

FY 2025

ANNUAL PERFORMANCE AND EXPENDITURE REPORT (APER)

Amarillo MPO

TRANSPORTATION MANAGEMENT AREA (TMA) STATUS:

Transportation Management Area (TMA)

AIR QUALITY STATUS:

Attainment

The preparation of this report has been financed in part through grant(s) from the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA), U.S. Department of Transportation (USDOT), under the State Planning and Research Program, Section 505 [or Metropolitan Planning, Section 104(d)] of Title 23, U.S. Code. The contents of this report do not necessarily reflect the official views or policy of the U.S. Department of Transportation.

This APER complies with federal and state requirements and its contents are true and correct.

Federal Approval: *Provide original FHWA approval date*

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INTRODUCTION

Federal regulations ([23 C.F.R. § 420.117](#)) require State DOTs to monitor activities of all subrecipients of Federal Highway Administration (FHWA) planning and research funds to ensure that work is being performed satisfactorily and schedules are being met. To comply with federal regulations, Texas Administrative Code ([43 TAC §16.52\(a\)\(5\)](#)) requires all Texas MPOs to annually prepare and submit to TxDOT an Annual Performance and Expenditure Report (APER).

The APER facilitates TxDOT oversight of each MPO's use of FHWA planning and research funds by tracking and updating progress and expenditures related to planning activities identified in the MPO's Unified Planning Work Program (UPWP), which identifies the MPO's budget and planning activities.

23 C.F.R. § 420.117 requires that APERS must include, at a minimum:

- Comparison of actual performance with established goals;
- Progress in meeting schedules;
- Status if expenditures in a format compatible with the work program, including a comparison of budgeted (approved) amounts and actual costs incurred;
- Cost overruns or underruns;
- Approved work program revisions.

I. TASK 1 – ADMINISTRATION AND MANAGEMENT

A. TASK SUMMARY

To provide for the daily operation, organization, and coordination of the transportation planning process and to reach out to the public for input. To provide administrative oversight that will focus on planning for a multi-modal transportation system that promotes interagency and citizen participation in the planning process. To provide MPO staff the opportunity for professional development through attendance of training workshops, courses, and meetings.

B. SUBTASKS

Subtask 1.1: Program Administration

Activities under this element will provide oversight and coordination of the various programs contained in the work program. This includes development of the Annual Performance and Expenditure Report (APER) and the Annual Listing of Obligated Projects. Accounting records of state and federal funds will be updated and maintained in accordance with federal and state regulations. Preparation of required monthly grant billing submittals. Daily functions include correspondence, record keeping, public relations, meeting preparation, advertisement preparation, etc. This task also accounts for all vacation, sick leave, and holidays that will be observed during the year. This includes correspondence, public relations and meeting prep for activities involved in complete streets. Incorporate all IIJA provisions into existing MPO documents to ensure all MPO documents are IIJA compliant as required by FHWA.

Work Performed and Status

In FY 2025, the UPWP required one revision to reallocate funds to various tasks. UPWP Amendment #1 reallocated funds from various tasks to support Multimodal and Resiliency planning, with no change to overall funding levels. Additionally, the ALOP and APER were both submitted to TxDOT.

Federal Certification Review

During FY25, the Amarillo MPO participated in its first federal certification review, a process jointly led by the Federal Highway Administration and the Federal Transit Administration to evaluate whether the region's metropolitan planning process meets all federal requirements. MPO staff worked closely with federal partners to provide current planning documents, including the Metropolitan Transportation Plan, Transportation Improvement Program, Unified Planning Work Program, Public Participation Plan, and the Congestion Management Process. These materials demonstrated how the MPO meets federal expectations related to performance-based planning, fiscal constraint, Title VI and environmental justice, ADA considerations, and coordination with local jurisdictions and transit providers.

As part of the review, FHWA and FTA held a series of virtual and on-site meetings with MPO staff, member governments, transit representatives, and Policy Board members. These discussions focused on day-to-day planning practices, regional coordination, data management, TIP and MTP development procedures, and opportunities to enhance public engagement. The review also included an opportunity

for public comment, allowing community members to share feedback on how the MPO serves the region.

At the conclusion of the process, the federal review team issued a Certification Report summarizing the MPO’s strengths and identifying recommendations to guide future improvements. No corrective actions were assigned, and the MPO remains fully certified. The findings from the FY25 review will help shape process updates, documentation improvements, and planning priorities in upcoming fiscal years as the MPO continues refining its programs and meeting federal expectations.

Meetings

Regular meetings of the MPO staff ensured progress of transportation activities as described in the FY 2025 UPWP. The Policy Committee met to discuss, review, or approve various aspects of transportation planning, including the status of the TIP/STIP project; adoption of 2025 Safety Performance Measure targets; revision of the FY 2020-2045 MTP; revision of the 2025-2028 TIP; adoption and revision of the FY 2025 UPWP. MPO staff met with the Policy Chair prior to each Policy Committee meeting to discuss the agenda. In addition, two workshops were held with the Policy Committee and Technical Advisory Committee, for project prioritization.

Dates	Meetings	Location
October 17, 2024	Policy Committee Meeting	Simms Building
November 14, 2024	Policy Committee Meeting	Simms Building
February 3, 2025	Policy Committee Meeting	Simms Building
March 20, 2025	Policy Committee Workshop	Simms Building
April 17, 2025	Policy Committee Meeting	Amarillo City Hall
July 10, 2025	Policy Committee Meeting	Simms Building
September 11, 2025	Policy Committee Workshop	Simms Building

MPO Staff organized and conducted MPO Technical Advisory Committee meetings to review TIP and MTP projects, as well as other transportation related items.

Dates	Meetings	Location
October 30, 2024	Technical Advisory Committee	Simms Building
November 20, 2024	Technical Advisory Committee	Amarillo City Hall
December 18, 2024	Technical Advisory Committee	Simms Building
January 29, 2025	Technical Advisory Committee	Simms Building
February 26, 2025	Technical Advisory Committee	Simms Building
March 26, 2025	Technical Advisory Committee	Simms Building
April 30, 2025	Technical Advisory Committee	Simms Building
May 28, 2025	Technical Advisory Committee	Simms Building
June 25, 2025	Technical Advisory Committee	Simms Building
July 30, 2025	Technical Advisory Committee	Simms Building
August 28, 2025	Technical Advisory Committee	Simms Building

September 24, 2025	Technical Advisory Committee	Simms Building
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Staff held or attended other meetings to aid in the development of alternative transportation modes. And concerning Transit-related planning projects, staff members met with the City of Amarillo Advisory Committee for People with Disabilities throughout the year. Staff met monthly with TxDOT and with the Panhandle Regional Organization to Maximize Public Transportation (PROMPT) quarterly. MPO staff participated in other meetings, webinars, and teleconferences related to transportation planning, such as:

Dates	Meetings
10/02/2024	Panhandle Regional Organization to Maximize Public Transportation Meeting
10/04/2024	Grant meeting with the Normandy Group for the City of Amarillo
10/04/2024	Fall 2024 STIP Workshop - Virtual
10/07/2024	MPO GIS Training
10/10/2024	MTP Roundtable Session with FHWA - Virtual
10/10/2024	Meeting w/TxDOT on Cat 7 & 9 Projects
10/11/2024	Fall 2024 STIP Workshop
10/16/2024	MPO GIS Training
10/18/2024	Grant Meeting with the Normandy Group for the City of Amarillo
10/22/2024	Amarillo Airport Advanced Program Annual Meeting
10/23/2024	US 287 Corridor Interstate Feasibility Study
10/24/2024	MTP Roundtable Session Performance Measures with FHWA – Virtual
10/25/2024	Grant Meeting with the Normandy Group for the City of Amarillo
11/04/2024	Meeting with the City of Amarillo on SS4A Projects
11/07/2024	MTP Roundtable Session Congestion Management Process with FHWA – Virtual
11/12/2024	Stakeholder Working Group for IH-27 Feasibility Study Amarillo-Dumas
11/13/2024	FHWA FMIS Training for MPOs – Virtual
11/15/2024	Grant Meeting with the Normandy Group for the City of Amarillo
11/18/2024	Meeting with the City of Amarillo on Cat 7 & 9 Projects
11/19/2024	MTP Roundtable Session Public Participation Plans with FHWA - Virtual
11/19/2024	2050 MTP Roundtable Discussion Series (Public Participation Plans)
12/02/2024	Meeting with the City of Amarillo on SS4A Projects
12/03/2024	MTP Roundtable Session EJ/Title VI/Equity Analysis Tools with FHWA – Virtual
12/03/2024	TxDOT’s Statewide Operation Center Feasibility Study
12/03/2024	Asset Management (Notice of proposed Rule Making)
12/04/2024	Panhandle Regional Organization to Maximize Public Transportation Meeting
12/04/2024	Workday Supplier Invoice Training
12/06/2024	Grant Meeting with the Normandy Group for the City of Amarillo
12/10/2024	Federal Fund Utilization FY2024 Closeout Meeting
12/12/2024 – 12/13/2024	Texas MPO (TEMPO) Quarterly Meeting
1/13/2025 – 1/15/2025	Public Involvement in Transportation Decision-Making

1/16/2025	MPO & District meeting with FIN - Letting
1/16/2025	Meeting with Office of Emergency Management for Resiliency
1/23/2025	Stakeholder Working Group for IH-27 Feasibility Study Amarillo-Dumas
1/28/2025	Meeting with TxDOT Civil Rights Review on Title VI Document
2/03/2025	Understanding ADA
2/04/2025	Meeting with City of Amarillo Accounting Department for new TxDOT Billing Format
2/04/2025 – 2/05/2025	Overview of Title VI and Public Transit
2/14/2025	Meeting with MPO Director Subcommittee
2/18/2025	Statewide Functional Classification Assessment Meeting
2/18/2025	Meeting with City of Amarillo Transit Department for Program of Projects
2/21/2025	UPWP Office Hours with TxDOT
2/24/2025 – 2/27/2025	Transportation Planning Process
2/26/2025	Stakeholder Working Group for IH-27 Feasibility Study Amarillo-Dumas
2/28/2025	UPWP Office Hours with TxDOT
3/06/2025	Stakeholder Working Group for IH-27 Feasibility Study Amarillo-Dumas
3/07/2025	Shape the Future of STIP Focus Group
3/10/2025	State and Metropolitan Transportation Programming
3/13/2025 – 3/14/2025	Texas MPO (TEMPO) Quarterly Meeting
3/21/2025	Meeting with City of Amarillo Office of Engagement and Innovation on Website
3/24/2025	Meeting with MPO Director Subcommittee
3/26/2025	Panhandle Regional Organization to Maximize Public Transportation Meeting
3/26/2025	Meeting with TxDOT on Planning Agreement
3/31/2025 – 4/02/2025	Advanced Title VI and Public Transit
4/02/2025	Stakeholder Working Group for IH-27 Feasibility Study Amarillo-Dumas
4/03/2025	Meeting with City of Amarillo Accounting Department for new TxDOT Billing Format
4/08/2025	Public Meeting on I-27 Feasibility Study
4/10/2025	Meeting with TTI For Federal Certification Review
4/15/2025	Meeting with TxDOT on New Billing Format
4/22/2025	GTFS Process – Google Maps Go Live Training
4/24/2025	Meeting with TxDOT Senior Leadership
4/24/2025	PTN-128 Training Session 1
4/25/2025	Grant Meeting with the Normandy Group for the City of Amarillo
4/28/2025	Meeting with TPP 2024 Traffic Monitoring Information
4/30/2025	PTN-128 Training Session 2
5/01/2025	Meeting with TTI for Federal Certification Review
5/07/2025	Meeting with City of Canyon on Cat 7 & 9 Projects
5/08/2025	Stakeholder Working Group for IH-27 Feasibility Study Amarillo-Dumas
5/08/2025	Head Start Show and Tell – Transit Outreach
5/09/2025	Transportation Event w/Region 16 & Alamo Park – Transit Outreach

5/13/2025	Panhandle Regional Planning Organization Meeting
5/14/2025	Meeting with Kimley Horn - Roundabout Training
5/15/2025	Meeting with TxDOT Civil Rights Review on Title VI Document
5/15/2025	Transit Information Booth – Business Connections – Transit Outreach
5/16/2025	Grant Meeting with the Normandy Group for the City of Amarillo
5/20/2025	Statewide Active Transportation Plan Meeting
5/27/2025	Meeting for 5-year Count Cycle Data with TxDOT
5/27/2025	MPO Boundary Adjustment Meeting with TxDOT
5/28/2025	Meeting with MPO Director Subcommittee
6/06/2025	Meeting with TxDOT TPP Pre-2055 TDM Discussion
6/10/2025	Meeting with City of Canyon on Transportation Projects
6/11/2025	Bus Stop Signs Location Training
6/12/2025	Meeting with Entities on Tracking Cat 7 & 9 Projects
6/13/2025	Meeting with TTI for Federal Certification Review
6/16/2025	Meeting with MPO Director Subcommittee
6/17/2025	Purchasing Card Training
6/18/2025	Panhandle Regional Organization to Maximize Public Transportation Meeting
6/27/2025	Travel Training - AGAPE
7/01/2025	Bus Stop Pad Measuring Tutorial
7/17/2025	TxDOT TPP PI Section Summer Lunch-and-Learn
7/22/2025	Federal Certification Review
7/25/2025	Meeting with PATH Bike Advocate
7/28/2025	Discussion with City of Amarillo Transit Department on Coordinated Plan
7/30/2025	811 Training (Underground Facility Damage Prevention & Safety)
8/05/2025	Preliminary Application Conference (Land Use Planning)
8/06/2025	Development Review Committee (Land Use Planning)
8/06/2025	EDC-7 Strategic Workforce Development Careers in Gear
8/08/2025	MPO Safety Plans Meeting
8/12/2025	Preliminary Application Conference (Land Use Planning)
8/13/2025	Development Review Committee (Land Use Planning)
8/14/2025	Meeting with WTAMU on Developing Intern Position
8/14/2025	Meeting with MPO Director Subcommittee
8/18/2025	VAST Technical Support for the Amarillo MPO
8/19/2025	Stakeholder Meeting – Coordinated Public Transit-Human Services Transportation Plan (CPT-HSTP)
8/20/2025	Meeting with City of Amarillo Legal on MPO By-Laws
8/20/2025	Development Review Committee (Land Use Planning)
8/21/2025	Stakeholder Meeting – Coordinated Public Transit-Human Services Transportation Plan (CPT-HSTP)
8/21/2025	Public Involvement Webinar
8/25/2025	VAST Tool Training
8/26/2025	Stakeholder Meeting – Coordinated Public Transit-Human Services Transportation Plan (CPT-HSTP)

8/28/2025	Stakeholder Meeting – Coordinated Public Transit-Human Services Transportation Plan (CPT-HSTP)
9/02/2025	Preliminary Application Conference (Land Use Planning)
9/03/2025	Development Review Committee (Land Use Planning)
9/04/2025	I-27 Advisory Committee Meeting
9/05/2025	Meeting with TxDOT for TIP Revision – EV Project
9/09/2025	Freight Workshop with TTI
9/10/2025	Development Review Committee (Land Use Planning)
9/10/2025	Panhandle Regional Organization to Maximize Public Transportation Meeting
9/12/2025	Office Hours with TxDOT for Billing Invoice
9/15/2025 – 9/18/2025	Transportation Planning Process - NTI
9/16/2025	Preliminary Application Conference (Land Use Planning)
9/17/2025	Development Review Committee (Land Use Planning)
9/17/2025	Stakeholder Meeting – Coordinated Public Transit-Human Services Transportation Plan (CPT-HSTP)
9/17/2025	Offering Alternatives: Creating Partnerships Webinar
9/18/2025	Meeting with MPO Director Subcommittee
9/18/2025	Stakeholder Meeting – Coordinated Public Transit-Human Services Transportation Plan (CPT-HSTP)
9/18/2025	Transit Internal Stakeholder Meeting for Human Transit Plan
9/22/2025 – 9/26/2026	Public Involvement in Transportation Decision-Making - NTI
9/25/2025 – 9/26/2025	Texas MPO (TEMPO) Quarterly Meeting
9/30/2025	Ports-to-Plains Conference

Subtask 1.2: Office Equipment & Supplies

Office supplies, postage fees, public notifications, and printing required for planning activities are charged to this element. Office furnishings, computers, support hardware, and software to facilitate work performed will be purchased by the MPO, as needed.

Equipment purchases - \$200.2 Acquisition cost – MEANS THE NET INVOICE PRICE OF THE EQUIPMENT, INCLUDING THE COST OF ANY MODIFICATIONS, ATTACHMENTS, ACCESSORIES, OR AUXILIARY APPARATUS NECESSARY TO MAKE IT USABLE FOR THE PURPOSE FOR WHICH IT IS REQUIRED. IF EQUIPMENT WOULD, IN COMBINATION, FUNCTION AS A UNIT AND TOTAL COSTS WOULD EXCEED \$5,000, PRIOR APPROVAL IS NEEDED.

Work Performed and Status

The MPO had expenditures for office supplies, printing for public meeting notices, and postage for the same. A new laptop was purchased during the year.

Subtask 1.3: Professional Development

The costs of attending approved urban transportation planning workshops, conferences, technical work groups, and MPO related meetings are charged to this element. FHWA and/or TxDOT-TPP must approve all out-of-state travel prior to any expenditure for same.

Work Performed and Status

During FY2025, MPO staff incurred expenses for travel to conferences, workshops, and seminars related to transportation planning. TEMPO meetings were attended both in-person and virtually and leadership attended the annual Ports-to-Plains conference. Multiple transportation planning trainings were attended through the National Transit Institute. The MPO and TTI held a in person Freight planning workshop.

Subtask 1.4: Public Involvement and Title VI Civil Rights Evaluation

The MPO will periodically review and update its public involvement procedures for effectiveness in soliciting public comments and will make appropriate changes when necessary.

The MPO will conduct public meetings and hearings in accordance with its established policies and governing regulations. The MPO will post and advertise public notices of meetings as required. The purpose of this will be to inform the general public and receive their input on multi-modal transportation planning efforts in the Amarillo metropolitan area. When appropriate, MPO staff will prepare and present briefings and presentations on transportation issues. The MPO staff, as requested, will attend planning and zoning commission meetings, and meetings of municipalities, providers of transportation, business associations, and other developers to keep informed about trends and activities in the region that will impact the transportation network. The MPO staff may also provide data and technical support as needed to organizations participating in the MPO transportation planning process to facilitate their making informed decisions about their development needs and the impact on the transportation network. The MPO will also consult "as appropriate" with "State and local agencies responsible for land use management, natural resources, environmental protection, conservation, and historic preservation" in developing long-range transportation plans.

The MPO will seek out and consider the needs of those traditionally underserved by the existing transportation systems. The MPO staff will maintain public involvement procedures with the goal of ensuring that citizens from minority ethnic or racial backgrounds or citizens with low incomes in the Amarillo metropolitan area have an opportunity to participate in the planning process and to meet the requirements of U.S. Title VI compliance.

The Advisory Commission for People with Disabilities (ACPD) continues to provide Amarillo City Transit (ACT) with a forum to obtain public input and distribute information about the public transit system. During the past year the ACPD assisted with public input related to passenger amenities, accessible routes, curb cuts, ramps at bus stop locations and fare change proposals.

The MPO will maintain a Limited English Proficiency (LEP) Plan, wherein MPO information and documents are made available in other languages at no cost to the public. The MPO will provide information to the public as requested.

The MPO will maintain and utilize the Public Participation Plan developed in compliance with the IIJA. Public access to MPO documents, maps, and other visualization techniques are provided at the MPO offices, the Amarillo Public Libraries, or upon request by direct mail.

The MPO will maintain a website to further capabilities of disseminating information to the public. Meeting notices and agenda are available on the website. In addition, UPWP, MTP, TIP, Public Participation Plan, and other documents are available for the public to review and comment. The website offers easy accessibility for MPO documents as part of our public outreach efforts.

The MPO staff will periodically review the public involvement procedures to monitor its effectiveness in obtaining input from citizens with minority, ethnic, racial, or low-income backgrounds. The MPO will revise the public involvement procedures as necessary based on these reviews. The MPO will monitor and review citizen participation and attendance related to Title VI and will base community engagement strategies on performance outcomes. The MPO will continue to analyze existing procedures for Title VI compliance using performance measures and indicators.

The MPO will continue to analyze existing procedures for Title VI compliance using performance measures and indicators, including the following:

- Displacement of businesses or residents allocated by groups and communities.
- Eminent domain actions allocated by groups and communities.
- Availability of scheduled transit service to minority and low-income areas.
- Availability of demand-response transit service to minority and low-income groups and communities.
- Availability of alternative transportation systems, such as pedestrian and bicycle routes, allocated by groups and communities.
- Disruption or improvement of neighborhood connectivity created by proposed transportation investments allocated by groups and communities; and
- Disruption or improvement of safety or physical design and operation of system created by proposed transportation investments allocated by groups and communities.

Potential analysis tool(s) will be integrated into project selection for the development of the Metropolitan Transportation Plan (MTP) and Transportation Improvement Plan (TIP) and any subsequent revisions. Utilize a GIS mapping system to evaluate EJ and Title VI issues as part of the metropolitan area planning process. Utilize methods to show how effective the efforts to include low-income and EJ communities in the public involvement process for the MTP and TIP planning are addressed. This is an ongoing activity.

Work Performed and Status

Staff members use the MPO Public Participation Plan Handbook (PPP) to assist citizens that want to participate in or learn more about local transportation planning-related issues. Staff routinely review the established public participation policies found in the PPP and continue to assess and improve its strategies. This work sets the stage for refining the organization's social media and web pages.

Staff continued development of the MPO's contact mailing list of regional transportation stakeholders, which allows staff to engage the public early and often in the decision-making process. This expanded list of transportation stakeholders includes groups such as Native-American tribal organizations, focus groups for the elderly and disabled, federal and state agencies, and other individual or corporate entities that express interest in regional transportation issues. The mailing list continues to grow and expand significantly over the last few years. The MPO also developed an email and text list, which is updated regularly, to initiate interactions with citizens.

Review and maintenance of the MPO’s Public Participation Plan Handbook, the Limited English Proficiency Plan, and the contact mailing list is an ongoing and continuing part of MPO staff’s responsibilities.

Staff responded directly to inquiries as citizens request information about the transportation planning process. MPO staff works to improve use of the analytical tools related to Title VI to better identify EJ populations. Discussions with regional transportation stakeholders, FHWA, and TxDOT TPP throughout the fiscal year yielded greater development of maps and other visualization materials for the MPO’s public participation activities. These efforts and the use of available web-based resources help identify EJ populations related to projects in the study area. Staff was also introduced to new demographic tools that help with identifying EJ populations such as FHWA STEAP tool and Climate & Economic Justice Screening tool. During the year MPO staff worked closely with local communities and sponsored public meetings with other public agencies, including the City of Amarillo, the Panhandle Regional Organization to Maximize Public Transportation, the Panhandle Rural Planning Organization, and the Texas Department of Transportation, to stimulate minority and lower-income citizen attendance and awareness of regional transportation issues.

Title VI Policy update

During FY25, the Amarillo MPO completed an update to its Title VI Program to ensure continued compliance with federal nondiscrimination requirements. The revisions strengthened procedures related to public outreach, complaint processing, and language assistance, and clarified how the MPO evaluates equitable access to its plans and programs. The updated policy was reviewed by TxDOT and adopted by the MPO Policy Board.

Subtask 1.5: UPWP Development

Develop planning programs, revise FY2025 UPWP as needed, and prepare for FY2026 UPWP. This subtask is the responsibility of the Amarillo MPO.

Work Performed and Status

During the year, the FY 2025 Unified Planning Work Program was reviewed for possible revisions of the original document. During FY 2025, staff worked with Amarillo City Transit and the TxDOT District office and developed and then presented the FY 2025 UPWP to the Policy Committee for approval at the quarterly meeting on July 10, 2025.

Task 1 – Funding Summary

Funding Source	Amount Budgeted	Amount Expended	Balance	% Expended
Transportation Planning Funds (PL112 & FTA 5303)	\$344,700.00	\$353,571.15	(\$8,871.15)	102.57%
Local Planning Funds	N/A	N/A	N/A	N/A
FTA (Sec 5307)	N/A	N/A	N/A	N/A
CMAQ	N/A	N/A	N/A	N/A

STP MM	N/A	N/A	N/A	N/A
TOTAL	\$344,700.00	\$353,571.15	(\$8,871.15)	102.57%

II. TASK 2 - DATA DEVELOPMENT AND MAINTENANCE

A. TASK SUMMARY

Collect, maintain, and forecast socio-economic, demographic, land use, roadway, transit, and travel data. Develop and maintain GIS databases, performance measures, and congestion monitoring. Utilize collection and analysis efforts to assist in developing and enhancing transportation policies and programs.

B. SUBTASKS

Subtask 2.1: *Geographic Information System and Socio-economic Data*

Population, housing, employment, and land use data will be collected and maintained. Information from census data, environmental health, environmental mitigation sources, and employment data will be distributed by traffic analysis zone over the transportation planning study area. Data collected on disabled, minority, and low-income groups within the MPO boundary will be evaluated with emphasis on transit analysis, transit ridership applications, and identification of trends dealing with Title VI needs. Data in the GIS databases will be updated, and mapping will be done as needed. As adjustments are needed for the Urbanized Area Boundary and federal functional classification system, these will be conducted under this subtask. Any information collected will be utilized to expand and maintain mailing lists for public participation needs.

Work Performed and Status

Information was collected and updated for fatalities, accidents, and various other data used for performance measures within the Amarillo Urban Transportation Study Area. Data was obtained from FARS, CRIS, NPMRDS, TxDOT, and various other sources. This information is routinely analyzed to aid in development of performance measures within the MPO boundary. In addition, recommendations from FHWA, TxDOT TPP, Texas Transportation Institute, TxDOT, and the local TxDOT District office continues to build and aid the use and development of analysis tools for identification of lower income, disabled, elderly, and minority populations with relation to projects in the study area. These considerations allow at-risk populations the use of visual aids, mapping, and the MPO website as a way to better utilize information about transportation planning related issues. Not all funds were expended in this subtask due to the senior planner position being vacant for three months.

Subtask 2.2: *Automated Transportation Planning Database (Modeling)*

Data collected in subtask 2.1 will be provided to TxDOT for input into a transportation model. Information from the model will be used to project future congestion on the current roadway system.

Work Performed and Status

Throughout the fiscal year efforts to update local MPO maps, and information necessary to advance the regional MPO model was a focal point of this subtask. Staff worked with TTP to start evaluating

the next update to the demographics for the next travel demand model for the 2030-2055 long range plan update.

Subtask 2.3: Performance Measures

The MPO will monitor and update performance measures/targets as needed. Continue implementation of the performance-based planning and programming process including working with TxDOT to monitor and evaluate the performance measures. This information will be used in identifying active transportation projects.

Work Performed and Status

MPO staff worked with TxDOT on data used to evaluate performance measures and set FY 25 Safety performance targets, as well as the road and bridge targets and system resiliency targets. Staff also worked with Amarillo City Transit on Transit Asset Management targets.

Task 2 – Funding Summary

Funding Source	Amount Budgeted	Amount Expended	Balance	% Expended
Transportation Planning Funds (PL112 & FTA 5303)	\$22,500	\$13,857.44	\$8,642.56	61.59%
Local Planning Funds	N/A	N/A	N/A	N/A
FTA (Sec 5307)	N/A	N/A	N/A	N/A
CMAQ	N/A	N/A	N/A	N/A
STP MM	N/A	N/A	N/A	N/A
TOTAL	\$22,500	\$13,857.44	\$8,642.56	61.59%

III. TASK 3 – SHORT-RANGE PLANNING

A. TASK SUMMARY

Develop and submit to TxDOT for approval, a program of planning work including goals, objectives, and tasks required by each of the several agencies involved in the urban transportation planning process. Submit performance reports as required to TxDOT. Continue the development of a performance-based program of projects that will be implemented in the Transportation Improvement Program over the next four years. Maintain and improve a program of short-range transportation planning activities that promote improvements to the overall transportation system based on performance.

B. SUBTASKS

Subtask 3.1: TIP Development

Revise the Transportation Improvement Program, as may be required by TxDOT, FHWA, and FTA. This will be handled through revisions to the FY 2025-2028 TIP. As we transition to becoming a TMA the MPO will continue addressing the need for a Congestion Management Process. Consideration will be given to corridor planning, environmental justice, bicycle/pedestrian facilities, freight mobility, access management and safety issues on all transportation projects in the TIP. Work done to update the 10-year plan required by HB 20 will also be given consideration in this subtask. Performance measures will be evaluated so that they can be used in the determination of projects for the TIP. This subtask is the responsibility of Amarillo MPO.

Work Performed and Status

During the fiscal year, the 2025-2028 TIP was revised by the Policy Committee in October 2024. MPO staff worked with City of Amarillo, City of Canyon, and TxDOT Amarillo District staff, the MPO Policy & Technical Advisory Committees, bicycle and pedestrian groups, and citizens of the regional community for continued review and improvement of the 2025-2028 TIP. Revision of the TIP were reviewed by the Policy Committee at its quarterly meeting in October, only one revision required this year. Additionally, MPO staff worked to maintain the 10-year plan.

Subtask 3.2: Analysis of Citizen Requests

Citizen complaints and requests related to transportation problems are examined. Consideration is given to environmental justice concerns. Necessary studies are conducted, and recommendations are made for all complaints and requests. Develop measures of effectiveness to show that low-income and EJ communities are included in the public involvement process for the MTP and TIP planning initiatives. This subtask is the responsibility of the Amarillo MPO.

Work Performed and Status

During the year, staff responded to complaints or comments from citizens in regard to transportation activities. Amarillo transit continues the service to Amarillo College this year in response to comments

from past years. During the year new bus stops were installed due to comments and many others are being evaluated for upgrades. These stops are continually monitored and upgrades are ongoing.

Subtask 3.3: Plat Review and Right-of-Way Review:

An organized review process is used for all subdivision plats and right-of-way vacations to ensure that proper right-of-way widths are maintained as land is developed or vacated. Staff will not approve any action until it meets the prescribed functional classification right-of-way width, and all necessary rights-of-way are obtained. This process will also provide up to date information related to changes in land use that could affect the transportation system. This task is important as the AUTS area continues to expand its access management practices. Recognition of changes in land use patterns will assist staff in identifying locations where appropriate transportation needs are not being met. This activity is ongoing. This subtask is the responsibility of the Amarillo MPO.

Work Performed and Status

Staff reviewed new subdivision plats, ensuring that proper right-of-way widths were addressed and maintained as property developed. Plat and right-of-way review continued during fiscal year 2024. Residential development in the city is steady. Residential and commercial development continues to the west and southwest just outside SL335 in the Hillside Terrace, Town Square, and Heritage Hills subdivisions, as well as just inside Loop 335 at the City View subdivision. Additional growth continues further south of the Loop including the Pinnacle subdivision, as well as the rural area between Amarillo and Canyon. Another area of growth is in the unincorporated area known as Bushland to the West of Amarillo. The continued residential development has stimulated retail and commercial construction near these locations. Commercial development is generally scattered across the area, while the area around the medical center is still experiencing some commercial expansion.

Inventory adjustment of all existing collectors and arterials within the Amarillo City Limits was made as changes occurred. Commercial property development is reviewed with concern for parking standards and handicap accessibility. Staff completed plat reviews and made recommendations to the city planning department. MPO, City, and TxDOT staff continues to work with developers to find acceptable solutions for access management along SL335. Also, growth is still happening in areas outside of city limits but is not increasing at the rate it was.

Subtask 3.4 Multi-Modal Planning

The MPO will work with local government and community organizations to access grants and other funding opportunities to develop bicycle and pedestrian modes of transportation. Work with the local transit agency to incorporate a more congruent transit, bicycle, and pedestrian method of transportation. Provide support and work with partner agencies to create a network of active transportation facilities (sidewalks, bikeways, trails, transit routes) to places of interest such as work, school, retail, recreation areas, community activity centers, and healthcare facilities. The MPO will also conduct a call for projects for Cat 7 and Cat 9 funds. This subtask is the responsibility of Amarillo MPO and is ongoing.

Work Performed and Status

Staff worked with partner agencies to develop shared use paths and bicycle facilities for the local communities. Staff is working on developing a prioritized 10-year list of multimodal projects for the area. The MPO conducted a call for projects for Category 7 and Category 9 funds during the year.

Subtask 3.5: ACT Transit Planning

Plan for and manage federal compliance in the areas of Transit Asset Management, Civil Rights, and DBE. Implement federal requirements for Safety Management Systems (SMS). ACT will work with TxDOT, but ACT developed its own compliance plan. ACT is developing an Outreach and Communications Plan to market service to increase ridership. The MPO will coordinate and provide local planning assistance to Amarillo City Transit (ACT). The MPO will also assist with connectivity to other transportation modes, such as pedestrian, rail, and air; assistance with the fixed route transit system and review of bus routes, fixed route expansions, bus stops, handicapped ramps, bus shelters; safety planning for transit passengers, review of underserved populations such as low income, minority, elderly, disabled; assistance with transit ridership studies to determine system deficiencies and assess customer needs; and provide assistance with transit studies. The Amarillo MPO is an active member of regional public transportation planning efforts. The MPO staff will coordinate and provide regional public transportation planning through participation in the Panhandle Regional Organization to Maximize Public Transportation (PROMPT) to implement recommendations in the regional plan and to keep the planning process current. In support of collaborative, regional public transportation activities, MPO staff members serve on PROMPT. This regional service planning promotes and coordinates ways to share ridership among various community service agencies and transit partnerships in the Texas Panhandle. The MPO supports PROMPT in its examination of new initiatives promoting job accessibility and access of public transportation within the region by elderly and disabled populations.

The MPO will also participate in PROMPT's planning efforts to ensure coordination with the regional plan. To create and connect a comprehensive, flexible and sustainable public transportation throughout the Texas Panhandle, the MPO will coordinate and assist with regional project submissions to TxDOT's Coordinated Call for Projects.

The MPO will work with local and state agencies to develop a funding strategy for providing Public Transportation post 2020. Ongoing review of how well ACT fixed-route network meets the needs of the community. ACT will focus on ways to address the service needs in the fastest growing portions of the city. Explore ways to implement evening service needs identified in the Transit Master Plan. This subtask is the responsibility of Amarillo MPO and is ongoing.

Work Performed and Status

The Transit Asset Management targets were updated in November by Amarillo City Transit. Those targets were adopted by the MPO Policy Board at the January meeting. ACT continues to work with the Advisory Committee for People with Disabilities and adjusted community outreach methods to better serve fixed route and demand response customers. Fixed routes and bus stop locations were examined to ensure better service to EJ populations that use transit. ACT worked to secure new funding, like Sec. 5310 program funds, made available when the MPO became a TMA. Planning staff worked closely with community members that represent minorities and immigrant populations. MPO staff continues to present a bi-monthly progress report to the Advisory Commission for People with Disabilities. Each meeting is open to all public transportation customers, generating suggestions and more importantly creating an open dialogue between decision-makers and members of the community. MPO staff and the regional transportation group, PROMPT, continue to meet and seek ways to improve collaboration between all providers. PROMPT also has explored transportation services for veterans and continues to work with senior populations in the Amarillo area. PROMPT

continues to work on a new initiative for returning low-income citizens to their homes from the hospital.

Subtask 3.6: Congestion Management Process

Develop a Congestion Management Process (CMP) for the Amarillo Urban Transportation Study area. This is in preparation for the Amarillo urban Transportation Study area to become a Transportation Management Area (TMA). The Amarillo urban area has now gone over the 200,000-population mark at the 2020 Census.

Work Performed and Status

The Congestion Management Process document started in FY 2024 was officially adopted in FY November 2025. Work to maintain and update the process is an ongoing task.

Task 3 – Funding Summary

Funding Source	Amount Budgeted	Amount Expended	Balance	% Expended
Transportation Planning Funds (PL112 & FTA 5303)	\$59,500.00	\$52,603.25	\$6,896.75	88.41%
Local Planning Funds	N/A	N/A	N/A	N/A
FTA (Sec 5307)	N/A	N/A	N/A	N/A
CMAQ	N/A	N/A	N/A	N/A
STP MM	N/A	N/A	N/A	N/A
TOTAL	\$59,500.00	\$52,603.25	\$6,896.75	88.41%

IV. TASK 4 - METROPOLITAN TRANSPORTATION PLAN

A. TASK SUMMARY

Maintain and update the Amarillo Metropolitan Plan (MTP). Maintain and update corridor and regional transportation planning in the MTP. Maintain and update the Thoroughfare Plan for the Amarillo Urban Transportation Study area. With the implementation of performance measures work will be done to update and monitor the performance targets. These targets will be incorporated into the selection of projects to create a better more reliable transportation system.

B. SUBTASKS

Subtask 4.1: *Maintain MTP*

Revise and maintain the 2025–2050 MTP document as needed. Ensure projects proposed for inclusion in the TIP are referenced in the plan. Update the MTP with highway and transit-related O&M revenues and expenditures. Identify UTP funding categories for regionally significant highway projects identified in the MTP. The 2025-2050 MTP is due in October of 2024. Staff began development of the 2025-2050 MTP document around the midpoint of FY 23.

Collect and maintain data from environmental mitigation resources, i.e., GISST and TEAP. Develop GIS mapping tools to identify congestion problems and areas of high-volume peak travel in the study area. As requested, the MPO will utilize GIS to show areas of motorized and non-motorized accident rates, fatalities, & injuries. Participate in corridor and regional transportation planning activities to gauge impact on the MTP. Performance measures will be evaluated and updated so that they can be used in the selection of projects for the MTP.

The MPO staff will continue public outreach utilizing alternative print media, the MPO website, and radio in disseminating information about the metropolitan transportation planning process. MPO staff will incorporate public outreach tools and techniques to enhance public involvement and in particular, to focus on involving the Title VI target population. This will allow informed transportation decision-making by the MPO Technical Advisory and Policy Committees. This subtask is the responsibility of the MPO.

Work Performed and Status

The 2025-2050 Metropolitan Transportation Plan (MTP) was adopted on October 17th, 2024. During the year the MPO's Policy Committee sought participation and comments from the public, City of Amarillo, City of Canyon, TxDOT, and Potter and Randall counties for complete implementation of the 2025-2050 MTP. Amarillo MPO staff continued to review projects included in the TIP to ensure that all projects complied with the MTP. MPO Policy Committee members and regional citizens received updates on progress of the MTP at the quarterly MPO Policy Committee and the MPO Technical Advisory Committee meetings. The Policy Committee and Technical advisory committee met at special

workshops held on March 20th and September 11th, 2025, to strategize and formulate priority projects for the MPO's ten-year planning initiatives. One of the reasons for unspent funds in this task is the MPO only had to make one revision to the MTP this year.

Subtask 4.2: Maintain Regional Multimodal Mobility Plan

Revise and maintain the regional multimodal mobility plan, which contains the thoroughfare plan for the Amarillo Urban Transportation Study area. Provide for the orderly development of an adequate transportation network as land development occurs or as traffic increases. Ensure a continuous review of current and future planned projects within the area; maintain a thoroughfare plan map, including standard cross section by classification and local roadway guidelines for development. The regional multimodal mobility plan will provide a long-term vision of the major transportation network necessary to meet future travel needs and aid the identification of projects in the MTP.

Work Performed and Status

During FY 2025 the MPO staff continued review of the Amarillo Thoroughfare Plan. This plan provides current and future planning guidance for a variety of transportation modes, including pedestrian, bicycle, and public transit, throughout the Amarillo Urban Transportation Study area. The addition of Category 7 and 9 funding continues to drive new interest in multimodal projects throughout the metropolitan area boundary. Participating entities show continued interest in developing projects to capitalize on these funds and MPO staff met with members throughout the year to discuss projects. This document is also used in plat review.

Subtask 4.3: Safe and Accessible Transportation Options

The MPO staff will ensure that 2.5% of its PL funds will be used to increase safe and accessible options for multiple travel modes for people of all ages and abilities as prescribed in Section 11206 of the Infrastructure Investment and Jobs Act.

- Staff will compile and share data and information on active transportation;
- Evaluate active transportation system to understand system performance to identify regional activities;
- Hold public outreach sessions to share information and encourage active transportation;
- Work with other interested parties to advance and improve the program;
- Look for innovative ways to optimize funding for active transportation projects; and
- Support and align statewide and regional active transportation strategies and actions.

Work Performed and Status

Interest in Category 7 and 9 funded projects continues to grow as agencies focus more on safe and accessible transportation options. MPO staff attended meetings and webinars about active transportation and participated in coordinating these plans. Staff met with several outside organizations, including regional active transportation advocacy groups, regarding developing more bike and pedestrian facilities in the Study area. Several neighborhood groups have embraced the idea of multimodal transportation and have worked to improve sidewalk and bike lane access in their communities.

Task 4 – Funding Summary

Funding Source	Amount Budgeted	Amount Expended	Balance	% Expended
Transportation Planning Funds (PL112 & FTA 5303)	\$20,300.00	\$10,855.46	\$9,444.54	53.48%
Local Planning Funds	N/A	N/A	N/A	N/A
FTA (Sec 5307)	N/A	N/A	N/A	N/A
CMAQ	N/A	N/A	N/A	N/A
STP MM	N/A	N/A	N/A	N/A
TOTAL	\$20,300.00	\$10,855.46	\$9,444.54	53.48%

V. TASK 5 - SPECIAL STUDIES

A. TASK SUMMARY

Conduct special studies which may be required to complete corridor and sub-area planning needed to identify and prioritize projects to be included in the TIP and MTP; and to pursue studies arising from the local evaluation of multi-modal transportation services and regional freight movement.

B. SUBTASKS

Subtask 5.1: Resiliency Plan

This plan will be done in house. The plan will include both long-and short-range activities. The plan will be consistent and complementary to state and local mitigation plans. It will include a risk-based assessment of vulnerable assets. It will also include a description of how the MPO will respond to the impacts of the events. If staffing allows this will be a priority next year.

Work Performed and Status

Staff shortages continued to impact the delivery of this plan. However, significant effort was made to move this project forward, including research into area hazards, incidents, and transportation assets. The next step is completing a Vulnerability Assessment, which is anticipated to be completed in FY 2026.

Subtask 5.2: Safety Action Plan

The MPO staff will work with Texas Transportation Institute staff through a TxDOT contract to develop a safety action plan. MPO staff will provide assistance, as requested, to TTI for development.

Work Performed and Status

The Safety Action Plan was completed with Texas Transportation Institute staff and was received as a final draft on August 28th, 2025.

Task 5 – Funding Summary

Funding Source	Amount Budgeted	Amount Expended	Balance	% Expended
Transportation Planning Funds (PL112 & FTA 5303)	\$33,000.00	\$30,591.25	\$2,408.75	92.70%
Local Planning Funds	N/A	N/A	N/A	N/A
FTA (Sec 5307)	N/A	N/A	N/A	N/A
CMAQ	N/A	N/A	N/A	N/A
STP MM	N/A	N/A	N/A	N/A
TOTAL	\$33,000.00	\$30,591.25	\$2,408.75	92.70%

VI. FUNDING SOURCE BUDGET TABLES

Table 1: FY 2025 TPF¹ and 2.5% Safe and Accessible Set-Aside Funding Summary Table

UPWP Task	Amount Budgeted	Amount Expended	Balance	% Expended
TPF (excluding 2.5% Safe and Accessible Set-Aside Funds)				
1.0	\$ 344,700.00	\$353,571.15	(\$8,871.15)	102.57%
2.0	\$ 22,500.00	\$ 13,857.44	\$ 8,642.56	61.59%
3.0	\$ 59,500.00	\$ 52,603.25	\$ 6,896.75	88.41%
4.0	\$10,000	\$ 6,227.46	\$ 3,772.54	62.27%
5.0	\$ 33,000.00	\$ 30,591.25	\$ 2,408.75	92.70%
Total	\$ 469,700.00	\$456,850.55	\$12,849.45	97.26%
2.5% Safe and Accessible Set-Aside Funds				
1.0	N/A	N/A	N/A	N/A
2.0	N/A	N/A	N/A	N/A
3.0	N/A	N/A	N/A	N/A
4.0	\$10,300.00	\$4,628.00	\$5,672.00	44.93%
5.0	N/A	N/A	N/A	N/A
Total	\$10,300	\$4,628.00	\$5,672.00	44.93%
Combined TPF and 2.5% Safe and Accessible Set-Aside Funds				
1.0	\$344,700.00	\$353,571.15	(\$8,871.15)	102.57%
2.0	\$22,500.00	\$13,857.44	\$ 8,642.56	61.59%
3.0	\$59,500.00	\$52,603.25	\$ 6,896.75	88.41%
4.0	\$ 20,300.00	\$10,855.46	\$9,444.54	53.48%
5.0	\$33,000.00	\$30,591.25	\$2,408.75	92.70%
Total	\$480,000.00	\$461,478.55	\$18,521.45	96.14%

¹ TPF – This includes both FHWA PL-112 and FTA Section 5303 Funds. TxDOT will apply transportation development credits sufficient to provide the match for TPF. As the credits reflect neither cash nor work hours, they are not reflected in the funding tables.

Table 2: FY 2025 STBG Funds Summary Table

UPWP Task	Amount Budgeted	Amount Expended	Balance	% Expended
1.0	N/A	N/A	N/A	N/A
2.0	N/A	N/A	N/A	N/A
3.0	N/A	N/A	N/A	N/A
4.0	N/A	N/A	N/A	N/A
5.0	N/A	N/A	N/A	N/A
Total	N/A	N/A	N/A	N/A

Table 3: FY 2025 FTA Section 5307 Funds Summary Table

UPWP Task	Amount Budgeted	Amount Expended	Balance	% Expended
1.0	N/A	N/A	N/A	N/A
2.0	N/A	N/A	N/A	N/A
3.0	N/A	N/A	N/A	N/A
4.0	N/A	N/A	N/A	N/A
5.0	N/A	N/A	N/A	N/A
Total	N/A	N/A	N/A	N/A

Table 4: FY 2025 CMAQ Funds Summary Table

UPWP Task	Amount Budgeted	Amount Expended	Balance	% Expended
1.0	N/A	N/A	N/A	N/A
2.0	N/A	N/A	N/A	N/A
3.0	N/A	N/A	N/A	N/A
4.0	N/A	N/A	N/A	N/A
5.0	N/A	N/A	N/A	N/A
Total	N/A	N/A	N/A	N/A

Table 5: FY 2025 Local Planning Funds Summary Table

UPWP Task	Amount Budgeted	Amount Expended	Balance	% Expended
1.0	N/A	N/A	N/A	N/A
2.0	N/A	N/A	N/A	N/A
3.0	N/A	N/A	N/A	N/A
4.0	N/A	N/A	N/A	N/A
5.0	N/A	N/A	N/A	N/A
Total	N/A	N/A	N/A	N/A

Table 6: FY 2025 Funding Source Funds Summary Table

UPWP Task	Amount Budgeted	Amount Expended	Balance	% Expended
1.0	\$ 344,700.00	\$353,571.15	(\$8,871.15)	102.57%
2.0	\$ 22,500.00	\$ 13,857.44	\$ 8,642.56	61.59%
3.0	\$ 59,500.00	\$ 52,603.25	\$ 6,896.75	88.41%
4.0	\$20,300.00	\$10,855.46	\$9,444.54	53.48%
5.0	\$33,000.00	\$30,591.25	\$2,408.75	92.70%
Total	\$ 480,000.00	\$461,478.55	\$18,521.45	96.14%

APPENDIX A

Amendment Summary

Amarillo MPO

FY 2025 UPWP Amendment Summary

Policy Board Action DATE	Federal Approval DATE (Pending if not approved)	UPWP Amendment Resolution Number	UPWP Page #(s)	UPWP Amendment Summary
07/10/2025	09/16/2025	10-7-2025-2	pg. 11-21	Amend FY 2025 funds by shifting budgeted allocations from subtask 1.1 (-\$7,000), 2.1 (-\$7,000), and 4.1 (-\$5,000) to subtask 3.4 (+\$4,000) and 5.1 (+\$15,000).

APPENDIX B

MPO Board Resolution (Optional)

RESOLUTION No. 10-7-2025-2

WHEREAS, federal laws require that an urban transportation planning program must be carried out in a cooperative, continuous and comprehensive manner in order to ensure that funds and planning activities to improve regional transportation systems are utilized effectively in the Amarillo Metropolitan area; and

WHEREAS, the FY 2025 UPWP lists planning activities and previous accomplishments; and

WHEREAS, the FY 2025 UPWP was adopted by the Amarillo Policy Board on July 20, 2024;

WHEREAS, the Amarillo MPO recommends adoption of the proposed revision to the FY 2025 UPWP; and

NOW, THEREFORE, BE IT RESOLVED, that the Amarillo Metropolitan Planning Organization Policy Board hereby adopts the revised Unified Planning Work Program (UPWP) for the Amarillo MPO for FY 2025 on this the 10th day of July 2025.



Cole Stanley, Chair

Mayor, City of Amarillo