Fund</b>       |                     |                      |                       |
| 35500 - Revenue from Other Agencies         | 168,478             | 195,714              | 278,303               |
| 39100 - Operating Transfers In              | -                   | -                    | 10,000                |
| TREVENUE Total Revenues                     | 168,478             | 195,714              | 288,303               |
| <b>2700 - Greenways at Hillside Fund</b>    |                     |                      |                       |
| 30300 - Current Year's Levy                 | 730,967             | 905,195              | 950,455               |
| 30330 - Penalty and Int-Delinquent Tax      | 1,737               | 1,947                | -                     |
| 37109 - Interest Earnings                   | 19,877              | 19,485               | -                     |
| TREVENUE Total Revenues                     | 752,580             | 926,627              | 950,455               |
| <b>2705 - Pinnacle PID</b>                  |                     |                      |                       |
| 30300 - Current Year's Levy                 | 121,354             | 122,594              | 122,594               |
| 30320 - Prior Year's Levy                   | 17                  | 179                  | -                     |
| 37109 - Interest Earnings                   | 8,326               | 15,724               | -                     |
| TREVENUE Total Revenues                     | 129,697             | 138,497              | 122,594               |
| <b>2710 - Heritage Hills PID</b>            |                     |                      |                       |
| 30300 - Current Year's Levy                 | 475,438             | 479,077              | 459,287               |
| 30330 - Penalty and Int-Delinquent Tax      | 3,067               | -                    | -                     |
| 37109 - Interest Earnings                   | 56,826              | 49,560               | -                     |
| 39800 - Proceeds from LTerm Debt            | 1,250,000           | -                    | -                     |

# City of Amarillo Revenue Summary 2024-2025

| Description                             | Actual<br>2022/2023 | Revised<br>2023/2024 | Budgeted<br>2024/2025 |
|-----------------------------------------|---------------------|----------------------|-----------------------|
| TREVENUE Total Revenues                 | 1,785,332           | 528,637              | 459,287               |
| <b>2730 - Colonies</b>                  |                     |                      |                       |
| 30300 - Current Year's Levy             | 1,291,341           | 1,413,157            | 1,428,130             |
| 30330 - Penalty and Int-Delinquent Tax  | 2,568               | -                    | -                     |
| 37109 - Interest Earnings               | 75,245              | 45,826               | -                     |
| 39800 - Proceeds from LTerm Debt        | 3,000,000           | -                    | -                     |
| TREVENUE Total Revenues                 | 4,369,154           | 1,458,983            | 1,428,130             |
| <b>2740 - Tutbury Public Imprv Dist</b> |                     |                      |                       |
| 30300 - Current Year's Levy             | 16,296              | 18,696               | 28,800                |
| 37109 - Interest Earnings               | 107                 | 883                  | -                     |
| TREVENUE Total Revenues                 | 16,403              | 19,579               | 28,800                |
| <b>2750 - Point West PID</b>            |                     |                      |                       |
| 30300 - Current Year's Levy             | 52,922              | 50,210               | 52,000                |
| 37109 - Interest Earnings               | 10,927              | 15,638               | -                     |
| TREVENUE Total Revenues                 | 63,849              | 65,848               | 52,000                |
| <b>2760 - Quail Creek PID</b>           |                     |                      |                       |
| 30300 - Current Year's Levy             | 10,182              | 11,600               | 11,600                |
| TREVENUE Total Revenues                 | 10,182              | 11,600               | 11,600                |
| <b>2770 - Vineyards PID</b>             |                     |                      |                       |
| 30300 - Current Year's Levy             | 11,697              | 21,300               | 26,250                |
| TREVENUE Total Revenues                 | 11,697              | 21,300               | 26,250                |
| <b>2790 - Town Square PID</b>           |                     |                      |                       |
| 30300 - Current Year's Levy             | 191,392             | 195,000              | 190,000               |
| 30330 - Penalty and Int-Delinquent Tax  | 2,595               | 597                  | -                     |
| 37109 - Interest Earnings               | 36,831              | 50,000               | -                     |
| TREVENUE Total Revenues                 | 230,818             | 245,597              | 190,000               |
| <b>3100 - Compensated Absences Fund</b> |                     |                      |                       |
| 39100 - Operating Transfers In          | 1,963,700           | 1,250,000            | 1,250,000             |
| TREVENUE Total Revenues                 | 1,963,700           | 1,250,000            | 1,250,000             |
| <b>3200 - General Obligation Debt</b>   |                     |                      |                       |
| 30300 - Current Year's Levy             | 11,656,629          | 13,242,000           | 12,853,341            |
| 30320 - Prior Year's Levy               | 55,503              | 60,000               | 60,000                |
| 30330 - Penalty and Int-Delinquent Tax  | 71,021              | 70,000               | 70,000                |
| 37109 - Interest Earnings               | 123,525             | 226,100              | 265,000               |
| 39100 - Operating Transfers In          | 7,512,997           | 7,571,081            | 7,776,786             |
| TREVENUE Total Revenues                 | 19,419,675          | 21,169,181           | 21,025,127            |
| <b>4100 - General Construction</b>      |                     |                      |                       |
| 32800 - Intergovernmental Revenues      | -                   | 130,125              | 318,732               |
| 35500 - Revenue from Other Agencies     | -                   | 3,800,000            | -                     |
| 37109 - Interest Earnings               | 3,270,050           | 3,600,000            | 4,300,000             |
| 39100 - Operating Transfers In          | 13,793,287          | 6,868,420            | 10,480,810            |
| TREVENUE Total Revenues                 | 17,063,337          | 14,398,545           | 15,099,542            |
| <b>4150 - Street Assessments</b>        |                     |                      |                       |
| 37109 - Interest Earnings               | 13,844              | 2,500                | 2,500                 |
| TREVENUE Total Revenues                 | 13,844              | 2,500                | 2,500                 |
| <b>4200 - Street Improvement</b>        |                     |                      |                       |
| 37109 - Interest Earnings               | 144,069             | 125,000              | 125,000               |
| 39100 - Operating Transfers In          | 2,337,000           | 2,510,000            | 2,510,000             |
| TREVENUE Total Revenues                 | 2,481,069           | 2,635,000            | 2,635,000             |

# City of Amarillo Revenue Summary 2024-2025

| Description                                    | Actual<br>2022/2023 | Revised<br>2023/2024 | Budgeted<br>2024/2025 |
|------------------------------------------------|---------------------|----------------------|-----------------------|
| <b>4250 – Golf Course Improvement</b>          |                     |                      |                       |
| 33700 - Culture and Recreation                 | 265,706             | 268,383              | 236,000               |
| 37109 - Interest Earnings                      | 4,479               | -                    | -                     |
| TREVENUE Total Revenues                        | 270,185             | 268,383              | 236,000               |
| <b>4300 – Solid Waste Disposal Improvement</b> |                     |                      |                       |
| 37109 - Interest Earnings                      | 419,455             | 50,000               | 50,000                |
| 39100 - Operating Transfers In                 | -                   | 1,471,990            | 1,515,289             |
| 39800 - Proceeds from LTerm Debt               | 6,300,000           | -                    | -                     |
| TREVENUE Total Revenues                        | 6,719,455           | 1,521,990            | 1,565,289             |
| <b>4350 – T-Anchor-Bivins Improvement</b>      |                     |                      |                       |
| 37109 - Interest Earnings                      | 9,361               | 2,500                | 2,500                 |
| TREVENUE Total Revenues                        | 9,361               | 2,500                | 2,500                 |
| <b>4400 – Convention Annex Improvement</b>     |                     |                      |                       |
| 37109 - Interest Earnings                      | 286,582             | 100,000              | 100,000               |
| 39100 - Operating Transfers In                 | 4,490,541           | 3,150,759            | 4,156,155             |
| 39800 - Proceeds from LTerm Debt               | 4,575,000           | -                    | -                     |
| TREVENUE Total Revenues                        | 9,352,123           | 3,250,759            | 4,256,155             |
| <b>4550 – Park Improvement</b>                 |                     |                      |                       |
| 37109 - Interest Earnings                      | 30,363              | 25,000               | 25,000                |
| TREVENUE Total Revenues                        | 30,363              | 25,000               | 25,000                |
| <b>4600 – General Obligations Projects</b>     |                     |                      |                       |
| 37109 - Interest Earnings                      | 1,877,704           | 1,877,000            | -                     |
| TREVENUE Total Revenues                        | 1,877,704           | 1,877,000            | -                     |
| <b>5200 - Water and Sewer System Fund</b>      |                     |                      |                       |
| 31400 - Licenses and Permits                   | 138,006             | 213,527              | 200,000               |
| 34000 - Utility Sales & Services               | 93,951,860          | 101,829,839          | 106,484,865           |
| 34200 - Tap Fees and Frontage Charges          | 184,521             | 337,443              | 370,000               |
| 35000 - Fines & Forfeitures                    | 975,491             | 1,339,455            | 824,000               |
| 35300 - Construction Participations            | 141,794             | -                    | -                     |
| 37109 - Interest Earnings                      | 6,922,797           | 11,130,398           | 10,000,000            |
| 37150 - Rent                                   | 214,753             | 192,323              | 198,160               |
| 37400 - Miscellaneous Revenue                  | -534,856            | -824,327             | -874,000              |
| TREVENUE Total Revenues                        | 101,994,365         | 114,218,658          | 117,203,025           |
| <b>5400 - Airport Fund</b>                     |                     |                      |                       |
| 32800 - Intergovernmental Revenues             | -                   | -                    | 50,000                |
| 34300 - Airfield Fees and Commissions          | 1,193,692           | 1,500,000            | 1,568,371             |
| 34400 - Terminal Building Area Rental          | 9,706,596           | 11,406,586           | 11,586,964            |
| 34600 - Other Building & Ground Rental         | 1,991,054           | 2,216,415            | 2,240,948             |
| 34800 - Other                                  | -                   | 42,000               | 42,000                |
| 35500 - Revenue from Other Agencies            | 108,109             | 3,914,745            | 6,492,200             |
| 37109 - Interest Earnings                      | 1,254,824           | 1,270,000            | 1,525,000             |
| 37150 - Rent                                   | 1,375               | 2,000                | 2,900                 |
| 37400 - Miscellaneous Revenue                  | 98,561              | 69,070               | 4,000                 |
| 39100 - Operating Transfers In                 | 1,685,000           | -                    | -                     |
| TREVENUE Total Revenues                        | 16,039,211          | 20,420,816           | 23,512,383            |
| <b>5420 - Airport PFC Fund</b>                 |                     |                      |                       |
| 34300 - Airfield Fees and Commissions          | 1,364,073           | 1,550,000            | 1,550,000             |
| 37109 - Interest Earnings                      | 10,629              | 7,000                | 7,000                 |
| TREVENUE Total Revenues                        | 1,374,701           | 1,557,000            | 1,557,000             |

# City of Amarillo Revenue Summary 2024-2025

| Description                                  | Actual<br>2022/2023 | Revised<br>2023/2024 | Budgeted<br>2024/2025 |
|----------------------------------------------|---------------------|----------------------|-----------------------|
| <b>5600 - Drainage Utility Fund</b>          |                     |                      |                       |
| 34800 - Other                                | 7,615,808           | 10,792,169           | 11,321,000            |
| 35000 - Fines & Forfeitures                  | 8,505               | -                    | 60,627                |
| 35300 - Construction Participations          | 15,322              | -                    | -                     |
| 37109 - Interest Earnings                    | 1,198,980           | 1,000,000            | 1,000,000             |
| TREVENUE Total Revenues                      | 8,838,615           | 11,792,169           | 12,381,627            |
| <b>6100 - Fleet Services Fund</b>            |                     |                      |                       |
| 34900 - Interdepart Rental & User Chgs       | 19,415,765          | 20,944,667           | 22,008,894            |
| 37109 - Interest Earnings                    | 984,947             | 1,077,000            | 1,292,000             |
| 37400 - Miscellaneous Revenue                | 651,445             | 568,414              | 331,013               |
| 39100 - Operating Transfers In               | 1,821,616           | 30,000               | -                     |
| TREVENUE Total Revenues                      | 22,873,773          | 22,620,081           | 23,631,907            |
| <b>6200 - Information Technology Fund</b>    |                     |                      |                       |
| 34900 - Interdepart Rental & User Chgs       | 8,529,071           | 8,721,709            | 9,261,662             |
| 37109 - Interest Earnings                    | 344,587             | 100,000              | 100,000               |
| 37150 - Rent                                 | 2,271               | -                    | -                     |
| 37400 - Miscellaneous Revenue                | -42,137             | 83,811               | 77,600                |
| 39100 - Operating Transfers In               | 184,208             | 184,208              | 184,208               |
| TREVENUE Total Revenues                      | 9,018,000           | 9,089,728            | 9,623,470             |
| <b>6300 - Risk Management Fund</b>           |                     |                      |                       |
| 37109 - Interest Earnings                    | 959,455             | 879,000              | 1,055,000             |
| 37300 - Admin Cost Alloc (Interfund)         | 8,807,092           | 9,979,589            | 10,498,354            |
| 37400 - Miscellaneous Revenue                | 344,187             | 10,125               | -                     |
| TREVENUE Total Revenues                      | 10,110,735          | 10,868,714           | 11,553,354            |
| <b>6400 - Employee Insurance Fund</b>        |                     |                      |                       |
| 34800 - Other                                | 29,464,667          | 30,322,000           | 30,750,000            |
| 37109 - Interest Earnings                    | 217,000             | 360,000              | 432,000               |
| 37400 - Miscellaneous Revenue                | 12,651              | 360                  | 180                   |
| TREVENUE Total Revenues                      | 29,694,318          | 30,682,360           | 31,182,180            |
| <b>6500 - Employee Flexible Spending Fun</b> |                     |                      |                       |
| 34800 - Other                                | 422,143             | 450,500              | 453,000               |
| 37109 - Interest Earnings                    | 7,667               | 3,000                | 3,000                 |
| TREVENUE Total Revenues                      | 429,811             | 453,500              | 456,000               |

## City of Amarillo 2024/2025 Summary of Expenditures by Object Classification

| Description                                | 2021 Actual        | 2022 Actual        | 2023 Budget        | 2023 Revised Estimate | 2024 Dept Request  | Dept Request Variance |
|--------------------------------------------|--------------------|--------------------|--------------------|-----------------------|--------------------|-----------------------|
| <b>Expenditures</b>                        |                    |                    |                    |                       |                    |                       |
| 01000 - General Fund                       |                    |                    |                    |                       |                    |                       |
| Capital Outlay                             | 112,608            | 95,777             | 649,669            | 506,765               | 1,481,776          | 832,107               |
| Contractual Services                       | 34,124,156         | 40,385,662         | 42,066,359         | 42,983,103            | 45,812,480         | 3,746,121             |
| Debt Service                               | -                  | -                  | -                  | -                     | 421,000            | 421,000               |
| Inter Reimbursements                       | -1,064,706         | -931,616           | -1,226,536         | -924,423              | -1,200,593         | 25,943                |
| Operating Transfers                        | 44,795,819         | 24,919,714         | 14,290,228         | 14,471,623            | 21,293,012         | 7,002,784             |
| Other Charges                              | 9,758,231          | 11,187,096         | 12,055,115         | 11,752,856            | 12,834,766         | 779,651               |
| Personal Services                          | 130,438,908        | 139,671,827        | 162,163,128        | 152,657,316           | 175,383,290        | 13,220,162            |
| Supplies                                   | 13,865,884         | 15,953,991         | 20,648,128         | 16,984,953            | 22,697,846         | 2,049,718             |
| <b>01000 - General Fund</b>                | <b>232,030,900</b> | <b>231,282,451</b> | <b>250,646,091</b> | <b>238,432,193</b>    | <b>278,723,577</b> | <b>28,077,486</b>     |
| 02010 - CDBG Fund                          |                    |                    |                    |                       |                    |                       |
| Contractual Services                       | 1,762,016          | 1,635,668          | 1,119,188          | 1,230,855             | 1,124,473          | 5,285                 |
| Other Charges                              | 164,576            | 102,239            | 147,552            | 103,901               | 134,097            | -13,455               |
| Personal Services                          | 507,392            | 552,044            | 637,412            | 479,833               | 550,592            | -86,820               |
| Supplies                                   | 10,002             | 85,927             | 8,237              | 17,055                | 7,000              | -1,237                |
| <b>02010 - CDBG Fund</b>                   | <b>2,443,986</b>   | <b>2,375,878</b>   | <b>1,912,389</b>   | <b>1,831,643</b>      | <b>1,816,162</b>   | <b>-96,227</b>        |
| 02020 - Housing                            |                    |                    |                    |                       |                    |                       |
| Contractual Services                       | 10,442,223         | 10,507,619         | 10,585,547         | 10,873,923            | 10,585,749         | 202                   |
| Other Charges                              | 292,048            | 194,772            | 220,348            | 188,230               | 212,543            | -7,805                |
| Personal Services                          | 548,372            | 536,870            | 665,748            | 517,197               | 575,609            | -90,139               |
| Supplies                                   | 28,397             | 17,577             | 35,000             | 18,000                | 26,000             | -9,000                |
| <b>02020 - Housing</b>                     | <b>11,311,040</b>  | <b>11,256,838</b>  | <b>11,506,643</b>  | <b>11,597,351</b>     | <b>11,399,901</b>  | <b>-106,742</b>       |
| 02030 - Home Investment Partnership        |                    |                    |                    |                       |                    |                       |
| Contractual Services                       | 244,022            | 847,768            | 811,577            | 1,055,755             | 716,773            | -94,804               |
| Operating Transfers                        | -                  | 8,521              | 704,360            | -                     | -                  | -704,360              |
| Other Charges                              | 20,383             | 28,651             | 149,161            | 46,399                | 235,597            | 86,436                |
| Personal Services                          | 59,734             | 187,168            | 449,719            | 169,188               | 1,059,041          | 609,322               |
| Supplies                                   | 139                | 7,011              | 30,000             | 23,507                | 20,184             | -9,816                |
| <b>02030 - Home Investment Partnership</b> | <b>324,278</b>     | <b>1,079,118</b>   | <b>2,144,817</b>   | <b>1,294,849</b>      | <b>2,031,595</b>   | <b>-113,222</b>       |
| 02040 - Shelter Plus Care Fund             |                    |                    |                    |                       |                    |                       |
| Contractual Services                       | 56,365             | 72,287             | 74,796             | 55,234                | 60,168             | -14,628               |
| Personal Services                          | 1,397              | 2,053              | 2,053              | 926                   | 684                | -1,369                |
| <b>02040 - Shelter Plus Care Fund</b>      | <b>57,762</b>      | <b>74,340</b>      | <b>76,849</b>      | <b>56,160</b>         | <b>60,852</b>      | <b>-15,997</b>        |
| 02045 - Housing Stability Services         |                    |                    |                    |                       |                    |                       |
| Contractual Services                       | -                  | 20,779             | 25,174             | 25,174                | -                  | -25,174               |
| Other Charges                              | -                  | 28,654             | 838                | 29,224                | -                  | -838                  |
| Personal Services                          | 14,277             | 453,872            | 812,998            | 747,732               | -                  | -812,998              |
| Supplies                                   | 12,772             | 6,228              | -                  | 1,262                 | -                  | -                     |
| Total Operating Expense                    | -                  | -                  | 15,105             | -                     | -                  | -15,105               |
| <b>02045 - Housing Stability Services</b>  | <b>27,049</b>      | <b>509,532</b>     | <b>854,115</b>     | <b>803,391</b>        | <b>-</b>           | <b>-854,115</b>       |
| 02050 - COC - Planning Fund                |                    |                    |                    |                       |                    |                       |
| Contractual Services                       | 1,715              | 4,500              | 3,350              | 2,000                 | 131                | -3,219                |
| Other Charges                              | 10,717             | 17,572             | -                  | 6,386                 | 14,638             | 14,638                |
| Personal Services                          | -                  | 29,507             | 32,532             | 31,175                | 31,100             | -1,432                |
| Supplies                                   | 1,811              | 1,333              | -                  | -                     | -                  | -                     |
| <b>02050 - COC - Planning Fund</b>         | <b>14,243</b>      | <b>52,912</b>      | <b>35,882</b>      | <b>39,561</b>         | <b>45,869</b>      | <b>9,987</b>          |

| Description                                     | 2021 Actual       | 2022 Actual       | 2023 Budget      | 2023 Revised Estimate | 2024 Dept Request | Dept Request Variance |
|-------------------------------------------------|-------------------|-------------------|------------------|-----------------------|-------------------|-----------------------|
| 02065 - Coming Home Project                     |                   |                   |                  |                       |                   |                       |
| Contractual Services                            | 96,535            | 108,269           | 311,500          | 138,916               | 132,992           | -178,508              |
| Other Charges                                   | 31,676            | 62,780            | 75,117           | 74,569                | 90,613            | 15,496                |
| Personal Services                               | 250,944           | 165,639           | 308,391          | 212,920               | 258,903           | -49,488               |
| Supplies                                        | 11,350            | 12,135            | 2,115            | 6,749                 | 2,115             | -                     |
| <b>02065 - Coming Home Project</b>              | <b>390,505</b>    | <b>348,823</b>    | <b>697,123</b>   | <b>433,153</b>        | <b>484,623</b>    | <b>-212,500</b>       |
| 02070 - TX Emergency Solutions Grants           |                   |                   |                  |                       |                   |                       |
| Contractual Services                            | 665,901           | 127,928           | 49,158           | 126,145               | 64,697            | 15,539                |
| Other Charges                                   | 4,396             | 5,691             | 5,341            | 5,228                 | 9,375             | 4,034                 |
| Personal Services                               | 144,666           | 62,450            | 56,665           | 85,455                | 31,742            | -24,923               |
| Supplies                                        | 3,729             | 6,393             | -                | 8,873                 | 20,393            | 20,393                |
| <b>02070 - TX Emergency Solutions Grants</b>    | <b>818,692</b>    | <b>202,462</b>    | <b>111,164</b>   | <b>225,701</b>        | <b>126,207</b>    | <b>15,043</b>         |
| 02075 - HMIS                                    |                   |                   |                  |                       |                   |                       |
| Contractual Services                            | 42,020            | 47,657            | 84,218           | 50,000                | 60,069            | -24,149               |
| Other Charges                                   | 16,292            | 22,786            | 26,146           | 23,412                | 25,459            | -687                  |
| Personal Services                               | 99,736            | 81,856            | 95,915           | 87,730                | 42,066            | -53,849               |
| Supplies                                        | 2,530             | 898               | 1,165            | 1,000                 | 27,440            | 26,275                |
| <b>02075 - HMIS</b>                             | <b>160,578</b>    | <b>153,197</b>    | <b>207,444</b>   | <b>162,143</b>        | <b>155,034</b>    | <b>-52,410</b>        |
| 02080 - Court Technology Fund                   |                   |                   |                  |                       |                   |                       |
| Contractual Services                            | 97,218            | 102,213           | 111,100          | 108,499               | 114,600           | 3,500                 |
| Supplies                                        | -                 | -                 | 1,200            | -                     | 1,250             | 50                    |
| <b>02080 - Court Technology Fund</b>            | <b>97,218</b>     | <b>102,213</b>    | <b>112,300</b>   | <b>108,499</b>        | <b>115,850</b>    | <b>3,550</b>          |
| 02090 - Court Security Fund                     |                   |                   |                  |                       |                   |                       |
| Other Charges                                   | 9,935             | 10,370            | 12,844           | 12,666                | 11,588            | -1,256                |
| Personal Services                               | 163,946           | 157,621           | 185,561          | 114,273               | 152,927           | -32,634               |
| Supplies                                        | 381               | 1,094             | 1,600            | 1,600                 | 2,020             | 420                   |
| <b>02090 - Court Security Fund</b>              | <b>174,262</b>    | <b>169,085</b>    | <b>200,005</b>   | <b>128,539</b>        | <b>166,535</b>    | <b>-33,470</b>        |
| 02210 - Safe and Sober TXDOT Program            |                   |                   |                  |                       |                   |                       |
| Personal Services                               | 250,524           | 242,711           | 237,964          | 251,365               | 237,964           | -                     |
| <b>02210 - Safe and Sober TXDOT Program</b>     | <b>250,524</b>    | <b>242,711</b>    | <b>237,964</b>   | <b>251,365</b>        | <b>237,964</b>    | <b>-</b>              |
| 02425 - Photographic Traffic Enforcement        |                   |                   |                  |                       |                   |                       |
| Contractual Services                            | 656,997           | 68,125            | -                | 68,125                | -                 | -                     |
| Operating Transfers                             | 150,000           | -750,000          | 400,000          | 2,165,420             | -                 | -400,000              |
| Other Charges                                   | 279,592           | 4,235             | -                | 9,690                 | -                 | -                     |
| Personal Services                               | 11,368            | 1,139             | -                | -                     | -                 | -                     |
| Supplies                                        | 2,106             | -                 | -                | -                     | -                 | -                     |
| <b>02425 - Photographic Traffic Enforcement</b> | <b>1,100,064</b>  | <b>-676,501</b>   | <b>400,000</b>   | <b>2,243,235</b>      | <b>-</b>          | <b>-400,000</b>       |
| 02430 - Homeland Security Grant Fund            |                   |                   |                  |                       |                   |                       |
| Capital Outlay                                  | -                 | 31,847            | -                | 31,847                | -                 | -                     |
| Contractual Services                            | 87,402            | 24,734            | 104,522          | 24,734                | 104,522           | -                     |
| <b>02430 - Homeland Security Grant Fund</b>     | <b>87,402</b>     | <b>56,581</b>     | <b>104,522</b>   | <b>56,581</b>         | <b>104,522</b>    | <b>-</b>              |
| 02450 - COVID-19                                |                   |                   |                  |                       |                   |                       |
| Capital Outlay                                  | -                 | -                 | -                | 1,019,928             | -                 | -                     |
| Contractual Services                            | 100,000           | -                 | 1,842,225        | 893,658               | 1,847,635         | 5,410                 |
| Operating Transfers                             | 27,584,223        | 2,351,542         | 157,775          | 1,364,505             | 75,000            | -82,775               |
| Personal Services                               | 6,210             | 199,383           | -                | 510,221               | 277,365           | 277,365               |
| Supplies                                        | -                 | 1,993             | -                | 1,993                 | -                 | -                     |
| <b>02450 - COVID-19</b>                         | <b>27,690,433</b> | <b>2,552,918</b>  | <b>2,000,000</b> | <b>3,790,305</b>      | <b>2,200,000</b>  | <b>200,000</b>        |
| 02500 - Public Health Fund                      |                   |                   |                  |                       |                   |                       |
| Capital Outlay                                  | 12,475            | 5,257             | -                | -                     | -                 | -                     |
| Contractual Services                            | 4,488,030         | 4,162,259         | 2,639,274        | 2,349,463             | 1,105,240         | -1,534,034            |
| Fixed Asset Transfers                           | -                 | 1,710,906         | -                | -                     | -                 | -                     |
| Other Charges                                   | 1,368,512         | 997,846           | 814,237          | 497,284               | 768,788           | -45,449               |
| Personal Services                               | 3,022,738         | 3,772,896         | 4,110,456        | 4,195,101             | 3,872,558         | -237,898              |
| Supplies                                        | 713,858           | 617,665           | 751,656          | 889,206               | 849,978           | 98,322                |
| <b>02500 - Public Health Fund</b>               | <b>9,605,613</b>  | <b>11,266,829</b> | <b>8,315,623</b> | <b>7,931,054</b>      | <b>6,596,564</b>  | <b>-1,719,059</b>     |

| Description                                  | 2021 Actual      | 2022 Actual      | 2023 Budget      | 2023 Revised Estimate | 2024 Dept Request | Dept Request Variance |
|----------------------------------------------|------------------|------------------|------------------|-----------------------|-------------------|-----------------------|
| 02530 - WIC Grant Fund                       |                  |                  |                  |                       |                   |                       |
| Contractual Services                         | 161,343          | 138,280          | 137,042          | 132,298               | 138,532           | 1,490                 |
| Operating Transfers                          | 965,687          | 72,147           | -                | 72,147                | -                 | -                     |
| Other Charges                                | 262,771          | 233,401          | 451,376          | 249,084               | 327,974           | -123,402              |
| Personal Services                            | 1,004,622        | 1,022,855        | 1,831,477        | 1,060,512             | 1,375,300         | -456,177              |
| Supplies                                     | 173,736          | 179,658          | 301,664          | 183,544               | 302,611           | 947                   |
| <b>02530 - WIC Grant Fund</b>                | <b>2,568,158</b> | <b>1,646,341</b> | <b>2,721,559</b> | <b>1,697,585</b>      | <b>2,144,417</b>  | <b>-577,142</b>       |
| 02610 - Justice Assistance Grant Fund        |                  |                  |                  |                       |                   |                       |
| Capital Outlay                               | -                | 58,134           | -                | 58,134                | -                 | -                     |
| Contractual Services                         | 45,234           | 70,549           | -                | 70,549                | -                 | -                     |
| Operating Transfers                          | 29,207           | 19,643           | -                | -                     | -                 | -                     |
| Other Charges                                | 59,880           | 62,289           | 50,000           | 62,289                | 50,000            | -                     |
| Supplies                                     | 65,768           | 51,298           | -                | 51,298                | -                 | -                     |
| <b>02610 - Justice Assistance Grant Fund</b> | <b>200,089</b>   | <b>261,913</b>   | <b>50,000</b>    | <b>242,270</b>        | <b>50,000</b>     | <b>-</b>              |
| 02620 - APD Seized Property Fund             |                  |                  |                  |                       |                   |                       |
| Capital Outlay                               | -                | 43,761           | -                | 43,761                | -                 | -                     |
| Contractual Services                         | 52,558           | 9,427            | -                | 9,427                 | -                 | -                     |
| Operating Transfers                          | -                | 10,331           | -                | 10,331                | -                 | -                     |
| Other Charges                                | 40,173           | 32,000           | -                | 32,000                | -                 | -                     |
| Supplies                                     | -                | 4,720            | -                | 4,720                 | -                 | -                     |
| <b>02620 - APD Seized Property Fund</b>      | <b>92,731</b>    | <b>100,239</b>   | <b>-</b>         | <b>100,239</b>        | <b>-</b>          | <b>-</b>              |
| 02660 - Leose Training Program Fund          |                  |                  |                  |                       |                   |                       |
| Contractual Services                         | 14,201           | 28,352           | 1,100            | 22,882                | 1,100             | -                     |
| Other Charges                                | 14,969           | 6,779            | 16,000           | 6,779                 | 14,308            | -1,692                |
| Supplies                                     | 3,473            | 410              | -                | 2,371                 | 2,442             | 2,442                 |
| <b>02660 - Leose Training Program Fund</b>   | <b>32,643</b>    | <b>35,541</b>    | <b>17,100</b>    | <b>32,032</b>         | <b>17,850</b>     | <b>750</b>            |
| 02670 - AIP Pantex Project Fund              |                  |                  |                  |                       |                   |                       |
| Capital Outlay                               | -                | -                | 50,000           | -                     | -                 | -50,000               |
| Contractual Services                         | 30,428           | 39,298           | 63,591           | 48,779                | 63,591            | -                     |
| Other Charges                                | 25,274           | 33,758           | 38,117           | 23,176                | 42,287            | 4,170                 |
| Personal Services                            | 119,047          | 92,627           | 127,095          | 122,091               | 120,593           | -6,502                |
| Supplies                                     | 3,039            | 1,667            | 9,500            | 1,667                 | 62,661            | 53,161                |
| <b>02670 - AIP Pantex Project Fund</b>       | <b>177,788</b>   | <b>167,350</b>   | <b>288,303</b>   | <b>195,714</b>        | <b>289,132</b>    | <b>829</b>            |
| 02700 - Greenways at Hillside Fund           |                  |                  |                  |                       |                   |                       |
| Capital Outlay                               | 35,000           | 35,000           | 65,000           | 65,000                | 65,000            | -                     |
| Contractual Services                         | 258,880          | 287,109          | 390,304          | 370,185               | 403,510           | 13,206                |
| Operating Transfers                          | 200,602          | 196,575          | 150,675          | 150,675               | 150,675           | -                     |
| Other Charges                                | 28,902           | 29,480           | 52,580           | 52,580                | 53,632            | 1,052                 |
| Supplies                                     | 242,654          | 264,309          | 245,778          | 261,382               | 274,660           | 28,882                |
| <b>02700 - Greenways at Hillside Fund</b>    | <b>766,038</b>   | <b>812,473</b>   | <b>904,337</b>   | <b>899,822</b>        | <b>947,477</b>    | <b>43,140</b>         |
| 02705 - Pinnacle PID                         |                  |                  |                  |                       |                   |                       |
| Contractual Services                         | 2,064            | 1,934            | 60,761           | 78,920                | 82,685            | 21,924                |
| Other Charges                                | 788              | 788              | 3,838            | 3,838                 | 5,758             | 1,920                 |
| Supplies                                     | 815              | 24,681           | 11,491           | 10,581                | 19,287            | 7,796                 |
| <b>02705 - Pinnacle PID</b>                  | <b>3,667</b>     | <b>27,404</b>    | <b>76,090</b>    | <b>93,339</b>         | <b>107,730</b>    | <b>31,640</b>         |
| 02710 - Heritage Hills PID Fund              |                  |                  |                  |                       |                   |                       |
| Capital Outlay                               | 539,940          | 1,052,694        | -                | 274,074               | -                 | -                     |
| Contractual Services                         | 28,945           | 104,217          | 133,791          | 96,768                | 136,739           | 2,948                 |
| Operating Transfers                          | -                | -                | 90,803           | 90,803                | 93,300            | 2,497                 |
| Other Charges                                | 1,379            | 2,364            | 9,758            | 9,758                 | 17,805            | 8,047                 |
| Supplies                                     | 17,850           | 27,264           | 48,122           | 40,041                | 67,600            | 19,478                |
| <b>02710 - Heritage Hills PID Fund</b>       | <b>588,115</b>   | <b>1,186,538</b> | <b>282,474</b>   | <b>511,444</b>        | <b>315,444</b>    | <b>32,970</b>         |

| Description                                   | 2021 Actual       | 2022 Actual       | 2023 Budget       | 2023 Revised Estimate | 2024 Dept Request  | Dept Request Variance |
|-----------------------------------------------|-------------------|-------------------|-------------------|-----------------------|--------------------|-----------------------|
| 02730 - Colonies                              |                   |                   |                   |                       |                    |                       |
| Capital Outlay                                | -                 | 4,043,881         | -                 | -                     | -                  | -                     |
| Contractual Services                          | 162,057           | 224,133           | 328,317           | 387,926               | 349,683            | 21,366                |
| Operating Transfers                           | 458,063           | 454,188           | 666,211           | 456,188               | 665,538            | -673                  |
| Other Charges                                 | 34,655            | 36,734            | 40,975            | 40,973                | 61,932             | 20,957                |
| Supplies                                      | 157,735           | 338,602           | 556,476           | 346,323               | 336,106            | -220,370              |
| <b>02730 - Colonies</b>                       | <b>812,510</b>    | <b>5,097,538</b>  | <b>1,591,979</b>  | <b>1,231,410</b>      | <b>1,413,259</b>   | <b>-178,720</b>       |
| 02740 - Tutbury Public Imprv Dist             |                   |                   |                   |                       |                    |                       |
| Contractual Services                          | 11,819            | 23,858            | 17,518            | 32,122                | 18,054             | 536                   |
| Other Charges                                 | 683               | 818               | 5,097             | 5,097                 | 4,856              | -241                  |
| Supplies                                      | 3,156             | 3,629             | 4,829             | 3,850                 | 3,966              | -863                  |
| <b>02740 - Tutbury Public Imprv Dist</b>      | <b>15,659</b>     | <b>28,305</b>     | <b>27,444</b>     | <b>41,069</b>         | <b>26,876</b>      | <b>-568</b>           |
| 02750 - Point West PID                        |                   |                   |                   |                       |                    |                       |
| Contractual Services                          | 10,468            | 12,899            | 54,833            | 61,344                | 50,644             | -4,189                |
| Other Charges                                 | 1,496             | 2,697             | 5,084             | 5,084                 | 6,013              | 929                   |
| Supplies                                      | 3,945             | 23,924            | 14,525            | 9,763                 | 14,961             | 436                   |
| <b>02750 - Point West PID</b>                 | <b>15,910</b>     | <b>39,520</b>     | <b>74,442</b>     | <b>76,191</b>         | <b>71,618</b>      | <b>-2,824</b>         |
| 02760 - Quail Creek Public Improv Dist        |                   |                   |                   |                       |                    |                       |
| Contractual Services                          | 4,538             | 6,152             | 5,506             | 5,181                 | 6,683              | 1,177                 |
| Other Charges                                 | 1,294             | 944               | 4,522             | 4,522                 | 2,180              | -2,342                |
| Supplies                                      | 4,045             | 3,873             | 5,692             | 4,096                 | 4,248              | -1,444                |
| <b>02760 - Quail Creek Public Improv Dist</b> | <b>9,877</b>      | <b>10,969</b>     | <b>15,720</b>     | <b>13,799</b>         | <b>13,111</b>      | <b>-2,609</b>         |
| 02770 - Vineyards PID                         |                   |                   |                   |                       |                    |                       |
| Contractual Services                          | 7,613             | 4,638             | 18,008            | 13,704                | 20,532             | 2,524                 |
| Other Charges                                 | 797               | 497               | 5,099             | 5,349                 | 1,963              | -3,136                |
| Supplies                                      | 340               | 3,796             | 3,651             | 6,254                 | 3,750              | 99                    |
| <b>02770 - Vineyards PID</b>                  | <b>8,750</b>      | <b>8,931</b>      | <b>26,758</b>     | <b>25,307</b>         | <b>26,245</b>      | <b>-513</b>           |
| 02790 - Town Square PID                       |                   |                   |                   |                       |                    |                       |
| Capital Outlay                                | -                 | -                 | 200,000           | -                     | 200,000            | -                     |
| Contractual Services                          | 1,560             | 624               | 80,926            | 814                   | 80,926             | -                     |
| Other Charges                                 | 92                | 164               | 3,910             | 3,910                 | 1,725              | -2,185                |
| Supplies                                      | -                 | -                 | 107,474           | -                     | 107,790            | 316                   |
| <b>02790 - Town Square PID</b>                | <b>1,652</b>      | <b>789</b>        | <b>392,310</b>    | <b>4,724</b>          | <b>390,441</b>     | <b>-1,869</b>         |
| 03100 - Compensated Absences Fund             |                   |                   |                   |                       |                    |                       |
| Personal Services                             | 1,903,691         | 1,915,064         | 1,250,000         | 1,250,000             | 1,250,000          | -                     |
| <b>03100 - Compensated Absences Fund</b>      | <b>1,903,691</b>  | <b>1,915,064</b>  | <b>1,250,000</b>  | <b>1,250,000</b>      | <b>1,250,000</b>   | <b>-</b>              |
| 03200 - General Obligation Debt               |                   |                   |                   |                       |                    |                       |
| Debt Service                                  | 13,962,558        | 19,779,849        | 20,656,665        | 20,694,914            | 20,679,807         | 23,142                |
| <b>03200 - General Obligation Debt</b>        | <b>13,962,558</b> | <b>19,779,849</b> | <b>20,656,665</b> | <b>20,694,914</b>     | <b>20,679,807</b>  | <b>23,142</b>         |
| 05200 - Water and Sewer System Fund           |                   |                   |                   |                       |                    |                       |
| Capital Outlay                                | -                 | -                 | 555,000           | 555,000               | 880,000            | 325,000               |
| Contractual Services                          | 15,125,481        | 11,360,205        | 10,824,230        | 14,245,031            | 12,591,754         | 1,767,524             |
| Debt Service                                  | 3,822,595         | 6,777,328         | 9,067,340         | 9,180,035             | 9,266,569          | 199,229               |
| Inter Reimbursements                          | -737,522          | -651,622          | -779,123          | -625,104              | -629,159           | 149,964               |
| Operating Transfers                           | 2,996,983         | 3,242,554         | 2,583,854         | 2,608,232             | 5,381,404          | 2,797,550             |
| Other Charges                                 | 37,251,882        | 40,496,413        | 42,270,795        | 39,106,520            | 42,224,181         | -46,614               |
| Personal Services                             | 12,365,352        | 16,032,435        | 20,636,984        | 17,825,054            | 21,718,205         | 1,081,221             |
| Supplies                                      | 10,232,333        | 9,906,136         | 10,497,548        | 9,211,863             | 11,189,978         | 692,430               |
| Total Operating Expense                       | -                 | -                 | -                 | -                     | 162,000            | 162,000               |
| <b>05200 - Water and Sewer System Fund</b>    | <b>81,057,104</b> | <b>87,163,449</b> | <b>95,656,628</b> | <b>92,106,631</b>     | <b>102,784,932</b> | <b>7,128,304</b>      |
| 05400 - Airport Fund                          |                   |                   |                   |                       |                    |                       |
| Capital Outlay                                | -                 | -                 | 11,000            | 7,500                 | -                  | -11,000               |
| Contractual Services                          | 2,759,347         | 2,626,115         | 3,074,912         | 2,913,957             | 3,303,260          | 228,348               |
| Debt Service                                  | -                 | -                 | -                 | -                     | 131,333            | 131,333               |
| Operating Transfers                           | 328,198           | 48,000            | 400,000           | 56,000                | -                  | -400,000              |
| Other Charges                                 | 10,136,163        | 9,486,769         | 9,701,199         | 9,548,712             | 10,154,492         | 453,293               |



| Description                                    | 2021 Actual        | 2022 Actual        | 2023 Budget        | 2023 Revised Estimate | 2024 Dept Request  | Dept Request Variance |
|------------------------------------------------|--------------------|--------------------|--------------------|-----------------------|--------------------|-----------------------|
| Personal Services                              | 3,646,676          | 4,782,396          | 6,217,739          | 5,467,606             | 6,632,000          | 414,261               |
| Supplies                                       | 1,503,698          | 1,690,476          | 2,051,555          | 1,833,828             | 1,998,201          | -53,354               |
| <b>05400 - Airport Fund</b>                    | <b>18,374,081</b>  | <b>18,633,755</b>  | <b>21,456,405</b>  | <b>19,827,604</b>     | <b>22,219,286</b>  | <b>762,881</b>        |
| 05600 - Drainage Utility Fund                  |                    |                    |                    |                       |                    |                       |
| Contractual Services                           | 877,972            | 1,098,777          | 1,220,136          | 1,060,461             | 1,317,970          | 97,834                |
| Debt Service                                   | 644,123            | 791,018            | 2,453,445          | 1,364,328             | 2,470,407          | 16,962                |
| Inter Reimbursements                           | -540               | -                  | -50,000            | -                     | -50,000            | -                     |
| Operating Transfers                            | 369,622            | 54,000             | -                  | -                     | 1,300,000          | 1,300,000             |
| Other Charges                                  | 1,487,923          | 1,633,670          | 1,136,773          | 584,086               | 878,255            | -258,518              |
| Personal Services                              | 819,811            | 1,350,723          | 2,122,295          | 1,521,688             | 2,092,123          | -30,172               |
| Supplies                                       | 1,078,919          | 281,406            | 119,256            | 161,259               | 109,791            | -9,465                |
| <b>05600 - Drainage Utility Fund</b>           | <b>5,277,829</b>   | <b>5,209,593</b>   | <b>7,001,905</b>   | <b>4,691,822</b>      | <b>8,118,546</b>   | <b>1,116,641</b>      |
| 06100 - Fleet Services Fund                    |                    |                    |                    |                       |                    |                       |
| Capital Outlay                                 | -                  | -                  | -                  | 5,000,000             | -                  | -                     |
| Contractual Services                           | 606,572            | 904,914            | 2,012,597          | 2,090,287             | 2,516,173          | 503,576               |
| Debt Service                                   | -                  | -                  | 147,000            | 147,000               | 125,125            | -21,875               |
| Inter Reimbursements                           | -887,812           | -921,944           | -1,480,000         | -1,016,590            | -1,185,000         | 295,000               |
| Operating Transfers                            | -                  | 620,281            | -                  | -                     | 2,500,000          | 2,500,000             |
| Other Charges                                  | 8,658,920          | 8,157,339          | 8,922,633          | 7,121,293             | 6,526,406          | -2,396,227            |
| Personal Services                              | 1,921,055          | 2,486,156          | 3,480,678          | 2,957,717             | 3,382,265          | -98,413               |
| Supplies                                       | 8,098,058          | 8,472,687          | 8,811,192          | 10,329,094            | 8,800,981          | -10,211               |
| <b>06100 - Fleet Services Fund</b>             | <b>18,396,793</b>  | <b>19,719,434</b>  | <b>21,894,100</b>  | <b>26,628,801</b>     | <b>22,665,950</b>  | <b>771,850</b>        |
| 06200 - Information Technology Fund            |                    |                    |                    |                       |                    |                       |
| Contractual Services                           | 3,507,073          | 3,384,577          | 4,944,133          | 4,634,920             | 4,605,568          | -338,565              |
| Inter Reimbursements                           | -106,198           | -92,911            | -185,000           | -105,000              | -185,000           | -                     |
| Operating Transfers                            | -                  | 754                | -                  | -                     | -                  | -                     |
| Other Charges                                  | 1,463,878          | 2,499,753          | 1,475,306          | 1,274,368             | 1,511,317          | 36,011                |
| Personal Services                              | 2,947,228          | 3,185,850          | 4,049,732          | 3,606,947             | 4,483,189          | 433,457               |
| Supplies                                       | 818,814            | 582,741            | 240,602            | 184,505               | 206,948            | -33,654               |
| <b>06200 - Information Technology Fund</b>     | <b>8,630,796</b>   | <b>9,560,765</b>   | <b>10,524,773</b>  | <b>9,595,740</b>      | <b>10,622,022</b>  | <b>97,249</b>         |
| 06300 - Risk Management Fund                   |                    |                    |                    |                       |                    |                       |
| Contractual Services                           | 625,021            | 324,013            | 427,831            | 408,144               | 470,525            | 42,694                |
| Operating Transfers                            | 1,446              | -                  | -                  | -                     | 2,000,000          | 2,000,000             |
| Other Charges                                  | 7,795,230          | 6,469,354          | 8,404,435          | 8,672,799             | 8,892,635          | 488,200               |
| Personal Services                              | 275,256            | 273,484            | 362,650            | 269,749               | 354,526            | -8,124                |
| Supplies                                       | 315,097            | 314,239            | 778,976            | 574,326               | 698,094            | -80,882               |
| <b>06300 - Risk Management Fund</b>            | <b>9,012,051</b>   | <b>7,381,090</b>   | <b>9,973,892</b>   | <b>9,925,018</b>      | <b>12,415,780</b>  | <b>2,441,888</b>      |
| 06400 - Employee Insurance Fund                |                    |                    |                    |                       |                    |                       |
| Contractual Services                           | 1,823,083          | 2,089,696          | 2,182,118          | 2,177,118             | 2,244,660          | 62,542                |
| Operating Transfers                            | -                  | -                  | -                  | -                     | 2,500,000          | 2,500,000             |
| Other Charges                                  | 26,480,961         | 24,181,584         | 26,719,915         | 28,287,815            | 30,443,964         | 3,724,049             |
| Personal Services                              | 157,837            | 26,022             | -                  | -                     | -                  | -                     |
| Supplies                                       | 29,593             | 21,710             | 13,500             | 13,500                | 17,360             | 3,860                 |
| <b>06400 - Employee Insurance Fund</b>         | <b>28,491,474</b>  | <b>26,319,012</b>  | <b>28,915,533</b>  | <b>30,478,433</b>     | <b>35,205,984</b>  | <b>6,290,451</b>      |
| 06500 - Employee Flexible Spending Fund        |                    |                    |                    |                       |                    |                       |
| Contractual Services                           | 7,528              | 6,987              | 8,500              | 8,500                 | 8,500              | -                     |
| Other Charges                                  | 446,074            | 382,504            | 542,800            | 450,500               | 453,000            | -89,800               |
| <b>06500 - Employee Flexible Spending Fund</b> | <b>453,602</b>     | <b>389,491</b>     | <b>551,300</b>     | <b>459,000</b>        | <b>461,500</b>     | <b>-89,800</b>        |
| <b>Total Expenditures</b>                      | <b>477,438,114</b> | <b>466,544,741</b> | <b>503,912,648</b> | <b>490,208,632</b>    | <b>546,502,662</b> | <b>42,590,014</b>     |

## RELATIONSHIP BETWEEN CITY ORGANIZATION, BUDGET, AND FUND STRUCTURE

| DIVISION                                     | USE OF FUNDS BY DIVISION |            |                  |                 | SECTION IN BUDGET |
|----------------------------------------------|--------------------------|------------|------------------|-----------------|-------------------|
|                                              | GENERAL                  | ENTERPRISE | INTERNAL SERVICE | SPECIAL REVENUE |                   |
| AECC                                         | X                        |            |                  |                 | PS                |
| AIRPORT                                      |                          | X          |                  | X               | TR                |
| ANIMAL MGMT AND WELFARE                      | X                        |            |                  |                 | PS                |
| ATHLETICS                                    | X                        |            |                  |                 | LS                |
| BENEFITS                                     | X                        |            | X                |                 | SS                |
| BUILDING SAFETY                              | X                        |            |                  |                 | DS                |
| CAPITAL PROJECTS DEVELOPMENT AND ENGINEERING | X                        | X          |                  |                 | DS                |
| CENTRAL STORES                               | X                        |            |                  |                 | SS                |
| CITY ATTORNEY                                | X                        |            |                  |                 | AD                |
| CITY MANAGER                                 | X                        |            |                  |                 | AD                |
| CITY SECRETARY                               | X                        |            |                  |                 | AD                |
| CIVIC CENTER                                 | X                        |            |                  |                 | LS                |
| COMMUNITY DEVELOPMENT                        |                          |            |                  | X               | HH                |
| DIRECTOR OF UTILITIES                        |                          | X          |                  |                 | UT                |
| DRAINAGE UTILITY                             |                          | X          |                  |                 | UT                |
| EMERGENCY MANAGEMENT                         | X                        |            |                  | X               | PS                |
| ENVIRONMENTAL HEALTH                         | X                        |            |                  |                 | DS                |
| FACILITIES                                   | X                        |            |                  |                 | SS                |
| FINANCE                                      | X                        |            |                  |                 | SS                |
| FIRE                                         | X                        |            |                  |                 | PS                |
| FIRE MARSHALL                                | X                        |            |                  | X               | DS                |
| FLEET SERVICES                               |                          |            | X                |                 | SS                |
| GF TRANSFERS                                 | X                        |            |                  |                 | SS                |
| GOLF COURSE                                  | X                        |            |                  |                 | LS                |
| HUMAN RESOURCES                              | X                        |            |                  |                 | SS                |
| INFORMATION TECHNOLOGY                       |                          |            | X                |                 | SS                |
| JUDICIAL                                     | X                        |            |                  | X               | PS                |
| LABORATORY ADMINISTRATION                    |                          | X          |                  |                 | UT                |
| LIBRARY                                      | X                        |            |                  |                 | LS                |
| MAYOR AND COUNCIL                            | X                        |            |                  |                 | AD                |
| MUNICIPAL COURT                              | X                        |            |                  | X               | PS                |
| PARK MAINTENANCE                             | X                        |            |                  |                 | LS                |
| PARKS AND REC AD                             | X                        |            |                  |                 | LS                |
| PARKS AND RECREATION                         | X                        |            |                  |                 | LS                |
| PLANNING AND DEVELOPMENT SERVICES            | X                        |            |                  | X               | DS                |

### SECTIONS:

PS - PUBLIC SAFETY AD - ADMINISTRATION

SS - SUPPORT SERVICES

LS - LEISURE SERVICES

TR - TRANSPORTATION

UT - UTILITY SERVICES

DS - DEVELOPMENT SERVICES

HH - HEALTH AND HUMAN SERVICES PD - PUBLIC IMPROVEMENT DISTRICTS

## RELATIONSHIP BETWEEN CITY ORGANIZATION, BUDGET, AND FUND STRUCTURE (CONT)

| DIVISION                 | USE OF FUNDS BY DIVISION |            |                  |                 |                   |
|--------------------------|--------------------------|------------|------------------|-----------------|-------------------|
|                          | FUND                     |            |                  |                 | SECTION IN BUDGET |
|                          | GENERAL                  | ENTERPRISE | INTERNAL SERVICE | SPECIAL REVENUE |                   |
| POLICE                   | X                        |            |                  | X               | PS                |
| PUBLIC COMMUNICATIONS    | X                        |            |                  |                 | AD                |
| PUBLIC HEALTH            |                          |            |                  | X               | HH                |
| PUBLIC IMPROV DISTRICT   |                          |            |                  | X               | PD                |
| PUBLIC WORKS             | X                        |            |                  |                 | DS                |
| PURCHASING               | X                        |            |                  |                 | SS                |
| RADIO COMMUNICATION      |                          |            |                  | X               | SS                |
| RISK MANAGEMENT          | X                        |            | X                |                 | SS                |
| SOLID WASTE COLLECTION   | X                        |            |                  |                 | UT                |
| SOLID WASTE DISPOSAL     | X                        |            |                  |                 | UT                |
| STREET                   | X                        |            |                  |                 | TR                |
| TRAFFIC                  | X                        |            |                  | X               | TR                |
| TRANSIT                  | X                        |            |                  |                 | TR                |
| UTILITY BILLING          |                          | X          |                  |                 | UT                |
| VITAL STATISTICS         | X                        |            |                  |                 | HH                |
| WASTEWATER COLLECTION    |                          | X          |                  |                 | UT                |
| WASTEWATER TREATMENT     |                          | X          |                  |                 | UT                |
| WATER DISTRIBUTION       |                          | X          |                  |                 | UT                |
| WATER PRODUCTION         |                          | X          |                  |                 | UT                |
| WOMEN, INFANTS AND CHILD |                          |            |                  | X               | HH                |
| ZOO                      | X                        |            |                  |                 | LS                |

### SECTIONS:

PS - PUBLIC SAFETY AD - ADMINISTRATION

SS - SUPPORT SERVICES

LS - LEISURE SERVICES

TR - TRANSPORTATION

UT - UTILITY SERVICES

DS - DEVELOPMENT SERVICES

HH - HEALTH AND HUMAN SERVICES PD - PUBLIC IMPROVEMENT DISTRICTS



# City of Amarillo Summary of Expenditures by Activity Classification



| Description                                  | 2022 Actual        | 2023 Budget        | 2024 Dept Request  |
|----------------------------------------------|--------------------|--------------------|--------------------|
| <b>Public Safety</b>                         |                    |                    |                    |
| <b>01000 - General Fund</b>                  |                    |                    |                    |
| 1040 - Judicial                              | 497,327            | 569,572            | 574,302            |
| 1232 - Emergency Management Services         | 607,369            | 1,021,229          | 1,330,286          |
| 1270 - AECC                                  | 5,396,172          | 6,421,295          | 6,166,336          |
| 1305 - Municipal Court                       | 1,210,749          | 1,545,980          | 1,414,266          |
| 1306 - Office of Civil Hearings              | 55,944             | 159,056            | 125,156            |
| 1610 - Police                                | 48,273,627         | 53,590,190         | 54,599,138         |
| 1640 - Civilian Personnel                    | 5,460,531          | 6,216,292          | 6,413,377          |
| 1710 - Animal Management & Welfare           | 3,235,514          | 4,085,448          | 4,176,956          |
| 1910 - Fire Operations                       | 38,655,443         | 41,233,352         | 42,480,919         |
| 1940 - Fire Civilian Personnel               | 690,978            | 880,681            | 842,356            |
| <b>02080 - Court Technology Fund</b>         |                    |                    |                    |
| 20800 - Court Technology                     | 102,213            | 112,300            | 115,850            |
| <b>02090 - Court Security Fund</b>           |                    |                    |                    |
| 20910 - Court Security Fund                  | 169,085            | 200,005            | 166,535            |
| <b>02210 - Safe and Sober TXDOT Program</b>  |                    |                    |                    |
| 22150 - Safe and Sober TXDOT Pr              | 182,812            | 175,048            | 175,048            |
| 22160 - Click It or Tickit                   | —                  | —                  | —                  |
| 22170 - STEP - CMV                           | —                  | —                  | 62,916             |
| <b>02430 - Homeland Security Grant Fund</b>  |                    |                    |                    |
| 24300 - Homeland Security Grant              | —                  | —                  | —                  |
| 24320 - Homeland Security Grant              | —                  | —                  | —                  |
| 24370 - Homeland Security Grant              | —                  | —                  | —                  |
| 24380 - Homeland Security Grant              | —                  | 104,522            | 104,522            |
| 24395 - CJD- Regional Real Time Crime        | 87,402             | —                  | —                  |
| <b>02450 - COVID-19</b>                      |                    |                    |                    |
| 24531 - ARP - Fire Paramedic                 | 6,210              | —                  | —                  |
| <b>02610 - Justice Assistance Grant Fund</b> |                    |                    |                    |
| 26110 - JAG Grant                            | 134,807            | 50,000             | 50,000             |
| 26120 - JAG Grant                            | —                  | —                  | —                  |
| 26140 - JAG Grant                            | —                  | —                  | —                  |
| 26150 - JAG Grant                            | —                  | —                  | —                  |
| 26160 - JAG Grant                            | —                  | —                  | —                  |
| <b>02620 - APD Seized Property Fund</b>      |                    |                    |                    |
| 26200 - APD Seized Property                  | —                  | —                  | —                  |
| 26210 - Narcotics Unit                       | —                  | —                  | —                  |
| <b>02640 - Federal APD Seizures Fund</b>     |                    |                    |                    |
| 26400 - Federal Apd Seizures                 | —                  | —                  | —                  |
| <b>02660 - Leose Training Program Fund</b>   |                    |                    |                    |
| 26610 - Leose Training-Police                | 34,226             | 16,000             | 16,750             |
| <b>02670 - AIP Pantex Project Fund</b>       |                    |                    |                    |
| 26710 - AIP Pantex Project Fund              | 167,350            | 288,303            | 288,303            |
| <b>Public Safety Total Expenditures</b>      | <u>104,967,758</u> | <u>116,669,273</u> | <u>119,103,016</u> |

# POLICE

(1610, 1640, 2210, 2610, 2620, 26610)

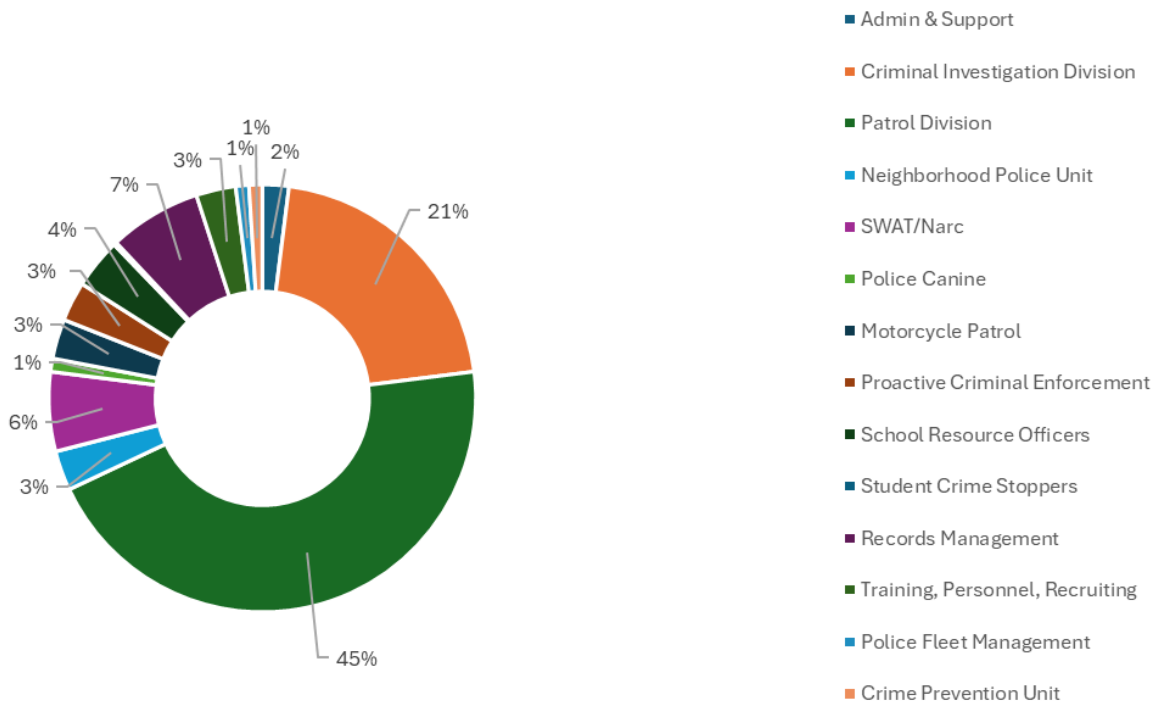
## 2024/25 Budget

### Budget Comparison

|                       | 2022/23<br>Actual    | 2023/24<br>Budget    | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted  |
|-----------------------|----------------------|----------------------|-----------------------------|----------------------|
| Personal Services     | \$ 46,038,669        | \$ 50,502,976        | \$ 50,005,285               | \$ 50,748,124        |
| Supplies              | 2,012,919            | 1,991,077            | 2,094,376                   | 2,002,724            |
| Contractual Services  | 5,874,552            | 6,549,748            | 6,111,215                   | 7,693,852            |
| Other Charges         | 358,386              | 1,044,384            | 625,330                     | 973,037              |
| Capital Outlay        | 172,622              | 317,769              | 378,047                     | —                    |
| Inter Reimbursements  | (113,875)            | (100,508)            | (101,045)                   | (100,508)            |
| Operating Transfers   | 29,974               | —                    | 10,331                      | —                    |
| <b>Total Expenses</b> | <b>\$ 54,373,247</b> | <b>\$ 60,305,446</b> | <b>\$ 59,123,539</b>        | <b>\$ 61,317,229</b> |

|                                    |                     |                     |                     |                     |
|------------------------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Total Departmental Revenues</b> | <b>\$ 2,001,803</b> | <b>\$ 2,184,754</b> | <b>\$ 2,385,683</b> | <b>\$ 2,184,754</b> |
|------------------------------------|---------------------|---------------------|---------------------|---------------------|

|                                               |                     |                     |                      |                      |
|-----------------------------------------------|---------------------|---------------------|----------------------|----------------------|
| <b>Total Covered through General Revenues</b> | <b>\$54,373,247</b> | <b>\$60,305,446</b> | <b>\$ 59,123,539</b> | <b>\$ 59,132,475</b> |
|-----------------------------------------------|---------------------|---------------------|----------------------|----------------------|



# POLICE

## (1610, 1640, 2210, 2610, 2620, 26610)

## 2024/25 Budget

### Mission

Provide excellent public service and law enforcement to the community, with the goal of keeping Amarillo a safe place to live, work, and play. Amarillo Police Department (APD) shall provide this service by utilizing best practices in law enforcement, continuous improvement in leadership and professionalism, and partnership with the community.

### Goals & Objectives

The department provides a full array of law enforcement services and engages in strategic planning to ensure alignment with the City Council's vision. The department adheres to the Texas Police Chiefs' Association Best Practices Accreditation Program to ensure police services are provided to the community in an efficient and effective manner, and that individuals' rights are protected. Community policing and engagement initiatives provide valuable feedback for strategic planning.

The police department is divided into two major bureaus: The Operations Bureau and the Investigation and Staff Services Bureau. Both bureaus are commanded by an Assistant Chief of Police. The Operations Bureau includes the Patrol Division, the Intelligence and Analysis Unit and the Specialized Operations Division. The Investigation and Staff Services Bureau includes the Criminal Investigation Division, the Training and Personnel Division, Crime Prevention Unit, Records Services, Fleet Management, and Budget Management.

### Programs of the Police Department

#### Administration/Support

##### 2024/25 Budget —\$1,226,345 of Budget

Police Department Administration/Support is tasked with the overall leadership, management, policy development, and budget administration of the department. This division has taken on the intelligence and analysis functions for monitoring and responding to crime trends and crimes in progress. This includes the build out of the Amarillo Regional Crime Center (ARCC) which will provide real time crime information. The Administration Division promotes ethical policing and procedural justice as foundations to establish and maintain community trust.

| <i><b>Performance Measures/ Indicators</b></i> | <b>2022/2023 Actual</b> | <b>2023/2024 Estimated</b> | <b>2024/2025 Projected</b> |
|------------------------------------------------|-------------------------|----------------------------|----------------------------|
| Overall Index Crimes                           | -7.9%                   | -3.0%                      | -1.5%                      |

#### Criminal Investigation Division

##### 2024/25 Budget —\$12,876,618 of Budget

Police Investigations is responsible for follow-up investigations of all police reports, identification of offenders, case preparation for prosecution, and the recovery of stolen property. The Property and Evidence Unit is responsible for storing all property and evidence collected and booked. The Crime Scene Investigation Unit responds to scenes of major crimes and collects physical, latent, and electronic evidence. This Unit processes some evidence in the lab, primarily fingerprint evidence, and prepares evidence for lab submission. The Media Lab is responsible for retrieving electronic data, and forensic analysis of the data contained in electronic media.

# POLICE

## (1610, 1640, 2210, 2610, 2620, 26610)

## 2024/25 Budget

| <i>Performance Measures/Indicators</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>FY 2024/25<br/>Projected</b> |
|----------------------------------------|---------------------------|------------------------------|---------------------------------|
| Cases investigate                      | 27,588                    | 29,556                       | 30,000                          |
| Clearance rates (violent)              | 30.3%                     | 31%                          | 31.7%                           |
| Clearance rates (property)             | 7.4%                      | 7.35%                        | 7.7%                            |
| Incoming Property/Evidenc              | 17,688                    | 19,600                       | 21,400                          |

\* Data provided represents a calendar year.

### Patrol Division

#### 2024/25 Budget — \$27,592,753 of Budget

Uniform Patrol improves the safety of Amarillo citizens through marked and unmarked patrol and response to calls using the Texas Police Chiefs Association (TPCA) Best Practices standards. Officers are staffed 24 hours each day to meet the needs of the community. Officers respond to calls for service, investigate crimes, collect evidence, serve arrest warrants, gather criminal intelligence, and enforce traffic laws.

| <i>Performance Measures/Indicators</i>          | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>FY 2024/25<br/>Projected</b> |
|-------------------------------------------------|---------------------------|------------------------------|---------------------------------|
| Average response time to priority calls (mi     | 7:52                      | 7:50                         | 7:50                            |
| Average response time to non-priority calls (mi | 18:35                     | 15:35                        | 15:40                           |

### Neighborhood Police Unit

#### 2024/25 Budget — \$1,839,517 of Budget

Neighborhood Police Officers (NPOs) are assigned to a neighborhood on a semi-permanent basis and each officer strives to become familiar with community members and businesses in their neighborhood area. They provide residents with a central source of assistance for both law enforcement incidents and other social or family issues. It is the goal of the NPO Unit to form a partnership with the residents to reduce crime and to reduce the fear of crime, as well as to enhance the overall quality of life in the neighborhood. A 2022 study revealed that gang violence is a problem in several of the NPO assigned neighborhoods, therefore the NPO officers have taken the lead on addressing gang violence and gang activities. Officers assigned to the NPO Unit receive specialized training, equipment (bicycles), and scheduling flexibility to fulfill this goal. They are encouraged to be innovative and proactive in problem-solving and crime prevention. NPOs work closely with the City Marshal's Office, to provide a combined effort of participation and enforcement.

| <i>Performance Measures/Indicators</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|----------------------------------------|---------------------------|------------------------------|------------------------------|
| Quality of life problems resolved      | 340                       | 320                          | 300                          |
| Arrests                                | 212                       | 150                          | 135                          |
| Community meetings and eve             | 576                       | 350                          | 325                          |
| School presentation                    | 36                        | 18                           | 14                           |



# POLICE (1610, 1640, 2210, 2610, 2620, 26610)

## 2024/25 Budget

### SWAT/Narcotics Unit--Special Operations 2024/25 Budget — \$3,679,034 of Budget

The Narcotics Unit is responsible for investigating the possession, sale, and distribution of illegal narcotics. Narcotic officers also investigate prostitution, gambling, and organized criminal activity. The Narcotics Unit is tasked with submitting all APD narcotic cases for prosecution and completing intelligence reports on all drug investigations and intelligence received. In addition to assisting the Narcotics Unit, the SWAT Team responds to high-risk incidents that require specialized tactical responses and equipment. These incidents include barricaded subjects, hostage situations, and high-risk search warrants. Members of the SWAT team are assigned pro-active crime suppression tasks of searching for and apprehending high risk fugitives and priority investigation suspects. The Amarillo Police Department Bomb Squad currently responds to calls involving explosive devises and scenes where an explosion has taken place within the top twenty-six counties of the Texas Panhandle.

| <i>Performance Measures/Indicators</i>                                           | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>FY 2024/25<br/>Projected</b> |
|----------------------------------------------------------------------------------|---------------------------|------------------------------|---------------------------------|
| Narcotics investigation arrests                                                  | 354                       | 363                          | 400                             |
| Pounds of illegal drugs seized                                                   | 644                       | 330                          | 363                             |
| Intelligence Report                                                              | 637                       | 672                          | 725                             |
| High-risk warrants served                                                        | 116                       | 124                          | 140                             |
| Weapons seized related to narcotics                                              | 62                        | 54                           | 60                              |
| SWAT Callouts (barricaded suspect, hostage situation, other critical incidents.) | 22                        | 24                           | 25                              |
| Bomb squad call outs                                                             | 74                        | 67                           | 70                              |

### Police Canine 2024/25 Budget — \$613,172 of Budget

The Police Canine program uses specially trained police dogs to search buildings for suspects, track fleeing suspects, conduct narcotic and explosive searches, assist Uniform Patrol, and provide educational programs to the public. In each search instance below, the canine performs an added function that a police officer cannot perform, e.g., searching by smell.

| <i>Performance Measures/Indicators</i>                    | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>FY 2024/25<br/>Projected</b> |
|-----------------------------------------------------------|---------------------------|------------------------------|---------------------------------|
| Number of searches using police dogs                      | 500                       | 386                          | 400                             |
| Cases resolved involving the use of police dogs (arrests) | 60                        | 57                           | 60                              |
| Number of community presentations                         | 10                        | 29                           | 30                              |

# POLICE (1610, 1640, 2210, 2610, 2620, 26610)

## 2024/25 Budget

### Motorcycle Patrol

#### 2024/25 Budget — \$1,839,517 of Budget

The Police Motorcycle Squad is responsible for traffic law enforcement and special events traffic planning. This program coordinates state grants for Selective Traffic Enforcement Program, and Commercial Motor Vehicle Traffic Grant Enforcement.

| <i>Performance Measures/Indicators</i>   | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>FY 2024/25<br/>Projected</b> |
|------------------------------------------|---------------------------|------------------------------|---------------------------------|
| Number of traffic warnings and citations | 18,289                    | 19,700                       | 21,500                          |
| Number of traffic plans submitted        | 148                       | 160                          | 170                             |
| Crashes                                  | 5,469                     | 5,570                        | 5,590                           |
| All Fatalities                           | 26                        | 31                           | 30                              |
| DWI Crashes                              | 255                       | 260                          | 265                             |

### Proactive Criminal Enforcement

#### 2024/25 Budget — \$1,839,517 of Budget

The Proactive Criminal Enforcement Unit (PACE) is responsible for targeted resolution of identified problems and arresting violent fugitives. They work in partnership with other law enforcement agencies such as the United States Marshals Fugitive Task Force. PACE coordinates with all police divisions, concentrating activities on known violent criminals who are specifically responsible for crime trends. PACE officers also undertake various problem-solving endeavors that reach beyond traditional law enforcement activities and this squad has supported the success of the Project Safe Neighborhood initiative.

| <i>Performance Measures/Indicators</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>FY 2024/25<br/>Projected</b> |
|----------------------------------------|---------------------------|------------------------------|---------------------------------|
| Search Warrants                        | 42                        | 42                           | 42                              |
| Arrests                                | 264                       | 180                          | 200                             |
| Arrest Warrants served                 | 440                       | 400                          | 400                             |
| Stolen autos recovered                 | 16                        | 10                           | 15                              |
| Firearms recovered                     | 61                        | 40                           | 40                              |

# POLICE

## (1610, 1640, 2210, 2610, 2620, 26610)

## 2024/25 Budget

### School Resource Officers

#### 2024/25 Budget — \$2,317,791 of Budget

The Police School Resource Officer (SRO) program is responsible for the security of students, teachers, administrators, and other employees of public schools within the Amarillo city limits. SRO officers provide educational programs designed to enhance safety at assigned schools, and improve police community relations with students, parents, teachers, and school administrators. Approximately 75% of the costs for a School Liaison officer are paid for by the school district.

| <i>Performance Measures/Indicators</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>FY 2024/25<br/>Projected</b> |
|----------------------------------------|---------------------------|------------------------------|---------------------------------|
| Educational programs conducted         | 96                        | 123                          | 150                             |
| Police reports made on school campuses | 433                       | 779                          | 800                             |
| Complaints investigated: no report     | 14,249                    | 19,393                       | 20,000                          |

### Student Crime Stoppers

#### 2024/25 Budget — \$134,898 of Budget

The Student Crime Stoppers program collects tips on school-related crimes and crimes reported by students. Crime Stoppers work with students and provide educational programs designed to keep students from becoming involved in illegal or dangerous activities.

| <i>Performance Measures/Indicators</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>FY 2024/25<br/>Projected</b> |
|----------------------------------------|---------------------------|------------------------------|---------------------------------|
| Cases cleared                          | 444                       | 520                          | 550                             |
| Rewards paid                           | \$4,965                   | \$6,500                      | \$6,700                         |
| Property recovered                     | \$7,239                   | \$6,300                      | \$6,500                         |

### Records Management Division

#### 2024/25 Budget — \$4,292,206 of Budget

Police Records Management provides essential support for everyday operations of the department. Responsibilities include enforcement of the City's alarm ordinance, maintenance of all police records, and response to Open Records Requests.

| <i>Performance Measures/Indicators*:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>FY 2024/25<br/>Projected</b> |
|------------------------------------------|---------------------------|------------------------------|---------------------------------|
| Open records requests proces             | 4,315                     | 4,600                        | 4,800                           |
| Online reports processed                 | 6,279                     | 6,058                        | 6,100                           |
| Phone reports taken                      | 2,133 <sup>1</sup>        | 1,873                        | 1,900                           |

\*Estimated, not specifically tracked in the system.

# POLICE

## (1610, 1640, 2210, 2610, 2620, 26610)

## 2024/25 Budget

### Training, Personnel, and Recruiting

#### 2024/25 Budget — \$1,839,517 of Budget

The Police Training program is responsible for all APD training, police academy, shooting complex, quartermaster supply, and personnel files. This program is also responsible for coordinating the department's recruitment efforts and hiring process.

| <i>Performance Measures/Indicators</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>FY 2024/25<br/>Projected</b> |
|----------------------------------------|---------------------------|------------------------------|---------------------------------|
| Number of applicants                   | 279                       | 300                          | 400                             |
| Training hours provided                | 62,980                    | 70,000                       | 70,000                          |
| Shooting complex customers             | 4,577                     | 4,800                        | 5,000                           |
| Recruits trained                       | 16                        | 20                           | 30                              |

### Police Fleet Management

#### 2024/25 Budget — \$613,172 of Budget

Police Fleet Management is responsible for 300 vehicles, trailers, and supporting vehicles/equipment. Other responsibilities include ensuring physical inventory of APD capital assets and weapons annually. Recommends equipment for vehicles, managing fleet vehicle rotation, and ordering vehicles and other supporting equipment. Management of the Emergency Vehicle Technology Maintenance Shop providing technical support, evaluation, and repair coordination and management for departmental equipment, camera systems, computers electronic and emergency lighting.

| <i>Performance Measures/Indicators</i>    | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>FY 2024/25<br/>Projected</b> |
|-------------------------------------------|---------------------------|------------------------------|---------------------------------|
| Average percent of vehicles in service    | 85%                       | 87.5%                        | 90%                             |
| Preventative maintenance performed timely | 100%                      | 100%                         | 100%                            |

# POLICE (1610, 1640, 2210, 2610, 2620, 26610)

## 2024/25 Budget

### Crime Prevention Unit

#### 2024/25 Budget — \$613,172 of Budget

The Crime Prevention Unit is responsible for providing public programs and information, media, and community relations. The Unit serves as a community contact point. The Amarillo Crime Stoppers program coordinator is part of the Crime Prevention Unit.

| <i>Performance Measures/Indicators</i>                | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>FY 2024/25<br/>Projected</b> |
|-------------------------------------------------------|---------------------------|------------------------------|---------------------------------|
| Programs provided                                     | 233                       | 300                          | 300                             |
| Media releases provided                               | 308                       | 350                          | 350                             |
| Community contacts made                               | 142                       | 200                          | 200                             |
| Crime Stopper tips leading to an arrest               | 71                        | 105                          | 120                             |
| Amount of stolen property recovered by Crime Stoppers | \$470,210                 | \$200,000                    | \$215,000                       |
| Rewards paid out by crime stoppers                    | \$5,100                   | \$10,000                     | \$12,000                        |

### 2024/25 Expenditures by Funding Source

|                       |                        |
|-----------------------|------------------------|
| General Fund          | \$60,704,057 of Budget |
| Special Revenue Funds | \$613,172 of Budget    |

**Total Police Department 2024/25 Budget: \$61,317,229**

## 2024-25 Employee Distribution by Position

|                 |               |
|-----------------|---------------|
| <b>Entity</b>   | 1610 - Police |
| <b>Scenario</b> | Dept Req      |
| <b>Year</b>     | 2024          |
| <b>Currency</b> | USD           |

| Code and Description           | Count        |
|--------------------------------|--------------|
| ADM005--ASSISTANT POLICE CHIEF | 2.0          |
| ADM700--POLICE CHIEF           | 1.0          |
| POL720--CAPTAIN                | 4.0          |
| POL730--LIEUTENANT             | 16.0         |
| POL740--SERGEANT               | 70.0         |
| POL750--CORPORAL               | 80.0         |
| POL760--POLICE OFFICER         | 205.0        |
| <b>Totals</b>                  | <b>378.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|                 |                                  |
|-----------------|----------------------------------|
| <b>Entity</b>   | 1640 - Police Professional Staff |
| <b>Scenario</b> | Dept Req                         |
| <b>Year</b>     | 2024                             |
| <b>Currency</b> | USD                              |

| Code and Description                      | Count     |
|-------------------------------------------|-----------|
| CLR130--ADMINISTRATIVE SUPERVISOR         | 5.0       |
| CLR400--ADMINISTRATIVE ASSISTANT I        | 7.0       |
| CLR410--ADMINISTRATIVE ASSISTANT III      | 18.0      |
| CLR415--ADMINISTRATIVE ASSISTANT IV       | 4.0       |
| CLR630--WIC OFFICE MANAGER                | 1.0       |
| CLR775--CIVILIAN INVESTIGATOR I           | 6.0       |
| CLR779--POLICE DATA ADMINISTRATOR         | 1.0       |
| CLR800--POLICE RECORDS MANAGER            | 1.0       |
| CLR810--SEX OFF COMPLIANCE COORDINATOR    | 1.0       |
| CLR948--COV/TACT OPS ADMN SPEC            | 1.0       |
| HRL010--ADMINISTRATIVE ASSISTANT I HRLY   | 2.0       |
| HRL860--CIV. BACKGROUND INVESTIGATOR      | 3.0       |
| HRL942--ADMIN TECHNICIAN II-PART TIME     | 1.0       |
| HRL985--POLICE GRANTS MANAGER- PT         | 1.0       |
| PRF074--CRIME DATA ANALYST SUPV           | 1.0       |
| PRF075--CRIME DATA ANALYST                | 3.0       |
| PRF078--CRIME SCENE TECHNICIAN            | 6.0       |
| PRF079--CRIME DATA ANALYST II             | 1.0       |
| HRL725 - Range Officer (Hrly)             | 2.0       |
| PRF595--ASST PROPERTY & EVIDENCE MGR      | 1.0       |
| PRF850--PROPERTY & EVIDENCE MANAGER       | 1.0       |
| TEC152--FORENSIC DIGITAL MEIDA TECHNICIAN | 1.0       |
| TEC155--FORENSIC VIDEO TECHNICIAN         | 1.0       |
| TEC770--PHOTO TECHNICIAN                  | 1.0       |
| TEC771--EVIDENCE TECHNICIAN               | 7.0       |
| TRD050--RANGE OFFICER                     | 1.0       |
| TRD620--QUARTERMASTER                     | 1.0       |
| TRD906--BUILDING MECHANIC III             | 1.0       |
| TRD810--FLEET INV EQUIP CONTROL TECH      | 3.0       |
| <b>Totals</b>                             | <b>83</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

# CITY MARSHAL (1690)

## 2024/25 Budget

### Budget Comparison

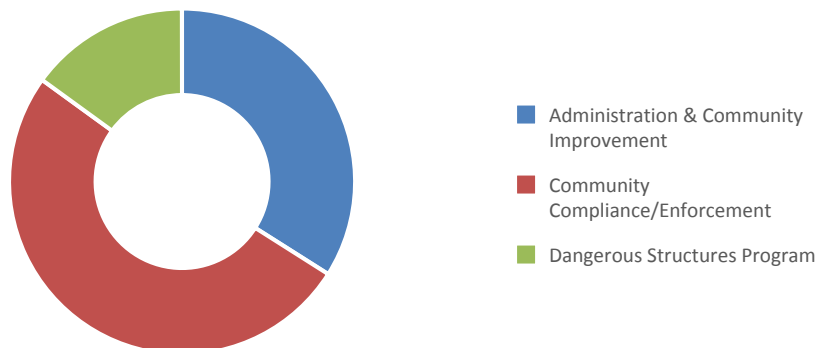
|                       | 2022/23<br>Actual | 2023/24<br>Budget | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|-----------------------|-------------------|-------------------|-----------------------------|---------------------|
| Personal Services     | \$ —              | \$ —              | \$ 1,229,830                | \$ 1,893,136        |
| Supplies              | —                 | 20,188            | 11,133                      | 41,445              |
| Contractual Services  | —                 | 421,910           | —                           | 267,886             |
| Other Charges         | —                 | 16,296            | —                           | 32,437              |
| Inter Reimbursements  | —                 | -                 | -                           | -                   |
| <b>Total Expenses</b> | <b>\$ —</b>       | <b>\$ 458,394</b> | <b>\$ 1,240,963</b>         | <b>\$ 2,234,904</b> |

|                                    |   |         |         |         |
|------------------------------------|---|---------|---------|---------|
| <b>Total Departmental Revenues</b> | — | 489,157 | 447,790 | 241,340 |
|------------------------------------|---|---------|---------|---------|

|                                               |   |         |           |           |
|-----------------------------------------------|---|---------|-----------|-----------|
| <b>Total Covered through General Revenues</b> | — | 458,394 | 1,240,963 | 1,993,564 |
|-----------------------------------------------|---|---------|-----------|-----------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 0.0               | 0.0               | 23.0                |
| Part-time    | 0.0               | 0.0               | 0.0                 |
| <b>Total</b> | <b>0.0</b>        | <b>0.0</b>        | <b>23.0</b>         |





# CITY MARSHAL (1690)

## 2024/25 Budget

### Mission

We will provide professional and courteous customer service as we improve community health and safety through education, enforcement, and compliance.

### Goals & Objectives

The department of the City Marshal is responsible for the enforcement of specific ordinances and the abatement of related nuisances; and identifying and investigating any criminal offenses related to state laws and local ordinances and filing charges as necessary, to improve the community's safety and quality of life.

The City Marshal's Office has 24 full-time positions consisting of both law enforcement and civilian employees: nine sworn law enforcement officers and 15 civilian employees including two administrative assistants.

The law enforcement personnel are certified peace officers by the Texas Commission of Law Enforcement. They enforce federal, state, and local laws and any city ordinances as assigned. They assist the code enforcement team with serving warrants when necessary. They are responsible for parking enforcement including downtown parking and the city-wide parking ordinance. They are responsible for the City's money courier service. They oversee the Volunteer Handi-Cap Patrol program, and they also assist other agencies as necessary.

The Community Improvements program consists of nine civilian employees dedicated to the enforcement of city ordinances related to nuisances such as unlawful accumulations; noxious or uncultivated brush/weeds; junk or abandoned vehicles. They are responsible for the facilitating and payment to the private contractors that are hired to abate these nuisances.

The Dangerous Structure program consists of three civilian employees that are dedicated to the enforcement of city ordinances related to dangerous, unsafe, or hazardous structures. Law enforcement personnel are also assigned to this program to ensure safety of personnel, to mitigate fire hazards, and to file criminal charges as necessary. This program works closely with various City departments and other agencies to accomplish this goal.

The City Marshal's office aligns with the City's approach to excellent and expedient customer service and is dedicated to improving the safety and quality of life for our citizens.

### Programs of City Marshal

#### **City Marshal's Administration/Support/Compliance**

#### **2024/25 Budget — \$91,999 of Budget**

This program area provides leadership, strategic planning, and administrative management for the City Marshal's Office (CMO) and ensures all state licensed employees meet the necessary requirements to maintain licensure.

# CITY MARSHAL (1690)

## 2024/25 Budget

| <i>Performance Measures/Indicators</i>                             | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|--------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| TCOLE certified peace officers                                     | 5                         | 9                            | 9                            |
| Code Enforcement Personnel                                         | 8                         | 9                            | 9                            |
| CMO staff meeting all CE requirements to maintain TCOLE licensure. | 100%                      | 100%                         | 100%                         |
| Skills & educational hours completed by CMO personnel.             | 440                       | 560                          | 560                          |

### City Marshal's Law Enforcement

#### 2024/25 Budget — \$1,172,859 of Budget

The City Marshal's Office consists of 9 law enforcement officers: one City Marshal, one Assistant City Marshal, one Captain, and six deputies. There is also one civilian employee designated to Parking Enforcement. The captain oversees the law enforcement roles of this office as well as the civilian parking enforcement officer, and the volunteer Handicap Patrol program.

The law enforcement roles consist of assisting code enforcement officers when serving warrants; they oversee the dangerous structure program and work with various city departments as well as outside agencies to mitigate any hazards relating to dangerous structures; are responsible for parking enforcement both downtown times parking and citywide illegal parking; they enforce city ordinances designed for the welfare and safety of our citizens that include criminal offenses; they submit cases to the respective District Attorney for prosecution. These law enforcement officers also assist other law enforcement agencies with joint operations and conduct any hazardous inspections for the Dangerous Structures, and Community Improvement programs.

The City Marshals are responsible for Parking Enforcement by ensuring parking guidelines are met within the Central Business District and addresses illegally parked vehicles throughout the city.

The City Marshals are responsible for the city's courier service which consists of picking up daily deposits and taking them to the bank. They also deliver cash from the bank to city departments.

### City Marshal's Community Improvement

#### 2024/25 Budget — \$689,917 of Budget

The Community Improvements program consists of nine civilian employees dedicated to the enforcement of city ordinances related to nuisances such as unlawful accumulations; noxious or uncultivated brush/weeds; junk or abandoned vehicles. This is done through inspections and enforcement, problem solving with property owners and the issuance of citations for compliance. This program works with various city departments including Municipal Court to achieve this responsibility.

They also oversee the private contractor program. This program consists of private contractors that are processed through the city's hiring process to work as a private entity for the city. This program also ensures appropriate payments are made to these contractors.

# CITY MARSHAL (1690)

## 2024/25 Budget

| <i>Performance Measures/Indicators:</i>       | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------------|---------------------------|------------------------------|------------------------------|
| Community Improvement Inspections             | 24,391                    | 27,000                       | 28,000                       |
| Code violation inspections                    | 1,180                     | 0**                          | 0**                          |
| Community Development funded inspections      | 3,458                     | 0*                           | 0*                           |
| Weed/junk & debris inspections/re-inspections | 19,046                    | 26,550                       | 27,400                       |
| Tenant occupied unsafe building inspections   | 44                        | 0**                          | 0**                          |
| Junk Vehicle inspections                      | 163                       | 200                          | 350                          |
| Other misc. inspections                       | 500                       | 250                          | 250                          |

\*These Inspections were previously done by grant funded employees and will now be included with the Code violation Inspections.

\*\*These Inspections are being completed and tracked by the Building Safety Department.

### City Marshal's Dangerous Structures Program

#### 2024/25 Budget — \$344,959 of Budget

This program consists of two office personnel and one inspector that are responsible for identifying and facilitating the abatement of hazardous and dangerous structures. These structures are typically vacant or abandoned and left unsecured resulting in an area of refuge for transients as well as criminal activity. These properties are a nuisance and safety hazard for citizens in the area.

This team completes the initial and all follow-up inspections, works with property owners to find solutions to mitigate the hazard, they initiate the Condemnation Appeals Commission process when compliance is not achieved, work with various City departments and Council when necessary to complete the bid process, and finally work with the contractors to ensure the hazard has been abated.

This program oversees the Condemnation and Appeals Commission, which consists of six commissioners that hear the case and determine the appropriate action for resolutions such as the demolition of dangerous structures.

This program also works closely with our law enforcement personnel. In many cases the vacant structures are inhabited by transients. Historically, we have had many fires, drug activity, and other criminal activity in these vacant structures. The law enforcement personnel vacate the structure and post it as "Unsafe to Occupy", make arrests as necessary, and present cases to the District Attorney's Office.

| <i>Performance Measures/Indicators</i>                 | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|--------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Dangerous Structures Identified                        | 100                       | 150                          | 175                          |
| Unoccupied, Unsafe Buildings Inspected                 | 295                       | 450                          | 525                          |
| Cases Presented to the Condemnation Appeals Commission | 45                        | 84                           | 84                           |
| Properties Permitted for Demolition or Rehabilitation  | 45                        | 86                           | 92                           |

## 2024-25 Employee Distribution by Position

|          |                     |
|----------|---------------------|
| Entity   | 1690 - City Marshal |
| Scenario | Dept Req            |
| Year     | 2024                |
| Currency | USD                 |

| Code & Description                   | Count |
|--------------------------------------|-------|
| CLR410--ADMINISTRATIVE ASSISTANT III | 1.0   |
| CLR947--ADMINISTRATIVE SPECIALIST I  | 1.0   |
| CLR941--ADMINISTRATIVE TECHNICIAN    | 1.0   |
| MGT871--ASSISTANT CITY MARSHAL       | 1.0   |
| TRD505--CITY IMPROVEMENTS MANAGER    | 1.0   |
| MGT870--CITY MARSHAL                 | 1.0   |
| PRF871--CITY MARSHAL CAPTAIN         | 1.0   |
| TRD520--CODE ENFORCEMENT OFFICER     | 8.0   |
| MGT520--DANGEROUS STRUCTURE MANAGER  | 1.0   |
| PRF870--DEPUTY CITY MARSHAL          | 5.0   |
| CLR605--PARKING ENFORCEMENT          | 1.0   |
| TRD525--PLANS EXAMINER               | 1.0   |
| Totals                               | 23.0  |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

# FIRE (1910, 1930, 1940)

## 2024/25 Budget

### Budget Comparison

|                       | 2022/23<br>Actual    | 2023/24<br>Budget    | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted  |
|-----------------------|----------------------|----------------------|-----------------------------|----------------------|
| Personal Services     | \$ 36,369,806        | \$ 39,926,948        | \$ 38,333,960               | \$ 39,357,075        |
| Supplies              | 2,102,598            | 1,984,324            | 1,838,205                   | 1,939,166            |
| Contractual Services  | 1,694,460            | 2,592,766            | 2,255,227                   | 2,647,726            |
| Other Charges         | 702,029              | 549,743              | 545,097                     | 777,342              |
| Capital Outlay        | —                    | —                    | —                           | —                    |
| Inter Reimbursements  | (160,002)            | (168,787)            | (25,852)                    | (105,287)            |
| <b>Total Expenses</b> | <b>\$ 40,708,890</b> | <b>\$ 44,884,994</b> | <b>\$ 42,946,637</b>        | <b>\$ 44,616,022</b> |

|                                    |                     |                     |                     |                     |
|------------------------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Total Departmental Revenues</b> | <b>\$ 2,248,998</b> | <b>\$ 2,860,520</b> | <b>\$ 3,262,877</b> | <b>\$ 3,732,590</b> |
|------------------------------------|---------------------|---------------------|---------------------|---------------------|

|                                               |                      |                      |                      |                      |
|-----------------------------------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Total Covered through General Revenues</b> | <b>\$ 38,459,892</b> | <b>\$ 42,024,474</b> | <b>\$ 39,683,760</b> | <b>\$ 40,883,432</b> |
|-----------------------------------------------|----------------------|----------------------|----------------------|----------------------|

### Approved Positions

|                            | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|----------------------------|-------------------|-------------------|---------------------|
| Full-time - Uniformed Fire | 318.0             | 308.0             | 315.0               |
| Full-time - Civilian       | 10.0              | 10.0              | 10.0                |
| Part-time                  | 1.0               | 1.0               | 1.0                 |
| <b>Total</b>               | <b>329.0</b>      | <b>319.0</b>      | <b>326.0</b>        |



# FIRE (1910, 1930, 1940)

## 2024/25 Budget

### Mission

The Amarillo Fire Department's mission is to protect our community by providing the highest quality of compassionate and professional services.

### Goals and Objectives

The Amarillo Fire Department (AFD) remains dedicated to providing lifesaving emergency services to the city's growing population, which now exceeds 201,000 residents. With 319 professionals, including 307 uniformed members across 13 fire stations, the AFD is integral to public safety and aligned with the City of Amarillo's City Council Strategic Pillars.

#### AFD's Integration with the City of Amarillo City Council Strategic Pillars:

##### **1 Business Friendly Community:**

The AFD supports local businesses through safety inspections and emergency planning, ensuring that businesses operate without disruptions due to fire or safety concerns. Our commitment to community safety directly contributes to a stable environment for business operations.

##### **1. Communication:**

Through our Public Affairs Office, we actively engage with the community via fire station tours, educational programs, and robust social media interactions. This transparency and ongoing dialogue uphold our commitment to inform and educate the public about fire safety and emergency preparedness.

##### **1. Fiscal Responsibility:**

Our budgeting process is transparent and incorporates strategic planning to ensure fiscal efficiency. We optimize resources by strategically placing services and personnel and securing grants such as the SAFER grant for staffing needs, reflecting our commitment to fiscal stewardship.

##### **1. Infrastructure:**

We strive to evaluate and enhance our infrastructure to keep pace with Amarillo's growth. Adding three battalion chief positions, a third Deputy Fire Chief, and the ongoing planning for Fire Station 14 are testaments to our strategic infrastructure development.

##### **1. Public Safety:**

The AFD is deeply committed to public safety. We are part of an ongoing process to attract and retain skilled personnel, expand our ALS capabilities, and engage with the community to foster a collaborative safety culture.

##### **1. Technology and Innovation:**

The Amarillo Fire Department (AFD) is dedicated to enhancing our service delivery and operational efficiency by adopting cutting-edge technologies. Our increased use of advanced equipment includes 12-lead cardiac monitors for improved EMS care, battery-operated extrication tools, and chemical air monitors that enhance safety and responsiveness during rescues. Handheld tablets with new software streamline incident reporting, enabling faster, more accurate data entry at emergency scenes. Additionally, in 2020, we updated our gear with the latest Self-Contained Breathing Apparatuses and Thermal Imaging Cameras, providing our firefighters with improved capabilities in hazardous environments. Our commitment to technology extends to training, with mobile classrooms ensuring our team remains proficient with these modern tools.

# FIRE (1910, 1930, 1940)

## 2024/25 Budget

### The Amarillo Fire Department's Operational Goals:

- 1 We will ensure we are training to meet a standard of excellence for the AFD.
- 2 We will relentlessly advance AFD's advanced life-support (ALS) capabilities.
- 3 We will expand AFD's public engagement with our community.
- 4 We will strive to keep pace with the growth of our city's population and expanding boundaries to keep AFD's emergency response times low.

### Community and Safety Initiatives:

Our Public Affairs Office is committed to actively engaging with the community through various initiatives. Notably, the Citizens Fire Academy has been instrumental in fostering a deeper understanding of the AFD within our community. Additionally, we plan to launch Community CPR classes by the end of the 2024 calendar year. We aim to empower our residents with essential lifesaving skills alongside our ongoing Stop the Bleed classes. The Amarillo Fire Marshal's Office plays a crucial role in ensuring regulatory compliance and safety through thorough inspections and investigations.

### Response to Growth and Challenges:

With a new master plan soon to be established, the AFD is preparing to proactively address the challenges of increased emergency calls and longer response times resulting from the city's growth. Through anticipated strategic planning and infrastructure development, we aim to meet these emerging demands effectively. The future construction of Fire Station 14 and the integration of advanced training and equipment are key initiatives that underscore our commitment to maintaining the highest standards of public safety.

The AFD is honored to serve the Amarillo community and is committed to delivering "compassionate and professional" service, ensuring safety, and positively impacting our community on what could be our neighbor's most challenging day.

# FIRE (1910, 1930, 1940)

## 2024/25 Budget

### Programs of the Fire Department

#### Fire Department Administration/Support 2024/25 Budget — \$1,338,481 of Budget

The civilian Administrative and Support Staff provide leadership, comprehensive budget management, strategic oversight, and administrative guidance crucial to advancing the mission of the Department. Moreover, it coordinates our team's logistical demands, spanning thirteen fire stations, the Fire Administration office, the Fire Training Facility, the Fire Fleet Maintenance Center, and a sizable equipment storage facility.

#### Fire Emergency Response 2024/25 Budget — \$40,154,420 of Budget

This program assumes responsibility for all emergency response operations aimed at protecting the lives and property of our community. Its pivotal functions include EMS response, fire suppression, wildfire control and firefighting, hazardous materials management, technical rescue, and aircraft rescue and firefighting.

| <b>Performance Measures/Indicators:</b>                                                                           | <b>2022/2023<br/>Actual</b> | <b>2023/2024<br/>Estimated</b> | <b>2024/2025<br/>Projected</b> |
|-------------------------------------------------------------------------------------------------------------------|-----------------------------|--------------------------------|--------------------------------|
| Number of emergency responses made                                                                                | 22,082                      | 23,500                         | 24,500                         |
| Structure fire civilian fatalities per 100,000 residents                                                          | 1                           | 2                              | 0                              |
| Structure fire civilian injuries per 100,000 residents                                                            | 4                           | 5                              | 0                              |
| Percent of fire calls: crews turned out within <b>80 seconds</b>                                                  | 61%                         | 70%                            | 70%                            |
| Percent of fire calls: drive time within <b>4 minutes</b>                                                         | 37%                         | 40%                            | 45%                            |
| Percent of fires confined to room of origin                                                                       | 31%                         | 25%                            | 25%                            |
| Percent of medical calls: turned out within <b>60 seconds</b>                                                     | 55%                         | 60%                            | 65%                            |
| Percent of medical calls: drive time within <b>4 minutes</b>                                                      | 38%                         | 38%                            | 45%                            |
| Number of medical calls: advanced life support provided                                                           | 673                         | 920                            | 1,200                          |
| Number of public safety and public relations contacts made with the community ( <i>in person</i> )                | 16,000                      | 18,000                         | 20,000                         |
| Number of public safety and public relations contacts made with the community ( <i>social and virtual media</i> ) | 2.4 million                 | 3.0 million                    | 4.0 million                    |
| Schools within the city limits receive an annual fire drill and hazard assessment                                 | 100%                        | 100%                           | 100%                           |
| Percent of schools in city limits that received fire safety presentations                                         | 80%                         | 85%                            | 90%                            |
| Number of student contacts during Safety Town                                                                     | 2,000                       | 5,000                          | 8,000                          |



# FIRE (1910, 1930, 1940)

## 2024/25 Budget

### Fire Safety

#### 2024/25 Budget — \$446,160 of Budget

The Fire Safety program oversees all departmental health and safety policies, ensuring strict adherence to safety protocols. Led by the Health and Safety Officer (HSO), it develops comprehensive protocols for the department's overall well-being, including fitness programs, management of firefighter personal protective equipment (PPE), and safety training. The HSO also manages return-to-work procedures and maintains a respiratory protection program that is compliant with NIOSH standards. Additionally, safety program personnel oversee the maintenance and repairs of firefighter PPE and Self-Contained Breathing Apparatus (SCBA), ensuring compliance with NFPA standards for both critical pieces of safety equipment.

The Fire Safety program manages the annual medical evaluation process, which is a complete medical evaluation that helps identify cancer, metabolic, cardiovascular, pulmonary, musculoskeletal, and other internal risk factors. In 2024, the department will evaluate the medical evaluation process and identify a provider following the Request for Qualification (RFQ) process. The medical evaluation RFQ committee will have members from the administrative staff and Local 542 Association.

The Fire Safety program administers the Firefighter Personnel Support program, providing critical resources such as Critical Incident Stress Management (CISM) and Chaplain Services. Mental health initiatives have been prioritized, with two mental health awareness training courses hosted in 2023 by external organizations to enhance support and resources for department personnel. In 2024, the department plans to host a department-wide mental health course led by an external organization. Additionally, Personnel Support team members will be enrolled in specific CISM and Chaplain courses.

| <b>Performance Measures/Indicators:</b>                                                    | <b>2022/2023<br/>Actual</b> | <b>2023/2024<br/>Estimated</b> | <b>2024/2025<br/>Projected</b> |
|--------------------------------------------------------------------------------------------|-----------------------------|--------------------------------|--------------------------------|
| Personnel injuries                                                                         | 39                          | 44                             | 40                             |
| Fire apparatus/vehicle accidents                                                           | 11                          | 15                             | 10                             |
| Articles of firefighting protective clothing inspected for NFPA and TCFP compliance        | 3,300                       | 3,267                          | 3,500                          |
| Annual fitness evaluations completed                                                       | 0                           | 0                              | 329                            |
| Annual firefighter health and wellness medical evaluations completed ( <i>new metric</i> ) | 309                         | 309                            | 329                            |

# FIRE (1910, 1930, 1940)

## 2024/25 Budget

### Fire Training 2024/25 Budget — \$669,240 of Budget

Training personnel oversee all fireground-related training activities for the Department, including lesson planning, class scheduling, instruction, and facility maintenance. They manage the annual six-month fire academy for cadets and provide promotional orientation and continual training for drivers and officers. Additionally, they coordinate with external partners such as the Amarillo College Fire Academy and regional fire departments, facilitating access to the AFD Training Facilities, which is located on the east side of the city adjacent to the airport.

| <b>Performance Measures/Indicators:</b>                                                                                                                                                          | <b>2022/2023<br/>Actual</b> | <b>2023/2024<br/>Estimated</b> | <b>2024/2025<br/>Projected</b> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--------------------------------|--------------------------------|
| Firefighters meeting all educational requirements to hold Texas Commission on Fire Protection (TCFP) firefighter, Department of State Health Services (DSHS) EMT, and specialized certifications | 100%                        | 100%                           | 100%                           |
| Skills and educational hours completed by department personnel                                                                                                                                   | 16,500                      | 17,500                         | 18,000                         |
| Percentage of personnel working out of class or promoting that document <i>Critical Skills</i> completion                                                                                        | 100%                        | 100%                           | 100%                           |

### Fire Emergency Preparedness 2024/25 Budget — \$446,160 of Budget

The Emergency Preparedness program facilitates the collection and dissemination of pre-incident information, enhancing hazard awareness and communication during emergencies at schools, businesses, and target locations throughout the city. The program manager serves as a liaison between the Department and the Amarillo Office of Emergency Management, coordinating Emergency Operations Center (EOC) activations for large-scale emergencies.

Furthermore, the AFD supports an Incident Management Team that mobilizes to the EOC or designated field locations during community events, expanding incidents, and regional or state-level disasters. Additionally, the program coordinates the maintenance and installation of Opticom traffic control systems on fire apparatus and intersections, along with overseeing the Knox Key-Secure system, which facilitates departmental access to buildings throughout the city using designated Knox keys.

| <b>Performance Measures/Indicators:</b>    | <b>2022/2023<br/>Actual</b> | <b>2023/2024<br/>Estimated</b> | <b>2024/2025<br/>Projected</b> |
|--------------------------------------------|-----------------------------|--------------------------------|--------------------------------|
| Target hazard pre-incident plans completed | 75                          | 100                            | 150                            |

# FIRE (1910, 1930, 1940)

## 2024/25 Budget

### Fire Communications

#### 2024/25 Budget — \$669,240 of Budget

The Fire Communications program oversees the operation and maintenance of critical systems, including the Location fire station alerting system, emergency personnel notifications, email systems, and Mobile Computer Terminals (MCTs). It manages wired and cellular phones, handles state and federal incident reporting, and conducts quality assurance call reviews. Additionally, the program coordinates IT projects and manages fire service-related hardware and software. Furthermore, it collaboratively manages the Amarillo Emergency Communications Center (AECC) alongside the Amarillo Police Department.

| <i>Performance Measures/Indicators:</i>                                              | <b>2022/2023<br/>Actual</b> | <b>2023/2024<br/>Estimated</b> | <b>2024/2025<br/>Projected</b> |
|--------------------------------------------------------------------------------------|-----------------------------|--------------------------------|--------------------------------|
| Emergency response reports validated prior to submission to TexFirs reporting system | 100%                        | 100%                           | 100%                           |

### Fire Fleet Maintenance and Repair

#### 2024/25 Budget — \$892,320 of Budget

The Fire Fleet Maintenance and Repair program ensures all departmental vehicles and apparatus are in peak condition to meet the demands of protecting our city. Managing 104 units of rolling stock, it oversees maintenance and repair, including small power equipment and above-ground fuel tanks at fire stations. Additionally, the program provides on-scene mechanical support during major emergency operations.

| <i>Performance Measures/Indicators:</i>                | <b>2022/2023<br/>Actual</b> | <b>2023/2024<br/>Estimated</b> | <b>2024/2025<br/>Projected</b> |
|--------------------------------------------------------|-----------------------------|--------------------------------|--------------------------------|
| Fleet work orders completed                            | 956                         | 1000                           | 1025                           |
| Percent of days frontline fire apparatus are available | 87.1%                       | 85.0%                          | 80%                            |
| Percent of repairs outsourced                          | 5.6%                        | 7.6%                           | 7.2%                           |

**Total Fire Department 2024/2025 Budget: \$44,616,022**

## 2024-25 Employee Distribution by Position

|                 |                        |
|-----------------|------------------------|
| <b>Entity</b>   | 1910 - Fire Operations |
| <b>Scenario</b> | Dept Req               |
| <b>Year</b>     | 2024                   |
| <b>Currency</b> | USD                    |

| Code & Description          | Count        |
|-----------------------------|--------------|
| FIR865--FIRE FIGHTER        | 146.0        |
| FIR870--FIRE DRIVER         | 66.0         |
| FIR875--FIRE LIEUTENANT     | 40.0         |
| FIR880--FIRE CAPTAIN        | 23.0         |
| FIR860--FIRE FIGHTER        | 2.0          |
| FIR885--FIRE DISTRICT CHIEF | 8.0          |
| FIR830--FIRE CAPTAIN        | 4.0          |
| ADM800--FIRE CHIEF          | 1.0          |
| FIR810--DEPUTY FIRE CHIEF   | 3.0          |
| FIR840--FIRE LIEUTENANT     | 4.0          |
| FIR820--FIRE DISTRICT CHIEF | 6.0          |
| <b>Totals</b>               | <b>303.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
| FIR860--FIRE FIGHTER | 3.0   |           | \$218,690.00   |

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|                 |                     |
|-----------------|---------------------|
| <b>Entity</b>   | 1930 - Fire Marshal |
| <b>Scenario</b> | Dept Req            |
| <b>Year</b>     | 2024                |
| <b>Currency</b> | USD                 |

| Code & Description                  | Count |
|-------------------------------------|-------|
| CLR947--ADMINISTRATIVE SPECIALIST I | 1.0   |
| FIR830--FIRE CAPTAIN                | 2.0   |
| FIR850--FIRE DRIVER                 | 2.0   |
| FIR860--FIRE FIGHTER                | 1.0   |
| FIR840--FIRE LIEUTENANT             | 2.0   |
| <b>Totals</b>                       | 8.0   |

### New Positions

| Code and Description       | Count | Pay Grade | Estimated Cost |
|----------------------------|-------|-----------|----------------|
| FIR820 FIRE DISTRICT CHIEF |       | 1.0       | \$137,835.00   |

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|                 |                                |
|-----------------|--------------------------------|
| <b>Entity</b>   | 1940 - Fire Civilian Personnel |
| <b>Scenario</b> | Dept Req                       |
| <b>Year</b>     | 2024                           |
| <b>Currency</b> | USD                            |

| Code & Description                   | Count       |
|--------------------------------------|-------------|
| TRD597--FIRE MECHANIC 1              | 2.0         |
| CLR410--ADMINISTRATIVE ASSISTANT III | 1.0         |
| HRL970--MESSENGER                    | 1.0         |
| CLR947--ADMINISTRATIVE SPECIALIST I  | 1.0         |
| CLR150--ADMINISTRATIVE COORDINATOR   | 1.0         |
| PRF610--AMBULANCE PERMIT ANALYST     | 1.0         |
| PRF810--FIRE BUSINESS ANALYST        | 1.0         |
| TRD595--FIRE MECHANIC II             | 1.0         |
| TRD230--MECHANIC SUPERVISOR II       | 1.0         |
| MGT050--FLEET MANAGER                | 1.0         |
| <b>Totals</b>                        | <b>11.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|



# ANIMAL MANAGEMENT & WELFARE (1710)

## 2024/25 Budget

### Budget Comparison

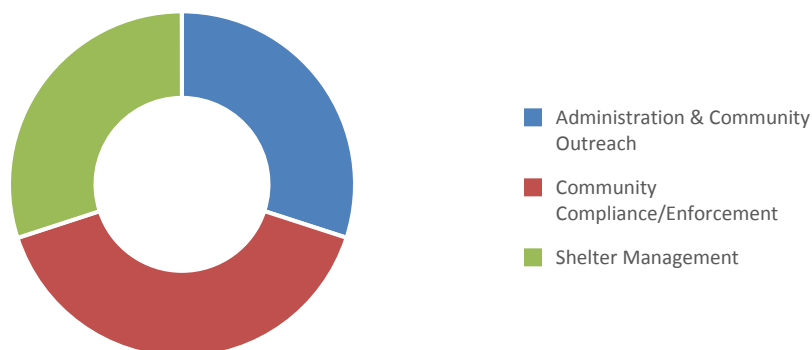
|                       | 2022/23<br>Actual   | 2023/24<br>Budget   | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|-----------------------|---------------------|---------------------|-----------------------------|---------------------|
| Personal Services     | \$ 2,358,013        | \$ 2,945,183        | \$ 2,633,027                | \$ 3,062,251        |
| Supplies              | 444,507             | 615,937             | 598,010                     | 597,363             |
| Contractual Services  | 348,986             | 492,712             | 484,402                     | 487,974             |
| Other Charges         | 109,008             | 56,616              | 56,947                      | 54,368              |
| Inter Reimbursements  | (25,000)            | (25,000)            | (25,000)                    | (25,000)            |
| <b>Total Expenses</b> | <b>\$ 3,235,514</b> | <b>\$ 4,085,448</b> | <b>\$ 3,747,386</b>         | <b>\$ 4,176,956</b> |

|                                    |                |                |                |                |
|------------------------------------|----------------|----------------|----------------|----------------|
| <b>Total Departmental Revenues</b> | <b>115,739</b> | <b>133,200</b> | <b>116,953</b> | <b>128,091</b> |
|------------------------------------|----------------|----------------|----------------|----------------|

|                                               |                  |                  |                  |                  |
|-----------------------------------------------|------------------|------------------|------------------|------------------|
| <b>Total Covered through General Revenues</b> | <b>3,119,775</b> | <b>3,952,248</b> | <b>3,630,433</b> | <b>4,048,865</b> |
|-----------------------------------------------|------------------|------------------|------------------|------------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 45.0              | 45.0              | 45.0                |
| Part-time    | 3.0               | 3.0               | 3.0                 |
| <b>Total</b> | <b>48.0</b>       | <b>48.0</b>       | <b>48.0</b>         |





# ANIMAL MANAGEMENT & WELFARE (1710)

## 2024/25 Budget

### Mission

Animal Management & Welfare (AM&W) is dedicated to addressing animal-related health, public safety concerns, and the enforcement of laws and regulations. Our core objective is to ensure the welfare of both animals and citizens within Amarillo city limits. We provide essential services such as care, sheltering, adoption, and reunification for lost or unwanted companion animals. AM&W serves as a frontline responder, prioritizing public safety and accountability among animal owners. To combat animal overpopulation, we administer vaccinations to incoming animals and ensure all adopted pets are spayed/neutered and microchipped before being placed in new homes. As the designated Rabies Authority, we investigate potential cases of Rabies and other zoonotic diseases, conducting necessary quarantines for at-risk animals. Through public outreach and education initiatives, we promote responsible pet ownership, encourage adoption of shelter animals, facilitate the reunion of lost pets with their owners, and spreading awareness about the significance of spaying and neutering pets to effectively manage for pet populations.

### Goals & Objectives

AM&W will consistently meet the nationally accepted Five Freedoms of Animal Welfare (freedom from hunger and thirst; freedom from discomfort; freedom from pain, injury, or disease; freedom to express normal behavior; freedom from fear and distress). The shelter strives to be a place where citizens and their families can adopt new animal companions, seek services to resolve community-based animal issues, and to find their lost pets. All AM&W staff are trained to ensure that best practices are met or surpassed in shelter and in the field.

Over the following years, our projects will encompass ongoing remodeling of current kennels, animal exercise spaces, and the renovation of the cat room. Alongside these crucial infrastructure enhancements, AMW will collaborate closely with the Texas Tech School of Veterinary Medicine to establish an essential and accessible community spay and neutering service. Field Services will further modernize the public safety aspect of the department by implementing both body cameras and intake cameras to enhance accountability and transparency. AMW will maintain its close collaboration with the court to ensure pet owner accountability. Securing additional funding for staffing, materials, supplies, and training will be imperative to uphold our commitment to providing basic services as Amarillo continues to experience growth.

# ANIMAL MANAGEMENT & WELFARE (1710)

## 2024/25 Budget

### Programs of the Animal Management & Welfare Department

#### **Administration & Community Outreach 2024/25 Budget - \$1,127,778 of Budget**

The Administration staff oversees the processing of all animal intake and reclaim paperwork, manages citizen calls, online complaints, email and in-person inquiries, responds to open records requests, and facilitates all purchasing activities. This team plays a pivotal role in ensuring the smooth operation of various programs, including Community Compliance/Enforcement, Shelter Management, Veterinary Services, and Community Outreach. Their efficient coordination and management are essential for the overall success of these programs.

AM&W's Community Outreach program places a strong emphasis on educating the community about important animal welfare issues such as spaying/neutering, vaccinations, microchipping, and best practices for pet ownership. This initiative is supported by a wide array of partnerships at both local and national levels. Through these collaborations, AMW secures weekly spots on local radio and television, providing a valuable platform for sharing essential information with the public. Furthermore, national partnerships allow AMW to distribute significant quantities of vaccines, microchips, pet food, and supplies to citizens at no cost, alleviating financial burdens on taxpayers. These collective efforts are instrumental in preventing the spread of diseases, promoting adherence to city ordinances, tackling barriers that contribute to pet surrenders, and offering educational opportunities on responsible pet ownership.

| <b><i>Performance Measures/Indicators:</i></b> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Pets served at vaccination clinics             | 451                       | 500                          | 600                          |
| Other community events                         | 25                        | 26                           | 28                           |
| Grants                                         | 3                         | 5                            | 6                            |
| Local and National Partnerships                | 10                        | 12                           | 14                           |

# ANIMAL MANAGEMENT & WELFARE (1710)

## 2024/25 Budget

### Community Compliance/Enforcement 2024/25 Budget — \$1,879,630 of Budget

Community Compliance/Enforcement plays a pivotal role in upholding local ordinances and ensuring the welfare of animals in Amarillo, with a strong focus on holding pet owners accountable. Field Services personnel, as public safety officers, enforce laws and regulations concerning animal welfare and public safety. They respond to reports of aggressive, stray, or injured animals, prioritizing the protection of individuals from potential harm. They are often the first responders, working to mitigate risks and provide assistance to ensure the safety of both humans and animals. Animal Management and Welfare Officers collaborate closely with the Amarillo Emergency Communications Center (AECC) to address citizen concerns, inquiries, and complaints in a timely manner.

The role of Animal Management Officers (AMOs) is essential in community safety and emergency response. Their training regimen, overseen by AM&W Management, AECC staff, and APD officer instructors, is continually updated to incorporate the latest best practices. Within their first year of service, each AMO must complete a 12-hour course and pass a test administered by the Texas Department of State Health Services to obtain their Texas State Basic Animal Control Officer Certification.

Field Services underwent a technology-based unit refresh, enhancing their capabilities as first responders. This included the deployment of new Mobile Data Terminals (MDTs) and smartphones, enabling seamless issuance of citations and warnings integrated with the court system. As part of their commitment to accountability and transparency, AM&W is equipping all AMOs with body cameras and updating the camera system in the animal intake area of the shelter, ensuring a higher level of accountability and transparency in their operations.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|---------------------------|------------------------------|------------------------------|
| Field total animal intake               | 4345                      | 4651                         | 4790                         |
| Stray dogs                              | 3333                      | 3475                         | 3579                         |
| Stray cats                              | 415                       | 556                          | 573                          |
| Bite cases                              | 858                       | 823                          | 848                          |
| Investigations                          | 3646                      | 3994                         | 4114                         |
| Cases Filed                             | 608                       | 1040                         | 1144                         |
| Field calls for service                 | 21119                     | 21746                        | 22398                        |

# ANIMAL MANAGEMENT & WELFARE (1710)

## 2024/25 Budget

### Shelter Management and Veterinary Services 2024/25 Budget — \$1,169,548 of Budget

Maintaining a clean shelter environment is essential for disease control and prevention. AMW's cleaning protocols are developed based on best practices and up-to-date information on health and sanitation in animal sheltering. These protocols are implemented to prioritize the well-being of the pets in our care, ensuring they are not subjected to stress or harm. AMW shelter staff diligently provide daily care and cleaning for the animals under their care. They conduct deep cleaning and disinfection of kennels to create a clean and healthy environment, significantly reducing the risk of disease transmission within the population. With the addition of contract veterinarians on a rotating schedule and our partnership with Texas Tech's School of Veterinary Medicine (TTSVM), we ensure the health and well-being of our entire shelter population. Furthermore, every companion animal adopted from our shelter is altered before leaving, thanks to our consistent spaying and neutering efforts onsite. This ability to provide onsite spaying and neutering has not only contributed to the success of our Barn Cat Program but also allows us to offer owners the option to have their pet altered before reclaiming them, further promoting responsible pet ownership and population control.

The shelter also provides a centralized location for citizens to reclaim their missing pets. Additionally, AMW's website is consistently updated with photos of all impounded animals, providing citizens with the opportunity to search for their lost pets at any time, even outside of regular business hours. AMW's Rescue Program plays a vital role in facilitating the transfer of companion animals from the shelter to rescue organizations. Given the strain on local and state rescue programs and the ongoing challenges within the animal rescue community, AMW remains proactive in seeking out new partnerships and collaborations. Both the Rescue and Adoptions Teams at AMW work closely together to ensure positive outcomes for as many companion animals as possible each month.

Managed Intake coupled with surrender mitigation strategies before intake have helped to slow the number of pets entering the shelter through the Intake office each day, allowing staff to give more individualized attention to both the animals and the people surrendering them. AMW has implemented stringent protocols for scanning and following up on microchips upon intake, leading to increased success in reuniting lost pets with their owners.

AMW's partnership with TTSVM is evolving alongside the growth of the school itself. A significant milestone this year is the introduction of 4th year students who will conduct clinical rotations at the shelter. This development will lead to an expansion of veterinary services, particularly in the realm of spaying and neutering, at no cost to the city. This partnership with TTSVM presents an opportunity for AMW to work together in establishing and operating a free community spay and neuter clinic. This initiative aims to address financial obstacles historically faced by pet owners in Amarillo, ensuring greater accessibility to essential veterinary care for the community.

# ANIMAL MANAGEMENT & WELFARE (1710)

## 2024/25 Budget

| Performance Measures/Indicators: | 2022/23<br>Actual | 2023/24<br>Estimated | 2024/25<br>Projected |
|----------------------------------|-------------------|----------------------|----------------------|
| Total Animal Intake              | 8749              | 10275                | 10583                |
| Stray dogs                       | 4692              | 4456                 | 4590                 |
| Stray cats                       | 2331              | 1472                 | 1516                 |
| Surrendered                      | 1088              | 1071                 | 1103                 |
| Reclaimed                        | 1063              | 964                  | 994                  |
| Euthanized                       | 4122              | 4110                 | 3699                 |
| Adopted                          | 1928              | 2090                 | 2299                 |
| Cats sent out as Barn Cats       | 370               | 407                  | 447                  |
| Left through rescue              | 1986              | 670                  | 690                  |
| Surgeries performed in-shelter   | 2460              | 3384                 | 3722                 |
| Surgeries performed by TTSM      | 131               | 346                  | 381                  |

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**Total Animal Management & Welfare Department 2024/25 Budget  
—\$4,176,956**

## 2024-25 Employee Distribution by Position

|          |                                    |
|----------|------------------------------------|
| Entity   | 1710 - Animal Management & Welfare |
| Scenario | Dept Req                           |
| Year     | 2024                               |
| Currency | USD                                |

| Code & Description                   | Count       |
|--------------------------------------|-------------|
| TRD175--VETERINARY ASSISTANT         | 3.0         |
| MGT790--SHELTER MANAGER              | 1.0         |
| TRD165--RESCUE SPECIALIST            | 1.0         |
| PRF920--RESCUE MANAGER               | 1.0         |
| PRF805--OUTREACH MANAGER             | 1.0         |
| MGT780--FIELD SERVICES MANAGER       | 1.0         |
| ADM590--DIRECTOR OF AMW              | 1.0         |
| TRD160--CSR INTAKE SPECIALIST        | 2.0         |
| MGT775--COMPLIANCE MANAGER           | 1.0         |
| ADM591--ASSISTANT DIRECTOR OF AM & W | 1.0         |
| TRD560--ANIMAL MGMT OFFICER TRAINEE  | 6.0         |
| TRD593--ANIMAL MANAGEMENT OFFICER II | 4.0         |
| TRD592--ANIMAL MANAGEMENT OFFICER I  | 4.0         |
| MGT590--AMW FIELD SUPERVISOR         | 1.0         |
| TRD565--ANIMAL CARE WORKER           | 11.0        |
| MGT120--AFTERNOON SHELTER SUPERVISOR | 1.0         |
| HRL125--ANIMAL MANAGEMENT & WELFARE  | 3.0         |
| TRD215--ADOPTION SPECIALIST          | 1.0         |
| CLR035--ADOPTION COORDINATOR         | 1.0         |
| CLR941--ADMINISTRATIVE TECHNICIAN    | 1.0         |
| CLR415--ADMINISTRATIVE ASSISTANT IV  | 1.0         |
| CLR080--ADMINISTRATIVE SPECIALIST II | 1.0         |
| <b>Total</b>                         | <b>48.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

# AMARILLO EMERGENCY COMMUNICATIONS CENTER (1270)

## 2024/25 Budget

### Budget Comparison

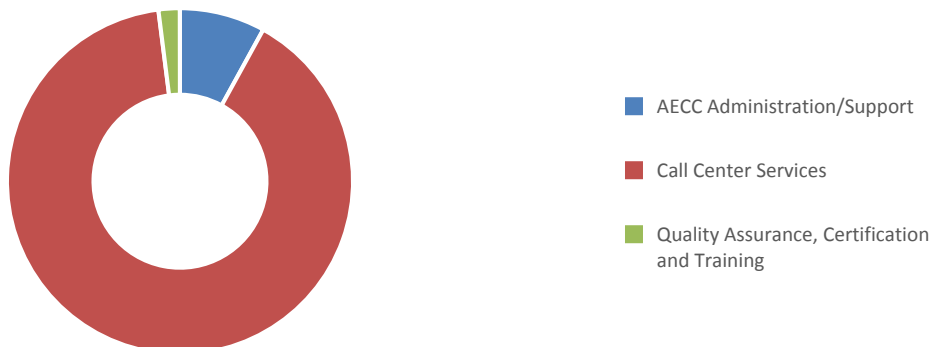
|                       | 2022/23<br>Actual   | 2023/24<br>Budget   | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|-----------------------|---------------------|---------------------|-----------------------------|---------------------|
| Personal Services     | \$ 4,716,699        | \$ 5,695,295        | \$ 5,203,308                | \$ 5,387,407        |
| Supplies              | 80,038              | 101,281             | 68,589                      | 101,281             |
| Contractual Services  | 329,124             | 337,590             | 412,862                     | 367,501             |
| Other Charges         | 270,311             | 287,129             | 282,100                     | 310,147             |
| <b>Total Expenses</b> | <b>\$ 5,396,172</b> | <b>\$ 6,421,295</b> | <b>\$ 5,966,859</b>         | <b>\$ 6,166,336</b> |

|                                    |                     |                     |                     |                     |
|------------------------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Total Departmental Revenues</b> | <b>\$ 1,029,888</b> | <b>\$ 1,124,222</b> | <b>\$ 1,085,700</b> | <b>\$ 1,101,990</b> |
|------------------------------------|---------------------|---------------------|---------------------|---------------------|

|                                               |                     |                     |                     |                     |
|-----------------------------------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Total Covered through General Revenues</b> | <b>\$ 4,366,284</b> | <b>\$ 5,297,073</b> | <b>\$ 4,881,159</b> | <b>\$ 5,064,346</b> |
|-----------------------------------------------|---------------------|---------------------|---------------------|---------------------|

### Approved Positions

|              | 2021/22<br>Actual | 2022/23<br>Budget | 2023/24<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 62.0              | 66.0              | 65.0                |
| Part-time    | 2.0               | 2.0               | 2.0                 |
| <b>Total</b> | <b>64.0</b>       | <b>68.0</b>       | <b>67.0</b>         |



# AMARILLO EMERGENCY COMMUNICATIONS CENTER (1270)

## 2024/25 Budget

### Mission

Provide rapid and accurate responses to emergency requests with professionalism, compassion, and competence; promptly answer, enter and dispatch calls for service; gather and relay information accurately and professionally while processing calls for service.

### Goals & Objectives

The Amarillo Emergency Communication Center (AECC) is the answering point for emergency and non-emergency public safety services. AECC provides law enforcement, fire, and medical pre-arrival instructions and responds to animal management issues. AECC prioritizes calls for service and dispatches them to public safety responders. During major events, the Office of Emergency Management (OEM) coordinates mutual aid requests for public safety entities.

The AECC has identified several objectives which will improve its ability to serve the Amarillo community. These goals include working on national standards for employee and agency certifications; taking measures to achieve national accreditation; developing Best Practices for personnel time management programs providing the most efficient use of the workforce; and pursuing industry-related Technology advances in both hardware and software, such as enhanced 9-1-1, text to 9-1-1, next-gen radio/dispatch systems, SPIDR Tech electronic correspondence/surveys for police calls, and improvements in Computer Assisted Dispatch (CAD) software.

The AECC is mandated by the Texas 9-1-1 Emergency Number Act (Chapters 771 & 772, Health & Safety Code) which requires counties and/or municipalities to provide three-digit (911) dialing to provide 911 services.

The Potter-Randall 9-1-1 District provides funding to AECC for various department needs such as training, employee equipment, and state licensing cost in support of their mission to provide an efficient, effective, enhanced 9-1-1 emergency telecommunications system in response to police, fire and medical emergency calls. The 9-1-1 District funding is shown as a revenue source in the AECC budget. The AECC also collects revenue from Amarillo Medical Response (AMR) and Baptist St. Anthony's (BSA) to provide dispatch services for their ambulance services.

## Programs of Amarillo Emergency Communications Center

### Administration/Support

#### 2024/25 Budget — \$493,307 of Budget

The AECC Administration/Support Program is responsible for the information coordination and management between each public safety department supported within AECC. Specific responsibilities include budgeting, timekeeping and payroll, policies and procedures development, personnel administration, responding to requests for public records, as well as data collection and analysis for all public safety departments supported by the AECC.



# AMARILLO EMERGENCY COMMUNICATIONS CENTER (1270)

## 2024/25 Budget

### Call Center Services

#### 2024/25 Budget — \$5,549,702 of Budget

The Call Center Programs mission is fulfilled by state-licensed and nationally credentialed Emergency Communications Specialists (ECS) who deliver rapid and accurate responses to emergency requests to gather and relay information accurately while processing calls for service. Performance measures are based on national standards and best practices. The Potter-Randall 9-1-1 District funds the Emergency Call Tracking Software (ECATS) service that provides call data.

Call Data:

|                   | <i>Performance Measures/<br/>Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-------------------|----------------------------------------------|---------------------------|------------------------------|------------------------------|
| 911               | Answered                                     | 124,315                   | 125,000                      | 126,000                      |
|                   | Abandoned*                                   | 12,548                    | 12,500                       | 12,600                       |
|                   | Abandoned %                                  | 9.17%                     | 10.0%                        | 10.00%                       |
|                   | Total                                        | 136,863                   | 137,500                      | 138,600                      |
| 10-Digit<br>Emerg | Answered                                     | 6,418                     | 6,500                        | 6,500                        |
| Administrative    | Answered                                     | 162,508                   | 170,000                      | 160,000                      |
|                   | Outbound                                     | 81,102                    | 82,000                       | 76,000                       |
|                   | Total                                        | 243,610                   | 252,000                      | 236,000                      |

\*- Abandoned calls are hang-ups

| <i>Performance Measures/Indicators:</i>                     | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Total 911 Calls                                             | 136,863                   | 137, 500                     | 138, 600                     |
| % answer time ≤ 10 seconds                                  | 84.97%                    | 90.00%                       | 92.00%                       |
| % answer time ≤ 15 seconds (NFPA 1221 – 15 second standard) | 90.05%                    | 96.00%                       | 98.00%                       |
| % answer time ≤ 40 seconds                                  | 97.58%                    | 99.75%                       | 99.80%                       |

# AMARILLO EMERGENCY COMMUNICATIONS CENTER (1270)

## 2024/25 Budget

### Quality Assurance, Certification and Training 2024/25 Budget — \$123,327 of Budget

This program promotes **Best Practices**, state and national certification, and the pursuit of national accreditation for the AECC. Quality Assurance (QA) is provided through a new program in the fiscal year 2016 which was funded by the 9-1-1 District. Most of the QA is outsourced to an independent, national vendor that provides the ACE Performance Standard reports for Fire and Medical calls. Training is conducted according to the Texas Commission on Law Enforcement (TCOLE) standards which mandate basic qualifying standards for employment and certification courses prior to hands-on training as an Emergency Communications Specialist. Personnel are state-licensed telecommunicators through TCOLE and certified through the International Academy of Emergency Dispatch (IAED) for Emergency Medical Dispatch (EMD), Emergency Fire Dispatch (EFD), and Emergency Police Dispatch (EPD). AECC implemented Emergency Police Dispatch (EPD) in August of 2021. AECC employees earn certifications and continuing education credits from national professional emergency communications organizations such as APCO and National Emergency Number Association (NENA).

#### **Performance Measures/Indicators: ACE Performance Standard Reports**

##### **Accreditation Minimums:**

Partial Compliance 10%

Low Compliance 10%

Non-Compliance 7%

##### *Medical:*

| <b>Performance Measures/<br/>Indicators:</b> | <b>2022/23<br/>Actual</b> |                    | <b>2023/24<br/>Estimated</b> |                    | <b>2024/25<br/>Projected</b> |                    |
|----------------------------------------------|---------------------------|--------------------|------------------------------|--------------------|------------------------------|--------------------|
|                                              | Percent                   | Number of<br>Cases | Percent                      | Number of<br>Cases | Percent                      | Number of<br>Cases |
| High Compliance                              | 42%                       | 396                | 41%                          | 500                | 41%                          | 500                |
| Compliant                                    | 28%                       | 266                | 24%                          | 298                | 24%                          | 298                |
| Partial Compliance                           | 9%                        | 81                 | 9%                           | 116                | 9%                           | 116                |
| Low Compliance                               | 5%                        | 52                 | 6%                           | 74                 | 6%                           | 74                 |
| Non-Compliant                                | 16%                       | 152                | 20%                          | 240                | 20%                          | 240                |
| Totals                                       | 100                       | 947                | 100%                         | 1228               | 100%                         | 1228               |

##### *Fire:*

| <b>Performance Measures/<br/>Indicators:</b> | <b>2022/23<br/>Actual</b> |                    | <b>2023/24<br/>Estimated</b> |                    | <b>2024/25<br/>Projected</b> |                    |
|----------------------------------------------|---------------------------|--------------------|------------------------------|--------------------|------------------------------|--------------------|
|                                              | Percent                   | Number of<br>Cases | Percent                      | Number of<br>Cases | Percent                      | Number of<br>Cases |
| High Compliance                              | 44%                       | 421                | 47%                          | 560                | 47%                          | 560                |
| Compliant                                    | 29%                       | 280                | 26%                          | 314                | 26%                          | 314                |
| Partial Compliance                           | 8%                        | 74                 | 7%                           | 84                 | 7%                           | 84                 |
| Low Compliance                               | 6%                        | 58                 | 6%                           | 66                 | 6%                           | 66                 |
| Non-Compliant                                | 13%                       | 126                | 14%                          | 166                | 14%                          | 166                |
| Totals                                       | 100%                      | 959                | 100%                         | 1190               | 100%                         | 1190               |

# AMARILLO EMERGENCY COMMUNICATIONS CENTER (1270)

## 2024/25 Budget

*Police:*

| <b>Performance Measures/<br/>Indicators:</b> | <b>2022/23<br/>Actual</b> |                    | <b>2023/24<br/>Estimated</b> |                    | <b>2024/25<br/>Projected</b> |                    |
|----------------------------------------------|---------------------------|--------------------|------------------------------|--------------------|------------------------------|--------------------|
|                                              | Percent                   | Number of<br>Cases | Percent                      | Number of<br>Cases | Percent                      | Number of<br>Cases |
| High Compliance                              | 39%                       | 397                | 42%                          | 514                | 42%                          | 514                |
| Compliant                                    | 26%                       | 273                | 28%                          | 338                | 28%                          | 338                |
| Partial Compliance                           | 10%                       | 105                | 9%                           | 110                | 9%                           | 110                |
| Low Compliance                               | 7%                        | 73                 | 5%                           | 58                 | 5%                           | 58                 |
| Non-Compliant                                | 18%                       | 183                | 16%                          | 196                | 16%                          | 196                |
| Totals                                       | 100%                      | 1031               | 100%                         | 1216               | 100%                         | 1216               |

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**Total AECC Department 2024/25 Budget —\$6,166,336**

## 2024-25 Employee Distribution by Position

|          |             |
|----------|-------------|
| Entity   | 1270 - AECC |
| Scenario | Dept Req    |
| Year     | 2024        |
| Currency | USD         |

| Code & Description                     | Count       |
|----------------------------------------|-------------|
| MGT043--TRAINING/QA SUPERVISOR         | 1.0         |
| MGT044--SENIOR TELECOMMS SUPERVISOR    | 4.0         |
| MGT046--TELECOMMS SHIFT SUPERVISOR     | 6.0         |
| CLR770--EMERGENCY COMM SPECIALIST      | 50.0        |
| HRL770--EMERGENCY COMMS SPECIALIST-HRL | 2.0         |
| MGT115--EMERGENCY COMMS MGMT COORD     | 1.0         |
| <b>Total</b>                           | <b>64.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

# EMERGENCY MANAGEMENT (1232, 2400, 2430, 26710)

## 2024/25 Budget

### Budget Comparison

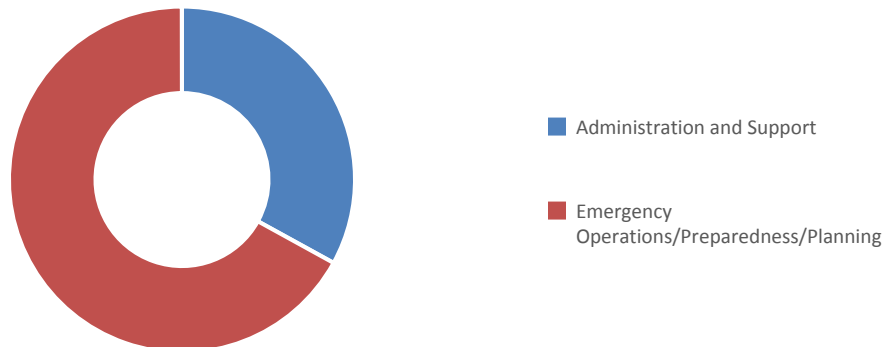
|                       | 2022/23<br>Actual | 2023/24<br>Budget   | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|-----------------------|-------------------|---------------------|-----------------------------|---------------------|
| Personal Services     | \$ 461,250        | \$ 708,066          | \$ 634,587                  | \$ 1,088,669        |
| Supplies              | 28,633            | 56,041              | 61,281                      | 135,713             |
| Contractual Services  | 108,385           | 177,371             | 172,468                     | 185,987             |
| Other Charges         | 176,450           | 174,054             | 185,246                     | 208,220             |
| Capital Outlay        | -                 | 194,000             | -                           | -                   |
| <b>Total Expenses</b> | <b>\$ 774,719</b> | <b>\$ 1,309,532</b> | <b>\$ 1,053,582</b>         | <b>\$ 1,618,589</b> |

|                                    |                   |                   |                   |                     |
|------------------------------------|-------------------|-------------------|-------------------|---------------------|
| <b>Total Departmental Revenues</b> | <b>\$ 630,756</b> | <b>\$ 999,729</b> | <b>\$ 657,992</b> | <b>\$ 1,099,729</b> |
|------------------------------------|-------------------|-------------------|-------------------|---------------------|

|                                               |                   |                   |                   |                   |
|-----------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Total Covered through General Revenues</b> | <b>\$ 344,288</b> | <b>\$ 702,628</b> | <b>\$ 623,151</b> | <b>\$ 911,685</b> |
|-----------------------------------------------|-------------------|-------------------|-------------------|-------------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 4.5               | 6.5               | 7.5                 |
| Part-time    | -                 | -                 | -                   |
| <b>Total</b> | <b>4.5</b>        | <b>6.5</b>        | <b>7.5</b>          |



# EMERGENCY MANAGEMENT (1232, 2400, 2430, 26710)

## 2024/25 Budget

### Mission

Administer and direct a comprehensive inter-jurisdictional emergency management program to address the mitigation, prevention, preparedness, response, and recovery of all hazards that could impact the City of Amarillo, the City of Canyon, and Potter and Randall counties.

### Goals & Objectives

The OEM employs an integrated approach for local government (cities and counties) that includes key stakeholders to ensure readiness to protect citizens from potential disasters.

The OEM is also contracted to provide emergency management services to the City of Canyon along with Potter and Randall counties. This partnership provides for the improved integration of the emergency management program across jurisdictional boundaries.

The emergency management program is committed to serving the public to strengthen and enhance Public Safety using industry best practices and tools while maintaining compliance with federal and state regulatory and administrative requirements.

In addition, the OEM administers the City's participation in the State Homeland Security and Agreement-In-Principle grants to enhance the capabilities of emergency response agencies to respond to specialized hazards locally and any that could impact the community or region.

### Programs of the Office of Emergency Management

#### Administration/Support.

#### 2024/25 Budget — \$534,134 of Budget

This program provides administration and support for day-to-day operations and project management for the department and manages Homeland Security and Agreement-In-Principle programs.

1. Provides administration and support of department funds and community investment projects;
2. Administers participation by Potter and Randall counties and the Cities of Amarillo and Canyon in the inter-jurisdictional emergency management program;
3. Administers the City's participation in the Pantex Plant Agreement-In-Principle (AIP) grant program, State Homeland Security Program (SHSP) grants, and other homeland security and emergency management-related grants; and
4. Supports City priorities and initiatives as requested by management.

| <i>Performance Measures/Indicators:</i>   | <b>2022/23<br/>Actual</b> | <b>2022/23<br/>Estimated</b> | <b>2023/2024<br/>Projected</b> |
|-------------------------------------------|---------------------------|------------------------------|--------------------------------|
| Grant funding administered<br>SHSP & AIP) | \$620,410                 | \$786,011                    | \$800,000                      |

# EMERGENCY MANAGEMENT (1232, 2400, 2430, 26710)

## 2024/25 Budget

### Emergency Operations, Preparedness, and Planning Program

#### 2024/25 Budget — \$1,084,455 of Budget

The operations portion of the program provides for the policy direction, coordination, and support of emergency response and recovery to all hazards (natural, technological, and, man-made) that could impact the Texas Panhandle region.

- Maintains availability of an OEM Duty Officer to maintain situational awareness and initiate emergency response to potential or actual threats;
- Provides information to enhance situational awareness for emergency response agencies, city and county supporting agencies, key stakeholders, and partners;
- Coordinates mechanisms to provide notifications to responders and warnings to the public;
- Coordinates community response through the activation of the Emergency Operations Plan; and
- Facilitates the recovery process from disasters that impact the community.

| <b><i>Performance Measures/Indicators:</i></b> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Natural hazards operations                     | 28                        | 38                           | 45                           |
| Technological/man-made hazards operations      | 71                        | 75                           | 80                           |
| Major incident response operations             | 8                         | 10                           | 20                           |
| Planned Events (New for FY 2023)               |                           | 5                            | 20                           |
| EOC Activations (New for FY2023)               |                           | 34                           | 45                           |

The planning and preparedness portion of the program is to save lives and reduce disaster damage, identifying critical resources and developing the necessary agreements among responding agencies, both within the jurisdiction and with other jurisdictions and entities. This program is a continuous cycle of planning, organizing, equipping, training, and exercising to ensure effective coordination during incident response and recovery.

- Develops and maintains the Community Hazard Analysis, Mitigation Action Plan, Emergency Operations Plan and implementing procedures, and Community Mass Casualty and Mass Fatality Incident Plans; assists with local government Continuity of Operations Planning,
- Develops and maintains emergency operations facilities and tools to ensure a coordinated response to all hazards, incorporating redundant capabilities.
- Develop and maintains a community outdoor warning system and other warning systems.
- Facilitates an Emergency Management Team to respond to and recover from all-hazards.
- Coordinates the integration of the emergency management program with government entities at all levels, volunteer/faith-based organizations, and key stakeholders.
- Conducts emergency management training, drills, and exercises to promote and enhance whole community emergency preparedness.
- Administers the requirements of the National Incident Management System (NIMS);
- Administers the requirements of the Emergency Planning & Community Right-to-Know Act (EPCRA) and assists with City compliance with the Risk Management Program (RMP); and
- Conducts emergency public information activities to promote and enhance citizen and visitor emergency preparedness.
- Provides Emergency Preparedness and Incident Command System Training Programs for both Community members and City Personnel

# EMERGENCY MANAGEMENT (1232, 2400, 2430, 26710)

## 2024/25 Budget

| <i>Performance Measures/Indicators:</i>       | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------------|---------------------------|------------------------------|------------------------------|
| Public education/information provided (hours) | 52                        | 175                          | 200                          |
| Exercises completed:                          |                           |                              |                              |
| Discussion based exercises                    | 2                         | 8                            | 16                           |
| Operations based exercises                    | 1                         | 1                            | 4                            |
| Full-scale exercises                          | 1 (1 Real Event)          | 0                            | 2                            |
| Training completed by OEM staff (hours)       | 180                       | 400                          | 550                          |
| Siren Maintenance:                            |                           |                              |                              |
| Batteries Changed                             | 120                       | 120                          | 148                          |
| Preventative Maintenance Inspections          | 100                       | 100                          | 107                          |
| Repairs                                       | 28                        | 27                           | 30                           |

As baseline performance measures/indicators, the OEM ensures the Cities' and counties' compliance with emergency management legal requirements and maintains the emergency management program at an advanced level as defined by the Texas Division of Emergency Management (TDEM)/Federal Emergency Management Agency (FEMA). As outlined above, the OEM exceeds all TDEM/FEMA-defined standards for public education/information, exercises, and training.

## 2024/25 Expenditures by Funding Source

|                      |                       |
|----------------------|-----------------------|
| General Fund         | \$1,330,286 of Budget |
| Special Revenue Fund | \$392,825 of Budget   |

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**Total OEM Department 2024/25 Budget — \$1,618,589**



## 2024-25 Employee Distribution by Position

|                 |                                       |
|-----------------|---------------------------------------|
| <b>Entity</b>   | 1232 - Office of Emergency Management |
| <b>Scenario</b> | Dept Req                              |
| <b>Year</b>     | 2024                                  |
| <b>Currency</b> | USD                                   |

| Code and Description                     | Count      |
|------------------------------------------|------------|
| ADM051--ASST EMERGENCY MGMT COORD        | 1.0        |
| PRF903--EMERGENCY MANAGEMENT PLANNER     | 1.0        |
| ADM050--EMERGENCY MANAGEMENT COORDINATOR | 1.0        |
| CLR630--OFFICE MANAGER                   | 1.0        |
| TEC901--OEM SIREN TECHNICIAN             | 0.5        |
| MGT123--OEM OPERATIONS MANAGER           | 1.0        |
| PRF055--TECHNICAL HAZARDS COORDINATOR    | 1.0        |
| <b>Totals</b>                            | <b>6.5</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
| INTELLIGENCE LIAISON | 1.0   |           | \$150,000      |

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|          |                                 |
|----------|---------------------------------|
| Entity   | 26710 - AIP Pantex Project Fund |
| Scenario | Dept Req                        |
| Year     | 2024                            |
| Currency | USD                             |

| Code and Description         | Count      |
|------------------------------|------------|
| PRF058--AIP PLANNER          | 1.0        |
| TEC901--OEM SIREN TECHNICIAN | 0.5        |
| <b>Totals</b>                | <b>1.5</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

# MUNICIPAL COURT (1305, 1306, 20800)

## 2024/25 Budget

### Budget Comparison

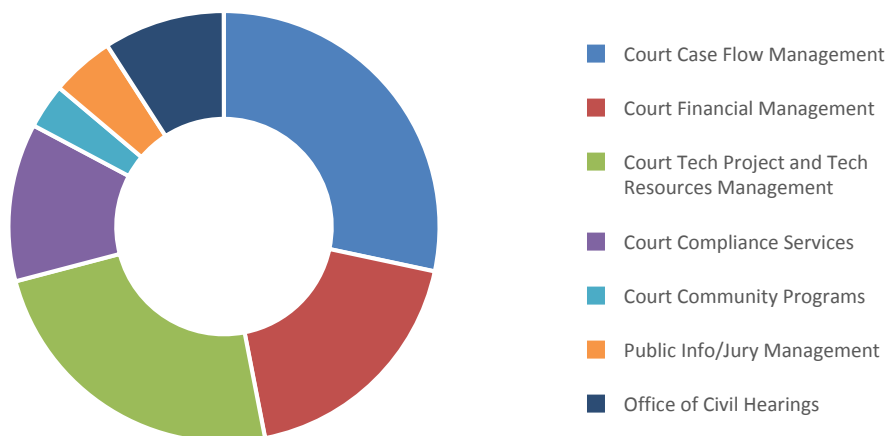
|                       | 2022/23<br>Actual   | 2023/24<br>Budget   | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|-----------------------|---------------------|---------------------|-----------------------------|---------------------|
| Personal Services     | \$ 1,124,593        | \$ 1,526,429        | \$ 1,213,283                | \$ 1,374,548        |
| Supplies              | 26,748              | 43,042              | 40,666                      | 42,984              |
| Contractual Services  | 193,279             | 218,597             | 200,246                     | 206,329             |
| Other Charges         | 24,287              | 29,268              | 24,910                      | 31,411              |
| <b>Total Expenses</b> | <b>\$ 1,368,906</b> | <b>\$ 1,817,336</b> | <b>\$ 1,479,105</b>         | <b>\$ 1,655,272</b> |

|                                    |                     |                     |                     |                     |
|------------------------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Total Departmental Revenues</b> | <b>\$ 3,466,109</b> | <b>\$ 3,561,088</b> | <b>\$ 3,780,239</b> | <b>\$ 3,628,106</b> |
|------------------------------------|---------------------|---------------------|---------------------|---------------------|

|                                               |                       |                       |                       |                       |
|-----------------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>Total Covered through General Revenues</b> | <b>\$ (1,912,657)</b> | <b>\$ (1,367,518)</b> | <b>\$ (2,301,134)</b> | <b>\$ (1,972,834)</b> |
|-----------------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 21.0              | 21.0              | 21.0                |
| Part-time    | 2.0               | 2.0               | 2.0                 |
| <b>Total</b> | <b>23.0</b>       | <b>23.0</b>       | <b>23.0</b>         |



# MUNICIPAL COURT (1305, 1306, 20800)

## 2024/25 Budget

### Mission

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Efficiently process and administer all matters coming into and before the Municipal Court. The Municipal Court strives to promote a high level of public confidence, accessibility, and a sense of fairness through efficient and courteous public service.

### Goals & Priorities

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Municipal Court integrates best practices and court-specific training in the department's public service role. The Court aligns to the council pillars of Public Safety, Communication, and Technology and Innovation. Municipal Court does this by 1) working with Public Safety and other departments to increase technology-based organizational integration (i.e.: Amarillo Police Department, Animal Management, Amarillo Emergency Communications Center, Legal, and IT), 2) aligning strategic priorities to ensure the accessibility of information, online services to the public and 3) use of the Court's case management software to send text messages and easily create lists to email the court defendants to help ensure compliance with judicial orders on their cases.

In adhering to state statute and best practices in case management, Court-ordered compliance and alternative sentencing play a role in the Court's processes and policy. The Court provides commitment diversions, indigence hearings, community service management, and mental health services as well as collaborating closely with community partners in the delivery of diversion programs. During the 2023 Texas legislative session, the creation of a youth diversion program became a requirement for municipal courts.

The Court supports staff growth through ongoing professional development opportunities. Court Clerk Certification is offered to staff who have been employed at the court for at least one year and who request to participate. Court staff are also able to take part in in-person and virtual training to increase court-related knowledge given by the Texas Municipal Courts Education Center (TMCEC) and Texas Court Clerks Association (TCCA). Membership to TCCA offers discounted court clerk training and court clerk certification testing. Staff are also provided with intradepartmental and city-sponsored training opportunities. Court Clerk Certification is required for four positions within the Court, with eight additional staff members currently participating.

The Court continuously analyzes data evaluating the processes and strategies being used and implemented to ensure that the public is receiving the highest level of service while adhering to judicial orders and legal requirements.

# MUNICIPAL COURT (1305, 1306, 20800)

## 2024/25 Budget

### Programs of Municipal Court

#### Case Flow Management

##### 2024/25 Budget — \$446,923 of Budget

To facilitate the timely administration of Justice, the Court electronically processes filed cases. Staff evaluate and analyze automated and user processes being used or added to the records management to create efficiencies for all court participants.

The Court provides clerical support for both criminal and civil dockets, including in-person, virtual, and jail arraignment settings. Jail arraignment dockets are scheduled six days a week. The Court provides clerical support by processing documents needed before, during, and after dockets; updating case records when defendant correspondence is or is not received; recording of judicial decisions; and processing arrest warrants. The Court also provides critical, direct support of core jail services under an inter-local contractual agreement with the Randall County Jail.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|---------------------------|------------------------------|------------------------------|
| Timely setting of court hearings        | 45 days                   | 45 days                      | 45 days                      |
| New cases filed                         | 26,687                    | 26,764                       | 26,898                       |
| Cases placed on hearing/trial dockets   | 10,563                    | 11,806                       | 12,220                       |
| # Of cases seen in jail arraignments    | 5,906                     | 6,226                        | 6,475                        |
| Cases needing interpreter services      | 186                       | 216                          | 212                          |

#### Financial Management

##### 2024/25 Budget — \$297,949 of Budget

The Court processes payments for Class 'C' cases and civil offenses filed at the court, any posted cash bonds, and court-ordered refunds. Court staff balances cash drawers and apply all monies in accordance with state law and City policy.

| <i>Performance Measures/Indicators:</i>   | <b>2022/23<br/>Actual</b> | <b>2023/24 Estimated</b> | <b>2024/25<br/>Projected</b> |
|-------------------------------------------|---------------------------|--------------------------|------------------------------|
| Administrative accuracy of transactions   | 99%                       | 99%                      | 99%                          |
| Transactions processed at cashier windows | 19,995                    | 21,350                   | 21,564                       |

#### Technology Project and Technology Resources Management

##### 2024/25 Budget — \$480,029 of Budget

This program manages the successful and effective use of technology to support the delivery of court services to both internal and external users. Municipal Court maintains an electronic court records management system, which enables the electronic routing of court cases, documents, electronically captured signatures, fingerprints, and photos, as well as allows the download of external documents into the system, including e-tickets, DCS certificates, Texas driver's license records, insurance, driver's license copies, deferred disposition agreements, and case related payments.

The Court will continue to increase the availability of court services online and public access to all Court policies and procedures through an internally designed web page managed by Court staff. Court staff, with the help of internal Information Technology staff, have added forms required either by statute or by the Presiding Judge to the website that can be completed and submitted to the court electronically. To ensure accessibility and ease in submission of required written communications the court has group email accounts. The court notifies court

# MUNICIPAL COURT (1305, 1306, 20800)

## 2024/25 Budget

defendants of case filings, payments due, required dockets, and other case requirements with text messages and emails to help ensure compliance with judicial orders.

To ensure accessibility for all court defendants the Court offers virtual dockets and is continuing to contact court users through text message notifications that include hyperlinks that make it possible for citizens to access the Court from their cell phone. The texting capability is customized to address any special campaigns or settings that the Court wants the citizen to be notified of immediately. The Court uses many modules within the case management software to ensure that all efficiencies provided are incorporated into daily processes.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|---------------------------|------------------------------|------------------------------|
| Electronic citation filings             | 91%                       | 89%                          | 90%                          |
| Online transactions                     | 16,359                    | 18,414                       | 17,309                       |
| Defendants Seen in Virtual Dockets      | 3,030                     | 3,002                        | 2,972                        |
| # Of Text Message Reminders Sent        | 44,291                    | 49,442                       | 51,914                       |

### Compliance Services

#### 2024/25 Budget — \$182,080 of Budget

Compliance Services ensure that defendants are in compliance with Court obligations and are obtained in accordance with guidelines set by Judicial Orders and best practices. This program provides citizens with a fair, impartial, and individual review of their financial information through face-to-face interviews. Compliance clerks review applications and interview defendants, track compliance, telephone contacts on delinquent accounts, and identify and update cases for Judges' review.

| <i>Performance Measures/Indicators:</i>      | <b>2022/23<br/>Actual</b> | <b>2023/24 Estimated</b> | <b>2024/25<br/>Projected</b> |
|----------------------------------------------|---------------------------|--------------------------|------------------------------|
| Cases Court ordered to compliance department | 11,309                    | 12,796                   | 12,860                       |

### Community Programs

#### 2024/25 Budget — \$49,658 of Budget

The mission of the Court Community Programs Department (CCPD) is to provide effective and relevant alternative sentencing options to assist offenders with violation resolution, accountability, and services as needed; to establish partnerships and relationships with area agencies, organizations, and programs for the betterment of the community; and to provide education for the safety of all citizens. The Court continues to aid with issues at specific dockets. The Court's program will include the required Juvenile Diversion Program starting in January 2025.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|---------------------------|------------------------------|------------------------------|
| Cases allowed community service         | 1,313                     | 1,608                        | 1,592                        |

# MUNICIPAL COURT (1305, 1306, 20800)

## 2024/25 Budget

### Public Information/Jury Management 2024/25 Budget — \$82,764 of Budget

This program provides easily accessible information to citizens regarding options on how to manage citations, processes document filings appropriately, answer phones to assist citizens, manages public information requests, process written and email correspondence, and provides public access to court policy and procedures. This program works closely with both the public and the judges to assure that juror information is ready for Jury trial dockets.

| <i>Performance Measures/Indicators:</i>             | <b>2022/23<br/>Actual</b> | <b>2023/24 Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------------------|---------------------------|--------------------------|------------------------------|
| # Of email and written correspondence received/sent | 41,001                    | 45,732                   | 45,961                       |
| Hearing notices processed                           | 25,861                    | 28,104                   | 28,666                       |
| Jury summons sent                                   | 3,801                     | 3,000                    | 3,150                        |
| Jurors appearing for trials                         | 957                       | 632                      | 664                          |

### Office of Civil Hearings 2024/25 Budget — \$115,869 of Budget

The Office of Civil Hearings oversees the operational needs regarding cases that include, but are not limited to, parking violations, vehicle immobilizations/towing, social hosting, and illegal dumping ordinances. The department's focus is to provide all the necessary administrative tools to assure that the public has an easily accessible and transparent litigation process that expedites the fair resolution of civil cases filed at the Municipal Court. These tools include the use of technology and both contract and case flow management. The program manager coordinates with Municipal Court, Public Works, City Marshal, and the Police Department on any potential issues, both physical and/or administrative.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24 Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|---------------------------|--------------------------|------------------------------|
| Number of Civil Cases filed             | 942                       | 346                      | 346                          |

---

**Total Municipal Court Department 2024/25 Budget —\$1,655,272**

## 2024-25 Employee Distribution by Position

|                 |                        |
|-----------------|------------------------|
| <b>Entity</b>   | 1305 - Municipal Court |
| <b>Scenario</b> | Dept Req               |
| <b>Year</b>     | 2024                   |
| <b>Currency</b> | USD                    |

| <b>Code &amp; Description</b>         | <b>Count</b> |
|---------------------------------------|--------------|
| CLR416--DEPUTY COURT CLERK II         | 5.0          |
| CLR411--DEPUTY COURT CLERK I          | 4.0          |
| CLR085--EXECUTIVE ASSISTANT           | 1.0          |
| MGT117--OPERATIONS MANAGER            | 1.0          |
| HRL145--COLLECTIONS CLERK             | 1.0          |
| CLR131--DEPUTY COURT CLERK SUPERVISOR | 4.0          |
| ADM112--ASST DIR. OF COURT SERVICES   | 1.0          |
| ADM111--DIRECTOR OF COURT SERVICES    | 1.0          |
| HRL111--DATA ENTRY OPERATOR           | 2.0          |
| CLR118--COURT PROGRAM COORDINATOR     | 1.0          |
| <b>Total</b>                          | <b>21.0</b>  |

### New Positions

| <b>Code and Description</b> | <b>Count</b> | <b>Pay Grade</b> | <b>Estimated Cost</b> |
|-----------------------------|--------------|------------------|-----------------------|
|-----------------------------|--------------|------------------|-----------------------|

### Eliminations

| <b>Code and Description</b> | <b>Count</b> | <b>Pay Grade</b> | <b>Estimated Cost</b> |
|-----------------------------|--------------|------------------|-----------------------|
|-----------------------------|--------------|------------------|-----------------------|



## 2024-25 Employee Distribution by Position

|                 |                                 |
|-----------------|---------------------------------|
| <b>Entity</b>   | 1306 - Office of Civil Hearings |
| <b>Scenario</b> | Dept Req                        |
| <b>Year</b>     | 2024                            |
| <b>Currency</b> | USD                             |

| Code & Description                     | Count      |
|----------------------------------------|------------|
| PRF035--CIVIL OPERATIONS COORDINATOR   | 1.0        |
| HRL045--ADMINISTRATIVE HEARING OFFICER | 1.0        |
| <b>Total</b>                           | <b>2.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

# JUDICIAL (1040, 20910)

## 2024/25 Budget

### Budget Comparison

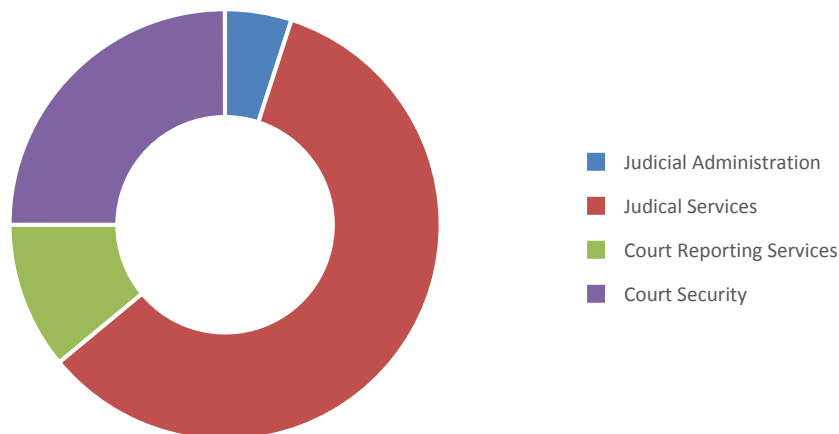
|                       | 2022/23<br>Actual | 2023/24<br>Budget | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|-----------------------|-------------------|-------------------|-----------------------------|---------------------|
| Personal Services     | \$ 594,408        | \$ 696,480        | \$ 616,321                  | \$ 667,159          |
| Supplies              | 5,217             | 5,701             | 8,574                       | 7,315               |
| Contractual Services  | 49,600            | 46,165            | 46,305                      | 46,330              |
| Other Charges         | 17,186            | 21,231            | 21,053                      | 20,033              |
| <b>Total Expenses</b> | <b>\$ 666,411</b> | <b>\$ 769,577</b> | <b>\$ 692,253</b>           | <b>\$ 740,837</b>   |

|                                    |                   |                   |                   |                   |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Total Departmental Revenues</b> | <b>\$ 216,682</b> | <b>\$ 230,005</b> | <b>\$ 222,917</b> | <b>\$ 232,205</b> |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|

|                                               |                   |                   |                   |                   |
|-----------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Total Covered through General Revenues</b> | <b>\$ 633,005</b> | <b>\$ 739,577</b> | <b>\$ 671,041</b> | <b>\$ 710,837</b> |
|-----------------------------------------------|-------------------|-------------------|-------------------|-------------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 5.0               | 5.0               | 5.0                 |
| Part-time    | 4.0               | 4.0               | 4.0                 |
| <b>Total</b> | <b>9.0</b>        | <b>9.0</b>        | <b>9.0</b>          |



# JUDICIAL (1040, 20910)

## 2024/25 Budget

### Mission

---

Provide a fair, independent, and impartial forum for the adjudication of both criminal and civil matters.

### Goals & Objectives

---

The Judicial Department employs judges and a certified court reporter. The judges hear class C misdemeanor cases filed in the court as well as matters presented to the judges in their capacity as magistrates. These positions require highly technical knowledge and extensive training. The department has one full-time Presiding Judge and three part-time Associate Judges. The Judges are licensed Texas attorneys with extensive legal experience.

The Presiding Judge assigns judges to cover the court's expected caseload each day. On most days, two judges are assigned: one presides over trials and special set dockets and one presides over walk-in dockets and in custody arraignments. Both judges review the judges' "queues" – 40 different lists of cases needing review for orders, judgments, warrants, or summons. Additionally, Judges are assigned to preside over Saturday and Sunday jail arraignments.

### Programs

---

#### Judicial Administration

##### 2024/25 Budget — \$37,042 of Budget

The Presiding Judge sets all policies for the Municipal Court and continually revises all forms used in court proceedings; schedules the court docket, creates a monthly schedule for the part-time employees; serves as Chair of the Courthouse Security Committee, develops protocols with outside agencies such as the county jails, law enforcement agencies, mental health providers, and other courts; develops the budget; is responsible for performing or assigning legal research; and oversees training of the Associate Judges and staff.

The Presiding Judge supervises two associate city judges who serve as designated night magistrates pursuant to an interlocal agreement between Randall and Potter Counties and the City of Amarillo. The night magistrate program is highly successful. It has streamlined communication between the judiciary and all branches of law enforcement.

#### Judicial Services

##### 2024/25 Budget — \$437,094 of Budget

Judges are available seven days a week to preside over trials, special dockets, pleas, arraignments, and magistrations in criminal cases. Judges also sign search warrants for police and building safety officials, conduct civil appeals hearings from dangerous animal determinations, stolen property hearings and disposition of seized property hearings. The Court also administers constitutional warnings to juveniles and reviews their written or recorded statements.

# JUDICIAL (1040, 20910)

## 2024/25 Budget

| <i>Performance Measures/Indicators:</i> | <b>2022/2023<br/>Actual</b> | <b>2023/2024<br/>Estimated</b> | <b>2024/2025<br/>Projected</b> |
|-----------------------------------------|-----------------------------|--------------------------------|--------------------------------|
| Trials                                  | 127                         | 162                            | 152                            |
| Cases disposed (hearing)                | 11,707                      | 12,050                         | 12,050                         |
| Cases disposed (no hearing)             | 8,603                       | 9,918                          | 9,918                          |
| Cases on show cause dockets             | 4,525                       | 4,422                          | 4,422                          |
| Cases satisfied through jail credit     | 6,547                       | 6,702                          | 6,702                          |
| Search Warrants                         | 662                         | 674                            | 674                            |
| Code Enforcement Warrants               | 203                         | 302                            | 302                            |

### Court Reporting Services 2024/25 Budget — \$81,492 of Budget

The certified court reporter records, by machine shorthand, all the proceedings in the trial courtroom, including bench and jury trials, dockets, hearings, and pleas. The court reporter prepares all jury instructions and reviews every case docketed in the trial courtroom to ensure the Municipal Court's records are accurate and complete.

### Court Security 2024/25 Budget — \$185,209 of Budget

Security staff – Bailiffs work as a team securing the courthouse and the courtroom. Bailiffs provide security for the public area of the court building and are present during all courtroom dockets and hearings. They provide constant threat assessment and security for those present – judges, parties, witnesses, jurors, and the general public. Bailiffs must receive training and are required to become certified court security specialists and annual firearms training. Currently, all bailiffs have received the proper courtroom security specialist training. Bailiffs require uniforms and equipment such as tasers, handcuffs, and firearms. Bailiffs also investigate insurance coverage and investigate and respond to time served requests.

Building Security – Such items as security devices, locking mechanisms, video conferencing systems, metal detectors, and surveillance equipment.

## 2024/25 Expenditures by Funding Source

|                       |                     |
|-----------------------|---------------------|
| General Fund          | \$555,628 of Budget |
| Special Revenue Funds | \$185,209 of Budget |

**Total Judicial Department 2024/2025 Budget: \$740,837**

## 2024-25 Employee Distribution by Position

|                 |                 |
|-----------------|-----------------|
| <b>Entity</b>   | 1040 - Judicial |
| <b>Scenario</b> | Dept Req        |
| <b>Year</b>     | 2024            |
| <b>Currency</b> | USD             |

| <b>Code &amp; Description</b>           | <b>Count</b> |
|-----------------------------------------|--------------|
| HRL115 - Municipal Court Judge (Hrly)   | 1.0          |
| ADM110--ASSOCIATE MUNICIPAL COURT JUDGE | 2.0          |
| CLR110--COURT REPORTER                  | 1.0          |
| <b>Total</b>                            | <b>4.0</b>   |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|                 |                             |
|-----------------|-----------------------------|
| <b>Entity</b>   | 20910 - Court Security Fund |
| <b>Scenario</b> | Dept Req                    |
| <b>Year</b>     | 2024                        |
| <b>Currency</b> | USD                         |

| <b>Code and Description</b> | <b>Count</b> |
|-----------------------------|--------------|
| PRF145--SENIOR BALIFF       | 1.0          |
| PRF110--BAILIFF             | 1.0          |
| HRL120--BAILIFF HRLY        | 3.0          |
| <b>Totals</b>               | <b>5.0</b>   |

### New Positions

| <b>Code and Description</b> | <b>Count</b> | <b>Pay Grade</b> | <b>Estimated Cost</b> |
|-----------------------------|--------------|------------------|-----------------------|
|-----------------------------|--------------|------------------|-----------------------|

### Eliminations

| <b>Code and Description</b> | <b>Count</b> | <b>Pay Grade</b> | <b>Estimated Cost</b> |
|-----------------------------|--------------|------------------|-----------------------|
|-----------------------------|--------------|------------------|-----------------------|

## City of Amarillo 2024 Summary of Expenditures by Activity Classification



| Description                                | 2022<br>Actual    | 2023<br>Budget   | 2024<br>Budget    |
|--------------------------------------------|-------------------|------------------|-------------------|
| <b>Administration</b>                      |                   |                  |                   |
| <b>01000 - General Fund</b>                |                   |                  |                   |
| 1011 - Mayor and Council                   | 116,648           | 138,552          | 139,825           |
| 1020 - City Manager                        | 2,112,168         | 2,229,823        | 2,263,914         |
| 1023 - Office of Innovation and Engagement | 791,846           | 1,019,681        | 1,161,129         |
| 1030 - Tourism & Economic Development      | 4,932,973         | 4,234,066        | 4,454,841         |
| 1210 - Legal                               | 2,090,137         | 1,769,026        | 1,724,066         |
| 1220 - City Secretary                      | 462,966           | 534,660          | 547,149           |
| <b>Administration Total Expenditures</b>   | <b>10,506,738</b> | <b>9,925,808</b> | <b>10,290,924</b> |

# MAYOR & COUNCIL (1011)

## 2024/25 Budget

### Budget Comparison

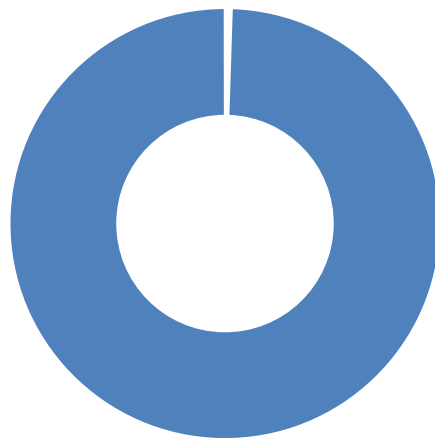
|                       | 2022/23<br>Actual | 2023/24<br>Budget | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|-----------------------|-------------------|-------------------|-----------------------------|---------------------|
| Personal Services     | \$ 1,169          | \$ 2,775          | 4,285                       | 3,490               |
| Supplies              | 31,976            | 7,200             | 8,264                       | 7,500               |
| Contractual Services  | 49,925            | 87,463            | 81,165                      | 87,463              |
| Other Charges         | 33,577            | 41,114            | 31,841                      | 41,372              |
| <b>Total Expenses</b> | <b>\$ 116,648</b> | <b>\$ 138,552</b> | <b>\$ 125,555</b>           | <b>\$ 139,825</b>   |

|                                    |   |       |       |   |
|------------------------------------|---|-------|-------|---|
| <b>Total Departmental Revenues</b> | — | 1,230 | 1,230 | — |
|------------------------------------|---|-------|-------|---|

|                                               |                |                |                |                |
|-----------------------------------------------|----------------|----------------|----------------|----------------|
| <b>Total Covered through General Revenues</b> | <b>116,648</b> | <b>138,552</b> | <b>125,555</b> | <b>139,825</b> |
|-----------------------------------------------|----------------|----------------|----------------|----------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | —                 | —                 | —                   |
| Part-time    | 5.0               | 5.0               | 5.0                 |
| <b>Total</b> | <b>5.0</b>        | <b>5.0</b>        | <b>5.0</b>          |



■ Mayor & Council



# MAYOR & COUNCIL (1011)

## 2024/25 Budget

### Mission

---

Use democracy to govern the City efficiently and effectively to accomplish the City's mission.

### Goals and Objectives

---

The mayor and council serve as the policymaking body for the City of Amarillo (COA). The City Council's responsibilities, as defined in the Governance and Ends Policies (adopted 2019 and readopted 2021) include:

- Cast vision for the City.
- Set policy for the City.
- Allocate the resources of the City.
- Evaluate the performance of the City.
- Hire, terminate and supervise the City Manager and the Municipal Court Judge
- Operate as a team of governing officials.
- Create partnerships with all local government units in the City.
- Listen to the community about City affairs.
- Inform the community of City affairs.
- Establish an atmosphere conducive to a transparent and fair exchange of ideas, needs and policies.

The mayor and council provide guidance to the City Manager to implement priorities for the benefit of the city and its residents. These priorities, adopted under Resolution No. 09-26-23-1, include business friendly community, communications, fiscal responsibility, infrastructure, public safety, and technology and innovation.

The mayor and council have only two employees – the City Manager and Municipal Judge. Periodically, the mayor and council will participate in strategic planning workshops to evaluate and update priorities and strategic vision for the city in alignment with the City Council's mission and the City's mission: Create the best environment possible for every Amarillo resident to find and achieve their potential for greatness.

---

**Total Mayor & Council 2024/25 Budget — \$139,825**

## 2024-25 Employee Distribution by Position

|                 |                          |
|-----------------|--------------------------|
| <b>Entity</b>   | 1011 - Mayor and Council |
| <b>Scenario</b> | Dept Req                 |
| <b>Year</b>     | 2024                     |
| <b>Currency</b> | USD                      |

| <b>Code and Description</b> | <b>Count</b> |
|-----------------------------|--------------|
| CAM100--MAYOR               | 1.0          |
| CAM110--CITY COMMISSIONER   | 4.0          |
| <b>Totals</b>               | <b>5.0</b>   |

### New Positions

| <b>Code and Description</b> | <b>Count</b> | <b>Pay Grade</b> | <b>Estimated Cost</b> |
|-----------------------------|--------------|------------------|-----------------------|
|-----------------------------|--------------|------------------|-----------------------|

### Eliminations

| <b>Code and Description</b> | <b>Count</b> | <b>Pay Grade</b> | <b>Estimated Cost</b> |
|-----------------------------|--------------|------------------|-----------------------|
|-----------------------------|--------------|------------------|-----------------------|

# CITY MANAGER (1020, 1030)

## 2024/25 Budget

### Budget Comparison

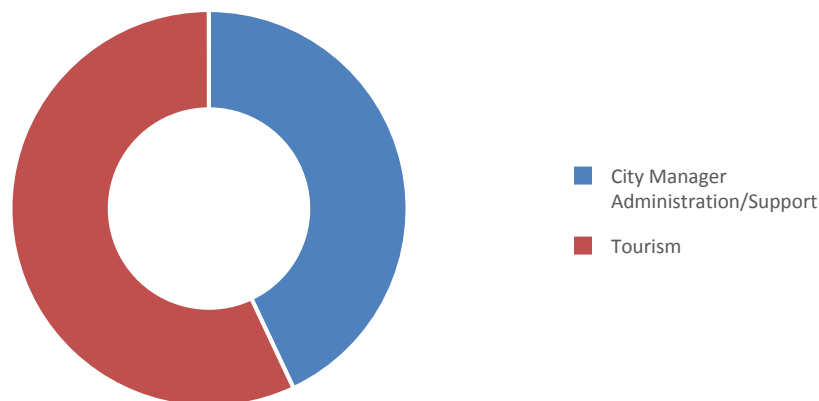
|                       | 2022/23<br>Actual   | 2023/24<br>Budget   | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|-----------------------|---------------------|---------------------|-----------------------------|---------------------|
| Personal Services     | \$ 1,953,276        | \$ 2,102,582        | \$ 1,435,138                | \$ 1,614,349        |
| Supplies              | 23,537              | 37,000              | 34,634                      | 32,100              |
| Contractual Services  | 5,042,099           | 4,288,366           | 5,268,289                   | 4,615,541           |
| Other Charges         | 26,229              | 35,941              | 20,351                      | 35,765              |
| Inter Reimbursements  | \$ —                | \$ —                | \$ —                        | \$ —                |
| Debt Service          | \$ —                | \$ —                | \$ —                        | \$ 421,000          |
| <b>Total Expenses</b> | <b>\$ 7,045,141</b> | <b>\$ 6,463,889</b> | <b>\$ 6,758,412</b>         | <b>\$ 6,718,755</b> |

|                                    |                  |             |             |             |
|------------------------------------|------------------|-------------|-------------|-------------|
| <b>Total Departmental Revenues</b> | <b>\$ 72,600</b> | <b>\$ —</b> | <b>\$ —</b> | <b>\$ —</b> |
|------------------------------------|------------------|-------------|-------------|-------------|

|                                               |                     |                     |                     |                     |
|-----------------------------------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Total Covered through General Revenues</b> | <b>\$ 6,972,541</b> | <b>\$ 6,463,889</b> | <b>\$ 6,758,412</b> | <b>\$ 6,718,755</b> |
|-----------------------------------------------|---------------------|---------------------|---------------------|---------------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 10.0              | 6.0               | 6.0                 |
| Part-time    | 1.0               | 0.0               | 0.0                 |
| <b>Total</b> | <b>11.0</b>       | <b>6.0</b>        | <b>6.0</b>          |



# CITY MANAGER (1020, 1030)

## 2024/25 Budget

### Mission

---

Professionally administer the policies and directives established by the City Council and perform those organizational duties and responsibilities prescribed in the Amarillo City Charter. The City of Amarillo operates under the Council-Manager form of government and, as such, through the delegation and administration of his/her staff members, the City Manager directs, coordinates, and facilitates the effective and cost-efficient delivery of all municipal services to the citizens of Amarillo.

### Goals and Objectives

---

With guidance and direction from the City Council, the City Manager of Amarillo will develop, promote, and execute strategies that will provide for an attractive, economically vibrant, healthy, and safe environment for the citizens of Amarillo and its visitors. Together with the executive team and department directors, the City Manager will develop, promote, and implement programs and policies that will broadly support these strategies and motivate all full- and part-time employees. As part of this process, the City Manager and staff will continue to cooperate and communicate with the various governmental entities, community boards, commissions, economic development entities, non-profits, civic organizations, school district, and other community partners to achieve success and be recognized as a progressive “Best Practice” city.

The City of Amarillo adopts a comprehensive strategic direction for the city government in terms of focus, allocation of resources, and priorities. During this process, the City Council identifies a future vision they wish the City Manager to address in a comprehensive manner. There are also multiple City Manager initiatives used to support the City Council’s vision, such as Commitment to Safety; Implementation of Best Practices; Promoting Innovation and Customer Services; and Public Service and Engagement.

### Programs of the City Manager

---

#### City Manager Department Administration/Support 2024/25 Budget — \$2,889,065 of Budget

Manage and coordinate the development, writing, distribution and production of policies, procedures, projects, Council agendas and calendar, official correspondence, and other related verbal and written communications supported by one Deputy City Manager, three Assistant City Managers, one Assistant to the City Manager, one Intergovernmental Affairs Liaison, one Development Customer Service Coordinator, one Project Manager (PID’s), and one Administrative Technician (Development Services).

#### Tourism

#### 2024/25 Budget — \$3,829,690 of Budget

Provide professional expertise and guidance with matters pertaining to convention and tourism activities. Functions include coordinating the assistance of the city organization and staff with convention and tourism activities and assisting in the development of new policies and programs to encourage tourism growth in the Amarillo community.

---

## Total City Manager 2024/25 Budget — \$6,718,755

## 2024-25 Employee Distribution by Position

|                 |                     |
|-----------------|---------------------|
| <b>Entity</b>   | 1020 - City Manager |
| <b>Scenario</b> | Dept Req            |
| <b>Year</b>     | 2024                |
| <b>Currency</b> | USD                 |

| Code and Description              | Count      |
|-----------------------------------|------------|
| ADM001--CITY MANAGER              | 1.0        |
| ADM011--ASSISTANT CITY MANAGER    | 3.0        |
| ADM012--DEPUTY CITY MANAGER       | 1.0        |
| CLR941--ADMINISTRATIVE TECHNICIAN | 1.0        |
| <b>Totals</b>                     | <b>6.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

# ENGAGEMENT & INNOVATION (1023)

## 2024/25 Budget

### Budget Comparison

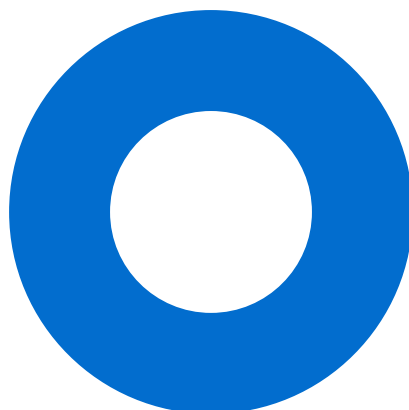
|                       | 2022/23<br>Actual | 2023/24<br>Budget   | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|-----------------------|-------------------|---------------------|-----------------------------|---------------------|
| Personal Services     | \$ 721,685        | \$ 924,054          | \$ 883,252                  | \$ 1,045,811        |
| Supplies              | 19,854            | 7,703               | 29,657                      | 31,003              |
| Contractual Services  | 33,551            | 47,686              | 43,990                      | 49,016              |
| Other Charges         | 16,755            | 40,238              | 25,055                      | 35,299              |
| <b>Total Expenses</b> | <b>\$ 791,846</b> | <b>\$ 1,019,681</b> | <b>\$ 981,954</b>           | <b>\$ 1,161,129</b> |

|                                    |             |                  |             |             |
|------------------------------------|-------------|------------------|-------------|-------------|
| <b>Total Departmental Revenues</b> | <b>\$ —</b> | <b>\$ 35,000</b> | <b>\$ —</b> | <b>\$ —</b> |
|------------------------------------|-------------|------------------|-------------|-------------|

|                                               |                   |                   |                   |                     |
|-----------------------------------------------|-------------------|-------------------|-------------------|---------------------|
| <b>Total Covered through General Revenues</b> | <b>\$ 791,846</b> | <b>\$ 984,681</b> | <b>\$ 981,954</b> | <b>\$ 1,161,129</b> |
|-----------------------------------------------|-------------------|-------------------|-------------------|---------------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 8.0               | 9.0               | 9.0                 |
| Part-time    | -                 | -                 | -                   |
| <b>Total</b> | <b>8.0</b>        | <b>9.0</b>        | <b>9.0</b>          |



Office of Engagement and Innovation

# ENGAGEMENT & INNOVATION (1023)

## 2024/25 Budget

### Mission

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The City of Amarillo Office of Engagement & Innovation is dedicated to fostering community involvement and awareness of city services. By reaching out to citizens where they reside, the office aims to establish meaningful partnerships and encourage collective problem-solving. Our approach involves leveraging innovative and creative strategies to keep our community informed, address complex municipal challenges, and empower residents to make a positive impact on their city.

### Goals & Objectives

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As the first point of contact for media inquiries and resident concerns about city issues, operations, programs, and services, the Office of Engagement & Innovation plays a crucial role in promoting transparent communication in the City of Amarillo. The city recognizes that effective communication is not only a basic obligation of government, but also an essential component of a bipartisan democratic process. By engaging in consistent and informed communication, the office aims to foster an engaged community, enhance community pride, and improve overall livability.

To achieve this vision, the office strives to create and share effective messages and compelling stories that foster positive community engagement and connection with stakeholders. By becoming the best source of information about the City of Amarillo organization, the office can help residents, business leaders, and visitors stay informed and connected to the city's programs.

Ultimately, the office's goal is to build trust and understanding among all members of the community and promote a more collaborative and transparent city culture.

### Programs of the Office of Engagement & Innovation

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#### 2024/25 Budget — \$1,161,129 of Budget

The Office of Engagement & Innovation is a collaborative space that brings together expertise in Communications, Innovation, and Project Management to tackle complex issues and improve public engagement strategies and outcomes. By fostering collaboration across these three fields, the office swiftly develops impactful solutions to persistent challenges.

#### **ENGAGEMENT**

- Promotes the city's core services, projects, and initiatives through a variety of communication methods, including traditional marketing, graphic design, print production, social media, video production, and community engagement.
- Builds relationships with community organizations, news media partners, and key stakeholders to provide accurate and timely information to the public in a prompt and proactive manner.
- Creates branding and marketing campaigns for the city and its departments, seeking input and producing high-quality multimedia products that enhance engagement.
- Monitors media coverage and communications to effectively manage urgent needs and crisis communications.

#### **INNOVATION**

- Identifies and addresses challenges faced by citizens and city staff through inventive and creative solutions that are co-created with input from citizens, stakeholders, and partnering organizations.
- Supports city staff in proposing, testing, improving, and implementing novel solutions to improve processes and engagement.
- Drives continuous improvement and problem-solving through experimentation, piloting new ideas and technologies, and evaluating outcomes to ensure positive results for the city and its residents.
- Develops and implements programs that creatively address social, economic, and environmental challenges facing the city and its citizens.

# ENGAGEMENT & INNOVATION (1023)

## 2024/25 Budget

### **PROJECT MANAGEMENT**

- Develops a comprehensive plan that outlines the scope of the project, the timeline, budget, resources needed, and the objectives to be achieved.
- Organizes and coordinates the resources needed to execute the project plan. This includes assembling the project team, assigning tasks, and delegating responsibilities.
- Tracks the project's progress throughout its lifecycle to ensure that it is meeting the objectives set out in the plan. Identifies any issues or potential problems that arise and takes corrective action to keep the project on track.
- Monitors the project's budget and timeline effectively. This includes managing project risks, verifying invoices follow contract obligations, and ensuring that the project is delivered on time and within budget.

### **OUTPUT/OUTCOME DETAIL**

Over the last 6 years, Council has invested in the Office of Engagement & Innovation efforts of the City by increasing the budget by 165% and FTE by 129%. The return on that investment for performing the work in-house instead of outsourcing to a third-party contract is approximately 123.3%. This means that for every dollar we invest internally, we save our city departments \$1.23.

We continuously look for ways to coordinate with departments to help them manage their projects effectively, communicate with the public in a transparent and effective manner, and help solve problems using solutions that are designed directly with the community we serve.

In addition to the dramatic growth in engagement and impressions, the office had numerous successes in the last year. **Please refer to the following pages for a 23/24 FY overview.**



# ENGAGEMENT & INNOVATION (1023)

## 2024/25 Budget



## Office of Engagement & Innovation 23/24 AT A GLANCE

### Budget Breakdown

23/24 FY BUDGET: **\$984,681**

vs

MARKET VALUE FOR COMPARABLE  
WORK: **\$2.2 MILLION**

This means, For every  
**\$1.00** we invest  
internally, we save City  
departments **\$1.23.**



### CAMPAIGNS & INITIATIVES SUPPORTED

- Amarillo 101
- Annual Reports:
  - APD / AFD
  - Financials
  - Water Quality
- APD Vehicle Design
- BizTown
- Bonfire Procurement
- City Plan Vision
- Civic Center Pavilion
- Clear the Shelter
- Economic Development
- HR Recruitment Efforts
  - AECC
  - APD
  - Parks & Recreation
  - Rick Husband
  - Water Utilities
- MPD Master Plan
- Multimodal Transit
- PAYAMA
- PIT Count
- Polk Street Streetscape
- TIRZ 3
- Transformation Park Strategic Plan
- Roadway Safety
- Silver Contrails
- Website Improvements & Redesign
- WIC Campaign
- Wildfire Response

**137 COA**  
INITIATIVES SUPPORTED

### SOCIAL MEDIA 5-YEAR GROWTH TRENDS

Impressions (5 Year Overview) **69.1 Million**

Social Media Followers: **63,005**

Follower Growth on Social Channels

**f** ↑ 264% **i** ↑ 218% **y** ↑ 264%

### 23/24 FY Social Media Metrics

**6,671,313 Social Post Impressions**  
**12,859 Messages Received**  
**1,409 Social Posts Created**  
**39 Social Pages Managed**

### Media Relations Metrics

**521**  
MEDIA INQUIRES

**371**  
MEDIA INTERVIEWS

**135**  
PRESS RELEASES

INQUIRIES INCLUDE FORMAL  
MEDIA REQUEST, EMAILS, TEXTS,  
AND CALLS

# ENGAGEMENT & INNOVATION (1023)

## 2024/25 Budget

### PROJECT MANAGEMENT HIGHLIGHTS

- 311** *InContact Implementation*
- AMI** *Full Deployment*
- APD** *Technology Upgrades*
- AIRPORT** *Asset Management*
- BULK WASTE** *Pilot Program*
- DIGITAL HUMAN** *Implementation*
- MGO** *Implementation*
- UTILITY BILLING** *Migration*
- WASTE WATER** *Asset Management*
- WORKDAY** *Enterprise Resource*



### 13 Local, State & National Awards

- TAMIO Award of Honor for Public Service Announcement
- TAMIO Award of Excellence for Diversity, Equity & Inclusion
- Savvy Award's 3rd Place in Best Social Media Campaign
- Savvy Award's 2nd Place in Video Public Service Announcement
- Silver Addy for Integrated Public Service Campaign
- Silver Addy for Video Editing
- Addy Special Judges Award
- Addy Honorable Mention for Animation
- Addy Honorable Mention for Art Direction Awareness Campaign
- Addy Honorable Mention for Social Media Campaign
- Gold Addy for Webisode Series
- Addy Best of Show
- United Way - Spirit of the High Plains

### Graphic Design & Editorial Metrics



**274** PAGES OF PRINT & EDITORIAL DESIGN

*Annual Reports, Cover Images, Etc.*



**187** DIGITAL ASSETS CREATED

*Social Media Assets, Flyers, Web Graphics*



**8** LARGE SCALE PROJECTS

*Murals, Billboards, Banners, Etc.*



**18** LOGO & BRAND DESIGN PROJECTS

*Department logos, Brand Standards, Promotional Materials*

### Video Metric Highlights

**79** VIDEOS PRODUCED & PUBLISHED TO COA PAGES

**210,300** TOTAL VIEWS

**9,156** HOURS WATCHED

**184** HOURS LIVE STREAMED

### Most Watched

- 100th Amarillo Police Academy Docuseries
- Flood/Fire Response Livestreams
- Transformation Park

Total Engagement & Innovation 2024/25 Budget — \$1,161,129

## 2024-25 Employee Distribution by Position

|                 |                                            |
|-----------------|--------------------------------------------|
| <b>Entity</b>   | 1023 - Office of Innovation and Engagement |
| <b>Scenario</b> | Dept Req                                   |
| <b>Year</b>     | 2024                                       |
| <b>Currency</b> | USD                                        |

| Code and Description                               | Count      |
|----------------------------------------------------|------------|
| ADM002--DIRECTOR OF ENGAGEMENT & INNOVATION        | 1.0        |
| ADM325--SENIOR COMMUNICATIONS OFFICER              | 1.0        |
| ADM091--PROJECT MANAGER                            | 2.0        |
| ADM152--DEPUTY DIRECTOR OF ENGAGEMENT & INNOVATION | 1.0        |
| PRF010--MARKETING MANAGER                          | 1.0        |
| PRF011--VISUAL PRODUCTION MANAGER                  | 1.0        |
| PRF015--COMMUNICATIONS MANAGER                     | 1.0        |
| PRF807--SOCIAL MEDIA MANAGER                       | 1.0        |
| <b>Totals</b>                                      | <b>9.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

# LEGAL (1210)

## 2024/25 Budget

### Budget Comparison

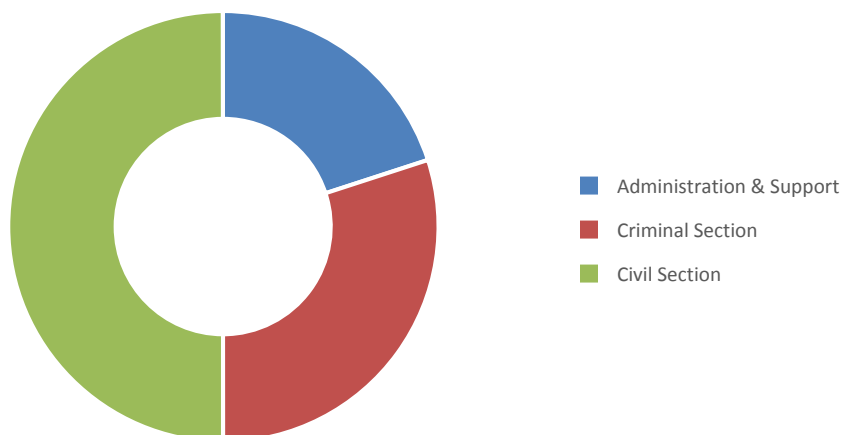
|                       | 2022/23<br>Actual   | 2023/24<br>Budget   | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|-----------------------|---------------------|---------------------|-----------------------------|---------------------|
| Personal Services     | 795,478             | 1,451,272           | 868,678                     | 1,378,795           |
| Supplies              | 70,150              | 52,039              | 75,205                      | 76,770              |
| Contractual Services  | 1,213,225           | 235,336             | 767,315                     | 505,540             |
| Other Charges         | 11,284              | 30,379              | 12,430                      | 12,961              |
| <b>Total Expenses</b> | <b>\$ 2,090,137</b> | <b>\$ 1,769,026</b> | <b>\$ 1,723,628</b>         | <b>\$ 1,974,066</b> |

|                                    |             |              |             |              |
|------------------------------------|-------------|--------------|-------------|--------------|
| <b>Total Departmental Revenues</b> | <b>\$ —</b> | <b>\$ 50</b> | <b>\$ —</b> | <b>\$ 50</b> |
|------------------------------------|-------------|--------------|-------------|--------------|

|                                               |                     |                     |                     |                     |
|-----------------------------------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Total Covered through General Revenues</b> | <b>\$ 2,090,137</b> | <b>\$ 1,768,976</b> | <b>\$ 1,723,628</b> | <b>\$ 1,974,016</b> |
|-----------------------------------------------|---------------------|---------------------|---------------------|---------------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 10.0              | 10.0              | 10.0                |
| Part-time    | -                 | -                 | -                   |
| <b>Total</b> | <b>10.0</b>       | <b>10.0</b>       | <b>10.0</b>         |



# LEGAL (1210)

## 2024/25 Budget

### Mission

The City Attorney is the chief legal officer for the entire municipal corporation. The attorneys in this department are obligated to represent and seek the good of the city government, not necessarily the interest of any particular official or department.

### Goals & Objectives

Represent the City of Amarillo, its employees, and officials when they are sued in their official capacity, in all venues, including State court, Federal court, or regulatory agencies. Represent the State of Texas in Municipal Court through the Legal department's prosecutors. Also, conduct negotiations of various kinds.

Offer legal advice and counsel to City Council, departments, and officials regarding the legal aspects of city government operations and policies. The legal expertise required is as diverse as the operations of the city government: Human Resources, Health, Aviation, Police, Fire, Animal Management and Welfare, Purchasing, Planning and Development Services, Public Works, Building Safety, Finance, Housing, Utilities, Transit, Parks, and all aspects of municipal processes and operations.

Prepare or review all kinds of legal documents (such as ordinances, contracts, and deeds) necessary for city government to accomplish its varied functions.

Provide legal services and support to (i) closely affiliated agencies such as the Amarillo Hospital District, Amarillo-Potter Events Venue District, Amarillo Local Government Corporation, Amarillo Metropolitan Planning Organization; and, (ii) Interlocal Emergency Management functions. Also, provide information to citizens and the news media.

Legal aligns to City Council's adopted policies, rules, strategic initiatives, and plans.

### Programs of the Legal Department

#### Administration and Support

#### 2024/25 Budget — \$394,813 of Budget

Provide daily support and assistance to the members of the department. Serve as the administrative liaison to the City Council, City Manager, City Secretary, and other city departments. Prepare correspondence, documents, and forms as required.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|---------------------------|------------------------------|------------------------------|
| Correspondence reviewed                 | 700                       | 700                          | 800                          |
| Document preparation                    | 350                       | 350                          | 400                          |

#### Criminal Section

#### 2024/25 Budget — \$592,220 of Budget

Perform all legal services related to processing and presentation of criminal complaints filed in the Municipal Court. Perform some civil hearing management.

# LEGAL (1210)

## 2024/25 Budget

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|---------------------------|------------------------------|------------------------------|
| Bench trials                            | 65                        | *                            | *                            |
| Jury trials                             | 110                       | *                            | *                            |
| Bench Trial Dockets*                    |                           | 350                          | 385                          |
| Jury Trial Dockets                      |                           | 700                          | 500                          |
| Attorney dockets                        | 65                        | 40                           | 30                           |
| Civil hearings                          | 12                        | 12                           | 12                           |
| Bond forfeiture hearings                | 4                         | 4                            | 4                            |
| Appeal hearings                         | 2                         | 2                            | 2                            |

### Civil Section

#### 2024/25 Budget — \$987,033 of Budget

Review and prepare contracts and agreements as requested by all city departments. Also, all documents related to real estate transactions and management by the City are reviewed, drafted, and redrafted. Process Texas Public Information Act requests through statutorily required deadlines and administrative procedures.

Review and analyze state and federal legislation and court decisions applicable to the city. Draft ordinances and resolutions for Council action. Prepare and review memoranda regarding legislation for Council and staff.

Provide advice to the City Council, City Manager, and all City departments regarding the interpretation and application of State and Federal laws. Draft and redraft ordinances and resolutions as requested. Provide legal advice and counsel to all City departments on the interpretation of City ordinances.

Provide advice and consultation to Risk Management and all departments on processing and considering claims against the city for damages and injury. Provide litigation defense and prosecution for the city and all departments; monitor and oversee claims and litigation work of retained counsel. Prepare reports and recommendations on pending claims and litigation, as requested.

Support administrative and judicial enforcement activities of various city departments, including City Marshal, Code Enforcement, Planning, Zoning, Building Inspection, and like matters. File and prosecute administrative and civil enforcement actions to secure compliance with city codes and regulations.

Provide a wide range of high-level professional legal services to the law enforcement city departments: Police, Airport Police, City Marshal, and Animal Management & Welfare.

\*Projected numbers of Bench and Jury Trial Dockets reflect the number of defendants set on a docket for trial that require trial preparation by the City Attorney's Office.

# LEGAL (1210)

## 2024/25 Budget

| <i>Performance Measures/Indicators:</i>                | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|--------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Contracts/agreements drafted                           | 140                       | 140                          | 225                          |
| Real estate documents drafted                          | 40                        | 40                           | 40                           |
| Public Information Requests                            | 500                       | 500                          | 500                          |
| Federal/State legislation/court decisions reviewed     | 250                       | 250                          | 350                          |
| Ordinances and resolutions drafted                     | 200                       | 200                          | 200                          |
| Legal opinions                                         | 40                        | 40                           | 100                          |
| Civil Service personnel matters reviewed               | 24                        | 24                           | 30                           |
| Claims inquiries/reviews                               | 35                        | 35                           | 50                           |
| Demand letters/contacts                                | 20                        | 20                           | 30                           |
| Administrative proceedings                             | 6                         | 6                            | 6                            |
| Judicial proceedings                                   | 5                         | 5                            | 8                            |
| Police Public Information Requests                     | 85                        | 85                           | 85                           |
| Police Public Information Act Attorney General letters | 60                        | 60                           | 80                           |

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**Total Legal 2024/25 Budget — \$1,974,066**

## 2024-25 Employee Distribution by Position

|                 |              |
|-----------------|--------------|
| <b>Entity</b>   | 1210 - Legal |
| <b>Scenario</b> | Dept Req     |
| <b>Year</b>     | 2024         |
| <b>Currency</b> | USD          |

| Code and Description                | Count       |
|-------------------------------------|-------------|
| ADM070--CITY ATTORNEY               | 1.0         |
| ADM071--DEPUTY CITY ATTORNEY        | 1.0         |
| ADM075--SENIOR ASST. CITY ATTORNEY  | 2.0         |
| ADM078--ATTORNEY III-ASST CITY ATTY | 1.0         |
| CLR941--ADMINISTRATIVE TECHNICIAN   | 1.0         |
| PRF070--LEGAL ASSISTANT             | 1.0         |
| PRF071--ATTORNEY I                  | 2.0         |
| PFR072--ATTORNEY II                 | 1.0         |
| <b>Totals</b>                       | <b>10.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|



# CITY SECRETARY (1220)

## 2024/25 Budget

### Budget Comparison

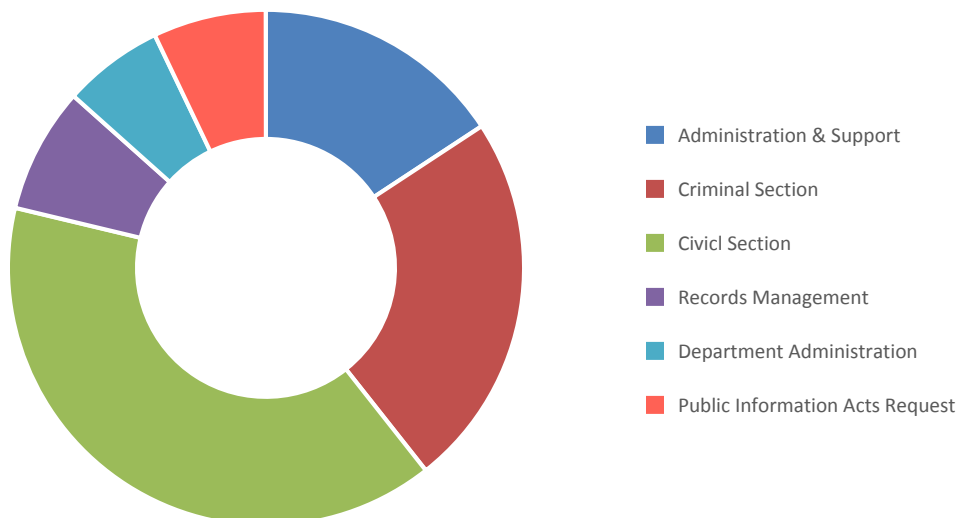
|                       | 2022/23<br>Actual | 2023/24<br>Budget | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|-----------------------|-------------------|-------------------|-----------------------------|---------------------|
| Personal Services     | 281,827           | 324,583           | 313,676                     | 338,197             |
| Supplies              | 159,383           | 166,200           | 7,767                       | 166,200             |
| Contractual Services  | 5,520             | 27,361            | 21,831                      | 27,361              |
| Other Charges         | 16,237            | 16,516            | 20,419                      | 15,391              |
| <b>Total Expenses</b> | <b>\$ 462,966</b> | <b>\$ 534,660</b> | <b>\$ 363,693</b>           | <b>\$ 547,149</b>   |

|                                    |                 |                  |                 |                  |
|------------------------------------|-----------------|------------------|-----------------|------------------|
| <b>Total Departmental Revenues</b> | <b>\$ 2,372</b> | <b>\$ 10,000</b> | <b>\$ 9,500</b> | <b>\$ 10,000</b> |
|------------------------------------|-----------------|------------------|-----------------|------------------|

|                                               |                   |                   |                   |                   |
|-----------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Total Covered through General Revenues</b> | <b>\$ 460,594</b> | <b>\$ 524,660</b> | <b>\$ 354,193</b> | <b>\$ 537,149</b> |
|-----------------------------------------------|-------------------|-------------------|-------------------|-------------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 3.0               | 3.0               | 3.0                 |
| Part-time    | —                 | —                 | —                   |
| <b>Total</b> | <b>3.0</b>        | <b>3.0</b>        | <b>3.0</b>          |



# CITY SECRETARY (1220)

## 2024/25 Budget

### Mission

Identify and respond to the issues, concerns, and needs of mayor and council, City of Amarillo staff, and the citizens of Amarillo.

### Goals & Objectives

The City Secretary's Office prepares the City Council agenda and minutes, manages the official City of Amarillo records and contracts, administers the record management program, administers the open record request program, and is responsible for conducting municipal elections. The City Secretary's Office is responsible for developing and administering records retention and destruction policies and monitoring the records storage center. The City Secretary's Office coordinates the recruitment, application, and appointment process for City Council appointed boards and commissions.

In addition to the duties listed above, the City Secretary serves as custodian of the City of Amarillo's corporate seal; attests to the mayor's signature on all official documents; records and files deeds and easements; coordinates the codification of City of Amarillo ordinances into the Amarillo Municipal Code; publishes legal ads, public notices, and agendas; and develops and oversees the City Secretary's Office and Mayor and Council budgets. The City Secretary also serves as the Local Vital Registrar and as the approving authority for TABC alcohol permits. As in many other cities, the City Secretary serves not only as a historian for the City, but also as a resource for citizens and as a link between citizens and their elected officials.

### Programs of City Secretary

#### Election Management

##### 2024/25 Budget — \$224,331 of Budget

Administer all aspects of City of Amarillo regular and special elections and citizen initiated petitions of initiative and referendum.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|---------------------------|------------------------------|------------------------------|
| Number of elections held                | 2                         | 0                            | 2                            |

\*Includes the General Election on May 6, 2023, and Runoff Election on June 24, 2023.

#### Council and Board Support

##### 2024/25 Budget — \$120,373 of Budget

Provide executive assistance to the mayor and council; prepare agendas for and take the minutes of all City Council meetings; and oversee the appointment to and posting of agendas and minutes for all City Council appointed boards and commissions.

| <i>Performance Measures/Indicators:</i>      | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|----------------------------------------------|---------------------------|------------------------------|------------------------------|
| Number of ordinances passed by City Council  | 66                        | 80                           | 80                           |
| Number of resolutions passed by City Council | 75                        | 70                           | 70                           |
| Number of active boards                      | 45                        | 43                           | 43                           |
| Members appointed to boards                  | 90                        | 90                           | 90                           |

# CITY SECRETARY (1220)

## 2024/25 Budget

### Executive Support

#### 2024/25 Budget — \$54,715 of Budget

Provide administrative support to the executive offices, including the City Manager's Office and the department of engagement and innovation.

### Records Management

#### 2024/25 Budget — \$54,715 of Budget

Develop and administer records retention and destruction policies; monitor the records storage center; and add transparency documents to the website.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|---------------------------|------------------------------|------------------------------|
| Number of city records scanned          | 184343                    | 180000                       | 180,000                      |

### Public Information Act Requests

#### 2024/25 Budget — \$49,243 of Budget

Administer the City's Public Information Act process; receive and enter requests; monitor requests and work with department liaisons to ensure timely processing; creation and submission of requests to the Office of the Attorney General as necessary.

| <i>Performance Measures/Indicators:</i>        | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Public information requests (excluding Police) | 1407                      | 5000*                        | 5000                         |
| Average days to process request                | 9.0                       | 11.9                         | 8.0                          |

\*Amarillo Police Department began tracking their public information requests in GovQA during fiscal 2022/23 which led to the significant increase between 22/23 and 23/24.

### Department Administration

#### 2024/25 Budget — \$43,772 of Budget

Manage and administer the City Secretary's Office.

---

**Total City Secretary 2024/25 Budget — \$547,149**

## 2024-25 Employee Distribution by Position

|                 |                       |
|-----------------|-----------------------|
| <b>Entity</b>   | 1220 - City Secretary |
| <b>Scenario</b> | Dept Req              |
| <b>Year</b>     | 2024                  |
| <b>Currency</b> | USD                   |

| Code and Description                | Count      |
|-------------------------------------|------------|
| ADM020--CITY SECRETARY              | 1.0        |
| ADM025--ASSISTANT CITY SECRETARY    | 1.0        |
| CLR415--ADMINISTRATIVE ASSISTANT IV | 1.0        |
| <b>Totals</b>                       | <b>3.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## City of Amarillo Summary of Expenditures by Activity Classification



| Description                                    | 2022<br>Actual     | 2023<br>Budget     | 2024<br>Budget     |
|------------------------------------------------|--------------------|--------------------|--------------------|
| <b>Support Services</b>                        |                    |                    |                    |
| <b>01000 - General Fund</b>                    |                    |                    |                    |
| 1110 - Human Resources                         | 1,230,309          | 1,371,827          | 1,412,892          |
| 1120 - Risk Management                         | 286,251            | 405,338            | 366,145            |
| 1251 - Custodial Services                      | 1,612,684          | 1,935,470          | 1,886,348          |
| 1252 - Facilities Maintenance                  | 3,821,896          | 4,422,948          | 4,163,216          |
| 1253 - MPEV                                    | 573,861            | 400,000            | 431,000            |
| 1315 - Finance                                 | 3,091,825          | 4,169,342          | 4,341,119          |
| 1325 - Purchasing                              | 625,436            | 719,735            | 879,209            |
| 1340 - Health Plan Administration              | 159,725            | 190,988            | 245,465            |
| 1345 - Central Stores                          | 304,594            | 393,027            | 388,204            |
| 1350 - General Fund Transfers                  | 30,432,018         | 26,096,275         | 48,252,795         |
| <b>06100 - Fleet Services Fund</b>             |                    |                    |                    |
| 61110 - Fleet Services Operations              | 13,297,834         | 13,086,914         | 14,976,334         |
| 61120 - Equipment Replacement                  | 6,425,887          | 8,807,186          | 7,637,480          |
| <b>06200 - Information Technology Fund</b>     |                    |                    |                    |
| 62010 - IT Administration                      | 745,316            | 787,379            | 775,869            |
| 62021 - IT Enterprise Applications             | 2,166,632          | 2,472,222          | 2,223,250          |
| 62022 - IT Support                             | 509,946            | 607,957            | 670,290            |
| 62023 - IT Print Services                      | 80,689             | 122,321            | 117,726            |
| 62024 - IT GIS                                 | 376,469            | 441,704            | 457,509            |
| 62031 - IT Public Safety                       | 193,002            | 196,410            | 508,516            |
| 62032 - IT Infrastructure                      | 4,141,190          | 4,187,137          | 3,845,594          |
| 62033 - IT Telecom                             | 759,189            | 691,370            | 548,175            |
| 62034 - Radio Communications                   | 388,923.44         | 812,256            | 1,118,658          |
| 62150 - IT Capital                             | 199,410            | 206,017            | 281,017            |
| <b>06300 - Risk Management Fund</b>            |                    |                    |                    |
| 63110 - Self Insurance General                 | 832,480            | 708,902            | 2,853,531          |
| 63115 - Unemployment Claims                    | 54,113             | 91,325             | 93,961             |
| 63120 - Fire & Extended Coverage               | 3,367,316          | 4,150,301          | 3,847,367          |
| 63125 - Workers Compensation                   | 1,737,782          | 3,038,593          | 3,065,921          |
| 63160 - General Liability                      | 133,890            | 667,604            | 678,009            |
| 63170 - Police Professional                    | 155,699            | 179,545            | 203,692            |
| 63185 - Automobile Liability                   | -642,980           | 508,756            | 672,009            |
| 63190 - Auto Physical Damage                   | 852,270            | 628,866            | 992,046            |
| 63195 - City Property                          | —                  | —                  | —                  |
| 63200 - Administration                         | —                  | —                  | —                  |
| <b>06400 - Employee Insurance Fund</b>         |                    |                    |                    |
| 64100 - Health Plan                            | 24,864,872         | 27,481,332         | 33,352,687         |
| 64200 - Dental Plan                            | 1,267,778          | 1,434,201          | 1,603,297          |
| 64300 - City Care Clinic                       | 0                  | 766902             | 0                  |
| <b>06500 - Employee Flexible Spending Fund</b> |                    |                    |                    |
| 65100 - Employee Flex Plan                     | 389,491            | 551,300            | 461,500            |
| <b>Support Services Total Expenditures</b>     | <b>104,435,797</b> | <b>112,731,450</b> | <b>143,350,831</b> |

# FACILITIES (1251, 1252, 1253)

## 2024/25 Budget

### Budget Comparison

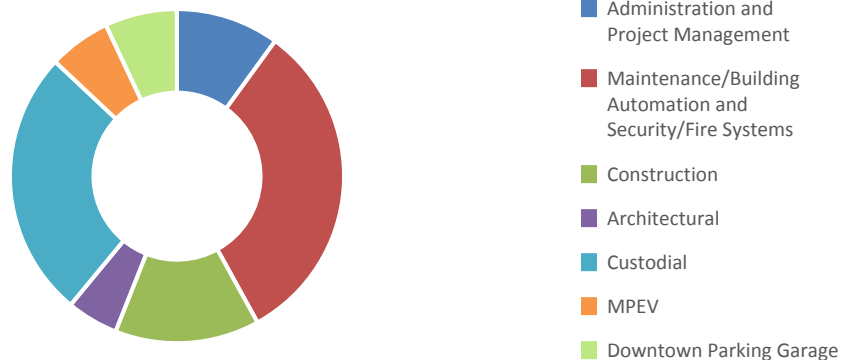
|                       | 2022/23<br>Actual   | 2023/24<br>Budget   | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|-----------------------|---------------------|---------------------|-----------------------------|---------------------|
| Personal Services     | \$ 3,581,910        | \$ 4,355,227        | \$ 3,679,401                | \$ 4,053,287        |
| Supplies              | 808,018             | 915,851             | 727,197                     | 920,812             |
| Contractual Services  | 634,448             | 703,687             | 774,633                     | 815,846             |
| Other Charges         | 415,140             | 551,405             | 551,344                     | 458,371             |
| Capital Outlay        | —                   | —                   | —                           | —                   |
| Inter Reimbursements  | —                   | (117,752)           | —                           | (117,752)           |
| Operating Transfers   | 568,925             | 350,000             | 350,000                     | 350,000             |
| <b>Total Expenses</b> | <b>\$ 6,008,441</b> | <b>\$ 6,758,418</b> | <b>\$ 6,082,575</b>         | <b>\$ 6,480,564</b> |

|                                    |                   |                   |                   |                   |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Total Departmental Revenues</b> | <b>\$ 480,574</b> | <b>\$ 444,861</b> | <b>\$ 480,661</b> | <b>\$ 480,908</b> |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|

|                                               |                     |                     |                     |                     |
|-----------------------------------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Total Covered through General Revenues</b> | <b>\$ 5,527,867</b> | <b>\$ 6,313,557</b> | <b>\$ 5,601,914</b> | <b>\$ 5,999,656</b> |
|-----------------------------------------------|---------------------|---------------------|---------------------|---------------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 61.0              | 59.0              | 59.0                |
| Part-time    | -                 | -                 | —                   |
| <b>Total</b> | <b>61.0</b>       | <b>59.0</b>       | <b>59.0</b>         |



# FACILITIES (1251, 1252, 1253)

## 2024/25 Budget

### Mission

Maintain, design, and construct facilities for the City of Amarillo. To keep employees and citizens in a safe, secure, and professional work environment.

### Goals & Objectives

Facilities will sustain a fully operational staff for the maintenance of 2,519,306 total square feet of structures with 1,748,626 square feet of it being occupied structures and sustain a fully operational custodial staff for 679,525 square feet of occupied floor space:

- Work on HVAC, mechanical, electrical, and structural issues.
- Maintain city facilities with daily inspections of mechanical systems.
- Maintain an architectural staff for design work on both new and old structures.
- Conduct project management for CIP projects as well as Proposition 2 projects to control costs and assure that local, state, and federal codes are met.
- Control costs, timelines, and quality of work while continuing to participate in Community Engagement efforts.

### Programs of the Facilities Department

#### Administration and Project Management

##### 2024/25 Budget — \$648,056 of Budget

- Provide oversight on city-owned construction projects to monitor timelines, costs, changes, punch lists, and overall quality of work.
- Work in conjunction with architects, engineers, and customers to assure complete and correct designs before construction.
- Develop construction estimates for budgeting and approved projects.
- Work with the City Manager's office on goals and needs for structural projects requested.
- Work with general contractors on bid projects to maintain timelines, costs, changes, punch lists, and overall quality of work performed.

#### Maintenance/Building Automation and Security/Fire Systems

##### 2024/25 Budget — \$2,073,780 of Budget

- Perform plumbing repairs on water and sewer.
- Perform electrical repairs including power, lights, motors, and minor equipment.
- Perform structural service repairs on walls, ceilings, paint, roofs, door locks, and other structural issues. Perform HVAC service repairs of package cooling systems, chillers, boilers, radiant heaters, closed loop systems, blowers, and other heating and cooling systems.
- Perform miscellaneous maintenance, including hanging displayed items, painting walls, repairing floors, replacing glass, working on furnishings, and moving equipment and furnishings.
- Work with the elevator contractor on service of units and annual inspections.
- Maintain key inventory and manufacture replacement keys as needed.
- Perform snow removal from city buildings and administer 24-hour service to emergency operations buildings.
- Provide design and installation of new systems as well as daily monitoring of existing environmental control systems.
- Provide daily monitoring of building security systems and service both Building Automation and Security Systems.
- Report to department directors of security violations.

## FACILITIES (1251, 1252, 1253)

## 2024/25 Budget

- Review reports on building automation to maintain energy efficiencies.
- Work with Police Department on approved clearances for employees.
- Create all new employee identification badges and replacements.
- Maintain and install video monitoring systems.
- Provide replacements or refurbishments of outdated units.
- Inspect pump systems on a quartile rotation.
- Coordinate with outside source for certified inspections of range hoods and other systems.

| <b><i>Performance Measures/Indicators:</i></b>                                    | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Total square footage serviced (Occupied (1,748,626) and non-occupied (2,428,306)) | 2,381,231                 | 2,428,306                    | 2,519,306                    |
| HVAC service calls and B.A.S.                                                     | 15%                       | 18%                          | 25%                          |
| Plumbing service calls                                                            | 15%                       | 20%                          | 22%                          |
| Electrical service calls                                                          | 25%                       | 25%                          | 17%                          |
| Building maintenance calls                                                        | 35%                       | 32%                          | 30%                          |
| Downtown Parking Garage                                                           | 10%                       | 5%                           | 5%                           |
| Total workorders processed                                                        | 17,560                    | 17,700                       | 17,700                       |
| city labor/average market cost per hour                                           | \$30.07/\$75.05           | \$30.07/\$84.00              | \$30.07/\$102.00             |

### Construction

#### 2024/25 Budget — \$907,279 of Budget

- Provide new electrical services, wiring of structures, design, lighting, and remodel work.
- Complete HVAC installation of new package systems, chillers, boilers, duct systems, heat exchangers, cooling towers, and radiant heating systems.
- Complete structural work, erection of metal buildings, building of new workstations, construction of new work areas, concrete work, framing, drywall, floors, and finishes.
- Coordinate utility work (digging trenches, overhead services) and work with utility suppliers.

| <b><i>Performance Measures/Indicators:</i></b> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Number of construction projects                | 26                        | 35                           | 26                           |

### Architectural

#### 2024/25 Budget — \$324,028 of Budget

- Provide complete sealed plan sets for new construction projects.
- Provide complete sealed plan sets for remodels. Coordinate with outside engineers for plan overlays.
- Monitor projects and progress.
- Maintain historical construction documents for city structures.

### Custodial

#### 2024/25 Budget — \$1,684,947 of Budget

- Provide daily service of occupied work areas including cleaning floors, emptying trash, dusting, vacuuming, and other needs as communicated.
- Monitor large common areas for floor maintenance and the need for stripping, waxing, buffing, and shampooing.



## FACILITIES (1251, 1252, 1253)

## 2024/25 Budget

- Change lights afterhours to lessen impact to the public and staff.
- Create maintenance reports for issues found while performing regular duties.

| <i>Performance Measures/Indicators:</i>                                                                 | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|---------------------------------------------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Square feet cleaned by each custodian each night (591,735 sq. ft. divided by 27 custodians = 21,916 sf) | 24,030                    | 21,916                       | 22,654                       |
| Cost per square foot cleaned by each custodian                                                          | \$4.41                    | \$3.14                       | \$2.45                       |
| Number of custodial calls                                                                               | 110                       | 120                          | 125                          |

### Multi-Purpose Event Venue

#### 2024/25 Budget — \$388,834 of Budget

Provide for lease management and ongoing repair and maintenance of the Multi-Purpose Event Venue (MPEV). The MPEV, also known as Hodgetown, is owned by the city but leased and operated by Panhandle Baseball Club, Inc. and is the home to the Amarillo Sod Poodles, the AA affiliate of the Arizona Diamondbacks.

### Downtown Parking Garage

#### 2024/25 Budget — \$453,639 of Budget

Provide for lease management and ongoing repair, operations, and maintenance of the Downtown Parking Garage.

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**Total Facilities Department 2024/25 Budget — \$6,480,564**

## 2024-25 Employee Distribution by Position

|                 |                           |
|-----------------|---------------------------|
| <b>Entity</b>   | 1251 - Custodial Services |
| <b>Scenario</b> | Dept Req                  |
| <b>Year</b>     | 2024                      |
| <b>Currency</b> | USD                       |

| Code and Description  | Count       |
|-----------------------|-------------|
| TRD910--CUSTODIAN I   | 27.0        |
| TRD046--CUSTODIAN III | 2.0         |
| TRD047--CUSTODIAN II  | 1.0         |
| <b>Totals</b>         | <b>30.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|                 |                               |
|-----------------|-------------------------------|
| <b>Entity</b>   | 1252 - Facilities Maintenance |
| <b>Scenario</b> | Dept Req                      |
| <b>Year</b>     | 2024                          |
| <b>Currency</b> | USD                           |

| Code and Description                 | Count       |
|--------------------------------------|-------------|
| ADM060--FACILITIES & SPEC PROJ ADMIN | 1.0         |
| ADM061--ASSISTANT FACILITIES MANAGER | 2.0         |
| CLR941--ADMINISTRATIVE TECHNICIAN    | 2.0         |
| PRF061--FACILITIES COORDINATOR II    | 2.0         |
| PRF875--FACILITIES FIELD SUPERVISOR  | 1.0         |
| TEC107--SPECIAL PROJECTS MANAGER     | 1.0         |
| TEC115--BAS CONTROL TECHNICIAN       | 3.0         |
| TEC215--DESIGN TECHNICIAN II         | 1.0         |
| TRD060--ELECTRICIAN II               | 1.0         |
| TRD906--BUILDING MECHANIC III        | 11.0        |
| TRD915--ELECTRICIAN I                | 3.0         |
| TRD930--UTILITY WORKER               | 1.0         |
| <b>Totals</b>                        | <b>29.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

# FINANCE (1315)

## 2024/25 Budget

### Budget Comparison

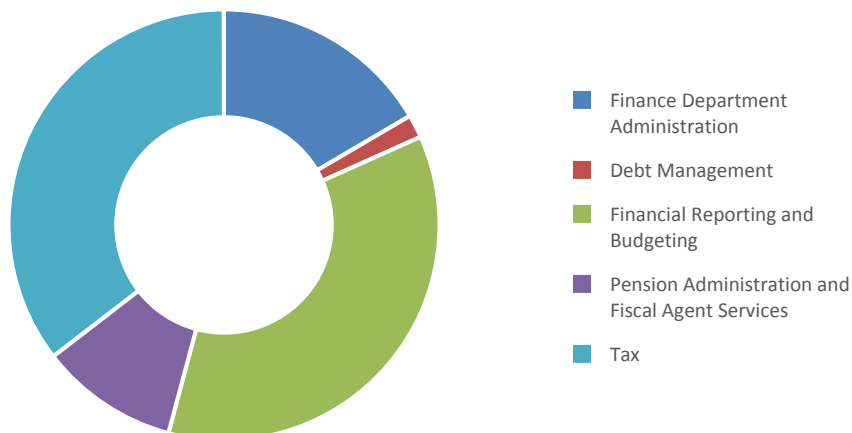
|                       | 2022/23<br>Actual   | 2023/24<br>Budget   | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|-----------------------|---------------------|---------------------|-----------------------------|---------------------|
| Personal Services     | 2,014,917           | 2,424,140           | 2,271,140                   | 2,602,237           |
| Supplies              | 43,751              | 43,071              | 41,730                      | 44,571              |
| Contractual Services  | 1,000,006           | 1,681,311           | 1,420,018                   | 1,670,875           |
| Other Charges         | 33,151              | 20,820              | 500,071                     | 23,436              |
| <b>Total Expenses</b> | <b>\$ 3,091,825</b> | <b>\$ 4,169,342</b> | <b>\$ 4,232,959</b>         | <b>\$ 4,341,119</b> |

|                                    |                    |                    |                    |                    |
|------------------------------------|--------------------|--------------------|--------------------|--------------------|
| <b>Total Departmental Revenues</b> | <b>172,228,795</b> | <b>177,005,756</b> | <b>175,444,138</b> | <b>180,899,139</b> |
|------------------------------------|--------------------|--------------------|--------------------|--------------------|

|                                               |                      |                      |                      |                      |
|-----------------------------------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Total Covered through General Revenues</b> | <b>(169,135,980)</b> | <b>(172,836,414)</b> | <b>(171,224,627)</b> | <b>(176,558,020)</b> |
|-----------------------------------------------|----------------------|----------------------|----------------------|----------------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 24.0              | 25.0              | 26.0                |
| Part-time    | 3.0               | 3.0               | 3.0                 |
| <b>Total</b> | <b>27.0</b>       | <b>28.0</b>       | <b>29.0</b>         |



# FINANCE (1315)

## 2024/25 Budget

### Mission

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Promote and maintain excellence and efficiency in the accounting, budgeting, and reporting functions of the city.

### Strategic Approach

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The Finance Department is responsible for the administration of all the city's financial activities as described in Article V., Section 27 of the City Charter. Finance is also responsible for maintaining a financial system that accurately records all receipts and disbursements for the City of Amarillo, for providing timely reporting to individual departments, and for preparation of the Annual Comprehensive Financial Report, while utilizing best practices related to all financial matters.

The Finance Department provides multiple programs including administration, cash and debt management, financial reporting and budgeting, internal control, pension administration, fiscal agent services, and property tax analysis.

The Finance Department evaluates city policies pertaining to control of financial matters and audits payments to vendors and contractors. In addition to performing the accounting and reporting functions for the city, Finance provides these services for the Amarillo Economic Development Corporation, Amarillo Hospital District, Amarillo-Potter Events Venue District, Tax Increment Reinvestment Zone #1, Tax Increment Reinvestment Zone #2, Local Government Corporation, Amarillo Chamber of Commerce, Amarillo Convention and Visitor's Bureau, Amarillo Housing Finance Corporation, Amarillo Health Facility Corporation, and the Harrington Library Consortium.

The Finance Department will utilize funding for FY 2024/25 to ensure proper budgeting, accounting, and reporting of all City of Amarillo financial information in accordance with applicable accounting pronouncements, laws, and bond covenants. The funding will help maintain favorable bond ratings for the City of Amarillo, ensure proper internal controls are in place and make sure all property taxes are correctly calculated and reported.

### Programs

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#### Finance Department Administration

#### 2024/25 Budget — \$434,112 of Budget

Provide management and oversight to Central Stores, Purchasing, Vital Statistics, and Utility Billing departments. Provides oversight of accountants and clerks to provide timely financial records for all deposits and disbursements for all departments of the city. Preserve the safety and liquidity of city investments as directed by policies of the city, while maximizing interest earnings. Monitor the city's banking relationships to verify that the city is compliant with all state requirements.

In 2022, the Finance Department received certification from the Government Treasurer's Organization of Texas (GTOT) on the City's investment policy, aligning to Finance's goal of fiscal responsibility. This was the third time the city participated in this certification program, which is good for two years. The city will submit the investment policy for certification again in 2024.

# FINANCE (1315)

## 2024/25 Budget

| <b>Performance Measures/Indicators:</b>           | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|---------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Total Operating Costs Managed (millions)          | \$84.5                    | \$83.3                       | \$86.3                       |
| Total Positions Managed                           | 105                       | 117                          | 117                          |
| Public Funds Investment Act Compliance            | 100%                      | 100%                         | 100%                         |
| Quarterly Investment Reports Presented to Council | 4/100%                    | 4/100%                       | 4/100%                       |
| GTOT Investment Policy Certification (years)      | 8                         | 9                            | 10                           |

*\*Total expenses for Finance, Purchasing, Central Stores, Vital Statistics, Utility Billing, Water & Sewer General, Sewer General, Water General, General Fund Transfers, and Debt Service Fund.*

### Debt Management

#### 2024/25 Budget — \$86,822 of Budget

Issue debt with bond covenants that will protect taxpayers and future bondholders. Ensure all debt payments are made in a timely manner and in accordance with bond covenants. Coordinate with rating agencies, financial advisors, and underwriters to achieve the lowest overall interest rate paid on new issues. Issue refunding bonds if financially prudent. Each year, the Finance Department analyzes the debt per capita ratio in comparison to peer cities. This information is provided to the City Council and citizens for comparison purposes.

| <b>Performance Measures/Indicators:</b> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|---------------------------|------------------------------|------------------------------|
| GO Bonds (S&P)                          | AAA                       | AAA                          | AAA                          |
| Water & Sewer Revenue Bonds (S&P)       | AA+/Stable                | AA+                          | AAA                          |
| Drainage Utility Revenue Bonds (S&P)    | AA+/Stable                | AA+                          | AAA                          |
| HOT Revenue Bonds (S&P)**               | A+/Stable                 | A+                           | A+                           |
| Compliance with Bond Covenants          | 100%                      | 100%                         | 100%                         |
| Debt per Capita*                        | \$2,476.30                | \$2,620.00                   | \$3,450.00                   |
| Amount of Debt Outstanding              | \$503,843,000             | \$660,000,000                | \$702,000,000                |

*\*Excludes Water Authority Debt*

*\*\*Due to COVID-19 impact on hotel occupancy taxes*

### Financial Reporting and Budgeting

#### 2024/25 Budget — \$911,635 of Budget

Ensure timely, accurate reports are available to city departments and external users. Facilitate preparation of adopted budgets in accordance with State law. Prepare monthly and quarterly financials for management. Submit Annual Comprehensive Financial Reports, adopted budgets, and Popular Annual Financial Reports to the Government Finance Officers Association (GFOA) each year for formal review and certification aligning to the Finance Department's goal of fiscal responsibility. Assist departments with financial oversight of all construction in progress, capital purchases, and capital asset financial presentation; maintain accurate financial information for all assets for all departments. Prepare grant billings and manage financial reporting of grants to federal and state agencies. Establish and maintain an effective system of organizational internal control.

It is the City's policy is to maintain a 90-day operating reserve plus one year's capital requirements. Finance works with all departments to develop operating budgets and long-term capital plans that ensure compliance with this policy.

# FINANCE (1315)

## 2024/25 Budget

| <i>Performance Measures/Indicators:</i>                                             | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-------------------------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| GFOA Certificate of Achievement for Excellence in Financial Reporting (years)       | 47                        | 48                           | 49                           |
| GFOA Distinguished Budget Presentation (years)                                      | 32                        | 33                           | 34                           |
| GFOA Award of Outstanding Achievement in Popular Annual Financial Reporting (years) | 12                        | 0.13                         | 0.14                         |
| Quarterly Financial Reporting to City Manager                                       | 4/100%                    | 4/100%                       | 4/100%                       |
| Monthly Budget vs. Actual Reporting to Audit Committee                              | 12/100%                   | 12/100%                      | 12/100%                      |
| General Fund Reserves as % of target                                                | 100%                      | 100%                         | 100%                         |
| Single Audit Findings                                                               | 0                         | 0                            | 0                            |
| Internal control issues reported by external auditors                               | 0                         | 0                            | 0                            |

### Pension Administration and Fiscal Agent Services

#### 2024/25 Budget — \$260,467 of Budget

Administer the Amarillo Firemen's Relief and Retirement Fund (AFRRF) and the Northwest Texas Healthcare System (NWTXHS) Pension Plan to provide benefits for both retirees and current employees.

Provide accounting and financial services for the Amarillo Economic Development Corporation, Amarillo Hospital District, Amarillo-Potter Events Venue District, Tax Increment Reinvestment Zone #1, Tax Increment Reinvestment Zone #2, Local Government Corporation, Amarillo Chamber of Commerce, Amarillo Convention and Visitor's Bureau, Amarillo Housing Finance Corporation, Amarillo Health Facility Corporation, and the Harrington Library Consortium.

| <i>Performance Measures/Indicators:</i>                              | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|----------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Compliance with Pension Review Board Requirements:                   |                           |                              |                              |
| AFRRF                                                                | 100%                      | 100%                         | 100%                         |
| NWTXHS Pension Plan                                                  | 100%                      | 100%                         | 100%                         |
| Unmodified Audit Opinion for Outside Entities (City is fiscal agent) | 8/100%                    | 8/100%                       | 8/100%                       |

### Property Taxes

#### 2024/25 Budget — \$955,046 of Budget

The Finance Department is responsible for the recording of property tax collections and all tax calculations as well as payment to the Potter Randall Appraisal District for assessment of the city's property taxes. Finance ensures that all budget and tax publication notices and postings, City Council meeting dates for public hearings, and budget and tax rate adoption are conducted as required by State statutes. Finance prepares historic comparative schedules of tax rates, assessed values, and budgets with peer cities for City Council and taxpayers aligning to the city's goal of fiscal responsibility.

# FINANCE (1315)

## 2024/25 Budget

### Treasury Management

#### 2024/25 Budget - \$1,475,980 of budget

Manages electronic payments, receipts, positive pay, stop payments, and monthly reconciliations. Manages all weekly payments to vendors and deposits to the city and ensures all cash receipts are recorded to the proper department.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|---------------------------|------------------------------|------------------------------|
| Pool checks issued                      | 11,157.00                 | 11,200.00                    | 11,200.00                    |
| Vendor ACH Payments                     | 3,530.00                  | 4,000.00                     | 4,000.00                     |
| Procurement Card Transactions           | 30,472.00                 | 31,500.00                    | 32,500.00                    |
| Procurement Card Rebate                 | \$117,426.00              | \$137,500.00                 | \$137,000.00                 |
| 1099's issued                           | 630                       | 625                          | 650                          |

### Payroll

#### 2024/25 Budget - \$217,056 of budget

Processes bi-weekly payroll and associated bi-weekly, monthly, and quarterly reports, as well as year-end earnings reporting forms.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|---------------------------|------------------------------|------------------------------|
| W-2's issued                            | 2,915                     | 2,973.00                     | 3,000                        |

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**Total Finance Department 2024/25 Budget — \$4,341,119**



## 2024-25 Employee Distribution by Position

|                 |                |
|-----------------|----------------|
| <b>Entity</b>   | 1315 - Finance |
| <b>Scenario</b> | Dept Req       |
| <b>Year</b>     | 2024           |
| <b>Currency</b> | USD            |

| Code and Description                   | Count       |
|----------------------------------------|-------------|
| ADM100--DIRECTOR OF FINANCE            | 1.0         |
| ADM101--TREASURER                      | 1.0         |
| ADM120--DEPUTY DIRECTOR OF FINANCE     | 1.0         |
| ADM121--CONTROLLER                     | 1.0         |
| CLR120--ACCOUNTING ASSISTANT           | 1.0         |
| CLR121--ACCOUNTS PAYABLE CLERK         | 2.0         |
| CLR410--ADMINISTRATIVE ASSISTANT III   | 1.0         |
| CLR941--ADMINISTRATIVE TECHNICIAN      | 1.0         |
| CLR947--ADMINISTRATIVE SPECIALIST I    | 1.0         |
| CLR960--PAYROLL TECHNICIAN             | 1.0         |
| HRL145--COLLECTIONS CLERK              | 1.0         |
| HRL920--INTERN                         | 2.0         |
| PRF100--INTERNAL AUDITOR               | 1.0         |
| PRF103--ERP SYSTEM SPECIALIST          | 1.0         |
| PRF120--FINANCIAL ACCOUNTANT/GRANT MGR | 1.0         |
| PRF124--COLLECTIONS COORDINATOR        | 1.0         |
| PRF128--ACCOUNTANT III                 | 5.0         |
| PRF129--SENIOR ACCOUNTANT              | 1.0         |
| PRF130--BUDGET ANALYST                 | 2.0         |
| PRF210--PAYROLL SPECIALIST             | 1.0         |
| PRF345--PAYROLL COORDINATOR            | 1.0         |
| <b>Total</b>                           | <b>28.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
| ACCOUNTANT I         |       | 1         | \$80,000       |

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

# PURCHASING (1325)

## 2024/25 Budget

### Budget Comparison

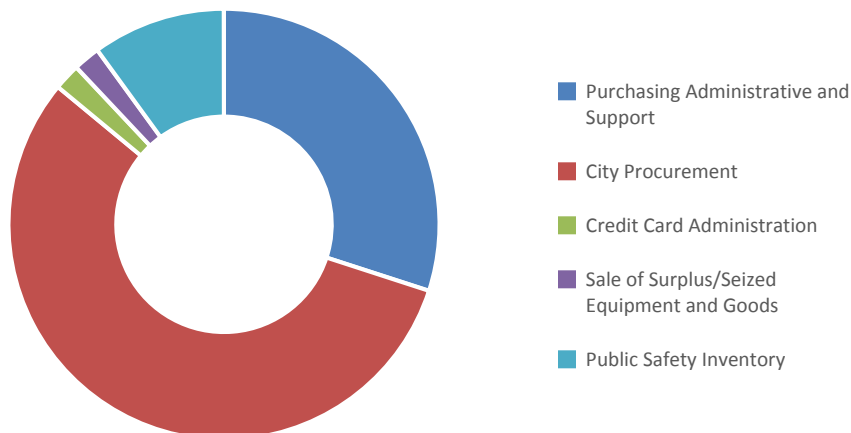
|                       | 2022/23<br>Actual | 2023/24<br>Budget | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|-----------------------|-------------------|-------------------|-----------------------------|---------------------|
| Personal Services     | \$ 509,749        | \$ 646,635        | \$ 624,010                  | \$ 762,646          |
| Supplies              | 18,269            | 14,000            | 14,000                      | 20,099              |
| Contractual Services  | 91,827            | 47,917            | 143,417                     | 79,917              |
| Other Charges         | 5,591             | 11,183            | 11,183                      | 16,547              |
| <b>Total Expenses</b> | <b>\$ 625,436</b> | <b>\$ 719,735</b> | <b>\$ 792,610</b>           | <b>\$ 879,209</b>   |

|                                    |                 |                  |                  |                  |
|------------------------------------|-----------------|------------------|------------------|------------------|
| <b>Total Departmental Revenues</b> | <b>\$ 4,686</b> | <b>\$ 30,000</b> | <b>\$ 51,693</b> | <b>\$ 68,710</b> |
|------------------------------------|-----------------|------------------|------------------|------------------|

|                                               |                   |                   |                   |                   |
|-----------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Total Covered through General Revenues</b> | <b>\$ 620,750</b> | <b>\$ 689,735</b> | <b>\$ 740,917</b> | <b>\$ 810,499</b> |
|-----------------------------------------------|-------------------|-------------------|-------------------|-------------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 9.0               | 10.0              | 10.0                |
| Part-time    | 0.0               | 0.0               | 0.0                 |
| <b>Total</b> | <b>9.0</b>        | <b>10.0</b>       | <b>10.0</b>         |



# PURCHASING (1325)

## 2024/25 Budget

### Mission

To deliver optimal value to the City of Amarillo by strategically acquiring materials, services, supplies, and equipment while adhering to legal and funding regulations.

### Goals & Objectives

The Purchasing Department strives for a procurement process that is both fair and trusted. This means ensuring equal access to all vendors through competitive bidding. We conduct these acquisitions with transparency to instill public confidence in the integrity of the system and to protect taxpayer dollars. This commitment extends to the responsible disposal of surplus city equipment.

### Programs of the Purchasing Department

#### Administration and Support

#### 2024/2025 Budget — \$316,515 of Budget

Oversee and manage the Purchasing division to ensure that the city is purchasing services and material in the correct manner and in a manner that is fiscally responsible. Support in entering new vendors; checking for required insurance; handing out bids and addendums; typing specifications; and making payment to vendors on purchase orders. Provide training for new credit card users and new purchasing request users, as well as training for employees on City of Amarillo Purchasing Manual changes. Provide additional training for vendors on how to conduct business with the city.

| <i><b>Performance Measures/Indicators:</b></i>            | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Vendor payments made in 30 days or less from invoice date | 93%                       | 93%                          | 93%                          |
| Vendor payments processed                                 | 2,150                     | 2,150                        | 2,150                        |
| City employees trained                                    | 200                       | 200                          | 200                          |
| Vendor training opportunities                             | 2                         | 2                            | 2                            |
| Updates/additions to vendor database                      | 700                       | 700                          | 700                          |
| Specifications issued/updated                             | 50                        | 50                           | 50                           |
| Renewal/new vendor insurance                              | 850                       | 850                          | 850                          |

# PURCHASING (1325)

## 2024/25 Budget

### City Procurement

#### 2024/25 Budget — \$536,317 of Budget

Responsible for working with other city departments to ensure the required information is entered correctly for the bid process. Submit bids to the public and answer any questions as needed.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24 Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|---------------------------|--------------------------|------------------------------|
| Written Bids processed                  | 420                       | 410                      | 420                          |
| Requests for Proposals                  | 39                        | 40                       | 40                           |
| Purchase Orders processed               | 2,432                     | 2,200                    | 2,250                        |
| Annual Contracts processed              | 186                       | 180                      | 180                          |
| Percent spent locally                   | 37%                       | 40%                      | 40%                          |

### Credit Card Administration

#### 2024/25 Budget — \$17,584 of Budget

Administer procurement card (P-Card) program for new cards, resolve issues with cards, and audit transactions.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|---------------------------|------------------------------|------------------------------|
| City issued P-Cards                     | 637                       | 650                          | 675                          |
| Amount spent on P-Cards                 | \$6,628,649               | \$6,800,000                  | \$7,000,000                  |
| Average amount per P-Card transaction   | \$233.07                  | \$247.27                     | \$245.61                     |
| P-Card transactions                     | 27,848                    | 27,500                       | 28,500                       |

### Sale of Surplus/Seized Equipment and Goods

#### 2024/25 Budget — \$8,792 of Budget

Responsible for coordination of moving items to the auction building to sell and for resolution of issues during auctions.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|---------------------------|------------------------------|------------------------------|
| Auction Revenues                        | \$277,338.66              | \$425,000                    | \$500,000                    |

---

**Total Purchasing Department 2024/25 Budget — \$879,209**

## 2024-25 Employee Distribution by Position

|                 |                   |
|-----------------|-------------------|
| <b>Entity</b>   | 1325 - Purchasing |
| <b>Scenario</b> | Dept Req          |
| <b>Year</b>     | 2024              |
| <b>Currency</b> | USD               |

| Code & Description                  | Count       |
|-------------------------------------|-------------|
| ADM140--PURCHASING MANAGER          | 1.0         |
| PRF200--PID PROJECT COORDINATOR     | 1.0         |
| CLR952--BUYER III                   | 1.0         |
| CLR951--BUYER II                    | 2.0         |
| ADM141--ASSISTANT PURCHASING AGENT  | 1.0         |
| CLR941--ADMINISTRATIVE TECHNICIAN   | 1.0         |
| CLR415--ADMINISTRATIVE ASSISTANT IV | 1.0         |
| CLR400--ADMINISTRATIVE ASSISTANT I  | 1.0         |
| CLR145--SENIOR BUYER                | 1.0         |
| <b>Total</b>                        | <b>10.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

# CENTRAL STORES (1345)

## 2024/25 Budget

### Budget Comparison

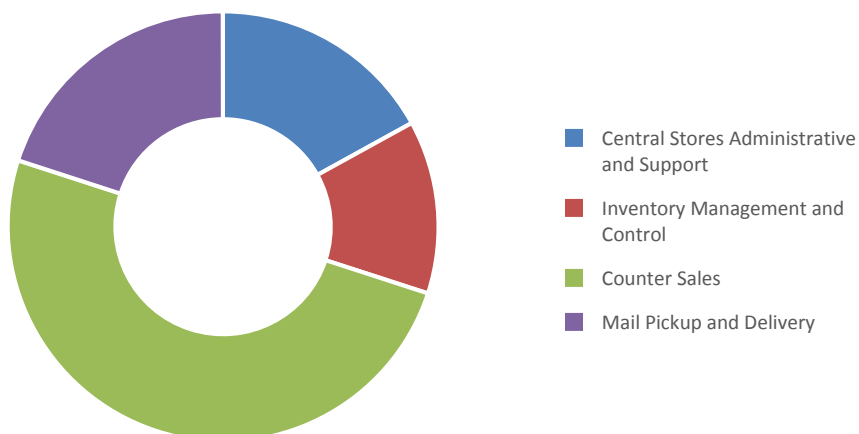
|                       | 2022/23<br>Actual | 2023/24<br>Budget | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|-----------------------|-------------------|-------------------|-----------------------------|---------------------|
| Personal Services     | \$ 310,519        | \$ 362,172        | \$ 333,802                  | \$ 356,354          |
| Supplies              | 2,775             | 4,501             | 4,501                       | 4,501               |
| Contractual Services  | 20,103            | 21,108            | 21,108                      | 21,742              |
| Other Charges         | (28,802)          | 5,246             | 5,246                       | 5,607               |
| <b>Total Expenses</b> | <b>\$ 304,594</b> | <b>\$ 393,027</b> | <b>\$ 364,657</b>           | <b>\$ 388,204</b>   |

|                                    |             |             |             |             |
|------------------------------------|-------------|-------------|-------------|-------------|
| <b>Total Departmental Revenues</b> | <b>\$ —</b> | <b>\$ —</b> | <b>\$ —</b> | <b>\$ —</b> |
|------------------------------------|-------------|-------------|-------------|-------------|

|                                               |                   |                   |                   |                   |
|-----------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Total Covered through General Revenues</b> | <b>\$ 304,594</b> | <b>\$ 393,027</b> | <b>\$ 364,657</b> | <b>\$ 388,204</b> |
|-----------------------------------------------|-------------------|-------------------|-------------------|-------------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 7.0               | 7.0               | 7.0                 |
| Part-time    | -                 | -                 | -                   |
| <b>Total</b> | <b>7.0</b>        | <b>7.0</b>        | <b>7.0</b>          |



# CENTRAL STORES (1345)

## 2024/25 Budget

### Mission

Maintain an accurate and timely inventory of warehouse stock items in order to provide the best customer service to user departments with the upmost professionalism, while carrying out best practices initiatives for the city.

### Goals & Objectives

Provide fiscal responsibility in the operation of the warehouse by keeping inventory at a level that will adequately serve the needs of city departments without accumulating overstock. Evaluate all new stock requests in a timely manner based on the cost of holding the item in inventory and execute all transactions promptly and accurately so that inventory records are current and accurate. Utilize an online inventory system to streamline transactions and keep records accurate and efficient. Reduce the amount of time it takes to physically retrieve an item from stock by retrieving stock information online that includes a product description, bin location, and the number of items that are currently in stock.

Central Stores aligns with City Charter and State Law in an effort to ensure Fiscal Responsibility.

### Programs of the Central Stores Department

#### Administration/Support

##### 2024/25 Budget — \$62,113 of Budget

Oversee and manage the Central Stores' operation in a fiscally responsible manner to ensure city departments are receiving their repair supplies and parts in a timely fashion and to maximize efficiency and productivity.

#### Inventory Management and Control

##### 2024/25 Budget — \$58,231 of Budget

Maintain a stock inventory level that will adequately serve the needs of the city without accumulating overstock and record all inventory actions with accuracy to maintain an inventory with minimal variances. The increase in Stock Item Value is due to stock levels increasing due to departments such as Water and Street requesting additional items be stocked.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Budgeted</b> |
|-----------------------------------------|---------------------------|------------------------------|-----------------------------|
| Stock item value                        | \$1,127,318.81            | \$1,200,000                  | \$1,200,000                 |
| Items in Inventory                      | 1,989                     | 1950                         | 1800                        |
| Stock issues                            | \$1,860,596.10            | \$1,972,000                  | \$1,800,000                 |
| Inventory turns                         | 1.65x                     | 1.64x                        | 1.64x                       |
| Emergency stock                         | 4.0%                      | 5.0%                         | 5.0%                        |
| Backorder fill rate average days        | 4                         | 3                            | 3                           |

#### Counter Sales

##### 2024/25 Budget — \$190,220 of Budget

Monitor and manage all counter sales to identify the number of material tickets issued at the counter, material tickets issued via work orders, average value per ticket issued, first-fill rate percentage on tickets issued, and the average days for the backorder fill rate.

# CENTRAL STORES (1345)

## 2024/25 Budget

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Budgeted</b> |
|-----------------------------------------|---------------------------|------------------------------|-----------------------------|
| Material tickets issued at counter      | 5,765                     | 5,800                        | 5,800                       |
| Average value per ticket                | \$323                     | \$340                        | \$340                       |
| First fill rate on tickets Issued       | 94%                       | 95%                          | 95%                         |

### Mail Pickup and Delivery

#### 2024/25 Budget — \$77,641 of Budget

Deliver mail on time to all city departments twice a day and resolve any issues a department may have with mail delivery.

---

**Total Central Stores Department 2024/25 Budget — \$388,204**



## 2024-25 Employee Distribution by Position

|                 |                       |
|-----------------|-----------------------|
| <b>Entity</b>   | 1345 - Central Stores |
| <b>Scenario</b> | Dept Req              |
| <b>Year</b>     | 2024                  |
| <b>Currency</b> | USD                   |

| <b>Code &amp; Description</b>            | <b>Count</b> |
|------------------------------------------|--------------|
| CLR167--STORE CLERK                      | 4.0          |
| CLR955--DELIVERY DRIVER                  | 1.0          |
| CLR166--INVENTORY CLERK                  | 1.0          |
| ADM160--CENTRAL STORES<br>SUPERINTENDENT | 1.0          |
| <b>Total</b>                             | <b>7.0</b>   |

### New Positions

| <b>Code and Description</b> | <b>Count</b> | <b>Pay Grade</b> | <b>Estimated Cost</b> |
|-----------------------------|--------------|------------------|-----------------------|
|-----------------------------|--------------|------------------|-----------------------|

### Eliminations

| <b>Code and Description</b> | <b>Count</b> | <b>Pay Grade</b> | <b>Estimated Cost</b> |
|-----------------------------|--------------|------------------|-----------------------|
|-----------------------------|--------------|------------------|-----------------------|

# GENERAL FUND TRANSFERS (1350) 2024/25 Budget

## Budget Comparison

|                       | 2022/23<br>Actual    | 2023/24<br>Budget    | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted  |
|-----------------------|----------------------|----------------------|-----------------------------|----------------------|
| Personal Services     | \$ -                 | \$ 1,270,757         | \$ —                        | \$ 14,278,082        |
| Other Charges         | 6,081,229            | 6,385,290            | 6,233,259                   | 6,640,701            |
| Supplies              | —                    | 4,500,000            | 1,535,000                   | 6,391,000            |
| Operating Transfers   | 24,350,789           | 13,940,228           | 14,121,623                  | 20,943,012           |
| <b>Total Expenses</b> | <b>\$ 30,432,018</b> | <b>\$ 26,096,275</b> | <b>\$ 21,889,882</b>        | <b>\$ 48,252,795</b> |

|                                    |                     |                   |                     |                      |
|------------------------------------|---------------------|-------------------|---------------------|----------------------|
| <b>Total Departmental Revenues</b> | <b>\$ 3,459,194</b> | <b>\$ 165,000</b> | <b>\$ 3,150,000</b> | <b>\$ 14,125,178</b> |
|------------------------------------|---------------------|-------------------|---------------------|----------------------|

|                                               |                      |                      |                      |                      |
|-----------------------------------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Total Covered through General Revenues</b> | <b>\$ 26,972,824</b> | <b>\$ 25,931,275</b> | <b>\$ 18,739,882</b> | <b>\$ 34,127,617</b> |
|-----------------------------------------------|----------------------|----------------------|----------------------|----------------------|

# GENERAL FUND TRANSFERS (1350)

## 2024/25 Budget

### Mission

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Facilitate all inter-fund transfers to and from the General Fund to account for Information Technology charges to the General Fund, and budget for personnel adjustments for the General Fund.

### Goals & Objectives

---

General Fund Transfers are used for financial reporting and budgeting purposes. These accounts reflect transactions that only impact the General Fund as a whole and are not program-specific.

### Programs of General Fund Transfers

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#### Inter-fund Transfers

##### **2024/25 Budget — \$20,685,035 of Budget**

Includes funding for inter-fund transfers to and from the General Fund, including the transfer of excess hotel/motel tax to the Civic Center Improvement Fund, the transfer of funding for the Street Improvement Fund, and the transfer of funding for the Solid Waste Disposal Improvement Fund. Administrative costs reimbursable to the Information Technology Fund are also included in this program.

#### Personnel Adjustments

##### **2024/25 Budget — \$5,871,082 of Budget**

Includes budgeted personnel adjustments for the General Fund. After the budget is approved each year, these budgeted amounts are allocated out to the General Fund departments, causing this amount to fluctuate each year.

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## **Total General Fund Transfers 2024/25 Budget — \$48,252,795**



# FLEET SERVICES (6100)

## 2024/25 Budget

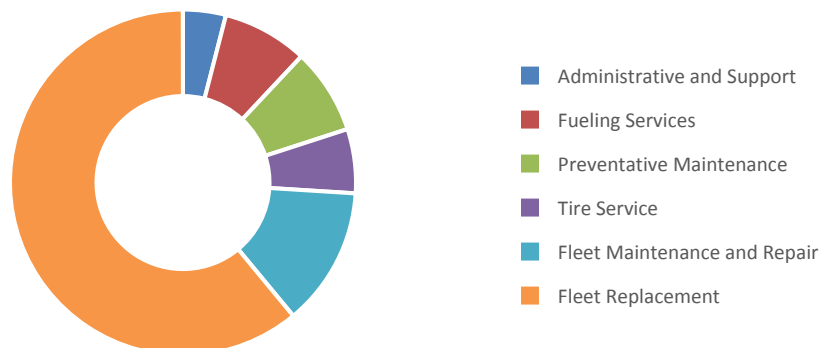
### Budget Comparison

|                       | 2022/23<br>Actual    | 2023/24<br>Budget    | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted  |
|-----------------------|----------------------|----------------------|-----------------------------|----------------------|
| Personal Services     | \$ 2,486,156         | \$ 3,480,678         | \$ 2,957,719                | \$ 3,330,129         |
| Supplies              | 8,476,981            | 8,811,192            | 10,329,094                  | 8,800,981            |
| Contractual Services  | 904,914              | 2,012,597            | 2,090,287                   | 2,516,173            |
| Other Charges         | 8,157,339            | 8,922,633            | 7,121,294                   | 6,526,406            |
| Operating Transfers   | 620,281              | -                    | —                           | 2,500,000            |
| Capital Outlay        | —                    | -                    | 5,000,000                   | —                    |
| Debt Service          | -                    | 147,000              | 147,000                     | 125,125              |
| Inter Reimbursements  | (921,950)            | (1,480,000)          | (1,016,590)                 | (1,185,000)          |
| <b>Total Expenses</b> | <b>\$ 19,723,721</b> | <b>\$ 21,894,100</b> | <b>\$ 26,628,804</b>        | <b>\$ 22,613,814</b> |

|                                    |                     |                     |                     |                     |
|------------------------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Total Departmental Revenues</b> | <b>\$22,873,773</b> | <b>\$21,538,251</b> | <b>\$22,620,081</b> | <b>\$23,631,907</b> |
|------------------------------------|---------------------|---------------------|---------------------|---------------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 45.0              | 45.0              | 45.0                |
| Part-time    | -                 | -                 | -                   |
| <b>Total</b> | <b>45.0</b>       | <b>45.0</b>       | <b>45.0</b>         |



# FLEET SERVICES (6100)

## 2024/25 Budget

### Mission

The Fleet Services Division of Amarillo is dedicated to advancing the pillars outlined by the City Council by prioritizing efficiency, fiscal responsibility, and exceptional service in managing the city's fleet of vehicles and equipment. Our mission is to enhance city services by providing departments with safe and efficient vehicles and equipment while ensuring fiscal responsibility through cost-effective management practices.

We are committed to minimizing equipment downtime and service interruptions by delivering high-quality repair and maintenance services in a timely manner. Through effective communication and collaboration with supported departments, we strive to optimize fleet performance and contribute to the seamless delivery of services to Amarillo citizens.

### Goals & Objectives

Fleet Services aligns with the City of Amarillo's strategic pillars of Fiscal Responsibility, Excellence in Communication, Technology and Innovation.

The majority of fleet maintenance work is performed in-house. Outsourced services are used when necessary. The department's initiative to support the long-term plan for infrastructure is based on best practices in fleet management. Following these methods, including the internal committee for suggestions and improvements related to technology, allows city departments to meet the City of Amarillo and City Manager's Directives.

### Programs of the Fleet Services Department

#### Administration/Support

#### 2024/25 Budget - \$904,553 of Budget

Provide oversight and management of multi-function fleet operation.

| <b>Performance Measures:</b>                                                                     | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|--------------------------------------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Contract Management                                                                              | 5                         | 6                            | 6                            |
| Training: ASE, TIA, Succession                                                                   | 9                         | 25                           | 12                           |
| In-house professional development, provided in conjunction with Amarillo College/outside vendors | 5                         | 9                            | 12                           |

#### Fleet Fueling Services

#### 2024/25 Budget - \$1,809,105 of Budget

Provide fuel for all city equipment. Maintain a four-week inventory in case of weather, shortages, or delivery issues. Follow the Texas Commission on Environmental Quality (TCEQ) operator and compliance regulations. Fuel deliveries to various locations around the city.

| <b>Performance Measures:</b>                                                | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Diesel (Measured By Gallons)                                                | 702,577                   | 725,000                      | 750,000                      |
| Unleaded (Measured By Gallons)                                              | 490,754                   | 525,000                      | 565,000                      |
| Fuel delivery to city locations                                             | 30                        | 30                           | 40                           |
| Maintain a 4- week supply of fuel in case of disaster (measured by gallons) | 15,000                    | 15,000                       | 15,000                       |
| Availability of portable fuel sources (measured by gallons)                 | 4,000                     | 4,000                        | 4,000                        |

# FLEET SERVICES (6100)

## 2024/25 Budget

### Fleet Preventative Maintenance

#### 2024/25 Budget- \$1,809,105 of Budget

All fleet equipment is on lube service/preventative maintenance schedules.

| <b>Workload Indicators:</b>                         | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Lube/Preventative Maintenance Work orders Completed | 2,142                     | 2,345                        | 2,400                        |

| <b>Performance Measures:</b> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|------------------------------|---------------------------|------------------------------|------------------------------|
| Daily Work Order Completion  | 98%                       | 95%                          | 95%                          |

### Fleet Tire Service

#### 2024/25 Budget- \$1,356,829 of Budget

Fleet maintains all tires for the city. Replacements, repairs, and service calls. Fleet has an in-house certified Tire Industry Association (TIA) trainer. All employees in Tire Service are nationally certified through TIA.

| <b>Workload Indicators:</b>          | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|--------------------------------------|---------------------------|------------------------------|------------------------------|
| Tire Replacements                    | 2,427                     | 2,250                        | 2,250                        |
| Work Order Tire Operations Completed | 1,806                     | 1,850                        | 1,900                        |

| <b>Performance Measures:</b> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|------------------------------|---------------------------|------------------------------|------------------------------|
| Daily Work Order Completion  | 97%                       | 95%                          | 95%                          |

### Fleet Maintenance and Repair

#### 2024/25 Budget- \$2,939,796 of Budget

Shop operations provide full repair of all equipment. Technicians are Automotive Service Excellence (ASE) certified.

| <b>Workload Indicators:</b> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------|---------------------------|------------------------------|------------------------------|
| Shop Floor Work Orders      | 13,052                    | 14,500                       | 14,500                       |

| <b>Performance Measures:</b> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|------------------------------|---------------------------|------------------------------|------------------------------|
| Daily Work Order Completion  | 91%                       | 90%                          | 95%                          |
| Daily Fleet Availability     | 92%                       | 90%                          | 95%                          |

# FLEET SERVICES (6100)

## 2024/25 Budget

### Fleet Replacement

#### 2024/25 Budget- \$13,794,427 of Budget

Administration of replacement program, specification writing, bid evaluation, preparing new equipment, and disposal of old equipment.

| <b>Workload Indicators:</b>                        | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|----------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Bids Processed                                     | 6                         | 3                            | 5                            |
| Specification Issue/Revision                       | 12                        | 5                            | 10                           |
| Vehicles Purchased/Make Ready                      | 65                        | 38                           | 55                           |
| Vehicle Additions to Fleet                         | 7                         | 26                           | 10                           |
| Fleet Size – Assets                                | 1,131                     | 1,157                        | 1,162                        |
| Fleet Cost Plus Additions (Millions)               | 7.6                       | 5                            | 6.5                          |
| Percentage of Fleet Exceeding Replacement Criteria | 25%                       | 28%                          | 32%                          |

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**Total Fleet Services 2024/25 Budget — \$22,613,814**



## 2024-25 Employee Distribution by Position

|                 |                                   |
|-----------------|-----------------------------------|
| <b>Entity</b>   | 61110 - Fleet Services Operations |
| <b>Scenario</b> | Dept Req                          |
| <b>Year</b>     | 2024                              |
| <b>Currency</b> | USD                               |

| Code and Description                | Count       |
|-------------------------------------|-------------|
| ADM230--FLEET SUPERINTENDENT        | 1.0         |
| ADM231--ASST. FLEET SUPERINTENDENT  | 1.0         |
| CLR230--SERVICE WRITER              | 1.0         |
| CLR405--ADMINISTRATIVE ASSISTANT II | 2.0         |
| CLR041--FLEET OFFICE MANAGER        | 1.0         |
| TRD910--CUSTODIAN I                 | 1.0         |
| TRD232--SENIOR WELDER               | 1.0         |
| TRD605--FLEET MECHANIC II           | 32.0        |
| TRD608--FLEET SUPERVISOR I          | 1.0         |
| TRD610--FLEET SUPERVISOR II         | 4.0         |
| <b>Totals</b>                       | <b>45.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

# INFORMATION TECHNOLOGY (6200)

## 2024/25 Budget

### Budget Comparison

|                       | 2022/23<br>Actual   | 2023/24<br>Budget    | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted  |
|-----------------------|---------------------|----------------------|-----------------------------|----------------------|
| Personal Services     | \$ 3,185,850        | \$ 4,049,732         | \$ 3,606,947                | \$ 4,407,771         |
| Supplies              | 582,741             | 240,602              | 184,505                     | 206,948              |
| Contractual Services  | 3,384,577           | 4,944,133            | 4,634,920                   | 4,605,568            |
| Other Charges         | 2,499,753           | 1,475,306            | 1,274,368                   | 1,511,317            |
| Capital Outlay        | -                   | -                    | -                           | -                    |
| Operating Transfers   | 754                 | -                    | -                           | -                    |
| Inter Reimbursements  | (92,911)            | (185,000)            | (105,000)                   | (185,000)            |
| <b>Total Expenses</b> | <b>\$ 9,560,765</b> | <b>\$ 10,524,773</b> | <b>\$ 9,595,740</b>         | <b>\$ 10,546,604</b> |

|                                    |                     |                     |                     |                     |
|------------------------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Total Departmental Revenues</b> | <b>\$ 9,018,000</b> | <b>\$ 9,301,067</b> | <b>\$ 9,089,728</b> | <b>\$ 9,623,470</b> |
|------------------------------------|---------------------|---------------------|---------------------|---------------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 36.0              | 43.0              | 43.0                |
| Part-time    | 0.0               | 0.0               | -                   |
| <b>Total</b> | <b>36.0</b>       | <b>43.0</b>       | <b>43.0</b>         |



# INFORMATION TECHNOLOGY (6200)

## 2024/25 Budget

### Mission

Our mission is to empower our municipal operations with cutting-edge technology that optimizes efficiency, enhances public services, and fosters community engagement through accessible and reliable digital solutions.

### Goals and Objectives

The City of Amarillo's IT Strategy is tightly integrated with the Mayor and City Council's Six Strategic Pillars. Our goal is to maintain the highest level of IT excellence. Our technology solutions and services are crucial in keeping us at the forefront of innovation. They allow us to provide more efficient, effective, and transparent services to our community and foster active collaboration with our citizens.

The IT department manages and oversees the technological infrastructure and systems that enable municipal operations, including maintaining hardware and software, ensuring cybersecurity, providing network and data management, supporting communication systems, and developing applications tailored to the needs of various city departments. Through innovative technology solutions, processes are streamlined, efficiency is increased through data-driven decision-making, and service delivery to the public is improved.

The IT department achieved its Operational Key Objectives (OKR) by introducing an interactive dashboard for city management that provides immediate updates on city projects and procurement operations. The department also developed the necessary infrastructure to support Emma, the city's digital human assistant, and started redesigning the city's website to improve citizen interaction and customer service. In FY2023/24, the department managed a 60% increase in active projects for city departments, ensuring seamless technology integration and function across all municipal departments. The more significant initiatives include APD's Crime Center platforms Peregrine and Axon, AECC's Viper 911 Call System Upgrade, Amarillo WiFi, Workday for HR and Payroll, Teller and Paymentus for Finance, Multimodal Transfer Station, and AFD records management.

The IT department fulfilled its IT Strategic Plan by successfully implementing initiatives such as Teams Voice Phase I, Gen-2 Infrastructures, Intune Foundation and Phase I rollout, Personal Computer-as-a-Service (PCaaS) foundation, End-of-Life Radio Refresh, and numerous core services updates. Also, improvements were made in collaboration with the Internal Audit, Purchasing, and Office of Emergency Management departments to enhance transparency and optimize critical workflows that simplify documentation and reporting processes.

The IT department is set to meet the Operational Key Objectives (OKR) established by the City Management Office, providing essential IT services for various high-profile city-wide initiatives. Initiatives include growing the digital platform to complete the website transition for all departments, moving to the new City Hall, and further enhancing APD's Crime Center, among others. Additionally, IT will progress with its strategic roadmap, which includes implementing Teams Voice Phase II, Windows 11 upgrades, expanding the PC-as-a-Service program, advancing Intune Phase II, implementing the Airport's Gen-2 infrastructure, and expanding critical core services. Alongside managing the life cycle of assets and routine maintenance, IT is committed to delivering top-tier support operations.

### Programs of the Information Technology Department

#### Enterprise Services (ES)

#### 2024/25 Budget - \$10,441,138 of Budget

IT Enterprise Services is a comprehensive suite of technology services and solutions provided at an organizational level. These services support the entire city operation, including network management, data storage, cybersecurity, application development, support and maintenance, cloud services, and infrastructure management. The aim is to ensure that the organization's IT environment is robust, secure, and efficient, facilitating smooth business operations and enabling scalability and innovation. By leveraging IT Enterprise Services, the city can optimize its technological investments and drive better outcomes through improved communication, data-driven decision-making, and strategic IT alignment with department goals.

# INFORMATION TECHNOLOGY (6200)

## 2024/25 Budget

### Enterprise Services Programs

- **Cybersecurity:** Dedicated to protecting the organization's digital assets from cyber threats, this program implements security protocols, monitors systems for breaches, and educates staff on best practices for maintaining digital security.
- **End User Support:** This program focuses on assisting end-users with their IT needs, providing help desk services, troubleshooting, and ensuring that all staff have the tools to utilize the organization's IT resources effectively.
- **Enterprise Application Support (EAS):** Ensure the efficient and stable operation of enterprise applications, data management, and Software-as-a-Service (SaaS) integrations used organization-wide, ensuring they align with business processes and objectives.
- **Geographic Information System (GIS):** GIS manages and analyzes geographical data, offering mapping and spatial analysis that supports decision-making across various departments, such as urban planning, resource management, and public safety. It also has a web presence for Open Government.
- **Government Continuity:** This program prepares for and ensures seamless operations during and after emergencies or disruptions, safeguarding essential government functions.
- **Infrastructure:** This program ensures the robust and seamless operation of the organization's core technical framework, including networks, servers, data centers, and associated hardware. Additionally, it encompasses unified communications, which integrates various communication methods within the organization, such as voice, video conferencing, instant messaging, and email, to provide a cohesive communication experience, facilitating effective collaboration and increasing productivity throughout the enterprise.
- **Public Safety:** This program provides technology support tailored to the needs of emergency services, ensuring that public safety entities like police, fire, and emergency medical services have reliable systems for critical communications and information management.
- **Radio Communications.** This program is the backbone for real-time communication and manages the radio and wireless networks necessary for coordinated actions, especially among first responders and public service entities.

# INFORMATION TECHNOLOGY (6200)

## 2024/25 Budget

| Performance Measures/Indicators:   | 2022/23<br>Actual | 2023/24<br>Estimated | 2024/25<br>Projected |
|------------------------------------|-------------------|----------------------|----------------------|
| <b>IT Support</b>                  |                   |                      |                      |
| Total Work Orders/Incidents        | 11,946            | 11,216               | 11,776               |
| Total Users Supported              | 2,084             | 2,679                | 2,679                |
| Total Endpoints Supported*         | NA                | 5,323                | 6,023                |
| Average Time to Resolution (HH:MM) | 78:48             | 55:21                | 55:21                |
| Time to Response (HH:MM)           | 6:07              | 7:29                 | 7:29                 |
| <b>Cybersecurity</b>               |                   |                      |                      |
| Total of Work Orders/Incidents     | 90                | 79                   | 95                   |
| Time to Resolution (HH:MM)         | 56:56             | 190:32               | 270:02               |
| Preventions**                      | 13,778,994        | 14,561,002           | 21,841,503           |
| <b>IT Engineering</b>              |                   |                      |                      |
| Total Nodes Supported***           | 5,850             | 6,444                | 6,500                |
| Total Systems Supported****        | 470               | 412                  | 400                  |
| Network Node Uptime (HH:MM)        | 99.60%            | 99.90%               | 99.90%               |
| Total Work Orders/Incidents        | 1,927             | 1,927                | 1,387                |
| Time to Resolution (HH:MM)         | 101:33            | 101:33               | 129:07               |
| Time to Recovery (HH:MM)           | 24:30             | 24:30                | 23:00                |

\*Total Endpoints Supported: All personal computers, laptops, and mobile devices.

\*\*Preventions: All threats encountered by all protection systems. AI poses an unpredictable threat landscape.

\*\*\*Total Nodes Supported: All network, unified communications, and radio endpoints/subscribers.

\*\*\*\*Total Systems Supported: All cloud, hardware, servers (physical and virtual), storage, and backup systems.

### Print Shop

#### 2024/25 Budget — \$105,466 of Budget

The IT department offers a cost-effective print services program that delivers comprehensive printing solutions to all city departments. This program is designed to streamline print operations, reduce expenses, and enhance efficiency by leveraging bulk procurement and centralized management. Thus, it provides reliable, high-quality print services to the entire municipal organization at a reduced cost.

| Performance Measures/Indicators: | 2022/23<br>Actual | 2023/24<br>Estimated | 2024/25<br>Projected |
|----------------------------------|-------------------|----------------------|----------------------|
| Total Jobs Processed*            | 358,471           | 334,268              | 334,000              |

\*Total Print Jobs Processed: The system counts print jobs only. Print jobs have multiple pages.

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**Total IT 2024/25 Budget — \$10,546,604**

## 2024-25 Employee Distribution by Position

|                 |                           |
|-----------------|---------------------------|
| <b>Entity</b>   | 62010 - IT Administration |
| <b>Scenario</b> | Dept Req                  |
| <b>Year</b>     | 2024                      |
| <b>Currency</b> | USD                       |

| Code and Description                    | Count      |
|-----------------------------------------|------------|
| ADM131--IT ASSISTANT DIRECTOR           | 2.0        |
| ADM137--INFORMATION TECHNOLOGY DIRECTOR | 1.0        |
| CLR080--ADMINISTRATIVE SPECIALIST II    | 1.0        |
| <b>Totals</b>                           | <b>4.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|                 |                                    |
|-----------------|------------------------------------|
| <b>Entity</b>   | 62021 - IT Enterprise Applications |
| <b>Scenario</b> | Dept Req                           |
| <b>Year</b>     | 2024                               |
| <b>Currency</b> | USD                                |

| Code and Description                   | Count      |
|----------------------------------------|------------|
| ADM125--ENTERPRISE APPLICATION MANAGER | 1.0        |
| TEC142--APPLICATION SPECIALIST III     | 4.0        |
| TEC145--SENIOR IT DEVELOPER III        | 3.0        |
| TEC148--DATABASE ADMINISTRATOR III     | 1.0        |
| <b>Totals</b>                          | <b>9.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
| 0                    | 0.0   |           | \$0            |

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|                 |                    |
|-----------------|--------------------|
| <b>Entity</b>   | 62022 - IT Support |
| <b>Scenario</b> | Dept Req           |
| <b>Year</b>     | 2024               |
| <b>Currency</b> | USD                |

| Code and Description                  | Count      |
|---------------------------------------|------------|
| TEC010--AIRPORT TECHNOLOGY SPECIALIST | 1.0        |
| TEC123--IT SUPPORT SPECIALIST I       | 1.0        |
| TEC126--IT SUPPORT SPECIALIST IV      | 6.0        |
| <b>Totals</b>                         | <b>8.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|



## 2024-25 Employee Distribution by Position

|                 |                           |
|-----------------|---------------------------|
| <b>Entity</b>   | 62023 - IT Print Services |
| <b>Scenario</b> | Dept Req                  |
| <b>Year</b>     | 2024                      |
| <b>Currency</b> | USD                       |

| <b>Code and Description</b>     | <b>Count</b> |
|---------------------------------|--------------|
| CLR850--PRINT SHOP SUPERVISOR   | 1.0          |
| TEC851--PRINT SHOP TECHNICIAN I | 1.0          |
| <b>Totals</b>                   | <b>2.0</b>   |

### New Positions

| <b>Code and Description</b> | <b>Count</b> | <b>Pay Grade</b> | <b>Estimated Cost</b> |
|-----------------------------|--------------|------------------|-----------------------|
|-----------------------------|--------------|------------------|-----------------------|

### Eliminations

| <b>Code and Description</b> | <b>Count</b> | <b>Pay Grade</b> | <b>Estimated Cost</b> |
|-----------------------------|--------------|------------------|-----------------------|
|-----------------------------|--------------|------------------|-----------------------|

## 2024-25 Employee Distribution by Position

|                 |                |
|-----------------|----------------|
| <b>Entity</b>   | 62024 - IT GIS |
| <b>Scenario</b> | Dept Req       |
| <b>Year</b>     | 2024           |
| <b>Currency</b> | USD            |

| <b>Code and Description</b> | <b>Count</b> |
|-----------------------------|--------------|
| ADM124--GIS SERVICE MANAGER | 1.0          |
| TEC165--GIS ANALYST I       | 2.0          |
| TEC166--GIS ANALYST II      | 1.0          |
| <b>Totals</b>               | <b>4.0</b>   |

### New Positions

| <b>Code and Description</b> | <b>Count</b> | <b>Pay Grade</b> | <b>Estimated Cost</b> |
|-----------------------------|--------------|------------------|-----------------------|
|-----------------------------|--------------|------------------|-----------------------|

### Eliminations

| <b>Code and Description</b> | <b>Count</b> | <b>Pay Grade</b> | <b>Estimated Cost</b> |
|-----------------------------|--------------|------------------|-----------------------|
|-----------------------------|--------------|------------------|-----------------------|

## 2024-25 Employee Distribution by Position

|                 |                          |
|-----------------|--------------------------|
| <b>Entity</b>   | 62031 - IT Public Safety |
| <b>Scenario</b> | Dept Req                 |
| <b>Year</b>     | 2024                     |
| <b>Currency</b> | USD                      |

| Code and Description                    | Count      |
|-----------------------------------------|------------|
| TEC176--IT PUBLIC SAFETY TECHNICIAN III | 1.0        |
| TEC174--IT PUBLIC SAFETY TECHNICIAN I   | 1.0        |
| ADM127--PUBLIC SAFETY MANAGER           | 1.0        |
| TEC134--INFRASTRUCTURE ENGINEER III     | 1.0        |
| TEC177--IT CAD SPECIALIST               | 1.0        |
| <b>Totals</b>                           | <b>5.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|                 |                           |
|-----------------|---------------------------|
| <b>Entity</b>   | 62032 - IT Infrastructure |
| <b>Scenario</b> | Dept Req                  |
| <b>Year</b>     | 2024                      |
| <b>Currency</b> | USD                       |

| Code and Description                | Count       |
|-------------------------------------|-------------|
| TEC048--IT PRINCIPAL ENGINEER       | 2.0         |
| TEC049--IT CYBERSECURITY ENGINEER   | 1.0         |
| TEC132--INFRASTRUCTURE ENGINEER 1   | 1.0         |
| TEC133--INFRASTRUCTURE ENGINEER II  | 1.0         |
| TEC134--INFRASTRUCTURE ENGINEER III | 5.0         |
| <b>Totals</b>                       | <b>10.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|                 |                    |
|-----------------|--------------------|
| <b>Entity</b>   | 62033 - IT Telecom |
| <b>Scenario</b> | Dept Req           |
| <b>Year</b>     | 2024               |
| <b>Currency</b> | USD                |

| Code and Description | Count      |
|----------------------|------------|
|                      | 0.0        |
|                      | 0.0        |
| <b>Totals</b>        | <b>0.0</b> |

#### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

#### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|                 |                                 |
|-----------------|---------------------------------|
| <b>Entity</b>   | 62034 - IT Radio Communications |
| <b>Scenario</b> | Dept Req                        |
| <b>Year</b>     | 2024                            |
| <b>Currency</b> | USD                             |

| <b>Code and Description</b>     | <b>Count</b> |
|---------------------------------|--------------|
| MGT665--RADIO COMMS COORDINATOR | 1.0          |
| <b>Totals</b>                   | <b>1.0</b>   |

#### New Positions

| <b>Code and Description</b> | <b>Count</b> | <b>Pay Grade</b> | <b>Estimated Cost</b> |
|-----------------------------|--------------|------------------|-----------------------|
|-----------------------------|--------------|------------------|-----------------------|

#### Eliminations

| <b>Code and Description</b> | <b>Count</b> | <b>Pay Grade</b> | <b>Estimated Cost</b> |
|-----------------------------|--------------|------------------|-----------------------|
|-----------------------------|--------------|------------------|-----------------------|

# HUMAN RESOURCES (1110)

## 2024/25 Budget

### Budget Comparison

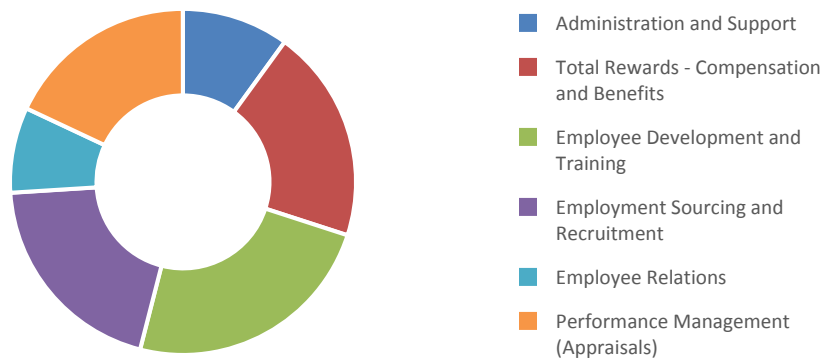
|                       | 2022/23<br>Actual   | 2023/24<br>Budget   | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|-----------------------|---------------------|---------------------|-----------------------------|---------------------|
| Personal Services     | \$ 744,308          | \$ 912,999          | \$ 825,553                  | \$ 861,418          |
| Supplies              | 201,286             | 206,566             | 157,227                     | 171,623             |
| Contractual Services  | 273,057             | 218,620             | 218,000                     | 537,457             |
| Other Charges         | 11,658              | 33,642              | 18,642                      | 42,394              |
| <b>Total Expenses</b> | <b>\$ 1,230,309</b> | <b>\$ 1,371,827</b> | <b>\$ 1,219,422</b>         | <b>\$ 1,612,892</b> |

|                                    |             |             |             |             |
|------------------------------------|-------------|-------------|-------------|-------------|
| <b>Total Departmental Revenues</b> | <b>\$ —</b> | <b>\$ —</b> | <b>\$ —</b> | <b>\$ —</b> |
|------------------------------------|-------------|-------------|-------------|-------------|

|                                               |                     |                     |                     |                     |
|-----------------------------------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Total Covered through General Revenues</b> | <b>\$ 1,230,309</b> | <b>\$ 1,371,827</b> | <b>\$ 1,219,422</b> | <b>\$ 1,612,892</b> |
|-----------------------------------------------|---------------------|---------------------|---------------------|---------------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 10.0              | 9.0               | 9.0                 |
| Part-time    | 2.0               | 2.0               | 2.0                 |
| <b>Total</b> | <b>12.0</b>       | <b>11.0</b>       | <b>11.0</b>         |



# HUMAN RESOURCES (1110)

## 2024/25 Budget

### Mission

Provide high-quality Human Resource services to all prospective, current, and past employees.

### Goals and Objectives

Through partnerships and collaboration, the Human Resources Department recruits, develops, and retains a high-performing and diverse workforce and fosters a healthy, safe, well-equipped, and productive work environment for employees, departments, and the public in order to maximize individual potential, expand organizational capacity and position the City of Amarillo as an employer of choice. The Human Resources Department is a conduit to building a vibrant workforce and a thriving community. Human Resources (HR) has 4 main goals and objectives:

**Goal 1:** Drive HR excellence and innovation that leads to successful outcomes in recruiting, retaining, and developing an outstanding workforce and move the City of Amarillo forward while remaining a financial steward.

**Goal 2:** Expand and promote community engagement by partnering with local agencies, schools and local events to educate, mentor, and showcase the employment opportunities at the city.

**Goal 3:** Continue enhancing the employee experience by moving the organization forward while leveraging HR technology and increasing convenience to all customers.

**Goal 4:** Invest in our employees' continued growth by continuing our organizational development initiatives and educational experiences throughout the city.

The HR team is excited about the future and we are committed to serving our employees, departments, and the public with excellence.

### Programs of Human Resources

#### Human Resources Administration and Support (Policies and Procedures) 2024/25 Budget — \$161,289 of Budget

Human Resources Administration and Support develops policies and procedures to be used by city employees, assures consistent and fair administration of policies and procedures, and processes timely and accurate changes in employee status and payroll.

| <i>Performance Measures/Indicators:</i>   | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-------------------------------------------|---------------------------|------------------------------|------------------------------|
| City-wide policies revised and/or created | 5                         | 6                            | 5                            |

#### Total Rewards – Compensation and Benefits 2024/25 Budget — \$322,578 of Budget

Total Rewards – Compensation and Benefits include the review and maintenance of the classification and compensation systems. Position reclassifications and/or salary adjustments are evaluated upon request to assist departments and allow for minimal interruptions within the overall city organization. Staff also works to develop compensation packages competitive according to market rates while maintaining the equity of the city's Compensation Schedule.



# HUMAN RESOURCES (1110)

## 2024/25 Budget

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|---------------------------|------------------------------|------------------------------|
| Position Adjustments                    | 292                       | 294                          | 300                          |

### Employee Development and Training

#### 2024/25 Budget — \$322,578 of Budget

Employee Development and Training entails the promotion of learning and growth while working with management to ensure sufficient and adequate training organization-wide by increasing the number of training hours per employee. In an effort to ensure that the city personnel are equipped, the Human Resources department is continually assessing organizational training needs and implementing training programs.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|---------------------------|------------------------------|------------------------------|
| city-wide/annual core training          | 88                        | 97                           | 98                           |

### Employment Sourcing and Recruitment

#### 2024/25 Budget — \$322,578 of Budget

The Employment Sourcing and Recruitment program recruits and retains a diverse and skilled workforce while reducing the amount of involuntary terminations and maintaining or reducing the overall city-wide turnover rate. In an effort to attract qualified and diverse candidates, Human Resources works with departments to collaboratively develop specialized recruitment efforts.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|---------------------------|------------------------------|------------------------------|
| New hires                               | 671                       | 650                          | 650                          |

### Employee Relations

#### 2024/25 Budget — \$161,289 of Budget

Employee Relations is responsible for counseling managers, supervisors, and employees, as well as administering the Employee Grievance Process. The Human Resources department, through the city's Health Plan, offers an Employee Assistance Program (EAP).

| <i>Performance Measures/Indicators:</i>                                                 | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Employee complaints unresolved by HR resulting in grievance to Civil Service Commission | 0                         | 1                            | 1                            |

### Performance Management (Appraisals)

#### 2024/25 Budget — \$322,578 of Budget

Performance Management administers the performance appraisal process. This process is designed to retain the best performance and quality in the workforce. Performance appraisals are completed at an employee's first six months of service in the position and annually thereafter.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|---------------------------|------------------------------|------------------------------|
| Employee performance appraisals         | 1,665                     | 1,950                        | 1,950                        |

---

**Total Human Resources Department 2024/25 Budget — \$1,612,892**

## 2024-25 Employee Distribution by Position

|                 |                        |
|-----------------|------------------------|
| <b>Entity</b>   | 1110 - Human Resources |
| <b>Scenario</b> | Dept Req               |
| <b>Year</b>     | 2024                   |
| <b>Currency</b> | USD                    |

| Code & Description                    | Count       |
|---------------------------------------|-------------|
| MGT601--SR HR GENERALIST              | 1.0         |
| PRF250--HUMAN RESOURCE GENERALIST     | 3.0         |
| ADM600--DIRECTOR OF HUMAN RESOURCES   | 1.0         |
| ADM601--ASST DIRECTOR HUMAN RESOURCES | 1.0         |
| CLR888--HUMAN RESOURCES ANALYST       | 1.0         |
| CLR941--ADMINISTRATIVE TECHNICIAN     | 1.0         |
| CLR400--ADMINISTRATIVE ASSISTANT I    | 1.0         |
| HRL904--ADMIN ASSISTANT-HRLY          | 2.0         |
| <b>Total</b>                          | <b>11.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|



# RISK MANAGEMENT (1120, 6300)

## 2024/25 Budget

### Budget Comparison

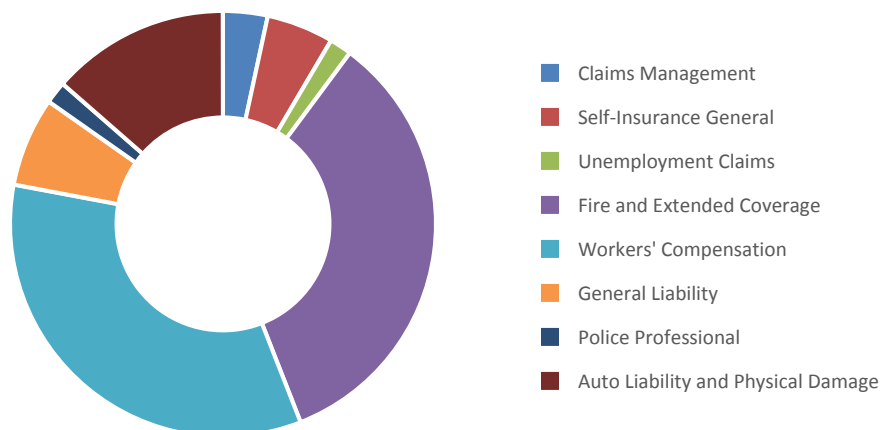
|                       | 2022/23<br>Actual   | 2023/24<br>Budget    | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted  |
|-----------------------|---------------------|----------------------|-----------------------------|----------------------|
| Personal Services     | \$ 532,956          | \$ 715,284           | \$ 588,953                  | \$ 685,747           |
| Supplies              | 320,290             | 796,547              | 580,356                     | 704,264              |
| Contractual Services  | 339,363             | 442,335              | 420,084                     | 482,775              |
| Other Charges         | 6,474,580           | 8,425,064            | 8,679,430                   | 8,899,895            |
| Operating Transfers   | —                   |                      |                             | 2,000,000            |
| <b>Total Expenses</b> | <b>\$ 7,667,189</b> | <b>\$ 10,379,230</b> | <b>\$ 10,268,823</b>        | <b>\$ 12,772,681</b> |

|                                    |                      |                      |                      |                      |
|------------------------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Total Departmental Revenues</b> | <b>\$ 10,110,735</b> | <b>\$ 10,731,680</b> | <b>\$ 10,868,714</b> | <b>\$ 11,553,354</b> |
|------------------------------------|----------------------|----------------------|----------------------|----------------------|

|                                               |                     |                      |                      |                      |
|-----------------------------------------------|---------------------|----------------------|----------------------|----------------------|
| <b>Total Covered through General Revenues</b> | <b>\$ 7,667,189</b> | <b>\$ 10,379,230</b> | <b>\$ 10,268,823</b> | <b>\$ 12,772,681</b> |
|-----------------------------------------------|---------------------|----------------------|----------------------|----------------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 3.0               | 3.0               | 3.0                 |
| Part-time    | -                 | -                 | -                   |
| <b>Total</b> | <b>3.0</b>        | <b>3.0</b>        | <b>3.0</b>          |



# RISK MANAGEMENT (1120, 6300)

## 2024/25 Budget

### Mission

The Risk Management Department is comprised of the safety and risk management staff. The safety team is responsible for the development, maintenance, and creation of effective safety programs to reduce accidents and injuries and to ensure the City remains compliant with state/federal requirements for safe operations of equipment and personnel. Risk management staff provides management and oversight of any work-related employee injuries, provides accurate and timely recordings of losses incurred from city operations and reports these losses to appropriate personnel and outside service agencies, and is responsible for overall management of the insurance policies for the city that includes working with the insurance broker to obtain the most cost-effective pricing.

### Goals & Objectives

The Risk Management Department is a support service to all city departments for the coordination and administration of various claims generated from city operations. Risk Management also assists the Finance department in evaluating current insurance needs throughout the city.

The Risk Management Fund (also known as the Self-Insurance Fund) provides coverage for most of the city's exposures. The Risk Management Fund purchases various insurance policies for the city. The city generally has very high deductibles or self-insurance reserves with purchased coverage. State law protects the city with an overall liability limit of up to \$500,000 per occurrence; therefore, the city has not purchased excess coverage for auto or general liability.

The Risk Management Fund seeks to analyze all departments' policies and functions to better utilize loss prevention techniques as an everyday departmental function. Commitment to safety is an initiative to reduce expenditures for injuries, property damages, and liability that directly affects the city's available funds. An effective and best-practice safety management system is vital to reduce these expenditures. While safety programs have predictable costs, claims losses do not. Claims costs can fluctuate to a high degree from year-to-year due to large, sometimes catastrophic, losses. The budget for the following programs is based on averages and trends in each area over a period of time.

Risk Management will conduct facility safety audits by creating and implementing yearly property evaluations. The Risk Management department will develop, implement, monitor, and manage health and safety training, policies, procedures, and programs and will identify areas of improvement to reduce the cost of claims.

### Programs of Risk Management

#### Claims Management

#### 2024/25 Budget — \$510,907 of Budget

The department is responsible for the overall management of claims by obtaining accurate and informative claim files on all city losses including workers' compensation, property loss, auto liability, and general liability. Staff adjusters analyze claims for accuracy and validity, monitor claim progress, and coordinate with claimants to reach reasonable settlements. The department analyzes claim history and losses to identify trends and implement loss control measures. It works collaboratively with city departments to identify loss prevention and reduction methods designed to reduce injuries, accidents, and liability.

| <b><i>Performance Measures/Indicators:</i></b> | <b>2022/23<br/>Actual</b> | <b>2023/24 Estimated</b> | <b>2024/25 Projected</b> |
|------------------------------------------------|---------------------------|--------------------------|--------------------------|
| Total claims processed                         | 491                       | 452                      | 452                      |

# RISK MANAGEMENT (1120, 6300)

## 2024/25 Budget

### Self-Insurance General

#### 2024/25 Budget — \$894,088 of Budget

Risk Management partners with a third-party administrator (TPA) to manage the city's self-insurance workers compensation program in accordance with the Texas Department of Insurance Division of Workers Compensation standards. This partnership supports cost containment measures by better-utilizing network savings and applying best practices to provide cost control measures more efficiently. Risk Management receives and processes the injury claims from city departments before transferring the claim to our TPA. Risk Management also coordinates return-to-work and modified duty with city departments. A major part of the city's workers' compensation program is employee safety. Risk Management supports employee safety initiatives by providing safety and health training to all city departments.

| <i>Performance Measures/Indicators:</i>              | <b>2022/23<br/>Actual</b> | <b>2023/24 Estimated</b> | <b>2024/25 Projected</b> |
|------------------------------------------------------|---------------------------|--------------------------|--------------------------|
| Safety footwear purchased                            | 765                       | 828                      | 828                      |
| Safety eyewear purchased                             | 42                        | 42                       | 42                       |
| <b>Employees Trained:</b>                            |                           |                          |                          |
| CPR-first aid-AED                                    | 47                        | 51                       | 96                       |
| Worksite Safety Training<br>(# of employees trained) | 350                       | 763                      | 540                      |
| Job Safety Observation                               | 75                        | 75                       | 75                       |
| 12 Codes of Safe Practice                            | 500                       | 391                      | 500                      |
| Drug and alcohol testing                             | 240                       | 252                      | 252                      |

### Unemployment Claims

#### 2024/25 Budget — \$127,727 of Budget

The city is self-insured for Unemployment Claims. Risk Management partners with Equifax Workforce Solutions for several services including representation at hearings, preparation of cases, and responses of complex employment actions with the state. These claims are managed by Human Resources staff.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24 Estimated</b> | <b>2024/25 Projected</b> |
|-----------------------------------------|---------------------------|--------------------------|--------------------------|
| Numbers of cases                        | 30                        | 20                       | 30                       |
| Percentage of positive outcome          | 88%                       | 90%                      | 90%                      |

### Fire and Extended Coverage

#### 2024/25 Budget — \$4,214,985 of Budget

The insurance market hardened in 2020, and premiums increased dramatically nationwide. We engaged the services of an Insurance Broker that assembles a layered coverage plan to meet the city's property insurance needs in this dynamic market. Our property policies are provided by multiple individual insurance carriers coordinated by our contracted insurance broker. The policies provide \$100,000,000 total annual coverage. The wind/hail deductible is 5% total insured value per location, per occurrence. The deductible for all other perils is \$250,000.

# RISK MANAGEMENT (1120, 6300)

## 2024/25 Budget

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24 Estimated</b> | <b>2024/25 Projected</b> |
|-----------------------------------------|---------------------------|--------------------------|--------------------------|
| Claims processed                        | 53                        | 50                       | 48                       |
| Paid claims                             | \$528,375                 | \$456,000                | \$392,160                |
| Premium for property policy             | \$2,657,783               | \$3,675,448              | \$3,466,439              |

### Workers' Compensation 2024/25 Budget — \$4,342,712 of Budget

Workers' Compensation manages all city workplace injuries. The city utilizes a TPA to administer these claims. However, Risk Management staff continue to manage the employees involved in workplace injuries. This program also funds the medical and indemnity payments associated with workplace injuries. The mission of the safety program is to reduce the risks of injuries, illnesses, and fatalities. The safety program results in cost savings in numerous areas, including lower workers' compensation costs and overall medical expenses, fewer lost workdays, a reduction in the costs to train replacement employees, and a reduction in impact on crew workload related to overtime and downtime caused by injuries and property damage. A work environment with a strong safety culture prevents accidents, which results in improved productivity and employee satisfaction.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|---------------------------|------------------------------|------------------------------|
| Number of claims                        | 260                       | 216                          | 204                          |
| Total incurred cost                     | \$990,614                 | \$929,316                    | \$873,557                    |
| Average cost per injury                 | \$3,810                   | \$4,302                      | \$4,282                      |
| Medical bills paid timely               | 100%                      | 100%                         | 100%                         |
| Injury incident rate                    | 13.76                     | 11.43                        | 10.79                        |

### General Liability 2024/25 Budget — \$1,021,814 of Budget

General Liability is the liability to a third party for damage to private property other than vehicle collisions. Examples would be city employees digging to repair a water main and accidentally cutting some other service line, or citizen slipping and falling in a city building.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24 Estimated</b> | <b>2024/25 Projected</b> |
|-----------------------------------------|---------------------------|--------------------------|--------------------------|
| Number of claims                        | 140                       | 128                      | 120                      |
| Claims paid                             | \$475,632*                | \$279,758                | \$262,200                |
| Average cost per claim                  | \$3,397                   | \$2,185                  | \$2,185                  |

\*Citizen Settlements (6) \$232,279 and Fines (1) \$86,000. Total \$318,279 (67% of claims paid).

# RISK MANAGEMENT (1120, 6300)

## 2024/25 Budget

### Police Professional (Law Enforcement Liability)

#### 2024/25 Budget — \$255,454 of Budget

This is a policy with high limits for issues surrounding claims for personal injury and property damages from police actions. Due to a high exposure, it is vital to keep this coverage for protection of the self-insurance fund.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24 Estimated</b> | <b>2024/25 Projected</b> |
|-----------------------------------------|---------------------------|--------------------------|--------------------------|
| Number of claims                        | 4                         | 5                        | 5                        |
| Claims paid                             | \$3,750                   | \$4,100                  | \$4,100                  |
| Average cost per claim                  | \$938                     | \$820                    | \$820                    |

### Auto Liability and Physical Damage

#### 2024/25 Budget — \$1,404,995 of Budget

This portion of the self-insurance fund covers all losses to city motor vehicles, including city property damage, city comprehensive damage, city liability for personal injury, and property damages to a third party. Claims are primarily managed by Risk Management staff with added support from our third-party adjuster on complex claims.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24 Estimated</b> | <b>2024/25 Projected</b> |
|-----------------------------------------|---------------------------|--------------------------|--------------------------|
| Number of incidents                     | 297                       | 276                      | 240                      |
| Claims paid                             | \$1,264,136*              | \$768,657                | \$508,628                |
| Average cost per incident               | \$4,256                   | \$2,785                  | \$2,119                  |

\* High dollar claims – Top 10 claims equal \$415,728 or 33% of total claims paid.

## 2024/25 Expenditures by Funding Source

|                     |               |
|---------------------|---------------|
| General Fund        | 4% of Budget  |
| Self-Insurance Fund | 96% of Budget |

**Total Risk Management Department Budget 2024/2025:**  
**\$12,772,681**



## 2024-25 Employee Distribution by Position

|                 |                        |
|-----------------|------------------------|
| <b>Entity</b>   | 1120 - Risk Management |
| <b>Scenario</b> | Dept Req               |
| <b>Year</b>     | 2024                   |
| <b>Currency</b> | USD                    |

| Code & Description                    | Count      |
|---------------------------------------|------------|
| MGT615--RISK MANAGEMENT SPECIALIST    | 1.0        |
| ADM601--ASST DIRECTOR HUMAN RESOURCES | 1.0        |
| CLR941--ADMINISTRATIVE TECHNICIAN     | 1.0        |
| <b>Total</b>                          | <b>3.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|                 |                              |
|-----------------|------------------------------|
| <b>Entity</b>   | 63125 - Workers Compensation |
| <b>Scenario</b> | Dept Req                     |
| <b>Year</b>     | 2024                         |
| <b>Currency</b> | USD                          |

| <b>Code &amp; Description</b> | <b>Count</b> |
|-------------------------------|--------------|
| ADM610--SAFETY MANAGER        | 1.0          |
| PRF160--SAFETY COORDINATOR    | 3.0          |
| <b>Total</b>                  | <b>4.0</b>   |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

# BENEFITS (1340, 6400, 6500)

## 2024/25 Budget

### Budget Comparison

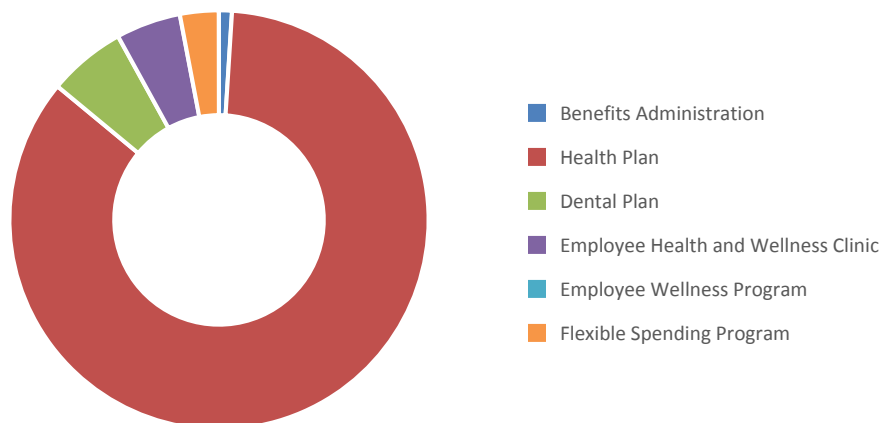
|                       | 2022/23<br>Actual    | 2023/24<br>Budget    | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted  |
|-----------------------|----------------------|----------------------|-----------------------------|----------------------|
| Personal Services     | \$ 179,929           | \$ 183,277           | \$ 208,802                  | \$ 238,496           |
| Supplies              | 21,975               | 13,500               | 13,500                      | 17,360               |
| Contractual Services  | 2,096,683            | 2,190,618            | 2,185,618                   | 2,253,160            |
| Other Charges         | 24,569,641           | 27,270,426           | 28,746,026                  | 30,903,933           |
| Operating Transfers   | -                    | -                    | -                           | 2,500,000            |
| <b>Total Expenses</b> | <b>\$ 26,868,228</b> | <b>\$ 29,657,821</b> | <b>\$ 31,153,946</b>        | <b>\$ 35,912,949</b> |

|                                    |                      |                      |                      |                      |
|------------------------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Total Departmental Revenues</b> | <b>\$ 30,124,129</b> | <b>\$ 29,446,280</b> | <b>\$ 31,135,860</b> | <b>\$ 31,638,180</b> |
|------------------------------------|----------------------|----------------------|----------------------|----------------------|

|                                               |                      |                      |                      |                      |
|-----------------------------------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Total Covered through General Revenues</b> | <b>\$ 26,868,228</b> | <b>\$ 29,657,821</b> | <b>\$ 31,153,946</b> | <b>\$ 35,912,949</b> |
|-----------------------------------------------|----------------------|----------------------|----------------------|----------------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 2.0               | 3.0               | 3.0                 |
| Part-time    | 1.0               | 0.0               | 0.0                 |
| <b>Total</b> | <b>3.0</b>        | <b>3.0</b>        | <b>3.0</b>          |



# BENEFITS (1340, 6400, 6500)

## 2024/25 Budget

### Mission

Providing comprehensive benefits, services, and programs to eligible employees, retirees, and their dependents which:

- Meet and anticipate their individual needs.
- Assure the City of Amarillo's competitiveness with other employers to attract and retain employees.
- Maximize cost-effectiveness.
- Assure optimal health and productivity of our employees.

### Goals & Objectives

To align with the City of Amarillo's Benefits Department mission, department goals have been established to ensure that the overall administration of the city's healthcare plan is met and managed throughout the fiscal year.

- Provide ongoing equitable benefits based on legal requirements, eligibility, and city policies.
- Collaborate with employees, retirees, and others to assure that selected benefits programs and services are responsive to their needs.
- Communicate benefits information to employees, retirees, and their dependents which enables them to tailor coverage to meet their needs.
- Explore alternate or additional benefits and financial structures that maximize affordable coverage.
- Represent employees, retirees, and dependents in their efforts to resolve benefit problems with external providers.
- Provide health and fitness programs and activities that improve employee health and promote well-being.
- Provide sound fiscal and contract management of benefits programs.
- Create a strong partnership with the city's benefits consultants and vendors.
- Provide information to other public sector employers as needed.

This aligns with our goals and objectives to illustrate excellence in Communication and Fiscal Responsibility.

### Programs of the Benefits Department

#### Health Plan Administration

#### 2024/25 Budget — \$359,129 of Budget

The City of Amarillo's Benefits Department is responsible for the overall administration of the city's benefit and wellness plans for active eligible employees, retirees, COBRA enrollees, and their dependents. This includes management and oversight of benefit plans outsourced to outside vendors.

| <b><i>Performance Measures/Indicators:</i></b>                                                                     | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|--------------------------------------------------------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Internal audit of enrollment records for 100% accuracy in all systems                                              | 100%                      | 100%                         | 100%                         |
| Conduct quarterly reviews with consultants for Healthcare Plans and 457 Deferred Compensation and OPEB Trust Plans | 100%                      | 100%                         | 100%                         |

#### Employee Insurance Fund (Health Plan)

#### 2024/25 Budget — \$32,680,784 of Budget

The Benefits Manager partners with the Finance Department and Healthcare Consultant to ensure that the healthcare plan(s) are staying within budget and are managed in accordance with the appropriate federal/state/public government laws/regulations.

## BENEFITS (1340, 6400, 6500)

## 2024/25 Budget

### Performance Measures/Indicators:

| Healthcare Enrollments by Plan  |                   |                      |                      |
|---------------------------------|-------------------|----------------------|----------------------|
| Medical Plan                    | 2022/23<br>Actual | 2023/24<br>Estimated | 2024/25<br>Projected |
| Active employees                | 1,851             | 1,887                | 1,887                |
| Active dependents               | 2,197             | 2,225                | 2,225                |
| Retiree only                    | 258               | 259                  | 259                  |
| Retiree dependents              | 152               | 150                  | 150                  |
| COBRA participants              | 10                | 8                    | 8                    |
| <b>Total Medical Plan Lives</b> | 4,468             | 4,529                | 4,529                |
|                                 |                   |                      |                      |
| Dental Plan                     | 2022/23<br>Actual | 2023/24<br>Estimated | 2024/25<br>Projected |
| Active employees                | 1,624             | 1,635                | 1,635                |
| Active dependents               | 2,172             | 2,194                | 2,194                |
| Retiree only                    | 205               | 202                  | 202                  |
| Retiree dependents              | 126               | 123                  | 123                  |
| COBRA participants              | 6                 | 5                    | 5                    |
| <b>Total Dental Plan Lives</b>  | 4,133             | 4,159                | 4,159                |

# BENEFITS (1340, 6400, 6500)

## 2024/25 Budget

| Healthcare Enrollments by Plan (Continued)                        |                |                   |                   |
|-------------------------------------------------------------------|----------------|-------------------|-------------------|
| Vision                                                            | 2022/23 Actual | 2023/24 Estimated | 2024/25 Projected |
| Active employees                                                  | 1,529          | 1,539             | 1,539             |
| Active dependents                                                 | 737            | 750               | 750               |
| COBRA participants                                                | 6              | 5                 | 5                 |
| <b>Total Vision Plan Lives</b>                                    | <b>2,272</b>   | <b>2,294</b>      | <b>2,294</b>      |
|                                                                   |                |                   |                   |
| Flexible Spending Accounts (FSAs)                                 | 2022/23 Actual | 2023/24 Estimated | 2024/25 Projected |
| Employee enrollments in healthcare plan                           | 212            | 215               | 215               |
| Employee enrollments in dependent care plan                       | 11             | 11                | 11                |
| <b>Total FSA enrollments</b>                                      | <b>223</b>     | <b>226</b>        | <b>226</b>        |
|                                                                   |                |                   |                   |
| Life Insurance*                                                   | 2022/23 Actual | 2023/24 Estimated | 2024/25 Projected |
| \$10,0000 basic life employee insurance enrollees                 | 2,116          | 2,220             | 2,220             |
| Additional employee life insurance enrollees                      | 1,170          | 1,189             | 1,180             |
| Additional spouse life insurance enrollees                        | 638            | 640               | 640               |
| Additional children life insurance enrollees                      | 668            | 670               | 670               |
| Retiree \$5k enrollees                                            | 98             | 100               | 100               |
| Retiree \$10k enrollees                                           | 146            | 148               | 148               |
| Retiree & Spouse enrollees                                        | 119            | 120               | 120               |
| <i>*Active Employees \$10,000 Basic Life policy paid by City.</i> |                |                   |                   |
|                                                                   |                |                   |                   |
| Voluntary Long-Term Disability                                    | 2022/23 Actual | 2023/24 Estimated | 2024/25 Projected |
| Employee Enrollments                                              | 619            | 620               | 620               |

| Healthcare Metrics/KPIs                                  |                |                   |                   |
|----------------------------------------------------------|----------------|-------------------|-------------------|
|                                                          | 2022/23 Actual | 2023/24 Estimated | 2024/25 Projected |
| Monthly healthcare costs (at or below healthcare budget) | 96%            | 99%               | 99%               |
| Annual healthcare cost per employee                      | N/A            | N/A               | TBD               |
| Benefits satisfaction survey                             | N/A            | N/A               | 85%               |

# BENEFITS (1340, 6400, 6500)

## 2024/25 Budget

### Dental Plan

#### 2024/25 Budget — \$1,759,735 of Budget

The City of Amarillo's dental plan is offered to active eligible employees, pre-65 retirees, COBRA enrollees, and their dependents.

### Employee Wellness Program

#### 2024/25 Budget — \$35,913 of Budget

The employee wellness program is available to all city employees which includes both part-time and full-time employees. The City of Amarillo will offer its employees different options/programs to promote and enhance healthy lifestyles.

#### Performance Measures/Indicators:

| Employee Wellness Metrics/KPIs                                                               |                   |                      |                      |
|----------------------------------------------------------------------------------------------|-------------------|----------------------|----------------------|
|                                                                                              | 2022/23<br>Actual | 2023/24<br>Estimated | 2024/25<br>Projected |
| Completion of Health Risk Assessments (HRAs)                                                 | N/A               | N/A                  | 25%                  |
| Completion of onsite biometric screenings for employees – participation goal of 15%          | N/A               | N/A                  | 15%                  |
| Will be working with vendors and health care consultant to establish a future wellness plan. |                   |                      |                      |

### Flexible Spending Plan

#### 2024/25 Budget — \$1,077,388 of Budget

The City of Amarillo offers its eligible employees the opportunity to enroll in a healthcare flexible spending account and/or dependent care spending account each calendar year up to the IRS-determined limits on a pre-tax basis.

**Total Benefits Department Budget 2024/2025: \$35,912,949**

## 2024-25 Employee Distribution by Position

|          |                 |
|----------|-----------------|
| Entity   | 1340 - Benefits |
| Scenario | Dept Req        |
| Year     | 2024            |
| Currency | USD             |

| Code & Description                  | Count      |
|-------------------------------------|------------|
| PRF620--SR. BENEFITS SPECIALIST     | 1.0        |
| PRF625--BENEFITS SPECIALIST         | 1.0        |
| PRF001--LEAVE OF ABSENCE SPECIALIST | 1.0        |
| <b>Total</b>                        | <b>3.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|



## City of Amarillo Summary of Expenditures by Activity Classification



| Description                                | 2022 Actual       | 2023 Budget       | 2024 Dept Request |
|--------------------------------------------|-------------------|-------------------|-------------------|
| <b>Leisure Services</b>                    |                   |                   |                   |
| <b>01000 - General Fund</b>                |                   |                   |                   |
| 1241 - Civic Center Administration         | 448,878           | 625,593           | 631,583           |
| 1243 - Civic Center Operations             | 2,386,602         | 2,949,399         | 2,929,321         |
| 1245 - Civic Center Sports                 | 414,189           | 543,797           | 550,842           |
| 1247 - Santa Fe Pavilion                   | 5,807             | 43,200            | 25,500            |
| 1248 - Box Office Operations               | 343,559           | 439,089           | 372,605           |
| 1249 - Globe News Center                   | 410,537           | 542,411           | 721,364           |
| 1260 - Library                             | 4,063,298         | 4,370,189         | 4,281,802         |
| 1811 - Golf Operations                     | 4,569,819         | 4,958,432         | 4,810,629         |
| 1812 - Comanche Trail                      | —                 | —                 | —                 |
| 1820 - Parks & Rec Administration          | 785,005           | 1,012,952         | 993,469           |
| 1825 - Beautification and Public Arts      | 91,104            | 136,559           | 132,748           |
| 1830 - Tennis Center                       | 220,221           | 263,263           | 262,652           |
| 1840 - Swimming Pools                      | 661,019           | 1,127,377         | 839,597           |
| 1850 - Parks & Recreation Program          | 394,969           | 540,981           | 482,735           |
| 1855 - Warford Activity Center             | 368,553           | 447,480           | 408,962           |
| 1861 - Park Maintenance                    | 7,733,315         | 8,163,299         | 8,604,455         |
| 1862 - Zoo Maintenance                     | 648,260           | 709,536           | 610,973           |
| 1863 - ZooSchool Education Programs        | —                 | —                 | —                 |
| 1870 - Athletic Administration             | 126,412           | 196,458           | 206,705           |
| 1871 - Softball Program                    | 51,277            | 172,817           | 172,817           |
| 1872 - Basketball Program                  | 3,284             | 11,272            | 11,272            |
| 1874 - Volleyball Program                  | 65,288            | 102,362           | 102,362           |
| 1876 - Baseball                            | —                 | 1,061             | —                 |
| 1880 - Senior Services                     | 69,394            | 112,077           | 119,261           |
| <b>Leisure Services Total Expenditures</b> | <b>23,860,790</b> | <b>27,469,604</b> | <b>27,271,654</b> |

# CIVIC CENTER (1241-1249)

## 2024/25 Budget

### Budget Comparison

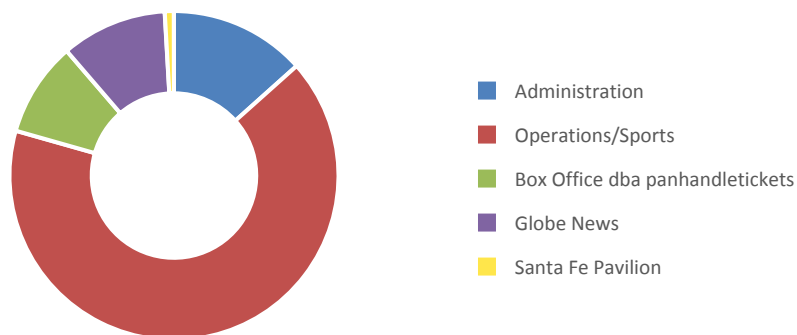
|                       | 2022/23<br>Actual   | 2023/24<br>Budget   | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|-----------------------|---------------------|---------------------|-----------------------------|---------------------|
| Personal Services     | \$ 1,860,009        | \$ 2,516,045        | \$ 2,295,096                | \$ 2,441,893        |
| Supplies              | 1,163,691           | 1,267,231           | 943,929                     | 1,388,445           |
| Contractual Services  | 388,017             | 431,265             | 415,465                     | 426,421             |
| Other Charges         | 597,856             | 881,948             | 873,677                     | 974,456             |
| Capital Outlay        | -                   | 47,000              | 27,249                      | -                   |
| <b>Total Expenses</b> | <b>\$ 4,009,572</b> | <b>\$ 5,143,489</b> | <b>\$ 4,555,416</b>         | <b>\$ 5,231,215</b> |

|                                    |                     |                     |                     |                     |
|------------------------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Total Departmental Revenues</b> | <b>\$ 3,107,498</b> | <b>\$ 2,866,295</b> | <b>\$ 3,180,081</b> | <b>\$ 3,226,636</b> |
|------------------------------------|---------------------|---------------------|---------------------|---------------------|

|                                                    |                   |                     |                     |                     |
|----------------------------------------------------|-------------------|---------------------|---------------------|---------------------|
| <b>Total Covered through Hotel Occupancy Taxes</b> | <b>\$ 902,074</b> | <b>\$ 2,277,194</b> | <b>\$ 1,375,335</b> | <b>\$ 2,004,579</b> |
|----------------------------------------------------|-------------------|---------------------|---------------------|---------------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 36.0              | 36.0              | 36.0                |
| Part-time    | 9.0               | 9.0               | 9.0                 |
| <b>Total</b> | <b>45.0</b>       | <b>45.0</b>       | <b>45.0</b>         |



# CIVIC CENTER (1241-1249)

## 2024/25 Budget

### Mission

Enrich the community by hosting a variety of experiences while providing extraordinary customer service in versatile and inviting facilities.

### Goals & Objectives

Efficiently manage an active schedule for the entire Amarillo Civic Center Complex (ACCC) which includes seven large leasable spaces plus three smaller leasable meeting spaces in the Civic Center, two leasable spaces in the Globe-News Center for the Performing Arts and the new Pavilion at the Santa Fe Depot.

In alignment with the City Council's adopted Strategic Pillars and Milestones, our staff strives to achieve the implementation of Best Practices in all of its policies and procedures and focuses on extraordinary Customer Service and making Commitment to Safety for employees and guests a top priority. While working diligently on fulfilling City Council's Strategic Pillars and Milestones, the aging of our structures and the aesthetic and technological deficiencies are becoming more and more apparent to our guests and users alike, having more of an impact on our ability to provide the services and facilities that they expect and need. Attention to these needs will need to be a focus in the very near future.

The International Association of Venue Managers (IAVM) is the preeminent source for all public assembly-related research, information, services, and life-safety issues worldwide. ACCC staff members look to IAVM for information and detailed reports on industry performance, benchmarking, and other key indicators. IAVM does not provide venue certification. It does offer certification to senior and middle management positions. Currently, two staff members have obtained the highest certification, Certified Venue Executive (CVE) and one staff member has obtained Certified Venue Professional (CVP) certification.

### Programs of the Civic Center

#### Administration

#### 2024/25 Budget —\$700,983 of Budget

Includes management, booking, marketing, and the administrative office. All travel, training, professional development, and associated expenses are included in Administration. Civic Center Administration has a total of five full-time positions.

| <i>Performance Measures/Indicators:</i>                   | <b>2022/23<br/>Actual</b> | <b>2023/24 Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------------------------|---------------------------|--------------------------|------------------------------|
| ACCC Facebook likes                                       | 12,266                    | 12,900                   | 13,100                       |
| Website Unique Visitors (cumulative 12-month total)       | 148,530                   | 150,637                  | 152,000                      |
| Guest survey overall rating (meet or exceed expectations) | 95%                       | 96%                      | NA                           |

# CIVIC CENTER (1241-1249)

## 2024/25 Budget

### Operations / Sports

#### 2024/25 Budget — \$3,452,602 of Budget

Includes Operations and Production staff, equipment, supplies, contracted services, and utilities. Operations and Sports have a total of twenty-five full-time positions.

| <i>Performance Measures/Indicators:</i>                         | <b>2022/23<br/>Actual</b> | <b>2023/24 Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------------------------------|---------------------------|--------------------------|------------------------------|
| Events                                                          | 345                       | 415                      | 430                          |
| Event Days                                                      | 1,321                     | 1,406                    | 1,420                        |
| Attendance                                                      | 461,318                   | 498,052                  | 510,000                      |
| Major events (>2000 attendance)                                 | 47                        | 49                       | 56                           |
| Lessee survey overall rating<br>(meets or exceeds expectations) | 95%                       | 96%                      | NA                           |

### Pavilion at the Santa Fe Depot

#### 2024/25 Budget — \$47,081 of Budget

Includes all costs and revenues directly attributed to the operation of the Pavilion at the Santa Fe Depot. Personnel are reflected in Administration and Operations. This space came online in July 2023 for booking.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24 Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|---------------------------|--------------------------|------------------------------|
| Total # of performances                 | 4                         | 5                        | 8                            |

### Box Office DBA panhandletickets

#### 2024/25 Budget — \$486,503 of Budget

Includes all expenses and revenues directly attributed to operating **panhandletickets**, a full-service regional box office with outlets throughout the Texas Panhandle. Personnel totals include three full-time and nine part-time budgeted positions.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24 Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|---------------------------|--------------------------|------------------------------|
| <b>panhandletickets</b> Facebook likes  | 12,445                    | 13,000                   | 13,100                       |
| Total Tickets issued                    | 186018                    | 160940                   | 170,000                      |
| Tickets issued via website %            | 36%                       | 35.1%                    | 35%                          |
| Tickets issued via outlets %            | 1.2%                      | 1.3%                     | 1%                           |

CIVIC CENTER  
(1241-1249)

2024/25 Budget

Globe-News Center

2024/25 Budget — \$544,046 of Budget

Includes all costs and revenues directly attributed to the operation of the Globe-News Center, including three full-time personnel. Other personnel are shared with Administration and Operations.

| Performance Measures/Indicators: | 2022/23 Actual | 2023/24 Estimated | 2024/25 Projected |
|----------------------------------|----------------|-------------------|-------------------|
| Total # of performances          | 54             | 65                | 68                |

Total Civic Center 2024/25 Budget — \$5,231,215

## 2024-25 Employee Distribution by Position

|                 |                                    |
|-----------------|------------------------------------|
| <b>Entity</b>   | 1241 - Civic Center Administration |
| <b>Scenario</b> | Dept Req                           |
| <b>Year</b>     | 2024                               |
| <b>Currency</b> | USD                                |

| <b>Code and Description</b>            | <b>Count</b> |
|----------------------------------------|--------------|
| ADM040--CIVIC CENTER MANAGER           | 1.0          |
| ADM041--ASSISTANT CIVIC CENTER MANAGER | 1.0          |
| CLR140--MARKETING ADMINISTRATOR        | 1.0          |
| MGT039--DIRECTOR OF BOOKING            | 1.0          |
| CLR405--ADMINISTRATIVE ASSISTANT II    | 1.0          |
| <b>Totals</b>                          | <b>5.0</b>   |

### New Positions

| <b>Code and Description</b> | <b>Count</b> | <b>Pay Grade</b> | <b>Estimated Cost</b> |
|-----------------------------|--------------|------------------|-----------------------|
|-----------------------------|--------------|------------------|-----------------------|

### Eliminations

| <b>Code and Description</b> | <b>Count</b> | <b>Pay Grade</b> | <b>Estimated Cost</b> |
|-----------------------------|--------------|------------------|-----------------------|
|-----------------------------|--------------|------------------|-----------------------|

## 2024-25 Employee Distribution by Position

|                 |                                |
|-----------------|--------------------------------|
| <b>Entity</b>   | 1243 - Civic Center Operations |
| <b>Scenario</b> | Dept Req                       |
| <b>Year</b>     | 2024                           |
| <b>Currency</b> | USD                            |

| Code and Description           | Count       |
|--------------------------------|-------------|
| ADM042--DIRECTOR OF OPERATIONS | 1.0         |
| MGT040--PRODUCTION MANAGER     | 1.0         |
| MGT900--EVENTS SUPERVISOR      | 2.0         |
| MGT902--EVENTS MANAGER         | 1.0         |
| TRD040--BUILDING ATTENDANT I   | 11.0        |
| TRD041--BUILDING ATTENDANT II  | 2.0         |
| TRD042--BUILDING ATTENDANT III | 2.0         |
| TRD043--BUILDING TECHNICIAN    | 2.0         |
| <b>Totals</b>                  | <b>22.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|                 |                            |
|-----------------|----------------------------|
| <b>Entity</b>   | 1245 - Civic Center Sports |
| <b>Scenario</b> | Dept Req                   |
| <b>Year</b>     | 2024                       |
| <b>Currency</b> | USD                        |

| Code and Description                 | Count      |
|--------------------------------------|------------|
| MGT045--ASSISTANT PRODUCTION MANAGER | 1.0        |
| MGT900--EVENTS SUPERVISOR            | 1.0        |
| TEC065--PRODUCTION TECHNICIAN        | 1.0        |
| <b>Totals</b>                        | <b>3.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|



# 2024-25 Employee Distribution by Position

[Return to Table of Contents](#)

|          |                              |
|----------|------------------------------|
| Entity   | 1248 - Box Office Operations |
| Scenario | Dept Req                     |
| Year     | 2024                         |
| Currency | USD                          |

| Code and Description                  | Count |
|---------------------------------------|-------|
| HRL040--CIVIC CNTR BOX OFFICE CLERK I | 9.0   |
| MGT041--BOX OFFICE MANAGER            | 1.0   |
| MGT270--ASSISTANT BOX OFFICE MANAGER  | 2.0   |
| Totals                                | 12.0  |

## New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|                 |                          |
|-----------------|--------------------------|
| <b>Entity</b>   | 1249 - Globe News Center |
| <b>Scenario</b> | Dept Req                 |
| <b>Year</b>     | 2024                     |
| <b>Currency</b> | USD                      |

| <b>Code and Description</b>          | <b>Count</b> |
|--------------------------------------|--------------|
| MGT045--ASSISTANT PRODUCTION MANAGER | 1.0          |
| TRD040--BUILDING ATTENDANT I         | 2.0          |
| <b>Totals</b>                        | <b>3.0</b>   |

### New Positions

| <b>Code and Description</b> | <b>Count</b> | <b>Pay Grade</b> | <b>Estimated Cost</b> |
|-----------------------------|--------------|------------------|-----------------------|
|-----------------------------|--------------|------------------|-----------------------|

### Eliminations

| <b>Code and Description</b> | <b>Count</b> | <b>Pay Grade</b> | <b>Estimated Cost</b> |
|-----------------------------|--------------|------------------|-----------------------|
|-----------------------------|--------------|------------------|-----------------------|

# LIBRARY (1260)

## 2024/25 Budget

### Budget Comparison

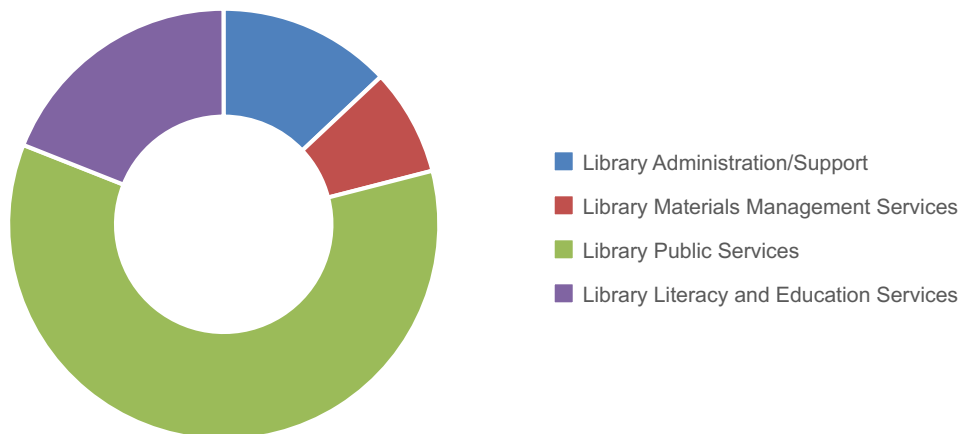
|                       | 2022/23<br>Actual   | 2023/24<br>Budget   | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|-----------------------|---------------------|---------------------|-----------------------------|---------------------|
| Personal Services     | 3,032,487           | 3,329,337           | 3,022,479                   | 3,231,211           |
| Supplies              | 587,495             | 663,651             | 550,229                     | 638,258             |
| Contractual Services  | 175,983             | 174,884             | 174,200                     | 169,765             |
| Other Charges         | 267,582             | 231,863             | 235,744                     | 272,114             |
| Inter Reimbursements  | (249)               | (29,546)            | (27,810)                    | (29,546)            |
| <b>Total Expenses</b> | <b>\$ 4,063,298</b> | <b>\$ 4,370,189</b> | <b>\$ 3,954,842</b>         | <b>\$ 4,281,802</b> |

|                                    |                   |                   |                   |                   |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Total Departmental Revenues</b> | <b>\$ 117,872</b> | <b>\$ 120,024</b> | <b>\$ 107,535</b> | <b>\$ 106,999</b> |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|

|                                               |                     |                     |                     |                     |
|-----------------------------------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Total Covered through General Revenues</b> | <b>\$ 3,945,427</b> | <b>\$ 4,250,165</b> | <b>\$ 3,847,307</b> | <b>\$ 4,174,803</b> |
|-----------------------------------------------|---------------------|---------------------|---------------------|---------------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 57.90             | 60.00             | 60.00               |
| Part-time    | 19.00             | 16.00             | 16.00               |
| <b>Total</b> | <b>76.90</b>      | <b>76.00</b>      | <b>76.00</b>        |



# LIBRARY (1260)

## 2024/25 Budget

### Mission

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Enhance knowledge, empower individuals, and enrich the community.

### Strategic Approach

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The Amarillo Public Library (APL) system, consisting of five physical locations and an interactive website, strives to provide a central source of information, materials, and services for residents of all ages. Managing a collection comprised of almost half a million items, APL acquires materials and online resources intended to support lifelong learning; skills attainment and career advancement; cultural pursuits; historical research; leisure reading, listening, and viewing; and early literacy development and school readiness. APL supports City Council's Six Pillars in the following ways:

- 1. Building Business-Friendly Communities** – Provides essential resources such as public access computers, printing/mobile printing, scanning, copying, faxing, and Wi-Fi. Facilitates upskilling and career development through free online training platforms like Udemy and Learning Express and through job seeker's assistance.
- 2. Communication** – Provides more than 1,000 programs annually and engages residents through an active media presence. Serves as a public space for the community to review public notices and environmental planning permits. Facilitates communication between the City and its citizens by hosting events like town hall meetings and public forums such as Vision 2045 and Amarillo 101.
- 3. Fiscal Responsibility** – Manages departmental expenditures in accordance with state requirements, which maintains APL's accreditation with the Texas State Library and Archives Commission, enabling APL to acquire resources at a cost savings. Shares resources with other COA departments and takes advantage of group discounts available through its membership in the Harrington Library Consortium, which saves the City money. The Library department's ROI Report for FY 2022 demonstrated a 258% return on investment for taxpayers.
- 4. Infrastructure** – Provides residents with internet connectivity, study spaces, and community meeting spaces. Provides cultural and educational resources desired by prospective residents and the information resources needed by current residents to improve their skills or launch new businesses.
- 5. Public Safety** – Provides spaces where individuals from varied backgrounds—including vulnerable groups like teens and seniors—can gather to learn and engage in communal activities for free. Helps to address broader social issues in the community by providing staff who can refer individuals to financial, housing, and mental health services.
- 6. Technology and Innovation** – Provides the public with access to advanced digital resources, subscription databases, and internet connectivity. Helps extend, through APL's Digital Literacy Initiative, access to new technologies to those in the community who have not had the opportunity to learn about or use them.

# LIBRARY (1260)

## 2024/25 Budget

### Programs

#### Library Public Services

#### 2024/25 Budget — \$2,569,081 of Budget

- Provides information and assistance at APL locations citywide.
- Assists library patrons in locating materials, utilizing library computers and online resources, and requesting new books, movies, and digital resources. Facilitates patron registration and maintains patron records.
- Plans and conducts educational and recreational programs for residents of all ages, as well as supporting reading groups, job search assistance, and technology training.
- Provides to APL and HLC cardholders an avenue to free Wi-Fi service and free internet access computers.

| <b><i>Performance Measures/Indicators:</i></b> | <b>2022/23 Actual</b> | <b>2023/24 Estimated</b> | <b>2024/25 Projected</b> |
|------------------------------------------------|-----------------------|--------------------------|--------------------------|
| Items Circulated                               | 1,281,705             | 1,310,000                | 1,323,100                |
| Circulation per Capita                         | 6.3                   | 6.4                      | 6.5                      |
| Circulation per Paid Staff                     | 16,645                | 18,714                   | 18,901                   |
| Programs (in-person and virtual) Offered*      | 1,254                 | 1,225                    | 1,250                    |
| Program (in-person and virtual) Attendance*    | 48,365                | 48,850                   | 49,350                   |
| Library Visits                                 | 614,712               | 620,850                  | 627,050                  |
| Library Visits per Capita                      | 3                     | 3.05                     | 3.1                      |
| Reference Transactions                         | 165,951               | 167,610                  | 169,285                  |
| Website Visits                                 | 271,140               | 276,560                  | 280,000                  |
| Internet and Wi-Fi Log-ins                     | 29,959                | 30,255                   | 30,555                   |
| Registered Cardholders and % of Population     | 98,464 / 48.5%        | 99,470 / 49%             | 100,485 / 49.5%          |
| Technology Trainings                           | 15,821                | 16,000                   | 16,800                   |
| MakerSpace Users                               | 1,945                 | 1,975                    | 2,035                    |
| MakerSpace Tour Participants                   | 1,150                 | 1,165                    | 1,200                    |

\*In addition to its onsite programs, APL offers virtual programs to the public through its YouTube channel.

# LIBRARY (1260)

## 2024/25 Budget

### Literacy and Outreach Services

#### 2024/25 Budget — \$813,542 of Budget

Develops and coordinates programs for community members related to the development of early literacy skills in very young children, the acquisition of English-language skills, and assistance across a spectrum of crucial needs.

| <i>Performance Measures/Indicators:</i>                | <b>2022/23 Actual</b> | <b>2023/24 Estimated</b> | <b>2024/25 Projected</b> |
|--------------------------------------------------------|-----------------------|--------------------------|--------------------------|
| Early Childhood Programs                               | 364                   | 350                      | 375                      |
| Early Childhood Program Attendance                     | 7,996                 | 7,500                    | 8,125                    |
| Rubber Ducky Club Enrollment in Summer Reading Program | 333                   | 350                      | 400                      |
| ESL Enrollment                                         | 152                   | 165                      | 175                      |
| Case Manager Patron Engagements                        | --                    | 500                      | 550                      |
| Case Manager Service Referrals                         | --                    | 800                      | 885                      |

### Library Administration/Support

#### 2024/25 Budget — \$556,634 of Budget

- Provides overall department leadership, administrative management, and high-level strategic planning for the APL system, as well as training for its employees.
- Ensures departmental alignment with the City's vision, values, and mission.
- Raises awareness of library services available to the citizens of Amarillo and provides 24/7 access to resources through APL's website.

| <i>Performance Measures/Indicators:</i>   | <b>2022/23 Actual</b> | <b>2023/24 Estimated</b> | <b>2024/25 Projected</b> |
|-------------------------------------------|-----------------------|--------------------------|--------------------------|
| Event notifications emailed               | 34,694                | 35,375                   | 36,085                   |
| APL website hits                          | 271,140               | 273,850                  | 276,585                  |
| Likes for APL/AMA-CON Facebook pages      | 12,353                | 12,600                   | 12,850                   |
| Posts to APL/AMA-CON Facebook pages       | 732                   | 750                      | 765                      |
| Followers for APL/AMA-CON Instagram pages | 1,565                 | 1,600                    | 1,635                    |
| Posts to APL/AMA-CON Instagram pages      | 398                   | 415                      | 435                      |
| Views of YouTube channel content          | 38,326                | 39,000                   | 39,775                   |
| Staff training sessions / per FTE         | 258 / 4.2             | 275 / 4.6                | 300 / 4.9                |

## LIBRARY (1260)

## 2024/25 Budget

### Library Materials Management Services

#### 2024/25 Budget — \$342,544 of Budget

- Selects new library materials in print, non-print, and digital formats.
- Manages integration of new materials into the library system and maintains records and inventory regarding APL's collections.

| <i>Performance Measures/Indicators:</i>                                        | 2022/23 Actual | 2023/24 Estimated | 2024/25 Projected |
|--------------------------------------------------------------------------------|----------------|-------------------|-------------------|
| New additions to eBook collection and collection total with annual 5% increase | -- 7,923       | 397 8,320         | 415 8,735         |
| Patron item requests fulfilled and % of total requests fulfilled               | 41,852 86      | 42,650 90%        | 43,075 90%        |

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**Total Library 2024/25 Budget — \$4,281,802**

## 2024-25 Employee Distribution by Position

|                 |                |
|-----------------|----------------|
| <b>Entity</b>   | 1260 - Library |
| <b>Scenario</b> | Dept Req       |
| <b>Year</b>     | 2024           |
| <b>Currency</b> | USD            |

| <b>Code and Description</b>           | <b>Count</b> |
|---------------------------------------|--------------|
| ADM030--DIRECTOR OF LIBRARY SERVICES  | 0.9          |
| ADM031--ASST DIR OF LIBRARY SERVICES  | 1.0          |
| CLR400--ADMINISTRATIVE ASSISTANT I    | 17.0         |
| CLR410--ADMINISTRATIVE ASSISTANT III  | 2.0          |
| CLR950--BUYER I                       | 1.0          |
| HRL032--LIBRARY MESSENGER             | 2.0          |
| HRL904--ADMIN ASSISTANT-HRLY          | 14.0         |
| PRF028--LIBRARY TECHNOLOGY SPECIALIST | 1.0          |
| PRF030--LIBRARIAN I                   | 2.0          |
| PRF031--LIBRARIAN II                  | 4.0          |
| PRF032--LIBRARIAN III                 | 6.0          |
| PRF033--COORD OF PR AND PROGRAMMING   | 1.0          |
| PRF034--LIBRARY ASSISTANT             | 19.0         |
| PRF705--CASE MANAGER                  | 0.33         |
| <b>Totals</b>                         | <b>71.23</b> |

### New Positions

| <b>Code and Description</b> | <b>Count</b> | <b>Pay Grade</b> | <b>Estimated Cost</b> |
|-----------------------------|--------------|------------------|-----------------------|
|-----------------------------|--------------|------------------|-----------------------|

### Eliminations

| <b>Code and Description</b> | <b>Count</b> | <b>Pay Grade</b> | <b>Estimated Cost</b> |
|-----------------------------|--------------|------------------|-----------------------|
|-----------------------------|--------------|------------------|-----------------------|



# GOLF COURSES (1811)

## 2024/25 Budget

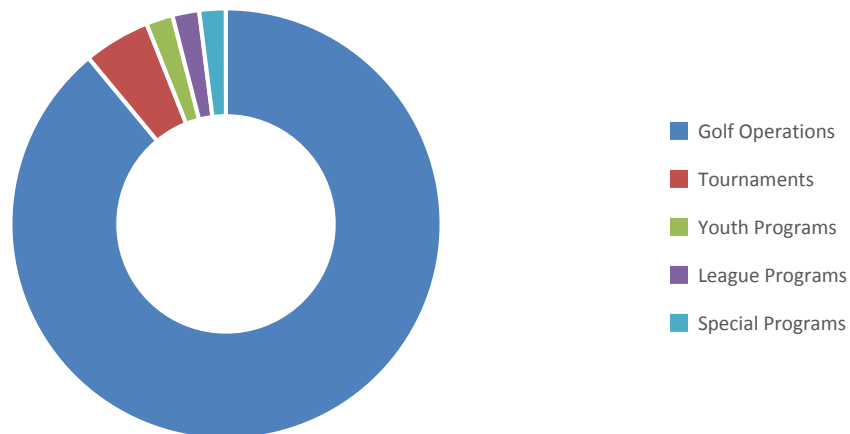
### Budget Comparison

|                                    | 2022/23<br>Actual   | 2023/24<br>Budget   | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|------------------------------------|---------------------|---------------------|-----------------------------|---------------------|
| Personal Services                  | 1,876,553           | 2,287,646           | 2,085,572                   | 2,095,479           |
| Supplies                           | 1,647,252           | 1,600,619           | 1,630,672                   | 1,612,592           |
| Contractual Services               | 999,466             | 998,952             | 1,033,953                   | 1,032,403           |
| Other Charges                      | 46,548              | 71,215              | 68,616                      | 70,155              |
| <b>Total Expenses</b>              | <b>\$ 4,569,819</b> | <b>\$ 4,958,432</b> | <b>\$ 4,818,813</b>         | <b>\$ 4,810,629</b> |
|                                    |                     |                     |                             |                     |
| <b>Total Departmental Revenues</b> | <b>\$ 4,033,801</b> | <b>\$ 4,101,909</b> | <b>\$ 4,273,492</b>         | <b>\$ 4,282,487</b> |

|                                               |                   |                   |                   |                   |
|-----------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Total Covered through General Revenues</b> | <b>\$ 536,018</b> | <b>\$ 856,523</b> | <b>\$ 545,321</b> | <b>\$ 528,142</b> |
|-----------------------------------------------|-------------------|-------------------|-------------------|-------------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 22.0              | 22.0              | 22.0                |
| Part-time    | 69.0              | 68.0              | 68.0                |
| <b>Total</b> | <b>91.0</b>       | <b>90.0</b>       | <b>90.0</b>         |



# GOLF COURSES (1811)

## 2024/25 Budget

### Mission

Building our community through parks and programs by encouraging health and wellness, creating positive economic benefits, and enhancing the community's ecological systems.

### Goals and Objectives

Our primary focus is on general operations and maintenance of the Ross Rogers and Comanche Trail Golf Complexes. In addition to essential operations, the Golf department also offers tournaments, youth, and league programs, and other special activities to expose the game to a wider audience and to enhance the quality-of-life opportunities for Amarillo residents and visitors.

Each of these programs and activities has value for the participants beyond just the game itself. Our strategy is to communicate the many benefits of the game as an activity for a lifetime. Golf does not require vigorous activity such as running and jumping, nor does it require a great deal of strength. It only requires only a self-paced walk, intervals of bending, reaching, and stretching--all valuable to the players' health and well-being. These activities can be performed by almost anyone, at any age, and will contribute to a longer, more enjoyable, and healthier life.

In addition to the physical attributes that improve health and wellness, the numerous social interactions also contribute to the players' well-being. Golf is a vehicle for youth to learn discipline, rules, sportsmanship, and etiquette. Golf requires self-control, the ability to remain calm under pressure, the ability to learn strategies, problem-solving, and perseverance. Participation also provides an opportunity for interaction with business leaders, community role models, and members of local charities and civic organizations.

Golf courses provide green space for both people and wildlife where players regularly see turtles, fish, birds, hawks, waterfowl, rabbits, foxes, raccoons, coyotes, and deer. The golf courses are maintained to recognize the importance of environmental stewardship in our operations.

Convenience is critical to patrons. The online tee time system makes it easier for patrons to book their tee time and to see what times are available at each course. Approximately 80% of tee times are now booked online. The online booking site is tied to the website [www.playgolfamarillo.com](http://www.playgolfamarillo.com) where tournament schedules can also be viewed.

## Programs of the Parks and Recreation Department — Golf Courses

### Golf Operations

#### 2024/25 Budget — \$4,329,566 of Budget

Efficiently and effectively operate and maintain the Ross Rogers and Comanche Trail Golf Complexes by providing an economical, customer-friendly, and family-oriented experience with award-winning courses and recreational opportunities for our citizens and visitors.

| <b><i>Performance Measures/Indicators:</i></b> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|------------------------------------------------|---------------------------|------------------------------|------------------------------|
| <b>Annual rounds</b>                           | <b>84196</b>              | <b>84288</b>                 | <b>85000</b>                 |
| <b>Average daily rounds</b>                    | <b>231</b>                | <b>232</b>                   | <b>234</b>                   |
| <b>Average monthly revenue</b>                 | <b>\$298,204</b>          | <b>\$243,620</b>             | <b>\$338,781</b>             |
| <b>Revenue per round</b>                       | <b>\$42.50</b>            | <b>\$46.55</b>               | <b>\$47.83</b>               |
| <b>Cost per round</b>                          | <b>\$50.46</b>            | <b>\$53.30</b>               | <b>\$56.84</b>               |

# GOLF COURSES (1811)

## 2024/25 Budget

### Tournaments

#### 2024/25 Budget — \$336,744 of Budget

Market and showcase Amarillo municipal golf courses; support community charities; provide a measurable benchmark for golfers; and further the game of golf.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|---------------------------|------------------------------|------------------------------|
| Charity/tournament rounds               | 8,972                     | 9,000                        | 9,000                        |
| Charity contributions to the community  | \$963,260                 | \$950,000                    | \$950,000                    |

### Youth

#### 2024/25 Budget — \$48,106 of Budget

Create future golfers to promote and protect the viability of the game.

### Leagues

#### 2024/25 Budget — \$48,106 of Budget

Support economic development and business retention in Amarillo and provide an economical, customer-friendly experience and quality golf venue for the business community to provide health and wellness opportunities for their employees.

### Special Programs

#### 2024/25 Budget — \$48,106 of Budget

Impact the health and wellness of various special groups in Amarillo and the surrounding area.

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**Total Golf 2024/25 Budget — \$4,810,629**

## 2024-25 Employee Distribution by Position

|                 |                        |
|-----------------|------------------------|
| <b>Entity</b>   | 1811 - Golf Operations |
| <b>Scenario</b> | Dept Req               |
| <b>Year</b>     | 2024                   |
| <b>Currency</b> | USD                    |

| Code & Description                  | Count       |
|-------------------------------------|-------------|
| ADM405--GM OF GOLF OPERATIONS       | 1.0         |
| ADM899--HEAD GOLF PROFESSIONAL      | 1.0         |
| ADM900--GOLF COURSE SUPERINTENDENT  | 2.0         |
| HRL260--CART ATTENDANT              | 16.0        |
| HRL265--DELI ATTENDANT              | 11.0        |
| HRL270--GOLF MARSHAL                | 6.0         |
| HRL275--PRO SHOP ATTENDANT          | 16.0        |
| HRL430--GREENSKEEPER                | 18.0        |
| HRL911--CUSTODIAN I                 | 1.0         |
| HRL930--UTILITY WORKER HRLY         | 0.0         |
| PRF452--ASST GOLF PROFESSIONAL II   | 2.0         |
| TRD431--GREENSKEEPER II             | 6.0         |
| TRD436--GOLF IRRIGATION TECH II     | 4.0         |
| TRD440--GOLF EQUIPMENT MECHANIC     | 2.0         |
| TRD910--CUSTODIAN I                 | 2.0         |
| TRD975--ASSISTANT GOLF COURSE SUPER | 2.0         |
| <b>Totals</b>                       | <b>90.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

# PARKS & RECREATION ADMINISTRATION (1820, 1825)

## 2024/25 Budget

### Budget Comparison

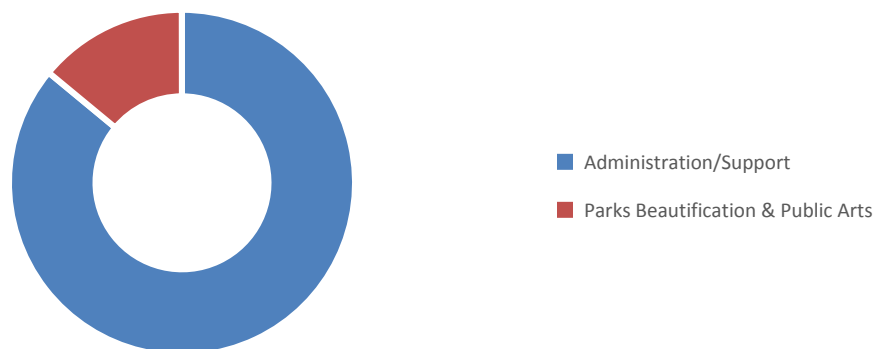
|                       | 2022/23<br>Actual | 2023/24<br>Budget   | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|-----------------------|-------------------|---------------------|-----------------------------|---------------------|
| Personal Services     | \$ 754,501        | \$ 1,013,586        | \$ 864,226                  | \$ 989,183          |
| Supplies              | 47,540            | 49,821              | 49,821                      | 51,745              |
| Contractual Services  | 60,888            | 74,813              | 74,813                      | 74,813              |
| Other Charges         | 13,180            | 11,291              | 11,291                      | 10,476              |
| <b>Total Expenses</b> | <b>\$ 876,109</b> | <b>\$ 1,149,511</b> | <b>\$ 1,000,151</b>         | <b>\$ 1,126,217</b> |

|                                    |                   |                   |                   |                   |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Total Departmental Revenues</b> | <b>\$ 158,257</b> | <b>\$ 207,125</b> | <b>\$ 182,913</b> | <b>\$ 182,125</b> |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|

|                                               |                   |                   |                   |                   |
|-----------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Total Covered through General Revenues</b> | <b>\$ 717,852</b> | <b>\$ 942,386</b> | <b>\$ 817,238</b> | <b>\$ 944,092</b> |
|-----------------------------------------------|-------------------|-------------------|-------------------|-------------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 10.0              | 11.0              | 11.0                |
| Part-time    | -                 | -                 | -                   |
| <b>Total</b> | <b>10.0</b>       | <b>11.0</b>       | <b>11.0</b>         |



# PARKS & RECREATION ADMINISTRATION (1820, 1825)

## 2024/25 Budget

### Mission

Building our community through parks and programs by encouraging health and wellness, creating positive economic benefits, and enhancing the community's ecological systems.

To integrate public arts into the environment of the city to improve the visual design and content of the city to enhance the experience of living and visiting Amarillo.

### Goals and Objectives

The main function of Parks and Recreation Administration is to direct the overall operations of Golf, Recreation, Special Events, Aquatics, Tennis, Warford Activity Center, Park Maintenance, Zoo, Athletics, and Senior Services. All the departments within Parks and Recreation strive to improve the Quality of Life for those that live, work, and play in Amarillo.

Over the past two years, Parks Administration has initiated several forward-thinking projects including the Asset Management Plan and Parks Master Plan. This Parks Master Plan utilized information identified in the Asset Management Plan to develop a strategy for improvements to existing infrastructure, and new improvements desired by the community.

### Programs of the Parks and Recreation Department — Administration

#### Administration/Support

#### 2024/25 Budget — \$968,547 of Budget

Provide general oversight and direction for the various departments within the Parks and Recreation Department, including Golf, Recreation, Tennis, Warford Activity Center, Park Maintenance, Zoo, Athletics, and Senior Services.

| <i>Performance Measures/Indicators:</i>    | <b>2022/2023<br/>Actual</b> | <b>2023/2024<br/>Estimated</b> | <b>2024/2025<br/>Projected</b> |
|--------------------------------------------|-----------------------------|--------------------------------|--------------------------------|
| Number of special event applications*      | 21                          | 30                             | 30                             |
| Number of park reservations processed      | 578                         | 1050                           | 1000                           |
| Phone contacts with public (daily average) | 85                          | 100                            | 100                            |
| Number of permanent positions managed      | 124                         | 124                            | 124                            |
| Number of part-time positions managed      | 225                         | 225                            | 225                            |

\*Special Event applications are now included in the new Special Event Fee Structure

# PARKS & RECREATION ADMINISTRATION (1820, 1825)

## 2024/25 Budget

### Parks Beautification & Public Arts

#### 2024/25 Budget — \$157,670 of Budget

The main function of Beautification and Public Arts is to:

- Promote and encourage private and public programs to enhance all aspects of the city's appearance, presentation, and beautification
- Promote and encourage private and public programs to further the development of public arts
- Increase employment opportunities in the arts
- Encourage the integration of art into the architecture of municipal structures
- Identify and develop quality programs involving notable art in public places through exhibitions, acquisitions, and education to enhance our community.
- Raise awareness and appreciation of the value of art in public places and the beautification of our city in general.

| <i>Performance Measures/Indicators:</i>                        | <b>2022/2023<br/>Actual</b> | <b>2023/2024<br/>Estimated</b> | <b>2024/2025<br/>Projected</b> |
|----------------------------------------------------------------|-----------------------------|--------------------------------|--------------------------------|
| Number of Volunteer Cleanup Events                             | 12                          | 19                             | 23                             |
| Acres converted to Habitat, Natural Areas and No-Mow Landscape | 0                           | 6                              | 10                             |
| Number of Murals Funded through Grant Program                  | 5                           | 6                              | 6                              |

---

**Total Parks and Recreation - Administration 2024/25 Budget —  
\$1,126,217**

## 2024-25 Employee Distribution by Position

|                 |                                   |
|-----------------|-----------------------------------|
| <b>Entity</b>   | 1820 - Parks & Rec Administration |
| <b>Scenario</b> | Dept Req                          |
| <b>Year</b>     | 2024                              |
| <b>Currency</b> | USD                               |

| Code & Description                   | Count       |
|--------------------------------------|-------------|
| PRF400--PARK PLANNER                 | 1.0         |
| CLR405--ADMINISTRATIVE ASSISTANT II  | 1.0         |
| CLR630--OFFICE MANAGER               | 1.0         |
| ADM400--DIRECTOR OF PARKS AND REC    | 1.0         |
| PRF033--COORD OF PR AND PROGRAMMING  | 1.0         |
| ADM401--ASST DIR OF PARKS AND REC    | 2.0         |
| CLR941--ADMINISTRATIVE TECHNICIAN    | 3.0         |
| CLR410--ADMINISTRATIVE ASSISTANT III | 0.0         |
| <b>Total</b>                         | <b>10.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|



## 2024-25 Employee Distribution by Position

|          |                                       |
|----------|---------------------------------------|
| Entity   | 1825 - Beautification and Public Arts |
| Scenario | Dept Req                              |
| Year     | 2024                                  |
| Currency | USD                                   |

| Code & Description                     | Count      |
|----------------------------------------|------------|
| PRF036--BEAUTIFICATION-PUBLIC ARTS CRD | 1.0        |
| <b>Total</b>                           | <b>1.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

# PARKS & RECREATION TENNIS (1830)

[Return to Table of Contents](#)

## 2024/25 Budget

### Budget Comparison

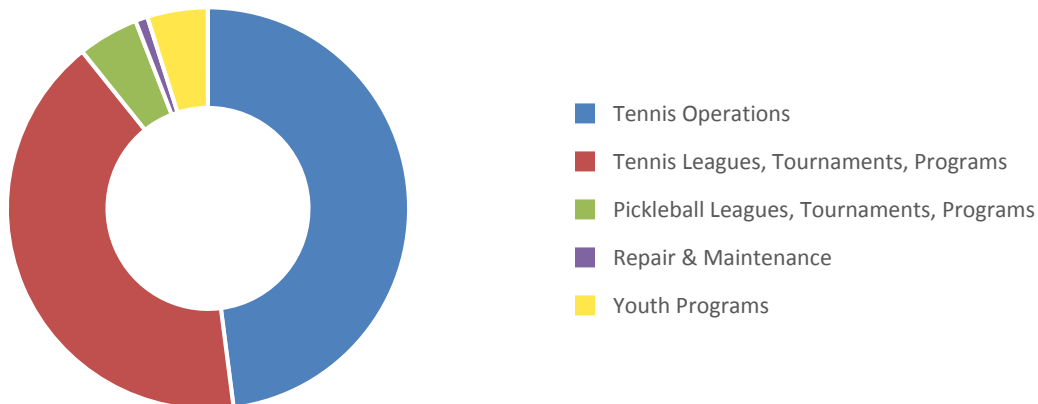
|                       | 2022/23<br>Actual | 2023/24<br>Budget | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|-----------------------|-------------------|-------------------|-----------------------------|---------------------|
| Personal Services     | 57,547            | 101,479           | 73,601                      | 96,821              |
| Supplies              | 36,544            | 38,154            | 35,926                      | 41,889              |
| Contractual Services  | 118,390           | 108,956           | 118,037                     | 112,411             |
| Other Charges         | 7,739             | 14,674            | 15,413                      | 11,531              |
| <b>Total Expenses</b> | <b>\$ 220,221</b> | <b>\$ 263,263</b> | <b>\$ 242,977</b>           | <b>\$ 262,652</b>   |

|                                    |                   |                   |                   |                   |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Total Departmental Revenues</b> | <b>\$ 167,116</b> | <b>\$ 199,483</b> | <b>\$ 196,283</b> | <b>\$ 209,000</b> |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|

|                                               |                  |                  |                  |                  |
|-----------------------------------------------|------------------|------------------|------------------|------------------|
| <b>Total Covered through General Revenues</b> | <b>\$ 53,105</b> | <b>\$ 63,780</b> | <b>\$ 46,694</b> | <b>\$ 53,652</b> |
|-----------------------------------------------|------------------|------------------|------------------|------------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 1.0               | 1.0               | 1.0                 |
| Part-time    | 3.0               | 3.0               | 3.0                 |
| <b>Total</b> | <b>4.0</b>        | <b>4.0</b>        | <b>4.0</b>          |



### Mission

Building our community through parks facilities and recreational programs by encouraging health and wellness, creating positive economic benefits, and protecting and enhancing the community's ecological systems.

### Goals and Objectives

The Tennis program provides a quality tennis facility and supporting staff members that provide quality programs and events that meet the needs of the community. Tennis programs include Adult Leagues, Tournaments, Youth Programs, and Pickleball.

Tennis programming is offered at the Amarillo National Tennis Center which has 11 lighted outdoor tennis courts, 3 lighted indoor tennis courts, and 9 lighted outdoor pickleball courts. The budget provides funding for the care and upkeep of tennis courts, lights, and the buildings which support these activities. Full-time, part-time and independent contractors support these programs and provide customer service and court reservations services.

The Amarillo National Tennis Center receives support from the Amarillo Area Tennis Association and the United States Tennis Association which helps us provide sanctioned tournaments to the public. We also partner with Kids Incorporated and the Alex O'Brien Foundation to support our Youth programs. A new collaboration with the local USA Pickleball Association provides Pickleball lessons to all age groups.

### Programs of the Parks and Recreation Department — Tennis

#### Revenue

|                    | 2022/2023<br>Actual | 2023/2024<br>Estimated | 2024/2025<br>Projected |
|--------------------|---------------------|------------------------|------------------------|
| Merchandise Sales  | 7,056               | 10,000                 | 12,000                 |
| Tennis Center Fees | 46,052              | 65,000                 | 68,000                 |
| Memberships        | 19,886              | 35,000                 | 42,000                 |
| Concession         | 68,203              | 8,000                  | 8,000                  |
| Misc. Revenue      | 3,810               | 12,000                 | 12,000                 |

| <i>Performance Measures/Indicators:</i> | 2022/23<br>Actual | 2023/24<br>Estimated | 2024/25<br>Projected |
|-----------------------------------------|-------------------|----------------------|----------------------|
| Number of Lesson                        | 1,721             | 2,000                | 2,100                |
| Tennis Court Fees Paid                  | 4,051             | 4,100                | 4,150                |
| Pickleball Court Fees Paid              | 9,273             | 9,400                | 9,450                |
| Annual Tennis Center Court Fees Paid    | 13,324            | 13,500               | 13,600               |

# PARKS & RECREATION TENNIS (1830)

[Return to Table of Contents](#)

## 2024/25 Budget

### Expenditures

#### **Operations**

##### **2024/25 Budget — \$126,598 of Budget**

Positively contribute to Amarillo's quality of life by efficiently and effectively operating and maintaining the Amarillo National Tennis Center. Provide an economical, customer-friendly tennis experience, and healthy recreational opportunities for all citizens. This includes leagues, tournaments, and youth programs.

#### **Tennis Leagues, Tournaments & Programs**

##### **2024/25 Budget — \$109,001 of Budget**

Hire Professional tennis instructors to provide tennis instruction, leagues, programs & tournaments for youth and adults.

#### **Pickleball Leagues, Tournaments & Programs**

##### **2024/25 Budget — \$12,000 of Budget**

Hire professional Pickleball instructors to provide instruction, leagues, programs & tournaments for youth and adults.

#### **Repair & Maintenance**

##### **2024/25 Budget — \$2,627 of Budget**

Cost to provide a high quality and safe facility for Amarillo tennis & pickleball players.

#### **Youth Programs**

##### **2024/25 - \$12,000 of Budget**

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### **Total Tennis 2024/25 Budget —\$262,652**

## 2024-25 Employee Distribution by Position

|                 |                      |
|-----------------|----------------------|
| <b>Entity</b>   | 1830 - Tennis Center |
| <b>Scenario</b> | Dept Req             |
| <b>Year</b>     | 2024                 |
| <b>Currency</b> | USD                  |

| <b>Code &amp; Description</b>    | <b>Count</b> |
|----------------------------------|--------------|
| HRL085--PROGRAM COORDINATOR HRLY | 3.0          |
| MGT415--TENNIS CENTER MANAGER    | 1.0          |
| <b>Total</b>                     | <b>4.0</b>   |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

# PARKS & RECREATION AQUATICS (1840)

[Return to Table of Contents](#)

## 2024/25 Budget

### Budget Comparison

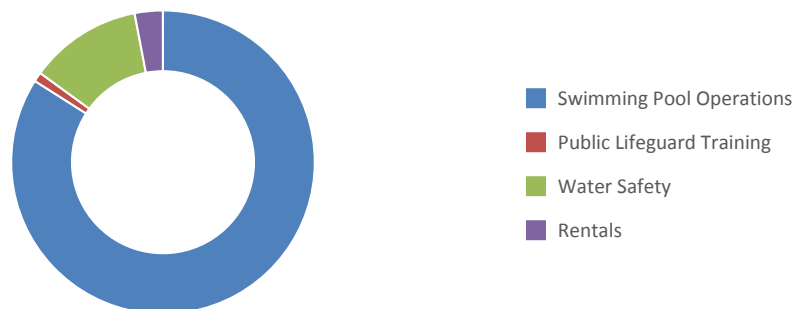
|                       | 2022/23<br>Actual | 2023/24<br>Budget   | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|-----------------------|-------------------|---------------------|-----------------------------|---------------------|
| Personal Services     | 467,889           | 757,376             | 406,146                     | 573,893             |
| Supplies              | 127,991           | 233,855             | 149,810                     | 163,944             |
| Contractual Services  | 49,823            | 76,167              | 77,431                      | 73,063              |
| Other Charges         | 15,315            | 59,979              | 59,979                      | 28,697              |
| Capital Outlay        | —                 | —                   | —                           | —                   |
| <b>Total Expenses</b> | <b>\$ 661,019</b> | <b>\$ 1,127,377</b> | <b>\$ 693,366</b>           | <b>\$ 839,597</b>   |

|                                    |                   |                   |                   |                   |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Total Departmental Revenues</b> | <b>\$ 280,288</b> | <b>\$ 751,425</b> | <b>\$ 625,572</b> | <b>\$ 746,425</b> |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|

|                                               |                   |                   |                  |                  |
|-----------------------------------------------|-------------------|-------------------|------------------|------------------|
| <b>Total Covered through General Revenues</b> | <b>\$ 380,730</b> | <b>\$ 375,952</b> | <b>\$ 67,794</b> | <b>\$ 93,172</b> |
|-----------------------------------------------|-------------------|-------------------|------------------|------------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 3.0               | 3.0               | 3.0                 |
| Part-time    | 119.0             | 119.0             | 119.0               |
| <b>Total</b> | <b>122.0</b>      | <b>122.0</b>      | <b>122.0</b>        |



### Mission

Building our community through parks and programs by encouraging health and wellness, creating positive economic benefits, and enhancing the community's ecological systems.

### Goals and Objectives

The function of the Aquatics Department is to plan, develop, and deliver quality aquatics programs and events that meet the needs of the community. Aquatics currently operates three outdoor seasonal swimming pools at Southeast, Southwest, and Thompson Pools, and one indoor year-round pool at the Charles E. Warford Activity Center. Aquatics offers numerous programs and special events throughout the season including swim lessons (group, private & parent/tot), lap swimming, water aerobics, kayaking & special events. Operations is the largest budgeted item, including training and staffing the pools, and concession sales.

### Programs of the Parks and Recreation Department — Aquatics

#### Expenses

##### Operations — 38% of the Budget

Provide quality, clean, safe, fun swimming facilities, and programs to positively contribute to Amarillo's quality of life. Includes the cost of chlorine and cost to repair two pools built in the 1960's.

##### Staffing — 62% of the Budget

#### Revenue

|                    | 2021/2022 Actual | 2022/2023 Actual |
|--------------------|------------------|------------------|
| Pool Admissions    | 223,604          | 188,575          |
| Swimming Lessons   | 7,785            | 17,599           |
| Concessions        | 62,354           | 46,637           |
| Misc.-Pool Parties | 17,098           | 27,478           |

#### Attendance

| <i>Performance Measures/Indicators:</i> | 2021/22<br>Actual | 2022/23<br>Actual | 2024/25<br>Projected |
|-----------------------------------------|-------------------|-------------------|----------------------|
| Warford pool swim lesson participants   | 275               | 420               | 450                  |
| Public swim attendance                  | 44,500            | 39,252            | 39,900               |
| Southeast pool public swim attendance   | 19,000            | 9,050             | 9,200                |
| Southwest pool public swim attendance   | 13,300            | 2,547             | 2,700                |
| Thompson pool public swim attendance    | 38,500            | 27,655            | 28,000               |
| Number of splashpads                    | 15                | 15                | 15                   |
| Number of swimming pools                | 4                 | 4                 | 4                    |

**Total Aquatics 2024/25 Budget —\$839,597**

## 2024-25 Employee Distribution by Position

|                 |                       |
|-----------------|-----------------------|
| <b>Entity</b>   | 1840 - Swimming Pools |
| <b>Scenario</b> | Dept Req              |
| <b>Year</b>     | 2024                  |
| <b>Currency</b> | USD                   |

| Code & Description                 | Count        |
|------------------------------------|--------------|
| HRL409--SWIMMING POOL MANAGER      | 3.0          |
| HRL402--SWIMMING LESSON INSTRUCTOR | 8.0          |
| CLR195--POOL MANAGER               | 1.0          |
| HRL403--POOL CASHIER               | 25.0         |
| HRL417--LESSON COORDINATOR         | 3.0          |
| HRL400--LIFEGUARD                  | 76.0         |
| HRL406--ASST POOL MANAGER          | 4.0          |
| MGT950--PARK FOREPERSON I          | 1.0          |
| PRF420--AQUATICS SPECIALIST        | 1.0          |
| <b>Total</b>                       | <b>122.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|



# PARKS & RECREATION SERVICES (1850)

## 2024/25 Budget

### Budget Comparison

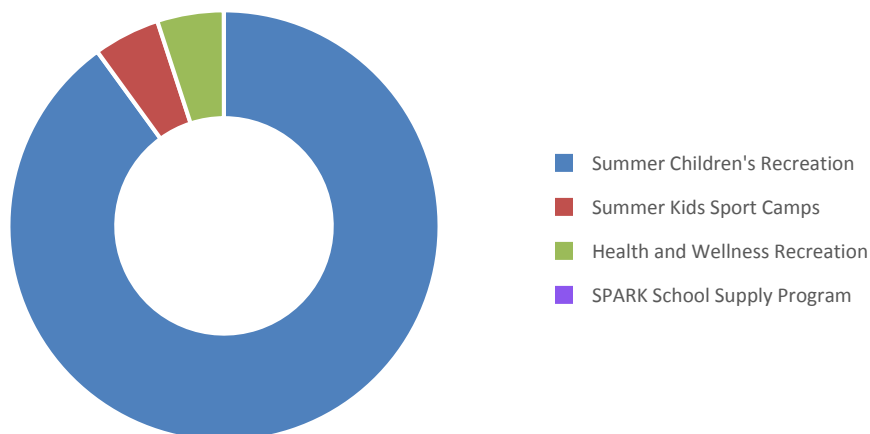
|                       | 2022/23<br>Actual | 2023/24<br>Budget | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|-----------------------|-------------------|-------------------|-----------------------------|---------------------|
| Personal Services     | 339,641           | 463,397           | 344,439                     | 407,368             |
| Supplies              | 42,496            | 51,018            | 51,121                      | 51,222              |
| Contractual Services  | 8,079             | 12,572            | 12,572                      | 13,008              |
| Other Charges         | 8,118             | 13,994            | 13,994                      | 11,137              |
| Inter Reimbursements  | (3,365)           | —                 | (3,365)                     | —                   |
| <b>Total Expenses</b> | <b>\$ 394,969</b> | <b>\$ 540,981</b> | <b>\$ 418,761</b>           | <b>\$ 482,735</b>   |

|                                    |                  |                  |                  |                  |
|------------------------------------|------------------|------------------|------------------|------------------|
| <b>Total Departmental Revenues</b> | <b>\$ 41,735</b> | <b>\$ 32,672</b> | <b>\$ 38,000</b> | <b>\$ 38,000</b> |
|------------------------------------|------------------|------------------|------------------|------------------|

|                                               |                   |                   |                   |                   |
|-----------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Total Covered through General Revenues</b> | <b>\$ 353,234</b> | <b>\$ 508,309</b> | <b>\$ 380,761</b> | <b>\$ 444,735</b> |
|-----------------------------------------------|-------------------|-------------------|-------------------|-------------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 4.0               | 4.0               | 4.0                 |
| Part-time    | 24.0              | 24.0              | 24.0                |
| <b>Total</b> | <b>28.0</b>       | <b>28.0</b>       | <b>28.0</b>         |



# PARKS & RECREATION SERVICES (1850)

## 2024/25 Budget

### Mission

---

Building our community through parks and programs by encouraging health and wellness, creating positive economic benefits, and enhancing the community's ecological systems.

### Goals and Objectives

---

The Recreation & Special Event Division plans, develops, and delivers quality recreation programs and events that meet varying community needs and enhance the quality of life in Amarillo.

The Recreation Department provides programs that encourage physical activity, socialization & skill development. Most importantly, they provide opportunities to pull kids off of screens and get them outside playing and engaging with other children. This helps combat childhood obesity, improve mental health and encourage socialization. Many parents rely on our affordable childcare options during days off of school through our Kids Day Out Program and Spring, Winter & Summer Break Camps. Our Recreation Department also provides PE class for the Panhandle Christian Home Educators Association (PCHEA) throughout the year. The free sports camps that we offer throughout the summer give kids the opportunity to learn new sports without a large financial commitment from parents. The Mother/Son and Father/Daughter programs provide an opportunity for parents to bond with their children in a competitive and fun atmosphere.

The Special Events Department enhances the quality of life for the citizens in Amarillo. Parks and Recreation offers numerous free or low-cost special events throughout the year. We have free events such as Independence Day +1 Celebration, Starlight Theater, Starlight Cinema, Harry Potter's Birthday and Halloween Bash in the Park. These events bring people together which fosters a sense of community and belonging, promotes our culture and most importantly, creates opportunities for celebration and joy.

Parks and Recreation was awarded a grant from the Texas Parks and Wildlife Department in February of 2023 to create an outdoor program called Centered in Nature. Camps in this program encourage citizens to get outside and enjoy nature. Programs include Hooked-on Fishing, Camping Experience, Kayaking, and Backyard Bushcraft. Partners such as Boom Adventures, Boy Scouts of America, Texas Game Wardens, Police Department, and Texas Parks and Wildlife volunteer their time to make these camps happen.

# PARKS & RECREATION SERVICES (1850)

## 2024/25 Budget

### Programs of the Parks and Recreation Department — Services

#### **Expenses:**

Staffing Costs

2024/2025 Budget — 84% of Budget

Operational Costs

2024/2025 Budget--16% of Budget

#### **Revenue:**

#### **Program Fees**

| 22/23 Actual | 23/24 Projected |
|--------------|-----------------|
| 41,735       | 41,735          |

#### **Sponsorship/Grants/Donations (Including In-kind Donations)**

| 23/24 Projected |
|-----------------|
| 87,740          |

### **Special Events Attendance**

| Special Events                  | 2023 Total Attendance | 2024<br>Estimated<br>Attendance |
|---------------------------------|-----------------------|---------------------------------|
| Superhero Bash                  | 70                    | 22                              |
| Breakfast with the Bunny        | 149                   | 55                              |
| Flashlight Easter Egg Hunt      | -                     | 97                              |
| Starlight Theater               | 4,272                 | 5,000                           |
| Starlight Cinema                | 200                   | 300                             |
| Independence Day +1 Celebration | -                     | 10,000                          |
| Dive-In Movie                   | 0 -canceled           | 100                             |
| Halloween Bash in the Park      | 1,100                 | 1,200                           |
| Alice & Wonderland Tea Party    | -                     | 20                              |
| Toy Story Toddler Event         | -                     | 35                              |
| Paint & Sip in the Park         | -                     | 25                              |
| Tree & Turf Safety Conference   | 41                    | 45                              |
| De Los Muertos                  | -                     | 100                             |
| Breakfast with Santa            | 129                   | 140                             |

# PARKS & RECREATION SERVICES (1850)

## 2024/25 Budget

### Recreation Program Attendance

| Recreation                                             | 2023 Total Attendance | 2024 Total/ Estimated Attendance |
|--------------------------------------------------------|-----------------------|----------------------------------|
| Kids Day Out                                           | 226                   | 230                              |
| Mother Son Adventures                                  | 89                    | 65                               |
| Father Daughter Adventures                             | -                     | 75                               |
| Coding Class                                           | 32                    | 35                               |
| Winter Break Camp                                      | 127                   | 150                              |
| Spring Break Camp                                      | 236                   | 280                              |
| Lego Camps                                             | 40                    | 40                               |
| Parks & Rec Hiring Fair                                | 100                   | 72                               |
| Hooked on Fishing Camp                                 | 135                   | 150                              |
| Nerf Gun Wars                                          | 100                   | 70                               |
| Summer Camp at Warford                                 | 1,648                 | 1,800                            |
| Amarillo Afternoon Adventures Club                     | -                     | 540                              |
| Sports Summer Camps                                    | 162                   | 170                              |
| Pop Up Park Parties                                    | -                     | 100                              |
| Nerf Archery Tag                                       | -                     | 25                               |
| Camping Experience                                     | 53                    | 93                               |
| Backyard Bushcraft                                     | 35                    | 8                                |
| Panhandle Christian Home Educators Association (PCHEA) | 1050                  | 1225                             |

**Total Parks & Recreation Services 2024/25 Budget —\$482,735**

## 2024-25 Employee Distribution by Position

|          |                                   |
|----------|-----------------------------------|
| Entity   | 1850 - Parks & Recreation Program |
| Scenario | Dept Req                          |
| Year     | 2024                              |
| Currency | USD                               |

| Code & Description                   | Count |
|--------------------------------------|-------|
| PRF142--RECREATION SUPERVISOR        | 1.0   |
| HRL415--RECREATION LEADER            | 6.0   |
| HRL095--PROGRAM ATTENDANT            | 18.0  |
| PRF165--PARK PROGRAM COORDINATOR     | 1.0   |
| CLR155--EVENTS COORDINATOR           | 1.0   |
| CLR044--ASST. RECREATION COORDINATOR | 1.0   |
|                                      | 28.0  |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

# PARKS & RECREATION WARFORD (1855)

## 2024/25 Budget

### Budget Comparison

|                       | 2022/23<br>Actual | 2023/24<br>Budget | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|-----------------------|-------------------|-------------------|-----------------------------|---------------------|
| Personal Services     | 234,768           | 310,608           | 277,283                     | 289,955             |
| Supplies              | 90,993            | 82,786            | 73,792                      | 83,023              |
| Contractual Services  | 60,056            | 31,938            | 47,023                      | 53,630              |
| Other Charges         | 16,494            | 22,148            | 22,148                      | 19,854              |
| Inter Reimbursements  | (33,758)          | —                 | (14,000)                    | (37,500)            |
| <b>Total Expenses</b> | <b>\$ 368,553</b> | <b>\$ 447,480</b> | <b>\$ 406,246</b>           | <b>\$ 408,962</b>   |

|                                    |                  |                  |                  |                  |
|------------------------------------|------------------|------------------|------------------|------------------|
| <b>Total Departmental Revenues</b> | <b>\$ 67,001</b> | <b>\$ 79,100</b> | <b>\$ 67,811</b> | <b>\$ 70,396</b> |
|------------------------------------|------------------|------------------|------------------|------------------|

|                                               |                   |                   |                   |                   |
|-----------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Total Covered through General Revenues</b> | <b>\$ 301,553</b> | <b>\$ 368,380</b> | <b>\$ 338,435</b> | <b>\$ 338,566</b> |
|-----------------------------------------------|-------------------|-------------------|-------------------|-------------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 4.0               | 4.0               | 4.0                 |
| Part-time    | 3.0               | 3.0               | 3.0                 |
| <b>Total</b> | <b>7.0</b>        | <b>7.0</b>        | <b>7.0</b>          |



# PARKS & RECREATION WARFORD (1855)

## 2024/25 Budget

### Mission

Building our community through parks and programs by encouraging health and wellness, creating positive economic benefits, and enhancing the community's ecological systems.

### Goals and Objectives

The function of the Warford Activity Center is to plan, develop, and deliver programs and activities that meet the varying needs of the community.

The Charles E. Warford Activity Center opened in January of 2018 as the city's only activity center. The Warford Activity Center offers a cardio & weight room, indoor pool, full court gymnasium, fitness & dance studio, video game room, community garden, outdoor basketball courts and multi-purpose rooms. In October of 2023, the Charles E. Warford Center changed to a member's only model for safety reasons. The Warford Activity Center creates revenue primarily through rentals & memberships. Staff is continuing to explore partnership and grant opportunities in order to provide a wider range of recreational programming and health and wellness initiatives.

### Programs of the Parks and Recreation Department-Warford

#### Revenue

#### Rentals— \$212,660 of Budget

| <i>Performance Measures/Indicators:</i> | <b>2021/2022<br/>Actual</b> | <b>2022/2023<br/>Actual</b> | <b>2023/2024<br/>Estimated</b> |
|-----------------------------------------|-----------------------------|-----------------------------|--------------------------------|
| Revenue                                 | 26,067                      | 36,857                      | 36,000                         |

#### Memberships/Punch Card— \$122,689 of Budget

| <i>Performance Measures/Indicators:</i> | <b>2021/22<br/>Actual</b> | <b>2022/23<br/>Actual</b> | <b>2023/2024<br/>Estimated</b> |
|-----------------------------------------|---------------------------|---------------------------|--------------------------------|
| Membership Revenue                      | 27,855                    | 27,331                    | 30,000                         |
| Punch Card Revenue                      | 30,249                    | 4,922                     | 7,200                          |

#### Concessions— \$32,717 of Budget

Offer snacks and drinks for sale at a concession stand.

| <i>Performance Measures/Indicators:</i> | <b>2021/2022<br/>Actual</b> | <b>2022/2023<br/>Actual</b> | <b>2023/2024<br/>Estimated</b> |
|-----------------------------------------|-----------------------------|-----------------------------|--------------------------------|
| Revenue                                 | 260                         | 8,466                       | 7,000                          |

**Total Parks & Recreation Warford 2024/25 Budget —\$408,962**

## 2024-25 Employee Distribution by Position

|          |                                |
|----------|--------------------------------|
| Entity   | 1855 - Warford Activity Center |
| Scenario | Dept Req                       |
| Year     | 2024                           |
| Currency | USD                            |

| Code & Description              | Count |
|---------------------------------|-------|
| CLR190--FRONT DESK MANAGER      | 1.0   |
| CLR189--FRONT DESK ATTENDANT    | 1.0   |
| TRD047--CUSTODIAN II            | 1.0   |
| MGT030--CENTER SUPERVISOR       | 1.0   |
| HRL015--ASST CENTER COORDINATOR | 2.0   |
| TRD910--CUSTODIAN I             | 1.0   |
| Totals                          | 7.0   |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|





# PARKS & RECREATION PARK MAINTENANCE (1861)

## 2024/25 Budget

### Budget Comparison

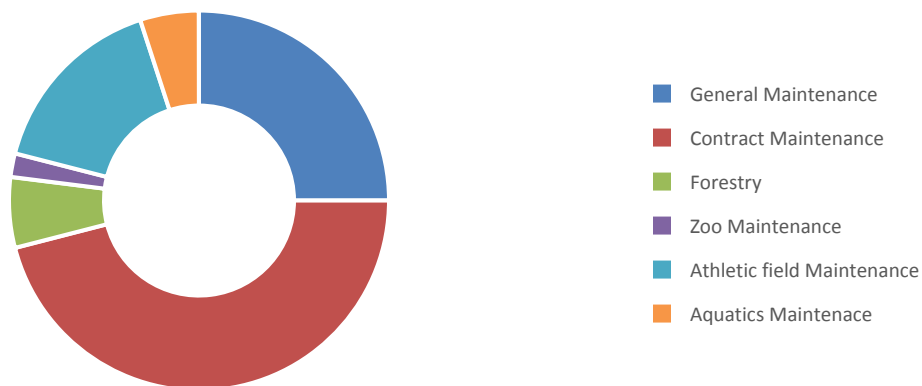
|                       | 2022/23<br>Actual   | 2023/24<br>Budget   | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|-----------------------|---------------------|---------------------|-----------------------------|---------------------|
| Personal Services     | 2,054,668           | 2,689,344           | 2,395,746                   | 2,670,378           |
| Supplies              | 666,863             | 718,763             | 726,013                     | 766,098             |
| Contractual Services  | 4,865,805           | 4,676,696           | 4,703,479                   | 4,981,897           |
| Other Charges         | 145,978             | 78,496              | 78,496                      | 186,082             |
| Capital Outlay        | —                   | —                   | 17,601                      | —                   |
| <b>Total Expenses</b> | <b>\$ 7,733,315</b> | <b>\$ 8,163,299</b> | <b>\$ 7,921,335</b>         | <b>\$ 8,604,455</b> |

|                                    |             |             |             |             |
|------------------------------------|-------------|-------------|-------------|-------------|
| <b>Total Departmental Revenues</b> | <b>\$ —</b> | <b>\$ —</b> | <b>\$ —</b> | <b>\$ —</b> |
|------------------------------------|-------------|-------------|-------------|-------------|

|                                               |                     |                     |                     |                     |
|-----------------------------------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Total Covered through General Revenues</b> | <b>\$ 7,733,315</b> | <b>\$ 8,163,299</b> | <b>\$ 7,921,335</b> | <b>\$ 8,604,455</b> |
|-----------------------------------------------|---------------------|---------------------|---------------------|---------------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 45.0              | 45.0              | 45.0                |
| Part-time    | 4.0               | 4.0               | 4.0                 |
| <b>Total</b> | <b>49.0</b>       | <b>49.0</b>       | <b>49.0</b>         |



# PARKS & RECREATION PARK MAINTENANCE (1861)

## 2024/25 Budget

### Mission

Building our community through parks and programs by encouraging health and wellness, creating positive economic benefits, and enhancing the community's ecological systems.

### Goals and Objectives

The Park Maintenance Department provides care and maintenance of parks and other facilities including Aquatics, Athletics (adult and youth), Recreation, and Zoo. Park Maintenance provides landscape maintenance for other city departments including Public Health, Libraries, WIC, Civic Center, Fire Stations and Fire Training Center, City Hall, Simms Building, Bus Transfer, Police and Courts, Airport Blvd., the Madam Queen, streetscapes, boulevards, and other city property. The goal of Park Maintenance is to provide a beautiful, clean, safe, and enjoyable environment for those that live, work, and play in Amarillo.

Park Maintenance supports Severe Weather Operations by conducting snow removal for parking lots and sidewalks around public buildings and Fire Stations. It also provides a support role in storm damage response to the Office of Emergency Management (Strike Teams) by securing sites involving downed trees and other fallen or blown debris.

Parks and Recreation utilizes the Asset Management Plan and Parks Master Plan to prioritize improvements to the existing infrastructure while looking at strategic and sustainable improvements.

### Programs of the Parks and Recreation Department - Maintenance

#### General Park Maintenance

#### 2024/25 Budget — \$2,151,114 of Budget

Efficiently and effectively maintain park land, irrigation systems, playgrounds, facilities, special use sites, and other park-maintained infrastructure. Park Maintenance also supports the Office of Emergency Management during and after significant weather events. This support includes snow and ice removal, downed street trees, and response as Strike Teams for site security, allowing Police and Fire to respond to more urgent calls.

#### Staffing-33% of Budget

#### Contract Maintenance

#### 2024/25 Budget--\$3,958,049 of Budget

|       |                                                                                                  |
|-------|--------------------------------------------------------------------------------------------------|
| 10%   | Landscape Maintenance of Neighborhood Parks, Linear Parks, Traffic Islands, and Public Buildings |
| 28.2% | Landscapes Maintenance of Regional Parks, Community Parks, Zoo, and School Parks                 |
| 1%    | Undeveloped Mowing and Maintenance                                                               |
| 5.4%  | Forestry / Tree Management                                                                       |
| 2.4%  | Electrical Maintenance                                                                           |

**Total Parks & Recreation Park Maintenance 2024/54 Budget  
—\$8,604,455**

## 2024-25 Employee Distribution by Position

|                 |                         |
|-----------------|-------------------------|
| <b>Entity</b>   | 1861 - Park Maintenance |
| <b>Scenario</b> | Dept Req                |
| <b>Year</b>     | 2024                    |
| <b>Currency</b> | USD                     |

| Code & Description                    | Count       |
|---------------------------------------|-------------|
| ADM410--PARK SUPERINTENDENT           | 1.0         |
| ADM411--ASSISTANT PARK SUPERINTENDENT | 1.0         |
| CLR400--ADMINISTRATIVE ASSISTANT I    | 1.0         |
| CLR941--ADMINISTRATIVE TECHNICIAN     | 1.0         |
| HRL930--UTILITY WORKER HRLY           | 3.0         |
| MGT412--PARK MAINTENANCE SUPERVISOR   | 4.0         |
| MGT950--PARK FOREPERSON I             | 5.0         |
| TEC950--PARK TECHNICIAN I             | 20.0        |
| TEC951--PARK TECHNICIAN II            | 12.0        |
| TRD411--TREE TRIMMER                  | 1.0         |
| <b>Total</b>                          | <b>49.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

# PARKS & RECREATION ZOO (1862)

## 2024/25 Budget

### Budget Comparison

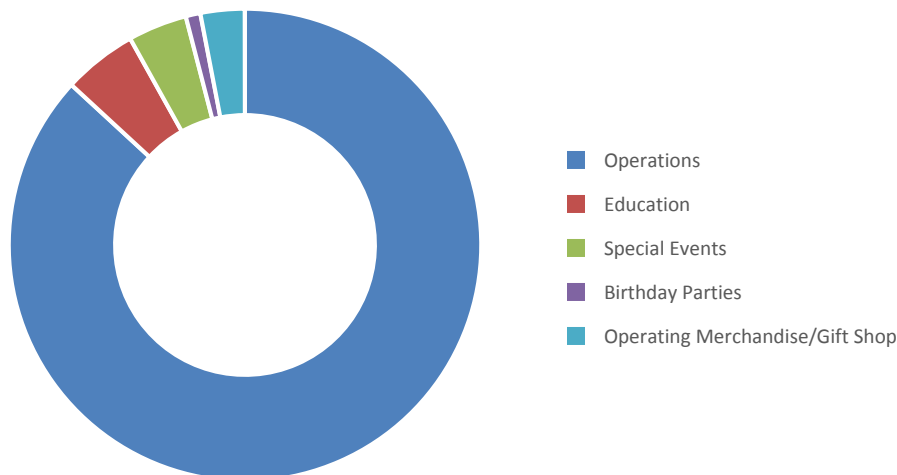
|                       | 2022/23<br>Actual | 2023/24<br>Budget | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|-----------------------|-------------------|-------------------|-----------------------------|---------------------|
| Personal Services     | 428,800           | 553,114           | 433,570                     | 460,238             |
| Supplies              | 167,616           | 99,705            | 99,705                      | 102,705             |
| Contractual Services  | 37,658            | 36,591            | 33,622                      | 30,344              |
| Other Charges         | 14,186            | 20,126            | 20,126                      | 17,686              |
| <b>Total Expenses</b> | <b>\$ 648,260</b> | <b>\$ 709,536</b> | <b>\$ 587,023</b>           | <b>\$ 610,973</b>   |

|                                    |                   |                   |                   |                   |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Total Departmental Revenues</b> | <b>\$ 279,616</b> | <b>\$ 348,253</b> | <b>\$ 349,855</b> | <b>\$ 348,253</b> |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|

|                                               |                   |                   |                   |                   |
|-----------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Total Covered through General Revenues</b> | <b>\$ 368,645</b> | <b>\$ 361,283</b> | <b>\$ 237,168</b> | <b>\$ 262,720</b> |
|-----------------------------------------------|-------------------|-------------------|-------------------|-------------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 8.0               | 8.0               | 8.0                 |
| Part-time    | 7.0               | 7.0               | 7.0                 |
| <b>Total</b> | <b>15.0</b>       | <b>15.0</b>       | <b>15.0</b>         |



# PARKS & RECREATION ZOO (1862)

## 2024/25 Budget

### Mission

Commitment to the conservation of wildlife and the natural world through excellent animal care, education, and community engagement.

### Goals & Objectives

The Amarillo Zoo serves Amarillo and surrounding areas. Programs include Zoo Operations, Zoo Education, Volunteer Programs, Special Events, Rental, and Birthday Parties. Ensuring the highest quality guest experience is a primary goal of the Amarillo Zoo, contributing to the overall quality of life in Amarillo as and destination for visitors traveling through Amarillo.

The Amarillo Zoo aligns with the City Council approved **BluePrint for Amarillo** pillars of Civic Pride, Customer Service, Excellence in Communication, and Economic Development and Redevelopment along with the Initiatives included within.

The Amarillo Zoo provides and supports additional technologies available for Zoo staff to provide the most current training available.

Zoo Operations include care for animals and maintenance of the facilities related to animal care as well as operations of visitor services (soon-to-be gift shop area and educational facilities). Zoo staff are responsible for animal care and management, facility maintenance, conservation initiatives, and visitor services. Operations utilizes all available resources to achieve a high level of animal care, customer satisfaction, and overall safety.

Education programs have demonstrated success on several fronts: the popular ZOOschool, ZOOMobile, homeschool at the Amarillo Zoo, and Summer Camp programs regularly exceed demand. Programs align with STEM initiatives and both local and national benchmarks in classroom education which makes programs popular with regional educators. The Amarillo Zoo has offered over 156 different programs for students ages pre-K through 12. The focus for the next few years will be to build on this success and create a compelling learning environment for students, teachers, and visitors that is fun, inspiring, and instills a sense of environmental stewardship. A critical component to the success of this goal is securing a replacement ZOOMobile to continue to offer the outreach program.

The Amarillo's ZOOCrew Volunteer Program provides interested individuals ages 14 and up with an opportunity to support the Amarillo Zoo through the donation of their time and talents. Zoo volunteers help in a variety of ways including assisting with education programs, special events, guest services, animal husbandry, and horticulture. On average 40 volunteers are in the program with twelve orientations per year. Over 200 community volunteers are also recruited from area colleges, clubs, and business groups to assist with special events.

Special events continue to grow in popularity and provide guests with increased incentives for a return visit. On average 14 special events are offered each year with a variety of themes including Earth Day, International Cat Day, and Endangered Species Day. Two event themes, BOO at the Zoo and Easter Eggcitement and are highly popular events and are repeated each year. Special events are designed for families to have fun learning while enjoying the zoo. In addition, the public can schedule birthday parties at the Amarillo Zoo providing an additional revenue opportunity.

# PARKS & RECREATION ZOO (1862)

## 2024/25 Budget

### Programs of the Amarillo Zoo

#### Operations

##### 2024/25 Budget — \$525,437 of Budget

Inspire appreciation, respect, and a connection to wildlife and nature through education, recreation, and conservation while providing a fun, affordable destination for the community, area, and tourists.

#### Education

##### 2024/25 Budget — \$30,549 of Budget

Advance the mission of connecting people with wildlife by providing engaging and meaningful educational experiences.

#### Special Events

##### 2024/25 Budget — \$24,439 of Budget

Advance the mission by providing engaging, fun, educational experiences while showcasing and marketing the Amarillo Zoo to a wider audience.

#### Birthday Parties

##### 2024/25 Budget — \$6,110 of Budget

Advance the mission while providing an additional revenue source.

#### Travel

##### 2024/25 Budget — \$18,329 of Budget

Advance the mission by allowing for staff to network and expand on professional development in the Zoo profession.

| <i>Performance Measures/Indicators:</i>                   | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| <b>Amarillo Zoo Animal Collection (Species/Specimens)</b> |                           |                              |                              |
| Mammals                                                   | 33/44                     | 33/44                        | 35/45                        |
| Birds                                                     | 29/33                     | 29/33                        | 29/35                        |
| Reptiles/amphibians                                       | 36/49                     | 38/50                        | 40/52                        |
| Invertebrates                                             | 8/311+                    | 8/311+                       | 8/311+                       |
| <b>Visitor Services</b>                                   |                           |                              |                              |
| Admissions revenue                                        | \$203,389.00              | \$220,000                    | \$250,000                    |
| Education program revenue                                 | \$46,970.84               | \$20,000                     | \$30,000                     |
| Special events revenue                                    | \$34,458                  | \$23,013                     | \$35,000                     |
| Gift Shop Revenue                                         | \$43,627.76               | \$30,000                     | \$50,000                     |
| Volunteer hours worked                                    | 263                       | 500                          | 500                          |
| Annual Zoo visitors                                       | 59,428                    | 40,000                       | 60,000                       |

**Total Parks & Recreation Zoo 2024/25 Budget —\$610,973**

## 2024-25 Employee Distribution by Position

|                 |                        |
|-----------------|------------------------|
| <b>Entity</b>   | 1862 - Zoo Maintenance |
| <b>Scenario</b> | Dept Req               |
| <b>Year</b>     | 2024                   |
| <b>Currency</b> | USD                    |

| Code & Description                 | Count |
|------------------------------------|-------|
| TEC956--ZOO KEEPER II              | 1.0   |
| TEC955--ZOO KEEPER I               | 2.0   |
| TEC952--ZOO EDUCATION COORDINATOR  | 1.0   |
| MGT430--ZOO CURATOR                | 1.0   |
| PRF440--VISITOR SERVICE SPECIALIST | 1.0   |
| HRL252--GATE ATTENDANT HOURLY      | 1.0   |
| HRL911--CUSTODIAN I                | 1.0   |
| HRL875--CONCESSION WORKER          | 2.0   |
| TRD590--ANIMAL ATTENDANT           | 2.0   |
| HRL025--ANIMAL ATTENDANT           | 1.0   |
| HRL901--ACCOUNT CLER 1 - HOURLY    | 1.0   |
| HRLNEW--ZOO EDUCATOR               | 1.0   |
| Total                              | 15.0  |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|



# PARKS & RECREATION ATHLETICS (1870-1877)

## 2024/25 Budget

### Budget Comparison

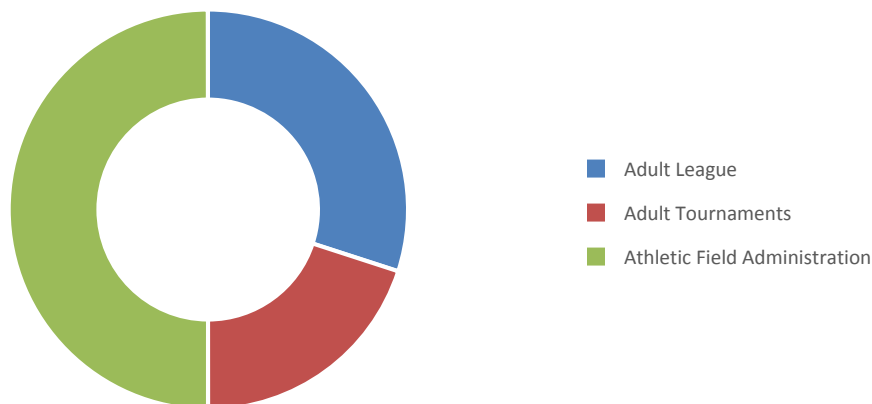
|                       | 2022/23<br>Actual | 2023/24<br>Budget | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|-----------------------|-------------------|-------------------|-----------------------------|---------------------|
| Personal Services     | 176,943           | 313,638           | 195,749                     | 323,810             |
| Supplies              | 23,704            | 70,005            | 69,293                      | 70,005              |
| Contractual Services  | 7,242             | 58,912            | 27,311                      | 58,411              |
| Other Charges         | 38,373            | 41,415            | 41,429                      | 40,930              |
| <b>Total Expenses</b> | <b>\$ 246,261</b> | <b>\$ 483,970</b> | <b>\$ 333,782</b>           | <b>\$ 493,156</b>   |

|                                    |                   |                   |                   |                   |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Total Departmental Revenues</b> | <b>\$ 181,598</b> | <b>\$ 145,605</b> | <b>\$ 164,500</b> | <b>\$ 216,472</b> |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|

|                                               |                  |                   |                   |                   |
|-----------------------------------------------|------------------|-------------------|-------------------|-------------------|
| <b>Total Covered through General Revenues</b> | <b>\$ 64,663</b> | <b>\$ 338,365</b> | <b>\$ 169,282</b> | <b>\$ 276,684</b> |
|-----------------------------------------------|------------------|-------------------|-------------------|-------------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 2.0               | 2.0               | 2.0                 |
| Part-time    | 4.0               | 4.0               | 4.0                 |
| <b>Total</b> | <b>6.0</b>        | <b>6.0</b>        | <b>6.0</b>          |



# PARKS & RECREATION ATHLETICS (1870-1877)

## 2024/25 Budget

### Mission

---

Build our community by encouraging physical and mental well-being through participation in Amarillo Parks and Recreation's athletic programs.

### Goals and Objectives

---

Athletics creates and manages athletic programs including basketball, softball, and volleyball for Amarillo and surrounding communities.

Athletics receives registration and entry fees for all adult sports teams annually, with amounts varying on a program-to-program basis. Schedules and standings are provided electronically for the convenience of the participants. The Athletics staff schedules and trains sports officials and scorekeepers to officiate and score all sports offered. Staff provides awards for all leagues and tournaments and presents them at the end of each season or tournament. Staff prepares payment authorizations for each contracted sport official and scorekeeper on a biweekly basis. Athletic staff allocates city owned athletic facilities to five private adult sports providers and four youth sport organizations that utilize the city's sport facilities for their programs. In addition, Athletics staff facilitates tournaments hosted by outside organizations. Staff produces invoices for field usage and collects fees. Athletics also schedules practices for adult sports teams and youth sports organizations and collects applicable city approved fees.

Athletics organizes multiple tournaments for various sports annually. The staff facilitates sports tournaments for private user groups, invoices those groups, and collects all city approved fees.

Athletics works closely with youth sports organizations to facilitate their utilization of the city's athletic fields and facilities. Although not direct providers of youth sports, the division allocates space, provides resources, and collaborates to support youth sports leagues and tournaments.

Program expansions in Disc Golf, Ultimate Frisbee, Dodgeball, Cornhole, Sand Volleyball and Kickball will be explored as will new programs such as Flag Football.

This budget reflects requested funds for continued employee training to ensure that the best practices in athletics management are implemented. Athletics staff will continue to attend meetings, workshops, and conferences of the Texas Amateur Athletic Federation (T.A.A.F.), United States Sports Specialty Association (U.S.S.S.A.) and the Texas Recreation and Parks Society (T.R.A.P.S) to keep current on sports trends, changes in rules, and to place bids for tournaments to be held in Amarillo.

Athletics works closely with youth sports organizations to facilitate their utilization of the city's athletic fields and facilities. Although not direct providers of youth sports, the division allocates space, provides resources, and collaborates to support youth sports leagues and tournaments.

# PARKS & RECREATION ATHLETICS (1870-1877)

## 2024/25 Budget

### Programs of the Parks and Recreation Department — Athletics

Contribute to the quality of life in Amarillo while providing healthy, safe, social, and recreational opportunities for the community's adult population through the following leagues:

1. Softball (1871) - This program provides for the adult softball leagues in Amarillo. Average 70 to 86 teams per season.
2. Basketball (1872) - This program provides for the adult basketball leagues in Amarillo. Average of 20-34 teams. This program is dependent upon availability of AISD gyms and since Covid 19 minimal gyms are available/ reserved by AISD for City League's.
3. Volleyball (1874) - This program provides for the adult volleyball leagues in Amarillo. We have 4 seasons (2 indoor and 2 outdoor) averaging 600-625 teams, 3,600 players, and 3,600 matches. Indoor seasons are played at local AISD middle school gyms and outdoor seasons are played at Thompson Park, Ellwood Park, and Memorial Park.

#### Athletic Field Administration

#### 2024/25 Budget — \$246,578 of Budget

Manage the reservations for athletic fields for adult and youth sport association groups.

| Performance Measures/Indicators:   | 2022/23<br>Actual | 2023/24<br>Estimated | 2024/25<br>Projected |
|------------------------------------|-------------------|----------------------|----------------------|
| Adult league games                 | 4,213             | 4,400                | 4,500                |
| Adult softball teams registered    | 158               | 188                  | 200                  |
| Adult volleyball teams registered  | 460               | 557                  | 575                  |
| Officials and scorekeepers trained | 50                | 50                   | 55                   |
| Practice field reservations        | 1,086             | 1,100                | 1,125                |

### Total Parks & Recreation Athletics 2024/25 Budget —\$493,156

## 2024-25 Employee Distribution by Position

|                 |                                |
|-----------------|--------------------------------|
| <b>Entity</b>   | 1870 - Athletic Administration |
| <b>Scenario</b> | Dept Req                       |
| <b>Year</b>     | 2024                           |
| <b>Currency</b> | USD                            |

| <b>Code &amp; Description</b>        | <b>Count</b> |
|--------------------------------------|--------------|
| MGT420--ATHLETIC SUPERVISOR          | 1.0          |
| HRL905--ATHLETIC SPECIALIST          | 4.0          |
| CLR410--ADMINISTRATIVE ASSISTANT III | 1.0          |
| <b>Total</b>                         | <b>6.0</b>   |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

# PARKS & RECREATION SENIOR SERVICES (1880)

## 2024/25 Budget

### Budget Comparison

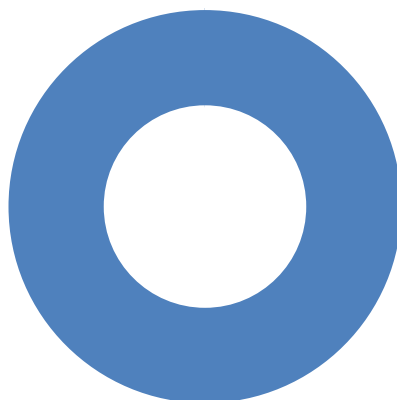
|                       | 2022/23<br>Actual | 2023/24<br>Budget | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|-----------------------|-------------------|-------------------|-----------------------------|---------------------|
| Personal Services     | 61,430            | 83,827            | 53,983                      | 91,196              |
| Supplies              | 1,762             | 12,500            | 12,500                      | 16,900              |
| Contractual Services  | 5,619             | 10,750            | 10,450                      | 7,965               |
| Other Charges         | 582               | 5,000             | 5,000                       | 3,200               |
| <b>Total Expenses</b> | <b>\$ 69,394</b>  | <b>\$ 112,077</b> | <b>\$ 81,933</b>            | <b>\$ 119,261</b>   |

|                                    |             |             |             |               |
|------------------------------------|-------------|-------------|-------------|---------------|
| <b>Total Departmental Revenues</b> | <b>\$ —</b> | <b>\$ —</b> | <b>\$ —</b> | <b>\$ 400</b> |
|------------------------------------|-------------|-------------|-------------|---------------|

|                                               |                  |                   |                  |                   |
|-----------------------------------------------|------------------|-------------------|------------------|-------------------|
| <b>Total Covered through General Revenues</b> | <b>\$ 69,394</b> | <b>\$ 112,077</b> | <b>\$ 81,933</b> | <b>\$ 118,861</b> |
|-----------------------------------------------|------------------|-------------------|------------------|-------------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 1.0               | 1.0               | 1.0                 |
| Part-time    | -                 | -                 | -                   |
| <b>Total</b> | <b>1.0</b>        | <b>1.0</b>        | <b>1.0</b>          |



■ Senior Services

# PARKS & RECREATION SENIOR SERVICES (1880)

## 2024/25 Budget

### Mission

Building our community through parks and programs by encouraging health and wellness, creating positive economic benefits, and enhancing the community's ecological systems.

### Goals and Objectives

Fiscal year 2023/24 was the first full year of operations for Senior Services at Warford Activity Center since opening on April 26, 2023. Senior Services has grown programs and special events by seeking senior citizen feedback, implementing popular activities, and advertising via digital media, direct mail, and word of mouth.

The Senior Services goals are to provide the resources and facilities for older citizens to maintain social connections, stay healthy, and boost overall quality-of-life. To achieve this, Senior Services targets three age-related risk factors: social isolation & loneliness, falls, and nutrition. Senior Services employs the Socialize, Energize, Mobilize model to combat these risk factors.

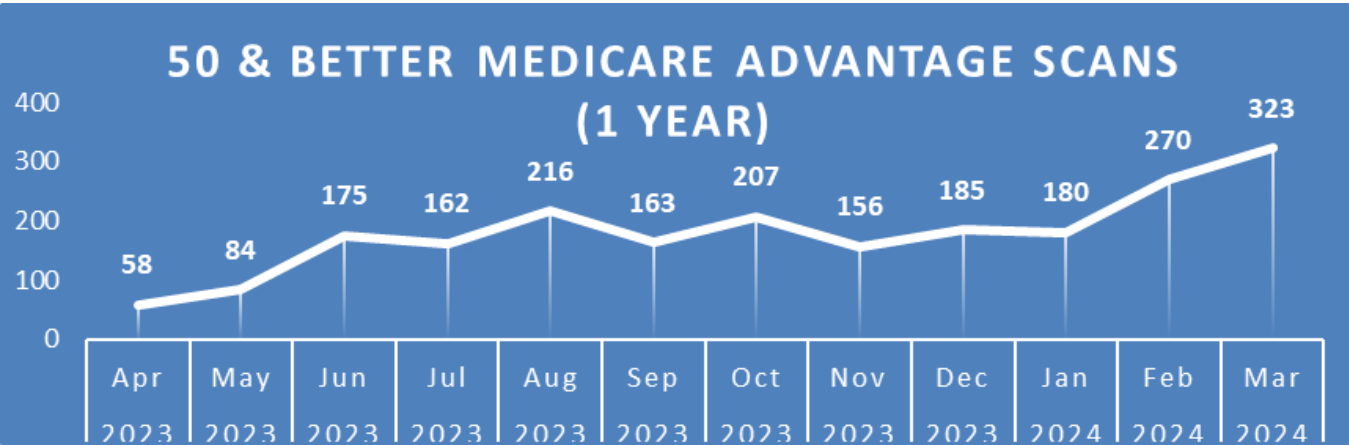
1. Special Events Average Attendance: **20**
1. Special Events Net Promoter Score: **85** (with average attendee score of 9.62 on 10-point scale)
2. 50 & Better Membership: **240**
3. Percentage of 50 & Better Members with Medicare Advantage (Free Memberships): **59%**
4. 50 & Better at Warford Average Monthly Membership Scans: **700**

#### Programs & Events in FY 2023/24:

1. October: 50 & Better Open House
2. November: 50 & Better Daytrip: HoneyBuzz Winery
3. December: 50 & Better Christmas Party
4. January: 50 & Better Cornhole Tournament
5. February: 50 & Better Valentines Day Brunch
6. March: 50 & Better St. Patrick's Day Lunch
7. April: 50 & Better Daytrip: Amarillo Botanical Gardens
8. May: Special Speaker-Decluttering
9. June: Repair Café
10. Cards & Table Games
11. Cornhole
12. Dominoes
13. Educational Presentations
14. Free Coffee & Tea (Monday-Friday)
15. Free Popcorn (Fridays)
16. Quarterly Newsletters with Health & Nutrition articles

# PARKS & RECREATION SENIOR SERVICES (1880)

2024/25 Budget



Partnering Organizations: In FY 2023/24, Senior Services partnered with or advanced relationships with Amarillo City Transit, Amarillo Agency on Aging, Mary Bivins Foundation, United Way, and local businesses that provide senior care (such as Medicare Advantage providers).

## Programs of the Parks and Recreation Department — Senior Services

### Senior Services 2024/25 Budget — \$119,261 of Budget

Create a network of diverse programs and services enabling active adults 50+ to maximize their health and wellness (physical, mental, spiritual), economic security, and connection to the community.

| Performance Measures/Indicators:                       | 2022/2023*<br>Actual | 2023/2024*<br>Estimated | 2024/2025<br>Projected |
|--------------------------------------------------------|----------------------|-------------------------|------------------------|
| Community engagement opportunities/attendance          | 8/250                | 10/300                  | 12/400                 |
| Warford Center senior-specific programs/special events | 7                    | 19                      | 20                     |
| The NeighborHUB webpage visitors                       | 1,791                | 1,300                   | 1,500                  |

**Total Parks & Recreation Senior Services 2024/25 Budget  
—\$119,261**

## 2024-25 Employee Distribution by Position

|          |                        |
|----------|------------------------|
| Entity   | 1880 - Senior Services |
| Scenario | Dept Req               |
| Year     | 2024                   |
| Currency | USD                    |

| Code & Description          | Count      |
|-----------------------------|------------|
| MGT560--PROGRAM COORDINATOR | 1.0        |
| <b>Total</b>                | <b>1.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|





## City of Amarillo Summary of Expenditures by Activity Classification



| Description                                     | 2022<br>Actual    | 2023<br>Budget    | 2024<br>Budget    |
|-------------------------------------------------|-------------------|-------------------|-------------------|
| <b>Transportation</b>                           |                   |                   |                   |
| <b>01000 - General Fund</b>                     |                   |                   |                   |
| 1420 - Street Department                        | 10,046,791        | 11,883,202        | 11,771,324        |
| 1731 - Traffic Administration                   | 5,231,456         | 5,716,103         | 5,816,457         |
| 1732 - Traffic Field Operation                  | —                 | —                 | —                 |
| 1761 - Transit Fixed Route                      | 2,581,562         | 2,971,671         | 3,019,654         |
| 1762 - Transit Demand Response                  | 1,094,161         | 1,433,723         | 1,533,982         |
| 1763 - Transit Maintenance                      | 997,390           | 1,095,266         | 1,106,877         |
| 1764 - Transit Administration                   | 564,241           | 823,639           | 831,197           |
| <b>02425 - Photographic Traffic Enforcement</b> |                   |                   |                   |
| 24250 - Photographic Traffic Enforceme          | -676,501          | 400,000           | —                 |
| <b>02660 - Leose Training Program Fund</b>      |                   |                   |                   |
| 26630 - Leose Training- Airport Securi          | 1,315.63          | 1,100             | 1,100             |
| <b>05400 - Airport Fund</b>                     |                   |                   |                   |
| 54110 - Department of Aviation                  | 18,014,713        | 20,718,732        | 21,353,574        |
| 54170 - Rental Car Facility                     | 620,304           | 737,671           | 688,165           |
| <b>05420 - Airport PFC fund</b>                 |                   |                   |                   |
| 54200 - Airport PFC fund                        | 1,685,000         | —                 | —                 |
| <b>Transportation Total Expenditures</b>        | <b>40,160,433</b> | <b>45,781,107</b> | <b>46,122,330</b> |



# TRANSIT (1761-1764)

## 2024/25 Budget

|                       | 2022/23<br>Actual   | 2023/24<br>Budget   | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|-----------------------|---------------------|---------------------|-----------------------------|---------------------|
| Personal Services     | 3,716,023           | 4,737,893           | 4,138,902                   | 4,677,072           |
| Supplies              | 946,244             | 1,003,080           | 1,086,339                   | 1,116,887           |
| Contractual Services  | 67,866              | 100,375             | 52,391                      | 86,301              |
| Other Charges         | 482,170             | 482,951             | 446,533                     | 611,450             |
| Inter Reimbursements  | —                   | —                   | —                           | —                   |
| Capital Outlay        | 25,050              | —                   | 44,863                      | —                   |
| <b>Total Expenses</b> | <b>\$ 5,237,354</b> | <b>\$ 6,324,299</b> | <b>\$ 5,769,028</b>         | <b>\$ 6,491,710</b> |

|                                    |                     |                     |                     |                     |
|------------------------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Total Departmental Revenues</b> | <b>\$ 3,719,715</b> | <b>\$ 4,224,031</b> | <b>\$ 5,444,828</b> | <b>\$ 5,750,855</b> |
|------------------------------------|---------------------|---------------------|---------------------|---------------------|

|                                               |                     |                     |                   |                   |
|-----------------------------------------------|---------------------|---------------------|-------------------|-------------------|
| <b>Total Covered through General Revenues</b> | <b>\$ 1,517,639</b> | <b>\$ 2,100,268</b> | <b>\$ 324,200</b> | <b>\$ 740,855</b> |
|-----------------------------------------------|---------------------|---------------------|-------------------|-------------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 69.0              | 69.0              | 69.0                |
| Part-time    | —                 | —                 | —                   |
| <b>Total</b> | <b>69.0</b>       | <b>69.0</b>       | <b>69.0</b>         |



# TRANSIT (1761-1764)

## 2024/25 Budget

### Mission

---

Provide safe, reliable, and cost-effective public transportation services valued by users, non-users, and community leaders.

### Goals and Objectives

---

Amarillo City Transit (ACT) will continue to strive to effectively manage the transportation services of the city to positively enhance the mobility needs of those we serve. To do this, Amarillo City Transit (ACT) will manage with a forward-thinking approach, focused on industry best practices and current trends, ensure transportation goes where it is needed most, and by delivering service centered around our core values of:

- **Safety** – Ensure that service delivery promotes the health and safety of our customers, community, and employees. Emphasize the importance of training and safe decision-making. Believing that every accident can be prevented by having a constant eye on safety.
- **People Centric** – Celebrating the diversity of each other. Realizing the value of our team, customers, and stakeholders. Treating everyone fairly and with respect.
- **Service Excellence** – We are committed to providing services that meet the needs of our community. We expect customers' transit experiences to be safe, reliable, timely, and clean.
- **Action Ready** – Committed to one goal, one mission. Making sure we are ready and willing to be servant leaders in our community >>>Moving People Forward>>>>
- **Ethics and Integrity** - We are committed to a high ethical standard and possess the courage to always do the right thing. Always showing high regard for honesty, fairness, and human dignity in everything we do.
- **Resilience** – Despite all obstacles, we remain collectively together and will foster an environment of cooperative efforts within the department and our community. We recognize that the team is greater, much more than the collection of individual efforts.
- **Innovative** – Boldly seeking alternatives to traditional transit, technology, and employee development and learning.
- **Diversity and Inclusion** - The inclusion of individuals representing more than one: gender, race, sex, national origin, color, religion, and socioeconomic status. Better insights and business decisions can be achieved because of the inclusion of team members with varied experiences, ideas, cultures, and perspectives.

Our values are the guiding principles at the core of our transit system. In everything that we do to serve our community, and staff we refer to each of these in the decision-making process.

### Programs of the Transit Department

---

#### Fixed Route Operations

#### 2024/25 Budget — \$2,986,187 of Budget

ACT Fixed Route Operations' primary focus is the safe and reliable transportation of passengers to ensure meaningful access to the community. Fixed route services represent an essential means of transportation for individuals who have minimal to no other forms of travel.

With the opening of the new City of Amarillo Multimodal Terminal and the designation of ACT as a large urban system following the 2020 Decennial Census, ACT is poised to tackle numerous challenges on the horizon. As we confront these challenges, including ongoing staff shortages, instabilities in federal and state funding, the need to increase ridership, passenger miles, revenue miles, and the pursuit of additional revenue streams, we do so

# TRANSIT (1761-1764)

## 2024/25 Budget

with a clear understanding of the path forward. This journey emphasizes an increased reliance on support from our city and stakeholders alike.

Despite the lower ridership compared to previous years, the fact that fixed route operations are still running on a modified Saturday schedule for FY 22/23 suggests a positive trend. We remain confident that our commitment to service excellence, and future investments in software solutions to enhance service delivery will lead to continued growth in ridership.

| Fixed Route Operations                  |                                                                                 |         |                |                   |                   |
|-----------------------------------------|---------------------------------------------------------------------------------|---------|----------------|-------------------|-------------------|
| <i>Performance Measures/Indicators:</i> |                                                                                 |         |                |                   |                   |
| Indicator                               | Measure                                                                         | Target  | 2022/23 Actual | 2023/24 Estimated | 2024/25 Projected |
| Annual Ridership                        | Passengers per fiscal year                                                      | 190,000 | 179,744        | 195,000           | 200,000           |
| On-Time performance                     | Percent of trips within On-Time 0 minutes early - 5 minutes late at time points | 92%     | 93%            | 97%               | 98%               |
| Fare recovery ratio                     | The fare paid vs. cost to provide service                                       | 3%      | 4%             | 5%                | 5%                |

\*ACT resumed charging fares in FY 22/23\*

### ACT-Connect Americans with Disabilities Required Service 2024/25 Budget — \$1,428,176 of Budget

ACT-Connect's primary goal is to improve mobility for seniors and individuals with disabilities by eliminating barriers to transportation. ACT-Connect is our paratransit service that provides essential trips for many customers' mobility needs, connecting them to jobs, medical appointments, and other daily commitments. Our eligibility screening process determines whether an applicant can use a fixed route for some or all their trips. Applicants who have a disability but are not prevented from using fixed-route are not eligible for ACT-Connect service.

Partnerships Panhandle Independent Living Center (PILC) and Area Agencies on Aging (AAA), continue to be a great benefit to our community providing financial trip assistance for those who qualify.

# TRANSIT (1761-1764)

## 2024/25 Budget

| Connect Operations               |                                                                             |        |                |                   |                   |
|----------------------------------|-----------------------------------------------------------------------------|--------|----------------|-------------------|-------------------|
| Performance Measures/Indicators: |                                                                             |        |                |                   |                   |
| Indicator                        | Measure                                                                     | Target | 2022/23 Actual | 2023/24 Estimated | 2024/25 Projected |
| Annual Ridership                 | Passengers per fiscal year                                                  | 50,000 | 45,571         | 51,000            | 53,000            |
| Passenger per revenue hour       | Passengers per revenue hour                                                 | 2.4    | 2.3            | 2.4               | 2.5               |
| On-Time performance              | Percent of trips picked up/ dropped off within the 25-minute pick up window | 92%    | 95%            | 97%               | 97%               |

### Fleet Maintenance and Repair 2024/25 Budget — \$1,298,342 of Budget

The ACT Fleet Maintenance program is divided into two primary components: Utilities staff and Maintenance. Utilities staff are responsible for ensuring the cleanliness of our fleet, staff support cars, amenities, and facilities. On the other hand, the Maintenance team is tasked with conducting routine preventive maintenance and addressing minor and major repairs to our fleet. Our program utilizes a proactive approach to preventive maintenance, closely adhering to the recommendations of vehicle manufacturers to extend the lifespan of our assets and improve the reliability of public transit for the community. Together both teams efforts contribute to the safety and well-being of both our staff and passengers.

# TRANSIT (1761-1764)

## 2024/25 Budget

| Fleet Maintenance and Repair            |                                                            |        |                |                   |                   |
|-----------------------------------------|------------------------------------------------------------|--------|----------------|-------------------|-------------------|
| <i>Performance Measures/Indicators:</i> |                                                            |        |                |                   |                   |
| Indicator                               | Measure                                                    | Target | 2022/23 Actual | 2023/24 Estimated | 2024/25 Projected |
| Daily cleaning                          | Percent of Fleet Cleaned Daily                             | 100%   | 99%            | 99%               | 99%               |
| Service Reliability**                   | Mean Distance between Road Calls Fixed Route               | 6,359  | 11,847         | 12,000            | 12,000            |
|                                         | Mean Distance between Road Calls Connect Service           | 3,451  | 20,670         | 20,000            | 20,000            |
| Preventative Maintenance                | PM Service Completed within 500 miles of scheduled service | 95%    | 95%            | 96%               | 98%               |

\*\* New vehicles reduce the distance between road calls. Also, a requirement of the Safety Plan.

### Management and Administration

#### 2024/25 Budget — \$779,005 of Budget

Includes transit management, an accountant III, 2 transit planners of which one is split with the MPO, an administrative assistant, and the safety and training program.

| Safety                                 |                                           |         |             |                |                   |                   |
|----------------------------------------|-------------------------------------------|---------|-------------|----------------|-------------------|-------------------|
| Performance Measures/Indicators:       |                                           |         |             |                |                   |                   |
| Indicator                              | Measure                                   | Target* | Mode        | 2022/23 Actual | 2023/24 Estimated | 2024/25 Projected |
| Fatalities                             | Per 1,000,000 miles                       | 0       | Fixed Route | 0              | 0                 | 0                 |
|                                        |                                           | 0       | Connect     | 0              | 0                 | 0                 |
| Injuries                               | Serious or Not Serious Injury to a Person | 9       | Fixed Route | 6              | 4                 | 4                 |
|                                        |                                           | 1       | Connect     | 12             | 1                 | 1                 |
| Events                                 | Any Accident, Incident, or Occurrence     | 18      | Fixed Route | 30             | 15                | 15                |
|                                        |                                           | 7       | Connect     | 28             | 7                 | 7                 |
| *Targets are based on a 5-year average |                                           |         |             |                |                   |                   |



# TRANSIT (1761-1764)

## 2024/25 Budget

| Customer Service                 |                                       |               |                |                   |                   |
|----------------------------------|---------------------------------------|---------------|----------------|-------------------|-------------------|
| Performance Measures/Indicators: |                                       |               |                |                   |                   |
| Indicator                        | Measure                               | Target        | 2022/23 Actual | 2023/24 Estimated | 2024/25 Projected |
| Complaints                       | Complaints per 10,000 passengers      | Less than 1.6 | 2.71           | 2.0               | 2.0               |
| Customer Service Response        | 24-hour acknowledgment of a complaint | 97%           | 94%            | 95%               | 95%               |

ACT follows the Transit Asset Management Plan to comply with federal requirements for managing assets in a State of Good Repair.

| Transit Asset Management                                            |                                                                                                                      |        |                |                   |                   |
|---------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|--------|----------------|-------------------|-------------------|
| Performance Measures/Indicators:                                    |                                                                                                                      |        |                |                   |                   |
| Indicator                                                           | Measure                                                                                                              | Target | 2022/23 Actual | 2023/24 Estimated | 2024/25 Projected |
| Revenue vehicle                                                     | The % of revenue vehicles that exceed the useful life.                                                               | 3.57%  | 10.00%         | 3.57%             | 3.57%             |
| Non-revenue vehicles: supervisor cars and shop trucks               | The % of non-revenue service vehicles that exceed the useful life.                                                   | 30.00% | 36.36%         | 30.00%            | 30.00%            |
| Facilities: transit office/maintenance, transfer terminal, bus wash | The % of facilities (by group) that are rated less than 3.0 on the Transit Economic Requirements Model (TERM) Scale. | 0.00%  | 33.33%         | 0.00%             | 0.00%             |

## 2024/25 Expenditures by Funding Source

|                         |               |
|-------------------------|---------------|
| Federal                 | 75% of budget |
| State                   | 9% of budget  |
| Passenger Fees          | 1% of budget  |
| Other Operating Revenue | 2% of budget  |
| General Fund            | 13% of budget |

**Total Transit Department Budget 2024/2025: \$6,491,710**

## 2024-25 Employee Distribution by Position

|          |                            |
|----------|----------------------------|
| Entity   | 1761 - Transit Fixed Route |
| Scenario | Dept Req                   |
| Year     | 2024                       |
| Currency | USD                        |

| Code & Description                    | Count       |
|---------------------------------------|-------------|
| MGT535--TRANSIT OPERATIONS SUPERVISOR | 1.0         |
| MGT245--DISPATCHER/ROUTE SUPERVISOR   | 1.0         |
| CLR535--DISPATCHER                    | 1.0         |
| TRD530--BUS DRIVER                    | 31.0        |
| <b>Total</b>                          | <b>34.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|          |                                |
|----------|--------------------------------|
| Entity   | 1762 - Transit Demand Response |
| Scenario | Dept Req                       |
| Year     | 2024                           |
| Currency | USD                            |

| Code & Description                  | Count       |
|-------------------------------------|-------------|
| TRD535--VAN OPERATOR                | 13.0        |
| MGT245--DISPATCHER/ROUTE SUPERVISOR | 3.0         |
| <b>Total</b>                        | <b>16.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|          |                            |
|----------|----------------------------|
| Entity   | 1763 - Transit Maintenance |
| Scenario | Dept Req                   |
| Year     | 2024                       |
| Currency | USD                        |

| Code & Description          | Count       |
|-----------------------------|-------------|
| TRD047--CUSTODIAN II        | 1.0         |
| TRD608--FLEET SUPERVISOR I  | 1.0         |
| TRD610--FLEET SUPERVISOR II | 1.0         |
| TRD920--MECHANIC APPRENTICE | 2.0         |
| TRD921--MECHANIC I          | 1.0         |
| TRD922--MECHANIC II         | 1.0         |
| TRD930--UTILITY WORKER      | 4.0         |
| <b>Total</b>                | <b>11.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|                 |                                      |
|-----------------|--------------------------------------|
| <b>Entity</b>   | <b>1764 - Transit Administration</b> |
| <b>Scenario</b> | <b>Dept Req</b>                      |
| <b>Year</b>     | <b>2024</b>                          |
| <b>Currency</b> | <b>USD</b>                           |

| <b>Code &amp; Description</b>         | <b>Count</b> |
|---------------------------------------|--------------|
| ADM530--TRANSIT MANAGER               | 1.0          |
| ADM531--ASSISTANT TRANSIT DIRECTOR    | 1.0          |
| CLR941--ADMINISTRATIVE TECHNICIAN     | 1.0          |
| MGT245--DISPATCHER/ROUTE SUPERVISOR   | 1.0          |
| MGT535--TRANSIT OPERATIONS SUPERVISOR | 1.0          |
| PRF128--ACCOUNTANT III                | 1.0          |
| PRF902--PLANNER I                     | 2.0          |
| <b>Total</b>                          | <b>8.0</b>   |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

# STREET (1420)

## 2024/25 Budget

### Budget Comparison

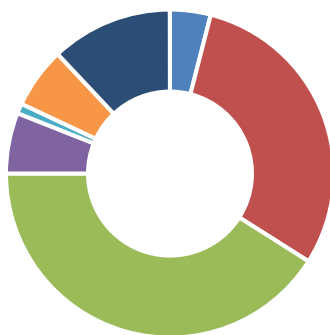
|                       | 2022/23<br>Actual    | 2023/24<br>Budget    | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted  |
|-----------------------|----------------------|----------------------|-----------------------------|----------------------|
| Personal Services     | 4,996,022            | 6,132,853            | 5,660,168                   | 5,921,323            |
| Supplies              | 253,209              | 318,274              | 311,470                     | 317,951              |
| Contractual Services  | 5,161,690            | 5,914,060            | 5,763,658                   | 6,015,057            |
| Other Charges         | 55,452               | 59,282               | 56,907                      | 58,260               |
| Inter Reimbursements  | (419,582)            | (541,267)            | (494,255)                   | (541,267)            |
| <b>Total Expenses</b> | <b>\$ 10,046,791</b> | <b>\$ 11,883,202</b> | <b>\$ 11,297,948</b>        | <b>\$ 11,771,324</b> |

|                                    |                 |                  |                  |                  |
|------------------------------------|-----------------|------------------|------------------|------------------|
| <b>Total Departmental Revenues</b> | <b>\$ 7,559</b> | <b>\$ 13,250</b> | <b>\$ 13,450</b> | <b>\$ 13,250</b> |
|------------------------------------|-----------------|------------------|------------------|------------------|

|                                               |                      |                      |                      |                      |
|-----------------------------------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Total Covered through General Revenues</b> | <b>\$ 10,039,232</b> | <b>\$ 11,869,952</b> | <b>\$ 11,284,498</b> | <b>\$ 11,758,074</b> |
|-----------------------------------------------|----------------------|----------------------|----------------------|----------------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 90.0              | 87.0              | 85.0                |
| Part-time    | 4.0               | 4.0               | 4.0                 |
| <b>Total</b> | <b>94.0</b>       | <b>91.0</b>       | <b>89.0</b>         |



- Street Division Administration/Support
- Pavement Preservation Program
- Pavement Maintenance and Repair Program
- Winter Weather Operations
- Street Structure Maintenance/Repair Program
- Street Utility Cuts
- Unpaved Streets/Alleys Maintenance

# STREET (1420)

## 2024/25 Budget

### Mission

The City of Amarillo Street Division is committed to delivering safe, clean, and well-maintained streets and alleys to the community, aligning with the pillars of the City Council. We achieve this by implementing best practices, fostering collaboration, and prioritizing fiscal responsibility. Our focus on efficient communication, strategic planning, and innovative technology ensures cost-effective solutions while providing exceptional customer service. We are dedicated to enhancing the quality of life for Amarillo residents through proactive maintenance and responsive support.

### Goals & Objectives

The Street Department currently maintains 1,059.45 centerline miles of streets and 517.87 miles of alleys. Over the past five years, the number of miles of streets has increased by 22.30 miles, and the number of miles of alleys has increased by 11.44 miles. Managing an aging and growing transportation system of this magnitude requires the utilization of best practices, fiscal responsibility, and an array of effective maintenance and pavement preservation programs.

A pavement condition assessment, a best practice according to the American Public Works Association, was completed in 2017. The existing pavement condition of the city's entire street network was evaluated, and the Pavement Condition Index (PCI) was calculated to be 71. A PCI is a numerical index between 0 and 100 which is used to indicate the general condition of a pavement. Over the past five years, several Prop 1 bond-funded street maintenance projects have been completed. In FY 2022/23, the Department conducted another pavement assessment to determine the overall change in pavement condition of the street network and evaluate the effectiveness of the current street maintenance programs. In 2023, the PCI of the city's entire street network was calculated to be 76, which is considered by ASTM Standards to be a "Satisfactory" condition. In addition to the street network, the Department also conducted an initial assessment of the city's paved alley network. The PCI of the alley network was calculated to be 52, which is considered by ASTM Standards to be a "Poor" condition.

### Programs of the Street Department

#### Administration/Support

#### 2024/25 Budget – \$470,853 of Budget

Management of the multi-faceted street and alley maintenance operation is achieved by the Street Superintendent and Assistant Street Superintendent and a four-person office staff. The Street Department delivers cost-effective programs aimed at providing the public with a safe, well-maintained transportation network.

| <i>Performance Measures:</i>                                             | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|--------------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Service Requests Received per Year                                       | 1,489                     | 1,500                        | 1,500                        |
| Service Requests Completed per Year                                      | 1,504                     | 1,500                        | 1,500                        |
| Average days to resolve service request from receipt of service request* | 56                        | 50                           | 45                           |

\*Length of service is impacted by weather conditions

# STREET (1420)

## 2024/25 Budget

### Pavement Preservation Program

#### 2024/25 Budget – \$3,531,397 of Budget

The Street Department utilizes an extensive assortment of preventative maintenance programs to preserve the city's transportation infrastructure. Sealcoating, crack sealing, and fog sealing (alleys) are performed in-house, while asphalt overlay, micro-surfacing, scrub sealing, cape sealing, and high-density mineral bond are outsourced to local contractors.

| <b>Performance Measures/Indicators:</b>                                                      | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|----------------------------------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Lane miles of residential streets seal coated<br>(10-year cycle = 178.7 lane miles annually) | 6.9                       | 100                          | 125                          |
| Lane miles of paved streets crack sealed<br>(10-year cycle = 243.5 lane miles annually)      | 6.3                       | 13.6                         | 100                          |
| Miles of paved alleys sealed<br>(6-year cycle = 37.98 miles annually)                        | 0                         | 7.5                          | 15                           |

### Pavement Maintenance and Repair Program

#### 2024/25 Budget – \$4,826,243 of Budget

General pavement maintenance and repairs are performed to prolong the life of our streets and alleys. Asphalt repairs are categorized by size and complexity: potholes, minor, and major. This program also includes brick and concrete street repairs, pavement shouldering, and sweeping. Due to traffic volume and speed, pavement repairs performed in-house by Street Department employees are prioritized in the following order to ensure the safety of the traveling public: arterial streets, residential streets, and alleys. Arterial reconstruction is outsourced to local contractors.

| <b>Workload Indicators:</b>                                                    | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|--------------------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Number of Potholes Repaired in Paved Street<br>(Average Size = 3' X 3')        | 2,853                     | 3,000                        | 3,000                        |
| Number of Potholes Repaired in Paved Alley<br>(Average Size = 3' X 3')         | 3,106                     | 3,600                        | 3,600                        |
| Number of Minor Asphalt Repairs Completed in<br>Streets (Avg Size = 10' X 15') | 373                       | 625                          | 550                          |
| Number Of Minor Asphalt Repairs Completed in<br>Alleys (Avg Size = 10' X 15')  | 1,357                     | 1,100                        | 1,200                        |
| Lane Miles Of Major Asphalt Repairs Completed in<br>Streets                    | 2.6                       | 3.5                          | 4.0                          |
| Miles of Major Asphalt Repairs Completed in<br>Alleys                          | 2.0                       | 2.25                         | 2.5                          |
| Gutter Miles Of Residential Streets Swept                                      | 10,228                    | 16,500                       | 16,500                       |



# STREET (1420)

## 2024/25 Budget

| <b>Performance Measures:</b>                                                           | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|----------------------------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Average Days to Repair Pothole in Street from Receipt of Service Request               | 4.8                       | 7.5                          | 7.5                          |
| Average Days to Repair Pothole in Alley from Receipt of Service Request                | 45.9                      | 25                           | 25                           |
| Average Days to Repair Minor Asphalt Failure in Street from Receipt of Service Request | 24.9                      | 83                           | 25                           |
| Average Days to Repair Minor Asphalt Failure in Alley from Receipt of Service Request  | 173                       | 196                          | 150                          |
| Average Days to Repair Major Asphalt Failure in Street from Receipt of Service Request | 219                       | 248                          | 225                          |
| Average Days to Repair Major Asphalt Failure in Alley from Receipt of Service Request  | 352                       | 400                          | 350                          |
| Average Days to Sweep Paved Street from Receipt of Service Request                     | 27                        | 20                           | 10                           |

### Winter Weather Operations

#### 2024/25 Budget – \$706,279 of Budget

This program provides for safe roadways during winter weather events. The division performs snow/ice control on arterial and collector streets, overpasses, etc.

| <b>Workload Indicators:</b>                    | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Tons of De-Icing Materials (Salt/Sand) Applied | 1,532                     | 900                          | 1,600                        |
| Snow Removal (Number of Lane Miles)            | 0                         | 85                           | 1,200                        |

### Street Structure Maintenance and Repair

#### 2024/25 Budget – \$117,713 of Budget

Various street-related structures, such as crash attenuators, guard rails, speed bumps, ADA ramps, etc. are essential safety components for motorists and pedestrians traveling throughout the city's transportation system.

| <b>Workload Indicators:</b>       | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------|---------------------------|------------------------------|------------------------------|
| Number of Speed Bumps Installed   | 0                         | 0                            | 14                           |
| Linear Feet of Guardrail Repaired | 175                       | 900                          | 250                          |

| <b>Performance Measures:</b>                                                                    | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-------------------------------------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Average Days to Install Speed Bump from Receipt of Installation Order from Traffic Engineering* | 0                         | 0                            | 10                           |
| Average Days to Repair Guardrail from Receipt of Service Request                                | 116                       | 180                          | 90                           |

\*There is not a dedicated repair/installation crew. It is based on availability of personnel, materials, and severity.

# STREET (1420)

## 2024/25 Budget

### Street Utility Cuts

#### 2024/25 Budget – \$706,279 of Budget

Effective pavement cut restoration is a key element of our long-term transportation infrastructure maintenance plan, as well as a best practice according to the American Public Works Association. This program administers a permit process for all utility excavations within the city right-of-way for service line installation or maintenance. Utility cut surface repairs for permit holders are also provided, at a fee.

| <b>Workload Indicators:</b>                              | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|----------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Total Number of Utility Cut Permits Issued               | 1,229                     | 1,375                        | 1,450                        |
| Number of Utility Cut Permits Issued to City Departments | 519                       | 620                          | 655                          |
| Number of Utility Cut Permits issued to Outside Agencies | 710                       | 755                          | 795                          |

| <b>Performance Measures:</b>                                                                     | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|--------------------------------------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Average Days to Complete Utility Cut Repairs (Surface Repaired by City) from Issuance of Permit* | 28                        | 25                           | 20                           |

\*Includes the time it takes a utility contractor to complete work.

### Unpaved Streets/Alleys Maintenance

#### 2024/25 Budget – \$1,412,559 of Budget

This program effectively maintains the unpaved streets and alleys within our transportation system.

| <b>Workload Indicators:</b>                                                    | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|--------------------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Miles of Unpaved Streets Repaired Annually (83 Total Miles of Unpaved Streets) | 29                        | 30                           | 30                           |
| Miles of Unpaved Alleys Repaired Annually (279 Total Miles of Unpaved Alleys)  | 35                        | 35                           | 35                           |

| <b>Performance Measures:</b>                                         | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|----------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Average Days to Repair Unpaved Alley from Receipt of Service Request | 32                        | 15                           | 20                           |

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**Total Street 2024/25 Budget — \$11,771,324**

## 2024-25 Employee Distribution by Position

|                 |                                 |
|-----------------|---------------------------------|
| <b>Entity</b>   | <b>1420 - Street Department</b> |
| <b>Scenario</b> | <b>Dept Req</b>                 |
| <b>Year</b>     | <b>2024</b>                     |
| <b>Currency</b> | <b>USD</b>                      |

| <b>Code and Description</b>         | <b>Count</b> |
|-------------------------------------|--------------|
| ADM220--STREET SUPERINTENDENT       | 1.0          |
| ADM221--ASSISTANT STREET SUPER      | 1.0          |
| CLR220--STREET PROGRAM COORDINATOR  | 1.0          |
| CLR400--ADMINISTRATIVE ASSISTANT I  | 1.0          |
| CLR405--ADMINISTRATIVE ASSISTANT II | 1.0          |
| CLR941--ADMINISTRATIVE TECHNICIAN   | 1.0          |
| HRL930--UTILITY WORKER HRLY         | 4.0          |
| MGT220--STREET SUPERVISOR           | 5.0          |
| MGT221--STREET FOREPERSON           | 3.0          |
| TEC225--TRAFFIC CONTROL SPECIALIST  | 1.0          |
| TRD220--EQUIPMENT OPERATOR IV       | 2.0          |
| TRD221--EQUIPMENT OPERATOR I        | 14.0         |
| TRD222--CONCRETE FINISHER           | 1.0          |
| TRD930--UTILITY WORKER              | 30.0         |
| TRD950--EQUIPMENT OPERATOR II       | 14.0         |
| TRD951--EQUIPMENT OPERATOR III      | 5.0          |
| TRD960--UTILITY OPERATOR            | 4.0          |
| <b>Totals</b>                       | <b>89.0</b>  |

### New Positions

| <b>Code and Description</b> | <b>Count</b> | <b>Pay Grade</b> | <b>Estimated Cost</b> |
|-----------------------------|--------------|------------------|-----------------------|
|-----------------------------|--------------|------------------|-----------------------|

### Eliminations

| <b>Code and Description</b> | <b>Count</b> | <b>Pay Grade</b> | <b>Estimated Cost</b> |
|-----------------------------|--------------|------------------|-----------------------|
|-----------------------------|--------------|------------------|-----------------------|

# TRAFFIC (1731, 24250)

## 2024/25 Budget

### Budget Comparison

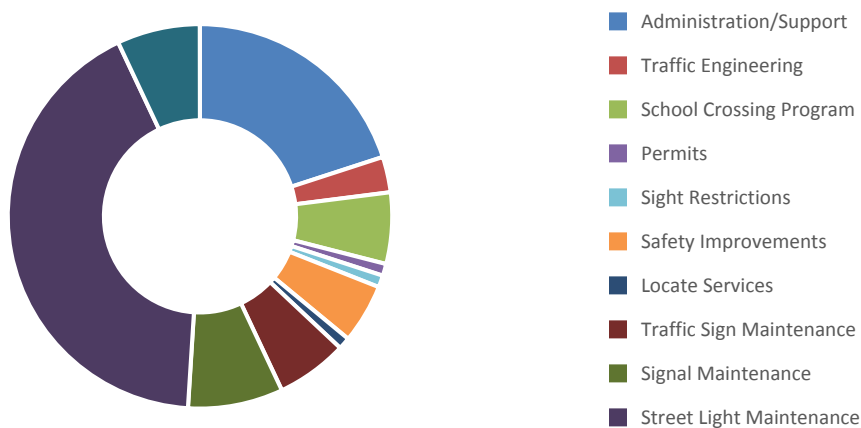
|                       | 2022/23<br>Actual   | 2023/24<br>Budget   | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|-----------------------|---------------------|---------------------|-----------------------------|---------------------|
| Personal Services     | \$ 1,465,113        | \$ 1,908,629        | \$ 1,671,836                | \$ 1,763,184        |
| Supplies              | 2,816,318           | 3,023,333           | 2,558,554                   | 3,112,490           |
| Contractual Services  | 915,562             | 784,959             | 1,167,770                   | 901,370             |
| Other Charges         | 115,493             | 42,182              | 50,772                      | 82,413              |
| Inter Reimbursements  | (7,531)             | (43,000)            | (62,224)                    | (43,000)            |
| Operating Transfers   | \$ (750,000)        | \$ 400,000          | \$ 2,165,420                | \$ —                |
| <b>Total Expenses</b> | <b>\$ 4,554,955</b> | <b>\$ 6,116,103</b> | <b>\$ 7,552,128</b>         | <b>\$ 5,816,457</b> |

|                                    |                   |                   |                   |                   |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Total Departmental Revenues</b> | <b>\$ 358,912</b> | <b>\$ 257,496</b> | <b>\$ 427,175</b> | <b>\$ 361,661</b> |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|

|                                               |                     |                     |                     |                     |
|-----------------------------------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Total Covered through General Revenues</b> | <b>\$ 4,335,361</b> | <b>\$ 5,858,607</b> | <b>\$ 7,202,768</b> | <b>\$ 5,454,796</b> |
|-----------------------------------------------|---------------------|---------------------|---------------------|---------------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 23.0              | 23.0              | 23.0                |
| Part-time    | 44.0              | 44.0              | 44.0                |
| <b>Total</b> | <b>67.0</b>       | <b>67.0</b>       | <b>67.0</b>         |



# TRAFFIC (1731, 24250)

## 2024/25 Budget

### Mission

The Traffic Division of Amarillo is dedicated to advancing the pillars of the City Council by prioritizing safety, efficiency, and innovation in managing the flow of pedestrians, cyclist, and vehicular traffic. Our mission is to ensure the safe passage of all road users through the strategic implementation of traffic control devices and innovative technologies. By maximizing safety, quality, and reliability while minimizing travel time and inconvenience, we aim to enhance the overall efficiency of the street network. Through continuous improvements efforts, we strive to promote responsible driving behavior and reduce the frequency and severity of collisions, ultimately contributing to a safer and more accessible city for all.

### Goals & Objectives

The Traffic Department monitors programs to align itself with the City of Amarillo's pillars for Fiscal Responsibility, Infrastructure Technology and Innovation while utilizing best practices throughout.

The Traffic Department is responsible for the planning, design, and operations of all traffic control devices. This includes the placement of traffic signs (stop, yield, speed limit, parking restriction, street name, etc.) Traffic signals and pavement markings (stop bars, crosswalks, island tips, arrows, etc.) All of these implement the use of best practices to improve technology to improve efficiency. The department is responsible for the following: authorizing street light installations (except for highways), supervising the adult school crossing guard program for elementary schools, investigating sight restriction complaints, issuing block party and parade permits, conducting a traffic count program, reviewing, and approving plans that concern traffic areas. The Traffic Department works vigorously to follow the implementation of best practices and keep traffic equipment updated with the most up-to-date traffic equipment possible, while still maintaining a signal network that works at a high level of efficiency. This network includes the installation, operation, and maintenance of all traffic control devices which include traffic signs (stop, yield, speed limit, parking restriction, street name, etc.); traffic signals; school flashers; and pavement markings (stop bars, crosswalks, island tips, arrows, etc.). The department is also responsible for the maintenance of all TXDOT-owned continuous lighting within the city limits and pedestrian lighting in the Central Business District (CBD), which is part of the new continuous development of Downtown. These activities are accomplished using nationally recognized standards and methods found in the Texas Manual on Uniform Traffic Control Devices and International Transportation of Engineers best practices, while still following best practices to improve traffic patterns throughout the city and in the downtown development; it also plans for fiscal responsibility through the replacement of equipment at the of their end of life.

The department has several performance measures that enable the department management to monitor daily, weekly, and yearly work trends, quality of service, and adjust as needed for customer service. The department implements cost-effective improvements including additional traffic signs, improved pavement markings, traffic signal retiming and/or re-phasing and revised signal displays for better visibility and collision reduction.

### Goals & Objectives

#### Administration/Support

#### 2024/25 Budget — \$1,194,427 of Budget

Management of multi-faceted Traffic Administration duties by the Traffic Engineer and, supported by office staff. This program receives requests for Signal and Sign maintenance from the public and assigns them to the correct personnel, the Traffic Administration also sends out various traffic-related work orders for the installation of signs, relocation of pavement markings, to retiming of School Flashers or Traffic Signals. This program is designed to make sure the department follows best practices using nationally recognized standards and methods found in the Texas Manual on Uniform Traffic Control Devices and International Transportation of Engineers best practices for Traffic Engineering and continues to design for the flow of traffic in the downtown development.

# TRAFFIC (1731, 24250)

## 2024/25 Budget

| <b>Workload Indicators:</b>                                         | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|---------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Service Requests for Traffic Control Devices Completed (1 Week)     | 28                        | 31                           | 35                           |
| Number of Traffic Construction Plans Reviewed (1 Week)              | 165                       | 180                          | 160                          |
| Traffic Engineering Work Orders Assigned (3 Days)                   | 168                       | 92                           | 130                          |
| *Signal Maintenance Requests Reviewed and Assigned (30 Minutes)     | 730                       | 367                          | 550                          |
| *Sign Maintenance Requests Reviewed and Assigned (1 Hour)           | 335                       | 238                          | 287                          |
| *Street Light Maintenance Requests Reviewed and Assigned (24 Hours) | 315                       | 74                           | 195                          |
| Public Records Request Data (14 Days)                               | 15                        | 21                           | 18                           |

\*Response time: Plans Reviewed – 1 week; Signals – 30 min; Signs – 1 Hour; Street Lights – 24 hours

| <b>Performance Measures:</b>                                                          | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|---------------------------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Percentage of Service Requests for Traffic Control Devices Completed Within 1 Week    | 94%                       | 100%                         | 100%                         |
| Percentage of Traffic Construction Plans Reviewed Within 1 Week                       | 100%                      | 100%                         | 100%                         |
| Percentage of Traffic Engineering Work Orders Assigned Within 3 Days                  | 86%                       | 96%                          | 96%                          |
| Percentage of Signal Maintenance for Requests Reviewed and Assigned Within 30 minutes | 93%                       | 96%                          | 96%                          |
| Percentage of Sign Maintenance Requests Reviewed and Assigned Within 1 Hour           | 95%                       | 96%                          | 96%                          |
| Percentage of Street Light Maintenance Requests Reviewed and Assigned Within 24 Hours | 96%                       | 96%                          | 96%                          |
| Public Records Request Data Completed Within 14 Days                                  | 100%                      | 100%                         | 100%                         |

### Traffic Engineering 2024/25 Budget — \$179,164 of Budget

Provides for the time and resources dedicated towards the review and resolution of traffic-related concerns in an effort for commitment to safety, consistent, and effective transportation system that implements best practices. Traffic Engineering is responsible for implementing city policies/standards for development projects for residential and commercial construction projects that occur within the City of Amarillo. This program continues to improve traffic patterns throughout the city and in the downtown development; it also plans for future infrastructure replacements as they meet their end of life.

# TRAFFIC (1731, 24250)

## 2024/25 Budget

| <b>Workload Indicators:</b>                            | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|--------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Work Orders Issued for Street Lights Installed By Xcel | 4                         | 6                            | 8                            |
| Traffic Signal Studies                                 | 9(*1)                     | 19(*2)                       | 14(*2)                       |
| Speed Studies                                          | 74(*7)                    | 121(*0)                      | 98(*4)                       |
| Traffic Control Requests                               | 9(*8)                     | 6(*4)                        | 10(*6)                       |
| Parking Studies                                        | 0(*0)                     | 0(*0)                        | 10(*3)                       |

\*Number of Studies Implemented

| <b>Performance Measures:</b>                                       | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|--------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Traffic Links Counted On 2-Year Rotation (500 Total Links)         | 41% (103)                 | 46% (115)                    | 100% (250)                   |
| Reduce Response Time To Citizen Complaints Regarding Signal Timing | 44%                       | 65%                          | 90%                          |

### School Crossing Program

#### 2024/25 Budget — \$202,651 of Budget

This program has 36 Hourly School Crossing Guards with 3 Substitutes and 1 Supervisor. This program is designed with a commitment to safety and civic pride to work with Amarillo Independent School District (AISD) and Canyon Independent School District (CISD) to aid with the crossing of school children across busy arterial and collector streets.

| <b>Performance Measures:</b>                                                                         | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|------------------------------------------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Percent of Time Crossing Not Filled by Full Time Crossing Guard, Substitute or Office Personnel Used | 4%                        | 8%                           | 8%                           |

### Permits

#### 2024/25 Budget — \$59,721 of Budget

Parade and Block Party permits are issued to citizens to ensure that all emergency services are aware of street closures and to ensure that parties are following city guidelines.

| <b>Workload Indicators:</b>               | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-------------------------------------------|---------------------------|------------------------------|------------------------------|
| Block Party Permits Issued (10 Days)      | 22                        | 20                           | 55                           |
| Parade Permits Issued (10 Days)           | 19                        | 25                           | 20                           |
| Permit Revenue (Parade, Run, Block Party) | \$1,230                   | \$1,350                      | \$2,250                      |

# TRAFFIC (1731, 24250)

## 2024/25 Budget

### Sight Restrictions

#### 2024/25 Budget — \$59,721 of Budget

Sight Restrictions are obstructions in the line of sight for traffic at an intersection with a stop sign or yield sign.

| <i>Workload Indicators:</i>     | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|---------------------------------|---------------------------|------------------------------|------------------------------|
| Sight Restrictions Investigated | 100%                      | 100%                         | 100%                         |
| Sight Restrictions Cleared      | 70%                       | 80%                          | 95%                          |

| <i>Performance Measures:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|------------------------------|---------------------------|------------------------------|------------------------------|
| Sight Restriction Requests   | 34                        | 250                          | 200                          |

### Safety Improvements

#### 2024/25 Budget — \$298,607 of Budget

Traffic Engineering studies to allocate which new signalized intersections, and which signalized intersections will be rebuilt with projected funds for the fiscal year.

| <i>Performance Measures:</i>                                | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Safety Audits Conducted At The Top Crash Accident Locations | 20                        | 20                           | 20                           |
| Reduction In Crashes At Safety Audit Locations              | 21%                       | 25%                          | 25%                          |
| Traffic Control Modifications For Safety Improvements       | 4                         | 5                            | 6                            |
| Decrease Vehicle Idle Time                                  | 8%                        | 10%                          | 14%                          |
| Decrease Accidents/Incidents                                | 11%                       | 15%                          | 120%                         |

### Locate Services

#### 2024/25 Budget — \$59,721 of Budget

Provides the time and resources dedicated towards the protection of the Traffic's underground utility assets, as well as the safety of area excavation activities. Traffic Field Operations is part of the city's Line Locate Services, locates are submitted internally and externally. The Traffic department owns and is responsible for its own underground streetlight, traffic signal, and fiber optic utility assets.

| <i>Workload Indicators:</i>                                                    | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|--------------------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Line Locates Reviewed                                                          | 1,668                     | 3,694                        | 3,300                        |
| Line Locates related to Traffic Infrastructure (Located in less than 72 hours) | 62 (100%)                 | 292 (100%)                   | 115 (100%)                   |



# TRAFFIC (1731, 24250)

## 2024/25 Budget

### Traffic Sign Maintenance

#### 2024/25 Budget — \$358,328 of Budget

Provides for the time and resources dedicated towards well-maintained, safe, and consistently applied signage throughout the city. The program strives for timely response maintenance, as well as appropriate proactive maintenance.

| <b>Workload Indicators:</b>                                               | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|---------------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Signs Fabricated                                                          | 1,161                     | 1,278                        | 900                          |
| Pre-Made Signs Purchased                                                  | 710                       | 820                          | 1,000                        |
| Signs Repaired                                                            | 5,962                     | 4,882                        | 5,800                        |
| Sign Replacement Cost (Labor and Materials)                               | \$115.00                  | \$135.00                     | \$145.00                     |
| <b>Performance Measures:</b>                                              | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
| Inventory Signage (VueWorks) for Age/Replacement with Retro reflectometer | 10%                       | 40%                          | 40%                          |
| % Of Signs Replaced on a 7- year Schedule                                 | 18%                       | 30%                          | 30%                          |

### Signal Maintenance

#### 2024/25 Budget — \$477,771 of Budget

Provides the time and resources dedicated towards well-maintained, safe, efficient, and consistently applied traffic signals and flashing beacons throughout the city. The program strives for the timely response of maintenance, as well as appropriate proactive maintenance. All Signalized Intersections are LED indications.

| <b>Workload Indicators:</b>                                 | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| *Signalized Intersections Electronics Replaced              | 85                        | 5                            | 8                            |
| Signalized Intersections Constructed                        | 1                         | 1                            | 2                            |
| Intersections Maintained                                    | 271 (100%)                | 272 (100%)                   | 272 (100%)                   |
| Signal Maintenance Request (Response in Less Than 24 Hours) | 856 (92%)                 | 642 (96%)                    | 480 (96%)                    |
| Average Cost of Signal Installation                         | \$225,240.00              | \$287,500.00                 | \$315,000.00                 |
| School Flasher Preventative Maintenance                     | 170 (140%)                | 121 (100%)                   | 121 (100%)                   |

\*Electronic Equipment has a 12-year life span (Current replacement rate is 16 years)

### Street Light Maintenance

#### 2024/25 Budget — \$2,508,296 of Budget

Provides for the time and resources dedicated towards well-maintained, safe, efficient, and consistently applied street lighting throughout the city interstates and highways. It includes all costs associated with TXDOT-owned street lighting systems. This program pays out close to \$2,000,000 in electricity costs annually. The program strives for timely response maintenance, as well as appropriate proactive maintenance. This program is designed to protect current infrastructure, update technology to improve efficiency, provide safe driving corridors during low lighting and follow transportation initiatives, and implement best practices. The city has started to convert the High-Pressure Sodium bulbs to the newer, brighter LED indications 57% complete on I-40, I-27, Dumas Drive, and Amarillo Blvd. from Ong west to Soncy.

# TRAFFIC (1731, 24250)

## 2024/25 Budget

| <b>Workload Indicators:</b>                                     | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Streetlights Maintained                                         | 2,100                     | 2,150                        | 2,200                        |
| Street Light Replacement Cost<br>(Labor and Materials)          | \$605.00                  | \$610.00                     | \$685.00                     |
| Central Business District Pedestrian Lights<br>Maintained       | 430                       | 465                          | 500                          |
| <b>Performance Measures:</b>                                    | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
| *Replace High Pressure Sodium with LED<br>Lights COA Maintained | 55%                       | 70%                          | 85%                          |

\*% lights converted

### Street Pavement Markings

#### 2024/25 Budget — \$418,049 of Budget

Provides for the time and resources dedicated towards well-maintained, safe, and consistently applied pavement marking, crosswalks, and parking lot striping throughout the city. This program works to achieve striping the arterial streets at least once per year and replace pavement markings on a 6-year rotation. The program strives for appropriate proactive maintenance.

| <b>Workload Indicators:</b>                                                               | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-------------------------------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Lane Miles of Street Striping (Striped)                                                   | 1,273 (69%)               | 1,854 (100%)                 | 1,854 (100%)                 |
| Costs for Street Markings (per Mile)                                                      | \$9.64                    | \$9.00                       | \$9.00                       |
| Miles of Bike Lanes (Striped)                                                             | 177 (70%)                 | 160 (90%)                    | 160 (90%)                    |
| Costs of Bike Lanes including pavement<br>markings (per Mile)                             | \$19.64                   | \$19.40                      | \$19.00                      |
| Thermoplastic Crosswalk & Stop Bars<br>Installed (4,600 Total -replaced every 6<br>years) | 600 (13%)                 | 770 (17%)                    | 770 (17%)                    |

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**Total Traffic 2024/25 Budget — \$5,816,457**

## 2024-25 Employee Distribution by Position

|          |                               |
|----------|-------------------------------|
| Entity   | 1731 - Traffic Administration |
| Scenario | Dept Req                      |
| Year     | 2024                          |
| Currency | USD                           |

| Code and Description                   | Count       |
|----------------------------------------|-------------|
| ADM540--TRAFFIC ENGINEER               | 1.0         |
| ADM541--TRANSPORTATION SUPERINTENDENT  | 1.0         |
| CLR941--ADMINISTRATIVE TECHNICIAN      | 1.0         |
| HRL540--SCHOOL CROSSING GUARD          | 36.0        |
| HRL541--SCHOOL CROSSING GUARD SUB      | 3.0         |
| HRL542--TRAFFIC COUNTER                | 1.0         |
| HRL545--SCHOOL CROSSING GUARD SUPERVIS | 1.0         |
| HRL930--UTILITY WORKER HRLY            | 3.0         |
| MGT541--SIGNS AND MARKINGS SUPERVISOR  | 1.0         |
| MGT545--SIGNAL SUPERVISOR              | 1.0         |
| TEC220--TRAFFIC CONTROL TECHNICIAN     | 4.0         |
| TEC222--TRAFFIC DESIGN TECHNICIAN      | 1.0         |
| TEC541--TRAFFIC TECHNICIAN I           | 2.0         |
| TEC542--TRAFFIC TECHNICIAN II          | 1.0         |
| TEC543--SIGNAL TECHNICIAN              | 5.0         |
| TEC550--TRAFFIC OPERATIONS TECHNICIAN  | 2.0         |
| TRD930--UTILITY WORKER                 | 3.0         |
| <b>Totals</b>                          | <b>67.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

# AIRPORT (5400, 26630)

## 2024/25 Budget

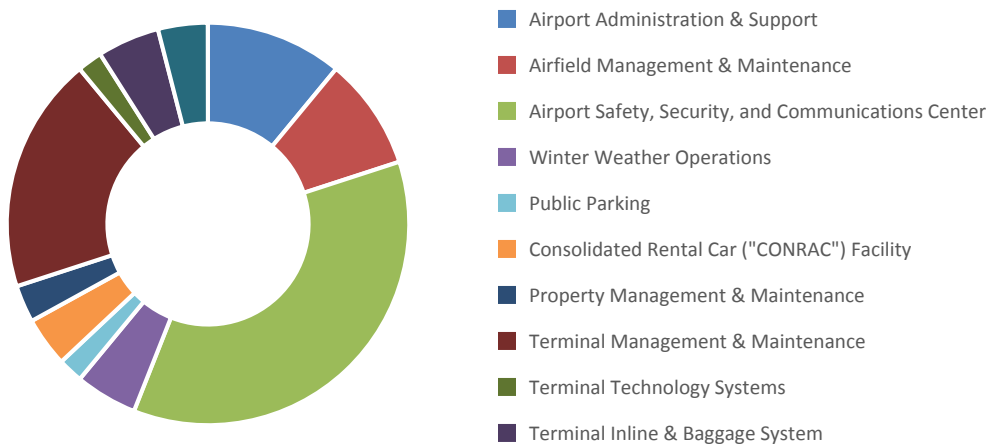
### Budget Comparison

|                       | 2022/23<br>Actual    | 2023/24<br>Budget    | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted  |
|-----------------------|----------------------|----------------------|-----------------------------|----------------------|
| Personal Services     | \$ 4,782,396         | \$ 6,217,739         | \$ 5,467,605                | \$ 6,454,453         |
| Supplies              | 1,690,476            | 2,051,555            | 1,833,828                   | 1,998,201            |
| Contractual Services  | 2,627,430            | 3,076,012            | 2,915,273                   | 3,304,360            |
| Other Charges         | 9,488,031            | 9,701,197            | 9,548,712                   | 10,154,492           |
| Capital Outlay        | —                    | 11,000               | 7,500                       | —                    |
| Debt Service          | \$ —                 | \$ —                 | \$ —                        | \$ 131,333           |
| Operating Transfers   | \$ 1,733,000         | \$ 400,000           | \$ 56,000                   | \$ —                 |
| <b>Total Expenses</b> | <b>\$ 20,321,333</b> | <b>\$ 21,457,503</b> | <b>\$ 19,828,918</b>        | <b>\$ 22,042,839</b> |

|                                    |                      |                      |                      |                      |
|------------------------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Total Departmental Revenues</b> | <b>\$ 17,444,287</b> | <b>\$ 21,320,233</b> | <b>\$ 21,978,886</b> | <b>\$ 25,070,483</b> |
|------------------------------------|----------------------|----------------------|----------------------|----------------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 71.0              | 70.0              | 74.0                |
| Part-time    | -                 | -                 | -                   |
| <b>Total</b> | <b>71.0</b>       | <b>70.0</b>       | <b>74.0</b>         |



# AIRPORT (5400, 26630)

## 2024/25 Budget

### Mission

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Plan and provide for current and future air transportation needs of the Texas Panhandle region by constructing, maintaining, and operating safe, efficient, and quality airport facilities; promote and support all facets of aviation and local economic & community development; promote and support safe, reliable, and reasonably priced transportation services to destinations meeting the public demand; and to fulfill this mission by managing the Airport to high-quality standards and in an ethical, professional, efficient, fiscally responsible, and cost-effective manner that is consistent with maintaining the high quality of life in the Amarillo area.

### Goals and Objectives

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- Maintain a motivated and goal-focused staff.
- Provide the internal systems and processes needed for accountability and efficiency.
- Maintain compliance with all applicable regulations and exceed standards when able.
- Be vigilant in our safety consciousness.
- Maintain professional yet flexible attitudes.
- Maintain a high level of integrity and accountability.
- Look for positive opportunities whenever possible.
- Look for ways to save money in the near term, but also the long term.
- Promote internal and external efficiencies whenever possible.
- Think as a team by supporting each other as well as other City departments.
- Set appropriate standards in every operational area.
- Be customer focused, including the public and on-airport tenants.

The Department of Aviation is an enterprise operation organized to provide the necessary services for a public airport on a financially self-sufficient basis. This means the department does not accept any local property tax monies for its operation. No general fund tax revenues are used. The Airport sits on more than 3,500 acres of land, of which 1,000 acres are developed. This includes a 217,000 square-foot passenger terminal for commercial airline service as well as 22 additional structures ranging in size from 1,000 square feet to more than 50,000 square feet of covered space which are utilized for revenue production or as support facilities to maintain the Airport.

Three commercial service airlines, American, Southwest, and United, serve the Amarillo community. The department's air service development program has ensured that the airlines continue to serve the same destinations year-over-year. The department's "Taking Flight" program has ensured positive engagement between the airlines and the community.

Starting in mid-2024, the Airport will have 4 major construction projects going on simultaneously. Those projects include the reconstruction of the airport entrance and loop road, the reconstruction of the airport's outdoor parking lots, the upgrade of the terminal electrical system, and the replacement of two make-up baggage carousels. All of these projects are long-term projects that will spill over into FY24/25.

The department's challenges include responding appropriately to federal unfunded mandates to meet regulatory requirements, keeping up with labor rates to ensure that enough staff is retained to meet the current maintenance and operating needs of the airport, ensuring that labor pay rates are competitive to attract qualified new workers to meet the workforce needs of the future due to attrition and aging facilities, planning for capital projects within the financial constraints of the federal grant programs that the airport utilizes, and implementing standards while keeping up with the maintenance and systems replacement requirements of aging and highly technologically dependent facilities.

In FY2024/25, the Department of Aviation will be focusing on key system repairs to current infrastructure, hiring critical staff to be able to maintain the facilities appropriately, and developing available land to bring in additional revenues and additional aviation and non-aviation activity to the Airport and the City of Amarillo.

# AIRPORT (5400, 26630)

## 2024/25 Budget

The Airport aligns with the City Council's adopted focus areas including a Business Friendly Community, Communication, Fiscal Responsibility, Infrastructure, Public Safety, and Technology and Innovation. It is also important to note that the department of aviation has also built great relationships with other City organizations such as the Amarillo Economic Development Corporation, the Amarillo Chamber of Commerce, and the City's own Community Development department to ensure a coordinated and positive development effort.

### Programs of the Airport

#### Administration/Support

##### 2024/25 Budget — \$2,424,712 of Budget

The Department of Aviation administrative staff directs the management of a multi-faceted airport transportation facility operation. The staff consists of the Director of Aviation, Deputy Director of Aviation, and administrative support staff. They identify and monitor the funding and financial budgeting for current and future operational needs and capital development. Airport funding sources include the Passenger Facility Charge (PFC) program and federal and state grant programs.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|---------------------------|------------------------------|------------------------------|
| Number of active signatory air carriers | 3                         | 3                            | 3                            |
| Total enplanements                      | 396,166                   | 409,686 (Est)                | 412,000 (Est)                |

#### Airfield Management and Maintenance

##### 2024/25 Budget — \$1,983,856 of Budget

Provides maintenance and repair of runways, taxiways, ramps, airside roadways, airfield lighting and signs, navigational aids, and other services such as mowing and wildlife control. The airfield is maintained and operated per Federal Aviation Administration (FAA) requirements for all commercial airports (14 CFR Part 139) that hold an Airport Operating Certificate. This program supports developing the best transportation systems for the citizens of Amarillo.

| <i>Performance Measures/Indicators:</i> | <b>2023/24</b> | <b>2024/25</b> |
|-----------------------------------------|----------------|----------------|
| Lights on Airfield                      | 1,628          | 1,628          |
| Runway area (SQ FT)                     | 4.060 million  | 4.060 million  |
| Lights % Up Time                        | 99%            | 99%            |

#### Airport Safety, Security, and Communications Center

##### 2024/25 Budget — \$7,935,422 of Budget

Provides short-term and long-term planning for Federal Aviation Administration (FAA) coordination. Assists in the development of the Airport Certification Manual, environmental-related compliance programs, and Airport Security Program to assure the safety of the traveling public. Security costs include the Airport Police Department, Airport Operations Center, badging and credentialing, and the maintenance of security cameras and security-related technology systems. This program includes emergency and medical services needed at the airport and surrounding areas. This program directly supports the city's Public Safety and Customer Service initiatives.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|---------------------------|------------------------------|------------------------------|
| Law enforcement calls for service       | 29,852                    | 30,000                       | 30,125                       |

\*Law enforcement calls include items such as offense/incident reports, security system alarm responses, passenger/citizen assistance, parking citations, lost and found calls, unattended bags, arrests, and security area patrols.

# AIRPORT (5400, 26630)

## 2024/25 Budget

### Winter Weather Operations

#### 2024/25 Budget — \$1,102,142 of Budget

Snow and ice removal operations during winter weather events are provided by airport personnel. The assigned departments perform snow and ice control on runways, taxiways, ramps, entrance roads, and parking areas. Program costs include the maintenance and operation of snow removal equipment owned by the airport.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|---------------------------|------------------------------|------------------------------|
| Total snowfall (inches)                 | 3.4                       | 10                           | 14                           |
| Total snow events                       | 1                         | 3                            | 4                            |
| Winter weather manhours                 | 677.5                     | 850                          | 1,500                        |

### Public Parking

#### 2024/25 Budget — \$440,857 of Budget

Parking is available at the Airport for use by the public and Airport employees. This program oversees more than 1,400 parking spaces in four different parking lots while maintaining the parking control operations and the revenue control system.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|---------------------------|------------------------------|------------------------------|
| Parking revenue                         | \$4,078,787               | \$4,700,000<br>(Est)         | \$4,750,000<br>(Proj)        |
| #Tickets Sold                           | 120,818                   | 130,500 (Est)                | 132,000 (Proj)               |

### Consolidated Rental Car ("CONRAC") Facility

#### 2024/25 Budget — \$881,714 of Budget

CONRAC provides maintenance of the Rental Car Center and customer return lots and the administration of commercial fuel sales and the Customer Facility Charge (CFC) program.

| <i>Performance Measures/Indicators:</i>   | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-------------------------------------------|---------------------------|------------------------------|------------------------------|
| System operational during operating hours | 97%                       | 98% (Est)                    | 98% (Proj)                   |

### Property Management and Maintenance

#### 2024/25 Budget — \$661,285 of Budget

Responsible for leasing real estate, property management, tenant relations, community outreach, risk management, and maintenance of properties leased to tenants within the surrounding Airport owned properties.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|---------------------------|------------------------------|------------------------------|
| Total Airport Acres                     | 3811.15                   | 3811.15                      | 3811.15                      |
| Total Acres Available for Development   | 1707                      | 1707                         | 1707                         |

### Terminal Management and Maintenance

#### 2024/25 Budget — \$4,188,139 of Budget

Provides maintenance and repairs of all terminal and terminal-related facilities to ensure the terminal is safe, efficient, clean, and user-friendly for travelers and Airport employees. Also includes lease management and tenant relations for commercial airlines.

# AIRPORT (5400, 26630)

## 2024/25 Budget

| <b>Performance Measures/Indicators:</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|------------------------------|------------------------------|
| # Preventative Maintenance (PM) Checks  | 2,918 (Est)                  | 3,200 (Est)                  |
| # Hours for PM                          | 8,000 (Est)                  | 8,500 (Est)                  |
| # Hours for Repairs                     | 8,000 (Est)                  | 8,100 (Est)                  |

### Terminal Technology Systems

#### 2024/25 Budget — \$440,857 of Budget

The Terminal Technology Systems group provides technical support and maintenance for the terminal systems, including flight and baggage information displays, passenger and paging information systems, administrative and Wi-Fi networks, and audio and visual systems. It provides technical support and maintenance for the flight information displays at the gate and hold room areas. This area also provides continuing support for the airport's extensive computer networks, software, and computerized hardware systems including numerous desktops/laptop computers and approximately 55 computer servers.

| <b>Performance Measures/Indicators:<br/>Hours for:</b>                         | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|--------------------------------------------------------------------------------|------------------------------|------------------------------|
| CCTV Maintenance/Repair (hours)                                                | 200 (Est)                    | 250 (Proj)                   |
| Network Maintenance/Repair (hours)                                             | 250 (Est)                    | 300                          |
| Public Address/Flight Information Display System<br>Maintenance/Repair (hours) | 25                           | 10                           |
| Baggage Handling System (BHS) Maint/Repair (hours)                             | 100 (Est)                    | 150 (Proj)                   |

### Terminal Inline and Baggage Systems

#### 2024/25 Budget — \$1,102,142 of Budget

This group provides technical support and maintenance of the inline baggage system including conveyor belts, baggage claim devices, and bag makeup areas.

| <b>Performance Measures/Indicators:</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|------------------------------|------------------------------|
| # Preventative Maintenance (PM) Checks  | 136 (Est)                    | 200 (Proj)                   |
| # Hours for PM                          | 114 (Est)                    | 300 (Proj)                   |
| # Hours for Repairs to BHS              | 547 (Est)                    | 450 (Proj)                   |



# AIRPORT (5400, 26630)

## 2024/25 Budget

### Airport Fleet Vehicles (Including ARFF and Snow Removal Equipment)

#### 2024/25 Budget — \$881,714 of Budget

This group provides maintenance of the Airport's vehicle fleet, including pick-up trucks, other work trucks, buses, tractors, lifts, airfield snow plows, airfield snow broom vehicles, other snow removal equipment, aircraft rescue and firefighting (ARFF) vehicles, airport police vehicles, and airport operations vehicles.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|---------------------------|------------------------------|------------------------------|
| Snow removal equipment uptime (%)       | 92%                       | 95%*                         | 98%*                         |
| ARFF equipment uptime (%)               | 98%                       | 97%                          | 98%                          |

\* The Airport received new snow broom trucks in 2023. In the 23/24 season, these brooms were not available 100% of the time due to initial break-in issues. Since then, those issues have been resolved, resulting in a more favorable estimate for the projected FY24/25.

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**Total Airport Department 2024/25 Budget — \$22,042,839**

## 2024-25 Employee Distribution by Position

|          |                                |
|----------|--------------------------------|
| Entity   | 54110 - Department of Aviation |
| Scenario | Dept Req                       |
| Year     | 2024                           |
| Currency | USD                            |

| Code and Description                    | Count |
|-----------------------------------------|-------|
| ADM080--DIRECTOR OF AVIATION            | 1.0   |
| ADM081--DEPUTY DIRECTOR OF AVIATION     | 1.0   |
| ADM085--ASSISTANT DIRECTOR OF AVIATION  | 1.0   |
| ADM088--AIRPORT SHIFT COORDINATOR       | 3.0   |
| ADM180--AIRPORT LAND BUSINESS DEV CORD  | 1.0   |
| ADM402--AIRPORT OPERATIONS SUPERVISOR   | 2.0   |
| CLR405--ADMINISTRATIVE ASSISTANT II     | 1.0   |
| MGT081--AIRPORT POLICE COMMANDER        | 1.0   |
| MGT090--AIRPORT FACILITIES DIRECTOR     | 1.0   |
| MGT800--AIRPORT BUSINESS COORDINATOR    | 1.0   |
| MGT810--AIRPORT OPERATIONS MANAGER      | 1.0   |
| PRF080--AIRPORT POLICE OFFICER          | 9.0   |
| PRF081--AIRPORT POLICE SERGEANT         | 3.0   |
| PRF085--AIRPORT OPERATIONS AGENT        | 9.0   |
| TEC132--INFRASTRUCTURE ENGINEER 1       | 0.0   |
| TRD047--CUSTODIAN II                    | 1.0   |
| TRD060--ELECTRICIAN II                  | 1.0   |
| TRD070--AIRPORT CUSTODIAL SUPERVISOR    | 1.0   |
| TRD073--AIRPORT TERMINAL MAINT. MGR.    | 1.0   |
| TRD074--AIRSIDE MAINTENANCE MGR         | 1.0   |
| TRD075--AIRPORT LANDSIDE/FLEET MGR      | 0.7   |
| TRD080--AIRPORT MECHANIC I              | 9.0   |
| TRD910--CUSTODIAN I                     | 8.0   |
| TEC010--AIRPORT TECHNOLOGY SPECIALIST   | 1.0   |
| MGT560--PROGRAM COORDINATOR             | 1.0   |
| TRD917--AIRPORT LANDSIDE/FLEET MECH III | 2.0   |
| TRD926--AIRPORT LANDSIDE/FLEET FOREPER  | 0.7   |
| TRD962--AIRPORT MECHANIC III            | 6.7   |
| Totals                                  | 69.10 |

### New Positions

| Code and Description                        | Count | Pay Grade | Estimated Cost |
|---------------------------------------------|-------|-----------|----------------|
| Terminal Maintenance Supervisor             |       | 1         | \$83,186       |
| Assistant Airport Facilities Director       |       | 1         | \$ 101,383     |
| Airport Emergency Management Coordinator    |       | 1         | \$ 62,807      |
| Airport Automation and Controls Coordinator |       | 1         | \$ 88,385      |

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|                 |                             |
|-----------------|-----------------------------|
| <b>Entity</b>   | 54170 - Rental Car Facility |
| <b>Scenario</b> | Dept Req                    |
| <b>Year</b>     | 2024                        |
| <b>Currency</b> | USD                         |

| Code and Description                   | Count       |
|----------------------------------------|-------------|
| TRD075--AIRPORT LANDSIDE/FLEET MGR     | 0.3         |
| TRD926--AIRPORT LANDSIDE/FLEET FOREPER | 0.3         |
| TRD962--AIRPORT MECHANIC III           | 0.3         |
| <b>Totals</b>                          | <b>0.90</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## City of Amarillo Summary of Expenditures by Activity Classification



| Description                                | 2022 Actual        | 2023 Budget        | 2024 Dept Request  |
|--------------------------------------------|--------------------|--------------------|--------------------|
| <b>Utility Services</b>                    |                    |                    |                    |
| <b>01000 - General Fund</b>                |                    |                    |                    |
| 1431 - Solid Waste Collection              | 14,907,389         | 15,130,994         | 17,613,059         |
| 1432 - Solid Waste Disposal                | 5,103,563          | 5,777,686          | 5,771,675          |
| <b>05200 - Water and Sewer System Fund</b> |                    |                    |                    |
| 52100 - Utilities Office                   | 4,909,539          | 5,732,407          | 6,428,816          |
| 52110 - Director of Utilities              | 1,549,161          | 1,199,517          | 2,234,981          |
| 52120 - Water & Sewer General              | 3,164,601          | 2,199,668          | 4,556,342          |
| 52121 - Sewer General                      | 13,821,258         | 14,922,472         | 15,745,669         |
| 52122 - Water General                      | 8,073,871          | 9,027,668          | 9,359,735          |
| 52123 - Water & Sewer - Transfer           | 311,576            | 63,654             | 63,654             |
| 52200 - Water Production                   | 8,726,424          | 9,021,762          | 9,560,125          |
| 52210 - Water Transmission                 | 6,288,966          | 7,418,393          | 7,197,505          |
| 52220 - Surface Water Treatment            | 12,759,732         | 15,800,715         | 15,117,503         |
| 52230 - Water Distribution                 | 9,377,812          | 8,680,535          | 8,781,023          |
| 52240 - Waste Water Collection             | 5,776,062          | 7,115,028          | 7,586,158          |
| 52260 - River Road Water Reclamation       | 4,230,974          | 4,554,272          | 4,595,243          |
| 52270 - Hollywood Road Waste Water Tre     | 5,976,100          | 6,440,177          | 7,336,433          |
| 52281 - Laboratory Admin                   | 1,772,116          | 2,010,065          | 2,500,857          |
| <b>05600 - Drainage Utility Fund</b>       |                    |                    |                    |
| 56100 - Drainage Utility                   | 5,209,593          | 7,001,905          | 8,068,824          |
| <b>Utility Services Total Expenditures</b> | <b>111,958,738</b> | <b>122,096,918</b> | <b>132,517,602</b> |



# UTILITY BILLING (52100)

## 2024/25 Budget

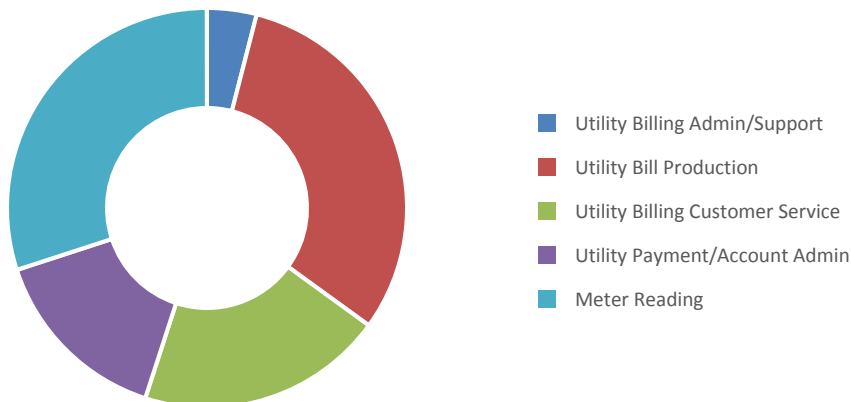
### Budget Comparison

|                       | 2022/23<br>Actual   | 2023/24<br>Budget   | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|-----------------------|---------------------|---------------------|-----------------------------|---------------------|
| Personal Services     | 3,153,401           | 3,898,002           | 3,703,782                   | 4,432,251           |
| Supplies              | 72,208              | 155,864             | 112,195                     | 163,474             |
| Contractual Services  | 1,600,732           | 1,582,223           | 1,728,920                   | 1,733,815           |
| Other Charges         | 83,199              | 96,318              | 96,099                      | 99,276              |
| Capital Outlay        | —                   | —                   | —                           | —                   |
| Operating Transfers   | -                   | —                   | -                           | -                   |
| <b>Total Expenses</b> | <b>\$ 4,909,539</b> | <b>\$ 5,732,407</b> | <b>\$ 5,640,996</b>         | <b>\$ 6,428,816</b> |

|                                    |                   |                   |                   |                   |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Total Departmental Revenues</b> | <b>\$ 292,985</b> | <b>\$ 200,000</b> | <b>\$ 354,248</b> | <b>\$ 202,000</b> |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 67.0              | 67.0              | 77.0                |
| Part-time    | 6.0               | 8.0               | 8.0                 |
| <b>Total</b> | <b>73.0</b>       | <b>75.0</b>       | <b>85.0</b>         |



# UTILITY BILLING (52100)

## 2024/25 Budget

### Mission

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Provide accurate and timely billing to customers with the highest regard for public satisfaction. Deliver exceptional service to newcomers, visitors, and residents, whether by phone or in person. And provide customer service that exceeds expectations by listening to customers and responding to their needs in a professional, courteous, and respectful manner.

### Strategic Approach

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The City of Amarillo Utility Billing department is a high-volume utility service separated into the following functional groups: Customer Service, Contact Center Operations, Cashiering, Mobile Unit Operations, and Meter Reading. Vital Statistics is also supported within Utility Billing.

Utility Billing is often the initial contact with the City of Amarillo for the community. It is the goal of the department to cultivate quality service and work with customers regarding underlying issues related to utility accounts in a timely and positive manner.

The Utility Billing department continues to look for innovative solutions to fulfill and improve in all areas, especially in relation to Customer Service.

The division is responsible for the production and distribution of billing statements in a highly efficient manner and continues to look for new ways to accomplish these goals by investing time and efforts into the future upgrades of our current billing software, Tyler Munis. It is also the goal of Utility Billing to monitor performance within our Contact Center operations to improve response times as well as one-contact resolutions to help improve customer satisfaction of services. It is evident that the division's success depends on its ability to strengthen its current customer relationships. Billing solutions function as a critical touch point between utilities and their customers. With new technologies, utility bills can now serve as a streamlined vehicle for announcing new services and custom communications.

Utility Billing Contact Center Operations have begun the process of working with high call volume departments to assist in taking on some of their frequently asked questions. Contact Center Operations are extremely important to identify and address informational needs for our community. Contact Center staff have worked persistently to train and go live with Solid Waste, Community Development, Animal Management, Planning, and the City Marshals office to assist in working towards a one contact resolution for our community. Within this next year, we would like to continue to include additional departments as well as proceed with the implementation of 311 Informational Services by utilizing our current Contact Center.

Utility Billing worked diligently during the recent pandemic to continue to provide services as well as find solutions to assist customers in all areas within their account. Our team has been innovative in the recent release of our City of Amarillo Mobile Unit. The unit is a full-service mobile office that provides a quick and convenient way for customers to take care of business related to their utility bill account consisting of a drive-thru window and two walk-up windows to assist customers with various needs.

It is the goal of the Utility Billing department to continue to expand relations within our community by promoting water conservation. The incorporation of the new Water Conservation mascots, Oga and Llala, has provided the department with the ability to not only reach the goal to be more active within the community, but also work with other city departments to form a Water Conservation Committee. We have had the opportunity to be a part of several successful city events as well as received requests from local businesses to participate in local events to gain exposure and promote educate the importance of water conservation. It is our goal for this next budget year to work with the school district and libraries to continue to enhance the growth of our customers and community.

# UTILITY BILLING (52100)

## 2024/25 Budget

### Programs of the Utility Billing Department

#### Administration and Support

#### 2024/25 Budget — \$257,153 of Budget

This program provides support and accounts for the accurate recording of information gathered from the reading for billing, and then the collection of accounts. Our goal is to improve responsiveness and overall customer satisfaction. With the implementation of the InContact call center software, customers can now utilize new technologies that provide customized communications. The implementation has reduced call wait times by providing an auto-callback feature and has also provided the ability to email and chat with agents regarding their accounts.

| <i>Performance Measures/Indicators:</i>  | <b>2022/23<br/>Actual</b> | <b>2023/24 Estimated</b> | <b>2024/25<br/>Projected</b> |
|------------------------------------------|---------------------------|--------------------------|------------------------------|
| Contact by email                         | 21,463                    | 22,000                   | 22,750                       |
| Contact by chat                          | 1,120                     | 1,500                    | 1,750                        |
| Annual customer contact in person        | 11,588                    | 12,000                   | 12,500                       |
| Annual customer contact thru Mobile Unit | 4,512                     | 5,000                    | 6,000                        |

#### 311 Contact Center-Informational Services

Over the years, we have listened to our community concerns and have found that informational services are lacking within the City of Amarillo. Citizens want transparency, validation, and resolution within our community. These concerns are precisely why a 311 Contact Center is a critical component of municipal government. 311 Contact Centers not only provide efficiency and effectiveness in delivery of service, but also alleviates non-emergency calls from the 911 emergency call center, improves customer service, and better manages costs and budgets. Improvements in visibility and management of services are also made because leaders can obtain a better understanding of the most common requests, where they occur and how quickly they are resolved. Management can also gain more relevant insight into the end-to-end citizen experience.

As stated previously, contact center staff have worked diligently to train and go live with Solid Waste, Community Development, Animal Management, Planning, and the City Marshals office to assist in working towards a one contact resolution for our community.

Within this next year, we would like to continue to include additional departments as well as proceed with the implementation of 311 Informational Services with the reorganization of our current operations.



# UTILITY BILLING (52100)

## 2024/25 Budget

| <i>Performance Measures/Indicators:</i>           | <b>2022/23<br/>Actual</b> | <b>2023/24 Estimated</b> | <b>2024/25<br/>Projected</b> |
|---------------------------------------------------|---------------------------|--------------------------|------------------------------|
| Annual contact by phone for Utility Billing       | 118,686                   | 125,000                  | 150,000                      |
| Annual contact by phone for Solid Waste           | 7,592                     | 8,500                    | 10,000                       |
| Annual contact by phone for AMW                   | 2,141                     | 3,700                    | 4,000                        |
| Annual contact by phone for Community Development | 13,309                    | 20,000                   | 25,000                       |
| Annual contact by phone for City Marshal          | N/A                       | 2,197                    | 5,200                        |
| Annual contact by phone for Planning              | N/A                       | 1,524                    | 3,500                        |
| Annual contact by phone for 311 (Operator)        | 64,985                    | 70,000                   | 75,000                       |
| Responsiveness-calls handled within 3 mins        | 63%                       | 75%                      | 80%                          |
| Responsiveness-wait time 3 mins or more           | 37%                       | 25%                      | 20%                          |

### Bill Production

#### 2024/25 Budget — \$1,992,933 of Budget

This program is responsible for the production of more than 850,000 customer bills annually. Billings are processed three times per week based on the City's 12-meter reading cycles. Utility Billing produces the bills for Water and Sewer, Drainage Utility, and Solid Waste. The preparations of meter reading books are completed within a span of two days and consist of the data entry of re-reads and verifications. The production of bills takes approximately five hours and includes verification of data, calculation of bills, creation of the billing journal, and distribution of bills. The addition of the Utility Billing Specialist position has increased the accuracy and efficiency of bill production and auditing. The Utility Billing Specialist coordinates with the Meter Reader and Water Distribution staff members to assist with customer concerns with minimal impact on customer billing.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24 Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|---------------------------|--------------------------|------------------------------|
| Accounts billed monthly                 | 83,150                    | 83,500                   | 84,000                       |

### Billing Customer Service

#### 2024/25 Budget — \$1,285,763 of Budget

Utility Billing Customer Service staff is divided into two functional groups: Credit Services and New Connections. All staff members work to provide exemplary, quick service while always striving to improve customer satisfaction.

Credit Services responds to requests for payment arrangements and issues service orders for connections, reconnections, and meter installations. Credit Services distributes service orders regarding high bill inquiries and investigates accounts where customers may be experiencing leaks. Applications and requests for fire hydrant meters and the collection of current readings for each fire hydrant are completed within Credit Services. All final bills are produced within Credit Services and service outage calls are carried out by all available staff members during regular business hours.

New Connection functions are initial requests for services such as new, transfer, and completion of service. All staff members interact with customers whose needs vary from simple billing questions to more complex investigations regarding the establishment of services. Staff also work with assisting other city departments in processing new tap orders. The calculation and application of additional fees are also performed within Customer Service.

Staff can provide multiple types of arrangement options to customers. Utility Billing also works with Water Distribution as the city transitions to an electronic service order environment.

# UTILITY BILLING (52100)

## 2024/25 Budget

| <i>Performance Measures/Indicators:</i>     | <b>2022/23<br/>Actual</b> | <b>2023/24 Estimated</b> | <b>2024/25<br/>Projected</b> |
|---------------------------------------------|---------------------------|--------------------------|------------------------------|
| Total arrangements issued                   | 2,161                     | 2,200                    | 2,250                        |
| 6-month arrangements issued                 | 1,737                     | 1,750                    | 1,750                        |
| 12-month arrangements issued                | 424                       | 450                      | 500                          |
| Total broken arrangements                   | 77%                       | 50%                      | 45%                          |
| Time spent per new service request          | 5 minutes                 | 5 minutes                | 5 minutes                    |
| Time spent per discontinued service request | 4 minutes                 | 4 minutes                | 4 minutes                    |
| Time spent per transfer service request     | 5 minutes                 | 5 minutes                | 5 minutes                    |

### Payment and Account Administration

#### 2024/25 Budget — \$964,322 of Budget

Payment and Account Administration staff are responsible for processing payments. Payments are collected in person, through third parties, and by mail. In addition to the collection of payments, staff members process and collect returned checks. The Payment and Account Administration also accepts payment for bus tickets and passes. It is the division's expectation to experience an increase in the number of transactions submitted within the self-serve portals with implementation of the new software.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|---------------------------|------------------------------|------------------------------|
| Cash handled (daily)                    | \$11,104.3                | \$11,169.94                  | \$11,236                     |
| Cash payments (monthly)                 | \$228,563                 | \$229,914.68                 | \$231,274                    |
| Credit card payments (monthly)          | \$206,601.94              | \$236,703.27                 | \$271,190                    |
| Check payments (monthly)                | \$1,344,262               | \$1,492,724.85               | \$1,657,585                  |
| ACH Payments (monthly)                  | \$370,669                 | \$535,312.56                 | \$575,400                    |
| Total transactions (daily)              | 355                       | 380                          | 400                          |
| Number of walk-in customers (monthly)   | 7,100                     | 7,500                        | 7,900                        |
| Mail in Checks Processed (monthly)      | \$1,339,009.44            | \$1,335,077.56               | \$1,371,340.00               |
| Mail in Checks Processed (daily)        | \$65,053.09               | \$65,833.73                  | \$66,625.00                  |

### Meter Reading

#### 2024/25 Budget — \$1,928,645 of Budget

Meter Reading staff are responsible for providing reliable and timely reads of approximately 72,500 meters monthly. Daily routes are assigned to each staff member which contain approximately 500 meters within a walking route. All walking routes are completed within the first half of the workday and the remainder of the day is designated to re-reads. All Meter Reading staff members work through a variety of elements and obstacles, such as encountering aggressive animals, the inability to gain access to meters, and inclement weather. With the addition of a Meter Reader Foreperson position, the program has had the ability to reduce the number of orders distributed to the Service Center. New handheld devices have improved the accuracy of reading without malfunctioning. With the increase in meter reading accuracy, it is anticipated that customer complaints will diminish phone queue wait times.

Advanced Metering Infrastructure (AMI) will be implemented over the next two years. This includes smart meters and communication modules with real-time data that speeds processing and allows customers more control over their water usage.

# UTILITY BILLING (52100)

## 2024/25 Budget

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24 Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|---------------------------|--------------------------|------------------------------|
| Meters read                             | 92%                       | 95%                      | 97%                          |
| Meters estimated                        | 8%                        | 5%                       | 3%                           |
| Internal account adjustments            | 3.82%                     | 3.50%                    | 3.00%                        |
| Verification by service reps            | 0.32%                     | 0.27%                    | 0.25%                        |
| Average daily re-reads                  | 50                        | 40                       | 30                           |

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**Total Utility Billing 2024/25 Budget — \$6,428,816**

## 2024-25 Employee Distribution by Position

|                 |                          |
|-----------------|--------------------------|
| <b>Entity</b>   | 52100 - Utilities Office |
| <b>Scenario</b> | Dept Req                 |
| <b>Year</b>     | 2024                     |
| <b>Currency</b> | USD                      |

| Code & Description                     | Count       |
|----------------------------------------|-------------|
| CLR430--CUSTOMER SERVICE REP           | 12.0        |
| CLR010--BILLING SPECIALIST             | 1.0         |
| CLR042--ASSISTANT CASHIER SUPERVISOR   | 1.0         |
| CLR057--CASHIER SUPERVISOR             | 1.0         |
| CLR068--CUSTOMER SERVICE LEAD          | 2.0         |
| CLR077 - CALL CENTER AGENT             | 12.0        |
| CLR098--CUSTOMER SERVICE SUPERVISOR    | 1.0         |
| CLR557--CASHIER LEAD                   | 1.0         |
| CLR635--BOOKKEEPER/PURCHASING SPEC     | 1.0         |
| CLR012--SYSTEMS SPECIALIST             | 1.0         |
| CLR015--QA SPECIALIST                  | 1.0         |
| CLR412--UTILITY BILLING CASHIER        | 5.0         |
| CLR450--VITAL STATISTICS SUPERVISOR    | 1.0         |
| CLR455--VITAL STATISTICS CLERK         | 4.0         |
| CLR191--CALL CENTER LEAD               | 3.0         |
| CLR540--LEAD TRAINING COORDINATOR      | 1.0         |
| ADM170--UTILITY BILLING MANAGER        | 1.0         |
| ADM171--ASSISTANT MGR UTILITY BILLING  | 1.0         |
| HRL135--311 CALL CENTER AGENT -HRLY    | 4.0         |
| HRL904--ADMIN ASSISTANT-HRLY           | 1.0         |
| HRL170 - METER READER (HRLY)           | 1.0         |
| TRD170--METER READER I                 | 12.0        |
| TRD171--METER READER II                | 1.0         |
| NEW222 - VITAL STATISTICS CLERK (HRLY) | 2.0         |
| CLR555--MOBILE UNIT AGENT              | 3.0         |
| CLR840--311 CALL CENTER SUPERVISOR     | 1.0         |
| TRD332 - METER SERVICE REPS            | 9.0         |
| TRD335 - METER SERVICE REP II          | 1.0         |
| <b>Totals</b>                          | <b>85.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

# DIRECTOR OF UTILITIES (52110, 52120, 52121, 52122, 52123)

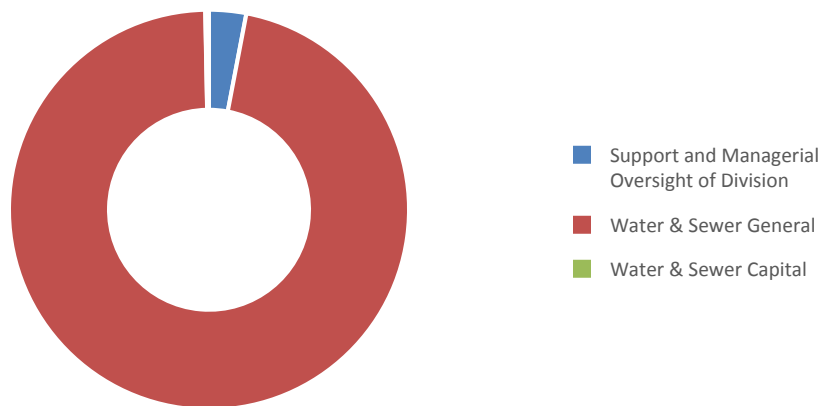
## 2024/25 Budget

### Budget Comparison

|                       | 2022/23<br>Actual    | 2023/24<br>Budget    | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted  |
|-----------------------|----------------------|----------------------|-----------------------------|----------------------|
| Personal Services     | \$ 1,236,618         | \$ 1,029,006         | \$ 704,737                  | \$ 908,135           |
| Supplies              | 71,314               | 56,901               | 56,070                      | 103,901              |
| Contractual Services  | 419,896              | 772,876              | 349,816                     | 774,545              |
| Other Charges         | 15,172,757           | 13,903,002           | 13,620,348                  | 15,525,827           |
| Debt Service          | 6,777,328            | 9,067,340            | 9,180,035                   | 9,266,569            |
| Operating Transfers   | 3,242,554            | 2,583,854            | 2,578,232                   | 5,381,404            |
| <b>Total Expenses</b> | <b>\$ 26,920,467</b> | <b>\$ 27,412,979</b> | <b>\$ 26,489,238</b>        | <b>\$ 31,960,381</b> |

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 8.0               | 8.0               | 8.0                 |
| Part-time    | -                 | -                 | -                   |
| <b>Total</b> | <b>8.0</b>        | <b>8.0</b>        | <b>8.0</b>          |



# DIRECTOR OF UTILITIES (52110, 52120, 52121, 52122, 52123)

## 2024/25 Budget

### Mission

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Supply continuous high-quality water, sewer, and environmental services to our customers in a safe and efficient manner, supporting Amarillo's high quality of life now and in the future. This is accomplished through innovative employees demonstrating teamwork, commitment, and outstanding customer service.

### Goals and Objectives

---

The Director of Utilities office leads and supervises seven departments, including Water Production, Transmission, Treatment, Distribution, Wastewater Collection, Treatment, and Environmental Lab. Their primary goal is to ensure the City of Amarillo provides clean and safe drinking water to its citizens, along with effective wastewater treatment. They focus on strategic planning throughout the organization to maintain excellent customer service while aligning with the department's mission.

The Director of Utilities Office is committed to upholding the city's values by implementing best practices and management strategies that prioritize economic development, fiscal responsibility, and compliance. They closely manage the seven departments, ensuring adherence to regulations at Water and Wastewater Treatment Plants. They also explore alternative operational and procurement methods to maximize limited resources, provide employee training for skill enhancement, and address customer concerns for improved service.

The Director of Utilities keeps abreast of regulations from organizations like the American Water Works Association (AWWA), Texas Commission on Environmental Quality (TCEQ), and Environmental Protection Agency (EPA) to maintain compliance. They oversee utilities infrastructure management, including maintenance and expansion to support city growth. They monitor the age of existing infrastructure and plan improvements and replacements accordingly. Additionally, they track inventory to anticipate future infrastructure needs due to Amarillo's growth. By the end of fiscal year 23/24 the Water Department will have updated the Water Master Plan. As well have started preparations to update the Wastewater Master Plan in 24/25.

### Programs of the Director of Utilities Office

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#### Support and Managerial Oversight of Utilities Department 2024/25 Budget — \$958,811 of Budget

The Director of Utilities is responsible for providing support and managerial oversight for the seven departments within the Water Utilities Department. In early 2016, there was a reorganization in the Director of Utilities Office that merged staff with the Engineering Department. This move led to the formation of a Capital Projects and Development Engineering group. During this transition, the Director of Utilities retained five key positions: Director of Utilities, Assistant Director of Utilities, Program Manager, Office Administrator, and Administrative Assistant I.

In 2023, another structured reorganization took place, resulting in the establishment of a core management team. Presently, the Director of Utilities staff comprises the Director of Utilities, Assistant Director of Utilities O&M Engineer, Assistant Director of Utilities Regulatory Compliance, Utilities Business Administrator, Asset Management Program Manager, and Utility Analyst. The creation of an Asset Management system will ensure the sustainability of the levels of service for the foreseeable future. Additionally, the Director of Utilities Office provides support for the Utility HR Generalist and the Utility Safety Officer.

# DIRECTOR OF UTILITIES (52110, 52120, 52121, 52122, 52123)

## 2024/25 Budget

| <i>Performance Measures/Indicators:</i>                                | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|------------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Public awareness meetings on water conservation                        | 7                         | 12                           | 12                           |
| Evaluation of departments to comply with best practices for department | 7                         | 7                            | 7                            |
| Number of positions supported                                          | 170                       | 225                          | 240                          |
| Regulatory compliance review for departments                           | 7                         | 7                            | 7                            |

### **Water and Sewer General**

#### **2024/25 Budget — \$30,905,688 of Budget**

This program includes administrative and professional costs not attributable to specific Water and Sewer departments.

### **Water and Sewer Capital**

#### **2024/25 Budget — \$95,881 of Budget**

The City's Capital Improvement Plan ("CIP") represents the staff's determination of projects that need to be completed during the next five years to improve the quality of life for all our citizens and to improve our service delivery system. The Director of Utilities plans for projects such as the installation of new water and sewer mains, repairs of or improvements to existing water and sewer infrastructure, and vehicles or equipment needed. Funding for these projects is provided by Water and Sewer rates revenues.

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**Total Director of Utilities 2024/25 Budget — \$31,960,381**

## 2024-25 Employee Distribution by Position

|                 |                               |
|-----------------|-------------------------------|
| <b>Entity</b>   | 52110 - Director of Utilities |
| <b>Scenario</b> | Dept Req                      |
| <b>Year</b>     | 2024                          |
| <b>Currency</b> | USD                           |

| Code and Description                     | Count |
|------------------------------------------|-------|
| ADM300--DIRECTOR OF UTILITIES            | 1.0   |
| ADM301--ASSISTANT DIR OF UTILITIES       | 2.0   |
| ADM176--ASSET MANAGEMENT PROGRAM MANAGER | 1.0   |
| ADM302--UTILITIES BUSINESS ADMINISTRATOR | 1.0   |
| PRF160--SAFETY COORDINATOR               | 1.0   |
| PRF250--HUMAN RESOURCE GENERALIST        | 1.0   |
| UTILITY ANALYST                          | 1.0   |
| Totals                                   | 8     |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|



# WATER PRODUCTION (52200, 52210, 52220)

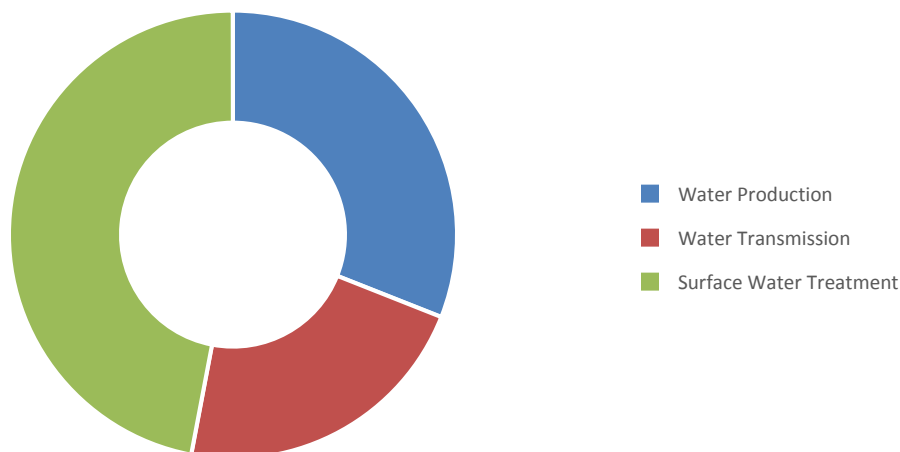
## 2024/25 Budget

### Budget Comparison

|                         | 2022/23<br>Actual    | 2023/24<br>Budget    | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted  |
|-------------------------|----------------------|----------------------|-----------------------------|----------------------|
| Personal Services       | \$ 2,909,547         | \$ 3,309,289         | \$ 3,026,767                | \$ 3,691,903         |
| Supplies                | 6,053,024            | 6,575,683            | 5,814,290                   | 6,930,486            |
| Contractual Services    | 2,426,774            | 3,064,619            | 4,240,611                   | 3,636,915            |
| Other Charges           | 16,385,777           | 18,771,279           | 15,945,410                  | 16,958,829           |
| Capital Outlay          | -                    | 520,000              | 520,000                     | 495,000              |
| Total Operating Expense | \$ —                 | \$ —                 | \$ —                        | \$ 162,000           |
| Operating Transfers     | \$ —                 | \$ —                 | \$ —                        | \$ —                 |
| <b>Total Expenses</b>   | <b>\$ 27,775,122</b> | <b>\$ 32,240,870</b> | <b>\$ 29,547,078</b>        | <b>\$ 31,875,133</b> |

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 47.0              | 47.0              | 50                  |
| Part-time    | -                 | -                 | —                   |
| <b>Total</b> | <b>47.0</b>       | <b>47.0</b>       | <b>50.0</b>         |



# WATER PRODUCTION (52200, 52210, 52220)

## 2024/25 Budget

### Mission

The focus of Water Production is to provide a constant supply of high-quality, low-cost water that satisfies the ever-changing demands of our customers while protecting public health in accordance with federal and state laws governing water quality.

### Goals and Objectives

As a major city located in the High Plains of Texas, having a dependable water supply is crucial for Amarillo's survival, economy, and overall quality of life. However, changing weather patterns in recent years have made it necessary to reassess what's considered normal and rely more on groundwater sources. With the city's population and economy growing, alongside various competing needs, Amarillo is collaborating with engineers, the Texas Water Development Board (TWDB), and the Texas Commission on Environmental Quality (TCEQ) to create and execute its most proactive and comprehensive water system plan ever. This plan aims to fully integrate supply, transmission, treatment, storage, and distribution of water.

The Water Production department plays a vital role in engaging with the community, handling calls, and resolving issues related to the distribution system, such as main breaks, sewer problems, disconnected services, and general utility inquiries. Every call is handled with courtesy and professionalism. Water Production also actively participates in the city's conservation efforts through campaigns like Every Drop Counts. The staff regularly attends events to raise awareness and educate the community about water production and conservation, utilizing various methods such as brochures, website updates, media campaigns, and classroom presentations at local high schools. Additionally, the staff at the Osage plant conducts educational tours for school groups throughout the year.

Given the evolving demands on the water system from residents, businesses, and firefighting needs, the Water Production department is committed to enhancing security measures across the infrastructure, increasing well field production, and making better use of the allocated source water. In the current budget year, projects have been completed to improve water quality and production capacity to meet the long-term needs of the customers. Plans are underway to increase the Treatment Plant rating capacity and upgrade chemical application processes. Furthermore, programs have been initiated to pool utility resources, enhancing staff safety, and working conditions.

### Programs of the Water Production Department

#### Water Production Department 2024/25 Budget — \$9,881,291 of Budget

Management and maintenance of the four City's well fields and well field pumping stations.

| <i>Performance Measures/Indicators:</i>                    | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Groundwater production produced (billion gallons)          | 7.1                       | 6.9                          | 6.9                          |
| Groundwater direct into Osage<br>*20.0 MGD is the maximum. | 1.9                       | 1.7                          | 1.6                          |
| Well pump and motor replacement/repair                     | 14                        | 10                           | 7                            |
| well Field Production (Carson and Potter) percentage       | 76%                       | 93%                          | 95%                          |
| Leak repairs                                               | 7                         | 8                            | 7                            |
| Meter replacements                                         | 17                        | 22                           | 14                           |

# WATER PRODUCTION (52200, 52210, 52220)

## 2024/25 Budget

### Water Transmission Department 2024/25 Budget — \$7,012,529 of Budget

Management and maintenance of city pumping stations and overhead storage facilities.

| <i>Performance Measures/Indicators:</i>       | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------------|---------------------------|------------------------------|------------------------------|
| Potable Water Tank Inspections                | 24                        | 24                           | 24                           |
| Pressure Point additions                      | 4                         | 4                            | 4                            |
| Upgrades to radio/communication/SCADA network | 9                         | 20                           | 15                           |
| Water Loss Percentage <sup>1</sup>            | 4.72%                     | 4.75%                        | 4.5%                         |

<sup>1</sup> AWWA standard for water loss is ≤ 12%

### Water Treatment Department 2024/25 Budget — \$14,981,313 of Budget

Management, maintenance, treatment, and state compliance testing of the Canadian River Municipal Water Authority (CRMWA) water resource.

| <i>Performance Measures/Indicators:</i>                                          | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|----------------------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| CRMWA allocation Used (billion gallons)                                          | 9.3                       | 9.6                          | 10                           |
| Compliance with state/federal regulatory reporting                               | 100%                      | 100%                         | 100%                         |
| % Loss in treatment process                                                      | 1.89%                     | 1.7%                         | 1.7%                         |
| Gallons Used per Backwash                                                        | 278k                      | 271k                         | 271k                         |
| Bacteriological sampling                                                         | 1,640                     | 1,640                        | 1,640                        |
| Surface water production capacity<br>(Billion gallons) AWWA standard increase 3% | 9.67                      | 9.9                          | 10.1                         |

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**Total Water Production 2024/25 Budget — \$31,875,133**

## 2024-25 Employee Distribution by Position

|                 |                          |
|-----------------|--------------------------|
| <b>Entity</b>   | 52200 - Water Production |
| <b>Scenario</b> | Dept Req                 |
| <b>Year</b>     | 2024                     |
| <b>Currency</b> | USD                      |

| Code and Description                   | Count      |
|----------------------------------------|------------|
| TEC930--ELECTRONICS/INSTRUMENTATION TE | 1.0        |
| TRD805--GROUNDWATER OPERATOR           | 1.0        |
| TRD915--ELECTRICIAN I                  | 2.0        |
| TRD957--UTILITY MAINT. MECHANIC III    | 5.0        |
| <b>Totals</b>                          | <b>9.0</b> |

### New Positions

| Code and Description             | Count | Pay Grade | Estimated Cost |
|----------------------------------|-------|-----------|----------------|
| Master Electrician               |       | 1.0 G23   | \$ 91,276.00   |
| Utility Maintenance Mechanic III |       | 2.0 G07   | \$ 86,075.00   |

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|                 |                            |
|-----------------|----------------------------|
| <b>Entity</b>   | 52210 - Water Transmission |
| <b>Scenario</b> | Dept Req                   |
| <b>Year</b>     | 2024                       |
| <b>Currency</b> | USD                        |

| Code and Description                   | Count      |
|----------------------------------------|------------|
| MGT910--TREATMENT PLNT MNT. FOREPERSON | 1.0        |
| TEC930--ELECTRONICS/INSTRUMENTATION TE | 2.0        |
| TRD915--ELECTRICIAN I                  | 1.0        |
| TRD930--UTILITY WORKER                 | 2.0        |
| TRD955--UTILITY MAINT. MECHANIC I      | 1.0        |
| TRD957--UTILITY MAINT. MECHANIC III    | 2.0        |
| <b>Totals</b>                          | <b>9.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|                 |                                 |
|-----------------|---------------------------------|
| <b>Entity</b>   | 52220 - Surface Water Treatment |
| <b>Scenario</b> | Dept Req                        |
| <b>Year</b>     | 2024                            |
| <b>Currency</b> | USD                             |

| Code and Description                   | Count       |
|----------------------------------------|-------------|
| ADM175--WATER UTILITIES MAINT MANAGER  | 1.0         |
| ADM320--WATER PROD SUPERINTENDENT      | 1.0         |
| CLR410--ADMINISTRATIVE ASSISTANT III   | 1.0         |
| CLR941--ADMINISTRATIVE TECHNICIAN      | 1.0         |
| MGT320--ELECTRONIC/INST. SUPERVISOR    | 1.0         |
| MGT910--TREATMENT PLNT MNT. FOREPERSON | 1.0         |
| MGT941--OPERATIONS CONTROL SUPERVISOR  | 1.0         |
| TEC320--WATER OPS/COMPLIANCE TECH      | 2.0         |
| TEC930--ELECTRONICS/INSTRUMENTATION TE | 1.0         |
| TRD060--ELECTRICIAN II                 | 1.0         |
| TRD800--MASTER ELECTRICIAN             | 1.0         |
| TRD801--CHIEF MECHANIC                 | 1.0         |
| TRD910--CUSTODIAN I                    | 1.0         |
| TRD930--UTILITY WORKER                 | 2.0         |
| TRD954--UTILITY MAINT. MECHANIC I      | 1.0         |
| TRD965--TREATMENT PLANT OPERATOR II    | 10.0        |
| TRD966--TREATMENT PLANT OPERATOR III   | 1.0         |
| <b>Totals</b>                          | <b>29.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

# WATER DISTRIBUTION (52230)

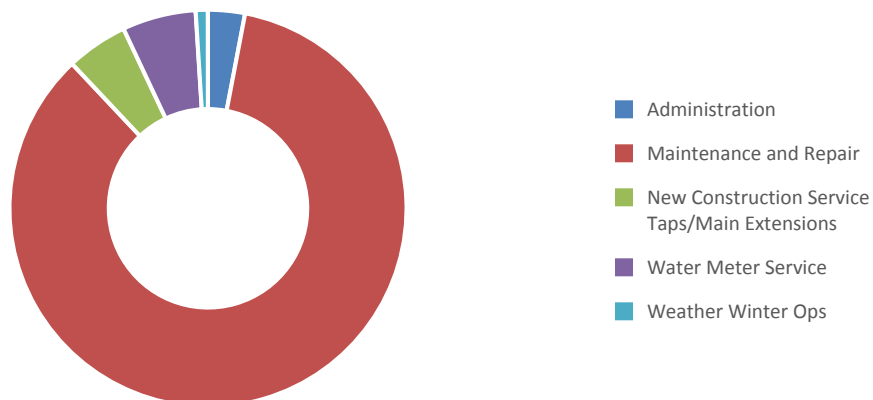
## 2024/25 Budget

### Budget Comparison

|                       | 2022/23<br>Actual   | 2023/24<br>Budget   | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|-----------------------|---------------------|---------------------|-----------------------------|---------------------|
| Personal Services     | \$ 2,513,879        | \$ 3,914,954        | \$ 2,906,329                | \$ 3,368,111        |
| Supplies              | 278,325             | 107,032             | 109,783                     | 149,078             |
| Contractual Services  | 3,763,496           | 1,779,522           | 3,992,188                   | 1,844,738           |
| Operating Transfers   | -                   | -                   | 30,000                      | -                   |
| Capital Outlay        | -                   | 30,000              | 30,000                      | 330,000             |
| Other Charges         | \$ 2,932,764        | \$ 3,199,027        | \$ 3,034,554                | \$ 3,239,096        |
| Inter Reimbursements  | \$ (110,653)        | \$ (350,000)        | \$ (150,000)                | \$ (150,000)        |
| <b>Total Expenses</b> | <b>\$ 9,377,812</b> | <b>\$ 8,680,535</b> | <b>\$ 9,952,854</b>         | <b>\$ 8,781,023</b> |

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 61.0              | 61.0              | 53.0                |
| Part-time    | -                 | -                 | -                   |
| <b>Total</b> | <b>61.0</b>       | <b>61.0</b>       | <b>53.0</b>         |



# WATER DISTRIBUTION (52230)

## 2024/25 Budget

### Mission

Provide consumers with safe and reliable water services at reasonable rates that are consistent with sound business practices. To provide reliable, high-quality water service while meeting customer demand and to manage departmental resources in an open and responsible manner at the most practical cost.

### Goals & Objectives

The Water Distribution department is tasked with the upkeep and repair of the city's extensive water distribution system. This system encompasses over 1202.48 miles of water mains ranging from 2 inches to 48 inches in diameter, 5,102 fire hydrants, 19,039 valves, and 85,160 service connections. To maintain efficient operations, Water Distribution adheres to industry best practices for infrastructure rehabilitation and prioritizes exceptional customer service through collaboration with internal and external stakeholders.

### Programs of the Water Distribution Department

#### Water Distribution Administration

##### 2024/25 Budget — \$263,431 of Budget

Responsible for receiving and dispatching customer calls to field crews for Water and Wastewater. With the addition of two administrative personnel, administration has also taken on additional job functions including taps for water and wastewater as well as abandonments for both areas. Effectively streamlining Water Distribution by allowing for beginning-to-end customer service.

| <i><b>Performance Measures/Indicators:</b></i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Admin staff work orders created                | 6,346                     | 6,500                        | 6,500                        |

#### Maintenance and Repair

##### 2024/25 Budget — \$7,463,870 of Budget

Responsible for the maintenance and repair of the water distribution system to ensure uninterrupted service to customers which includes 1,202.48 miles of water mains, 19,039 valves, and 85,160 active accounts.

| <i><b>Performance Measures/Indicators:</b></i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Main breaks                                    | 566                       | 500                          | 500                          |
| Damage by contractors                          | 13                        | 20                           | 25                           |
| Fire hydrants repaired                         | 186                       | 200                          | 150                          |
| Water valves worked/exercised                  | 89                        | 250                          | 300                          |

#### New Construction Service Taps and Main Extensions

##### 2024/25 Budget — \$439,051 of Budget

Responsible for the installation of new water services from 5/8" to 4", fire lines, and new water mains. The department Operations and Maintenance covers the labor and equipment costs for new construction.



## WATER DISTRIBUTION (52230)

## 2024/25 Budget

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|---------------------------|------------------------------|------------------------------|
| New water taps installed                | 104                       | 100                          | 85                           |
| Water taps abandoned                    | 13                        | 70                           | 50                           |

### Water Meter Service

#### 2024/25 Budget — \$526,861 of Budget

Responsible for the installation and repairs of water meters. New water meters are purchased through a CIP account.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|---------------------------|------------------------------|------------------------------|
| Meter representatives' orders worked    | 38,387                    | 37,000                       | 34,000                       |
| Water meters tested                     | 263                       | 150                          | 100                          |

### Winter Weather Operations

#### 2024/25 Budget — \$87,810 of Budget

Responsible for responding to Emergency Operations Center (EOC) emergencies and removing snow from city properties including City Hall, Civic Center, libraries, Globe News Center, and downtown streets when requested by the Street Department.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|---------------------------|------------------------------|------------------------------|
| Snow removal events                     | 1                         | 2                            | 3                            |

---

**Total Water Distribution 2024/25 Budget — \$8,781,023**

## 2024-25 Employee Distribution by Position

|                 |                            |
|-----------------|----------------------------|
| <b>Entity</b>   | 52230 - Water Distribution |
| <b>Scenario</b> | Dept Req                   |
| <b>Year</b>     | 2024                       |
| <b>Currency</b> | USD                        |

| Code and Description                     | Count       |
|------------------------------------------|-------------|
| ADM330--WATER AND SEWER SYS SUPERINTENDN | 1.0         |
| ADM331--ASSIST WATER DIST. SUPER         | 1.0         |
| CLR400--ADMINISTRATIVE ASSISTANT I       | 2.0         |
| CLR405--ADMINISTRATIVE ASSISTANT II      | 3.0         |
| CLR941--ADMINISTRATIVE TECHNICIAN        | 1.0         |
| MGT345--WATER/SEWER FOREPERSON I         | 10.0        |
| MGT930--WATER AND SEWER SUPERVISOR II    | 5.0         |
| TEC117--PIPELAYER I                      | 2.0         |
| TEC118--PIPELAYER II                     | 8.0         |
| TEC119--PIPELAYER III                    | 12.0        |
| TRD331--UTILITY LOCATOR                  | 3.0         |
| TRD332--METER SERVICE REP                | 0.0         |
| TRD334--WATER METER MECHANIC II          | 2.0         |
| TRD335--METER SERVICE REP II             | 0.0         |
| TRD930--UTILITY WORKER                   | 1.0         |
| <b>Totals</b>                            | <b>51.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
| Pipelayer II         | 1.0   | G03       | \$ 50,777.00   |
| Pipelayer III        | 1.0   | G05       | \$ 51,396.00   |

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

# WASTEWATER COLLECTION (52240)

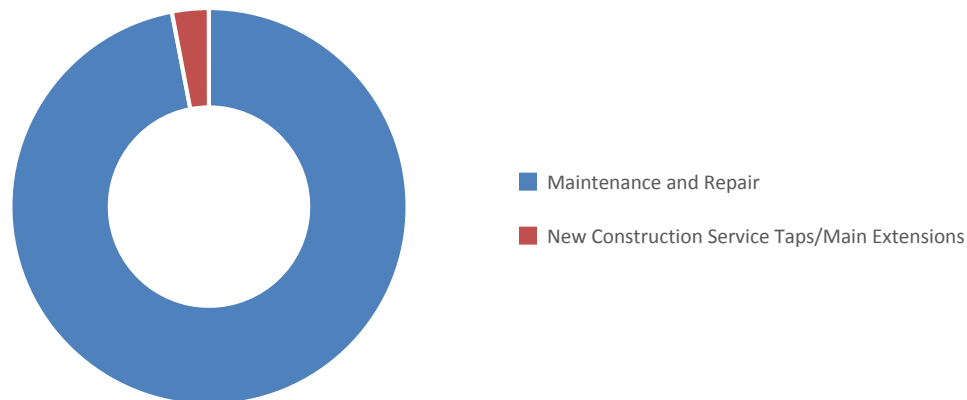
## 2024/25 Budget

### Budget Comparison

|                       | 2022/23<br>Actual   | 2023/24<br>Budget   | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|-----------------------|---------------------|---------------------|-----------------------------|---------------------|
| Personal Services     | \$ 1,559,848        | \$ 2,604,011        | \$ 1,904,264                | \$ 2,635,389        |
| Supplies              | 581,582             | 603,110             | 543,138                     | 687,090             |
| Contractual Services  | 1,054,407           | 1,068,054           | 1,145,622                   | 1,198,186           |
| Other Charges         | 2,650,906           | 2,999,122           | 2,771,738                   | 3,124,762           |
| Capital Outlay        | -                   | -                   | -                           | 50,000              |
| Inter Reimbursements  | \$ (70,681)         | \$ (159,269)        | \$ (102,000)                | \$ (109,269)        |
| <b>Total Expenses</b> | <b>\$ 5,776,062</b> | <b>\$ 7,115,028</b> | <b>\$ 6,262,762</b>         | <b>\$ 7,586,158</b> |

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 38.0              | 38.0              | 40.0                |
| Part-time    | -                 | -                 | -                   |
| <b>Total</b> | <b>38.0</b>       | <b>38.0</b>       | <b>40.0</b>         |



# WASTEWATER COLLECTION (52240)

## 2024/25 Budget

### Mission

To operate the wastewater collection system in a customer service-oriented, financially sound, and efficient manner. To maintain the collection system in such a manner as to meet or exceed established regulatory water quality standards in compliance with state and federal discharge permits. To protect the public from potential diseases by properly collecting and transporting sewage to treatment facilities while providing community-wide accessibility.

### Goals and Objectives

The Wastewater Collection department is responsible for operating and maintaining the city's wastewater collection system. This system comprises 1,027.64 miles of sewer mains ranging from 6 inches to 54 inches in diameter, 13,789 manholes, and 53 lift stations. Wastewater Collection fulfills its mission by promptly responding to customer calls and systematically collecting data about the system. It adheres to industry best practices for operations and places a strong emphasis on exceeding customer service expectations.

In 2013, the Wastewater Master Plan was completed, which introduced a Dynamic Planning Tool (DPT). This tool is instrumental in planning long-term infrastructure capital improvements and addressing rapidly changing service area needs while ensuring compliance with regulatory and financial requirements. The Wastewater Collection department utilizes the DPT to schedule large-scale capital projects and identify smaller infrastructure projects that can be incorporated into routine operations.

### Programs

#### Maintenance and Repair

#### 2024/25 Budget — \$7,358,573 of Budget

Responsible for the maintenance and repair of the wastewater collection system including 1,027.64 miles of sewer mains 13,749 sewer manholes, 71,369 sewer service tap connections and 53 lift stations.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|---------------------------|------------------------------|------------------------------|
| Sewer mains repairs                     | 68                        | 70                           | 80                           |
| Sewer manholes adjusted                 | 42                        | 50                           | 60                           |
| Miles of sewer cleaned                  | 205                       | 250                          | 300                          |
| Total sewer calls received              | 842                       | 850                          | 850                          |
| Total sewer calls that were not stops   | 602                       | 650                          | 650                          |
| Lift station checks yearly              | 7,900                     | 7,900                        | 7,900                        |

## WASTEWATER COLLECTION (52240)

## 2024/25 Budget

### New Construction Service Taps and Main Extensions

#### 2024/25 Budget — \$227,585 of Budget

Responsible for the installation of new sewer taps and new sewer mains. The Department O&M covers the labor and equipment cost for new construction.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|---------------------------|------------------------------|------------------------------|
| New sewer taps installed                | 92                        | 90                           | 75                           |
| Sewer taps abandoned                    | 7                         | 50                           | 60                           |

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**Total Wastewater Collection 2024/25 Budget — \$7,586,158**

## 2024-25 Employee Distribution by Position

|                 |                                |
|-----------------|--------------------------------|
| <b>Entity</b>   | 52240 - Waste Water Collection |
| <b>Scenario</b> | Dept Req                       |
| <b>Year</b>     | 2024                           |
| <b>Currency</b> | USD                            |

| Code and Description                   | Count       |
|----------------------------------------|-------------|
| ADM340--ASSIST WASTEWATER COLL SUPER   | 1.0         |
| MGT345--WATER/SEWER FOREPERSON I       | 5.0         |
| MGT930--WATER AND SEWER SUPERVISOR II  | 4.0         |
| TEC117--PIPELAYER I                    | 2.0         |
| TEC118--PIPELAYER II                   | 8.0         |
| TEC119--PIPELAYER III                  | 10.0        |
| TEC340--ODOR CONTROL TECHNICIAN        | 1.0         |
| TEC930--ELECTRONICS/INSTRUMENTATION TE | 1.0         |
| TRD341--LIFT STATION MAINT. MECH       | 3.0         |
| TRD930--UTILITY WORKER                 | 1.0         |
| TRD957--UTILITY MAINT. MECHANIC III    | 2.0         |
| <b>Totals</b>                          | <b>38.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
| Pipelayer II         |       | 1.0 G03   | \$ 35,190.00   |
| Pipelayer III        |       | 1.0 G05   | \$ 38,784.00   |

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

# WASTEWATER TREATMENT (52260, 52270)

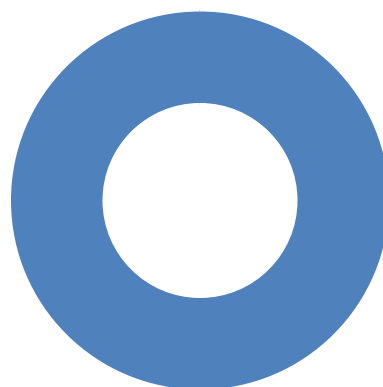
## 2024/25 Budget

### Budget Comparison

|                       | 2022/23<br>Actual    | 2023/24<br>Budget    | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted  |
|-----------------------|----------------------|----------------------|-----------------------------|----------------------|
| Personal Services     | \$ 2,856,718         | \$ 3,189,210         | \$ 3,549,591                | \$ 3,298,259         |
| Supplies              | 2,547,205            | 2,696,851            | 2,185,841                   | 2,815,920            |
| Contractual Services  | 1,830,788            | 2,101,124            | 2,263,566                   | 2,847,780            |
| Other Charges         | 2,972,363            | 3,007,264            | 3,322,194                   | 2,969,717            |
| Capital Outlay        | -                    | -                    | -                           | -                    |
| <b>Total Expenses</b> | <b>\$ 10,207,075</b> | <b>\$ 10,994,449</b> | <b>\$ 11,321,192</b>        | <b>\$ 11,931,676</b> |

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 46.0              | 46.0              | 49.0                |
| Part-time    | 0.0               | 0.0               | 0.0                 |
| <b>Total</b> | <b>46.0</b>       | <b>46.0</b>       | <b>49.0</b>         |



■ Wastewater Treatment

# WASTEWATER TREATMENT (52260, 52270)

## 2024/25 Budget

### Mission

Operate the Wastewater Treatment plants to meet federal and state regulations to protect public health and the environment.

### Goals & Objectives

The Wastewater Treatment plants prioritize fiscal responsibility, civic pride, and best practices initiatives. The department allocates maintenance funding to evaluate and prioritize repairs or replacements of the current infrastructure. Staff maintain all equipment and facilities at a professional level to enhance the appearance of the community, safeguard the environment, protect public health and safety, and comply with regulatory requirements. The department aims to integrate best practices into all policies and procedures while emphasizing the provision of high-quality effluent. This facility serves as a dependable source of effluent water that meets and exceeds contractual requirements for industrial cooling. The department advocates for the optimal utilization of reclaimed water and bio-solids while preserving the environment. The Texas Commission on Environmental Quality (TCEQ) serves as the regulatory agency for water quality. Employees undergo rigorous training and testing to obtain licensure, ensuring that the effluent meets state and federal standards.

### Programs of the Wastewater Treatment Department

#### Wastewater Treatment

#### 2024/25 Budget — \$11,931,676 of Budget

Provides wastewater treatment plant operations removing contaminants and organic matter, provides reclaimed water reuse to industry, as well as bio-solids disposal to residents, businesses, and industries, allowing the community to achieve an environmentally safe wastewater disposal system.

#### Hollywood Road:

- 2023 Bi-Annual Texas Commission on Environmental Quality (TCEQ) inspection completed with 13 demerits.
- EPA DMR-QA 43 was completed with 0 demerits.
- FY 22/23 Hollywood Road had an average daily flow of 8.498 MGD, which is 71% of the 12 MGD treatment plant capacity.
- Hollywood Road exceeded the regulatory limit of 75% for a 3-month period in 22/23, triggering the regulatory requirement to begin design work on capacity expansion.
- Due to the historical lack of sufficient capital investment and maintenance at this facility, operational costs have begun to escalate noticeably.

| <b>Performance Measures/Indicators:</b>                          | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Violations to discharge permit                                   | 3                         | 0                            | 0                            |
| Treatment plant capacity – flow of million gallons per day (MGD) | 12                        | 12                           | 12                           |
| Wastewater treated (MGD)                                         | 8.498                     | 8.8                          | 9.1                          |
| Reclaimed water to XCEL (MG)                                     | 1368                      | 1500                         | 1600                         |
| Effluent to L. Tanglewood & Creek (MG)                           | 1596                      | 1600                         | 1600                         |
| Biosolids to landfill (Metric Tons)                              | 1745                      | 1500                         | 1250                         |

#### River Road:

- 2023 Bi-Annual Texas Commission on Environmental Quality (TCEQ) inspection completed with 0 demerits.



## WASTEWATER TREATMENT (52260, 52270)

## 2024/25 Budget

- EPA DMR-QA43 was completed with 0 demerits.
- FY 2022/2023 River Road had a daily average flow of 9.326 MGD which is 58 % of the 16 MGD treatment plant capacity.
- Due to the historical lack of sufficient capital investment at this facility, operational costs have begun to escalate noticeably.

| <b><i>Performance Measures/Indicators:</i></b>                   | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Violations to discharge permit                                   | 0                         | 0                            | 0                            |
| Treatment plant capacity – flow of million gallons per day (MGD) | 16                        | 16                           | 16                           |
| Wastewater treated (MGD)                                         | 9.326                     | 9.5                          | 9.7                          |
| Reclaimed water to XCEL (MG)                                     | 1905                      | 2000                         | 2100                         |
| Effluent to Creek (MG)                                           | 1509                      | 1600                         | 1700                         |
| Biosolids to landfill (Metric Tons)                              | 3176                      | 3200                         | 3200                         |

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**Total Wastewater Treatment 2024/25 Budget — \$11,931,676**

## 2024-25 Employee Distribution by Position

|                 |                                      |
|-----------------|--------------------------------------|
| <b>Entity</b>   | 52260 - River Road Water Reclamation |
| <b>Scenario</b> | Dept Req                             |
| <b>Year</b>     | 2024                                 |
| <b>Currency</b> | USD                                  |

| Code and Description                   | Count       |
|----------------------------------------|-------------|
| ADM165--WATER RECLAMATION FACILITY MGR | 1.0         |
| CLR405--ADMINISTRATIVE ASSISTANT II    | 1.0         |
| MGT910--TREATMENT PLNT MNT. FOREPERSON | 1.0         |
| MGT941--OPERATIONS CONTROL SUPERVISOR  | 1.0         |
| TEC930--ELECTRONICS/INSTRUMENTATION TE | 1.0         |
| TEC942--PROCESS CONTROL TECHNICIAN     | 1.0         |
| TRD910--CUSTODIAN I                    | 1.0         |
| TRD930--UTILITY WORKER                 | 2.0         |
| TRD951--EQUIPMENT OPERATOR III         | 1.0         |
| TRD957--UTILITY MAINT. MECHANIC III    | 2.0         |
| TRD964--TREATMENT PLANT OPERATOR I     | 3.0         |
| TRD966--TREATMENT PLANT OPERATOR III   | 6.0         |
| <b>Totals</b>                          | <b>21.0</b> |

### New Positions

| Code and Description             | Count | Pay Grade | Estimated Cost |
|----------------------------------|-------|-----------|----------------|
| Utility Maintenance Mechanic III | 1.0   | G07       | \$ 55,356.00   |

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|                 |                                        |
|-----------------|----------------------------------------|
| <b>Entity</b>   | 52270 - Hollywood Road Waste Water Tre |
| <b>Scenario</b> | Dept Req                               |
| <b>Year</b>     | 2024                                   |
| <b>Currency</b> | USD                                    |

| Code and Description                   | Count       |
|----------------------------------------|-------------|
| ADM165--WATER RECLAMATION FACILITY MGR | 1.0         |
| CLR400--ADMINISTRATIVE ASSISTANT I     | 1.0         |
| MGT910--TREATMENT PLNT MNT. FOREPERSON | 1.0         |
| MGT941--OPERATIONS CONTROL SUPERVISOR  | 1.0         |
| TEC930--ELECTRONICS/INSTRUMENTATION TE | 1.0         |
| TEC942--PROCESS CONTROL TECHNICIAN     | 1.0         |
| TRD910--CUSTODIAN I                    | 1.0         |
| TRD915--ELECTRICIAN I                  | 1.0         |
| TRD930--UTILITY WORKER                 | 3.0         |
| TRD950--EQUIPMENT OPERATOR II          | 1.0         |
| TRD951--EQUIPMENT OPERATOR III         | 1.0         |
| TRD957--UTILITY MAINT. MECHANIC III    | 3.0         |
| TRD966--TREATMENT PLANT OPERATOR III   | 9.0         |
| <b>Totals</b>                          | <b>25.0</b> |

### New Positions

| Code and Description             | Count | Pay Grade | Estimated Cost |
|----------------------------------|-------|-----------|----------------|
| Equipment Operator II            | 1.0   | G04       | \$ 62,247.00   |
| Utility Maintenance Mechanic III | 1.0   | G07       | \$ 124,494.00  |

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

# ENVIRONMENTAL LAB (52281)

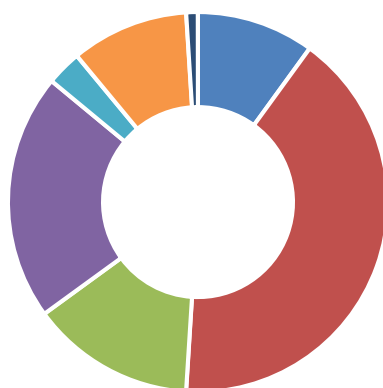
## 2024/25 Budget

### Budget Comparison

|                       | 2022/23<br>Actual   | 2023/24<br>Budget   | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|-----------------------|---------------------|---------------------|-----------------------------|---------------------|
| Personal Services     | \$ 1,102,541        | \$ 1,257,917        | \$ 1,190,726                | \$ 1,586,664        |
| Supplies              | 254,141             | 236,806             | 335,452                     | 269,828             |
| Contractual Services  | 198,302             | 331,489             | 417,533                     | 433,581             |
| Other Charges         | 255,135             | 218,633             | 243,327                     | 225,674             |
| Capital Outlay        | -                   | 5,000               | 5,000                       | 5,000               |
| Inter Reimbursements  | \$ (19,890)         | \$ (39,780)         | \$ —                        | \$ (19,890)         |
| <b>Total Expenses</b> | <b>\$ 1,790,228</b> | <b>\$ 2,010,065</b> | <b>\$ 2,192,038</b>         | <b>\$ 2,500,857</b> |

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 18.0              | 18.0              | 20.0                |
| Part-time    | -                 | -                 | -                   |
| <b>Total</b> | <b>18.0</b>       | <b>18.0</b>       | <b>20.0</b>         |



- Administration and Support
- Environmental Laboratory Program
- Industrial Waste/Pretreatment Program
- Stormwater Quality Program
- Chemical Inventory Program
- NELAC Drinking Water Bacteriology Program
- Household Hazardous Waste Program

# ENVIRONMENTAL LAB (52281)

## 2024/25 Budget

### Mission

Complete regulatory requirements, and provide analytical services needed by many city departments and divisions through an Environmental Quality Division. The mission is collectively one of protection for citizens, the city, and the environment.

### Goals & Objectives

The Environmental Lab prides itself on maintaining a professional staff dedicated to integrity and expertise. It is accredited by the Texas Commission on Environmental Quality (TCEQ) National Environmental Laboratory Accreditation Conference (NELAC) for bacteriology, ensuring data integrity through standardized performance measures and staff training. The lab also operates a TCEQ-approved Pretreatment Program to limit materials entering the wastewater stream and oversees the Stormwater Quality Program, holding a TCEQ MS4 Permit to manage industrial discharge during rain events. Recently, the Household Hazardous Waste Program (HHW) was launched, complementing the lab's existing safety measures, which include maintaining 42 Job Safety Analysis documents.

The lab employs cutting-edge technology and complex instruments to ensure the safety of drinking water and waste management systems. Information about its various programs is available on Amarillo.gov, fostering communication with the public, regulatory agencies, and the media. Providing excellent customer service is a priority for the lab, catering to citizens, city departments, private entities, and economic development initiatives. It also contributes to infrastructure development by offering analysis and historical data related to water and wastewater quality. Additionally, the lab oversees private industrial waste facilities to ensure compliance with permits, while the Stormwater Quality Program prevents sediment and debris runoff from construction and industrial sites through state-mandated inspections and plans.

### Programs of the Environmental Lab Department

#### Administration and Support

#### 2024/25 Budget — \$250,086 of Budget

This program is responsible for completion of 19,982 required administrative documents including laboratory reports, credit card purchases, memos, deposits/cash reports, requisitions, payment vouchers, chemical inventory, and others as required by different work groups.

| <i><b>Performance Measures/Indicators:</b></i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Budget</b> | <b>2024/25<br/>Budgeted</b> |
|------------------------------------------------|---------------------------|---------------------------|-----------------------------|
| Administrative documents managed               | 19,982                    | 20,581                    | 21,610                      |

# ENVIRONMENTAL LAB (52281)

## 2024/25 Budget

### Environmental Laboratory

#### 2024/25 Budget — \$1,025,351 of Budget

This program is an in-house Central Laboratory operation. Work includes approximately 65,000 parameter results within 18,000 samples with a commercial value of \$1,904,000 per year. Growth in samples processed currently averages 1.41% per year. We provide high-quality analytical services to all requesting departments and divisions in a timely manner with the lowest possible cost to the city.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Budget</b> | <b>2024/25<br/>Budgeted</b> |
|-----------------------------------------|---------------------------|---------------------------|-----------------------------|
| Total samples analyzed                  | 17,832                    | 18,158                    | 18,414                      |

### Industrial Waste/Pretreatment

#### 2024/25 Budget — \$350,120 of Budget

This program manages 19 significant Industrial Waste Permits. This includes monthly sampling, inspections, permitting, and reporting in a timely and professional manner. We meet or exceed all requirements of the TCEQ approved Pretreatment Program and the permits for both Wastewater Treatment Plants.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Budget</b> | <b>2024/25<br/>Budgeted</b> |
|-----------------------------------------|---------------------------|---------------------------|-----------------------------|
| Industries managed under permits        | 19                        | 19                        | 20                          |

### Stormwater Quality

#### 2024/25 Budget — \$525,180 of Budget

This program implements and enforces the Stormwater Quality MS4 Permit, the Construction General Permit, and the Multi Sector Industrial General Permit. Operation and maintenance of the state/federal MS4 Permit issued to the city is continual and is renewed on a five-year cycle. The primary playa lakes in the city are routinely monitored for pollution. The Multi Sector Industrial Permit program monitors 221 regulated industries. This includes sampling, inspections, and reporting. The program also monitors all residential and commercial construction activities for MS4 compliance.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Budget</b> | <b>2024/25<br/>Budgeted</b> |
|-----------------------------------------|---------------------------|---------------------------|-----------------------------|
| Industries Managed under Permits        | 221                       | 243                       | 267                         |

### Chemical Inventory

#### 2024/25 Budget — \$75,026 of Budget

This program manages 8,849 chemical items for city departments and generates the Texas Tier II Report annually. The Annual Chemical Inventory for city departments and divisions is conducted each year in December. The results of the 121 inventories are checked for accuracy and completeness to support generation of the primary Annual Texas Tier II Report. Interim Tier II Reports may be required at different times during the year. Performance for the Program is measured by time of response, completeness, and accuracy of the data presented to TCEQ. Attempts to reduce and consolidate reporting to items that are notable in their nature as a human health or environmental concern will reduce performance measures totals in the upcoming years.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Budget</b> | <b>2024/25<br/>Budgeted</b> |
|-----------------------------------------|---------------------------|---------------------------|-----------------------------|
| Total chemical items managed            | 8,849                     | 8,372                     | 8,455                       |

# ENVIRONMENTAL LAB (52281)

## 2024/25 Budget

### NELAC Drinking Water Bacteriology

#### 2024/25 Budget — \$250,086 of Budget

9096 drinking water samples are analyzed each year to protect over 250,000 people living in the upper Panhandle Region. We also serve regional bottled water companies. We maintain TCEQ NELAC accreditation for bacteriology and provide the state with all applicable reports in a timely and accurate manner. Growth is projected at 1.41% annually.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Budget</b> | <b>2024/25<br/>Budgeted</b> |
|-----------------------------------------|---------------------------|---------------------------|-----------------------------|
| Total bacteriology samples processed    | 9,096                     | 8,764                     | 8,887                       |

### Household Hazardous Waste

#### 2024/25 Budget — \$25,009 of Budget

This group processes, in a safe and accountable manner, 2,434 pounds of chemical products delivered by residents each year and prepares the required state reporting. Products which are safe for consumer re-use are recycled for the public free of charge. Dangerous or banned products are shipped to a Hazardous Waste Disposal Site.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Budget</b> | <b>2024/25<br/>Budgeted</b> |
|-----------------------------------------|---------------------------|---------------------------|-----------------------------|
| Pounds of chemicals managed             | 2,434                     | 2,920                     | 3,504                       |

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**Total Environmental Lab 2024/25 Budget — \$2,500,857**

## 2024-25 Employee Distribution by Position

|                 |                          |
|-----------------|--------------------------|
| <b>Entity</b>   | 52281 - Laboratory Admin |
| <b>Scenario</b> | Dept Req                 |
| <b>Year</b>     | 2024                     |
| <b>Currency</b> | USD                      |

| Code and Description                  | Count     |
|---------------------------------------|-----------|
| CLR130--ADMINISTRATIVE SUPERVISOR     | 1.0       |
| MGT580--PUBLIC HEALTH PROGRAM MANAGER | 1.0       |
| PRF350--ENVIRONMENTAL CHEMIST         | 1.0       |
| PRF351--CHEMIST I                     | 1.0       |
| PRF352--CHEMIST II                    | 2.0       |
| PRF353--CHEMIST III                   | 1.0       |
| TEC005--QUALITY CONTROL TECHNICIAN    | 1.0       |
| TEC335--PRETREATMENT COORDINATOR      | 1.0       |
| TEC555--ENVIRONMENTAL TECHNICIAN      | 2.0       |
| TEC928--STORMWATER SUPERVISOR         | 1.0       |
| TEC943--BACTERIOLOGY TECHNICIAN       | 1.0       |
| TEC945--WATER BACTERIOLOGIST          | 1.0       |
| TRD350--INDUSTRIAL WASTE INSPECTOR    | 1.0       |
| TRD351--STORM WATER INSPECTOR         | 1.0       |
| TRD910--CUSTODIAN I                   | 1.0       |
| <b>Totals</b>                         | <b>17</b> |

### New Positions

| Code and Description            | Count | Pay Grade | Estimated Cost |
|---------------------------------|-------|-----------|----------------|
| Environmental Lab Manager       |       | 1.0       | \$99,984.00    |
| Laboratory Services Coordinator |       | 1.0       | 51,991.00      |
| Quality Control Supervisor      |       | 1.0       | 68,239.00      |

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|





# SOLID WASTE COLLECTION (1431)

## 2024/25 Budget

### Budget Comparison

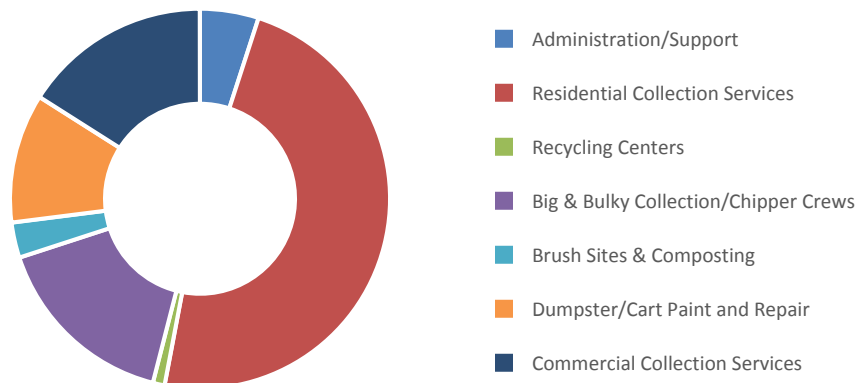
|                       | 2022/23<br>Actual    | 2023/24<br>Budget    | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted  |
|-----------------------|----------------------|----------------------|-----------------------------|----------------------|
| Personal Services     | \$ 6,796,569         | \$ 7,618,721         | \$ 7,566,142                | \$ 8,144,866         |
| Supplies              | 748,362              | 192,731              | 590,227                     | 183,643              |
| Contractual Services  | 6,773,643            | 7,217,036            | 7,238,428                   | 7,717,819            |
| Other Charges         | 589,121              | 102,506              | 103,308                     | 84,955               |
| Capital Outlay        | -                    | -                    | -                           | 1,481,776            |
| Inter Reimbursements  | \$ (306)             | \$ —                 | \$ (139)                    | \$ —                 |
| <b>Total Expenses</b> | <b>\$ 14,907,389</b> | <b>\$ 15,130,994</b> | <b>\$ 15,497,966</b>        | <b>\$ 17,613,059</b> |

|                                    |                      |                      |                      |                      |
|------------------------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Total Departmental Revenues</b> | <b>\$ 23,676,212</b> | <b>\$ 26,297,764</b> | <b>\$ 26,416,029</b> | <b>\$ 29,026,446</b> |
|------------------------------------|----------------------|----------------------|----------------------|----------------------|

|                                               |                       |                        |                        |                        |
|-----------------------------------------------|-----------------------|------------------------|------------------------|------------------------|
| <b>Total Covered through General Revenues</b> | <b>\$ (8,768,822)</b> | <b>\$ (11,166,770)</b> | <b>\$ (10,918,063)</b> | <b>\$ (11,413,387)</b> |
|-----------------------------------------------|-----------------------|------------------------|------------------------|------------------------|

### Approved Positions

|              | 2021/22<br>Actual | 2022/23<br>Budget | 2023/24<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 113.0             | 113.0             | 116.0               |
| Part-time    | 2.0               | 2.0               | 2.0                 |
| <b>Total</b> | <b>115.0</b>      | <b>115.0</b>      | <b>118.0</b>        |



# SOLID WASTE COLLECTION (1431)

## 2024/25 Budget

### Mission

At the Solid Waste Collection Division, our mission aligns with the pillars set forth by the City Council, focusing on safety, efficiency, and community well-being. We are dedicated to safely and efficiently collecting residential and commercial solid waste within Amarillo, adhering to state regulations and municipal ordinances. By embracing collaboration, innovation, and fiscal responsibility, we strive to enhance the quality of life for residents and businesses. Our commitment to excellence ensures the health and safety of our community while delivering reliable service.

### Goals & Objectives

The city Solid Waste Collection Department utilizes a fully automated, containerized trash collection system for the majority of its residential and commercial customers. Residents who have dumpsters in front of their homes, those with dead-end alleys or safety concerns, and some customers currently receiving curbside hand collection are receiving curbside cart collection. Other residents in specific neighborhoods without alleys have curbside hand-pickup collection of their solid waste; however, most will be transitioning to curbside cart collection within this budget year. The city also has a curbside big/bulky collection program as well as a coordinated alley collection program for limbs and big/bulky items.

### Programs of Solid Waste Collection

#### Department Administration/Support

##### 2024/25 Budget – \$880,653 of Budget

Administration/Support is responsible for the management of the multi-faceted Solid Waste Collection Department.

#### Residential Collection Services

##### 2024/25 Budget – \$8,454,268 of Budget

The city provides residential collection using side-load dumpsters, curbside cart collection, as well as curb-side bag collection in neighborhoods without alleys. The automated curbside cart service is for customers with dumpsters in front of their homes, those with dead-end alleys or safety concerns, and some customers who currently receive curbside hand collection.

Each 3-cubic-yard, side-loader dumpster for solid waste disposal, will generally serve three to five households. At present, there are approximately 18,000 of the 3-cubic-yard, side-loader dumpsters serving approximately 58,000 residences within the city limits.

| <b>Workload Indicators:</b>                                      | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Single Family Residential Households– Alley and Street Dumpsters | 56,500                    | 58,000                       | 61,000                       |
| Single Family Residential Households – Curbside Manual           | 1,969                     | 612                          | 0                            |
| Single Family Residential Households – Curb Cart                 | 6,432                     | 7,789                        | 8,400                        |

#### Recycling Centers

##### 2024/25 Budget – \$176,131 of Budget

Four Household Collection Sites are cleaned and maintained. The centers accept used motor oil, oil filters, and aluminum cans. The recycling centers are cleaned, and the oil filters are removed at least twice per week by the Chipper Crew.

# SOLID WASTE COLLECTION (1431)

## 2024/25 Budget

### Big and Bulky Collection Crews and Chipper Crews

#### 2024/25 Budget – \$2,818,089 of Budget

The Curbside Big and Bulky program allows customers to contact the Solid Waste Collection Department to schedule pick-up of big and bulky items from their curb. Once a customer calls Solid Waste, they are given a date to set out their items and the crew collects the items from their curb. The city operates eight Lightning Loader trucks with six crews available to collect the large bulky items. Four Chipper Crews collect brush as well as the big and bulky items within the alleys. This service is primarily driven by citizens' requests. Crews clean the entire alley when responding to a citizen's request. When the Big and Bulky Collection Crews have finished all curbside requests, they divert their efforts to alleys as well. The city also has eight locations for residents to dispose of their bulky waste. The Roll-Offs are conveniently located at the Public Libraries and City Parks. Each location has two or more Roll-Offs set for residential use.

| <b>Performance Measures:</b>          | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|---------------------------------------|---------------------------|------------------------------|------------------------------|
| Alley Cleanup Requests                | 5,245                     | 5,463                        | 5,500                        |
| Alley Cleanup Requests Completed      | 4,067                     | 7,597                        | 5,500                        |
| Curbside Big & Bulky Pick-Up Requests | 28,732                    | 29,088                       | 29,400                       |
| Curbside Service Requests Completed   | 27,207                    | 27,459                       | 27,600                       |
| Roll-Off Containers Emptied           | 2,795                     | 3,115                        | 8,474                        |

### Brush Sites and Composting

#### 2024/25 Budget – \$528,392 of Budget

The city operates two brush sites for residents to dispose of their tree limbs and brush. The brush and limbs at these two locations are processed and transferred to the compost facility at the City of Amarillo Landfill. The brush sites provide organic material needed for the compost site at the landfill. The compost facility produces woodchips that are available for residents, this comes from utilizing the materials collected from the city's brush sites to grow this program. The compost site will allow the citizens and businesses of Amarillo to divert waste from the Landfill to the compost site, expanding the life of the Landfill.

| <b>Performance Measures:</b>                                            | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-------------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Total tons diverted from the Landfill (brush sites and brush composted) | 3,295                     | 3,389                        | 3,400                        |

\*Brush sites do not have scales; these numbers are from the scales located at the landfill.

### Dumpster and Cart Paint and Repair Operation

#### 2024/25 Budget – \$1,937,436 of Budget

The Solid Waste Collection Department operates a container repair and painting operation.

| <b>Performance Measures:</b>                                                                 | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|----------------------------------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Dumpster Service Requests                                                                    | 4,059                     | 3,915                        | 4,000                        |
| Dumpsters Repaired                                                                           | 2,536                     | 2,806                        | 2,800                        |
| Dumpsters Replaced                                                                           | 889                       | 1,000                        | 1385                         |
| Number of Days to Perform Minor Repairs<br>(Repairs to dumpster lifting components and lids) | 1                         | 1                            | 1                            |

## SOLID WASTE COLLECTION (1431)

### 2024/25 Budget

#### Commercial Collection Services

#### 2024/25 Budget – \$2,818,089 of Budget

Commercial Collection Services serve approximately 3,500 business customers using either 8-cubic-yard front-loading containers or 3-cubic-yard side loading dumpsters. Smaller businesses and apartment complexes utilize the smaller 3-cubic-yard side-loading containers. Due to very competitive pricing from private commercial haulers with three-year term contracts and national chain service agreements, the commercial collection service has seen a decrease in customers and service from past years.

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**Total Solid Waste Collection 2024/25 Budget —\$17,613,059**

## 2024-25 Employee Distribution by Position

|                 |                               |
|-----------------|-------------------------------|
| <b>Entity</b>   | 1431 - Solid Waste Collection |
| <b>Scenario</b> | Dept Req                      |
| <b>Year</b>     | 2024                          |
| <b>Currency</b> | USD                           |

| Code and Description                   | Count        |
|----------------------------------------|--------------|
| ADM240--SOLID WASTE SUPERINTENDENT     | 1.0          |
| ADM241--ASSISTANT SOLID WASTE SUPER    | 2.0          |
| CLR400--ADMINISTRATIVE ASSISTANT I     | 1.0          |
| CLR410--ADMINISTRATIVE ASSISTANT III   | 1.0          |
| CLR941--ADMINISTRATIVE TECHNICIAN      | 1.0          |
| HRL930--UTILITY WORKER HRLY            | 2.0          |
| MGT238--SW CUSTOMER SERVICE COORD      | 1.0          |
| MGT240--SOLID WASTE SERVICE COORD      | 4.0          |
| MGT241--ROUTE SUPERVISOR               | 3.0          |
| MGT260--MAINTENANCE SHOP COORDINATOR   | 1.0          |
| TEC560--SOLID WASTE SERVICE TECHNICIAN | 1.0          |
| TEC915--ASSIST SOLID WASTE SVC COORD   | 1.0          |
| TRD240--WELDER I                       | 2.0          |
| TRD241--WELDER II                      | 1.0          |
| TRD930--UTILITY WORKER                 | 12.0         |
| TRD953--SW EQUIPMENT OPERATOR          | 79.0         |
| <b>Totals</b>                          | <b>113.0</b> |

### New Positions

| Code and Description  | Count | Pay Grade | Estimated Cost |
|-----------------------|-------|-----------|----------------|
| SW EQUIPMENT OPERATOR |       | 9         | \$148,905      |

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|



# SOLID WASTE DISPOSAL (1432)

## 2024/25 Budget

### Budget Comparison

|                       | 2022/23<br>Actual   | 2023/24<br>Budget   | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|-----------------------|---------------------|---------------------|-----------------------------|---------------------|
| Personal Services     | \$ 1,810,483        | \$ 2,443,393        | \$ 2,044,547                | \$ 2,329,070        |
| Supplies              | 371,610             | 222,773             | 504,952                     | 244,340             |
| Contractual Services  | 2,623,779           | 2,672,528           | 2,894,195                   | 2,748,589           |
| Other Charges         | 297,691             | 438,992             | 382,855                     | 449,676             |
| <b>Total Expenses</b> | <b>\$ 5,103,563</b> | <b>\$ 5,777,686</b> | <b>\$ 5,826,549</b>         | <b>\$ 5,771,675</b> |

|                                    |                     |                     |                     |                     |
|------------------------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Total Departmental Revenues</b> | <b>\$ 3,577,894</b> | <b>\$ 3,773,781</b> | <b>\$ 4,603,853</b> | <b>\$ 3,851,899</b> |
|------------------------------------|---------------------|---------------------|---------------------|---------------------|

|                                               |                     |                     |                     |                     |
|-----------------------------------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Total Covered through General Revenues</b> | <b>\$ 1,525,668</b> | <b>\$ 2,003,905</b> | <b>\$ 1,222,696</b> | <b>\$ 1,919,776</b> |
|-----------------------------------------------|---------------------|---------------------|---------------------|---------------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 38.0              | 38.0              | 36.0                |
| Part-time    | 2.0               | 2.0               | 2.0                 |
| <b>Total</b> | <b>40.0</b>       | <b>40.0</b>       | <b>38.0</b>         |





# SOLID WASTE DISPOSAL (1432)

## 2024/25 Budget

### Mission

The Solid Waste Disposal Division of Amarillo is committed to upholding the pillars of the City Council by prioritizing safety, environmental responsibility, and customer satisfaction. We ensure the safe and efficient processing, transportation, and disposal of solid waste in compliance with all applicable regulations. By embracing best practices and delivering exceptional customer service, we aim to enhance the well-being of both our employees and the community. Through innovation and collaboration, we strive to maintain the highest standards of operation at our Transfer Station and Landfill facilities, contributing to citizens and businesses in Amarillo and neighboring communities.

### Goals & Objectives

The Solid Waste Disposal department operates a Transfer Station that receives the refuse from commercial and residential collection vehicles. The Transfer Station is centrally located within the city limits of Amarillo, at the City Service Center, and reduces the overall transportation costs of hauling refuse to the Landfill. The Landfill strategic approach is to maintain compliance with federal and state environmental laws while serving the needs of the citizens of Amarillo through efficient waste disposal.

### Programs of Solid Waste Disposal

#### Transfer Station

##### 2024/25 Budget — \$2,077,803 of Budget

The Transfer Station provides a central location to efficiently transfer refuse from the collection routes to the Landfill for disposal.

To improve safety, a traffic signal was installed at the entrance of the Transfer Station to inform drivers of when it is safe to enter. This prevents too many drivers from entering at once, which creates an unsafe environment on the floor.

#### Landfill

##### 2024/25 Budget — \$3,693,872 of Budget

The Landfill weighs the incoming refuse, and compacts and covers all incoming refuse once a week. Also, utilizing an alternative daily cover to save air space to increase the life of the Landfill.

The Landfill recycles appliances, miscellaneous metals, used tires, etc. The facility must collect air samples, groundwater samples, surface water run-off samples, and water well samples to assure compliance with federal, state, and local permit operating regulations. The Amarillo Landfill has an expected life of approximately another 108 Years.

Solid Waste is actively pursuing ways to reduce, reuse and recycle to expand the Landfill's lifespan. One such effort is the composting site located at the landfill. The compost facility produces quality compost and woodchips is available for residents, this comes from utilizing the materials collected from the city's brush sites to grow this program. The compost site allows citizens and businesses of Amarillo to divert waste from the Landfill to the compost site, expanding the life of the Landfill.

A tire-shredding program is now being utilized at the Landfill. Prior to disposal, the tires are shredded two to three days out of the week. Approximately 50 - 150 tires are shredded per week. Once the tires are shredded the tire chips are placed in the Landfill, reducing the amount of space consumed. A decrease is expected due to the advertising of alternative tire disposal methods.

## SOLID WASTE DISPOSAL (1432)

## 2024/25 Budget

| <b>Workload Indicators:</b>                                       | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Number of Incoming Loads                                          | 66,533                    | 67,000                       | 68,500                       |
| Tons of Solid Waste Received                                      | 311,225                   | 320,000                      | 33,500                       |
| Used Tires Brought to Landfill (From Public and Transfer Station) | 733                       | 850                          | 500                          |

Solid Waste Disposal is going to increase our compaction rate which will save valuable space at the Landfill by compacting more waste into a smaller space. Implementation of a new compaction technique will reduce overall soil use and extend the life of the landfill.

| <b>Performance Measures/Indicators:</b> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|---------------------------|------------------------------|------------------------------|
| Compaction Ratio [lb./cy]               | 1,100                     | 1,100                        | 1,200                        |

---

**Total Solid Waste Disposal 2024/25 Budget —\$5,771,675**

## 2024-25 Employee Distribution by Position

|                 |                             |
|-----------------|-----------------------------|
| <b>Entity</b>   | 1432 - Solid Waste Disposal |
| <b>Scenario</b> | Dept Req                    |
| <b>Year</b>     | 2024                        |
| <b>Currency</b> | USD                         |

| Code and Description                          | Count       |
|-----------------------------------------------|-------------|
| CLR130--ADMINISTRATIVE SUPERVISOR             | 1.0         |
| HRL251--TRANSFER TRUCK DRIVER                 | 1.0         |
| HRL930--UTILITY WORKER HRLY                   | 1.0         |
| MGT250--LANDFILL SUPERVISOR                   | 1.0         |
| MGT251--ASSISTANT LANDFILL SUPERVISOR         | 1.0         |
| MGT252--TRANSFER STATION SUPERVISOR           | 1.0         |
| MGT253--ASSIST TRANSFER STATION SUPV          | 1.0         |
| TEC150--ENVIRONMENTAL COMPLIANCE TECHNICIAN   | 3.0         |
| TRD250--TRANSFER STATION OPERATOR             | 2.0         |
| TRD252--GATE ATTENDANT                        | 2.0         |
| TRD255--DISPOSAL EQUIPMENT OPERATOR           | 9.0         |
| TRD930--UTILITY WORKER                        | 6.0         |
| TRD952--SW EQUIPMENT OPERATOR I               | 8.0         |
| TRD972--TRANSFER STATION MAINTENANCE MECHANIC | 1.0         |
| <b>Totals</b>                                 | <b>38.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

# DRAINAGE UTILITY (56100)

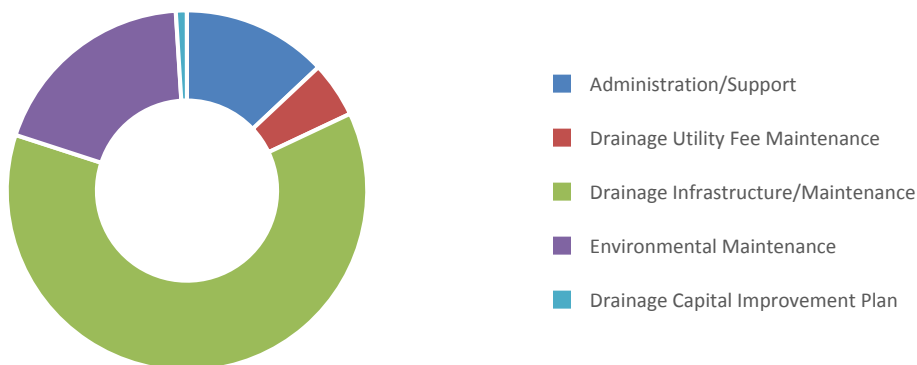
## 2024/25 Budget

### Budget Comparison

|                       | 2022/23<br>Actual   | 2023/24<br>Budget   | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|-----------------------|---------------------|---------------------|-----------------------------|---------------------|
| Personal Services     | \$ 1,350,723        | \$ 2,122,295        | \$ 1,521,688                | \$ 2,042,401        |
| Supplies              | 281,406             | 119,256             | 161,259                     | 109,791             |
| Contractual Services  | 1,098,777           | 1,220,136           | 1,060,462                   | 1,317,970           |
| Other Charges         | 1,633,670           | 1,136,773           | 584,085                     | 878,255             |
| Debt Service          | 791,018             | 2,453,445           | 1,364,328                   | 2,470,407           |
| Inter Reimbursements  | -                   | (50,000)            | -                           | (50,000)            |
| Operating Transfers   | 54,000              | -                   | -                           | 1,300,000           |
| <b>Total Expenses</b> | <b>\$ 5,209,593</b> | <b>\$ 7,001,905</b> | <b>\$ 4,691,822</b>         | <b>\$ 8,068,824</b> |

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 32.0              | 32.0              | 32.0                |
| Part-time    | -                 | -                 | -                   |
| <b>Total</b> | <b>32.0</b>       | <b>32.0</b>       | <b>32.0</b>         |



# DRAINAGE UTILITY (56100)

## 2024/25 Budget

### Mission

The Drainage Utility Division of Amarillo is committed to upholding the pillars set forth by the City Council by prioritizing collaboration, efficiency, and exceptional customer service in managing the city's drainage system. Our mission is to work cooperatively with stakeholders to ensure the safety and efficiency of the drainage infrastructure while serving our customers with respect, courtesy, and responsiveness.

We strive to identify and address drainage issues proactively, utilizing best practices and innovative solutions to mitigate flood risks. By fostering collaboration with residents, businesses, and other city departments, we aim to enhance the resilience of our drainage system and minimize the impact of adverse weather events.

### Goals and Objectives

The Drainage Utility department is entering its twelfth year of operating and maintaining the City's drainage system. The Drainage Utility supports the goals and initiatives set out by the City of Amarillo's initiatives by maintaining the City's stormwater drainage infrastructure.

The principal guidance documents that aid in the department's planning and operations are the City of Amarillo Drainage Utility Study (June 2019), the Martin Road Lake Storm Water Master Plan (November 2013), the Tee Anchor Drainage Master Plan (July 2014), the Storm Water Management Master Plan (April 1993), and the Storm Water Management Criteria Manual (April 1995).

### Programs

#### Drainage Utility Administration/Support 2024/25 Budget - \$1,048,947 of Budget

Provide administration and support to the drainage utility system through infrastructure planning, implementing best practices, and utilizing the city's safety programs.

| <b>Workload Indicators:</b>          | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|--------------------------------------|---------------------------|------------------------------|------------------------------|
| Number of service requests processed | 223                       | 241                          | 250                          |

#### Drainage Utility Fee Maintenance 2024/25 Budget - \$403,441 of Budget

Maintain and adjust the customer database for billing as changes occur on service properties in keeping with best practices. Revenues for the Drainage Utility are provided through the fees billed to approximately 79,729 drainage utility accounts.

| <b>Workload Indicators:</b>      | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|----------------------------------|---------------------------|------------------------------|------------------------------|
| Drainage Utility Bills Inquiries | 616                       | 550                          | 560                          |

# DRAINAGE UTILITY (56100)

## 2024/25 Budget

### Drainage Infrastructure and Maintenance

#### 2024/25 Budget - \$5,002,671 of Budget

Meet the infrastructure planning, safety programs, civic pride, and best practices initiatives of the City of Amarillo by inspecting, maintaining, and repairing the drainage system. Maintain the drainage system for operational efficiency and provide for the safest transport and removal of storm waters.

| <i>Performance Measures:</i>                                                        | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-------------------------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Storm sewer video inspected, cleaned, or maintained (Linear Feet)                   | 70,594                    | 152,065                      | 159,668                      |
| Percentage of system                                                                | 8.16%                     | 17.58%                       | 18.46%                       |
| Cost per LF                                                                         | \$0.57                    | \$0.30                       | \$0.49                       |
| Drainage channel maintenance, cleanup, vegetation control, and mowing (Linear Feet) | 149                       | 149                          | 149                          |
| Percentage of system                                                                | 100%                      | 100%                         | 100%                         |
| Curb and gutter maintenance (Linear Feet)                                           | 5276                      | 12,120                       | 13,938                       |
| Concrete alley approach, driveways, and channels (Square Feet)                      | 8,996                     | 5,245                        | 6,032                        |
| Drainage inlets inspection and maintenance                                          | 1,795                     | 3,305                        | 3,636                        |
| Percentage of system (3,676 inlets)                                                 | 48.83%                    | 89.90%                       | 98%                          |
| Manhole inspection and maintenance                                                  | 260                       | 221                          | 254                          |
| Percentage of system (618 manholes)                                                 | 42.07%                    | 35.76%                       | 41.10%                       |

### Environmental Maintenance

#### 2024/25 Budget - \$1,533,077 of Budget

Sweep streets regularly to improve customer service and reduce contaminants regulated by state and federal agencies. Cover approximately 20,000 centerline miles of curbed streets.

| <i>Performance Measures:</i>                                                             | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|------------------------------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Downtown Business District Streets Swept (Centerline Miles)                              | 2,688                     | 3,620                        | 3,982                        |
| All Other Streets Swept (Centerline Miles)                                               | 1,876                     | 2,608                        | 2,869                        |
| Cost of Street Sweeping (Centerline Mile)                                                | \$10.42                   | \$9.22                       | \$9.15                       |
| Street Sweepings Pollutants, Including Sediment, Debris, Yard Waste, Trash (Cubic Yards) | 38,805                    | 14,263                       | 16,402                       |
| Number Of Miles Driven Per Day (Goal To Decrease By 5%)                                  | 44                        | 64                           | 55                           |

## DRAINAGE UTILITY (5600)

## 2024/25 Budget

### Drainage Capital Improvement Plan

#### 2024/25 Budget - \$80,688 of Budget

Determination of projects that need to be completed during the next five years to improve the quality of life for all citizens and improve the present service delivery system. Drainage Utility plans for projects such as installing new storm sewers, repair or improvement to existing storm sewer infrastructure, new construction, and vehicles and equipment to expand the Drainage Utility function.

| <i>Workload Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------|---------------------------|------------------------------|------------------------------|
| Approved CIP funding        | 4,500,000                 | 8,850,000                    | 4,045,000                    |

---

**Total Drainage Utility 2024/25 Budget —\$8,068,824**

## 2024-25 Employee Distribution by Position

|                 |                          |
|-----------------|--------------------------|
| <b>Entity</b>   | 56100 - Drainage Utility |
| <b>Scenario</b> | Dept Req                 |
| <b>Year</b>     | 2024                     |
| <b>Currency</b> | USD                      |

| Code and Description                 | Count       |
|--------------------------------------|-------------|
| ADM090--ASST. DRAINAGE UTILITY SUPT. | 1.0         |
| ADM105--DRAINAGE UTILITY SUPER       | 1.0         |
| CLR405--ADMINISTRATIVE ASSISTANT II  | 1.0         |
| CLR941--ADMINISTRATIVE TECHNICIAN    | 1.0         |
| MGT224--DRAINAGE UTILITY FOREPERSON  | 3.0         |
| MGT225--DRAINAGE UTILITY SUPERVISOR  | 2.0         |
| TEC932--STORM SEWER TECHNICIAN       | 1.0         |
| TRD220--EQUIPMENT OPERATOR IV        | 1.0         |
| TRD221--EQUIPMENT OPERATOR I         | 2.0         |
| TRD222--CONCRETE FINISHER            | 2.0         |
| TRD930--UTILITY WORKER               | 9.0         |
| TRD950--EQUIPMENT OPERATOR II        | 5.0         |
| TRD951--EQUIPMENT OPERATOR III       | 1.0         |
| TRD960--UTILITY OPERATOR             | 2.0         |
| <b>Totals</b>                        | <b>32.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|





## City of Amarillo Summary of Expenditures by Activity Classification



| Description                                    | 2022 Actual      | 2023 Budget       | 2024 Dept Request |
|------------------------------------------------|------------------|-------------------|-------------------|
| <b>Development Services</b>                    |                  |                   |                   |
| <b>01000 - General Fund</b>                    |                  |                   |                   |
| 1410 - Public Works                            | 427,053          | 528,736           | 669,167           |
| 1415 - Capital Projects & Development          | 1,670,752        | 1,731,857         | 1,607,583         |
| 1720 - Planning and Development Svcs           | 818,580          | 1,173,017         | 1,298,025         |
| 1740 - Building Safety                         | 3,864,584        | 3,639,588         | 3,656,978         |
| 1745 - Code Enforcement                        | —                | —                 | —                 |
| 1750 - Environmental Health                    | 1,936,294        | 2,333,406         | 2,307,179         |
| <b>02010 - CDBG Fund</b>                       |                  |                   |                   |
| 20115 - Code Enforcement                       | 206,670          | 200,000           | 200,000           |
| 52115 - Capital Projects & Development         | 425,257          | 1,470,295         | 1,350,802         |
| <b>Development Services Total Expenditures</b> | <b>9,349,191</b> | <b>11,076,899</b> | <b>10,984,107</b> |



# PUBLIC WORKS (1410)

## 2024/25 Budget

### Budget Comparison

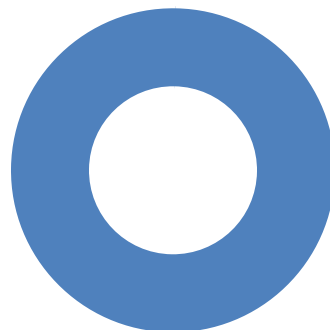
|                       | 2022/23<br>Actual | 2023/24<br>Budget | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|-----------------------|-------------------|-------------------|-----------------------------|---------------------|
| Personal Services     | \$ 418,688        | \$ 570,130        | \$ 566,237                  | \$ 711,582          |
| Supplies              | 14,210            | 8,100             | 12,067                      | 8,100               |
| Contractual Services  | 47,006            | 3,600             | 3,717                       | 3,600               |
| Other Charges         | 7,883             | 7,639             | 8,017                       | 6,618               |
| Inter Reimbursements  | (60,733)          | (60,733)          | (60,732)                    | (60,733)            |
| <b>Total Expenses</b> | <b>\$ 427,053</b> | <b>\$ 528,736</b> | <b>\$ 529,306</b>           | <b>\$ 669,167</b>   |

|                                    |             |             |             |             |
|------------------------------------|-------------|-------------|-------------|-------------|
| <b>Total Departmental Revenues</b> | <b>\$ —</b> | <b>\$ —</b> | <b>\$ —</b> | <b>\$ —</b> |
|------------------------------------|-------------|-------------|-------------|-------------|

|                                               |                   |                   |                   |                   |
|-----------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Total Covered through General Revenues</b> | <b>\$ 427,053</b> | <b>\$ 528,736</b> | <b>\$ 529,306</b> | <b>\$ 669,167</b> |
|-----------------------------------------------|-------------------|-------------------|-------------------|-------------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 5.0               | 5.0               | 5.0                 |
| Part-time    | -                 | -                 | -                   |
| <b>Total</b> | <b>5.0</b>        | <b>5.0</b>        | <b>5.0</b>          |



■ Division Administration and Support

# PUBLIC WORKS (1410)

## 2024/25 Budget

### Mission

The Public Works mission is to foster a vibrant community by prioritizing efficiency, collaboration, and transparency across all council pillars. We aim to streamline processes for citizens, engage stakeholders, and responsibly manage resources to stimulate economic growth in Amarillo. Through open communication, strategic infrastructure maintenance planning, and innovative technology solutions, we strive to enhance the quality of life for all residents while ensuring a prosperous future for Amarillo.

### Goals & Objectives

The primary function of the Public Works Department is to provide administrative support and managerial direction to the five departments within the Public Works department, which are: Drainage Utility, Fleet Services, Solid Waste Collection & Disposal, Streets Services, and Traffic. The Public Works department provides coordination, operational direction, and administrative support to these departments. These responsibilities include strategic planning, program coordination, contract management, quality, safety, and environmental systems, community outreach, and budget management. These functions are accomplished through the department's singular program of Administration & Support Services.

### Programs of the Public Works Department

#### Administration and Support

#### 2024/25 Budget — \$669,167 of Budget

Provide management and oversight to the departments of Drainage Utility, Fleet Services, Solid Waste Collection & Disposal, Streets Services, and Traffic.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|---------------------------|------------------------------|------------------------------|
| Number of Employees Supported           | 398                       | 398                          | 398                          |

---

**Total Public Works 2024/25 Budget —\$669,167**

## 2024-25 Employee Distribution by Position

|                 |                     |
|-----------------|---------------------|
| <b>Entity</b>   | 1410 - Public Works |
| <b>Scenario</b> | Dept Req            |
| <b>Year</b>     | 2024                |
| <b>Currency</b> | USD                 |

| Code and Description                      | Count      |
|-------------------------------------------|------------|
| ADM200--MANAGING DIRECTOR OF PUBLIC WORKS | 1.0        |
| ADM201--ASST DIR OF PUBLIC WORKS          | 2.0        |
| CLR415--ADMINISTRATIVE ASSISTANT IV       | 1.0        |
| MGT560--PROGRAM COORDINATOR               | 1.0        |
| <b>Totals</b>                             | <b>5.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

# CAPITAL PROJECTS AND DEVELOPMENT (1415, 52115)

## 2024/25 Budget

### Budget Comparison

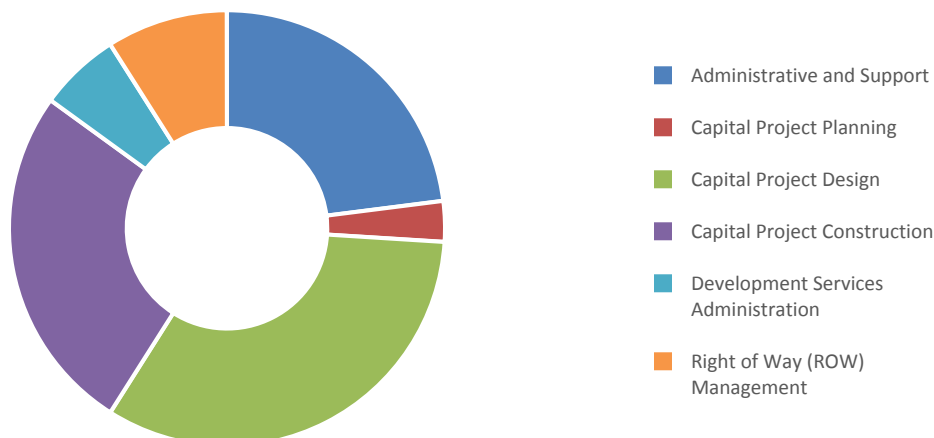
|                       | 2022/23<br>Actual   | 2023/24<br>Budget   | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|-----------------------|---------------------|---------------------|-----------------------------|---------------------|
| Personal Services     | \$ 2,302,123        | \$ 2,993,997        | \$ 2,548,340                | \$ 2,758,948        |
| Supplies              | 119,621             | 128,808             | 119,128                     | 138,608             |
| Contractual Services  | 145,202             | 279,428             | 247,405                     | 265,938             |
| Other Charges         | 86,676              | 169,936             | 165,252                     | 179,264             |
| Inter Reimbursements  | (557,613)           | (370,017)           | (483,104)                   | (490,000)           |
| <b>Total Expenses</b> | <b>\$ 2,096,009</b> | <b>\$ 3,202,152</b> | <b>\$ 2,597,021</b>         | <b>\$ 2,852,758</b> |

|                                    |                   |                   |                   |                   |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Total Departmental Revenues</b> | <b>\$ 229,525</b> | <b>\$ 238,120</b> | <b>\$ 155,726</b> | <b>\$ 233,763</b> |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|

|                                               |                     |                     |                     |                     |
|-----------------------------------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Total Covered through General Revenues</b> | <b>\$ 1,866,484</b> | <b>\$ 2,964,032</b> | <b>\$ 2,441,295</b> | <b>\$ 2,618,995</b> |
|-----------------------------------------------|---------------------|---------------------|---------------------|---------------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 34.0              | 34.0              | 32.0                |
| Part-time    | 2.0               | 2.0               | 2.0                 |
| <b>Total</b> | <b>36.0</b>       | <b>36.0</b>       | <b>34.0</b>         |



# CAPITAL PROJECTS AND DEVELOPMENT (1415, 52115)

## 2024/25 Budget

### Mission

Facilitate safe, well-planned community improvements. The Department acts with integrity, accountability, and transparency to provide the highest level of service for the production of well-planned, well-designed, safe, lasting, and useful infrastructure.

### Goals & Objectives

CP&D Engineering is a full-service department made up of a team of professionals in the fields of surveying, drafting, GIS, project management, construction inspection, engineering, and administration.

CP&D Engineering provides Customer Service to the citizens of Amarillo, engineering services to other city departments, and regulatory oversight to private development. The department commits to the health, public safety, and welfare of the general population by ensuring compliance with laws and regulations governing the design and construction of public drinking water production and supply systems; public wastewater collection, treatment, and disposal systems; public stormwater infrastructure; public solid waste disposal systems; and the public right-of-way.

CP&D Engineering contributes to the overall efforts of the city's Infrastructure pillar and Business Friendly Community pillar by planning, designing, and constructing public improvements such as streets, drainage, water, and wastewater. CP&D Engineering embodies the Fiscal Responsibility pillar by initiating and evaluating the success of a multi-year citywide infrastructure plan—Community Investment Program (CIP). The CIP focuses on infrastructure planning, design, and construction utilizing best practices. That plan includes collecting and evaluating statistical data and maintaining licensed and certified design and project management staff to make recommendations on the maintenance, expansion, and funding of the infrastructure needs of the community.

CP&D Engineering strives for Excellence in Communication with the public, contractors, and private development partners. CP&D Engineering provides a safe work environment that encourages the growth of loyal employees who respect each other. The department holds the highest ethical standards and performs in ways that earn the trust of others by acknowledging that decisions affect all residents of Amarillo. The department was created in the 2015/16 fiscal year by combining the engineering functions from the Utilities and Engineering departments.

### Programs of the CP&D Engineering Department

#### Capital Department Administration/Support 2024/25 Budget — \$656,134 of Budget

Provides oversight and management of the design and construction of capital projects and development for the city and its extraterritorial jurisdiction (ETJ). This program ensures best practices are used in the design process and construction of public infrastructure. Performance measures include meeting contractual processing times for project payments, change orders, and project acceptance letters.

| <b><i>Performance Measures/Indicators:</i></b> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Capital projects accepted                      | \$34,754,061              | \$55,580,275                 | \$90,000,000                 |
| Capital projects budgeted                      | \$62,086,725              | \$93,824,410                 | \$99,401,758                 |
| Development projects accepted                  | \$5,951,072               | \$23,779,946                 | \$15,000,000                 |
| Engineering consultant contracts administered  | 20                        | 24                           | 25                           |



# CAPITAL PROJECTS AND DEVELOPMENT (1415, 52115)

## 2024/25 Budget

### Capital Project Planning

#### 2024/25 Budget — \$85,583 of Budget

Provides other departments with technical expertise for long-term planning and budgeting associated with their capital project needs. Provides guidance and expertise for management and elected officials to evaluate and prioritize projects in alignment with the long-term plans for the City. Develop and present the Community Investment Program (CIP) that focuses on capital planning, design, and construction scheduling utilizing best practices and conforming to the strategic goals of the City as outlined by the elected officials.

| Capital Improvement Projects        | Estimated Number of Projects | Estimated Value of Projects |
|-------------------------------------|------------------------------|-----------------------------|
| 2024/2025 Capital Projects Proposed | 92                           | \$136,235,421               |

### Capital Project Design

#### 2024/25 Budget — \$941,410 of Budget

Provides city departments with design and bidding phase services for capital projects, including land acquisition, the production of technical specifications, plans, detailed estimates, and contract documents.

| <i>Performance Measures/Indicators:</i>                                                                                                                 | <b>2022/23 Actual</b> | <b>2023/24 Estimated</b> | <b>2024/25 Projected</b> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|--------------------------|--------------------------|
| Value of arterial designed                                                                                                                              | \$0                   | \$17,000,000             | \$21,000,000             |
| Value of storm sewer main designed                                                                                                                      | \$2,000,000           | \$43,400,000             | \$25,400,000             |
| Value of water main designed                                                                                                                            | \$4,600,000           | \$2,000,000              | \$15,500,000             |
| Value of sewer main designed                                                                                                                            | \$72,700,000          | \$2,800,000              | \$18,000,000             |
| Value of general construction design including street improvements, ADA/sidewalk improvements, bus stops, treatment plant projects, and misc. projects. | \$4,570,000           | \$6,000,000              | \$1,000,000              |

### Capital Project Construction

#### 2024/25 Budget — \$741,717 of Budget

Provides construction phase services to other departments for the construction of capital projects including project management, payment recommendation, field inspection, and project testing.

| <i>Performance Measures/Indicators:</i>  | <b>2022/23 Actual</b> | <b>2023/24 Estimated</b> | <b>2024/25 Projected</b> |
|------------------------------------------|-----------------------|--------------------------|--------------------------|
| Lane miles of arterial constructed       | 7.5                   | 5.3                      | 9                        |
| Miles of residential streets constructed | 2.5                   | 6                        | 6                        |
| Lane miles of streets resurfaced         | 17                    | 106                      | 14                       |
| Miles of storm sewer constructed         | 1.3                   | 2                        | 3                        |
| Miles of water main constructed          | 5                     | 7                        | 7                        |
| Miles of sewer main constructed          | 3                     | 6                        | 19                       |

# CAPITAL PROJECTS AND DEVELOPMENT (1415, 52115)

## 2024/25 Budget

### Development Services Administration

#### 2024/25 Budget — \$171,165 of Budget

Provides the public with services associated with planning for, establishing, and enforcing applicable laws and regulations for the design and construction of public infrastructure by private developers. This process includes maintaining the technical specifications for the construction of public infrastructure, flood plain administration, contract administration, review of technical documents, project inspection, and project testing.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|---------------------------|------------------------------|------------------------------|
| Development construction plans reviewed | 27                        | 31                           | 23                           |
| % reviewed on time                      | 89%                       | 89%                          | 95%                          |
| Development drainage reports reviewed   | 40                        | 27                           | 25                           |
| % reviewed on time                      | 92%                       | 92%                          | 95%                          |

### Right Of Way (ROW) Management

#### 2024/25 Budget — \$256,748 of Budget

Provides the management of the public ROW, which includes acquiring needed ROW, mapping existing and proposed infrastructure, and planning for and permitting construction in the public ROW. Utilizes best practices by collecting data on the use of the public ROW to develop and enforce fiscally responsible construction methods, keep the public informed, facilitate public safety, and plan for the future of public ROW.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|---------------------------|------------------------------|------------------------------|
| ROW permits issued                      | 313                       | 254                          | 250                          |
| ROW permits closed                      | 549                       | 250                          | 250                          |
| Construction easements                  | 28                        | 13                           | 20                           |

## 2024/25 Expenditures by Funding Source

|              |                       |
|--------------|-----------------------|
| General Fund | \$1,607,583 of Budget |
| W&S Fund     | \$1,245,175 of Budget |

**Total Capital Projects & Development 2024/25 Budget —  
\$2,852,758**

## 2024-25 Employee Distribution by Position

|                 |                                       |
|-----------------|---------------------------------------|
| <b>Entity</b>   | 1415 - Capital Projects & Development |
| <b>Scenario</b> | Dept Req                              |
| <b>Year</b>     | 2024                                  |
| <b>Currency</b> | USD                                   |

| Code and Description                  | Count        |
|---------------------------------------|--------------|
| ADM210--CITY ENGINEER                 | 0.52         |
| ADM211--ASSISTANT CITY ENGINEER       | 1.04         |
| ADM375--DIR OF CAPITAL PROJECTS & DEV | 0.52         |
| CLR405--ADMINISTRATIVE ASSISTANT II   | 0.52         |
| CLR410--ADMINISTRATIVE ASSISTANT III  | 0.52         |
| CLR415--ADMINISTRATIVE ASSISTANT IV   | 1.04         |
| CLR947--ADMINISTRATIVE SPECIALIST I   | 0.52         |
| HRL920--INTERN                        | 0.52         |
| MGT055--PROJECT CONSTRUCTION SUPV     | 1.04         |
| MGT560--PROGRAM COORDINATOR           | 0.52         |
| PRF040--RESOURCE ADMINISTRATOR        | 0.52         |
| PRF300--CIVIL ENGINEER II             | 0.52         |
| PRF303--SENIOR PROJECTS COORDINATOR   | 0.52         |
| PRF304--CIVIL ENGINEER III            | 1.04         |
| TEC919--PROJECT REPRESENTATIVE II     | 4.68         |
| TEC921--ENGINEERING ASSISTANT II      | 2.08         |
| TEC923--ENGINEERING DESIGN COORD      | 0.52         |
| TEC925--DEV SERVICES PROGRAM MANAGER  | 0.52         |
| <b>Totals</b>                         | <b>17.16</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|                 |                                        |
|-----------------|----------------------------------------|
| <b>Entity</b>   | 52115 - Capital Projects & Development |
| <b>Scenario</b> | Dept Req                               |
| <b>Year</b>     | 2024                                   |
| <b>Currency</b> | USD                                    |

| Code and Description                  | Count        |
|---------------------------------------|--------------|
| ADM210--CITY ENGINEER                 | 0.48         |
| ADM211--ASSISTANT CITY ENGINEER       | 0.96         |
| ADM375--DIR OF CAPITAL PROJECTS & DEV | 0.48         |
| CLR405--ADMINISTRATIVE ASSISTANT II   | 0.48         |
| CLR410--ADMINISTRATIVE ASSISTANT III  | 0.48         |
| CLR415--ADMINISTRATIVE ASSISTANT IV   | 0.96         |
| CLR947--ADMINISTRATIVE SPECIALIST I   | 0.48         |
| HRL920--INTERN                        | 0.48         |
| MGT055--PROJECT CONSTRUCTION SUPV     | 0.96         |
| MGT560--PROGRAM COORDINATOR           | 0.48         |
| PRF040--RESOURCE ADMINISTRATOR        | 0.48         |
| PRF300--CIVIL ENGINEER II             | 0.48         |
| PRF303--SENIOR PROJECTS COORDINATOR   | 0.48         |
| PRF304--CIVIL ENGINEER III            | 0.96         |
| TEC919--PROJECT REPRESENTATIVE II     | 4.32         |
| TEC921--ENGINEERING ASSISTANT II      | 1.92         |
| TEC923--ENGINEERING DESIGN COORD      | 0.48         |
| TEC925--DEV SERVICES PROGRAM MANAGER  | 0.48         |
| <b>Totals</b>                         | <b>15.84</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

# PLANNING (1720)

## 2024/25 Budget

### Budget Comparison

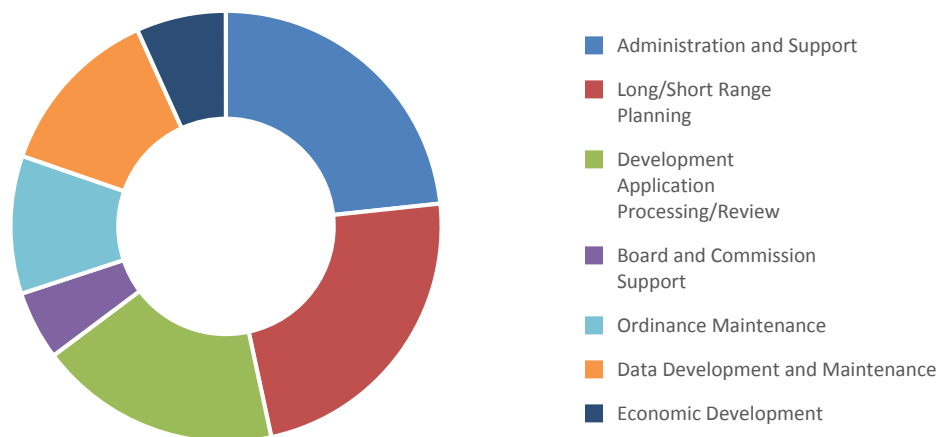
|                       | 2022/23<br>Actual | 2023/24<br>Budget   | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|-----------------------|-------------------|---------------------|-----------------------------|---------------------|
| Personal Services     | 741,283           | 1,057,093           | 1,029,122                   | 1,193,682           |
| Supplies              | 9,591             | 9,406               | 9,400                       | 9,406               |
| Contractual Services  | 21,499            | 65,601              | 24,278                      | 53,020              |
| Other Charges         | 46,208            | 40,917              | 30,115                      | 41,917              |
| <b>Total Expenses</b> | <b>\$ 818,581</b> | <b>\$ 1,173,017</b> | <b>\$ 1,092,915</b>         | <b>\$ 1,298,025</b> |

|                                    |                   |                   |                   |                   |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Total Departmental Revenues</b> | <b>\$ 141,021</b> | <b>\$ 176,104</b> | <b>\$ 191,262</b> | <b>\$ 212,212</b> |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|

|                                               |                   |                   |                   |                     |
|-----------------------------------------------|-------------------|-------------------|-------------------|---------------------|
| <b>Total Covered through General Revenues</b> | <b>\$ 677,560</b> | <b>\$ 996,913</b> | <b>\$ 901,653</b> | <b>\$ 1,085,813</b> |
|-----------------------------------------------|-------------------|-------------------|-------------------|---------------------|

### Approved Positions

|              | 2021/22<br>Actual | 2022/23<br>Budget | 2023/24<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 9.0               | 11.0              | 11.0                |
| Part-time    | —                 | —                 | —                   |
| <b>Total</b> | <b>9.0</b>        | <b>11.0</b>       | <b>11.0</b>         |



# PLANNING (1720)

## 2024/25 Budget

### Mission

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The Planning Department works to enhance the quality of life for City of Amarillo residents by providing services that encourage quality growth, development, and redevelopment in all areas within the city and its extraterritorial jurisdiction. The Department meets the needs of residents by implementing Council-enacted ordinances for subdivisions, zoning, site development, neighborhood revitalization, and economic development.

The Planning Department's work is organized by the following three focus areas: Long-Range Planning, Current Planning, and Economic Development.

### Goals & Objectives

---

The Planning Department is guided by the goals and objectives provided by Amarillo's Comprehensive Plan. This document serves as the overall vision and policy guide for directing growth and development and is drafted using extensive community input. The Planning Department is currently working to complete an update to the 2010 plan, called *City Plan – Vision 2045*.

The goal areas include Growth Management and Capacity, Making Places – Neighborhoods and Districts, Community Character, Mobility, and Parks and Cultural Resources.

The Planning Department is responsible for administering and implementing a number of other Council-adopted plans, policies, and ordinances including the neighborhood plans, Downtown Strategic Action Plan, Downtown Urban Design Standards, zoning ordinance, subdivision ordinance, and economic incentive policies.

Most of the department's processes are required and/or guided by state law.

Key objectives for FY 2024/25 are provided below along with the associated Council Strategic Pillars:

- Implementation of *City Plan – Vision 2045* including neighborhood plan updates and revision of the zoning and subdivision ordinances for consistency with the community's vision for growth **(Communication, Fiscal Responsibility, Infrastructure, and Business Friendly Community)**;
- Further refinement of neighborhood revitalization programs including sidewalk cost-share, Business Improvement Grants, and Neighborhood Empowerment Zones **(Business-Friendly Community)**;
- Excellent customer service related to development application processing that is timely, helpful, and transparent **(Communication, Business-Friendly Community)**;
- Transition to online permitting software (MGO) **(Business-Friendly Community, Technology and Innovation)**;
- Increased awareness of the Pre-Application Conference (PAC) process and additional outreach to our development community stakeholders **(Communication, Business-Friendly Community)**;
- Creation of a Community Data Profile and Economic Development Dashboard **(Communication)**; and,
- Secure one major infrastructure grant (\$5M+) and three smaller (\$50K+) grants benefitting any department priorities **(Infrastructure)**.

# PLANNING (1720)

## 2024/25 Budget

### Programs of the Planning Department

#### Planning and Development Services Administration/Support

##### Administration and Support

##### 2024/25 Budget — \$337,487 of Budget

This program provides for the management of staff and resources necessary to provide customer service to citizens and facilitate the development application review process. This program includes program administration, office supplies and equipment, professional development, and training.

##### Long-Range/Neighborhood Planning

##### 2024/25 Budget — \$337,487 of Budget

Long-Range Planning sets policies to guide growth, development, and investment. These plans are developed through citizen-driven processes utilizing extensive public engagement efforts. Long-Range Planning staff write plans, manage contracts, do citizen engagement, implement plan projects, and write/administer grants.

| <b><i>Performance Measures/Indicators:</i></b>      | <b>2022/2023<br/>Actual</b> | <b>2023/2024<br/>Estimated</b> | <b>2024/2025<br/>Projected</b> |
|-----------------------------------------------------|-----------------------------|--------------------------------|--------------------------------|
| <b>Planning</b>                                     |                             |                                |                                |
| Area within city limit (square miles)               | 105.132                     | 107.951                        | 110.505                        |
| Acres annexed                                       | 0                           | 1,803.24                       | 1,634.44                       |
| Number of comprehensive plan updates/<br>amendments | 0                           | 1 (update)                     | 1 (amendment)                  |
| Neighborhood Plans/Updates initiated                | 0                           | 0                              | 2                              |
| Neighborhood Plans/Updates completed                | 0                           | 0                              | 1                              |
| Other Plans initiated                               | 0                           | 1 (SS4A)                       |                                |
| Other Plans completed                               | 0                           | 0                              | 1 (SS4A)                       |
| Grant applications submitted                        | 7                           | 10                             | 10                             |
| Grant applications awarded                          | 3                           | 4                              | 4                              |
| Grant dollar amount awarded                         | \$12.44 M                   | \$5M                           | \$5.3M                         |

##### Current Planning/Development Application Processing and Review

##### 2024/25 Budget — \$246,625 of Budget

Current Planning/Development Application Processing and Review is the program for administering development-related applications and review processes by appropriate staff. This program includes the review of development applications for plats, rezonings, certificates of appropriateness, right-of-way licenses, and vacations. Current Planning staff are responsible for working with citizens to administer Council-enacted regulations within the zoning, subdivision, and other development-related ordinances.

# PLANNING (1720)

## 2024/25 Budget

| <i>Performance Measures/Indicators:</i>                                          | 2022/2023<br>Actual | 2023/2024<br>Estimated |        | 2024/2025<br>Projected |        |
|----------------------------------------------------------------------------------|---------------------|------------------------|--------|------------------------|--------|
|                                                                                  |                     | In city<br>Limits      | In ETJ | In city<br>Limits      | In ETJ |
| Number of cases requiring public notice (zoning, replats, vacations, PIDs, ZBA)  | 53                  | 60                     | 8      | 62                     | 3      |
| Number of subdivision plats processed                                            | 157                 | 99                     | 48     | 90                     | 20     |
| Number of residential lots                                                       | 946                 | 1110                   | 405    | 932                    | 124    |
| Number of commercial lots                                                        | 121                 | 66                     | 58     | 52                     | 13     |
| Number of PAC meetings held                                                      | 93                  | 115                    |        | 141                    |        |
| Average time (days) to conduct completeness check for applications               | 3                   | 2                      |        | 2                      |        |
| Average time (calendar days) to complete review of preliminary plans             | 13                  | 12                     |        | 12                     |        |
| Average time (calendar days) for subdivision plat comments back to the applicant | 13                  | 12                     |        | 12                     |        |
| Site plan cases reviewed                                                         | 61                  | 89                     |        | 90                     |        |
| Time for site plan initial review (calendar days)                                | 13                  | 12                     |        | 12                     |        |

### Boards/Commissions Support 2024/25 Budget — \_\$51,921 of Budget

The Planning Department serves as a liaison to various development and economic development-related boards/commissions, public meetings, and public committees/groups as necessary to administer the review and approval of development-related applications. These include the Planning and Zoning Commission, Board of Review for Landmarks, Historic Districts and Downtown Design, Tax Increment Reinvestment Zones #1 and #2, Local Government Corporation, Neighborhood Plan Oversight Committee, and steering committees created for plan process oversight. Planning staff also facilitate public meetings for active neighborhood planning processes and regularly attend neighborhood association meetings for plan implementation support. Staff from all three areas support this program.



# PLANNING (1720)

## 2024/25 Budget

| <b><i>Performance Measures/Indicators:</i></b>                          | <b>2022/2023<br/>Actual</b> | <b>2023/2024<br/>Estimated</b> | <b>2024/2025<br/>Projected</b> |
|-------------------------------------------------------------------------|-----------------------------|--------------------------------|--------------------------------|
| Public board and commission meetings                                    | 44                          | 48                             | 50                             |
| Neighborhood/Long-Range planning public and advisory committee meetings | 59                          | 40                             | 40                             |
| Number of P&Z Commission staff reports (developed and presented)        | 82                          | 118                            | 100                            |
| Average time (days) to create & distribute P&Z Commission packets       | 4                           | 4                              | 4                              |

### Ordinance Maintenance

#### 2024/25 Budget — \$116,822 of Budget

Ordinance Maintenance monitors and revises growth- and development-related policies and ordinances as necessary to implement current needs as recommended by development-related decision-making bodies. Staff from all three areas may support this program.

| <b><i>Performance Measures/Indicators:</i></b> | <b>2022/2023<br/>Actual</b> | <b>2023/2024<br/>Estimated</b> | <b>2024/2025<br/>Projected</b> |
|------------------------------------------------|-----------------------------|--------------------------------|--------------------------------|
| Number of ordinance amendments                 | 1                           | 2                              | 3                              |

### Data Development and Maintenance

#### 2024/25 Budget — \$142,783 of Budget

Data Development and Maintenance monitor and revise growth- and development-related data such as the Community Profile and other data dashboards. It also ensures up-to-date mapping, including the city's official base map and other specialized mapping for transportation, spatial analysis, informational purposes, and annexations. Maintenance also provides support to other departments for data requests related to special projects, exhibits, and reports. Staff from all three areas may support this program.

| <b><i>Performance Measures/Indicators:</i></b> | <b>2022/2023<br/>Actual</b> | <b>2023/2024<br/>Estimated</b> | <b>2024/2025<br/>Projected</b> |
|------------------------------------------------|-----------------------------|--------------------------------|--------------------------------|
| Number of map amendments or layer creation     | 197                         | 206                            | 200                            |

### Economic Development

#### 2024/25 Budget — \$64,901 of Budget

Economic Development staff handle economic development-related incentive requests for the City Council, Tax Increment Reinvestment Zones, as well as applications for state and federal programs needing city approval. Staff also handle economic development research, marketing materials, general requests for information on city development, economic development-related pages on the website, as well as other websites such as [www.downtowntx.org](http://www.downtowntx.org) to keep current Amarillo information listed and current. Staff also coordinates with Amarillo Economic Development Corporation on their projects needing city assistance.

# PLANNING (1720)

## 2024/25 Budget

| <i><b>Performance Measures/<br/>Indicators:</b></i> | <b>2022/2023<br/>Actual</b> | <b>2023/2024<br/>Estimated</b> | <b>2024/2025<br/>Projected</b> |
|-----------------------------------------------------|-----------------------------|--------------------------------|--------------------------------|
| Taxable values                                      | \$18,400,000,000            | \$19,900,000,000               | \$21,500,000,000               |
| Number of new single-family permits                 | 432                         | 450                            | 550                            |
| Number of all new permits                           | 1,076                       | 1,100                          | 1,200                          |
| Total population                                    | 202,442                     | 203,475                        | 204,512                        |
| Labor force                                         | 107,561                     | 119,392                        | 132,526                        |
| Total taxable sales                                 | \$5,008,666,957             | \$5,180,000,000                | \$5,350,000,000                |
| Taxable sales (increase/<br>decrease)               | 3.4%                        | 3.4%                           | 3.4%                           |
| Taxable sales per person (total<br>population)      | \$24,600                    | \$25,300                       | \$26,000                       |
| Business visits                                     | 12                          | 25                             | 30                             |
| Unemployment Rate (March)                           | 3.5%                        | 3.4%                           | 3.4%                           |
| Total number of TIRZ #1 grants/<br>rebates          | 2                           | 2                              | 2                              |
| Total number of TIRZ #2 grants/<br>rebates          | 0                           | 1                              | 1                              |
| Total number of TIRZ #3 grants/<br>rebates          | 1                           | 3                              | 1                              |
| NEZ Applications Approved                           | 2                           | 5                              | 10                             |
| BIG Program Applications<br>Approved                | 1                           | 5                              | 5                              |

**Total Planning 2024/25 Budget — \$1,298,025**

## 2024-25 Employee Distribution by Position

|                 |                                      |
|-----------------|--------------------------------------|
| <b>Entity</b>   | 1720 - Planning and Development Svcs |
| <b>Scenario</b> | Dept Req                             |
| <b>Year</b>     | 2024                                 |
| <b>Currency</b> | USD                                  |

| Code & Description                     | Count       |
|----------------------------------------|-------------|
| TEC520--PLANNING TECHNICIAN            | 1.0         |
| PRF901--PLANNER II                     | 1.0         |
| ADM215--ASSISTANT DIRECTOR OF PLANNING | 1.0         |
| PRF902--PLANNER I                      | 1.0         |
| MGT016--COMMUNITY ENGAGEMENT MANAGER   | 1.0         |
| MGT105--GRANT AND SPECIAL PROJECTS MGR | 1.0         |
| MGT525--DEVELOPMENT LIAISON            | 1.0         |
| ADM520--DIRECTOR OF PLANNING           | 1.0         |
| CLR941--ADMINISTRATIVE TECHNICIAN      | 1.0         |
| PRF900--SENIOR PLANNER                 | 1.0         |
| PRF020--PRINCIPAL PLANNER              | 1.0         |
| <b>Totals</b>                          | <b>11.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|



# BUILDING SAFETY (1740, 1745)

## 2024/25 Budget

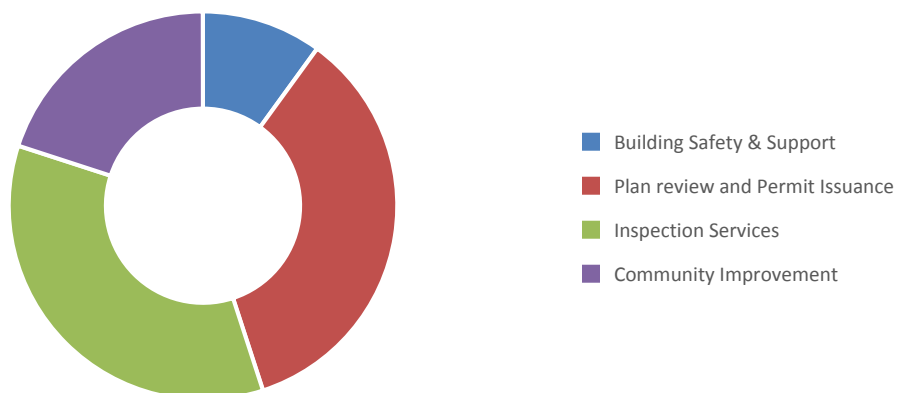
|                       | 2022/2023           | 2023/2024           | 2023                | 2024/2025           |
|-----------------------|---------------------|---------------------|---------------------|---------------------|
|                       | Actual              | Budget              | Revised Estimate    | Budgeted            |
| Personal Services     | \$ 2,639,376        | \$ 2,866,011        | \$ 2,400,184        | \$ 2,861,661        |
| Supplies              | 25,605              | 74,616              | 79,282              | 95,277              |
| Contractual Services  | 978,296             | 535,461             | 535,461             | 628,439             |
| Other Charges         | 221,308             | 49,500              | 58,336              | 71,601              |
| Capital Outlay        | -                   | 114,000             | 114,000             | -                   |
| <b>Total Expenses</b> | <b>\$ 3,864,584</b> | <b>\$ 3,639,588</b> | <b>\$ 3,187,263</b> | <b>\$ 3,656,978</b> |

|                                    |                     |                     |                     |                     |
|------------------------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Total Departmental Revenues</b> | <b>\$ 3,881,602</b> | <b>\$ 3,130,003</b> | <b>\$ 3,469,173</b> | <b>\$ 3,347,830</b> |
|------------------------------------|---------------------|---------------------|---------------------|---------------------|

|                                               |                    |                   |                     |                   |
|-----------------------------------------------|--------------------|-------------------|---------------------|-------------------|
| <b>Total Covered through General Revenues</b> | <b>\$ (17,018)</b> | <b>\$ 509,585</b> | <b>\$ (281,910)</b> | <b>\$ 309,148</b> |
|-----------------------------------------------|--------------------|-------------------|---------------------|-------------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 35.0              | 35.0              | 35.0                |
| Part-time    | —                 | —                 | —                   |
| <b>Total</b> | <b>35.0</b>       | <b>35.0</b>       | <b>35.0</b>         |



# BUILDING SAFETY (1740, 1745)

## 2024/25 Budget

### Mission

Promotes livability and ensures public health, safety, and welfare in the built environment.

### Goals & Objectives

The Building Safety team consists of 35 full-time positions. In alignment with the City's goals, team members provide outstanding customer service, excellence in communication and promote public safety to our external and internal customers alike.

Departmental programs include contractor registration, issuing transient business licenses and manufactured home/RV parks licenses, and investigations of complaints regarding work being done without required permits. Mandated activities include compliance and enforcement actions in accordance with applicable local, state, and federal requirements relating to the built environment. Building Safety staff actively engages with the public to promote compliance before and during development and building activities.

The Building Safety Department convenes the following boards and commissions: the Construction Advisory and Appeals Commission and the Condemnation Appeals Commission.

### Programs of the Building Safety Department

#### Building Safety and Support

##### 2024/25 Budget — \$511,977 of Budget

Measurable improvement in services provided to the community includes shorter construction plan review turn-around and permitting times; focus on quality inspections; and community engagement and preservation. The Building Safety department has a continued focus on widespread cross-training/staff development, and improved workflow process. Building Safety remains concerned with improving citizen access to information departmental services. Improvements continue to be made to the public via our website, informational bulletins, and outreach activities. Improved customer service was realized in FY2023/2024 with the implementation of new departmental software. Customer service and staff efficiency continue to improve incrementally through productive collaboration with the software vendor.

| <i>Performance Measures/Indicators:</i>           | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|---------------------------------------------------|---------------------------|------------------------------|------------------------------|
| % of code-certified plan reviewers and inspectors | 50%                       | 55%                          | 65%                          |

#### Plan Review and Permit Issuance: Permit Intake, Plan Review, and Process Management

##### 2024/25 Budget — \$1,353,082 of Budget

Process Management steps have been introduced to help reduce turn-around times Professional development training and the incorporation of initiatives such as the use of "Master Plans". A "Master Plan", once reviewed and approved, is archived for re-use for high-volume builders who often re-use the same plan. Other initiatives include a simplified mobile home application and the "Express Plans" (a fill-in-the-blank plan suitable for simple Homeowner projects such as decks, patio covers, and carports). The Building Safety team continues to develop a variety of spreadsheets, white papers, checklists, and user-friendly forms/applications to help expedite the permit process.

# BUILDING SAFETY (1740, 1745)

## 2024/25 Budget

| <i>Performance Measures/Indicators:</i>         | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Permits / Plan Review                           | 6,000                     | 5,000                        | 5,500                        |
| Trade permit issuance (MEP)                     | 9,676                     | 10,140                       | 11,154                       |
| Total value of construction permitted           | \$499,531,805             | \$510,000,000                | \$550,000,000                |
| Provisional Permits Issued (all types)          | N/A                       | 108                          | 119                          |
| Average calendar days to permit new residential | 8                         | 7                            | 7                            |
| Average calendar days to permit all commercial  | 17                        | 22                           | 20                           |

The Building Safety team now actively investigates complaints of work being done without required building and/or trade permits. Those in violation are encouraged to become compliant with adopted code by taking the steps necessary to obtain the required permits. Enforcement action up to and including filing cases in municipal court are options available to gain compliance if needed.

Building Safety works closely with the City Marshal's team and the property owner in the abatement of substandard/dangerous structures in cases where an owner of such a property wishes the opportunity to restore the property to adopted code standards by obtaining required provisional permits. Property owners successfully completing abatement through restoration have eliminated the existing blight, helped maintain housing and/or commercial inventory and kept the now viable property on the tax roll. Building Safety also supports the City Marshal's team in cases where the abatement of substandard/dangerous structures ends in condemnation and eventual demolition.

### Inspection Services: Building/Site Inspection

#### 2024/25 Budget — \$1,791,919 of Budget

Building Safety Inspection Services strives to reduce the number of site visits on projects through cross-training and by expanding the current Building Safety currently has two qualified Combination Inspectors on the team and is actively encouraging additional staff to attain this professional status. Combination Inspectors greatly benefit both the department and customers by reducing the overall number of site visits (Combination Inspectors are qualified to perform multiple inspection types per visit) which can help contractors complete projects ahead of schedule thanks to the "all-inclusive" multi-trade inspections. Current number of Combination Inspectors. Combination Inspectors can perform multiple inspections per visit allowing contractors to complete their projects ahead of schedule due to all-inclusive site visits. Building Safety currently has two Combination Inspectors and is encouraging more staff to transition to this status.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|---------------------------|------------------------------|------------------------------|
| Total Inspections                       | 36,800                    | 36,000                       | 45,000                       |

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**Total Building Safety 2024/25 Budget — \$3,656,978**

## 2024-25 Employee Distribution by Position

|          |                        |
|----------|------------------------|
| Entity   | 1740 - Building Safety |
| Scenario | Dept Req               |
| Year     | 2024                   |
| Currency | USD                    |

| Code & Description                            | Count       |
|-----------------------------------------------|-------------|
| TRD242--ROOFING INSPECTOR                     | 1.0         |
| TRD510--PLUMBING INSPECTOR                    | 4.0         |
| TRD525--PLANS EXAMINER                        | 7.0         |
| TEC400--PERMIT TECHNICIAN                     | 5.0         |
| TRD514--ELECTRICAL INSPECTOR I                | 3.0         |
| ADM073--DEPUTY BUILDING OFFICIAL              | 1.0         |
| TRD500--COMMUNITY SAFETY INSPECTOR            | 2.0         |
| TRD505--CITY IMPROVEMENTS MANAGER             | 0.0         |
| TRD516--CHIEF PLUMBING INSPECTOR              | 1.0         |
| TRD513--CHIEF PLANS EXAMINER                  | 1.0         |
| TRD451--CHIEF MECHANICAL & PLUMBING INSPECTOR | 1.0         |
| TRD515--CHIEF ELECTRICAL INSPECTOR            | 1.0         |
| TRD545--CHIEF BUILDING INSPECTOR              | 1.0         |
| ADM510--BUILDING OFFICIAL                     | 1.0         |
| TRD511--BUILDING INSPECTOR I                  | 4.0         |
| CLR941--ADMINISTRATIVE TECHNICIAN             | 1.0         |
| CLR947--ADMINISTRATIVE SPECIALIST I           | 1.0         |
| <b>Total</b>                                  | <b>35.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|





# ENVIRONMENTAL HEALTH (1750)

## 2024/25 Budget

### Budget Comparison

|                       | 2022/23<br>Actual   | 2023/24<br>Budget   | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|-----------------------|---------------------|---------------------|-----------------------------|---------------------|
| Personal Services     | \$ 1,624,579        | \$ 1,958,246        | \$ 1,797,231                | \$ 1,947,060        |
| Supplies              | 54,732              | 48,694              | 36,725                      | 43,851              |
| Contractual Services  | 241,354             | 268,521             | 259,736                     | 281,008             |
| Other Charges         | 15,629              | 31,045              | 30,845                      | 35,260              |
| Capital Outlay        | \$ —                | \$ 26,900           | \$ 26,900                   | \$ —                |
| <b>Total Expenses</b> | <b>\$ 1,936,294</b> | <b>\$ 2,333,406</b> | <b>\$ 2,151,437</b>         | <b>\$ 2,307,179</b> |

|                                    |                     |                     |                     |                     |
|------------------------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Total Departmental Revenues</b> | <b>\$ 1,625,578</b> | <b>\$ 1,710,884</b> | <b>\$ 1,566,148</b> | <b>\$ 1,900,404</b> |
|------------------------------------|---------------------|---------------------|---------------------|---------------------|

|                                               |                   |                   |                   |                   |
|-----------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Total Covered through General Revenues</b> | <b>\$ 310,716</b> | <b>\$ 622,522</b> | <b>\$ 585,289</b> | <b>\$ 406,775</b> |
|-----------------------------------------------|-------------------|-------------------|-------------------|-------------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 21.0              | 21.0              | 22.0                |
| Part-time    | —                 | —                 | —                   |
| <b>Total</b> | <b>21.0</b>       | <b>21.0</b>       | <b>22.0</b>         |



# ENVIRONMENTAL HEALTH (1750)

## 2024/25 Budget

### Mission

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Reduce or eliminate food, water, and vector-borne illnesses through various environmental health programs with an emphasis on education and community partnerships. Our highly trained staff identify and promote the conditions under which people can live in healthy communities and work to build and maintain positive relationships within the Amarillo Area Public Health District.

### Goals & Objectives

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The department remains dedicated to maintaining a skilled and adequately sized workforce. Over the past three fiscal years, our ability to keep up with economic expansion has been tested as sourcing and retaining qualified staff has proven to be challenging.

To nurture the growth of prospective Environmental Health professionals, the department will maintain strong partnerships with our educational collaborators across five local school districts, Amarillo College, and West Texas A & M University, providing internship opportunities that contribute to our local workforce.

Furthermore, the department allocates significant time and resources toward the advancement of our Environmental Health professionals, prioritizing their retention. The retention of these individuals is directly tied to the department's performance and its capacity to fulfill state-mandated and internal performance standards.

In our primary program, Food Hygiene, the department aims to progressively fulfill the Food and Drug Administration (FDA) Voluntary National Retail Food Standards as a long-term objective. Compliance not only harmonizes our program with national standards but also qualifies us for funding support, lessening dependence on the general fund. In the fiscal year 23/24, our department accomplished meeting Standard 6 and passed an external audit. In 24/25, we endeavor to replicate this success by striving for compliance with Standards 2 and 4.

Within each of our other programs, the department has prioritized establishing cost recovery models with the goal of fully funding program expenses. Given that majority of these programs benefit the entire Amarillo Area Public Health District, we find it prudent and the best use of Amarillo tax dollars that the program costs are either recouped by revenues or equitably shared by all participating entities.

The department is committed to enhancing processes through technology to boost efficiency, adhering to the principle of achieving more with fewer resources. In the current fiscal year, the department will begin the implementation of a new software solution, bringing numerous advancements such as GIS route mapping, online applications, an advanced customer portal, and more.

We will continue to focus on growing community and industry partnerships through all our educational programs with a focus on rule review and development for existing and new businesses within the district.

### Programs of the Environmental Health Department

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#### Food Hygiene

##### 2024/25 Budget — \$969,015 of Budget

Conducts permitting and inspection of food establishments, to include wastewater pretreatment by use of grease traps, within the Amarillo Area Public Health District. Services include plan reviews, permitting, construction and compliance inspections, routine inspections, sanitary nuisance investigations, investigations of food and waterborne illness and complaints.

# ENVIRONMENTAL HEALTH (1750)

## 2024/25 Budget

| <i>Performance Measures/Indicators:</i>                                                              | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|------------------------------------------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Complete food establishment plan reviews within ten calendar days                                    | 100%                      | 100%                         | 100%                         |
| Investigate food and waterborne illnesses within one business day                                    | 100%                      | 100%                         | 100%                         |
| Conduct risk-based inspections on all food establishments                                            | 100%                      | 100%                         | 100%                         |
| Push proper grease trap maintenance guidelines to all permitted facilities at least two times a year | 100%                      | 100%                         | 100%                         |
| Utilizing GIS, map grease blockages monthly                                                          | 100%                      | 100%                         | 100%                         |
| Total number of completed inspections                                                                | 5,950                     | 6,200                        | 6,500                        |

### On-site Sewage Facilities (OSSF) 2024/25 Budget — \$496,043 of Budget

Conducts permitting and inspection of on-site sewage facilities within the Amarillo Area Public Health District. Services include plan reviews, construction, and compliance inspections, permitting, and investigations of sanitary nuisance complaints.

| <i>Performance Measures/Indicators:</i>                       | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|---------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Complete permit application review within seven business days | 100%                      | 100%                         | 100%                         |
| Complete all inspection requests within one business day      | 100%                      | 100%                         | 100%                         |
| Investigate complaints within three business days             | 90%                       | 100%                         | 100%                         |
| Total number of new permits                                   | 750                       | 415                          | 450                          |
| Total number of real estate inspections                       | N/A                       | N/A                          | 400*                         |

**\*The department is working with both Potter and Randall Counties to update our Orders that will require an inspection of the On-Site Sewage Facility at time of real estate transaction. This projection is subject to change if the Orders are not completed.**

### Administration and Support 2024/25 Budget — \$380,685 of Budget

Manages and provides support to all staff to ensure appropriate and timely service delivery by assisting with data entry, customer interaction, technical guidance, and other administrative duties; furthermore, engaging the community and our partners to share resources and provide education and training on important public health and safety topics. Outreach includes program safety courses, association meetings, career days/fairs, and other community-based engagement and outreach presentations.

# ENVIRONMENTAL HEALTH (1750)

## 2024/25 Budget

| <i>Performance Measures/Indicators:</i>                                                                           | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-------------------------------------------------------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| All permit and license applications will be entered into the database within the same day of receipt              | 100%                      | 100%                         | 100%                         |
| Once permits and licenses have been processed, they will be sent to the permit/ license holder within thirty days | 100%                      | 100%                         | 100%                         |
| Attend at least four Panhandle Restaurant Association regular meetings to conduct education and/or updates        | 100%                      | 100%                         | 100%                         |

### Vector Control

#### 2024/25 Budget — \$161,503 of Budget

Provides treatment of mosquitoes and other disease-causing vectors within Amarillo limits.

| <i>Performance Measures/Indicators:</i>                                                                        | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|----------------------------------------------------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Respond and treat valid complaints within one business day                                                     | 100%                      | 100%                         | 100%                         |
| Establish an active mosquito trapping and surveillance program (# of sites)                                    | 6                         | 6                            | 12                           |
| Conduct surveillance and spray standing water at least two times per week during mosquito season (May-October) | 100%                      | 100%                         | 100%                         |
| Total acreage treated (Pre-Treatment)                                                                          | 14                        | 30                           | 32                           |
| Total acreage treated (Larvaciding)                                                                            | 180*                      | 60                           | 60                           |
| Total acreage treated (Adulticiding)                                                                           | 33,177*                   | 15,000                       | 15,000                       |

**\*May 2023 flooding event. Treatment was expanded to the entire district for roughly 4 weeks.**

### Recreational Water

#### 2024/25 Budget — \$161,503 of Budget

Conducts services related to the permitting and inspection of public swimming pools within the Amarillo Area Public Health District. Services include plan reviews, construction, and compliance inspections, permitting, routine inspections, and investigations of waterborne illnesses and complaints.

| <i>Performance Measures/Indicators:</i>                                        | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|--------------------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Complete public swimming pool plan reviews within ten calendar days of request | 100%                      | 100%                         | 100%                         |
| Inspect all annual public pools at least two times per year                    | 100%                      | 100%                         | 100%                         |
| Offer at least four Certified Pool Technician courses per year                 | 100%                      | 100%                         | 100%                         |
| Total number of completed inspections                                          | 987                       | 750                          | 800                          |

# ENVIRONMENTAL HEALTH (1750)

## 2024/25 Budget

### Group Care

#### 2024/25 Budget — \$46,144 of Budget

Provides permitting and inspection of Day Care Centers and Foster/Adoption homes.

| <i>Performance Measures/Indicators:</i>                     | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Conduct inspections within ten business days from request   | 100%                      | 100%                         | 100%                         |
| Conduct required reinspection's within three business days  | 100%                      | 100%                         | 100%                         |
| Conduct complaint investigations within three business days | 100%                      | 100%                         | 100%                         |

### Public Health Nuisances

#### 2024/25 Budget — \$46,144 of Budget

Investigates and mitigates threats to public health and the environment.

| <i>Performance Measures/Indicators:</i>                                                         | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-------------------------------------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Investigate sanitary nuisances within three business days                                       | 75%                       | 100%                         | 100%                         |
| Issuing orders to reset water meters within one business day of resolution of sanitary nuisance | 100%                      | 100%                         | 100%                         |

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**Total Environmental Health 2024/25 Budget — \$2,307,179**

## 2024-25 Employee Distribution by Position

|          |                             |
|----------|-----------------------------|
| Entity   | 1750 - Environmental Health |
| Scenario | Dept Req                    |
| Year     | 2024                        |
| Currency | USD                         |

| Code & Description                           | Count       |
|----------------------------------------------|-------------|
| ADM099--DEPUTY ENV HEALTH DIRECTOR           | 1.0         |
| ADM550--DIRECTOR OF ENVT HEALTH              | 1.0         |
| CLR941--ADMINISTRATIVE TECHNICIAN            | 2.0         |
| CLR947--ADMINISTRATIVE SPECIALIST I          | 1.0         |
| MGT583--ENVIRONMENTAL HEALTH PROGRAM MANAGER | 3.0         |
| PRF552--ENVIRONMENTAL HEALTH SPECIALIST III  | 10.0        |
| PRF555--SR ENV HEALTH SPECIALIST             | 1.0         |
| TEC555--ENVIRONMENTAL TECHNICIAN             | 3.0         |
| <b>Total</b>                                 | <b>22.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|





# City of Amarillo Summary of Expenditures by Activity Classification



| Description                                | 2022<br>Actual | 2023<br>Budget | 2024<br>Budget |
|--------------------------------------------|----------------|----------------|----------------|
| <b>Health and Human Services</b>           |                |                |                |
| <b>01000 - General Fund</b>                |                |                |                |
| 1335 - Vital Statistics                    | 111,491        | 217,785        | 230,772        |
| <b>02010 - CDBG Fund</b>                   |                |                |                |
| 20110 - Program Management                 | 314,883        | 318,498        | 266,805        |
| 20115 - Code Enforcement                   |                | 68,414         | 200,000        |
| 20116 - Code Inspector                     | -4,588         | —              | —              |
| 20125 - Rehab Support                      | 118,938        | 256,292        | 327,673        |
| 20130 - Housing Rehab                      | 531,337        | 297,126        | 227,235        |
| 20140 - Public Services                    | 279,631        | 244,237        | 213,309        |
| 20145 - TEMAP (CARES)                      | 391,385        | 117            | —              |
| 20150 - Emergency Shelter                  | 462,470        | —              | 112,968        |
| 20155 - Neighborhood Facilities            | 295,975.04     | 387,641        | 372,361        |
| 20165 - CARES Round 1                      | —              | 16,448         | —              |
| 20180 - CARES Round 3                      | 170,562        | 192,030        | 95,811         |
| <b>02020 - Housing</b>                     |                |                |                |
| 20210 - Housing Assistance                 | 754,152        | 980,645        | 873,903        |
| 20220 - Mod Rehab                          | —              | —              | —              |
| 20230 - Housing Vouchers                   | 9,432,428      | 10,525,998     | 10,525,998     |
| 20240 - SRO Rehab                          | —              | —              | —              |
| 20250 - 5 Year Mainstream Voucher Prog     | 880,394        | —              | —              |
| 20255 - Mainstream CARES Funding           | —              | —              | —              |
| 20265 - HOUSING EHV                        | 189,864        | —              | —              |
| <b>02030 - Home Investment Partnership</b> |                |                |                |
| 20310 - Home Administration                | 81,182         | 87,344         | 73,568         |
| 20315 - Home Match                         | 147,071        | 156,271        | —              |
| 20320 - Home Projects                      | 853,022        | 778,706        | 713,744        |
| 20335 - HOME-ARP Admin                     | —              | —              | 66,469         |
| 20340 - HOME-ARP Project                   | —              | —              | 1,054,860      |
| <b>02035 - Transformation Park</b>         |                |                |                |
| 20350 - Transformation Park                | 362,560.81     | —              | 258,799        |
| <b>02040 - Shelter Plus Care Fund</b>      |                |                |                |
| 20400 - SHELTER PLUS CARE                  | 74,340         | 76,849         | 60,852         |
| <b>02045 - Housing Stability Services</b>  |                |                |                |
| 20450 - HSS - Admin                        | 55,660         | 41,117         | —              |
| 20451 - Coming Home Project                | 7,942          | 60,103         | 57,333         |
| 20452 - HSS-Housing Navigation             | 91,169         | 129,427        | —              |
| 20453 - HSS - Social Services              | 304,651        | 625,622        | —              |
| <b>02050 - COC - Planning Fund</b>         |                |                |                |
| 20500 - COC - Planning                     | 52,912         | 35,882         | 45,869         |
| <b>02060 - COC - TPC Supported Housing</b> |                |                |                |
| 20600 - COC - TPC Supported Housing        | —              | —              | —              |
| <b>02065 - Coming Home Project</b>         |                |                |                |
| 20650 - Coming Home Project                | 170,715        | 469,264        | 298,421        |
| 20651 - Coming Home Project                | 166,482        | 227,859        | 164,202        |
| 20652 - Coming Home United Way             | 13,969.45      | —              | 22,000         |

# City of Amarillo Summary of Expenditures by Activity Classification



| Description                                  | 2022<br>Actual | 2023<br>Budget | 2024<br>Budget |
|----------------------------------------------|----------------|----------------|----------------|
| 20653 - AAF Capacity Grant                   | —              | —              | —              |
| 20655 - Ending Homelessness                  | —              | —              | —              |
| <b>02070 - TX Emergency Solutions Grants</b> |                |                |                |
| 20700 - TX Emergency Solutions Grant         | 124,462        | 111,164        | —              |
| 20710 - TX ESG CARES                         | —              | —              | —              |
| 20715 - TX ESG CARES 2                       | —              | —              | —              |
| 20730 - 2023 TX Emergency Solutions Grant    | 0              | 0              | 0              |
| <b>02075 - HMIS</b>                          |                |                |                |
| 20750 - HMIS Capacity Building Project       | —              | —              | —              |
| 20755 - HMIS                                 | 153,197        | 207,444        | 155,034        |
| <b>02450 - COVID-19</b>                      |                |                |                |
| 24510 - COVID-19 Response                    | —              | —              | —              |
| 24520 - COVID-19 CD Housing                  | —              | —              | —              |
| 24530 - COVID-19 ARP                         | 2,351,542      | —              | —              |
| <b>02470 - PREP Program</b>                  |                |                |                |
| 24710 - Prep Program                         | 34,857         | 308,403        | 75,000         |
| <b>02500 - Public Health Fund</b>            |                |                |                |
| 25011 - AHD Public Health                    | 3,216,340      | 1,728,332      | 1,774,890      |
| 25012 - Refugee Health                       | 564,134        | 823,992        | 805,188        |
| 25013 - IMM/Locals                           | 430,452        | 457,621        | 462,009        |
| 25014 - HIV Prevention                       | 239,213        | 279,084        | 280,395        |
| 25015 - Core Public Health                   | 103,997        | 129,329        | 120,165        |
| 25016 - Hansen's                             | 13,617         | 18,545         | 18,784         |
| 25017 - Healthy Texas Babies                 | 81,462         | 86,869         | 103,347        |
| 25018 - DIS                                  | 419,394        | 343,369        | 349,237        |
| 25019 - Health Equity                        | 200,096        | 204,288        | 119,872        |
| 25020 - Bioterrorism Grant                   | 347,804        | 391,803        | 397,470        |
| 25021 - CMHG Grant                           | 104,084        | 99,380         | 99,380         |
| 25022 - Workforce                            | 436,123        | 183,104        | —              |
| 25023 - DSHS/LIDS-IMM/COVID-19               | 4,059,788      | 2,554,171      | 904,721        |
| 25024 - DSRIP Immunizations                  | 231,500        | 151,421        | 318,709        |
| 25025 - DSRIP ARAD                           | —              | —              | —              |
| 25026 - Harrington CHF                       | 65,933.49      | 88,695         | 62,157         |
| 25027 - Clinical Health Bridge Grant         | 242,203        | 256,776        | 256,390        |
| 25028 - CPS/COVID-19                         | —              | —              | —              |
| 25029 - COVID-19                             | 134,194        | 33,659         | 1,918          |
| 25030 - Epidemiology                         | 104,270        | 110,613        | 115,540        |
| 25035 - Local Tuberculosis - Federal         | 111,668        | 99,845         | 104,385        |
| 25045 - Local Tuberculosis - State           | 160,557        | 156,634        | 168,278        |
| 25055 - COVID-19 Non-Grant                   | —              | —              | —              |
| 25070 - Public Health Infrastructure Grant   | —              | 118,093        | 133,729        |
| <b>02530 - WIC Grant Fund</b>                |                |                |                |
| 25311 - WIC Administration                   | 278,871        | 425,767        | 343,056        |
| 25312 - WIC Nutrition Education              | 422,960        | 881,865        | 680,641        |
| 25313 - WIC Breastfeeding                    | 56,972         | 103,910        | 80,946         |
| 25314 - WIC Client Services                  | 452,335        | 993,249        | 745,982        |

# City of Amarillo Summary of Expenditures by Activity Classification



| Description                                         | 2022<br>Actual    | 2023<br>Budget    | 2024<br>Budget    |
|-----------------------------------------------------|-------------------|-------------------|-------------------|
| 25315 - WIC IT                                      | 23,005            | 1,250             | 1,250             |
| 25316 - WIC Special-Extra                           | —                 | 1,093             | 1,093             |
| 25317 - WIC Lactation Consultant                    | 15,320            | 6,245             | 6,245             |
| 25318 - WIC Peer Counselor                          | 27,268            | 118,849           | 101,615           |
| 25319 - WIC Vendor Operations                       | —                 | —                 | —                 |
| 25320 - WIC Mentor                                  | —                 | 49,900            | 49,900            |
| 25321 - WIC Obesity                                 | 60,633            | 36,763            | 31,021            |
| 25322 - WIC R D Grant                               | 3,610             | 70,045            | 72,668            |
| 25323 - WIC Summer Feeding                          | —                 | —                 | —                 |
| 25324 - WIC Virtual Classes                         | 97,385            | 30,000            | 30,000            |
| 25325 - WIC Cooking Matters                         | —                 | —                 | —                 |
| 25326 - WIC IPE                                     | —                 | —                 | —                 |
| 25327 - WIC Outreach Campaign                       | —                 | —                 | —                 |
| 25328 - WIC Extra Funding Other                     | —                 | —                 | —                 |
| <b>Health and Human Services Total Expenditures</b> | <b>31,679,845</b> | <b>27,855,245</b> | <b>25,233,967</b> |

# VITAL STATISTICS (1335)

## 2024/25 Budget

### Budget Comparison

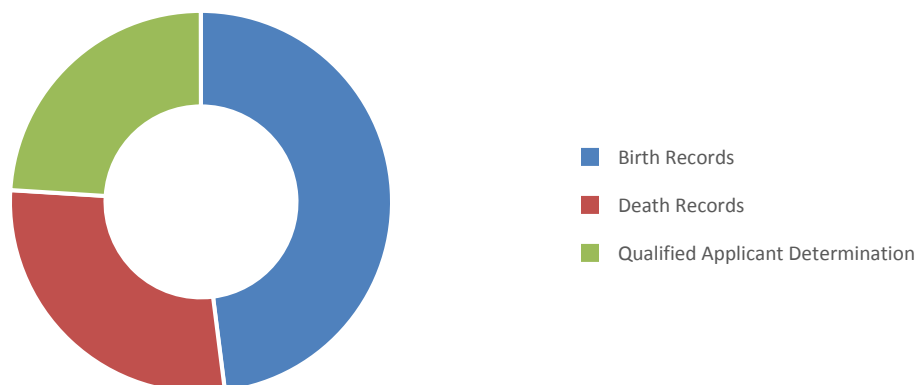
|                       | 2022/23<br>Actual | 2023/24<br>Budget | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|-----------------------|-------------------|-------------------|-----------------------------|---------------------|
| Personal Services     | \$ 61,569         | \$ 127,496        | \$ 128,233                  | \$ 132,432          |
| Supplies              | 11,723            | 38,701            | 38,701                      | 38,701              |
| Contractual Services  | 37,549            | 43,000            | 47,000                      | 51,000              |
| Other Charges         | 651               | 8,588             | 8,588                       | 8,639               |
| <b>Total Expenses</b> | <b>\$ 111,491</b> | <b>\$ 217,785</b> | <b>\$ 222,522</b>           | <b>\$ 230,772</b>   |

|                                    |                   |                   |                   |                   |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Total Departmental Revenues</b> | <b>\$ 289,971</b> | <b>\$ 294,000</b> | <b>\$ 296,666</b> | <b>\$ 294,000</b> |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|

|                                               |                     |                    |                    |                    |
|-----------------------------------------------|---------------------|--------------------|--------------------|--------------------|
| <b>Total Covered through General Revenues</b> | <b>\$ (178,479)</b> | <b>\$ (76,215)</b> | <b>\$ (74,144)</b> | <b>\$ (63,228)</b> |
|-----------------------------------------------|---------------------|--------------------|--------------------|--------------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budget |
|--------------|-------------------|-------------------|-------------------|
| Full-time    | 1.0               | 2.0               | 2.0               |
| Part-time    | —                 | —                 | —                 |
| <b>Total</b> | <b>1.0</b>        | <b>2.0</b>        | <b>2.0</b>        |



# VITAL STATISTICS (1335)

## 2024/25 Budget

### Mission

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Serve the public by recording, preserving, and retrieving official and vital public records in a courteous and professional manner while consistently conforming to state and federal law governing these practices. Act in the best interest of the City of Amarillo by providing efficient, innovative, and quality services in a fair and impartial manner to all.

### Strategic Approach

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The Vital Statistics department strives to perform at a high level and recognizes the need to continuously work to earn the respect of the community. The department also realizes the importance of always welcoming newcomers as well as lifelong residents with information, resources, and a smile.

Vital Statistics works diligently in remaining compliant with state and federal law when distributing vital records. The Vital Statistics division has continued to follow counsel from state representatives in attending the annual conferences for Vital Statistics to maintain awareness of all forthcoming changes. The division's goal for the upcoming year is to obtain an additional Master Registrar certification to achieve a high level of knowledge to not only continue to meet requirements set forth by the state but also to perform at an exemplary level for our customers as well as for the City of Amarillo.

Within the past year, Vital Statistics has worked towards the overall improvement of the maintenance, issuance, and preservation of all records. This will provide the exemplary customer service that each citizen deserves. The city has invested in upgraded technology to maintain records, as well as moving to a more digital environment. Vital Statistics continues to strengthen skills within Tyler Technologies records software product called Eagle and the new Texas Electronic Vital Events Registrar (TxEVER) program. The program is a new registration system that replaced the legacy Texas Electronic Registrar (TER) systems. This new system has led the State of Texas to becoming one of the first states to embrace a fully integrated vital records system. The TxEVER system went live on January 1, 2019, to support all vital events operations, including reporting, registration, and amendments of births and deaths.

The City of Amarillo Vital Statistics Department continues to manage online features through Permitium, which is a management, application, and processing software that allows customers to request birth and death records online. Customers submit their application and pay online, queued to be reviewed by departmental staff, and either approve or deny the request. If the request is approved, documents are prepared and sent according to the customer's mailing. This feature has been in production for a short time, but we have achieved great results with customer certificate needs.

# VITAL STATISTICS (1335)

## 2024/25 Budget

### Birth Records

#### 2024/25 Budget — \$110,771 of Budget

Assist the community in providing certified copies of birth records within the State of Texas and providing documents needed to obtain out-of-state birth records. There are many different methods by which the Vital Statistics division receives and distributes these records. Functions consist of certifying homebirth records, issuing amendments on birth records, completing acknowledgment of paternity requests, and helping the county and state agencies with requests—all in compliance with state and federal regulations.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25 Projected</b> |
|-----------------------------------------|---------------------------|------------------------------|--------------------------|
| Birth Records Issued                    | 11,193                    | 12,300                       | 12,500                   |
| Attendance of annual conference         | 2                         | 2                            | 2                        |
| Birth Registrar Certification           | 1                         | 2                            | 2                        |

### Death Records

#### 2025/24 Budget — \$64,616 of Budget

Assist the community as well as funeral homes by providing certified copies of death records in compliance with state and federal regulations. Also issue fetal death certificates, amendments on death records, and burial transit permits in compliance with state and federal regulations.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24 Estimated</b> | <b>2024/25 Projected</b> |
|-----------------------------------------|---------------------------|--------------------------|--------------------------|
| Death Records Issued                    | 4,014                     | 4,100                    | 4,200                    |
| Attendance of annual conference         | 2                         | 2                        | 2                        |
| Death Registrar Certification           | 1                         | 2                        | 2                        |

### Qualified Applicant Determination

#### 2024/25 Budget — \$55,385 of Budget

Verify birth and death records are only distributed to qualified applicants. Under Texas Law, birth records are confidential for seventy-five years and death records are confidential for twenty-five years and can be obtained only by qualified applicants. A qualified applicant is defined as the registrant, or immediate family member either by blood or marriage, his or her guardian, or his or her legal representative. Local, state, and federal law enforcement or governmental agencies and other persons may be designated as properly qualified applicants by demonstrating a direct and tangible interest in the record when information in the record is necessary to implement a statutory provision or to protect a personal legal property right. A properly qualified applicant also may be any person who has submitted an application for a request to release personal information and has been approved as outlined in the Health and Safety Code, Section 181.11, relating to requests for Personal Data.

| <i>Performance Measures/Indicators:</i> | <b>2022/23<br/>Actual</b> | <b>2023/24 Estimated</b> | <b>2024/25 Projected</b> |
|-----------------------------------------|---------------------------|--------------------------|--------------------------|
| Lobby Orders                            | 14,017                    | 14,500                   | 15,000                   |
| Online Orders                           | 1,848                     | 2,000                    | 2,300                    |
| Certificates Issued                     | 15,865                    | 16,500                   | 17,300                   |
| Applications Denied                     | 1,646                     | 1,700                    | 1,750                    |

**Total Vital Statistics 2024/25 Budget — \$230,772**

## 2024-25 Employee Distribution by Position

|          |                         |
|----------|-------------------------|
| Entity   | 1335 - Vital Statistics |
| Scenario | Dept Req                |
| Year     | 2024                    |
| Currency | USD                     |

| Code & Description       | Count |
|--------------------------|-------|
| CLR075--DEPUTY REGISTRAR | 2.0   |
| Total                    | 2.0   |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|





# COMMUNITY DEVELOPMENT (2010, 2020, 2030, 2040, 2050, 2060, 2065, 2070, 2075, 2300)

## 2024/25 Budget

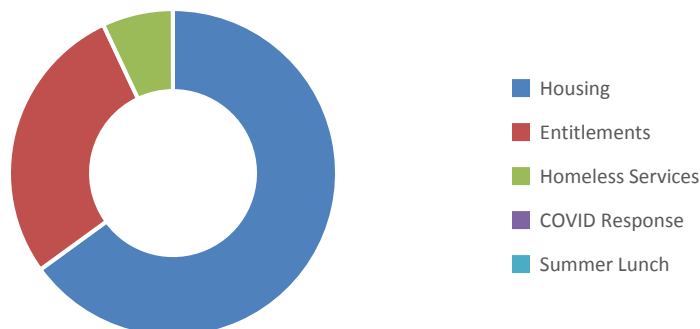
### Budget Comparison

|                          | 2022/23<br>Actual    | 2023/24<br>Budget    | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted  |
|--------------------------|----------------------|----------------------|-----------------------------|----------------------|
| Personal Services        | 2,096,103            | 3,516,441            | 2,387,598                   | 2,784,618            |
| Supplies                 | 138,427              | 122,110              | 80,024                      | 125,937              |
| Contractual Services     | 13,483,761           | 13,103,753           | 13,714,207                  | 12,784,169           |
| Program Expenses         | —                    | 19,500               | —                           | 19,500               |
| Other Charges            | 465,303              | 651,859              | 481,465                     | 739,818              |
| Operating Transfers      | 8,521                | 704,360              | —                           | —                    |
| Capital Outlay           | \$ 182,561           | \$ —                 | \$ 182,561                  | \$ —                 |
| Total Operating Expenses | \$ —                 | \$ 15,105            | \$ —                        | \$ —                 |
| <b>Total Expenses</b>    | <b>\$ 18,726,217</b> | <b>\$ 20,133,128</b> | <b>\$ 20,123,946</b>        | <b>\$ 18,654,042</b> |

|                                    |                      |                      |                      |                      |
|------------------------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Total Departmental Revenues</b> | <b>\$ 19,833,565</b> | <b>\$ 21,113,734</b> | <b>\$ 22,037,088</b> | <b>\$ 19,498,831</b> |
|------------------------------------|----------------------|----------------------|----------------------|----------------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 44.0              | 46.0              | 39.0                |
| Part-time    | —                 | —                 | —                   |
| <b>Total</b> | <b>44.0</b>       | <b>46.0</b>       | <b>39.0</b>         |



# COMMUNITY DEVELOPMENT (2010, 2020, 2030, 2040, 2050, 2060, 2065, 2070, 2075, 2300)

## 2024/25 Budget

### Mission

Committed to improving the community, alleviating poverty, and finding lasting solutions to homelessness.

### Goals & Objectives

Community Development is focused on three components to assist the Amarillo community in the goal to combat poverty and homelessness which includes housing, administration of federal and state entitlement grant programs, and homeless services.

Community Development actively participates in the City's Strategic Pillars and Milestones. Specifically, Community Development has prioritized Pillar Two: Communications, focusing on customer service to internal and external partners. Pillar Four: Infrastructure in our ongoing efforts to build a well-planned Transformation Park. Lastly, Pillar Five: Public Safety is a significant focus with the frontline work being undertaken by our Homeless Outreach team. Making contacts, cultivating positive relationships, and supporting law enforcement has contributed to a positive partnership to make our community safer.

### Programs of the Community Development Department

#### Housing

#### 2024/25 Budget — \$12,796,673 of Budget

According to the most recent U.S. Census Bureau statistics, the estimated 2022 median household income is \$60,628 with a poverty rate of 15.5%. Cost burden (paying more than 30% of household income on housing expenses) and severe cost burden (paying more than 50% of household income on housing expenses) are major challenges for many households in Amarillo. These issues place low-income households at risk of losing their housing with only one emergency or unexpected costly event.

Amarillo's Housing program was established to provide safe, decent, and sanitary housing for eligible low-income families, while ensuring rents are reasonable and fair. Housing has a positive impact on Strategic Pillar One: Business Friendly Community. Hundreds of new and ongoing vouchers are not only beneficial to the tenants, but they also help our landlords grow and improved businesses in the community.

| <b>Program Allocations:</b>        | <b>2022/23 Actual</b> | <b>2023/24 Estimated</b> | <b>2024/25 Proposed</b> |
|------------------------------------|-----------------------|--------------------------|-------------------------|
| Administration                     | \$774,709             | \$1,056,319              | \$912,552               |
| Housing assistance funds available | \$9,470,963           | \$9,723,700              | \$10,490,998            |

| <b>Performance Measures/Indicators:</b> | <b>2022/23 Actual</b> | <b>2023/24 Estimated</b> | <b>2024/25 Proposed</b> |
|-----------------------------------------|-----------------------|--------------------------|-------------------------|
| <b>Total Units/Vouchers Available</b>   | 18,912                | 18,912                   | 18,912                  |
| Leased Units/Vouchers Issued            | 13,786                | 14,662                   | 14,775                  |
| VASH Units (Veterans)                   | 1,137                 | 1,150                    | 1,166                   |

# COMMUNITY DEVELOPMENT (2010, 2020, 2030, 2040, 2050, 2060, 2065, 2070, 2075, 2300)

## 2024/25 Budget

### Entitlements (HOME & CDBG)

#### 2024/25 Budget — \$3,283,111 of Budget

Entitlement programs include CDBG (Community Development Block Grant) and HOME Investment Partnership programs. In addition to the cost burden experienced by low-income households, ensuring safe housing that is in good repair is another demonstrated need in Amarillo. Nearly 65% percent of the total housing units were built prior to 1980, creating a need for rehabilitation of some units along with the construction of new, decent, and affordable units for low-income families.

Community Development CDBG funds the CARE housing repair program that assists the elderly, disabled and other low-income homeowners, to provide critical home repairs to help them remain in their homes. This program also provides for needed demolition and clearance projects along with a variety of public services. HOME funding provides rental assistance to low-income households and provides funding assistance in the construction of new housing to meet the need of improved and updated, affordable housing units for low-income residents. Both programs contribute to the reduction of poverty, slum, and blight in Amarillo.

#### Program Administration:

| HOME                                       | 2022/23 Actual | 2023/24 Estimated | 2024/25 Proposed |
|--------------------------------------------|----------------|-------------------|------------------|
| Represents 10% of maximum HOME Entitlement | \$82,824       | \$86,522          | \$86,522         |
| HOME Match (25% required program match)    | \$168,082      | 283120*           | \$154,230        |

\*Match fund short for FY23. The difference must be recovered in FY24.

#### Program Allocations:

| HOME                                  | 2022/23 Actual | 2023/24 Estimated | 2024/25 Proposed |
|---------------------------------------|----------------|-------------------|------------------|
| Tenant Based Rental Assistance (TBRA) | \$700,646      | \$870,000         | \$605,659        |
| CHDO New Construction                 | \$84,484       | \$129,784         | \$129,784        |

#### Performance Measures/Indicators:

| HOME<br>*(Tenant Based Rental Assistance) | 2022/23 Actual | 2023/24 Estimated | 2024/25 Proposed |
|-------------------------------------------|----------------|-------------------|------------------|
| TBRA- Households Assisted                 | 246            | 210               | 65               |
| TBRA- Total number of people served       | 569            | 434               | 195              |

#### Program Administration:

| CDBG                                       | 2022/23 Actual | 2023/24 Estimated | 2024/25 Proposed |
|--------------------------------------------|----------------|-------------------|------------------|
| Represents 20% of maximum CDBG Entitlement | \$316,918      | \$325,649         | \$325,649        |

# COMMUNITY DEVELOPMENT (2010, 2020, 2030, 2040, 2050, 2060, 2065, 2070, 2075, 2300)

## 2024/25 Budget

### Program Allocations:

| CDBG                                | 2022/23 Actual | 2023/24 Estimated | 2024/25 Proposed |
|-------------------------------------|----------------|-------------------|------------------|
| Building Safety                     | \$206,670      | \$200,000         | \$200,000        |
| Public Services                     | \$237,688      | \$244,237         | \$244,237        |
| Neighborhood Improvements           | \$295,975      | \$372,361         | \$372,361        |
| Owner Occupied Housing Improvements | \$658,915      | \$486,000         | \$486,000        |

### Performance Measures/Indicators:

| CDBG                           | 2022/23 Actual | 2023/24 Estimated | 2024/25 Proposed |
|--------------------------------|----------------|-------------------|------------------|
| <b>Total Persons Assisted</b>  | <b>11,715</b>  | <b>2,108</b>      | <b>2,093</b>     |
| Demolition & Clearance         | 14             | 35                | 20               |
| CARE (Low Income Home Repairs) | 44             | 50                | 50               |
| Public Services                | 11,655         | 2,020             | 2,020            |
| Neighborhood Improvements      | 3              | 3                 | 3                |

### Homeless Services (CoC, HMIS, ESG, & Coming Home, PREP Academy) 2024/25 Budget — \$2,574,258 of Budget

The 2024 Point in Time count, which is a 24-hour snapshot of homelessness, revealed that Amarillo had 525 individuals experiencing homelessness on a single night in our community. This number was a decrease of 167 individuals from the 2023 count. Unfortunately, the 2024 Point in Time count showed we had 263 unsheltered individuals who were living in tents, cars, on the streets, or other places not meant for habitation. Community Development has partnered with the nonprofit, Transformation Park, in the planning and implementation of a low-barrier day and night shelter to provide a safe, dignified place to help people move from homelessness to permanent housing.

The Continuum of Care (C.O.C.) is a collaboration of all homeless service providers in the city of Amarillo. The C.O.C. is charged with developing a community plan to organize and deliver housing and services to meet the specific needs of people who are homeless as they move to stable housing and maximize self-sufficiency. The Community Development Department is the lead agency and collaborative applicant responsible for the C.O.C.. The mission of the C.O.C. is to build a stronger community through collaborative solutions to ensure homelessness is rare, brief, and nonrecurring.

Another key component is the management of the Homeless Management Information System (H.M.I.S.). HMIS is a locally administered, electronic data collection system that stores information about persons who access the homeless service systems in a Continuum of Care. It is very important for the C.O.C. to collect and share this data to strengthen the collaborative effort to end homelessness.

The Coming Home program is a Permanent Supportive Housing (PSH) program model, adopted to assist those experiencing chronic homelessness in Amarillo. Since November 2018, the Coming Home program has assisted hundreds of individuals. The Coming Home program has a success rate of over 85% in the effort to keep program participants stably housed and participating in the program.

The Emergency Solutions Grant (E.S.G.) program is a competitive grant provided by the Texas Department of Housing and Community Affairs (TDHCA). This grant provides services necessary to help people that are homeless or at risk of becoming homeless. Specifically, this grant assists Amarillo through homeless outreach and rapid re-housing. Quickly identifying individuals and addressing their housing needs is key to the success of this program and successful outcomes for those being served in the community.

# COMMUNITY DEVELOPMENT (2010, 2020, 2030, 2040, 2050, 2060, 2065, 2070, 2075, 2300)

## 2024/25 Budget

The Peer Reintegration Employment Partnership (P.R.E.P.) Academy is a project to employ recently homeless citizens of Amarillo. Peer support specialists work alongside these employees to help beautify Amarillo by picking up trash and reintegrating workers into the workforce through training, education, and support. Each program and system work cooperatively to combat homelessness in Amarillo.

### Funding Sources:

| Coming Home         | 2022/23 Actual     | 2023/24 Estimated  | 2024/25 Proposed   |
|---------------------|--------------------|--------------------|--------------------|
| General Funds       | \$168,219          | \$168,224          | \$168,224          |
| CDBG Funds          | \$64,984           | \$122,118          | \$122,118          |
| Street Outreach     | \$77,237           | \$97,046           | \$97,046           |
| CoC                 | \$168,829          | \$173,694          | \$176,813          |
| HSS                 | \$519,932          | \$797,278          | \$—                |
| HOME-ARP            | \$—                | \$—                | \$1,000,000        |
| CARES               | \$180,758          | \$187,406          | \$94,679           |
| Ending Homelessness | \$16,000           | \$64,104           | \$—                |
| United Way          | \$2,100            | \$20,000           | \$20,000           |
| Donations           | \$2,500            | \$4,650            | \$2,000            |
| <b>Total</b>        | <b>\$1,200,559</b> | <b>\$1,639,520</b> | <b>\$1,685,880</b> |

### Performance Measures/Indicators:

| Coming Home<br>(Explain) | 2022/23 Actual | 2023/24 Estimated | 2024/25 Proposed |
|--------------------------|----------------|-------------------|------------------|
| Clients Served           | 471            | 515               | 566              |

### Program Allocations:

| HOME-ARP                                 | 2022/23 Actual | 2023/24 Estimated | 2024/25 Proposed |
|------------------------------------------|----------------|-------------------|------------------|
| Administration                           | \$0            | \$8,000           | \$75,000         |
| Project- Coming Home Supportive Services | \$0            | \$0               | \$1,000,000      |

### Program Allocations:

| CoC/HMIS                                         | 2022/23 Actual   | 2023/24 Estimated | 2024/25 Proposed |
|--------------------------------------------------|------------------|-------------------|------------------|
| CoC Planning Grant                               | \$52,912         | \$39,561          | \$41,540         |
| Homeless Management Information System (HMIS)    | \$156,591        | \$163,232         | \$163,232        |
| Coming Home                                      | \$168,829        | \$173,694         | \$176,814        |
| Permanent Supportive Housing (Shelter Plus Care) | \$74,717         | \$56,160          | \$60,852         |
| <b>Total</b>                                     | <b>\$453,336</b> | <b>\$432,647</b>  | <b>\$442,438</b> |

# COMMUNITY DEVELOPMENT (2010, 2020, 2030, 2040, 2050, 2060, 2065, 2070, 2075, 2300)

## 2024/25 Budget

### Program Allocations:

| ESG              | 2022/23 Actual   | 2023/24 Estimated | 2024/25 Proposed |
|------------------|------------------|-------------------|------------------|
| Rapid Re-Housing | \$49,928         | \$108,773         | \$64,697         |
| Street Outreach  | \$77,237         | \$97,046          | \$97,046         |
| <b>Total</b>     | <b>\$127,165</b> | <b>\$205,819</b>  | <b>\$161,743</b> |

### Performance Measures/Indicators:

| Households Served | 2022/23 Actual | 2023/24 Estimated | 2024/25 Proposed |
|-------------------|----------------|-------------------|------------------|
| Rapid Re-Housing  | 30             | 14                | 15               |
| Street Outreach   | 344            | 269               | 295              |

### Program Allocations:

| PREP Academy | 2022/23 Actual | 2023/24 Estimated | 2024/25 Proposed |
|--------------|----------------|-------------------|------------------|
| ARPA Funds   | \$36,408       | \$69,299          | \$75,000         |

### Performance Measures/Indicators:

| PREP Academy   | 2022/23 Actual | 2023/24 Estimated | 2024/25 Proposed |
|----------------|----------------|-------------------|------------------|
| Clients Served | 10             | 16                | 20               |

**Total Community Development 2024/25 Budget — \$18,654,042**

2024-25 Employee Distribution by Position

|          |                            |
|----------|----------------------------|
| Entity   | 20110 - Program Management |
| Scenario | Dept Req                   |
| Year     | 2024                       |
| Currency | USD                        |

| Code & Description                 | Count |
|------------------------------------|-------|
| MGT150--GRANT MANAGER              | 0.25  |
| CLR150--ADMINISTRATIVE COORDINATOR | 0.50  |
| CLR185--GRANT MONITOR              | 1.00  |
| Totals                             | 1.75  |

New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|                 |                       |
|-----------------|-----------------------|
| <b>Entity</b>   | 20125 - Rehab Support |
| <b>Scenario</b> | Dept Req              |
| <b>Year</b>     | 2024                  |
| <b>Currency</b> | USD                   |

| <b>Description</b>                          | <b>Count</b> |
|---------------------------------------------|--------------|
| ADM502--COMMUNITY DEVELOPMENT ADMINISTRATOR | 0.5          |
| ADM560--ASST COMM DEVELOPMENT DIRECTOR      | 0.5          |
| TRD085--INSPECTION LEAD                     | 1.0          |
| TRD556--REHAB INSPECTOR II                  | 1.0          |
| <b>Totals</b>                               | <b>3.0</b>   |

### New Positions

| <b>Code and Description</b> | <b>Count</b> | <b>Pay Grade</b> | <b>Estimated Cost</b> |
|-----------------------------|--------------|------------------|-----------------------|
|-----------------------------|--------------|------------------|-----------------------|

### Eliminations

| <b>Code and Description</b> | <b>Count</b> | <b>Pay Grade</b> | <b>Estimated Cost</b> |
|-----------------------------|--------------|------------------|-----------------------|
|-----------------------------|--------------|------------------|-----------------------|



## 2024-25 Employee Distribution by Position

|                 |                       |
|-----------------|-----------------------|
| <b>Entity</b>   | 20130 - Housing Rehab |
| <b>Scenario</b> | Dept Req              |
| <b>Year</b>     | 2024                  |
| <b>Currency</b> | USD                   |

| Code & Description    | Count      |
|-----------------------|------------|
| CLR185--GRANT MONITOR | 1.0        |
| <b>Totals</b>         | <b>1.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

2024-25 Employee Distribution by Position

|          |                           |
|----------|---------------------------|
| Entity   | 20150 - Emergency Shelter |
| Scenario | Dept Req                  |
| Year     | 2024                      |
| Currency | USD                       |

| Code & Description    | Count |
|-----------------------|-------|
| CLR185--GRANT MONITOR | 1.0   |
| Totals                | 1.0   |

New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|          |                       |
|----------|-----------------------|
| Entity   | 20180 - CARES Round 3 |
| Scenario | Dept Req              |
| Year     | 2024                  |
| Currency | USD                   |

| Code & Description             | Count       |
|--------------------------------|-------------|
| MGT010--CH PROGRAM COORDINATOR | 1.00        |
| <b>Total</b>                   | <b>1.00</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|                 |                            |
|-----------------|----------------------------|
| <b>Entity</b>   | 20210 - Housing Assistance |
| <b>Scenario</b> | Dept Req                   |
| <b>Year</b>     | 2024                       |
| <b>Currency</b> | USD                        |

| <b>Code &amp; Description</b>      | <b>Count</b> |
|------------------------------------|--------------|
| TRD085--INSPECTION LEAD            | 2.0          |
| CLR150--ADMINISTRATIVE COORDINATOR | 0.4          |
| CLR400--ADMINISTRATIVE ASSISTANT I | 1.0          |
| CLR030--CASE WORKER                | 5.0          |
| MGT140--HCV MANAGER HOUSING        | 1.0          |
| <b>Totals</b>                      | <b>9.4</b>   |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|                 |                             |
|-----------------|-----------------------------|
| <b>Entity</b>   | 20310 - Home Administration |
| <b>Scenario</b> | Dept Req                    |
| <b>Year</b>     | 2024                        |
| <b>Currency</b> | USD                         |

| <b>Code &amp; Description</b> | <b>Count</b> |
|-------------------------------|--------------|
| CLR185--GRANT MONITOR         | 0.80         |
| MGT150 - GRANT MANAGER        | 0.25         |
| <b>Totals</b>                 | <b>1.05</b>  |

### New Positions

| <b>Code and Description</b> | <b>Count</b> | <b>Pay Grade</b> | <b>Estimated Cost</b> |
|-----------------------------|--------------|------------------|-----------------------|
|-----------------------------|--------------|------------------|-----------------------|

### Eliminations

| <b>Code and Description</b> | <b>Count</b> | <b>Pay Grade</b> | <b>Estimated Cost</b> |
|-----------------------------|--------------|------------------|-----------------------|
|-----------------------------|--------------|------------------|-----------------------|

## 2024-25 Employee Distribution by Position

|                 |                            |
|-----------------|----------------------------|
| <b>Entity</b>   | 20315 - General Fund Match |
| <b>Scenario</b> | Dept Req                   |
| <b>Year</b>     | 2024                       |
| <b>Currency</b> | USD                        |

| Code & Description                         | Count      |
|--------------------------------------------|------------|
| ADM502-COMMUNITY DEVELOPMENT ADMINISTRATOR | 0.5        |
| ADM560--ASST COMM DEVELOPMENT DIRECTOR     | 0.5        |
| CLR185--GRANT MONITOR                      | 1.0        |
| <b>CLR150--ADMINISTRATIVE COORDINATOR</b>  | <b>0.1</b> |
| <b>Totals</b>                              | <b>2.1</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|          |                        |
|----------|------------------------|
| Entity   | 20335 - HOME-ARP Admin |
| Scenario | Dept Req               |
| Year     | 2024                   |
| Currency | USD                    |

| Code & Description    | Count       |
|-----------------------|-------------|
| CLR185--GRANT MONITOR | 0.55        |
| <b>Totals</b>         | <b>0.55</b> |

## New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|                 |                          |
|-----------------|--------------------------|
| <b>Entity</b>   | 20340 - HOME-ARP Project |
| <b>Scenario</b> | Dept Req                 |
| <b>Year</b>     | 2024                     |
| <b>Currency</b> | USD                      |

| Code & Description              | Count        |
|---------------------------------|--------------|
| PRF175--HOUSING NAVIGATOR       | 2.00         |
| MGT017--CH PEER SUPPORT LEAD    | 1.00         |
| PRF705 - CASE MANAGER           | 5.17         |
| CLR575--PEER SUPPORT SPECIALIST | 4.00         |
| <b>Totals</b>                   | <b>12.17</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|



# 2024-25 Employee Distribution by Position

|          |                        |
|----------|------------------------|
| Entity   | 20500 - COC - Planning |
| Scenario | Dept Req               |
| Year     | 2024                   |
| Currency | USD                    |

| Code & Description     | Count |
|------------------------|-------|
| MGT150 - GRANT MANAGER | 0.5   |
| Totals                 | 0.5   |

## New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|                 |                             |
|-----------------|-----------------------------|
| <b>Entity</b>   | 20650 - Coming Home Project |
| <b>Scenario</b> | Dept Req                    |
| <b>Year</b>     | 2024                        |
| <b>Currency</b> | USD                         |

| <b>Description</b>              | <b>Count</b> |
|---------------------------------|--------------|
| CLR575--PEER SUPPORT SPECIALIST | 1.0          |
| PRF705--CASE MANAGER            | 1.0          |
| <b>Totals</b>                   | <b>2.0</b>   |

### New Positions

| <b>Code and Description</b> | <b>Count</b> | <b>Pay Grade</b> | <b>Estimated Cost</b> |
|-----------------------------|--------------|------------------|-----------------------|
|-----------------------------|--------------|------------------|-----------------------|

### Eliminations

| <b>Code and Description</b> | <b>Count</b> | <b>Pay Grade</b> | <b>Estimated Cost</b> |
|-----------------------------|--------------|------------------|-----------------------|
|-----------------------------|--------------|------------------|-----------------------|

## 2024-25 Employee Distribution by Position

|                 |                           |
|-----------------|---------------------------|
| <b>Entity</b>   | 20651 - CONTINUUM OF CARE |
| <b>Scenario</b> | Dept Req                  |
| <b>Year</b>     | 2024                      |
| <b>Currency</b> | USD                       |

| <b>Code &amp; Description</b> | <b>Count</b> |
|-------------------------------|--------------|
| MGT015--CH OUTREACH LEAD      | 0.75         |
| PRF705 - CASE MANAGER         | 1.00         |
| <b>Totals</b>                 | <b>1.75</b>  |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

2024-25 Employee Distribution by Position

|          |                                |
|----------|--------------------------------|
| Entity   | 20652 - Coming Home United Way |
| Scenario | Dept Req                       |
| Year     | 2024                           |
| Currency | USD                            |

| Code & Description        | Count |
|---------------------------|-------|
| MGT015--LEAD CASE MANAGER | 0.25  |
| Totals                    | 0.25  |

New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|          |                                           |
|----------|-------------------------------------------|
| Entity   | 20730 - 2023 TX Emergency Solutions Grant |
| Scenario | Dept Req                                  |
| Year     | 2024                                      |
| Currency | USD                                       |

| Code & Description    | Count      |
|-----------------------|------------|
| PRF705 - CASE MANAGER | 0.5        |
| <b>Totals</b>         | <b>0.5</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|          |              |
|----------|--------------|
| Entity   | 20755 - HMIS |
| Scenario | Dept Req     |
| Year     | 2024         |
| Currency | USD          |

| Code & Description    | Count       |
|-----------------------|-------------|
| CLR185--GRANT MONITOR | 0.65        |
| <b>Total</b>          | <b>0.65</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|          |                      |
|----------|----------------------|
| Entity   | 24530 - COVID-19 ARP |
| Scenario | Dept Req             |
| Year     | 2024                 |
| Currency | USD                  |

| Code & Description                     | Count      |
|----------------------------------------|------------|
| CLR985--DIGITAL LITERACY COORDINATOR - | 5.0        |
| <b>Totals</b>                          | <b>5.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|          |                      |
|----------|----------------------|
| Entity   | 24710 - PREP Program |
| Scenario | Dept Req             |
| Year     | 2024                 |
| Currency | USD                  |

| Code & Description       | Count |
|--------------------------|-------|
| MGT015--CH OUTREACH LEAD | 1.0   |
| Totals                   | 1.0   |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|



# PUBLIC HEALTH (25011-25045)

## 2024/25 Budget

### Budget Comparison

|                       | 2022/23<br>Actual    | 2023/24<br>Budget   | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|-----------------------|----------------------|---------------------|-----------------------------|---------------------|
| Personal Services     | \$ 3,772,896         | \$ 4,110,456        | \$ 4,195,102                | \$ 3,872,558        |
| Supplies              | 617,665              | 751,656             | 889,206                     | 849,978             |
| Contractual Services  | 4,162,259            | 2,639,274           | 2,349,464                   | 1,105,240           |
| Other Charges         | 997,846              | 814,237             | 497,284                     | 768,788             |
| Fixed Asset Transfers | 1,710,906            | -                   | -                           | -                   |
| Capital Outlay        | 5,257                | -                   | -                           | -                   |
| <b>Total Expenses</b> | <b>\$ 11,266,829</b> | <b>\$ 8,315,623</b> | <b>\$ 7,931,056</b>         | <b>\$ 6,596,564</b> |

|                                    |                       |                       |                       |                       |
|------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>Total Departmental Revenues</b> | <b>\$9,702,810.00</b> | <b>\$7,973,944.00</b> | <b>\$7,650,216.00</b> | <b>\$7,013,332.00</b> |
|------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 48.0              | 48.0              | 47.0                |
| Part-time    | -                 | -                 | -                   |
| <b>Total</b> | <b>48.0</b>       | <b>48.0</b>       | <b>47.0</b>         |



- Public Health Administration/Support
- Communicable Disease
- Immunization
- Refugee Health
- Tuberculosis/Hansen's Control
- STD/HIV Prevention and Treatment
- Public Health Preparedness
- Public Health Promotions
- Health Informatics
- COVID-19 Response

# PUBLIC HEALTH (25011-25045)

## 2024/25 Budget

### Mission

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Promoting and protecting health while preventing disease with integrity and compassion for our community.

### Vision

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We believe in equitable health for all.

### Goals and Objectives

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Public Health funding comes from the Amarillo Hospital District, which supports activities not funded through grants from Federal, State and local partners.

The department works with the Texas Department of State Health Services to implement budgets, work plans, and deliverables for more than 20 grants. Private granting agencies supported one grant this year with the potential for additional grants in the future. The department utilizes each of these funding sources to carry out Texas state law and local ordinances, using innovative approaches to protect the public health of our community.

In addition to fiscal support from the Amarillo Hospital District and grants, the department receives fees for certain services provided. These fees have remained very low to balance the needs of the department and the clients we serve.

Fiscal responsibility, communication, and public safety are priorities for public health. APH achieves success through technology, innovation, and public health infrastructure.

### Programs of Amarillo Public Health

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#### Administration/Support

#### 2024/25 Budget — \$725,622 of Budget

Public Health Administration provides oversight for daily operations and support for department activities and a team of 49 public health professionals working in 20+ grants.

The Director of Public Health is the Director of the Amarillo Area Public Health District. In early 2019, the Amarillo Area Public District welcomed four new member jurisdictions, Timbercreek Canyon, Lake Tanglewood, Bishop Hills, and Palisades. The Cooperative Agreement was updated in 2019 and again in 2023.

#### Communicable Disease

#### 2024/25 Budget — \$461,759 of Budget

The Communicable Disease Program conducts disease surveillance and epidemiology, interfaces with hospitals and other providers, and provides community education. There are 88+ conditions in Texas notifiable to Amarillo Public Health. During any given year, approximately 45+ of the 88 conditions are reported. Communicable Disease staff follow up with each report to ensure the safety of individual patients and the public, ensure appropriate treatment of patients and contacts, and identify and respond to outbreaks. Communicable Disease

staff are actively involved in the community and are the lead agency for PanIC, the Panhandle Infection Control group.

## PUBLIC HEALTH (25011-25045)

## 2024/25 Budget

| <i>Performance Measures/Indicators:</i>                                                                                            | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|------------------------------------------------------------------------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Total number of cases worked                                                                                                       | 1,223                     | 1,400                        | 1,400                        |
| Number of Notifiable Conditions Investigated                                                                                       | 378                       | 350                          | 400                          |
| Disease investigations are reported to the Texas Department of State Health Services within the required time. (State average 82%) | 95%                       | 95%                          | 97%                          |

Reported January – December and Perinatal Hep B reported Sept-Aug

### Immunization

#### 2024/25 Budget — \$1,055,450 of Budget

The immunization team provides adult and childhood immunizations through the mobile clinic and fixed location, conducts immunization outreach, community education, and conducts school/daycare compliance assessments. Target areas for the mobile clinic include shelters, low-income housing, community events, and community centers. Success from these events is often recognized years later when the patient returns to school or obtains employment. Vaccines provided through public health clinics include Hepatitis B, Rotavirus, DTaP, Hemophilus influenzae type B (HIB), Pneumococcal conjugate and polysaccharide, Polio, Flu, MMR, Chickenpox, Hepatitis A, HPV, Meningococcal ACWY and B, Tdap, Td, Zoster, COVID, and rabies – a menu of 19 vaccines.

| <i>Performance Measures/Indicators:</i>         | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Patients seen                                   | 9,310                     | 6,780                        | 7,000                        |
| Vaccines given                                  | 20,207                    | 19,000                       | 20,000                       |
| Number of Outreach Events                       | 218                       | 160                          | 160                          |
| Total Number of Vaccinations at Outreach Events | 2,093                     | 1,300                        | 1,300                        |

Reported October – September

### Refugee Health

#### 2024/25 Budget — \$659,656 of Budget

The Refugee Health team provides health screenings for primary refugees within 90 days of arrival including TB skin testing, medical history, physical assessment, and necessary referrals for medical care. Follow-up immunizations for primary and secondary refugees, assistance with green card paperwork (medical portion), and community education are important components of this program.

| <b>Performance Measures/Indicators:</b>                            | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|--------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| VOLAG capacity for Primary Refugee arrival                         | 350                       | 200                          | 200                          |
| Primary refugees: health screening within 90 days of arrival (#/%) | 167                       | 200                          | 200                          |
| Green card assistance                                              | 88                        | 130                          | 140                          |

Reported October –September

## PUBLIC HEALTH (25011-25045)

## 2024/25 Budget

### Tuberculosis/Hansen's Control

#### 2024/25 Budget — \$659,656 of Budget

The Tuberculosis Control team provides treatment of active cases and contact investigation, treatment of latent cases, TB testing for the public, and community education. In 2017, the department opened the first Hansen's clinic in the Panhandle of Texas and in 2018 obtained funding through DSHS via a grant opportunity. Through the Hansen's clinic, staff provide case management and medication management for Hansen's patients from a variety of backgrounds.

| <b>Performance Measures/Indicators:</b>     | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|---------------------------------------------|---------------------------|------------------------------|------------------------------|
| TB skin tests placed                        | 565                       | 650                          | 650                          |
| Latent Tuberculosis patients seen in clinic | 59                        | 100                          | 80                           |
| Latent Tuberculosis therapy completion rate | 75%                       | 85%                          | 80%                          |
| Active Tuberculosis patients seen in clinic | 3                         | 5                            | 5                            |
| Active Tuberculosis therapy completion rate | 100%                      | 100%                         | 100%                         |

Reported October –September

### STD/HIV Prevention and Treatment

#### 2024/25 Budget — \$1,715,107 of Budget

The STD/HIV team provides an STD clinic and treatment, disease intervention and contact investigation, HIV outreach, and community education. Increased testing to targeted, high-risk populations continues as well as enhanced public health follow-up and increased education. Through contact investigation, a risky trend in meeting sexual partners has been identified. The use of dating apps to find anonymous sexual partners is used frequently--as is the practice of unprotected sex. Education on Facebook and other social media platforms have been tools implemented along with traditional methods of outreach. STD/HIV staff have worked diligently to increase testing, treatment, and education – by looking for disease, our department is finding it and working to eliminate it.

| <b>Performance Measures/Indicators:</b> | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------|---------------------------|------------------------------|------------------------------|
| Patients seen in STD clinic             | 1,769                     | 1,850                        | 1,950                        |
| Patients tested through HIV Outreach    | 1,857                     | 1,950                        | 2,050                        |

Testing numbers reported October - September

## Public Health Preparedness

### 2024/25 Budget — \$329,828 of Budget

The Public Health Preparedness team conducts all-hazards preparedness, collaborates with community partners in planning, response, and evaluation, and provides community education. This team collaborates with city, State, and Federal partners in planning and conducting a wide range of exercises from tabletop to full scale.

## PUBLIC HEALTH (25011-25045)

## 2024/25 Budget

### Public Health Promotions

#### 2024/25 Budget — \$461,759 of Budget

The public health promotions program continues to evolve as funding becomes available through grant opportunities. In April 2018, the department was awarded a Healthy Texas Mothers and Babies grant to reduce low birth weight and preterm births in Potter and Randall Counties. Through community coalition, community assessment, and strategic planning, the Healthy Amarillo Women team works with community members to strengthen community resources for Amarillo families. In April 2020, the department was also approved to participate in the Community and Clinical Health Bridge grant. This opportunity provides funding for obesity and chronic disease-related conditions in Potter and Randall Counties.

In the spring of 2019, a need for safe sleep accommodations was identified for babies in our local homeless shelters. Through collaboration with APD's CIT program, Amarillo Public Health is accepting donations to purchase portable cribs and is looking forward to additional grant dollars to expand the program. As of spring 2024, Amarillo Public Health maintains five Child Passenger Safety Technicians. These team members assist families through car seat inspections and installations.

Working with the Harrington Cancer and Health Foundation, the department was awarded a grant for a Safe Kids Program to include a Safe Kids Program Manager and Community Health Worker. This program focuses on the prevention of unintentional injuries in children by building a coalition and providing action around unintentional injury prevention. This team serves as the action arm of the Panhandle Child Fatality Review Team.

|                                      | 2022/23<br>Actual | 2023/24<br>Estimated | 2024/25<br>Projected |
|--------------------------------------|-------------------|----------------------|----------------------|
| Number of car seats inspected        | 50                | 55                   | 60                   |
| Number of car new seats installed    | 175               | 200                  | 250                  |
| Number of cribs provided to families | 100               | 100                  | 125                  |
| Individuals completing RESET program | 29                | 30                   | 35                   |
| Participants in Walk With Ease       | NA                | 31                   | 40                   |
| Total Garden Production              | 1700              | 1000                 | 2000                 |

### Health Informatics

#### 2024/25 Budget — \$461,759 of Budget

Health Informatics is a growing field in healthcare, including electronic medical records, health information exchange, billing, HIPAA privacy and security, provider credentialing, staff development and training, data analysis, and quality improvement. The Health Informatics team:

- Coordinates the electronic medical record efforts for the department. Serves as backup to the Local Responsible Party for information privacy and security.
- Establishes and oversees billing practices.
- Maintains pharmacy license and CLIA certification for the department; and
- Provides staff onboarding and coordinates LMS.
- Coordinates the performance of program evaluations/quality assurance for the department.

- The health informatics team supports the department with logistics support, IT training, administrative support, and data analysis and communication support.

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## Total Public Health 2024/25 Budget — \$6,596,564

## 2024-25 Employee Distribution by Position

|                 |                           |
|-----------------|---------------------------|
| <b>Entity</b>   | 25011 - AHD Public Health |
| <b>Scenario</b> | Dept Req                  |
| <b>Year</b>     | 2024                      |
| <b>Currency</b> | USD                       |

| Code and Description                   | Count      |
|----------------------------------------|------------|
| ADM580--ASST DIR OF PUBLIC HEALTH      | 1.0        |
| ADM581--DIRECTOR OF PUBLIC HEALTH      | 1.0        |
| CLR235--PUBLIC HEALTH TECHNICIAN       | 2.3        |
| MGT580--PUBLIC HEALTH PROGRAM MANAGER  | 2.0        |
| PRF572--PUBLIC HEALTH REGISTERED NURSE | 2.0        |
| <b>Totals</b>                          | <b>8.3</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|                 |                        |
|-----------------|------------------------|
| <b>Entity</b>   | 25012 - Refugee Health |
| <b>Scenario</b> | Dept Req               |
| <b>Year</b>     | 2024                   |
| <b>Currency</b> | USD                    |

| Code and Description                   | Count      |
|----------------------------------------|------------|
| CLR581--DISEASE INTERVENTIONS SPECIAL  | 1.0        |
| MGT580--PUBLIC HEALTH PROGRAM MANAGER  | 0.4        |
| PRF572--PUBLIC HEALTH REGISTERED NURSE | 1.5        |
| PRF605--NURSE PRACTITIONER             | 1.0        |
| <b>Totals</b>                          | <b>3.9</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|



## 2024-25 Employee Distribution by Position

|                 |                    |
|-----------------|--------------------|
| <b>Entity</b>   | 25013 - IMM/Locals |
| <b>Scenario</b> | Dept Req           |
| <b>Year</b>     | 2024               |
| <b>Currency</b> | USD                |

| Code and Description                   | Count      |
|----------------------------------------|------------|
| CLR235--PUBLIC HEALTH TECHNICIAN       | 2.0        |
| CLR581--DISEASE INTERVENTIONS SPECIAL  | 1.0        |
| MGT580--PUBLIC HEALTH PROGRAM MANAGER  | 1.0        |
| PRF572--PUBLIC HEALTH REGISTERED NURSE | 1.0        |
| PRF910 - PUBLIC HEALTH LVN             | 1.0        |
| <b>Totals</b>                          | <b>6.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|                 |                        |
|-----------------|------------------------|
| <b>Entity</b>   | 25014 - HIV Prevention |
| <b>Scenario</b> | Dept Req               |
| <b>Year</b>     | 2024                   |
| <b>Currency</b> | USD                    |

| Code and Description                  | Count      |
|---------------------------------------|------------|
| CLR581--DISEASE INTERVENTIONS SPECIAL | 3.0        |
| MGT560--PROGRAM COORDINATOR           | 1.0        |
| <b>Totals</b>                         | <b>4.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|          |                            |
|----------|----------------------------|
| Entity   | 25015 - Core Public Health |
| Scenario | Dept Req                   |
| Year     | 2024                       |
| Currency | USD                        |

| Code and Description                  | Count      |
|---------------------------------------|------------|
| MGT580--PUBLIC HEALTH PROGRAM MANAGER | 1.0        |
| <b>Totals</b>                         | <b>1.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|                 |                  |
|-----------------|------------------|
| <b>Entity</b>   | 25016 - Hansen's |
| <b>Scenario</b> | Dept Req         |
| <b>Year</b>     | 2024             |
| <b>Currency</b> | USD              |

| Code and Description                   | Count       |
|----------------------------------------|-------------|
| MGT580--PUBLIC HEALTH PROGRAM MANAGER  | 0.01        |
| PRF572--PUBLIC HEALTH REGISTERED NURSE | 0.10        |
| <b>Totals</b>                          | <b>0.11</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|                 |                              |
|-----------------|------------------------------|
| <b>Entity</b>   | 25017 - Healthy Texas Babies |
| <b>Scenario</b> | Dept Req                     |
| <b>Year</b>     | 2024                         |
| <b>Currency</b> | USD                          |

| Code and Description            | Count       |
|---------------------------------|-------------|
| PRF150--HEALTH EDUCATOR/PLANNER | 1.00        |
| <b>Totals</b>                   | <b>1.00</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|                 |             |
|-----------------|-------------|
| <b>Entity</b>   | 25018 - DIS |
| <b>Scenario</b> | Dept Req    |
| <b>Year</b>     | 2024        |
| <b>Currency</b> | USD         |

| Code and Description                  | Count      |
|---------------------------------------|------------|
| CLR235--PUBLIC HEALTH TECHNICIAN      | 1.0        |
| CLR581--DISEASE INTERVENTIONS SPECIAL | 2.0        |
| MGT560--PROGRAM COORDINATOR           | 1.0        |
| MGT580--PUBLIC HEALTH PROGRAM MANAGER | 0.5        |
| <b>Totals</b>                         | <b>4.5</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|                 |                       |
|-----------------|-----------------------|
| <b>Entity</b>   | 25019 - Health Equity |
| <b>Scenario</b> | Dept Req              |
| <b>Year</b>     | 2024                  |
| <b>Currency</b> | USD                   |

| Code and Description                  | Count      |
|---------------------------------------|------------|
| MGT580--PUBLIC HEALTH PROGRAM MANAGER | 1.0        |
| <b>Totals</b>                         | <b>1.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|                 |                            |
|-----------------|----------------------------|
| <b>Entity</b>   | 25020 - Bioterrorism Grant |
| <b>Scenario</b> | Dept Req                   |
| <b>Year</b>     | 2024                       |
| <b>Currency</b> | USD                        |

| Code and Description                     | Count      |
|------------------------------------------|------------|
| MGT580--PUBLIC HEALTH PROGRAM MANAGER    | 2.3        |
| PRF581--PUBLIC HEALTH PROGRAM SPECIALIST | 1.0        |
| CLR235--PUBLIC HEALTH TECHNICIAN         | 1.0        |
| <b>Totals</b>                            | <b>4.3</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|



## 2024-25 Employee Distribution by Position

|                 |                                |
|-----------------|--------------------------------|
| <b>Entity</b>   | 25023 - DSHS/LIDS-IMM/COVID-19 |
| <b>Scenario</b> | Dept Req                       |
| <b>Year</b>     | 2024                           |
| <b>Currency</b> | USD                            |

| Code and Description                     | Count      |
|------------------------------------------|------------|
| CLR581--DISEASE INTERVENTIONS SPECIAL    | 1.2        |
| MGT560--PROGRAM COORDINATOR              | 1.0        |
| MGT580--PUBLIC HEALTH PROGRAM MANAGER    | 0.7        |
| PRF581--PUBLIC HEALTH PROGRAM SPECIALIST | 0.7        |
| <b>Totals</b>                            | <b>3.5</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|                 |                             |
|-----------------|-----------------------------|
| <b>Entity</b>   | 25024 - DSRIP IMMUNIZATIONS |
| <b>Scenario</b> | Dept Req                    |
| <b>Year</b>     | 2024                        |
| <b>Currency</b> | USD                         |

| Code and Description             | Count      |
|----------------------------------|------------|
| CLR235--PUBLIC HEALTH TECHNICIAN | 1.0        |
| <b>Totals</b>                    | <b>1.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|                 |                        |
|-----------------|------------------------|
| <b>Entity</b>   | 25026 - Harrington CHF |
| <b>Scenario</b> | Dept Req               |
| <b>Year</b>     | 2024                   |
| <b>Currency</b> | USD                    |

| Code and Description                  | Count      |
|---------------------------------------|------------|
| CLR581--DISEASE INTERVENTIONS SPECIAL | 1.0        |
| <b>Totals</b>                         | <b>1.0</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|                 |                                      |
|-----------------|--------------------------------------|
| <b>Entity</b>   | 25027 - Clinical Health Bridge Grant |
| <b>Scenario</b> | Dept Req                             |
| <b>Year</b>     | 2024                                 |
| <b>Currency</b> | USD                                  |

| Code and Description                  | Count       |
|---------------------------------------|-------------|
| MGT580--PUBLIC HEALTH PROGRAM MANAGER | 0.05        |
| PRF150--HEALTH EDUCATOR/PLANNER       | 2.00        |
| <b>Totals</b>                         | <b>2.05</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|                 |                      |
|-----------------|----------------------|
| <b>Entity</b>   | 25030 - Epidemiology |
| <b>Scenario</b> | Dept Req             |
| <b>Year</b>     | 2024                 |
| <b>Currency</b> | USD                  |

| Code and Description   | Count       |
|------------------------|-------------|
| PRF650--EPIDEMIOLOGIST | 1.00        |
| <b>Totals</b>          | <b>1.00</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|                 |                                      |
|-----------------|--------------------------------------|
| <b>Entity</b>   | 25035 - Local Tuberculosis - Federal |
| <b>Scenario</b> | Dept Req                             |
| <b>Year</b>     | 2024                                 |
| <b>Currency</b> | USD                                  |

| Code and Description                   | Count       |
|----------------------------------------|-------------|
| PRF572--PUBLIC HEALTH REGISTERED NURSE | 1.00        |
| <b>Totals</b>                          | <b>1.00</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

2024-25 Employee Distribution by Position

|          |                                    |
|----------|------------------------------------|
| Entity   | 25045 - Local Tuberculosis - State |
| Scenario | Dept Req                           |
| Year     | 2024                               |
| Currency | USD                                |

| Code and Description                   | Count |
|----------------------------------------|-------|
| CLR235--PUBLIC HEALTH TECHNICIAN       | 0.70  |
| MGT580--PUBLIC HEALTH PROGRAM MANAGER  | 0.10  |
| PRF572--PUBLIC HEALTH REGISTERED NURSE | 0.90  |
| Totals                                 | 1.70  |

New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

## 2024-25 Employee Distribution by Position

|                 |                                            |
|-----------------|--------------------------------------------|
| <b>Entity</b>   | 25070 - Public Health Infrastructure Grant |
| <b>Scenario</b> | Dept Req                                   |
| <b>Year</b>     | 2024                                       |
| <b>Currency</b> | USD                                        |

| Code and Description                     | Count       |
|------------------------------------------|-------------|
| CLR581--DISEASE INTERVENTIONS SPECIAL    | 0.83        |
| PRF581--PUBLIC HEALTH PROGRAM SPECIALIST | 0.33        |
| PRF572--PUBLIC HEALTH REGISTERED NURSE   | 0.50        |
| <b>Totals</b>                            | <b>1.66</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|



# WOMEN, INFANTS, AND CHILDREN (25311-25323)

## 2024/25 Budget

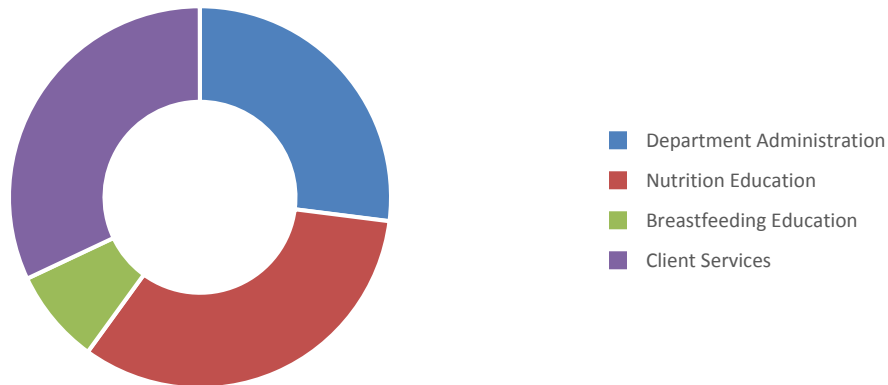
### Budget Comparison

|                       | 2022/23<br>Actual   | 2023/24<br>Budget   | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|-----------------------|---------------------|---------------------|-----------------------------|---------------------|
| Personal Services     | \$ 1,022,855        | \$ 1,831,477        | \$ 1,060,511                | \$ 1,375,300        |
| Supplies              | 179,658             | 301,664             | 183,543                     | 302,611             |
| Contractual Services  | 138,280             | 137,042             | 132,298                     | 138,532             |
| Other Charges         | 233,401             | 451,376             | 249,084                     | 327,974             |
| Operating Transfers   | 72,147              | -                   | 72,147                      | -                   |
| <b>Total Expenses</b> | <b>\$ 1,646,341</b> | <b>\$ 2,721,559</b> | <b>\$ 1,697,583</b>         | <b>\$ 2,144,417</b> |

|                                    |                       |                       |                       |                       |
|------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>Total Departmental Revenues</b> | <b>\$1,688,523.00</b> | <b>\$2,721,559.00</b> | <b>\$1,688,523.00</b> | <b>\$2,721,559.00</b> |
|------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|

### Approved Positions

|              | 2022/23<br>Actual | 2023/24<br>Budget | 2024/25<br>Budgeted |
|--------------|-------------------|-------------------|---------------------|
| Full-time    | 47.0              | 47.0              | 47.0                |
| Part-time    | -                 | -                 | -                   |
| <b>Total</b> | <b>47.0</b>       | <b>47.0</b>       | <b>47.0</b>         |



# WOMEN, INFANTS, AND CHILDREN (25311-25323)

## 2024/25 Budget

### Mission

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Safeguard the health of low- and moderate-income women, infants, and children (up to age five) who are at nutritional risk by providing nutritious foods to supplement diets, information on healthy eating, and referrals to health care.

### Strategic Approach

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The mission and role of the WIC Nutrition program serves low- and moderate-income families, provides health screenings, nutritious foods to supplement their diets, and referrals to health care and social service agencies. Participation in the WIC program is associated with a reduction in the number of poor birth outcomes and a reduction in the amount spent on Medicaid costs. Participation in the WIC program supports cognitive development, helping children to enter kindergarten ready to learn.

The WIC Nutrition Program is federally funded by USDA through a grant to the State of Texas. The state administers the program and contracts with the City of Amarillo to provide services in accordance with state and federal guidelines. The WIC Nutrition Program delivers the highest quality services with integrity and with respect to the WIC-eligible population. The department serves an average of 5,944 participants per month or 71,332 participants per year. The department has an operating budget of \$2.5 million. Additionally, the department oversees \$5.1 million in food benefit issuances.

There are two major types of nutrition risks recognized for WIC eligibility: medically based risks such as anemia, underweight, history of pregnancy complications, or poor pregnancy outcomes; and dietary risks, such as inappropriate nutrition/feeding practices or failure to meet the current Dietary Guidelines for Americans. Women, infants, and children at nutrition risk have a much greater risk of experiencing health problems.

### Programs of the WIC Department

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#### Administration

##### **2024/25 Budget — \$578,993 of Budget**

This program provides the administrative expertise for the administration of all aspects of the WIC Nutrition Program in accordance with federal and state regulations and internal policies and procedures.

#### Education

##### **2024/25 Budget — \$707,658 of Budget**

This program is responsible for delivering nutrition education to participants enrolled in the WIC Nutrition Program according to state and federal regulations. The Nutrition Education section transformed Nutrition Education from an in-person event to providing Nutrition Education via telephone and Zoom effective March 2020 in response to the COVID-19 pandemic. Effective August of 2023, the Nutrition Education section transformed Nutrition Education back to in-person classes and on-line classes for Nutrition Education. The on-line classes are available 24/7 to accommodate various schedules. Risk assessment and Individual counseling as a component of the certification process has also been transformed back to in-person services provided in the clinic, as opposed to the services being provided over the telephone during the pandemic. WC participants complete the quiz at the end of each class and obtain a code to provide the WIC office to receive credit for the class. Beginning in December 2020, Cooking Classes via Zoom were added to the options that WIC participants can select from for their nutrition education. The Zoom cooking classes have been very popular with over 1550 WIC participants and family members participating in these classes since they were started.

# WOMEN, INFANTS, AND CHILDREN (25311-25323)

## 2024/25 Budget

| <i>Performance Measures/Indicators:</i>                                                                         | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|-----------------------------------------------------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Strive to maintain percentage of WIC participants receiving nutrition education above 95% (state standard)      | 100%                      | 100%                         | 100%                         |
| Annual number of families receiving nutrition education and counseling services at the time of benefit issuance | 63,775                    | 71,332                       | 73,200                       |

### Breastfeeding Education

#### 2024/25 Budget — \$171,553 of Budget

This program is responsible for providing breastfeeding information, education, and support to pregnant women and breastfeeding women enrolled in the WIC Nutrition Program, as well as those in the general public requesting such. Services are provided by Breastfeeding Educators, Lactation Consultants, and Peer Counselors.

| <i>Performance Measures/Indicators:</i>                                    | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|----------------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Percent of infants enrolled in WIC that are breastfed.                     | 46%                       | 44%                          | 44%                          |
| Number of breastfeeding women receiving breastfeeding counseling/education | 7,781                     | 7,853                        | 7,931                        |

### Client Services

#### 2024/25 Budget — \$686,213 of Budget

This program provides support for the delivery of services to WIC participants in the most efficient, timely, accurate, professional, and pleasant manner possible. These support services include performing anthropometric body measurements and plotting results on growth grids; assessing eligibility for the program based on financial, residency, medical/nutritional factors; computer data entry of participant information; issuance of program benefits; scheduling certification and nutrition education appointments; copying/reproduction of materials; filing; and telephone and reception activities. In March of 2020, this department transitioned overnight from providing in-person services to providing modified curbside services where WIC participants utilize a secure link to upload identification, residency, and income documents. WIC staff then discussed individual circumstances with the participant over the telephone to evaluate and determine residency and financial eligibility. Nutrition staff completed the nutrition evaluation, counseling, and certification. An appointment was given for the participant to come to the WIC office and have food benefits loaded on their WIC electronic benefit card utilizing protective measures and social distancing. In August 2023, this department transitioned back to having the participant come into the clinic to complete their WIC services. WIC participants are still encouraged to upload their financial information via an application, allowing WIC staff to complete the financial eligibility portion of the WIC certification as a measure of streamlining service and reducing the length of time the appointment takes. However, if participants aren't able to upload their documents via the app, the WIC staff are happy to assist them in clinic.

The COVID-19 pandemic had a severe impact on the overall caseload for the department, creating a 20% drop in caseload from Jan. 2020 to March 2021. The drop in caseload is attributed to Amarillo being a hot spot early in the pandemic and WIC participants deciding to stay home rather than come to their WIC appointments to avoid infection, the high hospitalization rate in Amarillo from August 2020 through February 2021 and again from July of 2021 through January of 2022; the temporary 25% increase in SNAP benefits from March of 2020 through September of 2021 which then became a permanent increase effective October 2021, the issuance of three stimulus checks along with early advances on the child tax credit that people received, and a reduction in birth rates.

# WOMEN, INFANTS, AND CHILDREN (25311-25323)

## 2024/25 Budget

The department is proud to report that caseload has grown by 11% during the fiscal year of 2023/24 and has grown by 19% during the past 2 years (from 2022 to 2024) and is very close to the caseload totals that were obtained right before the pandemic.

| <b><i>Performance Measures/Indicators:</i></b>                     | <b>2022/23<br/>Actual</b> | <b>2023/24<br/>Estimated</b> | <b>2024/25<br/>Projected</b> |
|--------------------------------------------------------------------|---------------------------|------------------------------|------------------------------|
| Percentage of total caseload that is Infants.                      | 27%                       | 26%                          | 26%                          |
| Percentage of total caseload that is Children.                     | 45%                       | 47%                          | 47%                          |
| Percentage of total caseload that is Women.                        | 28%                       | 27%                          | 27%                          |
| Average number of participants served monthly.                     | 5,315                     | 5,944                        | 6,100                        |
| Total number of WIC participants receiving food benefits annually. | 63,775                    | 71,332                       | 73,200                       |
| Percentage change from previous year.                              | +8%                       | +11%                         | +3%                          |

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**Total WIC 2024/25 Budget — \$2,144,417**

## 2024-25 Employee Distribution by Position

|                 |                            |
|-----------------|----------------------------|
| <b>Entity</b>   | 25311 - WIC Administration |
| <b>Scenario</b> | Dept Req                   |
| <b>Year</b>     | 2024                       |
| <b>Currency</b> | USD                        |

| Code and Description                  | Count        |
|---------------------------------------|--------------|
| ADM055--ASSISTANT WIC DIRECTOR        | 1.0          |
| ADM585--DIRECTOR OF WIC               | 1.0          |
| CLR003--INTAKE SPECIALIST             | 2.0          |
| CLR006--ENROLLMENT SPECIALIST         | 3.0          |
| CLR630--WIC OFFICE MANAGER            | 1.0          |
| PRF215--NUTRITION HEALTH EDUCATOR     | 1.0          |
| PRF220--NH INFO TECHNICIAN COUNSELOR  | 3.0          |
| PRF225--NUTRITION SPECIALIST          | 3.0          |
| PRF230--NUTRITION OUTREACH SPECIALIST | 1.0          |
| PRF235--NUTRITION CARE SPECIALIST     | 2.0          |
| PRF585--NUTRITIONIST I                | 2.0          |
| PRF586--NUTRITIONIST II               | 2.0          |
| PRF587--NUTRITIONIST III              | 1.0          |
| PRF588--NUTRITIONIST IV               | 1.0          |
| TEC160--WIC TECHNICIAN IV             | 1.0          |
| TEC162--WIC TECHNICIAN V              | 1.0          |
| TEC450--GREENHOUSE TECHNICIAN         | 1.0          |
| TEC570--DIETICIAN I                   | 1.0          |
| TEC571--DIETICIAN II                  | 1.0          |
| TEC585--NUTRITION TECH I              | 1.0          |
| TEC586--NUTRITION TECHNICIAN II       | 1.0          |
| TEC587--WIC TECHNICIAN I              | 5.0          |
| TEC588--NUTRITION TECHNICIAN III      | 3.0          |
| TEC589--NUTRITION TECH IV             | 2.0          |
| TEC590--WIC TECHNICIAN II             | 4.0          |
| TEC591--WIC TECHNICIAN III            | 2.00         |
| <b>Totals</b>                         | <b>47.00</b> |

### New Positions

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|

### Eliminations

| Code and Description | Count | Pay Grade | Estimated Cost |
|----------------------|-------|-----------|----------------|
|----------------------|-------|-----------|----------------|



## City of Amarillo Summary of Expenditures by Activity Classification



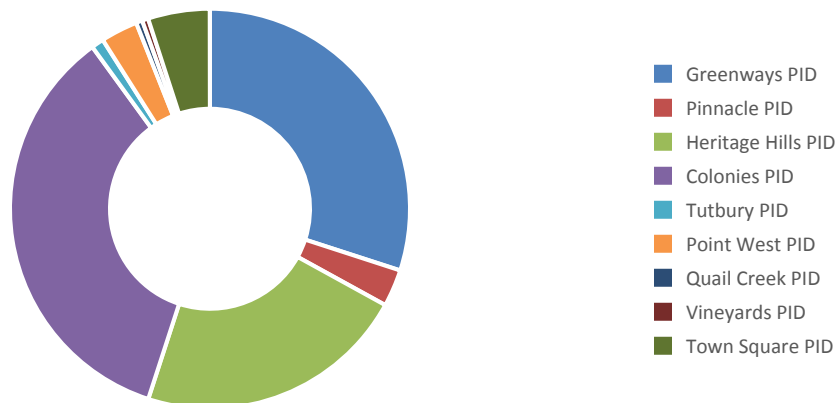
| Description                                            | 2021<br>Actual   | 2022<br>Budget   | 2023<br>Budget   |
|--------------------------------------------------------|------------------|------------------|------------------|
| <b>Public Improvement Districts</b>                    |                  |                  |                  |
| <b>02700 - Greenways at Hillside Fund</b>              |                  |                  |                  |
| 27100 - Greenways at Hillside                          | 766,038          | 825,813          | 904,337          |
| <b>02705 - Pinnacle PID</b>                            |                  |                  |                  |
| 27050 - Pinnacle PID                                   | 3,667            | 65,276           | 76,090           |
| <b>02710 - Heritage Hills PID Fund</b>                 |                  |                  |                  |
| 27110 - Heritage Hills PID                             | 588,115          | 1,415,626        | 282,474          |
| <b>02730 - Colonies</b>                                |                  |                  |                  |
| 27300 - Colonies                                       | 812,510          | 4,843,735        | 1,591,979        |
| <b>02740 - Tutbury Public Imprv Dist</b>               |                  |                  |                  |
| 27400 - Tutbury Imprv Dist                             | 15,659           | 31,659           | 27,444           |
| <b>02750 - Point West PID</b>                          |                  |                  |                  |
| 27510 - Points West PID                                | 15,910           | 54,242           | 74,442           |
| <b>02760 - Quail Creek Public Improv Dist</b>          |                  |                  |                  |
| 27610 - Quail Creek PID                                | 9,877            | 11,474           | 15,720           |
| <b>02770 - Vineyards PID</b>                           |                  |                  |                  |
| 27710 - Vineyards PID                                  | 8,750            | 10,567           | 26,758           |
| <b>02790 - Town Square PID</b>                         |                  |                  |                  |
| 27900 - Town Square PID                                | 1,652            | 559,189          | 392,310          |
| <b>Public Improvement Districts Total Expenditures</b> | <b>2,222,178</b> | <b>7,817,581</b> | <b>3,391,554</b> |

# PUBLIC IMPROVEMENT DISTRICT (2700-2790)

## 2024/25 Budget

### Budget Comparison

|                                    | 2022/23<br>Actual   | 2023/24<br>Budget   | 2023<br>Revised<br>Estimate | 2024/25<br>Budgeted |
|------------------------------------|---------------------|---------------------|-----------------------------|---------------------|
| Supplies                           | 690,078             | 998,038             | 682,290                     | 832,368             |
| Contractual Services               | 665,565             | 1,089,964           | 1,046,964                   | 1,149,456           |
| Other Charges                      | 74,486              | 130,863             | 131,111                     | 155,864             |
| Capital Outlay                     | 5,131,575           | 265,000             | 339,074                     | 265,000             |
| Operating Transfers                | 650,763             | 907,689             | 697,666                     | 909,513             |
| <b>Total Expenses</b>              | <b>\$ 7,212,467</b> | <b>\$ 3,391,554</b> | <b>\$ 2,897,105</b>         | <b>\$ 3,312,201</b> |
|                                    |                     |                     |                             |                     |
| <b>Total Departmental Revenues</b> | <b>\$ 7,369,712</b> | <b>\$ 3,136,387</b> | <b>\$ 3,416,668</b>         | <b>\$ 3,269,116</b> |





# PUBLIC IMPROVEMENT DISTRICT (2700-2790)

## 2024/25 Budget

### Mission

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To promote and facilitate the development of quality neighborhoods that enhance the community's appearance.

### Strategic Approach

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Public Improvement Districts (PIDs) were established to provide for the installation and maintenance of certain amenities and common areas including hardscape and greenscape features that enhance the neighborhood by providing recreational and aesthetic-related improvements.

A five-year service plan that defines the annual budget and individual assessments for each PID as well as providing a 5-year expense/revenue projection is approved annually by the respective PID Advisory Board and City Council. Each PID is fully funded by assessments and does not require city funding.

### Programs of the Public Improvement District

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#### Greenways

##### **2024/25 Budget — \$947,447 of Budget**

Established in 1995, Greenways was the first PID established in Amarillo. Landscaped parkways and common areas, which include hardscape features, are some of the improvements within the Greenways. The Greenways PID has developed a linear park system that contains approximately 29 acres. The park-like setting meanders throughout the development, interconnecting the home sites with a linear parkway. Trees and shrubs have been added to enhance the park's large expanse of irrigated turf. The park contains over a mile of walking/jogging trails for the use and enjoyment of all users. Utilizing grant dollars from the State of Texas Parks and Wildlife Department, the city constructed a natural setting city park with soccer fields and other recreational type amenities in what was previously an undeveloped playa lake. The city maintains this "playa park". The assessments for the Greenways PID are necessary to fund the maintenance and administrative costs associated with the PID improvements, debt service, and reserve.

The Greenways PID has a five-member advisory Board. Per the terms of the Greenways PID petition, three board member positions are homeowners and two are suggested for approval by the developer.

#### Pinnacle

##### **2024/25 Budget — \$107,730 of Budget**

Established in 2017, the Pinnacle PID encompasses approximately 510 acres of land and is in south Amarillo. The Pinnacle PID contains residentially developed properties. The Pinnacle PID is a multi-phased development and will be subject to developer reimbursements for portions of the improvements. Since the proposed services are in addition to the standard level of service provided by the city, the property owners within the Pinnacle PID will be assessed for the cost of care and maintenance. Per the approved petition that established the PID, assessments will be collected on the platted portions of the Pinnacle PID beginning in FY 2020/21. The assessments for the Pinnacle PID are necessary to fund the maintenance and administrative costs associated with the PID improvements, debt service, and reserves. Improvements such as landscaped medians, entryway features, and specialty lighting will be installed, dedicated, accepted, and are subject to being maintained by the PID assessments. Current administrative expenses due prior to assessments being collected will be paid by the developer/property owner.

The Pinnacle PID will establish an initial three-member advisory board. Once more than 100 lots are sold, the advisory board will expand to five members. Per the terms of the Pinnacle PID petition, the initial three-member board will consist of two board positions suggested for approval by the developer and one board position suggested by approval by the owner of non-school property. The expanded five-member board will consist of two board positions suggested for approval by the developer, two board positions suggested for approval by the Property Owners Association who are lot owners in the PID, and one board position suggested for approval by owner of non-school property.

# PUBLIC IMPROVEMENT DISTRICT (2700-2790)

## 2024/25 Budget

### Heritage Hills

#### 2024/25 Budget — \$315,444 of Budget

The Heritage Hills PID was established in July 2016 to provide for the construction and maintenance of certain right-of-way improvements such as landscaping, green areas, and entry features throughout the subdivision. Heritage Hills will be a multi-phased development and will be subject to developer reimbursements for portions of the improvements. Since the proposed services are in addition to the standard level of service provided by the city, the property owners within the Heritage Hills PID will be assessed for the cost of care and maintenance.

Per the terms of the Heritage Hills PID petition, the five-member advisory board consists of two members recommended by the HOA, two members recommended by the developer, and one member recommended by the owner.

### Colonies

#### 2024/25 Budget — \$1,413,259 of Budget

Established in 2001, the Colonies PID encompasses approximately 375 acres of land and is in southwest Amarillo. The Colonies PID contains both residentially and commercially developed properties. The Colonies PID is a multi-phased development and will be subject to developer reimbursements for portions of the improvements. Since the proposed services are in addition to the standard level of service provided by the city, the property owners within the Colonies PID will be assessed for the cost of care and maintenance. The Colonies PID collected the first assessments in January 2002. The assessments for the Colonies PID are necessary to fund the maintenance and administrative costs associated with the PID improvements, debt service, and reserves. Improvements such as a clock tower, landscaped medians, a bridge, gazebos, entryway features, and specialty lighting have been installed, dedicated, accepted and are now being maintained by the PID assessments.

The Colonies PID has a five-member advisory board. Per the terms of the Colonies PID petition, two board positions are suggested for approval by lot owners, two board positions are suggested for approval by the developer, and one board position is suggested for approval by the owners.

### Tutbury

#### 2024/25 Budget — \$26,876 of Budget

The Tutbury PID was established to provide for the maintenance of eight landscaped parcels, which have been designated as common areas within the Colonies Unit #9 subdivision.

The Tutbury PID has a three-member advisory board. Per the terms of the Tutbury PID petition, all three board members must be Tutbury homeowners.

### Point West

#### 2024/25 Budget — \$71,618 of Budget

Point West Business Park is a Planned Development for business and office land uses. The Point West PID was established to provide for the maintenance of several landscaped medians and entryway features within the city right-of-way. The City of Amarillo has a policy of not allowing medians within city right-of-way and therefore required the PID be established for a maintenance mechanism.

Since the improvements and associated maintenance services are in addition to the standard level of service provided by the city, the property owners within Point West are assessed for the cost of care and maintenance of the medians. The assessments for the Point West PID are necessary to fund the associated maintenance and administrative costs. These costs will be divided among the property owners based on the percentage of the total square footage of the property owned.

The Point West PID has a five-member advisory board. Per the terms of Resolution No. 5-29-12-1 which expanded the board from three members to five members, two members shall be suggested by the developer, two members must be lot owners, and one member shall be suggested for approval by the owners.

# PUBLIC IMPROVEMENT DISTRICT (2700-2790)

## 2024/25 Budget

### Quail Creek

#### 2024/25 Budget — \$13,111 of Budget

The Quail Creek PID was established to provide for the maintenance of a common area with walkways and brick dumpster enclosures as well as landscaped medians within the city right-of-way.

This 29-lot residential subdivision was developed on an irregular piece of land and was limited in what could be designed as a workable residential subdivision. The large median in the middle of the development was a result of this irregular tract. There will be no entry features associated with this tract and the only landscaping will be grass and trees within the common area and medians mentioned above. The subdivision improvements associated with this PID were completed and accepted in the spring of 2009 and are now being maintained by a private contractor.

The amenities offered within this PID are in addition to the standard level of service provided by the city. The property owners within the Quail Creek PID will be assessed for the cost of care and maintenance of the common area amenities.

The Quail Creek PID has a three-member advisory board. Per the terms of the Quail Creek PID petition, all board positions now represent Quail Creek homeowners.

### Vineyards

#### 2024/25 Budget — \$26,245 of Budget

The Vineyards PID was established to provide for the installation and maintenance of certain landscaped common areas. Since the proposed services are in addition to the standard level of service provided by the city, the property owners within the Vineyards PID will be assessed for the cost of care and maintenance. The Vineyards PID is a multi-phased residential development and may be subject to developer reimbursements for portions of the improvements. The Vineyards PID collected its first assessments in October 2012. Improvements such as entryway features, landscaped medians, and specialty lighting have been installed, accepted, and therefore, are now being maintained within the first phase of development.

Per the terms of the Vineyards PID petition, after the first year, the advisory board will consist of five members appointed by the City Council and all members of the advisory board will serve terms of three years. Two members are recommended by the developer, two members are lot owners within the Vineyards and one is recommended by the owners.

### Town Square

#### 2024/25 Budget — \$390,441 of Budget

The Town Square PID was established in 2014 and provides for the installation and maintenance of certain landscaped common areas to include hardscape features. Town Square will be a multi-phased development and will be subject to developer reimbursements for portions of the improvements. Since the proposed services are in addition to the standard level of service provided by the city, the property owners within the Town Square PID will be assessed for the cost of care and maintenance.

Per the terms of the Town Square PID petition, the five-member advisory board is to consist of two board members suggested for approval by the Property Owners Association, two members suggested for approval by the developer, and one member who is suggested by the owner.

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**Total PIDS 2024/25 Budget — \$3,312,201**



CITY OF AMARILLO  
DEBT SERVICE

### Current Requirements

The total debt service requirement for the City of Amarillo for fiscal year 2024/2025 is \$59,446,879. The debt service consists of \$39,644,490 in principal payments, \$19,766,388 in interest payments, and \$36,001 in paying agent fees, plus \$1,250,000 in estimated compensated absences payments.

The State of Texas sets a limit on the amount of General Obligation debt that can be issued. This limit would apply to the General Obligation Bonds and the Certificates of Obligation Bonds. The limit of General Obligation debt is 10% of the total assessed property value before applying exemptions. Accordingly, the City of Amarillo's total General Obligation debt limit would be \$2.3 billion. The City's actual General Obligation debt net of Debt Service assets is \$253.9 million which leaves a balance of greater than \$2.0 billion. The City of Amarillo does not foresee any projects that would take the City anywhere near this limit.

Following are the details of the outstanding bonds and information on the compensated absences payments noted above. A Statement of Bonded Indebtedness and Expenditures by Issue is also provided.

### Tax Supported Debt

The City has twelve outstanding bond issues and one planned that are tax supported. Tax revenues will fund the debt service requirements for fiscal year 2024/25 of \$14,028,943 including principal, interest and paying agent fees.

#### ***Recovery Zone Build America Bonds, Series 2010***

On April 15, 2010, the City issued \$1,392,000 Recovery Zone Build America Bonds, Series 2010. These bonds were issued at 5.81% with a 45% interest subsidy from the United States Treasury. The maturities range thru 2030 with an average interest coupon of 3.196% (net of the subsidy). The proceeds are to fund the City's portion of the construction of a bridge at Grand and 3rd Street, as well as street and drainage improvements. The annual principal maturities range from \$77,000 to \$88,000.

#### ***General Obligation Refunding Bonds, Series 2017***

On February 22, 2017, the City issued \$15,110,000 of General Obligation Refunding Bonds for the purpose of the refunding the Combination Tax and Revenue Certificates of Obligation Bonds, Series 2007. The original bond proceeds enabled the City to fund capital improvement needs in the Fire, Police, Public Health, Street and Parks departments. The substantial growth in the City at that time increased public facility and infrastructure needs and many of these projects had been waiting for a funding source for several years. The refunding was undertaken to reduce total debt service payments over the next ten years by \$2.7 million and resulted in a present value benefit of \$2.4 million. Interest is payable in semi-annual installments which began May 15, 2017, at a 4.00% interest rate and the term bonds mature annually to May 15, 2027, in amounts ranging from \$1,625,000 to \$1,760,000. The bonds are not subject to optional redemption.

#### ***Certificates of Obligation, Series 2017***

In conjunction with the General Obligation Refunding Bonds issued on February 22, 2017, the City issued \$6,940,000 of Combination Tax and Revenue Certificates of Obligation for the purpose of acquiring a two-way radio communications system for the public safety department. Interest is payable in semi-annual installments which will begin February 15, 2018, at rates ranging from 3.00% to 3.50%, and the term bonds mature annually to February 15, 2037, in amounts ranging from \$140,000 to \$620,000. The City reserved the right to redeem the bonds with maturities on or after February 15, 2028, on February 15, 2027, or any date thereafter.

#### ***General Obligation Bonds, Series 2017***

The City issued \$21,280,000 of General Obligation Bonds on May 11, 2017, to address public safety and street capital improvement projects approved by voters during a November 2016 bond election. This is the first year of five anticipated bond issues associated with the November 2016 bond election. The voters approved two propositions totaling \$109 million for streets and public safety infrastructure initiatives. Interest is payable in semi-annual installments which will begin February 15, 2018, at rates ranging from 3.00% to 5.00%, and the serial bonds mature annually to February 15, 2042, in amounts ranging from \$660,000 to \$1,270,000. The City reserved the right to redeem the bonds with maturities on or after February 15, 2028, on February 15, 2027, or any date thereafter.

#### ***General Obligation Bonds, Series 2018***

On July 18, 2018, the City issued \$22,145,000 of General Obligation Bonds for the purpose of public safety and street capital improvement projects approved by voters during a November 2016 bond election. This is the second year of five anticipated bond issues associated with the November 2016 bond election. Interest is payable in semi-annual installments which will begin February 15, 2019, at rates ranging from 3.125% to 5.00%, and the serial bonds mature annually to February 15, 2028, in amounts ranging from \$650,000 to \$1,325,000. The City reserved the right to redeem the bonds with maturities on or after February 15, 2029, in whole or from time to time in part in principal amounts of \$5,000 or any integral multiple thereof, on February 15, 2028, or any date thereafter, at the par value thereof plus accrued interest to the date of redemption.

**General Obligation Bonds, Series 2020**

On May 1, 2020, the City issued the City of Amarillo, Texas General Obligation Bonds, Series 2020 (GO Series 2020) in the total amount of \$8,100,000 for the purpose of constructing and improving public safety facilities. This is the third year of five anticipated bond issues associated with the November 2016 bond election but the final issuance for Proposition 2 to address Public Safety needs. Interest is payable in semi-annual installments which will begin February 15, 2021, at rates ranging from 2.00% to 5.00%. The serial bonds mature annually through 2045 in amounts ranging from \$140,000 to \$485,000. The City reserved the right to redeem the bonds with maturities on or after February 15, 2028, in whole or from time to time in part in principal amounts of \$5,000 or any integral multiple thereof, on February 15, 2027, or any date thereafter, at par value thereof plus accrued interest to the date of redemption.

**Certificates of Obligation, Series 2020**

On May 1, 2020, the City issued the City of Amarillo, Texas Combination Tax and Revenue Certificates of Obligation, Series 2020 (CO Series 2020) in the total amount of \$8,000,000 for the construction of a new pool at Thompson Park to replace an existing pool that had been closed. Interest is payable in semi-annual installments which will begin February 15, 2021, at rates ranging from 2.00% to 5.00%. The serial bonds mature annually through 2050 in amounts ranging from \$150,000 to \$400,000. The City reserved the right to redeem the bonds with maturities on or after February 15, 2028, in whole or from time to time in part in principal amounts of \$5,000 or any integral multiple thereof, on February 15, 2027, or any date thereafter, at par value thereof plus accrued interest to the date of redemption.

**Tax Notes, Series 2020**

On May 1, 2020, the City issued the City of Amarillo, Texas Tax Notes, Series 2020 (Notes Series 2020) in the total amount of \$3,520,000 for the purpose of acquiring land on South Johnson Street for municipal facilities. Interest is payable in semi-annual installments which will begin February 15, 2021, at rates ranging from 2.00% to 3.00% ranging in amounts from \$515,000 to \$545,000. The notes mature annually through 2027. The notes will not be subject to optional redemption.

**General Obligation Bonds, Series 2021**

The City issued \$52,985,000 of General Obligation Bonds on January 15, 2021, to address street capital improvement projects approved by voters during a November 2016 bond election. This is the final bond issuance associated with the November 2016 bond election Proposition 1 to address street capital improvement projects. Interest is payable in semi-annual installments which will begin February 15, 2022, at rates ranging from 2.00% to 4.00%, and the serial bonds mature annually to February 15, 2046, in amounts ranging from \$1,620,000 to \$2,775,000. The City reserved the right to redeem the bonds with maturities on or after February 15, 2031, on February 15, 2030, or any date thereafter.

**Certificates of Obligation, Series 2022**

The City issued \$6,815,000 of Certificates of Obligation on March 22, 2022, for the purpose of acquiring, constructing, improving and equipping park athletic field lighting. Interest is payable in semi-annual installments which will begin February 15, 2023, at rates ranging from 3.00% to 4.00%, and the serial bonds mature annually to February 15, 2043, in amounts ranging from \$100,000 to \$505,000. The City reserved the right to redeem the bonds with maturities on or after February 15, 2033, on February 15, 2032.

**Tax Notes, Series 2022**

The City of Amarillo, Texas issued Combination Tax and Revenue Notes, Series 2022 in the amount of \$23,900,000 for the purpose of improving public infrastructure and construction of public facilities on January 11, 2022. The amount of the Tax Notes, Series 2022 supported by property tax revenue is \$11,950,000. The proceeds of the Tax and Revenue Notes will be used to renovate an existing City building that will house City departments and will serve as City Hall. Interest is payable in semi-annual installments which will begin January 10, 2023, at a rate of 2.00% per annum. Combination Tax and Revenue Notes, Series 2022 mature annually to January 10, 2027 in amounts ranging from \$2,395,000 to \$2,495,000.

**Tax Notes, Series 2022B**

The City of Amarillo, Texas issued Tax Notes, Series 2022B on August 15, 2022 in the total amount of \$7,345,000 for the purpose of acquiring enterprise resource planning software and the construction and improvement of fuel islands for the fleet services department. The amount of the Tax Notes, Series 2022B supported by property tax revenue is \$3,650,000 and was used to procure the enterprise resource planning software. Interest is payable in semi-annual installments which will begin February 15, 2023, at rates ranging from 4.00% to 5.00%. Tax Notes, Series 2022B mature annually to February 15, 2029 in amounts ranging from \$527,500 to \$645,000.

**Combination Tax and Revenue Certificates of Obligation, Series 2025\***

The City of Amarillo, Texas anticipates issuing Combination Tax and Revenue Certificates of Obligation, Series 2025 in the amount of \$20,00,000 for the purpose of constructing and improving streets.

On March 12, 2024, the City's General Obligation debt is rated AAA by Standards and Poor's with a stable outlook.

**Special Assessment Debt and Other Revenue Sources**

The City has five outstanding bond issues supported by special assessments and other revenue sources which will fund the debt service requirements of \$1,698,107 including principal, interest and paying agent fees.

The Greenways Public Improvement District (PID), Colonies Public Improvement District (PID) and Heritage Hills Public Improvement District (PID) have developed a park system throughout each District to create a park-like setting that meanders throughout the development. The City sold bonds to help

fund the cost of reimbursing the developers for the cost of the park improvements. The bond debt service is funded by special assessments to property owners in each PID. Four of the PID bond issues were refunded with the 2020 General Obligation Refunding Bonds.

The City also sold bonds to fund the reconstruction of one of the City golf courses and to fund downtown improvement projects within the Tax Increment Reinvestment Zone #1 (TIRZ #1). These bonds are paid by revenue sources from the golf course operations and TIRZ #1 property tax increments. Both of these bond issues were also refunded with the 2020 General Obligation Refunding Bonds.

***Certificates of Obligation, Series 2014***

On April 1, 2014, the City issued \$2,260,000 of Combination Tax and Revenue Certificates of Obligation, Series 2014 for the purpose of financing enhancements of the park facilities in the Greenways Public Improvement District (\$725,000) and the Colonies Public Improvement District (\$1,535,000), respectively. Debt Service is to be funded out of special assessments on properties within each District. The principal and interest are payable in semi-annual installments at rates ranging from 3.00% to 3.625%, and the certificates are subject to mandatory redemption in annual amounts ranging from \$110,000 to \$155,000. The final maturity is August 15, 2034.

***Certificates of Obligation, Series 2018***

In conjunction with the General Obligation Bonds issued on July 18, 2018, the City issued \$3,000,000 of Combination Tax and Revenue Certification of Obligation for the purpose of improving park facilities in the Colonies PID. Interest is payable in semi-annual installments which will begin February 15, 2019, at rates ranging from 3.00% to 4.00%, and the serial bonds mature annually to February 15, 2038, in amounts ranging from \$130,000 to \$205,000. The City reserved the right to redeem the bonds with maturities on or after February 15, 2029, in whole or from time to time in part in principal amounts of \$5,000 or any integral multiple thereof, on February 15, 2028, or any date thereafter, at the par value thereof plus accrued interest to the date of redemption.

***General Obligation Refunding Bonds, Series 2020***

On May 1, 2020, the City issued the Refunding Series 2020 Bonds in the total amount of \$50,540,000. The amount of the Refunding Series 2020 Bonds supported by special assessment and other sources revenue is \$5,700,000. The Refunding Series 2020 Bonds refunded \$170,000 of the Series 2003 Certificates of Obligation, \$230,738 of the Series 2006 Certificates of Obligation, \$305,000 of the Series 2008A Certificates of Obligation, \$755,000 of the Series 2008B Certificates of Obligation, \$2,885,000 of the Series 2011A Certificates of Obligation, and \$1,500,000 of the Series 2011B Certificates of Obligation Bonds. The refunded bonds are considered defeased and have been removed from the City's books. The refunded bonds were for Greenways PID bonds, Colonies PID bonds, bonds originally issued for to reconstruct one of the City's golf courses and bonds originally issued for TIRZ #1 downtown improvement projects. The refunding was undertaken to reduce total debt service payments over the next eighteen years by \$1,497,571 and resulted in an economic gain of \$1,346,586. The outstanding Refunding Series 2020 Bonds mature annually thru 2037. The City reserved the right to redeem the bonds with maturities on or after February 15, 2029, in whole or from time to time in part in principal amounts of \$5,000 or any integral multiple thereof, on February 15, 2028, or any date thereafter, at par value thereof plus accrued interest to the date of redemption.

***Certificates of Obligation, Series 2021***

On January 15, 2021, the City issued \$975,000 of Combination Tax and Revenue Certification of Obligation for the purpose of improving park facilities in the Greenways PID. Interest is payable in semi-annual installments which will begin February 15, 2022, at rates ranging from 1.00% to 3.00%, and the serial bonds mature annually to February 15, 2041, in amounts ranging from \$40,000 to \$60,000. The City reserved the right to redeem the bonds with maturities on or after February 15, 2031, in whole or from time to time in part in principal amounts of \$5,000 or any integral multiple thereof, on February 15, 2030, or any date thereafter, at the par value thereof plus accrued interest to the date of redemption.

***Certificates of Obligation, Series 2023***

On January 1, 2023, the City issued \$9,825,000 of Combination Tax and Revenue Certificates of Obligation, Series 2023 in the total amount of \$6,300,000 for the purpose of improving public infrastructure at the landfill through the construction of Cell 10 (\$5,865,000) and funding enhancements of the park facilities in the Colonies Public Improvement District (\$2,795,000) and the Heritage Hills Public Improvement District (\$1,165,000). Interest is payable in semi-annual installments which will begin February 15, 2024, at rates ranging from 4.00% to 5.00%, and the serial bonds mature annually to February 15, 2043 in amounts ranging from \$320,000 to \$740,000. The City reserved the right to redeem the bonds with maturities on or after February 15, 2033, in whole or from time to time in part in principal amounts of \$5,000 or any integral multiple thereof, on February 15, 2032, or any date thereafter, at the par value thereof plus accrued interest to the date of redemption.

***Hotel Occupancy Tax Supported Debt***

The City has three outstanding bond issues supported by hotel occupancy taxes which will fund the debt service requirements of \$3,556,155 including principal and interest.

During 2016 the City issued Hotel Occupancy Tax Revenue Bonds. The bonds were used to construct and equip a downtown Amarillo parking garage located in the vicinity of the City's convention center facilities. The parking garage construction corresponds with the completion of a privately funded convention hotel. During 2018 the City issued a second Hotel Occupancy Tax Revenue Bonds. This issue completed the funding for the multipurpose event venue (ballpark) of \$45.5 million with the balance of the funding from cash. The ballpark project completed during 2019 and is the home of the Amarillo Sod Poodles who ended their first season as the 2019 Texas League Champions (Double-A). The ballpark was selected as the Best Double-A Ballpark by Ballpark Digest. The construction of the ballpark is the final piece of the City's downtown initiative that also included the construction of a convention hotel and parking garage.

***Hotel Occupancy Tax Revenue Bonds, Taxable Series 2016***

On April 13, 2016, the City issued the Hotel Occupancy Tax Revenue Bonds, Taxable Series 2016 (Series 2016) in the amount of \$11,995,000 to construct and equip the downtown Amarillo parking garage located in the vicinity of the City's convention center facilities. Debt service is to be funded by the Hotel

Occupancy Tax. Principal and interest are payable annually at rates ranging from 3.20% to 4.25% and are subject to mandatory redemption in annual amounts ranging from \$365,000 to \$740,000. Final maturity is August 15, 2043.

***Hotel Occupancy Tax Revenue Bonds, Taxable Series 2018***

On March 20, 2018, the City issued the Hotel Occupancy Tax Revenue Bonds, Taxable Series 2018 (Series 2018) in the amount of \$38,835,000 to construct and equip a multiuse facility. Debt service is to be funded by the Hotel Occupancy Tax. Principal and interest are payable annually at rates ranging from 3.55% to 4.40% and are subject to mandatory redemption in annual amounts ranging from \$900,000 to \$2,305,000. Final maturity is August 15, 2033, with additional maturities of \$6,915,000 4.20% term bonds due August 15, 2038, and \$19,120,000 4.40% term bonds due August 15, 2048. The City reserved the right to redeem the bonds with maturities on or after August 15, 2027, in whole or from time to time in part in principal amounts of \$5,000 or any integral multiple thereof, on August 15, 2026, or any date thereafter, at the par value thereof plus accrued interest to the date of redemption.

***Hotel Occupancy Tax Revenue Bonds, Taxable Series 2023***

On March 15, 2023, the City issued the Hotel Occupancy Tax Revenue Bonds, Taxable Series 2023 (Series 2023) in the amount of \$4,575,000 to construct, improve, enlarge, and equip a multiuse facility. Debt service is to be funded by the Hotel Occupancy Tax. Principal and interest are payable annually at rates ranging from 5.00% to 5.406% and are subject to mandatory redemption in annual amounts ranging from \$145,000 to \$365,000. Final maturity is August 15, 2043.

On December 20, 2022, the City of Amarillo's Hotel Occupancy Tax Revenue Bonds debt was rated AA+ with a stable outlook by Standards and Poor's.

**Water and Sewer Bonds**

The City has fifteen outstanding Water and Sewer bond issues (noted below) that were used to repair, improve, and expand the water and sewer system. Funding for debt service requirements will be from the Water and Sewer Fund of \$29,552,731 including principal and interest and paying agent fees. There is also one planned issuance. The bond covenants for the Water and Sewer debt issues require that the Water and Sewer Bond Reserve Fund contain an average of one year's debt service for the 2013 Water and Sewer issue, the 2014 Water and Sewer issue, the 2015 Water and Sewer issue, and the 2018A Water and Sewer Bond issue. The reserve account is fully funded. All debt issuances are monitored for potential savings with refunding options.

***Certificates of Obligation, Series 2009C***

On December 29, 2009, the City issued Combination Tax and Revenue Certificates of Obligation Series 2009C in the amount of \$18,075,000. The Series 2009C bonds mature annually through 2031 with annual principal payment of \$905,000 and provide for 0% interest rate.

***Water and Sewer Revenue Bonds, Series 2014***

On January 22, 2014, the City issued the Waterworks and Sewer System New Series Revenue Bonds, Series 2014 in the amount of \$8,495,000. The Series 2014 bonds mature annually through 2033 in principal amounts ranging from \$430,000 to \$495,000 and provide for interest rates ranging from 1.81% to 2.62%. These funds will be used for the design and construction of Georgia Street Interceptor project. This project will eliminate a lift station and ensure proper operation of the collection system in the area. This bond issue will also fund the planning and design for the replacement of Lift Station 32. Included in this financing is an additional amount of \$441,131 of loan forgiveness for a total project of \$8.9 million.

***Water and Sewer Revenue Bonds, Series 2015***

On October 2, 2015, the City issued the City of Amarillo, Texas, Waterworks & Sewer System Revenue Bonds, Series 2015 in the amount of \$17,195,000. The Series 2015 bonds mature annually through 2035 in principal amounts ranging from \$835,000 to \$950,000 and provide for interest rates ranging from 0.88% to 1.59%. These funds will be used for the construction of the Arden Road transmission pipeline project from the Osage water treatment plant to the connection for the Arden Road pump station. This allows the City to move an additional 20 million gallons per day which allows the City to deliver the new water supply from the Potter County well field to the west side of town.

***Water and Sewer Revenue Refunding Bonds, Series 2015A***

On October 2, 2015, the City issued the City of Amarillo, Texas, Waterworks & Sewer System Refunding Bonds, New Series 2015A (Series 2015A Bonds) in the amount of \$21,145,000. The Series 2015A Bonds refunded the Series 2005, 2006 and 2006A Bonds. The refunded bonds are considered defeased and have been removed from the City's books. The refunding was undertaken to reduce total debt service payments over the next sixteen years by \$4,259,179 and resulted in an economic gain of \$3,494,212 and the present value benefit of \$2,623,562. The outstanding Series 2015A Bonds mature annually thru 2032 with principal payments ranging from \$375,000 to \$1,615,000 and provide for interest rates ranging from 3.00% to 4.00%.

***Water and Sewer Revenue Bonds, Series 2017***

On May 11, 2017, the City issued the City of Amarillo, Texas, Waterworks & Sewer System Revenue Bonds, New Series 2017 in the amount of \$31,005,000. The New Series 2017 bonds mature annually through 2037 in principal amounts ranging from \$1,500,000 to \$2,035,000 and provide for interest rates ranging from 3.00% to 5.00%. These funds will be used for the construction of the improvement and extension of the City's waterworks and sewer system as identified through a five-year community improvement plan.

***Water and Sewer Revenue Bonds, Series 2018A***

On July 19, 2018, the City issued the City of Amarillo, Texas, Waterworks & Sewer System Revenue Bonds, New Series 2018A in the amount of \$12,500,000. The New Series 2018A bonds mature annually through 2038 in principal amounts ranging from \$590,000 to \$705,000 and provide for interest rates ranging from 0.95% to 1.05%. These funds will be used for the construction of Lift Station 32. The City reserved the right to redeem the bonds with maturities on or after April 1, 2029, in whole or from time to time in part in principal amounts of \$5,000 or any integral multiple thereof, on October 1, 2028, or any date thereafter, at the par value thereof plus accrued interest to the date of redemption.



***Water and Sewer Revenue Bonds, Series 2018B***

On July 19, 2018, the City issued the City of Amarillo, Texas, Waterworks & Sewer System Revenue Bonds, New Series 2018B in the amount of \$14,610,000. The New Series 2018B bonds mature annually through 2034 in principal amounts ranging from \$625,000 to \$845,000 and provide for interest rates ranging from 4.00% to 5.00% with additional maturities of \$1,790,000 3.50% term bonds due April 1, 2036, and \$1,915,000 3.50% term bonds due April 1, 2038. These funds will be used for the improvement and extension of the City's waterworks and sewer system as identified through a five-year community improvement plan. The City reserved the right to redeem the bonds with maturities on or after April 1, 2029, in whole or from time to time in part in principal amounts of \$5,000 or any integral multiple thereof, on April 1, 2028, or any date thereafter, at the par value thereof plus accrued interest to the date of redemption.

***Water and Sewer Revenue Bonds, Series 2020***

On July 14, 2020, the City issued the City of Amarillo, Texas, Waterworks and Sewer System Revenue Bonds, Series 2020 (Series 2020 Bonds) in the amount of \$28,500,000. The Series 2020 bonds mature annually through 2040 with principal payments of \$1,425,000 and bear no interest. The City reserved the right to redeem the bonds with maturities on or after April 1, 2031, in whole or from time to time in part in principal amounts of \$5,000 or any integral multiple thereof, on October 1, 2030, or any date thereafter, at par value thereof plus accrued interest to the date of redemption.

***Water and Sewer Revenue Refunding Bonds, Series 2020A***

On May 1, 2020, the City issued the City of Amarillo, Texas, Waterworks and Sewer System Revenue Refunding Bonds, Series 2020A (Series 2020A Bonds) in the amount of \$9,775,000 with a premium of \$642,656. The Series 2020A Bonds refunded \$10,230,000 of the Water and Sewer Revenue Bonds, Series 2011. The refunded bonds are considered defeased and have been removed from the City's books. The refunding was undertaken to reduce total debt service payments over the next eleven years by \$1,485,127 and resulted in an economic gain of \$1,351,098. The outstanding Refunding Series 2020 Bonds mature annually thru 2031 with principal payments ranging from \$820,000 to \$1,040,000 and provide for interest rates ranging from 2.00% to 3.00%. The City reserved the right to redeem the bonds with maturities on or after April 1, 2029, in whole or from time to time in part in principal amounts of \$5,000 or any integral multiple thereof, on April 1, 2028, or any date thereafter, at par value thereof plus accrued interest to the date of redemption.

***General Obligation Refunding Bonds, Series 2020***

On May 1, 2020, the City issued the Refunding Series 2020 Bonds in the total amount of \$50,540,000. The amount of the Refunding Series 2020 Bonds supported by water and sewer revenue is \$43,880,000. The Refunding Series 2020 Bonds refunded \$16,480,000 of the Series 2009 Certificates of Obligation, \$27,140,000 of the Series 2009B Certificates of Obligation, and \$1,665,000 of the Series 2011 General Obligation Bonds. The refunded bonds are considered defeased and have been removed from the City's books. The refunding was undertaken to reduce total debt service payments over the next ten years by \$2,807,342 and resulted in an economic gain of \$2,492,547. The outstanding Refunding Series 2020 Bonds mature annually thru 2029 with principal payments ranging from \$2,245,000 to \$3,275,000 and provide for interest rates ranging from 2.00% to 3.00%. The City reserved the right to redeem the bonds with maturities on or after February 15, 2029, in whole or from time to time in part in principal amounts of \$5,000 or any integral multiple thereof, on February 15, 2028, or any date thereafter, at par value thereof plus accrued interest to the date of redemption.

***Water and Sewer Revenue Bonds, Series 2021***

On February 1, 2021, the City issued the City of Amarillo, Texas, Waterworks and Sewer System Revenue Bonds, Series 2021 (Series 2021 Bonds) in the amount of \$25,900,000. The Series 2021 bonds mature annually through 2041 with principal payments of \$1,125,000 to \$1,565,000 and provide for interest rates ranging from 2.00% to 4.00%. These funds will be used for the improvement and extension of the City's waterworks and sewer system and to pay issuance costs on the Bonds. The City reserved the right to redeem the bonds with maturities on or after April 1, 2031, in whole or from time to time in part in principal amounts of \$5,000 or any integral multiple thereof, on April 1, 2030, or any date thereafter, at the par value thereof plus accrued interest to the date of redemption.

***Combination Tax and Revenue Notes, Series 2022***

The City of Amarillo, Texas issued Combination Tax and Revenue Notes, Series 2022 in the amount of \$23,900,000 for the purpose of improving public infrastructure and construction of public facilities on January 11, 2022. The amount of the Tax Notes, Series 2022 supported by water and sewer revenue is \$11,950,000. The proceeds of the Tax and Revenue Notes will be used to renovate an existing City building that will house City departments and will serve as City Hall. Interest is payable in semi-annual installments which will begin January 10, 2023, at a rate of 2.00% per annum. Combination Tax and Revenue Notes, Series 2022 mature annually to January 10, 2027 in amounts ranging from \$2,350,000 to \$2,495,000.

***Water and Sewer Revenue Bonds, Series 2022***

The City of Amarillo, Texas issued \$52,590,000 in Waterworks and Sewer System Revenue Bonds on August 1, 2022 for the improvement and extension of the City's waterworks and sewer system and to pay issuance costs on the Bonds. The Series 2022 bonds mature annually through 2036 with principal payments of \$1,845,000 to \$3,990,000 and provide for interest rates ranging from 4.00% to 5.00%. The City reserved the right to redeem the bonds with maturities on or after April 1, 2032, in whole or from time to time in part in principal amounts of \$5,000 or any integral multiple thereof, on April 1, 2031, or any date thereafter, at the par value thereof plus accrued interest to the date of redemption.

***Water and Sewer Revenue Bonds, Series 2023***

On January 1, 2023, the City of Amarillo issued the Waterworks and Sewer System New Series Revenue Bonds, Series 2023 in the amount of \$42,920,000 for the purpose of the improvement and extension of the City's waterworks and sewer system and to pay issuance costs on the Bonds. Interest is payable in semi-annual installments which begin October 1, 2023, at rates ranging from 4.00% to 5.00%. The serial bonds mature annually through 2043 in amounts ranging from \$1,250,000 to \$3,255,000. The City reserved the right to redeem the bonds with maturities on or after April 1, 2033, in whole or from time to time in part in principal amounts of \$5,000 or any integral multiple thereof, on April 1, 2032 or any date thereafter, at par value thereof plus accrued interest to date of redemption.

***Water and Sewer Revenue Bonds, Series 2024***

On December 1, 2023, the City of Amarillo issued the Waterworks and Sewer System New Series Revenue Bonds, Series 2024 in the amount of \$19,300,000 for the purpose of the improvement and extension of the City's waterworks and sewer system and to pay issuance costs on the Bonds. Interest is payable in semi-annual installments which begin October 1, 2024, at rates ranging from 4.00% to 6.00%. The serial bonds mature annually through 2053 in amounts ranging from \$125,000 to \$1,155,000. The City reserved the right to redeem the bonds with maturities on or after April 1, 2034, in whole or from time to time in part in principal amounts of \$5,000 or any integral multiple thereof, on April 1, 2033 or any date thereafter, at par value thereof plus accrued interest to date of redemption.

***Water and Sewer Revenue Bonds, Series 2025***

The City anticipates issuing \$6,000,000 in Waterworks and Sewer System Revenue Bonds, Series 2025 for the improvement and extension of the City's waterworks and sewer system..

On December 5, 2023, the City of Amarillo's Waterworks and Sewer System Revenue Bonds debt was rated AA+ with a stable outlook by Standards and Poor's.

**Water Authority Obligations**

In 1968 the City, together with 10 other cities, entered into a contract with the Canadian River Municipal Water Authority (CRMWA) to reimburse it for the cost of constructing a dam and aqueduct system in exchange for the water to be provided from the reservoir. The dam is located approximately 35 miles northeast of the City. Although the CRMWA debt is not bonded debt, it is a long-term obligation of the City. This obligation represents the City's portion of the CRMWA's debt that was issued to provide the municipal water supply. This debt is paid for out of the Water and Sewer Fund. There are currently four outstanding CRMWA bond issues. Funding for CRMWA debt service requirements will be from the Water and Sewer Fund of \$5,711,078 including principal and interest.

***CRMWA, 2017 Revenue Refunding Issuance***

CRMWA issued Subordinate Lien Contract Revenue Refunding Bonds, Series 2017 in the amount of \$11,465,000 with interest rates ranging from 3.00% - 5.00%. The proceeds were used to advance refund \$13,575,000 of outstanding Contract Revenue Bonds, Series 2009 which had interest rates ranging from 3.00% - 5.00%. The net proceeds of \$14,228,820 (including a \$1,317,090 premium, a debt service reserve contribution of \$1,684,400, less \$237,670 in underwriting fees and other issuance costs) were deposited in an irrevocable trust with an escrow agent to provide funds for the future debt service payment on the refunded bonds. The refunded portion of the Contract Revenue Bonds, Series 2009 is considered defeased and the liability for those bonds has been removed from the statement of net position. The City's proportionate share of Series 2017 bonds is \$2,073,697 at September 30, 2024. The City's portion of the principal payments for the 2017 issue range from \$341,216 to \$558,539.

***CRMWA, 2020 Revenue Refunding Issuance***

During December 2011, CRMWA issued debt in the amount \$81,630,000 to fund the purchase of additional water rights in the Ogallala Aquifer. The City participated in this issue and the City's proportionate share of the bond issue was \$33,536,053. The bonds were issued at a premium and the City's proportionate share was \$3,091,199 with bond issuance cost of \$473,755. During 2021, the 2011 CRMWA issue was refunded with the 2020 refunding issue. At September 30, 2024, the City's proportionate share of the 2020 issue is \$12,320,278. The City's portion of the principal payments for the 2020 issue range from \$742,233 to \$2,193,147 with an interest rate ranging from 4.00% to 5.00%.

***CRMWA, 2021 Revenue Refunding Issuance***

On January 22, 2013, CRMWA issued a Subordinate Lien Contract Revenue Refunding Bonds, Series 2012 in the amount of \$39,505,000 for the advance refunding of the 2005 CRMWA Contract Revenue Series. The 2012 Refunding Bonds will reduce total debt service payments over the next thirteen years by \$5,063,754 with Amarillo's share at \$2,443,576. The refunding resulted in an economic gain of \$4,259,006 with Amarillo's share at \$2,044,083. During 2022, the 2012 CRMWA issue was refunded with the 2021 refunding issue. At September 30, 2023, the City's proportionate share of the 2021 issue is \$1,364,693. The City's portion of the principal payments for the 2021 issue range from \$1,364,693 to \$1,364,693 with an interest rate ranging from 1.75% to 1.75%.

***CRMWA, 2023 Revenue Refunding Issuance***

During 2015, CRMWA issued a Subordinate Lien Contract Revenue Refunding Bonds, Series 2014 with the City's proportionate share of \$5,560,338 for the partial refunding of the 2006 CRMWA Contract Revenue Series. During 2023, the 2014 CRMWA issue was refunded with the 2023 refunding issue. The refunding resulted in an economic gain of \$430,579 with Amarillo's share at \$174,905. At September 30, 2024, the City's proportionate share of the 2023 issue is \$3,036,758. The City's portion of the principal payments for the 2023 issue range from \$1,222,692 to \$1,342,524 with an interest rate of 5.00%.

**Drainage Utility Bonds**

Currently, there are six outstanding Drainage Utility bond issues (noted below) that were used to repair, improve, and expand the drainage utility system. There is also one issuance planned. Funding for debt service expenses will be from the Drainage Utility Fund of \$4,090,407 including principal, interest and paying agent fees. All debt issuances are monitored for potential savings with refundings.

***Certificates of Obligation, Series 2012A***

On December 12, 2012, the City issued \$6,260,000 in Combination Tax and Drainage Utility Revenue Certificates of Obligations (COs). The 2012A issue is mainly for drainage improvements on Farmers Avenue. The 2012A bonds have a final maturity of August 15, 2032. The COs are subject to mandatory redemption in annual amounts ranging from \$265,000 to \$320,000 and provide for an interest rate of 2.00%. In addition to the tax pledge, the Drainage Utility COs have an unlimited net pledge of the Drainage Utility System of 1.25 times net revenue. The City intends to fund the debt entirely from the Drainage Utility and not levy a property tax for the COs. Thus, the debt is structured similar to the Water & Sewer revenue debt.

***Drainage Revenue Bonds, Series 2014***

On April 1, 2014, the City issued \$6,080,000 in Drainage Utility Revenue Bonds. The 2014 issue is mainly for drainage improvements on Martin Road. The 2014 bonds have a final maturity of 2034. The bonds are subject to mandatory redemption in annual amounts ranging from \$295,000 to \$410,000 and provide for interest rates ranging from 3.00% to 3.75%. The bonds have an unlimited net pledge of the Drainage Utility System of 1.25 times net revenue.

***Drainage Revenue Bonds, Series 2020***

On July 1, 2020, the City issued the City of Amarillo, Texas, Drainage Utility System Revenue Bonds, Series 2020 (Series 2020 Bonds) in the amount of \$9,240,000. The Series 2020 Bonds mature annually thru 2040 with principal payments ranging from \$400,000 to \$550,000 and provide for interest rates ranging from 2.00% to 5.00%. The City reserved the right to redeem the bonds with maturities on or after August 15, 2029, in whole or in part in principal amounts of \$5,000 or any integral multiple thereof, on August 15, 2028, or any date thereafter, at the par value thereof plus accrued interest to the date of redemption.

***Drainage Revenue Bonds, Series 2021***

On February 1, 2021, the City issued the City of Amarillo, Texas, Drainage Utility System Revenue Bonds, Series 2021 (Series 2021 Bonds) in the amount of \$9,160,000. The Series 2021 Bonds mature annually thru 2041 with principal payments ranging from \$400,000 to \$540,000 and provide for interest rates ranging from 2.00% to 4.00%. The City reserved the right to redeem the bonds with maturities on or after August 15, 2031, in whole or in part in principal amounts of \$5,000 or any integral multiple thereof, on August 15, 2030, or any date thereafter, at the par value thereof plus accrued interest to the date of redemption.

***Drainage Revenue Bonds, Series 2023***

On January 1, 2023, the City issued the City of Amarillo, Texas, Drainage Utility System Revenue Bonds, Series 2023 (Series 2023 Bonds) in the amount of \$4,675,000. The Series 2023 Bonds mature annually thru 2042 with principal payments ranging from \$105,000 to \$400,000 and provide for interest rates ranging from 4.00% to 5.00%. The City reserved the right to redeem the bonds with maturities on or after August 15, 2033, in whole or in part in principal amounts of \$5,000 or any integral multiple thereof, on August 15, 2032, or any date thereafter, at the par value thereof plus accrued interest to the date of redemption.

***Drainage Revenue Bonds, Series 2024***

On March 15, 2024, the City issued the City of Amarillo, Texas, Drainage Utility System Revenue Bonds, Series 2024 (Series 2024 Bonds) in the amount of \$38,135,000. The Series 2024 Bonds mature annually thru 2054 with principal payments ranging from \$150,000 to \$2,630,000 and provide for interest rates ranging from 4.00% to 5.00%. The City reserved the right to redeem the bonds with maturities on or after August 15, 2035, in whole or in part in principal amounts of \$5,000 or any integral multiple thereof, on August 15, 2034, or any date thereafter, at the par value thereof plus accrued interest to the date of redemption.

On March 18, 2024, Standard & Poor's Rating Services affirmed its AA rating and stable outlook, on the City of Amarillo, Texas Drainage Utility System Revenue Bonds.

**Airport Fund Debt**

***Certificates of Obligation, Series 2024***

On March 15, 2024 the City issued the City of Amarillo, Texas Combination Tax and Revenue Notes, Taxable Series 2024 (Series 2024) in the total amount of \$3,085,000 for the purpose of constructing, improving, and equipping municipal airport hangers and professional services rendered in connection therewith. Interest is payable in semi-annual installments which will begin February 15, 2025 at rates ranging from 4.85% to 5.53%. The serial bonds mature annually through 2044 in amounts ranging from \$45,000 to \$250,000. The City reserved the right to redeem the bonds with maturities on or after February 15, 2034, in whole or from time to time in part in principal amounts of \$5,000 or any integral multiple thereof, on February 15, 2033, or any date thereafter, at par value plus accrued interest to the date of redemption.

**Fleet Services Fund Debt**

***Tax Notes, Series 2022B***

The City of Amarillo, Texas issued Tax Notes, Series 2022B on August 15, 2022, in the total amount of \$7,345,000 for the purpose of acquiring enterprise resource planning software and the construction and improvement of fuel islands for the fleet services department. The amount of the Tax Notes, Series 2022B supported by the Fleet Services Fund is \$3,695,000 and will be used for the construction and improvement of fuel islands. Interest is payable in semi-annual installments which will begin February 15, 2023, at rates ranging from 4.00% to 5.00%. Tax Notes, Series 2022B mature annually to February 15, 2029 in amounts ranging from \$470,000 to \$605,000.

**Compensated Absences Fund Payments**

Amounts provided in the Provision for Compensated Absences Fund of \$1,250,000 are used to pay terminating and retiring employees their respective sick and annual leave. Civilian employees with 10 years of service are entitled to be paid up to 90 days of unused sick days and 65 unused vacation days. Police Officers and Firefighters are entitled to be paid for up to 90 days of unused sick days and 65 unused vacation days but are not required to have 10 years of service to receive the benefit. The compensated absences fund was depleted before the end of fiscal year 2019; however, the City located unspent budget to fund the remainder of fiscal year 2019, 2020, 2021, 2022, and 2023. The City dedicated \$1.25 million for this benefit in fiscal year 2023/2024 and \$1.25 million is budgeted in the fiscal year 2024/2025 budget.

### **Future Bond Requirements**

The following pages also detail the future annual principal requirements for the City's outstanding debt obligations, including the CRMWA debt. As of October 1, 2024, through 2054, the City has a total of \$552,939,6910 in principal to retire and \$199,840,531 in interest to pay. The total amount due for all outstanding CRMWA debt obligations are \$18,522,491 in principal and \$6,916,644 in interest.

### **Future Bond Sales and Impact on Operating Budget**

During budget adoption, City Council noted the anticipation of bond issues for \$20 million in Certificates of Obligation for street construction and improvements and \$6 million in water and sewer revenue bonds for extensions and improvements to the water and sewer system.

**CITY OF AMARILLO**  
**INTEREST AND REDEMPTION FUND - TOTAL**  
**STATEMENT OF BONDED INDEBTEDNESS AT OCTOBER 1,2024**  
**AND EXPENDITURES BY ISSUE FOR FISCAL YEAR 2024/2025**

|                                                                      | Date of    | Original      | Outstanding    | EXPENDITURE BUDGET FOR 2024/2025 |              |               |
|----------------------------------------------------------------------|------------|---------------|----------------|----------------------------------|--------------|---------------|
| BOND ISSUES                                                          | Issue      | Issue         | 10/01/24       | Principal                        | Interest     | Total         |
| Property Tax Supported Debt                                          |            |               |                |                                  |              |               |
| General Obligation Bonds:                                            |            |               |                |                                  |              |               |
| Series 2017 Refunding                                                | 1/15/2017  | \$ 15,110,000 | \$ 5,075,000   | \$ 1,625,000                     | \$ 203,000   | \$ 1,828,000  |
| Series 2017                                                          | 4/1/2017   | \$ 21,280,000 | 17,470,000     | 695,000                          | 597,944      | 1,292,944     |
| Series 2018                                                          | 7/18/2018  | \$ 22,145,000 | 18,745,000     | 685,000                          | 665,569      | 1,350,569     |
| Series 2020                                                          | 5/12/2020  | \$ 8,100,000  | 7,630,000      | 145,000                          | 197,294      | 342,294       |
| Series 2021                                                          | 1/28/2021  | \$ 52,985,000 | 49,135,000     | 1,620,000                        | 1,185,850    | 2,805,850     |
| Combination Tax and Revenue Certificates of Obligation:              |            |               |                |                                  |              |               |
| Series 2010                                                          | 4/15/2010  | \$ 1,392,000  | 493,000        | 77,000                           | 28,643       | 105,643       |
| Series 2017                                                          | 1/15/2017  | \$ 6,940,000  | 3,415,000      | 580,000                          | 97,250       | 677,250       |
| Series 2020                                                          | 5/12/2020  | \$ 8,000,000  | 7,515,000      | 150,000                          | 198,594      | 348,594       |
| Series 2022                                                          | 3/22/2022  | \$ 6,815,000  | 6,715,000      | 100,000                          | 227,126      | 327,126       |
| Series 2024 (estimated)                                              | Not issued | \$ 20,000,000 | —              | -                                | 1,163,448    | 1,163,448     |
| Tax Notes                                                            |            |               |                |                                  |              |               |
| Series 2020                                                          | 5/12/2020  | \$ 3,520,000  | 1,590,000      | 515,000                          | 39,975       | 554,975       |
| Series 2022 (50% of City Hall project)                               | 1/11/2022  | \$ 11,950,000 | 7,335,000      | 2,395,000                        | 122,750      | 2,517,750     |
| Series 2022B (ERP software system)                                   | 8/15/2022  | \$ 3,650,000  | 3,110,000      | 560,000                          | 141,500      | 701,500       |
| Paying Agency Fees                                                   |            |               |                |                                  |              | 13,000        |
| Total Property Tax Supported Debt Service                            |            |               | \$ 128,228,000 | \$ 9,147,000                     | \$ 4,868,943 | \$ 14,028,943 |
| Debt Serviced by Special Assessments and Other Revenue Sources       |            |               |                |                                  |              |               |
| General Obligation Bonds:                                            |            |               |                |                                  |              |               |
| Series 2020 Refunding - Greenways PID                                | 5/12/2020  | \$ 430,000    | \$ 160,000     | \$ 40,000                        | \$ 2,800     | \$ 42,800     |
| Series 2020 Refunding - Colonies PID                                 | 5/12/2020  | \$ 950,000    | 440,000        | 130,000                          | 7,500        | 137,500       |
| Series 2020 Refunding - Golf Course Improvement Fund                 | 5/12/2020  | \$ 2,860,000  | 2,285,000      | 155,000                          | 47,544       | 202,544       |
| Series 2020 Refunding - TIRZ #1                                      | 5/12/2020  | \$ 1,460,000  | 1,020,000      | 115,000                          | 20,500       | 135,500       |
| Combination Tax and Revenue Certificates of Obligation:              |            |               |                |                                  |              |               |
| Series 2014 - Greenways PID                                          | 4/30/2014  | \$ 725,000    | 415,000        | 35,000                           | 13,850       | 48,850        |
| Series 2014 - Colonies PID                                           | 4/30/2014  | \$ 1,535,000  | 890,000        | 75,000                           | 29,706       | 104,706       |
| Series 2018 - Colonies PID                                           | 7/18/2018  | \$ 3,000,000  | 2,325,000      | 130,000                          | 77,431       | 207,431       |
| Series 2021 - Greenways PID                                          | 1/28/2021  | \$ 975,000    | 865,000        | 40,000                           | 18,525       | 58,525        |
| Series 2023 - Solid Waste Fees                                       | 2/16/2023  | \$ 5,865,000  | 5,805,000      | 190,000                          | 258,050      | 448,050       |
| Series 2023 - Colonies PID                                           | 2/16/2023  | \$ 2,795,000  | 2,775,000      | 90,000                           | 123,400      | 213,400       |
| Series 2023 - Heritage Hills PID                                     | 2/16/2023  | \$ 1,165,000  | 1,155,000      | 40,000                           | 51,300       | 91,300        |
| Paying Agency Fees                                                   |            |               |                |                                  |              | 7,501         |
| Total Debt Serviced by Special Assessments and Other Revenue Service |            |               | \$ 18,135,000  | \$ 1,040,000                     | \$ 650,606   | \$ 1,698,107  |
| Hotel Occupancy Tax Supported Debt                                   |            |               |                |                                  |              |               |
| Hotel Occupancy Tax Revenue Bonds                                    |            |               |                |                                  |              |               |
| Series 2016                                                          | 4/13/2016  | \$ 11,995,000 | \$ 9,995,000   | \$ 365,000                       | \$ 407,350   | \$ 772,350    |
| Series 2018                                                          | 3/20/2018  | \$ 38,835,000 | 35,500,000     | 900,000                          | 1,502,103    | 2,402,103     |
| Series 2023                                                          | 4/27/2023  | \$ 4,575,000  | 4,505,000      | 145,000                          | 236,702      | 381,702       |
| Total Hotel Occupancy Tax Supported Debt Service                     |            |               | \$ 50,000,000  | \$ 1,410,000                     | \$ 2,146,155 | \$ 3,556,155  |
| Total General Obligation Debt Service                                |            |               | \$ 196,363,000 | \$ 11,597,000                    | \$ 7,665,704 | \$ 19,283,205 |
| Water and Sewer Supported Debt                                       |            |               |                |                                  |              |               |
| Local Water and Sewer Debt                                           |            |               |                |                                  |              |               |
| General Obligation Bonds                                             |            |               |                |                                  |              |               |
| Series 2020 Refunding - Water and Sewer                              | 5/12/2020  | \$ 40,960,000 | \$ 25,130,000  | \$ 5,300,000                     | \$ 482,350   | \$ 5,782,350  |
| Combination Tax and Revenue Certificates of Obligation, Series 2009C |            |               |                |                                  |              |               |

**CITY OF AMARILLO**  
**Debt Service**

[Return to Table of Contents](#)

|                                                                |            |    |            |                       |                      |                      |                      |
|----------------------------------------------------------------|------------|----|------------|-----------------------|----------------------|----------------------|----------------------|
| Series 2009C                                                   | 2/4/2010   | \$ | 18,075,000 | 6,335,000             | 905,000              | -                    | 905,000              |
| <b>Tax Notes</b>                                               |            |    |            |                       |                      |                      |                      |
| Series 2022 (50% of City Hall project)                         | 1/11/2022  | \$ | 11,950,000 | 7,335,000             | 2,395,000            | 122,750              | 2,517,750            |
| <b>Water and Sewer Revenue Bonds</b>                           |            |    |            |                       |                      |                      |                      |
| Series 2014                                                    | 1/22/2014  | \$ | 8,495,000  | 4,145,000             | 430,000              | 94,092               | 524,092              |
| Series 2015                                                    | 10/2/2015  | \$ | 17,195,000 | 9,750,000             | 835,000              | 127,889              | 962,889              |
| Series 2015A                                                   | 10/2/2015  | \$ | 21,145,000 | 7,015,000             | 1,615,000            | 228,656              | 1,843,656            |
| Series 2017                                                    | 4/11/2017  | \$ | 31,005,000 | 22,160,000            | 1,500,000            | 803,542              | 2,303,542            |
| Series 2018A                                                   | 7/19/2018  | \$ | 12,500,000 | 8,985,000             | 590,000              | 121,444              | 711,444              |
| Series 2018B                                                   | 7/19/2018  | \$ | 14,610,000 | 11,145,000            | 625,000              | 461,824              | 1,086,824            |
| Series 2020A                                                   | 5/12/2020  | \$ | 9,775,000  | 6,555,000             | 840,000              | 186,250              | 1,026,250            |
| Series 2020                                                    | 7/14/2020  | \$ | 28,500,000 | 22,800,000            | 1,425,000            | -                    | 1,425,000            |
| Series 2021                                                    | 2/2/2021   | \$ | 25,900,000 | 22,740,000            | 1,125,000            | 586,750              | 1,711,750            |
| Series 2022                                                    | 8/1/2022   | \$ | 52,590,000 | 51,090,000            | 1,845,000            | 2,305,450            | 4,150,450            |
| Series 2023                                                    | 1/1/2023   | \$ | 42,920,000 | 42,920,000            | 1,250,000            | 1,942,900            | 3,192,900            |
| Series 2024                                                    | 12/1/2023  | \$ | 19,300,000 | 19,300,000            | 125,000              | 879,256              | 1,004,256            |
| Series 2025 (estimated)                                        |            | \$ | 6,000,000  | -                     | 235,000              | 169,578              | 404,578              |
| <b>Total Local Water &amp; Sewer Debt Service</b>              |            |    |            | <b>267,405,000</b>    | <b>21,040,000</b>    | <b>8,512,731</b>     | <b>29,552,731</b>    |
| <b>Canadian River Municipal Water Authority (CRMWA) Debt</b>   |            |    |            |                       |                      |                      |                      |
| 2017 Refunding Bonds                                           |            | \$ | 4,657,198  | 2,114,323             | 505,054              | 82,339               | 587,393              |
| 2020 Refunding Bonds                                           |            | \$ | 18,115,549 | 12,459,104            | 1,720,693            | 600,688              | 2,321,381            |
| 2021 Refunding Bonds                                           |            | \$ | 9,451,472  | 1,364,692             | 1,364,692            | 23,882               | 1,388,574            |
| 2023 Refunding Bonds                                           |            | \$ | 5,008,569  | 3,133,572             | 1,257,051            | 156,679              | 1,413,730            |
| <b>Total CRMWA Debt Service</b>                                |            |    |            | <b>19,071,691</b>     | <b>4,847,490</b>     | <b>863,588</b>       | <b>5,711,078</b>     |
| <b>Paying Agency Fees</b>                                      |            |    |            | -                     | -                    | -                    | * 13,000             |
| <b>Total Water and Sewer Supported Debt Service</b>            |            |    |            | <b>\$ 286,476,691</b> | <b>\$ 25,887,490</b> | <b>\$ 9,376,319</b>  | <b>\$ 35,276,809</b> |
| <b>Drainage Supported Debt</b>                                 |            |    |            |                       |                      |                      |                      |
| <b>Combination Tax and Revenue Certificates of Obligation</b>  |            |    |            |                       |                      |                      |                      |
| Series 2012A                                                   | 12/12/2012 | \$ | 6,260,000  | \$ 2,345,000          | \$ 270,000           | \$ 46,900            | \$ 316,900           |
| <b>Drainage Revenue Bonds</b>                                  |            |    |            |                       |                      |                      |                      |
| Series 2014                                                    | 4/1/2014   | \$ | 6,080,000  | 3,485,000             | 295,000              | 116,394              | 411,394              |
| Series 2020                                                    | 7/14/2020  | \$ | 9,240,000  | 7,810,000             | 400,000              | 232,200              | 632,200              |
| Series 2021                                                    | 2/1/2021   | \$ | 9,160,000  | 8,110,000             | 400,000              | 207,450              | 607,450              |
| Series 2023                                                    | 1/1/2023   | \$ | 4,675,000  | 4,380,000             | 105,000              | 197,200              | 302,200              |
| Series 2024                                                    | 4/25/2024  | \$ | 38,135,000 | 38,135,000            | 150,000              | 1,667,763            | 1,817,763            |
| <b>Paying Agency Fees</b>                                      |            |    |            | -                     | -                    | -                    | * 2,500              |
| <b>Total Drainage Supported Debt Service</b>                   |            |    |            | <b>\$ 64,265,000</b>  | <b>\$ 1,620,000</b>  | <b>\$ 2,467,907</b>  | <b>\$ 4,090,407</b>  |
| <b>Airport Fund Supported Debt</b>                             |            |    |            |                       |                      |                      |                      |
| <b>Combination Tax and Revenue Certificates of Obligation:</b> |            |    |            |                       |                      |                      |                      |
| Series 2024                                                    | 4/25/2024  | \$ | 3,085,000  | \$ 3,085,000          | \$ 45,000            | \$ 131,333           | \$ 176,333           |
| <b>Total Airport Fund Debt Service</b>                         |            |    |            | <b>\$ 3,085,000</b>   | <b>\$ 45,000</b>     | <b>\$ 131,333</b>    | <b>\$ 176,333</b>    |
| <b>Fleet Services Fund Supported Debt Tax Notes</b>            |            |    |            |                       |                      |                      |                      |
| <b>Tax Notes</b>                                               |            |    |            |                       |                      |                      |                      |
| Series 2022B (Fuel Island)                                     | 8/15/2022  | \$ | 3,695,000  | \$ 2,750,000          | \$ 495,000           | \$ 125,125           | \$ 620,125           |
| <b>Total Fleet Services Fund Debt Service</b>                  |            |    |            | <b>\$ 2,750,000</b>   | <b>\$ 495,000</b>    | <b>\$ 125,125</b>    | <b>\$ 620,125</b>    |
| <b>Total City of Amarillo Debt Service</b>                     |            |    |            | <b>\$ 552,939,691</b> | <b>\$ 39,644,490</b> | <b>\$ 19,766,388</b> | <b>\$ 59,446,879</b> |

\* Paying agent fees are Included in the operating budget

CITY OF AMARILLO

COMPUTATION OF LEGAL DEBT MARGIN

October 1, 2024

|                                                      |               |                |
|------------------------------------------------------|---------------|----------------|
| Assessed Value - 2023 Tax Roll                       | \$            | 22,626,490,734 |
| Debt Limit --10% of Assessed Roll                    | \$            | 2,262,649,073  |
|                                                      |               |                |
| Amount of Debt Applicable to Debt Limit:             |               |                |
| Total Bonded Debt                                    | \$530,783,000 |                |
| Less: Assets in Debt Service Fund (as of 09/30/2022) | (753,505)     |                |
| Less: HOT Revenue Bonds                              | (45,495,000)  |                |
| Less: Waterworks Revenue Bonds                       | (166,385,000) |                |
| Less: Drainage Revenue Bonds                         | (64,265,000)  |                |
|                                                      |               |                |
| Total Amount of Debt Applicable to Debt Limit        | \$            | 253,884,495    |
|                                                      |               |                |
| Pro Forma Legal Debt Margin                          | \$            | 2,008,764,578  |

**CITY OF AMARILLO**  
**General Obligation Debt Service Fund**  
**Total**  
**At October 1, 2024**

|                                       | 2022/2023<br>ACTUAL | 2023/2024<br>ESTIMATED | 2024/2025<br>ESTIMATED |
|---------------------------------------|---------------------|------------------------|------------------------|
| <b>AVAILABLE FUNDS:</b>               |                     |                        |                        |
| Beginning Balance, October 1          | \$ 3,229,723        | \$ 2,437,493           | \$ 2,909,360           |
| <b>ADD RECEIPTS:</b>                  |                     |                        |                        |
| Interest Earnings                     | 123,526             | 226,100                | 265,000                |
| Ad Valorem Tax Collections            | 11,783,153          | 13,372,000             | 12,983,341             |
| Transfers                             | 7,512,997           | 7,573,682              | 8,316,786              |
| Other                                 | —                   | —                      | —                      |
| <b>Total Receipts</b>                 | <b>19,419,676</b>   | <b>21,171,782</b>      | <b>21,565,127</b>      |
| <b>Total Resources &amp; Receipts</b> | <b>22,649,399</b>   | <b>23,609,275</b>      | <b>24,474,487</b>      |
| <b>DEDUCT EXPENDITURES:</b>           |                     |                        |                        |
| Principal Maturities                  | 12,548,000          | 13,315,000             | 14,027,000             |
| Interest Maturities                   | 7,030,490           | 7,366,914              | 7,172,406              |
| Paying Agency Fees                    | 201,359             | 18,001                 | 20,501                 |
| <b>Total Expenditures</b>             | <b>19,779,849</b>   | <b>20,699,915</b>      | <b>21,219,907</b>      |
| <b>Ending Balance, September 30</b>   | <b>\$ 2,869,550</b> | <b>\$ 2,909,360</b>    | <b>\$ 3,254,580</b>    |
| <b>Reserve for Future Maturities</b>  | <b>\$ 2,869,550</b> | <b>\$ 2,909,360</b>    | <b>\$ 3,254,580</b>    |

**Available funds calculation:**

|                                      |                     |
|--------------------------------------|---------------------|
| Cash & Investments                   | \$ 2,473,734        |
| Assets to be converted to Cash       | —                   |
| Liabilities & Encumbrances           | (36,242)            |
| <b>Balance as of October 1, 2023</b> | <b>\$ 2,437,493</b> |



**CITY OF AMARILLO**  
**Debt Service**  
**At October 1, 2024**  
**Tax Supported Debt Interest and Redemption**  
**Series 2017 Refunding, 2017, 2018, 2020, 2021, 2022, and 2024**

|                                       | <u>2022-2023</u><br><u>ACTUAL</u> | <u>2023-2024</u><br><u>ESTIMATED</u> | <u>2024-2025</u><br><u>ESTIMATED</u> |
|---------------------------------------|-----------------------------------|--------------------------------------|--------------------------------------|
| <b>Resources:</b>                     |                                   |                                      |                                      |
| Balance 10/01                         | \$ 1,845,888                      | \$ 753,505                           | \$ 1,415,256                         |
| <b>Add Receipts:</b>                  |                                   |                                      |                                      |
| Interest Earnings                     | 104,690                           | 172,100                              | 200,000                              |
| Ad Valorem Tax Collections            | 11,783,153                        | 13,372,000                           | 12,983,341                           |
| Transfers                             | 3,134,859                         | 2,514,578                            | 2,517,750                            |
| Other                                 | <u>—</u>                          | <u>—</u>                             | <u>—</u>                             |
| <b>Total Receipts</b>                 | <u>15,022,702</u>                 | <u>16,058,678</u>                    | <u>15,701,091</u>                    |
| <b>Total Resources &amp; Receipts</b> | <u>16,868,590</u>                 | <u>16,812,183</u>                    | <u>17,116,347</u>                    |
| <b>Deduct Expenditures:</b>           |                                   |                                      |                                      |
| Principal Maturities                  | 10,623,000                        | 11,190,000                           | 11,542,000                           |
| Interest Maturities                   | 4,680,808                         | 4,193,927                            | 3,828,245                            |
| Paying Agent Fees                     | <u>4,011</u>                      | <u>13,000</u>                        | <u>13,000</u>                        |
| <b>Total Expenditures</b>             | <u>15,307,819</u>                 | <u>15,396,927</u>                    | <u>15,383,245</u>                    |
| <b>Reserve for Future Maturities</b>  | <u><u>\$ 1,560,771</u></u>        | <u><u>\$ 1,415,256</u></u>           | <u><u>\$ 1,733,102</u></u>           |
| <b>Available Funds Calculation:</b>   |                                   |                                      |                                      |
| Cash & Investments                    |                                   | 789,746                              |                                      |
| Assets to be converted to Cash        |                                   | —                                    |                                      |
| Less: Liabilities & Encumbrances      |                                   | <u>(36,241)</u>                      |                                      |
| Balance 10/01/23                      |                                   | <u><u>\$ 753,505</u></u>             |                                      |

**CITY OF AMARILLO**  
**Debt Service**  
**At October 1, 2024**  
**Special Assessment and Other Revenue Supported Debt**  
**Series 2014, 2018, 2021, 2023, and 2020 Refunding**

|                                       | <u>2022-2023<br/>ACTUAL</u> | <u>2023-2024<br/>ESTIMATED</u> | <u>2024-2025<br/>ESTIMATED</u> |
|---------------------------------------|-----------------------------|--------------------------------|--------------------------------|
| <b>Resources:</b>                     |                             |                                |                                |
| Balance 10/01                         | \$ 1,416                    | \$ 9,996                       | \$ (696,889)                   |
| <b>Add Receipts:</b>                  |                             |                                |                                |
| Transfers                             | <u>989,406</u>              | <u>1,038,910</u>               | <u>2,242,881</u>               |
| <b>Total Receipts</b>                 | <u>989,406</u>              | <u>1,038,910</u>               | <u>2,242,881</u>               |
| <b>Total Resources &amp; Receipts</b> | <u>990,822</u>              | <u>1,048,906</u>               | <u>1,545,992</u>               |
| <b>Deduct Expenditures:</b>           |                             |                                |                                |
| Principal Maturities                  | 735,000                     | 830,000                        | 1,075,000                      |
| Interest Maturities                   | 246,039                     | 910,794                        | 658,006                        |
| Paying Agent Fees                     | <u>-</u>                    | <u>5,001</u>                   | <u>7,501</u>                   |
| <b>Total Expenditures</b>             | <u>981,039</u>              | <u>1,745,795</u>               | <u>1,740,507</u>               |
| <b>Reserve for Future Maturities</b>  | <u><u>\$ 9,783</u></u>      | <u><u>\$ (696,889)</u></u>     | <u><u>\$ (194,515)</u></u>     |
| <b>Available Funds Calculation:</b>   |                             |                                |                                |
| Cash & Investments                    |                             | <u>9,996</u>                   |                                |
| Balance 10/01/23                      |                             | <u><u>\$ 9,996</u></u>         |                                |

**CITY OF AMARILLO**  
**Debt Service**  
**At October 1, 2024**  
**Hotel Occupancy Tax Revenue Bonds**  
**Series 2016, 2018, and 2023**

|                                       | <u>2022-2023</u><br><u>ACTUAL</u> | <u>2023-2024</u><br><u>ESTIMATED</u> | <u>2024-2025</u><br><u>ESTIMATED</u> |
|---------------------------------------|-----------------------------------|--------------------------------------|--------------------------------------|
| <b>Resources:</b>                     |                                   |                                      |                                      |
| Balance 10/01                         | \$ 1,382,419                      | \$ 1,673,992                         | \$ 2,190,993                         |
| <b>Add Receipts:</b>                  |                                   |                                      |                                      |
| Ad Valorem Tax Collections            | —                                 | —                                    | —                                    |
| Transfers                             | 3,388,732                         | 4,020,194                            | 3,556,155                            |
| Interest Earnings                     | 18,836                            | 54,000                               | 65,000                               |
| Other                                 | —                                 | —                                    | —                                    |
| <b>Total Receipts</b>                 | <u>3,407,568</u>                  | <u>4,074,194</u>                     | <u>3,621,155</u>                     |
| <b>Total Resources &amp; Receipts</b> | <u>4,789,987</u>                  | <u>5,748,186</u>                     | <u>5,812,148</u>                     |
| <b>Deduct Expenditures:</b>           |                                   |                                      |                                      |
| Principal Maturities                  | 1,190,000                         | 1,295,000                            | 1,410,000                            |
| Interest Maturities                   | 2,103,643                         | 2,262,193                            | 2,146,155                            |
| Paying Agent Fees                     | 197,348                           | -                                    | -                                    |
| <b>Total Expenditures</b>             | <u>3,490,991</u>                  | <u>3,557,193</u>                     | <u>3,556,155</u>                     |
| <b>Reserve for Future Maturities</b>  | <u><u>\$ 1,298,996</u></u>        | <u><u>\$ 2,190,993</u></u>           | <u><u>\$ 2,255,993</u></u>           |
| <b>Available Funds Calculation:</b>   |                                   |                                      |                                      |
| Cash & Investments                    |                                   | 1,673,992                            |                                      |
| Less: Liabilities & Encumbrances      |                                   | <u>-</u>                             |                                      |
| Balance 10/01/23                      |                                   | <u><u>\$ 1,673,992</u></u>           |                                      |

**CITY OF AMARILLO**  
**INTEREST AND REDEMPTION FUND - GENERAL OBLIGATION DEBT**  
**STATEMENT OF BONDED INDEBTEDNESS AT OCTOBER 1,2024**  
**AND EXPENDITURES BY ISSUE FOR FISCAL YEAR 2024/2025**

| BOND ISSUES                                                          | Date of    | Original      | Outstanding    | EXPENDITURE BUDGET FOR 2024/2025 |              |               |
|----------------------------------------------------------------------|------------|---------------|----------------|----------------------------------|--------------|---------------|
|                                                                      | Issue      | Issue         | 10/01/24       | Principal                        | Interest     | Total         |
| Property Tax Supported Debt                                          |            |               |                |                                  |              |               |
| General Obligation Bonds:                                            |            |               |                |                                  |              |               |
| Series 2017 Refunding                                                | 1/15/2017  | \$ 15,110,000 | \$ 5,075,000   | \$ 1,625,000                     | \$ 203,000   | \$ 1,828,000  |
| Series 2017                                                          | 4/1/2017   | \$ 21,280,000 | 17,470,000     | 695,000                          | 597,944      | 1,292,944     |
| Series 2018                                                          | 7/18/2018  | \$ 22,145,000 | 18,745,000     | 685,000                          | 665,569      | 1,350,569     |
| Series 2020                                                          | 5/12/2020  | \$ 8,100,000  | 7,630,000      | 145,000                          | 197,294      | 342,294       |
| Series 2021                                                          | 1/28/2021  | \$ 52,985,000 | 49,135,000     | 1,620,000                        | 1,185,850    | 2,805,850     |
| Combination Tax and Revenue Certificates of Obligation:              |            |               |                |                                  |              |               |
| Series 2010                                                          | 4/15/2010  | \$ 1,392,000  | 493,000        | 77,000                           | 28,643       | 105,643       |
| Series 2017                                                          | 1/15/2017  | \$ 6,940,000  | 3,415,000      | 580,000                          | 97,250       | 677,250       |
| Series 2020                                                          | 5/12/2020  | \$ 8,000,000  | 7,515,000      | 150,000                          | 198,594      | 348,594       |
| Series 2022                                                          | 3/22/2022  | \$ 6,815,000  | 6,715,000      | 100,000                          | 227,126      | 327,126       |
| Series 2024 (estimated)                                              | Not issued | \$ 20,000,000 | —              | -                                | 1,163,448    | 1,163,448     |
| Tax Notes                                                            |            |               |                |                                  |              |               |
| Series 2020                                                          | 5/12/2020  | \$ 3,520,000  | 1,590,000      | 515,000                          | 39,975       | 554,975       |
| Series 2022 (50% of City Hall project)                               | 1/11/2022  | \$ 11,950,000 | 7,335,000      | 2,395,000                        | 122,750      | 2,517,750     |
| Series 2022B (ERP software system)                                   | 8/15/2022  | \$ 3,650,000  | 3,110,000      | 560,000                          | 141,500      | 701,500       |
| Paying Agency Fees                                                   |            |               |                |                                  |              | 13,000        |
| Total Property Tax Supported Debt Service                            |            |               | \$ 128,228,000 | \$ 9,147,000                     | \$ 4,868,943 | \$ 14,028,943 |
| Debt Serviced by Special Assessments and Other Revenue Sources       |            |               |                |                                  |              |               |
| General Obligation Bonds:                                            |            |               |                |                                  |              |               |
| Series 2020 Refunding - Greenways PID                                | 5/12/2020  | \$ 430,000    | \$ 160,000     | \$ 40,000                        | \$ 2,800     | \$ 42,800     |
| Series 2020 Refunding - Colonies PID                                 | 5/12/2020  | \$ 950,000    | 440,000        | 130,000                          | 7,500        | 137,500       |
| Series 2020 Refunding - Golf Course Improvement Fund                 | 5/12/2020  | \$ 2,860,000  | 2,285,000      | 155,000                          | 47,544       | 202,544       |
| Series 2020 Refunding - TIRZ #1                                      | 5/12/2020  | \$ 1,460,000  | 1,020,000      | 115,000                          | 20,500       | 135,500       |
| Combination Tax and Revenue Certificates of Obligation:              |            |               |                |                                  |              |               |
| Series 2014 - Greenways PID                                          | 4/30/2014  | \$ 725,000    | 415,000        | 35,000                           | 13,850       | 48,850        |
| Series 2014 - Colonies PID                                           | 4/30/2014  | \$ 1,535,000  | 890,000        | 75,000                           | 29,706       | 104,706       |
| Series 2018 - Colonies PID                                           | 7/18/2018  | \$ 3,000,000  | 2,325,000      | 130,000                          | 77,431       | 207,431       |
| Series 2021 - Greenways PID                                          | 1/28/2021  | \$ 975,000    | 865,000        | 40,000                           | 18,525       | 58,525        |
| Series 2023 - Solid Waste Fees                                       | 2/16/2023  | \$ 5,865,000  | 5,805,000      | 190,000                          | 258,050      | 448,050       |
| Series 2023 - Colonies PID                                           | 2/16/2023  | \$ 2,795,000  | 2,775,000      | 90,000                           | 123,400      | 213,400       |
| Series 2023 - Heritage Hills PID                                     | 2/16/2023  | \$ 1,165,000  | 1,155,000      | 40,000                           | 51,300       | 91,300        |
| Paying Agency Fees                                                   |            |               |                |                                  |              | 7,501         |
| Total Debt Serviced by Special Assessments and Other Revenue Service |            |               | \$ 18,135,000  | \$ 1,040,000                     | \$ 650,606   | \$ 1,698,107  |
| Hotel Occupancy Tax Supported Debt                                   |            |               |                |                                  |              |               |
| Hotel Occupancy Tax Revenue Bonds                                    |            |               |                |                                  |              |               |
| Series 2016                                                          | 4/13/2016  | \$ 11,995,000 | \$ 9,995,000   | \$ 365,000                       | \$ 407,350   | \$ 772,350    |
| Series 2018                                                          | 3/20/2018  | \$ 38,835,000 | 35,500,000     | 900,000                          | 1,502,103    | 2,402,103     |
| Series 2023                                                          | 4/27/2023  | \$ 4,575,000  | 4,505,000      | 145,000                          | 236,702      | 381,702       |
| Total Hotel Occupancy Tax Supported Debt Service                     |            |               | \$ 50,000,000  | \$ 1,410,000                     | \$ 2,146,155 | \$ 3,556,155  |
| Total General Obligation Debt Service                                |            |               | \$ 196,363,000 | \$ 11,597,000                    | \$ 7,665,704 | \$ 19,283,205 |

CITY OF AMARILLO  
Schedule of Maturities  
Interest and Redemption Fund - General Obligation Debt  
October 1, 2024

| Fiscal Year                                            | Outstanding<br>Beginning of Year | Principal  | Interest  | Total      |
|--------------------------------------------------------|----------------------------------|------------|-----------|------------|
| <b>General Obligation Refunding Bonds, Series 2017</b> |                                  |            |           |            |
| 2024/25                                                | 5,075,000                        | 1,625,000  | 203,000   | 1,828,000  |
| 2025/26                                                | 3,450,000                        | 1,690,000  | 138,000   | 1,828,000  |
| 2026/27                                                | 1,760,000                        | 1,760,000  | 70,400    | 1,830,400  |
| TOTALS                                                 |                                  | 5,075,000  | 411,400   | 5,486,400  |
| <b>General Obligation Bonds, Series 2017</b>           |                                  |            |           |            |
| 2024/25                                                | 17,470,000                       | 695,000    | 597,944   | 1,292,944  |
| 2025/26                                                | 16,775,000                       | 730,000    | 562,319   | 1,292,319  |
| 2026/27                                                | 16,045,000                       | 765,000    | 524,944   | 1,289,944  |
| 2027/28                                                | 15,280,000                       | 800,000    | 489,819   | 1,289,819  |
| 2028/29                                                | 14,480,000                       | 835,000    | 457,119   | 1,292,119  |
| 2029/30                                                | 13,645,000                       | 865,000    | 427,444   | 1,292,444  |
| 2030/31                                                | 12,780,000                       | 890,000    | 401,119   | 1,291,119  |
| 2031/32                                                | 11,890,000                       | 915,000    | 374,044   | 1,289,044  |
| 2032/33                                                | 10,975,000                       | 945,000    | 345,553   | 1,290,553  |
| 2033/34                                                | 10,030,000                       | 975,000    | 315,553   | 1,290,553  |
| 2034/35                                                | 9,055,000                        | 1,005,000  | 283,988   | 1,288,988  |
| 2035/36                                                | 8,050,000                        | 1,040,000  | 250,756   | 1,290,756  |
| 2036/37                                                | 7,010,000                        | 1,075,000  | 216,388   | 1,291,388  |
| 2037/38                                                | 5,935,000                        | 1,110,000  | 180,881   | 1,290,881  |
| 2038/39                                                | 4,825,000                        | 1,145,000  | 143,522   | 1,288,522  |
| 2039/40                                                | 3,680,000                        | 1,185,000  | 104,203   | 1,289,203  |
| 2040/41                                                | 2,495,000                        | 1,225,000  | 63,534    | 1,288,534  |
| 2041/42                                                | 1,270,000                        | 1,270,000  | 21,431    | 1,291,431  |
| TOTALS                                                 |                                  | 17,470,000 | 5,760,561 | 23,230,561 |

**CITY OF AMARILLO**  
**Schedule of Maturities**  
**Interest and Redemption Fund - General Obligation Debt**  
**October 1, 2024**

| <b>Fiscal Year</b>                           | <b>Outstanding<br/>Beginning of Year</b> | <b>Principal</b>  | <b>Interest</b>  | <b>Total</b>      |
|----------------------------------------------|------------------------------------------|-------------------|------------------|-------------------|
| <b>General Obligation Bonds, Series 2018</b> |                                          |                   |                  |                   |
| 2024/25                                      | 18,745,000                               | 685,000           | 665,569          | 1,350,569         |
| 2025/26                                      | 18,060,000                               | 720,000           | 630,444          | 1,350,444         |
| 2026/27                                      | 17,340,000                               | 760,000           | 593,444          | 1,353,444         |
| 2027/28                                      | 16,580,000                               | 795,000           | 554,569          | 1,349,569         |
| 2028/29                                      | 15,785,000                               | 830,000           | 522,244          | 1,352,244         |
| 2029/30                                      | 14,955,000                               | 855,000           | 496,969          | 1,351,969         |
| 2030/31                                      | 14,100,000                               | 880,000           | 470,944          | 1,350,944         |
| 2031/32                                      | 13,220,000                               | 910,000           | 443,525          | 1,353,525         |
| 2032/33                                      | 12,310,000                               | 935,000           | 414,113          | 1,349,113         |
| 2033/34                                      | 11,375,000                               | 970,000           | 382,550          | 1,352,550         |
| 2034/35                                      | 10,405,000                               | 1,000,000         | 349,306          | 1,349,306         |
| 2035/36                                      | 9,405,000                                | 1,035,000         | 314,319          | 1,349,319         |
| 2036/37                                      | 8,370,000                                | 1,075,000         | 277,394          | 1,352,394         |
| 2037/38                                      | 7,295,000                                | 1,110,000         | 239,156          | 1,349,156         |
| 2038/39                                      | 6,185,000                                | 1,150,000         | 199,606          | 1,349,606         |
| 2039/40                                      | 5,035,000                                | 1,195,000         | 158,569          | 1,353,569         |
| 2040/41                                      | 3,840,000                                | 1,235,000         | 116,044          | 1,351,044         |
| 2041/42                                      | 2,605,000                                | 1,280,000         | 71,231           | 1,351,231         |
| 2042/43                                      | 1,325,000                                | 1,325,000         | 24,016           | 1,349,016         |
| <b>TOTALS</b>                                |                                          | <b>18,745,000</b> | <b>6,924,012</b> | <b>25,669,012</b> |
| <b>General Obligation Bonds, Series 2020</b> |                                          |                   |                  |                   |
| 2024/25                                      | 7,630,000                                | 145,000           | 197,294          | 342,294           |
| 2025/26                                      | 7,485,000                                | 155,000           | 189,794          | 344,794           |
| 2026/27                                      | 7,330,000                                | 160,000           | 181,919          | 341,919           |
| 2027/28                                      | 7,170,000                                | 320,000           | 171,519          | 491,519           |
| 2028/29                                      | 6,850,000                                | 330,000           | 160,169          | 490,169           |
| 2029/30                                      | 6,520,000                                | 335,000           | 150,194          | 485,194           |
| 2030/31                                      | 6,185,000                                | 350,000           | 141,669          | 491,669           |
| 2031/32                                      | 5,835,000                                | 360,000           | 134,569          | 494,569           |
| 2032/33                                      | 5,475,000                                | 365,000           | 127,319          | 492,319           |
| 2033/34                                      | 5,110,000                                | 375,000           | 119,919          | 494,919           |
| 2034/35                                      | 4,735,000                                | 380,000           | 112,131          | 492,131           |
| 2035/36                                      | 4,355,000                                | 390,000           | 103,706          | 493,706           |

**CITY OF AMARILLO**  
**Schedule of Maturities**  
**Interest and Redemption Fund - General Obligation Debt**  
**October 1, 2024**

| <b>Fiscal Year</b> | <b>Outstanding<br/>Beginning of Year</b> | <b>Principal</b> | <b>Interest</b> | <b>Total</b> |
|--------------------|------------------------------------------|------------------|-----------------|--------------|
| 2036/37            | 3,965,000                                | 400,000          | 94,568          | 494,568      |
| 2037/38            | 3,565,000                                | 405,000          | 85,009          | 490,009      |
| 2038/39            | 3,160,000                                | 420,000          | 74,950          | 494,950      |
| 2039/40            | 2,740,000                                | 430,000          | 64,325          | 494,325      |
| 2040/41            | 2,310,000                                | 440,000          | 53,450          | 493,450      |
| 2041/42            | 1,870,000                                | 450,000          | 42,325          | 492,325      |
| 2042/43            | 1,420,000                                | 460,000          | 30,950          | 490,950      |
| 2043/44            | 960,000                                  | 475,000          | 18,966          | 493,966      |
| 2044/45            | 485,000                                  | 485,000          | 6,366           | 491,366      |
| TOTALS             |                                          | 7,630,000        | 2,261,111       | 9,891,111    |

**General Obligation Refunding Bonds, Series 2020**

|         |           |           |         |           |
|---------|-----------|-----------|---------|-----------|
| 2024/25 | 3,905,000 | 440,000   | 78,344  | 518,344   |
| 2025/26 | 3,465,000 | 425,000   | 69,694  | 494,694   |
| 2026/27 | 3,040,000 | 425,000   | 61,194  | 486,194   |
| 2027/28 | 2,615,000 | 435,000   | 52,594  | 487,594   |
| 2028/29 | 2,180,000 | 295,000   | 43,819  | 338,819   |
| 2029/30 | 1,885,000 | 300,000   | 36,394  | 336,394   |
| 2030/31 | 1,585,000 | 310,000   | 30,294  | 340,294   |
| 2031/32 | 1,275,000 | 320,000   | 23,994  | 343,994   |
| 2032/33 | 955,000   | 185,000   | 18,944  | 203,944   |
| 2033/34 | 770,000   | 185,000   | 15,128  | 200,128   |
| 2034/35 | 585,000   | 190,000   | 11,025  | 201,025   |
| 2035/36 | 395,000   | 195,000   | 6,694   | 201,694   |
| 2036/37 | 200,000   | 200,000   | 2,250   | 202,250   |
| TOTALS  |           | 3,905,000 | 450,368 | 4,355,368 |

**CITY OF AMARILLO**  
**Schedule of Maturities**  
**Interest and Redemption Fund - General Obligation Debt**  
**October 1, 2024**

| <b>Fiscal Year</b>                           | <b>Outstanding<br/>Beginning of Year</b> | <b>Principal</b> | <b>Interest</b> | <b>Total</b> |
|----------------------------------------------|------------------------------------------|------------------|-----------------|--------------|
| <b>General Obligation Bonds, Series 2021</b> |                                          |                  |                 |              |
| 2024/25                                      | 49,135,000                               | 1,620,000        | 1,185,850       | 2,805,850    |
| 2025/26                                      | 47,515,000                               | 1,685,000        | 1,119,750       | 2,804,750    |
| 2026/27                                      | 45,830,000                               | 1,750,000        | 1,051,050       | 2,801,050    |
| 2027/28                                      | 44,080,000                               | 1,825,000        | 979,550         | 2,804,550    |
| 2028/29                                      | 42,255,000                               | 1,900,000        | 905,050         | 2,805,050    |
| 2029/30                                      | 40,355,000                               | 1,975,000        | 827,550         | 2,802,550    |
| 2030/31                                      | 38,380,000                               | 2,045,000        | 757,375         | 2,802,375    |
| 2031/32                                      | 36,335,000                               | 2,100,000        | 705,700         | 2,805,700    |
| 2032/33                                      | 34,235,000                               | 2,140,000        | 663,300         | 2,803,300    |
| 2033/34                                      | 32,095,000                               | 2,185,000        | 620,050         | 2,805,050    |
| 2034/35                                      | 29,910,000                               | 2,230,000        | 575,900         | 2,805,900    |
| 2035/36                                      | 27,680,000                               | 2,275,000        | 530,850         | 2,805,850    |
| 2036/37                                      | 25,405,000                               | 2,320,000        | 484,900         | 2,804,900    |
| 2037/38                                      | 23,085,000                               | 2,365,000        | 438,050         | 2,803,050    |
| 2038/39                                      | 20,720,000                               | 2,415,000        | 390,250         | 2,805,250    |
| 2039/40                                      | 18,305,000                               | 2,460,000        | 341,500         | 2,801,500    |
| 2040/41                                      | 15,845,000                               | 2,510,000        | 291,800         | 2,801,800    |
| 2041/42                                      | 13,335,000                               | 2,560,000        | 241,100         | 2,801,100    |
| 2042/43                                      | 10,775,000                               | 2,615,000        | 189,350         | 2,804,350    |
| 2043/44                                      | 8,160,000                                | 2,665,000        | 136,550         | 2,801,550    |
| 2044/45                                      | 5,495,000                                | 2,720,000        | 82,700          | 2,802,700    |
| 2045/46                                      | 2,775,000                                | 2,775,000        | 27,750          | 2,802,750    |
| TOTALS                                       |                                          | 49,135,000       | 12,545,925      | 61,680,925   |



**CITY OF AMARILLO**  
**Schedule of Maturities**  
**Interest and Redemption Fund - Certificates of Obligation**  
**October 1, 2024**

| <b>Fiscal Year</b>                                                         | <b>Outstanding<br/>Beginning of Year</b> | <b>Principal</b> | <b>Interest</b> | <b>Total</b> |
|----------------------------------------------------------------------------|------------------------------------------|------------------|-----------------|--------------|
| <b>Combination Tax and Revenue Certificates of Obligation, Series 2010</b> |                                          |                  |                 |              |
| 2024/25                                                                    | 493,000                                  | 77,000           | 28,643          | 105,643      |
| 2025/26                                                                    | 416,000                                  | 78,000           | 24,170          | 102,170      |
| 2026/27                                                                    | 338,000                                  | 81,000           | 19,638          | 100,638      |
| 2027/28                                                                    | 257,000                                  | 83,000           | 14,932          | 97,932       |
| 2028/29                                                                    | 174,000                                  | 86,000           | 10,109          | 96,109       |
| 2029/30                                                                    | 88,000                                   | 88,000           | 5,113           | 93,113       |
| TOTALS                                                                     |                                          | 493,000          | 102,605         | 595,605      |
| <b>Combination Tax and Revenue Certificates of Obligation, Series 2014</b> |                                          |                  |                 |              |
| 2024/25                                                                    | 1,305,000                                | 110,000          | 43,556          | 153,556      |
| 2025/26                                                                    | 1,195,000                                | 115,000          | 40,257          | 155,257      |
| 2026/27                                                                    | 1,080,000                                | 120,000          | 36,806          | 156,806      |
| 2027/28                                                                    | 960,000                                  | 125,000          | 33,206          | 158,206      |
| 2028/29                                                                    | 835,000                                  | 125,000          | 29,300          | 154,300      |
| 2029/30                                                                    | 710,000                                  | 130,000          | 25,238          | 155,238      |
| 2030/31                                                                    | 580,000                                  | 140,000          | 20,850          | 160,850      |
| 2031/32                                                                    | 440,000                                  | 140,000          | 15,950          | 155,950      |
| 2032/33                                                                    | 300,000                                  | 145,000          | 10,875          | 155,875      |
| 2033/34                                                                    | 155,000                                  | 155,000          | 5,619           | 160,619      |
| TOTALS                                                                     |                                          | 1,305,000        | 261,657         | 1,566,657    |
| <b>Combination Tax and Revenue Certificates of Obligation, Series 2017</b> |                                          |                  |                 |              |
| 2024/25                                                                    | 3,415,000                                | 580,000          | 97,250          | 677,250      |
| 2025/26                                                                    | 2,835,000                                | 600,000          | 79,550          | 679,550      |
| 2026/27                                                                    | 2,235,000                                | 620,000          | 61,250          | 681,250      |
| 2027/28                                                                    | 1,615,000                                | 140,000          | 49,850          | 189,850      |
| 2028/29                                                                    | 1,475,000                                | 145,000          | 45,575          | 190,575      |
| 2029/30                                                                    | 1,330,000                                | 150,000          | 41,150          | 191,150      |
| 2030/31                                                                    | 1,180,000                                | 155,000          | 36,575          | 191,575      |

**CITY OF AMARILLO**  
**Schedule of Maturities**  
**Interest and Redemption Fund - Certificates of Obligation**  
**October 1, 2024**

| <b>Fiscal Year</b> | <b>Outstanding<br/>Beginning of Year</b> | <b>Principal</b> | <b>Interest</b> | <b>Total</b>     |
|--------------------|------------------------------------------|------------------|-----------------|------------------|
| 2031/32            | 1,025,000                                | 155,000          | 31,828          | 186,828          |
| 2032/33            | 870,000                                  | 160,000          | 26,806          | 186,806          |
| 2033/34            | 710,000                                  | 170,000          | 21,444          | 191,444          |
| 2034/35            | 540,000                                  | 175,000          | 15,728          | 190,728          |
| 2035/36            | 365,000                                  | 180,000          | 9,625           | 189,625          |
| 2036/37            | 185,000                                  | 185,000          | 3,238           | 188,238          |
| <b>TOTALS</b>      |                                          | <b>3,415,000</b> | <b>519,869</b>  | <b>3,934,869</b> |

**Combination Tax and Revenue Certificates of Obligation, Series 2018**

|               |           |                  |                |                  |
|---------------|-----------|------------------|----------------|------------------|
| 2024/25       | 2,325,000 | 130,000          | 77,431         | 207,431          |
| 2025/26       | 2,195,000 | 135,000          | 72,131         | 207,131          |
| 2026/27       | 2,060,000 | 140,000          | 66,631         | 206,631          |
| 2027/28       | 1,920,000 | 150,000          | 60,831         | 210,831          |
| 2028/29       | 1,770,000 | 155,000          | 55,506         | 210,506          |
| 2029/30       | 1,615,000 | 155,000          | 50,856         | 205,856          |
| 2030/31       | 1,460,000 | 160,000          | 46,131         | 206,131          |
| 2031/32       | 1,300,000 | 165,000          | 41,050         | 206,050          |
| 2032/33       | 1,135,000 | 175,000          | 35,525         | 210,525          |
| 2033/34       | 960,000   | 180,000          | 29,756         | 209,756          |
| 2034/35       | 780,000   | 185,000          | 23,709         | 208,709          |
| 2035/36       | 595,000   | 190,000          | 17,381         | 207,381          |
| 2036/37       | 405,000   | 200,000          | 10,675         | 210,675          |
| 2037/38       | 205,000   | 205,000          | 3,588          | 208,588          |
| <b>TOTALS</b> |           | <b>2,325,000</b> | <b>591,201</b> | <b>2,916,201</b> |

**Combination Tax and Revenue Certificates of Obligation, Series 2020**

|         |           |         |         |         |
|---------|-----------|---------|---------|---------|
| 2024/25 | 7,515,000 | 150,000 | 198,594 | 348,594 |
| 2025/26 | 7,365,000 | 155,000 | 190,969 | 345,969 |
| 2026/27 | 7,210,000 | 165,000 | 182,969 | 347,969 |
| 2027/28 | 7,045,000 | 230,000 | 174,244 | 404,244 |
| 2028/29 | 6,815,000 | 240,000 | 166,044 | 406,044 |
| 2029/30 | 6,575,000 | 245,000 | 158,769 | 403,769 |

**CITY OF AMARILLO**  
**Schedule of Maturities**  
**Interest and Redemption Fund - Certificates of Obligation**  
**October 1, 2024**

| <b>Fiscal Year</b> | <b>Outstanding<br/>Beginning of Year</b> | <b>Principal</b> | <b>Interest</b> | <b>Total</b> |
|--------------------|------------------------------------------|------------------|-----------------|--------------|
| 2030/31            | 6,330,000                                | 250,000          | 152,594         | 402,594      |
| 2031/32            | 6,080,000                                | 255,000          | 147,544         | 402,544      |
| 2032/33            | 5,825,000                                | 260,000          | 142,394         | 402,394      |
| 2033/34            | 5,565,000                                | 265,000          | 137,144         | 402,144      |
| 2034/35            | 5,300,000                                | 275,000          | 131,572         | 406,572      |
| 2035/36            | 5,025,000                                | 280,000          | 125,500         | 405,500      |
| 2036/37            | 4,745,000                                | 285,000          | 118,966         | 403,966      |
| 2037/38            | 4,460,000                                | 295,000          | 112,078         | 407,078      |
| 2038/39            | 4,165,000                                | 300,000          | 104,825         | 404,825      |
| 2039/40            | 3,865,000                                | 305,000          | 97,263          | 402,263      |
| 2040/41            | 3,560,000                                | 315,000          | 89,316          | 404,316      |
| 2041/42            | 3,245,000                                | 325,000          | 80,916          | 405,916      |
| 2042/43            | 2,920,000                                | 330,000          | 72,319          | 402,319      |
| 2043/44            | 2,590,000                                | 340,000          | 63,525          | 403,525      |
| 2044/45            | 2,250,000                                | 350,000          | 54,469          | 404,469      |
| 2045/46            | 1,900,000                                | 360,000          | 45,150          | 405,150      |
| 2046/47            | 1,540,000                                | 370,000          | 35,569          | 405,569      |
| 2047/48            | 1,170,000                                | 380,000          | 25,725          | 405,725      |
| 2048/49            | 790,000                                  | 390,000          | 15,619          | 405,619      |
| 2049/50            | 400,000                                  | 400,000          | 5,250           | 405,250      |
| TOTALS             |                                          | 7,515,000        | 2,829,322       | 10,344,322   |

**Combination Tax and Revenue Certificates of Obligation, Series 2021**

|         |         |        |        |        |
|---------|---------|--------|--------|--------|
| 2024/25 | 865,000 | 40,000 | 18,525 | 58,525 |
| 2025/26 | 825,000 | 45,000 | 17,250 | 62,250 |
| 2026/27 | 780,000 | 45,000 | 15,900 | 60,900 |
| 2027/28 | 735,000 | 45,000 | 14,550 | 59,550 |
| 2028/29 | 690,000 | 45,000 | 13,200 | 58,200 |
| 2029/30 | 645,000 | 50,000 | 11,775 | 61,775 |
| 2030/31 | 595,000 | 50,000 | 10,275 | 60,275 |
| 2031/32 | 545,000 | 50,000 | 8,775  | 58,775 |
| 2032/33 | 495,000 | 50,000 | 7,775  | 57,775 |
| 2033/34 | 445,000 | 55,000 | 7,181  | 62,181 |
| 2034/35 | 390,000 | 55,000 | 6,494  | 61,494 |
| 2035/36 | 335,000 | 55,000 | 5,738  | 60,738 |

**CITY OF AMARILLO**  
**Schedule of Maturities**  
**Interest and Redemption Fund - Certificates of Obligation**  
**October 1, 2024**

| <b>Fiscal Year</b> | <b>Outstanding<br/>Beginning of Year</b> | <b>Principal</b> | <b>Interest</b> | <b>Total</b> |
|--------------------|------------------------------------------|------------------|-----------------|--------------|
| 2036/37            | 280,000                                  | 55,000           | 4,912           | 59,912       |
| 2037/38            | 225,000                                  | 55,000           | 3,950           | 58,950       |
| 2038/39            | 170,000                                  | 55,000           | 2,850           | 57,850       |
| 2039/40            | 115,000                                  | 60,000           | 1,700           | 61,700       |
| 2040/41            | 55,000                                   | 55,000           | 550             | 55,550       |
| TOTALS             |                                          | 865,000          | 151,400         | 1,016,400    |

**Combination Tax and Revenue Certificates of Obligation, Series 2022**

|         |           |           |           |           |
|---------|-----------|-----------|-----------|-----------|
| 2024/25 | 6,715,000 | 100,000   | 227,126   | 327,126   |
| 2025/26 | 6,615,000 | 100,000   | 223,126   | 323,126   |
| 2026/27 | 6,515,000 | 100,000   | 219,126   | 319,126   |
| 2027/28 | 6,415,000 | 300,000   | 211,126   | 511,126   |
| 2028/29 | 6,115,000 | 315,000   | 198,826   | 513,826   |
| 2029/30 | 5,800,000 | 325,000   | 186,026   | 511,026   |
| 2030/31 | 5,475,000 | 340,000   | 172,726   | 512,726   |
| 2031/32 | 5,135,000 | 355,000   | 158,826   | 513,826   |
| 2032/33 | 4,780,000 | 365,000   | 144,426   | 509,426   |
| 2033/34 | 4,415,000 | 380,000   | 129,526   | 509,526   |
| 2034/35 | 4,035,000 | 395,000   | 116,002   | 511,002   |
| 2035/36 | 3,640,000 | 410,000   | 103,927   | 513,927   |
| 2036/37 | 3,230,000 | 420,000   | 91,477    | 511,477   |
| 2037/38 | 2,810,000 | 435,000   | 78,652    | 513,652   |
| 2038/39 | 2,375,000 | 445,000   | 65,451    | 510,451   |
| 2039/40 | 1,930,000 | 460,000   | 51,876    | 511,876   |
| 2040/41 | 1,470,000 | 475,000   | 37,851    | 512,851   |
| 2041/42 | 995,000   | 490,000   | 23,254    | 513,254   |
| 2042/43 | 505,000   | 505,000   | 7,891     | 512,891   |
| TOTALS  |           | 6,715,000 | 2,447,241 | 9,162,241 |

**Combination Tax and Revenue Certificates of Obligation, Series 2023**

|         |            |         |         |         |
|---------|------------|---------|---------|---------|
| 2024/25 | 10,460,000 | 320,000 | 432,750 | 752,750 |
| 2025/26 | 10,140,000 | 335,000 | 416,375 | 751,375 |

**CITY OF AMARILLO**  
**Schedule of Maturities**  
**Interest and Redemption Fund - Certificates of Obligation**  
**October 1, 2024**

| <b>Fiscal Year</b> | <b>Outstanding<br/>Beginning of Year</b> | <b>Principal</b> | <b>Interest</b>  | <b>Total</b>      |
|--------------------|------------------------------------------|------------------|------------------|-------------------|
| 2026/27            | 9,805,000                                | 355,000          | 399,125          | 754,125           |
| 2027/28            | 9,450,000                                | 370,000          | 381,000          | 751,000           |
| 2028/29            | 9,080,000                                | 390,000          | 362,000          | 752,000           |
| 2029/30            | 8,690,000                                | 410,000          | 342,000          | 752,000           |
| 2030/31            | 8,280,000                                | 435,000          | 320,875          | 755,875           |
| 2031/32            | 7,845,000                                | 455,000          | 298,625          | 753,625           |
| 2032/33            | 7,390,000                                | 480,000          | 275,250          | 755,250           |
| 2033/34            | 6,910,000                                | 500,000          | 250,750          | 750,750           |
| 2034/35            | 6,410,000                                | 530,000          | 225,000          | 755,000           |
| 2035/36            | 5,880,000                                | 555,000          | 197,875          | 752,875           |
| 2036/37            | 5,325,000                                | 580,000          | 172,400          | 752,400           |
| 2037/38            | 4,745,000                                | 605,000          | 148,700          | 753,700           |
| 2038/39            | 4,140,000                                | 630,000          | 124,000          | 754,000           |
| 2039/40            | 3,510,000                                | 655,000          | 98,300           | 753,300           |
| 2040/41            | 2,855,000                                | 680,000          | 71,600           | 751,600           |
| 2041/42            | 2,175,000                                | 710,000          | 43,800           | 753,800           |
| 2042/43            | 1,465,000                                | 740,000          | 14,800           | 754,800           |
| <b>TOTALS</b>      |                                          | <b>9,735,000</b> | <b>4,575,225</b> | <b>14,310,225</b> |

CITY OF AMARILLO  
Schedule of Maturities  
Interest and Redemption Fund - Tax Notes  
October 1, 2024

| Fiscal Year                            | Outstanding<br>Beginning of Year | Principal | Interest | Total     |
|----------------------------------------|----------------------------------|-----------|----------|-----------|
| <b>Tax Notes, Series 2020</b>          |                                  |           |          |           |
| 2024/25                                | 1,590,000                        | 515,000   | 39,975   | 554,975   |
| 2025/26                                | 1,075,000                        | 530,000   | 24,300   | 554,300   |
| 2026/27                                | 545,000                          | 545,000   | 8,175    | 553,175   |
| TOTALS                                 |                                  | 1,590,000 | 72,450   | 1,662,450 |
| <b>Tax Notes, Series 2022</b>          |                                  |           |          |           |
| 2024/25                                | 7,035,000                        | 2,395,000 | 122,750  | 2,517,750 |
| 2025/26                                | 4,640,000                        | 2,445,000 | 74,350   | 2,519,350 |
| 2026/27                                | 2,495,000                        | 2,495,000 | 24,950   | 2,519,950 |
| TOTALS                                 |                                  | 7,335,000 | 222,050  | 7,557,050 |
| <b>Tax Notes, Taxable Series 2022B</b> |                                  |           |          |           |
| 2024/25                                | 3,110,000                        | 560,000   | 141,500  | 701,500   |
| 2025/26                                | 2,550,000                        | 590,000   | 112,750  | 702,750   |
| 2026/27                                | 1,960,000                        | 620,000   | 82,500   | 702,500   |
| 2027/28                                | 1,340,000                        | 655,000   | 50,625   | 705,625   |
| 2028/29                                | 685,000                          | 685,000   | 17,125   | 702,125   |
| TOTALS                                 |                                  | 3,110,000 | 404,500  | 3,514,500 |

**CITY OF AMARILLO**  
**Schedule of Maturities**  
**Interest and Redemption Fund - Hotel Occupancy Tax Bonds**  
**October 1, 2024**

| <b>Fiscal Year</b>                                    | <b>Outstanding<br/>Beginning of Year</b> | <b>Principal</b> | <b>Interest</b> | <b>Total</b> |
|-------------------------------------------------------|------------------------------------------|------------------|-----------------|--------------|
| <b>Hotel Occupancy Tax Revenue Bonds, Series 2016</b> |                                          |                  |                 |              |
| 2024/25                                               | 9,995,000                                | 365,000          | 407,350         | 772,350      |
| 2025/26                                               | 9,630,000                                | 375,000          | 395,670         | 770,670      |
| 2026/27                                               | 9,255,000                                | 390,000          | 383,108         | 773,108      |
| 2027/28                                               | 8,865,000                                | 405,000          | 368,132         | 773,132      |
| 2028/29                                               | 8,460,000                                | 420,000          | 352,580         | 772,580      |
| 2029/30                                               | 8,040,000                                | 435,000          | 336,452         | 771,452      |
| 2030/31                                               | 7,605,000                                | 455,000          | 319,748         | 774,748      |
| 2031/32                                               | 7,150,000                                | 470,000          | 301,229         | 771,229      |
| 2032/33                                               | 6,680,000                                | 490,000          | 282,100         | 772,100      |
| 2033/34                                               | 6,190,000                                | 510,000          | 262,157         | 772,157      |
| 2034/35                                               | 5,680,000                                | 530,000          | 241,400         | 771,400      |
| 2035/36                                               | 5,150,000                                | 555,000          | 218,875         | 773,875      |
| 2036/37                                               | 4,595,000                                | 580,000          | 195,288         | 775,288      |
| 2037/38                                               | 4,015,000                                | 600,000          | 170,638         | 770,638      |
| 2038/39                                               | 3,415,000                                | 630,000          | 145,138         | 775,138      |
| 2039/40                                               | 2,785,000                                | 655,000          | 118,363         | 773,363      |
| 2040/41                                               | 2,130,000                                | 680,000          | 90,525          | 770,525      |
| 2041/42                                               | 1,450,000                                | 710,000          | 61,625          | 771,625      |
| 2042/43                                               | 740,000                                  | 740,000          | 31,450          | 771,450      |
| TOTALS                                                |                                          | 9,995,000        | 4,681,828       | 14,676,828   |
| <b>Hotel Occupancy Tax Revenue Bonds, Series 2018</b> |                                          |                  |                 |              |
| 2024/25                                               | 35,500,000                               | 900,000          | 1,502,103       | 2,402,103    |
| 2025/26                                               | 34,600,000                               | 935,000          | 1,470,153       | 2,405,153    |
| 2026/27                                               | 33,665,000                               | 970,000          | 1,436,025       | 2,406,025    |
| 2027/28                                               | 32,695,000                               | 1,005,000        | 1,399,650       | 2,404,650    |
| 2028/29                                               | 31,690,000                               | 1,045,000        | 1,360,958       | 2,405,958    |
| 2029/30                                               | 30,645,000                               | 1,085,000        | 1,319,680       | 2,404,680    |
| 2030/31                                               | 29,560,000                               | 1,130,000        | 1,276,280       | 2,406,280    |
| 2031/32                                               | 28,430,000                               | 1,175,000        | 1,230,515       | 2,405,515    |

**CITY OF AMARILLO**  
**Schedule of Maturities**  
**Interest and Redemption Fund - Hotel Occupancy Tax Bonds**  
**October 1, 2024**

| <b>Fiscal Year</b> | <b>Outstanding<br/>Beginning of Year</b> | <b>Principal</b> | <b>Interest</b> | <b>Total</b> |
|--------------------|------------------------------------------|------------------|-----------------|--------------|
| 2032/33            | 27,255,000                               | 1,220,000        | 1,182,340       | 2,402,340    |
| 2033/34            | 26,035,000                               | 1,270,000        | 1,131,710       | 2,401,710    |
| 2034/35            | 24,765,000                               | 1,325,000        | 1,078,370       | 2,403,370    |
| 2035/36            | 23,440,000                               | 1,380,000        | 1,022,720       | 2,402,720    |
| 2036/37            | 22,060,000                               | 1,440,000        | 964,760         | 2,404,760    |
| 2037/38            | 20,620,000                               | 1,500,000        | 904,280         | 2,404,280    |
| 2038/39            | 19,120,000                               | 1,565,000        | 841,280         | 2,406,280    |
| 2039/40            | 17,555,000                               | 1,630,000        | 772,420         | 2,402,420    |
| 2040/41            | 15,925,000                               | 1,705,000        | 700,700         | 2,405,700    |
| 2041/42            | 14,220,000                               | 1,780,000        | 625,680         | 2,405,680    |
| 2042/43            | 12,440,000                               | 1,855,000        | 547,360         | 2,402,360    |
| 2043/44            | 10,585,000                               | 1,940,000        | 465,740         | 2,405,740    |
| 2044/45            | 8,645,000                                | 2,025,000        | 380,380         | 2,405,380    |
| 2045/46            | 6,620,000                                | 2,110,000        | 291,280         | 2,401,280    |
| 2046/47            | 4,510,000                                | 2,205,000        | 198,440         | 2,403,440    |
| 2047/48            | 2,305,000                                | 2,305,000        | 101,420         | 2,406,420    |
| TOTALS             |                                          | 35,500,000       | 22,204,243      | 57,704,243   |

**Hotel Occupancy Tax Revenue Bonds, Series 2023**

|         |           |           |           |           |
|---------|-----------|-----------|-----------|-----------|
| 2024/25 | 4,505,000 | 145,000   | 236,702   | 381,702   |
| 2025/26 | 4,360,000 | 155,000   | 229,452   | 384,452   |
| 2026/27 | 4,205,000 | 160,000   | 221,702   | 381,702   |
| 2027/28 | 4,045,000 | 170,000   | 213,702   | 383,702   |
| 2028/29 | 3,875,000 | 175,000   | 205,202   | 380,202   |
| 2029/30 | 3,700,000 | 185,000   | 196,452   | 381,452   |
| 2030/31 | 3,515,000 | 195,000   | 187,202   | 382,202   |
| 2031/32 | 3,320,000 | 205,000   | 177,452   | 382,452   |
| 2032/33 | 3,115,000 | 215,000   | 167,202   | 382,202   |
| 2033/34 | 2,900,000 | 225,000   | 155,794   | 380,794   |
| 2034/35 | 2,675,000 | 240,000   | 143,856   | 383,856   |
| 2035/36 | 2,435,000 | 250,000   | 131,121   | 381,121   |
| 2036/37 | 2,185,000 | 265,000   | 117,856   | 382,856   |
| 2037/38 | 1,920,000 | 280,000   | 103,795   | 383,795   |
| 2038/39 | 1,640,000 | 295,000   | 88,658    | 383,658   |
| 2039/40 | 1,345,000 | 310,000   | 72,711    | 382,711   |
| 2040/41 | 1,035,000 | 325,000   | 55,952    | 380,952   |
| 2041/42 | 710,000   | 345,000   | 38,383    | 383,383   |
| 2042/43 | 365,000   | 365,000   | 19,732    | 384,732   |
| TOTALS  |           | 4,505,000 | 2,762,926 | 7,267,926 |



**CITY OF AMARILLO**  
**Compensated Absences Fund**  
**At October 1, 2024**

|                                                | 2022-2023<br>ACTUAL | 2023-2024<br>ESTIMATED | 2024-2025<br>ESTIMATED |
|------------------------------------------------|---------------------|------------------------|------------------------|
| <b>AVAILABLE FUNDS:</b>                        |                     |                        |                        |
| Beginning Balance, October 1                   | \$ 2                | \$ 2                   | \$ 2                   |
| <b>ADD RECEIPTS:</b>                           |                     |                        |                        |
| Interest Earnings                              | -                   | -                      | -                      |
| Transfers                                      | 1,963,700           | 1,250,000              | 1,250,000              |
| Other                                          | -                   | -                      | -                      |
| <b>Total Receipts</b>                          | <b>1,963,700</b>    | <b>1,250,000</b>       | <b>1,250,000</b>       |
| <b>Total Resources &amp; Receipts</b>          | <b>1,963,702</b>    | <b>1,250,002</b>       | <b>1,250,002</b>       |
| <b>DEDUCT EXPENDITURES:</b>                    |                     |                        |                        |
| Compensated Absences                           | 1,963,700           | 1,250,000              | 1,250,000              |
| Operating Transfers                            | -                   | -                      | -                      |
| <b>Total Expenditures</b>                      | <b>1,963,700</b>    | <b>1,250,000</b>       | <b>1,250,000</b>       |
| <b>Ending Balance, September 30</b>            | <b>\$ 2</b>         | <b>\$ 2</b>            | <b>\$ 2</b>            |
| <b>Reserve for Future Compensated Absences</b> | <b>\$ 2</b>         | <b>\$ 2</b>            | <b>\$ 2</b>            |
| <b>Available funds calculation:</b>            |                     |                        |                        |
| Cash & Investments                             |                     | \$ -                   |                        |
| Assets to be converted to Cash                 |                     | -                      |                        |
| Less: Liabilities & Encumbrances               |                     | <u>—</u>               |                        |
| <b>Balance as of October 1, 2023</b>           |                     | <u><u>\$ —</u></u>     |                        |

**CITY OF AMARILLO**  
**Interest and Redemption Fund - Water and Sewer Fund**  
**Statement of Bonded Indebtedness at October 1, 2024**  
**and Expenditures by Issue for Fiscal Year 2024/2025**

| BOND ISSUES                                                                                                                                     | Date of   | Final         | Interest    | Original      | Outstanding    | EXPENDITURE BUDGET FOR 2024/2025 |              |               |
|-------------------------------------------------------------------------------------------------------------------------------------------------|-----------|---------------|-------------|---------------|----------------|----------------------------------|--------------|---------------|
|                                                                                                                                                 | Issue     | Maturity Date | Rate        | Issue         | 10/01/24       | Principal                        | Interest *   | Total         |
| Local Water and Sewer Debt                                                                                                                      |           |               |             |               |                |                                  |              |               |
| General Obligation Bonds                                                                                                                        |           |               |             |               |                |                                  |              |               |
| Series 2020 Refunding - Water and Sewer                                                                                                         | 5/12/2020 | 5/15/2029     | 2.00 - 3.00 | \$ 43,880,000 | \$ 25,130,000  | \$ 5,300,000                     | \$ 482,350   | \$ 5,782,350  |
| Combination Tax and Revenue Certificates of Obligation                                                                                          |           |               |             |               |                |                                  |              |               |
| Series 2009C                                                                                                                                    | 2/4/2010  | 5/15/2031     | —           | \$ 18,075,000 | 6,335,000      | 905,000                          | —            | 905,000       |
| Tax Notes                                                                                                                                       |           |               |             |               |                |                                  |              |               |
| Series 2022 (50% of City Hall project)                                                                                                          | 1/11/2022 | 1/10/2027     | 2.00        | \$ 7,335,000  | 7,335,000      | 2,395,000                        | 122,750      | 2,517,750     |
| Water and Sewer Revenue Bonds                                                                                                                   |           |               |             |               |                |                                  |              |               |
| Series 2014                                                                                                                                     | 1/22/2014 | 4/1/2033      | 0.36 - 2.62 | \$ 8,495,000  | 4,145,000      | 430,000                          | 94,092       | 524,092       |
| Series 2015                                                                                                                                     | 10/2/2015 | 4/1/2035      | 0.50 - 1.59 | \$ 17,195,000 | 9,750,000      | 835,000                          | 127,889      | 962,889       |
| Series 2015A                                                                                                                                    | 10/2/2015 | 4/1/2032      | 2.00 - 4.00 | \$ 21,145,000 | 7,015,000      | 1,615,000                        | 228,656      | 1,843,656     |
| Series 2017                                                                                                                                     | 4/11/2017 | 4/1/2037      | 3.00 - 5.00 | \$ 31,005,000 | 22,160,000     | 1,500,000                        | 803,542      | 2,303,542     |
| Series 2018A                                                                                                                                    | 7/19/2018 | 4/1/2038      | 0.17 - 1.60 | \$ 12,500,000 | 8,985,000      | 590,000                          | 121,444      | 711,444       |
| Series 2018B                                                                                                                                    | 7/19/2018 | 4/1/2038      | 3.00 - 5.00 | \$ 14,610,000 | 11,145,000     | 625,000                          | 461,824      | 1,086,824     |
| Series 2020A Refunding                                                                                                                          | 5/12/2020 | 4/1/2031      | 2.00 - 3.00 | \$ 9,775,000  | 6,555,000      | 840,000                          | 186,250      | 1,026,250     |
| Series 2020                                                                                                                                     | 7/14/2020 | 4/1/2040      | —           | \$ 28,500,000 | 22,800,000     | 1,425,000                        | -            | 1,425,000     |
| Series 2021                                                                                                                                     | 2/2/2021  | 4/1/2041      | 2.00 - 4.00 | 25,900,000    | 22,740,000     | 1,125,000                        | 586,750      | 1,711,750     |
| Series 2022                                                                                                                                     | 8/1/2022  | 4/1/2042      | 4.00 - 5.00 | 52,590,000    | 51,090,000     | 1,845,000                        | 2,305,450    | 4,150,450     |
| Series 2023                                                                                                                                     | 1/1/2023  | 4/1/2043      | 4.00-5.00   | 42,920,000    | 42,920,000     | 1,250,000                        | 1,942,900    | 3,192,900     |
| Series 2024                                                                                                                                     | 12/1/2023 | 4/1/2053      | 4.00-5.00   | 19,300,000    | \$ 19,300,000  | \$ 125,000                       | \$ 879,256   | 1,004,256     |
| Series 2025 (estimated)                                                                                                                         |           |               |             | 6,000,000     | \$ —           | \$ 235,000                       | \$ 169,578   | 404,578       |
| Total Local Water & Sewer Debt                                                                                                                  |           |               |             |               | \$ 267,405,000 | \$ 21,040,000                    | \$ 8,512,731 | \$ 29,552,731 |
| Canadian River Municipal Water Authority (CRMWA) Debt                                                                                           |           |               |             |               |                |                                  |              |               |
| 2017 Refunding Bonds                                                                                                                            |           | 2/15/2029     | Various     | \$ 4,657,198  | 2,114,323      | 505,054                          | 82,339       | 587,393       |
| 2020 Refunding Bonds                                                                                                                            |           | 2/15/2031     | Various     | \$ 18,115,549 | 12,459,104     | 1,720,693                        | 600,688      | 2,321,381     |
| 2021 Refunding Bonds                                                                                                                            |           | 2/15/2025     | 1.75        | \$ 9,451,472  | 1,364,692      | 1,364,692                        | 23,882       | 1,388,574     |
| 2023 Refunding Bonds                                                                                                                            |           | 8/31/2027     | Various     | \$ 12,300,000 | 3,133,572      | 1,257,051                        | 156,679      | 1,413,730     |
| Total CRMWA Debt                                                                                                                                |           |               |             |               | \$ 19,071,691  | \$ 4,847,490                     | \$ 863,588   | \$ 5,711,078  |
| Paying Agency Fees                                                                                                                              |           |               |             |               | -              | -                                | —            | 13,000        |
| Total Water and Sewer Supported Debt                                                                                                            |           |               |             |               | \$ 286,476,691 | \$ 25,887,490                    | \$ 9,376,319 | \$ 35,276,809 |
| CURRENT RESERVE BALANCE** (At September 30, 2024 Water and Sewer 2013, 2014, 2015, and 2018A bond issues require a reserve fund of \$3,366,439) |           |               |             |               |                |                                  |              | \$ 3,845,346  |

\* Bond interest expense and paying agent fees are Included in the operating budget

\*\* The Bond Reserve was fully funded after 9/30/22 with excess debt service funding, on hand at 9/30/22, related to these bonds

**CITY OF AMARILLO**  
**Schedule of Maturities**  
**Interest and Redemption Fund - Water and Sewer Bonds**  
**October 1, 2024**

| <b>Fiscal Year</b>                                                          | <b>Outstanding<br/>Beginning of Year</b> | <b>Principal</b> | <b>Interest</b> | <b>Total</b> |
|-----------------------------------------------------------------------------|------------------------------------------|------------------|-----------------|--------------|
| <b>General Obligation Refunding Bonds, Series 2020</b>                      |                                          |                  |                 |              |
| 2024/25                                                                     | 25,130,000                               | 5,300,000        | 482,350         | 5,782,350    |
| 2025/26                                                                     | 19,830,000                               | 5,410,000        | 375,250         | 5,785,250    |
| 2026/27                                                                     | 14,420,000                               | 5,515,000        | 266,000         | 5,781,000    |
| 2027/28                                                                     | 8,905,000                                | 5,630,000        | 154,550         | 5,784,550    |
| 2028/29                                                                     | 3,275,000                                | 3,275,000        | 49,125          | 3,324,125    |
| TOTALS                                                                      |                                          | 25,130,000       | 1,327,275       | 26,457,275   |
| <b>Combination Tax and Revenue Certificates of Obligation, Series 2009C</b> |                                          |                  |                 |              |
| 2024/25                                                                     | 6,335,000                                | 905,000          | —               | 905,000      |
| 2025/26                                                                     | 5,430,000                                | 905,000          | —               | 905,000      |
| 2026/27                                                                     | 4,525,000                                | 905,000          | —               | 905,000      |
| 2027/28                                                                     | 3,620,000                                | 905,000          | —               | 905,000      |
| 2028/29                                                                     | 2,715,000                                | 905,000          | —               | 905,000      |
| 2029/30                                                                     | 1,810,000                                | 905,000          | —               | 905,000      |
| 2030/31                                                                     | 905,000                                  | 905,000          | —               | 905,000      |
| TOTALS                                                                      |                                          | 6,335,000        | —               | 6,335,000    |
| <b>Tax Notes, Series 2022</b>                                               |                                          |                  |                 |              |
| 2024/25                                                                     | 7,035,000                                | 2,395,000        | 122,750         | 2,517,750    |
| 2025/26                                                                     | 4,640,000                                | 2,445,000        | 74,350          | 2,519,350    |
| 2026/27                                                                     | 2,495,000                                | 2,495,000        | 24,950          | 2,519,950    |
| TOTALS                                                                      |                                          | 7,335,000        | 222,050         | 7,557,050    |

**CITY OF AMARILLO**  
**Schedule of Maturities**  
**Interest and Redemption Fund - Water and Sewer Bonds**  
**October 1, 2024**

| <b>Fiscal Year</b>                                | <b>Outstanding<br/>Beginning of Year</b> | <b>Principal</b> | <b>Interest</b> | <b>Total</b> |
|---------------------------------------------------|------------------------------------------|------------------|-----------------|--------------|
| <b>Water and Sewer Revenue Bonds, Series 2014</b> |                                          |                  |                 |              |
| 2024/25                                           | 4,145,000                                | 430,000          | 94,092          | 524,092      |
| 2025/26                                           | 3,715,000                                | 435,000          | 86,309          | 521,309      |
| 2026/27                                           | 3,280,000                                | 445,000          | 77,914          | 522,914      |
| 2027/28                                           | 2,835,000                                | 450,000          | 68,791          | 518,791      |
| 2028/29                                           | 2,385,000                                | 460,000          | 59,026          | 519,026      |
| 2029/30                                           | 1,925,000                                | 470,000          | 48,492          | 518,492      |
| 2030/31                                           | 1,455,000                                | 475,000          | 37,212          | 512,212      |
| 2030/32                                           | 980,000                                  | 485,000          | 25,385          | 510,385      |
| 2030/33                                           | 495,000                                  | 495,000          | 12,969          | 507,969      |
| TOTALS                                            |                                          | 4,145,000        | 510,190         | 4,655,190    |
| <b>Water and Sewer Revenue Bonds, Series 2015</b> |                                          |                  |                 |              |
| 2024/25                                           | 9,750,000                                | 835,000          | 127,889         | 962,889      |
| 2025/26                                           | 8,915,000                                | 845,000          | 120,541         | 965,541      |
| 2026/27                                           | 8,070,000                                | 850,000          | 112,007         | 962,007      |
| 2027/28                                           | 7,220,000                                | 860,000          | 102,657         | 962,657      |
| 2028/29                                           | 6,360,000                                | 870,000          | 92,509          | 962,509      |
| 2029/30                                           | 5,490,000                                | 885,000          | 81,547          | 966,547      |
| 2030/31                                           | 4,605,000                                | 895,000          | 69,688          | 964,688      |
| 2031/32                                           | 3,710,000                                | 905,000          | 56,979          | 961,979      |
| 2032/33                                           | 2,805,000                                | 920,000          | 43,675          | 963,675      |
| 2033/34                                           | 1,885,000                                | 935,000          | 29,691          | 964,691      |
| 2034/35                                           | 950,000                                  | 950,000          | 15,105          | 965,105      |
| TOTALS                                            |                                          | 9,750,000        | 852,288         | 10,602,288   |

**CITY OF AMARILLO**  
**Schedule of Maturities**  
**Interest and Redemption Fund - Water and Sewer Bonds**  
**October 1, 2024**

| <b>Fiscal Year</b>                                 | <b>Outstanding<br/>Beginning of Year</b> | <b>Principal</b> | <b>Interest</b> | <b>Total</b> |
|----------------------------------------------------|------------------------------------------|------------------|-----------------|--------------|
| <b>Water and Sewer Revenue Bonds, Series 2015A</b> |                                          |                  |                 |              |
| 2024/25                                            | 7,015,000                                | 1,615,000        | 228,656         | 1,843,656    |
| 2025/26                                            | 5,400,000                                | 1,685,000        | 164,056         | 1,849,056    |
| 2026/27                                            | 3,715,000                                | 1,730,000        | 113,506         | 1,843,506    |
| 2027/28                                            | 1,985,000                                | 375,000          | 61,606          | 436,606      |
| 2028/29                                            | 1,610,000                                | 385,000          | 50,356          | 435,356      |
| 2029/30                                            | 1,225,000                                | 395,000          | 38,806          | 433,806      |
| 2030/31                                            | 830,000                                  | 410,000          | 26,462          | 436,462      |
| 2031/32                                            | 420,000                                  | 420,000          | 13,650          | 433,650      |
| TOTALS                                             |                                          | 7,015,000        | 697,098         | 7,712,098    |
| <b>Water and Sewer Revenue Bonds, Series 2017</b>  |                                          |                  |                 |              |
| 2024/25                                            | 22,160,000                               | 1,500,000        | 803,542         | 2,303,542    |
| 2025/26                                            | 20,660,000                               | 1,475,000        | 728,544         | 2,203,544    |
| 2026/27                                            | 19,185,000                               | 1,445,000        | 654,794         | 2,099,794    |
| 2027/28                                            | 17,740,000                               | 1,520,000        | 582,544         | 2,102,544    |
| 2028/29                                            | 16,220,000                               | 1,580,000        | 521,744         | 2,101,744    |
| 2029/30                                            | 14,640,000                               | 1,645,000        | 458,544         | 2,103,544    |
| 2030/31                                            | 12,995,000                               | 1,690,000        | 409,194         | 2,099,194    |
| 2031/32                                            | 11,305,000                               | 1,745,000        | 358,494         | 2,103,494    |
| 2032/33                                            | 9,560,000                                | 1,795,000        | 306,144         | 2,101,144    |
| 2033/34                                            | 7,765,000                                | 1,850,000        | 250,050         | 2,100,050    |
| 2034/35                                            | 5,915,000                                | 1,910,000        | 192,238         | 2,102,238    |
| 2035/36                                            | 4,005,000                                | 1,970,000        | 130,162         | 2,100,162    |
| 2036/37                                            | 2,035,000                                | 2,035,000        | 66,138          | 2,101,138    |
| TOTALS                                             |                                          | 22,160,000       | 5,462,132       | 27,622,132   |
| <b>Water and Sewer Revenue Bonds, Series 2018</b>  |                                          |                  |                 |              |
| 2024/25                                            | 8,985,000                                | 590,000          | 121,444         | 711,444      |
| 2025/26                                            | 8,395,000                                | 600,000          | 115,838         | 715,838      |
| 2026/27                                            | 7,795,000                                | 605,000          | 109,478         | 714,478      |
| 2027/28                                            | 7,190,000                                | 610,000          | 102,642         | 712,642      |

**CITY OF AMARILLO**  
**Schedule of Maturities**  
**Interest and Redemption Fund - Water and Sewer Bonds**  
**October 1, 2024**

| <b>Fiscal Year</b> | <b>Outstanding<br/>Beginning of Year</b> | <b>Principal</b> | <b>Interest</b>  | <b>Total</b>     |
|--------------------|------------------------------------------|------------------|------------------|------------------|
| 2028/29            | 6,580,000                                | 620,000          | 95,322           | 715,322          |
| 2029/30            | 5,960,000                                | 625,000          | 87,572           | 712,572          |
| 2030/31            | 5,335,000                                | 635,000          | 79,446           | 714,446          |
| 2031/32            | 4,700,000                                | 645,000          | 70,938           | 715,938          |
| 2032/33            | 4,055,000                                | 650,000          | 62,038           | 712,038          |
| 2033/34            | 3,405,000                                | 660,000          | 52,742           | 712,742          |
| 2034/35            | 2,745,000                                | 670,000          | 42,974           | 712,974          |
| 2035/36            | 2,075,000                                | 680,000          | 32,790           | 712,790          |
| 2036/37            | 1,395,000                                | 690,000          | 22,182           | 712,182          |
| 2037/38            | 705,000                                  | 705,000          | 11,280           | 716,280          |
| <b>TOTALS</b>      |                                          | <b>8,985,000</b> | <b>1,006,686</b> | <b>9,991,686</b> |

**Water and Sewer Revenue Bonds, Series 2018B**

|               |            |                   |                  |                   |
|---------------|------------|-------------------|------------------|-------------------|
| 2024/25       | 11,145,000 | 625,000           | 461,824          | 1,086,824         |
| 2025/26       | 10,520,000 | 655,000           | 430,576          | 1,085,576         |
| 2026/27       | 9,865,000  | 690,000           | 397,824          | 1,087,824         |
| 2027/28       | 9,175,000  | 725,000           | 363,326          | 1,088,326         |
| 2028/29       | 8,450,000  | 760,000           | 327,074          | 1,087,074         |
| 2029/30       | 7,690,000  | 800,000           | 289,076          | 1,089,076         |
| 2030/31       | 6,890,000  | 750,000           | 257,074          | 1,007,074         |
| 2031/32       | 6,140,000  | 780,000           | 227,074          | 1,007,074         |
| 2032/33       | 5,360,000  | 810,000           | 195,876          | 1,005,876         |
| 2033/34       | 4,550,000  | 845,000           | 163,474          | 1,008,474         |
| 2034/35       | 3,705,000  | 880,000           | 129,674          | 1,009,674         |
| 2035/36       | 2,825,000  | 910,000           | 98,876           | 1,008,876         |
| 2036/37       | 1,915,000  | 940,000           | 67,024           | 1,007,024         |
| 2037/38       | 975,000    | 975,000           | 34,126           | 1,009,126         |
| <b>TOTALS</b> |            | <b>11,145,000</b> | <b>3,442,898</b> | <b>14,587,898</b> |

**Water and Sewer Revenue Bonds, Series 2020**

|         |            |           |   |           |
|---------|------------|-----------|---|-----------|
| 2024/25 | 22,800,000 | 1,425,000 | — | 1,425,000 |
|---------|------------|-----------|---|-----------|

**CITY OF AMARILLO**  
**Schedule of Maturities**  
**Interest and Redemption Fund - Water and Sewer Bonds**  
**October 1, 2024**

| <b>Fiscal Year</b> | <b>Outstanding<br/>Beginning of Year</b> | <b>Principal</b> | <b>Interest</b> | <b>Total</b> |
|--------------------|------------------------------------------|------------------|-----------------|--------------|
| 2025/26            | 21,375,000                               | 1,425,000        | —               | 1,425,000    |
| 2026/27            | 19,950,000                               | 1,425,000        | —               | 1,425,000    |
| 2027/28            | 18,525,000                               | 1,425,000        | —               | 1,425,000    |
| 2028/29            | 17,100,000                               | 1,425,000        | —               | 1,425,000    |
| 2029/30            | 15,675,000                               | 1,425,000        | —               | 1,425,000    |
| 2030/31            | 14,250,000                               | 1,425,000        | —               | 1,425,000    |
| 2031/32            | 12,825,000                               | 1,425,000        | —               | 1,425,000    |
| 2032/33            | 11,400,000                               | 1,425,000        | —               | 1,425,000    |
| 2033/34            | 9,975,000                                | 1,425,000        | —               | 1,425,000    |
| 2034/35            | 8,550,000                                | 1,425,000        | —               | 1,425,000    |
| 2035/36            | 7,125,000                                | 1,425,000        | —               | 1,425,000    |
| 2036/37            | 5,700,000                                | 1,425,000        | —               | 1,425,000    |
| 2037/38            | 4,275,000                                | 1,425,000        | —               | 1,425,000    |
| 2038/39            | 2,850,000                                | 1,425,000        | —               | 1,425,000    |
| 2039/40            | 1,425,000                                | 1,425,000        | —               | 1,425,000    |
| TOTALS             |                                          | 22,800,000       | —               | 22,800,000   |

**Water and Sewer Revenue Bonds, Series 2020A Refunding**

|         |           |           |         |           |
|---------|-----------|-----------|---------|-----------|
| 2024/25 | 6,555,000 | 840,000   | 186,250 | 1,026,250 |
| 2025/26 | 5,715,000 | 870,000   | 161,050 | 1,031,050 |
| 2026/27 | 4,845,000 | 900,000   | 134,950 | 1,034,950 |
| 2027/28 | 3,945,000 | 930,000   | 107,950 | 1,037,950 |
| 2028/29 | 3,015,000 | 970,000   | 80,050  | 1,050,050 |
| 2029/30 | 2,045,000 | 1,005,000 | 50,950  | 1,055,950 |
| 2030/31 | 1,040,000 | 1,040,000 | 20,800  | 1,060,800 |
| TOTALS  |           | 6,555,000 | 742,000 | 7,297,000 |

**Water and Sewer Revenue Bonds, Series 2021**

|         |            |           |         |           |
|---------|------------|-----------|---------|-----------|
| 2024/25 | 22,740,000 | 1,125,000 | 586,750 | 1,711,750 |
| 2025/26 | 21,615,000 | 1,160,000 | 553,000 | 1,713,000 |

**CITY OF AMARILLO**  
**Schedule of Maturities**  
**Interest and Redemption Fund - Water and Sewer Bonds**  
**October 1, 2024**

| <b>Fiscal Year</b> | <b>Outstanding<br/>Beginning of Year</b> | <b>Principal</b>  | <b>Interest</b>  | <b>Total</b>      |
|--------------------|------------------------------------------|-------------------|------------------|-------------------|
| 2026/27            | 20,455,000                               | 1,205,000         | 506,600          | 1,711,600         |
| 2027/28            | 19,250,000                               | 1,250,000         | 458,400          | 1,708,400         |
| 2028/29            | 18,000,000                               | 1,190,000         | 408,400          | 1,598,400         |
| 2029/30            | 16,810,000                               | 1,230,000         | 360,800          | 1,590,800         |
| 2030/31            | 15,580,000                               | 1,280,000         | 311,600          | 1,591,600         |
| 2031/32            | 14,300,000                               | 1,305,000         | 286,000          | 1,591,000         |
| 2032/33            | 12,995,000                               | 1,330,000         | 259,900          | 1,589,900         |
| 2033/34            | 11,665,000                               | 1,360,000         | 233,300          | 1,593,300         |
| 2034/35            | 10,305,000                               | 1,385,000         | 206,100          | 1,591,100         |
| 2035/36            | 8,920,000                                | 1,415,000         | 178,400          | 1,593,400         |
| 2036/37            | 7,505,000                                | 1,440,000         | 150,100          | 1,590,100         |
| 2037/38            | 6,065,000                                | 1,470,000         | 121,300          | 1,591,300         |
| 2038/39            | 4,595,000                                | 1,500,000         | 91,900           | 1,591,900         |
| 2039/40            | 3,095,000                                | 1,530,000         | 61,900           | 1,591,900         |
| 2040/41            | 1,565,000                                | 1,565,000         | 31,300           | 1,596,300         |
| <b>TOTALS</b>      |                                          | <b>22,740,000</b> | <b>4,805,750</b> | <b>27,545,750</b> |

**Water and Sewer Revenue Bonds, Series 2022**

|         |            |           |           |           |
|---------|------------|-----------|-----------|-----------|
| 2024/25 | 51,090,000 | 1,845,000 | 2,305,450 | 4,150,450 |
| 2025/26 | 49,245,000 | 1,935,000 | 2,213,200 | 4,148,200 |
| 2026/27 | 47,310,000 | 2,030,000 | 2,116,450 | 4,146,450 |
| 2027/28 | 45,280,000 | 2,135,000 | 2,014,950 | 4,149,950 |
| 2028/29 | 43,145,000 | 2,240,000 | 1,908,200 | 4,148,200 |
| 2029/30 | 40,905,000 | 2,350,000 | 1,796,200 | 4,146,200 |
| 2030/31 | 38,555,000 | 2,470,000 | 1,678,700 | 4,148,700 |
| 2031/32 | 36,085,000 | 2,595,000 | 1,555,200 | 4,150,200 |
| 2032/33 | 33,490,000 | 2,725,000 | 1,425,450 | 4,150,450 |
| 2033/34 | 30,765,000 | 2,860,000 | 1,289,200 | 4,149,200 |
| 2034/35 | 27,905,000 | 3,000,000 | 1,146,200 | 4,146,200 |
| 2035/36 | 24,905,000 | 3,155,000 | 996,200   | 4,151,200 |
| 2036/37 | 21,750,000 | 3,280,000 | 870,000   | 4,150,000 |
| 2037/38 | 18,470,000 | 3,410,000 | 738,800   | 4,148,800 |
| 2038/39 | 15,060,000 | 3,545,000 | 602,400   | 4,147,400 |



**CITY OF AMARILLO**  
**Schedule of Maturities**  
**Interest and Redemption Fund - Water and Sewer Bonds**  
**October 1, 2024**

| <b>Fiscal Year</b> | <b>Outstanding<br/>Beginning of Year</b> | <b>Principal</b> | <b>Interest</b> | <b>Total</b> |
|--------------------|------------------------------------------|------------------|-----------------|--------------|
| 2039/40            | 11,515,000                               | 3,690,000        | 460,600         | 4,150,600    |
| 2040/41            | 7,825,000                                | 3,835,000        | 313,000         | 4,148,000    |
| 2041/42            | 3,990,000                                | 3,990,000        | 159,600         | 4,149,600    |
| TOTALS             |                                          | 51,090,000       | 23,589,800      | 74,679,800   |

**Water and Sewer Revenue Bonds, Series 2023**

|         |            |            |            |            |
|---------|------------|------------|------------|------------|
| 2024/25 | 42,920,000 | 1,250,000  | 1,942,900  | 3,192,900  |
| 2025/26 | 41,670,000 | 1,505,000  | 1,880,400  | 3,385,400  |
| 2026/27 | 40,165,000 | 1,580,000  | 1,805,150  | 3,385,150  |
| 2027/28 | 38,585,000 | 1,660,000  | 1,726,150  | 3,386,150  |
| 2028/29 | 36,925,000 | 1,740,000  | 1,643,150  | 3,383,150  |
| 2029/30 | 35,185,000 | 1,825,000  | 1,556,150  | 3,381,150  |
| 2030/31 | 33,360,000 | 1,920,000  | 1,464,900  | 3,384,900  |
| 2031/32 | 31,440,000 | 2,015,000  | 1,368,900  | 3,383,900  |
| 2032/33 | 29,425,000 | 2,115,000  | 1,268,150  | 3,383,150  |
| 2033/34 | 27,310,000 | 2,220,000  | 1,162,400  | 3,382,400  |
| 2034/35 | 25,090,000 | 2,330,000  | 1,051,400  | 3,381,400  |
| 2035/36 | 22,760,000 | 2,450,000  | 934,900    | 3,384,900  |
| 2036/37 | 20,310,000 | 2,570,000  | 812,400    | 3,382,400  |
| 2037/38 | 17,740,000 | 2,675,000  | 709,600    | 3,384,600  |
| 2038/39 | 15,065,000 | 2,780,000  | 602,600    | 3,382,600  |
| 2039/40 | 12,285,000 | 2,890,000  | 491,400    | 3,381,400  |
| 2040/41 | 9,395,000  | 3,010,000  | 375,800    | 3,385,800  |
| 2041/42 | 6,385,000  | 3,130,000  | 255,400    | 3,385,400  |
| 2042/43 | 3,255,000  | 3,255,000  | 130,200    | 3,385,200  |
| TOTALS  |            | 42,920,000 | 21,181,950 | 64,101,950 |

**Water and Sewer Revenue Bonds, Series 2024**

|         |            |         |         |           |
|---------|------------|---------|---------|-----------|
| 2024/25 | 19,300,000 | 125,000 | 879,256 | 1,004,256 |
| 2025/26 | 19,175,000 | 330,000 | 873,006 | 1,203,006 |
| 2026/27 | 18,845,000 | 350,000 | 853,206 | 1,203,206 |
| 2027/28 | 18,495,000 | 370,000 | 832,206 | 1,202,206 |
| 2028/29 | 18,125,000 | 395,000 | 810,006 | 1,205,006 |
| 2029/30 | 17,730,000 | 410,000 | 790,256 | 1,200,256 |
| 2030/31 | 17,320,000 | 435,000 | 769,756 | 1,204,756 |
| 2031/32 | 16,885,000 | 455,000 | 748,006 | 1,203,006 |
| 2032/33 | 16,430,000 | 475,000 | 725,256 | 1,200,256 |

**CITY OF AMARILLO**  
**Debt Service**

[Return to Table of Contents](#)

|         |            |            |            |            |
|---------|------------|------------|------------|------------|
| 2033/34 | 15,955,000 | 500,000    | 701,506    | 1,201,506  |
| 2034/35 | 15,455,000 | 525,000    | 676,506    | 1,201,506  |
| 2035/36 | 14,930,000 | 555,000    | 650,256    | 1,205,256  |
| 2036/37 | 14,375,000 | 580,000    | 622,506    | 1,202,506  |
| 2037/38 | 13,795,000 | 610,000    | 593,506    | 1,203,506  |
| 2038/39 | 13,185,000 | 640,000    | 563,006    | 1,203,006  |
| 2039/40 | 12,545,000 | 670,000    | 531,006    | 1,201,006  |
| 2040/41 | 11,875,000 | 705,000    | 497,506    | 1,202,506  |
| 2041/42 | 11,170,000 | 740,000    | 462,256    | 1,202,256  |
| 2042/43 | 10,430,000 | 770,000    | 432,656    | 1,202,656  |
| 2043/44 | 9,660,000  | 800,000    | 401,856    | 1,201,856  |
| 2044/45 | 8,860,000  | 835,000    | 369,856    | 1,204,856  |
| 2045/46 | 8,025,000  | 865,000    | 336,456    | 1,201,456  |
| 2046/47 | 7,160,000  | 900,000    | 300,775    | 1,200,775  |
| 2047/48 | 6,260,000  | 940,000    | 263,650    | 1,203,650  |
| 2048/49 | 5,320,000  | 980,000    | 224,875    | 1,204,875  |
| 2049/50 | 4,340,000  | 1,020,000  | 184,450    | 1,204,450  |
| 2050/51 | 3,320,000  | 1,060,000  | 141,100    | 1,201,100  |
| 2051/52 | 2,260,000  | 1,105,000  | 96,050     | 1,201,050  |
| 2052/53 | 1,155,000  | 1,155,000  | 49,088     | 1,204,088  |
| TOTALS  |            | 19,300,000 | 15,379,820 | 34,679,820 |

**CITY OF AMARILLO**  
**Schedule of Maturities**  
**Interest and Redemption Fund - CRMWA Bonds**  
**October 1, 2024**

| <b>Fiscal Year</b>                        | <b>Outstanding<br/>Beginning of Year</b> | <b>Principal</b> | <b>Interest</b> | <b>Total</b> |
|-------------------------------------------|------------------------------------------|------------------|-----------------|--------------|
| <b>CRMWA Refunding Bonds, Series 2017</b> |                                          |                  |                 |              |
| 2024/25                                   | 2,114,323                                | 505,054          | 82,339          | 587,393      |
| 2025/26                                   | 1,609,269                                | 530,105          | 57,086          | 587,191      |
| 2026/27                                   | 1,079,164                                | 551,769          | 34,169          | 585,938      |
| 2027/28                                   | 527,395                                  | 413,657          | 15,822          | 429,479      |
| 2028/29                                   | 113,738                                  | 113,738          | 3,412           | 117,150      |
| TOTALS                                    |                                          | 2,114,323        | 198,828         | 2,307,151    |
| <b>CRMWA Refunding Bonds, Series 2020</b> |                                          |                  |                 |              |
| 2024/25                                   | 12,459,104                               | 1,720,693        | 600,688         | 2,321,381    |
| 2025/26                                   | 10,738,411                               | 1,805,598        | 514,654         | 2,320,252    |
| 2026/27                                   | 8,932,813                                | 1,900,089        | 424,374         | 2,324,463    |
| 2027/28                                   | 7,032,724                                | 2,001,427        | 329,369         | 2,330,796    |
| 2028/29                                   | 5,031,297                                | 2,095,918        | 229,298         | 2,325,216    |
| 2029/30                                   | 2,935,379                                | 2,193,147        | 124,502         | 2,317,649    |
| 2030/31                                   | 742,232                                  | 742,232          | 29,689          | 771,921      |
| TOTALS                                    |                                          | 12,459,104       | 2,252,574       | 14,711,678   |
| <b>CRMWA Refunding Bonds, Series 2021</b> |                                          |                  |                 |              |
| 2024/25                                   | 1,364,692                                | 1,364,692        | 23,882          | 1,388,574    |
| TOTALS                                    |                                          | 1,364,692        | 23,882          | 1,388,574    |
| <b>CRMWA Refunding Bonds, Series 2023</b> |                                          |                  |                 |              |
| 2024/25                                   | 3,133,572                                | 1,257,051        | 156,679         | 1,413,729    |
| 2025/26                                   | 1,876,521                                | 1,317,136        | 93,826          | 1,410,962    |
| 2026/27                                   | 559,385                                  | 559,385          | 27,969          | 587,354      |
| TOTALS                                    |                                          | 3,133,572        | 278,474         | 3,412,046    |

**CITY OF AMARILLO**  
**Interest and Redemption Fund - Drainage Fund**  
**Statement of Bonded Indebtedness at October 1, 2024**  
**and Expenditures by Issue for Fiscal Year 2024/2025**

| BOND ISSUES                                          | Date of    | Final         | Interest    | Original      | Outstanding   | EXPENDITURE BUDGET FOR 2024/2025 |              |              |
|------------------------------------------------------|------------|---------------|-------------|---------------|---------------|----------------------------------|--------------|--------------|
|                                                      | Issue      | Maturity Date | Rate        | Issue         | 10/01/24      | Principal                        | Interest *   | Total        |
| Combination Tax & Revenue Certificates of Obligation |            |               |             |               |               |                                  |              |              |
| Series 2012A                                         | 12/12/2012 | 8/15/2032     | 1.00 - 2.00 | \$ 6,260,000  | \$ 2,345,000  | \$ 270,000                       | \$ 46,900    | \$ 316,900   |
| Drainage Utility System Revenue Bonds                |            |               |             |               |               |                                  |              |              |
| Series 2014                                          | 4/1/2014   | 8/15/2034     | 2.00 - 3.75 | \$ 6,080,000  | 3,485,000     | 295,000                          | 116,394      | 411,394      |
| Series 2020                                          | 7/14/2020  | 8/15/2040     | 2.00 - 5.00 | \$ 9,240,000  | 7,810,000     | 400,000                          | 232,200      | 632,200      |
| Series 2021                                          | 2/1/2021   | 8/15/2041     | 2.00        | \$ 9,160,000  | 811,000       | 400,000                          | 207,450      | 607,450      |
| Series 2023                                          | 1/1/2023   | 8/15/2042     | 4.00 - 5.00 | \$ 4,675,000  | 4,380,000     | 105,000                          | 197,200      | 302,200      |
| Series 2024                                          | 4/25/2023  | 4/15/2054     | 4.00 - 5.00 | \$ 38,135,000 | 38,135,000    | 150,000                          | 1,667,763    | 1,817,763    |
| Paying Agency Fees                                   |            |               |             |               |               |                                  |              | 2,500        |
| Total Drainage Utility System Debt                   |            |               |             |               | \$ 64,265,000 | \$ 1,620,000                     | \$ 2,467,907 | \$ 4,090,407 |

\* Bond interest expense and paying agent fees are Included in the operating budget

**CITY OF AMARILLO**  
**Schedule of Maturities**  
**Interest and Redemption Fund - Drainage Bonds**  
**October 1, 2024**

| <b>Fiscal Year</b>                                                          | <b>Outstanding<br/>Beginning of Year</b> | <b>Principal</b> | <b>Interest</b> | <b>Total</b> |
|-----------------------------------------------------------------------------|------------------------------------------|------------------|-----------------|--------------|
| <b>Combination Tax and Revenue Certificates of Obligation, Series 2012A</b> |                                          |                  |                 |              |
| 2024/25                                                                     | 2,345,000                                | 270,000          | 46,900          | 316,900      |
| 2025/26                                                                     | 2,075,000                                | 275,000          | 41,500          | 316,500      |
| 2026/27                                                                     | 1,800,000                                | 285,000          | 36,000          | 321,000      |
| 2027/28                                                                     | 1,515,000                                | 290,000          | 30,300          | 320,300      |
| 2028/29                                                                     | 1,225,000                                | 295,000          | 24,500          | 319,500      |
| 2029/30                                                                     | 930,000                                  | 300,000          | 18,600          | 318,600      |
| 2030/31                                                                     | 630,000                                  | 310,000          | 12,600          | 322,600      |
| 2031/32                                                                     | 320,000                                  | 320,000          | 6,400           | 326,400      |
| TOTALS                                                                      |                                          | 2,345,000        | 216,800         | 2,561,800    |
| <b>Drainage Revenue Bonds, Series 2014</b>                                  |                                          |                  |                 |              |
| 2024/25                                                                     | 3,485,000                                | 295,000          | 116,394         | 411,394      |
| 2025/26                                                                     | 3,190,000                                | 305,000          | 107,544         | 412,544      |
| 2026/27                                                                     | 2,885,000                                | 315,000          | 98,394          | 413,394      |
| 2027/28                                                                     | 2,570,000                                | 330,000          | 88,944          | 418,944      |
| 2028/29                                                                     | 2,240,000                                | 340,000          | 78,630          | 418,630      |
| 2029/30                                                                     | 1,900,000                                | 350,000          | 67,582          | 417,582      |
| 2030/31                                                                     | 1,550,000                                | 365,000          | 55,768          | 420,768      |
| 2031/32                                                                     | 1,185,000                                | 380,000          | 42,994          | 422,994      |
| 2032/33                                                                     | 805,000                                  | 395,000          | 29,694          | 424,694      |
| 2033/34                                                                     | 410,000                                  | 410,000          | 15,374          | 425,374      |
| TOTALS                                                                      |                                          | 3,485,000        | 701,318         | 4,186,318    |
| <b>Drainage Revenue Bonds, Series 2020</b>                                  |                                          |                  |                 |              |
| 2024/25                                                                     | 7,810,000                                | 400,000          | 232,200         | 632,200      |
| 2025/26                                                                     | 7,410,000                                | 420,000          | 212,200         | 632,200      |
| 2026/27                                                                     | 6,990,000                                | 440,000          | 191,200         | 631,200      |
| 2027/28                                                                     | 6,550,000                                | 465,000          | 169,200         | 634,200      |
| 2028/29                                                                     | 6,085,000                                | 485,000          | 145,950         | 630,950      |
| 2029/30                                                                     | 5,600,000                                | 510,000          | 121,700         | 631,700      |

**CITY OF AMARILLO**  
**Schedule of Maturities**  
**Interest and Redemption Fund - Drainage Bonds**  
**October 1, 2024**

| <b>Fiscal Year</b> | <b>Outstanding<br/>Beginning of Year</b> | <b>Principal</b> | <b>Interest</b> | <b>Total</b> |
|--------------------|------------------------------------------|------------------|-----------------|--------------|
| 2030/31            | 5,090,000                                | 460,000          | 106,400         | 566,400      |
| 2031/32            | 4,630,000                                | 475,000          | 92,600          | 567,600      |
| 2032/33            | 4,155,000                                | 485,000          | 83,100          | 568,100      |
| 2033/34            | 3,670,000                                | 495,000          | 73,400          | 568,400      |
| 2034/35            | 3,175,000                                | 505,000          | 63,500          | 568,500      |
| 2035/36            | 2,670,000                                | 515,000          | 53,400          | 568,400      |
| 2036/37            | 2,155,000                                | 525,000          | 43,100          | 568,100      |
| 2037/38            | 1,630,000                                | 535,000          | 32,600          | 567,600      |
| 2038/39            | 1,095,000                                | 545,000          | 21,900          | 566,900      |
| 2039/40            | 550,000                                  | 550,000          | 11,000          | 561,000      |
| TOTALS             |                                          | 7,810,000        | 1,653,450       | 9,463,450    |

**Drainage Revenue Bonds, Series 2021**

|         |           |           |           |           |
|---------|-----------|-----------|-----------|-----------|
| 2024/25 | 8,110,000 | 400,000   | 207,450   | 607,450   |
| 2025/26 | 7,710,000 | 410,000   | 199,450   | 609,450   |
| 2026/27 | 7,300,000 | 420,000   | 187,150   | 607,150   |
| 2027/28 | 6,880,000 | 435,000   | 174,550   | 609,550   |
| 2028/29 | 6,445,000 | 450,000   | 157,150   | 607,150   |
| 2029/30 | 5,995,000 | 470,000   | 139,150   | 609,150   |
| 2030/31 | 5,525,000 | 485,000   | 120,350   | 605,350   |
| 2031/32 | 5,040,000 | 500,000   | 105,800   | 605,800   |
| 2032/33 | 4,540,000 | 465,000   | 90,800    | 555,800   |
| 2033/34 | 4,075,000 | 475,000   | 81,500    | 556,500   |
| 2034/35 | 3,600,000 | 485,000   | 72,000    | 557,000   |
| 2035/36 | 3,115,000 | 495,000   | 62,300    | 557,300   |
| 2036/37 | 2,620,000 | 505,000   | 52,400    | 557,400   |
| 2037/38 | 2,115,000 | 515,000   | 42,300    | 557,300   |
| 2038/39 | 1,600,000 | 525,000   | 32,000    | 557,000   |
| 2039/40 | 1,075,000 | 535,000   | 21,500    | 556,500   |
| 2040/41 | 540,000   | 540,000   | 10,800    | 550,800   |
| TOTALS  |           | 8,110,000 | 1,756,650 | 9,866,650 |

CITY OF AMARILLO  
Schedule of Maturities  
Interest and Redemption Fund - Drainage Bonds  
October 1, 2024

| Fiscal Year                                            | Outstanding<br>Beginning of Year | Principal | Interest  | Total     |
|--------------------------------------------------------|----------------------------------|-----------|-----------|-----------|
| <b>Drainage Revenue Bonds, Series 2023</b>             |                                  |           |           |           |
| 2024/25                                                | 4,380,000                        | 105,000   | 197,200   | 302,200   |
| 2025/26                                                | 4,275,000                        | 105,000   | 191,950   | 296,950   |
| 2026/27                                                | 4,170,000                        | 110,000   | 186,700   | 296,700   |
| 2027/28                                                | 4,060,000                        | 105,000   | 181,200   | 286,200   |
| 2028/29                                                | 3,955,000                        | 115,000   | 175,950   | 290,950   |
| 2029/30                                                | 3,840,000                        | 120,000   | 170,200   | 290,200   |
| 2030/31                                                | 3,720,000                        | 190,000   | 164,200   | 354,200   |
| 2031/32                                                | 3,530,000                        | 190,000   | 154,700   | 344,700   |
| 2032/33                                                | 3,340,000                        | 270,000   | 145,200   | 415,200   |
| 2033/34                                                | 3,070,000                        | 285,000   | 131,700   | 416,700   |
| 2034/35                                                | 2,785,000                        | 295,000   | 117,450   | 412,450   |
| 2035/36                                                | 2,490,000                        | 310,000   | 102,700   | 412,700   |
| 2036/37                                                | 2,180,000                        | 330,000   | 87,200    | 417,200   |
| 2037/38                                                | 1,850,000                        | 340,000   | 74,000    | 414,000   |
| 2038/39                                                | 1,510,000                        | 355,000   | 60,400    | 415,400   |
| 2039/40                                                | 1,155,000                        | 370,000   | 46,200    | 416,200   |
| 2040/41                                                | 785,000                          | 385,000   | 31,400    | 416,400   |
| 2041/42                                                | 400,000                          | 400,000   | 16,000    | 416,000   |
| TOTALS                                                 |                                  | 4,380,000 | 2,234,350 | 6,614,350 |
| <b>Drainage Revenue Bonds, Series 2024 - Estimated</b> |                                  |           |           |           |
| 2024/25                                                | 38,135,000                       | 150,000   | 1,667,763 | 1,817,763 |
| 2025/26                                                | 37,985,000                       | 160,000   | 1,660,263 | 1,820,263 |
| 2026/27                                                | 37,825,000                       | 170,000   | 1,652,263 | 1,822,263 |
| 2027/28                                                | 37,655,000                       | 180,000   | 1,643,763 | 1,823,763 |
| 2028/29                                                | 37,475,000                       | 190,000   | 1,634,763 | 1,824,763 |
| 2029/30                                                | 37,285,000                       | 200,000   | 1,625,263 | 1,825,263 |
| 2030/31                                                | 37,085,000                       | 205,000   | 1,615,263 | 1,820,263 |
| 2031/32                                                | 36,880,000                       | 220,000   | 1,605,013 | 1,825,013 |
| 2032/33                                                | 36,660,000                       | 535,000   | 1,594,013 | 2,129,013 |
| 2033/34                                                | 36,125,000                       | 555,000   | 1,567,263 | 2,122,263 |
| 2034/35                                                | 35,570,000                       | 1,015,000 | 1,539,513 | 2,554,513 |
| 2035/36                                                | 34,555,000                       | 1,065,000 | 1,488,763 | 2,553,763 |
| 2036/37                                                | 33,490,000                       | 1,110,000 | 1,435,513 | 2,545,513 |
| 2037/38                                                | 32,380,000                       | 1,170,000 | 1,380,013 | 2,550,013 |
| 2038/39                                                | 31,210,000                       | 1,230,000 | 1,321,513 | 2,551,513 |

**CITY OF AMARILLO**  
**Schedule of Maturities**  
**Interest and Redemption Fund - Drainage Bonds**  
**October 1, 2024**

| <b>Fiscal Year</b> | <b>Outstanding<br/>Beginning of Year</b> | <b>Principal</b>  | <b>Interest</b>   | <b>Total</b>      |
|--------------------|------------------------------------------|-------------------|-------------------|-------------------|
| 2039/40            | 29,980,000                               | 1,295,000         | 1,260,013         | 2,555,013         |
| 2040/41            | 28,685,000                               | 1,550,000         | 1,195,263         | 2,745,263         |
| 2041/42            | 27,135,000                               | 1,630,000         | 1,117,763         | 2,747,763         |
| 2042/43            | 25,505,000                               | 1,695,000         | 1,052,563         | 2,747,563         |
| 2043/44            | 23,810,000                               | 1,760,000         | 984,763           | 2,744,763         |
| 2044/45            | 22,050,000                               | 1,830,000         | 914,363           | 2,744,363         |
| 2045/46            | 20,220,000                               | 1,905,000         | 841,163           | 2,746,163         |
| 2046/47            | 18,315,000                               | 1,980,000         | 764,963           | 2,744,963         |
| 2047/48            | 16,335,000                               | 2,060,000         | 683,288           | 2,743,288         |
| 2048/49            | 14,275,000                               | 2,145,000         | 598,313           | 2,743,313         |
| 2049/50            | 12,130,000                               | 2,230,000         | 509,831           | 2,739,831         |
| 2050/51            | 9,900,000                                | 2,325,000         | 417,844           | 2,742,844         |
| 2051/52            | 7,575,000                                | 2,420,000         | 321,938           | 2,741,938         |
| 2052/53            | 5,155,000                                | 2,525,000         | 219,088           | 2,744,088         |
| 2053/54            | 2,630,000                                | 2,630,000         | 111,775           | 2,741,775         |
| <b>TOTALS</b>      |                                          | <b>38,135,000</b> | <b>34,423,876</b> | <b>72,558,876</b> |



**CITY OF AMARILLO**  
**Interest and Redemption Fund - Fleet Fund**  
**Statement of Bonded Indebtedness at October 1, 2024**  
**and Expenditures by Issue for Fiscal Year 2024/2025**

| BOND ISSUES                                                     | Date of<br>Issue | Final<br>Maturity Date | Interest<br>Rate | Original<br>Issue | Outstanding<br>10/01/24 | EXPENDITURE BUDGET FOR 2024/2025 |                   |                   |
|-----------------------------------------------------------------|------------------|------------------------|------------------|-------------------|-------------------------|----------------------------------|-------------------|-------------------|
|                                                                 |                  |                        |                  |                   |                         | Principal                        | Interest *        | Total             |
| <b>Combination Tax &amp; Revenue Certificates of Obligation</b> |                  |                        |                  |                   |                         |                                  |                   |                   |
| Series 2022                                                     | 8/15/2022        | 2/15/2029              | 3.00 - 5.00      | \$ 3,695,000      | \$ 2,750,000            | \$ 495,000                       | \$ 125,125        | \$ 620,125        |
| <b>Total Fleet Services Fund Debt</b>                           |                  |                        |                  |                   |                         |                                  |                   |                   |
|                                                                 |                  |                        |                  |                   | <b>\$ 2,750,000</b>     | <b>\$ 495,000</b>                | <b>\$ 125,125</b> | <b>\$ 620,125</b> |

\* Bond interest expense is Included in the operating budget

CITY OF AMARILLO  
Schedule of Maturities  
Interest and Redemption Fund - Fleet Services Fund  
October 1, 2024

| Fiscal Year                       | Outstanding<br>Beginning of Year | Principal | Interest | Total     |
|-----------------------------------|----------------------------------|-----------|----------|-----------|
| Fleet Services Bonds, Series 2022 |                                  |           |          |           |
| 2024/25                           | 2,750,000                        | 495,000   | 125,125  | 620,125   |
| 2025/26                           | 2,255,000                        | 525,000   | 99,625   | 624,625   |
| 2026/27                           | 1,730,000                        | 550,000   | 72,750   | 622,750   |
| 2027/28                           | 1,180,000                        | 575,000   | 44,625   | 619,625   |
| 2028/29                           | 605,000                          | 605,000   | 15,125   | 620,125   |
| 2029/30                           | —                                | —         | —        | —         |
| TOTALS                            |                                  | 2,750,000 | 357,250  | 3,107,250 |

**CITY OF AMARILLO**  
**Interest and Redemption Fund - Airport Fund**  
**Statement of Bonded Indebtedness at October 1, 2024**  
**and Expenditures by Issue for Fiscal Year 2024/2025**

| BOND ISSUES                                                     | Date of<br>Issue | Final<br>Maturity Date | Interest<br>Rate | Original<br>Issue | Outstanding<br>10/01/23 | EXPENDITURE BUDGET FOR 2023/2024 |                   |                   |
|-----------------------------------------------------------------|------------------|------------------------|------------------|-------------------|-------------------------|----------------------------------|-------------------|-------------------|
|                                                                 |                  |                        |                  |                   |                         | Principal                        | Interest *        | Total             |
| <b>Combination Tax &amp; Revenue Certificates of Obligation</b> |                  |                        |                  |                   |                         |                                  |                   |                   |
| Series 2024                                                     | 4/25/2024        | 9/30/2044              | 4.00 - 5.00      | \$ 3,085,000      | \$ 3,085,000            | \$ 45,000                        | \$ 131,333        | \$ 176,333        |
| <b>Total Airport Fund Debt</b>                                  |                  |                        |                  |                   |                         |                                  |                   |                   |
|                                                                 |                  |                        |                  |                   | <b>\$ 3,085,000</b>     | <b>\$ 45,000</b>                 | <b>\$ 131,333</b> | <b>\$ 176,333</b> |

\* Bond interest expense is Included in the operating budget

**CITY OF AMARILLO**  
**Schedule of Maturities**  
**Interest and Redemption Fund - Airport Debt**  
**October 1, 2024**

| <b>Fiscal Year</b>                                                         | <b>Outstanding<br/>Beginning of Year</b> | <b>Principal</b> | <b>Interest</b>  | <b>Total</b>     |
|----------------------------------------------------------------------------|------------------------------------------|------------------|------------------|------------------|
| <b>Combination Tax and Revenue Certificates of Obligation, Series 2024</b> |                                          |                  |                  |                  |
| 2024/25                                                                    | 3,085,000                                | 45,000           | 131,333          | 176,333          |
| 2025/26                                                                    | 3,040,000                                | 95,000           | 160,852          | 255,852          |
| 2026/27                                                                    | 2,945,000                                | 100,000          | 156,244          | 256,244          |
| 2027/28                                                                    | 2,845,000                                | 105,000          | 151,244          | 256,244          |
| 2028/29                                                                    | 2,740,000                                | 115,000          | 145,994          | 260,994          |
| 2029/30                                                                    | 2,625,000                                | 120,000          | 140,244          | 260,244          |
| 2030/31                                                                    | 2,505,000                                | 125,000          | 134,244          | 259,244          |
| 2031/32                                                                    | 2,380,000                                | 130,000          | 127,994          | 257,994          |
| 2032/33                                                                    | 2,250,000                                | 135,000          | 121,455          | 256,455          |
| 2033/34                                                                    | 2,115,000                                | 145,000          | 114,611          | 259,611          |
| 2034/35                                                                    | 1,970,000                                | 155,000          | 107,013          | 262,013          |
| 2035/36                                                                    | 1,815,000                                | 160,000          | 98,891           | 258,891          |
| 2036/37                                                                    | 1,655,000                                | 170,000          | 90,507           | 260,507          |
| 2037/38                                                                    | 1,485,000                                | 180,000          | 81,599           | 261,599          |
| 2038/39                                                                    | 1,305,000                                | 190,000          | 72,167           | 262,167          |
| 2039/40                                                                    | 1,115,000                                | 200,000          | 61,660           | 261,660          |
| 2040/41                                                                    | 915,000                                  | 210,000          | 50,600           | 260,600          |
| 2041/42                                                                    | 705,000                                  | 220,000          | 38,987           | 258,987          |
| 2042/43                                                                    | 485,000                                  | 235,000          | 26,821           | 261,821          |
| 2043/44                                                                    | 250,000                                  | 250,000          | 13,825           | 263,825          |
| <b>TOTALS</b>                                                              |                                          | <b>3,085,000</b> | <b>2,026,279</b> | <b>5,111,279</b> |

## CAPITAL PROJECTS

The City's Capital Improvement Plan (CIP) is the documentation of large-scale projects that are city department recommended to be completed during the next five years. The goal of the CIP is to improve the quality of life for our citizens and to improve our service delivery systems. Funding for the 2023/2024 portion of the Capital Improvement Plan has been approved in the city's annual fiscal year budget. Funding for the remaining portion of the plan will be determined on an annual basis depending upon available financial resources and the city's changing needs and priorities.

## CAPITAL PROJECTS FUND

**General Construction Fund** — To account for traffic engineering and miscellaneous construction funded primarily by the general revenues of the city. This fund also accounts for the costs of construction of city parks which, in recent years, have been financed primarily by general revenues and, in some instances, by intergovernmental grants. The General Construction Fund is also used to account for general revenues designated for the replacement of existing buildings, improvements and equipment, and for similar projects.

**Street Assessments Fund** — To account for the construction of streets and alleys which are financed primarily by property owner participation.

**Street Improvement Fund** — To account for improvements being made to major thoroughfares as well as the storm sewer system of the city which are financed by general revenues, augmented in some instances by property owner participation.

**Golf Course Improvement Fund** — To account for the portion of green fees designated for improvements to the city's public golf courses.

**Solid Waste Disposal Improvement Fund** — To account for costs of improvements to the city's solid waste disposal facilities, which in recent years have primarily been financed by general revenues.

**T-Anchor-Bivins Improvement Fund** — To account for sales of city land, the proceeds of which are designated for future betterments to the historic Bivins home. This historic home is owned by the city and rented to the Amarillo Chamber of Commerce and other community service organizations.

**Civic Center Improvement Fund** — To account for improvements to the Civic Center Complex which are financed by hotel tax receipts.

**General Obligation Projects Fund** — To account for projects funded fully or partially through the issuance of general obligation debt.

## METHODS OF FINANCING CAPITAL IMPROVEMENT PROJECTS

### General Fund

Financing of improvements from revenues such as general taxation, fees, or service charges.

### Earmarked Funds

Monies accumulated in advance or set aside for capital construction or purchase. The accumulation may result from a surplus of earmarked operational revenues, funds in depreciation reserves, or the sale of capital assets.

### Certificates of Obligation Bonds

The taxing power of the jurisdiction is pledged to pay interest and retire the debt. Certificates of obligation bonds can be sold to finance permanent types of improvements such as municipal buildings, parks, and recreation facilities.

### General Obligation Bonds

The taxing power of the jurisdiction is pledged to pay interest and retire the debt. General obligation bonds can be sold to finance permanent types of improvements such as municipal buildings, parks, and recreation facilities. Voter approval is required.

### Revenue Bonds

Revenue bonds are frequently sold for projects that produce revenues, such as water and sewer systems. Voter approval is not required.

### Lease-Purchase

This method requires the city to prepare specifications for a needed expenditure. The equipment is then leased by the municipality. At the end of the lease period, the title to the equipment can be conveyed to the municipality without any future payments.

### Special Assessments

Public works that benefit particular properties may be financed more equitably by special assessment, i.e. paid by those who directly benefit.

### State and Federal Grants

State and federal grant-in-aid programs are available to finance a number of programs. These may include streets, water and sewer facilities, airports, parks, and playgrounds, etc. The cost of funding these facilities may be borne completely by grant funds or a local share may be required.

### Enterprise Funds

Funds established from the delivery of specific services where the money paid to administer the services, and the expenses as a result of providing services, are accounted for separately from the General Fund budget of the City.

## FUNCTIONS OF THE CAPITAL IMPROVEMENT PROGRAM

Estimating capital requirements, budgeting priority projects, and identifying revenue sources for proposed improvements.

Scheduling all capital projects over a fixed period with appropriate planning, implementation, and informing the public of projected capital improvements.

Coordinating the activities of various departments in meeting project schedules. Monitoring and evaluating the progress of capital projects.

## CAPITAL IMPROVEMENT DEFINITIONS

### Capital Improvement Project

Any expenditure of public funds for the purchase, construction, rehabilitation, replacement, or expansion of the physical assets of the community when the project is relatively large in size, expensive, long-term, and permanent. A capital improvement project should have a useful life of over five years and a unit value of at least \$25,000. Some common examples include streets, libraries, tennis courts, signal systems, fire stations, water and sewer lines, and fire engines. Capital Improvement Projects should not include expenditures for equipment or services that management defines as operating budget items and which should be financed out of current revenue.

### Capital Improvement Program

A progressive five-year scheduling of public physical improvements to be constructed with estimated resources available to finance the projected expenditures.

### Capital Improvement Budget

Improvements programmed for the next fiscal year and adopted as part of the normal budget process of the city. It is shown as year number one of the Capital Improvements Program.

## CAPITAL PROJECTS

Many city projects are maintenance and annual replacement projects that may have an impact but are absorbed by the existing operating budgets. The city continues to face an aging infrastructure. The city has included \$1.5 million funded from the Amarillo-Potter Events Venue District through the Civic Center improvement fund for various enhancements to the Civic Center, \$8 million for routine replacements of rolling stock, and \$19.8 million has been included to address needs of aged street infrastructure through a debt issuance.

The City's General Fund capital program includes funding of \$2.1 million for Parks maintenance projects and an annual special event, funding of \$2.5 million for various street maintenance projects, \$1.5 million for the continuation of Solid Waste's dumpster replacement program, \$1.4 million for various Police vehicles, facility improvements and equipment, and \$5.2 million for additional funding needed to complete construction of Fire Station #14, for a Fire facility master plan, and additional Fire equipment. There will be additional operating costs associated with Fire Station #14 once it is open for use. The staffing has already been addressed with a SAFER grant, but utilities and other operating costs will be included in the next budget.

The City Water and Wastewater Utility, or Utilities Fund includes \$19.3 million in capital projects. The City Council has approved a new tier for commercial usage over 10,000 gallons to fund \$6 million in debt service to cover part of this capital. Amarillo has aging wastewater plants that will need to be addressed within the next ten years. Efforts will continue to focus on addressing aging infrastructure and ensuring future capacity.

The Drainage Utility Fund allows the City to address improvements to the storm water drainage system. We anticipate addressing capital needs in the approximate amount of \$13.1 million for the 2024/2025 year. Projects will address flooding concerns, maintenance, and extensions to the storm sewer drainage system.

The Airport Fund includes \$7.4 million in capital projects, with anticipated federal and state grant awards in the amount of \$6.4 million. Projects include various enhancements and maintenance needed to the terminal and airfield, including construction of a baggage handling system.

**CITY OF AMARILLO**  
**Capital Improvement Program**

[Return to Table of Contents](#)

**CITY OF AMARILLO**  
**SUMMARY OF RESOURCES AND EXPENDITURES**  
**CAPITAL PROJECTS FUNDS**  
**FISCAL YEAR 2024/2025**

| Description                                          | Total                | General Construction<br>(Multiple) | Street Assessments<br>(4150) | Street Improvement<br>(4200) | Golf Course Improvement<br>(4250) | Solid Waste Improvement<br>(4300) | Bivins Improvement<br>(4350) | Civic Center Improvement<br>(4400) | General Obligation Projects<br>(4600) |
|------------------------------------------------------|----------------------|------------------------------------|------------------------------|------------------------------|-----------------------------------|-----------------------------------|------------------------------|------------------------------------|---------------------------------------|
| <b>Fiscal Year 2023/2024</b>                         |                      |                                    |                              |                              |                                   |                                   |                              |                                    |                                       |
| Available Funds at 10/01/2023 (see below)            | \$ 33,437,341        | \$ 5,729,042                       | \$ 509,440                   | \$ 4,807,371                 | \$ 202,888                        | \$ 944,602                        | \$ 156,437                   | \$ 1,310,624                       | \$ 19,776,937                         |
| <b>Revenues:</b>                                     |                      |                                    |                              |                              |                                   |                                   |                              |                                    |                                       |
| Sales, Receipts and Revenues                         | 23,981,677           | 14,423,545                         | 2,500                        | 2,635,000                    | 268,383                           | 1,521,990                         | 2,500                        | 3,250,759                          | 1,877,000                             |
| Bond Proceeds                                        | -                    | -                                  | -                            | -                            | -                                 | -                                 | -                            | -                                  | -                                     |
| <b>Total Revenues</b>                                | <b>23,981,677</b>    | <b>14,423,545</b>                  | <b>2,500</b>                 | <b>2,635,000</b>             | <b>268,383</b>                    | <b>1,521,990</b>                  | <b>2,500</b>                 | <b>3,250,759</b>                   | <b>1,877,000</b>                      |
| <b>Expenditures:</b>                                 |                      |                                    |                              |                              |                                   |                                   |                              |                                    |                                       |
| M & O Expenditures                                   | 6,679,887            | 3,387,561                          | -                            | 125,000                      | 203,594                           | -                                 | -                            | 2,963,732                          | -                                     |
| Capital Expenditures                                 | 35,347,203           | 8,978,250                          | -                            | 2,510,000                    | -                                 | 1,590,016                         | -                            | 615,000                            | 21,653,937                            |
| <b>Total Expenditures</b>                            | <b>42,027,090</b>    | <b>12,365,811</b>                  | <b>-</b>                     | <b>2,635,000</b>             | <b>203,594</b>                    | <b>1,590,016</b>                  | <b>-</b>                     | <b>3,578,732</b>                   | <b>21,653,937</b>                     |
| <b>Fiscal Year 2024/2025</b>                         |                      |                                    |                              |                              |                                   |                                   |                              |                                    |                                       |
| Available Funds at 10/01/2024                        | \$ 15,391,928        | \$ 7,786,776                       | \$ 511,940                   | \$ 4,807,371                 | \$ 267,677                        | \$ 876,576                        | \$ 158,937                   | \$ 982,651                         | \$ 0                                  |
| <b>Revenues:</b>                                     |                      |                                    |                              |                              |                                   |                                   |                              |                                    |                                       |
| Sales, Receipts and Revenues                         | 23,821,986           | 15,124,542                         | 2,500                        | 2,635,000                    | 236,000                           | 1,565,289                         | 2,500                        | 4,256,155                          | -                                     |
| Bond Proceeds                                        | 19,775,000           | -                                  | -                            | 19,775,000                   | -                                 | -                                 | -                            | -                                  | -                                     |
| <b>Total Revenues</b>                                | <b>43,596,986</b>    | <b>15,124,542</b>                  | <b>2,500</b>                 | <b>22,410,000</b>            | <b>236,000</b>                    | <b>1,565,289</b>                  | <b>2,500</b>                 | <b>4,256,155</b>                   | <b>-</b>                              |
| <b>Expenditures:</b>                                 |                      |                                    |                              |                              |                                   |                                   |                              |                                    |                                       |
| M & O Expenditures                                   | 6,433,877            | 3,150,178                          | -                            | 125,000                      | 202,544                           | -                                 | -                            | 2,956,155                          | -                                     |
| Capital Expenditures                                 | 36,144,831           | 10,799,542                         | -                            | 22,285,000                   | -                                 | 1,515,289                         | -                            | 1,545,000                          | -                                     |
| <b>Total Expenditures</b>                            | <b>42,578,708</b>    | <b>13,949,720</b>                  | <b>-</b>                     | <b>22,410,000</b>            | <b>202,544</b>                    | <b>1,515,289</b>                  | <b>-</b>                     | <b>4,501,155</b>                   | <b>-</b>                              |
| <b>Available Funds at 10/01/2025</b>                 | <b>\$ 16,410,206</b> | <b>\$ 8,961,598</b>                | <b>\$ 514,440</b>            | <b>\$ 4,807,371</b>          | <b>\$ 301,133</b>                 | <b>\$ 926,576</b>                 | <b>\$ 161,437</b>            | <b>\$ 737,651</b>                  | <b>\$ 0</b>                           |
| <b>Calculation of Available Funds at 10/01/2023:</b> |                      |                                    |                              |                              |                                   |                                   |                              |                                    |                                       |
| Cash & Investments                                   | \$ 134,919,579       | \$ 70,138,441                      | \$ 1,072,119                 | \$ 4,825,159                 | \$ 202,888                        | \$ 11,100,254                     | \$ 156,437                   | \$ 9,284,585                       | \$ 38,139,696                         |
| (Appreciation) Depreciation in Investments           | -                    | -                                  | -                            | -                            | -                                 | -                                 | -                            | -                                  | -                                     |
| Assets to be converted to Cash                       | 223,074              | 210,036                            | -                            | -                            | -                                 | 13,038                            | -                            | -                                  | -                                     |
| Less: Liabilities & Encumbrances                     | (11,370,454)         | (5,889,197)                        | (562,679)                    | -                            | -                                 | (2,842,820)                       | -                            | (374,328)                          | (1,701,430)                           |
| Less: Construction in Progress Balances              | (90,334,858)         | (58,730,238)                       | -                            | (17,788)                     | -                                 | (7,325,870)                       | -                            | (7,599,633)                        | (16,661,329)                          |
| <b>Available Funds at 10/01/2023</b>                 | <b>\$ 33,437,341</b> | <b>\$ 5,729,042</b>                | <b>\$ 509,440</b>            | <b>\$ 4,807,371</b>          | <b>\$ 202,888</b>                 | <b>\$ 944,602</b>                 | <b>\$ 156,437</b>            | <b>\$ 1,310,624</b>                | <b>\$ 19,776,937</b>                  |

**CITY OF AMARILLO**  
**Capital Improvement Program**

[Return to Table of Contents](#)

| Description                                           | Grand Total       | Other Funding  | Grant in Aid - Federal | TxDOT Assistance | Bond Proceeds     | W&S Bond Proceeds | Photo Traffic Enforcement | HOT Tax  | General Funding  | Water & Sewer | Airport  | Drainage | Fleet    | IT       |
|-------------------------------------------------------|-------------------|----------------|------------------------|------------------|-------------------|-------------------|---------------------------|----------|------------------|---------------|----------|----------|----------|----------|
| <b>4100 General Construction Fund Total</b>           | <b>33,084,542</b> | <b>318,732</b> | <b>—</b>               | <b>—</b>         | <b>19,775,000</b> | <b>—</b>          | <b>—</b>                  | <b>—</b> | <b>12,990,81</b> | <b>—</b>      | <b>—</b> | <b>—</b> | <b>—</b> | <b>—</b> |
| 1232 - Emergency Management Total                     | 110,000           | —              | —                      | —                | —                 | —                 | —                         | —        | 110,000          | —             | —        | —        | —        | —        |
| OEM Resource and Siren Warehouse                      | 60,000            | —              | —                      | —                | —                 | —                 | —                         | —        | 60,000           | —             | —        | —        | —        | —        |
| Outdoor Warning Siren System Expansion Project        | 50,000            | —              | —                      | —                | —                 | —                 | —                         | —        | 50,000           | —             | —        | —        | —        | —        |
| 1252 - Facilities Maintenance Total                   | 682,141           | —              | —                      | —                | —                 | —                 | —                         | —        | 682,141          | —             | —        | —        | —        | —        |
| Facilities Capital Maintenance (E&I)                  | 500,000           | —              | —                      | —                | —                 | —                 | —                         | —        | 500,000          | —             | —        | —        | —        | —        |
| Potter County Land Swap                               | 182,141           | —              | —                      | —                | —                 | —                 | —                         | —        | 182,141          | —             | —        | —        | —        | —        |
| 1420 - Street Total                                   | 22,285,000        | —              | —                      | —                | 19,775,000        | —                 | —                         | —        | 2,510,000        | —             | —        | —        | —        | —        |
| Various Street Resurfacing                            | 11,865,000        | —              | —                      | —                | 11,865,000        | —                 | —                         | —        | —                | —             | —        | —        | —        | —        |
| Annual Arterial Reconstruction                        | 7,910,000         | —              | —                      | —                | 7,910,000         | —                 | —                         | —        | —                | —             | —        | —        | —        | —        |
| Streets E&I                                           | 2,510,000         | —              | —                      | —                | —                 | —                 | —                         | —        | 2,510,000        | —             | —        | —        | —        | —        |
| 1610 - Police Total                                   | 1,376,976         | 318,732        | —                      | —                | —                 | —                 | —                         | —        | 1,058,244        | —             | —        | —        | —        | —        |
| Installation of 500 Upgraded Lockers                  | 732,000           | —              | —                      | —                | —                 | —                 | —                         | —        | 732,000          | —             | —        | —        | —        | —        |
| Patrol Vehicles                                       | 231,476           | 173,607        | —                      | —                | —                 | —                 | —                         | —        | 57,869           | —             | —        | —        | —        | —        |
| Upfitting Patrol Vehicles                             | 168,000           | —              | —                      | —                | —                 | —                 | —                         | —        | 168,000          | —             | —        | —        | —        | —        |
| AISD School Liaison Vehicles                          | 125,000           | 93,750         | —                      | —                | —                 | —                 | —                         | —        | 31,250           | —             | —        | —        | —        | —        |
| CISD School Liaison Vehicles                          | 68,500            | 51,375         | —                      | —                | —                 | —                 | —                         | —        | 17,125           | —             | —        | —        | —        | —        |
| Automated External Defibrillator AED Replacement      | 52,000            | —              | —                      | —                | —                 | —                 | —                         | —        | 52,000           | —             | —        | —        | —        | —        |
| 1720 - Planning Total                                 | 160,000           | —              | —                      | —                | —                 | —                 | —                         | —        | 160,000          | —             | —        | —        | —        | —        |
| Intersection Retrofit and Safety Improvement Projects | 160,000           | —              | —                      | —                | —                 | —                 | —                         | —        | 160,000          | —             | —        | —        | —        | —        |
| 1731 - Traffic Administration Total                   | 600,000           | —              | —                      | —                | —                 | —                 | —                         | —        | 600,000          | —             | —        | —        | —        | —        |
| Traffic Signal Sytem Improvments (E&I)                | 600,000           | —              | —                      | —                | —                 | —                 | —                         | —        | 600,000          | —             | —        | —        | —        | —        |
| 1750 - Environmental Health Total                     | 67,885            | —              | —                      | —                | —                 | —                 | —                         | —        | 67,885           | —             | —        | —        | —        | —        |
| Environmental Health Software Replacement             | 67,885            | —              | —                      | —                | —                 | —                 | —                         | —        | 67,885           | —             | —        | —        | —        | —        |
| 1761 - Transit Fixed Route Total                      | 469,040           | —              | —                      | —                | —                 | —                 | —                         | —        | 469,040          | —             | —        | —        | —        | —        |



**CITY OF AMARILLO**  
**Capital Improvement Program**

[Return to Table of Contents](#)

| Description                                    | Grand Total       | Other Funding    | Grant in Aid - Federal | TxDOT Assistance | Bond Proceeds | W&S Bond Proceeds | Photo Traffic Enforcement | HOT Tax  | General Funding  | Water & Sewer     | Airport  | Drainage | Fleet    | IT       |
|------------------------------------------------|-------------------|------------------|------------------------|------------------|---------------|-------------------|---------------------------|----------|------------------|-------------------|----------|----------|----------|----------|
| Vehicle Replacement                            | 469,040           | —                | —                      | —                | —             | —                 | —                         | —        | 469,040          | —                 | —        | —        | —        | —        |
| 1861 - Parks Maintenance Total                 | 2,125,000         | —                | —                      | —                | —             | —                 | —                         | —        | 2,125,000        | —                 | —        | —        | —        | —        |
| Park Maintenance Equipment & Improvement       | 2,000,000         | —                | —                      | —                | —             | —                 | —                         | —        | 2,000,000        | —                 | —        | —        | —        | —        |
| July 4th Event                                 | 125,000           | —                | —                      | —                | —             | —                 | —                         | —        | 125,000          | —                 | —        | —        | —        | —        |
| 1910 - Fire Operations Total                   | 5,208,500         | —                | —                      | —                | —             | —                 | —                         | —        | 5,208,500        | —                 | —        | —        | —        | —        |
| Fire Apparatus Equipment                       | 126,000           | —                | —                      | —                | —             | —                 | —                         | —        | 126,000          | —                 | —        | —        | —        | —        |
| Fire Department Facilities Master Plan         | 100,000           | —                | —                      | —                | —             | —                 | —                         | —        | 100,000          | —                 | —        | —        | —        | —        |
| EMS Cardiac Monitors                           | 52,500            | —                | —                      | —                | —             | —                 | —                         | —        | 52,500           | —                 | —        | —        | —        | —        |
| Fire Station #14                               | 4,930,000         | —                | —                      | —                | —             | —                 | —                         | —        | 4,930,000        | —                 | —        | —        | —        | —        |
| <b>4300 Solid Waste Disposal Fund</b>          | <b>1,515,289</b>  | <b>—</b>         | <b>—</b>               | <b>—</b>         | <b>—</b>      | <b>—</b>          | <b>—</b>                  | <b>—</b> | <b>1,515,289</b> | <b>—</b>          | <b>—</b> | <b>—</b> | <b>—</b> | <b>—</b> |
| 1432 - Solid Waste Disposal Total              | 1,515,289         | —                | —                      | —                | —             | —                 | —                         | —        | 1,515,289        | —                 | —        | —        | —        | —        |
| Residential Dumpster Replacement Program       | 1,515,289         | —                | —                      | —                | —             | —                 | —                         | —        | 1,515,289        | —                 | —        | —        | —        | —        |
| <b>4400 Civic Center Promotions Fund Total</b> | <b>1,545,000</b>  | <b>1,545,000</b> | <b>—</b>               | <b>—</b>         | <b>—</b>      | <b>—</b>          | <b>—</b>                  | <b>—</b> | <b>—</b>         | <b>—</b>          | <b>—</b> | <b>—</b> | <b>—</b> | <b>—</b> |
| 1241 - Civic Center Total                      | 1,545,000         | 1,545,000        | —                      | —                | —             | —                 | —                         | —        | —                | —                 | —        | —        | —        | —        |
| Boiler Replacement                             | 650,000           | 650,000          | —                      | —                | —             | —                 | —                         | —        | —                | —                 | —        | —        | —        | —        |
| Audio Upgrades to Auditorium & GNC             | 300,000           | 300,000          | —                      | —                | —             | —                 | —                         | —        | —                | —                 | —        | —        | —        | —        |
| LED Lighting Upgrades                          | 250,000           | 250,000          | —                      | —                | —             | —                 | —                         | —        | —                | —                 | —        | —        | —        | —        |
| Expansion Tanks Replacement                    | 345,000           | 345,000          | —                      | —                | —             | —                 | —                         | —        | —                | —                 | —        | —        | —        | —        |
| <b>5200 Water &amp; Sewer Fund Total</b>       | <b>19,260,000</b> | <b>—</b>         | <b>—</b>               | <b>—</b>         | <b>—</b>      | <b>6,000,000</b>  | <b>—</b>                  | <b>—</b> | <b>—</b>         | <b>13,260,000</b> | <b>—</b> | <b>—</b> | <b>—</b> | <b>—</b> |
| 52200 - Water Production Total                 | 1,310,000         | —                | —                      | —                | —             | —                 | —                         | —        | —                | 1,310,000         | —        | —        | —        | —        |
| Decommission and replace 24"CC collection line | 750,000           | —                | —                      | —                | —             | —                 | —                         | —        | —                | 750,000           | —        | —        | —        | —        |
| Well Field Iso Valve Replacement Program       | 560,000           | —                | —                      | —                | —             | —                 | —                         | —        | —                | 560,000           | —        | —        | —        | —        |
| 52210 - Water Transmission                     | 350,000           | —                | —                      | —                | —             | —                 | —                         | —        | —                | 350,000           | —        | —        | —        | —        |
| Groundstorage Tank Liner Project               | 350,000           | —                | —                      | —                | —             | —                 | —                         | —        | —                | 350,000           | —        | —        | —        | —        |

**CITY OF AMARILLO**  
**Capital Improvement Program**

[Return to Table of Contents](#)

| Description                                                             | Grand Total      | Other Funding | Grant in Aid - Federal | TxDOT Assistance | Bond Proceeds | W&S Bond Proceeds | Photo Traffic Enforcement | HOT Tax  | General Funding | Water & Sewer | Airport          | Drainage | Fleet    | IT       |
|-------------------------------------------------------------------------|------------------|---------------|------------------------|------------------|---------------|-------------------|---------------------------|----------|-----------------|---------------|------------------|----------|----------|----------|
| 52220 - Surface Water Treatment Total                                   | 2,500,000        | —             | —                      | —                | —             | —                 | —                         | —        | —               | 2,500,000     | —                | —        | —        | —        |
| Sedimentation Basin Repairs                                             | 2,500,000        | —             | —                      | —                | —             | —                 | —                         | —        | —               | 2,500,000     | —                | —        | —        | —        |
| 52230 - Water Distribution Total                                        | 10,400,000       | —             | —                      | —                | —             | 6,000,000         | —                         | —        | —               | 4,400,000     | —                | —        | —        | —        |
| WD Water Main Ext NW 2023**                                             | 6,000,000        | —             | —                      | —                | —             | 6,000,000         | —                         | —        | —               | —             | —                | —        | —        | —        |
| Water Main Ext Ama 2023                                                 | 2,500,000        | —             | —                      | —                | —             | —                 | —                         | —        | —               | 2,500,000     | —                | —        | —        | —        |
| North Heights 2" Main Replacement                                       | 1,000,000        | —             | —                      | —                | —             | —                 | —                         | —        | —               | 1,000,000     | —                | —        | —        | —        |
| WD Water Main Replacement Project (Small Mains)                         | 750,000          | —             | —                      | —                | —             | —                 | —                         | —        | —               | 750,000       | —                | —        | —        | —        |
| WD Water Extensions and Improvements                                    | 150,000          | —             | —                      | —                | —             | —                 | —                         | —        | —               | 150,000       | —                | —        | —        | —        |
| 52240 - Waste Water Collection Total                                    | 150,000          | —             | —                      | —                | —             | —                 | —                         | —        | —               | 150,000       | —                | —        | —        | —        |
| WWC Sewer Extensions and Improvements                                   | 150,000          | —             | —                      | —                | —             | —                 | —                         | —        | —               | 150,000       | —                | —        | —        | —        |
| 52260 - River Road Water Reclamation                                    | 3,550,000        | —             | —                      | —                | —             | —                 | —                         | —        | —               | 3,550,000     | —                | —        | —        | —        |
| Bar Screen Replacement Headworks                                        | 3,550,000        | —             | —                      | —                | —             | —                 | —                         | —        | —               | 3,550,000     | —                | —        | —        | —        |
| 52270 - Hollywood Road Waste Water Treatment Total                      | 500,000          | —             | —                      | —                | —             | —                 | —                         | —        | —               | 500,000       | —                | —        | —        | —        |
| North Side Basin Concrete Repair                                        | 500,000          | —             | —                      | —                | —             | —                 | —                         | —        | —               | 500,000       | —                | —        | —        | —        |
| 52281 - Laboratory Administration Total                                 | 500,000          | —             | —                      | —                | —             | —                 | —                         | —        | —               | 500,000       | —                | —        | —        | —        |
| Lead and Copper RFP                                                     | 500,000          | —             | —                      | —                | —             | —                 | —                         | —        | —               | 500,000       | —                | —        | —        | —        |
| <b>5400 Airport Fund Total</b>                                          | <b>7,442,200</b> | <b>—</b>      | <b>6,442,200</b>       | <b>—</b>         | <b>—</b>      | <b>—</b>          | <b>—</b>                  | <b>—</b> | <b>—</b>        | <b>—</b>      | <b>1,000,000</b> | <b>—</b> | <b>—</b> | <b>—</b> |
| 54110 - Airport Total                                                   | 7,442,200        | —             | 6,442,200              | —                | —             | —                 | —                         | —        | —               | —             | 1,000,000        | —        | —        | —        |
| Baggage Handling System- Construction                                   | 5,000,000        | —             | 4,500,000              | —                | —             | —                 | —                         | —        | —               | —             | 500,000          | —        | —        | —        |
| SRE Snow Plow (2) includes EA and purchase                              | 1,601,000        | —             | 1,440,900              | —                | —             | —                 | —                         | —        | —               | —             | 160,100          | —        | —        | —        |
| ARFF Simulator Environmental & Design                                   | 225,000          | —             | 202,500                | —                | —             | —                 | —                         | —        | —               | —             | 22,500           | —        | —        | —        |
| TWY P/Associated Shoulders and Runway Blast Pad Rehabilitation - Design | 180,000          | —             | 162,000                | —                | —             | —                 | —                         | —        | —               | —             | 18,000           | —        | —        | —        |
| ARFF Crash Phone System (Environmental + Design)                        | 140,000          | —             | 126,000                | —                | —             | —                 | —                         | —        | —               | —             | 14,000           | —        | —        | —        |
| Various Software Upgrades                                               | 99,200           | —             | —                      | —                | —             | —                 | —                         | —        | —               | —             | 99,200           | —        | —        | —        |

**CITY OF AMARILLO**  
**Capital Improvement Program**

[Return to Table of Contents](#)

| Description                                                 | Grand Total       | Other Funding | Grant in Aid - Federal | TxDOT Assistance | Bond Proceeds | W&S Bond Proceeds | Photo Traffic Enforcement | HOT Tax  | General Funding | Water & Sewer | Airport  | Drainage         | Fleet            | IT       |
|-------------------------------------------------------------|-------------------|---------------|------------------------|------------------|---------------|-------------------|---------------------------|----------|-----------------|---------------|----------|------------------|------------------|----------|
| Mini Ride-On Sweeper                                        | 80,000            | —             | —                      | —                | —             | —                 | —                         | —        | —               | —             | 80,000   | —                | —                | —        |
| Police Unit                                                 | 75,000            | —             | —                      | —                | —             | —                 | —                         | —        | —               | —             | 75,000   | —                | —                | —        |
| Replace (2) Automated Car Wash Units - Design               | 30,000            | —             | —                      | —                | —             | —                 | —                         | —        | —               | —             | 30,000   | —                | —                | —        |
| Grasslands Restoration Plan (WHMP) Environmental Assessment | 10,000            | —             | 9,000                  | —                | —             | —                 | —                         | —        | —               | —             | 1,000    | —                | —                | —        |
| GIS Program Environmental Assessment                        | 2,000             | —             | 1,800                  | —                | —             | —                 | —                         | —        | —               | —             | 200      | —                | —                | —        |
| <b>5600 Drainage Utility Fund Total</b>                     | <b>13,100,000</b> | <b>—</b>      | <b>—</b>               | <b>—</b>         | <b>—</b>      | <b>—</b>          | <b>—</b>                  | <b>—</b> | <b>—</b>        | <b>—</b>      | <b>—</b> | <b>13,100,00</b> | <b>—</b>         | <b>—</b> |
| <b>56100 - Drainage Utility Total</b>                       | <b>13,100,000</b> | <b>—</b>      | <b>—</b>               | <b>—</b>         | <b>—</b>      | <b>—</b>          | <b>—</b>                  | <b>—</b> | <b>—</b>        | <b>—</b>      | <b>—</b> | <b>13,100,00</b> | <b>—</b>         | <b>—</b> |
| Drainage Utility Equipment Additions and Replacements       | 4,300,000         | —             | —                      | —                | —             | —                 | —                         | —        | —               | —             | —        | 4,300,000        | —                | —        |
| Downtown Storm Sewer S. Grant Street Phase II               | 5,000,000         | —             | —                      | —                | —             | —                 | —                         | —        | —               | —             | —        | 5,000,000        | —                | —        |
| Arterial Storm Sewer-34th Avenue-Helium Road to Soncy Road  | 3,000,000         | —             | —                      | —                | —             | —                 | —                         | —        | —               | —             | —        | 3,000,000        | —                | —        |
| Storm Sewer System Extensions & Improvements                | 800,000           | —             | —                      | —                | —             | —                 | —                         | —        | —               | —             | —        | 800,000          | —                | —        |
| <b>6100 Municipal Garage Fund Total</b>                     | <b>8,000,000</b>  | <b>—</b>      | <b>—</b>               | <b>—</b>         | <b>—</b>      | <b>—</b>          | <b>—</b>                  | <b>—</b> | <b>—</b>        | <b>—</b>      | <b>—</b> | <b>—</b>         | <b>8,000,000</b> | <b>—</b> |
| <b>61120 - Municipal Garage</b>                             | <b>8,000,000</b>  | <b>—</b>      | <b>—</b>               | <b>—</b>         | <b>—</b>      | <b>—</b>          | <b>—</b>                  | <b>—</b> | <b>—</b>        | <b>—</b>      | <b>—</b> | <b>—</b>         | <b>8,000,000</b> | <b>—</b> |
| Equipment Replacement                                       | 7,600,000         | —             | —                      | —                | —             | —                 | —                         | —        | —               | —             | —        | —                | 7,600,000        | —        |
| Fuel Storage Tank Removal                                   | 400,000           | —             | —                      | —                | —             | —                 | —                         | —        | —               | —             | —        | —                | 400,000          | —        |

| Description        | Grand Total         | Other Funding      | Grant in Aid - Federal | TxDOT Assistance | Bond Proceeds       | W&S Bond Proceeds  | Photo Traffic Enforcement | HOT Tax    | General Funding     | Water & Sewer       | Airport            | Drainage            | Fleet              | IT         |
|--------------------|---------------------|--------------------|------------------------|------------------|---------------------|--------------------|---------------------------|------------|---------------------|---------------------|--------------------|---------------------|--------------------|------------|
| <b>Grand Total</b> | <b>\$83,947,031</b> | <b>\$1,863,732</b> | <b>\$6,442,200</b>     | <b>\$—</b>       | <b>\$19,775,000</b> | <b>\$6,000,000</b> | <b>\$—</b>                | <b>\$—</b> | <b>\$14,506,099</b> | <b>\$13,260,000</b> | <b>\$1,000,000</b> | <b>\$13,100,000</b> | <b>\$8,000,000</b> | <b>\$—</b> |

**City of Amarillo**  
**Community Investment Program**  
**FY 2024/2025**

| Project Description                                                                                                                                                                                                                                                                                                         | FY 2024/2025         |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| <b>4100 - General Construction Fund</b>                                                                                                                                                                                                                                                                                     | <b>\$ 33,084,542</b> |
| <b>1232 - Emergency Management Services</b>                                                                                                                                                                                                                                                                                 | <b>\$ 110,000</b>    |
| <b>OEM Resource and Siren Warehouse</b>                                                                                                                                                                                                                                                                                     | <b>\$ 60,000</b>     |
| This project encompasses the design, construction, and equipping of a new warehouse.                                                                                                                                                                                                                                        |                      |
| <b>Outdoor Warning Siren System Expansion Project</b>                                                                                                                                                                                                                                                                       | <b>\$ 50,000</b>     |
| This project will give the option to purchase one (1) outdoor warning siren each year and/or buy equipment for maintenance of the current system. We do have a 5-year plan to utilize this funds but conditions always warrant an annual review of changes and needs.                                                       |                      |
| <b>1252 - Facilities Maintenance</b>                                                                                                                                                                                                                                                                                        | <b>\$ 682,141</b>    |
| <b>Facilities Capital Maintenance (E&amp;I)</b>                                                                                                                                                                                                                                                                             | <b>\$ 500,000</b>    |
| To create a reoccurring capital account, for the Facilities Dept., to withstand unforeseen emergencies regarding maintenance and repairs to City owned Facilities.                                                                                                                                                          |                      |
| <b>Potter County Land Swap</b>                                                                                                                                                                                                                                                                                              | <b>\$ 182,141</b>    |
| This is for the real-estate swap of properties with Potter County and the City of Amarillo. This allows for growth and connectivity with the Cabin Community and the New Resource Center being constructed on the same block. It will also allow for the relocation of Drainage Utilities Department to the Service Center. |                      |
| <b>1420 - Street Department</b>                                                                                                                                                                                                                                                                                             | <b>\$ 22,285,000</b> |
| <b>Annual Arterial Reconstruction</b>                                                                                                                                                                                                                                                                                       | <b>\$ 7,910,000</b>  |
| This funding is for arterial reconstructions throughout the City. Typical streets being reconstructed are streets that are past their original design life or have experienced degradation such that maintenance projects are not likely to be successful.                                                                  |                      |
| <b>Streets E &amp; I</b>                                                                                                                                                                                                                                                                                                    | <b>\$ 2,510,000</b>  |
| Funding for emergency and unexpected needs for street and alley maintenance and improvements.                                                                                                                                                                                                                               |                      |
| <b>Various Street Resurfacing</b>                                                                                                                                                                                                                                                                                           | <b>\$ 11,865,000</b> |
| This funding is for various resurfacing of streets throughout the City. This budget scenario will enable the City to maintain the current street network pavement condition index (PCI) of 75. The streets to be resurfaced will be selected based on recommendations from the 2022 Pavement Condition Survey.              |                      |
| <b>1610 - Police</b>                                                                                                                                                                                                                                                                                                        | <b>\$ 1,376,976</b>  |
| <b>AISD School Liaison Vehicles</b>                                                                                                                                                                                                                                                                                         | <b>\$ 125,000</b>    |
| Two Black and White patrol equipped vehicles (class 115) for AISD School Liaison Officers                                                                                                                                                                                                                                   |                      |
| <b>Automated External Defibrillator AED Replacement</b>                                                                                                                                                                                                                                                                     | <b>\$ 52,000</b>     |
| Zoll AED Plus Medical Equipment for patrol vehicles and facilities                                                                                                                                                                                                                                                          |                      |

|                                                                                                                                                                                                                                                                                                                                                                                                            |    |                  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|------------------|
| <b>CISD School Liaison Vehicles</b>                                                                                                                                                                                                                                                                                                                                                                        | \$ | 68,500           |
| One Black and White patrol equipped vehicle (class 115) for CISD School Liaison Officer                                                                                                                                                                                                                                                                                                                    |    |                  |
| <b>Installation of 500 Upgraded Lockers</b>                                                                                                                                                                                                                                                                                                                                                                | \$ | 732,000          |
| The 500 lockers are essential to replace the smaller antiquated lockers and increase our current numbers of lockers to cover all necessary personnel. The new lockers will be larger to provide adequate space for equipment and include charging stations for their equipment.                                                                                                                            |    |                  |
| <b>Patrol Vehicles</b>                                                                                                                                                                                                                                                                                                                                                                                     | \$ | 231,476          |
| Four Black and White patrol equipped vehicle (class 110) each year for 5 years. Initial Purchase of vehicle with all equipment required for service.                                                                                                                                                                                                                                                       |    |                  |
| <b>Upfitting Patrol Vehicles</b>                                                                                                                                                                                                                                                                                                                                                                           | \$ | 168,000          |
| Upfit cost for 30 new (replacement) patrol vehicles (yearly recurring) Replacement equipment installation for existing cars as they are retired. Durable equipment such as radios, camera systems and other items are reused when possible.                                                                                                                                                                |    |                  |
| <b>1720 - Planning</b>                                                                                                                                                                                                                                                                                                                                                                                     | \$ | <b>160,000</b>   |
| <b>Intersection Retrofit and Safety Improvement Projects</b>                                                                                                                                                                                                                                                                                                                                               | \$ | 160,000          |
| This project includes improvements to both bicyclist and pedestrian transportation across two intersections: North Hughes and Amarillo Blvd, and 34th and Bell. These improvements include new cross walk markings, crossing islands, bicycle lanes, ADA compliance, and more.                                                                                                                             |    |                  |
| <b>1731 - Traffic Administration</b>                                                                                                                                                                                                                                                                                                                                                                       | \$ | <b>600,000</b>   |
| <b>Traffic Signal System Improvements (E&amp;I)</b>                                                                                                                                                                                                                                                                                                                                                        | \$ | 600,000          |
| This project is for the replacement or addition of materials that have reached their lifespan or are no longer compatible with new equipment. Electronic Traffic Signal Components include Detection, GPS Opticom, Radio Communications, LED Inserts, Cabinets, Controllers and Conflict Monitors. Underground conduit, signal poles mast arms, signal and pedestrian display also fall into this project. |    |                  |
| <b>1750 - Environmental Health</b>                                                                                                                                                                                                                                                                                                                                                                         | \$ | <b>67,885</b>    |
| <b>Environmental Health Software Replacement</b>                                                                                                                                                                                                                                                                                                                                                           | \$ | 67,885           |
| Replacement of Environmental Health's main software where all program activities take place (permitting, inspections, billing, etc.).                                                                                                                                                                                                                                                                      |    |                  |
| <b>1761 - Transit Fixed Route</b>                                                                                                                                                                                                                                                                                                                                                                          | \$ | <b>469,040</b>   |
| <b>Vehicle Replacement</b>                                                                                                                                                                                                                                                                                                                                                                                 | \$ | 469,040          |
| Fixed Route Vehicle Replacement                                                                                                                                                                                                                                                                                                                                                                            |    |                  |
| <b>1861 - Park Maintenance</b>                                                                                                                                                                                                                                                                                                                                                                             | \$ | <b>2,125,000</b> |
| <b>July 4th Event</b>                                                                                                                                                                                                                                                                                                                                                                                      | \$ | 125,000          |
| Independence Day Celebration for the City of Amarillo                                                                                                                                                                                                                                                                                                                                                      |    |                  |

|                                                                                                                                                                                                                                                                                                                                                                                    |                     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| <b>Park Maintenance Equipment &amp; Improvement</b>                                                                                                                                                                                                                                                                                                                                | \$ 2,000,000        |
| Funding for Parks Equipment & Improvements during the 5-year Capital Improvement Program, to better address urgent Park issues that arise during the next five fiscal years                                                                                                                                                                                                        |                     |
| <b>1910 - Fire Operations</b>                                                                                                                                                                                                                                                                                                                                                      | <b>\$ 5,208,500</b> |
| <b>EMS Cardiac Monitors</b>                                                                                                                                                                                                                                                                                                                                                        | \$ 52,500           |
| This request for funds is to replace cardiac monitors that reach end of life.                                                                                                                                                                                                                                                                                                      |                     |
| <b>Fire Apparatus Equipment</b>                                                                                                                                                                                                                                                                                                                                                    | \$ 126,000          |
| This request is for funding to purchase essential equipment installed on new fire vehicles prior to deployment or for replacing end-of-life items. These items include equipment not provided by the dealer, including department decals, vehicle wraps, emergency control devices, mobile computer docking stations, and Fire Fleet Services fabrication materials, among others. |                     |
| <b>Fire Department Facilities Master Plan</b>                                                                                                                                                                                                                                                                                                                                      | \$ 100,000          |
| Funding request to prepare a Fire Department Facilities Master Plan identifying the need to obtain funding, acquiring land, and completing the design and construction processes. This will include an analysis of current and future facility needs, ideal placement of stations, and estimate costs and revenues associated with new or renovated facilities.                    |                     |
| <b>Fire Station 14</b>                                                                                                                                                                                                                                                                                                                                                             | \$ 4,930,000        |
| This project will build a new one-company station on in the hospital district. 100K of equipment in year 4 is also for furnishings and supplies.                                                                                                                                                                                                                                   |                     |
| <b>4300 - Solid Waste Disposal Impr Fund</b>                                                                                                                                                                                                                                                                                                                                       | <b>\$ 1,515,289</b> |
| <b>1432 - Solid Waste Disposal</b>                                                                                                                                                                                                                                                                                                                                                 | <b>\$ 1,515,289</b> |
| <b>Residential Dumpster Replacement Program</b>                                                                                                                                                                                                                                                                                                                                    | \$ 1,515,289        |
| This program is structured to fund the replacement and addition of dumpsters to residential collection at a rate of 250 additional dumpsters every year for growth and a replacement cycle of 13-years.                                                                                                                                                                            |                     |
| <b>4400 - Convention Annex Improvement</b>                                                                                                                                                                                                                                                                                                                                         | <b>\$ 1,545,000</b> |
| <b>1241 - Civic Center Administration</b>                                                                                                                                                                                                                                                                                                                                          | <b>\$ 1,545,000</b> |
| <b>Audio Upgrades to Auditorium &amp; GNC</b>                                                                                                                                                                                                                                                                                                                                      | \$ 300,000          |
| Complete audio system upgrade to the CC Auditorium to enhance the audio quality of this space including additional speakers throughout the Auditorium and additional power amplification components. Also, audio upgrades to GNC audio system.                                                                                                                                     |                     |
| <b>Boiler Replacement</b>                                                                                                                                                                                                                                                                                                                                                          | \$ 650,000          |
| Boiler Expansion Tank Replacement                                                                                                                                                                                                                                                                                                                                                  |                     |
| <b>Expansion Tanks Replacement</b>                                                                                                                                                                                                                                                                                                                                                 | \$ 345,000          |
| Stress fractures and leaks have appeared in the expansion tanks and must be addressed due to safety concerns related to the tank failure.                                                                                                                                                                                                                                          |                     |
| <b>LED Lighting Upgrades</b>                                                                                                                                                                                                                                                                                                                                                       | \$ 250,000          |
| Replacement of existing lighting and controls in the Heritage Room, Regency Room and Malls of the Civic Center.                                                                                                                                                                                                                                                                    |                     |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |           |                   |
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| <b>5200 - Water and Sewer System Fund</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>\$</b> | <b>19,260,000</b> |
| <b>52200 - Water Production</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>\$</b> | <b>1,310,000</b>  |
| <b>Decommission and replace 24 Inch CC collection line</b>                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>\$</b> | <b>750,000</b>    |
| <p>Replace 24" and reduce sizing to 12" collection main to wells 650 and 651. 45" main runs parallel to the existing 24" and can be used to tie-in the (2) wells for use. Existing 24" main is within 100 yards of the existing 45" main. Total distance replacement is 1.2 miles decommissioned. Sizing of the main can be reduced because another well (formerly well 652) was abandoned years ago.</p>                                                                                        |           |                   |
| <b>Well Field Iso Valve Replacement Program</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>\$</b> | <b>560,000</b>    |
| <p>Project includes identifying all valves in the Production and Transmission main system for critical repair and replacement. Valving system in place has been identified for failure. Valves sizes range from 12" to 45" on mains and collection lines from individual wells and on to influent and discharge valves from pump stations into City Limits. This project will span 10 years having scopes of the work and equipment scheduled every other year to reduce fiscal constraints.</p> |           |                   |
| <b>52210 - Water Transmission</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>\$</b> | <b>350,000</b>    |
| <b>Ground storage Tank Liner Project</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>\$</b> | <b>350,000</b>    |
| <p>Project details would include CP&amp;DE assistance in previously identified ground storage tanks that are in need of a liner to provide long-term structural security inside storage tanks at identified locations. Locations include: Bonham 1 and 3, 34th PS, Palo Duro PS and finally Carson PS. Project would cover 10 years and every other year 2 tanks would be scheduled for liners to reduce mobilization charges per contracts.</p>                                                 |           |                   |
| <b>52220 - Surface Water Treatment</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>\$</b> | <b>2,500,000</b>  |
| <b>Sedimentation Basin Repairs</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>\$</b> | <b>2,500,000</b>  |
| <p>Resurfacing of the existing sedimentation basins and sludge drain. Side wall Repairs.</p>                                                                                                                                                                                                                                                                                                                                                                                                     |           |                   |
| <b>52230 - Water Distribution</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>\$</b> | <b>10,400,000</b> |
| <b>North Heights 2 in. Main Replacement</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>\$</b> | <b>1,000,000</b>  |
| <p>Replacement of deficient 2" Water Mains in North Heights neighborhood.</p>                                                                                                                                                                                                                                                                                                                                                                                                                    |           |                   |
| <b>Water Main Extensions 2023</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>\$</b> | <b>2,500,000</b>  |
| <p>The design and construction for the expansion of the water distribution system in the NE Quadrant of the city, proposed locations could include the Intersection at I-40 and US 287, Pullman Rd from SE 3rd Ave. to Airport Blvd, south side of I-40 from Lakeside Dr. to Airport Blvd.</p>                                                                                                                                                                                                   |           |                   |
| <b>WD Water Extensions and Improvements</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>\$</b> | <b>150,000</b>    |
| <p>Funding for emergency and unexpected needs for water distribution lines. Water Extension and Improvements account is an annual funding source to install new water service, abandon water service, and extend water mains throughout the City.</p>                                                                                                                                                                                                                                            |           |                   |
| <b>WD Water Main Extension NW 2023</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>\$</b> | <b>6,000,000</b>  |
| <p>The design and construction for the expansion of the water distribution system in the NW Quadrant of the city. Proposed location is from North Western Street and Fairway Drive to West Hastings and Broadway Drive.</p>                                                                                                                                                                                                                                                                      |           |                   |

|                                                                                                                                                                                                                                                                                                 |                     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| <b>WD Water Main Replacement Project (Small Mains)</b>                                                                                                                                                                                                                                          | <b>\$ 750,000</b>   |
| Funding for 2" water main replacements                                                                                                                                                                                                                                                          |                     |
| <b>52240 - Waste Water Collection</b>                                                                                                                                                                                                                                                           | <b>\$ 150,000</b>   |
| <b>WWC Sewer Extensions and Improvements</b>                                                                                                                                                                                                                                                    | <b>\$ 150,000</b>   |
| Funding for emergency and unexpected needs for wastewater collection lines, force mains, lift stations, plant maintenance, main extensions and improvements in the city's sewer system.                                                                                                         |                     |
| <b>52260 - River Road Water Reclamation</b>                                                                                                                                                                                                                                                     | <b>\$ 3,550,000</b> |
| <b>Bar Screen Replacement Headworks</b>                                                                                                                                                                                                                                                         | <b>\$ 3,550,000</b> |
| Replacement of two bar screen, rake mechanisms, grit classifiers and conveyors in the Head Works Building.                                                                                                                                                                                      |                     |
| <b>52270 - Hollywood Road Waste Water Treatment</b>                                                                                                                                                                                                                                             | <b>\$ 500,000</b>   |
| <b>North Side Basin Concrete Repair</b>                                                                                                                                                                                                                                                         | <b>\$ 500,000</b>   |
| Repair any damage that is critical to the Aeration Basin 1,2,3,4, and 5 on the north side of the plant. Also, provide rental equipment to deal with the capacity loss while repairs are underway.                                                                                               |                     |
| <b>52281 - Laboratory Admin</b>                                                                                                                                                                                                                                                                 | <b>\$ 500,000</b>   |
| <b>Lead and Cooper RFP</b>                                                                                                                                                                                                                                                                      | <b>\$ 500,000</b>   |
| To ensure that the City is compliant with EPA Revised Lead and Copper Rule, the City must do a full inventory of the water service lines to confirm that those lines are within compliance. If the lines are found that are not in compliance, they must be replaced.                           |                     |
| <b>5400 - Airport Fund</b>                                                                                                                                                                                                                                                                      | <b>\$ 7,442,200</b> |
| <b>54110 - Airport</b>                                                                                                                                                                                                                                                                          | <b>\$ 7,442,200</b> |
| <b>ARFF Crash Phone System (Environmental + Design)</b>                                                                                                                                                                                                                                         | <b>\$ 140,000</b>   |
| Aircraft Rescue and Fire Fighting (ARFF) Crash Phone System Environmental Assessment and Design.                                                                                                                                                                                                |                     |
| <b>ARFF Simulator Environmental &amp; Design</b>                                                                                                                                                                                                                                                | <b>\$ 225,000</b>   |
| Aircraft Rescue and Fire Fighting (ARFF) Environmental Assessment & Design.                                                                                                                                                                                                                     |                     |
| <b>Baggage Handling System Design</b>                                                                                                                                                                                                                                                           | <b>\$ 5,000,000</b> |
| Current Bag Carousels have met their useful life (10 years old) and have excessive maintenance. Bag Carousels are needed to transport checked luggage from Explosive Detection System Room to Aircraft. New Bag Claim Carousels will be more efficient and reflect a decrease in utility usage. |                     |
| <b>GIS Program Environmental Assessment</b>                                                                                                                                                                                                                                                     | <b>\$ 2,000</b>     |
| FAA AIP eligible project, includes: Environmental Assessment (FY 2023); Program Development and Implementation (FY2024)                                                                                                                                                                         |                     |
| <b>Grasslands Restoration Plan (WHMP) Environmental Assessment</b>                                                                                                                                                                                                                              | <b>\$ 10,000</b>    |
| Assess airfield grasslands and develop strategies for mitigating disturbed grasslands, removing seed bearing vegetation, and mitigating potential wildlife hazards (WHMP - Wildlife Hazard Management Plan).                                                                                    |                     |



|                                                                                                                                                                                                                                                                                                                                |           |                   |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|-------------------|
| <b>Mini Ride-On Sweeper</b>                                                                                                                                                                                                                                                                                                    | \$        | 80,000            |
| The Purchase of a Mini Ride-On Sweeper.                                                                                                                                                                                                                                                                                        |           |                   |
| <b>Police Unit</b>                                                                                                                                                                                                                                                                                                             | \$        | 75,000            |
| Police Unit                                                                                                                                                                                                                                                                                                                    |           |                   |
| <b>Replace (2) Automated Car Wash Units - Design</b>                                                                                                                                                                                                                                                                           | \$        | 30,000            |
| 2023/2024 Car Wash Design. 2024/2025 Car Wash Construction.                                                                                                                                                                                                                                                                    |           |                   |
| <b>SRE Snow Plow (2) includes EA and purchase</b>                                                                                                                                                                                                                                                                              | \$        | 1,601,000         |
| The purchase of 2 SRE Snow Plows (includes EA).                                                                                                                                                                                                                                                                                |           |                   |
| <b>TWY P/Associated Shoulders and Runway Blast Pad Rehabilitation - Design</b>                                                                                                                                                                                                                                                 | \$        | 180,000           |
| 2022/2023 - Blast Pads Environmental Assessment; 2023/2024 - Blast Pads Design; 2024/2025 - Reconstruct Four (4) Runway Blast Pads                                                                                                                                                                                             |           |                   |
| <b>Various Software Upgrades</b>                                                                                                                                                                                                                                                                                               | \$        | 99,200            |
| Various Software Upgrades                                                                                                                                                                                                                                                                                                      |           |                   |
| <b>5600 - Drainage Utility Fund</b>                                                                                                                                                                                                                                                                                            | <b>\$</b> | <b>13,100,000</b> |
| <b>56100 - Drainage Utility</b>                                                                                                                                                                                                                                                                                                | <b>\$</b> | <b>13,100,000</b> |
| <b>Arterial Storm Sewer - 34th Avenue - Helium Road to Soncy Road</b>                                                                                                                                                                                                                                                          | \$        | 3,000,000         |
| Design and construction of storm sewer and all associated features in conjunction with the improvement of 34th Avenue to a full arterial section from Helium Road to Soncy Road.                                                                                                                                               |           |                   |
| <b>Downtown Storm Sewer S. Grant Street Phase II</b>                                                                                                                                                                                                                                                                           | \$        | 4,300,000         |
| Proposed Phase II of a storm sewer project on Grant Street from Southeast 7th Avenue to Southeast 2nd Avenue and Grant to Lincoln Street.                                                                                                                                                                                      |           |                   |
| <b>Drainage Utility Equipment Additions and Replacements</b>                                                                                                                                                                                                                                                                   | \$        | 5,000,000         |
| This funding is for the replacement of Drainage Utility equipment which has exceeded its useful life as well as for additional equipment which was either previously identified in the 2011 Drainage Utility Master Plan or has been identified by Drainage Utility and Public Works as an enhancement to existing operations. |           |                   |
| <b>Storm Sewer System Extensions &amp; Improvements</b>                                                                                                                                                                                                                                                                        | \$        | 800,000           |
| This funding is for drainage related system expansions and improvements throughout the City. Work will involve repair of storm sewer lines, inlets, replacement of culverts, regrading of ditches erosion control and playa lake maintenance.                                                                                  |           |                   |
| <b>6100 - Fleet Services Fund</b>                                                                                                                                                                                                                                                                                              | <b>\$</b> | <b>8,000,000</b>  |
| <b>61120 - Equipment Replacement</b>                                                                                                                                                                                                                                                                                           | <b>\$</b> | <b>8,000,000</b>  |
| <b>Equipment Replacement</b>                                                                                                                                                                                                                                                                                                   | \$        | 7,600,000         |
| Scheduled fleet replacements. Vehicles & Equipment for all departments and divisions.                                                                                                                                                                                                                                          |           |                   |
| <b>Fuel Storage Tank Removal</b>                                                                                                                                                                                                                                                                                               | \$        | 400,000           |
| The removal of the North and South underground fuel storage tanks at the Service Center.<br>The removal of 5-20,000 gal tanks, 2-10,000 gal tanks and reconstruction of the concrete pad.                                                                                                                                      |           |                   |
| <b>Grand Total</b>                                                                                                                                                                                                                                                                                                             | <b>\$</b> | <b>83,947,031</b> |



## **HUMAN RESOURCES SUMMARY**

The Human Resources Department is a strategic business partner that is committed to providing high-quality service to all operational departments of the city. The department is responsible for planning and implementing a comprehensive human resources program that includes the following: recruitment/retention and employment selection, compensation/job classification system, policy development and administration, training and career development, employee relations, the performance evaluation program, leave administration, and civil service administration.

Since 1944, the City of Amarillo has operated under a merit system of employment whereby all appointments and promotions in classified service are made on the basis of merit and/or competitive examinations. City employees are grouped for this purpose as classified or unclassified. Unclassified employees are generally the City Manager, Deputy/Assistant City Manager, Division Directors, Department Heads, their principal assistants, and all hourly employees. Other full-time employees are considered classified and are governed by local and/or state civil service law.

The City of Amarillo has a three-member Civil Service Commission appointed by the City Manager and confirmed by the City Council. Each member of the Civil Service Commission serves a three-year alternating term. The Civil Service Commission is one of the few regulatory commissions of the city and is empowered to adopt rules and regulations for the administration of the City's Civil Service System. It also serves as a hearing tribunal for all classified employees appealing actions of demotion, suspension, or termination.

The Human Resources Department is responsible for the administration of the city's compensation and classification system referred to as the City Pay Plan. The City Pay Plan consists of five salary schedules:

- (1) General Salary Schedule;
- (2) Executive and Managerial Salary Schedule;
- (3) Fire Salary Schedule;
- (4) Police Salary Schedule;
- (5) Hourly Salary Schedule.

The City Council approves each salary schedule and the classification of positions within that schedule as a part of its review and approval of the city's annual budget.

The General Salary Schedule, Hourly Salary Schedule and Executive and Managerial Salary Schedule are administered as a pay-for-performance system designed to compensate and reward employees on the basis of job performance. Salary schedules for Police and Fire are regulated to a greater extent by state law and such are limited to longevity or time-in-rank salary increases which may be adjusted as approved by the City Council from year to year for purposes of cost-of-living increases or changes in labor market conditions.

The Human Resources Department works closely with all operating departments in the development of training programs directed at enhancing supervisory skills, improving employee communications, and increasing employee productivity. Efforts are continually made through the pay-for-performance evaluation system to identify training and employee development opportunities, at all levels of the municipal workforce, to better coordinate individual career development with the city's overall organizational goals and policies.

The Human Resources Department is responsible, with the approval of the City Manager, for the development, implementation, and revision of all personnel policies and procedures establishing the manner in which all personnel-related transactions are to be administered throughout the City. Examples of policy applications include compensation, equal employment opportunity, leave policies, substance abuse prohibitions, employee grievance procedures, personnel records, appointments and promotions, and performance evaluations.

# CITY OF AMARILLO Personnel Summary

[Return to Table of Contents](#)

| CITY OF AMARILLO                                            |      |                     |         |         |         |         |                     |        |        |         |        |                 |         |         |         |         |
|-------------------------------------------------------------|------|---------------------|---------|---------|---------|---------|---------------------|--------|--------|---------|--------|-----------------|---------|---------|---------|---------|
| 2024/2025 RECAPITULATION OF RECOMMENDED PERSONNEL AUTHORITY |      |                     |         |         |         |         |                     |        |        |         |        |                 |         |         |         |         |
| Business                                                    |      | PERMANENT POSITIONS |         |         |         |         | PART-TIME POSITIONS |        |        |         |        | TOTAL POSITIONS |         |         |         |         |
|                                                             |      | ACTUAL              | ACTUAL  | ACTUAL  | REVISED | BUDGET  | ACTUAL              | ACTUAL | ACTUAL | REVISED | BUDGET | ACTUAL          | ACTUAL  | ACTUAL  | REVISED | BUDGET  |
| GENERAL FUND DEPARTMENTS                                    | Unit | 2020                | 2021    | 2022    | 2023    | 2024    | 2020                | 2021   | 2022   | 2023    | 2024   | 2020            | 2021    | 2022    | 2023    | 2024    |
| Accounting                                                  | 1320 | 14.0                | 15.0    | —       | —       | —       | 2.0                 | 2.0    | —      | —       | —      | 16.0            | 17.0    | —       | —       | —       |
| Amarillo Emergency Comm. Cntr.                              | 1270 | 67.0                | 62.0    | 62.0    | 66.0    | 65.0    | 2.0                 | 2.0    | 2.0    | 2.0     | 2.0    | 69.0            | 64.0    | 64.0    | 68.0    | 67.0    |
| Animal Management and Welfare                               | 1710 | 42.0                | 45.0    | 45.0    | 45.0    | 45.0    | 3.0                 | 3.0    | 3.0    | 3.0     | 3.0    | 45.0            | 48.0    | 48.0    | 48.0    | 48.0    |
| Benefits                                                    | 1340 | 3.0                 | 3.0     | 2.0     | 3.0     | 3.0     | 1.0                 | 1.0    | 1.0    | —       | —      | 4.0             | 4.0     | 3.0     | 3.0     | 3.0     |
| Building Safety                                             | 1740 | 35.0                | 39.0    | 35.0    | 35.0    | 35.0    | —                   | —      | —      | —       | —      | 35.0            | 39.0    | 35.0    | 35.0    | 35.0    |
| Capital Projects Development and Eng.                       | 1415 | 18.0                | 18.0    | 18.0    | 17.7    | 17.7    | —                   | —      | 1.0    | 1.0     | 1.0    | 18.0            | 18.0    | 18.7    | 18.7    | 18.7    |
| Central Stores                                              | 1345 | 7.0                 | 7.0     | 7.0     | 7.0     | 7.0     | —                   | —      | —      | —       | —      | 7.0             | 7.0     | 7.0     | 7.0     | 7.0     |
| City Attorney                                               | 1210 | 10.0                | 10.0    | 10.0    | 10.0    | 10.0    | —                   | —      | —      | —       | —      | 10.0            | 10.0    | 10.0    | 10.0    | 10.0    |
| City Manager                                                | 1020 | 7.0                 | 9.0     | 10.0    | 6.0     | 6.0     | 1.0                 | —      | 1.0    | —       | —      | 8.0             | 9.0     | 11.0    | 6.0     | 6.0     |
| City Marshal                                                | 1690 | —                   | —       | 23.0    | 24.0    | 24.0    | —                   | —      | —      | —       | —      | —               | —       | —       | 24.0    | 24.0    |
| City Secretary                                              | 1220 | 2.0                 | 3.0     | 3.0     | 3.0     | 3.0     | —                   | —      | —      | —       | —      | 2.0             | 3.0     | 3.0     | 3.0     | 3.0     |
| Civic Center Administration                                 | 1241 | 5.0                 | 5.0     | 5.0     | 5.0     | 5.0     | —                   | —      | —      | —       | —      | 5.0             | 5.0     | 5.0     | 5.0     | 5.0     |
| Civic Center Box Office                                     | 1248 | 3.0                 | 3.0     | 3.0     | 3.0     | 3.0     | 9.0                 | 9.0    | 9.0    | 9.0     | 9.0    | 12.0            | 12.0    | 12.0    | 12.0    | 12.0    |
| Civic Center Operations                                     | 1243 | 22.0                | 22.0    | 22.0    | 22.0    | 22.0    | —                   | —      | —      | —       | —      | 22.0            | 22.0    | 22.0    | 22.0    | 22.0    |
| Civic Center Sports                                         | 1245 | 2.0                 | 2.0     | 3.0     | 3.0     | 3.0     | —                   | —      | —      | —       | —      | 2.0             | 2.0     | 3.0     | 3.0     | 3.0     |
| Custodial Operations                                        | 1251 | 27.0                | 30.0    | 30.0    | 30.0    | 30.0    | —                   | —      | —      | —       | —      | 27.0            | 30.0    | 30.0    | 30.0    | 30.0    |
| Emergency Management                                        | 1232 | 9.0                 | 5.0     | 5.0     | 6.5     | 7.5     | —                   | —      | —      | —       | —      | 9.0             | 5.0     | 4.5     | 6.5     | 7.5     |
| Environmental Health                                        | 1750 | 18.0                | 20.0    | 21.0    | 21.0    | 21.0    | —                   | —      | —      | —       | —      | 18.0            | 20.0    | 21.0    | 21.0    | 21.0    |
| Facilities Maintenance                                      | 1252 | 31.0                | 31.0    | 31.0    | 29.0    | 29.0    | —                   | —      | —      | —       | —      | 31.0            | 31.0    | 31.0    | 29.0    | 29.0    |
| Finance                                                     | 1315 | 8.0                 | 7.0     | 24.0    | 25.0    | 25.0    | 1.0                 | 1.0    | 3.0    | 3.0     | 3.0    | 9.0             | 8.0     | 27.0    | 28.0    | 28.0    |
| Fire                                                        | 1910 | 279.0               | 279.0   | 295.0   | 300.0   | 300.0   | —                   | —      | —      | —       | —      | 279.0           | 279.0   | 295.0   | 300.0   | 300.0   |
| Fire Marshal                                                | 1930 | 9.0                 | 9.0     | 9.0     | 8.0     | 9.0     | —                   | —      | —      | —       | —      | 9.0             | 9.0     | 23.0    | 8.0     | 9.0     |
| Fire Civilian Personnel                                     | 1940 | 9.0                 | 10.0    | 10.0    | 10.0    | 10.0    | 1.0                 | 1.0    | 1.0    | 1.0     | 1.0    | 10.0            | 11.0    | 11.0    | 11.0    | 11.0    |
| Globe News Center                                           | 1249 | 3.0                 | 3.0     | 3.0     | 3.0     | 3.0     | —                   | —      | —      | —       | —      | 3.0             | 3.0     | 3.0     | 3.0     | 3.0     |
| Golf                                                        | 1811 | 22.0                | 22.0    | 22.0    | 22.0    | 22.0    | 69.0                | 69.0   | 69.0   | 68.0    | 68.0   | 91.0            | 91.0    | 91.0    | 90.0    | 90.0    |
| Human Resources                                             | 1110 | 8.0                 | 8.0     | 10.0    | 9.0     | 9.0     | 2.0                 | 2.0    | 2.0    | 2.0     | 2.0    | 10.0            | 10.0    | 12.0    | 11.0    | 11.0    |
| Judicial                                                    | 1040 | 3.0                 | 3.0     | 3.0     | 3.0     | 3.0     | 1.0                 | 1.0    | 1.0    | 1.0     | 1.0    | 4.0             | 4.0     | 4.0     | 4.0     | 4.0     |
| Library                                                     | 1260 | 57.0                | 57.0    | 58.0    | 60.2    | 60.2    | 20.0                | 20.0   | 19.0   | 16.0    | 16.0   | 77.0            | 77.0    | 77.0    | 76.2    | 76.2    |
| Mayor and Council                                           | 1011 | —                   | —       | —       | —       | —       | 5.0                 | 5.0    | 5.0    | 5.0     | 5.0    | 5.0             | 5.0     | 5.0     | 5.0     | 5.0     |
| Municipal Court                                             | 1305 | 22.0                | 22.0    | 20.0    | 20.0    | 20.0    | 3.0                 | 3.0    | 3.0    | 3.0     | 3.0    | 25.0            | 25.0    | 23.0    | 23.0    | 23.0    |
| Office of Civil Hearings                                    | 1306 | 1.0                 | 1.0     | 1.0     | 1.0     | 1.0     | 1.0                 | 1.0    | 1.0    | 1.0     | 1.0    | 2.0             | 2.0     | 2.0     | 2.0     | 2.0     |
| Office of Engagement & Innovation                           | 1023 | 4.0                 | 6.0     | 8.0     | 9.0     | 9.0     | —                   | —      | —      | —       | —      | 4.0             | 6.0     | 8.0     | 9.0     | 9.0     |
| Parks and Recreation                                        | 1820 | 103.0               | 76.0    | 78.0    | 78.0    | 78.0    | 197.0               | 164.0  | 164.0  | 165.0   | 165.0  | 300.0           | 240.0   | 242.0   | 243.0   | 243.0   |
| Planning and Development Services                           | 1720 | 9.0                 | 9.0     | 9.0     | 11.0    | 11.0    | —                   | —      | —      | —       | —      | 9.0             | 9.0     | 9.0     | 11.0    | 11.0    |
| Police                                                      | 1610 | 372.0               | 372.0   | 376.0   | 380.0   | 380.0   | —                   | —      | —      | —       | —      | 372.0           | 372.0   | 376.0   | 380.0   | 380.0   |
| Police Civilian Personnel                                   | 1640 | 68.0                | 69.0    | 69.0    | 74.0    | 74.0    | 6.0                 | 6.0    | 9.0    | 9.0     | 9.0    | 74.0            | 75.0    | 78.0    | 83.0    | 83.0    |
| Public Works (previously Engineering)                       | 1410 | 5.0                 | 5.0     | 5.0     | 5.0     | 5.0     | —                   | —      | —      | —       | —      | 5.0             | 5.0     | 5.0     | 5.0     | 5.0     |
| Purchasing                                                  | 1325 | 8.0                 | 8.0     | 9.0     | 10.0    | 10.0    | 1.0                 | 1.0    | —      | —       | —      | 9.0             | 9.0     | 9.0     | 10.0    | 10.0    |
| Risk Management                                             | 1120 | 3.0                 | 3.0     | 3.0     | 3.0     | 3.0     | —                   | —      | —      | —       | —      | 3.0             | 3.0     | 3.0     | 3.0     | 3.0     |
| Solid Waste Collection                                      | 1431 | 109.0               | 115.0   | 113.0   | 113.0   | 120.0   | 2.0                 | 2.0    | 2.0    | 2.0     | 2.0    | 111.0           | 117.0   | 115.0   | 115.0   | 122.0   |
| Solid Waste Disposal                                        | 1432 | 43.0                | 41.0    | 38.0    | 38.0    | 36.0    | 2.0                 | 2.0    | 2.0    | 2.0     | 2.0    | 45.0            | 43.0    | 40.0    | 40.0    | 38.0    |
| Street                                                      | 1420 | 91.0                | 91.0    | 90.0    | 87.0    | 85.0    | 4.0                 | 4.0    | 4.0    | 4.0     | 4.0    | 95.0            | 95.0    | 94.0    | 91.0    | 89.0    |
| Traffic                                                     | 1731 | 23.0                | 23.0    | 23.0    | 23.0    | 23.0    | 45.0                | 44.0   | 44.0   | 44.0    | 44.0   | 68.0            | 67.0    | 67.0    | 67.0    | 67.0    |
| Transit                                                     | 1761 | 68.0                | 68.0    | 69.0    | 69.0    | 69.0    | —                   | —      | —      | —       | —      | 68.0            | 68.0    | 69.0    | 69.0    | 69.0    |
| Vital Statistics                                            | 1335 | 1.0                 | 1.0     | 1.0     | 2.0     | 2.0     | —                   | —      | —      | —       | —      | 1.0             | 1.0     | 1.0     | 2.0     | 2.0     |
| Total General Fund                                          |      | 1,650.0             | 1,637.0 | 1,681.0 | 1,699.4 | 1,703.4 | 378.0               | 343.0  | 346.0  | 341.0   | 341.0  | 2,028.0         | 1,980.0 | 2,017.2 | 2,040.4 | 2,044.4 |

# CITY OF AMARILLO Personnel Summary

[Return to Table of Contents](#)

## CITY OF AMARILLO 2024/2025 RECAPITULATION OF RECOMMENDED PERSONNEL AUTHORITY

|                                      | Business | PERMANENT POSITIONS |         |         |         |         | PART-TIME POSITIONS |        |        |         |        | TOTAL POSITIONS |         |         |         |         |
|--------------------------------------|----------|---------------------|---------|---------|---------|---------|---------------------|--------|--------|---------|--------|-----------------|---------|---------|---------|---------|
|                                      |          | ACTUAL              | ACTUAL  | ACTUAL  | REVISED | BUDGET  | ACTUAL              | ACTUAL | ACTUAL | REVISED | BUDGET | ACTUAL          | ACTUAL  | ACTUAL  | REVISED | BUDGET  |
|                                      |          | 2020                | 2021    | 2022    | 2023    | 2024    | 2020                | 2021   | 2022   | 2023    | 2024   | 2020            | 2021    | 2022    | 2023    | 2024    |
|                                      | Units    |                     |         |         |         |         |                     |        |        |         |        |                 |         |         |         |         |
| WATER & SEWER UTILITIES              |          |                     |         |         |         |         |                     |        |        |         |        |                 |         |         |         |         |
| Director of Utilities                | 52110    | 5.0                 | 5.0     | 8.0     | 8.0     | 8.0     | —                   | —      | —      | —       | —      | 5.0             | 5.0     | 8.0     | 8.0     | 8.0     |
| Capital Projects and Development Eng | 52115    | 17.0                | 17.0    | 16.3    | 16.3    | 16.3    | —                   | —      | 1.0    | 1.0     | 1.0    | 17.0            | 17.0    | 17.3    | 17.3    | 17.3    |
| Environmental Laboratory             | 52281    | 21.0                | 21.0    | 18.0    | 18.0    | 20.0    | —                   | —      | —      | —       | —      | 21.0            | 21.0    | 18.0    | 18.0    | 20.0    |
| Hollywood Road Wastewater Trtmt      | 52270    | 22.0                | 22.0    | 25.0    | 25.0    | 27.0    | 2.0                 | 2.0    | —      | —       | —      | 24.0            | 24.0    | 25.0    | 25.0    | 27.0    |
| River Road Reclamation               | 52260    | 21.0                | 21.0    | 21.0    | 21.0    | 22.0    | 2.0                 | 2.0    | —      | —       | —      | 23.0            | 23.0    | 21.0    | 21.0    | 22.0    |
| Utility Billing                      | 52100    | 38.0                | 62.0    | 67.0    | 67.0    | 77.0    | 2.0                 | 3.0    | 6.0    | 8.0     | 8.0    | 40.0            | 65.0    | 73.0    | 75.0    | 85.0    |
| Wastewater Collection                | 52240    | 38.0                | 38.0    | 38.0    | 38.0    | 40.0    | —                   | —      | —      | —       | —      | 38.0            | 38.0    | 38.0    | 38.0    | 40.0    |
| Water Distribution                   | 52230    | 65.0                | 65.0    | 61.0    | 61.0    | 53.0    | —                   | —      | —      | —       | —      | 65.0            | 65.0    | 61.0    | 61.0    | 53.0    |
| Water Production                     | 52200    | 15.0                | 15.0    | 9.0     | 9.0     | 12.0    | —                   | —      | —      | —       | —      | 15.0            | 15.0    | 9.0     | 9.0     | 12.0    |
| Water Transmission                   | 52210    | 8.0                 | 8.0     | 9.0     | 9.0     | 9.0     | —                   | —      | —      | —       | —      | 8.0             | 8.0     | 9.0     | 9.0     | 9.0     |
| Water Treatment                      | 52220    | 30.0                | 30.0    | 29.0    | 29.0    | 29.0    | —                   | —      | —      | —       | —      | 30.0            | 30.0    | 29.0    | 29.0    | 29.0    |
| Total Water & Sewer Utility          |          | 280.0               | 304.0   | 301.3   | 301.3   | 313.3   | 6.0                 | 7.0    | 7.0    | 9.0     | 9.0    | 286.0           | 311.0   | 308.3   | 310.3   | 322.3   |
|                                      |          |                     |         |         |         |         |                     |        |        |         |        |                 |         |         |         |         |
| Airport                              | 54110    | 58.0                | 63.0    | 71.0    | 70.0    | 74.0    | —                   | —      | —      | —       | —      | 58.0            | 63.0    | 71.0    | 70.0    | 74.0    |
|                                      |          |                     |         |         |         |         |                     |        |        |         |        |                 |         |         |         |         |
| Drainage Utility                     | 56100    | 32.0                | 32.0    | 32.0    | 32.0    | 32.0    | —                   | —      | —      | —       | —      | 32.0            | 32.0    | 32.0    | 32.0    | 32.0    |
|                                      |          |                     |         |         |         |         |                     |        |        |         |        |                 |         |         |         |         |
| Information Technology               | 62010    | 37.0                | 43.0    | 36.0    | 43.0    | 43.0    | 1.0                 | 1.0    | —      | —       | —      | 38.0            | 44.0    | 36.0    | 43.0    | 43.0    |
|                                      |          |                     |         |         |         |         |                     |        |        |         |        |                 |         |         |         |         |
| Fleet Services                       | 61110    | 45.0                | 45.0    | 45.0    | 45.0    | 45.0    | —                   | —      | —      | —       | —      | 45.0            | 45.0    | 45.0    | 45.0    | 45.0    |
|                                      |          |                     |         |         |         |         |                     |        |        |         |        |                 |         |         |         |         |
| Self Insurance                       | 63125    | 3.0                 | 4.0     | 4.0     | 4.0     | 4.0     | —                   | —      | —      | —       | —      | 3.0             | 4.0     | 4.0     | 4.0     | 4.0     |
|                                      |          |                     |         |         |         |         |                     |        |        |         |        |                 |         |         |         |         |
| City Care Clinic                     | 64300    | 5.0                 | 5.0     | —       | —       | —       | —                   | —      | —      | —       | —      | 5.0             | 5.0     | —       | —       | —       |
|                                      |          |                     |         |         |         |         |                     |        |        |         |        |                 |         |         |         |         |
| Special Revenue                      | 20110    | 129.0               | 140.0   | 146.5   | 144.5   | 137.5   | 7.0                 | 3.0    | 3.0    | 3.0     | 3.0    | 136.0           | 143.0   | 149.5   | 147.5   | 140.5   |
|                                      |          |                     |         |         |         |         |                     |        |        |         |        |                 |         |         |         |         |
| TOTAL                                |          | 2,239.0             | 2,273.0 | 2,316.8 | 2,339.2 | 2,352.2 | 392.0               | 354.0  | 356.0  | 353.0   | 353.0  | 2,631.0         | 2,627.0 | 2,673.0 | 2,692.2 | 2,705.2 |

**CITY OF AMARILLO**  
**Personnel Summary**

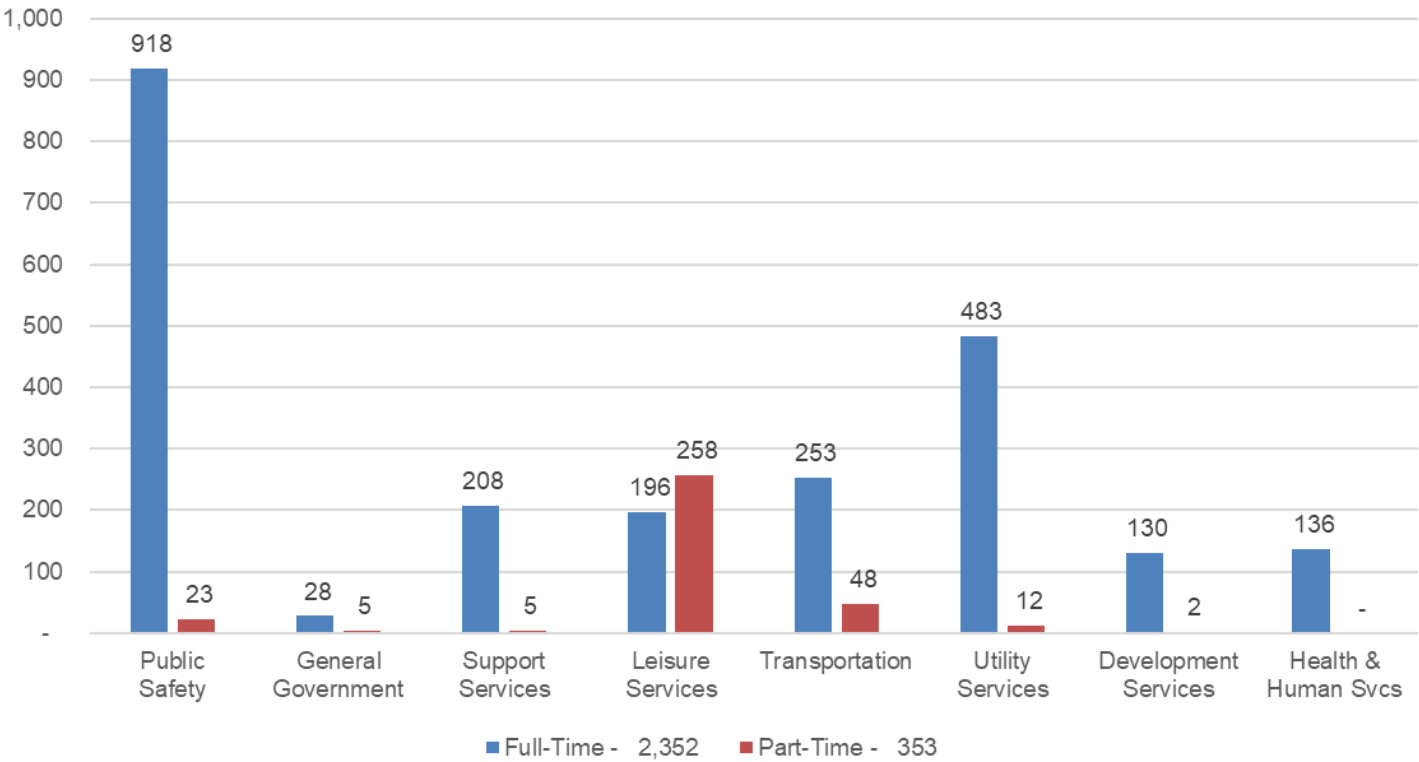
[Return to Table of Contents](#)

CITY OF AMARILLO  
CITY EMPLOYEES BY FUNCTIONAL GROUP  
FOR FISCAL YEAR 2024/2025

| <b>PUBLIC SAFETY</b>              | <b>FULL<br/>TIME</b> | <b>PART<br/>TIME</b> | <b>LEISURE SERVICES</b>               | <b>FULL<br/>TIME</b> | <b>PART<br/>TIME</b> |
|-----------------------------------|----------------------|----------------------|---------------------------------------|----------------------|----------------------|
| Judicial                          | 3                    | 1                    | Civic Center                          | 36                   | 9                    |
| Emergency Management              | 8                    | -                    | Library                               | 60                   | 16                   |
| Emergency Management Grants       | 2                    | -                    | Parks and Recreation                  | 78                   | 165                  |
| Amarillo Emergency Comm. Cntr.    | 65                   | 2                    | Golf                                  | 22                   | 68                   |
| Municipal Court                   | 20                   | 3                    | <b>Total</b>                          | <b>196</b>           | <b>258</b>           |
| Office of Civil Hearings          | 1                    | 1                    |                                       |                      |                      |
| Police                            | 380                  | -                    | <b>TRANSPORTATION</b>                 |                      |                      |
| Police Civilian Personnel         | 74                   | 9                    |                                       |                      |                      |
| Animal Management and Welfare     | 45                   | 3                    | Street                                | 87                   | 4                    |
| Fire                              | 300                  | -                    | Transit                               | 69                   | -                    |
| Fire Civilian Personnel           | 10                   | 1                    | Traffic                               | 23                   | 44                   |
| Fire Marshal                      | 9                    | -                    | Photographic Traffic Enforcement      | -                    | -                    |
| Court Security Fund               | 2                    | 3                    | Airport                               | 74                   | -                    |
| <b>Total</b>                      | <b>918</b>           | <b>23</b>            | <b>Total</b>                          | <b>253</b>           | <b>48</b>            |
| <b>GENERAL GOVERNMENT</b>         |                      |                      |                                       |                      |                      |
|                                   |                      |                      | <b>UTILITY SERVICES</b>               |                      |                      |
| Mayor and Council                 | -                    | 5                    |                                       |                      |                      |
| City Manager                      | 6                    | -                    | Solid Waste Disposal                  | 38                   | 2                    |
| City Attorney                     | 10                   | -                    | Solid Waste Collection                | 116                  | 2                    |
| City Secretary                    | 3                    | -                    | Water & Sewer                         | 297                  | 8                    |
| Office of Engagement & Innovation | 9                    | -                    | Drainage Utility                      | 32                   | -                    |
| <b>Total</b>                      | <b>28</b>            | <b>5</b>             | <b>Total</b>                          | <b>483</b>           | <b>12</b>            |
| <b>SUPPORT SERVICES</b>           |                      |                      | <b>DEVELOPMENT SERVICES</b>           |                      |                      |
| Human Resources                   | 9                    | 2                    | Public Works (previously Engineering) | 5                    | -                    |
| Risk Management                   | 3                    | -                    | Capital Projects and Development Eng  | 34                   | 2                    |
| Custodial Operations              | 30                   | -                    | Planning and Development Services     | 11                   | -                    |
| Facilities Maintenance            | 29                   | -                    | Building Safety                       | 35                   | -                    |
| Finance                           | 25                   | 3                    | Environmental Health                  | 21                   | -                    |
| Accounting                        | -                    | -                    | City Marshal                          | 24                   | -                    |
| Purchasing                        | 10                   | -                    | Urban Transportation Planning         | -                    | -                    |
| Benefits                          | 3                    | -                    | <b>Total</b>                          | <b>130</b>           | <b>2</b>             |
| Central Stores                    | 7                    | -                    |                                       |                      |                      |
| Fleet Services                    | 45                   | -                    | <b>HEALTH &amp; HUMAN SERVICES</b>    |                      |                      |
| Information Technology            | 43                   | -                    |                                       |                      |                      |
| City Care Clinic                  | -                    | -                    | Vital Statistics                      | 2                    | -                    |
| Self Insurance                    | 4                    | -                    | Community Development & Housing       | 40                   | -                    |
| <b>Total</b>                      | <b>208</b>           | <b>5</b>             | Health Grants                         | 94                   | -                    |
|                                   |                      |                      | <b>Total</b>                          | <b>136</b>           | <b>-</b>             |

# City of Amarillo

## Employees by Function - Fiscal Year 2024/25



**CITY OF AMARILLO**  
**2024/2025 GENERAL SALARY SCHEDULE**

[Return to Table of Contents](#)

**CITY OF AMARILLO**  
**2024/2025 GENERAL SALARY SCHEDULE**

|                       | <b>CLASS</b> | <b>DESCRIPTION</b>                     | <b>MINIMUM<br/>(hr/mth/yr)</b> | <b>MAXIMUM<br/>(hr/mth/yr)</b> |
|-----------------------|--------------|----------------------------------------|--------------------------------|--------------------------------|
| <b>GROUP G-01 G01</b> | CLR052       | 311 CUSTOMER SERVICE REPRESENTATIVE I  | <b>12.730</b>                  | <b>21.851</b>                  |
|                       | CLR400       | ADMINISTRATIVE ASSISTANT I             | <b>2,206</b>                   | <b>3,788</b>                   |
|                       | TRD040       | BUILDING ATTENDANT I                   | <b>26,478</b>                  | <b>45,450</b>                  |
|                       | TRD910       | CUSTODIAN I                            |                                |                                |
|                       | CLR955       | DELIVERY DRIVER                        |                                |                                |
|                       | CLR189       | FRONT DESK ATTENDANT                   |                                |                                |
|                       | TRD935       | LABORER                                |                                |                                |
|                       | TRD900       | SECURITY GUARD                         |                                |                                |
|                       | TRD925       | SERVICER I                             |                                |                                |
|                       | TRD930       | UTILITY WORKER                         |                                |                                |
|                       | TEC587       | WIC TECHNICIAN I                       |                                |                                |
| <b>GROUP G-02 G02</b> | CLR053       | 311 CUSTOMER SERVICE REPRESENTATIVE II | <b>13.069</b>                  | <b>22.943</b>                  |
|                       | CLR405       | ADMINISTRATIVE ASSISTANT II            | <b>2,265</b>                   | <b>3,977</b>                   |
|                       | TRD215       | ADOPTION SPECIALIST                    | <b>27,184</b>                  | <b>47,721</b>                  |
|                       | TRD590       | ANIMAL ATTENDANT                       |                                |                                |
|                       | TRD041       | BUILDING ATTENDANT II                  |                                |                                |
|                       | TRD065       | BUILDING MECHANIC TRAINEE              |                                |                                |
|                       | CLR135       | COLLECTIONS CLERK I                    |                                |                                |
|                       | CLR565       | COMMUNITY HEALTH WORKER                |                                |                                |
|                       | CLR561       | COMMUNITY SERVICE AIDE                 |                                |                                |
|                       | TRD047       | CUSTODIAN II                           |                                |                                |
|                       | CLR430       | CUSTOMER SERVICE REPRESENTATIVE        |                                |                                |
|                       | CLR935       | EVIDENCE CLERK                         |                                |                                |
|                       | TRD252       | GATE ATTENDANT                         |                                |                                |
|                       | TRD430       | GREENSKEEPER I                         |                                |                                |
|                       | TRD805       | GROUNDWATER OPERATOR                   |                                |                                |
|                       | TRD170       | METER READER I                         |                                |                                |
|                       | TEC950       | PARK TECHNICIAN I                      |                                |                                |
|                       | TEC117       | PIPELAYER I                            |                                |                                |
|                       | TEC851       | PRINT SHOP TECHNICIAN I                |                                |                                |
|                       | CLR167       | STORE CLERK                            |                                |                                |
|                       | TRD333       | WATER METER MECHANIC I                 |                                |                                |
|                       | TEC590       | WIC TECHNICIAN II                      |                                |                                |
| <b>GROUP G-03 G03</b> | CLR410       | ADMINISTRATIVE ASSISTANT III           | <b>13.723</b>                  | <b>24.090</b>                  |
|                       | TRD080       | AIRPORT MECHANIC I                     | <b>2,379</b>                   | <b>4,176</b>                   |
|                       | TRD904       | BUILDING MECHANIC I                    | <b>28,543</b>                  | <b>50,107</b>                  |
|                       | CLR950       | BUYER I                                |                                |                                |
|                       | CLR077       | CALL CENTER AGENT                      |                                |                                |
|                       | CLR965       | CIRCULATION SUPERVISOR                 |                                |                                |
|                       | TEC900       | COMMUNICATION TECHNICIAN ASSISTANT I   |                                |                                |
|                       | TRD221       | EQUIPMENT OPERATOR I                   |                                |                                |



**CITY OF AMARILLO**  
**2024/2025 GENERAL SALARY SCHEDULE**

[Return to Table of Contents](#)

|        |                                     |
|--------|-------------------------------------|
| TEC771 | EVIDENCE TECHNICIAN                 |
| TRD435 | GOLF IRRIGATION TECHNICIAN I        |
| TRD431 | GREENSKEEPER II                     |
| CLR435 | LAW ENFORCEMENT RECORDS SPECIALIST  |
| PRF034 | LIBRARY ASSISTANT                   |
| TRD171 | METER READER II                     |
| TRD335 | METER TECHNICIAN                    |
| TEC585 | NUTRITION TECHNICIAN I              |
| TRD970 | PARK MAINTENANCE MECHANIC I         |
| TRD415 | PARK PLUMBER I                      |
| TEC951 | PARK TECHNICIAN II                  |
| TEC400 | PERMIT TECHNICIAN                   |
| TEC118 | PIPELAYER II                        |
| TEC852 | PRINT SHOP TECHNICIAN II            |
| TRD050 | RANGE OFFICER                       |
| TRD234 | SERVICER II                         |
| TEC560 | SOLID WASTE SERVICE TECHNICIAN      |
| PRF571 | STD/HIV OUTREACH SPECIALIST I       |
| TEC220 | TRAFFIC CONTROL TECHNICIAN          |
| CLR605 | TRAFFIC GUIDE / PARKING ENFORCEMENT |
| TEC541 | TRAFFIC TECHNICIAN I                |
| TRD411 | TREE TRIMMER                        |
| CLR412 | UTILITY BILLING CASHIER             |
| TRD331 | UTILITY LOCATOR                     |
| TRD334 | WATER METER MECHANIC II             |
| TRD240 | WELDER I                            |
| TEC591 | WIC TECHNICIAN III                  |
| TEC955 | ZOOKEEPER I                         |

|                       |        |                                       |               |               |
|-----------------------|--------|---------------------------------------|---------------|---------------|
| <b>GROUP G-04 G04</b> | CLR121 | ACCOUNTS PAYABLE CLERK                | <b>14,409</b> | <b>25,295</b> |
|                       | CLR415 | ADMINISTRATIVE ASSISTANT IV           | <b>2,498</b>  | <b>4,384</b>  |
|                       | TRD565 | ANIMAL CARE WORKER                    | <b>29,971</b> | <b>52,613</b> |
|                       | TEC943 | BACTERIOLOGY TECHNICIAN               |               |               |
|                       | CLR065 | BENEFITS COORDINATOR I                |               |               |
|                       | TRD042 | BUILDING ATTENDANT III                |               |               |
|                       | TRD905 | BUILDING MECHANIC II                  |               |               |
|                       | TRD043 | BUILDING TECHNICIAN                   |               |               |
|                       | TRD530 | BUS DRIVER                            |               |               |
|                       | CLR951 | BUYER II                              |               |               |
|                       | CLR620 | CLINIC AIDE                           |               |               |
|                       | TEC905 | COMMUNICATION TECHNICIAN ASSISTANT II |               |               |
|                       | TRD222 | CONCRETE FINISHER                     |               |               |
|                       | TRD160 | CSR INTAKE SPECIALIST                 |               |               |
|                       | TRD046 | CUSTODIAN III                         |               |               |
|                       | CLR068 | CUSTOMER SERVICE LEAD                 |               |               |
|                       | CLR096 | DATA ADMINISTRATOR                    |               |               |
|                       | CLR411 | DEPUTY COURT CLERK I                  |               |               |
|                       | CLR535 | DISPATCHER                            |               |               |
|                       | TEC211 | ENGINEERING AIDE I                    |               |               |
|                       | TRD950 | EQUIPMENT OPERATOR II                 |               |               |
|                       | TRD436 | GOLF IRRIGATION TECHNICIAN II         |               |               |

**CITY OF AMARILLO**  
**2024/2025 GENERAL SALARY SCHEDULE**

[Return to Table of Contents](#)

|        |                                     |
|--------|-------------------------------------|
| TRD980 | HOUSING INSPECTOR                   |
| TRD341 | LIFT STATION MAINTENANCE MECHANIC I |
| TEC586 | NUTRITION TECHNICIAN II             |
| TRD410 | PARK MAINTENANCE MECHANIC II        |
| TRD416 | PARK PLUMBER II                     |
| TEC853 | PRINT SHOP TECHNICIAN III           |
| CLR235 | PUBLIC HEALTH TECHNICIAN            |
| TRD555 | REHAB INSPECTOR I                   |
| TRD165 | RESCUE SPECIALIST                   |
| PRF095 | SECURITY OPERATIONS SUPERVISOR      |
| PRF575 | STD/HIV OUTREACH SPECIALIST II      |
| TEC213 | SURVEYOR I                          |
| TEC225 | TRAFFIC CONTROL SPECIALIST          |
| TRD964 | TREATMENT PLANT OPERATOR I          |
| TRD535 | VAN OPERATOR                        |
| TRD955 | UTILITY MAINTENANCE MECHANIC I      |
| TRD960 | UTILITY OPERATOR                    |
| CLR455 | VITAL STATISTICS CLERK              |
| TRD241 | WELDER II                           |
| TEC160 | WIC TECHNICIAN IV                   |
| TEC952 | ZOO EDUCATION COORDINATOR           |
| PRF005 | ZOO EDUCATION COORDINATOR           |
| TEC956 | ZOOKEEPER II                        |

|                       |        |                                   |               |               |
|-----------------------|--------|-----------------------------------|---------------|---------------|
| <b>GROUP G-05 G05</b> | CLR130 | ADMINISTRATIVE SUPERVISOR         | <b>15,130</b> | <b>26,559</b> |
|                       | CLR941 | ADMINISTRATIVE TECHNICIAN         | <b>2,622</b>  | <b>4,604</b>  |
|                       | TRD560 | ANIMAL MANAGEMENT OFFICER TRAINEE | <b>31,470</b> | <b>55,243</b> |
|                       | CLR113 | ARRAIGNMENT CLERK                 |               |               |
|                       | CLR045 | ASSISTANT AQUATIC COORDINATOR     |               |               |
|                       | CLR777 | ASSISTANT BILLING SPECIALIST      |               |               |
|                       | MGT270 | ASSISTANT BOX OFFICE MANAGER      |               |               |
|                       | PRF450 | ASSISTANT GOLF PROFESSIONAL I     |               |               |
|                       | PRF452 | ASSISTANT GOLF PROFESSIONAL II    |               |               |
|                       | CLR044 | ASSISTANT RECREATION COORDINATOR  |               |               |
|                       | PRF110 | BAILIFF                           |               |               |
|                       | CLR602 | BENEFITS COORDINATOR II           |               |               |
|                       | CLR952 | BUYER III                         |               |               |
|                       | CLR078 | CALL CENTER AGENT II              |               |               |
|                       | CLR191 | CALL CENTER LEAD                  |               |               |
|                       | CLR125 | CASHIER II                        |               |               |
|                       | CLR557 | CASHIER LEAD                      |               |               |
|                       | CLR925 | CLAIMS ASSISTANT                  |               |               |
|                       | CLR416 | DEPUTY COURT CLERK II             |               |               |
|                       | TRD055 | ELECTRICIAN TRAINEE               |               |               |
|                       | TRD951 | EQUIPMENT OPERATOR III            |               |               |
|                       | CLR085 | EXECUTIVE ASSISTANT               |               |               |
|                       | CLR190 | FRONT DESK MANAGER                |               |               |
|                       | CLR560 | HOUSING TECHNICIAN                |               |               |
|                       | TRD350 | INDUSTRIAL WASTE INSPECTOR        |               |               |
|                       | CLR003 | INTAKE SPECIALIST                 |               |               |
|                       | CLR166 | INVENTORY CLERK                   |               |               |

**CITY OF AMARILLO**  
**2024/2025 GENERAL SALARY SCHEDULE**

[Return to Table of Contents](#)

|        |                                  |
|--------|----------------------------------|
| TEC030 | IT GENERALIST                    |
| CLR540 | LEAD TRAINING COORDINATOR        |
| TRD920 | MECHANIC APPRENTICE              |
| CLR555 | MOBILE UNIT AGENT                |
| TEC340 | ODOR CONTROL TECHNICIAN          |
| CLR945 | OFFICE ADMINISTRATOR             |
| TRD233 | PAINTER AND BODY REPAIRER        |
| CLR960 | PAYROLL TECHNICIAN               |
| TEC770 | PHOTO TECHNICIAN                 |
| TEC119 | PIPELAYER III                    |
| CLR195 | POOL MANAGER                     |
| TRD620 | QUARTERMASTER                    |
| TRD952 | SOLID WASTE EQUIPMENT OPERATOR I |
| TRD351 | STORM WATER INSPECTOR            |
| TRD251 | SOLID WASTE EQUIPMENT OPERATOR I |
| CLR975 | TRAINING RECORDS ADMINISTRATOR   |
| TRD965 | TREATMENT PLANT OPERATOR II      |
| TEC120 | UTILITY TECHNICIAN               |
| TEC162 | WIC TECHNICIAN V                 |

|                       |        |                                                      |        |        |
|-----------------------|--------|------------------------------------------------------|--------|--------|
| <b>GROUP G-06 G06</b> | CLR120 | ACCOUNTING ASSISTANT                                 | 15.886 | 27.888 |
|                       | CLR585 | ACCOUNTING TECHNICIAN                                | 2,754  | 4,834  |
|                       | CLR947 | ADMINISTRATIVE SPECIALIST I                          | 33,043 | 58,006 |
|                       | TRD917 | AIRPORT LAND-SIDE FLEET MECHANIC                     |        |        |
|                       | TRD962 | AIRPORT MECHANIC III                                 |        |        |
|                       | TRD592 | ANIMAL MANAGEMENT OFFICER I                          |        |        |
|                       | CLR010 | BILLING SPECIALIST                                   |        |        |
|                       | TRD906 | BUILDING MECHANIC III                                |        |        |
|                       | CLR953 | BUYER IV                                             |        |        |
|                       | MGT210 | CAPITAL IMPROVEMENT PROGRAM COORDINATOR              |        |        |
|                       | CLR030 | CASE WORKER                                          |        |        |
|                       | PRF351 | CHEMIST I                                            |        |        |
|                       | CLR948 | COVERT/TACTICAL OPERATIONS ADMINISTRATIVE SPECIALIST |        |        |
|                       | TRD070 | CUSTODIAL FOREPERSON                                 |        |        |
|                       | TEC216 | DESIGN TECHNICIAN I                                  |        |        |
|                       | MGT245 | DISPATCHER/ROUTE SUPERVISOR                          |        |        |
|                       | TRD255 | DISPOSAL EQUIPMENT OPERATOR                          |        |        |
|                       | MGT224 | DRAINAGE UTILITY FOREPERSON                          |        |        |
|                       | TRD915 | ELECTRICIAN I                                        |        |        |
|                       | TEC920 | ENGINEERING ASSISTANT I                              |        |        |
|                       | TRD220 | EQUIPMENT OPERATOR IV                                |        |        |
|                       | TRD440 | GOLF EQUIPMENT MECHANIC                              |        |        |
|                       | CLR185 | GRANT MONITOR                                        |        |        |
|                       | MGT140 | HCV MANAGER (HOUSING)                                |        |        |
|                       | CLR820 | HMIS DATA TECHNICIAN                                 |        |        |
|                       | MGT135 | HOME MANAGER                                         |        |        |
|                       | PRF592 | IMMUNIZATION OUTREACH SPECIALIST                     |        |        |
|                       | TRD085 | INSPECTION SPECIALIST                                |        |        |
|                       | PRF215 | NUTRITION HEALTH EDUCATOR                            |        |        |
|                       | TEC588 | NUTRITION TECHNICIAN III                             |        |        |
|                       | CLR630 | OFFICE MANAGER                                       |        |        |

**CITY OF AMARILLO**  
**2024/2025 GENERAL SALARY SCHEDULE**

[Return to Table of Contents](#)

|        |                                 |
|--------|---------------------------------|
| MGT950 | PARK FOREPERSON I               |
| CLR575 | PEER SUPPORT SPECIALIST         |
| TEC942 | PROCESS CONTROL TECHNICIAN      |
| PRF145 | SENIOR BAILIFF                  |
| CLR145 | SENIOR BUYER                    |
| CLR230 | SERVICE WRITER                  |
| MGT340 | SEWER FOREPERSON                |
| TEC543 | SIGNAL TECHNICIAN               |
| TRD953 | SOLID WASTE EQUIPMENT OPERATOR  |
| MGT221 | STREET FOREPERSON I             |
| CLR220 | STREET PROGRAM COORDINATOR      |
| PRF560 | SUPPORTIVE HOUSING COORDINATOR  |
| TEC212 | SURVEYOR II                     |
| TEC542 | TRAFFIC TECHNICIAN II           |
| TRD250 | TRANSFER STATION OPERATOR       |
| TRD966 | TREATMENT PLANT OPERATOR III    |
| TRD956 | UTILITY MAINTENANCE MECHANIC II |
| MGT330 | WATER FOREPERSON                |

|                       |        |                                      |               |               |
|-----------------------|--------|--------------------------------------|---------------|---------------|
| <b>GROUP G-07 G07</b> | CLR150 | ADMINISTRATIVE COORDINATOR           | <b>16,680</b> | <b>29,282</b> |
|                       | PRF085 | AIRPORT OPERATIONS AGENT             | <b>2,891</b>  | <b>5,076</b>  |
|                       | TRD593 | ANIMAL MANAGEMENT OFFICER II         | <b>34,695</b> | <b>60,907</b> |
|                       | TRD975 | ASSISTANT GOLF COURSE SUPERINTENDENT |               |               |
|                       | MGT045 | ASSISTANT PRODUCTION MANAGER         |               |               |
|                       | CLR775 | CIVILIAN INVESTIGATOR I              |               |               |
|                       | TEC901 | COMMUNICATIONS TECHNICIAN            |               |               |
|                       | TRD520 | COMMUNITY IMPROVEMENT INSPECTOR      |               |               |
|                       | CLR550 | CUSTOMER SERVICE TECHNICIAN          |               |               |
|                       | CLR770 | EMERGENCY COMMUNICATIONS SPECIALIST  |               |               |
|                       | PRF903 | EMERGENCY MANAGEMENT PLANNER         |               |               |
|                       | TEC150 | ENVIRONMENTAL COMPLIANCE TECHNICIAN  |               |               |
|                       | TEC555 | ENVIRONMENTAL TECHNICIAN             |               |               |
|                       | CLR155 | EVENTS COORDINATOR                   |               |               |
|                       | MGT900 | EVENTS SUPERVISOR                    |               |               |
|                       | TRD597 | FIRE MECHANIC I                      |               |               |
|                       | PRF025 | FITNESS/WELLNESS COORDINATOR         |               |               |
|                       | TRD600 | FLEET MECHANIC I                     |               |               |
|                       | TEC130 | IT ASSISTANT                         |               |               |
|                       | PRF070 | LEGAL ASSISTANT                      |               |               |
|                       | TRD342 | LIFT STATION MAINTENANCE MECHANIC II |               |               |
|                       | CLR140 | MARKETING ADMINISTRATOR              |               |               |
|                       | CLR090 | MARKETING COORDINATOR                |               |               |
|                       | TRD921 | MECHANIC I                           |               |               |
|                       | TEC589 | NUTRITION TECHNICIAN IV              |               |               |
|                       | PRF165 | PARK PROGRAM COORDINATOR             |               |               |
|                       | TEC520 | PLANNING TECHNICIAN                  |               |               |
|                       | TRD510 | PLUMBING INSPECTOR                   |               |               |
|                       | TEC065 | PRODUCTION TECHNICIAN                |               |               |
|                       | TEC918 | PROJECT REPRESENTATIVE I             |               |               |
|                       | TEC005 | QUALITY CONTROL TECHNICIAN           |               |               |
|                       | TRD556 | REHAB INSPECTOR II                   |               |               |

**CITY OF AMARILLO**  
**2024/2025 GENERAL SALARY SCHEDULE**

[Return to Table of Contents](#)

|        |                                     |
|--------|-------------------------------------|
| TRD232 | SENIOR WELDER                       |
| CLR810 | SEX OFFENDER COMPLIANCE COORDINATOR |
| TEC903 | SIREN TECHNICIAN                    |
| MGT222 | STREET FOREPERSON II                |
| MGT415 | TENNIS CENTER MANAGER               |
| PRF166 | TENNIS CENTER MANAGER               |
| TEC222 | TRAFFIC DESIGN TECHNICIAN           |
| TRD957 | UTILITY MAINTENANCE MECHANIC III    |
| PRF440 | VISITOR SERVICE SPECIALIST          |
| TEC945 | WATER BACTERIOLOGIST                |
| MGT345 | WATER/SEWER FOREPERSON I            |

|                       |        |                                           |               |               |
|-----------------------|--------|-------------------------------------------|---------------|---------------|
| <b>GROUP G-08 G08</b> | CLR013 | ACCOUNTS PAYABLE / PURCHASER              | <b>17,514</b> | <b>30,746</b> |
|                       | MGT120 | SHELTER SUPERVISOR                        | <b>3,036</b>  | <b>5,329</b>  |
|                       | TRD926 | AIRPORT LAND-SIDE/FLEET FOREPERSON        | <b>36,430</b> | <b>63,952</b> |
|                       | CLR040 | AIRPORT OFFICE MANAGER                    |               |               |
|                       | PRF088 | AIRPORT OPERATIONS COORDINATOR            |               |               |
|                       | CLR042 | ASSISTANT CASHIER SUPERVISOR              |               |               |
|                       | TRD777 | ASSISTANT METER READER SUPERVISOR         |               |               |
|                       | TEC915 | ASSISTANT SOLID WASTE SERVICE COORDINATOR |               |               |
|                       | PRF430 | ATHLETIC SPECIALIST                       |               |               |
|                       | CLR635 | BOOKKEEPER/PURCHASING SPECIALIST          |               |               |
|                       | TRD511 | BUILDING INSPECTOR I                      |               |               |
|                       | MGT520 | BUILDING SAFETY MANAGER                   |               |               |
|                       | PRF352 | CHEMIST II                                |               |               |
|                       | CLR780 | CIVILIAN INVESTIGATOR II                  |               |               |
|                       | CLR025 | CLINIC MANAGER                            |               |               |
|                       | CLR118 | COURT PROGRAM COORDINATOR                 |               |               |
|                       | TEC215 | DESIGN TECHNICIAN II                      |               |               |
|                       | CLR581 | DISEASE INTERVENTION SPECIALIST           |               |               |
|                       | PRF105 | DOMESTIC VIOLENCE TEAM COORDINATOR        |               |               |
|                       | TRD514 | ELECTRICAL INSPECTOR I                    |               |               |
|                       | TRD060 | ELECTRICIAN II                            |               |               |
|                       | TEC930 | ELECTRONICS/INSTRUMENT TECHNICIAN         |               |               |
|                       | TEC921 | ENGINEERING ASSISTANT II                  |               |               |
|                       | CLR006 | ENROLLMENT SPECIALIST                     |               |               |
|                       | PRF060 | FACILITIES COORDINATOR                    |               |               |
|                       | CLR041 | FLEET OFFICE MANAGER                      |               |               |
|                       | TEC170 | GIS TECHNICIAN                            |               |               |
|                       | TEC450 | GREENHOUSE TECHNICIAN                     |               |               |
|                       | CLR038 | HLC OFFICE MANAGER                        |               |               |
|                       | CLR888 | HUMAN RESOURCES ANALYST                   |               |               |
|                       | PRF030 | LIBRARIAN I                               |               |               |
|                       | PRF577 | LINKAGE TO CARE COORDINATOR               |               |               |
|                       | TRD506 | MASTER PLUMBER                            |               |               |
|                       | TRD923 | MECHANIC FOREPERSON                       |               |               |
|                       | PRF585 | NUTRITIONIST I                            |               |               |
|                       | CLR640 | PARALEGAL                                 |               |               |
|                       | MGT951 | PARK FOREPERSON II                        |               |               |
|                       | PRF902 | PLANNER I                                 |               |               |
|                       | TRD525 | PLANS EXAMINER                            |               |               |

**CITY OF AMARILLO**  
**2024/2025 GENERAL SALARY SCHEDULE**

[Return to Table of Contents](#)

|        |                                        |
|--------|----------------------------------------|
| PRF142 | RECREATION SUPERVISOR                  |
| MGT241 | ROUTE SUPERVISOR                       |
| TEC910 | SOLID WASTE TECHNICIAN                 |
| TEC932 | STORM SEWER TECHNICIAN                 |
| CLR012 | SYSTEMS SPECIALIST                     |
| TRD972 | TRANSFER STATION MAINTENANCE MECHANIC  |
| PRF600 | U. R. NURSE                            |
| TRD175 | VETERINARY ASSISTANT                   |
| CLR175 | VETERINARY ASSISTANT                   |
| MGT432 | VISITOR SERVICE COORDINATOR            |
| CLR450 | VITAL STATISTICS SUPERVISOR            |
| MGT931 | WATER AND SEWER SUPERVISOR I           |
| TEC320 | WATER OPERATIONS/COMPLIANCE TECHNICIAN |

|                       |        |                                              |               |               |
|-----------------------|--------|----------------------------------------------|---------------|---------------|
| <b>GROUP G-09 G09</b> | PRF610 | AMBULANCE PERMIT ANALYST                     | <b>18,390</b> | <b>32,283</b> |
|                       | MGT251 | ASSISTANT LANDFILL SUPERVISOR                | <b>3,188</b>  | <b>5,596</b>  |
|                       | MGT253 | ASSISTANT TRANSFER STATION SUPERVISOR        | <b>38,251</b> | <b>67,149</b> |
|                       | MGT420 | ATHLETIC SUPERVISOR                          |               |               |
|                       | MGT082 | BUILDING FOREPERSON                          |               |               |
|                       | PRF705 | CASE MANAGER - SOCIAL WORKER                 |               |               |
|                       | PRF354 | CHEMIST - BIOLOGIST                          |               |               |
|                       | CLR110 | COURT REPORTER                               |               |               |
|                       | PRF075 | CRIME DATA ANALYST                           |               |               |
|                       | CLR098 | CUSTOMER SERVICE SUPERVISOR                  |               |               |
|                       | TEC925 | DEVELOPMENT SERVICES PROJECT COORDINATOR     |               |               |
|                       | PRF550 | ENVIRONMENTAL HEALTH SPECIALIST I            |               |               |
|                       | TRD595 | FIRE MECHANIC II                             |               |               |
|                       | TRD810 | FLEET INVENTORY EQUIPMENT CONTROL TECHNICIAN |               |               |
|                       | TRD605 | FLEET MECHANIC II                            |               |               |
|                       | TEC152 | FORENSIC DIGITAL MEDIA TECHNICIAN            |               |               |
|                       | TEC155 | FORENSIC VIDEO TECHNICIAN                    |               |               |
|                       | PRF175 | HOUSING NAVIGATOR                            |               |               |
|                       | TRD075 | LAND-SIDE/FLEET COORDINATOR                  |               |               |
|                       | PRF910 | LICENSED VOCATIONAL NURSE                    |               |               |
|                       | MGT242 | MAINTENANCE SHOP SUPERVISOR                  |               |               |
|                       | PRF500 | MANAGEMENT ANALYST                           |               |               |
|                       | TRD922 | MECHANIC II                                  |               |               |
|                       | CLR779 | POLICE DATA ADMINISTRATOR                    |               |               |
|                       | MGT321 | PROCESS CONTROL SUPERVISOR                   |               |               |
|                       | TEC919 | PROJECT REPRESENTATIVE II                    |               |               |
|                       | TRD242 | ROOFING INSPECTOR                            |               |               |
|                       | TRD540 | SAFETY AND TRAINING OPERATIONS SUPERVISOR    |               |               |
|                       | TEC926 | SENIOR ENGINEERING ASSISTANT                 |               |               |
|                       | MGT540 | SIGNAL FOREPERSON                            |               |               |
|                       | MGT541 | SIGNS AND MARKINGS SUPERVISOR                |               |               |
|                       | TEC550 | TRAFFIC OPERATIONS TECHNICIAN                |               |               |
|                       | MGT910 | TREATMENT PLANT MAINTENANCE FOREPERSON       |               |               |
|                       | MGT930 | WATER AND SEWER SUPERVISOR II                |               |               |

**CITY OF AMARILLO**  
**2024/2025 GENERAL SALARY SCHEDULE**

[Return to Table of Contents](#)

|                       |        |                                                 |               |               |
|-----------------------|--------|-------------------------------------------------|---------------|---------------|
| <b>GROUP G-10 G10</b> | CLR055 | 311 CUSTOMER SERVICE SUPERVISOR                 | <b>19,310</b> | <b>38,416</b> |
|                       | PRF125 | ACCOUNTANT I                                    | <b>3,347</b>  | <b>6,659</b>  |
|                       | PRF127 | ACCOUNTS PAYABLE COORDINATOR                    | <b>40,164</b> | <b>79,906</b> |
|                       | PRF155 | ACCREDITATION & COMPLIANCE OFFICER              |               |               |
|                       | PRF058 | AIP PLANNER                                     |               |               |
|                       | TRD074 | AIR-SIDE MAINTENANCE COORDINATOR                |               |               |
|                       | TRD594 | ANIMAL MANAGEMENT OFFICER III                   |               |               |
|                       | PRF420 | AQUATICS SUPERVISOR                             |               |               |
|                       | PRF595 | ASSISTANT PROPERTY & EVIDENCE MANAGER           |               |               |
|                       | MGT041 | BOX OFFICE MANAGER                              |               |               |
|                       | PRF810 | BUSINESS ANALYST                                |               |               |
|                       | CLR840 | CALL CENTER SUPERVISOR                          |               |               |
|                       | CLR057 | CASHIER SUPERVISOR                              |               |               |
|                       | MGT030 | CENTER SUPERVISOR                               |               |               |
|                       | ADM160 | CENTRAL STORES SUPERINTENDENT                   |               |               |
|                       | PRF353 | CHEMIST III                                     |               |               |
|                       | TEC927 | CHIEF DESIGN TECHNICIAN                         |               |               |
|                       | PRF302 | CIVIL ENGINEER I                                |               |               |
|                       | PRF124 | COLLECTIONS COORDINATOR                         |               |               |
|                       | CLR005 | COMMUNICATIONS COORDINATOR                      |               |               |
|                       | PRF079 | CRIME DATA ANALYST II                           |               |               |
|                       | PRF078 | CRIME SCENE TECHNICIAN                          |               |               |
|                       | CLR131 | DEPUTY COURT CLERK SUPERVISOR                   |               |               |
|                       | PRF002 | DEVELOPMENT COORDINATOR                         |               |               |
|                       | CLR985 | DIGITAL LITERACY COORDINATOR                    |               |               |
|                       | MGT039 | DIRECTOR OF BOOKING                             |               |               |
|                       | MGT225 | DRAINAGE UTILITY SUPERVISOR                     |               |               |
|                       | PRF570 | EDUCATION COORDINATOR                           |               |               |
|                       | MGT320 | ELECTRONIC/INSTRUMENT SUPERVISOR                |               |               |
|                       | MGT115 | EMERGENCY COMMUNICATIONS MANAGEMENT COORDINATOR |               |               |
|                       | TEC923 | ENGINEERING DESIGN COORDINATOR                  |               |               |
|                       | MGT902 | EVENTS MANAGER                                  |               |               |
|                       | PRF061 | FACILITIES COORDINATOR II                       |               |               |
|                       | TRD045 | FACILITIES SUPERVISOR                           |               |               |
|                       | TRD608 | FLEET SUPERVISOR I                              |               |               |
|                       | PRF077 | HOMICIDE EVIDENCE SPECIALIST                    |               |               |
|                       | PRF031 | LIBRARIAN II                                    |               |               |
|                       | MGT260 | MAINTENANCE SHOP COORDINATOR                    |               |               |
|                       | TRD615 | MECHANIC SUPERVISOR I                           |               |               |
|                       | MGT941 | OPERATIONS CONTROL SUPERVISOR                   |               |               |
|                       | MGT411 | PARK HORTICULTURAL SUPERVISOR                   |               |               |
|                       | MGT412 | PARK MAINTENANCE SUPERVISOR                     |               |               |
|                       | MGT410 | PARK OPERATIONS SUPERVISOR                      |               |               |
|                       | PRF400 | PARK PLANNER                                    |               |               |
|                       | PRF210 | PAYROLL SPECIALIST                              |               |               |
|                       | CLR850 | PRINT SHOP SUPERVISOR                           |               |               |
|                       | MGT040 | PRODUCTION MANAGER                              |               |               |
|                       | MGT560 | PROGRAM COORDINATOR                             |               |               |
|                       | MGT236 | SENIOR SERVICES COORDINATOR                     |               |               |
|                       | MGT400 | RECREATION SUPERVISOR                           |               |               |
|                       | TEC540 | SIGNAL OPERATIONS TECHNICIAN                    |               |               |
|                       | MGT545 | SIGNAL SUPERVISOR                               |               |               |
|                       | MGT238 | SOLID WASTE CUSTOMER SERVICE COORDINATOR        |               |               |

**CITY OF AMARILLO**  
**2024/2025 GENERAL SALARY SCHEDULE**

[Return to Table of Contents](#)

|        |                                     |
|--------|-------------------------------------|
| MGT240 | SOLID WASTE SERVICE COORDINATOR     |
| MGT220 | STREET SUPERVISOR                   |
| TEC210 | SYSTEMS ADMINISTRATOR I             |
| PRF055 | TECHNICAL HAZARDS COORDINATOR       |
| MGT046 | TELECOMMUNICATIONS SHIFT SUPERVISOR |
| MGT043 | TRAINING/QA SUPERVISOR              |
| MGT252 | TRANSFER STATION SUPERVISOR         |
| MGT535 | TRANSIT OPERATIONS SUPERVISOR       |
| NEW    | LABORATORY SERVICES COORDINATOR     |
| MGT430 | ZOO CURATOR                         |

|                   |            |        |                                                  |               |               |
|-------------------|------------|--------|--------------------------------------------------|---------------|---------------|
| <b>GROUP G-11</b> | <b>G11</b> | PRF126 | ACCOUNTANT II                                    | <b>20.275</b> | <b>40.338</b> |
|                   |            | MGT035 | ADMINISTRATIVE OPERATIONS MANAGER                | <b>3,514</b>  | <b>6,992</b>  |
|                   |            | CLR080 | ADMINISTRATIVE SPECIALIST II                     | <b>42,172</b> | <b>83,903</b> |
|                   |            | CLR035 | ADOPTION COORDINATOR                             |               |               |
|                   |            | MGT590 | ANIMAL MANAGEMENT & WELFARE FIELD SUPERVISOR     |               |               |
|                   |            | TEC115 | BAS CONTROL TECHNICIAN                           |               |               |
|                   |            | PRF036 | BEAUTIFICATION - PUBLIC ARTS COORDINATOR         |               |               |
|                   |            | PRF625 | BENEFITS SPECIALIST                              |               |               |
|                   |            | TRD512 | BUILDING INSPECTOR II                            |               |               |
|                   |            | MGT017 | COMING HOME PEER SUPPORT LEAD                    |               |               |
|                   |            | TRD500 | COMMUNITY SAFETY INSPECTOR                       |               |               |
|                   |            | PRF033 | COORDINATOR OF PR AND PROGRAMMING                |               |               |
|                   |            | PRF074 | CRIME DATA ANALYST SUPERVISOR                    |               |               |
|                   |            | PRF350 | ENVIRONMENTAL CHEMIST                            |               |               |
|                   |            | PRF800 | FIRE INSPECTOR                                   |               |               |
|                   |            | TRD610 | FLEET SUPERVISOR II                              |               |               |
|                   |            | TEC165 | GIS ANALYST I                                    |               |               |
|                   |            | MGT150 | GRANT MANAGER                                    |               |               |
|                   |            | PRF140 | HEALTH INFORMATICS PROGRAM SPECIALIST            |               |               |
|                   |            | MGT145 | FINANCIAL ACCOUNTANT/GRANT COMPLIANCE SPECIALIST |               |               |
|                   |            | CLR610 | HOUSING PROGRAM COORDINATOR                      |               |               |
|                   |            | PRF250 | HUMAN RESOURCE GENERALIST                        |               |               |
|                   |            | TEC123 | IT SUPPORT SPECIALIST I                          |               |               |
|                   |            | TEC121 | IT TECHNICIAN                                    |               |               |
|                   |            | PRF825 | LAW ENFORCEMENT ASSISTANT RECORDS MANAGER        |               |               |
|                   |            | MGT015 | LEAD CASE MANAGER                                |               |               |
|                   |            | PRF032 | LIBRARIAN III                                    |               |               |
|                   |            | PRF028 | LIBRARY TECHNOLOGY SPECIALIST                    |               |               |
|                   |            | TRD230 | MECHANIC SUPERVISOR II                           |               |               |
|                   |            | PRF220 | NUTRITION HEALTH INFORMATION COUNSELOR           |               |               |
|                   |            | TEC137 | PERSONAL COMPUTER SPECIALIST                     |               |               |
|                   |            | PRF200 | PID PROJECT COORDINATOR                          |               |               |
|                   |            | MGT055 | PROJECT CONSTRUCTION SUPERVISOR                  |               |               |
|                   |            | PRF122 | PROPERTY ACCOUNTANT ANALYST                      |               |               |
|                   |            | MGT561 | PUBLIC HEALTH PROGRAM COORDINATOR                |               |               |
|                   |            | MGT020 | REGIONAL DIRECTOR OF TLEPN                       |               |               |
|                   |            | MGT915 | TEAM LEADER - COMING HOME                        |               |               |
|                   |            | TEC907 | TELEPHONE SYSTEMS ENGINEER I                     |               |               |



**CITY OF AMARILLO**  
**2024/2025 GENERAL SALARY SCHEDULE**

[Return to Table of Contents](#)

CLR015 TRAINER/QA SPECIALIST

|                       |        |                                         |        |        |
|-----------------------|--------|-----------------------------------------|--------|--------|
| <b>GROUP G-12 G12</b> | PRF128 | ACCOUNTANT III                          | 21.289 | 42.355 |
|                       | PRF080 | AIRPORT POLICE OFFICER                  | 3,690  | 7,342  |
|                       | TEC010 | AIRPORT TECHNOLOGY SPECIALIST           | 44,281 | 88,098 |
|                       | PRF300 | CIVIL ENGINEER II                       |        |        |
|                       | PRF581 | EDUCATOR/SNS COORDINATOR                |        |        |
|                       | PRF065 | EXECUTIVE ASSISTANT TO THE CITY MANAGER |        |        |
|                       | PRF090 | EXECUTIVE ASSISTANT TO THE CITY MANAGER |        |        |
|                       | PRF875 | FACILITIES FIELD SUPERVISOR             |        |        |
|                       | TEC166 | GIS ANALYST II                          |        |        |
|                       | TEC335 | INDUSTRIAL WASTE SUPERVISOR             |        |        |
|                       | TEC124 | IT SUPPORT SPECIALIST II                |        |        |
|                       | MGT250 | LANDFILL SUPERVISOR                     |        |        |
|                       | PRF001 | LEAVE OF ABSENCE SPECIALIST             |        |        |
|                       | PRF901 | PLANNER II                              |        |        |
|                       | CLR800 | LAW ENFORCEMENT RECORDS MANAGER         |        |        |
|                       | PRF850 | PROPERTY & EVIDENCE MANAGER             |        |        |
|                       | MGT044 | SENIOR TELECOMMUNICATIONS SUPERVISOR    |        |        |
|                       | TEC928 | STORMWATER SUPERVISOR                   |        |        |
|                       | TEC908 | TELEPHONE SYSTEMS ENGINEER II           |        |        |
|                       | PRF017 | TRAINING COORDINATOR                    |        |        |

|                       |        |                                    |        |        |
|-----------------------|--------|------------------------------------|--------|--------|
| <b>GROUP G-13 G13</b> | ADM402 | AIRPORT OPERATIONS SUPERVISOR      | 22.353 | 44.473 |
|                       | TRD801 | CHIEF MECHANIC                     | 3,875  | 7,709  |
|                       | CLR075 | DEPUTY REGISTRAR                   | 46,495 | 92,504 |
|                       | PRF551 | ENVIRONMENTAL HEALTH SPECIALIST II |        |        |
|                       | TEC177 | IT CAD SPECIALIST                  |        |        |
|                       | TEC125 | IT SUPPORT SPECIALIST III          |        |        |
|                       | PRF235 | NUTRITION CARE SPECIALIST          |        |        |
|                       | PRF620 | SENIOR BENEFITS SPECIALIST         |        |        |
|                       | MGT601 | SENIOR HUMAN RESOURCES GENERALIST  |        |        |

|                       |        |                                           |        |        |
|-----------------------|--------|-------------------------------------------|--------|--------|
| <b>GROUP G-14 G14</b> | TRD073 | AIRPORT TERMINAL MAINTENANCE MANAGER      | 23.471 | 46.696 |
|                       | PRF081 | AIRPORT POLICE SERGEANT                   | 4,068  | 8,094  |
|                       | MGT850 | AIRPORT STRATEGY & ADMINISTRATION MANAGER | 48,819 | 97,127 |
|                       | PRF035 | CIVIL OPERATIONS COORDINATOR              |        |        |
|                       | MGT010 | COMING HOME PROGRAM COORDINATOR           |        |        |
|                       | PRF015 | COMMUNICATIONS MANAGER                    |        |        |
|                       | ADM551 | ENVIRONMENTAL ADMINISTRATOR               |        |        |
|                       | PRF552 | ENVIRONMENTAL HEALTH SPECIALIST III       |        |        |
|                       | TEC131 | INFRASTRUCTURE ADMINISTRATOR              |        |        |
|                       | TEC178 | IT CAD ADMINISTRATOR                      |        |        |
|                       | TEC126 | IT SUPPORT SPECIALIST IV                  |        |        |
|                       | ADM032 | LIBRARIAN IV                              |        |        |
|                       | PRF010 | MARKETING MANAGER                         |        |        |

**CITY OF AMARILLO**  
**2024/2025 GENERAL SALARY SCHEDULE**

[Return to Table of Contents](#)

|        |                                 |
|--------|---------------------------------|
| PRF225 | NUTRITION SPECIALIST            |
| PRF805 | OUTREACH MANAGER                |
| PRF920 | RESCUE MANAGER                  |
| PRF160 | SAFETY COORDINATOR              |
| PRF807 | SOCIAL MEDIA MANAGER            |
| TEC139 | SOFTWARE DEVELOPER I            |
| TEC138 | SYSTEM ADMINISTRATOR            |
| NEW    | QUALITY CONTROL SUPERVISOR      |
| NEW    | AIRPORT AUTOMATION AND CONTROLS |
| PRF011 | VISUAL PRODUCTION MANAGER       |

|                       |        |                                            |               |                |
|-----------------------|--------|--------------------------------------------|---------------|----------------|
| <b>GROUP G-15 G15</b> | MGT800 | AIRPORT BUSINESS & PROCUREMENT COORDINATOR | <b>24,644</b> | <b>49,032</b>  |
|                       | ADM088 | AIRPORT SHIFT COORDINATOR                  | <b>4,272</b>  | <b>8,499</b>   |
|                       | TEC140 | APPLICATION SPECIALIST I                   | <b>51,260</b> | <b>101,986</b> |
|                       | PRF071 | ATTORNEY I                                 |               |                |
|                       | PRF130 | BUDGET ANALYST                             |               |                |
|                       | PRF135 | CD COORDINATOR                             |               |                |
|                       | TRD545 | CHIEF BUILDING INSPECTOR                   |               |                |
|                       | TRD515 | CHIEF ELECTRICAL INSPECTOR                 |               |                |
|                       | TRD800 | CHIEF ELECTRICIAN                          |               |                |
|                       | TRD451 | CHIEF MECHANICAL & PLUMBING INSPECTOR      |               |                |
|                       | TRD450 | CHIEF MECHANICAL INSPECTOR                 |               |                |
|                       | TRD513 | CHIEF PLANS EXAMINER                       |               |                |
|                       | TRD516 | CHIEF PLUMBING INSPECTOR                   |               |                |
|                       | MGT610 | CLAIMS ADMINISTRATOR                       |               |                |
|                       | MGT016 | COMMUNITY ENGAGEMENT MANAGER               |               |                |
|                       | TRD505 | COMMUNITY IMPROVEMENT CHIEF                |               |                |
|                       | MGT775 | COMPLIANCE MANAGER                         |               |                |
|                       | TEC146 | DATABASE ADMINISTRATOR I                   |               |                |
|                       | TEC571 | DIETITIAN II                               |               |                |
|                       | PRF553 | ENVIRONMENTAL HEALTH SPECIALIST IV         |               |                |
|                       | MGT780 | FIELD SERVICES MANAGER                     |               |                |
|                       | PRF870 | FIRE INVESTIGATOR/INSPECTOR I              |               |                |
|                       | MGT050 | FLEET MANAGER                              |               |                |
|                       | TEC172 | GIS ADMINISTRATOR I                        |               |                |
|                       | ADM900 | GOLF COURSE SUPERINTENDENT                 |               |                |
|                       | MGT105 | GRANT AND SPECIAL PROJECTS MANAGER         |               |                |
|                       | PRF170 | HCID SURVEILLANCE LEAD                     |               |                |
|                       | ADM899 | HEAD GOLF PROFESSIONAL                     |               |                |
|                       | PRF750 | HEALTH EDUCATOR                            |               |                |
|                       | PRF150 | HEALTH PLANNER                             |               |                |
|                       | TEC122 | INFORMATION TECHNOLOGY ANALYST             |               |                |
|                       | TEC132 | INFRASTRUCTURE ENGINEER I                  |               |                |
|                       | TEC143 | IT DEVELOPER I                             |               |                |
|                       | TEC174 | IT PUBLIC SAFETY TECHNICIAN I              |               |                |
|                       | PRF230 | NUTRITION OUTREACH SPECIALIST              |               |                |
|                       | MGT117 | OPERATIONS MANAGER                         |               |                |
|                       | PRF345 | PAYROLL COORDINATOR                        |               |                |
|                       | PRF131 | PUBLIC WORKS ANALYST                       |               |                |
|                       | PRF572 | REGISTERED NURSE                           |               |                |
|                       | PRF040 | RESOURCE ADMINISTRATOR                     |               |                |

**CITY OF AMARILLO**  
**2024/2025 GENERAL SALARY SCHEDULE**

[Return to Table of Contents](#)

|        |                                          |
|--------|------------------------------------------|
| MGT615 | RISK MANAGEMENT SPECIALIST               |
| PRF555 | SENIOR ENVIRONMENTAL HEALTH SPECIALIST   |
| MGT790 | SHELTER MANAGER                          |
| TEC107 | SPECIAL PROJECTS MANAGER                 |
| NEW    | AIRPORT EMERGENCY MANAGEMENT COORDINATOR |
| PRF132 | UTILITIES ANALYST                        |

|                   |            |        |                                                         |               |                |
|-------------------|------------|--------|---------------------------------------------------------|---------------|----------------|
| <b>GROUP G-16</b> | <b>G16</b> | TEC141 | APPLICATION SPECIALIST II                               | <b>25.876</b> | <b>51.483</b>  |
|                   |            | ADM025 | ASSISTANT CITY SECRETARY                                | <b>4,485</b>  | <b>8,924</b>   |
|                   |            | ADM090 | ASSISTANT DRAINAGE UTILITY SUPERINTENDENT               | <b>53,823</b> | <b>107,084</b> |
|                   |            | ADM093 | ASSISTANT EMERGENCY MANAGEMENT COMMUNICATION<br>MANAGER |               |                |
|                   |            | ADM231 | ASSISTANT FLEET SUPERINTENDENT                          |               |                |
|                   |            | ADM411 | ASSISTANT PARK SUPERINTENDENT                           |               |                |
|                   |            | ADM241 | ASSISTANT SOLID WASTE SUPERINTENDENT                    |               |                |
|                   |            | ADM221 | ASSISTANT STREET SUPERINTENDENT                         |               |                |
|                   |            | ADM340 | ASSISTANT WASTEWATER COLLECTIONS SUPERVISOR             |               |                |
|                   |            | ADM065 | ASSISTANT WASTEWATER TREATMENT SUPERVISOR               |               |                |
|                   |            | ADM331 | ASSISTANT WATER DISTRIBUTION SUPERVISOR                 |               |                |
|                   |            | ADM321 | ASSISTANT WATER PRODUCTION SUPERVISOR                   |               |                |
|                   |            | PRF304 | CIVIL ENGINEER III - PROFESSIONAL ENGINEER              |               |                |
|                   |            | TEC147 | DATABASE ADMINISTRATOR II                               |               |                |
|                   |            | PRF650 | EPIDEMIOLOGIST                                          |               |                |
|                   |            | PRF540 | ENVIRONMENTAL HEALTH SUPERVISOR                         |               |                |
|                   |            | PRF871 | FIRE INVESTIGATOR/INSPECTOR II                          |               |                |
|                   |            | TEC173 | GIS ADMINISTRATOR II                                    |               |                |
|                   |            | TEC133 | INFRASTRUCTURE ENGINEER II                              |               |                |
|                   |            | PRF100 | INTERNAL AUDITOR                                        |               |                |
|                   |            | TEC100 | IT ARCHITECT                                            |               |                |
|                   |            | TEC144 | IT DEVELOPER II                                         |               |                |
|                   |            | TEC175 | IT PUBLIC SAFETY TECHNICIAN II                          |               |                |
|                   |            | TEC180 | IT SECURITY ARCHITECT                                   |               |                |
|                   |            | MGT665 | RADIO COMMUNICATIONS COORDINATOR                        |               |                |
|                   |            | ADM610 | SAFETY MANAGER                                          |               |                |
|                   |            | ADM325 | SENIOR COMMUNICATIONS OFFICER                           |               |                |
|                   |            | PRF900 | SENIOR PLANNER                                          |               |                |
|                   |            | MGT235 | SENIOR SERVICES COORDINATOR                             |               |                |

|                   |            |        |                                          |               |                |
|-------------------|------------|--------|------------------------------------------|---------------|----------------|
| <b>GROUP G-17</b> | <b>G17</b> | MGT081 | AIRPORT POLICE COMMANDER                 | <b>27.170</b> | <b>54.057</b>  |
|                   |            | TEC142 | APPLICATION SPECIALIST III               | <b>4,710</b>  | <b>9,370</b>   |
|                   |            | ADM035 | ASSISTANT BUILDING OFFICIAL              | <b>56,514</b> | <b>112,439</b> |
|                   |            | ADM015 | ASSISTANT TO THE CITY MANAGER            |               |                |
|                   |            | PRF072 | ATTORNEY II                              |               |                |
|                   |            | PRF580 | COORDINATOR OF PUBLIC HEALTH PREPARATION |               |                |
|                   |            | TEC148 | DATABASE ADMINISTRATOR III               |               |                |
|                   |            | ADM042 | DIRECTOR OF OPERATIONS                   |               |                |
|                   |            | MGT583 | ENVIRONMENTAL HEALTH PROGRAM MANAGER     |               |                |
|                   |            | PRF120 | FINANCIAL ACCOUNTANT / GRANT MANAGER     |               |                |
|                   |            | ADM124 | GIS SERVICE MANAGER                      |               |                |

**CITY OF AMARILLO**  
**2024/2025 GENERAL SALARY SCHEDULE**

[Return to Table of Contents](#)

|        |                                   |
|--------|-----------------------------------|
| TEC134 | INFRASTRUCTURE ENGINEER III       |
| ADM013 | INTERGOVERNMENTAL AFFAIRS LIAISON |
| TEC049 | IT CYBERSECURITY ENGINEER         |
| TEC176 | IT PUBLIC SAFETY TECHNICIAN III   |
| ADM126 | IT SUPPORT MANAGER                |
| ADM155 | IT SUPPORT MANAGER                |
| ADM129 | IT TELECOMMUNICATIONS MANAGER     |
| PRF605 | NURSE PRACTITIONER                |
| MGT065 | OEM PROJECT COORDINATOR           |
| MGT025 | PLANNING & DEV SERVICES MANAGER   |
| MGT580 | PROGRAM MANAGER                   |
| PRF129 | SENIOR ACCOUNTANT                 |
| TEC145 | SENIOR IT DEVELOPER III           |
| TEC045 | SOFTWARE DEVELOPER II             |
| MGT581 | WATER UTILITIES PROGRAM MANAGER   |

|                       |        |                                       |               |                |
|-----------------------|--------|---------------------------------------|---------------|----------------|
| <b>GROUP G-18 G18</b> | MGT810 | AIRPORT OPERATIONS MANAGER            | <b>28.529</b> | <b>56.759</b>  |
|                       | ADM176 | ASSET MANAGEMENT PROGRAM MANAGER      | <b>4,945</b>  | <b>9,838</b>   |
|                       | ADM125 | ENTERPRISE APPLICATION MANAGER        | <b>59,340</b> | <b>118,059</b> |
|                       | TEC046 | ENTERPRISE APPLICATIONS MANAGER       |               |                |
|                       | PRF103 | ERP SYSTEM SPECIALIST                 |               |                |
|                       | ADM128 | IT INFRASTRUCTURE MANAGER             |               |                |
|                       | TEC047 | IT INFRASTRUCTURE MANAGER             |               |                |
|                       | ADM127 | IT PUBLIC SAFETY MANAGER              |               |                |
|                       | MGT123 | OEM OPERATIONS MANAGER                |               |                |
|                       | MGT335 | PERMIT COMPLIANCE MANAGER             |               |                |
|                       | ADM091 | PROJECT MANAGER                       |               |                |
|                       | ADM092 | PUBLIC WORKS MANAGER                  |               |                |
|                       | ADM018 | SENIOR COMMUNICATIONS OFFICER         |               |                |
|                       | PRF303 | SENIOR PROJECTS COORDINATOR           |               |                |
|                       | ADM165 | WATER RECLAMATION FACILITY MANAGER    |               |                |
|                       | NEW    | ENVIRONMENTAL LABORATORY MANAGER      |               |                |
|                       | NEW    | ASSISTANT AIRPORT FACILITIES DIRECTOR |               |                |
|                       | ADM175 | WATER UTILITIES MAINTENANCE MANAGER   |               |                |

|                       |        |                                               |               |                |
|-----------------------|--------|-----------------------------------------------|---------------|----------------|
| <b>GROUP G-20 G20</b> | ADM180 | AIRPORT LAND BUSINESS DEVELOPMENT COORDINATOR | <b>31.453</b> | <b>62.577</b>  |
|                       | ADM115 | ASSOCIATE MUNICIPAL COURT JUDGE               | <b>5,452</b>  | <b>10,847</b>  |
|                       | ADM095 | EMERGENCY COMMUNICATIONS CENTER MANAGER       | <b>65,423</b> | <b>130,161</b> |
|                       | ADM130 | INFORMATION TECHNOLOGY MANAGER                |               |                |
|                       | PRF530 | INTELLIGENCE LIAISON                          |               |                |
|                       | ADM302 | UTILITIES BUSINESS ADMINISTRATOR              |               |                |

|                       |        |                            |               |               |
|-----------------------|--------|----------------------------|---------------|---------------|
| <b>GROUP G-21 G21</b> | MGT090 | AIRPORT FACILITIES MANAGER | <b>33.026</b> | <b>65.706</b> |
|                       | ADM121 | ASSISTANT CITY AUDITOR     | <b>5,724</b>  | <b>11,389</b> |

**CITY OF AMARILLO**  
**2024/2025 GENERAL SALARY SCHEDULE**

[Return to Table of Contents](#)

|                       |        |                                                   |        |         |
|-----------------------|--------|---------------------------------------------------|--------|---------|
|                       | ADM211 | ASSISTANT CITY ENGINEER                           | 68,693 | 136,668 |
|                       | ADM041 | ASSISTANT CIVIC CENTER MANAGER                    |        |         |
|                       | ADM560 | ASSISTANT COMMUNITY DEVELOPMENT DIRECTOR          |        |         |
|                       | ADM591 | ASSISTANT DIRECTOR OF ANIMAL MANAGEMENT & WELFARE |        |         |
|                       | ADM085 | ASSISTANT DIRECTOR OF AVIATION                    |        |         |
|                       | ADM003 | ASSISTANT DIRECTOR OF COMMUNICATIONS              |        |         |
|                       | ADM112 | ASSISTANT DIRECTOR OF COURT SERVICES              |        |         |
|                       | ADM031 | ASSISTANT DIRECTOR OF LIBRARY SERVICES            |        |         |
|                       | ADM580 | ASSISTANT DIRECTOR OF PUBLIC HEALTH               |        |         |
|                       | ADM051 | ASSISTANT EMERGENCY MANAGEMENT COORDINATOR        |        |         |
|                       | ADM061 | ASSISTANT FACILITIES MANAGER                      |        |         |
|                       | ADM404 | ASSISTANT GENERAL MANAGER OF GOLF OPERATIONS      |        |         |
|                       | ADM171 | ASSISTANT MANAGER UTILITY BILLING                 |        |         |
|                       | ADM141 | ASSISTANT PURCHASING AGENT                        |        |         |
|                       | ADM531 | ASSISTANT TRANSIT MANAGER                         |        |         |
|                       | ADM055 | ASSISTANT WIC DIRECTOR                            |        |         |
|                       | ADM078 | ATTORNEY III - ASSISTANT CITY ATTORNEY            |        |         |
|                       | ADM355 | CHIEF CHEMIST ENVIRONMENTAL PROGRAM MANAGER       |        |         |
|                       | ADM310 | CHIEF WATER UTILITIES ENGINEER                    |        |         |
|                       | ADM073 | DEPUTY BUILDING OFFICIAL                          |        |         |
|                       | ADM081 | DEPUTY DIRECTOR OF AVIATION                       |        |         |
|                       | ADM099 | DEPUTY ENVIRONMENTAL HEALTH DIRECTOR              |        |         |
|                       | MGT871 | DEPUTY FIRE MARSHALL                              |        |         |
|                       | ADM105 | DRAINAGE UTILITY SUPERINTENDENT                   |        |         |
|                       | PRF020 | PRINCIPAL PLANNER                                 |        |         |
|                       | ADM230 | FLEET SUPERINTENDENT                              |        |         |
|                       | ADM905 | MPO ADMINISTRATOR                                 |        |         |
|                       | PRF630 | NEB SPECIALIST                                    |        |         |
|                       | ADM410 | PARK SUPERINTENDENT                               |        |         |
|                       | ADM240 | SOLID WASTE SUPERINTENDENT                        |        |         |
|                       | ADM220 | STREET SUPERINTENDENT                             |        |         |
|                       | ADM540 | TRAFFIC ENGINEER                                  |        |         |
|                       | ADM541 | TRANSPORTATION SUPERINTENDENT                     |        |         |
|                       | ADM345 | WASTEWATER TREATMENT SUPERINTENDENT               |        |         |
|                       | ADM330 | WATER AND SEWER SYSTEM SUPERINTENDENT             |        |         |
|                       | ADM320 | WATER PRODUCTION SUPERINTENDENT                   |        |         |
| <b>GROUP G-22 G22</b> |        |                                                   |        |         |
|                       | TEC048 | IT PRINCIPAL ENGINEER                             | 34,677 | 68,990  |
|                       | ADM075 | SENIOR ASSISTANT CITY ATTORNEY                    | 6,011  | 11,958  |
|                       |        |                                                   | 72,128 | 143,500 |
| <b>GROUP G-23 G23</b> |        |                                                   |        |         |
|                       | ADM047 | ANIMAL MANAGEMENT & WELFARE VETERINARIAN          | 36,411 | 72,440  |
|                       | ADM101 | ASSISTANT DIRECTOR OF FINANCE                     | 6,311  | 12,556  |
|                       | ADM601 | ASSISTANT DIRECTOR OF HUMAN RESOURCES             | 75,735 | 150,676 |
|                       | ADM401 | ASSISTANT DIRECTOR OF PARKS AND RECREATION        |        |         |
|                       | ADM215 | ASSISTANT DIRECTOR OF PLANNING                    |        |         |
|                       | ADM201 | ASSISTANT DIRECTOR OF PUBLIC WORKS                |        |         |
|                       | ADM301 | ASSISTANT DIRECTOR OF UTILITIES                   |        |         |
|                       | ADM705 | ASSISTANT SHELTER VETERINARIAN                    |        |         |

**CITY OF AMARILLO**  
**2024/2025 GENERAL SALARY SCHEDULE**

[Return to Table of Contents](#)

|        |                                            |
|--------|--------------------------------------------|
| ADM620 | BENEFITS MANAGER                           |
| ADM071 | DEPUTY CITY ATTORNEY                       |
| ADM152 | DEPUTY DIRECTOR OF ENGAGEMENT & INNOVATION |
| ADM405 | GENERAL MANAGER OF GOLF OPERATIONS         |
| TRD800 | MASTER ELECTRICIAN                         |
| ADM131 | INFORMATION TECHNOLOGY ASSISTANT DIRECTOR  |

**CITY OF AMARILLO**  
**2024/2025 MANAGEMENT SALARY SCHEDULE**

[Return to Table of Contents](#)

CITY OF AMARILLO  
2024/2025 MANAGEMENT SALARY SCHEDULE

|            | CLASS | DESCRIPTION | MINIMUM<br>(hr/mth/yr)                      | MAXIMUM<br>(hr/mth/yr) |
|------------|-------|-------------|---------------------------------------------|------------------------|
| GROUP M-01 | M01   | ADM620      | BENEFITS MANAGER                            | 37.740 72.899          |
|            |       | MGT870      | CITY MARSHAL                                | 6,542 12,636           |
|            |       | ADM020      | CITY SECRETARY                              | 78,499 151,630         |
|            |       | MGT525      | DEVELOPMENT LIAISON                         |                        |
|            |       | ADM002      | DIRECTOR OF ENGAGEMENT AND INNOVATION       |                        |
|            |       | MGT100      | ECONOMIC DEVELOPMENT MANAGER                |                        |
|            |       | ADM140      | PURCHASING AGENT                            |                        |
|            |       | ADM540      | TRAFFIC ENGINEER                            |                        |
|            |       | ADM170      | UTILITY BILLING MANAGER                     |                        |
| GROUP M-02 | M02   | ADM510      | BUILDING OFFICIAL                           | 41.891 80.916          |
|            |       | ADM210      | CITY ENGINEER                               | 7,261 14,026           |
|            |       | ADM040      | CIVIC CENTER MANAGER                        | 87,134 168,306         |
|            |       | ADM502      | COMMUNITY DEVELOPMENT DIRECTOR              |                        |
|            |       | ADM120      | DEPUTY FINANCE DIRECTOR                     |                        |
|            |       | ADM590      | DIRECTOR OF ANIMAL MANAGEMENT AND WELFARE   |                        |
|            |       | ADM111      | DIRECTOR OF COURT SERVICES                  |                        |
|            |       | ADM550      | DIRECTOR OF ENVIRONMENTAL HEALTH            |                        |
|            |       | ADM030      | DIRECTOR OF LIBRARY SERVICES                |                        |
|            |       | ADM581      | DIRECTOR OF PUBLIC HEALTH                   |                        |
|            |       | ADM585      | DIRECTOR OF WIC                             |                        |
|            |       | ADM050      | EMERGENCY MANAGEMENT COORDINATOR            |                        |
|            |       | ADM060      | FACILITIES & SPECIAL PROJECTS ADMINISTRATOR |                        |
|            |       | ADM530      | TRANSIT MANAGER                             |                        |
| GROUP M-03 | M03   | FIR810      | DEPUTY FIRE CHIEF                           | 46.499 89.817          |
|            |       | ADM080      | DIRECTOR OF AVIATION                        | 8,060 15,568           |
|            |       | ADM600      | DIRECTOR OF HUMAN RESOURCES                 | 96,718 186,820         |
|            |       | ADM520      | DIRECTOR OF PLANNING                        |                        |
| GROUP M-04 | M04   | ADM005      | ASSISTANT POLICE CHIEF                      | 51.615 95.613          |
|            |       | ADM375      | CIP DIRECTOR                                | 8,947 16,573           |
|            |       | ADM500      | DIRECTOR OF COMMUNITY SAFETY & REGULATIONS  | 107,358 198,874        |
|            |       | ADM100      | DIRECTOR OF FINANCE                         |                        |
|            |       | ADM400      | DIRECTOR OF PARKS AND RECREATION            |                        |
|            |       | ADM300      | DIRECTOR OF UTILITIES                       |                        |
| GROUP M-05 | M05   | ADM200      | DIRECTOR OF PUBLIC WORKS                    | 51.615 99.698          |
|            |       | ADM137      | INFORMATION SERVICES DIRECTOR               | 8,947 17,281           |
|            |       |             |                                             | 107,358 207,371        |

**CITY OF AMARILLO**  
**2024/2025 MANAGEMENT SALARY SCHEDULE**

[Return to Table of Contents](#)

|            |     |        |                        |         |         |
|------------|-----|--------|------------------------|---------|---------|
| GROUP M-06 | M06 | ADM070 | CITY ATTORNEY          | 57.292  | 99.697  |
|            |     | ADM800 | FIRE CHIEF             | 9,931   | 17,281  |
|            |     | ADM700 | POLICE CHIEF           | 119,167 | 207,370 |
| GROUP E-01 | E01 | ADM010 | ASSISTANT CITY MANAGER | 68.850  | 104.563 |
|            |     | ADM011 | ASSISTANT CITY MANAGER | 11,934  | 18,124  |
|            |     |        |                        | 143,208 | 217,492 |
| GROUP E-02 | E02 | ADM012 | DEPUTY CITY MANAGER    | 75.735  | 115.021 |
|            |     |        |                        | 13,127  | 19,937  |
|            |     |        |                        | 157,529 | 239,244 |



CITY OF AMARILLO  
POLICE DEPARTMENT PAY SCHEDULE

Effective 10/01/24

| Class  | Job Title      | Recruit/Entry | Step 1  | Step 2  | Step 3  | Step 4  | Step 5  | Months Before Raise |    |    |    |
|--------|----------------|---------------|---------|---------|---------|---------|---------|---------------------|----|----|----|
|        |                |               |         |         |         |         |         | S2                  | S3 | S4 | S5 |
| POL760 | Police Officer | 5,837         | 6,187   | 6,497   | 6,822   | 7,163   | 7,521   | 12                  | 24 | 36 | 48 |
|        | Annual         | 70,046        | 74,249  | 77,961  | 81,859  | 85,952  | 90,250  |                     |    |    |    |
| POL750 | Corporal       | 7,596         | 7,672   | 7,749   | 7,826   | 7,904   | 7,984   | 24                  | 48 | 72 | 96 |
|        | Annual         | 91,152        | 92,064  | 92,984  | 93,914  | 94,853  | 95,802  |                     |    |    |    |
| POL740 | Sergeant       | 8,383         | 8,467   | 8,551   | 8,637   | 8,723   | 8,810   | 24                  | 48 | 72 | 96 |
|        | Annual         | 100,592       | 101,598 | 102,614 | 103,640 | 104,677 | 105,723 |                     |    |    |    |
| POL730 | Lieutenant     | 9,251         | 9,343   | 9,437   | 9,531   | 9,626   | 9,723   | 24                  | 48 | 72 | 96 |
|        | Annual         | 111,009       | 112,120 | 113,241 | 114,373 | 115,517 | 116,672 |                     |    |    |    |
| POL720 | Captain        | 10,209        | 10,311  | 10,414  | 10,518  | 10,623  | 10,730  | 24                  | 48 | 72 | 96 |
|        | Annual         | 122,506       | 123,731 | 124,968 | 126,218 | 127,480 | 128,755 |                     |    |    |    |

**CITY OF AMARILLO  
FIRE DEPARTMENT PAY SCHEDULE**

**Effective 10/01/2024**

| Class  | Job Title                          | Step 1  | Step 2  | Step 3  | Step 4  | Step 5  | Step 6 | Step 7 | Step 8 | Step 9 | Step 10 | Assign | Months Before Raise |    |    |    |    |    |    |    |     |  |  |  |  |  |
|--------|------------------------------------|---------|---------|---------|---------|---------|--------|--------|--------|--------|---------|--------|---------------------|----|----|----|----|----|----|----|-----|--|--|--|--|--|
|        |                                    |         |         |         |         |         |        |        |        |        |         | Pay*   | S2                  | S3 | S4 | S5 | S6 | S7 | S8 | S9 | S10 |  |  |  |  |  |
| FIR860 | Firefighter (40 hour week)         | 5,042   | 5,429   | 5,852   | 6,312   | 6,811   | 6,866  | 6,921  | 6,976  | 7,032  | 7,088   | 592    | 12                  | 24 | 36 | 48 | 60 | 72 | 84 | 96 | 108 |  |  |  |  |  |
| FIR865 | Firefighter (56 hour week)         | 5,042   | 5,429   | 5,852   | 6,312   | 6,811   | 6,866  | 6,921  | 6,976  | 7,032  | 7,088   |        |                     |    |    |    |    |    |    |    |     |  |  |  |  |  |
|        | Annual                             | 60,508  | 65,152  | 70,228  | 75,748  | 81,736  | 82,392 | 83,052 | 83,712 | 84,384 | 85,056  |        |                     |    |    |    |    |    |    |    |     |  |  |  |  |  |
|        |                                    |         |         |         |         |         |        |        |        |        |         |        |                     |    |    |    |    |    |    |    |     |  |  |  |  |  |
| FIR850 | Fire Driver (40 hour week)         | 7,158   | 7,220   | 7,280   | 7,340   | 7,403   |        |        |        |        |         | 643    | 12                  | 24 | 36 | 48 |    |    |    |    |     |  |  |  |  |  |
| FIR870 | Fire Driver (56 hour week)         | 7,158   | 7,220   | 7,280   | 7,340   | 7,403   |        |        |        |        |         |        |                     |    |    |    |    |    |    |    |     |  |  |  |  |  |
|        | Annual                             | 85,900  | 86,644  | 87,364  | 88,084  | 88,840  |        |        |        |        |         |        |                     |    |    |    |    |    |    |    |     |  |  |  |  |  |
|        |                                    |         |         |         |         |         |        |        |        |        |         |        |                     |    |    |    |    |    |    |    |     |  |  |  |  |  |
| FIR840 | Fire Lieutenant (40 hour week)     | 7,830   | 7,899   | 7,967   | 8,036   | 8,106   |        |        |        |        |         | 697    | 12                  | 24 | 36 | 48 |    |    |    |    |     |  |  |  |  |  |
| FIR875 | Fire Lieutenant (56 hour week)     | 7,830   | 7,899   | 7,967   | 8,036   | 8,106   |        |        |        |        |         |        |                     |    |    |    |    |    |    |    |     |  |  |  |  |  |
|        | Annual                             | 93,964  | 94,792  | 95,608  | 96,436  | 97,276  |        |        |        |        |         |        |                     |    |    |    |    |    |    |    |     |  |  |  |  |  |
|        |                                    |         |         |         |         |         |        |        |        |        |         |        |                     |    |    |    |    |    |    |    |     |  |  |  |  |  |
| FIR830 | Fire Captain (40 hour week)        | 8,693   | 8,769   | 8,843   | 8,920   | 8,997   |        |        |        |        |         | 785    | 12                  | 24 | 36 | 48 |    |    |    |    |     |  |  |  |  |  |
| FIR880 | Fire Captain (56 hour week)        | 8,693   | 8,769   | 8,843   | 8,920   | 8,997   |        |        |        |        |         |        |                     |    |    |    |    |    |    |    |     |  |  |  |  |  |
|        | Annual                             | 104,320 | 105,232 | 106,120 | 107,044 | 107,968 |        |        |        |        |         |        |                     |    |    |    |    |    |    |    |     |  |  |  |  |  |
|        |                                    |         |         |         |         |         |        |        |        |        |         |        |                     |    |    |    |    |    |    |    |     |  |  |  |  |  |
| FIR820 | Fire District Chief (40 hour week) | 9,775   | 9,863   | 9,952   | 10,036  | 10,123  |        |        |        |        |         | 887    | 12                  | 24 | 36 | 48 |    |    |    |    |     |  |  |  |  |  |
| FIR885 | Fire District Chief (56 hour week) | 9,775   | 9,863   | 9,952   | 10,036  | 10,123  |        |        |        |        |         |        |                     |    |    |    |    |    |    |    |     |  |  |  |  |  |
|        | Annual                             | 117,304 | 118,360 | 119,428 | 120,436 | 121,480 |        |        |        |        |         |        |                     |    |    |    |    |    |    |    |     |  |  |  |  |  |

\*Monthly assignment pay for a 40 hour week

## GLOSSARY OF TERMS

**ACCOUNTING SYSTEM:** Records and procedures which are used to record, classify, and report information on the financial status and operations of an entity.

**ACCRUAL BASIS:** A method of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period in which they are incurred, regardless of when cash is received or paid.

**APPROPRIATION:** An authorization made by the City Commission which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.

**APPROPRIATION ORDINANCE:** The official enactment by the City Commission establishing the legal authority for the City officials to obligate and expend resources.

**ARBITRAGE:** The reinvestment of the proceeds of tax-exempt securities in materially higher –yielding taxable securities.

**ASSESSED VALUATION:** The estimated value placed upon real and personal property by the chief appraiser of the appraisal district as the basis for levying property taxes.

**ASSETS:** Property owned by the City for which a monetary value has been established.

**AUDIT:** An objective examination and evaluation of the financial statements of the City completed by an outside Certified Public Accountant (CPA) firm to ensure that the financial records are a fair and accurate representation of the transactions they claim to represent.

**BALANCED BUDGET:** A budget where the total sum of money a government has budgeted to collect in a year is equal to the amount it has budgeted to spend on goods, services, and debt.

**BASE BUDGET:** Ongoing expense for personnel, contractual services, and the replacement of supplies and equipment required to maintain service levels previously authorized by the City Council.

**BASIS OF ACCOUNTING:** The basis of accounting is accrual for all enterprise funds and internal service funds. The modified accrual basis is used for the governmental-type funds and special revenue funds.

**BOND:** A certificate of debt issued by an entity, guaranteeing payment of the original investment, plus interest, by a specified future date. Bonds are typically used for long-term debt to pay for large capital expenditures.

**BOND CALL:** Terms in a bond contract stipulating the right to redeem or call the entire outstanding amount before maturity, subject to certain conditions. A bond call feature modifies the maturity date. The bond call feature is exercisable immediately or it is deferred for some time.

**BOND DISCOUNT:** The difference between the face value (principal due when the bond matures) of a bond and the price which it sells with the sale price being less than the face value. Bonds are sold at a discount when the market interest rate exceeds the coupon rate of the bond.

**BOND PREMIUM:** The difference between the face value (principal due when the bond matures) of a bond and the price which it sells with the sale price being more than the face value. Bonds are sold at a premium when the market interest rate is less than the coupon rate of the bond.

**BUDGET CALENDAR:** The schedule of key dates or milestones, which the City follows in the preparation and adoption of the budget.

**BUDGET:** An annual plan of financial operation embodying an estimate of proposed expenditures and the estimated means of financing them. The approved budget is authorized by ordinance and thus specifies the legal spending limits for the fiscal year.

**BUDGET DOCUMENT:** The official written statement prepared by the Budget Officer and supporting staff, which is presented by the City Manager to the City Commission as the proposed Annual Budget.

**CAPITAL IMPROVEMENT BUDGET:** A plan of proposed capital expenditures and the means of financing them. The basis of the capital improvement budget is the capital improvement program (CIP).

**CAPITAL IMPROVEMENT PROGRAM:** A five-year financial plan for construction, acquisition, or major renovation of physical assets such as buildings, streets, sewers, and recreational facilities.

**CAPITAL OUTLAY:** Expenditures for the acquisition of fixed assets which by definition have a useful life of more than one year and a purchase cost of at least \$5,000. Included in this category is the cost of land, buildings, permanent improvements, machinery, large tools, rolling and stationary equipment.

**CAPITAL PROJECTS:** Projects that purchase or construct capital assets. Typically, a capital project encompasses a purchase of land and/or the construction of a building or facility, as well as the equipment necessary to make the facility operational.

**CITY MANAGER'S MESSAGE (TRANSMITTAL LETTER):** A general discussion of the proposed budget presented in writing as a part of or supplement to the budget document. The message explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the chief executive.

**CONTINGENCY:** A budgetary reserve set aside for emergencies or unforeseen expenditures.

**CONTRACTUAL SERVICES:** Operational expenses related to maintenance agreements, professional or technical services and other outside organizations.

**DEBT SERVICE FUND:** The fund used to account for the payment of principal and interest on all long-term debt.

**DEFICIT:** Excess of expenses over revenues at a specific point in time.

**DELINQUENT TAXES:** Real or personal property taxes that remain unpaid on and after February 1st of each year upon which penalties and interest are assessed.

**DEPRECIATION:** The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life. Depreciation is only recognized in enterprise and internal service funds.

**DERIVATIVE:** An arrangement or instrument (such as a future, option, or warrant) whose value derives from and is depended on the value of the underlying asset.

**DIVISION:** A major administrative segment responsible for the management of operating departments which provide services within a functional area.

**DEPARTMENT:** A basic organizational unit that provides service under the administrative direction of a division.

**ENCUMBRANCE:** The commitment of appropriated funds for future expenditures.

**ENTERPRISES FUNDS:** Funds used to account for the acquisition, operation and maintenance of governmental facilities and services which are entirely or predominantly self-supported by user charges. The funds are operated in a manner similar to comparable private enterprises. A brief description of each enterprise fund follows:

**AIRPORT FUND:** To account for the operation of the Amarillo International Airport. In addition to providing runways, a passenger terminal and related facilities, the Airport includes improvements built by the Federal Government for an Air Force Base, on land which was returned to the City in 1967 and 1970. These facilities, together with later additions, are leased to commercial tenants for warehousing and manufacturing activities.

**WATER AND SEWER FUND:** To account for the provision of water and sewer services to residents and commercial enterprises of the City and proximate area. Water is obtained from a number of well fields, together with an allocation of water from the Canadian River Municipal Water Authority.

**DRAINAGE UTILITY FUND:** To account for the provision of drainage assessments to residents and commercial enterprises of the City. The Drainage Utility Fund is responsible for the care and maintenance of the drainage ways throughout the City.

**ESTIMATED REVENUE:** The amount of projected revenue to be collected during the fiscal year.

**EXPENDITURE:** Funds spent in accordance with budgeted appropriations on assets or goods and services obtained.

**EXPENSES:** A decrease in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

**FIDUCIARY FUNDS:** Funds used to account for assets held by the City in a trustee or agency capacity.

**FISCAL YEAR:** The twelve-month period beginning October 1st and ending the following September 30th.

**FRANCHISE FEE:** A fee paid by public service businesses for use of City streets, alleys, and property in providing their services to the citizens of a community. Services requiring franchises include electricity, telephone, natural gas, and cable television.

**FUND:** A set of interrelated accounts which record revenues and expenditures associated with a specific purpose.

**FUND BALANCE:** Fund Balance is the excess of assets over liabilities.

**GENERAL FUND:** The fund established to account for those resources devoted to financing the general administration of the City and traditional services provided to citizens. Service activities include fire and police protection, library facilities, street, drainage, park maintenance, and recreational opportunities.

**GENERAL OBLIGATION BONDS (G.O. Bonds):** Legal debt instruments which finance a variety of public projects such as streets, buildings, and improvements. These bonds are backed by the full faith and credit of the issuing government and are financed through property tax revenues. In Texas, G.O. bonds must be authorized by public referenda.

**GOVERNMENTAL FUND:** Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital project funds and permanent funds.

**GRANT:** A sum of money given by a government or other organization for a particular purpose.

**INTERGOVERNMENTAL REVENUE:** Contributions received from the State and Federal Government.

**INTERNAL SERVICE FUNDS:** Internal Service Funds are used to account for the financing of goods or services to departments of the City on a cost-reimbursement basis.

**INFORMATION SERVICES FUND:** To account for the revenues and costs of operations of the City's data processing system. Charges to using departments are based on estimated cost of providing the service, including depreciation on equipment.

**FLEET SERVICES FUND:** To account for the revenues and cost of operations of a central motor pool which includes all City owned vehicles except fire trucks and buses. Vehicles are rented to using departments at estimated cost of usage.

**RISK MANAGEMENT FUND:** To account for funds accumulated from operating transfers and from assessments of the various City departments for the purpose of self-insuring liability, workmen's compensation, unemployment claims, and miscellaneous other risks.

**EMPLOYEE INSURANCE FUND:** To account for self-insured medical benefits together with life and dental insurance for employees, retirees, and covered dependents.

**INVESTMENT:** Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals, or base payments.

**LEASE:** A contract by which one party conveys land, property, service, etc. to another for a specified time, usually in return for a periodic payment.

**LEVY:** The City Commission has limited authority to impose or collect taxes, special assessments, or service charges.

**LIABILITIES:** Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

**LINE ITEM BUDGET:** A budget prepared along departmental lines that focuses on expenditure categories.

**LONG-TERM BUDGET:** Debt with a maturity of more than one year after the date of issuance.

**MODIFIED ACCRUAL:** A basis of accounting in which revenues are recognized in the accounting period in which they become available and measurable and expenditures are recorded in the accounting period that they are incurred, if measurable.

**OBJECT:** Expenditure classification according to the types of items purchased or services obtained.

**ORDINANCE:** A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

**OPERATING BUDGET:** Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing acquisition, spending, and service delivery activities of the City are controlled. The use of annual operating budgets is required by State Law.

**OTHER CHARGES:** Costs of a fixed or semi-fixed nature over which the City Commission has little or no control.

**PERSONAL PROPERTY:** Property classified by the State Property Tax Board including non-business vehicles, utilities, businesses, and other tangible and intangible personal properties.

**PERSONAL SERVICES:** Costs related to compensating employees, including salaries, wages, insurance, payroll taxes and retirement contributions.

**PROPERTY TAX:** Taxes levied on all real and personal property according to the property's valuation and the tax rate, in compliance with State Property Tax Code.

**PROPRIETARY FUND:** A category of funds that have profit and loss aspects. The two types of proprietary funds are enterprise and internal service funds.

**REAL PROPERTY:** Property classified by the State Property Tax Board including residential single and multi-family, vacant lots, acreage, farm, and ranch improvements, commercial and industrial, and oil, gas, and other mineral reserves.

**RESERVE:** An account used to earmark a portion of fund balance to indicate that it is not appropriate for expenditure. A reserve may also be an account used to earmark a portion of fund equity as legally segregated for a specific future use.

**RESOURCES:** Total dollars available for appropriation including estimated revenues, fund transfers and beginning fund balances.

**REVENUE:** Generally, refers to income received by the City from taxes, fees, grants, interest on investments and other related sources.

**REVENUE BONDS:** Legal debt instruments which finance public projects for such services as water or sewer. Revenues from the public project are pledged to pay principal and interest of the bonds. In Texas Revenue Bonds may or may not be authorized by public referenda.

**SPECIAL REVENUE FUND:** A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes, other than debt service or capital projects.

**SUPPLIES:** Costs of goods consumed by the City in its operations.

**TAX LEVY:** The total amount to be raised by general property taxes for operating and debt service purposes.

**TAX RATE:** The amount of tax levied for each \$100 of assessed valuations.

**USER FEES:** The payment of a fee for direct receipt of a public service by the party benefiting from the service.

**ACRONYMS USED**

|                   |                                                    |
|-------------------|----------------------------------------------------|
| <b>Annex W:</b>   | Pantex Response Plan                               |
| <b>AC:</b>        | Amarillo College                                   |
| <b>ACFR:</b>      | Annual Comprehensive Financial Report              |
| <b>ADA:</b>       | Americans with Disabilities Act                    |
| <b>AED:</b>       | Automatic External Defibrillator                   |
| <b>AEDC:</b>      | Amarillo Economic Development Corporation          |
| <b>AHFC:</b>      | Amarillo Housing Finance Corporation               |
| <b>AIP:</b>       | Agreement in Principle                             |
| <b>AISD:</b>      | Amarillo Independent School District               |
| <b>AMI:</b>       | Advanced Metering Infrastructure                   |
| <b>APD:</b>       | Amarillo Police Department                         |
| <b>ARC:</b>       | Alcoholic Recovery Center                          |
| <b>ASA:</b>       | Amateur Softball Association                       |
| <b>ASTM:</b>      | American Society for Testing and Materials         |
| <b>AUTS:</b>      | Amarillo Urban Transportation Study                |
| <b>BRC:</b>       | Bureau of Radiation Control                        |
| <b>CAD:</b>       | Computer Aided Dispatch                            |
| <b>CDBG:</b>      | Community Development Block Grant                  |
| <b>CHDO:</b>      | Community Housing Development Organization         |
| <b>CISD:</b>      | Canyon Independent School District                 |
| <b>CVD:</b>       | Cardiovascular Disease                             |
| <b>CPR:</b>       | Cardiopulmonary Resuscitation                      |
| <b>CPSC:</b>      | Consumer Product Safety Commission                 |
| <b>CRMWA:</b>     | Canadian River Municipal Water Authority           |
| <b>CRF:</b>       | Coronavirus Relief Fund                            |
| <b>DOE:</b>       | Department of Energy                               |
| <b>DPH:</b>       | Department of Public Health                        |
| <b>DWC/ABBA:</b>  | Downtown Women's Center/ABBA House                 |
| <b>EMS:</b>       | Emergency Medical Services                         |
| <b>EOC:</b>       | Emergency Operations Center                        |
| <b>EPA:</b>       | Environmental Protection Agency                    |
| <b>FEMA:</b>      | Federal Emergency Management Agency                |
| <b>FSS:</b>       | Family Self Sufficiency                            |
| <b>GAAP:</b>      | Generally Accepted Accounting Principles           |
| <b>GASB:</b>      | Governmental Accounting Standards Board            |
| <b>GCSAA:</b>     | Golf Course Superintendents Association of America |
| <b>GFOA:</b>      | Government Finance Officers Association            |
| <b>GIS:</b>       | Geographical Information Systems                   |
| <b>HIV:</b>       | Human Immune Virus                                 |
| <b>ICPMS:</b>     | Induction Coupled Plasma Mass Spectrometer         |
| <b>ISO:</b>       | Insurance Services Organization                    |
| <b>MG:</b>        | Million Gallons                                    |
| <b>MC:</b>        | Municipal Court                                    |
| <b>MGD:</b>       | Million Gallons per day                            |
| <b>MOC:</b>       | Mobile Operations Center                           |
| <b>NACA:</b>      | North Amarillo Community Association               |
| <b>NPDES:</b>     | National Pollutant Discharge Elimination System    |
| <b>PC:</b>        | Personal computer                                  |
| <b>PFP:</b>       | Pay for Performance                                |
| <b>PGA:</b>       | Professional Golfers Association                   |
| <b>PID:</b>       | Public Improvement District                        |
| <b>PPD:</b>       | Purified Protein Derivative                        |
| <b>PRRA:</b>      | Panhandle Revenue Recovery Association             |
| <b>R &amp; M:</b> | Repair & Maintenance                               |
| <b>SCADA:</b>     | Supervisory Control & Data Acquisition             |

|                |                                                      |
|----------------|------------------------------------------------------|
| <b>SCBA:</b>   | Self Contained Breathing Apparatus                   |
| <b>STD:</b>    | Sexually Transmitted Disease                         |
| <b>STEP:</b>   | Selective Traffic Enforcement Program                |
| <b>TAAF:</b>   | Texas Amateur Athletic Federation                    |
| <b>TCEQ:</b>   | Texas Commission on Environmental Quality            |
| <b>TDH:</b>    | Texas Department of Health                           |
| <b>TPDES:</b>  | Texas Pollutant Discharge Elimination System         |
| <b>TPMHMR:</b> | Texas Panhandle Mental Health and Mental Retardation |
| <b>TSA:</b>    | Transportation Security Administration               |
| <b>TSRC:</b>   | Tyler Street Resource Center                         |
| <b>TVFC:</b>   | Texas Vaccine for Children                           |
| <b>TWDB:</b>   | Texas Water Development Board                        |
| <b>USGA:</b>   | United States Golf Association                       |
| <b>USSSA:</b>  | United States Specialty Sports Association           |
| <b>VFD:</b>    | Variable Frequency Drive                             |
| <b>W/C:</b>    | Workers Compensation                                 |
| <b>WMD:</b>    | Weapons of Mass Destruction                          |
| <b>WTAMU:</b>  | West Texas A & M University                          |



09/6/2024 BSM

## ORDINANCE NO. 8152

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AMARILLO, ADOPTING THE BUDGET FOR THE FISCAL YEAR OCTOBER 1, 2024, THROUGH SEPTEMBER 30, 2025, FOR THE CITY OF AMARILLO; APPROPRIATING MONEY FOR THE VARIOUS FUNDS AND PURPOSES OF SUCH BUDGET; AMENDING VARIOUS TERMS AND PROVISIONS OF THE AMARILLO MUNICIPAL CODE; ADD, MODIFY, INCREASE, OR DELETE VARIOUS FEES AND RATES; PROVIDING A SAVINGS AND SEVERABILITY CLAUSE; REPEALING ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT; PROVIDING AN EFFECTIVE DATE.

WHEREAS, a budget for operating the municipal government of the City of Amarillo for the fiscal year October 1, 2024 through September 30, 2025 (hereafter, "fiscal year" or "FY") has been prepared by the City Manager of the City of Amarillo; and

WHEREAS, all public notices, postings, and hearings required by State law and the City Charter have been duly and legally advertised, published and conducted as required; and

WHEREAS, said budget has been filed with the City Secretary for more than fifteen (15) days immediately prior to the public hearing heretofore held upon said budget; and

WHEREAS, at the public hearing the financial condition, comparative expenditures as filed, and public comments were duly considered;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. That the budget as filed with the City Secretary of the City of Amarillo for the fiscal year of October 1, 2024 through September 30, 2025 (hereafter, "the fiscal year"), together with any amendments made upon motion, second, and majority vote during public hearings, is hereby approved, adopted and ratified as the Annual Budget for the City of Amarillo, Texas, for the fiscal year.

SECTION 2. That the number, classification, and designation of each position, as listed in the Annual Budget and incorporated herein by reference, is hereby created, established and adopted as the official plan for the classified service and unclassified service (managerial schedule and part-time schedule) of the City of Amarillo for the fiscal year. Any classified or unclassified position which is not listed in said Annual Budget is expressly found, after having been examined in budget work sessions to be a surplus position and, in order to increase efficiency of providing service and to reduce expenditures, such position is hereby abolished. The number of authorized positions may be increased by subsequent action if grants or other revenue sources become available during the fiscal year to fund such position(s).

On October 1, 2024, three (3) additional firefighters and one Battalion Fire Chief position will be added to authorized positions and two police sergeant positions will be removed.

SECTION 3. That in accordance with the annual personnel budget for the City, effective January 1, 2025, the City contribution rate to the Texas Municipal Retirement System will be 17.40%. Effective January 1, 2025, the City contribution rate to the Amarillo Firemen’s Relief and Retirement Fund will be 20.82%. Effective January 1, 2025, the City contribution rate towards the City’s Other Post Employment Benefits (OPEB) liability will be 2.43%. This does not change the amounts contributed by employees each payroll period.

SECTION 4. That, in accordance with the annual budget adopted for the Public Works Department, Chapter 8-3, Article IV, Division 2, Section 8-3-92, of the Amarillo Municipal Code is hereby amended to read as follows:

**Sec. 8-3-92. - Residential collection and disposal.**

(a) Residential collection and disposal charges shall be set out as follows:

TABLE NUMBER ONE

*Type/Description      Monthly Charge*

- (1) One-Family Residence ..... ~~\$22.90~~ \$24.18
- (2) Two-Family Residence with 1 water meter ..... ~~44.92~~ 47.44
- (3) Three-Family Residence with 1 water meter ..... ~~67.38~~ 71.15
- (4) Four-Family Residence with 1 water meter ..... ~~89.75~~ 94.78
- (5) Two-Family Residence, each unit on separate water meter, each unit ..... ~~44.92~~ 47.44
- (6) One-Family Residence and single apartment on 1 water meter ..... ~~22.90~~ 24.18
- (7) One-Family Residence and single apartment on 1 water meter, each unit ..... ~~22.90~~ 24.18
- (8) One-family unit or single-family unit, without alley entrance, where it is necessary to carry out municipal solid waste for more than ten feet but less than 50 feet from the curb, each unit ..... ~~\$39.96~~ 42.20
- (9) One-family unit or single-family unit, without alley entrance, where it is necessary to carry out municipal solid waste for more than 50 feet but less than 100 feet from the curb, each unit ..... ~~\$49.68~~ 52.46

(10) One-family unit or single-family unit, without alley entrance, where it is necessary to carry out the municipal solid waste more than 100 feet from the curb but less than 150 feet, each unit ..... ~~\$58.32~~ 61.59

(11) Where adjustments to the carry out rate may be necessary, the Solid Waste Superintendent will make case by case determinations of the need and the appropriate rates.

(12) One additional curbside container may be provided at no charge to customers requiring more capacity than that provided by one container. Each additional container, beyond the first two, shall be charged for at a rate that is one half of the standard rate as listed in Sec. 8-3-92(a)(1).

\*\*\*

SECTION 5. That, in accordance with the annual budget adopted for the Public Works Department, Chapter 8-3, Article IV, Division 2, Section 8-3-93, of the Amarillo Municipal Code is hereby amended to read as follows:

**Sec. 8-3-93. - Commercial collection and disposal.**

(a) *Table of charges.* Commercial collection and disposal charges shall be based on the size, type and number of containers and frequency of service established for such commercial collection. The monthly charges per container for commercial collection are as set out below:

TABLE NUMBER TWO  
Monthly Charge Per Container

|                                   | Container Pickups Per Week<br>Not More Than |                                    |                                    |                                    |                                    |
|-----------------------------------|---------------------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|
| Container Volume<br>(In Cu. Yds.) | 2                                           | 3                                  | 4                                  | 5                                  | 6                                  |
| Single container<br>charge:       |                                             |                                    |                                    |                                    |                                    |
| 3                                 | <del>\$94.74</del><br><u>110.56</u>         | <del>129.56</del><br><u>151.20</u> | <del>171.53</del><br><u>200.18</u> | <del>213.48</del><br><u>249.13</u> | <del>255.42</del><br><u>298.08</u> |
| 4                                 |                                             | <del>218.38</del><br><u>254.85</u> |                                    |                                    | <del>432.34</del><br><u>504.54</u> |

|   |                                |                                |                                |                                |                                |
|---|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|
| 6 | <u>160.03</u><br><u>186.79</u> | <u>237.64</u><br><u>277.33</u> | <u>315.11</u><br><u>367.72</u> | <u>393.05</u><br><u>458.69</u> | <u>470.46</u><br><u>549.03</u> |
| 8 | <u>173.00</u><br><u>201.89</u> | <u>256.90</u><br><u>299.80</u> | <u>340.81</u><br><u>397.73</u> | <u>424.70</u><br><u>495.62</u> | <u>508.73</u><br><u>593.69</u> |

SECTION 6. That in accordance with the budget of the Building Safety Department the Amarillo Municipal Code, Chapter 4-1, Section 4-1-3 be and hereby is amended to read as follows:

**Sec. 4-1-3. - Application, plan review and permit time limits, cancellations and refunds.**

- (a) –(b) [NO CHANGE]
- (c) *Fee for renewing expired permits.* A permit that has expired by time limitations may be renewed for an additional time period as stated above provided there have been no substantial changes in the plans or scope of work, and upon payment of a renewal fee as follows:

|     |                                                                                      |                                                                                                       |
|-----|--------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|
| (1) | Not more than sixty (60) days after expiration date:                                 | <del>Sixty-five dollars (\$65.00)</del> <u>(\$68.00)</u>                                              |
| (2) | Sixty-one (61) to not more than one hundred eighty (180) days after expiration date: | One-half (½) original fee, but not less than <del>sixty-five dollars (\$65.00)</del> <u>(\$68.00)</u> |
| (3) | More than one hundred eighty (180) days after expiration date:                       | New application and at full price.                                                                    |

An expired permit that is renewed in accordance with the above, and later expires again due to time limitations shall not be eligible for any subsequent renewal but shall be subject to a new application and fee.

- (d) –(h) [NO CHANGE]

SECTION 7. That in accordance with the budget of the Building Safety Department the Amarillo Municipal Code, Chapter 4-1, Section 4-1-4 be and hereby is amended to read as follows:

**Sec. 4-1-4. - Late fee; offense.**

- (a) When work for which a permit is required is begun prior to obtaining such permit, or otherwise receiving approval from the Building Safety Department to begin work, a late fee of

~~two hundred seventy-nine dollars (\$279.00)~~ two hundred eighty-nine dollars (\$289.00) shall be assessed in addition to the required permit fee. A person who fails or refuses to obtain a required permit on a second or subsequent occasion within a twenty-four-month period shall pay a late fee of ~~five hundred fifty-seven dollars (\$557.00)~~ five hundred seventy-six dollars (\$576.00) in addition to triple the required permit fee for each subsequent violation occasion.

(b) [NO TEXT CHANGE]

SECTION 8. That in accordance with the budget of the Building Safety Department the Amarillo Municipal Code, Chapter 4-1, Article I, Division 2, Section 4-1-20 be and hereby is amended to read as follows:

**Sec. 4-1-20. - Plan review fee; building permit application.**

- (a) *Fees established.* A non-refundable plan review fee shall be paid upon submittal of plans to be reviewed. The valuation shall be either the valuation of a non-residential structure or the square footage for a residential dwelling, as stated by the applicant; or, when in the opinion of the Building Official the stated valuation or footage appears to be materially understated, the valuation or footage may be calculated based on the most recent building data available.
- (1) All non-residential projects: \$ Value x ~~.0013~~ .0014 = Plan review fee: rounded to whole dollars, minimum ~~seventy-eight dollars (\$78.00)~~ eighty-one dollars (\$81.00).
  - (2) Commercial (public or semi-public) swimming pool, spa, public interactive water feature, ~~three hundred ninety-eight dollars (\$398.00)~~ eighty-one dollars (\$81.00).
  - (3) Residential dwelling permit and inspection fees are as shown in the table below, with a ~~seventy-eight dollars (\$78.00) minimum~~, eighty-one dollars (\$81.00) minimum, or the greater amount calculated as shown in the following table for Residential dwelling projects:

RESIDENTIAL DWELLING PERMIT AND INSPECTION FEES

| Fee Type                                                                                                                            | Fee                                                                                                                        | Notes                                        |  |
|-------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|--|
| New Single-Family Dwelling, Townhome, Two-Family Dwelling (Duplex)                                                                  | <del>Plan review and Permit \$0.48</del><br><u>\$0.50</u>                                                                  | Per square foot of all floor area under roof |  |
| Residential Alterations, Garages (residential detached), Carport, Fire Repair (residential), Storage Buildings over 200 square feet | <del>Plan review and Permit \$0.31</del><br><u>\$0.32</u><br>Minimum Fee - \$130.00<br><u>\$135.00</u>                     | Per square foot of all floor area under roof |  |
| Swimming Pool                                                                                                                       | <del>Plan Review and Permit</del><br>Residential - \$293.00<br><u>\$303.00</u><br>Commercial - \$410.00<br><u>\$424.00</u> |                                              |  |

Exceptions:

- (1) Projects that require less than one (1) hour review time, that require no additional field investigation, and that may be issued within one (1) workday.
  - (2) Preliminary consultations of less than one (1) hour when no plans are submitted for further review.
- (b) A new plan review fee shall be required under the following conditions:
- (1) When substantial revisions in the scope of the project require additional plan review of more than one (1) hour, then a new plan review fee shall be paid. When additional or revised plans are submitted before the original plans have been reviewed, then no

additional fee is required. When substantial revisions in the scope of the project require additional plan review of more than one (1) hour, then a revision fee shall be paid. When additional or revised plans are submitted before the original plans have been reviewed, then no additional fee is required.

Fee schedule

Revision fee ~~.00054~~ .00056

Minimum ~~\$210.00 not to exceed \$5,775.00~~ \$217.00 not to exceed \$5,966.00

(2) -- (3) [NO TEXT CHANGE]

SECTION 9. That in accordance with the budget of the Building Safety Department the Amarillo Municipal Code, Chapter 4-1, Article I, Division 2, Section 4-1-21 be and hereby is amended to read as follows:

**Sec. 4-1-21. - Building permit and inspection fee schedule.**

- (a) [NO TEXT CHANGE]
- (b) Building Permit Fee Schedule.
  - (1) All Nonresidential dwelling Projects: \$ Value x ~~\$0.0036~~ \$0.0037 = Permit Fee:  
Rounded to whole dollars.
  - (2) Minimum Permit Fees (Nonresidential and Residential dwellings):
    - a. New construction: ~~One hundred thirty dollars (\$130.00)~~ One hundred thirty-five dollars (\$135.00) plus ~~sixty-five dollars (\$65.00)~~ sixty-eight dollars (\$68.00) times the number of other permits required for electrical, plumbing and HVAC work.
    - b. Remodels and Additions: ~~One hundred thirty dollars (\$130.00)~~ One hundred thirty-five dollars (\$135.00) plus ~~sixty-five dollars (\$65.00)~~ sixty-eight dollars (\$68.00) times the number of other permits required for electrical, plumbing and HVAC work.
  - (3) Other Permits and Inspection Fees (Nonresidential and Residential dwellings):
    - a. Certificate of Occupancy review and inspection when not associated with a building permit: ~~\$141.00~~ \$147.00
    - b. Recreation of existing Certificate of Occupancy: ~~\$48.00~~ \$50.00
    - c. Wrecking permit and Moving permits: ~~\$107.00~~ \$111.00
    - d. Permit for the installation of flammable liquids tanks and pumps: ~~\$71.00~~ \$74.00

This includes the fees for electrical and plumbing permits

- e. Residential Re-roofing permit: ~~\$167.00~~ \$173.00
- f. Manufactured home installation: ~~\$212.00~~ \$219.00

This includes the fees for electrical and plumbing permits.

- g. Inspection not otherwise noted above, and those requested after hours, two-hour minimum charge per hour ~~\$102.00~~ \$108.00
- h. Re-inspection: ~~\$65.00~~ \$68.00
- i. Construction and Advisory and Appeals Board application: ~~\$176.00~~ \$182.00
- j. Siding and exterior veneer: Value of project x 0.0032 minimum: ~~\$65.00~~ \$68.00
- k. Expedited Review Fee: Projects: \$ Value x ~~minimum~~ \$585.00 \$605.00
- l. Insulation and energy conservation: value of project x 0.0034 minimum of ~~\$65.00~~ \$68.00
- m. Technology Fee ~~\$12.00~~ \$13.00
- n. Glass/Glazing Permit ~~\$65.00~~ \$68.00

- o. Insulation Permit ~~\$65.00~~ \$68.00
- p. Reserved.
- q. Commercial (public or semi-public) swimming pool, spa, public interactive water feature ~~\$410.00~~  
\$424.00
- r. Sign permit ~~\$107.00~~ \$111.00

SECTION 10. That in accordance with the budget of the Building Safety Department the Amarillo Municipal Code, Chapter 4-1, Article I, Division 2, Section 4-1-30 be and hereby is amended to read as follows:

**Sec. 4-1-30. - Fee schedule.**

- (a) [NO TEXT CHANGE]
- (b) *Electrical Permit and Inspection Fee Schedule.*
  - (1) New Construction and additions to panel service:
    - a. Minimum fee: ~~\$65.00~~ \$68.00
    - b. Fee for construction taps: ~~\$65.00~~ \$68.00
    - c. All 120-volt through 480-volt single-or three-phase services, per ampere: ~~\$0.37~~ \$0.38
  - (2) Alterations:
    - a. Alteration of residential service entrance: ~~\$65.00~~ \$68.00
    - b. Alteration of nonresidential service entrance: ~~\$65.00~~ \$68.00
  - (3) Equipment additions:
    - a. Gasoline pump and dispensers, generators and wind generators, transformers, signs, sign transformers, electrical device or opening not listed; each: ~~\$65.00~~ \$68.00
    - b. Electrical passenger or freight elevator or dumbwaiter installation, each: ~~\$65.00~~ \$68.00
  - (4) Inspection fees:
    - a. Inspection not otherwise noted above, and those requested after hours, two-hour minimum charge, per hour: \$104.00
    - b. Re-inspection fee: ~~\$65.00~~ \$68.00
  - (5) Technology fee: ~~\$12.00~~ \$13.00

SECTION 11. That in accordance with the budget of the Building Safety Department the Amarillo Municipal Code, Chapter 4-1, Article I, Division 4, Section 4-1-40 be and hereby is amended to read as follows:

**Sec. 4-1-40. - Heating, Ventilation, and Air Conditioning, HVAC, Permit Fee Schedule.**

- (a) [NO TEXT CHANGE]

(b) *Existing buildings, equipment installations.* For the installation or relocation of HVAC equipment in existing buildings when separate from a project requiring a building permit:

(1) Commercial hoods, Type I or II, for the first unit: ~~\$65.00~~ \$68.00

For each additional unit: ~~\$13.00~~ \$14.00

(2) Commercial refrigeration, for the first unit: ~~\$65.00~~ \$68.00

For each additional unit: ~~\$13.00~~ \$14.00

(3) Commercial cold storage box, for the first unit: ~~\$65.00~~ \$68.00

For each additional unit: ~~\$13.00~~ \$14.00

(4) Boilers—first 100,000 BTU/hour input: ~~\$65.00~~ \$68.00

Each additional 100,000 BTU/hour input or portion thereof: ~~\$13.00~~ \$14.00

(c) *Alterations and Equipment Change Outs.* Alterations of or changing out environmental air system equipment when separate from a project requiring a building permit require the following fees:

(1) Floor heaters, wall furnaces, unit heaters: First unit: ~~\$65.00~~ \$68.00

Each additional unit thereafter: ~~\$13.00~~ \$14.00

(2) Equipment changeout, per unit: First 5 tons: ~~\$65.00~~ \$68.00

Each additional 5 tons or portion thereof: ~~\$13.00~~ \$14.00

(3) Relocation, replacement or installation of new duct, chilled water or steam pipes in existing buildings, per square foot of floor area: ~~\$00.032~~ \$00.033

(d) *Minimum permit:* ~~\$65.00~~ \$68.00

(e) *Inspections:* Inspections not otherwise noted above, and those requested after hours, two-hour minimum charge per hour: ~~\$104.00~~ \$108.00

(f) *Re-inspection fee:* ~~\$65.00~~ \$68.00

(g) *Technology fee:* ~~\$12.00~~ \$13.00

SECTION 12. That in accordance with the budget of the Building Safety Department the Amarillo Municipal Code, Chapter 4-1, Article I, Division 5, Section 4-1-50 be and hereby is amended to read as follows:

**Sec. 4-1-50. - Plumbing permit fees.**

(a) *Fees established.* Plumbing permit fees shall be as follows.

(b) *Plumbing Permit Fee Schedule.*

(1) New construction, additions, and remodeling. The permit fee for a plumbing permit shall be combined with the fees for a building permit, when one is issued on the same project, in accordance with the building code fee schedule.

(2) New fixture installations, additions, alterations, and repairs. When there is no building permit issued on the same project where a plumbing installation is made, the plumbing permit fee shall be based on the following schedule:

a. Minimum fee for all installations: ~~\$65.00~~ \$68.00

b. New Installations and additions per fixture, including but not limited to: bathtub, bidet, dishwasher, drinking fountain, floor drain, garbage disposal, grease interceptor, grease trap, hose bib, lavatory, shower, sink, toilet, urinal, wash rack, washing machine outlet assembly, and water heater: ~~\$8.00~~ \$9.00

(3) Repairs and Replacements:

a. Replacement of water, gas, or sewer service line: ~~\$65.00~~ \$68.00

When more than one (1) of these service lines are replaced at the same time the fee shall cover all the lines that are installed and inspected at the same time. If the lines are not ready for inspection at the same time, re-inspection fees for additional inspections will be required.

b. Water Heater Replacement: ~~\$65.00~~ \$68.00



- c. Water, sewer, or gas re-piping within a structure and separate from service lines:  
~~\$65.00~~ \$68.00

Plus per plumbing fixture and gas outlet: ~~\$4.00~~ \$5.00

- (4) Medical Gas Installations, minimum: ~~\$65.00~~ \$68.00

Plus per outlet assembly: ~~\$4.00~~ \$5.00

- (5) Inspection not otherwise noted above, and those requested after hours, two-hour minimum charge per hour: ~~\$104.00~~ \$108.00

- (6) Re-inspection: ~~\$65.00~~ \$68.00

- (7) Technology fee: ~~\$12.00~~ \$13.00

- (8) Minimum permit fee is one hundred and seven dollars (\$107.00) for the first seventy-five (75) heads plus sixty-two cents (\$0.62) per head thereafter.

SECTION 13. That in accordance with the budget of the Building Safety Department the Amarillo Municipal Code, Chapter 4-1, Article II, Section 4-1-110 be and hereby is amended to read as follows:

**Sec. 4-1-110. - Registration of contractors; homeowner exemption; fees and requirements.**

(a) – (e) [No TEXT Change]

(f) *Registration fee.* To become a registered contractor a fee in the amount of ~~sixty-one dollars (\$61.00)~~ sixty-four dollars (\$64.00) per year shall be paid to the City. All registrations under this section shall expire one (1) year from the date of registration.

- (g) *Bond and insurance requirements.* No person engaged as a contractor required to be registered by this section shall be issued a permit for work in the respective category until he has made, executed and delivered to the Building Official either a License and Permit Surety Bond, or a Certificate of Insurance, or both, further described as follows:

(1) License and Permit Surety Bond:

- a. A good and sufficient corporate surety bond, License and Permit Surety Bond, in the amount shown in Table 4-1-110 payable to the City for the use and benefit of either the City, or the property owner for damages as a result of any act or neglect of the principal or his agents or employees; or by reasons of failure to repair any defective work, material or installation; or for failure to pay any fees or other charges due the City; or for failure to remedy any defects or faulty workmanship or material within the time prescribed by the Building Official for the completion of such remedial work, without additional cost to the person for whom the work was done; and guaranteeing compliance with the requirements of the applicable construction codes of all work installed by the principal, his agents or employees.
- b. Claim upon such bond may be filed by either any person damaged by reason of the principal's failure to perform his obligations under the bond, or the City for violation of applicable construction codes.
- c. Suspension or revocation of the registration of the principal shall not by itself affect the liability of either the principal or the surety on such bond.

(2) Certificate of Insurance.

- a. Contractors who are required by the State to be licensed and to maintain liability insurance for that license, must present a copy of their certificate of insurance showing compliance with state regulations. When the state requires liability insurance, no other insurance or bond shall be required by the City to be registered as a contractor under this section.
- b. Contractors who are not required by the State to maintain liability insurance, but who are required by this Chapter to maintain liability insurance, shall provide a

Certificate of Insurance showing the levels of liability insurance coverage in accordance with Table 4-1-110, Contractor Registration Requirements.

- (h) *Table of Contractor Registration Requirements.* The specific requirements for each contractor category are as listed in the following Table 4-1-110, Contractor Registration Requirements:

Table 4-1-110 Contractor Registration Requirements

| Contractor Categories                                     | State License or Registration Required | City Registration in Addition to State License or Registration | Annual City Registration Fee | License and Permit Surety Bond | General Liability Insurance |
|-----------------------------------------------------------|----------------------------------------|----------------------------------------------------------------|------------------------------|--------------------------------|-----------------------------|
| Building Contractor                                       |                                        |                                                                |                              |                                |                             |
| General Contractor (fn. 1)                                | no                                     | yes                                                            | \$61.00<br><u>\$64.00</u>    | none                           | none                        |
| New Residential Contractor (fn. 2)                        | No                                     | yes                                                            | \$61.00<br><u>\$64.00</u>    | none                           | none                        |
| Residential Remodeling Contr. (fn. 3)                     | No                                     | yes                                                            | \$61.00<br><u>\$64.00</u>    | \$20,000.00                    | none                        |
| Additional requirements for building demolition           | no                                     | any of the above                                               | any of the above             | lot clearance bond (fn. 4)     | yes (fn. 5)                 |
| Electrical Contractor, Master Electrician License (fn. 6) | State Lic.                             | yes                                                            | \$61.00<br><u>\$64.00</u>    | none                           | State Required Min.         |
| Glass and Glazing Contractor                              | no                                     | yes                                                            | \$61.00<br><u>\$64.00</u>    | None                           | \$500,000.00 (fn. 12)       |
| HVAC Contractor, A and B (fn. 7)                          | State Lic. (fn. 7)                     | yes                                                            | \$61.00<br><u>\$64.00</u>    | none                           | State Required Min.         |
| Insulation Contractor                                     | no                                     | yes                                                            | \$61.00<br><u>\$64.00</u>    | \$20,000.00                    | \$300,000.00 (fn. 11)       |
| Landscape Irrigator or Irrigation Technician              | State Lic.                             | yes                                                            | \$61.00<br><u>\$64.00</u>    | \$10,000.00                    | none                        |
| House Moving Contractor                                   | no                                     | yes                                                            | \$61.00<br><u>\$64.00</u>    | \$10,000.00                    | none                        |
| Plumbing Contractor, Master Plumber License (fn. 7)       | State Lic.                             | yes                                                            | none                         | none                           | State Required Min.         |
| With Medical Gas endorsement (MGE) (fn. 8)                | MGE                                    | yes                                                            | none                         | none                           | State Required Min.         |

|                                                   |                    |     |                               |             |                         |
|---------------------------------------------------|--------------------|-----|-------------------------------|-------------|-------------------------|
| Commercial Roofing Contractor                     | no                 | yes | <del>\$61.00</del><br>\$64.00 | \$20,000.00 | \$1,000,000.00 (fn. 13) |
| Residential Roofing Contractor                    | no                 | yes | <del>\$61.00</del><br>\$64.00 | \$20,000.00 | \$300,000.00 (fn. 11)   |
| Sign Contractor                                   |                    |     |                               |             |                         |
| Electrical Sign Contractor (fn. 9)                | State Lic. (fn. 9) | yes | <del>\$61.00</del><br>\$64.00 | none        | State Required Min.     |
| Non-electrical Sign Contractor (fn. 10)           | no (fn. 10)        | yes | <del>\$61.00</del><br>\$64.00 | \$10,000.00 | none                    |
| Swimming Pool and Spa Contractor                  | no                 | yes | <del>\$61.00</del><br>\$64.00 | \$10,000.00 | none                    |
| Water Treatment Equipment Installation Contractor | State Lic.         | yes | <del>\$61.00</del><br>\$64.00 | \$10,000.00 | none                    |

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SECTION 14. The Amarillo Municipal Code, Chapter 8-5, Article I, Section 8-5-1 be and hereby amended as follows:

**Sec. 8-5-1. - Definitions.**

*[Note to codifier: Insert these new definitions in alphabetical order with the existing definitions.]*

**Food Establishment:** A food establishment means ~~an a~~ a retail operation that stores, prepares, packages, serves, vends, or otherwise provides food for human consumption to include ~~the following, but not limited to:~~ , but not limited to, the following:

(1)-(3) No changes

(4) Any entity that provides food for highly vulnerable/susceptible populations to include, but not limited to, the following: child-care facilities, public and private grade schools, assisted living facilities (ALF), nursing homes, congregate living facilities (eighteen (18) or more residents), hospitals, hospice, rehabilitation facilities, children's homes, food banks, food pantries, and special needs shelters.

(a) No Changes

(5) Food Establishment does not include an establishment less than 200 cubic feet for the total food operation (includes display and storage areas) that provides only single-service, prepackaged foods that are not time/temperature control for safety, a produce stand that only offers whole, uncut fresh fruits and vegetables, a cottage food industry, an area where cottage food is prepared, sold or offered for human consumption, a Bed and Breakfast Limited facility as defined in the Texas Food Establishment Rules, or a private home that receives catered or home-delivered food, a Lemonade stands that only prepare and serve lemonade drinks, liquor stores (alcohol only), beer

~~distribution facilities (alcohol only), licensed child-care homes, and registered child-care homes~~  
and distribution facilities (TCS and Non-TCS) that are regulated by Federal or State entities.

(6) No changes

Retail Operation: The sale or conveyance of food for human consumption to the ultimate consumer.

SECTION 15. The Amarillo Municipal Code, Chapter 8-5, Article IV, Section 8-5-15 is hereby amended to read as follows:

**Sec. 8-5-15. -- Fees.**

(a) *Management of Fats, Oils and Grease Fees:* (No Change)

(b) Food Hygiene Fees:

- 1. No Change
- 2. Annual permit fee will be based on square footage of the structure or assigned tenant space if within a mall/strip center, or otherwise stated in subsection (b)(3-12)  
0 to 15,000 sq ft .... \$650.00 per establishment  
15,001 and Over sq ft .... \$850.00 per establishment

(3-12) No Change

(c) *Group Care Fees:* (No Change)

(d) On-Site Sewage Facilities fees:

(1-6) No Change

7. OSSF Trip fee .... \$150.00

(e) Recreational Water Fees:

(1-3) No Change

~~(4) Certified Pool Technician refresher course, one (1) day course and exam. Course will be offered to those who have taken the initial course and who's certification has yet to expire .... Fee set by Director of Environmental Health with City Manager Approval~~

(5-9) No Change

(f) *Miscellaneous fees* (No Change)

SECTION 16. The Amarillo Municipal Code, Chapter 12-1, Article I, Section 12-1-4 be and hereby is amended as follows:

**Sec. 12-1-4. -- Warford Activity Center**

(a) Visit and Membership Fees.

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|                                    | Fee            |
|------------------------------------|----------------|
| <u>"Punch and Play" Membership</u> | <u>\$10.00</u> |
| <u>Pass – 3 Punch Pass</u>         |                |

\*\*\*\*\*

(b)-(c) [NO CHANGE]

(d) Room Rental Fees (Non-Operational hours) (2-hour minimum).

|                 |                                                       |
|-----------------|-------------------------------------------------------|
| Multi-Use Rooms | \$2530.00 per hour                                    |
| Kitchen         | \$15 20.00 per hour (available only with Room Rental) |
| Gym             | \$25.00 per hour - Half Court                         |
|                 | \$40.00 per hour - Full Court                         |

(e) Other Facility Use Fees.

\*\*\*\*

|                                                                                                                                     |                 |
|-------------------------------------------------------------------------------------------------------------------------------------|-----------------|
|                                                                                                                                     | Fee             |
| <u>Rental Deposit</u><br>(Refundable) Large Events that<br>include food & beverage                                                  | <u>\$100.00</u> |
| <u>Setup/Takedown fee for</u><br>tables and chairs                                                                                  | <u>\$100.00</u> |
| <u>Outdoor Patio</u>                                                                                                                | <u>\$30.00</u>  |
| <u>Hourly Full Facility</u><br>Rental (minimum 2 hour rental)<br>includes Pool, Full Gym, Game<br>Room and 2 multi-purpose<br>rooms | <u>\$300.00</u> |
| <u>Pool Volleyball Net</u><br>Rental (per rental)                                                                                   | <u>\$10.00</u>  |

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SECTION 17. That, in accordance with the annual budget adopted for the Utility Division, the water rates and charges in Chapter 18-2, Article III, Section 18-2-57 of the Amarillo Municipal Code are hereby amended in part to read as follows:

**Sec. 18-2-57. - Monthly rates.**

(a) (NO CHANGE)

(b) In addition to the monthly meter charge set forth in subsection (a) above, the following shall apply to the amount of water used in excess of three thousand (3000) gallons per month:

| Quantity<br>(gallons)                  | Inside City<br>per 1,000<br>Gallons | Outside City<br>per 1,000<br>Gallons |
|----------------------------------------|-------------------------------------|--------------------------------------|
| <i>Residential:</i>                    |                                     |                                      |
| 0—3,000                                | Minimum Charge                      | Minimum Charge                       |
| 3,001—10,000                           | \$3.46                              | \$5.19                               |
| 10,001—30,000                          | \$4.52                              | \$6.78                               |
| 30,001—50,000                          | \$6.69                              | \$10.03                              |
| Over 50,000                            | \$7.59                              | \$11.41                              |
| <i>Commercial/Industrial:</i>          |                                     |                                      |
| 0—3,000                                | Minimum Charge                      | Minimum Charge                       |
| <del>Over 3,000</del> 3,001 – 10,000   | \$3.95                              | \$5.92                               |
| Over 10,000                            | \$4.15                              | \$6.23                               |
| <i>Irrigation (all service groups)</i> |                                     |                                      |
| 0—3,000                                | Minimum Charge                      | Minimum Charge                       |
| 3,001—10,000                           | \$3.72                              | \$5.92                               |
| 10,001—30,000                          | \$4.52                              | \$6.78                               |
| 30,001—50,000                          | \$6.69                              | \$10.03                              |
| Over 50,000                            | \$7.59                              | \$11.41                              |

(c) (NO CHANGE)

SECTION 18. That should any part, portion, section, fee, charge, or expenditure enacted by or contained within either this ordinance or the budget that it adopts, be declared inoperative, unconstitutional, invalid, or void for any reason by a court of competent jurisdiction, then such decision, opinion, or judgment shall in no way affect the remaining portions, parts, sections, fees, charges, or expenditures of either this ordinance or the budget, which remaining provisions shall be and remain in full force and effect.

SECTION 19. That all ordinances, resolutions, and appropriations for which provisions have heretofore been made are hereby expressly repealed to the extent of any conflict with the provisions of this ordinance.

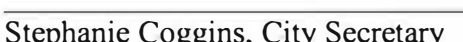
SECTION 20. That the City Manager is authorized to approve transfers between line items in any departmental budget and to make transfers between funds within the budget which will neither decrease a program or service adopted in said budget, nor increase expenditures over the total amount of expenditures approved in said budget, in order to meet unanticipated expenditures within any department, program, or service.

SECTION 21. That this ordinance shall be effective on and after its adoption; provided, however, that the Annual Budget adopted herein, along with fees and charges established herein, shall be effective on October 1, 2024, unless a different effective date is specified for a particular Section hereof.

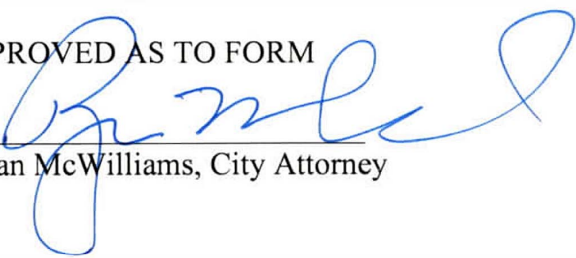
INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading the 10th day of September 2024; and PASSED on Second and Final Reading the 17th day of September 2024.

  
Cole Stanley, Mayor

ATTEST:

  
Stephanie Coggins, City Secretary

APPROVED AS TO FORM

  
Bryan McWilliams, City Attorney

09/6/2024BSM

ORDINANCE NO. 8153

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS: APPROVING TAX ROLL; SETTING THE TAX RATE AND LEVYING A TAX UPON ALL PROPERTY SUBJECT TO TAXATION WITHIN THE CITY OF AMARILLO FOR THE TAX YEAR 2024; ESTABLISHING AN EFFECTIVE DATE; REPEALING CONFLICTING ORDINANCES.

WHEREAS, the Chief Appraisers of the Potter and Randall Counties Tax Appraisal Districts have prepared and certified the appraisal roll for the City of Amarillo, Texas, said roll being that portion of the approved appraisal roll from each Tax Appraisal District which lists property taxable by the City of Amarillo within each respective county; and

WHEREAS, the Chief Appraisers of the Potter and Randall Counties Tax Appraisal Districts have performed the statutory calculations required by Section 26.04 of the Texas Property Tax Code and has submitted said rates to the City Council of said City prior to its adoption of this ordinance; and,

WHEREAS, the City has published the no-new revenue tax rate, the voter-approval tax rate, and other information as allowed or required by the Texas Local Government Code, and has fulfilled all other requirements for publication and postings as required by law, in a manner designated to call to the attention of all residents of said City; and,

WHEREAS, the City Council has complied with all applicable posting, hearing, filing, and meeting requirements of Texas law prior to the setting of the tax rate for 2024; and

WHEREAS, a quorum of the City Council is present in a regular meeting open to the public;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. That the appraisal roll with the amount of tax calculated thereon by the Tax Assessor Collectors of Potter and Randall Counties is hereby approved.

SECTION 2. That for the year 2024, there is hereby levied on all of the property located in the City of Amarillo, Texas, on the first day of January, 2025, and not exempted from taxation by the Constitution and Statutes of the State of Texas, an ad valorem tax of \$0.06856 for debt expenses plus \$0.31867 for maintenance and operation expenses (total of \$0.38723, per \$100.00 valuation of all such property to provide revenue for carrying on the City Government and the current expenses thereof. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR’S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 5.63% PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$4.23.

SECTION 3. Monies collected pursuant to this ordinance shall be expended in accordance



with the ordinance adopting the City of Amarillo budget for fiscal year 2024-2025, and any monies collected which are not specifically appropriated shall be deposited in the general fund.

SECTION 4. All ordinances or parts thereof that conflict with this ordinance are hereby repealed to the extent of such conflict.

SECTION 5. This ordinance shall be in full force and effect from and after its passage and publication as required by law.

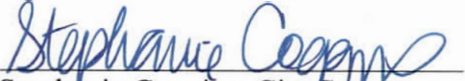
INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading the 10<sup>th</sup> day of September, 2024 upon a voice roll call vote as follows:

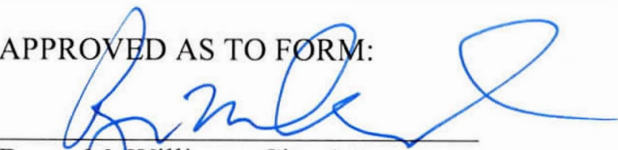
|                                    |            |
|------------------------------------|------------|
| Mayor Cole Stanley                 | <u>AYE</u> |
| Councilmember Place 1 Josh Craft   | <u>AYE</u> |
| Councilmember Place 2 Don Tipps    | <u>AYE</u> |
| Councilmember Place 3 Tom Scherlen | <u>AYE</u> |
| Councilmember Place 4 Les Simpson  | <u>AYE</u> |

and PASSED on Second and Final Reading the 17th day of September, 2024 upon a voice roll call vote as follows:

|                                    |               |
|------------------------------------|---------------|
| Mayor Cole Stanley                 | <u>AYE</u>    |
| Councilmember Place 1 Josh Craft   | <u>AYE</u>    |
| Councilmember Place 2 Don Tipps    | <u>AYE</u>    |
| Councilmember Place 3 Tom Scherlen | <u>AYE</u>    |
| Councilmember Place 4 Les Simpson  | <u>ABSENT</u> |

  
Cole Stanley, Mayor

ATTEST:  
  
Stephanie Coggins, City Secretary

APPROVED AS TO FORM:  
  
Bryan McWilliams, City Attorney