City of Amarillo, Texas

ANNUAL BUDGET
FISCAL YEAR 2021-2022

AMARILLO
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Texas Local Government Code Section 102.007 Notice

This budget will raise more revenue from property taxes than last year's budget by an amount of $7,024,921 which is a 13.49 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is $702,794.

The record vote of each member of the governing body by name voting on the adoption of the budget as follows:

FOR: Mayor Ginger Nelson, Councilmember Freda Powell, Councilmember Eddy Sauer, and Councilmember Howard Smith
AGAINST: Councilmember Cole Stanley
PRESENT and not voting: None
ABSENT: None

The municipal property tax rates for the preceding year and current year are as follows:

	Preceding Fiscal Year	Current Fiscal Year
Property Tax Rate (Current Year revised for failed election)	$0. 39681	$0.44334
No-New-Revenue Tax Rate	$0. 38070	$0.38884
No-New-Revenue Maintenance and Operations Tax Rate	$0. 51055	$0.33839
Voter-Approval Tax Rate	$0. 41586	$0.44334
Debt Tax Rate	$0. 05921	$0.07911

The total amount of debt obligation as follows:

City of Amarillo Debt Obligation	Principal	Interest
2010 Certificate of Obligation	$72,000	$22,784
2017 Refunded General Obligation	1,445,000	383,600
2017 General Obligation	595,000	694,444
2017 Certificate of Obligation	530,000	147,350
2018 General Obligation	590,000	760,944
2020 Certificate of Obligation	130,000	219,344
2020 General Obligation	125,000	217,544
2020 Refunded General Obligation	490,000	4,900
2020 Tax Notes	485,000	72,350
2021 General Obligation	800,000	2,004,257
	5,262,000	4,527,517
Fiscal Agent Fees		7,500
Debt Service Reserve Funds		(65,000)
Total Debt Obligation		$9,732,017

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ANNUAL BUDGET

October 1, 2021 – September 30, 2022

CITY OF AMARILLO, TX

MAYOR

Ginger Nelson

CITY COUNCIL

Cole Stanley Eddy Sauer

Freda Powell Howard Smith

CITY MANAGER

Jared Miller

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Amarillo
Texas

For the Fiscal Year Beginning

October 01, 2020

Christopher P. Morrill

Executive Director

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Reader's Guide

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CITY OF AMARILLO

READER'S GUIDE TO THE BUDGET

In order to avoid preparing multiple documents, this document is prepared for several different types of users. By far, the budget is our most frequently used internal financial document. The budget is often used by elected officials and City staff. The document is sufficiently detailed to be used by City staff and our elected officials in their normal job duties.

Some external users may feel the overall document is too detailed. To help mitigate this level of detail, certain sections of the budget contain more summary information and give a good overall picture of the budget, the budget process, the organization, and the community. The following sections give a good overview of the budget: Transmittal Letter and Policies, Community Profile, Summary, and Debt Service. Also, terms and acronyms used in the budget are defined in the Glossary.

A great deal of information is contained in the Transmittal Letter and Policies section of the budget. First, this section contains the transmittal letter from the City Manager to the Mayor and Council. The transmittal letter addresses budget highlights and gives a good overview of the budget. In this section the reporting entity is defined along with the basis of accounting. The long-term budget, financial, and organization policies are enumerated along with short-term priorities that were addressed in the budget. There is a description of the budget process and budget guidelines used in preparing the budget. A description and commentary of major revenue sources is also contained in the Transmittal Letter and Policy Statements section. The last part of this section includes budget changes and a brief discussion on the future outlook of our community.

Our Community Profile section gives the reader of the budget a lot of general information about our City. The Community Profile contains information about our geographic location and climate, the history of our City and our local economy. Many quality of life topics are covered in our Community Profile such as local schools and higher education institutions, parks and other recreation activities, and medical facilities.

Our Summary section contains an organization chart and a summary of resources and expenditures for all funds in total and in detail. The Summary section also contains several graphs including various revenues, tax collections, property values, and expenditures. The summary section has a three-year history of revenue by fund by revenue expenditures. The Summary section has a three-year history of revenue by fund by revenue category. A comparison of the new budget to current year's budget, and to last year's actual expense is listed by department by fund and the same comparison by expenditure category by fund. There is a narrative in the summary section that explains the category by fund. There is a table in the summary section that explains the relationship between the fund structure and the organization structure along with a budget comparison by organization by fund. Most of our graphs are contained in our summary section and it is designed to be liftable, meaning it could be taken out of the budget and stand on its own. In many instances, the Summary section is used in community presentations on the budget.

The Capital Projects section covers the major capital acquisitions for the upcoming year and should be of interest to both internal and external users of the budget. The Capital Projects section also contains narratives on the impact of Capital Projects on the operating budget. The Debt Service section contains information on all current bond obligations and future bond issues.

For readers who want more information, the individual department budgets contain narrative information on each department including the department's basic function and goals along with major changes and accomplishments. The departments' budgets contain a detailed staffing report and departmental budget allocation by program which gives our citizens an accounting of where funds are to be spent.

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Transmittal Letter and Policies

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October 1, 2021

Honorable Mayor Ginger Nelson and Members of Amarillo City Council
601 S. Buchanan Street
Amarillo, TX 79101

Dear Mayor Nelson and Members of the City Council:

Transmitted herewith is the City of Amarillo Annual Budget for Fiscal Year 2021/2022 (Budget). The Budget is balanced in accordance with the Amarillo City Charter and laws of the State of Texas.

The Budget totals approximately $419.5 million, with $276.1 million approved for operation and maintenance functions, $95.7 million in capital, and $47.8 million for required debt service payments. The annual Budget is the most important policy document for consideration by the Council. It identifies required funding to deliver more than 250 programs and services to the citizens of Amarillo.

The 2021/2022 Annual Operating Budget is presented to Council as a program-based budget, i.e. the various programs offered by City departments are presented with program descriptions and performance measures to define the level and quality of services delivered to Amarillo citizens. The Budget represents maintenance of current service levels for the more than 250 programs funded by the City. All programs have a demonstrated connection to the **BluePrint for Amarillo** and supporting Council pillars.

The City has rebounded well from the COVID-19 pandemic in most areas; however, rising costs in several vital areas including commodities, materials, supplies, and attracting and retaining personnel have placed challenges on the budget process. Key areas of focus in the 2021/2022 Budget include addressing aging infrastructure throughout City operations, attracting and retaining a skilled labor force, rising costs in most operational areas, and funding for the compensated absences liability.

The Budget reflects revenues in line with pre-COVID-19 numbers, with slight increases, and rate increases in certain areas to support the rising costs of doing business and aging infrastructure. On the expenditure side, the Budget includes enhancements that focus on funding for critical capital projects, including continuation of year-five of the Community Investment Program and projects for Parks and Recreation facilities, pay enhancements for personnel to help in attracting and retaining employees, funding for compensated absences, and amounts to cover increased costs of doing business. Details of the consolidated budget are as follows.

CONSOLIDATED BUDGET

Our 2021/2022 Budget is $419.5 million, which is an increase of 6.8%, or $26.8 million, as compared to our 2020/2021 Budget of $392.7 million. It is important to note that fiscal year 2020/2021 was budgeted conservatively in light of the ongoing effects of the COVID-19 pandemic.

The areas of specific increase/decrease in the Budget are:

	FY 2020/2021	FY 2021/2022	% Change
General Fund Operating	**$ 192,199,325**	**$ 209,291,084**	**8.9%**
Water & Sewer Operating	**52,266,594**	**54,970,455**	**5.2%**
Capital Improvement Projects	**94,748,667**	**95,670,179**	**1.0%**
Special Revenue Operating	**26,894,506**	**32,796,287**	**21.9%**
Fleet Services Operating	**11,942,574**	**11,530,069**	**(3.5%)**
Insurance Operating	**37,552,355**	**39,378,618**	**4.9%**
Debt Service	**39,489,992**	**47,821,067**	**21.1%**
Airport Operating	**10,546,901**	**12,751,670**	**20.9%**
Drainage Utility Operating	**3,322,742**	**3,807,218**	**14.6%**
Information Technology Operating	**7,420,134**	**7,479,721**	**0.8%**
Capital Improvement Transfers	**3,307,214**	**3,214,718**	**(2.8%)**
Less: Interfund Transfers	**(86,984,582)**	**(99,181,032)**	**14.0%**
Total Budget	**$ 392,706,422**	**$ 419,530,054**	**6.8%**

Municipal government is a service business and the predominant expense category in the Budget is always personnel and the associated salary and benefit expenses. Personnel costs comprise 42.6%, or $178.9 million, of the 2021/2022 net Budget. Personnel costs in the Budget are 7.7% more than the prior year budget due to salary increases and reclassifications described below. The increase in personnel costs accounts for most of the increase in each operating budget noted above. The Budget also reflects a 5% increase in medical insurance costs related to increasing claims and insurance costs.

The second largest category in the Budget is Capital Improvement Projects at $95.7 million, or 22.8% of the Budget. Capital Improvement Projects reflect a 1.0% increase from the prior year and include restoration of project spending after the effects from COVID-19, $16.0 million for Parks projects, the final

year of projects from the original five-year capital improvement plan for Water and Sewer, additional funding for Parks and Recreation assets and facilities, and Airport projects that are eligible for additional federal funding. The Capital Improvement Program section below provides more details of the proposed projects.

Debt Service accounts for just over 11.3%, or $47.8 million, of the net Budget. Debt service expenditures include all funds with outstanding debt. The Debt Service category includes a 21.1% increase which is due to the final Proposition 1 debt issuance of $53 million occurring during fiscal year 2020/2021 with debt service beginning in fiscal year 2021/2022, a planned additional bond issue in the Water and Sewer fund, which is part of the five-year capital improvement program, and a small bond issue in Fleet Services for replacing the fueling stations for fleet operations.

Special Revenue and Airport operating costs have both increased, 21.9% and 20.9%, respectively, due to additional grant/relief funding availability from the CARES Act and American Rescue Plan to help address costs and revenue loss associated with COVID-19.

Property and Sales Taxes

Taxable property values remain strong with an estimated 3.5% increase for the 2021 tax year, when comparing certified 2021 values to the 2020 certified values. Certified values for 2022 will be available later in July. For the 2021/2022 fiscal year, the property tax rate has been increased by $0.02576 for operations and maintenance and increased $0.02077 for the final issuance of the voter approved debt service associated with the approval of Proposition 1 during the November 8, 2016 bond election. Additional operations and maintenance funds will be used for park projects. The 2021/2022 rate is $0.44334 per $100 taxable value versus the 2020/2021 rate of $0.39681. A historical review of the rate reflects that the City Council increased the property tax rate by $0.01 to $0.32009 for the 2011/2012 and 2012/2013 fiscal years after three years with the same property tax rate, by $0.02 in the 2013/2014 fiscal year, by $0.005 in the 2014/2015 fiscal year, and by $0.00563 to $0.35072 for the 2015/2016 and 2016/2017 fiscal years. The rate increases associated with 2017/2018 and 2018/2019 were directly related to the debt service portion of the tax rate. City Council increased the operations and maintenance portion of the tax rate in 2019/2020 by $0.01750 in addition to increasing the debt service portion of the tax rate. In 2020/2021, the debt service portion of the tax rate was the only portion of the tax rate increased.

Sales tax is the City's largest revenue source. Amarillo has long enjoyed a history of steadily increasing sales tax, which has offset the City's low property tax rate. The City's sales tax rebounded well from the effects of COVID-19 and has come in over budget for the first quarter of fiscal year 2022 and has surpassed pre-covid levels for the same period. The Budget includes sales tax at an increase of $2.2 million over the current year original budget of $61.0 million. The sales tax revenue budget for next year is conservative in anticipation of spending returning to normal levels.

Sales tax and property tax revenues make up the largest percentage of funding for General Fund operations. However, each revenue source alone, property tax or sales tax, is not sufficient to fund the budgets for Public Safety. Therefore, the City must rely on multiple revenue sources to support General Fund operations.

Franchise Fees, User Fees and Charges

During 2016, the City initiated a $140 million five-year Community Investment Program with corresponding rate increases for water and sewer and drainage. For water and sewer rates, there was a

3% rate increase in 2016/2017, 2017/2018, and 2018/2019 to fund the first three years of the program. The 2019/2020 Budget included a 7% water and sewer rate increase, which funded the addition of automated metering infrastructure (4%) and provided for an increase in operating and maintenance (3%). The 2020/2021 Budget included the fourth year of the planned 3% rate increases. The 2021/2022 Budget includes the final year of the original five-year Community Investment Program with a 3% rate increase for water and sewer infrastructure and a 2% rate increase for maintenance and operations to cover increases in operational costs. The water rate structure is designed so that customers who only use water for domestic purposes still have very reasonable rates. A residential 10,000-gallon water user will have a monthly water and sewer bill of approximately $84.77, an increase of $4.06, which is low compared to other Texas cities. For drainage rates, there have been 4% rate increases for the past four years and the 2021/2022 Budget includes the final year of the five-year Community Investment Program with a 4% increase to fund drainage utility capital needs. This will increase the average monthly residential charge by $0.12.

The Budget also includes an increase in the Solid Waste rates of 5%. Residential customers will see a slight increase in their monthly bill, which for the average customer will be $0.89. This additional funding will allow the City to implement a new Residential Roll Off Program to address the Council Pillar of Civic Pride by cleaning up allies and other areas of dumping.

Other areas with fee increases include Planning and Development Services, Building Safety, and Golf. The fee increases in each area are needed to adjust for increases in the Consumer Price Index (CPI) to cover the related cost of providing goods or services.

Employee Staffing

The 2021/2022 Budget consists of 2,281 permanent and 390 part-time employee positions. Permanent positions have increased by 41 positions over the current year and part-time positions have decreased by 2. Several of the changes are reclassifications of current positions to better meet departmental needs. New positions include Building Safety employees to enhance customer service and to address the increased construction in our area. Emergency dispatch positions have been eliminated to fund higher pay rates for remaining positions to address issues with both recruitment and retainment. Airport has added positions to increase support of maintenance at the facility. Environmental Health has added two positions to focus on customer service by providing timely services to the community with increased service levels. Continuing to make employee safety a priority, one DOT Safety Coordinator position was added to the Budget to comply with CDL driver training requirements. Solid Waste has also added more drivers to enhance service delivery, partially offset by the elimination of two positions at the landfill. Utility Billing is reorganizing the department to enhance customer service in-person, online and via 3-1-1, as well as staffing the new mobile payment unit. Below is a summary of the staffing changes for permanent positions for the 2021/22 Budget:

Position Title	Department	Full Time
Emergency Comm Specialist	Amarillo Emergency Com. Center	-5
Utility Worker	Airport Administration	2
Airport Mechanic	Airport Administration	2
Animal Care Worker	Animal Management & Welfare	3
Community Safety Inspector	Building Safety	1

Position Title	Department	Full Time
Commercial Plans Examiner	Building Safety	1
Community Improvement Inspector	Building Safety	1
Administrative Assistant I	Civilian Police	-4
Administrative Assistant III	Civilian Police	4
Team Leader	Coming Home Project	-1
Social Worker	Coming Home Project	1
Senior Communications Officer	Communications	1
Visual Information Manager	Communications	1
Custodian	Custodial Services	3
Env Health Tech	Environmental Health	-2
Env Health Specialist I	Environmental Health	2
Env Health Specialist I	Environmental Health	2
Administrative Assistant I	Library	-2
Library Assistant	Library	2
Police Sgt	Police	-2
Police Officer	Police	2
Communications Technician	Radio Communications	-1
Siren Technician	Radio Communications	1
Safety Coordinator	Risk Management	1
Equipment Operator I	Solid Waste Collection	6
Utility Worker	Solid Waste Disposal	-2
Utility Worker	Traffic	-1
Traffic Tech II	Traffic	1
Administrative Assistant II	Utility Billing	-18
Administrative Supervisor	Utility Billing	-2
Administrative Specialist I	Utility Billing	-1
Administrative Technician	Utility Billing	-1
Billing Specialist	Utility Billing	-1
Trainer/Quality Assurance Specialist	Utility Billing	-1
Quality Assurance Specialist	Utility Billing	1
Call Center Supervisor	Utility Billing	1
Cashier Supervisor	Utility Billing	1
Customer Service Supervisor	Utility Billing	1
Vital Statistics Lead	Utility Billing	1
Bookkeeper/Purchasing Specialist	Utility Billing	1
Information System Specialist	Utility Billing	1
Billing Specialist	Utility Billing	1
Assistant Cashier Supervisor	Utility Billing	1

Position Title	Department	Full Time
Cashier Lead	Utility Billing	1
Customer Service Lead	Utility Billing	2
Call Center Lead	Utility Billing	3
Mobile Unit Agent	Utility Billing	3
Vital Statistics Agent	Utility Billing	4
Utility Billing Cashier	Utility Billing	5
Meter Reader I	Utility Billing	9
Call Center Agents	Utility Billing	12
		41

Employee Compensation

1) 2% pay increase for civilian employees as pay-for-performance, based on annual evaluations; and
2) 2% pay increase for Police and Fire employees.

The total cost of the pay plan improvements and benefits, along with funding to address specific positions throughout the organization, is $7.5 million. Most of the cost ($4.6 million) is in the General Fund. Of the total $7.5 million, $3.2 million will address wages for positions that have been historically hard-to-fill, require a skilled trade, commercial driving positions and a minimum wage increase. The additional $4.3 million is for increased benefits costs, 2% pay-for-performance raises, and discretionary retention pay, given to employees, based on longevity, during the holiday season.

Capital Improvement Program

The 2021/2022 capital improvement program budget is $95.7 million - $31.9 million in general government capital projects, $36.2 million in water and sewer system projects, $10.1 million in airport projects, $4.5 million in drainage system projects, and $13.0 million in fleet services projects. The general government projects are funded from excess reserves and from property taxes. The water and sewer and drainage system projects are funded through the rate increases associated with the five-year Community Improvement Program and reserve funds planned for capital improvements. The airport projects are funded with reserve funds planned for capital projects and additional grant money received due to the COVID-19 pandemic. The fleet services projects are funded with reserve funds planned for capital projects and a proposed bond issuance for the fueling stations project. The debt service for the fleet services bonds will be covered by the Fleet Services fund existing operating revenues over the life of the bonds.

Future Priorities

The 2021/2022 Budget has prioritized enhancements to compensation to employees, funding of compensated absences and funding of capital projects. Going forward, the City will need to identify additional budget dollars to address the maintenance of aging city facilities and aging infrastructure throughout the City, including streets. Annual funding of compensated absences will continue to be a priority beyond the 2021/2022 Budget as the compensated absences fund has been depleted in recent years.

Conclusion

Thank you each for your leadership of our City. I appreciate the extensive time and effort you undertake to study and understand the complexities of the varied operations of our organization. Your vision, guidance and service are invaluable and truly make Amarillo a great community! I want to thank you for

the comprehensive review of the 2021/2022 Budget process and thank the entire management team for their hard work in preparing the annual Budget. Difficult choices were made to ensure we can efficiently and effectively manage our resources to address Council pillars and to continue our commitment to serve the citizens of Amarillo.

Respectfully Submitted,

Jared Miller
City Manager

ENTITY AND BASIS OF ACCOUNTING

DEFINITION AND SCOPE OF THE ENTITY

The City of Amarillo was chartered in 1913 as authorized by a statute enacted by the Texas Legislature that year. It was the first city in Texas, and the fifth city in the United States, to adopt the commission-manager form of government. The principal governmental services of the City include: public safety and health, streets, sanitation, culture-recreation, mass transit operations, planning and zoning, and general administrative services. In addition, the City maintains the water and sewer system and the airport. For financial statement presentation, the City of Amarillo is considered the primary governmental unit for other reporting entities; however, none of those entities have been included in this budget presentation.

MISSION

Create the best environment possible for every Amarillo resident to find and achieve their potential for greatness.

OUR VISION

Building on our heritage, our vision for Amarillo is that of a community that is cohesive and competitive. These objectives will be met through developing the following:

Healthy, Vibrant Community: Where people feel safe, basic human needs are met, diverse educational opportunities are available, diversity is cultivated, citizens are interested, informed, and involved, the environment is clean and aesthetically appealing, and the arts, culture and recreational offerings flourish.

Sustainable, Diverse Economy: Where educational opportunities support and promote economic development, existing businesses are nurtured, the environment supports new business development, the community links globally and older neighborhoods remain vital.

Orderly Growth: Where regular investment in existing infrastructure and neighborhoods sustain their vitality, proper planning for new infrastructure projects and strengthens our quality of life and promotes economic development, national resources are sustained, and the essential values and visions of the community remain intact.

OUR CORE VALUES

- Honesty and Integrity: Commit to the highest standard of ethical and legal behavior.
- Excellent Customer Service: Recognize that we exist for our customers.
- High Performance: Instill pride and professionalism in the workplace and the community; demonstrate the quality and value of our work and results.
- Openness and Teamwork: Work together toward common goals, building on each other's strengths.
- Respect for Diversity: Cultivate a public awareness and appreciation for diversity within our community and organization.
- Forward Thinking: Identify trends, anticipate problems and develop innovative and cost-effective solutions; recognize that today's public policy decisions will determine tomorrow's community.

LONG RANGE GOALS AND ACTION STRATEGIES

The goals and recommended action strategies that follow were created by City Council along with the City Managers. Named 'BluePrint for Amarillo', the Council Pillars were authorized by City Council in March 2018. BluePrint for Amarillo sets the strategic direction the City of Amarillo will take in terms of focus, priorities and allocation of resources. By following a Community Engagement model, City staff will develop the processes to pursue the BluePrint for Amarillo's objectives in a way that can be measured. Many of the pillars are already underway while others require further staff evaluation or participation with partners in the private sector, educational institutions and other community groups.

City Council Pillars: **Vision for the Future of Amarillo**
• Public Safety • Economic Development and Redevelopment • Civic Pride • Highly Educated Population • Fiscal Responsibility • Customer Service • Excellence in Communication • Transportation

PUBLIC SAFETY

Amarillo is among the safest cities in the nation and our police, fire, emergency medical, and emergency management statistics demonstrate leadership in each discipline. Our first responders are recognized throughout the nation as some of the most professional, most highly trained, and best equipped, offering training to other first responders on the best practices to build safer communities.

Our community is committed to enhancing public safety to ensure that Amarillo is regarded as one of the safest communities in the nation. To meet this objective, our community leaders have recognized that we must build innovative and enhanced public safety programs to address critical issues that are instrumental to building a safer community. Focus must be placed on addressing the City Council framework for public safety by…

- Reducing our City's crime rate, domestic violence rate, and traffic accidents, especially those resulting in fatalities;
- Implementing neighborhood policing programs in disadvantaged areas of the community; and
- Addressing budget issues within public safety departments to meet the demands of a growing community.

In addition to the core elements of the public safety pillar, our community must continue to make strides in addressing the hub issue of poverty that contributes to health and disease issues, drug and alcohol abuse, domestic violence, and child abuse. Even though poverty rates have improved nationally and statewide, they continue to be a significant and generational issue for portions of our community. Addressing the hub issue of poverty through enhanced educational attainment, positive social programs, and living wage job opportunities will have a dramatic impact on enhancing public safety's ability to address framework objectives.

ECONOMIC DEVELOPMENT AND REDEVELOPMENT

Amarillo is the heart of the Panhandle – a pioneering ag-tech, life science, and manufacturing region that elevates businesses and families through quality education, infrastructure, and a multigenerational lifestyle.

The following strategic priorities are established to facilitate achieving the pillar objectives…

- Infrastructure: Amarillo is an attractive city – with infrastructure, planning and support systems in place that make it easy for businesses to grow and residents to get around.
- Innovation: Amarillo is a global center for agricultural and life science research – recognized for its pioneering spirit and culture of entrepreneurship.
- Quality of Life: Amarillo is a family-friendly community – rooted in Western heritage but offering modern housing, cultural, and recreational options for all ages.
- Marketing Amarillo: Residents of Amarillo celebrate their community, which is recognized as a top destination for businesses and skilled workers and their families.

CIVIC PRIDE

Every Amarillo citizen proudly owns our city and participates to identify and solve community problems. Citizens are empowered to innovate and implement their own solutions.

The following strategic priorities are established to facilitate achieving the pillar objectives…

- Improve Community Appearance and Beautification: We are proud of our community with a focus on improving community appearance and promoting beautification.
- Embrace Culture, Arts, and Recreation: Our community embraces the diversity of our neighborhoods, promoting unique experiences that highlight art, entertainment, and recreation.
- Increase Volunteerism: Encourage citizens to participate through philanthropy, volunteerism, or getting involved in City government.
- Enhance Health and Wellness: As a community we recognize disparities in the health and wellness of our citizens. We aspire to be more proactive in addressing these disparities by promoting healthy behaviors, improving infant health, and reducing risky sexual behavior and teen pregnancy rates in our community.
- Reduce Poverty**:** As previously listed, our community must continue to address the hub issue of poverty. As part of Civic Pride, our community must embrace positive social programs that assist in reducing poverty rates and ending homelessness.

HIGHLY EDUCATED POPULATION

Every Amarillo citizen values learning, especially post-high school learning. We create unique, local learning opportunities, and students come from around the world to study and live in Amarillo.

As a community we hold that educational attainment is the pathway to unlocking Amarillo's potential. Nearly every piece of research on the topic holds that the more formal education you have, the more opportunity that exists for you over time. Promoting educational attainment will reduce poverty and enhance workforce development, positioning Amarillo for future growth. Our community is committed to the goal of every Amarillo citizen earning their high school diploma or equivalent. Further, we are committed to partnering with the No Limits No Excuses program to promote postsecondary educational opportunities to fuel our community's future success.

This pillar encompasses two major components: an external focus on improving educational attainment in the community at large and an internal focus on expanding opportunities for City of Amarillo employees to achieve goals related to education and professional development.

FISCAL RESPONSIBILITY

Amarillo responsibly manages its finances and resources with transparency.

The following strategic priorities are established to facilitate achieving the pillar objective…

- Enhance transparency and accountability in the stewardship of public funds.
- The City budget serves as a policy document for the City Council. Annual review and revision by City Council allow the City to address Council priorities during the budget process.
- Financial policies are the framework for the fiscal management of the City of Amarillo. The City of Amarillo strives for best practices in financial policies.
- Budget process that ensures effective communication to the City of Amarillo citizens.
- Budget process that addresses budget challenges and opportunities, allowing the City to adapt quickly to changing economic and financial conditions.

CUSTOMER SERVICE

Our city lives by the Golden Rule. Every citizen, student, employee, business, non-profit organization and school applies the Golden Rule to achieve excellence in customer service. Businesses model their training by Amarillo standards.

The following strategic priorities are established to facilitate achieving the pillar objective…

- Identify who our customers are, and the unique needs of each group.
- Develop a customer service motto/slogan to be used organization-wide.
- Establish a benchmark and evaluate our organization against the benchmark.
- Utilize technology to ensure effective and efficient customer service experiences.
- Initiate customer service trainings to encourage consistent customer experiences across the organization and provide customized trainings to address specific departmental needs.
- Create processes and policies that facilitate clear communication with all customers, including follow-up after customer service encounters.

EXCELLENCE IN COMMUNICATION

Amarilloans constantly think about improving communication and innovate new methods for communication, which leads to success in problem-solving and leadership opportunities.

The following strategic priorities are established to facilitate achieving the pillar objective…

- Communication: Enhance communication to be proactive and prompt, building relationships with media partners and key stakeholders, to get accurate and timely information to the public.
- Marketing: Develop a marketing capability to produce quality multi-media products that enhances communication and promotes City programs.
- Networking: Build relationships, applying innovative methods as needed, to better communicate our community's message to the public and beyond.
- Technology: Utilize technology to enhance our messaging and create a communications ecosystem that promotes our community.

TRANSPORTATION

Amarillo embraces its aeronautics history and focuses on developing the best transportation systems for its citizens.

The following strategic priorities are established to facilitate achieving the pillar objective…

- Community Focused Customer Service: Communicate with the community to learn from past success and strive to meet current and future needs.
- Management Best Practices: Efficiently manage the existing transportation system and be prepared to implement future plans.
- Long-Term Planning: Address the future needs and future liabilities of the community and make the best use of existing and proposed capital funding.
- Economic Development: Identify opportunities for the transportation network to provide for community growth and mutual benefit to the private and public sectors.
- Community Mobility: Consider all aspects of the transportation network and coordinate the interaction of the largest to the smallest infrastructure to the benefit of the community.

BASIS OF PRESENTATION - FUND ACCOUNTING

Fund Accounting:

The City's accounting and financial reporting are in accordance with methods prescribed by the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA). The accounting policies of the City of Amarillo conform to generally-accepted accounting principles applicable to governmental entities. Accordingly, the accounts of the City are organized on the basis of funds and account groups. Each fund is considered a separate accounting entity. Funds are used in governmental accounting to segregate sources and uses of monies. The operations of each fund are accounted for with a separate set of accounts. The fiduciary funds are not included in the budget since they are not subject to appropriation and are governed by a separate trust document or board. In addition to the above-described fund accounting structure, we make several adjustments to build the entity-wide financial statements required by GASB statement 34 (GASB 34).

Governmental Funds:

General Fund: The General Fund is the general operating fund of the City and the City's most significant fund. It is used to account for all financial resources except those that are required to be accounted for in another fund. Most common City functions such as public safety, parks, library and administration are contained in the General Fund. Temporary grant programs that will ultimately have to be funded by the General Fund are included in the General Fund. These temporary grant programs usually provide full or partial funding of the program for a few years and are then incorporated into their normal General Fund budget.

Special Revenue Funds: Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted for specified purposes. They are used mainly to budget and account for grants made to the City. Special Revenue Funds are also used to account for the transactions of the Public Improvement Districts (PID) organized in the city since those funds are earmarked for a specific purpose. The Court Technology Fund and the Court Security Fund are both Special Revenue Funds since their revenue can only be spent for a specific purpose. Special Revenue Funds also include our Housing Assistance Program, along with the Emergency Shelter and Supportive Housing, the Community Development Block Grant, the Summer Lunch Program, the Coming Home Program, the Police Seized Property Funds, other law enforcement grants, the law enforcement and firefighter training grants, the Home Program, Urban Transportation Planning Grants, Public Health and Women, Infants & Children

grants, and the Emergency Management Pantex Agreement in Principle (AIP) grant. The above grant funds are not subject to appropriation. The budget will be negotiated with the granting agency and accepted by the governing body when they approve the grant contract. The grant budgets are estimates presented to gain a better understanding of the City's entire financial picture. The PID budgets along with the Court Technology Fund, the Court Security Fund, the Coming Home Program, and the Police Seized Property Fund are subject to appropriation and approved by the City Council in the budget process.

Debt Service Fund: The Debt Service Fund is used to account for accumulation of resources for, and the payment of, general long-term debt-related costs. The City has three debt service funds. The General Obligation Bonds and our 2010 and 2017 Certificates of Obligation are supported by annual property tax assessments. The Certificates of Obligation Bonds issued for Public Improvement District improvements are supported by annual PID assessments and are reported in the Debt Service Fund. This City has used Certificates of Obligations to rebuild a golf course. Annual debt service associated with this bond is supported by golf revenue. Enterprise Funds debt obligation are recorded in, and provided by, revenues from that fund's business activities. Accordingly, Certificates of Obligation issued for Enterprise Fund activities are not budgeted in the Debt Service Fund. For additional information, we also include the payment schedule for the Enterprise Fund debt. However, Enterprise Fund bonded debt is budgeted and paid in the respective Enterprise Fund.

In keeping with our policy of funding long-term obligations on an annual basis, we have a separate debt service fund to provide for our sick leave and annual leave obligation.

Capital Projects Funds: Capital Projects Funds are used to account for financial resources to be used for the acquisitions or construction of major capital improvements and facilities. Approved Capital Projects are detailed in the Capital Projects section of the budget and include the General Construction Fund, the Street Improvement Fund, the Civic Center Improvement Fund, the Golf Course Improvement Fund, the Bivins Improvement Fund, the Animal Shelter Improvement Fund, and the Solid Waste Improvement Fund. Capital projects for Proprietary Funds (Enterprise and Internal Service Funds) would be budgeted in those individual funds.

Proprietary Funds:

Enterprise Funds: Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business. The intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges, or where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income, if appropriate, should be accounted separately for capital maintenance, public policy, management control, accountability or other purposes. Enterprise Funds are used to account for the activities in the airport, the drainage utility, and the water and sewer system.

Internal Service Funds: Internal Service Funds are used to account for the financing of goods or services, on a cost-reimbursement basis, for agencies of the City or for other governments. Internal Service Funds are used to account for the activities of the Fleet Services, Information Technology and the City's self-insurance activities.

Basis of Accounting/Budgeting:

The basis of accounting refers to revenues, expenditures or expenses being recognized in accounts and reported in the financial statements. All governmental funds listed above are accounted for using the modified accrual

basis for financial reporting and for budget purposes. With the modified accrual basis of accounting, revenues are recognized when they become measurable and available as current assets. For example, sales taxes are considered "measurable" when in the hands of the State Comptroller and are recognized as revenue at that time. Other major revenues that are subject to accrual include utility franchise taxes, intergovernmental revenues, interest, rentals, and intercity charges. Waste collection fees are recorded as revenue when billed. Major revenues that cannot be accrued include hotel occupancy taxes, licenses, permits, fines and forfeitures. Property taxes projected to be collected within 60 days after year-end are considered to be available in the current fiscal year.

For a governmental fund, capital would be recorded as expenditure in the governmental fund and recorded as an asset in the general fixed assets group of accounts. On the entity-wide financial statements required by GASB 34, we would recognize the depreciation on the general fixed assets in their corresponding activity. GASB 34 requires several adjustments to full accrual accounting and has a consolidated view by activity without regard to fund type. In the governmental funds (above), expenditures are recognized when the related liability is incurred; however, budgets are encumbered when contracts are awarded. Governmental funds accumulated unpaid vacation and sick pay are recorded as liabilities on the entity-wide financial statements and not at the fund level.

All proprietary funds listed above are accounted for using the accrual basis of accounting. Their revenues are recognized when they are earned, and their expenses are recognized when they are incurred. The liability for compensated absences is recorded as an operating expense when incurred and reported as a liability on the balance sheet for the applicable fund. In a proprietary fund, a capital expenditure would be recorded as an asset on the balance sheet of the proprietary fund and depreciated over its useful life.

As previously mentioned, we used the modified accrual method for both accounting and budgeting in the governmental funds. However, we operate with two types of capital budgets: nominal capital and capital projects. Nominal capital is defined as capital items under $25,000. The nominal capital is budgeted in a department’s operational budget in both governmental and proprietary funds. For a governmental fund, nominal capital would be recorded as an expenditure in the governmental fund and recorded as an asset in the general fixed assets group of accounts.

For the proprietary funds, we also budget nominal capital and depreciation in the operating budget of the department. The large capital purchases are budgeted in the capital projects budget. Depreciation is estimated on existing assets and large projects anticipated to be in service in the upcoming year. In determining proprietary funds available resources, both the nominal capital (which is included in the operating budgets) and capital projects would be shown as expenditures. However, depreciation would be shown as a reduction of expenditure since it is a non-cash item. As previously mentioned, all capital items (both nominal capital and capital projects) would be recorded as assets on the balance sheet of the proprietary fund and depreciated over their useful life for accounting purposes.

It should be noted that the budget of a proprietary fund is a management tool as opposed to a legally adopted appropriation of funds. For lack of a better term, the budgets of the proprietary funds are a hybrid, using elements of full accrual and elements of modified accrual. Like the modified accrual, capital purchases are budgeted, but depreciation is also budgeted (full accrual). We feel this method of budgeting proprietary funds gives management the control to manage the departmental expenditures.

Another important difference in our method of accounting and budgeting is in the fiduciary funds. We do not budget fiduciary funds since they are not available for appropriation by our governing body. A trust document or other governing body governs fiduciary funds.

FINANCIAL POLICIES

The purpose of the City of Amarillo's financial policies is to establish and maintain effective long-term management of the City's financial resources. As a result of the City's financial policies, the City should be able to retain a sound financial condition, retain favorable bond rating to provide future generations with the ability to borrow capital at favorable interest rates, and balance the needs of communities with their ability to pay. A more detailed explanation of the City of Amarillo's Financial Policies will follow the summary below.

SUMMARY OF FINANCIAL POLICIES

- Maintain a balanced budget
- Maintain an adequate tax rate comparable with similar cities
- Maintain budgetary control over revenue and expenditures
- Stabilize rates and fees
- Charge user fees to cover at least a portion of the cost of a service
- Provide reserves for unforeseen items
- Charge administrative services to grants and proprietary funds
- Process General Fund payments from the Water and Sewer System
- Only request grant funding when the purpose of the grant is consistent with the goals of the City of Amarillo
- Plan and make capital acquisitions in an orderly fashion
- Provide debt financing when needed
- Adhere to a prudent Investment Policy
- Make annual provisions of long-term obligations
- Maintain a minimum number of funds to report the activities of the City of Amarillo

Balanced Budget:

The City of Amarillo will develop a balanced budget for all funds subject to appropriation. Current resources (current revenues plus appropriated reserves) will equal or exceed budgeted expenditures. Long-term debt will not be used to fund current operating expenses. Moreover, non-recurring resources will only be used to fund non-recurring expenditures.

Tax Rate:

The tax rate should be comparable with similarly sized Texas cites and should be adequate to produce the revenues needed for traditional City services included in the City of Amarillo's General Fund. Also, the City strives not to exceed the rollback rate as computed in the Truth in Taxation calculations. The City grants an $8,600 / age 65 exemption or disability exemption. Moreover taxes are frozen for age 65 or disability.

Annual Budget and Budgetary Control:

The City will prepare a detailed budget for public hearings that delineates the sources and uses of funds. The City will be prudent in preparing the annual budget. The City will seek to prepare a conservative budget where revenue estimates are reasonably attainable and not aggressive. Expense budgets should also be reasonable, but should also provide for unforeseen expenditures. Year-end excess of revenue over expenditures not needed for reserve requirements will be used to finance the City's capital requirements in subsequent years in accordance with the City's pay-as-you-go financing of capital. The City will establish and maintain a traditional line-item budget as one of management's means of monitoring both revenue and expenditures throughout the fiscal year.

Rate Stability:

The City strives to not have large rate increases in taxes or other user fees and charges. When possible, large rate increases should be anticipated and phased-in gradually to be less burdensome on our constituents.

User Fees:

In order to minimize the cost of services to our citizens in the form of property taxes, user fees will be used to recoup the cost of services to the extent economically possible where the levels of desired city services are beyond basic city services. When it is not practical to offset the entire cost of a service with user fees, the City will charge a fee for the service to partially offset the cost. The City will also consider annual CPI adjustments in order to minimize the impact of changes to user fees. While not restricted to the budget process, user fees are reviewed as a part of the budget process.

The City will adopt annual utility rates that will generate revenues adequate to provide for operations of the system including depreciation, legal requirements of bond covenants, capital replacement and expansion of the system.

Reserves:

The City seeks to maintain reserves, which should be sufficient to provide financing for capital or special projects and meet unforeseen contingencies such as lawsuits, tax roll tie-ups, fluctuations in sales tax, receipts from the city-owned utilities, and other fiscal emergencies. While many cities enjoy the stability of the majority of the revenues being generated by property taxes, most of the City of Amarillo's revenues are heavily dependent on the local economy (e.g., sales tax) and/or are weather-related (utility charges and franchise taxes). The City of Amarillo has enjoyed overall growth in its revenues. However, due to the potential volatility of the City's major revenue sources, the overall revenue and corresponding fund balances are more vulnerable than that of a city that is more dependent on property taxes as its major revenue source. Accordingly, the target reserve balance for the General Fund would be about three months of the current operating budget. For proprietary funds, the target reserve balance would be three months of the operating budget plus at least one year's capital. If large capital needs are anticipated in the near future, reserves may be accumulated to provide for at least a portion of the needed financing. For the Public Improvement Districts maintained by the City, the long-term reserve would also be at least three months operating expenses and could also have a capital replacement reserve. General Fund balances greater than needed for the purposes stated above are transferred to Capital Projects funds in our normal budgetary process to provide for current and future capital needs.

In calculating reserves, the City of Amarillo uses "Available Funds" as opposed to Fund Balance. With Available Funds, the City only includes those items readily convertible to cash, less liabilities and encumbrances. The main items excluded from Available Funds would be inventories and unrealized changes in the value of investments. Inventories should remain at about the same levels from year to year and would not be available for appropriation. The City generally holds investments to maturity and temporary increases or decreases in the value of these investments are not germane to the budget process. Since the calculation is different from Fund Balance, the actual beginning of the year calculation is included on the "Summary of Resources and Expenditures" presentation.

General and Administrative Charges:

The General Fund should be compensated by all enterprise funds and internal services funds for the administrative services provided, such as management, finance, personnel and other general administrative costs. Also, to the extent allowable by the granting agency, the City will recoup all allowable indirect costs to compensate the City for administration of the various grant programs. For grants, the administrative fee takes the form of indirect costs. These costs are derived from our indirect cost allocation plan, which is developed in accordance with Federal Cost Principals for allocating overhead costs. For City functions, the administrative fees

are derived from a modified version of our Indirect Cost Allocation Plan. The Indirect Cost Plan is modified to recognize the General Government Expense, which is mainly the Mayor and City Council portion, along with the administrative costs associated with the Mayor and City Council. The Mayor and City Council set policy for the entire organization and these costs are recognized in our modified Indirect Cost Plan.

General Fund Payments from the Water and Sewer Utility and the Drainage Utility:

The Water and Sewer Utility is operated in a manner similar to a Public Utility. Accordingly, the Water and Sewer Utility makes corresponding payments to the City of Amarillo General Fund that a private utility would be required to make. The Water and Sewer Utility makes payments in lieu of tax payments for property taxes and franchise taxes. Consistent with our above policy on administrative charges, the Water and Sewer Utility also reimburses the City for administrative costs associated with the Water and Sewer Utility.

The payment in lieu of property tax is calculated on the estimated property value of the Water and Sewer System at the current tax rate including the half percent sales tax in lieu of property tax rate. The payment in lieu of franchise tax is calculated in a similar manner as our telephone franchise tax, which is a per line charge. The Water and Sewer Utility pays the General Fund a per account charge on each water and sewer account monthly. The rate is adjusted annually for increases in inflation as measured by the Consumer Price Index and any increase in water and sewer rates. The account charge reduces weather-related fluctuations in payments and makes the payment more predicable for both the General Fund and the Water and Sewer Utility.

It should be noted that the Drainage Utility pays an administrative fee to the City as well.

Grant-in-Aid Policy:

The securing and/or approval of federal and state assistance will be based on the following criteria:

- What benefit does the project have to the community?
- What will be the future impact to the city due to acceptance of the funding, and what is the level of local funding?
- How does the project relate to current operations and/or other future plans of the organization?
- With very few exceptions, grants are expected to pay their fair share of overall City administrative costs in the form of the indirect cost rate.

Capital Acquisition/Improvement Policy:

The City will plan and budget for the replacement of equipment and capital assets as the need arises. Minor capital replacement items will be planned for and provided in the department's operating budget. Capital replacements should be limited to items that are no longer functional, unable to be repaired, not economically repairable, or a safety hazard. Once the item is replaced, it is generally sold by auction.

Planning for major capital improvements is on a five-year basis and is updated annually. The City uses pay-as-you-go financing of capital acquisitions where feasible. When debt is needed to finance capital assets, the City strives to schedule bond issues so that level payments are made each year over the life of the issue and the term of the financing does not exceed the useful life to the asset.

The City of Amarillo prioritizes the funding of capital improvement projects on the basis of a five-year Capital Improvement Plan. A capital improvement is any expenditure for the purchase, construction, replacement, expansion, or major renovation of the physical assets of the city when the project is relatively expensive ($25,000 or greater), long-term and permanent. Some common examples are streets, libraries, traffic signal

systems, fire stations, additional trucks, and water and sewer lines. Capital needs of less than $25,000 (minor replacement items) are provided for in the department's annual operating budget. The approved projects for the first year of the five-year capital improvement program are incorporated in the City's budget in the "Capital Projects" section of the budget. The functions of the Capital Improvement Program are as follows:

1. Planning for the eventual replacement of capital items and estimating the cost of replacement;

2. Scheduling all capital projects over a fixed period with appropriate planning and implementation;

3. Budgeting priority projects and developing revenue sources for proposed improvements;

4. Coordinating the activities of various departments in meeting project schedules;

5. Monitoring and evaluating the progress of capital projects; and

6. Informing the public of projected capital improvements.

The following questions are considered when justifying a project:

1. What is the relationship of the project to the progress of the entire city?

2. Is this project part of a large program? How does the project relate to the goals of the program?

3. How many citizens will be helped by it? How many citizens will be harmed or inconvenienced if the project is not considered?

4. Will it add to the value of the surrounding area? Will it increase the valuations of local property?

5. Will it increase the efficiency of the performance of a service? Will it reduce the ongoing costs of a service or facility?

6. Will it provide a service required for economic development of the community? What improvements would be of the most value in attracting commercial and industrial firms?

7. Is this project required to complete a major public improvement?

8. Will rapid urban growth in the area of the proposed project increase the costs of land acquisition if the project is deferred?

9. Is the project well identified by the citizens? Does it have established voter appeal?

10. Is the project needed to protect public health or safety?

Consistent with the City’s philosophy on user fees, the City passes a portion of the cost of extending utilities and improvements in subdivisions to developers of the subdivisions rather than to the general public. Additionally, where the levels of desired city services are beyond the norm for a subdivision, Public Improvement Districts have been created to provide enhanced services without burdening the entire community.

Capitalization Policy:

Factors to be considered in determining items to be capitalized are as follows:

1. The expected normal useful life is greater than one year.

2. The item has a unit cost of $5,000 or more. Unit cost should include any charges for freight or installation.

3. The capital cost of an integrated system, such as a personal computer, should be capitalized as one unit, including all the applicable costs to make the unit function properly.

Debt Policies:

The City of Amarillo prefers to finance capital acquisitions and improvements on a pay-as-you-go basis. Generally, year-end excess of revenue over expenditures are earmarked for future capital needs and transferred to capital project funds in our governmental funds during the budgetary process. For proprietary funds, the excess of current revenues over operating expenses and debt service will be used for capital expenditures. When capital needs exceed funding of a pay-as-you-go basis, debt will be issued. The City will not use long-term debt to finance current operations. The level of indebtedness the City can reasonably expect to incur is analyzed to make sure that the City's high credit standing is not jeopardized. Accordingly, long-term debt will be used only for capital projects (replacements, expansions, improvements, and acquisitions). Short-term debt will be used only as interim financing for projects that will result in capital improvements.

When debt is issued, the City of Amarillo will employ competent financial advisors and bond counsel. The City shall use a competitive bidding process in the sale of debt unless the use of a negotiated process is warranted due to market timing requirements (refunding), or a unique pledge or debt structure. The City will award competitively issued debt on a true interest cost (TIC) basis. The general policy of the City is to establish debt repayment schedules that use level annual principal and interest payments. The City will not enter into derivative transactions. The financing of the project should not exceed the useful life of the improvement. However, maturity schedules can be modified in a refinancing to level out debt service payments, including extending maturities. The capital acquisition or improvement should benefit future citizens. Where possible, the City will use self-supporting bonds instead of General Obligations Bonds to finance projects. However, the City will issue combination tax and revenue Certificates of Obligations as a credit enhancement to what would otherwise be a revenue bond. All debt will be soundly financed by conservatively projecting revenue sources utilized to pay debt. For revenue bonds, the net revenues available for debt service should be at least 1.25 times the average annual principal and interest requirements of the revenue bonds. The City will structure debt repayment schedules to achieve level debt service payments and avoid debt that provides for balloon payments. The City of Amarillo maintains a good rapport and communication with bondholders and rating agencies at all times and follows a policy of full disclosure on every financial report. Currently, all bonded debt for the City’s Water and Sewer System and the Drainage Utility Fund is solely supported by the revenues of the Water and Sewer System and the Drainage Utility Fund respectively. The Certificates of Obligation debt issued for the Public Improvement Districts are fully supported by Public Improvement District assessments.

The City prefers to maintain its records in its electronic document management system. The City will maintain the following records for as long as the bonds are outstanding plus three years after the final redemption date of the bonds:

- Basic records relating to the bond transaction (including the trust indenture, loan agreements, and bond counsel opinion);
- Documentation evidencing expenditure of bond proceeds;
- Documentation evidencing use of bond-financed property by public and private sources (i.e., copies of management contracts and research agreements);

- Documentation evidencing all sources of payment or security for the bonds; and
- Documentation pertaining to any investment of bond proceeds (including the purchase and sale of securities, SLGs subscriptions, yield calculations for each class of investments, actual investment income received the investment of proceeds, guaranteed investment contracts, and rebate calculations).

The City will issue debt so that the proceeds from the issuance reasonably match the amount needed to fund the project, including reserve requirements and issuance costs. Accordingly, the City will utilize premiums and/or discounts on various serial maturities to meet its funding goal. However, Recovery Zone Development Bonds and Recovery Zone Facilities Bonds will be issued at par. Other Build America Bonds (BABs) will be issued at par or at a discount. The limitation on premiums on Recovery Zones Bonds will be provided in all offering documents of the proposed bonds. Before a bond offer is presented to the City Council, the City Financial Advisor and Bond Counsel will review the offer for compliance with all applicable laws and regulation. Advance refunding and forward delivery refunding transactions for savings should be considered when the net present value savings as a percentage of the par amount of refunded bonds is at least 3%. Current refunding transactions issued for savings should be considered when the net present value savings as a percentage of the par amount of refunded bonds is at least 2%. From time to time, the City may also issue refunding debt for purposes of restructuring debt, changing covenants, and/or changing the repayment source of the bonds. Such purpose should be specifically recognized by City Council.

Issuance costs, and a reasonably required reserve, can be paid from bond proceeds. In determining a reasonably required reserve fund for purposes of this provision, the rules under § 148(d)(2) will apply. The balance of bond proceeds can only be used for capital (as defined in Treas. Reg. § 1.150-1(b)). An eligible financing of capital expenditures includes a reimbursement of capital expenditures under the reimbursement rules contained in Treas. Reg. §1.150-2.

Up to 2% of the proceeds from the Build America Bonds will be used for issuance costs and a reasonably required reserve fund could be funded from the bond proceeds. In determining a reasonably required reserve fund for purposes of this provision, the rules under §148(d)(2) will apply. The balance of the proceeds (100%) will only be used for capital improvements (as defined in Treas. Reg. §1.150-1(b)). An eligible financing of capital expenditures includes a reimbursement of capital expenditures under the reimbursement rules contained in Treas. Reg. §1.150-2.

Bonds will only be issued in an amount that can reasonably be spent within the three-year temporary period. The project manager will receive monthly reports on the spending progress to comply with this rule.

The City will hire a competent firm to calculate the arbitrage rebate annually and prepare timely filings with the IRS. The corresponding liability, if any, will be adjusted annually on the City's financial statements for the proprietary funds and be recorded as a GASB 34 adjustment in the Government Wide Financial Statements, if material. The firm will also monitor the spending on all issues that still have bond proceeds for yield restriction.

The refundable credit reported on Form 8038-CP will be prepared by the City and submitted to the IRS. The City intends to issue fixed rate debt. Accordingly, the 8038-CP will be filed at least 45 days before the applicable interest payment date, but not earlier than 90 days before the applicable interest payment date. The City will be listed in part 1 of the 8038-CP to receive the payment and will elect to have the funds electronically deposited into the debt service account.

Deposits and Investment Policies:

State statutes govern the City's investment policies, as well as the City's own written investment policy and strategy. In accordance with state law and the City Investment Policy, the City's investment objectives are to preserve capital, provide liquidity, and maximize earnings within the constraints of capital preservation and

liquidity. City funds are deposited in FDIC-insured banks located within the city. All funds held at the City's authorized depository are fully collateralized with securities held by a third party.

Permissible investments include the following:

1. Time deposits, certificates of deposit, other interest bearing accounts, and bank money market accounts at the City of Amarillo's authorized depository, not to exceed the amount of collateral pledged by the depository.
2. Time deposits and certificates of deposit held outside the City depository with full FDIC insurance.
3. Certificates of deposits purchased through the Certificate of Deposit Account Registry Service (CDARS).
4. Obligations of the United States or its agencies and instrumentalities. The investment in agencies and instrumentalities is limited to 70% plus any unused portion of the taxable municipal securities limit below.
5. No-load money market mutual funds that are continuously rated AAA or AAAm by at least one nationally recognized rating agency, have a dollar-weighted average stated maturity of 90 days or less, and seek to maintain a stable net asset value of $1 per share.
6. Taxable municipal securities rated not less than AA, or its equivalent, by a nationally recognized rating agency or rated AAA insured. The total investment in taxable municipal securities would be limited to 10% of the portfolio.

The City will not employ any investment strategy that is inherently risky and will not invest in any securities that are inherently risky. Prohibited securities include mortgage-backed securities that pay only interest, mortgage-backed securities that pay only principal, obligations where the interest rate is determined by an index that adjusts opposite to changes in a market index, obligations related to foreign currency or foreign market interest rates or indices and obligations with maturities greater than 5 years.

In accordance with GASB Statement 31, interest income will be recorded in the related fund that holds the investment. Accordingly, capital project funds will report interest income derived from investments in the capital project fund that holds the investment. However, capital project funds that rely solely on General Fund transfers for funding will transfer all interest income to the General Fund (the actual source of the funding) annually.

Interfund Transfers:

Departments within the same fund may not charge each other for work performed. However, the department requesting the work is responsible for buying the material. Interfund charges are only made if the charge is significant.

Pension Plans and Other Long-term Liabilities:

To insure there will be adequate funds available and future generations will not be overburdened, the City of Amarillo will provide funding on an annual basis for pension obligations and other long-term obligations. Pension costs will be provided for annually in the budget process based on actual actuarial estimates. The City will strive to amortize the Actuarial Accrued Unfunded Liability (AAUL) over no more than 30 years. However, the City could use the 40-year amortization period permitted under state law to amortize the AAUL in an effort to reduce significant rate fluctuations. The provision for pension cost is recorded on an accrual basis.

The provision for accumulated unpaid vacation and sick pay will also be recognized and funded on an annual basis. The funds accumulated for the Governmental Funds' portion of unpaid vacation and sick pay will be recorded in the Debt Service Funds. Amounts needed to fund the General Fund portion of the liability for sick and annual leave liability are transferred from the General Fund as a part of the budgetary process. For

proprietary funds, the liability for unpaid vacation and sick leave will be reflected on the individual fund's balance sheet and the proprietary fund will provide for the future obligation on an annual basis through the fund's charge structure. The cost of both the pension and the obligation for unpaid vacation and sick leave would be funded over the career of the employee earning the benefit instead of at termination.

The City of Amarillo administers a multi-employer agent, defined benefit post-employment health plan (Plan). The Plan provides for medical insurance of eligible retirees and their dependents through the City's group health insurance plan, which covers both active and retired members. In January 2013, the City began prefunding a portion of its Other Postemployment Benefits (OPEB) liability via an irrevocable multi-employer agent OPEB trust (PEB Trust) in additional to pay-as-you-go costs. Assets in the PEB Trust can only be used to fund other postemployment benefits, such as medical costs for eligible retires and any eligible spouse or children. The City increased the rate of prefunding contributions for 2017 to 2.43% of payroll. The City continues to fund the PEB Trust at the same level for the 2021/2022 fiscal year. This contribution is budgeted at a department level.

Number of Funds:

The City seeks to have the minimum number of funds necessary to account for the financial activities of the City. Government resources are allocated to, and accounted for in, individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. When possible, the City of Amarillo will separate activities into different departments within a fund as opposed to setting up a new fund.

BUDGET PROCESS

The City uses a traditional line item budget approach, giving the highest level of detail and accountability. The 2021/2022 Annual Operating Budget is presented to Council as a Program Budget, i.e. the various programs offered by City departments is presented with program descriptions and performance measures to define the level and quality of services delivered to Amarillo citizens. The proposed Budget represents maintenance of current service levels for the more than 250 programs funded by the City. All programs have a demonstrated connection to BluePrint Amarillo and supporting Council Pillars.

The Government Funds above are prepared on a modified accrual basis. The budgets of Proprietary Funds above are prepared on an accrual basis. In the budget process, City departments present a base budget and supplement to the base budget. The base budget is the funding needed to continue programs and departments at their current service level. Supplements to the base budget represent program additions, enhancements, or capital requests including new and replacement capital. The City Council adheres to the following procedures in establishing the budget:

1. Under the City Charter, the City Manager is responsible for preparing and recommending a budget for the City Council's consideration. The City Manager, working with staff in all departments, reviews and evaluates the base budget and supplemental requests to determine whether they fulfill City Council's goals and objectives, improve management effectiveness, improve service to our citizens or increase productivity. The proposed budget that the City Manager submits to the City Council includes recommendations for the program of services the City should provide and which can be financed by the City's projected revenue for the budget year.

2. The proposed 2021/2022 budget was filed July 9, 2021, which was more than 30 days prior to the scheduled adoption of the property tax rate. The proposed budget is available for public inspection. The City Council considers the City Manager's recommended budget in multiple work sessions and public hearings. The media is always represented and the public is welcome at all the budget work sessions. Public hearings are conducted to provide for citizen comments. Additional or supplemental information is available upon request.

3. The budget for the next fiscal year is legally enacted by the City Council through passage of an ordinance prior to October 1. Annual budgets are legally adopted for all governmental funds. The budgets for the Capital Project Funds and other special projects are adopted for specific projects rather than on a fiscal year basis. The proprietary funds budgets are not legal appropriations, but instead they are a financial plan for management purposes. The grant budgets are not formally adopted until the City Council approves the granting agency's contract. Estimates of grant funding are included to present an estimate of all funds available to the City of Amarillo in the budget.

4. Expenditures may not legally exceed appropriations at the fund level for each legally adopted annual operating budget. The City Manager may transfer appropriation balances from one expenditure account to another within a department or fund. The City Manager may also increase revenue and expenditure budgets by a corresponding amount when unanticipated outside funding is received. This adjustment must have no net effect on a fund's budget. The City Council must approve revisions that alter total expenditures of a fund. Under the City's budget ordinance, the City Council has authority to make such changes in the budget as it deems warranted.

5. At the close of each fiscal year, any unencumbered appropriation balance will lapse or revert to the undesignated fund balance. However, the encumbered appropriation balance in the Capital Projects Funds does not lapse at a year-end. At the end of each project, Capital Project budgets lapse.

BUDGET POLICIES AND GUIDELINES

Annual budgets are prepared for all funds except trust funds. Trust fund revenues and expenditures are governed by the trust requirements. The City of Amarillo utilizes a decentralized operating and capital budget process in preparing the budget. All departments have an opportunity to participate in the budget process. In conjunction with the preparation of the operating budget, all departments also submit a five-year capital plan of anticipated capital needs. The first year of the capital plan becomes the approved capital budget.

In preparing the budget, the City will identify major policy issues and provide for the City Council to annually review and determine the budget policies. Such policies will be incorporated by management in preparing the annual budget and determining the City's financial policies. The following are those policies and guidelines:

1. The City will consider the long-term aspirational goals of the Council approved Pillars of Success when prioritizing each department's mission and budget needs.

2. The City will annually undergo a detailed analysis of departmental budgets focusing on each department's mission and operational programs.

3. The City will consider innovative changes and other methods to offer services to the citizens and to increase efficiencies in its operations and the budget.

4. The City will annually review its current level of service to the citizens.

5. The City will maintain a diversified revenue system with a stable source of income.

6. The City will maintain a property tax rate adequate to produce the revenues for City services included in the City of Amarillo's General Fund according to best practices.

7. To the extent economically possible, services that are based on a user-fee concept should make every effort to be self-supported by those fees.

The City will adopt an annual balanced budget in the context of a long-term financial plan and maintain adequate reserve levels.

REVENUE/EXPENDITURE PROJECTIONS

All department heads are required to carefully monitor departmental expenditures and revenues throughout the year. The applicable department heads are very familiar with the revenues and expenditures related to their operations and are in the best position to make the revenue/expenditure estimate. All revenue sources are examined annually and individual department heads are responsible for revenue projections on revenue sources under their control. The goal in revenue estimates is that the estimate must be reasonably attainable based on historic data and trends. Department heads receive a three-year history by month and are required to estimate the revenue for the balance of the current year and next year on a month-by-month basis. All revenue estimates are reviewed by the Finance Department for reasonableness and are subject to revision.

Department heads are also responsible for expenditure estimates of their departments. Salary information and three years' historical expenditure data are provided to the department head at budget preparation. In estimating departmental expenses, department heads base their estimate on historical data adjusted for trends and possible rate increases. All expenditure projections are reviewed by the Finance Department for mathematical accuracy and by the City Manager for propriety.

AVAILABLE FUNDS OR FUNDS AVAILABLE FOR APPROPRIATION

Not all of the fund balance is available for appropriation. A portion of fund balance may be in inventories or prepaid expenses. If these assets were expected to remain at about the same level at the end of the year, they would not be available for appropriation. Since the City historically holds investments to maturity, temporary gains or losses from investment activity are excluded from available funds. Accordingly, we make a separate calculation of the available funds for every fund. The calculation includes cash, investments, and other assets which expect to be converted to cash during the next fiscal year. All liabilities that the above calculated assets will be used to satisfy are deducted along with any outstanding encumbrances at year-end to arrive at the funds available for appropriation. For capital projects funds, we also reduce available funds for the estimated remaining expenditure balances of all construction in progress. For each fund we have included a separate calculation of the available funds.

Citizen Input to the Budget:

In addition to individual citizen input, the City uses various citizen boards as a means of obtaining direct citizen involvement. These citizen boards participate in the budget process of their respective functional area. Before actual budget hearings, the City prepares and files with the City Secretary, a detailed line-item budget as a means of providing our citizens with budgetary information. The proposed budget is also available on the City's website. The City has multiple budget workshops with the City Council that are open to the public. State law requires the City to publish various tax rates and fund balances in the local newspapers before any public hearings on the budget. During the 86th Texas Legislative Session, Senate Bill 2 was passed bringing extensive changes to the truth-in-taxation process. If a proposed tax rate is an increase over the no-new-revenue rate (the rate that would produce the same amount of taxes if applied to the same properties taxed in both years, formerly known as the effective tax rate), the City Council must have a meeting to discuss the proposed tax rate and have a public hearing on the tax rate. If a proposed tax rate is greater than the voter-approval rate, formally known as the rollback rate, the City is required to hold an election on the tax rate. Since the City of Amarillo budget and tax rate are formally approved by ordinance, the City Council must have two meetings to consider the ordinances on the budget and tax rate. The City also publishes two public notices in the local newspaper and includes the notices on the City's website.

Moreover, the City Council directly solicits citizen input on the budget and other matters of interest through a monthly Council Connect session. Many of the citizen's requests and concerns are incorporated in the budget.

BUDGET PRIORITIES AND SHORT-TERM INITIATIVES

Service Levels/Demands and Staffing Changes:

The Budget addresses the BluePrint Amarillo Council priority of Employee Compensation. The Budget includes dollars to fund 2% raises for the Police and Fire Department and 2% raises for civilian employees as pay-for-performance, based on annual evaluations. It also provides for the continuation of longevity, holiday vouchers, and discretionary retention pay for civilian employees. The total cost of the pay plan improvements and benefits, along with funding to address specific positions throughout the organization, is $7.5 million. Most of the cost ($4.6 million) is in the General Fund. Of the total $7.5 million, $3.2 million will address wages for positions that have been historically hard-to-fill, require a skilled trade, commercial driving positions and a minimum wage increase.

The 2021/2022 Budget consists of 2,281 permanent and 390 part-time employee positions. Permanent positions have increased by 41 positions over the current year and part-time positions have decreased by 2. Several of the changes are reclassifications of current positions to better meet departmental needs. New positions include Building Safety employees to enhance customer service and to address the increased construction in our area. Emergency dispatch positions have been eliminated to fund higher pay rates for remaining positions to address issues with both recruitment and retainment. Airport has added positions to increase support of maintenance at the facility. Environmental Health has added two positions to focus on customer service by providing timely services to the community with increased service levels. Continuing to make employee safety a priority, one DOT Safety Coordinator position was added to the budget to comply with CDL driver training requirements. Solid Waste has also added more drivers to enhance service delivery, partially offset by the elimination of two positions at the landfill. Utility Billing is reorganizing the department to enhance customer service in-person, online and via 3-1-1, as well as staffing the new mobile payment unit.

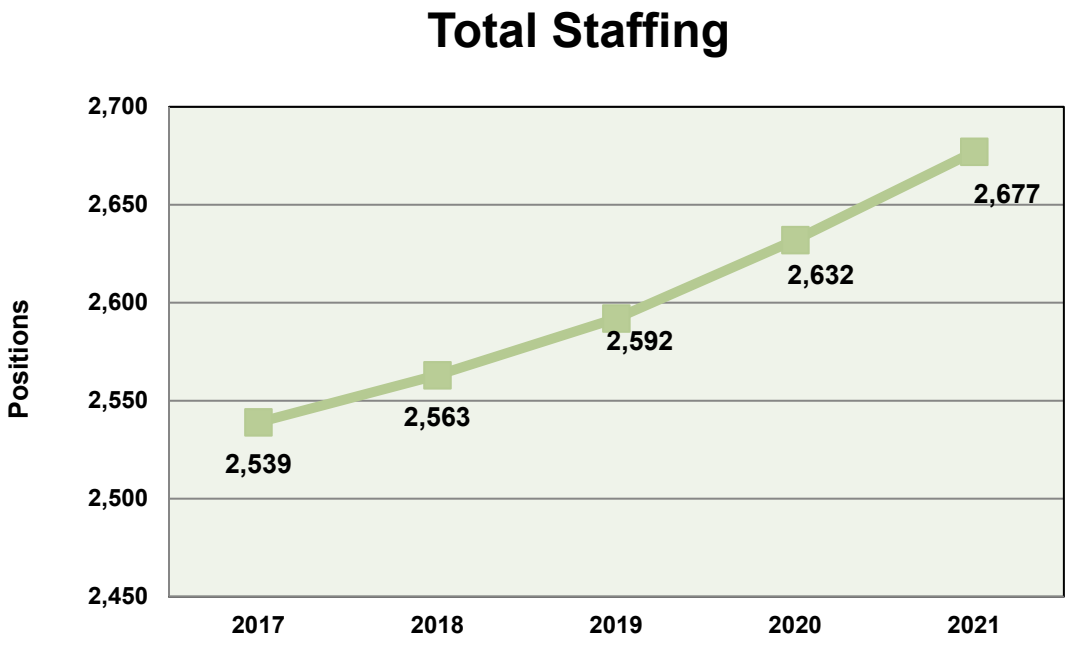
Below is a summary of the staffing changes for the 2021/2022 Budget:

Position Title	Department	Full Time
Emergency Comm Specialist	Amarillo Emergency Com. Center	-5
Utility Worker	Airport Administration	2
Airport Mechanic	Airport Administration	2
Animal Care Worker	Animal Management & Welfare	3
Community Safety Inspector	Building Safety	1
Commercial Plans Examiner	Building Safety	1
Community Improvement Inspector	Building Safety	1
Administrative Assistant I	Civilian Police	-4
Administrative Assistant III	Civilian Police	4
Team Leader	Coming Home Project	-1
Social Worker	Coming Home Project	1
Senior Communications Officer	Communications	1
Visual Information Manager	Communications	1
Custodian	Custodial Services	3

Env Health Tech	Environmental Health	-2
Env Health Specialist I	Environmental Health	2
Env Health Specialist I	Environmental Health	2
Administrative Assistant I	Library	-2
Library Assistant	Library	2
Police Sgt	Police	-2
Police Officer	Police	2
Communications Technician	Radio Communications	-1
Siren Technician	Radio Communications	1
Safety Coordinator	Risk Management	1
Equipment Operator I	Solid Waste Collection	6
Utility Worker	Solid Waste Disposal	-2
Utility Worker	Traffic	-1
Traffic Tech II	Traffic	1
Administrative Assistant II	Utility Billing	-18
Administrative Supervisor	Utility Billing	-2
Administrative Specialist I	Utility Billing	-1
Administrative Technician	Utility Billing	-1
Billing Specialist	Utility Billing	-1
Trainer/Quality Assurance Specialist	Utility Billing	-1
Quality Assurance Specialist	Utility Billing	1
Call Center Supervisor	Utility Billing	1
Cashier Supervisor	Utility Billing	1
Customer Service Supervisor	Utility Billing	1
Vital Statistics Lead	Utility Billing	1
Bookkeeper/Purchasing Specialist	Utility Billing	1
Information System Specialist	Utility Billing	1
Billing Specialist	Utility Billing	1
Assistant Cashier Supervisor	Utility Billing	1
Cashier Lead	Utility Billing	1
Customer Service Lead	Utility Billing	2
Call Center Lead	Utility Billing	3
Mobile Unit Agent	Utility Billing	3
Vital Statistics Agent	Utility Billing	4
Utility Billing Cashier	Utility Billing	5
Meter Reader I	Utility Billing	9
Call Center Agents	Utility Billing	12
		41

In total, staffing has increased by 128 positions from 2,539 in 2016/2017 to 2,677 in 2021/2022. Over the past several years, Public Safety has been a priority for the City Council. Of the 128 new positions graphed below, 15

are additional Fire personnel, eleven are Animal Management & Welfare, and twelve are sworn and civilian staff for the Police Department. Below is a graph of total staffing:



Employee Compensation:

Employee compensation is always a budgetary issue. The City of Amarillo is a service-based organization and must recruit and retain dependable employees to accomplish its mission. For 2020/2021 & 2021/2022, compensation changes include: 2.0% pay increase for Fire and Police sworn positions and 2.0% pay increase for civilian employees as pay-for-performance, based on annual evaluations.

Below is a recap of prior budget year pay increases

2021/2022	2.00%
2020/2021	2.00%
2019/2020	2.00%
2018/2019	1.00% Employees were eligible for a 1% lump sum payment
2017/2018	1.00%
2016/2017	0.00% Employees were eligible for a 1% lump sum payment
2015/2016	2.00%
2014/2015	2.75%
2013/2014 public safety	3.75%
2013/2014 civilians	3.50%
2012/2013	2.75%
2011/2012	2.00%
2010/2011	2.00%
2009/2010	0.00%

For 2016/2017 & 2018/2019, the City identified one-time dollars to fund a 1% pay adjustment for all employees. This adjustment was in the form of a lump sum payment and did not increase the base pay rates. The additional increases in 2013/2014 above the 2012/2013 rate were funded by a 1 cent property tax increase approved by

the City Council. In 2010/2011 and 2011/2012, the City approved a 2% employee pay raise. Moreover, top management was excluded from the 2010/2011 increases. The City had to forgo employee raises in the 2009/2010 budget. The only way the City could afford raises in the 2010/2011 budget was to revise the TMRS benefit. The City dropped the retiree COLA in the 2010/2011 budget, which saved the City about $2.1 million in the 2010/2011 budget and helped fund a 2% pay raise.

Through all the challenging years, the City was able to maintain all current incentive pays such as CDL driver pay, welder certification pay, and bilingual pay, giving employees opportunities to earn additional money. With the implementation of a new pay schedule, the City has adjusted the current incentive pays to only include those pays that are over and above the requirement of the positions. The City has also kept the Discretionary Retention Pay (DRP) for civilian employees, which is similar to longevity pay for police officers and firefighters. The City has shift differential pay for evenings, nights and weekend shifts. Employees that work on holidays can also receive double-time pay.

Benefits:

The City has a valuable benefit package. Police officers and firefighters start their career with three weeks paid vacation and can earn up to five weeks. Civilian employees start their career with two weeks of vacation time and can earn up to five weeks. Employees will earn additional vacation days for each year of service. Moreover, employees are allowed to use up to three days per year of their accumulated sick leave for personal time off. The City also recognizes ten holidays per year as well as a “floating holiday” that can be used at an employee’s discretion with supervisory approval.

Civilian employees receive 12 sick days per year. Unused sick days can be banked and used in the future. Civilian employees can accumulate up to 60 sick days. Police officers and firefighters receive 15 sick days per year and can bank unused days without limit.

All full-time employees are covered by very good retirement plans. Firefighters have their own plan and other full-time employees are covered in the Texas Municipal Retirement System (TMRS). The City was notified that the annual required contribution to TMRS would be over 23% in January 2010. Most of the over 800 TMRS cities saw similar increases. TMRS was allowing cities to phase-in the new rates over an eight-year phase-in period. The City’s TMRS rate was scheduled to increase from 17.83% in 2010 to 18.83% in 2011. The City estimated that it would cost approximately an additional $2.1 million. The City dropped the repeating COLA and the repeating Updated Service Credit in 2011 causing the City’s TMRS rate to drop to 14.09%. The repeating COLA was a great benefit for retirees; however, the City does not believe dropping the repeating COLA will significantly hurt efforts to attract and retain employees. Amarillo is isolated in terms of competing TMRS cities and attracts most employees from the private sector. The City’s benefit package is still appealing compared to the private sector.

In 2011, the Texas Legislature combined the three TMRS funds into one fund with a resulting decrease in contributions. The City’s 2012 rate would have decreased to less than 10%; however, the City kept the rate at 14% in the budget to be able to provide for future enhancements. The TMRS rate was scheduled to drop again in 2013 to 8.75%. With the decrease in TMRS rate in 2013 the City added five-year vesting and restored the repeating updated service credits, helping active employees. The City believes these changes will help attract and retain active employees. These revisions increased the TMRS rate to 12.04% of pay, which left 1.96% of pay to start funding a post-retirement health care benefit in 2013. The 2014 TMRS rate dropped slightly to 11.57% leaving 2.43% for the post-retirement healthcare benefit. In 2021 the TMRS rate ws 12.32%. For calendar year 2022, the City’s TMRS rate decreased slightly to 11.85% and the City continues to fund 2.43% for the post-retirement healthcare benefit (OPEB).

The City has historically provided subsidized health insurance to retirees. The City has funded this benefit on a pay-as-you-go basis. The GASB Statement 45 calculation forced cities to cost this benefit, but not fund it.

However, there are obvious benefits to prefunding of the benefit. Any benefit that is prefunded is less costly since earnings can be used to offset the cost of the benefit. With the funded option, a city can use a higher discount rate in calculating the benefit, which reflects the decreased cost of funding the benefit. In January 2013, the City began prefunding a portion of its Other Postemployment Benefits (OPEB) liability via an irrevocable multi-employer agent OPEB trust (PEB Trust) in additional to pay-as-you-go costs. Assets in the PEB Trust can only be used to fund other postemployment benefits, such as medical costs for eligible retires and any eligible spouse or children. The City increased the rate of prefunding contributions for 2017 to 2.43% of payroll. The City continues to fund the PEB Trust at the same level for the 2021/2022 fiscal year.

Part-time employees contribute to a deferred compensation plan in lieu of social security. Full-time employees also have the option of contributing to a deferred compensation plan in addition to their retirement. All full-time employees, except police and fire, are covered by social security.

Full-time employees are covered by the City's health plan. The health insurance plan is one of the better plans offered in the community. A $1,500 deductible is one of the lower deductibles in the area. Moreover, the City has always strived to keep the plan affordable to the employees.

This is the eighth year of an employee-only clinic: CityCare. Any person on the health plan can go to the clinic without a co-pay. While the $1,500 deductible is low for a hospital stay, it was a barrier to primary care for many of the lower paid employees. The clinic has been good for both the employees and the City. CityCare gave all employees, and their dependents on the health plan, access to primary care. The cost of CityCare has been less than the reasonable and customary cost of the services provided. Most importantly, it has helped improve the quality of life for many employees and has boosted morale. CityCare has also been an important employee recruiting and retention tool, especially of lower paid employees.

The City started a safety footwear program the same year as the clinic. The City a has large self-insurance retention ($1.5 million) on Worker's Compensation claims and slip-and-fall injuries had been significant in number. The safety footwear program ensures field employees have the proper footwear for their job. Slip-and-fall injuries have decreased, and the City feels it is directly attributable to the safety footwear program. The cost of the safety footwear program is funded by the City's Self-Insurance Fund and is estimated to cost approximately $103,500 in 2021/2022.

Insurance and Self-Insurance:

The City is self-insured for many lines of coverage and usually has large self-insurance retentions and high deductibles when insurance is purchased. Health insurance, including dental, is in one fund (Employee Insurance Fund) and other exposures are accounted for in a separate fund (Risk Management Fund). The strategy is to manage cost and assume some of the risk while being self-insured. While we do have large deductibles and self-insurance retentions, we do have sufficient coverage to protect the organization.

Historically, the City has made significant changes to control costs that has shifted some of the medical cost to the employee that included raising the employee's annual deductible, increasing the annual out-of-pocket maximum amount, increasing insurance premiums, and conducting dependent eligibility audits. In addition, the City has negotiated and put in place cost-saving contracts with local facilities/providers for hospital, physician and lab services and pharmacy. Beginning in July 2014, the City entered into a wrap network that implemented lower negotiated rates for healthcare services outside of the City's local network.

Through 2015, the City continued to see claims increasing on average by 10% in the last four years. The Employee Insurance Fund ended the 2014/2015 budget year with approximately $31,060 in reserves. This amount was well below the targeted reserve balance of $5 million. In addition to the premiums assessed to City

departments, employees, and retirees; the City transferred additional funds into the Health Insurance Fund during the 2014/2015 year.

As a result of the rising claims costs, the City reviewed the financial stability of the Employee Insurance Fund in 2015. The outcome of the review resulted in the City deciding to issue a Request for Proposal (RFP) in July 2015 in search of a third-party administrator (TPA) for the medical, dental, and flexible spending plans. The City anticipated that a national carrier would have more favorable discounts with network providers and offer other cost saving measures in the City's efforts to control rising costs to the medical plan. The RFP was awarded to Aetna Life Insurance Company for the administration of the medical and dental plans with an effective date of January 1, 2016. This change moved the administration of these benefits from being performed in-house by the Benefits Department to an outside vendor. The Flexible Spending Accounts began being managed with the same effective date by ASI in 2016. Administration of the pharmacy benefit continued with Maxor Pharmacy through this transition to Aetna. At the end of the 2015/2016 fiscal year, which was the first year with Aetna, the City had a $5.1 million net reduction in health plan costs. This reduction was primarily driven by a decrease in medical claims from $24.2 to $18 million and the onset of the contract with Aetna.

Claims have remained consistent since the initial reduction corresponding with the beginning of the Aetna contract. Nevertheless, the total claims are increasing year-over-year, with the ever-increasing cost of healthcare. For the 2018/2019 fiscal year, medical claims rose to $21 million due to an increase of high cost claims that year. Extracting these high cost claims, total expenses have remained flat as compared to previous years. To fund these increases the City included a seven percent employer health plan increase as well as a two percent employee premium increase. The City ended the 2018/2019 fiscal year with $8 million in reserves, well over the $5 million target. For the 2019/2020 fiscal year, the City's claims decreased slightly from the previous year to $20.8 million, down $190,000. Due to the COVID-19 Pandemic, the City experienced lower than expected medical claims due to medical procedures and/or regular medical care being delayed or cancelled in 2020/2021, which should result in the City coming in under the budget of $23.4 million. The City anticipates after COVID-19 subsides that the normal medical trend will return sometime in fiscal year 2021/2022. It is forecasted that for fiscal year 2021/2022 medical claims will increase to $24.1 million.

Overall, the City is pleased with the cost saving measures resulting from the change to Aetna during the last five years. However, as the City is in the last extension on the Aetna contract for calendar year 2020, the City is aware of the realities of healthcare costs in the current market. The City has been working with a healthcare consultant to ensure that the next contract is negotiated fairly and with cost control and savings in mind. The City is also evaluating the current benefit plans to ensure any recommended changes meet the needs of employees, pre-65 retirees and their family members while controlling healthcare costs. After, an extensive search, the City approved a three-year contract (starting in 2022 and ending in 2024) with a renewal option for two additional one-year term with Aetna.

The City Care Clinic has been a great benefit to employees where it offers free services to the enrolled members under the medical plan. With the rising cost in healthcare for both the employer and employee the use of the Clinic offers another option for employees for their primary care physician (PCP) services including preventive care. This is a great alternative to employees who have not established a PCP and were getting healthcare only by visiting an Urgent Care facility or the Emergency Room (ER). The City Care Clinic is funded out of the Employee Health Insurance fund and it costs approximately $750,000 each year to operate the clinic for employees.

In keeping with our general philosophy of an incremental approach to medical rate increases, the City increased the employer contribution by 15% in October 2014 and the employee/retiree portion by 15% in January 2015. Deductibles and out-of-pocket amounts remained the same for fiscal year 2015/2016 and increased to $1,500 for the 2017 year. On January 1, 2015, all Medicare eligible retirees and their eligible spouses enrolled in the medical plan (age 65 and older) were moved off the City's medical plan and onto a Medicare Supplemental plan.

This benefit provides an annual amount into the retiree and eligible spouse's Health Reimbursement Account (HRA) to use for reimbursement of Medicare premiums and eligible healthcare expenses. For 2019, the employer contribution was increased by 7% and the employee premiums by 2%. For 2020/2021, the budget did not include a cost increase on either the employee or employer side. The City is pleased that the 2021/2022 budget does not include a cost increase on the employee side, however, it does include a 5% increase on the employer side.

Beginning in 2022, the City will offer a second option (buy up plan) to employees for medical coverage. The new medical plan option features a co-pay for outpatient services that are not subject to the $1,500 deductible associated with the original plan. Employees opting for the medical buy up plan will have a cost increase from 5% for employee-only benefits, to 20% for employee plus spouse, children, or family. The employer contribution will increase by 5%, which is the same for both plan options.

To protect against catastrophic claims under the medical plan, the City has stop loss coverage with a $750,000 deductible that must be met each calendar year. Thus, if a claim crossed into the next year, two deductibles would apply. Therefore, the specific stop loss would only protect the plan for catastrophic claims. The City does not have aggregate stop loss coverage, which would attach after total claims reached a certain point.

The dental plan is entirely employee funded. Like the medical plan, rates increased by 15% for the 2015/2016 fiscal year and again by 10% in 2017. However, premiums for 2017/2018 through 2021/2022 remained flat. Beginning in 2022, the City will offer a second option (buy up plan) to employees for dental coverage. The buy up plan option for dental coverage includes orthodontia benefits for adults. Employees opting for the dental buy up plan will see a cost increase of 10%. For employees who chose the original plan option, there is no increase in cost over the previous year. As with other health related costs, the City believes that the long-term trend is related to higher costs.

Since 2005/2006 fiscal year, there had not been the need to transfer monies from the General Fund to the Risk Management Fund. In 2020/2021, the Risk Management Fund had revenues of $7.3 million and expenditures of $7.3 million. For the 2021/2022 budget, the City is estimating revenues of $8.6 million and $8.4 million in expenditures. Therefore, the City should end 2021/2022 with approximately $5.8 million in reserves. The largest line of coverage in the Risk Management Fund is workers compensation. The City budgeted $2.0 million for workers compensation claims in 2021/2022 plus another $0.9 million for insurance, protective clothing, safety, and other costs. The workers comp rates multiplied by the workers comp payroll should produce revenues of about $3.1 million in 2021/2022. The City has a self-insurance retention of $1.5 million per worker's comp occurrence with full statutory limits. Therefore, the City should not receive a workers comp claim back once it has been transferred to the insurance carrier.

During 2017, the City transferred the administration of the workers compensation claims to a third-party administrator (TPA); however, the City will remain self-insured for funding purposes. The insurance coverage, along with healthy reserves, should be sufficient for workers comp claims. General Liability, Auto Liability, and Auto Physical Damage combined are budgeted at $1.7 million in 2021/2022. The City has purchased police officer and cyber liability insurance. The police liability coverage protects both the City and the officer. Most of the insurance purchased is for property insurance. Property insurance has a $250,000 per occurrence deductible. During the 2018 renewal, the City's deductible for wind and/or hail damage was adjusted to 5% of the total insured value of the property per location, subject to a minimum $1,000,000 deductible per occurrence. During the 2020 renewal, the premium increased 120% from the last renewal. This is the reality of the current property insurance market and the City is cognizant of the increased cost of coverage. The City is currently reviewing the property carried on the policy and is working towards bolstering reserves in the case of a catastrophic loss. The City is also working with a dedicated broker to evaluate policy renewal dates to increase opportunities to secure more favorable coverage premiums.

Street Maintenance:

Street maintenance came to the forefront as a major budgetary issue in 2011/2012. In fact, most of the tax increase in the 2011/2012 budget was for streets. The Council became increasingly concerned that deferred maintenance of streets would result in spending significantly more for street repairs in the future. This increased funding was maintained in the Street Department budgets for the subsequent years. During November 2016 the City voters approved $89 million in bond funding to address street infrastructure and improvements. Moreover, in the 2019/2020 budget, part of the property tax increase was allocated to be used to increase funding for street maintenance. This funding continued in the 2020/2021 budget, but due to budgetary restraints brought about by the COVID-19 Pandemic, the street overlay project for 2019/2020 was cancelled. Going forward with the end of the voter approved bond issuances for street improvements in 2021, the City has budgeted $2.3 million in 2021/2022 for various street resurfacing.

Capital Improvement Program:

The Capital Improvement Program is one of the most important parts of the budget and the budgetary process. The City has historically funded capital projects on a pay-as-you-go basis, with budgetary surpluses being earmarked to fund the Capital Improvement Program. With the pay-as-you-go philosophy of capital improvements, it is very important to identify and anticipate future capital needs so that they can be provided for in an orderly fashion. In conjunction with the budget, we update the five-year capital program. The first year of the five-year program becomes the capital budget. As more fully discussed in the Capital Improvement section, the Capital Improvement Program addresses various needs in the community. Like most cities, we have an aging infrastructure and many of the projects in the Capital Projects Budgets are much needed replacements. In the short-term, we should see some reduced maintenance costs, as they relate to the infrastructure that was replaced. However, with the continued deterioration of the aging system, there will not be any staff or budget reductions from the replacement of the aging infrastructure. Any savings in staff time or materials will be utilized on other aging infrastructure. In 2016 the Council called for a $340 million general obligation bond election on November 8, 2016. The bond election included seven propositions: Streets, Public Safety, Municipal Facilities, Neighborhood Parks, Civic Center improvements, Fleet Services, and Athletic Facilities. This was the first general obligation election since 2001 when the voters approved expansion to the City library facilities. Voters approved Propositions 1 and 2 for Streets and Public Safety with $109 million. The ability to issue voter approved debt has allowed the City to begin addressing aging infrastructure and will provide budgetary relief to future budgets. The City will incorporate the infrastructure projects and corresponding bond issues over a five-year period. 2021/2022 is the fifth year of five -year plan and the City is currently examining the funding mechanisms available for street and infrastructure projects going forward as it is a challenge to fund these projects on a pay as you go basis.

General Capital – The General Construction fund includes $27 million in projects. The City's ability to fund pay-as-you-go capital has been severely limited in the last several fiscal years due to budgetary constraints in the General Fund. Of the $27 million, $10 million is from 2022 General Obligation (GO), $0.2 million is covered by State or Federal Grants, $7.4 is covered by other outside sources, $30,000 from the Photo Traffic Enforcement Fund, and the remaining $9.2 million from General Fund cash funding. Projects approved include funding of $3.5 million for various Park Maintenance projects, the participation of $2.3 million in a Public Private Partnership for the development of a Multi-Sport Youth Athletic Complex, $7 million for the selection and implementation of a new financial ERP software, $2.2 million for various facilities improvements, The $10 million in funding from 2022 General Obligation (GO) is to address the rehabilitation of the Athletic Fields including the lighting and other related equipment.

With voter approval of $109.5 million to address street and public safety infrastructure, the City will issue these bonds over a five-year period with the first issue in April 2017 of $21.2 million, the second issue in July 2018 of

$22.1 million, and the third issue in May 2020 of $8.1 million. The City made the final issuance of $52.9 million in January 2021 and it provided the final funding for Proposition 1 for street infrastructure.

Water and Sewer Capital - The Utilities Fund includes $36.2 million in capital projects, including $28.5 million in bond funding. The City Council has approved a 3% rate increase to fund the capital program. The five-year plan is to be funded with annual 3% rate increases. 2021/2022 is the final year of the original five-year plan. The implementation of an Advanced Metering Infrastructure (AMI) project will begin in Spring 2022. These meters are commonly known as radio-read. The project will see the creation of the infrastructure necessary to support the meters, and the replacement of all City meters. Amarillo now has nearly 1,400 miles of water mains in the City and an additional 1,030 miles of wastewater mains. The City's water and wastewater systems are very robust and have excellent capacity. Efforts will continue to focus on addressing aging infrastructure and ensuring future capacity.

Airport Capital – The Airport includes $10 million to address infrastructure and other Airport operation's needs. FAA Grants will be covered $2.6 million. The largest project is $5.8 million for Parking Facility Expansion and Rehabilitation Phase I.

Drainage Utility Capital - The $4.5 million in drainage improvement projects will fund targeted drainage improvements along with maintenance and extensions to the storm sewer drainage system. There is a 4% rate increase that was approved. This is the fifth year of the five planned 4% rate increases to support a five-year capital improvement plan.

Other Capital - Projects include $2.3 million to fund the overlay of various streets, $2.4 in civic center facility improvements, $8 million for routine replacements of rolling stock and computer equipment.

COMMENTARY ON MAJOR REVENUE CATEGORIES

Property Taxes:

The maximum tax rate provided by City Charter is $1.80, of which $1.30 may be levied for general purposes; the remaining $.50 may be used only for waterworks purposes. The Potter-Randall Appraisal District assesses taxes. The City of Amarillo has contracted with both Potter and Randall Counties to collect taxes. Taxes are due October 1, and become delinquent February 1. Delinquent taxes are subject from 12% to 18% per annum interest plus a penalty of 5% to 10% and attorney fees in accordance with statutes.

In the 2019 Legislative Session the Texas Legislature passed Senate Bill 2. This legislation reformed the system of property taxation in Texas in three primary ways: 1) lowering the tax rate the City can adopt without voter approval and requiring a mandatory election to go above the lowered rate; 2) making numerous changes to the procedures by which the City adopts a tax rate; and 3) making several changes to the property tax appraisal process. These changes did not affect the 2019/2020 budget or tax rate setting process but did affect the 2020/2021 and 2021/2022 budget and tax rate setting processes.

The property tax implementation process begins with the calculation of and publication of tax rates. A taxing entity in Texas must calculate their no-new-revenue tax rate (formerly the effective tax rate) and voter-approval tax rate (formerly the rollback rate). The no-new-revenue tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year, based on a tax rate that would produce the same amount of taxes if applied to the same properties in both years. Although the actual calculation is more complex, a taxing unit's no-new-revenue tax rate generally is equal to the last year's taxes divided by the current taxable value of properties that were also on the tax roll last year. The resulting tax rate, used for comparison only, shows relation between the last year's revenue and the current year's values. Generally, if property values rise, the no-new-revenue tax rate will decrease; however, there are other factors affecting the no-new-revenue

tax rate calculation. Changes in the tax status of property, tax refunds, and changes in exemption will also affect the rate. The voter-approval tax rate is a calculated maximum rate allowed by law without voter approval. The rate divides the overall property taxes into two categories, maintenance and operation (M&O) and debt service. The tax rate provides cities with about the same amount of tax revenue it spent the previous year for day-to-day operations plus and extra three and a half percent for operations and sufficient funds to pay debts in the coming year. The debt rate portion of the rate is the current year's debt payments divided by the current year's property values.

Taxing units are required to publish and file their calculated no-new-revenue and voter-approval tax rates along with the proposed tax rate. After the taxing unit publishes the required notice, taxpayers must have the opportunity to express their views on tax increases at hearings. A public hearing is required, and notice of the hearing must be published in the newspaper and on the City's website. The tax rate ordinance requires two readings to pass. After the second reading, the governing body must ratify the tax rate. A taxing unit must adopt its tax rate before September 30 or the 60th day after the taxing unit receives the certified appraisal roll. The taxing unit is required to hold an election to approve the tax rate on the next uniform election date if it adopts a tax rate that exceeds the voter-approval rate. If the proposal passes, the tax rate for the current year is the rate that was adopted. If it fails, the taxing unit may not adopt a tax rate that exceeds the voter-approval tax rate.

In addition to being a significant revenue source, property taxes have been the most stable revenue source. Property tax has a very high collection rate on the current role. Over the last ten years, collection rates have varied from 98% to 99% of the current role. Combining the delinquent collections with the current collections, total collections approach 100%. Property taxes are also received early in the fiscal year; most of property tax is collected by the end of December or early January.

Property taxes increased in 2011/2012 to $0.32009. In 2012/2013, the City kept the same tax rate of $0.32009. For 2013/2014, the City Council approved a 2 cent property tax increase bringing the rate up to $0.34009. In 2014/2015, the rate was increased to $0.34509. In 2015/2016, the rate was increased to $0.35072. This increase helped fund additional police officers. For the 2016/2017 fiscal year the City tax rate remained the same as the prior year at $0.35072. For the 2017/2018 fiscal year the tax rate increased to $0.36364 with the increase in the rate related to $21.2 million General Obligation Bonds issued in April 2017. This bond issue was the first of five planned annual bond issues related to the November 2016 bond election where the voters approved $109 million in projects to address streets and public safety. For the 2018/2019 fiscal year the tax rate increased to $0.36838 with the increase in the rate related to a $22.1 million General Obligation Bonds issued in July 2018. For the 2019/2020 fiscal year the tax rate increased to $0.38851 with the increase in the rate related to a 1.75 cent increase in the operations and maintenance (O&M) rate and a 0.263 cent increase in the interest and sinking (I&S) rate for a total increase of 2.013 cents. The increased O&M rate funded additional personnel in the Fire and Animal Management and Welfare departments directly related to the voter-approved Proposition 2 Public Safety projects. Additionally, the increased O&M rate also provides for more funding for street improvement and maintenance. The increase in the I&S rate is directly related to the City's debt service on the voter-approved bond projects. For the 2020/2021 fiscal year the tax rate increased to $0.39681 with the increase again related to debt service on the voter-approved bond projects as well as debt service on the Thompson Pool replacement project and the South Johnson Street property purchase. In 2021/2022 the tax rate will increase to $0.4433 (voter-approval tax rate), after a failed election to approve the City's proposed rate of $0.48404. The proposed tax rate would have generated an additional $4.8 million, and was planned to fund additional capital for Parks & Recreation, Public Safety personnel and equipment, other personnel wage increases and street improvements. These budget enhancements were rejected by voters in November 2021. However, the voter-approval tax rate of $0.4433 will fund wage adjustments for skilled labor, commercial drivers and entry level positions, as well as additional positions.

The goal is to stage increases over time to be less burdensome on the citizens. However, it should be noted that even with the increase in the current year, Amarillo residents still enjoy one of the lowest tax rates as compared

to major cities in Texas.

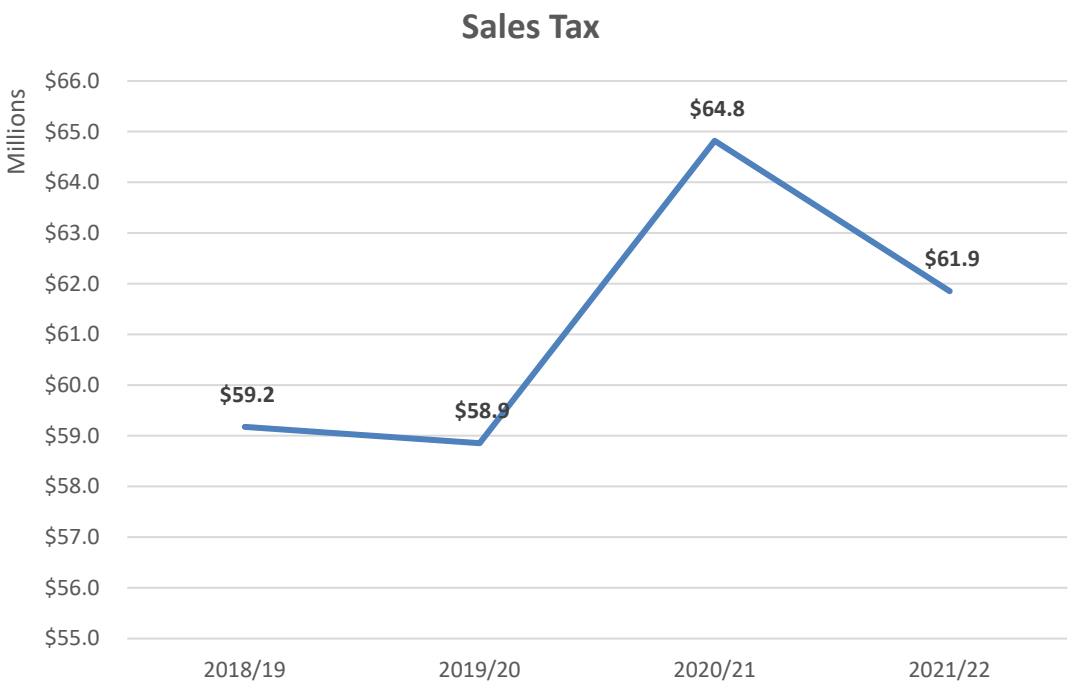
The citizens voted in a tax freeze for taxpayers age 65 and above and disabled taxpayers. The first year of the freeze was 2007, which set a cap on the amount of taxes the individual will pay for the rest of their life so long as they remain in their home. The freeze also transfers to a surviving spouse for the rest of their life so long as they remain in the same home and are at least age 55 at the time of the death of their spouse. For 2021/2022, the taxable property value subject to tax levy is $12.1 billion. The amount subject to levy excludes the property value of homes that have frozen taxes since they are not subject to levy. The total taxable value is $14.6 billion, which is up over last year's value of $14.1 billion. The tax rate of $0.4433 per $100 valuation will produce a total levy of $60.2 million in 2021/2022 including the frozen taxes of $6.4 million. The City should collect $59.2 million with a collection rate of 98.5%. Also, based on a tax rate $0.4433, the City will transfer taxes of $447,498 to the Tax Increment Reinvestment Zone (TIRZ) Number 1 and $80,348 to TIRZ #2.

Sales Taxes:

On November 7, 1989, the Amarillo voters approved a 1% increase in the local sales tax. One-half percent (1/2%) of the increase took effect April 1, 1990. The 1/2% increase from April 1, 1990 is to promote economic development in the City of Amarillo. The Amarillo Economic Development Corporation was created to manage the 1/2% sales tax for economic development. The 1/2% sales tax for economic development is not included in the City of Amarillo's budget. The other 1/2% increase in the sales tax was approved by the voters to reduce property taxes in the City of Amarillo. The 1/2% sales tax increase to reduce property taxes was effective October 1, 1990. The 1/2% increase in sales tax used to offset property taxes is reflected in the City's 1990/1991 Budget. Currently, the total sales tax rate in Amarillo is 8.25%, which is the maximum sales tax rate allowed in the State of Texas. The State of Texas' portion of the sales tax is 6.25%, and the local portion of the sales tax is 2%.

Sales tax is the City's most significant single revenue source and provides 30.2% of the General Fund's revenue. Unfortunately, the sales tax is not as predictable as the property tax. Sales tax is a more volatile revenue source. Because of the size of sales tax revenue, small percentage changes in collection can make significant changes in overall General Fund total revenue.

While the sales tax has been a relatively consistent increasing revenue source for the City, it decreased with the recession during 2008 and 2009. Since that time sales tax revenue seems to have stabilized. The 2014/2015 and 2015/2016 years were record years in terms of sales tax receipts while 2016/2017 experienced a slight dip. The 2017/2018 year experienced a rebound coming in approximately 3.3% above 2016/2017 and at a new record. The 2018/2019 year set yet another record coming in 3.1% above 2017/2018. Going into the 2019/2020 fiscal year the City budgeted a 2.5% increase in sales tax bringing the budget up to $60.3 million. However, with the onset of the COVID-19 Pandemic the City saw year-over-year decreases in each month starting in April 2020 with the largest decrease being 8.95% in June 2020. The City is pleased to report that sales tax receipts began to rebound, and August 2020 receipts were 6.87% over the prior year. The City revised the 2019/2020 estimate down from the original budget to $58.9 million. With the future still uncertain, the City decided to leave the 2020/2021 budget flat with the revised estimate for 2019/2020 at $58.9 million. The actual sales tax receipts for 2019/2020 came in higher than anticipated at $60.5 million, and 2020/2021 receipts are estimated at $64.8 million. The 2021/2022 budget for sales tax is $61.9 million, a 3% increase over the 2020/2021 budget. The City feels this is a conservative estimate given the uncertain disposition of the COVID-19 Pandemic and related Public Health measures. The City will closely monitor the monthly receipts and will be able to quickly react to budget versus actual performance as the fiscal year progresses. As Sales Tax is our largest single source of revenue in the General Fund any changes in collections versus budget can have sweeping effects on our ability to provide city services. A graph of the sales tax collections follows below.



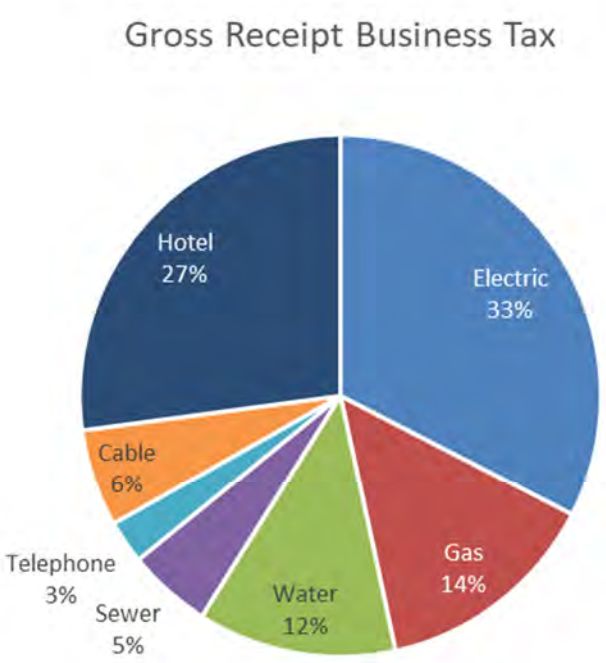
Gross Receipts Business Taxes:

Gross receipts business taxes are franchise fees imposed on the various public utilities and the hotel occupancy tax revenue. The revenues are based on a three-year average of receipts adjusted for current trends. The current franchise taxes on the gas, electricity and cable television are 5% of gross receipts. The franchise tax on cable television does not include installation charges. The City receives a per-line fee on land line telephone service. The hotel occupancy tax is a 7% room tax on non-permanent residents with an additional 2% tax for the Amarillo-Potter Events Venue District. The Amarillo-Potter Events Venue District portion of the Hotel Tax Revenue is not reflected in the City of Amarillo's budget.

Another legislative change during the 2019 Texas Legislative Session negatively affected the City's Franchise fee revenues. Senate Bill 1152 is related to telecommunications and cable television providers. The legislation authorizes a cable or phone company to stop paying the lesser of its state cable franchise or telephone access line fees.

Overall, 2021/2022 gross business taxes of $25.8 million are estimated to increase compared to the revised 2020/2021 projection of $25.4 million: an increase of 1.5%. During the 2018/2019 year the City saw a decrease in electric utility franchise tax from $8.8 million to $8.2 million. This was due to a mild summer and low fuel costs. Revenue for 2019/2020 came in at $7.6 million, with a slight rebound to $7.7 million for the 2020/2021 fiscal year. The decrease for 2019/2020 was due to continued low fuel cost and another mild summer. Furthermore, the shelter-in-place mandate related to the COVID-19 Pandemic also played a role. We are expecting the franchise tax on the natural gas utility to increase to $3.6 million for 2021/2022 compared to a revised 2020/2021 estimate of $3.5 million. A payment in lieu of franchise tax is imposed on the City's Water and Sewer Utility. The payment in lieu of franchise tax is a monthly per account charge. The $3.66 monthly water payment in lieu of franchise fee will generate about $3.1 million in 2021/2022; the $1.58 monthly sewer payment in lieu of franchise fee will generate about $1.3 million in 2021/2022. We had increased our 2019/2020 budget for the telephone utility franchise tax slightly to $0.9 million. 2020/2021 revenues are estimated at $0.7 million and the 2021/2022 budget will remain flat. Overall, we have been experiencing decreases in the number of phone lines as customers switch to cell phones as well as new limitations on collections due to recent State legislative actions. However, the decrease in collections was less than anticipated. While Cable TV appears fairly

stable, we are also concerned with the Cable TV franchise tax as satellite TV and streaming services gain in popularity. Receipts for 2019/2020 franchise tax on the Cable TV trailed the original budget of $2.0 million. For the 2020/2021 year we have forecasted revenue at $1.7 million, with a 2021/2022 budget of $1.6 million. Below is a breakdown of the City's gross receipt business tax revenues by category:



In 1998, the City's telephone franchise tax revenue calculation was changed. The assessment method changed from a gross receipts charge to a per line charge for business and residential lines. The net result of the change was a decrease in expected revenues of about $462,000. This decrease is permanent and future telephone franchise tax revenue will mainly increase with additional lines. Unfortunately, the line count has dropped with the shift towards and the growth in wireless communications. Moreover, as discussed earlier legislative changes during the 2019 Texas Legislative Session have further limited our ability to collect telephone franchise tax. The changes allow a cable company to pay only the greater of their cable TV or telephone utility franchise tax. Due to these changes, we adjusted our assumptions going forward. This decrease is permanent. The electricity franchise tax would also be handled in a similar manner to the per line charge for telephone utility beginning in 2002; however, the Texas Panhandle was exempted from the change for five years. The exemption was extended due to the lack of competing electric companies in the Panhandle. However, our citizens enjoy better rates in the regulated environment than most of the State in the deregulated environment. We expect that eventually, the electricity franchise tax revenue will be converted to a per kilowatt-hour charge. While the full effect of the change in the electric franchise tax has not been determined, the resulting franchise tax receipts should not change significantly. Consistent with the above fixed unit franchise tax, the City has also modified its franchise fee on the Water and Sewer Utility. Beginning in the 2001/2002 fiscal year, the City changed to a per account charge. The 2021/2022 franchise tax will be $3.66 for each water account and $1.58 for each sewer account. The change in franchise tax for water and sewer resulted in a more predictable revenue stream for the General Fund and a more predictable expense estimate for the Water and Sewer Utility. The water and sewer franchise tax is no longer weather related; however, two of the more significant franchise taxes are still weather related. Both the electric franchise tax and the gas franchise tax is weather dependent and also vary with the fuel costs.

Hotel occupancy tax (HOT) revenue has been steadily increasing and more hotel properties have been added to our city. Actual 2012/2013 revenue was up to $5.7 million, $5.9 million for 2013/2014, $6.3 million for 2014/2015, and $6.8 million for 2015/2016. We experienced a slight dip in hotel tax revenue for 2016/2017 at $6.6 million but saw a rebound in 2017/2018 to $6.9 million and a continued increase into 2018/2019 to $7.2 million. Going into 2019/2020 we had budgeted a 3.0% increase over the prior year as we had been experiencing year-over-year increases. However, with the onset of the COVID-19 Pandemic we began to see the occupancy rates and HOT receipts decline. Beginning in February 2020, the City experienced year-over-year declines in each month's receipts. These declines hit hard through the normally busy summer months, with the low point in occupancy percentages hitting in April 2020. Since that point we have seen occupancy rates and receipts rebound and even begin exceeding pre-pandemic levels in early 2020/2021. With this unprecedented decrease in HOT revenues the City had to make cuts to programs funded through these revenues to maintain proper funding of debt service supported by HOT revenues. These include the subsidy to the City's Civic Center, additional capital for the Civic Center, and funding for the Convention and Visitors Council (CVC). The City went from an original HOT budget of $6.4 million down to $4.7 million with most cuts being made to additional capital for the Civic Center and the CVC's budget. As the pandemic continued and events were cancelled, the subsidy required for the Amarillo Civic Center increased. While the City did see a significant decrease in HOT revenue, we are pleased to say that we are still able to make all required bond payments for the multi-purpose events venue and downtown parking garage using HOT receipts and debt service reserves as originally planned. HOT revenues rebounded in 2020/2021 with an estimated total of $6.9 million. We recognize the uncertainty still surrounding the COVID-19 Pandemic and are closely monitoring both receipts and occupancy rates for local hotels. For 2021/2022 the City has budgeted $7.0 million, a nearly flat budget compared to 2020/2021 estimates. Budgets for the use of HOT revenues have been reset and can be quickly scaled back based on budget versus actual performance if needed. We are cognizant of our annual debt service requirements using the HOT receipts in addition to other needs for the funds going forward for continued CVC and Civic Center operations. The Hotel Occupancy Tax is a significant single revenue source, but as discussed above, its use is limited. Hotel Occupancy Tax receipts can only be spent on items related to convention and tourist-type activities. The HOT funds are used for our contract with the Chamber of Commerce for promoting convention and tourism in the city (CVC). Beginning in 2020/2021, the contact with the Chamber of Commerce for convention and tourism activities was not renewed. Instead, the City is creating a standalone entity that will handle the promotion of convention and tourism in the city, the Convention and Visitor's Bureau (CVB). The HOT also offsets the operating loss at our Civic Center complex and provides funds for capital at the complex. The City has an incentive agreement with the developer of the Convention Center Hotel to rebate local hotel occupancy taxes; the City anticipates $863,440 in rebates for the 2021/2022 fiscal year. Our current estimates are that the City still should be able to cover any operating loss at the Civic Center Complex, but the revenue source would have to grow to provide additional capital.

Business and Non-Business Licenses and Permits:

Most of the revenues recorded in the business and non-business licenses and permits relate to the construction industry and food and beverage industry. We experienced a record breaking year in 2012/2013 in construction due to a hail storm that damaged thousands of roofs in the City. In years since the peak, revenue has been returning to a more normal level. Overall, we expect business and non-business licenses and permits to increase 3% over our revised estimates for 2020/2021. The construction industry has remained strong since the onset of the COVID-19 Pandemic. All these fees combined are not a significant source of revenue for the City. There were a few minor rate increases in Building Safety fees but no significant revenue changes. In recent years, with other budget challenges, the City Council has made cost recovery a priority for developmental services departments. These rate increases are related to the implementation of this strategy and the City's focus on improving the customer service experience.

Governmental Revenues:

Government revenues are a significant revenue source to the City. Our governmental revenues include grants and cost sharing activities with other governmental entities. For the General Fund, the most significant governmental revenue is federal and state assistance for our Transit Department. State funding is expected to be at $518,225. Federal transit assistance is expected to decrease to $4.4 million. Under our normal cost sharing arrangement, we continue to receive about 80% of those funds through our operating assistance grant. However, beginning in the 2019/2020 fiscal year in response to the COVID-19 Pandemic, the Federal Transit Administration allowed us to receive 100% reimbursement for operating and maintenance costs during the pandemic. We expect this increased funding to last through the end of 2021/2022. In the past, the transit system was accounted for in an enterprise fund. After further review, the transit system was merged into the General Fund. The transit system did not truly belong in an enterprise fund; the transit system was not self-supporting and it is the City's policy to only have the minimum number of funds necessary to account for the City's financial activities. Another governmental revenue for the General Fund is from the school districts using a total of 16 officers in the School Liaison Program, this is up two from last fiscal year at the request of Amarillo ISD. With this program, the schools pay the officers' salary during the school year and the City pays the salaries during the summer. The School Districts' share of the program is expected to be $1.3 million in 2021/2022.

Most of the Public Health Department is grant funded. The Amarillo Hospital District (AHD) provides the local portion of the Public Health funding. Next year, we do not expect any reimbursement from the Hospital District. The Hospital District will instead be providing intergovernmental transfers as a match for the Public Health Delivery System Reform Incentive Payments (DSRIP) program. We anticipate these dollars will fund both the DSRIP program and the local portion of Public Health costs. For 2019/20 Public Health received $3.2 million and for the 2020/2021 fiscal year, Public Health anticipates DSRIP funding of $1.8 million. For the 2021/2022 fiscal year, Public Health anticipates DSRIP funding to increase to $3.1 million. These dollars are directly related to the expected deliverables of the DSRIP program. Public Health has seen increasing reserves with funding from the DSRIP project, however we are entering the last year of funding for this project. Going forward these reserves will be used to continue this project.

Most of our governmental revenues are grant funds contained in the Special Revenue Funds. The grant funding is for a variety of different programs and activities including Housing, Community Development, Public Health, and special police initiatives. Our most significant grants are from the Department of Housing and Urban Development (HUD). The HUD grants include our Community Development Block Grant Program (CDBG), HOME Investment Partnership program, and various Housing programs. Overall, revenues recorded in the Special Revenue Funds are anticipated to decrease from $34.3 million in 2020/2021 to $32.9 million in 2021/2022. Several of the increases seen previously were related to additional funding awarded by the Federal and State government in response to the COVID-19 Pandemic. We are estimating increased funding levels for Community Development Block Grant at $3.8 million for 2020/2021, and budget for 2021/2022 reflects normal revenues of $1.9 million. We anticipate funding levels for Housing Assistance and Shelter Plus Care will remain flat at $10.4 million.

Law enforcement grants are expected to remain flat at $178,074 in 2020/2021 to $180,832 in 2021/2022. Our Women, Infant, and Children (WIC) nutrition grant includes a slight increase from $2.2 million in 2020/2021 to $2.7 million in 2021/2022. Urban transportation planning decreased from an estimated $0.6 million for 2020/2021 to a budgeted amount of $0.3 million for 2021/2022.

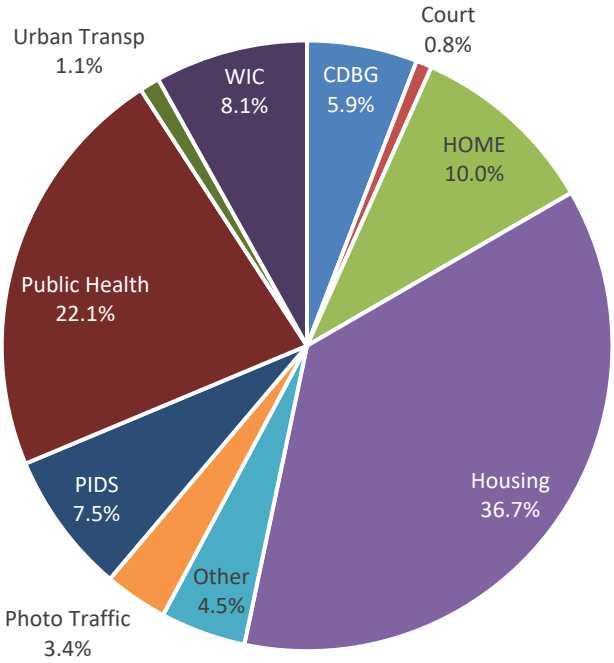
While not a significant portion of the Special Revenue Fund budget, we currently have nine Public Improvement Districts with a combined 2021/2022 budget of $2.5 million. These districts were created to provide special landscaping amenities to the residents of these subdivisions. PID revenue is increasing for next year due to new plats brought on during the current year and assessment increases. The assessments fund the operation and maintenance of the PIDs along with any related debt service.

During the 2019 Texas Legislative Session, a bill was passed banning red-light camera operations in the State.

However, since the City had a current contract in place the law allows us to finish out the term of the contract. These changes have caused us to continue to decrease our revenue projection, we expect to collect $1.0 million for 2021/2022. After recognizing all costs, the City's net portion of this revenue will be used for traffic signal improvements and public safety enhancements.

The Court Security Fund was created in 2003/2004 to pay for the Municipal Court bailiffs; a three-dollar fee, which is added to offenses, funds these positions. The fee was intended to produce some surplus over the cost of bailiffs, which would be used for security improvements at the Court; however, in the past few fiscal years, the fee has not produced enough to cover the costs of the bailiffs. The Court Technology Fund collects a four-dollar fee on offenses and is used to fund technology improvements at the Court. These revenues are estimated to be mostly flat for 2021/2022.

The Police Department's Seized Property Fund is being used for the operations portion of our local narcotics task force. The salaries and officers are included in the Police Department budget in the General Fund; the other operating costs are funded from seized property. Seized funds are received from the courts and are difficult to estimate. A graph of the budgeted governmental revenues included in the Special Revenue Funds follows.



Public Safety and Health:

We are anticipating Public Safety and Health revenue to remain flat at $3.0 million for 2021/2022. The reimbursement from the Airport to the General Fund for fire protection, which is the largest single revenue source in this category and makes up over half the revenue, will increase by approximately $41,000 in 2021/2022. The reimbursement is calculated from our Cost Allocation Plan. Warrant fees are expected to remain flat at $0.4 million. Warrant production has been one of the priorities of our Municipal Court and Police Department. In 2003/2004, we outsourced warrant collection. A 30% collection fee is added to the cost of the warrant and paid by the defendant, which covers the cost of collection. During 2014/2015 the City moved the warrant collection in house, warrant collections have remained strong and the cost to the defendants is reduced as there is no associated 30% collection fee. The Vital Statistics function (maintenance of birth and death

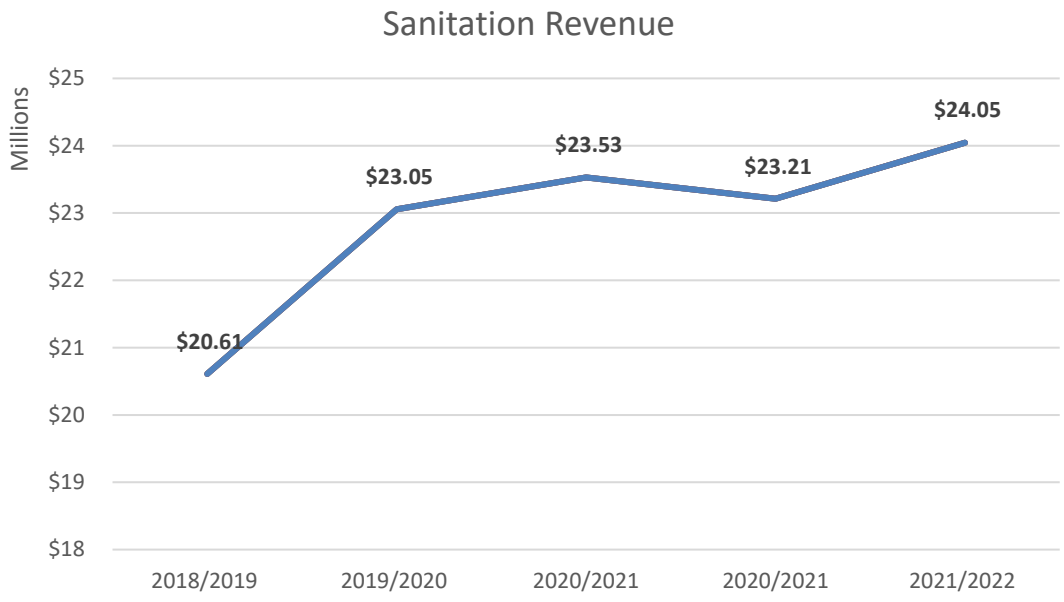
records) is the third largest revenue source in the Public Safety and Health category. Our revised current year estimate is $238,000 and we are expecting Vital Statistics revenues to increase slightly to $285,400 for 2021/2022. The Vital Statistics revenue is one of our best revenue sources because of the low cost associated with collecting this revenue. Warrant fees are very labor intensive to process and collect.

Sanitation:

The sanitation revenues represent user charges for collection and disposal of solid waste. Sanitation revenues also provide for the budgetary transfer to our Solid Waste Improvement Fund to provide for ongoing capital costs at the city landfill. Over the next five years, these annual landfill improvements are expected to average close to $1.0 million. In 2006/2007, we budgeted $8.0 million to begin opening a new cell at our landfill and making improvements in our transfer station. In 2007/2008, another $2.5 million was budgeted for the liner at the new cell. With the 2016/2017 $5.5 million gas collection and control system project; the City's ability to support this level of capital expenditure will necessitate larger transfers in the future. For 2017/2018 through 2018/2019 the City has been allocating approximately $1.0 million a year for additional improvements and expansion. With the budget constraints brought about by the COVID-19 Pandemic, the transfer for the 2019/2020 through 2021/2022 fiscal years have been reallocated to address other needs. While this deferral allowed us to free up funds for other uses in the General Capital funds, we will still have to come up with additional funding for future landfill expansion. The City is currently looking into alternative options for funding future expansions including the issuance of debt.

Sanitation charges are billed along with the water and sewer charges to residential and commercial customers. Residential customers receive twice-a-week service year-round. Service varies with commercial accounts and can be as much as six pick-ups per week. Landfill charges are collected at the landfill or are separately billed. Sanitation revenues decreased from 2014/2015 to 2015/2016 due to landfill revenues going back to a normal level after the 2013 hailstorm. Since monthly billing is fixed, the revenue is very predictable. The 2021/2022 budget includes a 5% rate increase for residential collection which will be used to fund a new residential roll-off program. The landfill tipping fees will remain flat. We expect the increased utilization as well as increased rates to bring in slightly increased revenues in 2021/2022.

The graph that follows shows the trend of sanitation collections.



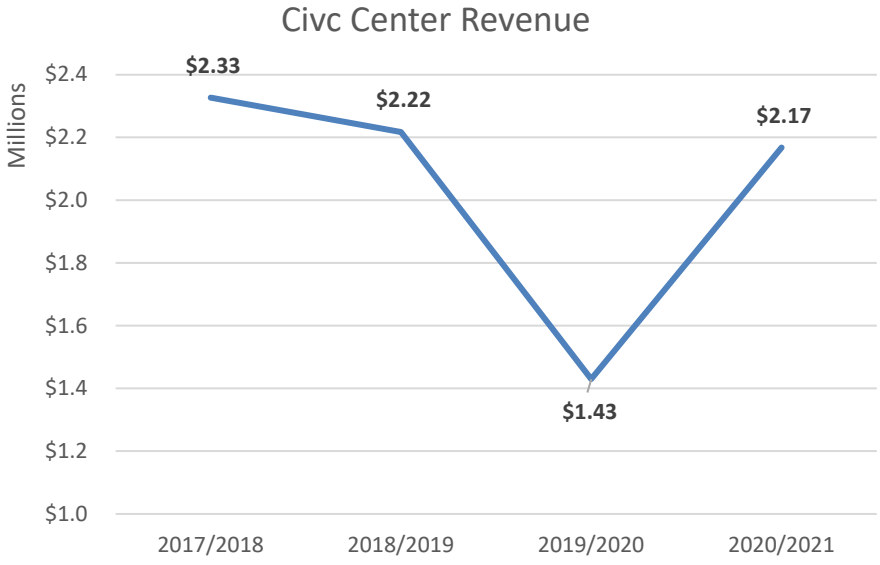
Culture and Recreation:

The culture and recreation revenue category consists of revenues from City-sponsored activities. Civic Center charges and various golf course revenues are the major sources of revenue in this category. The City owns and operates a convention center complex, which includes the Civic Center and the Globe News Center, as well as two 36-hole golf courses. The balance of this culture and recreation category is made up of participant fees and library late charges. Prior to 2019/2020 we had been experiencing slight annual decreases. However, with the onset of the COVID-19 Pandemic and the related stay-at-home orders, we had to shut down all our culture and recreation facilities including our golf courses and Civic Center Complex. In addition to these closures, due to the budget restraints brought about by the Pandemic as well as social distancing requirements, we did not open any of our outdoor swimming pools for the 2020 Summer season. The golf courses and Civic Center complex, as well as libraries and other recreation facilities, reopened in 2020/2021 at full capacity. Revenues in 2020/2021 fell to $5.0 million and in 2021/2022 revenues are anticipated to reach $7.2 million. We do anticipate revenue to make a strong comeback into the next fiscal year with the reopening of our facilities and pent-up demand. In addition, we will be making several changes to Parks and Recreation programs including the opening of a new $7.9 million aquatics complex in Thompson Park to replace the current pool that closed down in December 2018 due to public safety concerns as well as changes in tennis and other sports and recreation programs. We do recognize that the COVID-19 Pandemic is still a fluid situation, but the design of our culture and recreation programs allows us to make adjustments to staffing and supplies as we go thus helping to offset any loss of revenues we may experience related to future stay-at-home orders or COVID-19 prevention measures. A graph of culture and recreation revenue follows.

The combined golf fees make up the largest portion of culture and recreation revenue. In 2017/2018, the City focused on reducing the General Fund subsidy to the golf course program. The City took over direct operation of the Golf Courses from our contractors in the 2017/2018 fiscal year, in this process several changes to the fee structure have been made and the impact these changes would have were difficult to project. The City has been working with a committee to revamp the Golf Courses offerings and fee structure. As discussed above, with the onset of the COVID-19 Pandemic and the associated stay-at-home orders, the City had to shut down operations at both of our golf courses in 2020. Both complexes have since reopened at full capacity and have been experiencing higher than normal rounds and attendance. We believe this is due to the outside nature of golf and several initiatives introduced by the City to help drive interest in non-peak times including “happy hour”

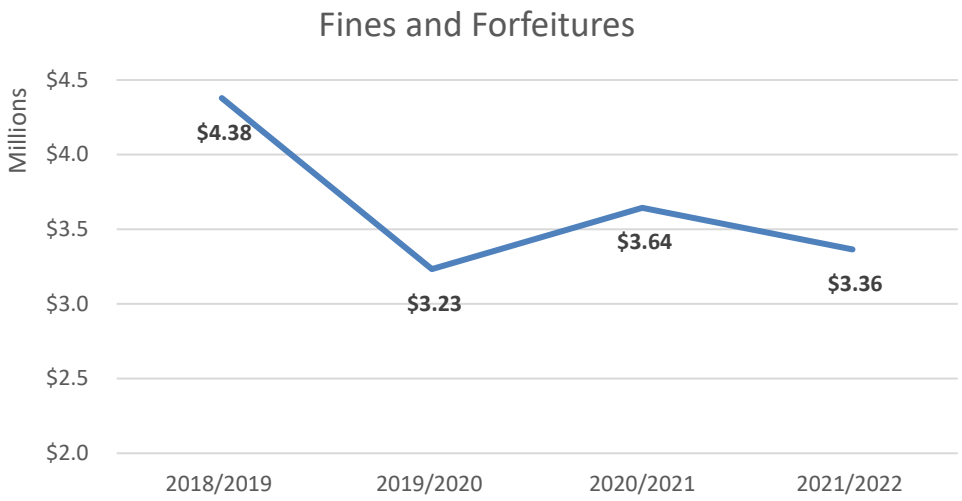
specials. We have also made important changes to the structure of the golf operations, especially on the maintenance side, moving to utilize more seasonal staff than permeant at significant savings to the City. With these changes in mind, we expect golf revenue in 2020/2021 to increase to $3.3 million and to remain mostly flat in 2021/2022 with a slight increase to $3.3 million. We also expect to see an almost 41% decrease in the General Fund subsidy for golf versus 2018/2019.

Civic Center revenue is the next largest revenue source in culture and recreation revenue. The Civic Center complex revenue is comprised of revenues from the Globe News Center for the Performing Arts, Auditorium, Coliseum and exhibit area rentals at the Civic Center, commissions on novelties and concessions, box office charges and advertising revenue. Again, as mentioned above, the Civic Center operations are another area that has had significant impacts from the COVID-19 Pandemic. The Amarillo Civic Center complex was closed for approximately four months in 2020 and several events were cancelled or postponed as a result. While the complex is now open at full capacity, we continue to experience cancellations and postponements of events. With this in mind, we have decreased our revised estimate for 2020/2021 down to $0.7 million. We do anticipate the collections to rebound in 2021/2022 to $2.1million, but not to reach pre-pandemic levels. Rental rates were increased by 20% in both 2011/2012 and 2012/2013. The purpose of these increases was to free up hotel tax to be used for a proposed ball park, which will also host other events. A graph of Civic Center revenue follows.

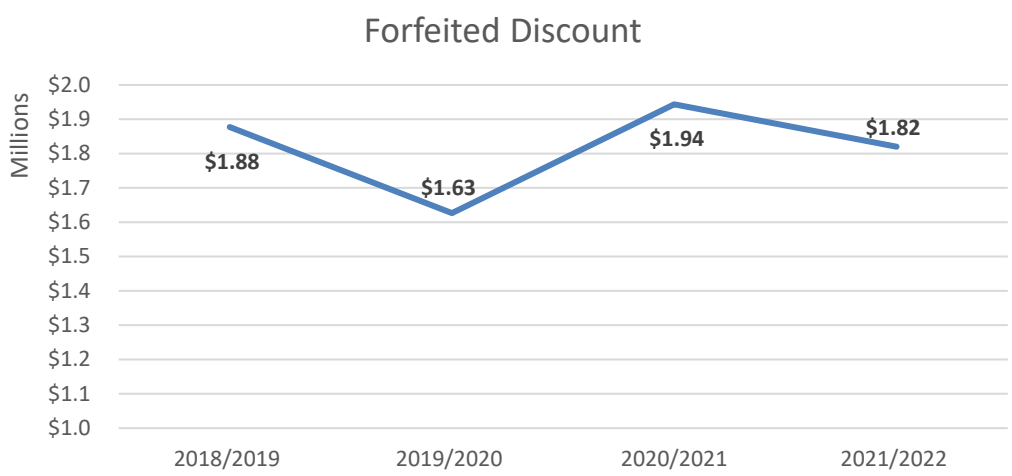


Fines and Forfeitures:

Fines and forfeitures for 2020/2021 are estimated to increase slightly over 2019/2020 but come in lower than the previous years. Most of the fines and forfeitures are related to traffic violations with the major revenue source being traffic fines. The City has an internal collection program. In 2003/2004, we added $3 to each ticket for the Court Security Fund; this fee should generate about $87,000 next year. The Court Security Fund will partially pay for the bailiffs at the court. In addition to the $3 Court Security Fund, we added $4 on each ticket for the Court Technology Fund. The Court purchased and installed new court software in 2009/2010. The Court Technology Fund paid for the upgrade and the ongoing maintenance. The Court Technology Fund generates about $110,600 from the $4 fee on each ticket. Both the Security Fund and Court Technology Fund are accounted for in the Special Revenue Funds. We have been experiencing a year-over-year decline in fines and forfeitures collected through our Municipal Court over the last several fiscal years. Due to legislative changes and an increased emphasis on criminal justice reform our ability to collect revenue on tickets and violations has been decreasing each year. We expect this trend to continue. As the revenues collected by our Municipal Court decrease, we anticipate continuing to find ways to streamline our collections and reduce related operating costs as needed. Additionally, the large decrease in collections in 2019/2020 can be partially attributed to the COVID-19 Pandemic. The Municipal Court was closed for several months during 2020 with collections on outstanding items continuing only over the phone or online. Additionally, our annual warrant round-up was cancelled which is usually a significant boost to our collections. A graph of the court related revenue excluding the Security Fund and Court technology Fund follows.

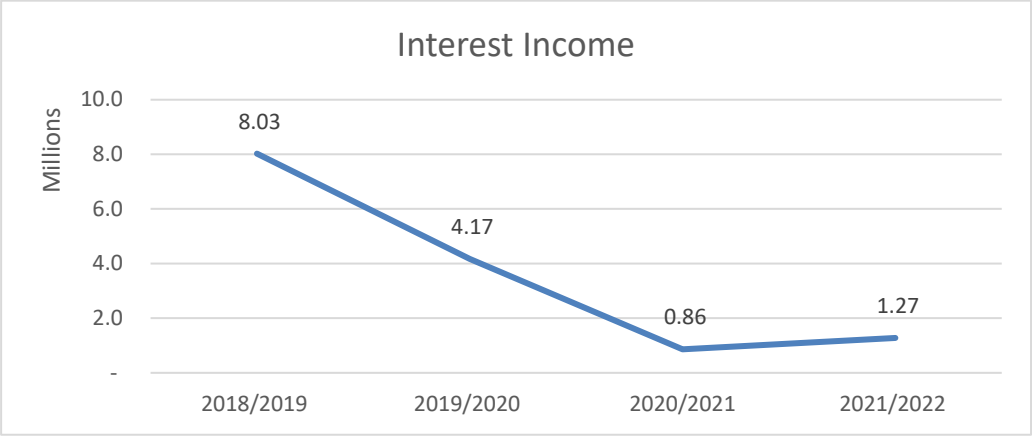


Forfeited discounts are the next largest single revenue source in the Fines and Forfeitures category. Water, sewer, sanitation, and drainage charges incur a late fee if they are not paid on time. If a payment is three or more days late a 10% late fee is added to the account. Once an account reaches 63 days delinquent a $25 penalty is added to the account and then another once it is 93 days delinquent. After 93 days, the City reserves the right to disconnect service for non-payment. Payment arrangements can be made before this occurs and customers are always encouraged to reach out if they are having trouble paying their bills. The purpose of these late fees is to encourage prompt payment of the bill and reduce bad debt losses. For 2021/2022, we are anticipating $1.8 million in forfeited discounts, compared to $1.9 million in 2020/2021. During 2020 because of the COVID-19 Pandemic, the City waived late fees starting in March 2020 through August 2020. A graph of forfeited discounts revenue follows and reflects the lower collection value for the 2019/2020 fiscal year.



Interest Earnings:

In the past, interest earnings were a significant revenue source to all funds. In 2018/2019, $8.0 million was generated in investment income. The City portfolio has a short-weighted average maturity and is dependent on short-term interest rates which have been very low but were showing signs of increase until the onset of the COVID-19 Pandemic. Thus, interest earnings were beginning to see an increase. In investing City funds, our objectives are to preserve capital, to provide liquidity, and maximize return within the constraints of capital preservation and liquidity. Short-term rates have been at historic lows, and we anticipate them to continue to stay low over the next year. We are anticipating interest income of $1.8 million in 2021/2022, compared to our revised estimate of $0.9 million in 2020/2021. Interest earnings for the 2018/2019 fiscal year are higher than earnings in 2019/2020 and beyond, because the City had significant bond proceeds during this time period and as the funds are spent the earnings are decreasing with the lower amount of investments. The above-mentioned investment income projections can be seen in the graph below.



General Fund Administrative Charges, Miscellaneous and Other Revenue:

General Fund administrative charges consist mainly of charges to internal operations like water, sewer, airport, drainage, and grants, but also include charges for the administration of our weed enforcement program and collection fees for state court costs. The most significant revenue items in the administrative charges are the revenues derived from the City's Indirect Cost Allocation Plan. The administrative charge to Water and Sewer, Airport, and Drainage are derived from the Indirect Cost Plan. The actual indirect cost reimbursement to the

General Fund represents the various grant portion of General Fund overhead. Airport administrative charges will increase to $144,784 in 2021/2022 compared to $124,197 in 2020/2021. Water and Sewer administrative fees increased from $1,801,974 in 2020/2021 to $1,851,075 in 2021/2022. Indirect costs charged to City activities and grants will increase from $2,388,007 in 2020/2021 to $2,815,909 in 2021/2022. As a general rule, indirect cost changes are exacerbated by annual carryover adjustments. If an over or under recovery occurs, the indirect cost is adjusted to the new calculated cost and the over or under recovery is also applied. Applying the carryover adjustment results in full cost recovery, but it can also cause large variations in recoveries on an annual basis.

The payment in lieu of property tax imposed on the Water and Sewer Utility is a significant revenue source in this category. The payment in lieu of property tax is increasing due to the increase in the plant and equipment in our Water and Sewer Fund; the payment in lieu of property tax will increase to $4,757,736 next year. The Event District has agreed to pay the City a management fee for the operation of the Venue District addition to the Civic Center. The Event District operating revenue is budgeted at $398,004 for 2021/2022, which is the same as 2020/2021.

Operating Transfers:

An equity transfer involves the closing of a fund and the transfer of the closed fund's entire fund balance to another fund. Operating transfers involve the transfer of assets from one fund to another in the normal course of the fund's operations. Historically, the interest income from Capital Project Funds that relied on the General Fund for support was recorded as General Fund Income. The City adopted GASB Statement 31, which requires investment income to be reported in the fund that held the investment.

Utility Sales and Service:

Utility sales and service is a major revenue source to the City of Amarillo. Water meter sales and sewer charges make up 95% of total water and sewer revenue. Water and sewer revenues are very difficult to predict because they are so weather dependent. With the exception of the minimum or base charge, water sales are completely based on consumption. Moreover, we utilize an increasing block structure to encourage water conservation. The increasing block structure creates additional consumption-based revenue, which makes it more difficult to estimate. Sewer revenue is somewhat more predictable since the residential charge is set for the year based on the winter water consumption. However, sewer commercial accounts are based on water consumption each month, usually with a separate meter for irrigation. When estimating water and sewer charges, we use a normal year of about 16 billion gallons in sales as opposed to trying to anticipate high or low consumption. Water and sewer charges are billed monthly and are very collectable. However, since the revenue is consumption-driven, it can vary significantly.

Our water and sewer system has a great deal of needs. We are in the process of upgrading our aging water and sewer infrastructure. Moreover, we added a new water supply to the City in 2010/2011; the first new supply in about 50 years. Consistent with our incremental approach, we have been raising water and sewer rates over the last several years. In 2001/2002 and 2003/2004, Water and Sewer Utility revenue had a 5% increase in water and sewer rates. Our 2006/2007 rate increase was expected to generate about an 8% increase in water and sewer revenue. The 2006/2007 rate increase had two components. First, all water and sewer rates would increase by 6% effective October 1, 2006. Also effective October 1, 2006, we added a third tier to our residential rate structure and commercial irrigation meters were put under the residential rate structure to encourage conservation. However, both components of the rate increase were very volume dependent.

The 2007/2008 rate structure was designed to generate a 10% water and sewer increase in a normal year. The third tier rate (added in 2006/2007) had been effective in deterring large consumption and was left alone. However, a new rate structure was put in place to be less sensitive to changes in volumes.

Like 2007/2008, the 2008/2009 rate structure was also designed to generate a 10% water and sewer increase in a normal year and encourage conservation. In fact, many residential customers did not even see an increase.

For 2008/2009, we also redesigned our sewer structure. The new sewer minimum charge was raised but included the treatment of the first 3 thousand gallons of wastewater. The new sewer rate structure was very comparable to our new water rate structure where the minimum bill also includes the first 3 thousand gallons of water. Another change in the rate structure was that we began having a commercial and residential rate for treating wastewater. Treating commercial wastewater is more difficult and more corrosive on our system than treating household wastewater. Therefore, beginning in 2008/2009, the rate was $1.35 per thousand gallons for commercial wastewater and $1.25 per thousand gallons for residential wastewater after the first 3 thousand gallons. Commercial accounts are billed for their sewer volume based on their water consumptions. Residential customer's sewer usage is estimated from a winter average of water usage. As with water, the low volume customers saw less of an increase.

Water and sewer customers that use more water, incurred most of the rate increase in 2008/2009. While the new structure encouraged conservation, our revenue system became more volume dependent. The paradox of conservation is that if conservation actually works, the system has revenue shortfalls and additional rate increases are needed.

The 2008/2009 rate increase was only a portion of the rate increase needed for the new well field project and to provide more internal capital for infrastructure improvements. We were able to obtain favorable financing from the Texas Water Development Board and issued $38,885,000 in bonds for a portion of the well field project. The average interest rate was $2.09%. However, the sheer size of the issue called for a 10% rate increase. The rate increase was applied across the board in 2009/2010 and all customers saw the 10% increase.

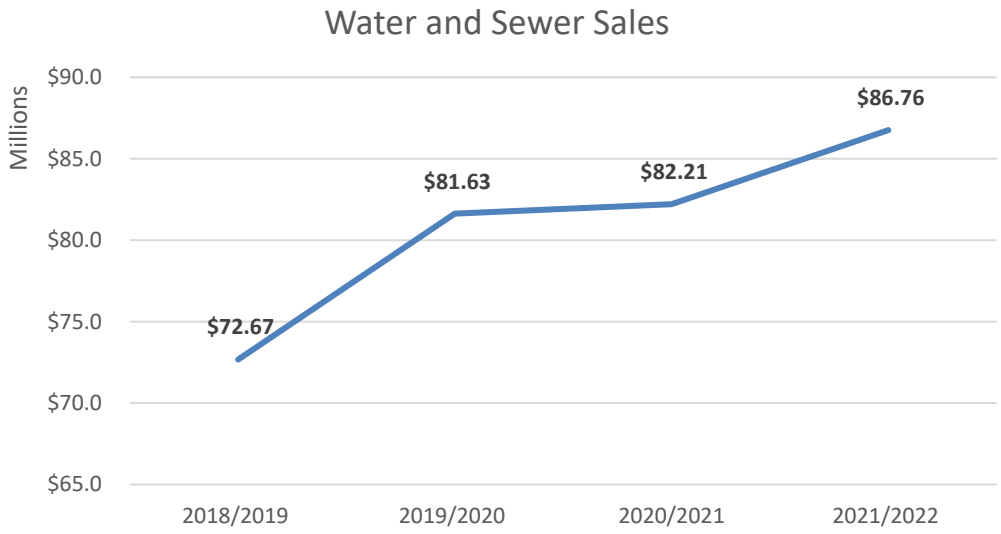
The City was successful in obtaining the balance of the Potter County Well Field project ($47.4 million) from Texas Water Development Board (TWDB) at a very attractive interest rate (1.97%) for twenty-year debt. Moreover, the City obtained another $18 million in funding from the Texas Water Development Board for improvements at the Osage Treatment Plant at 0%, again for twenty-year debt. While the interest rates are very attractive, the borrowing still has to be repaid. Therefore, we had another 10% rate increase in 2010/2011.

We had a great opportunity in 2010/2011. The Canadian River Municipal Water Authority (CRMWA) purchased over 213 thousand acres in water rights from Mesa water. Most of the water rights were contiguous with CRMWA's holdings in Roberts County. Since the holdings are contiguous, future development of the holdings can take advantage of existing infrastructure. While purchasing water rights is expensive, developing the rights is even more costly. However, the portion in Ochiltree County was contiguous with the City of Amarillo's water rights. In fact, CRMWA would have to cross the City of Amarillo's water rights to develop the field. Thus, it made more sense for the City of Amarillo to own the Ochiltree County water rights than CRMWA and the City purchased the rights from CRMWA. The City issued $16.3 million in Water and Sewer bonds to purchase the Ochiltree County water rights from CRMWA and the City's portion of the CRMWA debt is another $38.1 million. This transaction necessitated another rate increase. In total, we needed an 11% rate increase to service the debt. In order to avoid another double-digit rate increase, the debt was structured so that we could have a 6% increase in 2011/2012 and another 5% increase in 2012/2013.

We included a 2% increase in water rates for the 2013/2014 year. The City issued approximately $8.4 million in bonds through the TWDB to fund the Lift Station #7 reconstruction and improvement project. This rate increase will be used to fund the debt service. During the 2015/2016 fiscal year the City implemented at 3% rate increase to fund additional debt associated with the Arden Road transmission line project. For the 2016/2017, 2017/2018, and 2018/2019 fiscal years the City has increased rates by 3% anticipating approximately $28 million in bond issues to fund capital projects. In the 2019/2020 fiscal year the City increased rates by 7%. Of that, 4% of the increase was to issue bonds for the implementation of the Advanced Metering Infrastructure (AMI) project

to modernize the City's metering infrastructure by purchasing radio-read meters and constructing the related infrastructure. The remaining 3% was a general operations and maintenance increase to help offset increased operating costs of the system. In 2021/2022 the City has increased rates by 3% anticipating $28.5 million in bond issues to fund capital projects.

While the rate increases have been substantial, we are still staging the increases in an attempt to be less burdensome on our customers. Even with the above rate increases, our citizens enjoy some of the lowest water and sewer rates in the State. The following chart graphs the actual water and sewer sales for 2018/2019 and 2019/2020 as well as the projected sales for 2020/2021 and 2021/2022. Rainfall has a significant impact on the water usage. Actual precipitation for the 2017/2018 year is the 12th driest year on record (records go back to 1892), whereas the rainfall for the 2018/2019 fiscal year is the 21st wettest on record. The change in revenue was $78.8 million to $72.7 million for these two years. The 2019/2020 year had a hot, dry summer driving increases in revenue as opposed to 2018/2019. However, because of the COVID-19 Pandemic and the related stay-at-home orders, we experienced lower than normal commercial demand. This lower demand on the commercial side was partially offset by increased residential consumption but not totally. 2020/2021 revenues are projected to be $82.2 million, up slightly from 2019/2020 revenues of $81.6 million. We projected our 2021/2022 budget at $86.8 million which reflects anticipated usage over 2020/2021 budget plus the 3% rate increase.



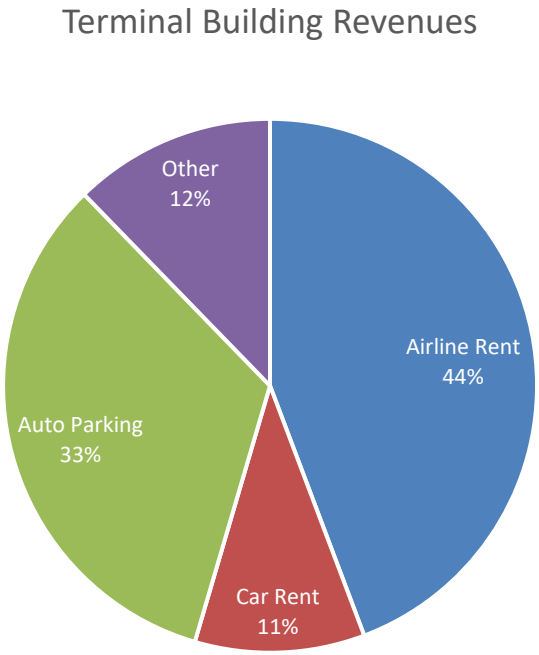
Airfield Revenues:

Airfield revenues include fees charged for use of the airfield. Landing fee revenue is the now the second largest revenue source in this category. Landing fees are based on the number of flights and the weight of the aircraft. Overall, we are estimating an increase in landing fees from $510,000 in 2020/2021 to $600,000 in 2021/2022. In 2008/2009, we began charging a Passenger Facility Charge (PFC) of $4.50. The PFC is one of the Airport's most significant revenues. The PFC generated about $1.40 million in revenue in 2013/2014, $1.35 million in 2014/2015, $1.32 million 2015/2016, $1.22 million in 2016/2017, $1.30 million in 2017/2018, $1.40 million in 2018/2019, $0.8 million in 2019/2020, should generate approximately $0.93 million in 2020/2021, and an estimated $0.95 million in 2021/2022. The PFC will be used to service the debt on the $17.4 million bond issue in 2008/2009 for terminal improvements. The 2020/2021 and 2021/2022 numbers for both landing fees and PFC collections are trending up towards pre-pandemic numbers. Decreased revenues in 2019/2020 and 2020/2021 were due to the decrease in air travel caused by the COVID-19 Pandemic. Flight schedules by the major carriers in and out of Amarillo's airport and airports worldwide decreased significantly as demand decreased due to government restrictions and passenger comfort levels. We expect it to take several years for activity to increase

back to pre-pandemic levels. The Federal Aviation Administration, as part of the CARES Act, awarded the City of Amarillo $7.8 million to help maintain the operations and maintenance of the airport though the COVID-19 Pandemic.

Terminal Building Revenue:

Terminal building revenue is the Airport's most significant revenue source and contains terminal rentals and commissions for the vendors that utilize the airport terminal. The auto parking concession is included in terminal building revenue. The airline rental revenue also includes the cost of Airport Security Service. The Airport has negotiated an increase in fees to reflect increases in cost. Historically, the parking concession has been our most significant single source of operating income. Depending on the year, either airline rental income or airport parking revenue is the number one revenue source. Next year, we expect airline rentals to be $2.8 million. With the construction (during 2014/2015) of a common facility to service all the rental cars, and car rental customers are charged $3 on car rentals to pay for the facility. We estimate Customer Facility Charge revenue at approximately $0.4 million for 2021/2022. Parking revenue is budgeted at $2.1 million for 2021/2022 which is flat compared to the 2020/2021 revised estimate of $2.1 million. The restaurant and bar located inside the terminal generate about $149,000 in revenue. Car rental revenue is expected to be $0.7 million in 2020/2021 as well as 2021/2022. Again, as mentioned above due to the decrease in travel demand from the COVID-19 Pandemic, these revenue sources have decreased as compared to prior years. We do anticipate that it will take several years to return to pre-pandemic levels of demand. A graph of terminal building revenue follows.



Other Building and Grounds Revenue:

Other building and grounds revenue is a significant airport revenue source. Most leases have provisions to increase with the Consumer Price Index on some periodic basis. Grounds rental revenue is from various ground lease agreements with car rental companies, charter aircraft companies, corporate hangars, grazing leases, tower leases, and farming leases. As mentioned above, these leases have an annual increase built into the lease agreements and the projected amounts are based on the individual leases. Similar to the ground leases revenue above, other building rental revenue is from building leases with various tenants and the projected revenue is

based on the individual leases and occupancy. We are estimating Airport other building and ground rentals to remain flat from 2020/2021 at $1.8 million for 2021/2022. We did grant several delays of rent payments to lessees related to the COVID-19 Pandemic that will caused revenues for 2019/2020 to fall below our original budget and prior years; however, we do expect these to fully rebound in 2021/2022 closer to prior experience as these revenues are less dependent on commercial passenger travel at the airport.

Fleet Services and Information Services Interdepartmental:

The equipment rental revenue source represents the departmental user charge for fleet owned vehicles, trucks, and rolling stock. The revenue source is calculated from departmental budgetary estimates. The fleet user rate has two components: an operating rate and a replacement rate. In conjunction with converting to a new automated fleet system, rental rates were converted from a per mile rate to a monthly rate. Since anticipated usage in miles can be difficult to estimate, the monthly rate is easier to budget. During 2010/2011, fleet rental rates were lowered 10%, even though the City continued to experience increased cost in repair parts and erratic fuel prices. The decrease in rates was to give some much needed budgetary relief in other areas. While individual department budgets can vary, we increased rates by 5% overall in 2011/2012 and 2012/2013 and by 7% in 2013/2014 and 2014/2015 to help make up for the decrease. During 2013/2014, we also restructured the rates charged to Enterprise Funds, including Solid Waste which is located in our General Fund, in order to align the rates with actual costs. We increased fleet rental rates again in 2015/2016 and 2016/2017. In 2019/2020 we increased fleet rental rates by 2% on both the operating and replacement side. In 2020/2021 we did not directly increase Fleet Rates, but we did update several replacement cost projections to be more in line with recent experience. This caused several fluctuations in the replacement rate but did not increase rates significantly overall. In 2021/2022 we increased fleet rental rates again by 2% on both the operating and replacement side. Fleet Services Fund is in good shape and should still have about $8.3 million in available funds at the end of 2021/2022 well over their target reserves of $8.0 million. We expect Fleet Services interdepartmental charges to increase from $17.5 million in 2020/2021 to $18.2 million in 2021/2022.

Our Information Technology Fund operates similar to our Fleet Services Fund. We have developed a charge-out system based on the hardware, software, and services utilized by the various user departments. We increased rates overall by 3% in 2013/2014, 4% in 2014/2015 and 3% in 2015/2016. Beginning in 2013/2014, our telecommunications department and related user fees have been moved into our Information Technology Fund. For 2019/2020 and 2020/2021 we increased rates by 2%. User fee revenue is expected to increase to $7.2 million for 2021/2022. As with the Fleet Services Fund, we expect future rate increases in the Information Technology Fund.

COMMENTARY ON AVAILABLE FUNDS

General Fund:

The General Fund began the year with $48,051,590 in available funds. We anticipate ending the 2020/2021 fiscal year with $58,772,028. We had targeted the 2019/2020 fund balance at $41,970,146 and budgeted $4.5 million in transfers to capital projects funds. However, with the onset of the COVID-19 Pandemic, the City reacted quickly and implemented several cost saving measures in order to reduce expenses to offset expected revenue shortfalls. The City's fiscal response plan identified around $12.0 million in expense reductions to help offset revenue losses and build-up reserves in order to be better positioned to weather the storm. The bulk of these reductions were related to personnel expense, they General Fund's largest expense area. A hiring freeze was implemented, including public safety positions, that saved the City $6.0 million in 2019/2020. In addition to this, the City deferred capital transfers and capital expenditures for the remainder of the 2019/2020 fiscal year. With these measures in place, even with the revenue shortfalls (over $7.0 million) we experienced, we were

able to grow our fund balance almost $14 million above our original budget projection for 2020/2021. This puts us in a better position going into the 2021/2022 fiscal year and allows us flexibility in response to further budget challenges in the future related to COVID-19 or any other unexpected situation. Historically, year-end surpluses have been earmarked mainly for capital projects. However, as we discussed the surplus at the end of 2020/2021 was left in reserves in order to bolster our fund balance and ability to offset further revenue reductions related to COVID-19 or any other unexpected situation. For the 2020/2021 budget, we were able to reestablish a transfer to the General Construction Fund of $1.0 million. The 2021/2022 transfer to the Street Improvement Fund is $2.3 million, $9.2 million to the General Construction Fund, and $3.0 million is budgeted as a transfer to the Civic Center Improvement Fund. After the 2021/2022 transfers, the City should have $49.2 million in available funds. The 2021/2022 available fund balance is consistent with our targeted reserve ($49.2 million) of three months operating expenditures excluding dollars allocated as “one-time” expenditures. Moreover, due to our conservative budgeting practices, we generally end the year with a reserve that is more than three months operating expenditures.

The transfer to the Compensated Absences Fund was eliminated in 2010/2011 and not budgeted for 2011/2012 or thereafter. The balance in the compensated absences fund was depleted during the 2018/2019 fiscal year; however, the City located unspent budget allocations to fund the remainder of 2018/2019 and 2019/2020. The funding again ran out during the 2020/2021 budget year further stressing the General Fund. The City was able to reallocate funding from other sources and transfer $1.0 million in 2020/2021 to cover the deficit and establish a small fund balance. The 2021/2022 budget includes an additional $1.3 million transfer to further bolster the fund. Going forward, the City will have to continue to locate dedicated funding for this benefit for the 2021/2022 year and beyond or operating budgets will need to begin funding the unused sick and annual leave benefit.

Many cities target a two-month operating reserve. We target a three-month operating reserve because of the volatility in our revenue sources. Sales tax is our main revenue source and even small percentage changes amount to significant differences in revenue. Franchise fees are also important revenue sources to the General Fund, and many of these fees are weather dependent. This became especially apparent building the budget during the COVID-19 pandemic. We were able to react quickly to the revenue shortfalls we experienced and by freezing positions and deferring capital and transfers along with our strong reserve policies we have been able to grow our fund balance and create a 2021/2022 budget without having to cut service levels or programs. We feel that we stand in a sound financial position in case of further revenue challenges created by the continued COVID-19 pandemic or other unforeseen events.

General Interest and Redemption:

The General Interest and Redemption Fund is used to accumulate funds for the payment of the general long-term obligations of the City. Relatively speaking, the City of Amarillo still has very little tax supported debt. Our tax supported debt consists of a bond issue for library improvements that was refunded with the 2020 General Obligation Refunding Bonds. The 2017 General Obligation Refunding Bonds refunded the 2007 Certificates of Obligation that funded various improvements for fire stations, libraries, and streets. The 2010 Certificates of Obligation were issued for the Grand Street Bridge project. During 2017 the City issued the 2017 Certificates of Obligation to fund public safety radios. The City issued the 2017 General Obligation Bonds and the 2018 General Obligation Bonds for the first two years of the November 2016 voter approved debt to fund streets and public safety. During 2020 the City issued the 2020 General Obligation Bonds for final issuance of the November 2016 voter approved debt to fund public safety and the 2020 General Obligation Refunding Bonds to refinance

existing obligations at a lower interest rate. Moreover, we issued the 2020 Certificates of Obligation for the replacement of the Thompson Park pool and the 2020 Tax Notes to finance the purchase of a property downtown on South Johnson Street. Our tax supported debt will require a property tax of $0.04403 per $100 valuation in 2019/2020, $0.05233 in 2020/2021, and $0.36423 in 2021/2022. We anticipate that we should end 2020/2021 with $575,028 in our General Interest and Redemption Fund, and end 2021/2022 with $495,723. Since property taxes are both highly collectable and predictable, we only target a modest amount of available funds in the General Interest and Redemption Fund.

The City has historically used the Certificates of Obligation structure when issuing self-supporting debt to obtain more attractive interest rates. In 2010/2011, the City had issued two Certificates of Obligation for self-supporting debt. The City issued $3.7 million for golf course improvements and $2.2 million in a TIRZ streetscape project. The golf course debt will be paid from golf related revenues and the TIRZ debt will be paid by participation of the TIRZ taxing entities. Both issuances were refunded with the 2020 General Obligation Refunding Bonds.

The City has had six Certificates of Obligation issues for improvements at the Greenways Public Improvement District and for improvements at the Colonies Public Improvement District. The Certificates of Obligation issued for Greenways and Colonies improvements are funded by special assessments on the property owners of those subdivisions and do not require the levy of a property tax. All but two of these issuances were refunded with the 2020 General Obligation Refunding Bonds.

Historically, most of the funds accumulated in our debt service funds are to satisfy the City's obligation to pay accumulated vacation, sick pay, and comp time. State law allows police officers and firefighters to accumulate unused sick leave without limit and requires that they be paid for up to 90 days of unused sick leave at termination. In addition to accumulating unused sick leave, all full-time employees can also accumulate up to 65 days of unused vacation pay. Traditionally, the City of Amarillo personnel rules had extended the 90-day payment of unused sick leave provision to full-time civilian employees with at least 10 years of service. However, beginning in 2007, the City of Amarillo changed its sick leave and vacation leave policy for new civilian employees. Civilian new hires after 2007 will be allowed to accumulate up 60 days of unused sick leave and 30 days of unused vacation pay. The new sick leave and vacation policy should slow the accumulation of accrued sick leave and vacation pay. While the new policy is clearly not as good as the old policy, it is still an attractive benefit. The new policy does not apply to police officers or firefighters, which still represent a great deal of liability.

It is the City's policy to identify and prefund liabilities as opposed to a pay-as-you-go funding. In the past, the City has prefunded the liability for sick leave and vacation so that funds are available at termination to pay the benefit. The City only partially funded the sick leave and vacation benefit in 2009/2010 and has not funded the benefit since then until we transferred surplus from the General Fund over to the Compensated Absences fund in 2018/2019. The initial funding and the additional transfer in 2018/2019 were completely depleted in the 2019/2020 fiscal year. We transferred $1.2 million from the General Fund 2019/2020, and $1.0 million in 2020/2021 to cover expenses and create a small fund balance. The 2021/2022 budget establishes a $1.3 million transfer to the Compensated Absences Fund in order to fund the ongoing expense on a pay-as-you-go basis. This transfer will have to become permanent unless other funding can be identified. One of the best reasons to prefund a benefit is that the earnings on the accumulated funds can be used to reduce the cost. Unfortunately, there are not much earnings in this low interest rate environment and less of an incentive to prefund the sick leave and vacation benefit. In any event, we will have to continue funding this obligation annually on a pay-as-you-go basis unless we can identify sufficient funding to prefund these expenses.

While we have accrued the cost, we have not funded the liability for closure and post-closure costs at our landfill. Moreover, we have historically not prefunded the cost of our other post-retirement benefits, other than pensions. City employees can keep their City health coverage after retirement at very attractive rates that do

not reflect the total cost of the benefit. The landfill costs are insignificant compared to the cost of post-retirement health coverage. Beginning January 1, 2013, we funded a trust dedicated to the costs associated with our other post-retirement healthcare benefits. We allocated 1.96% of all full-time salaries to the new trust for calendar year 2013. The rate increased to 2.43% beginning January 1, 2014 and will remain the same through fiscal year 2021/2022.

Enterprise Funds:

The Enterprise Funds are business-like activities that sell a product or service to the general public. The City of Amarillo Enterprise Funds consists of the Water and Sewer Fund, the Airport Fund, and the Drainage Utility Fund. All of these funds are self-sustaining and do not require any assistance from another fund. An enterprise fund provides for both operating and capital funding of their respective activities. Thus, the reserve of an enterprise fund consists of an operating reserve and a capital reserve. By policy, we target three months operating expenditures as an operating reserve plus about one year's normal capital expenditures as a capital reserve.

In total, Enterprise Funds began the year with $50.5 million in available funds. Ending the 2020/2021 fiscal year, available funds are estimated to be $66.1 million, an increase of $15.6 million. In 2021/2022, available funds are expected to increase to $58.6 million related to an increase in revenue in both the Airport and Drainage Funds.

Most of the above change in available funds would be attributable to the Water and Sewer Fund. Of the above $50.5 million in beginning available Enterprise Funds, the Water and Sewer Fund represents $41.3 million. At the end of 2020/2021, we expect the Water and Sewer Fund to decrease to $40.3 million. We began our 2020/2021 year with beginning available funds on target with projections at $41.3 million. Water and sewer available funds should decrease to $37.7 million by the end of 2021/2022. After considering our reserve for sick and annual leave of $0.9 million and our legal reserves of $14.8 million, our net operating reserve would be $22.0 million. We will be well over the three-month operating reserve of $13.7 million and a one-year capital reserve of $9.0 million in our Water and Sewer Fund. Even with revenue challenges presented by the COVID-19 Pandemic we were able to maintain adequate reserves for the Water and Sewer Fund.

We have very conservative methods of budgeting. For capital projects, we consider the funds are no longer available when they are budgeted for a project instead of projecting the future cash outflows of these projects. The Water and Sewer Fund had cash, investments, and other current assets at the beginning of the year of approximately $155.4 million, but after subtracting liabilities and capital project budgets of $115.1 million, we consider available funds to be $40.3 million. Please refer to the Enterprise Fund Summary of Resources and Expenditures for more detail on the available funds calculation.

The Airport Fund began the year with approximately $8.7 million in available funds. We expect the available funds to increase to $19.0 million by the end of 2020/2021. This rebound is mostly explained through increased grant funding received from the Federal Government in order to offset lost revenue caused by the COVID-19 Pandemic. As discussed earlier, the global pandemic significantly lowered the demand for commercial air travel thus lowering the revenues of our airport. In 2021/2022, we expect airport available funds to decrease to $17.2 million. The above $17.2 million of estimated available funds in 2021/2022 is greater than our target of three months operating expenditures plus one year's normal capital expenditures. The target balance is approximately $5.2 million: $3.2 million for a three-month operating reserve and $2.0 million for a one-year capital reserve. We anticipate using these dollars to fund future capital needs.

The Drainage Utility Fund began the year with approximately $4.8 million in available funds and we expect available funds to increase to $6.9 million by the end of 2020/2021. During the 2020/2021 fiscal year the Drainage Division made it a priority to streamline the billing process of the assessment and we are pleased to see this hard work, along with a rate increase, resulted in increased revenues for the fund. The drainage

assessments began October 1, 2012. After eight full years of collections and operating and capital expenditures, we anticipate ending 2021/2022 with $3.6 million. Our targeted reserve is $3.0 million: $1.0 million for a three-month operating reserve and $2.0 million for a one-year capital reserve.

Internal Service Funds:

Internal Service Funds are similar to enterprise funds above in that they are used for business-like activities. However, the Internal Service Fund's customer is the sponsoring governmental entity. Internal Service Funds are used for activities where it is important to recognize the full cost of a function on the accrual basis. The City of Amarillo Internal Service Funds consists of the Fleet Services Fund, the Information Technology Fund, the Risk Management Fund, and the Employee Insurance Fund. Like an Enterprise Fund, an Internal Service Fund provides for both operating and capital funding of their respective activities. Thus, the reserve of an Internal Service Fund consists of an operating reserve and a capital reserve. By policy, we target three months operating expenditures as an operating reserve plus one year's normal capital expenditures as a capital reserve. The Risk Management Fund and the Employee Insurance Fund do not generally have capital expenditures; therefore, these funds would not need to provide for a capital reserve. However, we need available funds for large, out-of-ordinary claims that may occur.

In total, the Internal Service Funds began the year with approximately $27.3 million in available funds. We are estimating that by the end of 2020/2021 fiscal year available funds will decrease to $25.5 million. In 2021/2022, available funds are expected to decrease by $1.6 million to $23.9 million. In sum, our targeted reserve for the Internal Service Funds should be about $21.9 million: Fleet Services $7.9 million, Information Technology $2.2 million, Risk Management Fund $5.5 million, and $6.3 million for the Employee Insurance Fund. The 2021/2022 balance of $23.9 million is over our targeted $21.9 million. During 2016, 2017 and 2018 the City successfully reduced the upward trending claims costs in the Employee Insurance Fund and was able to rebuild reserves. Current year projections and going forward the City anticipates that the claims will trend upward and continues to monitor health provider networks and plan design; however, this is an area that will continue to see funding increases.

The Fleet Services Fund started with $11.0 million in available funds. We increased fleet rental rates by 7% and restructured Enterprise Fund rates, including Solid Waste, in 2013/2014, 2014/2015 and 2015/2016. In 2016/2017 we increased fleet rental rates by another 7% and in 2019/2020 we increased rates by another 2%. In 2020/2021 we adjusted the replacement costs of several vehicle and equipment types which did results in a small effective increase in some rates. In 2020/2021 rates were increased again by 2%. We expect 2021/2022 fleet available funds at $8.7 million. All capital purchases for 2019/2020 were postponed to help address revenue shortfalls in other areas of the City's budget due to COVID-19. This left the fund in a healthy condition and allowed us to budget for additional capital above normal in 2020/2021 at $8.6 million. The 2021/2022 available funds of $8.7 million, after sick and annual leave reserves, is above the targeted reserve of $7.8 million.

Like the Fleet Services Fund, the Information Technology Fund has experienced abnormally large capital expenditures in the past few years, which has depleted their available funds. Beginning available funds for the Information Technology Fund were approximately $3.1 million. We expect Information Technology's available funds to decrease to $2.8 million for the 2020/2021 fiscal year. In 2021/2022, available funds are expected to decrease slightly to $2.7 million. Our estimated 2021/2022 available funds of $2.7 million after subtracting a reserve for sick and annual leave are slightly above a three-month operating and one-year capital reserve of $2.2 million.

The Risk Management Fund (sometimes referred to as the Self-Insurance Fund) provides coverage for most of the City's exposures including general liability, worker's compensation, employer's liability, police officer liability, public official liability, auto liability and auto physical damage. The Risk Management Fund purchases property insurance including boiler and machinery, police office liability, malpractice insurance for our clinic and

carries excess worker's compensation insurance. We generally have very high deductibles or self-insurance reserves with our purchased coverage. State law protects the City with an overall liability limit of $250 thousand per occurrence; therefore, the City has not purchased excess coverage for auto or general liability. The City's main liability exposure would be in Federal Court. Our greatest exposure in Federal Court would be involving a police officer, thus we have purchased police officer liability coverage that protects both the officer and the City. Overall, our claims experience has been improving. The Risk Management Fund began the year with $5.9 million in available funds. For 2020/2021, we expect to end the year with $5.6 million in available funds. We expect to end 2021/2022 with available funds of $5.8 million. All known claims are fully funded at their estimated value based on an actuarial study. Additional available funds are necessary for incurred but not reported (IBNR) claims and for catastrophic claims. Obviously, IBNR claims and catastrophic claims are very difficult to predict and with changes in our property insurance policy deductibles we would like to have about $5.5 million in available funds for these claims. Therefore, we will end 2021/2022 over our targeted reserves. With the ever-increasing cost of insurance and claims, this fund will be monitored going forward to determine if funding increases are necessary. The City is also working a dedicated broker to evaluate policy renewal dates to increase opportunities to secure more favorable coverage premiums.

The Employee Insurance Fund provides life and employee medical coverage, including dental, to City employees and retirees along with their dependents. The Employee Insurance Fund purchases life coverage, but is self-insured for medical and dental. However, we have individual stop-loss coverage, which resets annually, if a claim is more than $750 thousand. Dental is entirely employee/retiree funded. Employee healthcare is largely employer-funded, but employees and retirees are also required to make contributions.

During 2013, 2014 and 2015 the Health Plan saw a significant increase in claims. In order to reduce the possibility of a large rate increase, and in keeping with our general philosophy of an incremental approach to rate increases, deductibles and out of pocket amounts were increased as of January 2014. Plan deductibles are currently $1,500 per person, and the maximum out-of-pocket expense is $5,000. The maximum out-of-pocket is all an employee/retiree would be required to pay in a calendar year before the plan pays at 100%. We would rather make smaller incremental changes to the Plan in an effort to refrain from having to make more drastic changes in plan design. However, the federal healthcare reform bill has and will continue to add future costs to the Plan. The City completed a dependent eligibility audit to ensure that all members are eligible for coverage on the Plan. Effective January 2015 the Medicare eligible members were transitioned off of the Plan and provided a stipend to supplement insurance costs. We increased the employer contribution by 5% in October 2014, the employee/retiree portion by 3% in January 2015, and the employer contribution by 5% in October 2018. The 2019/2020 budget included 7% employer increase in October 2019 and a 2% employee increase in January 2020. While there was no increase in the 2020/2021 budget, there is 5% increase on the employer side for health insurance in 2021/2022. Employees will not see and increase unless they opt for the medical or dental buy-up-plan. We do anticipate that future increases will be necessary to maintain adequate reserve levels going forward.

We have four drug tiers with progressively larger co-pays where generic drugs make up the first tier. The tiers and the co-pay increase corresponding to the cost of the drug. Participants are required to pay the entire plan cost for drugs that have an over-the-counter equivalent; such as proton pump inhibitors and non-sedating antihistamines. The plan cost is still a substantial discount compared to the retail pharmacy price of the drug. Even when we have had to increase drug co-pays, we have kept the generic co-pay at the same level for several years to encourage more generic utilization. We currently have high generic utilization, over 80%.

During 2015 the City reviewed the financial stability of the Fund. Since 2013 the City has made significant changes to control costs, deductible increases, out of pocket increases, dependent eligibility audits and premium increases. Historically, the City has very favorable contracts in place for Amarillo hospital services, physician's services, lab, and pharmacy. Beginning in July 2014, the City entered into a wrap network that has lower negotiated rates for healthcare services outside of the City's local network. The measures taken did not produce

the anticipated results in lowered claims experience. During July 2015 the City issued a request for proposals (RFP) for the third party administration of the medical, dental, and flex plans. The City anticipated that a national carrier will have more favorable discounts with network providers. Effective January 1, 2016 Aetna Life Insurance Company began to provide the plan administration for the medical and dental programs.

For the 2015/2016 the city saw $5.1 million net reduction in health plan costs driven by a reduction in claims from $24.2 million to $18.0 million, we believe directly related to the Aetna contract. For the 2019/2020 fiscal year claims were $21.7 million, which includes a decrease over the prior years related to decreased utilization of the plan during the COVID-19 Pandemic. The plan saw fewer procedures and routine visits during 2019/2020 which we believe to be caused by the ongoing pandemic. For 2020/2021 we budgeted claims at $24.5 million. Employer health plan premiums for the 2021/2022 fiscal year will increase to $21.6 million and we anticipate ending the 2021/2022 fiscal year with $6.7 million in reserves, above the $5.5 million target. Overall, the City is very pleased in the cost saving measures experienced by the Health Plan during the last several years. And, will continue to monitor claims and funding levels in future budget years.

We estimate the liability for IBNR claims in the Employee Insurance Fund based on a claims lag report. The Employee Insurance Fund's IBNR claims are calculated by the City's health plan consultant based on actual claims. We target a $5.5 million reserve for catastrophic claims. We are estimating that we will end 2021/2022 with available funds of $6.7 million. During the 2018/2019 audit process, the City changed the estimate, as recommended by the City's health plan consultant, used to calculate the IBNR liability resulting in the reduction of the liability by approximately $3.8 million.

Special Revenue Funds:

With the exception of the Public Improvement Districts, the Special Revenue Funds do not have a target reserve balance. Most of the Special Revenue Funds are grant funds that are bound by the grant agreement and operate on a pay-as-you-go basis. If funds are accumulated in a grant fund, they will usually be spent the following year(s). Funds accumulated in the Housing Assistance Program and the Home Program are rolled over to future years in the budget process. Monies in the Court Technology Fund will be used to upgrade the software at the court. The Court Security Fund is used to pay the salary and benefits of the court's bailiffs and security improvements at the court. The accumulated funds in the APD (Amarillo Police Department) Seized Property Fund are used for the operating expenses of our Narcotics division, excluding salaries. The Narcotics officers' salaries and benefits are included in the Police Department's budget. APD Seized Property is derived from court ordered forfeitures. At the current rate of expenditures, the seized funds would be sufficient through 2021/2022. LEOSE Fund is a Law Enforcement Training grant and available funds will be spent in future budgets. The target reserve for the Public Improvement District is three months operating expenditures, unless funds are being accumulated for some type of improvement. Public Health has seen increasing reserves with funding from the DSRIP project; however, we are entering the last year of funding for this project. Going forward these reserves will be used to continue operations.

Capital Improvement Funds:

Capital Improvement Funds are set up to provide for the addition, improvement, and renovation of the City's fixed assets and infrastructure. Like most Cities, we have an aging infrastructure and most of our capital spending is for replacement capital. While there may be some incremental improvement in operating costs for the particular improvement, it most likely will not be noticed with our aging infrastructure. Generally, our target reserve for a capital improvement fund is one year's capital spending. Our main capital improvement fund is the General Construction Fund, which can be used for any general government purpose such as buildings, street improvements, libraries, and parks. The estimated ending available funds of $5.3 million are consistent with our targeted balance. One year of capital expenditures in this fund are typically between $5.0 million and $6.0 million.

Traditionally, the Golf Improvement Fund was funded by $1 of the green fee being set aside for course improvement. Beginning in 2011, the fee was raised to $2 to help pay the Certificates of Obligation issued for course improvements. We also implemented a premium green fee to pay for the renovated courses. The increase in the premium green fee goes to the Golf Improvement Fund for debt service. The Golf Improvement Fund is expected to end 2021/2022 with approximately $120,000 in available funds. We would like to accumulate at least a half year of debt service, $125,000 before any golf improvement funds are used for the courses.

The Civic Center Improvement Fund is funded by the hotel occupancy tax (HOT). The HOT is first used to pay the outstanding debt service associated with the multi-purpose events venue and downtown parking garage, then to offset the net operating cost of the Civic Center complex including the Civic Center and the Globe News Center. The remaining funds are transferred to the Civic Center Improvement Fund to be used for future improvements. The Civic Center Improvement Fund should end 2020/2021 with $2.4 million. The City anticipates ending 2021/2022 with about $1.8 million in available funds. One-year capital spending would be approximately $1.0 million to $2.0 million, and the $1.8 million estimated 2021/2022 available is consistent with this target. During the COVID-19 Pandemic, HOT collections were one of the hardest hit revenue sources. In response to decreased HOT receipts, every open project in the Civic Center Improvement fund was reevaluated and several were closed to bolster available fund balance to cover the debt service of the downtown multi-purpose events venue and parking garage. Moreover, all the 2019/2020 planned capital was cancelled. We are pleased to say we were able to make the 2019/2020 debt service payments using the available fund balance and HOT receipts as planned. Capital funding for 2020/2021 was greatly reduced in the fund with only $884,000 approved. While we hope to be able to dedicate more funding to capital in the future, we believe this conservative approach will us to make our required debt service payments and still maintain adequate reserves for the future.

The Bivins Improvement Fund is specifically set aside for improvements of the historic Bivins home that houses our Chamber of Commerce and several not-for-profit organizations. The Bivins Improvement Fund should have about $0.2 million in available funds at the end of 2021/2022, which should be sufficient for any major expenditure.

We have been accumulating funds in our Solid Waste Improvement Fund for some major improvements at our landfill and improvements to our transfer station, which began in 2006/2007. Funds have been transferred annually from the General Fund, representing part of the sanitation charge for improvements at the landfill. Due to the budget constraints brought about by the COVID-19 Pandemic, the planned 2019/2020 and the 2020/2021 transfer were eliminated. At the end of 2021/2022 we anticipate having a fund balance of $0.5 million. We recognize that future capital needs will require more funding in the future. If continued General Fund transfers cannot be made, we will have to investigate alternative funding methods including the possible issuance of debt.

BUDGET CHANGES AND HIGHLIGHTS

An important change for the 2016/2017 Annual Operating Budget was that the budget was presented as a Program Budget. The programs offered by City departments were presented with program descriptions and performance measures to define the level and quality of services delivered to Amarillo citizens. The City hopes that the reader will find a programmatic presentation useful in facilitating a review of City departmental programs.

Development of the 2017/2018 Budget was a challenge with flattening sales tax revenues. The City continued the funding of the Pay and Compensation Study implemented in the prior year, funded dollars towards addressing compression caused by implementation of the Pay Study, and funding for year one of the Amarillo Police Officer Association (APOA) Meet and Confer agreement. These challenges continued in the development

of the 2018/2019 Budget. However, we did get slight relief with a trend of increased sales tax and strong property values.

Going into the 2019/2020 Budget the City continued to see sales tax revenue projections increase slightly (2.5%) over the prior year numbers. Taxable property values remained strong with a 3% increase for 2019. These sources of revenue make up the largest percentage of our funding for general government expenses. However, with the onset of the COVID-19 Pandemic in early 2020 we saw our major sources of revenue begin to decline. The City reacted quickly to project the impact the COIVD-19 Pandemic would have on the City's 2019/2020 budget. We quickly identified $12.0 million in expense reductions to respond to the projected revenue shortfalls while protecting our reserves. The largest measure in this toolbox was an immediate hiring freeze on all positions, including public safety. This measure is estimated to have saved the City $6.0 million. Other measures taken include the deferral of capital purchases and transfers and the cancellation of all travel. While the impacts of COVID were felt throughout the City's operations, the General Fund remains the hardest hit as it is dependent on sales tax as its largest revenue source. In addition to the measures taken above, the City cancelled all summer 2020 recreation activities through our Parks Department as well as deciding to keep our public swimming pools closed for the 2020 season. With the help of these and the other measures mentioned above, as well as re-openings in 2021, we believe we have set the City up for success going into the 2021/2022 budget year. We were able to increase available funds almost across the board. We do recognize the uncertainty that lies ahead regarding the continued impact the COVID-19 Pandemic on our major sources of revenue and expense as well as the citizens of our City. Every effort has been made to maintain current levels of service throughout the City within available revenues.

This Budget represents a $26.8 million increase from the prior year. The Budget addresses the **BluePrint for Amarillo**. Budget enhancements focus on funding for capital projects including the continuation of year five of the capital improvement program. The current Budget addresses revenue challenges created by COVID-19 but includes funding for pay enhancements for personnel, funding for compensated absences, increased Solid Waste funding, parks improvements, and increased Fleet replacement to help address an aging fleet.

The Budget addresses the BluePrint Amarillo Council priority of Employee Compensation. The Budget includes dollars to fund 2.0% raises for the Police and Fire Department and civilian employees and continuation of longevity and discretionary retention pay. Additionally, wages were increased for skilled labor, commercial drivers and entry level positions. The current Budget includes the addition of 41 positions in areas where resources are needed. The City continues to provide our current basic programs. However, there is little, if any flexibility left in the Budget to address unanticipated needs. Our current financial constraints limit the City in the ability to deliver new programs and services. This Budget allows us to take care of what we have at current service levels, with limited flexibility to address other needs.

The City has included a 3% increase in the Water and Sewer rates. The water rate structure includes four tiers and is designed so that customers who only use water for domestic use still have very reasonable rates. This rate increase will fund a debt issuance for year five of a five year, $140 million, capital program. It is anticipated that the five-year program will be funded with five annual 3% rate increases with the last year in 2021/2022.

The City tax rate increased over the prior year to $0.4433 per $100 of valuation from $0.39681 per $100 of valuation. The increase was in the interest & sinking portion of the tax rate. The interest and sinking increase was related to three debt issuances: the November 2016 voter-approved bond projects, the Thompson Pool replacement project, and the purchase of a property downtown on South Johnson Street. With increasing property values and new properties added to the roll, we estimate an increase of $4.5 million for the property tax related to the General Fund. The increase in the debt service portion of the tax rate will fund increased debt service requirements. Sales tax collections from 2016/2017 were down from record levels in the prior fiscal years. However, 2017/2018 increased slightly by 3.3% with collections at $57.4 million. The 2018/2019 year saw yet another increase of 3.1% with collections at $59.2 million. Going into 2019/2020 we projected a 2.5%

increase over the prior year. However, with the onset of the COVID-19 Pandemic in early 2020 we began to experience year-over-year monthly declines in sales tax receipts. 2019/2020 sales tax revenues came in $49.9 million, under our original budget at $58.9 million. 2020/2021 sales tax revenues are estimated at $64.8 million and we have budgeted sales tax conservatively in 2021/2022 at $61.8 million in recognition of the remaining uncertainty surrounding the COVID-19 Pandemic.

Unfortunately, we had to drop the TMRS Cost of Living Adjustment (COLA) for retirees in 2010/2011. We would like to restore a COLA benefit, but under current law, a city has to make up for all the COLAs that were skipped. This provision makes it very expensive and difficult to restore the current COLA benefit. We have tried in the 2009, 2011, 2013, and 2015 legislative sessions to get a true ad hoc COLA benefit, but have failed. However, we intend to pursue this again in the future.

We continue to address rising health care costs. While we have some excess coverage, we are largely self-insured on employee health. The City continues to monitor all costs of the Health Plan. For the 2014 Plan year, the City increased the amount of deductibles and out of pocket cost for the covered members. The City completed a dependent eligibility audit to ensure that all members are eligible for coverage on the Plan. Effective January 2015 the Medicare eligible members will be transitioned off of the Plan and provided a stipend to supplement insurance costs. During 2015 the City completed a financial review of the stability of the Health Plan and made the decision to complete an RFP process for medical, pharmacy, dental, stop loss and flexible spending administration. Effective January 1, 2016 Aetna Life Insurance Company began provide the plan administration for the medical and dental programs. The City was able to take advantage of better discounts by contracting with a national carrier For the 2015/2016 the city saw $5.1 million net reduction in health plan costs driven by a reduction in claims from $24.2 million to $18.0 million, we believe directly related to the Aetna contract. For the 2017/2018 fiscal year we recorded claims at $20.1 million. The 2018/2019 claims increased slightly to $22.1 million. For the 2019/2020 we had expected to see another increase in claims but due to the COVID-19 Pandemic we saw a decrease in claims to $21.7 million. We are projecting claims to increase in the 2020/2021 fiscal year as plan members resume procedures and routine care that had been put off because of the pandemic. We are expecting claims to increase to $24.0 million. Employer health plan premiums for the 2019/2020 fiscal year were increased 7% while employee health plan premiums increased 2%. While an increase was not needed for 2020/2021, we do anticipate an increase of 5% on the employer side for 2021/2022. We anticipate ending the 2021/2022 fiscal year with $6.7 million in reserves, above the $5.5 million target. Overall, the City is very pleased in the cost saving measures experienced by the Health Plan during the last few years.

The City has a significant investment in streets, parks, buildings, rolling stock, our solid waste collection system and landfill, our Water and Sewer Utility, and other infrastructure. Historically, a great deal of our capital budget is for replacement of our infrastructure. During the summer of 2016 the City completed a three month long community engagement program titled Wise Investment. In November 2016 the voters approved $109 million in tax supported debt to fund street and public safety infrastructure. This approval allows the City to begin addressing aging infrastructure and will provide budgetary relief to future budgets. The Council also approved a 3% increase in Water and Sewer rates and a 4% increase and Drainage assessments to fund year five of a five-year capital improvement plan.

The 2021/2022 capital budget is $95.7 million. The Water and Sewer Fund includes capital projects of $36.2 million of this amount $28.5 million financed with bond financing. During 2021/2022 the City will fund $10.0 million in park athletic field projects with a general obligation bond issue. The Airport Fund has $7.5 million in capital projects with all of it covered by federal grant funding partially related the Federal Aviation Administration’s COVID-19 response.

About $133 million in new property was added to the tax roll this year compared to $197 million last year and $199 million the year before. Our taxable values increased to $14.6 billion. However, due to the frozen taxes, $12.1 billion was subject to levy at the 2021/2022 tax rate of $0.4433. The previous year’s tax rate was

$0.38851.

FUTURE OUTLOOK

Amarillo is the 14th-largest city, by population, in the state of Texas and the largest in the Texas Panhandle. Amarillo was originally known for agriculture and oil and gas production, and these activities are still very important to our economy. However, Amarillo now has a more diversified local economy. Amarillo is a regional trade center and medical center for a vast area including the Panhandle of Texas, parts of New Mexico, Colorado, Oklahoma and even southern Kansas. Amarillo also has diverse major industries in the defense industry, aviation/aerospace, food production, traffic and transportation, medical & health care and business and financial services.

Amarillo started as a railroad town and the railroad is still important. The Burlington Northern Santa Fe (BNSF) Railway complex in Amarillo moves hundreds to thousands of cars daily, carrying different types of merchandise including coal, chemicals, agricultural and consumer products. The Union Pacific Railroad also sends substantial shipments to or through Amarillo. Due to our central location, we expect travel and transportation to remain major industries in Amarillo.

Amarillo is located on Historic Route 66. Traffic and transportation have historically been an important industry in Amarillo. Amarillo is centrally located in the United States and well connected by highway, air, and rail systems. Interstate 40 runs through Amarillo, making for easy access from California all the way to North Carolina. Interstate 27 bisects the city from north to south. Amarillo is the only major city between Albuquerque and Oklahoma City going east-west. Also, Amarillo is the only major city to the ski resorts of New Mexico and Colorado from the Dallas/Fort Worth Metroplex. The large traffic volume from Interstate 40, Interstate 27, and State Highway 287 helps support our hotel industry along with restaurants and tourism. A large portion of our hotel tax is allocated to support and encourage travel and tourism in our community through our newly created Convention and Visitors Bureau (CVB). While the effect of the COVID-19 Pandemic on our hotel tax revenue has affected the amount of funding we have available to allocate to the CVB, the 2021/2022 budget includes an appropriation of $1.3 million for their efforts with an additional $494,292 to subsidize events at our Civic Center. Our 2018/2019 year was a record year for hotel tax collections. We had anticipated increased collections for 2019/2020 but with the COVID-19 Pandemic we instead saw historic lows. We do expect to see a continued increase next year as the industry begins to recover.

Amarillo also serves as a regional airport for the area. The Rick Husband Amarillo International Airport has an average of 36 flights daily, with destinations to major airline hubs including Dallas, Ft. Worth, Denver, and Houston. In 2011, our remodeled air terminal was in service. The remodeled terminal is a big improvement over the previous terminal. Before the remodel, we were not able to use one of the concourses. Moreover, food and beverage service and retail sales were inadequate on the secure side of the terminal before the remodel. For 2018/2019 we saw a slight increase in airline boardings at 367,628, compared to 2017/2018 airline boardings of 358,819. Prior to this, continuous decreases were due in large to the expiration of the Wright Amendment and Southwest restructuring their service network, which resulted in a decrease of flights from AMA. We had expected to see the increase continue, but the COVID-19 Pandemic has depressed the airline industry and passenger volumes were low through 2020/2021. We expect to see increases in enplanements as the industry recovers as boardings were only down 3% in August 2021 compared to 2020.

Amarillo serves as a regional medical center for our area and the medical community is very important to Amarillo's economy. Amarillo is home to a Veteran's Hospital, which includes a 120-bed veteran's nursing home. Amarillo's two major hospitals are Baptist Saint Anthony's Hospital (BSA) and Northwest Texas Hospital (NWTH). Baptist Saint Anthony's Hospital rated in the top 100 hospitals in the United States for several years. Northwest Texas Hospital is home to the area's only level III designated trauma center. As the population continues to age, we expect the medical community to become more important in the future.

Texas Tech University has a consolidated 20-acre medical center comprising the schools of pharmacy, medicine and allied health located in west Amarillo. The allied health school trains students in physical therapy. The medical school produces family physicians, pediatricians, obstetrics and gynecology doctors and doctors specializing in internal medicine.

Historically, oil and gas production were major industries in the Panhandle. According to the August 2021 Amarillo Economic Analysis, we now have nine active drilling rigs in the Panhandle compared to 0 last year. Oil prices have been increasing, compared to this time last year, oil is up at $68.44 per barrel compared to $42.72 for the same month last year. Natural gas is at $3.86 per mcf compared to $2.14 last year.

The Texas Panhandle is one of the most unique and diversified agricultural areas in the world. The temperate weather conditions and the availability of irrigation water have made the area well suited to a number of agricultural enterprises. According to the AgriLife Extension Office, the area consists of 14 million acres of agricultural land with 9 million acres in pasture and 5 million acres in crops.

Agriculture is still an important industry in the Panhandle have gone from drought conditions in 2011 (driest year on record), 2012 and 2013 to 2015 when the City received 34.63 inches of precipitation and the 4th wettest year on record. Principal crops are corn, wheat, cotton, and sorghum. However, more than 25 crops are grown commercially in our trade area according to AgriLife Extension Office. Most local commodity prices are doing well compared to last year. According to the August 2020 Amarillo Economic Analysis, area wheat was at $7.37 per bushel up from $4.22 the year before; corn is at $5.62 per bushel compared to $3.50 last year. Cotton is $71.40 per pound, compared to $56.50 last year. In recent years, the Panhandle has also become a major hog and dairy production area. Milk prices are down slightly at $16.00 compared to $19.00 the year before.

The Texas Panhandle is often referred to as the Cattle Feeding Capital of the World. The Texas Cattle Feeders Association is located in Amarillo and represents cattle feeders in Texas, Oklahoma and New Mexico, an area known as Cattle Feeding Country. According to the Texas Cattle Feeders Association, the above cattle feeding area is the largest in the nation. Also according to the Texas Cattle Feeders Association, this cattle feeding area produces about 6 million fed cattle annually, which is about 28% of the nation's beef. Our area has an ample harvest of locally grown feed grains, a mild climate, and large major meat packers with modern plants in our area. The meat packing industry is a major employer in Amarillo. The August 2020 Amarillo Economic Analysis reported fed cattle at $121.00 per hundred weight which increased from $104.00 per hundred weight for the prior year. One of our largest employers is Tyson Foods, which operates a beef processing plant in Amarillo.

We have seen steady growth in our tax base since 1993. However, over the last few years, additions to the tax roll were at a decreasing rate. We still expect additions to the tax roll in the near-term. As previously mentioned, sales tax is our largest single revenue source. Our 2018/2019 year was a record year for sales tax receipts surpassing our 2017/2018 previous record. We had expected sales tax for 2019/2020 to be another record year, but due to the COVID-19 Pandemic we did experience a slight decrease in collections. We have left our projections for 2021/2022 flat with 2020/2021 budgets, as there is still much uncertainty surrounding the COVID-19 Pandemic and the economic condition. Historically, sales tax receipts have done well. Our unemployment rate is still one of the lowest in the State. Due to the COVID-19 Pandemic, our unemployment rate increased in July 2020 coming in at a preliminary rate of 5.1%. In July 2021, that rate fell to 4.5%.

Amarillo has experienced continued growth in population. We expect the population to continue to grow by 1.5% to 2% annually. Amarillo's census population for the year 2000 was 173,627 compared to 157,615 in 1990. The 2021 population is estimated to be 199,766.

Construction during the last ten years has remained strong. The new residential construction for the ten-year period has fluctuated with a high $161 million to a low of $76 million with average new residential of $132 million for the ten-year period. Likewise, new commercial building as fluctuated with a high $193 million to a

low of $48 million with average new commercial of $113 million for the ten-year period. Building slowed down slightly for 2019 with new residential permits of $76 million and new commercial permits of $97 million, with both areas below the ten-year average. The 2020/2021 fiscal year reflects estimated revenue of $2.4 million in building permits, up from the prior year. The estimate for the 2021/2022 fiscal year reflects stable projections of $2.2 million.

The City has taken a multi-pronged approach to redevelop downtown. One of the most important steps was the creation of a downtown Tax Increment Reinvestment Zone #1 (TIRZ #1). Taxes from the increase in property value in the TIRZ #1 are earmarked for, and reinvested in, the TIRZ #1. Since three other taxing entities participate in the TIRZ #1, more funds will be invested in the TIRZ #1. Ever since the creation of the TIRZ #1 we have seen steady increase in the TIRZ #1 property values. In 2006, the base year, TIRZ property values were $139 million. In 2020, TIRZ values are $252 million. In 2021, TIRZ values are $254.1 million. The TIRZ #1 has helped with funding for downtown projects, which were some of the anchors identified in our Downtown Strategic Action Plan, as well as residential housing, convention hotel(s), more retail, commercial and office development, and family venue(s).

We engaged a developer for a convention hotel, parking garage and multi-purpose event center. The Amarillo Local Government Corporation was created in 2011 to oversee the project. Construction improvements to downtown are in process with the 2017 completion of 373,000 square foot building for Southwestern Public Service at an estimated value of $42.7 million was completed in April 2017. The convention hotel (226 rooms) opened in August 2017. And, the LGC completed the parking garage and retail space of $15 million during April 2017. The City secured the funding of $45.4 million multipurpose event venue (MPEV). The MPEV project completed during 2019 and is the home of the Amarillo Sod Poodles who ended their first season as the 2019 Texas League Champions (Double-A). The ballpark was selected as the Best Double-A Ballpark by Ballpark Digest. The construction of the ballpark was the final piece of the City’s downtown initiative that also included the construction of a convention hotel and parking garage.

The City has contracted with Center City of Amarillo Inc. for several years. Center City Inc. is dedicated to the revitalization of Downtown Amarillo by focusing on community, social, recreational, and economic interests. Center City is a nationally recognized member of both the Texas and National Main Street programs. The City contracted with Center City Inc. for $185,000 to provide administration and facade improvements downtown. During the summer months, Center City's “High Noon on the Square” provides live music and their annual Block Party which is always well attended. While these events were cancelled for 2020 due to the COVID-19 Pandemic, they have returned in 2021.

The Amarillo Economic Development Corporation (Amarillo EDC) was created to foster economic development in the City and to manage the revenues from the 0.5% City sales tax increase that Amarillo voters approved in 1989. The mission of Amarillo EDC is to attract businesses to Amarillo which offer highly skilled, highly paid positions; to expand and retain existing local primary businesses in Amarillo; and to create a business environment conducive to entrepreneurship. The Amarillo EDC targets companies whose primary function is to produce goods or services that are then sold outside of the immediate trade area, thereby introducing new monies into the local economy. Economic development strategies are met by implementing aggressive business recruitment programs, local business retention and expansion programs, and promoting the Amarillo EDC and Amarillo, Texas, brands worldwide. The corporation consists of a five-member board appointed by the City Council. Amarillo EDC Operating Fund expenses consist of all administrative, promotional, and marketing costs associated with operating the entity. The Amarillo EDC’s Project Fund invests in capital projects, issues job creation grants, loans, and other incentives to local and outside industry to create primary jobs and capital investment in the Amarillo community. The Amarillo EDC has been instrumental in bringing new business and industry to Amarillo and assisting existing companies via a variety of incentive programs that provide grants and loans.

In FY2021, Amarillo EDC approved a location incentive agreement which included a job creation incentive of up to $750,000 with MWI Veterinary Supply Co. for the expansion of up to 50 full-time employees. Amarillo EDC also approved a $2.5 million location incentive agreement with Amazon.com Services LLC to locate in Amarillo and provide up to 500 full-time jobs. Amazon.com Services LLC will have a minimum capital investment of $50,000,000 under this agreement to build and equip the distribution facility. Amarillo EDC approved a $8.775 million location incentive agreement with Cacique Foods LLC to locate a dairy products manufacturing facility in Amarillo. This agreement includes land conveyance, job creation incentive on up to 500 jobs, and job relocation reimbursements. Amarillo EDC also approved a total of $50,000 for matching funds to access the Texas Workforce Commission High Demand Job Training grant program designed to assist school districts with Career and Technical education programs. Amarillo EDC approved a location incentive agreement of $3,000,000 with American Quarter Horse Association to maintain and retain Amarillo operations with an annual payroll of at least $9 million. Amarillo EDC approved a $250,000 location incentive agreement with North Heights Linen Service, LLC to locate their laundry operations in Amarillo. Amarillo EDC also approved a $1,022,500 location incentive agreement with Torkworx, L.P. to locate their wind power generator service and repair operations in Amarillo. This agreement includes job creation incentive on up to 80 jobs and potential job relocation reimbursements. Lastly, Amarillo EDC approved a location incentive agreement of up to $550,000 with Roberson Cartridge Co., LLC to expand Amarillo operations and provide additional employment of up to 50 full-time employees. Roberson Cartridge Co., LLC manufactures high-quality reloading brass cartridges for vintage, obsolete, hard to find, and wildcat calibers. In addition to these efforts to attract new business to Amarillo, Amarillo EDC assisted Encompass Health Texas Real Estate, LLC and NX Amarillo MOB LLC locate new facilities in Amarillo through the property tax abatement process with local taxing jurisdictions.

By contractual agreement, Texas Panhandle Regional Development Corporation (TPRDC) acts as the small business financing arm of Amarillo EDC. TPRDC provides small business financing for owner-occupied commercial real estate. This Certified Development Company approved three Small Business Administration 504 loans totaling over $4.4 million, which leveraged $2.2 million in bank financing and $633,739 in owner equity. For the year, this program was responsible for the creation of 24 new jobs. TPRDC also funded two loans in FY2021 totaling $3.035 million.

In addition to employment and business opportunities, Amarillo offers a high quality of life for our citizens. The arts are well represented in Amarillo. The Globe-News Center for the Performing Arts is home to the Amarillo Symphony, Amarillo Opera and the Lone Star Ballet, while also hosting a variety of concerts, touring shows and special performances. Located in downtown Amarillo, the 10-story, 70,000 square-foot facility has a 1,300-seat auditorium with state-of-the-art acoustics. The theater has a full proscenium stage and stage equipment. The Center also serves as an education center, has a large rehearsal hall and support facilities such as offices, dressing rooms, and wardrobe rooms. The Globe News Center serves as an education center for a five-state region of Texas, Oklahoma, New Mexico, Colorado, and Kansas. The Center's 'Window on a Wider World' works with arts, science, cultural organizations, and educational institutions to promote excellence in interdisciplinary arts, science and cultural programs. Its primary goal is to integrate arts, science and cultural programming into the core curriculum of math, science, language arts and social studies.

The Globe News Center above is a part of our Civic Center Complex. Our Civic Center has a coliseum, auditorium, and meeting room space. The coliseum has 4,870 permanent seats and an additional 1,800 seats can be added to the floor. The auditorium seats 2,500. The Civic Center has conventions, concerts, musicals, and plays; and is home to our hockey team and arena football team. In February 2020, the City Council called for a bond election to be held in May 2020 on a $275 million bond issue to fund a proposed $319 million Civic Center expansion and renovation project. The project was for an expanded, and up-to-date facility that would meet the demands and needs that have changed significantly over the past five decades. However, with the onset of the COVID-19 Pandemic, the City Council, with authorization from the State, postponed the May 2020 election to November 2020. Unfortunately, this project was not approved by voters in November 2020.

The fairground is also home to the Amarillo National Center (ANC). The ANC is an 113,400 square foot livestock area with approximately 4,900 fixed seats. The ANC has attracted and hosted several large livestock events, the American Quarter Horse Association's Adequan Select Championship, the West Texas Futurity Cutting and the Tri-State Fair Rodeo. The ANC has made us very competitive in attracting new events to Amarillo.

The American Quarter Horse Association's home is in Amarillo. The American Quarter Horse Association is the world's largest equine bread registry and membership organization. The American Quarter Horse Association hosts the Quarter Horse Museum, which is adjacent to their headquarters on Interstate 40.

The Amarillo Museum of Art is located on the Amarillo College campus and features painting, prints and sculptures. The Panhandle Plains Historical Museum, which is located in nearby Canyon, Texas is the largest museum in the State of Texas. The Panhandle Plains Museum has archeology, paleontology and geology exhibits, an art collection and hosts traveling exhibits. For the children, we have the Don Harrington Discovery Center and Space Theater, which has several hands-on exhibits and a planetarium. In 2020 the Discovery Center also finished the construction of an outdoor science park that includes dinosaurs, hands-on learning, and engineering marvels.

There are several outdoor activities in the Amarillo area. We now have 64 parks in Amarillo. The Palo Duro Canyon State Park, Caprock Canyon State Park and the Alibates Flint Quarries National Monument are all in the Amarillo area. The outdoor musical drama, Texas, is held each summer at Palo Duro Canyon State Park. We have a zoo, an amusement park, a water park, two skate parks, and the Amarillo Botanical Gardens.

Amarillo has a state-of-the-art shooting complex facility located on 34.8 acres of land. The site includes a 5,000 square-foot building, 36 high-power rifle-shooting positions and 20 pistol-shooting positions. The complex is intended for joint public use and police training. Other area law enforcement agencies also utilize the facility.

Amarillo is well represented by higher education. Texas Tech University has a medical and pharmacy school here in Amarillo, along with a graduate engineering program. The Texas Tech School of Medicine trains third and fourth year medical students and offers residency training in family and community medicine, obstetrics and gynecology, internal medicine and pediatrics. The Texas Tech School of Allied Health Sciences currently offers a master's degree in physical therapy. The School of Pharmacy has a four year Doctor of Pharmacy degree. Amarillo's community college is Amarillo College. West Texas A & M University (WTAMU) is located in nearby Canyon. With help from the AEDC, WTAMU now has a campus in downtown Amarillo. Both Amarillo College and West Texas A & M University are known for producing high quality graduates. Additionally, in September 2019, Texas Tech broke ground on a new Veterinary School in Amarillo in the medical center area. The school opened in the fall of 2021 with an initial enrollment of approximately 60 students. The project could not have been accomplished without the help of AEDC and other generous donors raising more than $90 million toward infrastructure, construction, and scholarships.

We believe the future for Amarillo is bright. Amarillo has an ample workforce, low taxes and utilities, and the best-funded economic development corporation in the State. Amarillo has a diverse economy, business and employment opportunities, and education and recreation opportunities.

CITY OF AMARILLO

CALENDAR FOR BUDGET PREPARATION

March 25, 2021	**Budget training begins.**
April 23, 2021	**Division Directors submit operating and capital budget requests to Finance.**
May 24, 2021	**Audit of Departmental operating and capital budgets are complete.**
May 28, 2021	**Finance submits operating and capital budgets with cash flows to City Manager for review.**
July 9, 2021	**City Manager submits operating and capital budgets with related budget material to City Council. Operating and capital budgets filed with City Secretary for public inspection.**
July 12, 2021 – July 14, 2021	**City Manager reviews operating and capital budgets with City Council.**
August 2021	**Various hearings on the operating and capital budgets and the adoption by the City Council.**
October 1, 2021	**Budget goes into effect.**

CITY OF
AMARILLO®
OPEN SPACES ★ ENDLESS OPPORTUNITIES

Community Profile

CITY OF
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DEMOGRAPHICS

POPULATION		AGE		RACE/*ETHNICITY	
1890	482	Under 18	27.4%	White	51.2%
1900	1,442	18 thru 64	62%	Black	6.96%
1950	74,246	65 and older	10.6%	Hispanic	33.04%
1990	157,615			Other	9.2%
2000	173,627				
2010	190,695				
2021 (projected)	201,411				

ZONING PROPORTIONS		LABOR FORCE		HOUSING UNITS	
Agriculture	20.8%	September 2021	134,694	Single Family	62,357
Residential	41%	Employment	129,578 (96.2%)	Multi-Family	19,582
Office	2%	Unemployment:		Mobile Homes	3,950
Retail	4.7%	Amarillo MSA	3.6%	Total	85,889
Commercial	11.8%	Texas	5.6%		
Industrial	19.7%	United States	4.8%		

PUBLIC SAFETY		PHYSICAL INFRASTRUCTURE	
Annual calls for Police services	95,995	Miles of streets	1,050.16
Annual calls for all Fire services	22,038	Miles of alleys	507.87
Number of fire stations	13	Number of street lights	10,888
Number of fire hydrants	4,978	Signalized intersections	273
Number of outdoor warning sirens	76	Miles of storm sewers	161.57

AMARILLO INTERNATIONAL AIRPORT		SOLID WASTE MANAGEMENT	
Number of passenger airlines	3	Number of solid waste customers (residential and commercial)	68,440
Scheduled flights (weekday commercial flights)	16	Landfill acreage	662
Annual number of passengers	260,169	Tons of waste collected	157,716
Annual Aircraft Operations	39,785	Tons of waste landfilled	281,096

CULTURE AND RECREATION			
Number of libraries	5	Rounds of golf played annually (2 courses)	82,609
Total library holdings	412,428	Municipal swimming pools	4
Library volumes loaned annually	864,123	Annual swimming pool attendance	23,274
Civic Center (auditorium, coliseum, Grand Plaza and Globe News Center)	410,000 SF	Tennis Courts	28
Civic Center event days	1,001	Tennis Center attendance	12,359
Civic Center annual attendance	300,549	Soccer fields	15
Number of Parks and Playgrounds	55	Jogging trail mileage	18.20
Park acreage	2,403	Baseball and softball fields	25

MUNICIPAL SEWER UTILITY		TRANSIT SYSTEM	
Number of wastewater treatment plants	2	Number of fixed route buses	20
Daily average of sewage treated (gallons)	16,958,153	Miles of fixed route service (annual)	453,016
Daily average of reclaimed water sold to industries (gallons)	9,413,825	Fixed route passengers (annual)	176,444
Wastewater collection mains (miles)	1,034.88	Spec-Trans passengers (annual)	40,433

MUNICIPAL WATER UTILITY			
Active water accounts	71,559	Water distribution mains (miles)	1,397
Daily average water production (gallons)	43,299,000	Number of water wells	129
Maximum daily production capacity (gallons)	121,000,000	Surface water allocation (gallons) (Lake Meredith) Roberts County (CRMWA) water allocation (gallons)	2,415,080,000 9,131,110,000

CLIMATE			
Annual Average Temperature	57°	Annual Average Snowfall	18"
Annual Average Rainfall	20"	Average Wind Speed (miles per hour)	13

PROFESSIONAL SPORTS
Amarillo Bombers – US Arena Pro Soccer League
Amarillo Wranglers – North American Hockey League
Amarillo Sod Poodles – Texas League (Double A Baseball)
Amarillo Venom – Champions Indoor Football League

PUBLIC SCHOOLS			
	Elementary Schools	Intermediate/ Middle Schools	High Schools
Amarillo Independent School District	37	12	6
Canyon Independent School District	10	5	3
River Road Independent School District	1	1	1
Bushland Independent School District	1	1	1
Highland Park School District (same facility)	1	1	1

HIGHER EDUCATION FACILITIES
West Texas A & M University
Amarillo College
Texas Tech University Health Sciences Center - School of Medicine
Texas Tech University Health Sciences Center - School of Allied Health
Texas Tech University Health Sciences Center - School of Pharmacy
Texas A & M Research and Extension Center
Wayland Baptist University Amarillo Campus

TEN LARGEST TAXPAYERS (2019 TAX ROLL)			
Taxpayer	Type of Business	Taxable Value	Percent of Total
Southwestern Public Service	Electric Utility	$221,637,913	1.572%
Bell Helicopter Textron	Aerospace	$173,465,342	1.230%
BSA Hospital	Hospital	$137,568,735	0.976%
BNSF Railway Company	Railroad	$96,464,189	0.684%
Atmos Energy	Natural Gas Utility	$96,396,870	0.684%
Walmart	Retail	$93,373,009	0.662%
Northwest Texas Healthcare	Hospital	$89,699,797	0.636%
Case Properties	Apartments	$77,511,436	0.550%
Toot ‘n Totum	Convenience Stores	$50,298,481	0.357%
Amarillo National Bank	Bank	$44,834,070	0.318%

MAJOR EMPLOYERS IN AMARILLO		
Taxpayer	Type of Business	Estimated Number of Employees
Amarillo Independent School District	Public School	4,500
Tyson Foods Inc.	Meat Packing	4,300
CNS Pantex	Department of Energy Contractor	3,844
BSA Health System	Hospital	3,100
City of Amarillo	Municipality	1,953
Northwest Texas Hospital	Hospital	2,150
Xcel Energy	Power	1,431
Canyon Independent School District	Public School	1,168
Texas Department of Criminal Justice	Prisions	850
Bell Helicopter	Aerospace	900

PROFILE OF AMARILLO

Location and Climate

The City of Amarillo is located on the boundary of Potter and Randall Counties in the High Plains of the Texas Panhandle, and is currently the county seat of Potter County. The City is located at the crossroads of Interstate Highway 40 and Interstate Highway 27, with the Burlington Northern and Santa Fe Railway intersecting the heart of the City. Amarillo is approximately 120 miles north of Lubbock, 360 miles northwest of Dallas-Fort Worth, 285 miles east of Albuquerque, New Mexico, and 265 miles west of Oklahoma City, Oklahoma.

Geographically, Amarillo is located within the High Plains section of the Great Plains. The High Plains is a vast, gradually sloping apron of material that was washed down from the Rocky Mountains. Beneath the limestone caprock covering the High Plains, is an agglomerate of gravel, sand, and clay carried down from the Continental Divide called the Ogallala Formation. The Ogallala is significant to the Panhandle as it provides irrigation water and a portion of the industrial and municipal water for this region.

Amarillo has a dry, semi-arid climate with four distinct seasons. Temperatures in the High Plains vary greatly depending on the time of year. Amarillo temperatures range from an average low of 23°F (January) to an average high of 91°F (July) with temperatures topping 100°F approximately five times per year. From October 2019 to September 2020 Amarillo had an average low of 25.7°F (February), an average high of 96.4°F (July), received 18.2" of rain, and 11.9" of snow. Humidity averages are low, occasionally dropping below 15 percent in the spring. Low humidity moderates the effect of high summer afternoon temperatures, permits evaporative cooling systems to be very effective, and provides many pleasant evenings and nights.

The average annual precipitation for Amarillo is 20.36 inches. Measurable precipitation falls on an average of 72 days per year. Snowfall averages 18.0 inches annually in Amarillo. Snow is most frequent during the winter months, but some of the heavier snowfalls have occurred in March. Snow has fallen as early as September and as late as May.

The Texas Panhandle is one of the windiest regions in the United States. As westerly winds flow over the Rocky Mountains, low pressure forms to the east of the mountains in the High Plains. This very persistent low pressure is what leads to the strong average wind speeds of 13.1 mph from predominately south and southwesterly direction for Amarillo. Amarillo is known for its spacious skies, and clean air.

History

The City of Amarillo had its beginnings in 1887 near a bend in the Fort Worth and Denver (FW&D) Railroad, then under construction. This railroad was the first in the Panhandle of Texas, opening the way for settlers. By way of showing the importance of the railroad to early settlement, the first streets were laid parallel to the railroad lines. The economy was based on cattle, and this location became one of the largest cattle shipping points in the world.

The point where the FW&D crossed the Santa Fe railroad, completed in 1898, was a logical site for the growth of what was to become the Panhandle's premier city, Amarillo. The completion of the Santa Fe railway assured the City's future and inaugurated a new period of stability. Amarillo was incorporated in 1899, and the young city grew quickly. The early 1900s were a time of growth for Amarillo when the discovery of natural gas in the area made the City the heart of the Panhandle's oil and gas business. By 1910, telephone services along with water, gas, and electric systems were in place. New churches, schools, and a library were built. Three new railroad depots were built as the City became linked to a new transcontinental rail line. The first automobiles were used, and a new streetcar system was initiated. In 1913, following state-enabling legislation, Amarillo wrote its own charter and became one of the first cities in the United States to adopt the commission-manager form of government. This was considered quite progressive and was part of a movement to clean up government.

From cattle trails and railroads, to highways and airports; transportation has always been the cornerstone of Amarillo's economy. In the 1920s, the City boomed both in population and assembly when the construction of Route 66 passed through Amarillo, connecting Chicago to Los Angeles. West Sixth Street was paved as part of Route 66 in 1921. The interstate highway system allowed Americans to become more mobile, and since the early days of automobile travel, Amarillo has been an important stopping point for travelers.

During the 1930s, the City was significantly influenced by a growing reliance on automobiles. Oil and gas production kept Amarillo from feeling the full effects of the Depression. With increased traffic, the downtown area became congested and more parking was needed. The opening of Wolflin Village Shopping Center drew retail trade out of downtown and into the southwestern portion of the City. Thus, allowing downtown to become the financial heart of the city with its banks and other office buildings.

Amarillo's next link to the world was heralded by the opening of the Amarillo Army Air Base in 1942 (later known as the Amarillo Air Force Base). With the Air Base closing in 1968, Amarillo's population decreased by approximately 11,000 people by 1970. Strong leadership helped the City survive and thrive after this event. Over time, the Air Base would become the Amarillo International Airport, now known as the Rick Husband International Airport.

In the 1950s, due to the increase in traffic along Route 66, the highway moved from Sixth Street to Amarillo Boulevard. Interstate Highway 40 opened in 1976, continuing Amarillo's tradition as a respite for travelers and further connected the region. Other changes in the 1960s included a bond election passed to build a new Civic Center, the start of the Amarillo Medical Center, and construction of the new international airport terminal. The 1960s provided the building blocks for Amarillo's future as a regional center with cultural, medical, and transportation services.

The 1970s were a period of recovery for Amarillo, as the population and development grew during this decade. The late 1980s and early 1990s were a period of moderate growth. Downtown Amarillo saw major private investments in buildings (predominately banking facilities and offices), a new regional mall in western Amarillo was constructed as well as numerous apartment complexes in the area. A maximum-security prison located east of city limits, named the Clements Unit became operational in 1990 and housed 3,619 inmates. In 1994, the prison was expanded to house 1,000 more inmates. Also, in 1994, the Neal Unit, a new women's prison housing 1,667 inmates was completed. In 1997, this unit was changed to a men's prison.

In 2008, Amarillo finalized a Downtown Strategic Action Plan. Key goals include maintaining Downtown as a financial, government, and civic center for Amarillo and surrounding areas; attracting urban-type lifestyle living and continuing to support the Civic Center area by developing quality hotels in an effort to draw a wide array of conventions and conferences to Amarillo. In 2006, a Tax Increment Reinvestment Zone was established to support downtown efforts outlined in the plan. Starting with a base value of $139.5 million, the zone has grown to a taxable value of $251.9 million in 2020.

In 2009, the City of Amarillo hired a consultant to assist the community in developing a new Comprehensive Plan. The Comprehensive Plan is a document designed to represent the Community's vision and goals regarding development, redevelopment, and community enhancement over the next 15 to 20 years and beyond. Through a variety of community and leadership outreach efforts, the appointed Steering Committee helped sharpen the focus of each section of this plan and on October 12, 2010, the plan was adopted by Amarillo's City Council. Initial implementation projects included establishing a drainage utility fee, a mobility study along the Soncy Rd/Loop 335 corridor, and modification of the City's annexation ordinance.

Today, new residential areas continue to develop in various parts of Amarillo. Residential building permits issued increased slightly in 2020, with 343 permits through August, with an estimate of 515 for the year, which is most comparable to 537 in 2018. The Amarillo Metropolitan Statistical Area was ranked 55th in the world by the 2019 3rd Quarter 16th Annual Demographia International Housing Affordability Survey looking at 309 metropolitan housing markets. Amarillo was also ranked 12th of 257 cities in the nation by

the Council for Community and Economic Research of least expensive U.S. cities based on a Cost of Living Index. No cities west of Amarillo made the top 25 list.

Amarillo's Relationship to the Region and the State

The regional trade territory surrounding Amarillo is made up of 55 counties and portions of five states. Amarillo is the regional service center for the Texas Panhandle. Its isolation is one of the City's most significant characteristics and assets. Amarillo's geographic location and its relationship to major transportation facilities are important reasons for the significance of regional wholesale and retail trade. Wholesale and retail taxable sales comprised about 54% of Amarillo's sales tax collections for calendar year 2019. Taxable sales for the area totaled $3.94 billion for calendar year 2019.

According to the 2010 US Census Bureau, Amarillo is the 14th largest city in Texas with a population of approximately 190,695. The July 2019 estimate from the U.S. Census Bureau shows Amarillo growing to 199,371 since 2010. Having an average increase of 1% to 2% each year, Amarillo is an important developing metropolitan center in the southwest. The conversion of Amarillo from a local to regional urban service center over the past several decades reflects a nationwide trend toward dominant urban centers and the City's commitment to meeting the needs of surrounding communities.

LOCAL ECONOMY

Although Amarillo was a city built solely on agriculture and energy production, Amarillo's economic base has diversified significantly. Today's economy is comprised of business and industry ranging from energy research and development, beef processing, agriculture, copper refining, wholesale distribution, fiberglass production, defense contracting, aviation maintenance, metal machining and finishing, to oil and gas production. The economy consists of all the manufacturing and service tools necessary for the operation of the City and the region. Amarillo's business attitude, central location and low cost of living make it an attractive destination for new businesses. The Amarillo Metropolitan Statistical Area or City of Amarillo was ranked by the following companies:

- #5 of 25 Least Expensive Cities in the U.S. to Live, Council for Community and Economic Research, October 2021
- 12 of 182 Best Cities for Hispanic Entrepreneurs (2019 WalletHub)
- 68 of 203 in the cost of doing business (2019 Forbes Best Small Places for Business and Careers)
- 111 of 201 large cities (2021 Milken Institute Best Performing Cities Index)
- 223 of 384 Metropolitan Statistical Areas economic strength ranking (2021 POLICOM Corporation)

Local governmental entities in the Amarillo area have remained extremely strong and are presently in sound financial condition. The City of Amarillo adheres to a policy of a balanced budget and conservative management of the City's resources, as do all local taxing entities. Planned construction is carefully budgeted on a "pay as you go" basis and consequently, the City has maintained a strong financial condition for the benefit of the taxpayers.

Another indicator of the City's traditionally stable and strong economy is total sales tax collections. In 1980, the City's tax receipts for retail sales were $7.7 million. In 1989, the citizens of Amarillo displayed their pro-business attitude by approving a 1% sales tax increase of which half is dedicated to property tax relief and half is dedicated to economic development, bringing the total City sales tax rate to 2% overall. Tax receipts for retail sales remain strong. Not including the half cent Economic Development sales tax, City collections for 2012-13, 2013-14 and 2014-15 fiscal years were at an all-time high of $48.01 million, $51.68 million, and $54.42 million, consecutively. City sales tax collections for the 2015-16, 2016-17, and 2017-18 fiscal years were well over $55 million. Collections for the 2018-19 fiscal year were $59.0 million, and collections for the 2019-20 fiscal year increased to $60.5 million. 2020/2021 sales tax collections are estimated at $68.5 million, a new record high for the City.

Amarillo was created as an agricultural servicing center and a significant portion of its economy is still based upon the important economic activity. In fact, the Texas High Plains is one of the most unique and

diversified agricultural areas in the world. The temperate weather conditions and the availability of irrigation water have made the area well suited for a number of agricultural enterprises.

Cash receipts for crops, value-added livestock, and livestock products totaled in excess of $5.6 billion from 2013-2017 in the 26 counties known as the High Plains Trade Area. The total of value-added agricultural commodities, government payments to producers, and payroll of agribusiness firms averaged more than $7 billion per year in the trade area for the same time period.

The 26-county region of Texas referred to as the High Plains Area is one of the most important agricultural areas in the world. The counties in the area were selected on the assumption that Amarillo served as their primary regional trade center. Approximately one-tenth the size of Texas, the impact on the regional and statewide economies from the High Plain's livestock operations was estimated to be $9.9 billion and $11.8 billion, respectively. The area has access to an ample supply of feed grains, a mild climate, and large major meat packers with modern plants which makes it ideal for cattle feeders. One of the most highly productive agricultural regions in the world, the Texas High Plains is often referred to as the Cattle Feeding Capital of the World. During the 2013-2017 time period, fed cattle marketed in the area averaged just under 5 million head annually, which corresponded to 90 percent of the State's total.

The same conditions that brought the cattle industry to the area have also attracted the hog and dairy industries. From 2013-2017, over 785,000 head of hogs raised annually, making the Panhandle region the top hog producer in the state. Seaboard Farms, Texas Farm, and Smithfield Inc. have all established significant hog operations in the Texas and Oklahoma panhandles. From 2013 to 2017, over half (51.5%) of all Texas dairy cows were located in the High Plains Trade Area. Dairy cows in the area are capable of producing approximately 6.1 billion pounds of milk annually.

Crop production is also important to the region's economy. More than 25 crops are grown commercially in the area including over half of the state's ensilage production. Other major crops for this area include corn, wheat, grain sorghum, hay, and cotton. A number of industries in Amarillo are related to agriculture, including grain storage and distribution, livestock feed companies, meat and cheese processing, packaging and distributing, fertilizer and pesticide distribution. As has been the case in the past, the future of agricultural production in the High Plains is bright.

Amarillo is also an important hub for natural resource storage and/or extraction. Mined resources include oil, gas, and helium. Although Amarillo is not located directly in a major oil-producing field, it benefits heavily from the region's petroleum industry. Despite stabilization and cutbacks in petroleum development, the industry will remain a significant element of the Amarillo economy. Amarillo is known as the "Helium Capital of the World" because a large percentage of the world's helium supply is located within 250 miles of Amarillo. The Cliffside Gas Field is owned by the federal government and operated by the Bureau of Land Management. The Amarillo Helium Plant, on the western edge of the City, was built in 1929 to process helium-rich natural gas. Although the plant has closed, area gas fields will continue to store government and privately-owned crude helium for many years to come.

The professional and technical services segment of the economy includes such services as medical, financial, real estate, insurance, and other miscellaneous services. There has been an increase in employment in these types of services in the past decade. There is expected to be a continued gradual increased demand for such required services in the Amarillo area.

Manufacturing firms employ 11% of the total work force in the Amarillo area according to the Align Amarillo Economic Development Strategic Plan adopted in 2017. Additionally, Amarillo's centralized geographic location is an ideal strategic transportation service hub for the United States.

Amarillo has become a strong leader in the aviation manufacturing industry. The Bell Helicopter Amarillo Assembly Center is a leader in the latest vertical lift aircraft technology. Bell Helicopter's facility in Amarillo is the final assembly and delivery site for the V-22 Osprey, the UH-1Y Yankee, and the AH-1Z Zulu, all destined for the Armed Forces of the United States. Amarillo's facility will soon build Bell's newest commercial helicopter, the Bell 525 Relentless, the first ever super-medium helicopter. The Amarillo Bell Helicopter facility employs approximately 1,250 workers. The decision to add commercial

work to the facility's programs fit easily into the plant's overall growth plan and took advantage of the state-of-the-art facilities as well as the partnership with the City of Amarillo and the Amarillo Economic Development Corporation.

Because of the numerous attractions in and around Amarillo, tourism is a major industry. Some of the more prominent tourist attractions are Palo Duro Canyon State Park, which hosts the annual musical production "TEXAS" in the Pioneer Amphitheater, Amarillo Sod Poodles Double AA Baseball at Hodgetown, Panhandle-Plains Historical Museum, Don Harrington Discovery Center, Amarillo Museum of Art, Amarillo Little Theatre, Amarillo Symphony, the Lone Star Ballet, and American Quarter Horse Hall of Fame and Museum. Also, annual events such as the World Championship Ranch Rodeo, the July 4th fireworks show, Tri-State Fair and Rodeo, Pirates of the Canyon Balloon Festival, Good Times Celebration Barbeque Cook-off and various professional sporting events bring numerous visitors to Amarillo each year. Tourism and convention activities in Amarillo contributed over $911 million to the economy in 2018, with nearly two million overnight visitors. The variety of attractions in this portion of Texas not only adds to the economy, but also to Amarillo's quality of life.

Local, state, and federal governments continue to be a consistent and growing source for employment in the Amarillo area. According to the US Bureau of Labor Statics, between August 2018 and August 2019, over 100 new local government jobs were created. The government sector of Amarillo's economy encompasses a wide array of public employers, such as the independent school districts, higher educational institutions, prison systems, and other state operated facilities; federal agencies, including the United States Postal Service, United States Department of Agriculture, and the Pantex Plant operated by the Department of Energy; and local public employers, such as the City of Amarillo as well as Potter and Randall Counties. With new hotels entering the market, the leisure and hospitality industry also saw an increase of 600 jobs during the August 2018 to August 2019 timeframe.

The adequate reserves of land and energy along with Amarillo's geographic location are an ideal place for business and industry. The same type of commitment that has made Amarillo what it is today drives current City leaders to continue to vigorously attract future business and industrial development.

COST-OF-LIVING/QUALITY OF LIFE

The cost-of-living index measures relative price levels for consumer goods and services in many cities throughout the nation. The cost-of-living index does not measure inflation, but it does compare relative prices at a single point in time using a national average of 100 as a base. The following table shows the differences between Amarillo's overall cost-of-living and that of other Texas cities.

Cost-of-Living Comparison

City	Composite Index	Percent Difference*
Amarillo	81.5	Base
Abilene	86.8	+6.6%
Austin	100.7	+23.7%
Corpus Christi	95.3	+17.1%
Dallas	107.6	+32.2%
Lubbock	93.0	+14.3%
Midland	98.9	+21.5%
Odessa	96.1	+18.1%
San Antonio	85.7	+5.3%
Wichita Falls	86.8	+6.6%

*Between Amarillo and other cities
Source: C2ER Cost-of-Living Index (COLI), 1st Quarter, 2020.

CONSUMER PRICE INDEX

The consumer price index (CPI) represents price changes for items individuals purchase for living such as food, clothing, automobiles, homes, home furnishings, fuel, etc. This index measures only prices and does not take into account changes due to quantity or quality differences. Many times, CPI is used by economists to determine whether prices are increasing or decreasing from month to month.

A variation of this national index has been developed for the Southern Region to measure the prices of a fixed basket of goods and services representing consumption patterns of the region. It is realized that in a dynamic economy, measures such as CPI are complicated by the fact that many factors vary including price levels, employment, output, value of assets, and demographic patterns. The Regional CPI is an individual region index which measures the change in prices in a particular region. It does not determine whether prices or living costs are higher or lower compared to other locations.

The South Region's CPI is as follows:

Annual Average CPI for South Region

Year	South Urban CPI
2009	207.845
2010	211.338
2011	218.618
2012	223.242
2013	226.721
2014	230.552
2015	230.147
2016	232.692
2017	237.456
2018	242.737
2019	246.265
2020	248.639
2021	267.160

Source: U.S. Bureau of Labor Statistics, CPI, All items in South Urban, all urban consumers, not seasonally adjusted (Base 1982-84=100)

QUALITY OF LIFE

The City of Amarillo and the associated region have a high quality of life that make living and working in the area very attractive. Below is a brief discussion of various quality of life aspects in and around Amarillo.

Schools

Educational institutions in Amarillo, from the public elementary schools to the higher learning institutions, are highly valued symbols of community identity and achievement. Amarillo is well represented on every educational level. Texas Tech has medical and pharmacy schools located in Amarillo, and with our nation's aging population, both schools should do very well in the future. During the legislative session in 2019, the State Legislature approved funding for a new veterinary school in Amarillo that will be part of the Texas Tech system. The school broke ground in September 2019 and is expected to be completed by the fall 2021 school year. Amarillo is home to Amarillo College (AC). Wayland Baptist and Vista College also have campuses in Amarillo, and West Texas A&M University is less than 20 miles from Amarillo with a satellite campus located in downtown Amarillo. In the 2003 legislative session, the legislature authorized Texas colleges and universities to set their own tuition. Amarillo's educational facilities are discussed in more detail below.

School Districts

Within the corporate city limits of the City of Amarillo, there are five independent school districts. The Amarillo Independent School District (AISD) is made up of 37 elementary schools including one magnet school centering on mathematics, science, and the arts; three 6th grade campuses; nine middle schools including one middle school focusing on mathematics, science, and technology; four high schools and two specialty campuses. Amarillo Area Center for Advanced Learning (AACAL) is an extension of the home high school campuses and offers classes in the following specialized areas: Animal Science, Arts, Audio-Visual Technology and Communications, Automotive Technology, Engineering, and Health Sciences. North Heights Alternative School focuses on credit recovery and preparing students to become self-directed learners.

The Canyon Independent School District (CISD) has eight elementary schools; three intermediate schools (grades 5 and 6); two junior high schools (grades 7 and 8); two high schools and one alternative education high school in the Amarillo area. River Road Independent School District (RRISD) has one early childhood academy, elementary, middle, and high school respectively. Highland Park Independent School District (HPISD) has a facility that serves elementary, junior high, and high school students located within the Amarillo city limits. These school districts are generally located in areas of the City which are less densely developed than AISD. The Bushland Independent School District (BISD) has one elementary, middle school and high school respectively and is located in the southwestern portion of Potter County.

There are also several private, religious, and vocational schools that meet the educational needs of the community.

Higher Education Facilities

West Texas A&M University (WTAMU), a member of the Texas A&M University system, celebrated its centennial year during 2010 with a long history of educational excellence. High quality academic offerings that are both engaging and challenging combined with a dedicated faculty committed to teaching excellence have helped WTAMU earn top-tier status for regional universities in the western United States by *U.S. News and World Report*.

University officials are preparing for WTAMU's second century with an ambitious plan to enhance the campus and set the stage for future growth. New facilities, high-tech classrooms, renovations and improvements along with the University's Amarillo Center guarantee that students of today and tomorrow will enjoy a college experience that prepares them for a life of learning, leadership, and service.

Amarillo College (AC) is an accredited community college offering 143 degree and certificate programs, instruction on six campuses as well as one outreach center. The 2016 Fall Semester academic enrollment was 10,087, and an additional 24,000 area residents continued their education in one of AC's Professional Development and Personal Enrichment classes.

AC's Washington Street campus is 24 acres in size and is located adjacent to S.W. 24th Avenue and Washington Street. The West Campus, being 41 acres in size, located north of the Amarillo Medical Center and is the primary location for Allied Health, Nursing, and Criminal Justice training. An 8-acre downtown campus houses the Business and Industry Center while the East Campus, located near the Amarillo International Airport, mainly focuses on Industrial and Transportation Technologies.

Community Link, AC's outreach center in Northeast Amarillo, offers GED courses, basic computer training as well as English as a Second Language courses. AC has two additional campuses located in the outlying communities of Hereford to the southwest of Amarillo and Dumas to the north of Amarillo.

Wayland Baptist University (WBU), whose main campus is in Plainview, Texas, conducts night and weekend classes in Amarillo for students earning degrees in business administration, human services, career technology education, Christian studies, management, and applied science.

Texas Tech University Health Sciences Center (TTUHSC) began operations in Amarillo with the School of Medicine (SOM) in 1972. The school offered elective clinical rotations in space borrowed from Northwest Texas Healthcare System and the Veterans Affairs Health Care System.

In 2002, the SOM moved into a new 155,000 square-foot building located at 1400 S. Coulter St. The Amarillo campus is not only home to the SOM, but now also encompasses the schools of allied health sciences and pharmacy. The campus is located in Amarillo's 400-acre Regional Medical Center.

The first TTUHSC program moved to Amarillo in 1974 when five resident physicians began family medicine training. A pediatrics program began in 1978, followed by obstetrics and gynecology in 1979 and internal medicine in 1988. Since the medical school graduated its first class in 1974, it has produced over 3,000 physicians. More than 100 medical students and 100 residents receive training on the campus each year. The applicant pool is very competitive with the average incoming GPA being 3.6. Richard M. Jordan, M.D., serves as the SOM regional dean.

When the School of Health Professionals opened, it was housed in the Amarillo Speech and Hearing Center. The school's academic and clinical programs are now at the Coulter Street location. The school offers Occupational Therapy and Physical Therapy programs at the Amarillo regional campus.

The state-of-the-art School of Pharmacy (SOP) has grown steadily since it opened in 1996. The school presently admits 115 first-year students to its Amarillo campus annually, and the program's growth has produced regional campuses in Abilene, Lubbock and Dallas/Fort Worth. The SOP in Amarillo also has the distinctive honor of being home of the Texas Pharmacy Museum.

In 2007, the Laura W. Bush Institute for Women's Health (LWBIWH) was established at TTUHSC. The institute was first launched in Amarillo and has grown to serve communities in Lubbock, El Paso, the Permian Basin and San Angelo as well. The institute builds research, education and outreach programs to improve the lives of women and their families.

TTUHSC at Amarillo is also home to InfantRisk Center, the Amarillo Breast Center of Excellence, SiMCentral and the West Texas Influenza Center.

On top of being a teaching facility, TTUHSC at Amarillo also provides care to area residents offering first-class medical services in family medicine, internal medicine, surgery, obstetrics and gynecology, pediatrics, psychiatry and geriatrics. Medical care is open to all. TTUHSC is committed to providing top-notch training for future medical professionals while offering first-class medical treatment to its neighbors.

In 2019, the 86th Legislature earmarked the operating dollars necessary to establish a veterinary medicine school in Amarillo as part of the Texas Tech University System. Through donations and a pledge from the Amarillo Economic Development Corporation, Texas Tech has raised the estimated $90 million needed for the construction of the new facility in the Amarillo Medical District near the existing TTUHSC. Texas Tech broke ground on the new facility in September 2019 and anticipates enrolling the first class by 2021.

The Texas AgriLife Research and Extension Center, located at 6500 W. Amarillo Boulevard, provides information, technology, and assistance in the areas of agriculture, community development, and family and consumer sciences. This is one of 13 research centers within the Texas A&M System. Texas AgriLife Research in Amarillo is dedicated to science that will help make crop and livestock production in the region more efficient. Also housed at the AgriLife Center is the district office of the Texas AgriLife Extension Service, which has a network of agents and specialists trained to aid producers, homeowners, and families with its many programs. The Texas A&M Veterinary Diagnostic Laboratory, located next door, assists veterinarians, feedyard managers, and cattlemen in diagnosing the causes of diseases and other health problems affecting livestock in the region.

Amarillo's Professional Sports Teams

In the fall of 2010, the Amarillo Bulls began their inaugural Season in the North American Hockey League, by offering exciting, affordable family entertainment. The Bulls team consisted of some of North America's best young hockey players, ranging from age 17 to 20, in an effort to advance their hockey careers and to

receive a College Scholarship. Since its existence, over 50 players have received scholarships with West Point, Air Force Academy and Princeton. The players are amateurs, receiving no salary, and they stay with local families making Amarillo their new home. These players give back to the community by helping local charities. An Amarillo Bull player has won the NAHL Community Service award four straight years in a row. The Amarillo Bulls have won the oldest Hockey trophy in the United States, the coveted NAHL Robertson Cup and were most recently the 2018-2019 South Division Champions. The seven-month season, from September to March, consists of 28 regular season home games which are played in the Amarillo Civic Center's Coliseum.

Amarillo welcomed The Amarillo Dusters, a professional indoor football team of the Intense Football League, in 2004. In 2010, the Amarillo Dusters became the Amarillo Venom. The Venom joined the Lone Star Football League for the 2012 season. They won back-to-back Championships in the years 2012 and 2013. The Venom proudly plays in the Amarillo Civic Center's Coliseum during the months of March through July.

In Spring 2019, the City of Amarillo welcomed back AA affiliated baseball for the first time since 1982. The Amarillo Sod Poodles are affiliated with the San Diego Padres and play in the new $45.5 million MPEV which was completed shortly before the season began. The new state of the art facility is located in downtown Amarillo and offers yet another affordable family entertainment option for the community and surrounding area. In their inaugural season, the Sod Poodles claimed the Texas League Championship.

PARKS AND RECREATION

Park land, open space, and recreational facilities serve an important function for the City of Amarillo. The park system improves the quality of life by providing recreational opportunities for the community as well as protecting the natural environment. The location and design of park land and open space can be beneficial to Amarillo's image by providing a visual improvement to a neighborhood and, in some cases, serve as a buffer between differing land uses. Park and open space facilities in Amarillo are comprised of school playgrounds, school parks, linear and ornamental parks, neighborhood, community, and regional parks. Amarillo currently has 64 parks and 2 golf complexes that combined with areas of developed recreation open space total 2,168 acres which is 74% of the 2,935 acres of dedicated open space. Amarillo's municipal golf courses include Ross Rogers and Comanche Trail Golf Complexes, both with 36 holes each. Other areas of recreational opportunity include 3 public swimming pools (one indoor, two outdoor, and one aqua park – which is currently under construction), 2 concrete skate parks, 15 water spray grounds, the Warford Activity Center, the Amarillo National Tennis Center and the Amarillo Zoo.

In addition to Amarillo's parks system, recreational areas of the community are supplemented by the various improvements found on elementary, middle school, and high school sites. These sites are located throughout the city and provide athletic-type facilities for students. Middle school sites contributing to Amarillo's open space include Austin, Bonham, Bowie, Crockett, Fannin, Houston, Mann, Travis, De Zavala, and Westover. Facilities for recreational activities such as baseball, soccer, track events, and football are also found at high schools such as Amarillo, Caprock, Palo Duro, Tascosa, Randall, River Road, and Highland Park. Privately owned recreational facilities such as the Maverick Club, Amarillo Netplex, numerous health clubs, as well as the Amarillo Country Club and Tascosa Golf Club also provide community recreation and leisure services.

Additional projects funded through the Parks Capital Improvement budget that were completed in recent years include the following:

- replacement playground surfacing for John Stiff Memorial Park
- design and construction of a replacement pool for Thompson Park (in process)

Major Regional Recreation Facilities

Numerous major recreational areas are located in the Texas Panhandle region and provide Amarillo citizens the opportunity to participate in outdoor activities such as boating, fishing, camping, hunting, etc.

Even though the regional facilities may be up to 55 miles from Amarillo, they are considered supplemental to Amarillo's park system due to the type, size, and quality of recreational opportunities provided.

Area lakes, such as Greenbelt Reservoir located north of Clarendon, Lake McClellan south of Pampa, Lake Mackenzie east of Tulia, and Lake Meredith near Fritch, offer public fishing and boating recreation. The Canadian River, located north of Amarillo, provides areas for hunting and off-road driving and riding. Buffalo Lake Conservation area, a wildlife refuge near Canyon, and Wildcat Bluff Nature Center, west of Amarillo, provide both active and passive recreational areas from hiking trails to picnic areas.

Palo Duro State Park, located southeast of Amarillo, is one of Texas' most spectacular scenic features since the colorful, rugged terrain of this canyon provides a sharp contrast to the plains of the Panhandle. The park offers camping, hiking, picnicking, mountain biking, and horseback riding. An amphitheater is also situated within the park where the Nation's best-attended outdoor musical drama "TEXAS" is performed seasonally. "TEXAS" has been named one of North America's 100 Best Events in 2013 by the American Bus Association.

MUNICIPAL ADMINISTRATION

Municipal administration services are housed in Amarillo City Hall, the Simms Municipal Building and associated public buildings known as the Municipal Complex. The Complex is located in the vicinity of S.E. 7th Avenue and Buchanan Street and includes City Hall, Civic Center, Simms Municipal Building, Centennial Plaza, Central Library, Globe News Performing Arts Center, Facilities Administration Building, and associated parking areas. The entire Complex is appropriately located at the edge of the Central Business District and is accessible to the transit system.

City Hall

The Amarillo Sunday News-Globe, on Sunday January 8, 1967, announced the Grand Opening of the new Municipal Building and estimated the attendance to be more than 8,000 people. The article read: *"First Jewel in the setting that will become the Civic Center Complex in 1968 is the new Municipal Building completed last month. It is now the home for 21 city governmental offices and has four levels that incorporate 84,000 square feet of floor space. The Municipal Building, like the Auditorium-Coliseum combination being constructed to the north, was financed through the sale of bonds authorized by the voters in 1964. It cost $2,126,427, including the land, architect fees, paving, lighting, and storm sewer relocation. The outside finish consists of pre-cast concrete panels in which marble chips have been mingled and it will conform architecturally with the Auditorium-Coliseum."* Originally, a water fountain and pool were constructed at the main entrance with the stairs wrapping around either side of the water feature.

The Municipal Building today is known as the Amarillo City Hall Building and is currently home to over ten city departments. The building has several of its original design features; however, one notable change has been the removal of the water fountain and pool adjacent to the main entrance to make room for the installation of a ramp and steps, making the building more accessible for all community members. City Hall is home to the Mayor's office, City Council, City Manager, Finance, Accounting, Purchasing, Public Communications, Utility Billing, Vital Statistics, Parks and Recreation Administration, Human Resources, Risk Management, Benefits, Information Technology, City Secretary, and the City Attorney offices. As established in 1968, the City Hall building remains a focal point for the citizens to access their city officials and services.

Simms Municipal Building

On January 22, 2016 the City of Amarillo hosted the grand opening of the Jim Simms Municipal Building. The opening of the Simms Municipal Building represented a $4.25 million renovation project and provided an addition of 62,000 in square footage for municipal office space. The Simms Municipal Building is home to the City Care Clinic, Amarillo Emergency Communications Center (AECC), Office of Emergency Management (OEM), Community Development, Environmental Health, Building Safety, Public Works, Engineering, Traffic, Planning and Utilities Engineering departments.

The remodeled municipal building was named after the late Councilman Jim Simms, who passed away Nov. 12, 2014 at the age of 73 following a lengthy illness. In a unanimous vote by a previous Amarillo City Council, the new facility was renamed in his honor, marking his accomplishments and efforts as a public servant.

Amarillo Civic Center Complex

When the Amarillo Civic Center opened in 1968, it housed a coliseum (7,000 capacity) and an auditorium (2,324 capacity). In 1978, the first expansion of the Civic Center added what is now known as the South Exhibit Hall and Regency Room. In 1989, the coliseum was renamed the Cal Farley Coliseum in memory of Mr. Farley. In 1990, the Grand Plaza was added. This unique venue for banquets, parties, and dances enclosed an outdoor area, giving the Civic Center its first indoor ballroom complete with Texas shaped terrazzo floor and Gulf of Mexico fountain. In 2003, the most recent expansion was completed, adding the North Exhibit Hall and the Heritage Ballroom.

A jewel in the heart of downtown Amarillo, the Globe-News Center for the Performing Arts houses a 1,300 seat auditorium and the Gilliland Education Center. Opened in January 2006, the facility is owned by the City of Amarillo and operated as part of the Amarillo Civic Center Complex. The idea behind the facility was birthed in 1999, when Caroline Bush Emeny opened fundraising for the Center with a very generous donation. The overall project cost was approximately $32 million. The acoustically sound, state-of-the-art facility was designed by Holzman Moss Architects and hosts an average of 100 ticketed performances annually.

The Amarillo Civic Center and the Globe-News Center of the Performing Arts are the center of cultural activity in Amarillo; including symphonies, concerts, ballets, Broadway shows, and sporting events. Conventions, conferences, graduations, community meetings, parties, and consumer shows round out the bulk of events that take place at the facility. Totaling over 400,000 square feet, nine separate events can be accommodated at any one time within the complex. Resident companies and primary use tenants include the Amarillo Venom, Amarillo Bulls, Amarillo Opera, Amarillo Symphony, Lone Star Ballet, Window on a Wider World, and the Broadway Spotlight Series. On average, more than 600,000 patrons attend over 600 events each year.

Police Department and Municipal Courts Building

In 1992, the Police Department and Municipal Courts relocated to a newly renovated building located at S.E. 3rd Avenue and Taylor Street in downtown Amarillo. This facility was purchased from private owners who absorbed the entire cost of renovation. The facility allows for most Police Department functions to be located in one building. In 2010, the 6th floor of the Police Department was renovated. After the renovation was completed, the Patrol Division was relocated to that floor. The renovation of the 3rd floor followed to address the expanded needs of the Criminal Investigation Division. the Municipal Court received a much-needed court document storage space, as well as larger jury and customer service areas. In 2019, the Police Annex at 116 S. Fillmore and Police Vehicle Parking Lot projects were completed. These expansions provided for secure parking of police vehicles and additional indoor space for law enforcement equipment and evidence processing. During this same time period, an new employee fitness facility was created in the basement of the main building. This new space was a significant improving over the original fitness facility previously located on the 4th floor. In early 2020, the north parking lot of the main police facility was completely rebuilt, allowing for secure police employee parking and fresh spaces for customer parking. In August of 2020, the renovation of the 7th floor was completed, which allowed this previously unused space to be utilized for the Specialized Operations Division. This space houses offices and workspace for the Proactive Criminal Enforcement (PACE) unit, the School Liaison supervisors, the Crime Analysis Unit, and additional meeting/training space. This addition takes pressure off of other parts of the building. The North elevators will need significant repair in the near future due mostly to the age of the systems, but also due to the additional usage. Incremental growth of personnel has created the need for additional renovation to the 4th floor, which currently houses the Administration division, Training and Personnel division, and locker rooms for officers. The ongoing improvements to police facilities has greatly improved the working conditions for police employees and enhances the quality of work being done to keep Amarillo a safe place to live work and play.

Solid Waste Collection
The City of Amarillo Solid Waste Collection division provides for the safe and efficient collection of residential and commercial solid waste within the City limits. The Solid Waste Collection division ensures the health, safety, and welfare of residents, commercial customers, and employees while acting in compliance with state regulations and Amarillo Municipal Ordinances.

The City Solid Waste Collection division utilizes a fully automated, containerized trash collection system for the majority of residential and commercial customers. Residents who have dumpsters in front of their homes, those with dead-end alleys or safety concerns, and some customers currently receiving curbside hand collection are receiving curbside cart collection. Other residents in specific neighborhoods without alleys have curbside hand-pickup collection of their solid waste; however, most will be transitioning to curbside cart collection within this budget year. The City of Amarillo also has a curbside big/bulky collection program as well as coordinated alley collection program for limbs and big/bulky items. The existing multiple program operation strives to maintain Civic Pride by providing many solid waste collection services for the public in accordance with Best Practices.

Amarillo Sanitary Landfill
The Sanitary Landfill for the City of Amarillo is five miles west of the city limits in Potter County. Sanitary landfilling is a method of disposing solid waste on land without creating nuisances or hazards to public health or safety. Principles of engineering are used to confine the waste to the smallest practical volume and to cover it with layers of earth at pre-set intervals.

The current landfill site is permitted by the Texas Commission of Environmental Quality to include 662 acres, of which 486 acres are suitable for disposing of solid waste. The existing site is ideal and is expected to be utilized for over 100 years. Amarillo, therefore, has a long-term commitment to burying its solid waste at this location. The landfill disposes of approximately 250,000 tons of waste per year.

The Amarillo Sanitary Landfill has been successful in disposing of its solid waste because of proper preliminary planning and design of the site, the application of proper engineering principles, and the competent operation of the facility. The benefits of disposing of waste in this fashion include the relatively low cost of disposal, no pollution of air, land or water, and the potential future use of the site once operations are completed.

Amarillo Animal Management and Welfare Department
The Amarillo Animal Management and Welfare Department located at 3501 S. Osage St. is open to the public from 10:00 AM to 6:00 PM, Tuesday through Friday, and from 10:00 AM to 5:00 PM Saturday.

The following services are provided by Amarillo's Animal Management and Welfare Department:

- Impoundment of stray or unwanted animals,
- Enforcement of City ordinances and state laws pertaining to animals,
- Pet education and awareness programs,
- Investigation of cruelty and welfare cases,
- Capture and relocation of wild animals,
- Investigation of animal bites/attacks,
- Quarantine for rabies observation,
- Removal and pickup of deceased animals,
- Adoption of pets,
- Response to citizen complaints

Rick Husband Amarillo International Airport
The Rick Husband Amarillo International Airport became a public use airport in 1941 when the City of Amarillo purchased the current airfield portion of the airport in order to receive development assistance from the federal government. The military utilized the airport in World War II and the airport became the Amarillo Air Force Base in 1951. The airport operated as a joint-use facility through 1968.

In February of 2003, Amarillo City Council voted to change the name of the Amarillo International Airport to Rick Husband International Airport in memory of Astronaut Colonel Rick Husband who was born and raised in Amarillo, Texas. Colonel Husband was the Commander of the Space Shuttle Columbia and died alongside his entire crew, ironically over Texas, on February 1, 2003 as the shuttle disintegrated upon reentry after their 16-day mission in space.

In 2011, the Rick Husband International Airport completed a multi-million-dollar air terminal rehabilitation project. The project included a major renovation of the existing terminal building consisting of a dedicated meet-and-greet area, a consolidated gate area, a spacious security screening checkpoint, new passenger boarding bridges, and a new inline baggage screening system. In 2012, the terminal building storm water drainage system was significantly upgraded, and the upper level terminal drive roadway was rebuilt.

Recently, the airport's parking garage underwent a large structural maintenance project to ensure its continued integrity and all the airfield lighting was replaced. Important projects planned for the 2020 budget year include replacement of the elevators in the parking garage and replacement of two taxiways, P4 and J.

The airport is served by three airlines: American Airlines, United Airlines, and Southwest Airlines.

Amarillo Public Library

Amarillo citizens have enjoyed library service since 1902, when a group of women known as the JUG (Just Us Girls) Club formed a lending library of 123 books. Potter County assumed responsibility for the library in 1921, until the City of Amarillo took over in 1940.

Today, the Amarillo Public Library System consists of a Central (Downtown) Library and four branches, serving over 3,400 people every day. The library collection includes close to 450,000 books, magazines, and media materials which circulate 1.5 million times per year. The Library maintains 90 public computers and provides free WIFI access to cardholders, both of which supply over 85,000 hours of internet access per year. Non-profit organizations from across the state take advantage of meeting facilities available for a small fee at all five library locations.

The Amarillo Public Library also offers a great many other resources and services.

- The Library's Community Reading Program, AMARILLO READS, offers English as a Second Language and Citizenship Classes, Adult Reading Skills Tutoring, Summer Reading Club for all ages, and annual Community Reads.
- Story Time Classes for young children are available 13 times each week at various times and locations to make Story Times available to all Amarillo families.
- Additional activities take place each month for school-age kids and teens, including science, music, art, and social activities.
- Programs for adults include book discussion groups, film series, craft programs, fraud prevention classes, technology workshops, free GED tutoring, and health and financial literacy programs.
- Self-check kiosks are available at all five locations for the convenience of patrons.
- Family passes can be checked out for free admittance to Wildcat Bluff Nature Center and the Amarillo Zoo.
- The Library's website, www.amarillolibrary.org, offers:
    - Downloadable magazines, eBooks and audio books
    - Language instruction
    - Assistance for job seekers
    - Test preparation for a variety of scholastic and professional exams
    - Access to consumer information
    - Reader's advisory resources
    - Streaming video of independent and classic films
    - Web-based story books for children
    - Online encyclopedias
    - Photo archive of digital images related to Amarillo and Panhandle history

- Genealogy resources

Amarillo Public Library Locations and Contact Information:

Downtown Library	413 E 4th Ave	806-378-3054
East Branch	2232 E 27th Ave	806-342-1589
North Branch	1500 NE 24th Ave	806-381-7931
Northwest Branch	6100 W 9th Ave	806-359-2035
Southwest Branch	6801 W 45th Ave	806-359-2094

The Amarillo Public Library System is a member of, and serves as the headquarters for, the Harrington Library Consortium (HLC). HLC is a multi-institutional cooperative library network serving close to 140 Libraries in Texas and Oklahoma. HLC membership allows public, school, academic, and special libraries to share resources and provide additional services to patrons. The Consortium also offers member libraries consulting services, continuing education opportunities, support for literacy, English as a Second Language, and automation projects. HLC membership enables the Amarillo Public Library to increase the quality and quantity of resources available to the citizens of Amarillo and to serve as a leader in library innovations throughout the state of Texas.

Fire Stations

In 2020, the Amarillo Fire Department (AFD) had 21,838 emergency responses. This was a 1.5% decrease from the 22,163 responses made in 2019.

Of these incidents, 14,150 (64.8%) were Emergency Medical Services (EMS) responses. The AFD is also responsible for mitigating emergencies involving structural and wildland fires, vehicle accidents, hazardous materials, heavy & technical rescue, aircraft emergencies, and non-emergency assistance calls.

Prompt fire department response times are emphasized organizationally by the layout and location of fire stations throughout the City of Amarillo. In the last fifty years, Amarillo has experienced significant growth geographically - from 38 square miles to 103 square miles. During that time, the population also increased by 74,000 (36.0%.)

Until 2009, the City had not opened a new fire station to keep up with this growth. City leaders addressed this problem by adding Fire Station #11 (2009) in the Westcliff subdivision, Fire Station #12 (2011) near The Shores subdivision, and Station #13 (2013) in John Stiff Park.

The addition of Fire Station #13 has allowed the Department to relocate Fire Station #3 from the Estacado area south to Oxford Street, and Fire Station #9 north to I-40 and Paramount. Fire Station #3 was completed in the Spring of 2019 and Fire Station #9 was completed in Fall of 2019. Fire Station #5, which will include the addition of a 77' Ladder Truck and second crew, should reach completion in 2021. These new stations ensure firefighters will continue to quickly arrive at the scene of emergency incidents.

Major Medical Facilities

Amarillo is a major health care center for portions of five states and includes three acute care hospitals, several medical-education facilities, long-term health care facilities, and medical clinics. The major hospitals and their respective locations are identified below:

Hospital	Location
Baptist Saint Anthony's Hospital	1600 Wallace Blvd. (Medical Center)
Northwest Texas Health Care System	1501 S Coulter St. (Medical Center)
Veterans Affairs Health Care System	6010 W Amarillo Blvd. (Medical Center)

Amarillo Medical Center

In 1959, Amarillo began developing into a regional health care center and continues to be committed to provide an array of health care services to a large geographic area. Under the sponsorship of the Amarillo Area Foundation and other generous supporters, the Medical Center is the product of

cooperation and interaction among private enterprise, local and county governments, and voluntary nonprofit groups. This multi-purpose medical complex, consisting of facilities which provide hospital and health care, medical research, and vocational and professional training; is designed to promote the development of a coordinated program of health care by concentrating a full range of services in a single location. Significant institutions include Texas Tech University, VA Hospital, Baptist Saint Anthony's Hospital, and Northwest Texas Healthcare System.

Texas Tech University has a consolidated 20-acre Medical Center comprising the schools of pharmacy, medicine, allied health, and future school of veterinary medicine located in Amarillo. The pharmacy and medical research have brought in millions of research dollars to Amarillo from several health organizations and pharmaceutical companies. Amarillo is home to a Veteran's Hospital with 55 beds The VA also houses a veteran's nursing home. Baptist Saint Anthony's Hospital (BSA), is a general medical and surgical hospital in Amarillo with 445 beds. BSA has the region's first designated level three neonatal intensive care unit, was listed as one the nation's **100 Top Hospitals® by IBM Watson Health, and is a Certified Primary Stroke Center**. Northwest Texas Healthcare System is also a major general medical and surgical hospital in Amarillo with 431 beds. Northwest Texas Healthcare System is the area's Designated Advanced Level 3 Trauma Facility and home to LIFESTAR. NWTHS is also a **Certified Primary Stroke Center** and an Accredited Wound and Hyperbaric Oxygen Therapy provider.

Each acute care hospital in Amarillo is within the Medical Center where ample undeveloped property for additional facilities is available. Therefore, most major medical facilities are expected to be constructed in the Medical Center area in the future.

Amarillo Economic Development Corporation

The Amarillo Economic Development Corporation (Amarillo EDC) was created to foster economic development in the Amarillo community and to manage the revenues from the 0.5% City sales tax increase that Amarillo voters approved in 1989. Amarillo EDC Operating Fund expenses consist of all administrative, promotional, and marketing costs associated with operating the entity. The Amarillo EDC's Project Fund invests in capital projects, issues grants, loans and other incentives to local and outside industry to create primary jobs and capital investment in the Amarillo community. The corporation consists of a five-member board appointed by the City Council. Economic development strategies are met by implementing aggressive business recruitment programs, local business retention and expansion programs, and promoting the Amarillo EDC and Amarillo, Texas, brands worldwide.

Center City of Amarillo, Inc.

In 1989, a group of community leaders began to share their concerns about the decline of Amarillo's historic downtown. Center City of Amarillo, Inc. grew out of this process. Center City is a nonprofit organization dedicated to the historic preservation and revitalization of Downtown Amarillo. Center City spearheaded the application and designation of the Amarillo Cultural District of the Texas Commission on the Arts in 2016. Center City's vision is that Amarillo's historic downtown will be a destination neighborhood that bridges the past and the future.

Center City projects include:

1. High Noon on the Square, a series of free outdoor summer concerts on the grounds of the historic Potter County Courthouse.
2. HOODOO Mural Festival, a downtown mural festival to celebrate the Amarillo Cultural District of the Texas Commission on the Arts.
3. Jazztober, a downtown music event held weekly during the month of October,
4. Center City Electric Light Parade, a holiday parade in cooperation with the Parks & Recreation Department. The parade ends with the lighting of the city's Christmas tree at the Civic Center,
5. Amarillo Community Market, a downtown market with fresh produce, baked goods, arts and crafts all produced within a 150-mile radius of Amarillo held June to September.
6. Hoof Prints of the Great American Quarter Horse, an art in public places project. The project places full-size fiberglass horses throughout Amarillo to celebrate our Western Heritage.
7. Design Review, a partnership with the City of Amarillo to provide façade grants. The cumulative façade grants since 1996 topped $1.29 million in fiscal year 2019-2020.
8. Restoration of historical signs along Polk Street including the Paramount sign and the Kress sign,

9. Partnerships with other downtown organizations including the Center City Tax Increment Reinvestment Zone and Downtown Amarillo, Inc.
10. Partnerships with other nonprofit organizations gathering people downtown, including the Amarillo Museum of Art, the Coors Cowboy Club Rodeo and Longhorn Cattle Drive, the Working Ranch Cowboy Association, Amarillo Convention & Visitor Council, and the Amarillo Chamber of Commerce.
11. Historical preservation efforts with the Amarillo Historical Preservation Foundation, the Texas Historical Commission, the Texas Downtown Association and Preservation Texas. Center City has won six Texas Downtown Association Presidential awards for restoring or adapting historical downtown buildings.
12. Center City hosted the Summer Training for Texas Main Street Managers in 2018 and hosted the Texas Historical Commission quarterly meeting in Amarillo to showcase our beautiful downtown improvements.
13. A street banner program to welcome residents and visitors to the downtown neighborhood, and
14. Downtown business memberships to retain and recruit new businesses to the downtown area.

ENHANCEMENT PROJECTS

Neighborhood Planning Initiative
This initiative was created through an interlocal agreement in 2016 by the City of Amarillo and Potter County to help revitalize some of Amarillo's older neighborhoods through the development of area-specific plans. Throughout the planning process, the city and neighborhoods collaborate to identify concerns, opportunities, a vision, goals, and project priorities. Completed plans are adopted as amendments to the Amarillo Comprehensive Plan and neighborhood planning staff continue to assist neighborhood associations with project implementation after adoption. The four participating neighborhoods are North Heights, Barrio, San Jacinto, and Eastridge.

Adopted in January 2017, the North Heights Plan was the first plan developed as part of the Neighborhood Planning Initiative. Following in April 2018, the Barrio Plan was the second plan developed. The most recently completed planning effort was the San Jacinto Plan, completed in February 2020. Eastridge, the fourth planning area included in the original scope for this initiative kicked off in January 2021 and is currently underway.

Amarillo-Potter Events District
On January 17, 1989, the voters of the City of Amarillo and Potter County approved a venue project along with the corresponding tax levies. The approved project consists of an expansion of the Civic Center convention facility and the construction of the Tri-State Fairgrounds Event Center. The Tri-State Fairgrounds Event Center (officially the Amarillo National Center) is used for community events including rodeos, livestock shows, agricultural expositions, promotional events and other civic or charitable events. The facility has 5,000 permanent seats and is designed to complement, not compete with, the existing Civic Center facility.

Strategic Action Plan for Downtown
In 2008, the City of Amarillo adopted the Strategic Action Plan for Downtown Amarillo after almost two years of research and community meetings. The Plan covers a large area from the railroad tracks north of downtown, to 12th Avenue on the south, and from the east railroad tracks to Washington/Adams Street on the west. This accounts for nearly a 116-square block area. Recommendations in the Plan included the formation of a Tax Increment Reinvestment Zone, which was established in 2006 and a proposed Business Improvement District for downtown. Other goals in the plan include developing approximately 400 to 600 new housing units in Downtown, attract multiple retail centers, draw family-friendly venues, develop one or more quality hotels with at least 300 rooms to support and meet needs of the revitalized downtown area, and retain and grow Downtown as a financial, business, and government center.

An update to the Strategic Action Plan was completed and approved by City Council on December 17, 2019. Much has been accomplished since the plan was first adopted – the completion of Hodgetown, construction of a convention center hotel, the adoption of urban design standards and the reactivation are

goals that the City is proud to have achieved. The updated plan notes these achievements and further refines the list of development goals to allow the plan to continue to serve as a strategic vision for redevelopment and reinvestment. Encouraging residential development will continue to be an important focus. New goals include relocation of bus services, renovation and expansion of the Civic Center including rehabilitation of the Santa Fe Depot complex and construction of the arena, and implementation of the downtown wayfinding plan.

Related to the above, the City adopted the Downtown Amarillo Urban Design Standards (DAUDS), an overlay zoning district, in 2010 to provide guidance for modifications to building exteriors, walkways, landscaping and signage within downtown. These standards are to aid in protecting downtown property owners' investments by providing for quality redevelopment in a safe, attractive, pedestrian-friendly environment, producing a better livable downtown. Amendments to DAUDS were proposed as part of the 2019 Downtown Strategic Action Plan update. There were two primary changes to the standards: 1) requiring walkway improvements for the construction of new parking lots; and, 2) providing some language to assist the LHD&DD in reviewing requests for exceptions to the light pole style requirements. The amended standards were approved by City Council on Tuesday, January 7, 2020.

A Local Government Corporation Board was formed to encourage, implement, and manage downtown projects. This board will explore the feasibility of potential projects as well as expedite and facilitate construction of City projects. These have included the Embassy Suites Convention Center Hotel, City Multi-level Parking Garage and Retail Space, and the Multi-Purpose Entertainment Venue now known as Hodgetown.

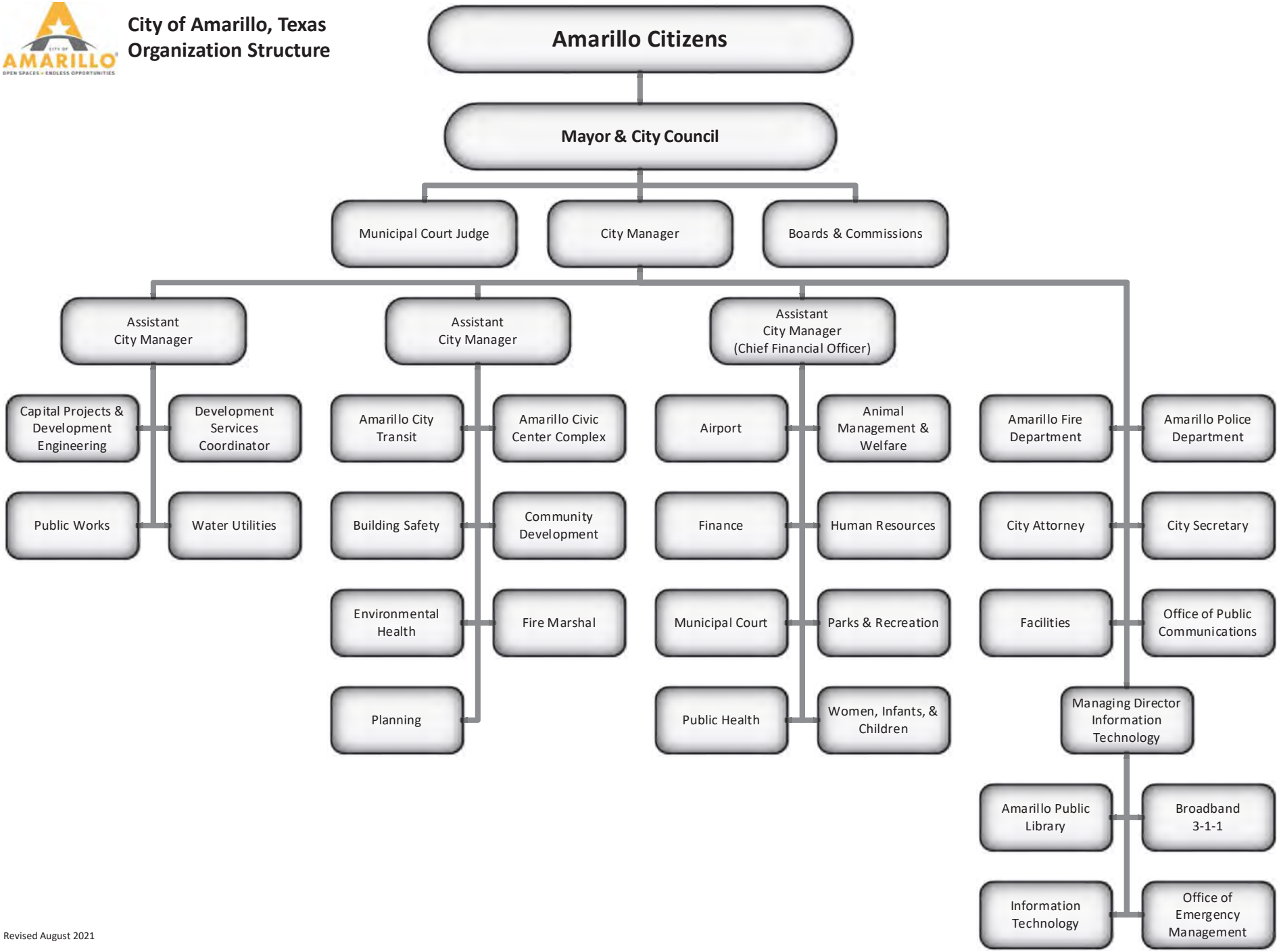
Completed downtown development/redevelopment projects include:

- Courtyard by Marriott near Polk St. and 8th Ave.
- Ellwood Park near Washington St. and Park Pl.
- Happy State Bank near Pierce St. and 10th Ave.
- Cal Farley's Alumni Housing near Monroe St. and 11th Ave.
- Toot 'n Totum Convenience Store near Buchanan St. and 9th Ave.
- Potter County Courthouse near Fillmore St. & 6th Ave.
- Amarillo College parking lot near the Downtown Campus
- The Lofts on 10th Ave. near Tyler St. and 10th Ave.
- Multi-level Parking Garage and Retail space near Buchanan St. and 7th Ave.
- Buchanan St. walkway improvements from 10th Ave. to 6th Ave.
- Xcel Energy Amarillo Headquarters Office near Buchanan St. and 7th Ave.
- Embassy Suites Convention Center Hotel near Pierce St. and 6th Ave.
- Herring Bank near Pierce St. and 6th Ave.
- Woolworth Building at 636 S. Polk St.
- Levine's Building at 800 S. Polk Street
- Firestone Building at 1004 S. Tyler St.
- West Texas A&M University Downtown Amarillo Campus near Tyler St. and 7th Ave.
- Dubs Development Restaurant Space near Polk St. and 7th Ave.
- Multi-Purpose Entertainment Venue near Buchanan St. and 7th Ave. now known as Hodgetown
- Police Department improvements as part of the 2016 bond election

Ongoing downtown development/redevelopment projects include:

- Barfield Hotel near Polk St. and 6th Ave.
- City projects to improve the Library, and Polk Street Streetscape are underway as part of the 2016 bond election
- A new Potter County District Courts Building to be located at SE. 7th Avenue and S. Pierce St.

City of Amarillo, Texas
Organization Structure



Revised August 2021

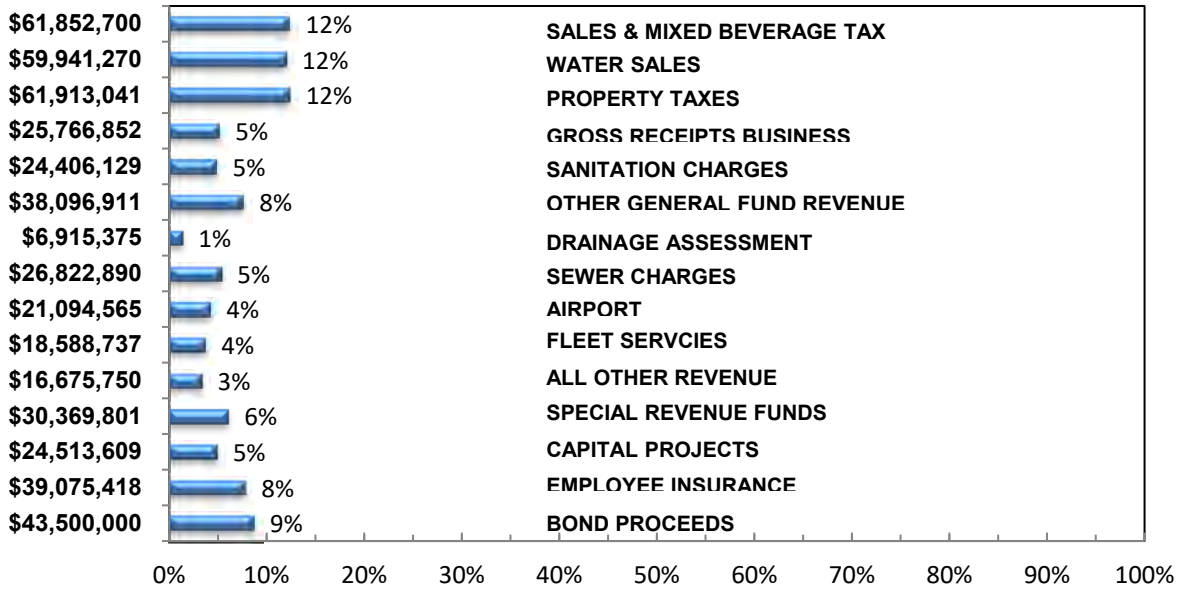
Summary

CITY OF
AMARILLO®
OPEN SPACES ★ ENDLESS OPPORTUNITIES

CITY OF AMARILLO
SUMMARIES - ALL FUNDS
2021/2022

Budget fund graphs with narratives 2021/22

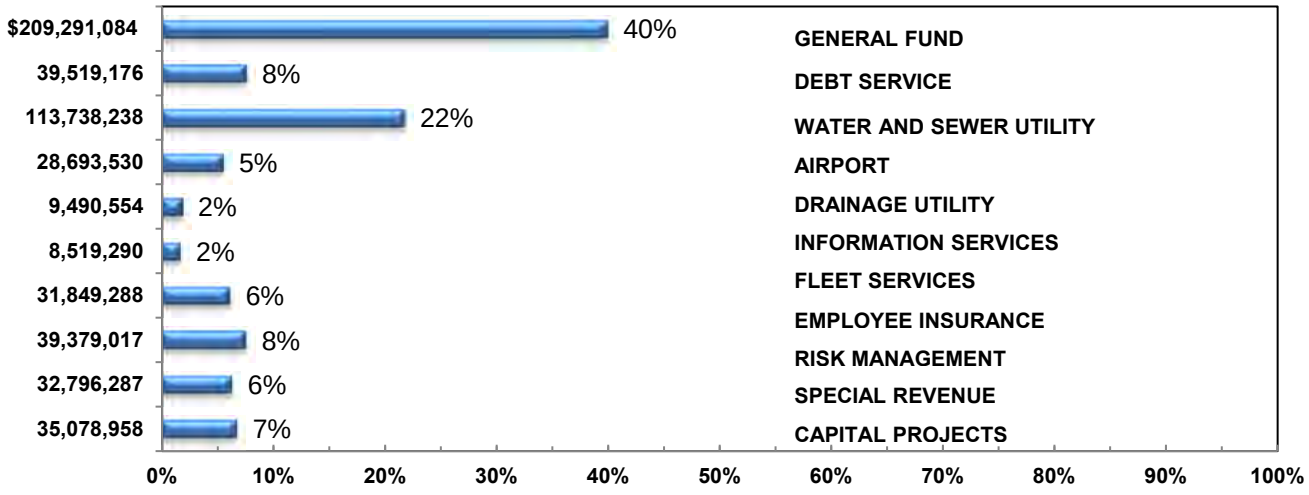
RESOURCES



$ $499,533,048	TOTAL REVENUE (Before Interfund Transfers)
99,181,032	INTERFUND TRANSFERS
400,352,016	NET REVENUE

Budget fund graphs with narratives 2021/22

EXPENDITURES



$518,711,086	TOTAL EXPENDITURES (Before Interfund Transfers)
99,182,032	INTERFUND TRANSFERS
$419,530,058	NET EXPENDITURES

Budgeted expenditures exceed estimated revenues by $19.2 million for the 2021/2022 fiscal year. Excess reserves will be used to fund capital projects in the General Fund, the Water and Sewer Fund, the Internal Service Funds, and the Capital Projects Funds. Total expenditures do not include non-cash budgeted items such as depreciation.

CITY OF AMARILLO
SUMMARY OF RESOURCES AND EXPENDITURES
ALL BUDGETED FUNDS - FISCAL YEAR 2021/2022

Description	General	General Interest & Redemption	Enterprise Funds
Fiscal Year 2020/2021			
Available Funds at 10/01/20	**$ 61,911,607**	**$ 2,298,697**	**$ 54,264,190**
Revenues:			
Sales, Receipts and Revenues	189,238,667	11,337,583	102,851,345
Bond Proceeds	-	-	38,346,600
Other Sources	5,587,977	-	13,550,662
Total Revenues	**194,826,644**	**11,337,583**	**154,748,607**
Total Available Resources	**256,738,251**	**13,636,280**	**209,012,797**
Expenditures:			
M & O Expenditures	197,966,223	1,261,780	83,050,786
Less: Depreciation	-	-	(21,344,373)
Capital Expenditures	-	-	54,774,557
Debt Service	-	11,093,534	26,399,461
Total Expenditures	**197,966,223**	**12,355,314**	**142,880,431**
Fiscal Year 2021/2022			
Available Funds at 10/01/2021	**$ 58,772,028**	**$ 1,280,966**	**$ 66,132,366**
Revenues:			
Sales, Receipts and Revenues	194,748,993	15,233,210	107,790,380
Bond Proceeds	-	-	28,500,000
Other Sources	5,012,263	-	10,771,202
Total Revenues	**199,761,256**	**15,233,210**	**147,061,582**
Total Available Resources	**258,533,284**	**16,514,176**	**213,193,948**
Expenditures:			
M & O Expenditures	209,291,084	-	92,938,489
Less: Depreciation	-	-	(21,409,147)
Capital Expenditures	-	-	50,805,939
Debt Service	-	15,305,116	32,215,951
Total Expenditures	**209,291,084**	**15,305,116**	**154,551,232**
Available Funds at 10/01/22	**$ 49,242,200**	**$ 1,209,060**	**$ 58,642,716**
Detail of Available Balances at 10/01/22			
Reserves for S/L & A/L	$ -	$ -	$ 1,236,751
Debt Service Reserves*	786,638	1,209,060	14,723,826
Committed for Future Capital/Projects	48,455,562	-	42,682,139
Available Funds at 10/01/22	**$ 49,242,200**	**$ 1,209,060**	**$ 58,642,716**
Calculation of Available Funds at 10/01/2020:			
Cash & Investments	$ 48,228,393	$ 2,229,648	$ 178,030,058
(Appreciation) Depreciation in Investments	(126,335)	-	(284,295)
Assets to be converted to Cash	25,666,359	91,082	19,872,953
Less: Liabilities & Encumbrances	(11,856,811)	(22,033)	(42,971,914)
Less: Construction in Progress Balances	-	-	(100,382,612)
Available Funds at 10/01/20	**$ 61,911,607**	**$ 2,298,697**	**$ 54,264,190**

*The Debt Service Reserve in the General Fund is an appropriation of the maximum potential lease payment to t

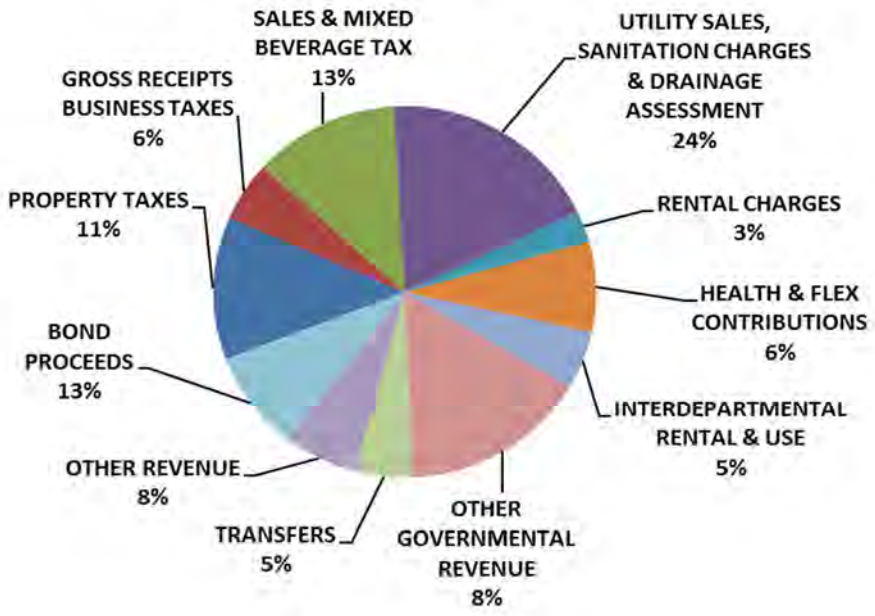
Internal Service Funds	Special Revenue	Capital Improvements	Budget Total before Interfunds	Interfund Transfers	Net Budgeted Funds
$ 27,386,014	**$ 14,680,595**	**$ 10,715,799**	**$ 171,256,902**	**$ -**	**$ 171,256,902**
64,241,005	6,577,241	12,596,558	386,842,399	(90,477,453)	296,364,946
-	1,000,000	17,599,270	56,945,870		56,945,870
-	26,679,682	-	45,818,321		45,818,321
64,241,005	**34,256,923**	**30,195,828**	**489,606,590**	**(90,477,453)**	**399,129,137**
91,627,019	**48,937,518**	**40,911,627**	**660,863,492**	**(90,477,453)**	**570,386,039**
70,919,663	38,705,996	7,449,941	399,354,389	(90,477,453)	308,876,936
(8,225,072)	-	-	(29,569,445)		(29,569,445)
3,367,000	-	24,119,478	82,261,035		82,261,035
-	-	-	37,492,995		37,492,995
66,061,591	**38,705,996**	**31,569,419**	**489,538,974**	**(90,477,453)**	**399,061,521**
$ 25,565,428	**$ 10,231,522**	**$ 9,342,208**	**$ 171,324,518**	**$ -**	**$ 171,324,518**
65,124,229	7,880,781	24,243,489	415,021,082	(99,181,032)	315,840,050
5,000,000	-	10,000,000	43,500,000		43,500,000
-	24,958,381	270,000	41,011,846		41,011,846
70,124,229	**32,839,162**	**34,513,489**	**499,532,928**	**(99,181,032)**	**400,351,896**
95,689,657	**43,070,684**	**43,855,697**	**670,857,446**	**(99,181,032)**	**571,676,414**
66,623,594	32,796,287	3,214,718	404,864,172	(99,181,032)	305,683,140
(8,235,185)	-	-	(29,644,332)		(29,644,332)
13,000,000	-	31,864,240	95,670,179		95,670,179
300,000	-	-	47,821,067		47,821,067
71,688,409	**32,796,287**	**35,078,958**	**518,711,086**	**(99,181,032)**	**419,530,054**
$ 24,001,248	**$ 10,274,397**	**$ 8,776,739**	**$ 152,146,360**	**$ -**	**$ 152,146,360**
$ 643,493	$ -	$ -	$ 1,880,244		$ 1,880,244
-	-	-	16,719,524		16,719,524
23,357,756	10,274,397	8,776,739	133,546,592	-	133,546,592
$ 24,001,248	**$ 10,274,397**	**$ 8,776,739**	**$ 152,146,360**	**$ -**	**$ 152,146,360**

$ 50,726,893	$ 15,577,494	$ 43,873,847
(101,896)	-	(24,957)
5,642,361	1,774,114	108,623
(24,791,430)	(2,671,013)	(4,115,760)
(4,089,914)	-	(29,125,954)
$ 27,386,014	**$ 14,680,595**	**$ 10,715,799**

he Venue District.

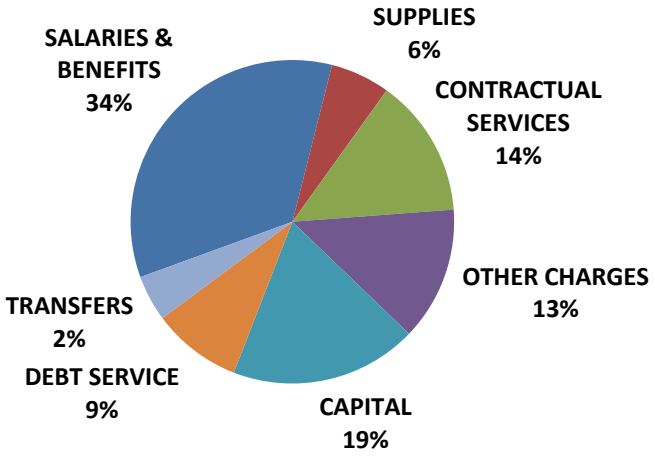
CITY OF AMARILLO
ALL FUNDS
2021/2022

RESOURCES



$499,533,048 TOTAL RESOURCES

EXPENDITURES

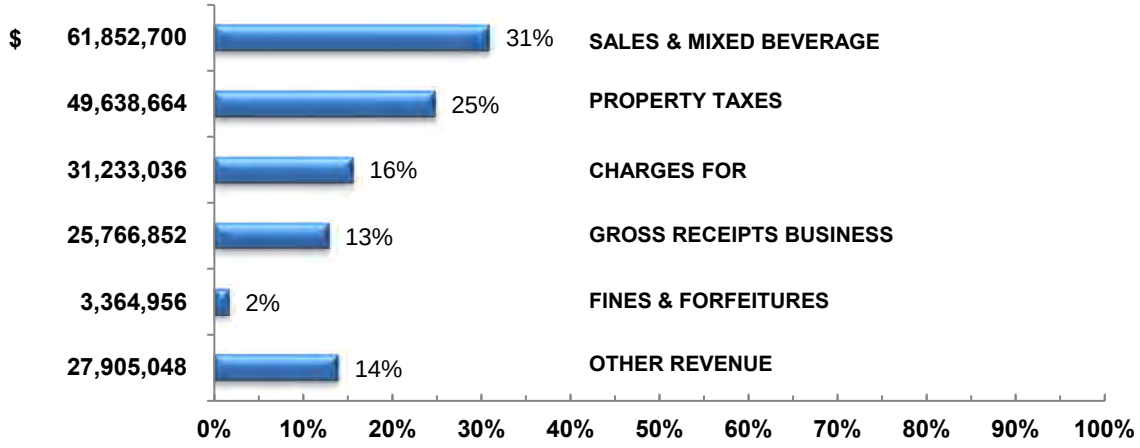


$518,711,090 TOTAL EXPENDITURES

Utility sales, sanitation charges, and drainage assessment make up the largest source of revenue at $93,679,535. This includes water and sewer sales along with charges for solid waste collection and drainage utility assessments. The second largest revenue source is sales & mixed beverage taxes of $61,852,700. Budgeted salaries and benefits make up $178,978,934 of the City's total budgeted expenditures. Non-cash items such as depreciation are not included in the above graph, and interdepartmental reimbursements of $4,037,825 are netted against other charges.

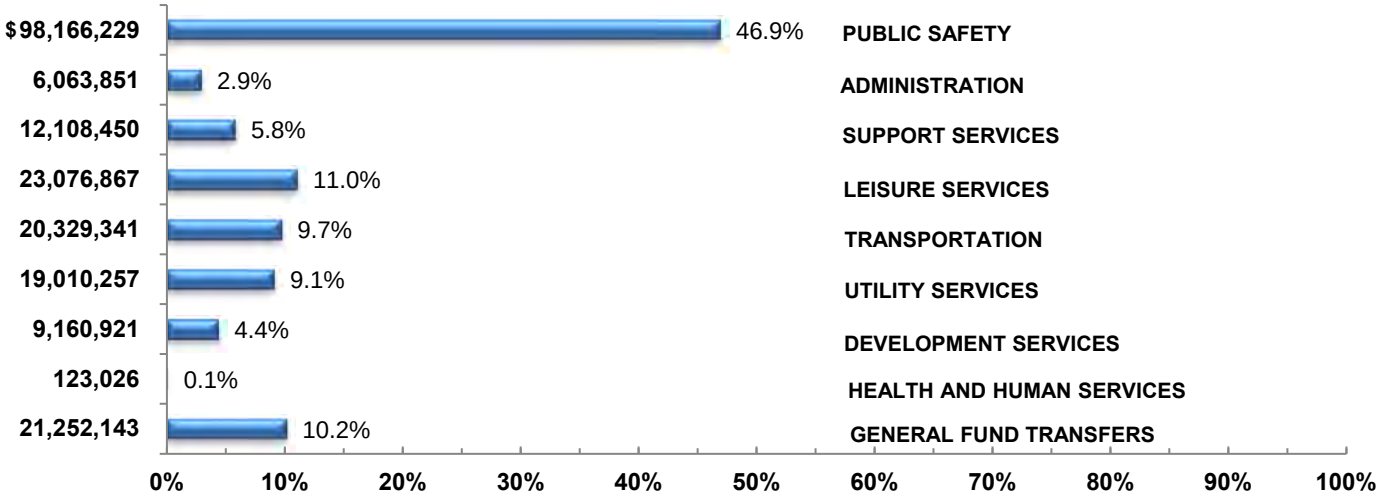
CITY OF AMARILLO
GENERAL FUND
2021/2022

REVENUES



$199,761,256 TOTAL REVENUE

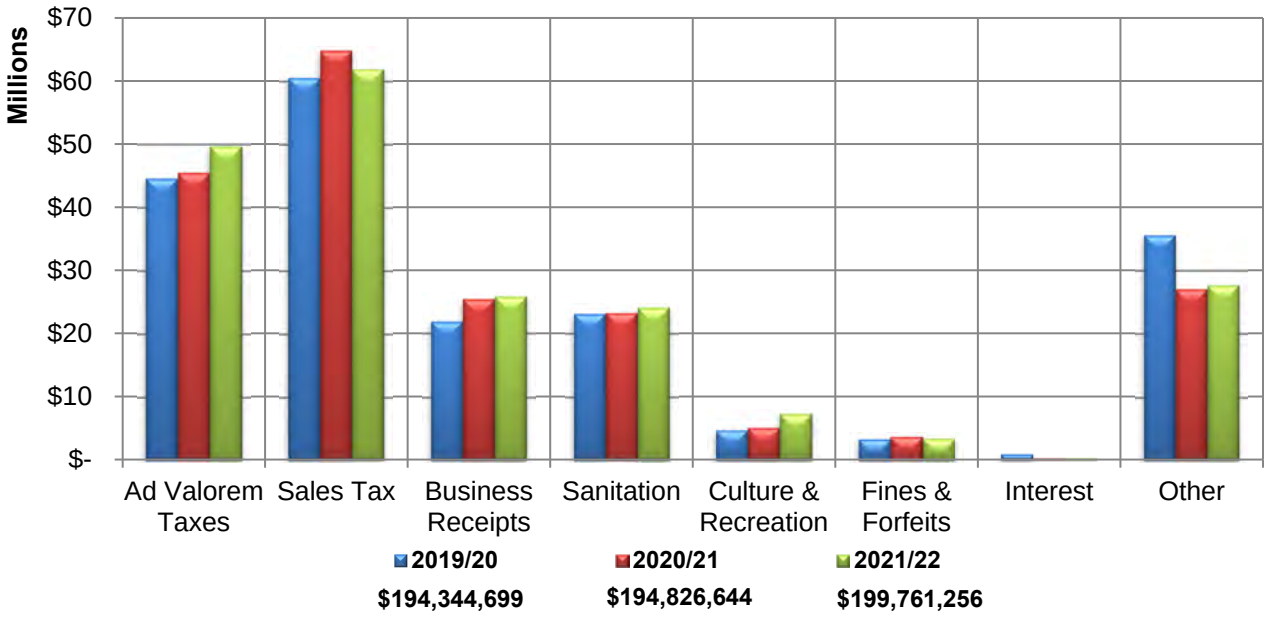
EXPENDITURES



$209,291,085 TOTAL EXPENDITURES

Public Safety, which includes Police, Fire, Animal Management and Welfare and Municipal Court departments, requires the greatest funding, which is over quadruple the next largest category of Leisure Services. No single revenue source will fund Public Safety, although the sales tax comes nearest. Of the $98,166,229 budgeted for Public Safety, Police is $51,297,843 and Fire is $36,379,787.

CITY OF AMARILLO
GENERAL FUND REVENUE SUMMARY



The above graph compares actual 2019/2020 revenues to budgeted 2020/2021 and budgeted 2021/2022. Sales tax makes up the largest portion of General Fund revenue for the 2021/2022 fiscal year at 31%, followed by property taxes at 25%. Actual sales tax receipts, including mixed beverage sales tax, for the 2019/2020 fiscal year were up to $60.5 million, and are projected to increase to approximately $64.8 million for the 2019/2020 fiscal year. We have left them at $61.8 million for the 2021/2022 budget year due to the uncertainty of the COVID-19 Pandemic.

Business receipts and sanitation receipts account for approximately 25% of total General Fund budgeted revenue for the 2021/2022 fiscal year. All other revenue categories make up approximately 19% of total revenue.

City of Amarillo
General Fund
2021/2022

Description	Actual 2018	Actual 2019	Rev Est 2020	Budget 2021
Total Revenues				
Ad Valorem Tax Collections				
30300 Current Year's Levy	40,501,213	43,870,091	44,701,446	48,937,664
30320 Prior Year's Levy	296,570	349,102	387,628	368,000
30330 Penalty and Int-Delinquent Tax	263,053	335,041	398,560	333,000
30200 Ad Valorem Tax Collections	41,060,836	44,554,234	45,487,634	49,638,664
Gross Receipts Business Taxes				
30410 Electricity Utility	8,222,133	7,583,335	8,144,400	8,388,732
30420 Gas Utility	2,479,968	2,522,229	3,514,140	3,619,564
30430 Water Utility	2,612,581	2,962,719	3,123,728	3,174,580
30435 Sewer Utility	1,123,413	1,263,320	1,332,726	1,341,395
30440 Telecommunications Util	938,233	870,476	711,524	690,177
30450 Cable TV	1,974,509	1,759,296	1,611,674	1,566,383
30469 Hotel Occupancy Tax	7,208,732	5,431,173	7,620,837	7,849,461
30471 HOT Rebate	-750,484	-552,008	-700,756	-863,440
30400 Gross Receipts Business Taxes	23,809,084	21,840,541	25,358,273	25,766,852
Sales Tax				
30610 General Sales Tax	59,175,698	59,831,000	63,934,282	61,002,700
30611 Sales Tax Rebate	0	-45,858	0	-50,000
30620 Mixed Beverage Sales Ta	954,629	727,691	884,240	900,000
30600 Sales Tax	60,130,327	60,512,833	64,818,522	61,852,700
Business License and Permits				
31510 Alcoholic Beverages	76,087	89,673	111,936	105,000
31520 Beer & Wine Licenses	23,294	17,569	0	0
31610 Retail Food Permits	774,298	805,776	788,509	820,683
31620 Food Safety Trainings	42,170	47,312	71,908	84,216
31630 Public Pool Permits	35,864	36,878	37,375	48,234
31640 Pool Safety Trainings	12,064	3,794	7,975	19,382
31650 Group Care	7,313	7,953	10,249	9,000
31710 Electrical Contractors License	3,590	7,500	9,435	9,756
31720 Plumbers License & Reg	-106	300	51	0
31725 Irrigation License & Reg	2,400	2,400	2,346	2,428
31730 Dance Hall License	500	65	0	0
31740 Heating & Aircondng Lic	7,350	7,300	7,752	8,008

City of Amarillo
General Fund
2021/2022

31745 Insulation Registration	450	350	306	279
31750 Roofers License	8,600	7,840	8,772	9,009
31755 Commercial Roofers Registratio	5,250	4,600	4,947	5,084
31760 Builders/Contractors Li	43,895	40,040	40,596	41,836
31765 Glass/Glazing Registration	50	0	0	0
31770 Taxicab Licenses	2,737	1,378	2,395	2,570
31773 OCH Permits	60	0	60	0
31775 Tire Shop Registration	2,840	3,270	3,060	3,292
31780 Right of Way License	76,017	77,034	77,000	77,000
31790 Right of Way License Ap	0	250	255	306
31795 Cert of Appropriateness	0	0	0	306
31797 FMV Pmts - Vacated Property	1,900	2,882	2,000	1,530
31800 Other Business Licenses	3,785	2,880	8,730	9,303
31400 Business License and Permits	1,130,406	1,167,044	1,195,656	1,257,222
Non-Business License & Permits				
31910 Building Permits	1,493,438	1,735,674	2,404,766	2,189,569
31920 Electrical Permits	122,060	82,220	83,864	113,282
31930 Plumbing and Gas Permit	375,741	363,975	303,775	396,165
31940 Heating & Aircondng Per	140,840	175,758	119,680	150,125
31945 Insulation Permits	700	1,694	714	1,405
31950 Sewage Disposal Permits	220,454	261,541	280,416	272,650
31960 Mobile Home Park Permit	30,240	49,662	36,180	39,391
31970 Transient Business Perm	1,175	850	935	928
31980 Solicitation Permits	3,726	1,155	1,200	5,144
31990 After Hour Inspection Fees	15,360	31,821	31,821	33,539
32000 Right of Way Permit	2,020	2,280	520	1,000
32010 Flood Plain Development Permit	1,260	800	630	1,000
32020 Commercial Sidewalk Waivers	2,400	1,600	1,600	2,400
32030 Residential Sidewalk Waivers	320	320	320	800
32035 Subdivision Improvement	0	0	0	1,600
32040 Drainage Report Fees	6,635	6,755	7,912	10,000
32050 Construction Plan Fees	131,297	145,808	155,241	144,000
32060 Construction Permit App Fee	-780	2,980	3,350	2,500
32070 Network Nodes App Fee	0	1,250	25,000	2,500
32080 Annual Network Node Site Rent	0	0	0	250
31900 Non-Business License & Permits	2,546,886	2,866,143	3,457,924	3,368,248
Other Governmental Revenues				
32825 TxDOT Assistance	545,670	521,928	528,999	518,226
32830 Transit Oper/Cap Assista	2,955,691	4,125,269	4,947,597	4,404,037
32840 Hiway Signal Maint Reim	47,000	35,250	47,000	47,000

City of Amarillo
General Fund
2021/2022

32860 County Emrg Mgmt Participation	228,038	270,649	228,038	258,335
32870 Police School Liason Par	977,893	1,082,272	1,296,582	1,296,582
32880 Arrest Fee Collection	3,746	2,650	2,687	4,000
32900 Fiscal Agent Fees	105,221	100,043	73,356	112,776
32800 Other Governmental Revenues	4,863,259	6,138,061	7,124,259	6,640,956
General Government				
33210 Zoning Platting Fees	75,053	69,186	82,000	83,600
33220 Zoning Board Appl Fees	3,500	6,000	8,500	3,000
33227 Credit Access Business App Fee	450	470	400	400
33230 Sale of City Publicatio	38	0	0	100
33200 General Government	79,041	75,656	90,900	87,100
Public Safety and Health				
33310 Fire Inspection Fees	102,896	95,895	90,300	105,600
33320 Traffic Accident Report	36,416	22,149	10,100	30,000
33330 Warrant Fees	488,162	340,534	369,259	385,000
33335 Preparation Appeal Fee	52	41	27	0
33339 Microchipping Fees	5,920	3,409	4,834	8,000
33340 Animal Shelter Fees	45,838	30,286	31,992	42,000
33342 Euthanasia Fee	0	0	0	0
33343 Dog Vaccination on Intake	2,980	1,645	2,245	3,500
33347 Surrender Fee	19,368	11,641	24,068	20,000
33349 Adoption Fee	74,625	38,991	54,495	55,000
33350 Vital Statistic Fees	297,155	268,649	231,000	285,000
33360 DSC Admin Fee	26,177	23,060	23,347	21,116
33370 Water Sample Collection	1,012	1,066	1,094	750
33380 Vet Clinic Disposal Fee	464	0	414	0
33381 Medical Reclaim Fees	1,691	482	0	0
33400 Fire Service Fee - Airport	1,914,289	1,997,267	2,071,368	2,112,423
33300 Public Safety and Health	3,020,592	2,836,756	2,915,379	3,068,389
Sanitation				
33510 Collection and Disposal	17,315,293	13,285,557	13,836,979	14,511,471
33512 Comm Collection & Disposal Fee	0	5,918,234	5,610,066	5,640,000
33515 SW Commercial Permit Fees	52,459	199,255	158,425	160,000
33520 Landfill Charges	3,224,409	3,622,875	3,536,667	3,662,858
33530 Recyclable	19,631	28,745	70,710	71,800
33500 Sanitation	20,611,792	23,054,665	23,212,847	24,046,129
Operating Revenues				
33610 Passenger Fees	118,134	70,317	23,834	70,318

City of Amarillo
General Fund
2021/2022

33615 Organization-Paid Fares	4,167	20,833	417	72,000
33620 Demand Response Fee	18,305	13,795	9,564	13,795
33640 Miscellaneous Bus Reven	43,762	22,614	0	22,614
33600 Operating Revenues	184,366	127,560	33,815	178,727
Culture and Recreation				
33410 Parking Fees	16,400	18,653	22,904	26,400
33710 Civic Center Rentals	1,133,330	688,651	382,638	1,121,575
33711 Civic Center Facility Fee	246,806	160,947	91,668	250,000
33715 Extra Charge	13,963	7,163	3,102	12,940
33720 Civic Center Concessions	330,776	258,181	133,931	309,045
33725 Equipment Charges	115,415	64,888	40,644	122,600
33730 Civic Center Advertising	2,119	0	0	0
33735 Civic Center Novelties	29,190	18,041	6,659	26,236
33740 Box Office Fees	345,591	219,265	63,917	325,000
33750 Library Late Charges	86,061	52,665	23,075	60,000
33760 Library Copy Charges	33,304	24,425	17,625	30,000
33765 No Res Lib Fee	13,357	8,922	10,366	12,000
33780 Golf Green Fees TOM	218,899	190,589	223,735	230,600
33785 Golf Green Fees WH	309,843	305,554	355,466	335,000
33790 Golf Green Fees ARR	194,565	167,208	203,225	203,500
33795 Golf Green Fees MUS	276,795	271,621	315,435	316,200
33800 Golf Annual Passes	182,392	186,844	245,801	271,000
33803 Golf Food/Beverage Sales	184,587	140,337	184,994	203,100
33804 Golf Merchandise Sales	508,043	366,669	496,674	544,500
33805 Golf Cart Sales	762,645	771,697	893,808	900,000
33806 Golf Beverage Sales	240,754	237,761	273,811	262,900
33807 Driving Range Sales	61,316	60,913	75,220	71,000
33810 League Entry Fees	235,026	136,863	223,000	290,755
33815 Tournament Revenue	18,879	12,090	27,062	46,380
33820 Admission Fees	17,348	16,518	15,800	15,800
33830 Player Membership Fees	23,410	16,268	12,000	23,600
33850 Swimming Pool Revenues	82,748	0	238,988	551,468
33855 Swimming Lessons	34,006	155	34,006	34,006
33856 Group Fitness Fees	14,670	9,486	7,500	21,600
33860 Field Rentals	41,542	26,330	54,968	69,100
33861 Soccer Field Rentals	4,900	6,060	7,680	27,730
33865 WAC Rental Fees	11,960	8,543	3,000	5,500
33870 Shooting Complex Revenu	61,323	53,444	42,324	78,540
33880 Shooting Merchandise Sales	3,131	3,998	2,610	5,000
33890 Tennis Center Fees	5,707	9,452	12,000	24,715
33900 Tennis Memberships	2,528	4,128	8,000	12,545

City of Amarillo
General Fund
2021/2022

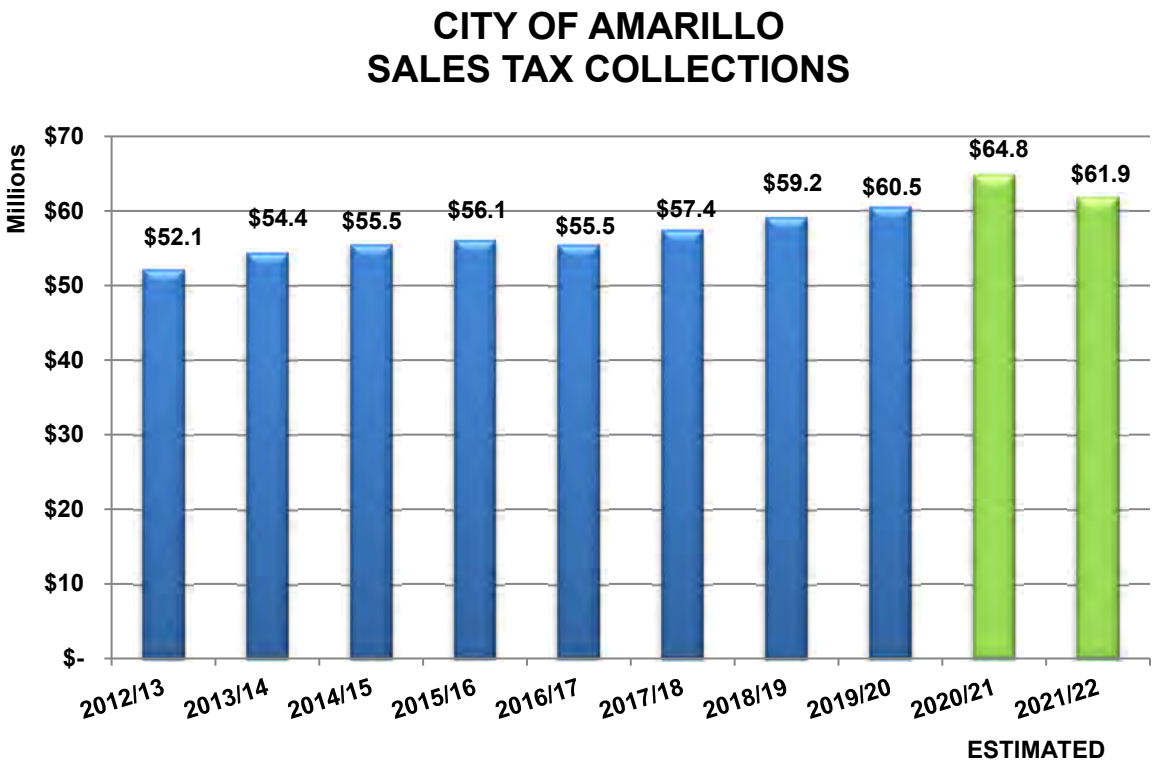
33920 Adult Zoo Admission	108,053	83,703	110,800	114,078
33930 Child Zoo Admission	28,774	23,721	25,260	27,385
33940 Senior Zoo Admission	5,905	3,915	4,650	5,960
33970 Group Zoo Admission	5,153	932	4,030	2,657
33980 Season Pass Zoo Admission	2,330	2,315	2,000	2,500
33990 Special Zoo Event	66,768	27,136	12,500	23,000
34686 Special Event Application Fees	1,535	860	750	1,500
37160 Concession	47,127	9,345	110,012	169,492
33700 Culture and Recreation	6,128,970	4,676,257	5,023,636	7,186,907
Interdepart Rental & User Chgs				
34910 Fleet Equipment Rental	110	20	700	0
34900 Interdepart Rental & User Chgs	110	20	700	0
Fines and Forfeitures				
35105 Admin Fee--Defensive Dr	3,150	1,975	2,380	2,534
35106 Admin Fee - Teen Court	20	40	20	0
35110 Traffic Fines	3,160,049	2,300,082	2,607,175	2,384,192
35115 Other Traffic Court Cos	51,800	38,334	43,996	27,959
35120 Misdemeanor Fees	343,593	235,794	256,955	246,126
35130 Parking Fines	176,075	124,730	148,998	102,250
35133 Auto Theft Invest Fee	15	0	0	0
35135 Violation City Ordinanc	164,860	112,954	133,236	131,763
35140 Court Technology Fee	0	6	0	0
35142 Local Truancy Prevention	0	49,163	27,324	36,000
35144 Municipal Jury Fund	0	983	547	840
35157 MC Assessed - Child Safe	13,534	7,211	10,820	11,700
35175 Judicial Fund Local	18,871	7,766	12,010	14,359
35210 Bond Forfeitures	3,999	8,443	3,743	2,233
35215 Forfeited Disct-Sanitat	442,694	345,406	395,458	405,000
35220 Expunction Fees	0	0	90	0
35000 Fines and Forfeitures	4,378,660	3,232,887	3,642,751	3,364,956
Construction Participation				
35430 State Participation	133,599	90,915	77,137	0
35435 Potter County Participation	12,480	12,560	11,480	15,000
35436 Randall County Participation	12,480	12,560	11,480	15,000
35300 Construction Participation	158,559	116,035	100,097	30,000
Other Governmental Revenues				
35510 AECC - AMR Rate	861,644	877,587	874,658	881,292
35515 Medical Director Services	79,200	79,200	75,900	79,200

City of Amarillo
General Fund
2021/2022

35520 AECC - Potter Randall 911	117,404	91,113	108,099	175,000
35530 AECC - BSA Participation	50,067	87,074	86,718	87,960
35610 Grant In Aid â€“ Federal	120,158	10,584,638	101,381	90,000
35700 Grants - State	10,000	0	10,000	0
35500 Other Governmental Revenues	1,238,473	11,719,612	1,256,757	1,313,452
Chamber Revenues				
36520 Contract Income	39,318	30,866	37,487	48,600
36500 Chamber Revenues	39,318	30,866	37,487	48,600
Interest Earnings				
37110 Interest Income	891,125	631,286	30,012	60,000
37115 Unrealized G/L	309,131	47,519	0	0
37125 Other Interest Income	224,475	229,852	224,926	230,000
37109 Interest Earnings	1,424,731	908,657	254,939	290,000
Rent				
37151 Amusement Park Lease	87,536	45,906	75,000	85,000
37152 Municipal Building Rent	136,456	117,180	0	0
37153 Polk Street Rental	77,094	78,037	11,292	77,964
37154 Other Rental Income	239,741	524,641	438,550	449,000
37155 Surface Land Rental	36,144	41,182	38,067	34,200
37170 Payment in Lieu of Property Tx	4,047,438	4,278,294	4,652,329	4,757,736
37150 Rent	4,624,409	5,085,239	5,215,239	5,403,900
Administrative Charges				
37210 Water & Sewer Utility	1,457,898	1,652,772	1,801,974	1,851,075
37220 Airport	175,790	159,569	124,197	144,784
37225 Weed Collection	162,596	111,247	160,223	275,000
37230 Weed Mowing Services	118,085	104,650	128,120	150,000
37231 Bad Debt Exp/Recovery	-266,991	-372,223	-238,641	-411,338
37240 State Court Cost	228,334	180,440	186,905	200,931
37245 Court Cost-Arrest Fees	147,644	102,673	117,888	104,677
37246 Dismissal Fee-Drivers Li	16,680	8,380	8,560	11,555
37247 Municipal Court Time Pmt Fee	78,353	55,388	61,793	62,877
37248 Judicial Admin Efficiency	19,588	8,652	12,077	10,990
37250 Indirect Cost Reimbursem	1,719,720	1,792,723	2,331,871	2,815,644
37265 Technology Fee	208,801	187,305	208,893	190,400
37199 Administrative Charges	4,066,497	3,991,577	4,903,860	5,406,595
Miscellaneous Revenue				
37130 Discounts Earned	7,004	5,823	7,706	4,000

City of Amarillo
General Fund
2021/2022

37140 Returned Check Fees	360	451	270	500
37141 Merchant Service Fees	-172,456	-172,430	-202,549	-177,744
37410 Miscellaneous Revenue	286,218	221,849	246,715	324,609
37412 Auction Expense Recovery	7,980	5,910	6,640	14,000
37413 Seized Property or Cash	193,230	17,745	5,000	0
37416 Other Outside Restitutio	8,980	0	0	0
37417 Wrecker Service Contract	46,305	39,095	42,210	53,000
37420 Donations	78,098	506,989	41,467	40,000
37428 Procurement Card Rebate	98,660	102,118	83,626	98,000
37430 Sale of Property	1,567	0	0	0
37435 Sale of Scrap	331	191	150	250
37441 Unclaimed Property or Cash	189,624	47,271	0	0
37442 Sponsorships	0	3,547	0	0
37445 Sales to Outside Utiliti	33,330	5,510	20,000	13,000
37448 Private Develop/ETJ Engr Chrgs	5,146	11,691	6,023	0
37455 Events Dist Oper Asst	398,004	398,004	398,004	398,004
37460 Gn/Lss on Prop Disposal	0	0	4,630	0
37463 Parks Tree Workshop	0	2,664	560	0
37465 NBV Asset Disposal	0	1,050	0	0
37466 Education	28,070	790	20,300	22,000
37400 Miscellaneous Revenue	1,210,452	1,198,268	680,752	789,619
Operating Transfers In				
39350 Tsf In from Gen Construc	203,951	188,802	15,053	12,000
39370 Tsf In fr St & Drainage	33,862	7,230	104	120
39390 Tsf In fr Park Improveme	12,251	4,291	60	120
39490 Tsf In fr Information Se	0	2,516	0	0
39598 Transfer in from PID	0	8,952	0	0
39670 Tsf In fr Photo Traff Enforce	0	0	0	10,000
39100 Operating Transfers In	250,064	211,790	15,217	22,240
TREVENUE Total Revenues	180,956,832	194,344,699	194,826,644	199,761,256



During the 1990/1991 fiscal year a ½ cent sales tax increase was implemented. After implementing the additional ½ cent, sales tax revenue became one of the most significant revenue source compromising 12% of total City funds and 31% of the General Fund revenue. Sales tax revenue has remained extremely strong for the City with year-over-year increases until the onset of the COVID-19 Pandemic. Projections for the 2020/2021 fiscal year have increased approximately 2% over 2019/2020, and projections for the 2021/2022 fiscal year have been budgeted lower from the 2020/2021 revised estimate due to the continued uncertainty surrounding the COVID-19 pandemic.

CITY OF AMARILLO
PROPERTY TAX COLLECTIONS

From 1990 to 1994 the City's tax base eroded. However, during this period other revenue sources, especially the sales tax revenue, mitigated this decrease in property values. During 1995, the tax base increased over the previous high 1991 level by 2.6%. Annually from 1995, the City has seen modest increases in the tax base, which is reflected in the above graph with slight yearly property tax collection increases. We expect this trend towards higher tax base values to continue and expect to see a modest increase in property values next year.

During May of 2000, City of Amarillo voters approved a 12% pay increase for Police Officers and Fire Fighters and a corresponding 20% property tax increase, which will be used to fund the 12% salary increase. Also during the 2000 fiscal year, voters approved the issuance of General Obligation bonds to pay for the construction of a new library branch. During 2007 the City Council approved the 2007 Certificates of Obligation bonds. During 2016 City of Amarillo voters approved two propositions to fund $109 million in capital improvements to City streets and public safety departments over a five-year period. Due to the 2016 election, the debt service property tax rate increased from $0.04140 to $0.05921 during 2020/2021. During 2021/2022, the debt service property tax rate will go from $0.05921 to $0.07911. This increase is related to three debt issuances, the first related to the 2016 bond election, second related to the construction of the new Thompson Pool, and the third for downtown property purchased by the City. For 2021/2022, the M&O rate will increase to $0.44334.

The tax rate for the 2021/2022 fiscal year is $0.44334 per $100 property value with a maintenance and operating rate of $0.44334 and a debt service rate of $0.07911.

CITY OF AMARILLO
RATIO OF TAX COLLECTIONS TO CURRENT YEAR'S LEVY
ALL FUNDS

FISCAL YEAR	LEVY		% LEVY	CURRENT ROLL COLLECTIONS AMOUNT	CURRENT ROLL COLLECTIONS % LEVY	PRIOR ROLL COLLECTIONS AMOUNT	PRIOR ROLL COLLECTIONS % LEVY	TOTAL TAX COLLECTIONS AMOUNT	TOTAL TAX COLLECTIONS % LEVY	
2011/2012	32,159,248	*	100.00%	31,644,920	98.4%	355,182	1.1%	32,000,102	99.5%	
2012/2013	32,832,489	*	100.00%	32,288,606	98.3%	449,309	1.4%	32,737,915	99.7%	
2013/2014	35,664,675	*	100.00%	35,118,419	98.5%	312,444	0.9%	35,430,863	99.3%	
2014/2015	37,270,434	*	100.00%	36,704,939	98.5%	293,544	0.8%	36,998,483	99.3%	
2015/2016	39,236,666	*	100.00%	38,577,745	98.3%	456,697	1.2%	39,034,442	99.5%	
2016/2017	40,948,124	*	100.00%	40,435,788	98.7%	349,004	0.9%	40,784,792	99.6%	
2017/2018	44,623,248	*	100.00%	44,002,881	98.6%	332,348	0.7%	44,335,229	99.4%	**
2018/2019	46,446,992	*	100.00%	45,664,877	98.3%	323,829	0.7%	45,988,706	99.0%	***
2019/2020	50,422,921	*	100.00%	49,336,890	97.8%	374,383	0.7%	49,711,273	98.6%	****
2020/2021(Est)	52,558,079	*	100.00%	51,276,040	97.6%	366,661	0.7%	51,642,701	98.3%	*****
2021/2022(Est)	59,192,524	*	100.00%	58,669,680	99.1%	404,000	0.7%	59,073,680	99.8%	******

ANALYSIS OF PROPERTY VALUATIONS AND TAX RATE
ASSESSED VALUE

YEAR	REAL ESTATE AMOUNT	%	BUSINESS PERSONAL AMOUNT	%	TOTAL AMOUNT	%	GENERAL	I&R	TOTAL	
2012/2013	10,941,419,006	88.5%	1,417,493,921	11.5%	12,358,912,927	100.0%	0.29276	0.02733	0.32009	
2013/2014	11,063,215,720	88.0%	1,510,766,292	12.0%	12,573,982,012	100.0%	0.31335	0.02674	0.34009	
2014/2015	11,489,089,001	87.9%	1,579,344,589	12.1%	13,068,433,590	100.0%	0.31915	0.02594	0.34509	
2015/2016	11,896,261,823	87.8%	1,650,461,901	12.2%	13,546,723,724	100.0%	0.32566	0.02506	0.35072	
2016/2017	12,372,427,053	87.5%	1,767,776,977	12.5%	14,140,204,030	100.0%	0.32698	0.02374	0.35072	
2017/2018	13,069,862,666	87.8%	1,820,657,962	12.2%	14,890,520,628	100.0%	0.32698	0.03666	0.36364	**
2018/2019	13,472,051,057	88.0%	1,842,147,371	12.0%	15,314,198,428	100.0%	0.32698	0.04140	0.36838	***
2019/2020	14,010,925,947	88.2%	1,873,109,857	11.8%	15,884,035,804	100.0%	0.34448	0.04403	0.38851	****
2020/2021	14,532,887,588	88.0%	1,981,618,042	12.0%	16,514,505,630	100.0%	0.34448	0.05233	0.39681	*****
2021/2022	15,092,319,574	88.0%	2,063,554,910	12.0%	17,155,874,484	100.0%	0.36423	0.07911	0.44334	

CITY TAXES AND PROPERTY VALUATIONS

From 1990 to 1993, the City's tax base had eroded; however, during this period, other revenue sources -- especially the sales tax revenue -- mitigated this decrease in property values. From 1994 to 2020, the City's assessed values have increased annually. As the chart above reflects, we have seen increasing assessed values for the last ten years from $12.1 billion in 2011/12 to $16.5 billion in 2020/21.

*The City is participating in the Downtown Tax Increment Reinvestment Zone (TIRZ #1) and the East Gateway Tax Increment Reinvestment Zone (TIRZ #2). The City's participation will be:

2012/2013	$164,493
2013/2014	$178,714
2014/2015	$173,400
2015/2016	$186,602
2016/2017	$182,363
2017/2018	$216,691
2018/2019	$311,804
2019/2020	$437,974
2020/2021	$493,668
2021/2022	$527,846

**Included in the tax levy is a property tax increase to fund the 2017 General Obligation bonds issue.

***Included in the tax levy is a property tax increase to fund the 2018 General Obligation bonds issue.

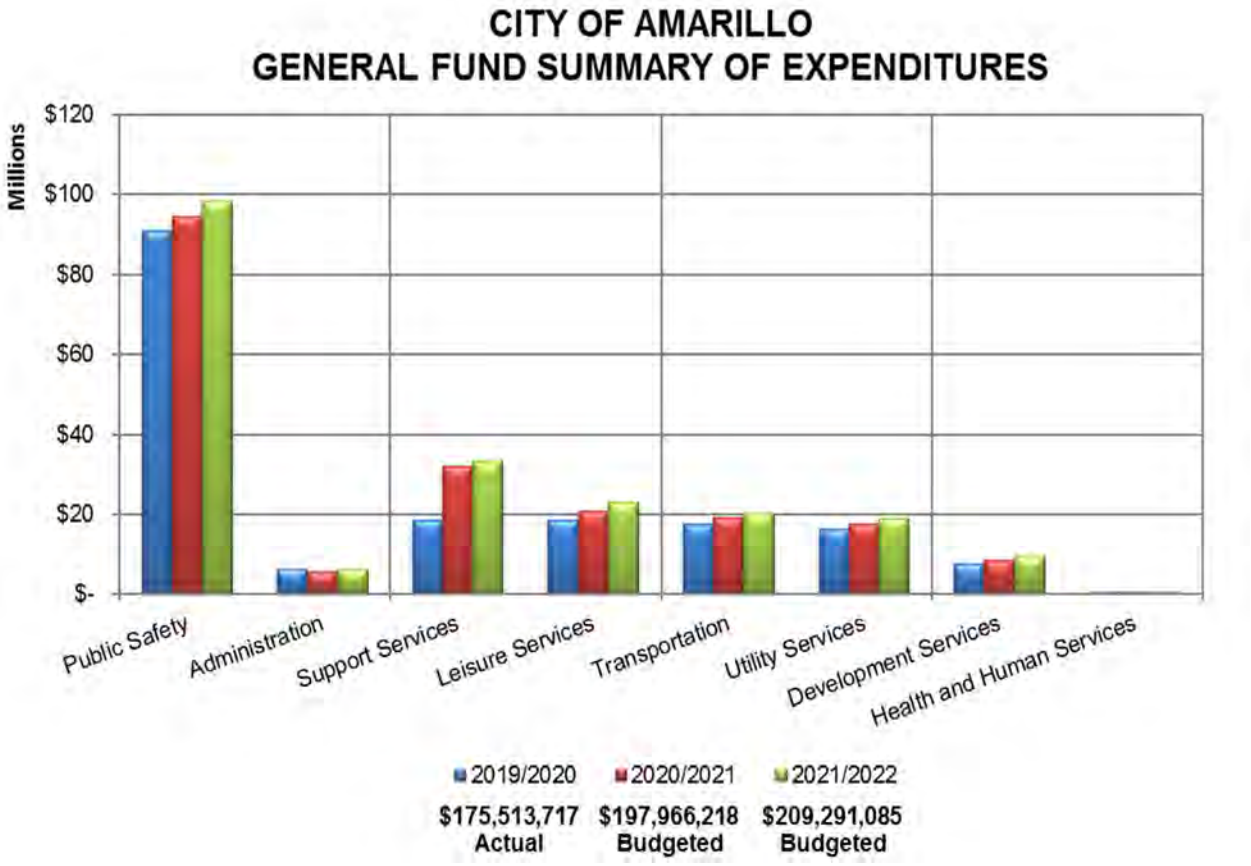
****Included in the tax levy is a property tax increase to fund the 2019 General Obligation bonds issue as well as a M&O increase of $0.0175.

****Included in the tax levy is a property tax increase to fund the 2020 General Obligation bonds issue, the 2020 Certificates of Obligation issue, and the 2020 Tax Notes issue

CITY OF AMARILLO
ASSESSED PROPERTY VALUES

Property taxes decreased during the 1990/1991 fiscal year from 40.40 cents per $100 of assessed property value, to 27.20 cents. In that same fiscal year an additional ½ cent sales tax was implemented to offset the property tax decrease.

Assessed values have annually increased from $12.1 billion in the 2011/2012 fiscal year to $17.2 billion for the 2021/2022 fiscal year. For the current fiscal year, the tax rate is $0.44334 cents per $100 of property value. The debt service portion of the property tax rate is $0.07911 cents per $100 of property values for the 2021/2022 fiscal year.



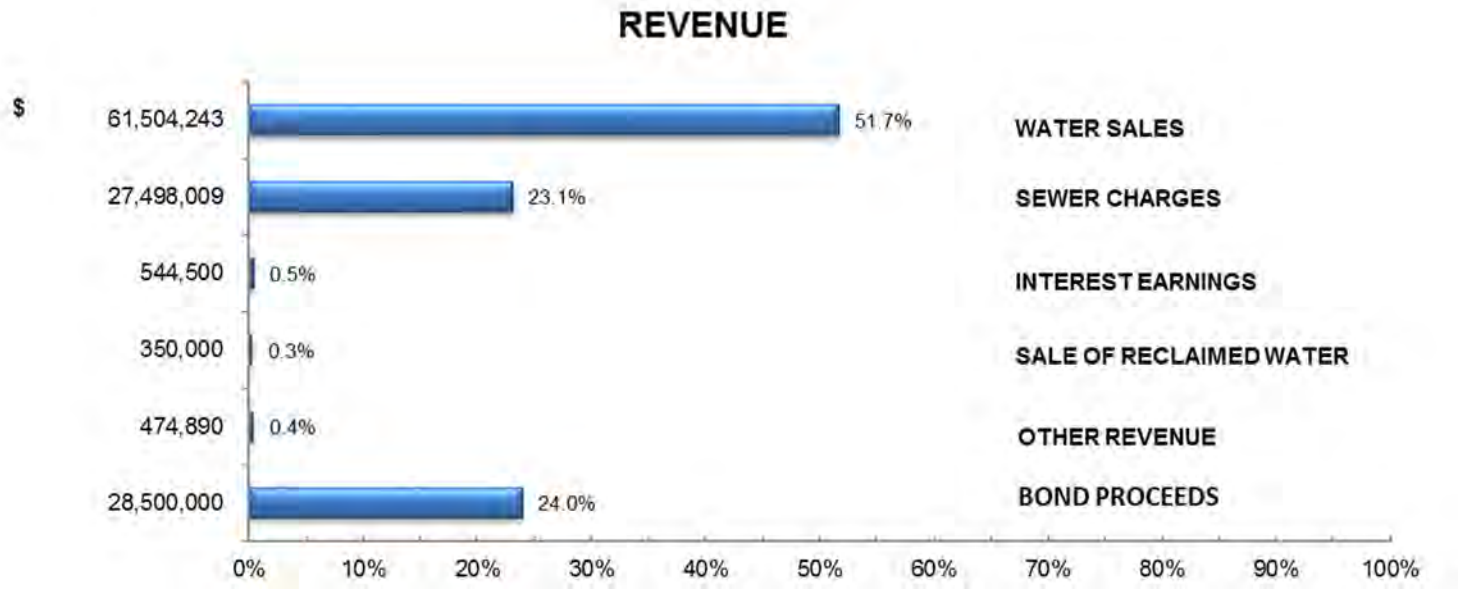
The above graph compares actual 2019/2020 expenditures to budgeted 2020/2021 and budgeted 2021/2022 expenditures. Public Safety expenditures are the most significant portion of the total budget, representing 47% of total budgeted expenditures.

Public Safety budgeted expenditures for the 2021/2022 fiscal year include $51.3 million for the Police department and $35.4 million for the Fire department. Leisure services represents 11% of the General Fund total budgeted by expenditures with the majority of the expenditures going towards the Parks and Recreation ($14.9 million) and Library departments ($4.2 million).

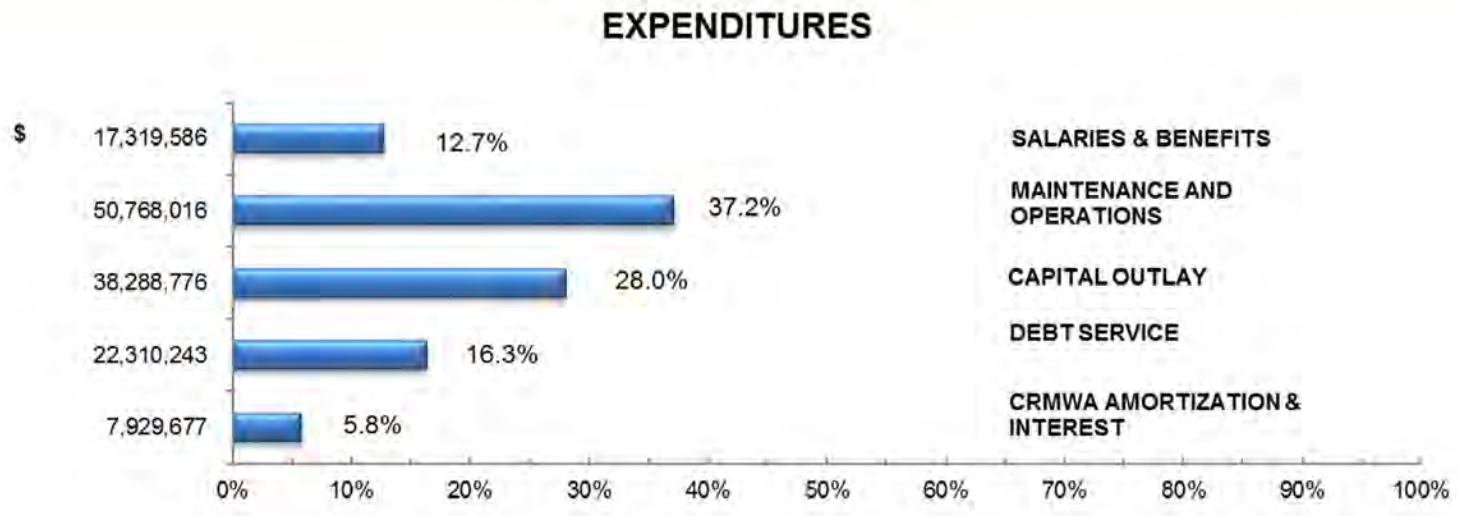
CITY OF AMARILLO
SUMMARY OF RESOURCES AND EXPENDITURES
ENTERPRISE FUNDS - FISCAL YEAR 2021/2022

Description	TOTAL	WATER & SEWER UTILITY	AIRPORT	DRAINAGE UTILITY
Fiscal Year 2020/2021				
Available Funds at 10/01/20	**$ 54,264,190**	**$ 40,762,495**	**$ 8,731,862**	**$ 4,769,833**
Revenues:				
Sales, Receipts and Revenues	102,851,345	86,340,280	9,980,279	6,530,786
Bond Proceeds	38,346,600	28,346,600	-	10,000,000
Other Sources	13,550,662	-	13,550,662	-
Total Revenues	**154,748,607**	**114,686,880**	**23,530,941**	**16,530,786**
Total Available Resources	**209,012,797**	**155,449,375**	**32,262,803**	**21,300,619**
Expenditures:				
M & O Expenditures, less depreciation	61,706,403	48,273,859	10,395,837	3,036,707
Capital Expenditures	54,774,557	41,867,100	2,867,457	10,040,000
Debt Service	26,399,471	25,030,619	-	1,368,852
Total Expenditures	**142,880,431**	**115,171,578**	**13,263,294**	**14,445,559**
Fiscal Year 2021/2022				
Available Funds at 10/01/2021	**$ 66,132,366**	**$ 40,277,797**	**$ 18,999,509**	**$ 6,855,060**
Revenues:				
Sales, Receipts and Revenues	107,790,380	90,371,642	10,323,363	7,095,375
Bond Proceeds	28,500,000	28,500,000	-	-
Other Sources	10,771,202	-	10,771,202	-
Total Revenues	**147,061,582**	**118,871,642**	**21,094,565**	**7,095,375**
Total Available Resources	**213,193,948**	**159,149,439**	**40,094,074**	**13,950,435**
Expenditures:				
M & O Expenditures	71,529,342	54,970,454	12,751,670	3,807,218
Capital Expenditures	50,805,939	36,210,000	10,095,939	4,500,000
Debt Service	32,215,951	30,239,920	-	1,976,031
Total Expenditures	**154,551,232**	**121,420,374**	**22,847,609**	**10,283,249**
Available Funds at 10/01/22	**$ 58,642,716**	**$ 37,729,065**	**$ 17,246,465**	**$ 3,667,186**
Detail of Available Balances at 10/01/22				
Reserves for S/L & A/L	$ 1,236,751	$ 931,239	$ 259,730	$ 45,782
Debt Service Reserves*	14,723,826	14,723,826	-	-
Committed for Future Capital/Projects	42,682,139	22,074,000	16,986,735	3,621,404
Available Funds at 10/01/22	**$ 58,642,716**	**$ 37,729,065**	**$ 17,246,465**	**$ 3,667,186**

CITY OF AMARILLO
WATER AND SEWER UTILITY
2021/2022

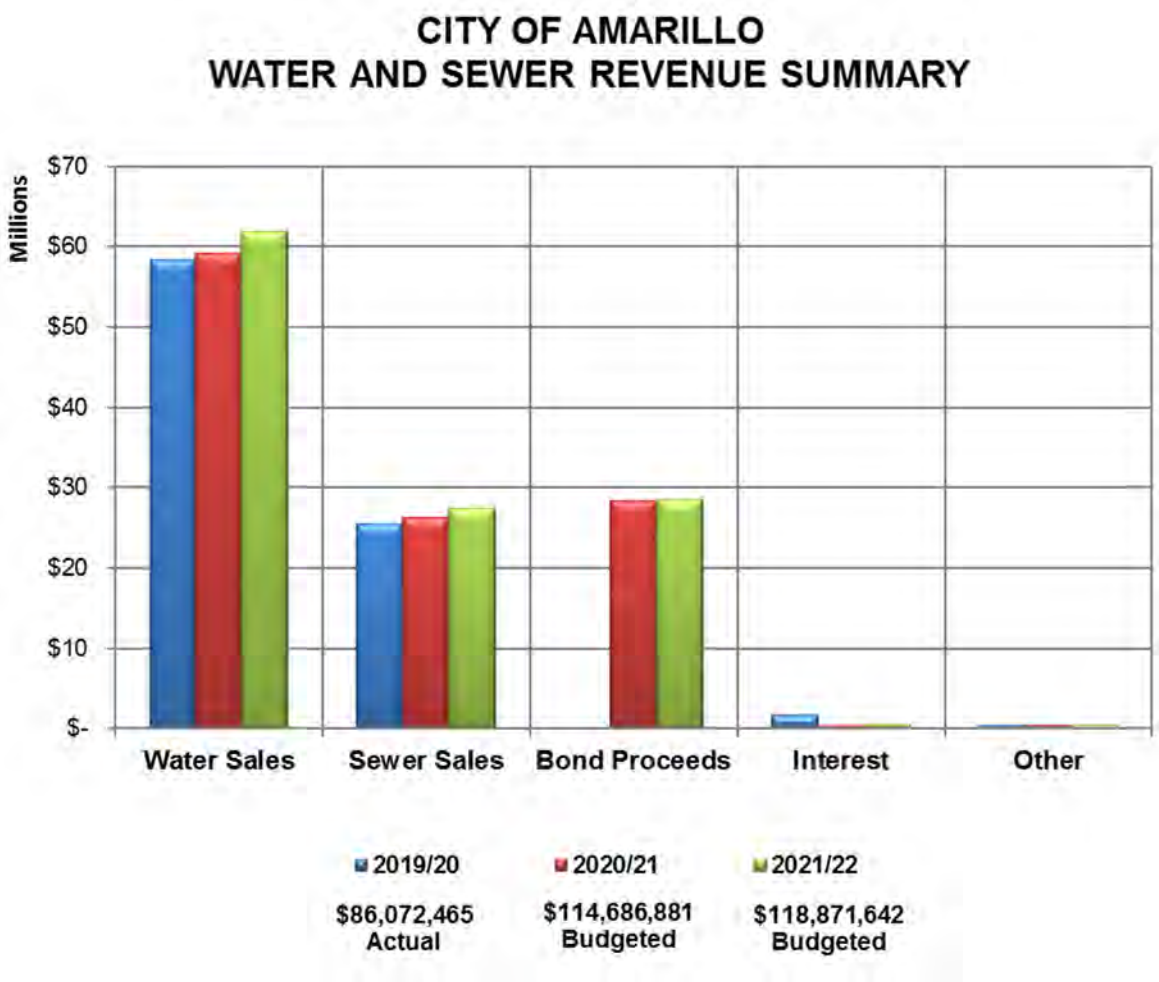


$118,871,642 TOTAL REVENUE



$136,616,298 TOTAL EXPENDITURES

Water sales and sewer charges of $89 million account for 75% of the Water and Sewer Fund revenues. Total expenditures do not include non-cash items such as depreciation.



The above graph compares actual 2019/2020 revenues to budgeted 2020/2021 and budgeted 2021/2022 revenues. Water and Sewer sales account for 75.2% of the total revenue budgeted in the Water and Sewer Fund for the 2021/2022 fiscal year.

The 2021/2022 budget includes a 3% increase in water and sewer charges which will be used to help fund capital improvements to the water and sewer.

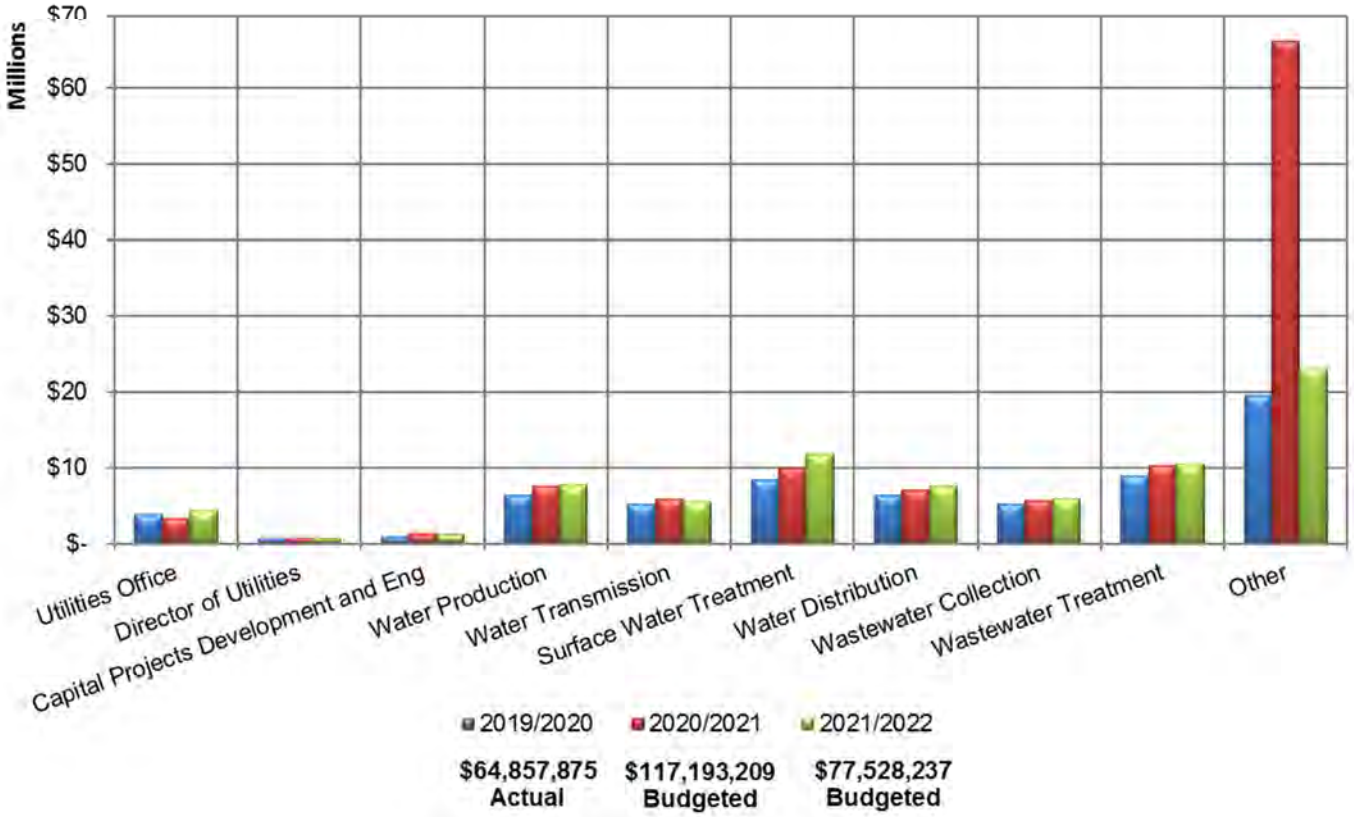
City of Amarillo
Water & Sewer Fund
2021/2022

Description	Actual 2018	Actual 2019	Rev Est 2020	Budget 2021
Total Revenues				
Business License and Permits				
31615 Grease Trap Permits	91,375	95,175	90,000	95,000
31400 Business License and Permits	91,375	95,175	90,000	95,000
Utility Sales & Services				
34010 Water Metered Sales	48,906,889	56,701,641	56,826,837	59,941,270
34030 Sewer Charges	23,765,730	24,928,246	25,378,927	26,822,890
34040 Ind Waste Sewer Surchar	176,986	214,324	345,286	245,000
34045 Liq. Waste Disp. Fee	122,890	165,880	140,645	143,000
34060 Sale of Reclaimed Water	499,317	356,420	350,000	350,000
34070 Water Service Charges	713,819	634,740	1,130,001	790,000
34080 Door Tag Fees	33,590	27,935	80,000	80,000
34000 Utility Sales & Services	74,219,220	83,029,187	84,251,695	88,372,160
Tap Fees and Frontage Charges				
34210 Water Tap Fees	232,827	157,322	229,705	207,000
34220 Sewer Tap Fees	93,201	66,438	93,943	85,000
34230 Water Frontage Charges	10,550	12,704	20,988	15,000
34240 Sewer Frontage Charges	3,013	0	3,013	3,000
34266 Lab Fees	114,374	102,539	99,630	106,000
34200 Tap Fees and Frontage Charges	453,965	339,003	447,278	416,000
Fines and Forfeitures				
35216 Forfeited Disc.-Water&S	1,333,844	1,161,657	1,445,602	1,295,000
35000 Fines and Forfeitures	1,333,844	1,161,657	1,445,602	1,295,000
Construction Participation				
35420 Owner Participation	174,076	90,659	68,000	68,000
35300 Construction Participation	174,076	90,659	68,000	68,000
Interest Earnings				
37110 Interest Income	2,516,984	1,365,777	298,079	360,000
37115 Unrealized G/L	329,678	195,013	-81,273	0
37125 Other Interest Income	277,600	90,885	165,105	184,500
37109 Interest Earnings	3,124,262	1,651,676	381,911	544,500

City of Amarillo
Water & Sewer Fund
2021/2022

Rent				
37154 Other Rental Income	59,134	62,190	61,888	62,832
37155 Surface Land Rental	97,537	108,341	125,608	125,608
37150 Rent	156,671	170,531	187,496	188,440
Miscellaneous Revenue				
37130 Discounts Earned	1,109	28,809	20,012	500
37140 Returned Check Fees	20,970	6,930	9,000	38,000
37141 Merchant Service Fees	-410,171	-592,660	-664,462	-730,908
37410 Miscellaneous Revenue	0	50	0	0
37418 Non City Damage Claim	113,913	67,106	78,850	63,950
37435 Sale of Scrap	0	24,344	24,898	21,000
37465 NBV Asset Disposal	-374,371	0	0	0
37400 Miscellaneous Revenue	-648,550	-465,422	-531,702	-607,458
Proceeds from LT Debt				
39810 Proceeds from LTerm Debt	0	0	28,346,600	28,500,000
39800 Proceeds from LT Debt	0	0	28,346,600	28,500,000
TREVENUE Total Revenues	78,904,863	86,072,465	114,686,881	118,871,642

CITY OF AMARILLO
WATER AND SEWER EXPENDITURE SUMMARY

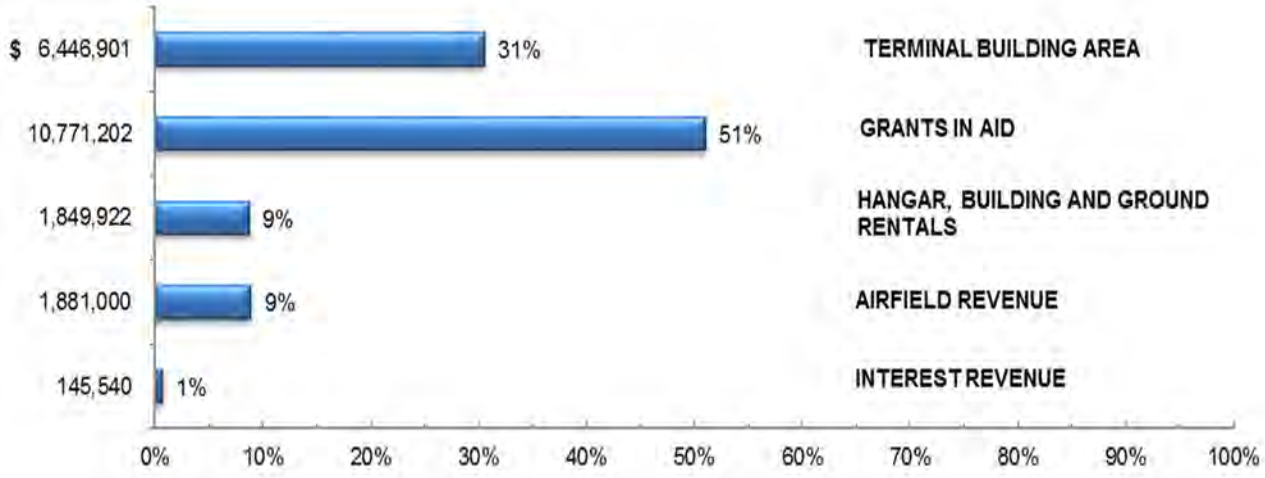


The above graph compares actual 2019/2020 expenses to budgeted 2020/2021 and budgeted 2021/2022 operating expenses.

The Wastewater Treatment line includes the River Road Water Reclamation Plant ($3.6 million), the Hollywood Road Wastewater Treatment Plant ($4.9 million), and Laboratory Administration ($1.9 million) for the 2021/2022 fiscal year.

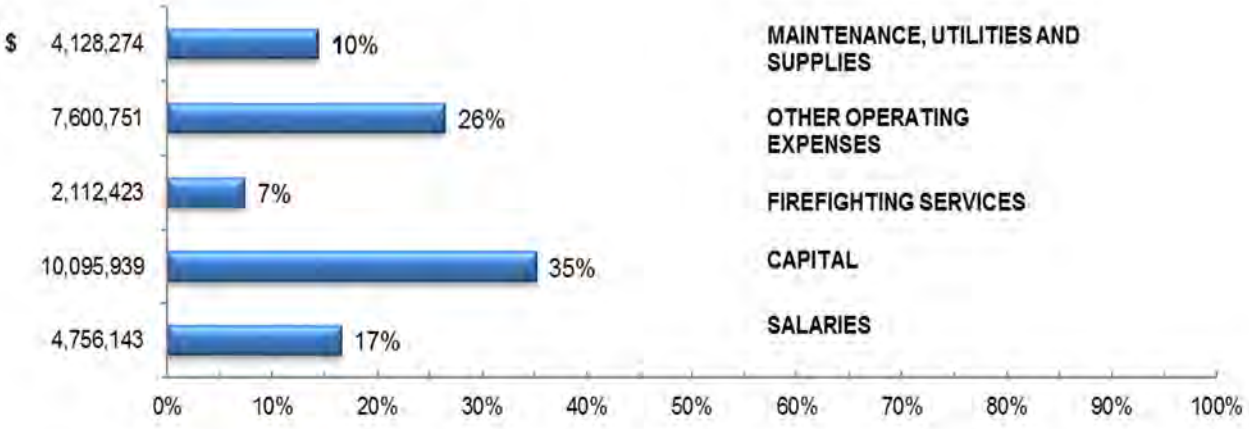
CITY OF AMARILLO
AIRPORT
2021/2022

REVENUE



$21,094,565 TOTAL REVENUE

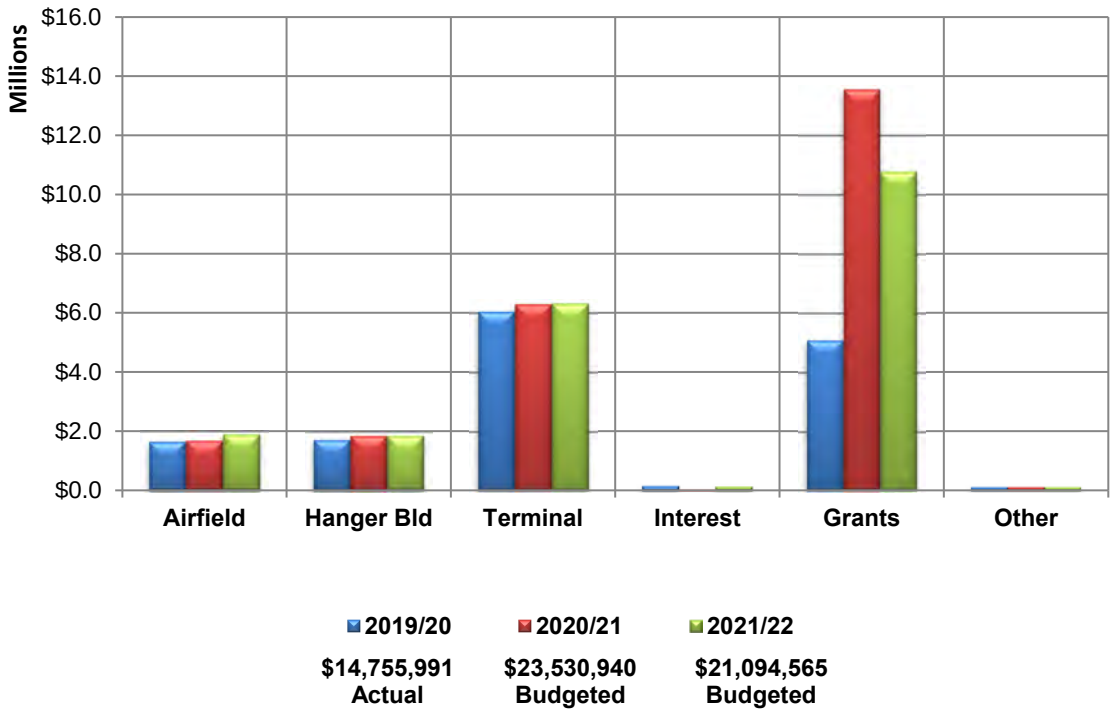
EXPENDITURES



$28,693,530 TOTAL EXPENDITURES

Terminal building related revenues of $6.4 million account for 31% of the Airport Fund revenues. Grants in Aid of $10.8 million, or 51% of the total Airport Fund revenues, will be used to fund the majority of capital purchases. Total expenditures do not include non-cash budgeted items such as depreciation.

CITY OF AMARILLO
AIRPORT REVENUE SUMMARY



The above graph compares actual 2019/2020 revenues to budgeted 2020/2021 and budgeted 2021/2022 revenues. Revenue budgeted from the terminal building area accounts for approximately 30% of total receipts budgeted for the Airport during the 2021/2022 fiscal year. The airfield revenue represents 9% of total budgeted funds, while hanger and grounds, interest, and other revenue account for 11% of total revenue. For the 2021/2022 fiscal year, grant revenues of $10.8 million (51% of total revenue) are estimated to fund capital projects.

City of Amarillo
Airport Fund
2021/2022

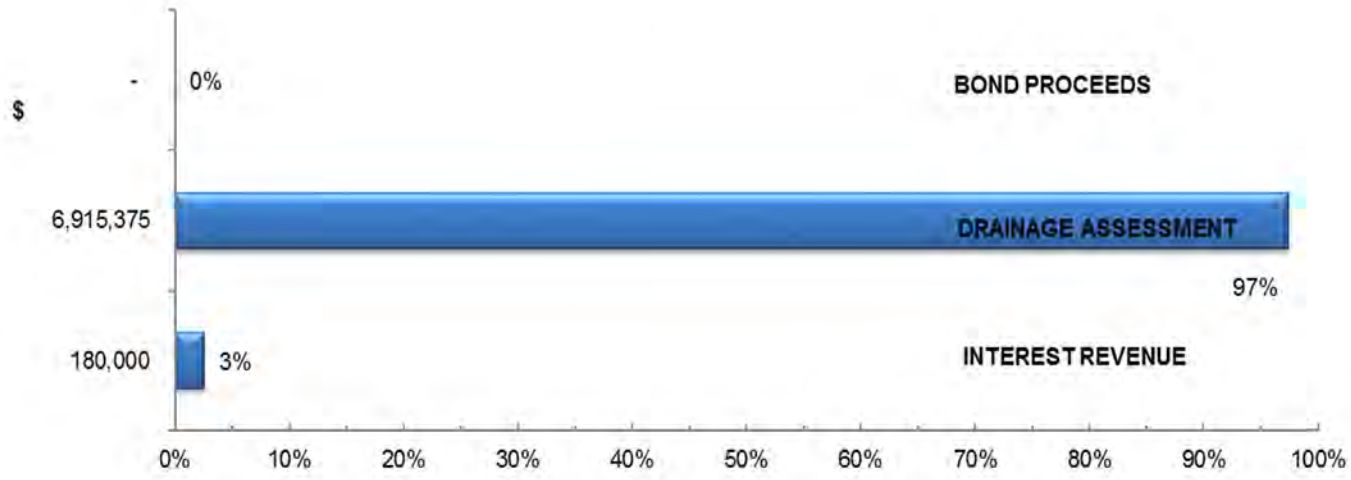
Description	Actual 2018	Actual 2019	Rev Est 2020	Budget 2021
Total Revenues				
Other Governmental Revenues				
32825 TxDOT Assistance	0	0	0	37,500
32800 Other Governmental Revenues	0	0	0	37,500
Airfield Fees and Commissions				
34310 Landing Fees	758,025	677,088	510,000	600,000
34315 Passenger Facility Charge	1,398,694	815,726	1,000,418	1,100,000
34320 Fuel Flowage Comm	136,759	111,728	132,575	150,000
34340 Fuel & Oil commission O	0	0	0	2,000
34350 Cargo Landing Fees	0	4,240	4,265	1,000
34360 Gen Av and Military Landing Fe	0	30,679	27,777	28,000
34300 Airfield Fees and Commissions	2,293,478	1,639,460	1,675,035	1,881,000
Terminal Building Area Rental				
34410 Airline Rentals	2,419,152	2,776,512	2,795,074	2,795,076
34420 Restaurant Commissions	218,650	138,676	149,001	149,000
34460 Other Terminal Building	122,416	130,425	123,988	18,000
34470 Car Rental Commissions	1,181,086	590,059	660,940	650,000
34471 Customer Facility Charge	641,325	419,235	339,401	400,000
34472 CONRAC Fuel Revenue	310,208	199,854	127,848	208,000
34480 Auto Parking Commission	3,127,458	1,794,426	2,095,000	2,095,000
34400 Terminal Building Area Rental	8,020,297	6,049,188	6,291,252	6,315,076
Other Building & Ground Rental				
34620 Krams Inc Lease	302,580	305,099	332,857	345,545
34630 Leading Edge Lease	455,682	295,754	462,771	444,480
34631 Wilmax Lease	0	13,507	15,000	17,500
34632 Apollo MedFlight Lease	0	0	45,000	45,000
34640 Bell Helicopter Rents	508,980	497,419	501,204	500,000
34650 Fixed Base Operator Lea	0	314,661	189,201	225,000
34660 Other Build Rentls â€“ Ai	40,695	40,835	48,000	48,000
34665 PRANA Master Lease	151,761	162,521	117,974	117,977
34670 Fuel Storage Rentals	0	0	66,221	0
34680 Ground Rentals	243,178	61,867	48,142	80,420
34715 Ground Transportation Fees	32,646	18,028	23,022	26,000

City of Amarillo
Airport Fund
2021/2022

	1,735,522	1,709,691	1,849,392	1,849,922
Other				
34700 Adverstising Commission	38,500	21,000	7,000	24,000
34800 Other	38,500	21,000	7,000	24,000
Other Governmental Revenues				
35610 Grant In Aid â€“ Federal	65,368	5,028,899	13,500,662	10,683,702
35700 Grants - State	35,588	49,255	50,000	50,000
35500 Other Governmental Revenues	100,956	5,078,153	13,550,662	10,733,702
Interest Earnings				
37110 Interest Income	158,957	132,717	44,361	145,540
37115 Unrealized G/L	26,043	26,661	-791	0
37109 Interest Earnings	185,000	159,378	43,570	145,540
Rent				
37155 Surface Land Rental	1,250	1,000	2,125	2,125
37150 Rent	1,250	1,000	2,125	2,125
Miscellaneous Revenue				
37140 Returned Check Fees	0	60	0	0
37141 Merchant Service Fees	-57,174	-41,728	-46,183	-45,000
37410 Miscellaneous Revenue	52,208	35,248	47,387	40,000
37451 TSA LEO Reimbursement	109,500	104,540	110,700	110,700
37465 NBV Asset Disposal	0	0	0	0
37400 Miscellaneous Revenue	104,533	98,120	111,905	105,700
Operating Transfers In				
39676 Tsf in fr Airport PFC Fund	1,408,170	809,763	0	0
39100 Operating Transfers In	1,408,170	809,763	0	0
TREVENUE Total Revenues	13,887,705	15,565,753	23,530,940	21,094,565

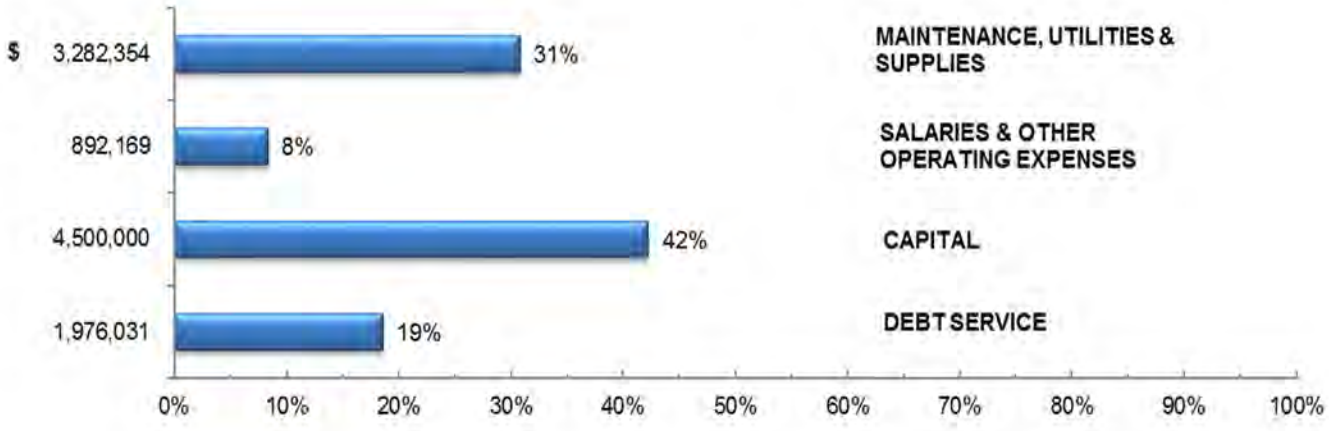
CITY OF AMARILLO
DRAINAGE UTILITY
2021/2022

REVENUE



$7,095,375 TOTAL REVENUE

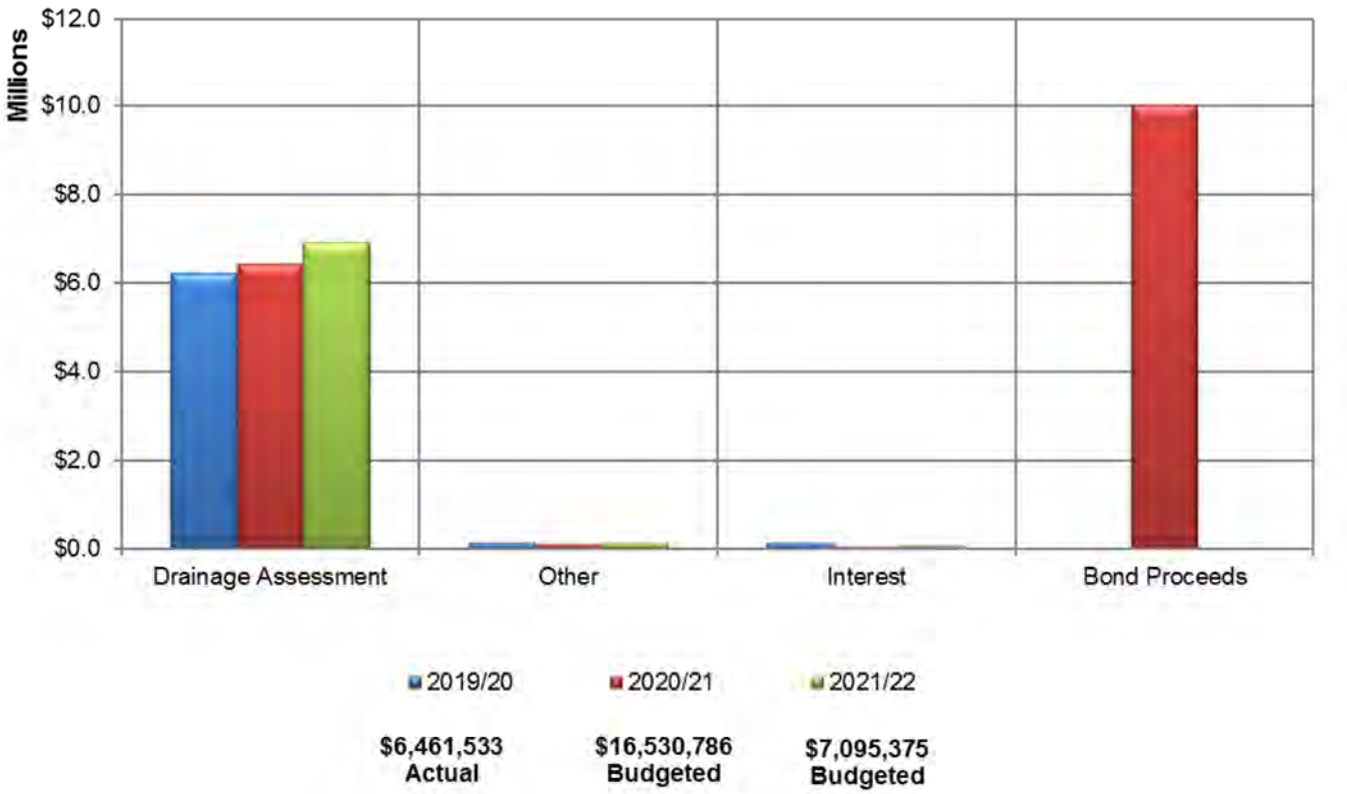
EXPENDITURES



$10,650,554 TOTAL EXPENDITURES

Drainage Utility Fund recurring revenues are entirely composed of $6.9 million in drainage assessment fees. Total expenditures do not include non-cash budgeted items such as depreciation.

CITY OF AMARILLO
DRAINAGE UTILITY REVENUE SUMMARY



The above graph compares actual 2019/2020 revenues to budgeted 2020/2021 and budgeted 2021/2022 revenues. The Drainage Utility Fund began collecting assessments on October 1, 2012. Drainage assessments account for 97% of the total revenue budgeted in the Drainage Utility Fund for the 2021/2022 fiscal year.

The 2021/2022 budget includes a 4% increase in drainage assessments which will be used to help fund capital improvements to the drainage system.

City of Amarillo
Drainage Fund
2021/2022

Description	Actual 2018	Actual 2019	Rev Est 2020	Budget 2021
Total Revenues				
Other Governmental Revenues				
32825 TxDOT Assistance	0	0	0	37,500
32800 Other Governmental Revenues	0	0	0	37,500
Airfield Fees and Commissions				
34310 Landing Fees	758,025	677,088	510,000	600,000
34315 Passenger Facility Charge	1,398,694	815,726	1,000,418	1,100,000
34320 Fuel Flowage Comm	136,759	111,728	132,575	150,000
34340 Fuel & Oil commission O	0	0	0	2,000
34350 Cargo Landing Fees	0	4,240	4,265	1,000
34360 Gen Av and Military Landing Fe	0	30,679	27,777	28,000
34300 Airfield Fees and Commissions	2,293,478	1,639,460	1,675,035	1,881,000
Terminal Building Area Rental				
34410 Airline Rentals	2,419,152	2,776,512	2,795,074	2,795,076
34420 Restaurant Commissions	218,650	138,676	149,001	149,000
34460 Other Terminal Building	122,416	130,425	123,988	18,000
34470 Car Rental Commissions	1,181,086	590,059	660,940	650,000
34471 Customer Facility Charge	641,325	419,235	339,401	400,000
34472 CONRAC Fuel Revenue	310,208	199,854	127,848	208,000
34480 Auto Parking Commission	3,127,458	1,794,426	2,095,000	2,095,000
34400 Terminal Building Area Rental	8,020,297	6,049,188	6,291,252	6,315,076
Other Building & Ground Rental				
34620 Krams Inc Lease	302,580	305,099	332,857	345,545
34630 Leading Edge Lease	455,682	295,754	462,771	444,480
34631 Wilmax Lease	0	13,507	15,000	17,500
34632 Apollo MedFlight Lease	0	0	45,000	45,000
34640 Bell Helicopter Rents	508,980	497,419	501,204	500,000
34650 Fixed Base Operator Lea	0	314,661	189,201	225,000
34660 Other Build Rentls â€“ Ai	40,695	40,835	48,000	48,000
34665 PRANA Master Lease	151,761	162,521	117,974	117,977
34670 Fuel Storage Rentals	0	0	66,221	0
34680 Ground Rentals	243,178	61,867	48,142	80,420
34715 Ground Transportation Fees	32,646	18,028	23,022	26,000

City of Amarillo
Drainage Fund
2021/2022

34600 Other Building & Ground Rental	1,735,522	1,709,691	1,849,392	1,849,922
Other				
34700 Adverstising Commission	38,500	21,000	7,000	24,000
34800 Other	38,500	21,000	7,000	24,000
Other Governmental Revenues				
35610 Grant In Aid â€“ Federal	65,368	5,028,899	13,500,662	10,683,702
35700 Grants - State	35,588	49,255	50,000	50,000
35500 Other Governmental Revenues	100,956	5,078,153	13,550,662	10,733,702
Interest Earnings				
37110 Interest Income	158,957	132,717	44,361	145,540
37115 Unrealized G/L	26,043	26,661	-791	0
37109 Interest Earnings	185,000	159,378	43,570	145,540
Rent				
37155 Surface Land Rental	1,250	1,000	2,125	2,125
37150 Rent	1,250	1,000	2,125	2,125
Miscellaneous Revenue				
37140 Returned Check Fees	0	60	0	0
37141 Merchant Service Fees	-57,174	-41,728	-46,183	-45,000
37410 Miscellaneous Revenue	52,208	35,248	47,387	40,000
37451 TSA LEO Reimbursement	109,500	104,540	110,700	110,700
37465 NBV Asset Disposal	0	0	0	0
37400 Miscellaneous Revenue	104,533	98,120	111,905	105,700
Operating Transfers In				
39676 Tsf in fr Airport PFC Fund	1,408,170	809,763	0	0
39100 Operating Transfers In	1,408,170	809,763	0	0
TREVENUE Total Revenues	13,887,705	15,565,753	23,530,940	21,094,565

CITY OF AMARILLO
SUMMARY OF RESOURCES AND EXPENDITURES
INTERNAL SERVICE FUNDS - FISCAL YEAR 2021/2022

Description	TOTAL	FLEET SERVICES	INFORMATION TECHNOLOGY	RISK MANAGEMENT	EMPLOYEE INSURANCE
Fiscal Year 2020/2021					
Available Funds at 10/01/20	**$ 27,386,014**	**$ 10,993,166**	**$ 3,129,759**	**$ 5,588,030**	**$ 7,675,059**
Revenues:					
Sales, Receipts and Revenues	64,241,005	18,064,075	10,616,304	7,318,643	28,241,983
Bond Proceeds	-	-	-	-	-
Other Sources	-	-	-	-	-
Total Revenues	**64,241,005**	**18,064,075**	**10,616,304**	**7,318,643**	**28,241,983**
Total Available Resources	**91,627,019**	**29,057,241**	**13,746,063**	**12,906,673**	**35,917,042**
Expenditures:					
M & O Expenditures, less depreciation	54,082,486	10,595,858	7,614,759	7,298,842	28,573,027
Capital Expenditures	11,979,105	8,612,105	3,367,000	-	-
Debt Service	-	-	-	-	-
Total Expenditures	**66,061,591**	**19,207,963**	**10,981,759**	**7,298,842**	**28,573,027**
Fiscal Year 2021/2022					
Available Funds at 10/01/2021	**$ 25,565,428**	**$ 9,849,278**	**$ 2,764,304**	**$ 5,607,831**	**$ 7,344,015**
Revenues:					
Sales, Receipts and Revenues	65,124,229	18,588,737	7,460,074	8,772,968	30,302,450
Bond Proceeds	5,000,000	5,000,000	-	-	-
Other Sources	-	-	-	-	-
Total Revenues	**70,124,229**	**23,588,737**	**7,460,074**	**8,772,968**	**30,302,450**
Total Available Resources	**95,689,657**	**33,438,015**	**10,224,378**	**14,380,799**	**37,646,465**
Expenditures:					
M & O Expenditures	58,388,409	11,530,070	7,479,721	8,444,096	30,934,522
Capital Expenditures	13,000,000	13,000,000	-	-	-
Debt Service	300,000	300,000	-	-	-
Total Expenditures	**71,688,409**	**24,830,070**	**7,479,721**	**8,444,096**	**30,934,522**
Available Funds at 10/01/22	**$ 24,001,248**	**$ 8,607,945**	**$ 2,744,657**	**$ 5,936,703**	**$ 6,711,943**
Detail of Available Balances at 10/01/22					
Reserves for S/L & A/L	$ 643,493	$ 296,952	$ 346,541	$ -	$ -
Debt Service Reserves*	-	-	-	-	-
Committed for Future Capital/Projects	23,357,755	8,310,993	2,398,116	5,936,703	6,711,943
Available Funds at 10/01/22	**$ 24,001,248**	**$ 8,607,945**	**$ 2,744,657**	**$ 5,936,703**	**$ 6,711,943**

City of Amarillo
Fleet Services Fund
2021/2022

Description	Actual 2018	Actual 2019	Rev Est 2020	Budget 2021
Total Revenues				
Interdepart Rental & User Chgs				
34910 Fleet Equipment Rental	16,763,953	17,219,890	17,574,289	18,216,024
34900 Interdepart Rental & User C	16,763,953	17,219,890	17,574,289	18,216,024
Interest Earnings				
37110 Interest Income	238,904	182,968	31,295	36,000
37115 Unrealized G/L	37,871	6,455	-8,233	0
37109 Interest Earnings	276,776	189,423	23,062	36,000
Miscellaneous Revenue				
37130 Discounts Earned	0	0	0	13
37145 Insurance Recoveries	0	131,732	8,540	0
37435 Sale of Scrap	6,587	3,350	5,684	11,700
37460 Gn/Lss on Prop Disposal	505,808	53,313	375,000	325,000
37465 NBV Asset Disposal	-738,252	-340,295	0	0
37400 Miscellaneous Revenue	-225,857	-151,900	389,224	336,713
Operating Transfers In				
39110 Tsf In fr General Fund	148,924	1,500	75,700	0
39350 Tsf In from Gen Construc	0	0	1,800	0
39410 Tsf in fr Solid Waste	163,542	0	0	0
39470 Tsf in from Water & Sewe	0	56,146	0	0
39100 Operating Transfers In	312,466	57,646	77,500	0
Proceeds from LT Debt				
39810 Proceeds from LTerm Debt	0	0	0	5,000,000
39800 Proceeds from LT Debt	0	0	0	5,000,000
TREVENUE Total Revenues	17,127,338	17,315,059	18,064,074	23,588,737

City of Amarillo
Information Technology Fund
2021/2022

Description	Actual 2018	Actual 2019	Rev Est 2020	Budget 2021
Total Revenues				
Interdepart Rental & User Chgs				
34920 Interdepartmental Charg	6,767,719	6,918,940	7,047,289	7,179,888
34900 Interdepart Rental & User C	6,767,719	6,918,940	7,047,289	7,179,888
Interest Earnings				
37110 Interest Income	66,351	61,221	21,400	24,000
37115 Unrealized G/L	16,375	1,170	-4,753	0
37109 Interest Earnings	82,726	62,391	16,647	24,000
Miscellaneous Revenue				
37460 Gn/Lss on Prop Disposal	-1,287,980	0	0	0
37465 NBV Asset Disposal	0	-22,112	0	0
37400 Miscellaneous Revenue	-1,287,980	-22,112	0	0
Operating Transfers In				
39110 Tsf In fr General Fund	6,470	158,001	3,487,554	120,554
39470 Tsf in from Water & Sewe	1,010	0	64,814	63,654
39530 Tsf In fr Airport	0	200	0	71,978
39592 Trans In Frm Court Tech Fun	0	113	0	0
39100 Operating Transfers In	7,480	158,314	3,552,368	256,186
TREVENUE Total Revenues	5,569,945	7,117,532	10,616,304	7,460,074

City of Amarillo
Risk Management Fund
2021/2022

Description	Actual 2018	Actual 2019	Rev Est 2020	Budget 2021
Total Revenues				
Interest Earnings				
37110 Interest Income	325,933	235,857	82,987	84,000
37115 Unrealized G/L	74,560	21,881	-24,103	0
37109 Interest Earnings	400,493	257,738	58,884	84,000
Administrative Charges				
37310 Self Insurance Premium	4,281,611	3,812,423	4,473,653	5,612,074
37315 W/C Premium City Pay	2,740,091	2,644,320	2,786,106	3,076,694
37199 Administrative Charges	7,021,701	6,456,744	7,259,760	8,688,768
Miscellaneous Revenue				
37409 Accident Damage Revenue	0	0	0	100
37418 Non City Damage Claim	0	0	0	100
37400 Miscellaneous Revenue	0	0	0	200
Operating Transfers In				
39110 Tsf In fr General Fund	0	540	0	0
39510 Tsf In fr Employee Insur	0	2,452,050	0	0
39100 Operating Transfers In	0	2,452,590	0	0
TREVENUE Total Revenues	7,422,195	9,167,071	7,318,643	8,772,968

City of Amarillo
Employee Insurance Fund
2021/2022

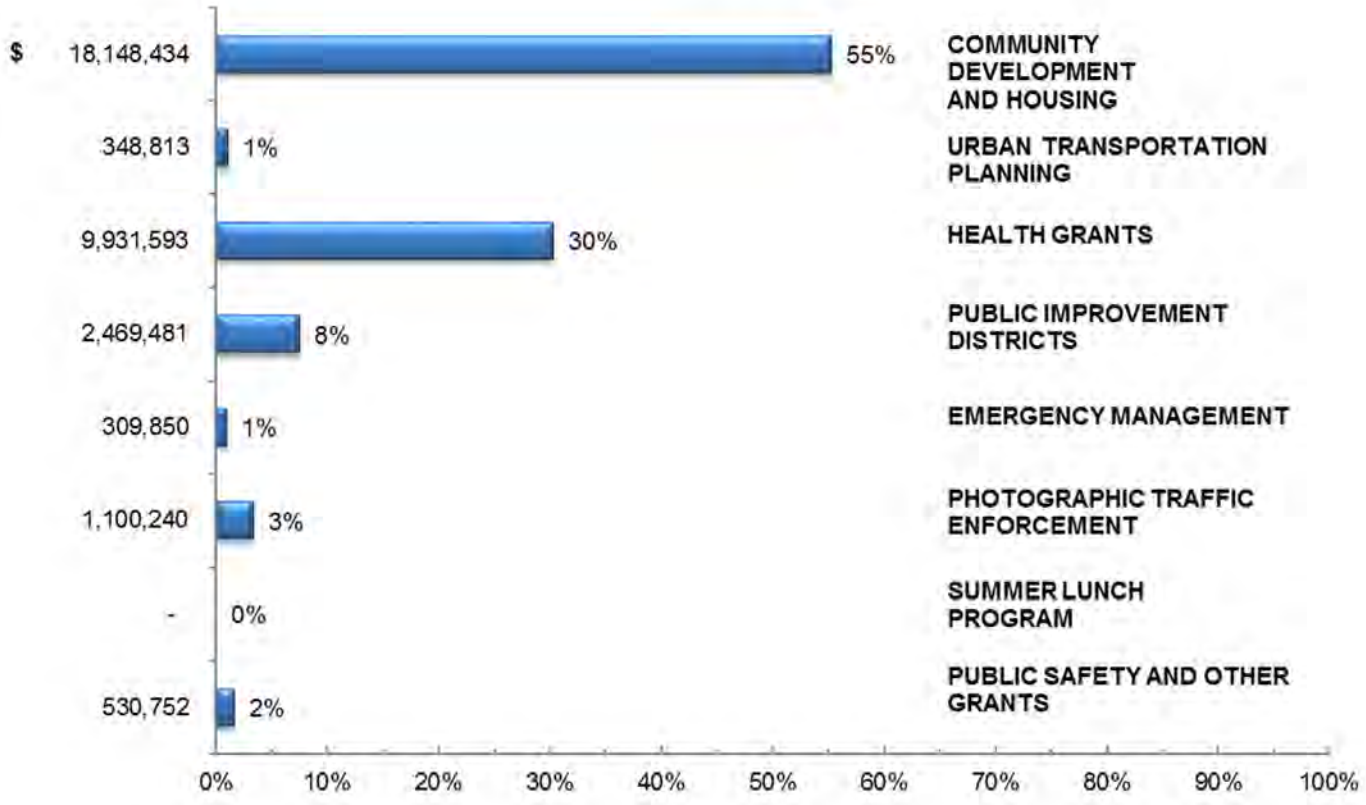
Description	Actual 2018	Actual 2019	Rev Est 2020	Budget 2021
Total Revenues				
Other				
34810 Employee Health Ins Pre	3,169,835	3,224,219	3,170,141	3,390,010
34820 Retiree Health Ins Prem	1,358,137	1,316,649	1,291,870	1,372,200
34830 Cobra Health Ins Premiu	50,804	48,640	52,815	48,900
34840 Dental Insurance Premiu	1,312,124	1,333,087	1,320,379	1,326,000
34850 City Paid Health Premiu	18,859,503	20,329,181	19,809,623	21,645,000
34865 City Health Stop Loss	252,675	1,045	152,000	0
34870 Claim Refund	3,766	746	309	0
34890 Drug Rebate Revenue	1,109,427	1,460,138	2,018,990	1,941,000
34800 Other	26,116,270	27,713,706	27,816,127	29,723,110
Interest Earnings				
37110 Interest Income	144,901	114,334	9,708	36,000
37115 Unrealized G/L	44,423	10,206	-10,441	0
37109 Interest Earnings	189,324	124,541	-733	36,000
Miscellaneous Revenue				
37140 Returned Check Fees	150	180	200	180
37410 Miscellaneous Revenue	21	-27	86	0
37400 Miscellaneous Revenue	171	153	286	180
TREVENUE Total Revenues	26,305,765	27,838,400	27,815,681	29,759,290

City of Amarillo
Employee Flexible Spending Fund
2021/2022

Description	Actual 2018	Actual 2019	Rev Est 2020	Budget 2021
Total Revenues				
Other				
34875 Day Care Contribuitons	48,913	38,259	38,150	52,800
34880 Flex Plan Health	392,922	400,545	387,782	490,000
34800 Other	441,836	438,804	425,932	542,800
Interest Earnings				
37110 Interest Income	1,602	804	371	360
37109 Interest Earnings	1,602	804	371	360
TREVENUE Total Revenues	443,438	439,608	426,303	543,160

CITY OF AMARILLO
SPECIAL REVENUE FUNDS
2021/2022

REVENUES



$32,839,163 TOTAL REVENUES

Most of the City's grant funding is from the Housing and Urban Development Department, which is reflected in our Community Development and Housing Grant ($18.1 million). Public Safety and Other Grants includes $259,001 in Police related grants and $271,751 in Municipal Court related funding. Health Department functions reflect funding in the amount of $9.9 million including $7.3 million for the Health Department and $2.7 million for the WIC grants.

City of Amarillo
Special Revenue Funds
Estimated Receipts, Expenditures Available Cash

	Total	Community Development *2010*	Housing Assistance Payments Program *2020*	HOME Investment Partnership *2030*	Shelter Plus Care *2040*	COC - Planning *2050*
Available Funds 10/01/2020 ***(see below)***	**$ 14,680,595**	**$ 31,864**	**$ 806,686**	**$ (1)**	**$ -**	**$ -**
Fiscal Year 2020/2021						
Sales, Receipts and Revenues	6,577,241	78,093	52,469	5,000	-	-
Bond Proceeds	1,000,000					
Other Sources	26,679,681	3,811,263	12,212,585	1,120,963	70,261	35,272
Total Revenues	**34,256,922**	**3,889,356**	**12,265,054**	**1,125,963**	**70,261**	**35,272**
M & O Expenditures	38,705,995	3,876,397	12,138,914	1,123,931	70,261	35,272
Capital Expenditures	-	-	-	-	-	-
Total Expenditures	**38,705,995**	**3,876,397**	**12,138,914**	**1,123,931**	**70,261**	**35,272**
Available Funds 10/01/2021	**10,231,522**	**44,823**	**932,826**	**2,031**	**-**	**-**
Fiscal Year 2021/2022						
Sales, Receipts and Revenues	7,880,781	75,000	54,200	5,000	-	-
Bond Proceeds	-	-	-	-	-	-
Other Sources	24,958,381	1,846,370	11,697,863	3,267,405	70,261	35,272
Total Revenues	**32,839,162**	**1,921,370**	**11,752,063**	**3,272,405**	**70,261**	**35,272**
M & O Expenditures	32,796,287	1,806,626	11,746,073	3,271,351	70,261	35,272
Capital Expenditures	-	-	-	-	-	-
Total Expenditures	32,796,287	1,806,626	11,746,073	3,271,351	70,261	35,272
Available Funds 10/01/2022	**$ 10,274,397**	**$ 159,567**	**$ 938,816**	**$ 3,085**	**$ -**	**$ -**
Available Funds Calculation:						
Cash & Investments	$ 15,577,494	$ 144,666	$ 1,187,628	$ 33,407	$ 4,320	$ -
Assets to be converted to Cash	1,774,114	299,551	33,484	85,022	10,680	-
Less: Liabilities & Encumbrances	(2,671,013)	(412,353)	(414,426)	(118,430)	(15,000)	-
Balance 10/01/20	**$ 14,680,595**	**$ 31,864**	**$ 806,686**	**$ (1)**	**$ -**	**$ -**

* Police Grants includes the Justice Assistant Grant and the Selective Traffic Enforcement Program

City of Amarillo
Special Revenue Funds
Estimated Receipts, Expenditures Available Cash

	Coming Home Project *2065*	TX Emergency Solution *2070*	HMIS *2075*	Court Technology Fund *2080*	Court Security Fund *2090*	Urban Transportation *2420*
Available Funds 10/01/2020 *(see below)*	**$ (2)**	**$ -**	**$ 5**	**$ 46,278**	**$ (6)**	**$ 89**
Fiscal Year 2020/2021						
Sales, Receipts and Revenues	512,521	-	-	88,493	178,004	-
Bond Proceeds						
Other Sources	170,862	1,452,283	234,732	-	-	584,350
Total Revenues	**683,383**	**1,452,283**	**234,732**	**88,493**	**178,004**	**584,350**
M & O Expenditures	683,383	1,452,276	234,733	103,679	178,004	584,350
Capital Expenditures	-	-	-	-	-	-
Total Expenditures	**683,383**	**1,452,276**	**234,733**	**103,679**	**178,004**	**584,350**
Available Funds 10/01/2021	**(2)**	**7**	**4**	**31,092**	**(6)**	**89**
Fiscal Year 2021/2022						
Sales, Receipts and Revenues	512,521	-	-	90,006	181,745	-
Bond Proceeds	-	-	-	-	-	-
Other Sources	170,862	178,947	234,732	-	-	348,813
Total Revenues	**683,383**	**178,947**	**234,732**	**90,006**	**181,745**	**348,813**
M & O Expenditures	682,942	145,188	234,732	103,800	181,745	348,813
Capital Expenditures	-	-	-	-	-	-
Total Expenditures	682,942	145,188	234,732	103,800	181,745	348,813
Available Funds 10/01/2022	**$ 439**	**$ 33,766**	**$ 4**	**$ 17,298**	**$ (6)**	**$ 89**
Available Funds Calculation:						
Cash & Investments	$ 195,598	$ 4,810	$ 2,608	$ 46,278	$ 8,827	$ 3,532
Assets to be converted to Cash	6,176	183,285	75,414	-	-	127,788
Less: Liabilities & Encumbrances	(201,776)	(188,095)	(78,017)	-	(8,833)	(131,231)
Balance 10/01/20	**$ (2)**	**$ -**	**$ 5**	**$ 46,278**	**$ (6)**	**$ 89**

* Police Grants includes the Justice Assistant Grant and the Selective Traffic Enforcement Program

City of Amarillo
Special Revenue Funds
Estimated Receipts, Expenditures Available Cash

	Photo Traffic Enforcement *2425*	Homeland Security *2430*	Public Health *2500*	Women, Infants and Children *2530*	APD Seized Property *2620*	LEOSE *2660*
Available Funds 10/01/2020 *(see below)*	**$ 1,019,597**	**$ 884**	**$ 10,226,508**	**$ 5,351**	**$ 256,729**	**$ 38,461**
Fiscal Year 2020/2021						
Sales, Receipts and Revenues	1,075,394	-	2,010,972	4,247	51,843	20,952
Bond Proceeds						
Other Sources	-	-	3,785,598	2,238,775	-	-
Total Revenues	**1,075,394**	**-**	**5,796,570**	**2,243,022**	**51,843**	**20,952**
M & O Expenditures	1,097,559	-	10,471,777	2,243,025	90,104	24,284
Capital Expenditures	-	-	-	-	-	-
Total Expenditures	**1,097,559**	**-**	**10,471,777**	**2,243,025**	**90,104**	**24,284**
Available Funds 10/01/2021	**997,432**	**884**	**5,551,301**	**5,348**	**218,468**	**35,129**
Fiscal Year 2021/2022						
Sales, Receipts and Revenues	1,100,240	-	3,329,736	-	-	26,310
Bond Proceeds	-	-	-	-	-	-
Other Sources	-	104,522	3,940,214	2,661,643	-	-
Total Revenues	**1,100,240**	**104,522**	**7,269,950**	**2,661,643**	**-**	**26,310**
M & O Expenditures	1,113,920	104,522	7,101,258	2,661,642	90,350	22,630
Capital Expenditures	-	-	-	-	-	-
Total Expenditures	1,113,920	104,522	7,101,258	2,661,642	90,350	22,630
Available Funds 10/01/2022	**$ 983,752**	**$ 884**	**$ 5,719,993**	**$ 5,349**	**$ 128,118**	**$ 38,809**
Available Funds Calculation:						
Cash & Investments	$ 1,371,493	$ 13,363	$ 9,968,529	$ 3,822	$ 245,074	$ 38,461
Assets to be converted to Cash	-	-	582,531	206,255	23,479	-
Less: Liabilities & Encumbrances	(351,896)	(12,479)	(324,552)	(204,726)	(11,824)	-
Balance 10/01/20	**$ 1,019,597**	**$ 884**	**$ 10,226,508**	**$ 5,351**	**$ 256,729**	**$ 38,461**

* Police Grants includes the Justice Assistant Grant and the Selective Traffic Enforcement Program

City of Amarillo
Special Revenue Funds
Estimated Receipts, Expenditures Available Cash

	AIP Pantex Project *2670*	Police Grants* *2210/2610*	Public Improvement Districts Summary *27PID*
Available Funds 10/01/2020 *(see below)*	**$ 1**	**$ (4)**	**$ 2,248,155**
Fiscal Year 2020/2021			
Sales, Receipts and Revenues	-	17,428	2,481,825
Bond Proceeds			1,000,000
Other Sources	718,908	243,829	-
Total Revenues	**718,908**	**261,257**	**3,481,825**
M & O Expenditures	718,908	261,257	3,317,881
Capital Expenditures	-	-	-
Total Expenditures	**718,908**	**261,257**	**3,317,881**
Available Funds 10/01/2021	**1**	**(4)**	**2,412,099**
Fiscal Year 2021/2022			
Sales, Receipts and Revenues	-	36,542	2,469,481
Bond Proceeds	-	-	-
Other Sources	205,328	196,149	-
Total Revenues	**205,328**	**232,691**	**2,469,481**
M & O Expenditures	205,328	232,691	2,637,143
Capital Expenditures	-	-	-
Total Expenditures	205,328	232,691	2,637,143
Available Funds 10/01/2022	**$ 1**	**$ (4)**	**$ 2,244,437**
Available Funds Calculation:			
Cash & Investments	$ 26	$ 4,231	$ 2,300,510
Assets to be converted to Cash	19,024	114,809	5,927
Less: Liabilities & Encumbrances	(19,049)	(119,044)	(58,282)
Balance 10/01/20	**$ 1**	**$ (4)**	**$ 2,248,155**

* Police Grants includes the Justice Assistant Grant and the Selective Traffic Enforcement Program

City of Amarillo

Revenue Summary

DESCRIPTION	Actual 2019/2020	Revised Estimate 2020/2021	Budgeted 2021/2022
1000 - General Fund			
30200 Ad Valorem Tax Collectio	44,554,234	45,074,807	49,638,664
30400 Gross Receipts Business	21,840,541	22,034,933	25,766,852
30600 Sales Tax	60,512,833	59,785,033	61,852,700
31400 Business License and Per	1,167,044	1,166,920	1,257,222
31900 Non-Business License & P	2,866,143	2,651,776	3,368,248
32800 Other Governmental Reven	6,138,061	7,302,802	6,640,956
33200 General Government	75,656	85,080	87,100
33300 Public Safety and Health	2,836,756	3,045,132	3,068,389
33500 Sanitation	23,054,665	23,527,276	24,046,129
33600 Operating Revenues	127,560	0	178,727
33700 Culture and Recreation	4,676,257	7,065,803	7,186,907
34900 Interdepart Rental & Use	20	700	0
35000 Fines and Forfeitures	3,232,887	3,629,298	3,364,956
35300 Construction Participati	116,035	30,000	30,000
35500 Other Governmental Reven	11,719,612	1,313,464	1,313,452
36500 Chamber Revenues	30,866	48,600	48,600
37109 Interest Earnings	908,657	1,111,249	290,000
37150 Rent	5,085,239	5,318,378	5,403,900
37199 Administrative Charges	3,991,577	4,911,041	5,406,595
37400 Miscellaneous Revenue	1,198,268	731,637	789,619
39100 Operating Transfers In	211,790	256,544	22,240
TREVENUE Total Revenues	194,344,699	189,090,473	199,761,256
2010 - CDBG Fund			
35300 Construction Participati	75,874	0	60,000
35500 Other Governmental Reven	1,945,740	1,859,965	1,861,370
TREVENUE Total Revenues	2,021,614	1,859,965	1,921,370
2020 - Housing			
35000 Fines and Forfeitures	11,330	0	0
35500 Other Governmental Reven	11,304,102	10,373,073	11,712,863
37109 Interest Earnings	3,566	8,000	4,200
37400 Miscellaneous Revenue	35,986	41,058	35,000
TREVENUE Total Revenues	11,354,984	10,422,131	11,752,063
2030 - Home Investment Partnership			
35500 Other Governmental Reven	935,797	645,297	3,272,405
TREVENUE Total Revenues	935,797	645,297	3,272,405
2040 - Shelter Plus Care Fund			
35500 Other Governmental Reven	136,568	302,712	70,261
TREVENUE Total Revenues	136,568	302,712	70,261
2050 - COC - Planning Fund			
35500 Other Governmental Reven	8,863	35,272	35,272
TREVENUE Total Revenues	8,863	35,272	35,272
2060 - COC - TPC Supported			
35500 Other Governmental Reven	91,622	0	0
TREVENUE Total Revenues	91,622	0	0

City of Amarillo

Revenue Summary

DESCRIPTION	Actual 2019/2020	Revised Estimate 2020/2021	Budgeted 2021/2022
2065 - Coming Home Project			
35500 Other Governmental Reven	0	0	170,862
37400 Miscellaneous Revenue	195,682	145,000	50,000
39100 Operating Transfers In	167,976	369,678	462,521
TREVENUE Total Revenues	363,659	514,678	683,383
2070 - TX Emergency Solutions Grant			
35500 Other Governmental Reven	235,464	392,575	178,947
TREVENUE Total Revenues	235,464	392,575	178,947
2075 - HMIS			
35500 Other Governmental Reven	214,122	234,732	234,732
37400 Miscellaneous Revenue	500	0	0
TREVENUE Total Revenues	214,622	234,732	234,732
2080 - Court Technology Fund			
35000 Fines and Forfeitures	87,388	110,646	90,006
TREVENUE Total Revenues	87,388	110,646	90,006
2090 - Court Security Fund			
35000 Fines and Forfeitures	84,154	87,003	87,003
39100 Operating Transfers In	82,963	101,494	94,742
TREVENUE Total Revenues	167,116	188,497	181,745
2210 - Safe and Sober TXDOT Program			
35500 Other Governmental Reven	144,610	156,149	146,149
39100 Operating Transfers In	36,090	38,147	36,542
TREVENUE Total Revenues	180,700	194,296	182,691
2300 - Summer Lunch Program			
35500 Other Governmental Reven	0	515,354	0
37400 Miscellaneous Revenue	0	0	0
39100 Operating Transfers In	0	0	0
TREVENUE Total Revenues	0	515,354	0
2420 - Urban Transportation Planning			
35500 Other Governmental Reven	539,429	401,980	348,813
37109 Interest Earnings	90	0	0
TREVENUE Total Revenues	539,519	401,980	348,813
2425 Photographic Traffic Enforcement			
35000 Fines and Forfeitures	1,217,720	900,000	1,100,000
37109 Interest Earnings	7,739	8,320	240
TREVENUE Total Revenues	1,225,459	908,320	1,100,240
2430 - Emergency Mgt Service & Equip			
35500 Other Governmental Reven	304,946	104,522	104,522
39100 Operating Transfers In	2,996	0	0
TREVENUE Total Revenues	307,941	104,522	104,522
2450 COVID-19			
35500 Other Governmental Reven	513,485	0	0

City of Amarillo

Revenue Summary

DESCRIPTION	Actual 2019/2020	Revised Estimate 2020/2021	Budgeted 2021/2022
37400 Miscellaneous Revenue	20,035	0	0
39100 Operating Transfers In	52,712	0	0
TREVENUE Total Revenues	586,232	0	0
2500 - Public Health Fund			
35500 Other Governmental Reven	5,179,019	5,002,726	7,122,002
37109 Interest Earnings	69,815	71,350	7,200
37400 Miscellaneous Revenue	82,000	140,748	140,748
39100 Operating Transfers In	1,033,173	0	0
TREVENUE Total Revenues	6,364,006	5,214,824	7,269,950
2530 - WIC Grant Fund			
35500 Other Governmental Reven	1,317,511	2,671,781	2,661,643
37400 Miscellaneous Revenue	0	0	0
TREVENUE Total Revenues	1,317,511	2,671,781	2,661,643
2610 - Justice Assistance Grant			
35500 Other Governmental Reven	461,237	50,000	50,000
TREVENUE Total Revenues	461,237	50,000	50,000
2620 - APD Seized Property Fund			
37109 Interest Earnings	0	0	0
37400 Miscellaneous Revenue	0	0	0
TREVENUE Total Revenues	0	0	0
2660 - Leose Traning Program Fund			
35500 Other Governmental Reven	23,336	24,810	24,810
37400 Miscellaneous Revenue	0	1,500	1,500
TREVENUE Total Revenues	23,336	26,310	26,310
2670 - AIP Pantex Project Fund			
32800 Other Governmental Revenues	0	0	0
35500 Other Governmental Reven	236,525	195,066	205,328
TREVENUE Total Revenues	236,525	195,066	205,328
2700 - Greenways at Hillside Fund			
30200 Ad Valorem Tax Collectio	643,532	671,219	671,219
37109 Interest Earnings	791	622	120
39800 Proceeds from LT Debt	0	1,000,000	0
TREVENUE Total Revenues	644,324	1,671,841	671,339
2705 - Pinnacle PID			
30200 Ad Valorem Tax Collectio	0	85,823	85,823
37400 Miscellaneous Revenue	0	0	0
TREVENUE Total Revenues	0	85,823	85,823
2710 - Heritage Hills PID			
30200 Ad Valorem Tax Collectio	317,184	399,678	427,364
TREVENUE Total Revenues	317,184	399,678	427,364
2730 - Colonies			
30200 Ad Valorem Tax Collectio	1,054,201	1,030,841	1,029,895
37109 Interest Earnings	1,155	0	0

City of Amarillo

Revenue Summary

DESCRIPTION	Actual 2019/2020	Revised Estimate 2020/2021	Budgeted 2021/2022
37400 Miscellaneous Revenue	0	100,000	0
TREVENUE Total Revenues	1,055,356	1,130,841	1,029,895
2740 - Tutbury Public Imprv Dist			
30200 Ad Valorem Tax Collectio	16,296	16,296	16,296
TREVENUE Total Revenues	16,296	16,296	16,296
2750 - Point West PID			
30200 Ad Valorem Tax Collectio	52,007	52,007	52,000
TREVENUE Total Revenues	52,007	52,007	52,000
2760 - Quail Creek Public Improv			
30200 Ad Valorem Tax Collectio	10,150	10,150	10,150
TREVENUE Total Revenues	10,150	10,150	10,150
2770 - Vineyards PID			
30200 Ad Valorem Tax Collectio	7,750	10,450	10,450
TREVENUE Total Revenues	7,750	10,450	10,450
2790 - Town Square PID			
30200 Ad Valorem Tax Collectio	165,377	166,164	166,164
TREVENUE Total Revenues	165,377	166,164	166,164
3100 - Compensated Absences Fund			
37109 Interest Earnings	2,303	0	0
39100 Operating Transfers In	1,200,000	1,000,000	1,250,000
TREVENUE Total Revenues	1,202,303	1,000,000	1,250,000
3200 - General Obligation Debt			
30200 Ad Valorem Tax Collectio	5,726,973	6,876,321	9,805,016
37109 Interest Earnings	20,127	22,769	300
39100 Operating Transfers In	2,235,306	8,023,227	4,177,894
TREVENUE Total Revenues	7,982,407	14,922,317	13,983,210
4000 - Capital Project Funds			
33700 Culture and Recreation	213,214	198,528	261,857
35500 Other Governmental Reven	0	5,966,364	270,000
37109 Interest Earnings	590,622	491,061	41,100
37400 Miscellaneous Revenue	288,237	1,236,275	6,265,742
39100 Operating Transfers In	1,569,822	6,025,774	17,674,910
39800 Proceeds from LT Debt	19,733,075	17,599,270	10,000,000
TREVENUE Total Revenues	22,394,970	31,517,272	34,513,609
5200 - Water and Sewer System Fund			
31400 Business License and Per	95,175	100,000	95,000

City of Amarillo

Revenue Summary

DESCRIPTION	Actual 2019/2020	Revised Estimate 2020/2021	Budgeted 2021/2022
34000 Utility Sales & Services	83,029,187	83,483,891	88,372,160
34200 Tap Fees and Frontage Ch	339,003	375,000	416,000
35000 Fines and Forfeitures	1,161,657	1,295,000	1,295,000
35300 Construction Participati	90,659	68,000	68,000
37109 Interest Earnings	1,651,676	1,464,202	544,500
37150 Rent	170,531	151,673	188,440
37400 Miscellaneous Revenue	-465,422	-527,440	-607,458
39800 Proceeds from LT Debt	0	0	28,500,000
TREVENUE Total Revenues	86,072,465	86,410,326	118,871,642
5400 - Airport Fund			
32800 Other Governmental Reven	0	37,500	37,500
34300 Airfield Fees and Commis	1,639,460	1,616,120	1,881,000
34400 Terminal Building Area R	6,049,188	5,949,000	6,315,076
34600 Other Building & Ground	1,709,691	1,732,184	1,849,922
34800 Other	21,000	38,770	24,000
35500 Other Governmental Reven	5,078,153	5,442,480	10,733,702
37109 Interest Earnings	159,378	147,168	145,540
37150 Rent	1,000	0	2,125
37400 Miscellaneous Revenue	98,120	111,200	105,700
39100 Operating Transfers In	809,763	0	0
TREVENUE Total Revenues	15,565,753	15,074,422	21,094,565
5600 - Drainage Utility Fund			
34800 Other	6,220,367	6,384,396	6,915,375
35000 Fines and Forfeitures	119,444	120,000	120,000
35300 Construction Participati	3,900	0	0
37109 Interest Earnings	117,821	117,672	60,000
39800 Proceeds from LT Debt	0	10,000,000	0
TREVENUE Total Revenues	6,461,533	16,622,068	7,095,375
6100 - Fleet Services			
34900 Interdepart Rental & Use	17,219,890	17,643,574	18,216,024
37109 Interest Earnings	189,423	214,276	36,000
37400 Miscellaneous Revenue	-151,900	336,713	336,713
39100 Operating Transfers In	57,646	0	0
39800 Proceeds from LT Debt	0	0	5,000,000
TREVENUE Total Revenues	17,315,059	18,194,563	23,588,737
6200 - Information Technology Fund			
34900 Interdepart Rental & Use	6,918,940	7,048,123	7,179,888
37109 Interest Earnings	62,391	57,560	24,000
37400 Miscellaneous Revenue	-22,112	0	0
39100 Operating Transfers In	158,314	256,186	256,186
TREVENUE Total Revenues	7,117,532	7,361,869	7,460,074
6300 - Risk Management Fund			
37109 Interest Earnings	257,738	272,935	84,000
37199 Administrative Charges	6,456,744	7,319,964	8,688,768
37400 Miscellaneous Revenue	0	200	200
39100 Operating Transfers In	2,452,590	0	0
TREVENUE Total Revenues	9,167,071	7,593,099	8,772,968

City of Amarillo

Revenue Summary

DESCRIPTION	Actual 2019/2020	Revised Estimate 2020/2021	Budgeted 2021/2022
6400 - Employee Insurance Fund			
34800 Other	27,713,706	28,252,914	29,723,110
37109 Interest Earnings	124,541	114,713	36,000
37400 Miscellaneous Revenue	153	300	180
TREVENUE Total Revenues	27,838,400	28,367,927	29,759,290
6500 - Employee Flexible Spending Fund			
34800 Other	438,804	542,800	542,800
37109 Interest Earnings	804	794	360
TREVENUE Total Revenues	439,608	543,594	543,160
Total Revenue			499,533,048

CITY OF AMARILLO
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION

DESCRIPTION	Actual 2019/2020	Budgeted 2020/2021	Budgeted 2021/2022
Public Safety			
1040 Judicial	487,453	510,258	536,456
1232 Emergency Management Services	534,066	520,358	544,465
1270 AECC	4,836,665	4,956,676	5,162,056
1305 Municipal Court	1,048,834	1,378,284	1,416,446
1306 Office of Civil Hearings	89,363	113,210	119,659
1610 Police	42,466,681	44,621,553	45,516,371
1640 Civilian Personnel	5,359,880	5,418,761	5,781,472
1710 Animal Management & Welfare	3,020,188	3,460,375	3,731,962
1910 Fire Operations	32,432,064	33,663,987	34,673,670
1940 Fire Civilian Personnel	697,439	672,804	683,671
Administration			
1011 Mayor and Council	57,829	83,451	83,536
1020 City Manager	1,471,134	1,485,126	1,552,160
1023 Office of Public Communication	379,085	414,569	600,248
1030 Tourism & Economic Development	2,371,536	1,457,041	2,024,072
1210 Legal	1,399,287	1,301,096	1,372,677
1220 City Secretary	301,710	410,739	431,158
Support Services			
1110 Human Resources	908,024	1,113,155	1,092,618
1120 Risk Management	295,623	354,153	361,269
1231 Radio Communications	464,183	832,131	903,443
1251 Custodial Services	1,207,259	1,328,490	1,517,511
1252 Facilities Maintenance	2,586,620	3,096,760	3,627,914
1253 MPEV	157,412	400,000	400,000
1315 Finance	1,117,608	1,436,255	1,571,667
1320 Accounting	1,190,546	1,221,658	1,322,632
1325 Purchasing	593,186	619,687	644,664
1340 Health Plan Administration	268,640	278,863	289,458
1345 Central Stores	318,586	364,016	377,274
1350 General Fund Transfers	9,396,318	12,904,862	21,252,143
Leisure Services			
1241 Civic Center Administration	527,964	574,067	615,619
1243 Civic Center Operations	1,445,149	1,758,100	2,178,997
1245 Civic Center Sports	521,804	601,720	372,425
1248 Box Office Operations	301,245	388,828	397,800
1249 Globe News Center	325,675	382,271	421,325
1260 Library	3,827,153	4,044,439	4,200,777
1811 Golf Operations	4,167,496	4,153,160	4,252,860
1820 Parks & Rec Administration	743,427	789,780	774,406
1830 Tennis Center	97,740	170,398	258,647
1840 Swimming Pools	203,617	1,101,753	983,860
1850 Parks & Recreation Program	193,984	381,168	420,219
1855 Warford Activity Center	306,837	464,760	472,149
1861 Park Maintenance	5,259,073	6,290,205	6,582,527
1862 Zoo Maintenance	434,771	600,180	624,477
1863 ZooSchool Education Programs	-	-	-
1870 Athletic Administration	85,103	111,238	144,495
1871 Softball Program	33,956	172,854	172,855
1872 Basketball Program	5,821	11,271	11,271
1874 Volleyball Program	55,320	102,362	102,362
1876 Baseball	-	1,060	1,060

CITY OF AMARILLO
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION

DESCRIPTION	Actual 2019/2020	Budgeted 2020/2021	Budgeted 2021/2022
1880 Senior Services	67,475	90,132	88,736
Transportation			
1420 Street Department	8,948,381	9,216,550	9,632,055
1731 Traffic Administration	3,793,060	4,478,108	4,814,282
1732 Traffic Field Operation	-	-	-
1761 Transit Fixed Route	2,492,727	2,761,957	2,700,215
1762 Transit Demand Response	1,075,412	1,400,566	1,282,677
1763 Transit Maintenance	879,840	1,081,887	1,207,285
1764 Transit Administration	446,555	597,747	692,827
Utility Services			
1431 Solid Waste Collection	11,792,761	12,598,380	13,803,536
1432 Solid Waste Disposal	4,486,903	5,167,070	5,206,721
Development Services			
1410 Public Works	527,484	567,045	527,196
1415 Capital Projects & Development	887,838	1,084,789	1,410,611
1720 Planning and Development Svcs	783,520	866,918	931,422
1740 Building Safety	3,020,227	3,165,598	3,589,720
1750 Environmental Health	1,370,235	1,475,190	1,679,530
1930 Fire Marshal	873,729	1,025,850	1,022,442
Health and Human Services			
1335 Vital Statistics	74,216	103,605	123,026
1000 General Fund	175,513,717	192,199,324	209,291,084
2010 CDBG Fund			
Health and Human Services			
20110 Program Management	323,337	338,849	341,385
20115 Code Enforcement	90,219	257,203	150,000
20116 Code Inspector	75,847	82,619	86,703
20125 Rehab Support	115,752	184,325	235,825
20130 Housing Rehab	623,886	392,129	296,416
20135 Park Improvements	149,963	-	-
20140 Public Services	325,205	444,340	446,297
20150 Emergency Shelter	180,833	-	-
20155 Neighborhood Facilities	116,125	160,500	250,000
2010 CDBG Fund	2,001,167	1,859,965	1,806,626
2020 Housing			
Health and Human Services			
20210 Housing Assistance	618,485	912,601	897,813
20230 Housing Vouchers	9,721,209	9,188,230	10,526,962
20240 SRO Rehab	55,916	-	-
20250 5 YEAR MAINSTREAM VOUCHER PROG	597,296	321,299	321,299
20255 Mainstream CARES Funding	11,836	-	-
2020 Housing	11,004,740	10,422,130	11,746,074
2030 Home Investment Partnersh			
Health and Human Services			
20310 Home Administration	54,912	64,979	74,602
20320 Home Projects	880,885	580,318	3,196,749
2030 Home Investment Partnership	935,797	645,297	3,271,351

CITY OF AMARILLO
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION

DESCRIPTION	Actual 2019/2020	Budgeted 2020/2021	Budgeted 2021/2022
2040 Shelter Plus Care Fund			
Health and Human Services			
20400 SHELTER PLUS CARE	136,568	302,712	70,261
2040 Shelter Plus Care Fund	136,568	302,712	70,261
2050 COC - Planning Fund			
Health and Human Services			
20500 COC - Planning	8,863	35,272	35,272
2050 COC - Planning Fund	8,863	35,272	35,272
2060 COC - TPC Supported Housing			
Health and Human Services			
20600 COC - TPC Supported Housing	91,622	-	-
2060 COC - TPC Supported Housing	91,622	-	-
2065 Coming Home Project			
Health and Human Services			
20650 Coming Home Project	363,659	514,678	683,207
2065 Coming Home Project	363,659	514,678	683,207
2070 TX Emergency Solutions Grants			
Health and Human Services			
20700 TX Emergency Solutions Grant	125,965	392,575	145,188
20710 TX ESG CARES	109,499	-	-

CITY OF AMARILLO
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION

DESCRIPTION	Actual 2019/2020	Budgeted 2020/2021	Budgeted 2021/2022
20715 TX ESG CARES 2	-	-	-
2070 TX Emergency Solutions Grants	235,464	392,575	145,188
2075 HMIS			
Health and Human Services			
20750 HMIS Capacity Building Project	52,162	71,500	71,500
20755 HMIS	162,459	163,232	163,232
2075 HMIS	214,621	234,732	234,732
2080 Court Technology Fund			
Public Safety			
20800 Court Technology	96,434	99,640	103,800
2080 Court Technology Fund	96,434	99,640	103,800
2090 Court Security Fund			
Public Safety			
20910 Court Security Fund	167,116	188,497	181,745
2090 Court Security Fund	167,116	188,497	181,745
2210 Safe and Sober TXDOT Prog			
Public Safety			
22150 Safe and Sober TXDOT Pr	180,700	182,684	182,691
22160 Click It or Tickit	-	11,615	-
2210 Safe and Sober TXDOT Program	180,700	194,299	182,691
2300 Summer Programs			
Health and Human Services			
23100 Summer Food Service Program	-	515,354	-
2300 Summer Programs	-	515,354	-
2420 Urban Transportation Plan			
Development Services			
24200 Urban Transportation Planning	539,429	401,980	348,813
2420 Urban Transportation Planning	539,429	401,980	348,813
2425 Photographic Traffic Enfo			
Transportation			
24250 Photographic Traffic Enforceme	1,094,596	958,410	1,113,920
2425 Photographic Traffic Enforceme	1,094,596	958,410	1,113,920
2430 Emergency Mgt Service & E			
Public Safety			
24300 Homeland Security Grant	-	-	-
24320 Homeland Security Grant	-	-	-
24330 Homeland Security Grant	-	-	-
24333 Homeland Security Grant	156,339	-	-
24340 Homeland Security Grant	2,125	-	-
24350 Homeland Security Grant	17,787	-	-
24380 Homeland Security Grant	-	104,522	104,522
24390 Homeland Security Grant	79,752	-	-
2430 Homeland Security Grant Fund	307,895	104,522	104,522

CITY OF AMARILLO
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION

DESCRIPTION	Actual 2019/2020	Budgeted 2020/2021	Budgeted 2021/2022
2450 COVID-19			
Public Safety			
24510 COVID-19 Response	518,520	-	-
24520 COVID-19 CD Housing	67,712	-	-
2450 COVID-19	586,232	-	-
2500 Public Health Fund			
Health and Human Services			
25011 AHD Public Health	1,055,042	1,332,623	1,704,524
25012 Refugee Health	99,932	291,997	380,452
25013 IMM/Locals	330,114	394,628	479,197
25014 HIV Prevention	197,503	262,228	311,155
25015 Core Public Health	191,271	203,864	255,411
25016 Hansen's	18,703	19,026	24,225
25017 Healthy Texas Babies	115,478	147,047	120,068
25020 Bioterrorism Grant	283,455	298,571	423,594
25021 CMHG Grant	4,338	-	-
25023 DSHS/LIDS-IMM/COVID-19	-	-	2,237,677
25024 DSRIP IMMUNIZATIONS	99,797	252,062	259,802
25025 DSRIP ARAD	150,000	-	-
25027 Clinical Health Bridge Grant	31,305	269,228	295,652
25028 CPS/COVID-19	622,837	22,219	-
25029 COVID-19	20,461	155,266	181,345
25030 Epidemiology	82,017	90,742	116,972
25035 Local Tuberculosis - Federal	73,979	78,298	103,217
25045 Local Tuberculosis - State	109,673	148,124	207,701
25055 COVD-19 Non-Grant	1,033,173	-	-
2500 Public Health Fund	4,519,076	3,965,922	7,100,992
2530 WIC Grant Fund			
Health and Human Services			
25311 WIC Administration	377,351	663,154	640,408
25312 WIC Nutrition Education	355,326	759,128	774,795
25313 WIC Breastfeeding	49,641	91,576	93,494
25314 WIC Client Services	403,296	852,742	842,677
25315 WIC IT	12,437	14,400	14,400
25316 WIC Farmers Market	532	1,093	1,093
25317 WIC Lactation Consultant	14,398	9,204	9,180
25318 WIC Peer Counselor	28,155	112,948	114,359
25319 WIC Vendor Operations	42,710	-	-
25320 WIC Mentor	-	49,900	49,900
25321 WIC Obesity	19,575	34,340	34,815
25322 WIC R D Grant	14,931	83,300	86,522
25323 WIC Summer Feeding	1,131	-	-
25324 WIC Virtual Classes	-	-	-
25325 WIC Cooking Matters	-	-	-
2530 WIC Grant Fund	1,319,484	2,671,785	2,661,643
2610 Justice Assistance Grant			
Public Safety			
26110 JAG Grant	-	50,000	50,000
26150 JAG Grant	-	-	-
26180 JAG Grant	102,472	-	-
2610 Justice Assistance Grant Fund	461,237	50,000	50,000

CITY OF AMARILLO
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION

DESCRIPTION	Actual 2019/2020	Budgeted 2020/2021	Budgeted 2021/2022
2620 APD Seized Property Fund			
Public Safety			
26200 APD Seized Property	-	-	-
26210 Narcotics Unit	-	90,350	90,350
2620 APD Seized Property Fund	-	90,350	90,350
2660 Leose Training Program Fu			
Public Safety			
26610 Leose Training-Police	7,937	21,122	21,130
26620 Leose Training- Fire Civilian	-	-	-
Transportation			
26630 Leose Training- Airport Securi	1,863	1,500	1,500
2660 Leose Training Program Fu	9,800	22,622	22,630
2670 AIP Pantex Project Fund			
Public Safety			
26710 AIP Pantex Project Fund	236,525	195,066	718,908
2670 AIP Pantex Project Fund	236,525	195,066	718,908
2700 Greenways at Hillside Fund			
Public Improvement Districts			
27100 Greenways at Hillside	846,554	1,705,283	761,074
2700 Greenways at Hillside Fund	846,554	1,705,283	761,074
2705 Pinnacle PID			
Public Improvement Districts			
27050 Pinnacle PID	664	54,039	54,799
2705 Pinnacle PID	664	54,039	54,799

CITY OF AMARILLO
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION

DESCRIPTION	Actual 2019/2020	Budgeted 2020/2021	Budgeted 2021/2022
2710 Heritage Hills PID Fund			
Public Improvement Districts			
27110 Heritage Hills PID	30,865	92,676	540,248
2710 Heritage Hills PID Fund	30,865	92,676	540,248
2720 Brennan Boulevard Fund			
Public Improvement Districts			
27200 Brennan Improvement Dis	8,952	-	-
2720 Brennan Boulevard Fund	8,952	-	-
2730 Colonies			
Public Improvement Districts			
27300 Colonies	951,140	998,337	1,096,531
2730 Colonies	951,140	998,337	1,096,531
2740 Tutbury Public Imprv Dist			
Public Improvement Districts			
27400 Tutbury Imprv Dist	9,746	20,516	20,543
2740 Tutbury Public Imprv Dist	9,746	20,516	20,543
2750 Point West PID			
Public Improvement Districts			
27510 Points West PID	21,528	53,626	53,208
2750 Point West PID	21,528	53,626	53,208
2760 Quail Creek Public Improv Dist			
Public Improvement Districts			
27610 Quail Creek PID	13,559	10,836	10,856
2760 Quail Creek Public Improv Dist	13,559	10,836	10,856
2770 Vineyards PID			
Public Improvement Districts			
27710 Vineyards PID	4,898	10,214	10,389
2770 Vineyards PID	4,898	10,214	10,389
2780 Redstone PID			
Public Improvement Districts			
27800 Redstone PID	618	-	-
2780 Redstone PID	618	-	-
2790 Town Square PID			
Public Improvement Districts			
27900 Town Square PID	1,187	83,175	89,494
2790 Town Square PID	1,187	83,175	89,494
3000 Debt Service Funds			
Debts Services			
3100 Compensated Absences Fund	1,512,309	1,283,465	1,326,645
3200 General Obligation Debt	9,105,593	15,170,061	13,978,471
3000 Debt Service Funds	10,617,902	16,453,526	15,305,116

CITY OF AMARILLO
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION

DESCRIPTION	Actual 2019/2020	Budgeted 2020/2021	Budgeted 2021/2022
5200 Water and Sewer System Fu			
Utility Services			
52100 Utilities Office	3,706,325	3,240,032	4,223,733
52110 Director of Utilities	622,117	671,302	678,460
52120 Water & Sewer General	2,238,965	1,521,377	4,420,570
52121 Sewer General	8,998,297	11,336,464	9,549,905
52122 Water General	8,237,482	9,174,937	8,949,741
52123 Water & Sewer - Transfer	99,698	44,105,754	36,273,654
52200 Water Production	6,330,177	7,449,724	7,589,618
52210 Water Transmission	5,161,795	5,736,079	5,374,385
52220 Surface Water Treatment	8,290,421	9,887,119	11,670,142
52230 Water Distribution	6,339,915	7,037,496	7,512,323
52240 Waste Water Collection	5,170,676	5,552,230	5,847,797
52260 River Road Water Reclamation	3,104,958	3,503,405	3,591,083
52270 Hollywood Road Waste Water Tre	4,145,015	4,726,956	4,924,970
52281 Laboratory Admin	1,518,649	1,946,488	1,931,108
Development Services			
52115 Capital Projects & Development	893,385	1,303,846	1,200,749
5200 Water and Sewer System Fu	64,857,875	117,193,209	113,738,238
5400 Airport Fund			
Transportation			
54110 Department of Aviation	14,131,102	15,214,491	17,931,332
54120 Airport Transfers	-	2,867,457	10,095,939
54170 Rental Car Facility	556,908	683,051	666,259
5420 Airport PFC fund	809,763	-	-
5400 Airport Fund	15,497,772	18,764,999	28,693,530
5600 Drainage Utility Fund			
Utility Services			
56100 Drainage Utility	4,592,477	4,526,736	4,990,554
56200 Drainage Utility Transfers	-	10,040,000	4,500,000
5600 Drainage Utility Fund	4,592,477	14,566,736	9,490,554
6100 Fleet Services Fund			
Support Services			
61110 Fleet Services Operations	9,382,186	10,513,726	15,225,882
61120 Equipment Replacement	11,560,819	16,787,332	16,623,406
6100 Fleet Services Fund	20,943,004	27,301,058	31,849,288
6200 Information Technology Fund			
Support Services			
62010 IT Administration	916,148	858,125	897,221
62021 IT Enterprise Applications	2,029,408	2,231,838	2,303,232
62022 IT Support	538,173	554,773	556,985
62023 IT Print Services	99,539	112,034	101,564
62024 IT GIS	151,611	338,331	346,913
62031 IT Public Safety	197,170	214,299	207,048
62032 IT Infrastructure	2,097,270	3,378,151	3,369,597
62033 IT Telecom	642,126	726,892	736,730
62150 IT Capital	80,425	300,000	-
6200 Information Technology Fund	6,751,870	8,714,444	8,519,290

CITY OF AMARILLO
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION

DESCRIPTION	Actual 2019/2020	Budgeted 2020/2021	Budgeted 2021/2022
6300 Risk Management Fund			
Support Services			
63110 Self Insurance General	626,997	653,415	650,156
63115 Unemployment Claims	282,675	80,511	84,571
63120 Fire & Extended Coverage	1,245,703	2,337,453	2,857,458
63125 Workers Compensation	2,769,967	3,004,282	2,992,124
63160 General Liability	(377,619)	686,695	668,663
63170 Police Professional	156,706	200,263	167,160
63185 Automobile Liability	512,268	478,273	493,477
63190 Auto Physical Damage	789,451	501,100	519,620
63195 City Property	377,405	11,200	11,200
6300 Risk Management Fund	6,383,553	7,953,192	8,444,429
6400 Employee Insurance Fund			
Support Services			
64100 Health Plan	26,575,036	27,098,518	28,421,534
64200 Dental Plan	985,872	1,180,622	1,199,524
64300 City Care Clinic	603,259	762,621	756,730
6400 Employee Insurance Fund	28,164,166	29,041,761	30,377,788
6500 Employee Flexible Spnding			
Support Services			
65100 Employee Flex Plan	421,737	557,800	556,800
6500 Employee Flexible Spnding Fun	421,737	557,800	556,800
			489,062,402
Capital Improvement Programs			35,078,958
Total Expenditures			524,141,360
Depreciation			(29,644,332)
Water and Sewer Principal Debt Service			22,878,060
Drainage Utility Principal Debt Service			1,160,000
Fleet Services Principal Debt Service			176,000
Interfund Transfers			(99,181,032)
Net Expenditures			419,530,054

City of Amarillo

Summary of Expenditures by Object Classification

DESCRIPTION	Actual 2019/2020	Budgeted 2020/2021	Budgeted 2021/2022
1000 - General Fund			
41000 Personal Services	123,924,929	134,360,295	139,004,970
51000 Supplies	10,619,784	13,086,455	13,451,391
60000 Contractual Services	28,624,289	29,271,165	31,678,993
70000 Other Charges	8,372,629	9,263,166	9,463,472
78500 Program Expenses	(5,001)	-	-
80000 Capital Outlay	218,660	361,736	747,200
SUB_TOTAL Sub Total	171,755,290	186,342,818	194,346,026
90000 Inter Reimbursements	(1,284,849)	(1,742,685)	(1,518,776)
92000 Operating Transfers	5,043,277	7,599,192	16,463,834
TEXPENSES Total Expenses	175,513,718	192,199,325	209,291,084
2010 - CDBG Fund			
41000 Personal Services	352,031	409,114	509,546
51000 Supplies	16,010	33,845	8,237
60000 Contractual Services	1,337,630	1,019,632	827,325
70000 Other Charges	145,533	195,920	167,220
SUB_TOTAL Sub Total	1,851,204	1,658,511	1,512,329
92000 Operating Transfers	149,963	201,454	294,297
TEXPENSES Total Expenses	2,001,167	1,859,965	1,806,626
2020 - Housing			
41000 Personal Services	447,394	571,502	501,484
51000 Supplies	12,730	73,212	46,846
60000 Contractual Services	10,396,618	9,590,254	10,921,604
70000 Other Charges	147,998	187,162	276,139
SUB_TOTAL Sub Total	11,004,740	10,422,130	11,746,073
TEXPENSES Total Expenses	11,004,740	10,422,130	11,746,073
2030 - Home Investment Partnership			
41000 Personal Services	36,808	44,252	56,749
51000 Supplies	450	-	-
60000 Contractual Services	882,977	580,318	3,196,749
70000 Other Charges	15,562	20,726	17,853
SUB_TOTAL Sub Total	935,797	645,297	3,271,351
TEXPENSES Total Expenses	935,797	645,297	3,271,351

City of Amarillo

Summary of Expenditures by Object Classification

DESCRIPTION	Actual 2019/2020	Budgeted 2020/2021	Budgeted 2021/2022
2040 - Shelter Plus Care Fund			
41000 Personal Services	2,352	-	-
60000 Contractual Services	134,216	302,712	70,261
SUB_TOTAL Sub Total	136,568	302,712	70,261
TEXPENSES Total Expenses	136,568	302,712	70,261
2050 - COC - Planning Fund			
60000 Contractual Services	6,675	30,000	30,000
70000 Other Charges	2,188	5,272	5,272
SUB_TOTAL Sub Total	8,863	35,272	35,272
TEXPENSES Total Expenses	8,863	35,272	35,272
2060 - COC - TPC Supported Housing			
41000 Personal Services	2,918	-	-
60000 Contractual Services	88,704	-	-
SUB_TOTAL Sub Total	91,622	-	-
TEXPENSES Total Expenses	91,622	-	-
2065 - Coming Home Project			
41000 Personal Services	215,690	398,750	422,090
51000 Supplies	5,256	-	20,000
60000 Contractual Services	40,139	86,577	139,391
70000 Other Charges	102,574	29,352	101,726
SUB_TOTAL Sub Total	363,659	514,678	683,207
TEXPENSES Total Expenses	363,659	514,678	683,207
2070 - TX Emergency Solutions Grants			
41000 Personal Services	126,442	202,577	140,392
51000 Supplies	-	-	-
60000 Contractual Services	104,831	184,998	-
70000 Other Charges	4,191	5,000	4,796
SUB_TOTAL Sub Total	235,464	392,575	145,188
TEXPENSES Total Expenses	235,464	392,575	145,188

City of Amarillo

Summary of Expenditures by Object Classification

DESCRIPTION	Actual 2019/2020	Budgeted 2020/2021	Budgeted 2021/2022
2075 - HMIS			
41000 Personal Services	129,337	126,756	137,507
51000 Supplies	4,920	1,277	-
60000 Contractual Services	73,245	85,048	81,129
70000 Other Charges	7,118	21,651	16,096
SUB_TOTAL Sub Total	214,621	234,732	234,732
TEXPENSES Total Expenses	214,621	234,732	234,732
2080 - Court Technology Fund			
51000 Supplies	34	1,200	1,200
60000 Contractual Services	96,288	98,440	102,600
SUB_TOTAL Sub Total	96,321	99,640	103,800
92000 Operating Transfers	113	-	-
TEXPENSES Total Expenses	96,434	99,640	103,800
2090 - Court Security Fund			
41000 Personal Services	155,636	173,075	169,510
51000 Supplies	201	1,600	1,600
70000 Other Charges	11,280	13,822	10,635
SUB_TOTAL Sub Total	167,116	188,497	181,745
TEXPENSES Total Expenses	167,116	188,497	181,745
2210 - Safe and Sober TXDOT Program			
41000 Personal Services	180,700	194,299	182,691
SUB_TOTAL Sub Total	180,700	194,299	182,691
TEXPENSES Total Expenses	180,700	194,299	182,691
2300 - Summer Lunch Program			
41000 Personal Services	-	46,773	-
51000 Supplies	-	458,581	-
60000 Contractual Services	-	7,000	-
70000 Other Charges	-	3,000	-
SUB_TOTAL Sub Total	-	515,354	-
TEXPENSES Total Expenses	-	515,354	-

City of Amarillo

Summary of Expenditures by Object Classification

DESCRIPTION	Actual 2019/2020	Budgeted 2020/2021	Budgeted 2021/2022
2420 - Urban Transportation Planning			
41000 Personal Services	291,245	289,073	295,751
51000 Supplies	988	2,000	2,000
60000 Contractual Services	3,562	4,600	4,600
70000 Other Charges	139,138	106,307	46,462
SUB_TOTAL Sub Total	434,933	401,980	348,813
92000 Operating Transfers	104,497	-	-
TEXPENSES Total Expenses	539,429	401,980	348,813
2425 - Photographic Traffic Enforcement			
41000 Personal Services	45,666	73,960	76,652
51000 Supplies	-	1,100	1,100
60000 Contractual Services	633,420	536,250	632,300
70000 Other Charges	281,887	222,100	323,868
80000 Capital Outlay	-	-	40,000
SUB_TOTAL Sub Total	960,973	833,410	1,073,920
92000 Operating Transfers	133,623	125,000	40,000
TEXPENSES Total Expenses	1,094,596	958,410	1,113,920
2430 - Homeland Security Grant Fund			
51000 Supplies	17,601	-	-
60000 Contractual Services	-	104,522	104,522
80000 Capital Outlay	290,294	-	-
SUB_TOTAL Sub Total	307,895	104,522	104,522
TEXPENSES Total Expenses	307,895	104,522	104,522
2450 - COVID-19			
41000 Personal Services	11,348	-	-
51000 Supplies	551,078	-	-
60000 Contractual Services	1,598	-	-
70000 Other Charges	22,207	-	-
SUB_TOTAL Sub Total	586,232	-	-
TEXPENSES Total Expenses	586,232	-	-

City of Amarillo

Summary of Expenditures by Object Classification

DESCRIPTION	Actual 2019/2020	Budgeted 2020/2021	Budgeted 2021/2022
2500 - Public Health Fund			
41000 Personal Services	2,253,531	2,552,978	3,032,459
51000 Supplies	393,746	457,112	463,092
60000 Contractual Services	1,569,265	394,231	2,320,976
70000 Other Charges	289,187	561,601	1,284,465
80000 Capital Outlay	8,291	-	-
SUB_TOTAL Sub Total	4,514,019	3,965,922	7,100,992
92000 Operating Transfers	5,057	-	-
TEXPENSES Total Expenses	4,519,076	3,965,922	7,100,992
2530 - WIC Grant Fund			
41000 Personal Services	926,153	1,748,495	1,802,188
51000 Supplies	65,015	311,517	302,829
60000 Contractual Services	18,728	129,920	133,142
70000 Other Charges	195,670	481,853	423,484
SUB_TOTAL Sub Total	1,205,567	2,671,785	2,661,643
92000 Operating Transfers	113,917	-	-
TEXPENSES Total Expenses	1,319,484	2,671,785	2,661,643
2610 - Justice Assistance Grant Fund			
41000 Personal Services	-	-	-
51000 Supplies	221,088	-	-
60000 Contractual Services	16	-	-
70000 Other Charges	152,840	50,000	50,000
80000 Capital Outlay	87,294	-	-
SUB_TOTAL Sub Total	461,237	50,000	50,000
TEXPENSES Total Expenses	461,237	50,000	50,000
2620 - APD Seized Property Fund			
51000 Supplies	-	17,700	17,700
60000 Contractual Services	-	10,000	10,000
70000 Other Charges	-	62,650	62,650
SUB_TOTAL Sub Total	-	90,350	90,350
TEXPENSES Total Expenses	-	90,350	90,350

City of Amarillo

Summary of Expenditures by Object Classification

DESCRIPTION	Actual 2019/2020	Budgeted 2020/2021	Budgeted 2021/2022
2660 - LEOSE Training Program Fund			
51000 Supplies	136	122	130
60000 Contractual Services	3,597	1,500	1,500
70000 Other Charges	6,067	21,000	21,000
SUB_TOTAL Sub Total	9,800	22,622	22,630
TEXPENSES Total Expenses	9,800	22,622	22,630
2670 - AIP Pantex Project Fund			
41000 Personal Services	97,439	101,572	103,917
51000 Supplies	3,206	9,000	3,500
60000 Contractual Services	70,491	51,125	61,364
70000 Other Charges	32,390	33,369	36,547
80000 Capital Outlay	33,000	-	-
SUB_TOTAL Sub Total	236,525	195,066	205,328
TEXPENSES Total Expenses	236,525	195,066	205,328
2700 - Greenways at Hillside Fund			
51000 Supplies	195,267	205,322	253,915
60000 Contractual Services	213,165	249,055	240,155
70000 Other Charges	4,121	28,503	28,902
80000 Capital Outlay	300,000	1,000,000	35,000
SUB_TOTAL Sub Total	712,552	1,482,880	557,972
92000 Operating Transfers	134,002	222,403	203,102
TEXPENSES Total Expenses	846,554	1,705,283	761,074
2705 - Pinnacle PID			
51000 Supplies	-	12,826	12,826
60000 Contractual Services	664	41,185	41,185
70000 Other Charges	-	28	788
SUB_TOTAL Sub Total	664	54,039	54,799
TEXPENSES Total Expenses	664	54,039	54,799

City of Amarillo

Summary of Expenditures by Object Classification

DESCRIPTION	Actual 2019/2020	Budgeted 2020/2021	Budgeted 2021/2022
2710 - Heritage Hills Public Imprv District			
51000 Supplies	-	36,000	36,120
60000 Contractual Services	30,840	53,736	101,764
70000 Other Charges	25	2,940	2,364
80000 Capital Outlay	-	-	400,000
SUB_TOTAL Sub Total	30,865	92,676	540,248
TEXPENSES Total Expenses	30,865	92,676	540,248
2720 - Brennan Boulevard Fund			
92000 Operating Transfers	8,952	-	-
TEXPENSES Total Expenses	8,952	-	-
2730 - Colonies			
51000 Supplies	233,289	260,618	308,647
60000 Contractual Services	253,220	239,878	293,166
70000 Other Charges	5,056	31,011	34,655
SUB_TOTAL Sub Total	491,565	531,507	636,468
92000 Operating Transfers	459,576	466,830	460,063
TEXPENSES Total Expenses	951,140	998,337	1,096,531
2740 - Tutbury Public Imprv District			
51000 Supplies	2,788	3,636	4,734
60000 Contractual Services	6,856	16,062	15,126
70000 Other Charges	102	818	683
SUB_TOTAL Sub Total	9,746	20,516	20,543
TEXPENSES Total Expenses	9,746	20,516	20,543
2750 - Point West Public Imprv District			
51000 Supplies	10,643	9,819	12,000
60000 Contractual Services	10,654	39,712	39,712
70000 Other Charges	231	4,095	1,496
SUB_TOTAL Sub Total	21,528	53,626	53,208
TEXPENSES Total Expenses	21,528	53,626	53,208

City of Amarillo

Summary of Expenditures by Object Classification

DESCRIPTION	Actual 2019/2020	Budgeted 2020/2021	Budgeted 2021/2022
2760 - Quail Creek Public Imprv District			
51000 Supplies	6,145	5,359	5,543
60000 Contractual Services	7,341	4,754	4,369
70000 Other Charges	73	723	944
SUB_TOTAL Sub Total	13,559	10,836	10,856
TEXPENSES Total Expenses	13,559	10,836	10,856
2770 - Vineyards Public Imprv District			
51000 Supplies	464	3,361	3,424
60000 Contractual Services	4,393	6,392	6,468
70000 Other Charges	41	461	497
SUB_TOTAL Sub Total	4,898	10,214	10,389
TEXPENSES Total Expenses	4,898	10,214	10,389
2780 - Redstone Public Imprv District			
60000 Contractual Services	618	-	-
SUB_TOTAL Sub Total	618	-	-
TEXPENSES Total Expenses	618	-	-
2790 - Town Square Public Imprv District			
51000 Supplies	-	51,000	51,000
60000 Contractual Services	1,176	32,102	38,402
70000 Other Charges	11	73	92
SUB_TOTAL Sub Total	1,187	83,175	89,494
TEXPENSES Total Expenses	1,187	83,175	89,494
3100 - Compensated Absences Fund			
41000 Personal Services	1,512,309	1,283,465	1,326,645
70000 Other Charges	-	-	-
SUB_TOTAL Sub Total	1,512,309	1,283,465	1,326,645
TEXPENSES Total Expenses	1,512,309	1,283,465	1,326,645
3200 - General Obligation Debt			
89000 Debt Service	9,105,593	15,170,061	13,978,471
SUB_TOTAL Sub Total	9,105,593	15,170,061	13,978,471
TEXPENSES Total Expenses	9,105,593	15,170,061	13,978,471

City of Amarillo

Summary of Expenditures by Object Classification

DESCRIPTION	Actual 2019/2020	Budgeted 2020/2021	Budgeted 2021/2022
4000 - Capital Projects			
51000 Supplies	3,159,858	-	0
60000 Contractual Services	153,451	113,000	0
80000 Capital Outlay	4,576,680	28,899,110	31,864,240
SUB_TOTAL Sub Total	7,889,988	29,012,110	31,864,240
90000 Inter Reimbursements	10,132	-	-
92000 Operating Transfers	1,194,870	3,194,214	3,214,718
93000 Fixed Asset Transfers	40,519,750	-	-
TEXPENSES Total Expenses	49,614,740	32,206,324	35,078,958
5200 - Water and Sewer System Fund			
41000 Personal Services	14,123,865	15,681,422	17,347,712
51000 Supplies	5,261,802	7,074,250	6,743,932
60000 Contractual Services	6,666,799	7,108,461	8,297,979
70000 Other Charges	32,956,844	34,442,035	36,007,656
80000 Capital Outlay	5,297	44,102,100	36,288,776
89000 Debt Service	6,224,608	5,621,587	7,361,860
SUB_TOTAL Sub Total	65,239,214	114,029,855	112,047,915
90000 Inter Reimbursements	(802,336)	(886,049)	(804,049)
92000 Operating Transfers	420,998	4,049,403	2,494,372
TEXPENSES Total Expenses	64,857,875	117,193,209	113,738,238
5400 - Airport Fund			
41000 Personal Services	3,603,174	4,430,205	4,756,143
51000 Supplies	998,403	1,200,340	1,347,793
60000 Contractual Services	1,561,222	1,816,695	2,780,481
70000 Other Charges	8,610,333	8,378,323	9,360,998
80000 Capital Outlay	25,650	2,867,457	10,095,939
89000 Debt Service	(110,973)	-	0
SUB_TOTAL Sub Total	14,687,810	18,693,021	28,341,354
92000 Operating Transfers	809,963	71,978	352,176
TEXPENSES Total Expenses	15,497,772	18,764,999	28,693,530

City of Amarillo

Summary of Expenditures by Object Classification

DESCRIPTION	Actual 2019/2020	Budgeted 2020/2021	Budgeted 2021/2022
5600 - Drainage Utility Fund			
41000 Personal Services	1,124,932	1,625,647	1,752,457
51000 Supplies	741,311	279,221	228,140
60000 Contractual Services	880,851	983,078	1,054,214
70000 Other Charges	1,518,512	872,438	871,990
80000 Capital Outlay	7,486	10,040,000	4,500,000
89000 Debt Service	337,225	816,352	818,531
SUB_TOTAL Sub Total	4,610,316	14,616,736	9,225,332
90000 Inter Reimbursements	(17,878)	(50,000)	(50,000)
92000 Operating Transfers	39	-	315,222
TEXPENSES Total Expenses	4,592,477	14,566,736	9,490,554
6100 - Fleet Services Fund			
41000 Personal Services	2,393,837	3,079,105	3,222,648
51000 Supplies	6,338,879	7,091,570	6,625,975
60000 Contractual Services	536,215	1,981,568	1,855,365
70000 Other Charges	8,594,025	8,028,815	8,501,298
80000 Capital Outlay	4,162,468	8,600,000	13,000,000
89000 Debt Service	-	-	124,000
SUB_TOTAL Sub Total	22,025,423	28,781,058	33,329,287
90000 Inter Reimbursements	(1,082,419)	(1,480,000)	(1,480,000)
TEXPENSES Total Expenses	20,943,004	27,301,058	31,849,287
6200 - Information Technology Fund			
41000 Personal Services	2,949,574	3,313,005	3,412,715
51000 Supplies	79,519	164,000	154,000
60000 Contractual Services	2,263,674	3,791,166	3,783,611
70000 Other Charges	1,515,356	1,321,274	1,353,964
80000 Capital Outlay	6,174	300,000	-
SUB_TOTAL Sub Total	6,814,297	8,889,444	8,704,290
90000 Inter Reimbursements	(64,944)	(175,000)	(185,000)
92000 Operating Transfers	2,516	-	-
TEXPENSES Total Expenses	6,751,870	8,714,444	8,519,290

City of Amarillo

Summary of Expenditures by Object Classification

DESCRIPTION	Actual 2019/2020	Budgeted 2020/2021	Budgeted 2021/2022
6300 - Risk Management Fund			
41000 Personal Services	113,705	253,683	349,005
51000 Supplies	630,361	700,376	712,176
60000 Contractual Services	207,550	343,482	355,430
70000 Other Charges	5,431,938	6,628,151	6,934,818
80000 Capital Outlay	-	27,500	93,000
SUB_TOTAL Sub Total	6,383,553	7,953,192	8,444,429
TEXPENSES Total Expenses	6,383,553	7,953,192	8,444,429
6400 - Employee Insurance Fund			
41000 Personal Services	319,891	397,203	403,826
51000 Supplies	35,554	57,356	50,785
60000 Contractual Services	1,837,727	2,319,129	2,834,268
70000 Other Charges	23,518,945	26,268,073	27,088,909
SUB_TOTAL Sub Total	25,712,116	29,041,761	30,377,788
92000 Operating Transfers	2,452,050	-	-
TEXPENSES Total Expenses	28,164,166	29,041,761	30,377,788
6500 - Employee Flexible Spending Fund			
60000 Contractual Services	7,813	15,000	14,000
70000 Other Charges	413,923	542,800	542,800
SUB_TOTAL Sub Total	421,737	557,800	556,800
TEXPENSES Total Expenses	421,737	557,800	556,800
Total Expenditures			524,141,360
Reconciliation to Summary of Resources and Expenditures			524,141,360
Depreciation			(29,644,332)
Water and Sewer Principal Debt Service			22,878,060
Drainage Utility Principal Debt Service			1,160,000
Fleet Services Principal Debt Service			176,000
Interfund Transfers			(99,181,032)
Net Expenditures			419,530,054

CITY OF AMARILLO

RELATIONSHIP BETWEEN CITY ORGANIZATION, BUDGET, AND FUND STRUCTURE

USE OF FUNDS BY DIVISION					
DIVISION	FUND				SECTION IN BUDGET
	GENERAL	ENTERPRISE	INTERNAL SERVICE	SPECIAL REVENUE	
ACCOUNTING	X				SS
AECC	X				PS
AIRPORT		X		X	TR
ANIMAL MGMT AND WELFARE	X				PS
ATHLETICS	X				LS
BENEFITS	X		X		SS
BUILDING SAFETY	X				DS
CAPITAL PROJECTS DEVELOPMENT AND ENGINEERING	X	X			DS
CENTRAL STORES	X				SS
CITY ATTORNEY	X				AD
CITY MANAGER	X				AD
CITY SECRETARY	X				AD
CIVIC CENTER	X				LS
COMMUNITY DEVELOPMENT				X	HH
DIRECTOR OF UTILITIES		X			UT
DRAINAGE UTILITY		X			UT
EMERGENCY MANAGEMENT	X			X	PS
ENVIRONMENTAL HEALTH	X				DS
FACILITIES	X				SS
FINANCE	X				SS
FIRE	X				PS
FIRE MARSHALL	X			X	DS
FLEET SERVICES			X		SS
GF TRANSFERS	X				SS
GOLF COURSES	X				LS
HUMAN RESOURCES	X				SS
INFORMATION TECHNOLOGY			X		SS
JUDICIAL	X			X	PS
LABORATORY ADMINISTRATION		X			UT
LIBRARY	X				LS
MAYOR AND COUNCIL	X				AD
MUNICIPAL COURT	X			X	PS
PARK MAINTENANCE	X				LS
PARKS AND REC ADMIN	X				LS
PARKS AND RECREATION	X				LS
PLANNING AND DEVELOPMENT SERVICES	X			X	DS

SECTIONS:

PS - PUBLIC SAFETY
AD - ADMINISTRATION
SS - SUPPORT SERVICES
LS - LEISURE SERVICES
TR - TRANSPORTATION
UT - UTILITY SERVICES
DS - DEVELOPMENT SERVICES
HH - HEALTH AND HUMAN SERVICES
PD - PUBLIC IMPROVEMENT DISTRICTS

CITY OF AMARILLO

RELATIONSHIP BETWEEN CITY ORGANIZATION, BUDGET, AND FUND STRUCTURE (CONTINUED)

USE OF FUNDS BY DIVISION					
DIVISION	FUND				SECTION IN BUDGET
	GENERAL	ENTERPRISE	INTERNAL SERVICE	SPECIAL REVENUE	
POLICE	X			X	PS
PUBLIC COMMUNICATIONS	X				AD
PUBLIC HEALTH				X	HH
PUBLIC IMPROV DISTRICTS				X	PD
PUBLIC WORKS	X				DS
PURCHASING	X				SS
RADIO COMMUNICATIONS	X				SS
RISK MANAGEMENT	X		X		SS
SOLID WASTE COLLECTION	X				UT
SOLID WASTE DISPOSAL	X				UT
STREET	X				TR
TRAFFIC	X			X	TR
TRANSIT	X				TR
UTILITY BILLING		X			UT
VITAL STATISTICS	X				HH
WASTEWATER COLLECTION		X			UT
WASTEWATER TREATMENT		X			UT
WATER DISTRIBUTION		X			UT
WATER PRODUCTION		X			UT
WOMEN, INFANTS AND CHILDREN				X	HH
ZOO	X				LS

SECTIONS:

PS - PUBLIC SAFETY
AD - ADMINISTRATION
SS - SUPPORT SERVICES
LS - LEISURE SERVICES
TR - TRANSPORTATION
UT - UTILITY SERVICES
DS - DEVELOPMENT SERVICES
HH - HEALTH AND HUMAN SERVICES
PD - PUBLIC IMPROVEMENT DISTRICTS

CITY OF
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OPEN SPACES ★ ENDLESS OPPORTUNITIES

Public Safety

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OPEN SPACES ★ ENDLESS OPPORTUNITIES

CITY OF AMARILLO
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION

DESCRIPTION	Actual 2019/2020	Budgeted 2020/2021	Budgeted 2021/2022
Public Safety			
1040 Judicial	487,453	510,258	536,456
1232 Emergency Management Services	534,066	520,358	544,465
1270 AECC	4,836,665	4,956,676	5,162,056
1305 Municipal Court	1,048,834	1,378,284	1,416,446
1306 Office of Civil Hearings	89,363	113,210	119,659
1610 Police	42,466,681	44,621,553	45,516,371
1640 Civilian Personnel	5,359,880	5,418,761	5,781,472
1710 Animal Management & Welfare	3,020,188	3,460,375	3,731,962
1910 Fire Operations	32,432,064	33,663,987	34,673,670
1940 Fire Civilian Personnel	697,439	672,804	683,671
1000 General Fund	90,972,633	95,316,266	98,166,228
2080 Court Technology Fund			
Public Safety			
20800 Court Technology	96,434	99,640	103,800
2080 Court Technology Fund	96,434	99,640	103,800
2090 Court Security Fund			
Public Safety			
20910 Court Security Fund	167,116	188,497	181,745
2090 Court Security Fund	167,116	188,497	181,745
2210 Safe and Sober TXDOT Prog			
Public Safety			
22150 Safe and Sober TXDOT Pr	180,700	182,684	182,691
22160 Click It or Tickit	-	11,615	-
2210 Safe and Sober TXDOT Program	180,700	194,299	182,691
2430 Emergency Mgt Service & E			
Public Safety			
24300 Homeland Security Grant	-	-	-
24320 Homeland Security Grant	-	-	-
24330 Homeland Security Grant	-	-	-
24333 Homeland Security Grant	156,339	-	-
24340 Homeland Security Grant	2,125	-	-
24350 Homeland Security Grant	17,787	-	-
24380 Homeland Security Grant	-	104,522	104,522
24390 Homeland Security Grant	79,752	-	-
2430 Homeland Security Grant Fund	307,895	104,522	104,522

CITY OF AMARILLO
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION

DESCRIPTION	Actual 2019/2020	Budgeted 2020/2021	Budgeted 2021/2022
2450 COVID-19			
Public Safety			
24510 COVID-19 Response	518,520	-	-
24520 COVID-19 CD Housing	67,712	-	-
2450 COVID-19	586,232	-	-
2610 Justice Assistance Grant			
Public Safety			
26110 JAG Grant	-	50,000	50,000
26150 JAG Grant	-	-	-
26180 JAG Grant	102,472	-	-
2610 Justice Assistance Grant Fund	461,237	50,000	50,000
2620 APD Seized Property Fund			
Public Safety			
26200 APD Seized Property	-	-	-
26210 Narcotics Unit	-	90,350	90,350
2620 APD Seized Property Fund	-	90,350	90,350
26620 Leose Training- Fire Civ			
Public Safety			
26610 Leose Training-Police	7,937	21,122	21,130
2660 Leose Training Program Fu	7,937	21,122	21,130
2670 AIP Pantex Project Fund			
Public Safety			
26710 AIP Pantex Project Fund	236,525	195,066	205,328
2670 AIP Pantex Project Fund	236,525	195,066	205,328
Public Safety Total Expenditures	**93,016,709**	**96,259,762**	**99,105,794**

CITY OF AMARILLO®
POLICE DEPARTMENT

(1610, 1640, 2210, 2610, 2620, 26610)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 41,064,372	$ 43,140,121	$ 44,227,453
Supplies	1,340,768	1,272,693	1,287,538
Contractual Services	5,267,292	5,259,384	5,379,069
Other Charges	732,568	723,886	747,953
Capital Outlay	122,877	-	-
Inter Reimbursements	(51,441)	-	-
Total Expenses	**$ 48,476,436**	**$ 50,396,085**	**$ 51,642,014**

Mission

The mission of the Amarillo Police Department (APD) is to provide excellent public service and law enforcement to the community, with the goal of keeping Amarillo a safe place to live, work, and play. APD shall provide this service by utilizing best practices in law enforcement, continuous improvement in leadership and professionalism, and partnering with the community.

Strategic Approach

APD provides a full array of law enforcement services. The department engages in strategic planning to ensure alignment with the City's values, goals, and objectives. APD adheres to the Texas Police Chiefs' Association Best Practices to ensure police services are provided to community in an efficient and effective manner, and that individuals' rights are protected. Community policing and engagement initiatives provide valuable feedback for strategic planning. APD tracks a variety of performance indicators for strategic planning within each of APD's individual units. These are shown next:

- Crime Rate – As measured by the FBI Uniform Crime Report.
- Traffic Safety – As measured by traffic crashes reported to the Police Department.
- Response Times – As measured by the mean response times to calls for service in the Computer-Aided Dispatch (CAD) System.
- Quality of Service – As measured by the Annual Community Survey

APD provides police services within a community of approximately 204,828 people covering about 101 square miles with nearly 1,023 miles of roadway. The department has 368 authorized and commissioned law enforcement officers and is budgeted to employ 373 officers. The current staffing level is 368 officers. There are 69 full-time and twelve part-time civilian personnel working to support law enforcement operations.

APD is divided into two major bureaus: Operations Bureau and Investigation and Staff Services Bureau. Both bureaus are commanded by an Assistant Chief of Police. Operations Bureau includes the Patrol Division and the Specialized Operations Division, while Investigation and Staff Services Bureau includes the Criminal Investigations Division, the Training and Personnel Division, the Crime Prevention Unit, Records Services, Fleet Management Unit, and Budget Management.

The operations and administration of the APD delivers quality police services in the most cost-effective way. All programs and services provided by the AOD support the **BluePrint for Amarillo, Public Safety Pillar**.

Programs

Police Department Administration/Support
2021/22 Budget — $ $974,284

Police Department Administration/Support is tasked with overall management, policy development, and budget administration. Police Administration engages in strategic planning for coordination efforts with other City departments, outside criminal justice agencies, and the community. This program is responsible for managing the Texas Police Chiefs' Best Practices Program. Establishing partnerships with community organizations and participating in community events is also an important part of their efforts. These organizations and events include: National Night Out, Community Alliance of Leaders in Law Enforcement, Barrio Group, Urban Project, St. John's Baptist Church, Discovery Center, Power Church, N.A.A.C.P., United Way Day of Caring, Big Brothers Big Sisters of the Texas Panhandle, among others. Police Administration is also responsible for disseminating and monitoring the department's primary performance measures.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Total crashes	5129	6236*	6,200*
Total fatality crashes	36	31**	25**
Total DWI crashes	253	305	320 ***
Overall crime rate	-9%	-5%	-3%
Quality of service	85%	65%	>70% above average or excellent

*Projections based on current five-year rolling average data

**Projections based on current FY trend

***Projections based on current four-year rolling average

Police Investigations Division
2021/22 Budget — $ 11,091,426

Police Investigations is responsible for follow-up investigations of all police reports, identification of offenders, case preparation for prosecution, and recovery of stolen property. The Property and Evidence Unit is responsible for storing all property and evidence collected and booked. The Crime Scene Investigation Unit responds to scenes of major crimes and collects physical, latent, and electronic evidence. This Unit processes some evidence in the lab, primarily for fingerprint evidence, and prepares

evidence for lab submission. The Media Lab is responsible for retrieving electronic data and for forensic analysis of the data contained in electronic media.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	FY 2021/22 Projected
Cases investigated or reinvestigated	27,822	29,000	29,300
Violent crimes (per 100,000 population) *	713.8	809.4	815.5
Property crimes (per 100,000 population) *	3721.7	3561.0	3922.6
Clearance rates (violent)*	35.6%	33.4%	34.0%
Clearance rates (property)*	11.5%	7.3%	9.3%
Property and evidence items processed	21,587	54,000 #	54,000 #

* Data provided represents a calendar year.
# Data increase in gun crime evidence and capabilities.

Police Uniform Patrol Division
2021/22 Budget — $ 23,082,947

Uniform Patrol improves the safety of Amarillo citizens through marked and unmarked patrol and response to calls using the Texas Police Chiefs Association (TPCA) Best Practices standards. Officers are staffed 24 hours each day to meet the needs of the community. Officers respond to calls for service, investigate crimes, collect evidence, serve arrest warrants, gather criminal intelligence, and enforce traffic laws.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	FY 2021/22 Projected
Average response time to priority calls (minutes)	8.01	8.0	8.0
Average response time to non-priority calls (minutes)	13.35	15.0	15.0

Neighborhood Police Unit
2021/22 Budget — $ 1,386,428

Neighborhood Police Officers (NPOs) are assigned to a neighborhood on a semi-permanent basis and each officer strives to become familiar with community members and businesses in their neighborhood area. They provide residents with a central source of assistance for both law enforcement incidents and other social or family issues. It is the goal of the NPO Unit to form a partnership with the residents in order to reduce crime and to reduce the fear of crime, as well as to enhance overall quality of life in the neighborhood. Officers assigned to the NPO Unit receive specialized training, equipment (bicycles), and scheduling flexibility to fulfill this goal. They are encouraged to be innovative and proactive in problem-solving and crime prevention. NPOs work closely with Building Safety and Fire Prevention, to provide a combined effort of participation and enforcement.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	FY 2021/22 Projected
Quality of life problems resolved	84	175	190
Arrests	304	313	280
Community meetings and events	559	980	175
School presentations	31	40	50

Police SWAT/Narcotics Unit--Special Operations
2021/22 Budget — $ 2,978,742

The Narcotics Unit is responsible for investigating the possession, sale, and distribution of illegal narcotics. Narcotic officers also investigate prostitution, gambling, and organized criminal activity. The Narcotics Unit is tasked with submitting all APD narcotic cases for prosecution and completing intelligence reports on all drug investigations and intelligence received. In addition to assisting the Narcotics Unit, the SWAT Team responds to high-risk incidents that require specialized tactical responses and equipment. These incidents include barricaded subjects, hostage situations, and high-risk search warrants. Members of the SWAT team are assigned pro-active crime suppression tasks of searching for and apprehending high risk fugitives and priority investigation suspects.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**FY 2021/22 Projected**
Narcotics investigation arrests	451	525	700
Pounds of illegal drugs seized	324	575	625
Intelligence Reports	699	1100	1300
High-risk warrants served	112	150	200
Weapons seized related to narcotics cases	50	60	70
SWAT Callouts (barricaded suspect, hostage situation, other critical incidents.)	9	16	20

Police Canine
2021/22 Budget — $ 577,678

The Police Canine program uses specially trained police dogs to search buildings for suspects, track fleeing suspects, conduct narcotic and explosive searches, assist Uniform Patrol, and provide educational programs to the public. In each search instance below, the canine performs an added function that a police officer cannot perform, e.g., searching by smell.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**FY 2021/22 Projected**
Number of searches using police dogs	557	700	1000
Cases resolved involving the use of police dogs (arrests)	50	60	75
Number of community presentations	10	20	25

Police Motorcycle Patrol and Parking Enforcement
2021/22 Budget — $ 1,593,310

Police Motorcycle Squad is responsible for traffic law enforcement and special events traffic planning. This program coordinates state grants for DWI, Selective Traffic Enforcement Program, and Click It or Ticket.

The Parking Enforcement program is staffed by two civilian parking enforcement officers assigned to patrol the downtown Amarillo area and enforce parking regulations city wide. APD supplements its parking enforcement operations with the use of the Handicap Enforcement Patrol program, which is comprised of volunteers from the community who patrol parking areas and enforce violations found in handicapped parking zones. The volunteers write citations, testify in court, and educate people on the correct display of parking placards.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	FY 2021/22 Projected
Number of parking enforcement contacts by parking enforcement officer	4,207	4,500	5,000
Number of parking enforcement contacts by handicap enforcement patrol	177	1,000	1,500
Number of traffic warnings and citations	19,646	27,000	27,000
Number of traffic plans submitted	30	125	150

Proactive Criminal Enforcement
2021/22 Budget — $ 1,386,428

The Proactive Criminal Enforcement Unit (PACE) is the premier crime fighting force within the department. They spearhead major operations and work in partnership with other law enforcement agencies, such as the United States Marshals Fugitive Task Force. PACE coordinates with the Covert Operations Squads, Criminal Investigation Division, and Uniform Patrol by concentrating activities on known violent criminals who are specifically responsible for crime trends. PACE officers also undertake various problem-solving endeavors that reach beyond traditional law enforcement activities and this squad has supported the success of the Project Safe Neighborhood initiative.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	FY 2021/22 Projected
Arrests	248	230	250
Proactive contacts (knock and talk)	28	40	45
Stolen firearms recovered	18	15	15
Warrants served	390	400	410

Police School Liaison
2021/22 Budget — $ 1,964,107

The Police School Liaison program is responsible for the security of students, teachers, administrators, and other employees of public schools within the Amarillo city limits. Liason officers provide educational programs designed to enhance safety at assigned schools, and improve police community relations with students, parents, teachers, and school administrators.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	FY 2021/22 Projected
Educational programs conducted	31	50	100
Police reports made on school campuses	239	400	500
Complaints investigated: no report	4,532	5,000	5,250

Police Student Crime Stoppers
2021/22 Budget — $ 115,536

The Police Student Crime Stoppers program collects tips on school-related crimes and crimes reported by students. Crime Stoppers work with students and provide educational programs designed to keep students from becoming involved in illegal or dangerous activities. The program is expanding this year adding over 1,000 students to the existing territory.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	FY 2021/22 Projected
Cases cleared	177	215	245
Rewards paid	$2,407	$2,750	$3,000
Property recovered	$1,035	$1,500	$2,000

Police Records Management Unit
2021/22 Budget — $ 4,390,356

Police Records Management provides essential support for everyday operations of the department. Responsibilities include enforcement of the City's alarm ordinance, maintenance of all police records, and response to Open Records Requests.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	FY 2021/22 Projected
Open records requests processed	3,806	4,000	4,200

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Police Training/Recruiting
2021/22 Budget — $ 1,407,558

The Police Training program is responsible for all APD training, police academy, shooting complex, quartermaster supply, and personnel files. This program is also responsible for coordinating the department's recruitment efforts and hiring process.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	FY 2021/22 Projected
Number of applicants	323	350	400
Training hours provided	54,676[1]	55,000[2]	55,000[3]
Shooting complex customers	4250	4,500	5,000
Recruits trained	27[1]	44[2]	30[3]

[1]2019 calendar year
[2]2020 calendar year w/2 Academies
[3]2021 calendar year w/2 Academies

Police Fleet Management
2021/22 Budget — $ 346,607

Police Fleet Management is responsible for 290 vehicles, trailers, and supporting equipment. Other responsibilities include ensuring physical inventory of APD capital assets and weapons annually. Recommends equipment for vehicles, managing fleet vehicles rotation, and ordering vehicle and other supporting equipment. Management of the Technology support is another role of this unit by providing technical support, evaluation, and repair coordination and management for departmental camera systems and electronic devices used by officers.

Performance Measures/Indicators:	2019/120Actual	2020/21 Estimated	FY 2021/22 Projected

Average percent of vehicles in service	94%	94%	94%
Patrol	90%	90%	90%
Detective/admin/specialized units	99%	99%	99%
Preventative maintenance performed timely	100%	100%	100%

Police Crime Prevention Unit
2021/22 Budget — $ 346,607

The Crime Prevention Unit is responsible for providing public programs and information, media and community relations. The Unit serves as a community contact point. The Amarillo Crime Stoppers program coordinator is part of the Crime Prevention Unit.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**FY 2021/22 Projected**
Programs provided	321	340	370
Media releases provided	385	400	400
Community contacts made	189*	275	300
Crime Stopper tips leading to an arrest	158	103	105
Amount of stolen property recovered by Crime Stoppers	$133,550	$355,000	$200,000
Rewards paid out by crime stoppers	$11,400	$9,950	$10,000

*The number is down due to COVID-19 and less access to schools and other groups.

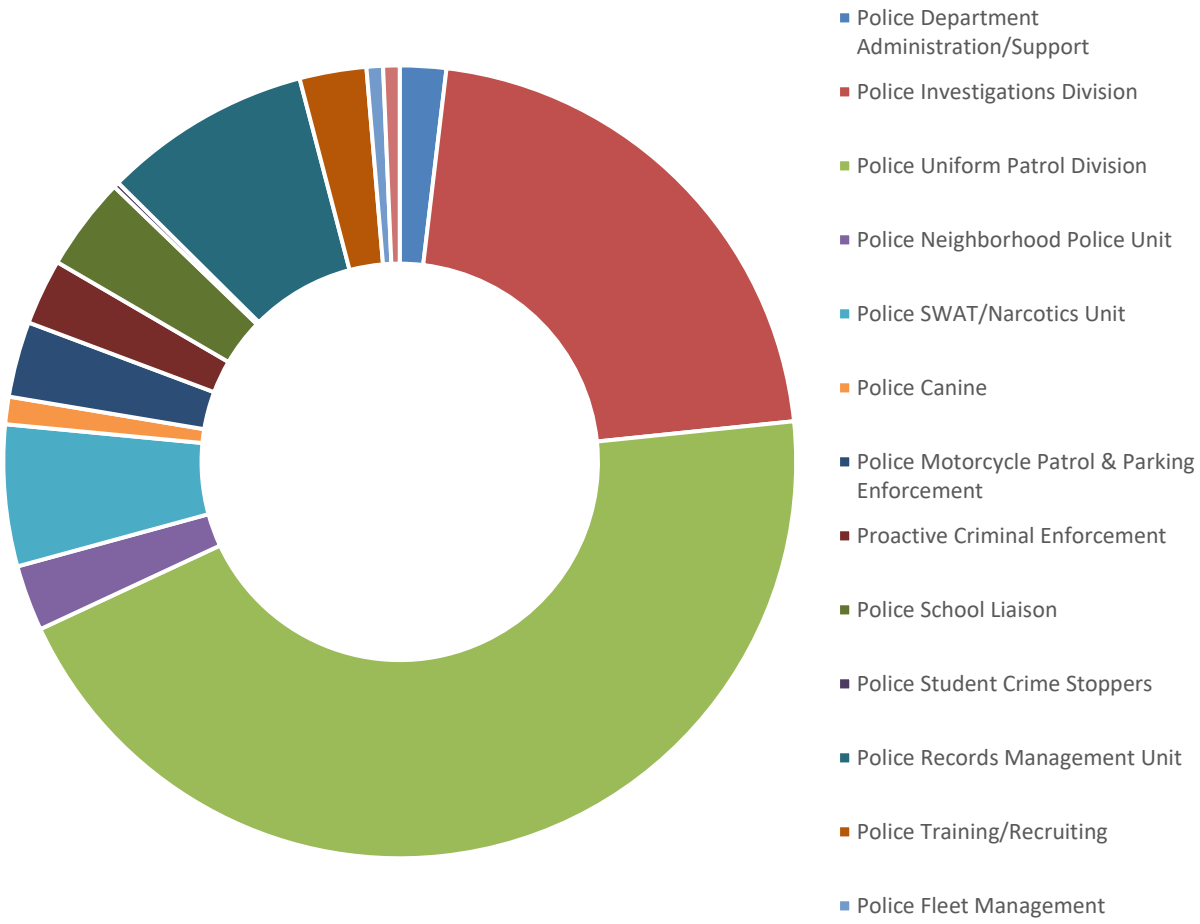
Authorized Positions

	2019/20 Actual	**2020/21 Budgeted**	**2021/22 Projected Budget**
Permanent Positions (Sworn)	371	372	373
Permanent Positions (Civilian)	67	68	67
Part-time Positions	3	6	6
Total Positions	**441**	**446**	**446**

2021/22 Expenditures by Funding Source

General Fund	$ 51,297,843
Special Revenue Funds	$ 344,171

Total Police Department 2021/22 Budget — $ 51,642,014


Police Department Administration/Support
Police Investigations Division
Police Uniform Patrol Division
Police Neighborhood Police Unit
Police SWAT/Narcotics Unit
Police Canine
Police Motorcycle Patrol & Parking Enforcement
Proactive Criminal Enforcement
Police School Liaison
Police Student Crime Stoppers
Police Records Management Unit
Police Training/Recruiting
Police Fleet Management

City of Amarillo

Department Staffing Report

Department: Police

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
2.00	ADM005	ASSISTANT POLICE CHIEF	
1.00	ADM700	POLICE CHIEF	
4.00	POL720	Captain	
16.00	POL730	Lieutenant	
78.00	POL740	Sergeant	
78.00	POL750	Corporal	
194.00	POL760	Police Officer	
373.00		Total Permanent Positions	
373.00		Total Department	40,509,418

Department: Civilian Personnel

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
5.00	CLR130	ADMINISTRATIVE SUPERVISOR	
13.00	CLR400	ADMINISTRATIVE ASSISTANT I	
3.00	CLR405	ADMINISTRATIVE ASSISTANT II	
14.00	CLR410	ADMINISTRATIVE ASSISTANT III	
5.00	CLR415	ADMINISTRATIVE ASSISTANT IV	
2.00	CLR605	TRAFFIC GUIDE/PARKING ENFORCEMENT	
1.00	CLR630	OFFICE MANAGER	
6.00	CLR775	CIVILIAN INVESTIGATOR I	
1.00	CLR779	POLICE DATA ADMINISTRATOR	
1.00	CLR800	POLICE RECORDS MANAGER	
3.00	PRF075	CRIME DATA ANALYST	
3.00	PRF078	CRIME SCENE TECHNICIAN	
1.00	PRF155	ACCREDITATION AND COMPLIANCE COORDINATOR	
1.00	TEC155	FORENSIC VIDEO TECHNICIAN	
1.00	TEC770	IMAGING TECHNICIAN	
5.00	TEC771	EVIDENCE TECHNICIAN	
1.00	TRD050	RANGE OFFICER	
1.00	TRD810	FLEET INVENTORY & EQUIPMENT CONTROL TECH	
67.00		Total Permanent Positions	
Part-Time Positions			
2.00	HRL725	RANGE OFFICER	
1.00	HRL775	CIVILIAN IDENTIFICATION TECHNICIAN	
3.00	HRL860	CIVILIAN BACKGROUND INVESTIGATOR	
6.00		Total Part-Time Positions	
73.00		Total Department	3,718,035

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Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 30,332,770	$ 31,548,384	$ 32,429,059
Supplies	1,300,914	1,470,345	1,454,001
Contractual Services	1,391,746	1,287,264	1,384,156
Other Charges	215,269	277,798	337,130
Capital Outlay	5,600	-	-
Inter Reimbursements	(116,796)	(247,000)	(247,000)
Total Expenses	**$ 33,129,503**	**$ 34,336,791**	**$ 35,357,346**

Mission

The Amarillo Fire Department's mission is to protect our community by providing the highest quality of compassionate and professional services.

Strategic Approach

The Amarillo Fire Department (AFD) caringly provides lifesaving, emergency services for approximately two-hundred thousand citizens throughout our community. The AFD is comprised of 289 dedicated professionals (279 uniformed) operating from thirteen fire stations, an administration office, and a mechanic shop/office. Organizationally, the AFD is arranged into 3 areas: Administration, Operations, and Support. With our operational mission at heart, we have aligned with two primary goals moving forward: Increasing community engagement and continually raising our emergency medical services (EMS) standard of advanced life support (ALS) care.

*Due to the Covid-19 Pandemic, many of the metrics will be skewed for the 2020 data. The AFD instituted conservative protocols to ensure the safety of the community, the department, and the initial limited availability of PPE. These protocols were collaboratively vetted by Dr. Troutman, AMR, AFD, and the AECC. This approach, and the various levels of the city being shut down, led to an overall reduction in the number of responses. The AFD operations were limited to essential functions for the majority of 2020 to reduce the further spread of Covid-19.

The AFD responds to suppress all types of fires, including both wildland and structure fires. In addition, we provide a top-notch, Advanced Life Support for our citizens' medical emergencies and traffic accidents. At the Rick Husband International Airport, we have members specially trained to handle aircraft emergencies and we have a regional Hazardous Materials Response Team to protect Amarillo and the 26 counties within the Texas Panhandle. Our Technical Rescue Team is ready to respond to accidents involving complex vehicle extrication, structural collapses, high-angle rescue, trench collapse, confined space, and incidents involving industrial occupancies. The AFD has an enthusiastic and proactive

community relations program that coordinates fire station tours, smoke alarm program, school fire drills, safety talks, and social media interaction.

The Office of Public Affairs/Community Relations is newly assigned to the Fire Chief and is responsible for public interactions, safety education, media relations, and coordination of AFD involvement in community affairs. The AFD exhibits its community-minded focus by participating in department-sponsored community events such as AFD Kids Safety Town, Fire Chief of the Day, Fire Station Open Houses, and community meetings. As our world reopens after the pandemic, the AFD will soon be back in our community in full force.

AFD crews are engaged with emergency preparedness planning to protect target-hazards and high-life-hazards in our community. Our significant distance from other large-population areas requires that the AFD to be proficiently and independently prepared to mitigate all types of emergencies. The AFD's strategy for managing this challenging responsibility is to maintain a highly trained, well-equipped, and dedicated workforce. This obligation is reflected in the budget requests for FY2020/21 as ten more personnel were authorized to join the AFD's ranks, which allowed the AFD to staff a second fire crew (engine) at Fire Station #5.

The AFD faces a variety of challenges. To answer the ever-present threat of wildland fires in the area, the AFD is working to expand the Wildland Mitigation & Firefighting Program, which was officially created in June 2015. Today, through necessity for the safety of the community as well as the protection of property, the department is faced with the challenge of providing resources and training to adequately support the Wildland Program.

Additionally, as the AFD increases emergency medical services (EMS) capabilities, the department has implemented one additional *Paramedic Engine* in FY20. Currently, each AFD truck has ALS-trained members on board. The concept behind employing Paramedic Engines extends this ALS component with a focused effort to send "an ambulance in a firetruck" within certain response districts, essentially providing citizens with everything except the *transport* component. The three fire districts equipped with Paramedic Engines are districts six, seven, and nine. A major step in enhancing EMS ALS response is the acquisition of 12 Lead Cardiac Monitors for the Paramedic Engines. By using the same 12 Lead Cardiac Monitors as American Medical Response (AMR), we seamlessly augment and support the existing local EMS teamwork. Citizens will directly benefit from faster on-scene transitions to expedite the transport of their loved ones to the hospital.

The AFD loves our community! It is our sincere honor and a calling to help and serve others on what may be the single worst day of their lives. We strive to compassionately mitigate emergencies as they arise, all the while never losing sight of how we made our citizens feel in the process.

Programs

Fire Department Administration/Support
2021/22 Budget — $ 917,262

This program area provides leadership, strategic planning, and administrative management for the Operations and Support Divisions, ensuring support to the mission of the Amarillo Fire Department. Fire Administration manages the logistical needs of our personnel, thirteen fire stations, Fire Administration, the Fire Training Facility, the Fire Fleet Maintenance Center, and a large equipment storage building.

Fire Emergency Response
2021/22 Budget — $ 31,798,373

This program encompasses all emergency response operations to protect the lives and property of the citizens served. The major activities include EMS response, fire suppression, wildfire mitigation and

firefighting, hazardous materials mitigation, technical rescue, and aircraft rescue and firefighting. The AFD also maintains an Incident Management Team, which responds to the EOC or to designated field positions during large-scale or expanding significant events in our community and during regional or State disasters.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Number of emergency responses made	22,256	23,500	24,500
Structure fire civilian fatalities per 100,000 residents	0	2	0
Structure fire civilian injuries per 100,000 residents	5	10	7
Percent of fire calls: crews turned-out within **80 seconds**	64%	68%	70%
Percent of fire calls: drive time within **4 minutes**	72%	70%	75%
Percent of fires confined to room of origin	23%	30%	30%
Percent of medical calls: turned out within **60 seconds**	55%	63%	70%
Percent of medical calls: drive time within **4 minutes**	72%	74%	75%
Number of medical calls: advanced life support provided	1,114	780 *	1,420
Number of public safety and public relation contacts made with the community (in person)	60,000	60,000	80,000
Number of public safety and public relation contacts made with the community (social and virtual media)	8.8 million	5.0 million	6.0 million
Percent of schools in City limits that received fire safety presentations	65% *	100%	100%
Number of student contacts during Safety Town: (2019/20 was one live event and one virtual event) (*new metric*)	20,000	0 *	20,000

* COVID affected calendar year 2020 stats (sometimes FY19/20 and sometimes FY20/21)

Fire Safety

2021/22 Budget — $ 403,595

Fire Safety is responsible for all department health and safety policies and practices; and ensures proper safety precautions are always followed. The Health and Safety Officer (HSO) is responsible for developing the department's overall health and well-being protocols; including fitness program development and testing; department-wide firefighter personal protective equipment (PPE), safety and health training; Return-to-Work procedures; and a National Institute for Occupational Safety and Health (NIOSH)-compliant respiratory protection program. This program also manages the Firefighter Peer Support program, which includes personnel trained in Critical Incident Stress Management (CISM), Chaplain Services, Veteran Support, Substance Abuse, and Peer-to-Peer Support. Other safety program personnel ensure the maintenance and repairs of firefighter PPE, aka "bunker gear", Self-Contained Breathing Apparatus (SCBA), and National Fire Protection Association (NFPA)-compliant uniforms.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Personnel injuries	21	30	20
Fire apparatus/vehicle accidents	9	10	6
Cost to repair Self Contained Breathing Apparatus (SCBA) (*new metric*)	$58,531	$2,000	$3,000
Articles of firefighting protective clothing inspected for NFPA and TCFP compliance	2,631	2,781	3,381
Annual physical agility fitness evaluations completed	0 *	273	278
Annual firefighter health and wellness medical evaluations completed (*new metric*)	274	273	278

* COVID affected calendar year 2020 stats (sometimes FY19/20 and sometimes FY20/21)

Fire Training
2021/22 Budget — $ 611,507

Training personnel coordinate all training activities for AFD, including lesson plan development, scheduling, teaching, and ensuring the training equipment/facility is operational. They also manage the six-week[+] orientation/boot camp for new hires and provide promotional orientation/training for all drivers and officers.

[+] Note: During FY20, the new firefighter orientation period was shortened to *three* weeks so that our newest firefighters could help quickly staff firetrucks as soon as safely possible. Also, our candidate pool for applicants taking the AFD Civil Service entrance exam has diminished to a level in which we struggle to hire enough firefighters to fill vacancies.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Firefighters meeting all educational requirements to hold Texas Commission on Fire Protection (TCFP) firefighter, Department of State Health Services (DSHS) EMT and specialized certifications	100%	100%	100%
Skills and educational hours completed by department personnel	74,244	75,000	75,000
Percentage of personnel working out of class or promoting that document *Critical Skills* completion	100%	100%	100%

Fire Emergency Preparedness
2021/22 Budget — $ 195,682

The Emergency Preparedness program accrues and disseminates pre-incident information, including building plans and contact information, for hazard awareness and notifications during fixed-facility emergencies. The Emergency Preparedness program also coordinates the repair and installation of the Opticom traffic control systems in both fire apparatus and intersections, manages the Knox Key-Secure system, coordinates the testing and maintenance of fire hydrants, and manages the annual school fire-drill program.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Target hazard pre-incident plans completed	350	150	300
Schools within the City limits receiving an annual fire drill and hazard assessment	100%	0% *	100%

* COVID affected calendar year 2020 stats (sometimes FY19/20 and sometimes FY20/21)

Fire Communications
2021/22 Budget — $ 678,773

The Fire Communications program coordinates functions and maintenance of the Locution fire station alerting system, emergency personnel paging, email systems, Mobile Computer Terminals (MCTs), wired and cellular phones, state and federal incident reporting, quality assurance call review, coordination of IT-related projects, as well as managing all fire service-related hardware and software. This program is also responsible for coordinated management of the Amarillo Emergency Communications Center (AECC) in collaboration with the Amarillo Police Department.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Emergency response reports validated prior to submission to TexFirs reporting system	100%	100%	100%

Fire Fleet Maintenance and Repair
2021/22 Budget — $ 752,154

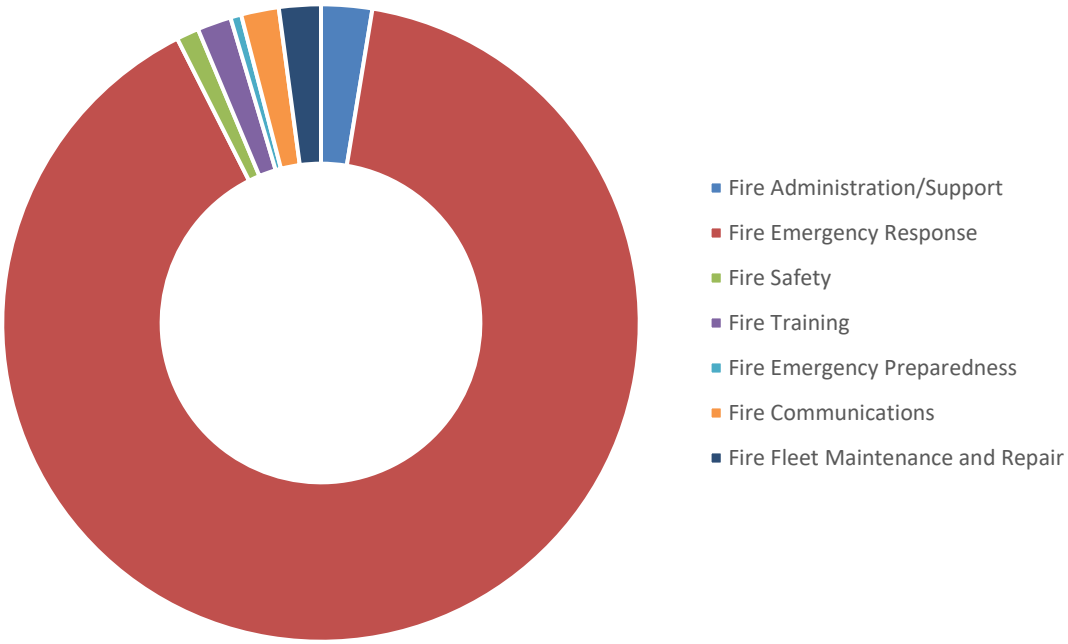
The Fleet Maintenance and Repair program is responsible for ensuring the Department's apparatus and vehicles are fully operational and ready to meet the heavy demands placed on them. This program oversees the maintenance and repair of 20 light vehicles (cars to 1-ton trucks), 7 aerial-type ladder trucks, 22 structural fire engines, 10 grass/brush fire engines, and 28 specialty vehicles or mission-specific trailers – for a total of 87 pieces of rolling stock. This program is also responsible for the maintenance and repair of AFD's small power equipment, the above-ground fuel tanks located at our fire stations, as well as facilitation on-scene apparatus mechanical support during large-scale emergency operations.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Fleet work orders completed	808	1,000	1,200
Percent of days front line Fire apparatus are available	95.4%	97%	95%
Percent of repairs outsourced	5.0%	7.0%	7.0%

Authorized Positions

	2019/20 Actual	**2020/21 Budgeted**	**2021/22 Budgeted**
Permanent Positions (Uniformed Fire)	279	279	279
Permanent Positions (Civilian)	10	9	9
Part-time Positions	1	1	1
Total Positions	**290**	**289**	**289**

Total Fire Department 2021/22 Budget — $ 35,357,346



City of Amarillo

Department Staffing Report

Department: Fire Operations

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM800	FIRE CHIEF	
2.00	FIR810	DEPUTY FIRE CHIEF	
4.00	FIR820	FIRE DISTRICT CHIEF (8 HR)	
3.00	FIR830	FIRE CAPTAIN (8HR)	
4.00	FIR840	FIRE LIEUTENANT (40 HOUR)	
1.00	FIR860	FIRE FIGHTER (8HR)	
129.00	FIR865	FIRE FIGHTER	
66.00	FIR870	FIRE DRIVER	
40.00	FIR875	FIRE LIEUTENANT	
23.00	FIR880	FIRE CAPTAIN	
6.00	FIR885	FIRE DIST CHIEF	
279.00		Total Permanent Positions	
279.00		Total Department	31,751,602

Department: Fire Civilian Personnel

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	CLR080	ADMINISTRATIVE SPECIALIST II	
1.00	CLR150	ADMINISTRATIVE COORDINATOR	
1.00	CLR410	ADMINISTRATIVE ASSISTANT III	
1.00	CLR947	ADMINISTRATIVE SPECIALIST I	
1.00	MGT050	FLEET MANAGER	
1.00	TRD230	MECHANIC SUPERVISOR II	
1.00	TRD595	FIRE MECHANIC II	
1.00	TRD597	FIRE MECHANIC I	
1.00	TRD615	MECHANIC SUPERVISOR I	
9.00		Total Permanent Positions	
Part-Time Positions			
1.00	HRL970	MESSENGER	
10.00		Total Department	677,457

CITY OF AMARILLO®
ANIMAL MANAGEMENT & WELFARE

(1710)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 1,933,154	$ 2,733,251	$ 2,846,069
Supplies	783,827	448,680	593,799
Contractual Services	282,140	257,193	268,184
Other Charges	39,067	39,251	41,912
Inter Reimbursements	(18,000)	(18,000)	(18,000)
Total Expenses	**$ 3,020,188**	**$ 3,460,375**	**$ 3,731,962**

Mission

Amarillo Animal Management & Welfare (AM&W) provides care, shelter, adoption, and reunification services for lost pets, surrendered, or impounded animals from within the Amarillo city limits. AM&W's primary focus is animal-related health, public safety issues and enforcement of city ordinances for the welfare of both the animals and citizens. To address public safety issues and animal overpopulation in the city, incoming domestic animals are vaccinated and adopted animals are spayed or neutered before they are released to their new homes. AM&W investigates potential cases of Rabies and other zoonotic diseases by taking in at-risk animals for quarantine. Public outreach and education are provided to: encourage responsible pet ownership, adoption of rescue pets, aid in reunification of lost pets, and educate citizens about spaying and neutering pets for population control.

Strategic Approach

AM&W will consistently meet the nationally accepted Five Freedoms of Animal Welfare (freedom from hunger and thirst; freedom from discomfort; freedom from pain, injury, or disease; freedom to express normal behavior; freedom from fear and distress). AMW looks to act as a resource center for families, places where they can adopt new animal companions, seek services to resolve community-based animal issues and find lost pets as well as provide community service in the way of volunteering. All AM&W staff are trained to ensure that best practices in shelter and veterinary care are met, aligning our mission with the **Council Pillars of Customer Service, Fiscal Responsibility** and **Building Community Trust.**

With the opening of the bond supported Animals Services building, AMW has the tools to provide what our community expects for the proper care of the animals. This includes infrastructure being completed in the new Services Building that include a medical treatment center, 17 additional kennels, and updated field operations offices. Over the following years projects include development of a sally port, remodeling current kennels, updating the animal care workers employee building, upgrading field operations technology, and a remodeled cat room and dog exercise runs. In addition to these critical infrastructure

improvements, additional funding for staffing, materials and supplies will be necessary to derive full benefit from the capital improvements in future years.

Programs

Administration & Community Outreach
2020/21 Budget - $1,010,740

The Administration staff processes all animal intake and reclaim paperwork, handles citizen calls, on-line complaints, email and in person inquiries, responds to open records requests, provides positive outcomes for the pets in our care. The front office administration team ensures the overall successful operations of the Community Compliance/Enforcement, Shelter Management, and Community Outreach programs.

Historically, reclaim rates for pets have been poor in Amarillo; with as low as 13% of pets coming into the shelter being reclaimed by their owners and of those animals that are in the shelter 96% arrived unaltered. With the addition of a Veterinarian service clinic and in partnership with Texas Tech Vet school, AM&W will be able to provide consistent spay and neutering services for animals that have been taken in.

AM&W has increased public accessibility by including online reporting, citizens ability to send and receive emails and an updated telephone system. These services not only assist citizens in reclaiming their lost pet but also provides for a more convenient and easier to use service.

AM&W's Community Outreach component supports the **Customer Service** and **Excellence in Communication** aspects of the City Council's Pillar by addressing the community's goal of having less animals coming into the shelter and to those animals that do enter the system, moving them out alive as quickly as possible.

Community Outreach will focus on a stronger return to owner program by increasing animal microchipping and real time access to information regarding animals in the shelter and will be addressing animals being adopted in a timely fashion. The Community Outreach department will be implementing new policies that address any barriers that might hinder timely adoptions and are relocating the adoptions department to a more positive and public area. Included in the outreach will be an increased collaboration with partners that will help facilitate adoptions and rescue transfers. AMW will be promoting adoptions by effectively managing the departments web page as well promoting adoptions through multiple forms of media. Community education-based outreach is geared for adults and children and offers educational presentations in schools, businesses, and other public events. AMW works closely with Municipal Court and Amarillo College to provide the Animal Accountability court-ordered diversion class. Staff from Community Compliance/Enforcement and Shelter Management will design the curriculum and teach the class.

With the new Animals Services building coming online and the operational changes made, AMW will see an increase cost for the care of animals in the shelter, which include food, medications, spay/neuter surgeries, and vaccinations.

Performance Measures/Indicators:	**2019/20 Actual***	**2020/21 Estimated***	**2021/22 Projected**
School presentations	5	0	10
School presentations attendees	350	0	700
Other community events	5	2	15
Animal Accountability program sessions	10	5	10

* 2019/2020 actuals and 2020/2021 estimated are low due to the COVID-19 school closures and response.

Community Compliance/Enforcement
2020/21 Budget — $1,676,273

Community Compliance/Enforcement encompasses the Field services program. Fields Services primary functions are enforcing local ordinances related to loose, unvaccinated and dangerous dogs; providing rescue services for animals in need; investigating allegations of abuse and mistreatment: and providing information to pet owners about proper care of their pet. Animal Management and Welfare Officers respond to citizen concerns, inquiries, and complaints and works closely with the Amarillo Emergency Communications Center (AECC). Field services are responsible for impounding stray pets, investigating dangerous animal cases, responding to animal bites, and investigating animal cruelty and neglect cases. Officers microchip and reunite pets in the field to prevent lost pets from entering the shelter. They also educate citizens on proper husbandry methods and put citizens in contact with community resources so they can keep their pets. Community Compliance/Enforcement supports the City Council's Pillars of **Public Safety, Fiscal Responsibility, Customer Service, and Excellence in Communication**. The COVID-19 Pandemic affected 2019/20 actuals and the 2020/21 estimates, as the shelter was closed to the public for 4 months and field operations were altered in that they only responded to vicious animals. Stray animals were not being picked up. Projected numbers for 2021/22 assume normal operations. Shelter intake will see a sharp increase with the hiring of 12 Field officers filling the 80% of the budget field positions that had been previously unfilled. Officer training has also been revamped and now includes a more consistent curriculum taught by AM&W management, AECC staff and APD officer instructors. As the AM&W Field operation moves towards compliance and community education and less punitive in nature, it is expected that more warnings and less citations will be given to citizens.

Performance Measures/Indicators:	**2019/20 Actual***	**2020/21 Estimated***	**2021/22 Projected**
Total shelter intake	6778	6,130	7,662
Stray dogs (includes animals returned in field)	4,720	4,524	5,655
Stray cats (includes animals returned in field)	1,922	1,196	1,495
Surrendered	1,518	1,178	1,472
Bite cases	708	518	862
Euthanized	1,625	1,078	1,185
Field calls for service	N/A	15,304	19,130
Citations issued	1,918	830	1,038
Warnings issued	166	58	73

*Estimates and projections are based on current trends. 2019/20 Estimated numbers altered by COVID-19 pandemic.

Shelter Management
2020/21 Budget — $1,044,949

Shelter staff provide daily care, cleaning, and husbandry for the animals in our care. The shelter provides a centralized location for citizens that are missing their pets to reclaim them and offers pet adoptions. Shelter staff deep clean and disinfect kennels to provide a clean and healthy environment, reducing the possibility of disease or illness spreading in the population. Approximately 42% of the AM&W annual budget is used to cover the Shelter Management activities. Shelter Management works to support the City Council's Pillars of **Civic Pride, Public Safety, and Customer Service.** The COVID-19 Pandemic affected the 2019/20 actuals and 2020/2021 estimates, as the shelter was closed to the public for 4 months and operations were altered. Projected numbers for 2021/22 assume normal operations. Public outreach on low-cost microchipping, as well as providing access to facial recognition software for pet reunification, are expected to aid in reclaim rates. Surrender prevention education is targeted at helping pet owners keep their pets as opposed to bringing them into the shelter is expected to decrease surrender rates. Changes in shelter operations and increased community outreach and engagement are expected to increase positive outcomes therefore, increasing the shelters live release rates.

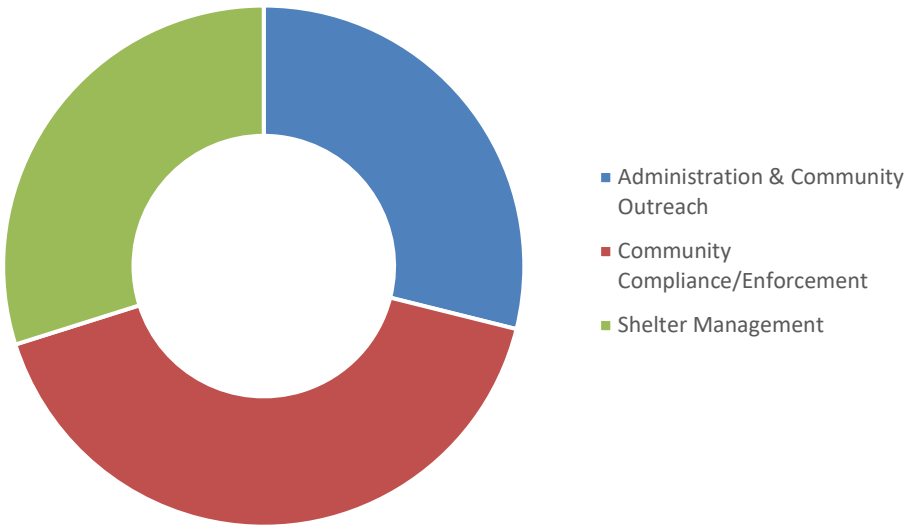
Performance Measures/Indicators:	2019/20 Actual*	2020/21 Estimated*	2021/22 Projected
Total shelter intake	6,778	6,130	7,662
Stray dogs	4,720	4,524	5,655
Stray cats	1,922	1,600	1,920
Surrendered	1,518	1,178	1,472
Bite cases	708	518	862
Reclaimed	1,165	683	1,622
Euthanized	1,625	1,596	1,700
Left through rescue and adoptions	4,319	4,250	5,312
Facility overall live release rate	77%	83%	89%
Overall adjusted live release rate	81%	85%	90%

*Estimates and Projections are based on current trends. 2019/20 Estimated numbers altered by COVID-19 pandemic.

Authorized Positions

	2018/19 Actual	2020/21 Budgeted	2021/22 Budgeted
Permanent Positions	42	42	45
Part-time Positions	3	3	3
Total Positions	45	45	48

Total AM&W Department 2020/21 Budget — $3,731,962



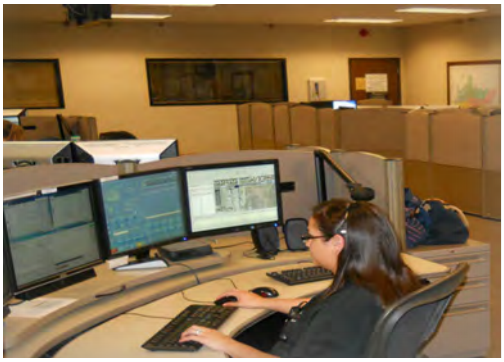
City of Amarillo

Department Staffing Report

Department: Animal Management and Welfare

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
2.00	ADM047	ANIMAL MANAGEMENT & WELFARE VETERINARIAN	
1.00	ADM590	DIRECTOR OF ANIMAL MANGEMENT AND WELFARE	
1.00	ADM591	ASSISTANT DIRECTOR OF AM & W	
1.00	CLR035	VOLUNTEER PROGRAM COORDINATOR	
3.00	CLR175	VETERINARY ASSISTANT	
1.00	CLR415	ADMINISTRATIVE ASSISTANT IV	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
1.00	MGT035	ADMINISTRATIVE OPERATIONS MANAGER	
1.00	MGT120	AFTERNOON SHELTER SUPERVISOR	
1.00	MGT590	ANIMAL MANAGEMENT & WELFARE FIELD SUPERVISOR	
1.00	MGT775	COMPLIANCE MANAGER	
1.00	MGT780	FIELD SERVICES MANAGER	
1.00	MGT790	SHELTER MANAGER	
1.00	PRF805	RESCUE COORDINATOR	
2.00	TRD160	CSR INTAKE SPECIALIST	
1.00	TRD215	ADOPTION SPECIALIST	
6.00	TRD560	ANIMAL MANAGEMENT OFFICER TRAINEE	
11.00	TRD565	ANIMAL CARE WORKER	
3.00	TRD592	ANIMAL MANAGEMENT OFFICER I	
4.00	TRD593	ANIMAL MANAGEMENT OFFICER II	
1.00	TRD594	ANIMAL MANAGEMENT OFFICER III	
45.00		Total Permanent Positions	
Part-Time Positions			
3.00	HRL125	ADOPTION SPECIALIST - HOURLY	
48.00		Total Department	2,846,069

CITY OF AMARILLO®
AMARILLO EMERGENCY COMMUNICATIONS CENTER



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Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 4,179,862	$ 4,202,088	$ 4,491,512
Supplies	89,684	66,279	66,279
Contractual Services	257,618	282,588	282,588
Other Charges	309,501	405,721	321,678
Total Expenses	**$ 4,836,665**	**$ 4,956,676**	**$ 5,162,056**

Mission

To provide rapid and accurate responses to emergency requests with professionalism, compassion, and competence; to promptly answer, enter and dispatch calls for service; to gather and relay information accurately and professionally while processing calls for service.

Strategic Approach

The Amarillo Emergency Communication Center (AECC) is the answering point for emergency and non-emergency public safety services. AECC provides law enforcement, fire and medical pre-arrival instructions and provides response to animal management issues. AECC prioritizes calls for service and dispatches to public safety responders. During major events, the Office of Emergency Management (OEM) coordinates mutual aid requests for public safety entities.

To ensure alignment with the City's values, goals and mission, which includes support of the **BluePrint for Amarillo**, the AECC has identified several objectives which will improve its ability to serve the Amarillo community. These goals include working on national standards for employee and agency certifications; taking measures to achieve national accreditation; developing **Best Practices** for personnel time management programs providing the most efficient use of the workforce; establishing a comprehensive **Safety** and health program, including physical, nutritional, emotional and mental health resources; and pursuing industry-related **Technology** advances in both hardware and software, such as enhanced 9-1-1, text to 9-1-1, next-gen radio/dispatch systems, SPIDR Tech electronic correspondence/surveys for police calls, and improvements in Computer Assisted Dispatch (CAD) software.

The AECC is mandated by the Texas 9-1-1 Emergency Number Act (Chapters 771 & 772, Health & Safety Code) which requires counties and/or municipalities to provide three digit (911) dialing to provide 911 services.

The Potter-Randall 9-1-1 District provides funding to the AECC in support of their mission: "to provide an efficient, effective, enhanced 9-1-1 emergency telecommunications system … in response to police, fire

and medical emergency calls." The 9-1-1 District funding is shown as a revenue source in the AECC budget. The AECC also collects revenue from Amarillo Medical Response (AMR) and Baptist St. Anthony's (BSA) to provide dispatch services for their ambulance services.

Programs

AECC Administration/Support
2021/22 Budget — $ 414,070

The AECC Administration/Support Program is responsible for the information coordination and management between each public safety department supported within AECC. Specific responsibilities include budgeting, timekeeping and payroll, policies and procedures development, personnel administration, responding to requests for public records, as well as data collection and analysis for all public safety departments supported by the AECC.

Performance Measures/Indicators:

	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Number of call takers/dispatchers qualified for out-of-class supervisor	15	16	16

Call Center Services
2021/22 Budget — $ 4,665,070

The Call Center Program provides state-licensed and nationally credentialed Emergency Communications Specialists (ECS) (call takers and dispatchers with at least one year of employment) who deliver rapid and accurate responses to emergency requests to gather and relay information accurately while processing calls for service. Performance measures are based on national standard*s* and **Best Practices.** The Potter-Randall 9-1-1 District funded the Emergency Call Tracking Software (ECATS) service in October 2017 which provides accurate emergency call data.

Performance Measures/Indicators:

	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Percent of employees cross-trained in two disciplines (FTEs)	90%	90%	90%
Call to dispatch time (minutes):			
Police (Priority)	1:43	1:50	1:55
Police (Non-Emergency)	6:02	6:45	7:30
EMS (NFPA 1221 – 90 sec. standard)	0:48	0:55	0:55
Fire (NFPA 1221 – 90 sec. standard)	0:48	0:55	0:55
Calls Answered:			
Amarillo Police Department	95,247	100,000	100,000
Emergency Medical Services	38,942	40,000	40,000
Amarillo Fire Department	27,043	28,000	28,000
Animal Management and Welfare	23,481	24,000	24,000
Total:	190,687	195,000	195,000

Call Data:

		2019/20 Actual	2020/21 Estimated	2021/22 Projected
911	Inbound	118,341	130,000	135,000
	Abandoned*	14,845	13,000	15,000
	Abandoned %	11.15%	10.00%	10.00%
	Total	133,186	143,000	145,000
10-Digit Emerg	Inbound	7,390	7,000	8,000
	Abandoned*	531	400	400
	Outbound	553	10	0
	Total	8,474	7,410	8,400
Administrative	Inbound	230,403	250,000	255,000
	Abandoned*	2,350	5,000	2,000
	Outbound	92,449	100,000	105,000
	Total	325,202	355,000	360,000
	Avg Call Duration	129.2	120.00	120.00
	Total	466,862	505,410	513,000

*- Abandoned calls are hang ups

	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Total 911 Calls	133,186	139,000	145,000
% answer time ≤ 10 seconds	89.06%	90.00%	92.00%
% answer time ≤ 15 seconds (NFPA 1221 – 15 second standard)	95.06%	96.00%	98.00%
% answer time ≤ 40 seconds	99.55%	99.75%	99.80%

Quality Assurance, Certification and Training
2021/22 Budget — $ 82,916

This program promotes **Best Practices**, state and national certification, and the pursuit of national accreditation for the AECC. Quality Assurance (QA) is provided through a new program in fiscal year 2016 which was funded by the 9-1-1 District. Most of the QA is outsourced to an independent, national vendor that provides the ACE Performance Standard reports for Fire and Medical calls. Training is conducted according to the Texas Commission on Law Enforcement (TCOLE) standards which mandate basic qualifying standards for employment and certification courses prior to hands-on training as an Emergency Communications Specialist. Personnel are state-licensed telecommunicators through TCOLE and certified through the Association of Public-Safety Communications Officials (APCO) for Emergency Medical Dispatcher (EMD), Emergency Fire Dispatcher (EFD). AECC is implemented Emergency Police Dispatcher (EPD) in 2021. Supervisors and senior ECSs will be certified through APCO's Communications Training Officer (CTO) program. AECC employees earn certifications and continuing education credits from national professional emergency communications organizations such as APCO and National Emergency Number Association (NENA).

Performance Measures/Indicators: **ACE Performance Standard Reports**

Accreditation Minimums:
Partial Compliance 10%
Low Compliance 10%
Non-Compliance 7%

Medical:

	2019/20 Actual		2020/21 Estimated		2021/22 Projected	
	Percent	Number of Cases	Percent	Number of Cases	Percent	Number of Cases
High Compliance	56%	472	45%	495	40%	264
Compliant	28%	235	25%	225	35%	352
Partial Compliance	4%	38	10%	90	10%	88
Low Compliance	2%	18	10%	35	10%	88
Non-Compliant	10%	85	10%	45	5%	88
Totals	100%	848	100%	900	100%	1,000

Fire:

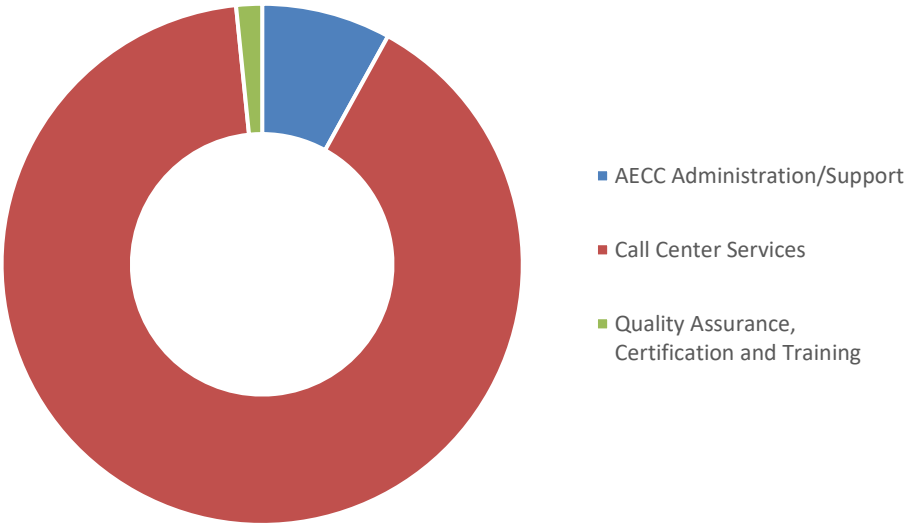
	2019/20 Actual		2020/21 Estimated		2021/22 Projected	
	Percent	Number of Cases	Percent	Number of Cases	Percent	Number of Cases
High Compliance	56%	472	40%	360	40%	261
Compliant	24%	200	33%	270	40%	348
Partial Compliance	6%	48	10%	90	8%	87
Low Compliance	4%	33	10%	72	8%	87
Non-Compliant	10%	84	7%	108	4%	87
Totals	100%	837	100%	900	100%	870

	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Percent of floor supervisors certified through APCO CTO (Certified Training Officer)	100%	100%	100%
Percent of floor Dispatchers certified through APCO CTO (Certified Training Officer)	44%	60%	70%

Authorized Positions

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Permanent Positions	67	67	62
Part-time Positions	2	2	2
Total Positions	**69**	**69**	**64**

Total AECC 2021/22 Budget - $5,162,056



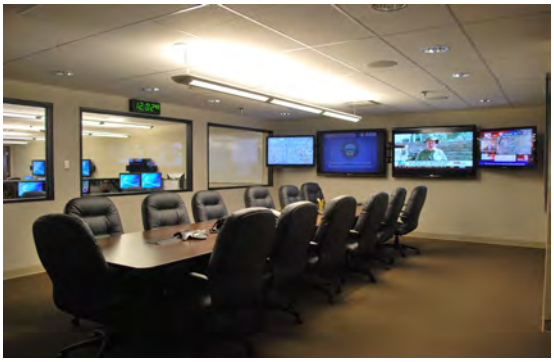
City of Amarillo

Department Staffing Report

Department: AECC

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
51.00	CLR770	EMERGENCY COMMUNICATIONS SPECIALIST	
1.00	CLR945	OFFICE ADMINISTRATOR	
1.00	MGT043	TRAINING/QUALITY ASSURANCE SUPERVISOR	
3.00	MGT044	SENIOR COMMUNICATIONS SUPERVISOR	
6.00	MGT046	COMMUNICATIONS SHIFT SUPERVISOR	
62.00		Total Permanent Positions	
Part-Time Positions			
2.00	HRL770	EMERGENCY COMMUNICATIONS SPECIALIST	
64.00		Total Department	4,491,512

CITY OF AMARILLO®
EMERGENCY MANAGEMENT



(1232, 2400, 2430, 26710)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 411,716	$ 418,979	$ 450,306
Supplies	53,958	46,440	41,441
Contractual Services	119,270	211,024	221,434
Other Charges	170,248	143,502	141,134
Capital Outlay	323,294	-	-
Total Expenses	**$ 1,078,486**	**$ 819,945**	**$ 854,315**

Mission

The City of Amarillo's Office of Emergency Management (OEM) administers and directs a comprehensive interjurisdictional emergency management program to address the mitigation, prevention, preparedness, response, and recovery to all-hazards that could impact the City of Amarillo, the City of Canyon, and Potter and Randall counties.

Strategic Approach

The OEM is focused on coordination of the whole community to address all-hazards. This requires an integrated approach of local government (city and counties) with key stakeholders to ensure readiness to protect citizens from potential disasters. The emergency management program adheres to the City Manager Initiative Implementation of **Best Practices** of the discipline, maintaining compliance with applicable federal and state regulatory and administrative requirements.

The OEM is a City department that is contracted to Potter and Randall counties and the City of Canyon to provide emergency management services. This partnership provides for the improved integration of the emergency management program across jurisdictional boundaries. In addition, the OEM administers the City's participation in Homeland Security and emergency management grant programs to enhance the capabilities of emergency response agencies to respond to specialized hazards that could impact the community or region.

The OEM actively participates in the Pillars outlined by City Council focusing on **Public Safety, Customer Service, Fiscal Responsibility, and Excellence in Communication – all part of the BluePrint for Amarillo**. In addition, OEM supports and strives to follow the City Manager Initiatives of Commitment to Safety, Implementation of Best Practices, Promote Innovation and Customer Service, and Public Service and Engagement.

Programs

Emergency Management Department Administration/Support
2021/22 Budget — $544,465

This program provides administration and support for day-to-day operations and project management for the department and manages Homeland Security and emergency management grant programs.

- Provides administration and support of department funds and community investment projects;
- Administers participation by Potter and Randall counties and the City of Canyon in the interjurisdictional emergency management program;
- Administers the City's participation in the Emergency Management Performance Grant (EMPG) program, Pantex Plant Agreement-In-Principle (AIP) grant program, State Homeland Security Program (SHSP) grants, and other homeland security and emergency management related grants; and
- Supports City priorities and initiatives as requested by management.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/2022 Projected**
Grant funding administered (EMPG, SHSP, & AIP)	$590,691	$245,024	$359,506

Emergency Operations, Preparedness, and Planning Program
2021/22 Budget — $309,850

The operations portion of the program provides for the policy direction, coordination, and support of emergency response and recovery to all-hazards (natural, technological and, man-made) that could impact the Texas Panhandle region.

- Maintains availability of an OEM Duty Officer to maintain situational awareness and initiate emergency response to potential or actual threats to the community;
- Provides information to enhance situational awareness for emergency response agencies, city and county supporting agencies, key stakeholders, and partners;
- Coordinates mechanisms to provide notifications to responders and warnings to the public;
- Coordinates community response through the activation of the Emergency Operations Plan; and
- Facilitates the recovery process from disasters that impact the community.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Natural hazards operations	21	15	25
Technological / man-made hazards operations	54	50	50
Major incident response operations	6	10	10

The planning and preparedness portion of the program is to save lives and reduce disaster damage, identifying critical resources and developing the necessary agreements among responding agencies, both within the jurisdiction and with other jurisdictions and entities. This program is a continuous cycle of planning, organizing, equipping, training, and exercising in an effort to ensure effective coordination during incident response and recovery.

- Develops and maintains the Community Hazard Analysis, Mitigation Action Plan, Emergency Operations Plan and implementing procedures, and Community Mass Casualty and Mass Fatality Incident Plans; assists with local government Continuity of Operations Planning,
- Develops and maintains emergency operations facilities and tools to ensure a coordinated response to all-hazards, incorporating redundant capabilities;

- Develops and maintains a community outdoor warning system and other warning systems;
- Facilitates an Emergency Management Team to respond to and recover from all-hazards;
- Coordinates the integration of the emergency management program with government entities at all levels, volunteer/faith-based organizations, and key stakeholders;
- Conducts emergency management training, drills, and exercises to promote and enhance whole community emergency preparedness;
- Administers the requirements of the National Incident Management System (NIMS);
- Administers the requirements of the Emergency Planning & Community Right-to-Know Act (EPCRA) and assists with City compliance with the Risk Management Program (RMP); and
- Conducts emergency public information activities to promote and enhance citizen and visitor emergency preparedness.
-

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
EMPG standard for public: Education/information (hours)	30	30	30
Public education/information provided (hours)	39.5	40	70
EMPG standard for exercises: Discussion based exercises Operations based exercises Full-scale exercises (required triennially)	2 1 (triennial)	2 1 (triennial)	2 1 (triennial)
Exercises completed: Discussion based exercises Operations based exercises Full-scale exercises	2 1 0 (1 Real Event)	3 2 0 (1 Real Event)	4 2 1
EMPG training required for OEM staff	1	1	1
Training completed by OEM staff	5	5	5

As baseline performance measures/indicators, the OEM ensures the City's and counties' compliance with emergency management legal requirements and maintains the emergency management program at an advanced level as defined by the Texas Division of Emergency Management (TDEM)/Federal Emergency Management Agency (FEMA). As outlined above, the OEM exceeds all TDEM/FEMA defined standards (in italic) for public education/information, exercises, and training.

COVID-19 Operations and Support

2021/22 Budget — N/A

March 2020 saw the City of Amarillo and other local jurisdictions issue a disaster declaration related to the COVID-19 pandemic. OEM was involved in meetings before the declaration to discuss the set-up of a drive-through testing clinic, the procurement of personal protective equipment (PPE), and preparation for other logistical challenges.

Ultimately, OEM was involved in the following COVID-19 operations and support functions:

- Participated in Operations Planning meetings and Incident Management Team (IMT) meetings
- Support for the Incident Management Team (IMT) in location, planning, functions, documentation, and other items
- Submitted State of Texas Assistance Requests (STAR) on behalf of jurisdictions, departments, and key stakeholders
- Led the planning, requesting, and delivery of COVID supplies, PPE, and equipment for the pandemic response
- Created and disseminated COVID situation reports (SITREPs)

- Created and led the COVID documentation unit comprised of city volunteers from other departments
- Assisted in the logistics and delivery of COVID-19 tests and test results
- Led, applied, and got approved for FEMA CARES Act grant funding in the amount of $10,995,820 for the City of Amarillo
- Supported multiple food and animal food drives for the local community
- Contributed to Community Development programs for the homeless.
- Assisted in the planning and setup of the hospital infusion center
- Participated in the planning, procurement, and set-up of the Amarillo Area Public Health Drive-Through Testing Center and the Vaccine Clinic
- Developed and administrated the following processes:
    - "Internal" jurisdictional request process
    - External resource request process
    - COVID-19 sitrep submissions
    - COVID-19 IAP Upload
    - COVID-19 ICS-214 process
    - COVID-19 Worker/Volunteer Assignment process
    - COVID-19 Vehicle Assignment process
    - COVID-19 Financial Tracking process
    - COVID-19 Conditions, Access, Needs (CAN) report
    - COVID-19 Continuity of Operations Plan process
    - COVID-19 Patient Investigation Form processed for Amarillo Area Public Health

Performance Metrics:	**2019/20 Actual**	**2020/21 Actual to 4/21/2021**	**2021/22 Projected**
State of Texas Assistance Request (STAR) submissions	160	137	100
Internal / External Requests	1,478	1,001	400
COVID Sitreps	65	60	0
COVID ICS-214s Generated and Processed	10,889	1,796	0
COVID Worker/Volunteer Assignments	155	3	0
COVID Vehicle Assignments	10	0	0
COVID Patient Investigation Forms (Contact Tracing) entered (since October 9, 2020 when the process was created)	0	2,537	1,000

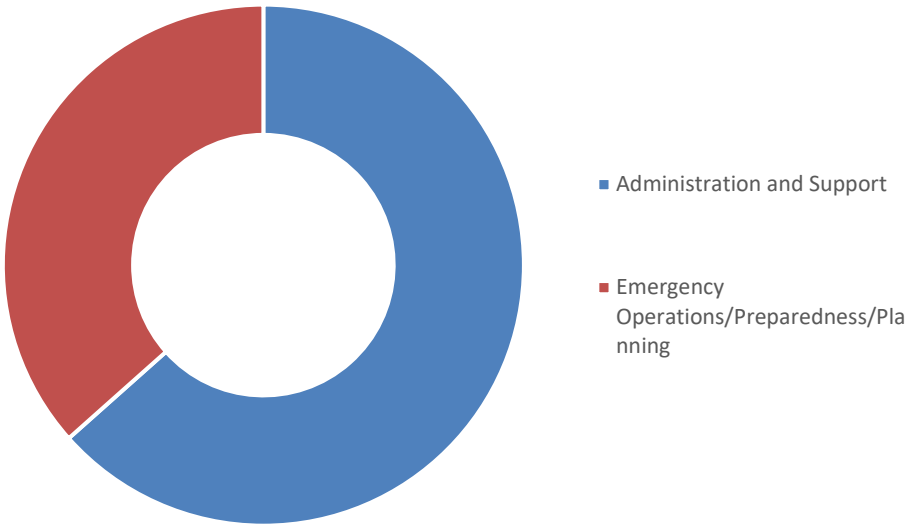
Authorized Positions

	2019/20 Actual	**2020/21 Budgeted**	**2021/22 Budgeted**
Permanent Positions	5	5	5
Part-time Positions	-	-	-
Total Positions	**5**	**5**	**5**

2021/22 Expenditures by Funding Source

General Fund	$	544,465
Special Revenue Funds	$	309,850

Total OEM Department 2021/22 Budget — $854,315



City of Amarillo

Department Staffing Report

Department: Emergency Management Services

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM050	EMERGENCY MANAGEMENT COORDINATOR	
1.00	ADM051	ASSISTANT EMERGENCY MGMT COORDINATOR	
1.00	PRF903	EMERGENCY MANAGEMENT PLANNER	
3.00		Total Permanent Positions	
3.00		Total Department	346,389

Department: AIP Pantex Project Fund

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	PRF055	TECHNICAL HAZARDS COORDINATOR	
1.00		Total Permanent Positions	
1.00		Total Department	103,917

CITY OF AMARILLO®
MUNICIPAL COURT

(1305, 1306, 20800)

Budget Comparison

	2019/20 Actual	2019/20 Budgeted	2021/22 Budgeted
Personnel Services	$ 1,019,131	$ 1,319,350	$ 1,361,373
Supplies	33,546	43,041	43,041
Contractual Services	167,700	198,417	205,529
Other Charges	14,142	30,326	29,961
Operating Transfers	113	-	-
Total Expenses	**$ 1,234,632**	**$ 1,591,134**	**$ 1,639,905**

Mission

The mission of the Municipal Court is to efficiently process and administer all matters coming into and before the Municipal Court. The Municipal Court strives to promote a high level of public confidence, accessibility, and a sense of fairness through efficient and courteous public service.

Strategic Approach

Amarillo Municipal Court's approach to managing its mission is to integrate **best practices and court specific training** with the day-to-day public service role that the court plays in our community. The Court continues to address training staff by offering Court Clerk Certification for all clerks, as well as interdepartmental training.

The Court has created a strategic plan to address accessibility of information and online services to the public. Municipal Court continues to work with other City departments to increase **technology**-based organizational integration (i.e.: APD, Animal Management, AECC, Legal, and IT). Court order compliance and alternative sentencing play a large role in the Court's processes and policy. Through extensive legislative changes the Court has experienced an increase in providing for commitment diversions, indigence hearings, community service management, and mental health services as well as working closely with community partners in the delivery of diversion programs. The Court will continue analyze data evaluating the current processes and strategies being implemented to ensure that the public is receiving the best service, while adhering to judicial orders and legal requirements.

Programs

Court Case Flow Management

2021/22 Budget — $443,633

To facilitate the timely administration of Justice, the Court electronically processes filed cases and continually evaluates and analyzes the records management system and case flow setup and processes,

as well as all user-related processes. The Court provides clerical support for both criminal and civil dockets. The Court provides clerical support for in-custody video arraignment six days a week; case records; recording on judicial decisions; and processing arrest warrants. The Court also provides critical, direct support of core jail services under inter-local contractual agreement. Court staff processes documents needed before, during, and after arraignment and during all appearance and trial dockets.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Timely setting of court hearings	**	**	Within 45 days
New cases filed	35,034	25,936	26,455
Cases placed on hearing/trial dockets	13,896	10,070	10,100
# of jail arraignments	5,502	4,782	5,142

** Docket settings delayed due to COVID-19 Pandemic

Court Financial Management
2021/22 Budget — $289,522

The Court processes all payments for all Class 'C' cases and all civil offenses filed at the court, any posted bonds, and court-ordered refunds. Court staff balances cash drawers and posts all monies in accordance with state law.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Administrative accuracy of transactions	97%	98%	98%
Cases seen at public service windows	35,856	18,780	19,156

Court Technology Project and Technology Resources Management
2021/22 Budget — $476,041

This program manages the successful and effective use of technology to support the delivery of court services to both internal and external users. Municipal Court has implemented an electronic court records management system, which enables the electronic routing of court cases, documents, electronically captured signatures, fingerprints, and photos, as well as allows the download of external documents into the system, including e-tickets, DCS certificates, Texas DL records, insurance, driver's license copies, and court payments. The Court will continue increase availability of court services online and public access to all Court policies and procedures through an internally designed web page managed by Court staff. To ensure accessibility to the court email accounts were created and have helped citizens to be notified with expediently of court response. Amarillo Municipal Court is continuing to contact court users through text message notifications that include hyperlinks that make it possible for citizen to access the Court from their cell phone. The texting capability is customized to address any special campaigns or settings that the Court wants the citizen to be notified of immediately. The Court has been a recipient of the Tyler Public Sector Excellence Award for its demonstration in leadership, innovation and excellence in developing and maintaining new technical solutions.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Electronic citation filings	98%	98%	98%
Online transactions	16,284	15,792	16,108
# of email correspondence received/sent	18,540	29,278	29,864

Court Compliance Services
2021/22 Budget — $184,138

The purpose of Court Compliance Services is to ensure that the defendant is in compliance with Court obligations, is obtained in accordance with guidelines set Judicial Orders and best practices. This program provides citizens a fair, impartial, and individual review of their financial information through face-to-face interviews. Compliance clerks review applications and interview defendants, track compliance, telephone contacts on delinquent accounts, and identify and update cases for Judges' review.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/2120 Estimated**	**2021/22 Projected**
Cases Court ordered to compliance department	8,719	7,462	7,611

Court Community Programs
2021/22 Budget — $52,692

The mission of the Court Community Programs Department (CCPD) is to provide effective and relevant alternative sentencing options to assist offenders with violation resolution, accountability, and services as needed; to establish partnerships and relationships with area agencies, organizations, and programs for the betterment of the community; and to provide education for the safety of all citizens. The Court continues to provide assistance with issues at specific dockets.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Cases allowed community service	1,690	1,739	1,774

Public Information/Jury Management
2021/22 Budget — $74,220

This program provides easily accessible information to citizens regarding options on how to handle citations, processes document filings appropriately, answers phones to assist citizens, handles public information requests, and provides public access to court policy and procedures. Works closely with both the public and the judges to assure that Jury trial dockets are covered.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Access and fairness ratings through public survey:	**	**	90%

** Docket settings delayed due to COVID-19 Pandemic

Office of Civil Hearings
2021/22 Budget — $119,659

The Office of Civil Hearings oversee the operational needs regarding cases that include, but are not limited to, parking violations, vehicle immobilizations/towing, social hosting and illegal dumping ordinances, and Photographic traffic signal system. The department's focus is to provide all the necessary administrative tools to assure that the public has an easily accessible and transparent litigation process that expedites the fair resolution of civil cases filled at the Municipal Court. These tools

include the use of technology and both contract and case flow management. The program manager coordinates with Municipal Court, Public Works, Traffic Engineering and the Police Department on any potential issues, both physical and/or administrative.

Performance Measures/Indicators:	**2019/20 Actual***	**2020/21 Estimated***	**2021/22 Projected**
Number of Civil Cases filed	4,400	3,320	3,453

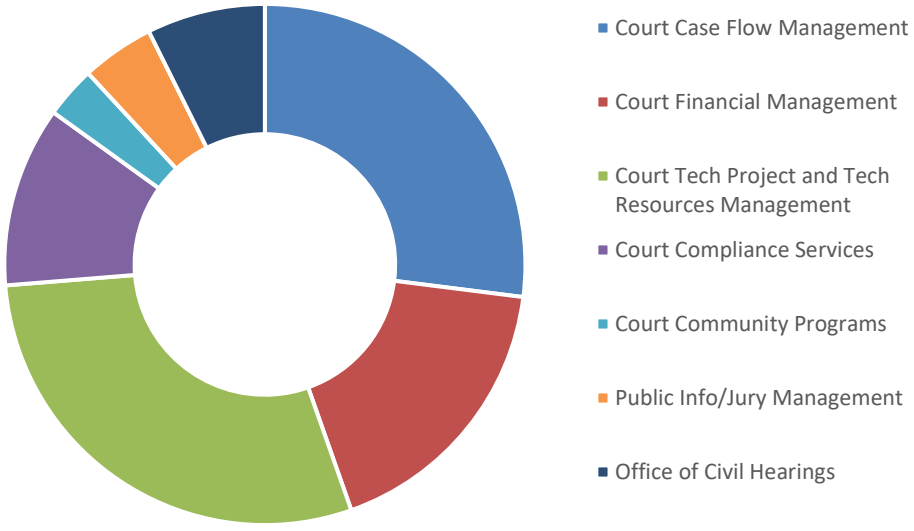
2021/22 Expenditures by Funding Source

General Fund	$	1,536,105
Special Revenue Funds	$	103,800

Authorized Positions

	2019/20 Actual	**2020/21 Budgeted**	**2021/22 Budgeted**
Permanent Positions	23	23	23
Part-time Positions	4	4	2
Total Positions	**27**	**27**	**25**

Total Municipal Court 2021/22 Budget — $1,639,905



City of Amarillo

Department Staffing Report

Department: Municipal Court

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM111	DIRECTOR OF COURT SERVICES	
1.00	ADM112	ASSISTANT DIRECTOR OF COURT SERVICES	
1.00	CLR085	EXECUTIVE ASSISTANT	
1.00	CLR118	COURT PROGRAM COORDINATOR	
4.00	CLR130	ADMINISTRATIVE SUPERVISOR	
6.00	CLR410	ADMINISTRATIVE ASSISTANT III	
7.00	CLR415	ADMINISTRATIVE ASSISTANT IV	
1.00	MGT117	OPERATIONS MANAGER	
22.00		Total Permanent Positions	
Part-Time Positions			
2.00	HRL111	DATA ENTRY OPERATOR HOURLY	
1.00	HRL145	COLLECTIONS CLERK	
3.00		Total Part-Time Positions	
25.00		Total Department	1,283,812

Department: Office of Civil Hearings

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	PRF035	CIVIL OPERATIONS COORDINATOR	
1.00			
Part-Time Positions			
1.00	HRL045	ADMINISTRATIVE HEARINGS OFFICER	
1.00			
2.00		Total Department	77,561

CITY OF AMARILLO®
JUDICIAL

(1040, 20910)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 597,849	$ 626,584	$ 648,580
Supplies	2,411	5,100	5,700
Contractual Services	39,980	46,165	46,165
Other Charges	14,330	20,906	17,754
Total Expenses	**$ 654,570**	**$ 698,755**	**$ 718,201**

Mission

The Judicial department provides a fair, independent, and impartial forum for the adjudication of both criminal and civil matters that come before the Municipal Court.

Strategic Approach

The Judicial department provides Judges and a court reporter to staff the Municipal Court and hear cases filed in the court as well as matters presented to the Judges in their capacity as magistrates. These positions require highly technical knowledge and extensive training. The department has one full-time Presiding Judge, a full-time Associate Judge and one part-time Associate Judge. The Judges are licensed Texas attorneys with an average of 27 years' experience.

The Presiding Judge assigns Judges to cover the court's expected caseload each day. On most days, three Judges are assigned: one presides over trials and dockets, one presides over walk-in pleas and arraignments, and one presides over jail video arraignments and also handles all the Judges' "queues" – 40 different lists of cases needing review for orders, judgments, warrants, or summons. Additionally, Judges are assigned to preside over Saturday and Sunday jail arraignments.

Programs

Judicial Administration

2021/22 Budget — $32,159

The Presiding Judge sets all policies for the Municipal Court and continually revises all forms used in court proceedings; schedules the court docket, creates a monthly schedule for the part-time employees; serves as Chair of the Courthouse Security Committee, develops protocols with outside agencies such as the

county jails, law enforcement agencies, mental health providers, and other courts; develops the budget; is responsible for performing or assigning legal research; and oversees training of the Associate Judges and staff.

The Presiding Judge supervises two associate city judges who serve as designated night magistrates pursuant to an interlocal agreement between Randall and Potter Counties and the City of Amarillo. The night magistrate program is highly successful. It has streamlined communication between the judiciary and all branches of law enforcement.

Judicial Services
2021/22 Budget — $422,593

Judges are available seven days a week to preside over trials, pleas, arraignments, and dockets in criminal cases. Judges also sign warrants for police and building safety officials, conduct civil appeals hearings from dangerous animal determinations, stolen vehicles hearings, disposition of seized property hearings, and red-light camera appeals.

COURT

Performance Measures/Indicators:	**2019/20 Actual***	**2020/2021 Estimated***	**2021/2022 Projected**
Trials	206	128	260
Cases disposed (hearing)	12.577	8,662	11,000
Cases disposed (no hearing)	7,931	8,314	9,000
Cases on show cause dockets	6,611	2,644	7,000
Cases seen in jail	5,502	4,782	4,782
Search Warrants	521	542	542
Code Enforcement Warrants	125	14	15
Bond forfeiture cases heard	72	72	72

*Covid-19 shutdown/special orders in effect

Court Reporting Services
2021/22 Budget — $81,704

The court reporter records, by machine shorthand, all the proceedings in the trial courtroom, including bench and jury trials, dockets, hearings, and pleas. The court reporter prepares all jury instructions and reviews every case docketed in the trial courtroom to ensure the Municipal Court's records are accurate and complete. The court reporter also assists the Clerk's office with many tasks relating to dockets.

Court Security
2021/22 Budget — $181,745

- **Security staff –** Bailiffs are present during all courtroom dockets and defendant appearances. They provide constant threat assessment and security for those present – the Judge presiding, parties, witnesses, jurors, and the general public. Bailiffs also provide security for the public area of the court building when they are not in the courtrooms. Bailiffs must receive training and effective September 1, 2017 are required to become certified court security specialists. Currently all bailiffs have received the proper courtroom security specialist training. Bailiffs require uniforms and equipment such as tasers, handcuffs, and firearms.
- **Building Security** –Such items as security devices, locking mechanisms, video teleconferencing systems, metal detectors and surveillance equipment.

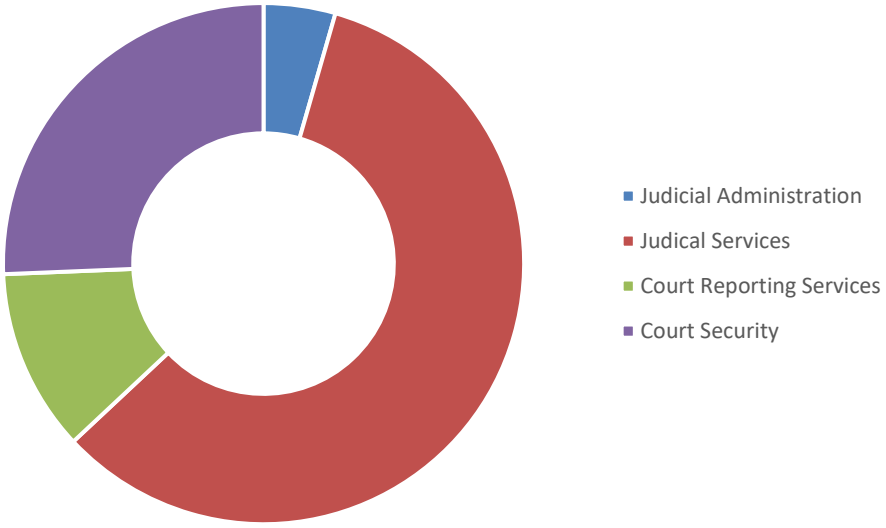
2021/22 Expenditures by Funding Source

General Fund	$	536,456
Special Revenue Funds	$	181,745

Authorized Positions

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Permanent Positions	5	5	5
Part-time Positions	2	4	4
Total Positions	**7**	**9**	**9**

Total Judicial 2021/22 Budget - $718,201



City of Amarillo

Department Staffing Report

Department: Judicial

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM110	MUNICIPAL COURT JUDGE	
1.00	ADM115	ASSOCIATE MUNICIPAL COURT JUDGE	
1.00	CLR110	COURT REPORTER	
3.00		Total Permanent Positions	
Part-Time Positions			
1.00	HRL115	MUNICIPAL COURT JUDGE	
4.00		Total Department	479,070

Department: Court Security Fund

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
2.00	PRF145	SENIOR BAILIFF	
2.00		Total Permanent Positions	
Part-Time Positions			
3.00	HRL120	BAILIFF	
5.00		Total Department	169,510

CITY OF
AMARILLO®
OPEN SPACES ★ ENDLESS OPPORTUNITIES

Administration

CITY OF
AMARILLO®
OPEN SPACES ★ ENDLESS OPPORTUNITIES

CITY OF AMARILLO
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION

DESCRIPTION	Actual 2019/2020	Budgeted 2020/2021	Budgeted 2021/2022
Administration			
1011 Mayor and Council	57,829	83,451	83,536
1020 City Manager	1,471,134	1,485,126	1,552,160
1023 Office of Public Communication	379,085	414,569	600,248
1030 Tourism & Economic Development	2,371,536	1,457,041	2,024,072
1210 Legal	1,399,287	1,301,096	1,372,677
1220 City Secretary	301,710	410,739	431,158
1000 General Fund	5,980,581	5,152,022	6,063,851
Administration Total Expenditures	**5,980,581**	**5,152,022**	**6,063,851**

CITY OF AMARILLO®
MAYOR ~ COUNCIL

(1011)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 2,573	$ 2,149	$ 2,188
Supplies	6,386	7,200	7,200
Contractual Services	23,333	33,150	33,150
Other Charges	25,536	40,952	40,998
Total Expenses	**$ 57,829**	**$ 83,451**	**$ 83,536**

Mission

To use democracy to govern the City efficiently and effectively to accomplish the City's mission of creating the best environment possible for every Amarillo resident to find and achieve their greatest potential.

Strategic Approach

The Mayor and Council serve as the policy-making body for the City, making final decisions on matters specified in the City's Charter and Code of Ordinances. This body also provides guidance and direction to the City Manager to develop, promote, and execute overall strategies; encourages the continued development, retention, and economic expansion of the City; reviews and considers planning and zoning matters; calls for and conducts public hearings; reviews and adopts the City's annual budget; approves appropriations, expenditures, and contracts; and actively recruits and encourages qualified citizens to serve on City boards and commissions.

The City adopted the **BluePrint for Amarillo** initiative which sets a comprehensive strategic direction for the City Government in terms of focus, allocation of resources, and priorities. During this process, the Mayor and Council identified eight **Pillars of Future Vision** they wish the City Manager to address in a comprehensive manner:

- Public Safety
- Economic Development and Redevelopment
- Civic Pride
- Highly Educated Population
- Fiscal Responsibility
- Customer Service
- Excellence in Communication
- Transportation

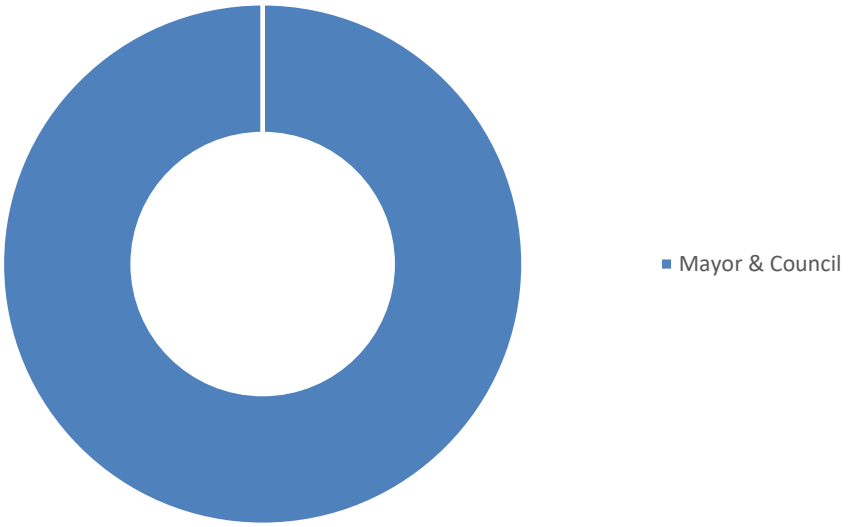
In addition to the Council Pillars, the City Council identified four City Manager Initiatives to support the City Council Pillars:

- Commitment to Safety
- Implementation of Best Practices
- Promote Innovation and Customer Service
- Public Service and Engagement

Authorized Positions

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Permanent Positions	-	-	-
Part-time Positions	5	5	5
Total Positions	5	5	5

Total Mayor and City Council 2021/22 Budget — $83,536



City of Amarillo

Department Staffing Report

Department: Mayor and Council

Number of Employees	Classification	Description	Personal Services Total
Part-Time Positions			
1.00	CAM100	MAYOR	
4.00	CAM110	CITY COMMISSIONER	
5.00		Total Part-Time Positions	
5.00		Total Department	2,188

(1020, 1030)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 1,353,224	$ 1,391,991	$ 1,408,820
Supplies	18,532	30,700	30,700
Contractual Services	2,532,980	1,573,391	2,189,557
Other Charges	12,934	21,085	22,155
Inter Reimbursements	(75,000)	(75,000)	(75,000)
Total Expenses	**$ 3,842,670**	**$ 2,942,167**	**$ 3,576,232**

Mission

To professionally administer the policies and directives established by the Mayor and City Council and perform those organizational duties and responsibilities prescribed in the Amarillo City Charter. The City of Amarillo operates under the Council-Manager form of government and, as such, through the delegation and administration of his/her staff members, the City Manager directs, coordinates and facilitates the effective and cost-efficient delivery of all municipal services to the citizens of Amarillo.

Strategic Approach

With guidance and direction from the Mayor and City Council, the City Manager of Amarillo will develop, promote, and execute strategies that will provide for an attractive, economically vibrant, healthy and safe environment for the citizens of Amarillo and its visitors. Together with the executive team and department directors, the City Manager will develop, promote, and implement programs and policies that will broadly support these strategies and motivate all full- and part-time employees. As part of this process, the City Manager and staff will continue to cooperate and communicate with the various governmental entities, community boards, commissions, economic development entities, non-profits, civic organizations, school district, and other community partners to achieve success and be recognized as a progressive "Best Practice City."

The City adopted the **BluePrint for Amarillo** initiative, which sets a comprehensive strategic direction for the City government in terms of focus, allocation of resources, and priorities. During this process, the Mayor and City Council identified eight **Pillars of Future Vision** they wish the City Manager to address in a comprehensive manner:

- Public Safety
- Economic Development and Redevelopment
- Civic Pride

- Highly Educated Population
- Fiscal Responsibility
- Customer Service
- Excellence in Communication
- Transportation

In addition to the Council Pillars, the City Council identified four City Manager Initiatives to support the City Council Pillars:

- Commitment to Safety
- Implementation of Best Practices
- Promote Innovation and Customer Service
- Public Service and Engagement

As a result of adopting the **BluePrint for Amarillo**, organized work groups, focused around each pillar, have met to develop a framework for each pillar—identifying critical tasks and potential projects, establishing timelines, assessing the fiscal impact, and "reaching out" to the community for input. This process has played a key role in laying the foundation for the presentation of this budget to the City Council and citizens of Amarillo.

Programs

City Manager Department Administration/Support
2021/22 Budget — $ 1,552,160

Manage and coordinate the development, writing, distribution and production of policies, procedures, projects, Council agendas and calendar, official correspondence, and other related verbal and written communications supported by a Deputy City Manager, two Assistant City Managers, Assistant to the City Manager and Development Customer Service Coordinator.

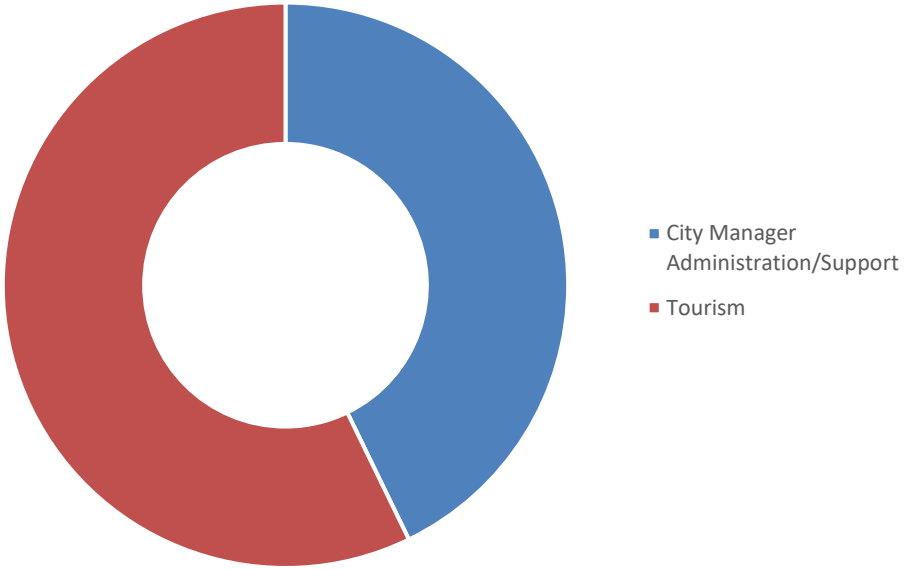
Tourism
2021/22 Budget — $ 2,024,072

Provide professional expertise and guidance with matters pertaining to convention and tourism activities. Functions include coordinating the assistance of the City organization and staff with convention and tourism activities and assisting in development of new policies and programs to encourage tourism growth in the Amarillo community.

Authorized Positions

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Permanent Positions	7	7	7
Part-time Positions	1	1	1
Total Positions	8	8	8

Total City Manager 2021/22 Budget — $3,576,232



City of Amarillo

Department Staffing Report

Department: City Manager

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM001	CITY MANAGER	
2.00	ADM011	ASSISTANT CITY MANAGER	
1.00	ADM012	DEPUTY CITY MANAGER	
1.00	ADM015	ASSISTANT TO THE CITY MANAGER	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
1.00	MGT525	DEVELOPMENT CUSTOMER SERVICE COORDINATOR	
7.00		Total Permanent Positions	
Part-Time Positions			
1.00	HRL855	ASSISTANT TO THE MAYOR	
8.00		Total Department	1,408,820

CITY OF AMARILLO®
CITY ATTORNEY

(1210)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel	$ 1,088,757	$ 1,178,788	$ 1,223,956
Supplies	59,127	39,103	52,038
Contractual Services	236,363	65,335	65,335
Other Charges	15,040	17,871	31,349
Total Expenses	**$ 1,399,287**	**$ 1,301,096**	**$ 1,372,677**

Mission

The City Attorney is the chief legal officer for the entire municipal corporation. The attorneys in this department are obligated to represent and seek the good of the city government, not necessarily the interest of any particular official or department.

Strategic Approach

Represent the City of Amarillo, its employees, and officials when they are sued in their official capacity, in all venues, including State court, Federal court, or regulatory agencies. Represent the State of Texas in Municipal Court through the Legal department's prosecutors. Also conduct negotiations of various kinds.

Offer legal advice and counsel to City Council, departments, and officials regarding the legal aspects of City government operations and policies. The legal expertise required is as diverse as the operations of the City government: Human Resources, Health, Aviation, Police, Fire, Animal Management and Welfare, Purchasing, Planning and Development Services, Public Works, Building Safety, Finance, Housing, Utilities, Transit, Parks, and all of the others.

Prepare or review all kinds of legal documents (such as ordinances, contracts, and deeds) necessary for City government to accomplish its varied functions.

Provide legal services and support to (i) closely affiliated agencies such as the Amarillo Hospital District, Amarillo-Potter Events Venue District, Amarillo Local Government Corporation, Amarillo Metropolitan Planning Organization; and, (ii) Interlocal Emergency Management functions. Also provide information to citizens and the news media.

Programs

Legal Department Administration and Support
2021/2022 Budget — $274,536

Provide daily support and assistance to the members of the department. Serve as administrative liaison to the City Council, City Manager, City Secretary, and other City departments. Prepare correspondence, documents, and forms as required.

Performance Measures/Indicators:

	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Correspondence reviewed	600	700	700
Document preparation	350	350	350

Legal Department Criminal Section
2021/2022 Budget — $411,803

Perform all legal services related to processing and presentation of criminal complaints filed in the Municipal Court. Perform some civil hearing management.

Performance Measures/Indicators:

	2019/20 Actual	2021/22 Estimated	2021/22 Projected
Bench trials	70	65	65
Jury trials	120	110	110
Attorney dockets	70	65	65
Revocation dockets	70	70	70
Civil hearings	10	12	12
Bond forfeiture hearings	4	4	4
Appeal hearings	2	2	2

Legal Department Civil Section
2021/2022 Budget — $686,338

Review and prepare contracts and agreements as requested by all City departments. Also, all documents related to real estate transactions and management by the City are reviewed, drafted, and redrafted. Process Texas Public Information Act requests through statutorily required deadlines and administrative procedures.

Review and analyze state and federal legislation and court decisions applicable to the City. Draft ordinances and resolutions for Council action. Prepare and review memoranda regarding legislation for Council and staff.

Provide advice to the City Council, City Manager, and all City departments regarding the interpretation and application of State and Federal laws. Draft and redraft ordinances and resolutions as requested. Provide legal advice and counsel to all City departments on the interpretation of City ordinances.

Provide advice and consultation to Risk Management and all departments on processing and considering claims against the City for damages and injury. Provide litigation defense and prosecution for the City and all departments; monitor and oversee claims and litigation work of retained counsel. Prepare reports and recommendations on pending claims and litigation, as requested.

Support administrative and judicial enforcement activities of various city departments, including Fire Marshal, Code Enforcement, Planning, Zoning, Building Inspection, and like matters. File and prosecute administrative and civil enforcement actions to secure compliance with City codes and regulations.

Provide a wide range of high level professional legal services to the law enforcement city departments: Police, Airport Police, Fire, Fire Marshal, and Animal Management & Welfare.

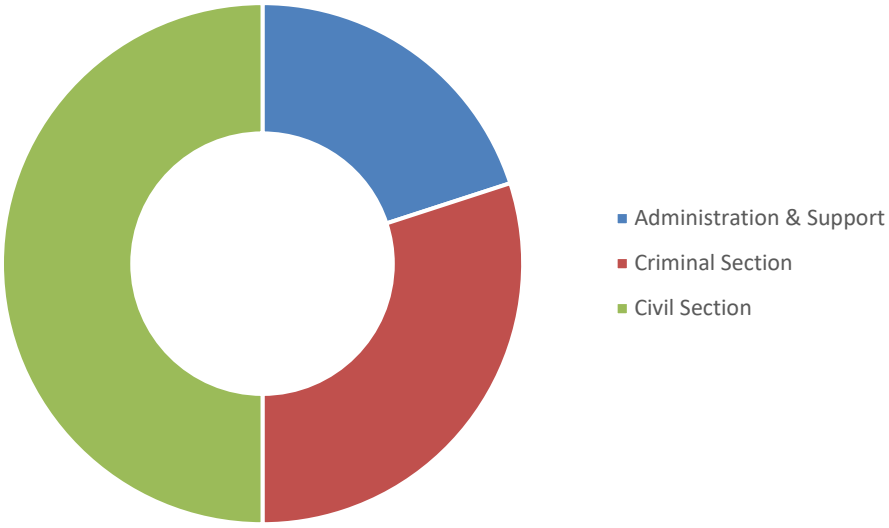
Performance Measures/Indicators:

	2019/20 Actual	**2020/21 Estimated**	**2021/22 Projected**
Contracts/agreements drafted	130	140	140
Real estate documents drafted	35	40	40
Public Information Requests	420	600	500
Federal/State legislation/court decisions reviewed	250	250	250
Ordinances and resolutions drafted	250	200	200
Legal opinions	40	40	40
Civil Service personnel matters reviewed	24	24	24
Claims inquiries/reviews	25	35	35
Demand letters/contacts	20	20	20
Administrative proceedings	6	6	6
Judicial proceedings	5	5	5
Police Public Information Requests	85	85	85
Police Public Information Act Attorney General letters	60	60	80

Authorized Positions

	2019/20 Actual	**2020/21 Budgeted**	**2021/22 Budgeted**
Permanent Positions	10	10	10
Part-time Positions	-	-	-
Total Positions	**10**	**10**	**10**

Total City Attorney 2021/2022 Budget — $1,372,677


Administration & Support
Criminal Section
Civil Section

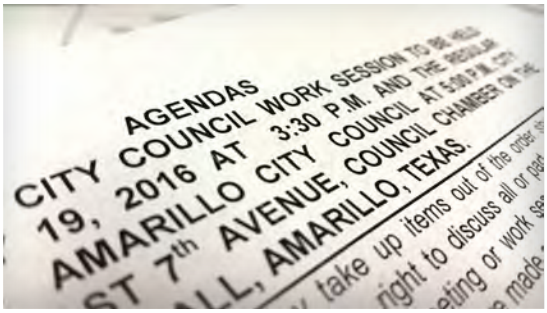
City of Amarillo

Department Staffing Report

Department: Legal

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM070	CITY ATTORNEY	
1.00	ADM071	DEPUTY CITY ATTORNEY	
2.00	ADM075	SENIOR ASST. CITY ATTORNEY	
1.00	ADM078	ASSISTANT CITY ATTORNEY	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
1.00	PRF070	LEGAL ASSISTANT	
2.00	PRF071	ATTORNEY I	
1.00	PRF072	ATTORNEY II	
10.00		Total Permanent Positions	
10.00		Total Department	1,223,956

CITY OF AMARILLO®
CITY SECRETARY



(1220)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 229,192	$ 224,321	$ 243,914
Supplies	57,038	164,600	164,200
Contractual Services	683	4,100	4,600
Other Charges	14,797	17,719	18,445
Total Expenses	**$ 301,710**	**$ 410,739**	**$ 431,158**

Mission

To identify and respond to the issues, concerns, and needs of the Mayor and City Council, City staff, and citizens of Amarillo.

Strategic Approach

The City Secretary prepares the City Council agenda and minutes, manages the official City records and contracts, administers the record management program, and is responsible for conducting municipal elections. The Assistant City Secretary also serves as the City's Records Management Officer and is responsible for developing and administering records retention and destruction policies and monitoring the records storage center. The City Secretary coordinates the recruitment, application, and appointment process for City Council appointed boards, commissions, and committees.

In addition to the duties listed above, the City Secretary serves as custodian of the City's corporate seal; attests to the Mayor's signature on all official documents; records and files deeds and easements; coordinates the codification of the City ordinances into the City Code of Ordinances; publishes legal ads, public notices, and agendas; and develops and oversees the City Secretary's budget. The City Secretary also serves as the Local Registrar. As in many other cities, the City Secretary serves as a resource for citizens and a link between citizens and the City organization.

Programs

Clerical Support

2021/22 Budget — $ 64,674

Provide clerical support to the City Manager, Deputy City Manager, and Assistant City Managers.

Council and Board Support
2021/22 Budget — $ 86,231
Provide clerical support to the Mayor, City Council, and City Council Appointed boards, commissions and committees.

Election Management
2021/22 Budget — $ 32,337
Hold regular and special elections.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Number of ordinances	70	74	74
Number of resolutions	78	82	82
Number of elections held	0	2	2

Records Management
2021/22 Budget — $ 172,463
Develop and administer records retention and destruction policies; monitor the records storage center; and add transparency documents on website.

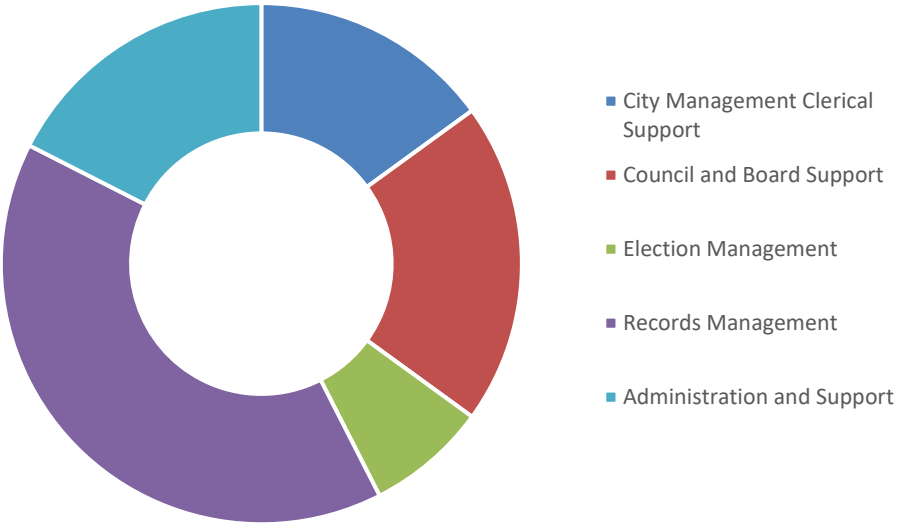
Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Record destruction – number of boxes destroyed	500	500	500
Number of city records scanned	325,000	350,000	350,000
Training and education of city employees	0	45	45
Public information requests (city-wide)	760	840	840

Administration and Support
2021/22 Budget — $ 75,453
Administer and supports the City Secretary department.

Authorized Positions

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Permanent Positions	2	2	2
Part-time Positions	-	-	-
Total Positions	**2**	**2**	**2**

Total City Secretary 2021/22 Budget - $431,158


City Management Clerical Support
Council and Board Support
Election Management
Records Management
Administration and Support

City of Amarillo

Department Staffing Report

Department: City Secretary

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM020	CITY SECRETARY	
1.00	ADM025	ASSISTANT CITY SECRETARY	
2.00		Total Permanent Positions	
2.00		Total Department	243,914

CITY OF AMARILLO®
PUBLIC COMMUNICATIONS

(1023)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 347,627	$ 370,711	$ 553,386
Supplies	13,077	3,700	4,202
Contractual Services	12,280	21,790	23,200
Other Charges	6,101	18,368	19,460
Total Expenses	**$ 379,085**	**$ 414,569**	**$ 600,248**

Mission

The Office of Public Communications strives to communicate and market City of Amarillo programs, services, and events in a timely and targeted approach to educate the public about their City government.

Strategic Approach

The Office of Public Communications is responsible for promotion of the City's services and programs in creative and innovative ways in addition to traditional methods. Straightforward messaging allows for citizens to be informed, involved, and updated on current City government issues. The Office of Public Communications serves as the initial City contact liaison for all media inquiries, along with resident inquiries, questions and concerns about City issues, operations, programs, and services.

Programs

Public Communications

2021/22 Budget — $600,248

The Office of Public Communications focuses on four major areas including communications, marketing, networking, and technology. As the backbone of the **Excellence in Communications** pillar, the Office of Public Communications enhances communications in a prompt and proactive manner by building relationships with news media partners and key stakeholders, while providing accurate and timely information to the public. The Office of Public Communications develops branding and marketing campaigns for all departments seeking input and is capable of producing high-quality multimedia products which enhance communications and promote City programs.

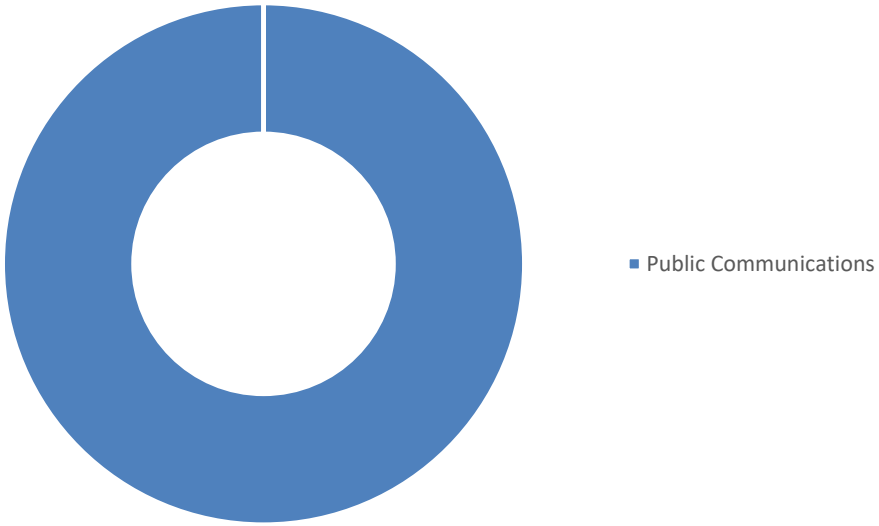
Additional responsibilities of this office include overall strategic direction of communication and marketing programs, internal employee communications, social media management, video production, branding guidelines and monitoring, media management, public relations, messaging/branding, crisis communications, and, in the case of an emergency, the City's Public Information Officer (PIO).

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Number of Press Releases Issued	350	500	650
Number of News Media Stories Related to Press Releases	1,200	2,500	3,250
Total Interactions between City and News Media (including direct contact, press releases, and online City subject features)	3,500	5,000	5,000
Social Media: FACEBOOK Followers	7,666	27,275	32,000
TWITTER Followers	4,321	5,721	6,500
INSTAGRAM Followers	1,335	2,548	3,500
YOUTUBE Followers	10	222	1,000
Print and Digital Media Pieces	300	500	700
Photography requests	50	100	200
Event/Social Video Requests	100	250	500
Social Media Posts	4,000	8,000	8,000

Authorized Positions

	2019/20 Actual	**2020/21 Budgeted**	**2021/22 Budgeted**
Permanent Positions	4	4	6
Part-time Positions	-	-	-
Total Positions	**4**	**4**	**6**

Total Public Communications 2021/22 Budget — $600,248


Public Communications

City of Amarillo

Department Staffing Report

Department: Office of Public Communications

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM002	DIRECTOR OF COMMUNICATIONS	
1.00	ADM018	SENIOR COMMUNICATIONS OFFICER	
1.00	NEW	VISUAL INFORMATION MANAGER	
1.00	PRF010	MARKETING MANAGER	
1.00	PRF015	COMMUNICATIONS MANAGER	
1.00	PRF807	SOCIAL MEDIA COORDINATOR	
6.00		Total Permanent Positions	
6.00		Total Department	553,386

CITY OF
AMARILLO®
OPEN SPACES ★ ENDLESS OPPORTUNITIES

Support Services

CITY OF
AMARILLO®
OPEN SPACES ★ ENDLESS OPPORTUNITIES

CITY OF AMARILLO
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION

DESCRIPTION	Actual 2019/2020	Budgeted 2020/2021	Budgeted 2021/2022
Support Services			
1110 Human Resources	908,024	1,113,155	1,092,618
1120 Risk Management	295,623	354,153	361,269
1231 Radio Communications	464,183	832,131	903,443
1251 Custodial Services	1,207,259	1,328,490	1,517,511
1252 Facilities Maintenance	2,586,620	3,096,760	3,627,914
1253 MPEV	157,412	400,000	400,000
1315 Finance	1,117,608	1,436,255	1,571,667
1320 Accounting	1,190,546	1,221,658	1,322,632
1325 Purchasing	593,186	619,687	644,664
1340 Health Plan Administration	268,640	278,863	289,458
1345 Central Stores	318,586	364,016	377,274
1350 General Fund Transfers	9,396,318	12,904,862	21,252,143
1000 General Fund	18,504,005	23,950,030	33,360,593
6100 Fleet Services Fund			
Support Services			
61110 Fleet Services Operations	9,382,186	10,513,726	15,225,882
61120 Equipment Replacement	11,560,819	16,787,332	16,623,406
6100 Fleet Services Fund	20,943,004	27,301,058	31,849,288
6200 Information Technology Fund			
Support Services			
62010 IT Administration	916,148	858,125	897,221
62021 IT Enterprise Applications	2,029,408	2,231,838	2,303,232
62022 IT Support	538,173	554,773	556,985
62023 IT Print Services	99,539	112,034	101,564
62024 IT GIS	151,611	338,331	346,913
62031 IT Public Safety	197,170	214,299	207,048
62032 IT Infrastructure	2,097,270	3,378,151	3,369,597
62033 IT Telecom	642,126	726,892	736,730
62150 IT Capital	80,425	300,000	-
6200 Information Technology Fund	6,751,870	8,714,444	8,519,290

CITY OF AMARILLO
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION

DESCRIPTION	Actual 2019/2020	Budgeted 2020/2021	Budgeted 2021/2022
6300 Risk Management Fund			
Support Services			
63110 Self Insurance General	626,997	653,415	650,156
63115 Unemployment Claims	282,675	80,511	84,571
63120 Fire & Extended Coverage	1,245,703	2,337,453	2,857,458
63125 Workers Compensation	2,769,967	3,004,282	2,992,124
63160 General Liability	(377,619)	686,695	668,663
63170 Police Professional	156,706	200,263	167,160
63185 Automobile Liability	512,268	478,273	493,477
63190 Auto Physical Damage	789,451	501,100	519,620
63195 City Property	377,405	11,200	11,200
6300 Risk Management Fund	6,383,553	7,953,192	8,444,429
6400 Employee Insurance Fund			
Support Services			
64100 Health Plan	26,575,036	27,098,518	28,421,534
64200 Dental Plan	985,872	1,180,622	1,199,524
64300 City Care Clinic	603,259	762,621	756,730
6400 Employee Insurance Fund	28,164,166	29,041,761	30,377,788
6500 Employee Flexible Spnding			
Support Services			
65100 Employee Flex Plan	421,737	557,800	556,800
6500 Employee Flexible Spnding Fun	421,737	557,800	556,800
Support Services Total Expenditures	**81,168,335**	**97,518,285**	**113,108,188**

CITY OF AMARILLO®
RADIO COMMUNICATIONS

(1231)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 262,209	$ 289,942	$ 293,245
Supplies	28,074	29,967	32,676
Contractual Services	137,077	498,079	569,132
Other Charges	36,824	14,143	8,390
Total Expenses	**$ 464,183**	**$ 832,131**	**$ 903,443**

Mission

Provides radio communications services and systems to the City's public safety and field operations departments in a cost-effective and efficient manner while ensuring interoperability with supporting agencies.

Strategic Approach

The Radio Communications department strives to address the operational communication needs of the City's public safety and field operations departments. Through the Radio Shop, the department operates and maintains the radio communications system infrastructure, installs communications equipment in public safety and field operations vehicles, provides repair services for communications equipment, and maintains the outdoor warning system.

The modernization of the city's 700/800 MHz P25 digital trunked radio communications system in 2018 continues to provide challenges. Radio Communications is currently planning for battery replacements in years 3-5 of the system and for radio replacements to keep up with the life cycle of the system.

As outlined in the **BluePrint for Amarillo**, Radio Communications is actively supporting all the City Council's Pillars with a focus on **Public Safety**, **Customer Service, Fiscal Responsibility**, and **Excellence in Communication**. Radio Communications also follows all of the City Manager Initiatives.

Radio Communications is actively working to improve data collection on services provided by the department. Performance metrics are being developed to track number of services, time, materials, and costs for the following elements:

- Service Calls
- Radio Repair Services
- Siren Repair Services
- Vehicle Installation Services (public safety and non-public safety)
- Vehicle Strip-Out Services (public safety and non-public safety)

Programs

Radio Communications Administration/Support
2021/22 Budget — $81,310

This program provides administration and support for day-to-day operations and project management for the department.

- Provides administration and support of department funds and community investment projects.
- Provides project management for replacement of the City's radio communications system.
- Supports City priorities and initiatives as requested by management.

Radio Communications System Operations and Maintenance
2021/22 Budget — $740,823

This program provides for the operation and maintenance of the City's radio communications system that provides two-way radio communications for public safety and field operations personnel. The Radio Shop operation provides installation, maintenance, and repair services for the radio communications system, vehicles, and end-user radios.

- Maintains the radio communications system infrastructure including towers, repeaters, receivers, communications links, and supporting components.
- Provides radio frequency management services to include programming and optimizing of infrastructure components and end-user radio equipment and frequency licensing.
- Provides and maintains radio communications system components to support the Amarillo Emergency Communications Center (AECC), emergency operations facilities, and field command and control units.
- Provides emergency and radio equipment installation services for the public safety fleet.
- Provides radio equipment installation services for field service fleet.
- Provides radio equipment maintenance and service support.
- Provides installation and maintenance support for other City communications systems.
- Maintains availability of Radio Communications Technicians to ensure the operability of the radio communications systems.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Next Generation radio system (Talkgroups)	185	195	215
System-wide total radios	4,463	5850	6,500
Amarillo public safety radios	1,192	1201	1,225
Amarillo non-public safety radios	741	775	800
Next Generation radio system traffic			
Police Push to Talk (PTT) / Average radio calls per day	2,517,178 / 3,320	2,070,820 / 2,821	2,542,350 / 3,353
Fire Push to Talk (PTT) / Average radio calls per day	445,759 / 648	397,768 / 589	450,217/ 650

Outdoor Warning System Operations and Maintenance
2021/22 Budget — $81,310

This program provides for the operation and maintenance of the community outdoor warning system. The Radio Shop operation coordinates installation and provides maintenance and repair services for the outdoor warning sirens, control systems, and radio communications components.

- Provides for the maintenance of the community outdoor warning system, including the outdoor warning sirens, control systems, and radio communications components.

- Manages the installation of new and replacement outdoor warning sirens, control systems, and radio communications components.

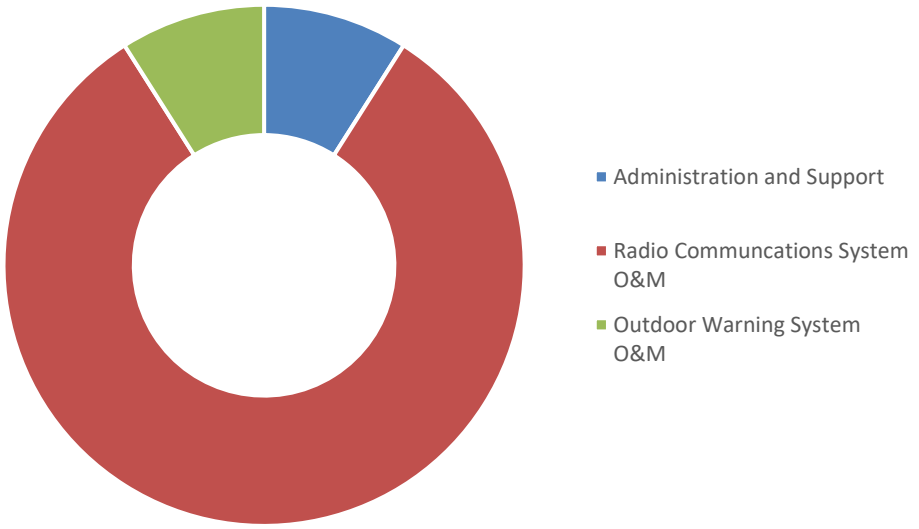
Performance Measures/Indicators:

	2019/2020 Actual	2020/21 Estimated	2021/22 Projected
City of Amarillo Outdoor Warning Sirens	65	52	52
Pantex Plant Emergency Planning Zone Outdoor Warning Sirens	7	7	7
Potter County Outdoor Warning Sirens	10	9	10
Randall County Outdoor Warning Sirens	15	14	15
Lake Tanglewood Sirens	2	2	2
Armstrong / Carson Sirens	3	3	3
Total Amarillo Area Outdoor Warning Sirens	90	75	76

Authorized Positions

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Permanent Positions	5	5	6
Part-time Positions	-	-	-
Total Positions	5	5	6

Total Radio Communications 2021/22 Budget — $903,443



City of Amarillo

Department Staffing Report

Department: Radio Communications

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	CLR630	OFFICE MANAGER	
1.00	MGT665	RADIO COMMUNICATION SUPERVISOR	
3.00	TEC901	COMMUNICATIONS TECHNICIAN	
1.00	STE901	SIREN TECH	
6.00		Total Permanent Positions	
6.00		Total Department	293,245

CITY OF AMARILLO®
FACILITIES

(1251, 1252, 1253)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 2,691,009	$ 3,158,457	$ 3,533,292
Supplies	432,475	929,265	1,093,979
Contractual Services	596,075	523,456	585,755
Other Charges	201,300	270,024	388,351
Capital Outlay	40,745	-	-
Inter Reimbursements	(126,981)	(230,952)	(230,952)
Operating Transfers	116,667	175,000	175,000
Total Expenses	**$ 3,951,291**	**$ 4,825,250**	**$ 5,545,425**

Mission

To maintain, design, and construct facilities for the City of Amarillo. To keep employees and citizens in a safe, secure, and professional work environment. To utilize **Implementation of Best Practices** to meet the guidelines set by the City Manager and industry standards.

Strategic Approach

Facilities will sustain a fully operational staff for maintenance of 2,381,231 total square feet of structures with 1,733,626 square feet of it being occupied structures and sustain a fully operational custodial staff for 576,735 square feet of occupied floor space:

- Work on HVAC, mechanical, electrical, and structural issues.
- Maintain City facilities with daily inspections of mechanical systems.
- Maintain an architectural staff for design work on both new and old structures.
- Conduct project management for CIP projects as well as Proposition 2 projects to control costs and assure that local, state, and federal codes are met.
- Implement the **Blueprint for Amarillo** and **Downtown Redevelopment** initiatives.
- Control costs, timelines, and quality of work while continuing to participate in Community Engagement efforts.

Programs

Administration and Project Management
2021/22 Budget — $585,147

- Provide oversight on City-owned construction projects to monitor timelines, costs, changes, punch lists, and overall quality of work.
- Work in conjunction with architects, engineers, and customers to assure complete and correct designs before construction.
- Develop construction estimates for budgeting and approved projects.
- Work with the City Manager's office on goals and needs for structural projects requested.
- Work with general contractors on bid projects to maintain timelines, costs, changes, punch lists, and overall quality of work performed.

Maintenance/Building Automation and Security/Fire Systems
2021/22 Budget — $1,872,472

- Perform plumbing repairs on water and sewer.
- Perform electrical repairs including power, lights, motors, and minor equipment.
- Perform structural service repairs on walls, ceilings, paint, roofs, door locks, and other structural issues. Perform HVAC service repairs of package cooling systems, chillers, boilers, radiant heaters, closed loop systems, blowers, and other heating and cooling systems.
- Perform miscellaneous maintenance, including hanging displayed items, painting walls, repairing floors, replacing glass, working on furnishings, and moving equipment and furnishings.
- Work with the elevator contractor on service of units and annual inspections.
- Maintain key inventory and manufacture replacement keys as needed.
- Perform snow removal from City buildings and administer 24-hour service to emergency operations buildings.
- Provide design and installation of new systems as well as daily monitoring of existing environmental control systems.
- Provide daily monitoring of building security systems and service both Building Automation and Security Systems.
- Report to department directors of security violations.
- Review reports on building automation to maintain energy efficiencies.
- Work with Police Department on approved clearances for employees.
- Create all new employee identification badges and replacements.
- Maintain and install video monitoring systems.
- Provide monthly inspections of dates on hand-held extinguishers.
- Provide replacements or refurbishments of outdated units.
- Inspect pump systems on a quartile rotation.
- Coordinate with outside source for certified inspections of range hoods and other systems.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Total square footage serviced (Occupied (1,733,626) and non-occupied (2,381,231))	2,054,343	2,054,343	2,381,231
HVAC service calls and B.A.S.	1,397	1,410	2,655
Plumbing service calls	2,783	2,900	2,623
Electrical service calls	2,925	3,100	3,222
Building maintenance calls	8,700	8,990	9,200

Total workorders processed	17,483	17,560	17,700
City labor/average market cost per hour	$30.07/$66.67	$30.07/$75.05	$30.07/$84.00

Construction
2021/22 Budget — $819,206

- Provide new electrical services, wiring of structures, design, lighting, and remodel work.
- Complete HVAC installation of new package systems, chillers, boilers, duct systems, heat exchangers, cooling towers, and radiant heating systems.
- Complete structural work, erection of metal buildings, building of new workstations, construction of new work areas, concrete work, framing, drywall, floors, and finishes.
- Coordinate utility work (digging trenches, overhead services) and work with utility suppliers.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Number of construction projects	20	24	16

Architectural
2021/22 Budget — $351,088

- Provide complete sealed plan sets for new construction projects.
- Provide complete sealed plan sets for remodels. Coordinate with outside engineers for plan overlays.
- Monitor projects and progress.
- Maintain historical construction documents for City structures.

Custodial
2021/22 Budget — $1,517,511

- Provide daily service of occupied work areas including cleaning floors, emptying trash, dusting, vacuuming, and other needs as communicated.
- Monitor large common areas for floor maintenance and the need for stripping, waxing, buffing, and shampooing.
- Change lights afterhours to lessen impact to the public and staff.
- Create maintenance reports for issues found while performing regular duties.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Square feet cleaned by each custodian each night (576,735 sq. ft. divided by 24 custodians = 24,030 sf) (576,735 divided by 29 = 19,887 sf)	23,100	23,296	24,030
Cost per square foot cleaned by each custodian	$3.22	$3.02	$4.41
Number of custodial calls	90	100	110

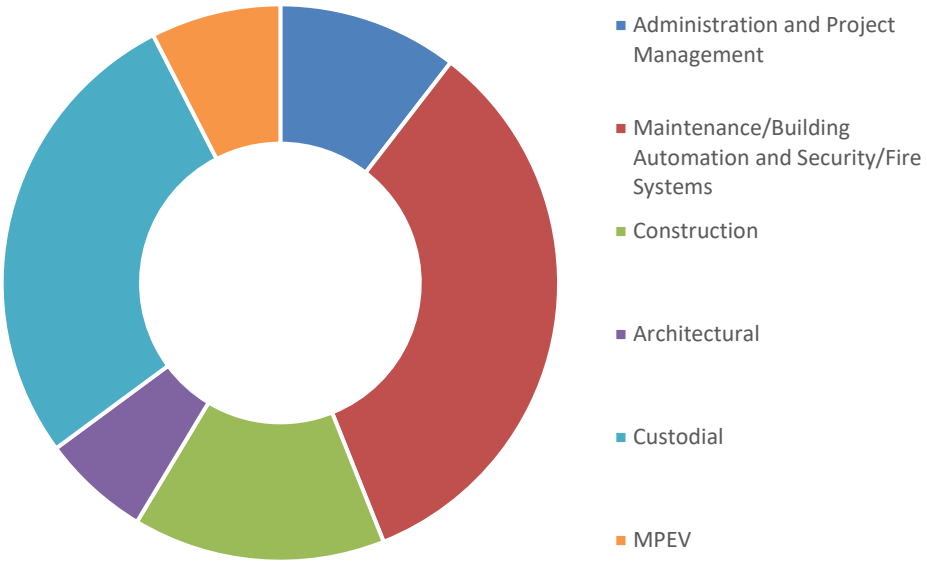
Multi-Purpose Event Venue
2021/22 Budget — $400,000

Provide for lease management and ongoing repair and maintenance of the Multi-Purpose Event Venue (MPEV). The MPEV, also known as Hodgetown, is owned by the City but leased and operated by Panhandle Baseball Club, Inc. and is the home to the Amarillo Sod Poodles, the AA affiliate of the Arizona Diamondbacks.

Authorized Positions

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Permanent Positions	57	58	61
Part-time Positions	-	-	-
Total Positions	57	58	61

Total Facilities and Custodial Department
2021/2022 Budget — $5,545,425



City of Amarillo

Department Staffing Report

Department: Custodial Services

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
2.00	TRD046	CUSTODIAN III	
1.00	TRD047	CUSTODIAN II	
27.00	TRD910	CUSTODIAN I	
30.00		Total Permanent Positions	
30.00		Total Department	1,359,952

Department: Facilities Maintenance

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM060	FACILITIES & SPECIAL PROJECTS ADMINISTRATOR	
2.00	ADM061	ASSISTANT FACILITIES MANAGER	
2.00	CLR941	ADMINISTRATIVE TECHNICIAN	
2.00	PRF060	FACILITIES COORDINATOR I	
1.00	PRF875	FACILITIES FIELD SUPERVISOR	
2.00	TEC107	SPECIAL PROJECTS MANAGER	
2.00	TEC115	BAS CONTROL TECHNICIAN	
1.00	TEC215	DESIGN TECHNICIAN II	
1.00	TRD060	ELECTRICIAN II	
11.00	TRD906	BUILDING MECHANIC III	
3.00	TRD915	ELECTRICIAN I	
3.00	TRD930	UTILITY WORKER	
31.00		Total Permanent Positions	
31.00		Total Department	2,173,340

(1315)

Budget Comparison

	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Personnel Services	$ 519,305	$ 785,145	$ 874,711
Supplies	11,648	21,200	21,246
Contractual Services	582,820	622,975	668,720
Other Charges	3,835	6,935	6,990
Total Expenses	**$ 1,117,608**	**$ 1,436,255**	**$ 1,571,667**

Mission

To promote and maintain excellence and efficiency in the accounting, budgeting, and reporting functions of the City.

Strategic Approach

Finance is responsible for the administration of all the City's financial activities as described in Article V., Section 27 of the City Charter and meets the City Council Pillar of **Fiscal Responsibility**, as defined in the **BluePrint for Amarillo**.

The Finance department provides multiple programs each year including Finance department administration, cash and debt management, financial reporting and budgeting, internal control, pension administration, fiscal agent services, and property tax analysis.

The Finance department will utilize funding for FY 2021/22 to ensure proper budgeting, accounting, and reporting of all City of Amarillo financial information in accordance with applicable accounting pronouncements, laws, and bond covenants. The funding will help maintain favorable bond ratings for the City of Amarillo, ensure proper internal controls are in place, and make sure all property taxes are correctly calculated and reported.

Programs

Finance Department Administration
2021/22 Budget — $260,431

Provide management and oversight to the Accounting, Central Stores, Purchasing, Vital Statistics, and Utility Billing divisions. Preserve the safety and liquidity of City investments as directed by policies of the City, while maximizing interest earnings. Monitor the City's banking relationships to verify that the City is compliant with all state requirements.

During 2018, the Finance Department received certification from the Government Treasurer's Organization of Texas (GTOT) on the City's investment policy, which is in line with **Fiscal Responsibility**. This was the second time the City participated in this certification program, which is good for two years. The City will submit the investment policy for certification again during 2021.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Total Operating Costs Managed (millions)	$50.2	$44.2	$54.5
Total Positions Managed	81	81	105
Public Funds Investment Act Compliance	100%	100%	100%
Quarterly Investment Reports Presented to Council	4/100%	4/100%	4/100%
GTOT Investment Policy Certification (years)	5	6	7

Debt Management
2021/22 Budget — $27,058

Issue debt with bond covenants that will protect taxpayers and future bondholders. Ensure all debt payments are made in a timely manner and in accordance with bond covenants. Coordinate with rating agencies, financial advisor, and underwriters to achieve the lowest overall interest rate paid on new issues. Issue refunding bonds if financially prudent. Each year, Finance analyzes the debt per capita ratio in comparison to peer cities as part of **Fiscal Responsibility**. This information is provided to the City Council and citizens for comparison purposes.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
GO Bonds (S&P)	AAA	AAA	AAA
Water & Sewer Revenue Bonds (S&P)	AAA	AAA	AAA
Water & Sewer Revenue Bonds (Moody's)	Aa1	Aa1	Aa1
Drainage Utility Revenue Bonds (S&P)	AAA	AAA	AAA
HOT Revenue Bonds (S&P)**	A+/Negative	A+	A+
Compliance with Bond Covenants	100%	100%	100%
Debt per Capita*	$1,604.31	$1,580.00	$1,682.00
Amount of Debt Outstanding	$335,213,000	$325,488,000	$349,843,895

**Excludes Water Authority Debt*
***Due to COVID-19 impact on hotel occupancy taxes*

Financial Reporting and Budgeting
2021/22 Budget — $563,704

Ensure timely, accurate reports are available to City departments and external users. Facilitate preparation of adopted budgets in accordance with State law. Submit Comprehensive Annual Financial Reports, adopted budgets, and Popular Annual Financial Reports to the Government Finance Officers Association (GFOA) each year for formal review and certification in accordance with **Fiscal Responsibility**. Establish and maintain an effective system of organizational internal control.

It is the City's policy is to maintain a 90-day operating reserve plus one year's capital requirements. Finance works with all departments to develop operating budgets and long-term capital plans that ensure compliance with this policy.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
GFOA Certificate of Achievement for Excellence in Financial Reporting (years)	44	45	46
GFOA Distinguished Budget Presentation (years)	29	30	31
GFOA Award of Outstanding Achievement in Popular Annual Financial Reporting (years)	9	10	11
Quarterly Financial Reporting to City Manager	4/100%	4/100%	4/100%
Monthly Budget vs. Actual Reporting to Audit Committee	12/100%	12/100%	12/100%
General Fund Reserves as % of target	100%	100%	100%
Departmental payroll and cash audits completed*	34	35	50
Internal control issues reported by external auditors	0	0	0

**COVID-19 impacted the ability to conduct as many cash audits*

Pension Administration and Fiscal Agent Services
2021/22 Budget — $163,474

Administer the Amarillo Firemen's Relief and Retirement Fund (AFRRF) and the Northwest Texas Healthcare System (NWTXHS) Pension Plan to provide benefits for both retirees and current employees.

Provide accounting and financial services for the Harrington Library Consortium, the Amarillo Chamber of Commerce, and the Visitors Council, the Amarillo Potter Events Venue District, the Tax Increment Reinvestment Zone #1, the Tax Increment Reinvestment Zone #2, the Amarillo Hospital District, and the Amarillo Economic Development Corporation.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Compliance with Pension Review Board Requirements:			
AFRRF	100%	100%	100%
NWTXHS Pension Plan	100%	100%	100%
Unmodified Audit Opinion for Outside Entities (City is fiscal agent)	8/100%	8/100%	8/100%

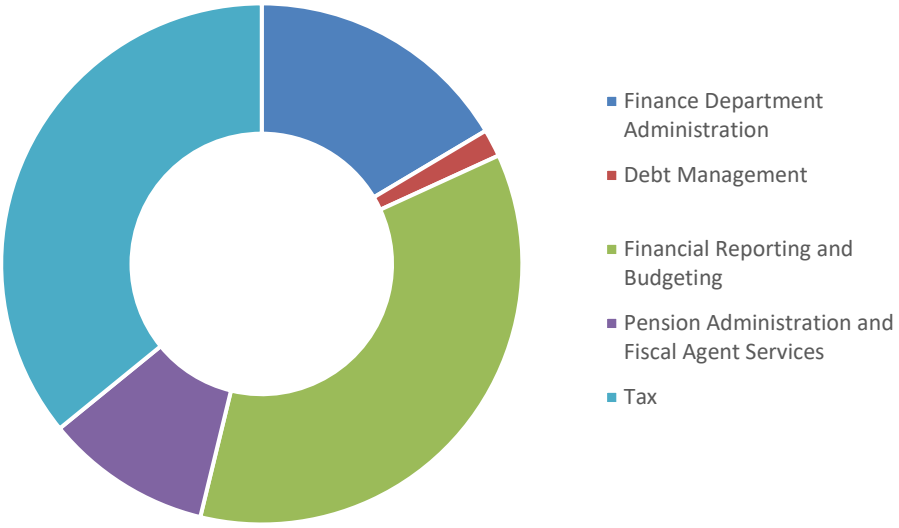
Property Taxes
2021/22 Budget — $557,000

Finance is responsible for the recording of property tax collections and all tax calculations as well as payment to the Potter Randall Appraisal District for assessment of the City's property taxes. Finance ensures that all budget and tax publication notices and postings, and City Council meeting dates for public hearings and budget and tax rate adoption are conducted as required by State statutes. Finance prepares historic comparative schedules of tax rates, assessed values, and budgets with peer cities for City Council and taxpayers as part of **Fiscal Responsibility**.

Authorized Positions

	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Permanent Positions	8	8	8
Part-time Positions	1	1	1
Total Positions	**9**	**9**	**9**

Total Finance Department 2021/22 Budget — $1,571,667



City of Amarillo

Department Staffing Report

Department: Finance

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM100	DIRECTOR OF FINANCE	
1.00	ADM101	ASSISTANT DIRECTOR OF FINANCE	
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	CLR947	ADMINISTRATIVE SPECIALIST I	
1.00	PRF100	INTERNAL AUDITOR	
1.00	PRF126	ACCOUNTANT II	
2.00	PRF130	BUDGET ANALYST	
8.00		Total Permanent Positions	
Part-Time Positions			
1.00	HRL920	COLLEGE INTERN	
9.00		Total Department	874,711

CITY OF AMARILLO®
ACCOUNTING

(1320)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 981,494	$ 1,000,820	$ 1,092,508
Supplies	28,472	38,491	35,991
Contractual Services	173,442	174,009	185,659
Other Charges	7,138	8,338	8,474
Total Expenses	**$ 1,190,546**	**$ 1,221,658**	**$ 1,322,632**

Mission

To maintain excellence and efficiency in the accounting functions of the City.

Strategic Approach

Accounting is responsible for maintaining a financial system that accurately records all receipts and disbursements for the City of Amarillo, for providing timely reporting to individual departments, and for preparation of the Comprehensive Annual Financial Report, while striving to fulfill the City Manager Initiative of **Best Practices** as defined in the **BluePrint for Amarillo** as well as the Council Pillar of **Fiscal Responsibility**, related to all financial matters.

Accounting evaluates City policies pertaining to control of financial matters and audits payments to vendors and contractors. In addition to performing the accounting and reporting functions for the City, Accounting provides these services for the Amarillo Economic Development Corporation, Amarillo Hospital District, Amarillo/Potter Events Venue District, Tax Increment Reinvestment Zone #1, Tax Increment Reinvestment Zone #2, Local Government Corporation, Amarillo Chamber of Commerce, Amarillo Convention and Visitor's Bureau, and the Harrington Library Consortium.

Programs

Accounting Division Administration/Support

2021/22 Budget — $211,621

Provides oversight of accountants and clerks to provide timely financial records for all deposits and disbursements for all departments of the City.

Financial Reporting
2021/22 Budget — $383,563

Prepare monthly and quarterly financials for management and the annual Comprehensive Annual Financial Report. Assist departments with financial oversight of all construction in progress, capital purchases, and capital asset financial presentation; maintain accurate financial information for all assets for all departments. Prepare grant billings and manage financial reporting of grants to federal and state agencies.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Individual Funds	124	124	124
Reporting entities	10	11	11
Quarterly interim financial statements reported timely after quarter-end	4	4	4
Single audit findings	2	0	0
GFOA Certificate of Achievement for Excellence in Financial Reporting (years)	44	45	46

Treasury Management
2021/22 Budget — $608,411

Manages electronic payments, receipts, positive pay, stop payments, and monthly reconciliations. Manages all weekly payments to vendors and deposits to the City and ensures all cash receipts are recorded to the proper department.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Pool checks issued	14,103	15,000	15,000
Vendor ACH Payments	3,985	4,000	4,500
Procurement Card Transactions	24,172	28,000	30,000
Procurement Card Rebate	$102,118	$83,626	$98,000
1099's issued	679	650	650

Payroll
2021/22 Budget — $119,037

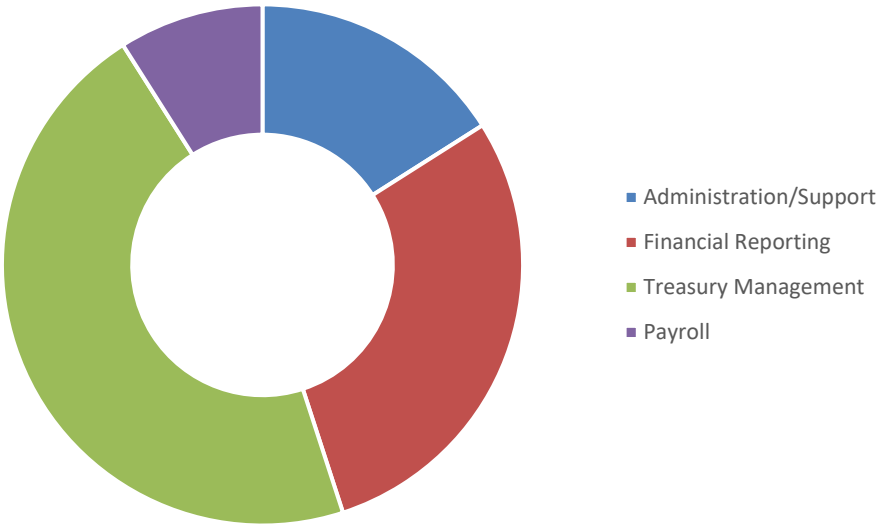
Processes bi-weekly payroll and associated bi-weekly, monthly, and quarterly reports, as well as year-end earnings reporting forms.

	2019/20 Actual	**2020/21 Estimated**	**2021/22 Projected**
W-2's issued	2,700	2,900	2,900
Payroll issued on time	100%	100%	100%
Payroll reports filed timely	100%	100%	100%

Authorized Positions

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Permanent Positions	13	14	14
Part-time Positions	2	2	2
Total Positions	**15**	**16**	**16**

Total Accounting Division 2021/22 Budget — $1,322,632



City of Amarillo

Department Staffing Report

Department: Accounting

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM120	CITY AUDITOR	
1.00	ADM121	ASSISTANT CITY AUDITOR	
1.00	CLR120	ACCOUNTING ASSISTANT	
1.00	CLR121	ACCOUNTS PAYABLE CLERK	
1.00	CLR135	COLLECTIONS CLERK I	
1.00	CLR405	ADMINISTRATIVE ASSISTANT II	
1.00	CLR410	ADMINISTRATIVE ASSISTANT III	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
1.00	PRF120	FINANCIAL ACCOUNTANT/GRANTS MANAGER	
1.00	PRF125	ACCOUNTANT I	
1.00	PRF126	ACCOUNTANT II	
2.00	PRF128	ACCOUNTANT III	
1.00	PRF345	PAYROLL COORDINATOR	
14.00		Total Permanent Positions	
Part-Time Positions			
1.00	HRL145	COLLECTIONS CLERK	
1.00	HRL941	ADMINISTRATIVE TECHNICIAN	
2.00		Total Part-Time Positions	
16.00		Total Department	1,092,508

CITY OF AMARILLO®
PURCHASING

(1325)

Budget Comparison

	2019/20 Actual	2020/2021 Budgeted	2021/22 Budgeted
Personnel Services	$ 549,341	$ 563,236	$ 588,131
Supplies	6,932	16,000	14,000
Contractual Services	29,364	31,617	33,617
Other Charges	7,549	8,835	8,917
Total Expenses	**$ 593,186**	**$ 619,687**	**$ 644,664**

Mission

Purchase materials, services, supplies, and equipment for the City of Amarillo in accordance with City Charter and Texas law and grant funding requirements.

Strategic Approach

Provide equal access to all vendors participating through competitive acquisition of goods and services. Conduct the procurement process in a manner that promotes and fosters public confidence in the integrity of the City's procurement procedures and protects the interest of the taxpayer without regard to any vendor or political pressures. Following the **Best Practices** in public procurement, the division is responsible for the disposal of all City surplus equipment, to include police confiscated weapons, abandoned or stolen items, and capital equipment that has become surplus, obsolete, or inoperative.

The Purchasing division strives to fulfill the City Council's **Fiscal Responsibility** initiative, as outlined in the **BluePrint for Amarillo**, by evaluating processes and procedures in accordance with industry standards. Purchasing also helps other City departments fulfill Council priorities and other City Manager initiatives through assisting in proper procurement procedures.

Programs

Purchasing Division Administration and Support

2021/2022 Budget — $230,522

Oversee and manage the Purchasing division to ensure that the City is purchasing services and material in the correct manner and in a manner that is **fiscally responsible**. Support in entering new vendors; checking for required insurance; handing out bids and addendums; typing specifications; and making payment to vendors on purchase orders. Provide training for new credit card users and new purchasing request users, as well as training for employees on City Purchasing Manual changes. Provide additional training for vendors on how to conduct business with the City.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Vendor payments made in 30 days or less from invoice date	94%	93%	93%
Vendor payments processed	2,100	2,150	2,150
City employees trained	95	110	200
Vendor training opportunities	2	2	2
Updates/additions to vendor database	650	675	700
Specifications issued/updated	40	50	50
Renewal/new vendor insurance	800	825	850

City Procurement
2021/22 Budget — $329,502

Responsible for working with other City departments to ensure the required information is entered correctly for the bid process. Submit bids to the public and answer any questions as needed.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Written Bids processed	309	400	450
Requests for Proposals	39	40	50
Purchase Orders processed	1,990	2,100	2,250
Annual Contracts processed	177	180	180
Percent spent locally	37.8%	50%	50%

Credit Card Administration
2021/22 Budget — $13,763

Administer procurement card (P-Card) program for new cards, resolve issues with cards, and audit transactions.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
City issued P-Cards	757	775	800
Amount spent on P-Cards	$5,900,273.77	$5,500,00.00	$6,000,000
Average amount per P-Card transaction	$231.36	$242.74	$226.42
P-Card transactions	24,848	22,658	26,500

Sale of Surplus/Seized Equipment and Goods
2021/22 Budget — $5,504

Responsible for coordination of moving items to the auction building to sell and for resolution of issues during auctions.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Auction Revenues	$141,291.36	$425,000.00	$525,000.00

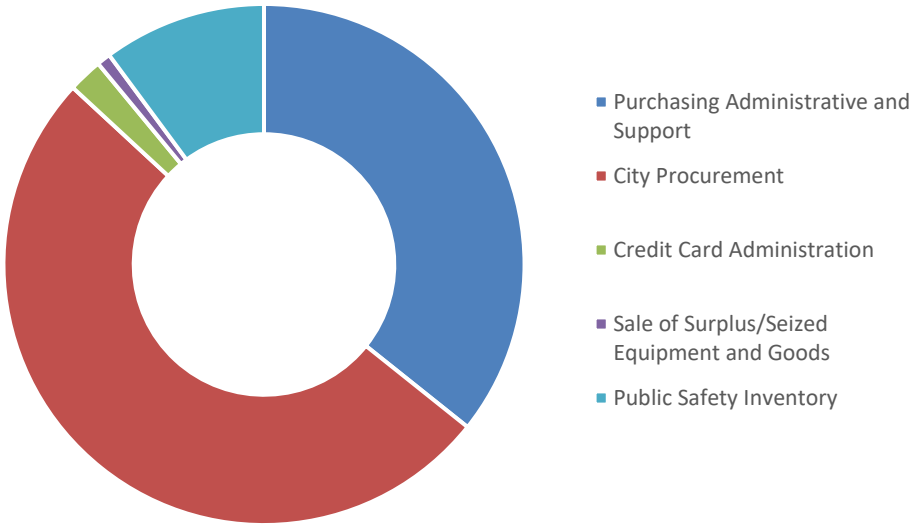
Public Safety Inventory – Management/Control/Procurement
2021/22 Budget — $65,372

Responsible for inventory at the Police department and the daily purchasing of material and services. One Purchasing position is stationed at the Police department for this program.

Authorized Positions

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Permanent Positions	8	8	8
Part-time Positions	1	1	1
Total Positions	**9**	**9**	**9**

Total Purchasing 2021/22 Budget — $644,664



City of Amarillo

Department Staffing Report

Department: Purchasing

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM140	PURCHASING AGENT	
1.00	ADM141	ASSISTANT PURCHASING AGENT	
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	CLR415	ADMINISTRATIVE ASSISTANT IV	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
1.00	CLR951	BUYER II	
1.00	CLR952	BUYER III	
1.00	CLR953	BUYER IV	
8.00		Total Permanent Positions	
Part-Time Positions			
1.00	HRL111	DATA ENTRY OPERATOR HOURLY	
9.00		Total Department	588,131

CITY OF AMARILLO®
CENTRAL STORES

(1345)

Budget Comparison

	2019/20 Actual	2020/21 Estimated	2021/22 Budgeted
Personnel Services	$ 303,619	$ 335,075	$ 347,902
Supplies	1,863	4,500	4,500
Contractual Services	18,420	18,420	18,788
Other Charges	(315)	6,021	6,085
Program Expenses	(5,001)	-	-
Total Expenses	**$ 318,586**	**$ 364,016**	**$ 377,274**

Mission

Maintain an accurate and timely inventory of warehouse stock items in order to provide the best customer service to user departments with the utmost professionalism, while carrying out best practices initiatives for the City.

Strategic Approach

Provide **Fiscal Responsibility** in the operation of the warehouse by keeping inventory at a level that will adequately serve the needs of City departments without accumulating overstocks. Evaluate all new stock requests in a timely manner based on the cost of holding the item in inventory and execute all transactions promptly and accurately so that inventory records are current and accurate. Utilize an online inventory system to streamline transactions and to keep records accurate and efficient. Reduce the amount of time it takes to physically retrieve an item from stock by retrieving stock information online that includes a product description, bin location, and the number of items that are currently in stock.

Programs

Central Stores Division Administration/Support
2021/22 Budget — $61,455

Oversee and manage the Central Stores operation in a **fiscally responsible** manner to ensure City departments are receiving their repair supplies and parts in a timely fashion and to maximize efficiency and productivity.

Inventory Management and Control
2021/22 Budget — $56,334

Maintain a stock inventory level that will adequately serve the needs of the City without accumulating overstocks and record all inventory actions with accuracy to maintain an inventory with minimal variances. The increase in Stock Item Value is due to stock levels increasing due to departments such as Water and Street requesting additional items be stocked.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Budgeted**
Stock item value	$964,408	$1,000,000	$1,000,000
Items in Inventory	2,085	2,100	2,100
Stock issues	$2,242,688.32	$2,100,000	$2,100,000
Inventory turns	2.33x	2.10x	2.10x
Emergency stock	4.0%	4.0%	4.0%
Backorder fill rate average days	2	2	2

Counter Sales
2021/22 Budget — $184,364

Monitor and manage all counter sales to identify the number of material tickets issued at the counter, material tickets issued via work orders, average value per ticket issued, first fill rate percentage on tickets issued, and the average days for the backorder fill rate.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Budgeted**
Material tickets issued at counter	7,214	7,000	7,000
Average value per ticket	$310.88	$300.00	$300.00
First fill rate on tickets Issued	96%	96%	96%

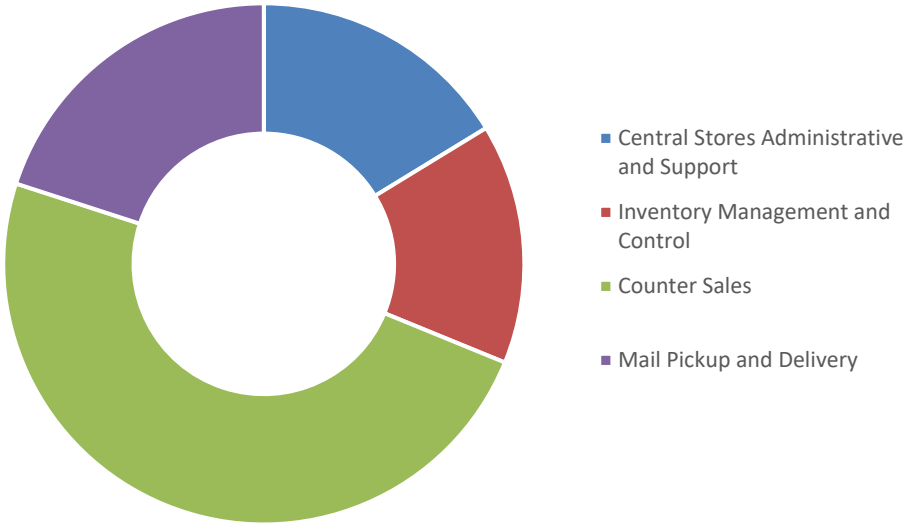
Mail Pickup and Delivery
2021/22 Budget — $75,122

Deliver mail on time to all City departments twice a day and resolve any issues a department may have with mail delivery.

Authorized Positions

	2019/20 Actual	**2020/21 Estimated**	**2021/22 Budgeted**
Permanent Positions	7	7	7
Part-time Positions	-	-	-
Total Positions	**7**	**7**	**7**

Total Central Stores 2021/22 Budget — $377,274


Central Stores Administrative and Support
Inventory Management and Control
Counter Sales
Mail Pickup and Delivery

City of Amarillo

Department Staffing Report

Department: **Central Stores**

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM160	CENTRAL STORES SUPERINTENDENT	
1.00	CLR166	INVENTORY CLERK	
4.00	CLR167	STORE CLERK	
1.00	CLR955	DELIVERY DRIVER	
7.00		Total Permanent Positions	
7.00		Total Department	347,902

CITY OF AMARILLO®

GENERAL FUND TRANSFERS

(1350)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ -	$ 663,787	$ 71,660
Other Charges	4,469,708	4,816,883	4,891,648
Operating Transfers	4,926,610	7,424,192	16,288,834
Total Expenses	**$ 9,396,318**	**$ 12,904,862**	**$ 21,252,143**

Mission

To facilitate all inter-fund transfers to and from the General Fund, to account for Information Technology charges to the General Fund, and to budget for personnel adjustments for the General Fund.

Strategic Approach

General Fund Transfers are used for financial reporting and budgeting purposes. These accounts reflect transactions that only impact the General Fund as a whole and are not program specific.

Programs

Inter-fund Transfers

2021/22 Budget — $21,180,482

Includes funding for inter-fund transfers to and from the General Fund, including the transfer of excess hotel/motel tax to the Civic Center Improvement Fund, the transfer of funding for the Street Improvement Fund, and the transfer of funding for the Solid Waste Disposal Improvement Fund. Administrative costs reimbursable to the Information Technology Fund are also included in this program.

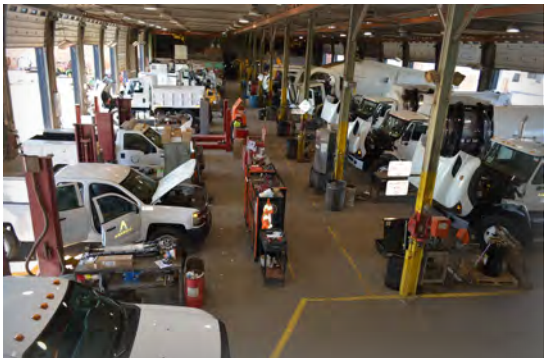
Personnel Adjustments

2021/22 Budget — $71,660

Includes budgeted personnel adjustments for the General Fund. After the budget is approved each year, these budgeted amounts are allocated out to the General Fund departments, causing this amount to fluctuate each year.

Total General Fund Transfers 2021/22 Budget — $21,252,142

CITY OF AMARILLO®
FLEET SERVICES



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Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 2,393,837	$ 3,079,105	$ 3,222,649
Supplies	6,338,879	7,091,570	6,625,976
Contractual Services	536,215	1,981,568	1,855,365
Other Charges	8,594,025	8,028,815	8,501,298
Capital Outlay	4,162,468	8,600,000	13,000,000
Debt Service	-	-	124,000
Inter Reimbursements	(1,082,419)	(1,480,000)	(1,480,000)
Total Expenses	**$ 20,943,004**	**$ 27,301,058**	**$ 31,849,288**

Mission

Fleet Services is dedicated to enhancing City services by providing departments with safe and efficient vehicles and equipment. Fleet Services ensures **Fiscal Responsibility** by managing the acquisition, maintenance and disposal of the City's fleet in the most cost-effective manner possible.

Fleet Services is committed to providing City departments with high quality repair and maintenance services in a manner that minimizes equipment down-time and the interruption of City services to Amarillo citizens. Fleet Services strives to bring **Excellence in Communication** and awareness to our departments and divisions supported. Fleet Services takes pride in the work completed.

Strategic Approach

The majority of fleet maintenance work is performed in-house. Outsourced services are used only when necessary. The department's initiative to support the long-term plan for **Infrastructure** is based on **Best Practices** in fleet management. Following these **Best Practice** methods allows City departments to meet the **City Council and City Manager's Directives**.

Programs

Fleet Services Administration/Support

2021/22 Budget — $1,522,588

Provide oversight and management of multi-function fleet operation.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Contract management	5	5	5
Training: ASE, TIA, succession	15	42	30
In-house professional development, provided in conjunction with Amarillo College/outside vendors	4	6	6

Fleet Fueling Services

2021/22 Budget — $3,045,176

Provide fuel for all City equipment. Maintain a four-week inventory in case of weather, shortages, or delivery issues. Follow the Texas Commission on Environmental Quality (TCEQ) operator and compliance regulations. Deliver fuel to various locations around the City.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Diesel gallons	632,905.6	600,000	675,000
Unleaded gallons	428,174.3	410,000	475,000
Fuel delivery to city locations	51	49	60

Fleet Preventative Maintenance

2021/22 Budget — $3,045,176

All fleet equipment is on lube service/preventative maintenance schedules.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Lube/preventative maintenance workorders completed	4,316	4,475	4,500
Daily work order completion	98%	98%	100%
Courtesy call to departments after work order is complete	N/A	Contact within 30 minutes	Contact within 30 minutes
Turnaround time for vehicles needing lube service	N/A	Contact within 30 minutes	Contact within 30 minutes

Fleet Tire Service

2021/22 Budget — $2,283,882

Fleet maintains all tires for the city. Replacements, repairs, and service calls. Fleet has an in-house certified Tire Industry Association (TIA) trainer. All employees in Tire Service are nationally certified through TIA.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Tire Replacements	3025	2,500	2,500
Work order Tire Operations Completed	2,341	2,460	2,500
Daily Work order Completion	97%	97%	100%
Turnaround time for vehicles needing tire repairs	N/A	Complete within 30 minutes	Complete within 30 minutes
Courtesy call to departments after work order is complete	N/A	Contact within 30 minutes	Contact within 30 minutes

Fleet Maintenance and Repair
2021/22 Budget — $5,329,059

Shop operations provides full repair of all equipment. Technicians are Automotive Service Excellence (ASE) certified.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Shop floor work orders	14,478	14,000	16,000
Daily work order completion	93%	86%	95%
Daily fleet availability	94%	96%	96%

Fleet Replacement
2021/22 Budget — $16,623,406

Administration of replacement program, specification writing, bid evaluation, prepares new equipment and disposes of old equipment.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Bids processed	14	21	18
Specification issue/revision	09	18	10
Vehicles purchased/make ready	98	196	165
Vehicle additions to fleet	4	3	5
Fleet size – assets	1,129	1,134	1,139
Fleet cost plus additions	$6,574,117	$6,500,000	$6,500,000
Percentage of fleet exceeding replacement criteria	26%	29%	30%

Authorized Positions

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Permanent Positions	45	45	45
Part-time Positions	-	-	-
Total Positions	45	45	45

Total Fleet Services Department 2021/22 Budget — $18,876,956

City of Amarillo

Department Staffing Report

Department: **Fleet Services Operations**

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM230	SHOP SUPERINTENDENT	
1.00	ADM231	ASSISTANT SHOP SUPERINTENDENT	
1.00	CLR230	SERVICE WRITER	
1.00	CLR405	ADMINISTRATIVE ASSISTANT II	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
1.00	TRD232	SENIOR WELDER	
1.00	TRD233	PAINTER AND BODY REPAIRER	
32.00	TRD605	FLEET MECHANIC II	
1.00	TRD608	FLEET SUPERVISOR I	
4.00	TRD610	FLEET SUPERVISOR II	
1.00	TRD910	CUSTODIAN I	
45.00		Total Permanent Positions	
45.00		Total Department	3,222,649

CITY OF AMARILLO®
INFORMATION TECHNOLOGY

(6200)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personal Services	$ 2,949,574	$ 3,313,005	$ 3,412,715
Supplies	79,519	164,000	154,000
Contractual Services	2,263,674	3,791,166	3,783,611
Other Charges	1,515,356	1,321,274	1,353,966
Capital Outlay	6,174	300,000	-
Inter Reimbursements	(64,944)	(175,000)	(185,000)
Operating Transfers	2,516	-	-
Total Expenses	**$ 6,751,870**	**$ 8,714,444**	**$ 8,519,288**

Mission

Identify, procure, implement, and support the highest value technologies and services for the City of Amarillo, its citizens and employees. Innovate new methods of better serving the community using technology.

Strategic Approach

The City of Amarillo IT strategy is firmly rooted in the application of City Council initiatives, City Manager initiatives, and best practices for every aspect of the IT mission. In the contemporary digital age, IT and the technology infrastructure are the innovation engine for local governments to better serve citizens efficiently and effectively with transparency, collaboration, and increased citizen involvement.

To better meet the stated mission, The City of Amarillo IT Division is executing a long-term infrastructure plan to migrate to an “Enterprise IT as a service” model of operation. That model is based on and measured by industry best practices on the principles of stability, security, efficiency, and agility.

IT continued the long-term plan for architecture last year by completing several massive infrastructure upgrade projects. The redundant datacenter is complete at Potter County, the desktop update project was delayed with COVID-19 response projects but will be completed over the next year. The GIS team was consolidated within IT to provide an enterprise approach to management of this vital asset. This year IT also completed the implementation of many new enterprise applications such as Energov (for permitting, land management, workorder, and enablement of 311), a new Computer Assisted Dispatching system, as well as desktop deployment that will greatly increase efficiency and decrease operational overhead. The print shop launched a new software platform that allows departments to submit prints online. We believe that with a consolidated architecture and adequate toolset in place, IT will be able to move its focus to open source and innovative options to control cost and deliver outstanding support for the needs of today

and the innovations for the future. With the architecture in place, IT will now begin to shift focus to enablement of the departments it serves through modernization of the application infrastructure.

Programs

Enterprise Services (ES)
2021/22 Budget — $8,417,724

Provide shared services and infrastructure to facilitate all department operations.

ES: End User Support
Purpose: Ensure all end users get maximum benefit from technical resources provided
Focus: Standard operating procedures, training, toolset
Best Practice: ITIL
Initiatives: Customer Service, Best Practices

ES: Cyber Security
Purpose: Ensure safe delivery of IT services regardless of application or user context
Focus: User and Application based security architecture
Best Practice: NIST, PCI, HPPA, CJIS
Initiatives: Best Practices

ES: GIS
Purpose: GIS services for all city departments
Focus: Enterprise roadmap for GIS
Best Practice: To be determined
Initiatives: Customer Service, Best Practices

ES: IT Operations
Purpose: Ensure efficient and stable operation of IT
Focus: Standards, Policy, Procedure, IT portal, website, open government/311, toolset
Best Practice: ITIL, PMI, Agile
Initiatives: Customer Service, Best Practices, Fiscal Responsibility

ES: IT Engineering
Purpose: Design, implement, maintain all IT architecture.
Focus: datacenter consolidation, O365, connectivity, mobility, performance monitoring
Best Practice: ITIL, PMI, Agile
Initiatives: Customer Service, Best Practices, Fiscal Responsibility

ES: Government Continuity
Purpose: Enable operation of critical city functions and recovery of data in the event of catastrophic loss of downtown facilities
Focus: Disaster recovery center connectivity and architecture, application and data replication
Best Practice: NIST, PCI, HPPA, CJIS
Initiatives: Customer Service, Best Practices, Fiscal Responsibility

ES: Enterprise Applications
Purpose: Support applications utilized across multiple departments via commercial or open source software solutions
Focus: Hansen replacement, Agile, Open Source, SDLC

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
IT Support			
Ticket Count	10,115	11,644	12,500
Users Supported	1,626	1,632	1632
Avg Time to Resolution	65:31	62:00	60:00
Time to Response	18:06	15:30	13:00
Cybersecurity			
Number of Incidents/Tickets	18	22	36
Preventions (in millions)	50.8*	63.8*	77
Time to Incident Resolution	19:19	55:00**	20
IT Engineering			
Applications Supported	3,500	3,500	3500
Servers Supported	490	388	380
System Uptime	99.418%	99.30	99.5
Time to Resolution	95:16	94:33	90
Time to Recovery	21:42	20:33	20

***** all traffic from outside the US or from the dark web is now being dropped and not logged. Actual numbers are in the 100's of Millions

**** One multi-hour incident required isolating a location and skewed the number**

***** The entire data center was powered down for the AECC addition to UPS backup for 24 hours.**

Print

2021/2022 Budget — $101,564

Provide print services to all departments of the city at reduced cost.

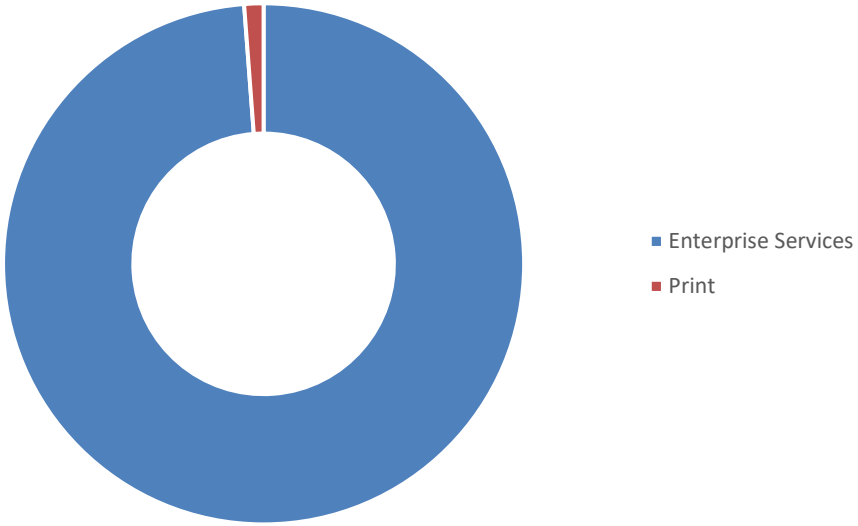
Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Jobs (by type)	1,900,000	358,471***	450,000

**** new accounting system counts copy not pages. Each copy is multiple pages 2019 numbers are pages.*

Authorized Positions

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Permanent Positions	32.33	36.33	36.34
Part-time Positions	2	2	1
Total Positions	**34.33**	**38.33**	**37.33**

Total IT Department 2021/22 Budget — $8,519,288


Enterprise Services
Print

City of Amarillo

Department Staffing Report

Department: IT Administration

Number of Employees Permanent Positions	Classification	Description	Personal Services Total
1.00	ADM091	PROJECT MANAGER	
2.00	ADM131	INFORMATION TECHNOLOGY ASSISTANT DIRECTOR	
1.00	ADM137	INFORMATION SERVICES DIRECTOR	
1.00	CLR080	ADMINISTRATIVE SPECIALIST II	
5.00		Total Permanent Positions	
5.00		Total Department	795,887

Department: IT Enterprise Applications

Number of Employees Permanent Positions	Classification	Description	Personal Services Total
1.00	ADM125	ENTERPRISE APPLICATION MANAGER	
1.00	TEC010	AIRPORT TECHNOLOGY SPECIALIST	
2.00	TEC142	APPLICATION SPECIALIST III	
4.00	TEC145	IT DEVELOPER III	
1.00	TEC148	DATABASE ADMINISTRATOR III	
9.00		Total Permanent Positions	
9.00		Total Department	817,877

Department: IT Support

Number of Employees Permanent Positions	Classification	Description	Personal Services Total
0.34	PRF028	LIBRARY TECH SPECIALIST	
6.00	TEC126	IT SUPPORT SPECIALIST IV	
6.34		Total Permanent Positions	
6.34		Total Department	468,901

City of Amarillo

Department Staffing Report

Department: IT Print Services

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	CLR850	PRINT SHOP SUPERVISOR	
0.50	TEC030	INFORMATION TECHNOLOGY GENERALIST	
1.50		Total Permanent Positions	
1.50		Total Department	84,392

Department: IT GIS

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM124	GIS SERVICE MANAGER	
2.00	TEC170	GIS TECHNICIAN	
1.00	TEC927	ENGINEERING GIS COORDINATOR	
4.00		Total Permanent Positions	
4.00		Total Department	284,878

Department: IT Public Safety

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	TEC176	IT PUBLIC SAFETY TECHNICIAN III	
1.00	TEC178	IT CAD ADMINISTRATOR	
2.00		Total Permanent Positions	
2.00		Total Department	170,339

City of Amarillo

Department Staffing Report

Department: IT Infrastructure

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	TEC132	IT INFRASTRUCTURE ENGINEER I	
5.00	TEC134	IT INFRASTRUCTURE ENGINEER III	
6.00		Total Permanent Positions	
6.00		Total Department	599,016

Department: IT Telecom

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
2.00	CLR053	311 CUSTOMER SERVICE REPRESENTATIVE II	
1.00	CLR055	311 CUSTOMER SERVICE SUPERVISOR	
0.50	TEC030	INFORMATION TECHNOLOGY GENERALIST	
3.50		Total Permanent Positions	
Part-Time Positions			
1.00	HRL053	PBX OPERATOR	
4.50		Total Department	191,425

CITY OF AMARILLO®
HUMAN RESOURCES

(1110)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 639,488	$ 776,769	$ 787,101
Supplies	131,301	151,814	151,814
Contractual Services	128,060	163,013	132,619
Other Charges	9,175	21,559	21,085
Total Expenses	**$ 908,024**	**$ 1,113,155**	**$ 1,092,618**

Mission

To provide high-quality Human Resource services to all prospective, current, and past employees.

Strategic Approach

Through partnerships and collaboration, the Human Resources Department recruits, develops, and retains a high performing and diverse workforce and fosters a healthy, safe, well-equipped and productive work environment for employees, departments and the public in order to maximize individual potential, expand organizational capacity and position the City of Amarillo as an employer of choice. The Human Resources Department is a conduit to building a vibrant workforce and a thriving community. Human Resources (HR) has 4 main goals and objectives:

Goal 1: Drive HR excellence and innovation that leads to successful outcomes in recruiting, retaining and developing an outstanding workforce and move the City of Amarillo forward while remaining a financial steward.

Goal 2: Expand and promote community engagement by partnering with local agencies, schools and local events to educate, mentor, and showcase the employment opportunities at the City.

Goal 3: Continue enhancing the employee experience by moving the organization forward while leveraging HR technology and increasing convenience to all customers.

Goal 4: Invest in our employees' continued growth by continuing our organizational development initiatives and education experiences throughout the City.

The HR team is excited about the future and we are committed to serving our employees, departments, and the public with excellence.

Programs

Human Resources Administration and Support (Policies and Procedures)
2021/22 Budget — $109,262

Human Resources Administration and Support develops policies and procedures to be used by City employees, assures consistent and fair administration of policies and procedures, and processes timely and accurate changes in employee status and payroll.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
City-wide policies revised and/or created	3	10	10

Total Rewards – Compensation and Benefits
2021/22 Budget — $218,524

Total Rewards – Compensation and Benefits includes the review and maintenance of the classification and compensation systems. Position reclassifications and/or salary adjustments are evaluated upon request to assist departments and allow for minimal interruptions within the overall City organization. Staff also works to develop compensation packages competitive according to market rates while maintaining the equity of the City's Compensation Schedule.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Position Adjustments	123	135	130

Employee Development and Training
2021/22 Budget — $218,524

Employee Development and Training entails the promotion of learning and growth while working with management to ensure sufficient and adequate training organization-wide by increasing the number of training hours per employee. In an effort to ensure that the City personnel are equipped, the Human Resources department is continually assessing organizational training needs and implementing training programs.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
City-wide/annual core training	0% [1]	84%	99%

[1] – Due to COVID

Employment Sourcing and Recruitment
2021/22 Budget — $218,524

The Employment Sourcing and Recruitment program recruits and retains a diverse and skilled workforce while reducing the amount of involuntary terminations and maintaining or reducing the overall City-wide turnover rate. In an effort to attract qualified and diverse candidates, Human Resources works with departments to collaboratively develop specialized recruitment efforts. (email to viola 5/11 to see on #'s for postings)

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
New hires	375	415	435

Employee Relations
2021/22 Budget — $109,262

Employee Relations is responsible for counseling managers, supervisors, and employees, as well as administering the Employee Grievance Process. The Human Resources department, through the City's Health Plan, offers an Employee Assistance Program (EAP). The Human Resources Director serves as a liaison, for the EAP and the employee, to ensure that all EAP guidelines are followed by employees who utilize the EAP as a resource.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Employee complaints unresolved by HR resulting in grievance to Civil Service Commission	1	1	2

Performance Management (Appraisals)
2021/22 Budget — $218,524

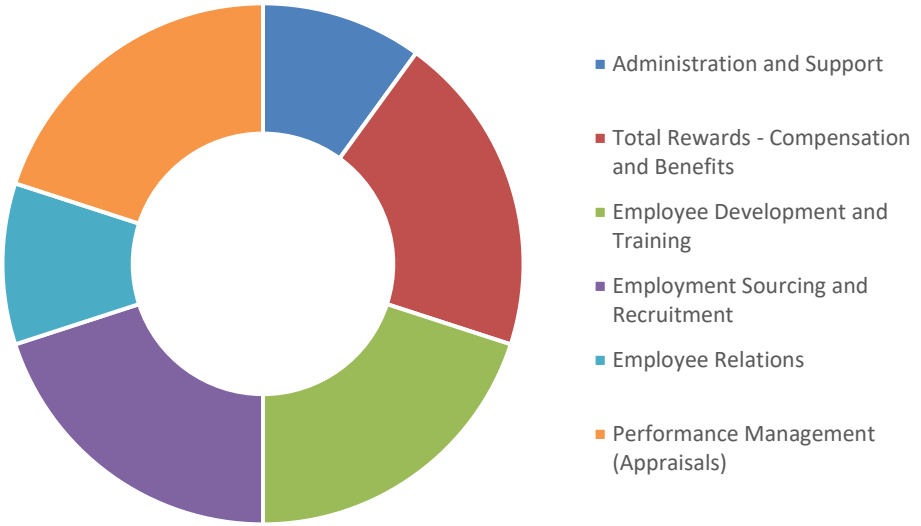
Performance Management administers the performance appraisal process. This process is designed to retain the best performance and quality in the workforce. Performance appraisals are completed at an employee's first six months of service in the position and annually thereafter.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Employee performance appraisals	1576	1625	1650

Authorized Positions

	2019/20 Actual	**2020/21 Budgeted**	**2021/22 Budgeted**
Permanent Positions	8	9	8
Part-time Positions	2	2	2
Total Positions	**10**	**11**	**10**

Total Human Resources 2021/22 Budget - $1,092,618


Administration and Support
Total Rewards - Compensation and Benefits
Employee Development and Training
Employment Sourcing and Recruitment
Employee Relations
Performance Management (Appraisals)

City of Amarillo

Department Staffing Report

Department: Human Resources

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM600	DIRECTOR OF HUMAN RESOURCES	
1.00	ADM601	HUMAN RESOURCES MANAGER	
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
1.00	MGT601	SENIOR HUMAN RESOURCES GENERALIST	
1.00	PRF017	TRAINING COORDINATOR	
2.00	PRF250	HUMAN RESOURCE GENERALIST	
8.00		Total Permanent Positions	
Part-Time Positions			
2.00	HRL904	ADMINISTRATIVE ASSISTANT	
10.00		Total Department	787,101

CITY OF AMARILLO™
RISK MANAGEMENT

(1120, 6300)

Budget Comparison

	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Personnel Services	$ 390,924	$ 560,841	$ 667,427
Supplies	641,883	721,621	729,246
Contractual Services	209,474	358,786	370,734
Other Charges	5,436,896	6,638,596	6,945,291
Capital Outlay	-	27,500	93,000
Total Expenses	**$ 6,679,176**	**$ 8,307,344**	**$ 8,805,698**

Mission

Risk Management provides accurate and timely recordings of losses incurred from City operations and reports these losses to appropriate outside service agencies. The division assists all levels of management and employees to maintain safety programs and practices that will ensure the safe and effective completion of City services and reduce accidents and injuries. Risk Management seeks the best possible coverage for insurance needs versus self-insurance. The division maintains high standards of compliance with Texas state requirements by paying medical bills on time and accurately reporting information to the state. Risk Management also provides City departments with cost-effective self-insurance benefits.

Strategic Approach

The Risk Management division is a support service to all City departments for the coordination and administration of various claims generated from City operations. This includes workers' compensation, auto liability, general liability, and City property damage claims. This service also includes assistance with incident investigations, in-service safety training programs, administering safety programs and policies, and developing and revising safety programs as needed. Risk Management also assists the Finance department in evaluating current insurance needs throughout the City. Existing policies are evaluated for coverage options and renewed as needed.

The Risk Management Fund (also known as the Self-Insurance Fund) provides coverage for most of the City's exposures including general liability, workers' compensation, employer's liability, police officer liability, public official liability, auto liability, and auto physical damage. The Risk Management Fund purchases property insurance (including boiler and machinery), police office liability, and malpractice insurance for our clinic. It also carries excess workers' compensation insurance. The City generally has very high deductibles or self-insurance reserves with purchased coverage. State law protects the City with an overall liability limit of up to $500,000 per occurrence; therefore, the City has not purchased excess coverage for auto or general liability.

In line with City Council Pillars outlined in the 2018 BluePrint for Amarillo, the Risk Management Fund seeks to analyze all departments' policies and functions to better utilize loss prevention techniques as an everyday departmental function. Commitment to Safety is a City Manager Initiative included in the BluePrint to reduce expenditures for injuries, property damages, and liability that directly affects the City's available funds. An effective and Best Practice Safety Management System is vital to reduce these expenditures. While safety programs have predictable costs, claims losses do not. Claims costs can fluctuate a high degree from year-to-year due to large, sometimes catastrophic, losses. The budget for the following programs is based on averages and trends in each area over a period of time.

Programs

Claims Management
2021/22 Budget — $361,269

Under Claims Management, Risk Management staff maintains accurate and informative claim files on all City losses including workers' compensation, property loss, auto liability, and general liability. Staff adjusters analyze claims for accuracy and validity, monitor claim progress, and coordinate with claimants to reach reasonable settlements. Risk Management analyzes claim history and losses to identify trends, and implement loss control measures. Risk Management works collaboratively with City departments to identify loss prevention and reduction methods designed to reduce injuries, accidents, and liability.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Total claims processed	703	630	650

Self-Insurance General
2021/22 Budget — $661,356

Risk Management transitioned workers' compensation claims handling to a third-party administrator (TPA) in June 2017 for all injuries that occurred on or after June 12, 2017. In January 2019, all workers' compensation claims were transferred to the TPA. This change is expected to reduce workers' compensation claims costs by better utilizing network savings and applying best practices to more efficiently provide cost control measures. Risk Management continues to receive and process the injury claims from City departments before transferring the claim to our TPA. Risk Management also continues to coordinate return-to-work and modified duty with City departments. A major part of the City's workers' compensation program is employee safety. Risk Management oversees employee safety initiatives and provides safety and health training to all City departments.

Performance Measures/Indicators:	**2019/20 Actual**[1]	**2020/21 Estimated**	**2021/22 Projected**
Safety footwear purchased	649	790	825
Safety eyewear purchased	9	30	45
Employees Trained:			
CPR-first aid-AED	20	100	350
Worksite Safety Training (# of employees trained)	155	500	600
Job safety observation	20	200	200
12 Codes of Safe Practice	380	285	500
Drug and alcohol testing	619	1,100	1,200

1 COVID 19 reduced key performance metrics due to hiring reductions, and reduced staffing levels.

Unemployment Claims
2021/22 Budget — $84,571

The City is self-insured for Unemployment Claims. Risk Management found that changing regulations forced employers to provide a high level of representation and cooperation with the state. As a result, Risk Management partnered with Equifax Workforce Solutions for several services including representation at hearings at all levels, preparation of cases and responses of complex employment actions with the state. These claims are handled by Human Resources.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Numbers of cases	76	65	65
Percentage of positive outcome	92%	85%	95%

Fire and Extended Coverage
2021/22 Budget — $2,857,458

The insurance market hardened in 2020, and premiums increased dramatically nationwide. In response, the City amended the way we purchase property insurance. We acquired the services of an Insurance Broker that assembled a layered coverage plan to meet the City's property insurance needs in the current, dynamic market. Our property policies are provided by 16 individual insurance carriers. The policies provide $250,000,000 total annual coverage. The wind/hail deductible is 5% total insured value per location, per occurrence. The deductible for all other perils is $250,000.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Claims processed	46	40	35
Paid claims	$144,225	$489,485*	$150,000
Premium for property policy	$2,039,315	$2,500,000	$2,500,000

* Large fire damage loss to fire dept. ladder truck $390,000.

Workers' Compensation
2021/22 Budget — $2,992,124

Workers' Compensation manages all City workplace injuries. The City utilizes a TPA to administer these claims. However, Risk Management staff continue to manage the employees involved in workplace injuries. This program also funds the medical and indemnity payments associated with workplace injuries. The Workers' Compensation program also includes a comprehensive safety program. The mission of the safety program is to reduce the risks of injuries, illnesses, and fatalities. The safety program results in cost savings in numerous areas, including lower workers' compensation costs and overall medical expenses, fewer lost work days, a reduction in the costs to train replacement employees, and a reduction in impact on crew workload related to overtime and downtime caused by injuries and property damage. A work environment with a strong Safety culture prevents accidents, which results in improved productivity and employee satisfaction.

The Injury Incident Rate is the number of injuries per 100 full-time employees; the average for Public Administration is 6.5 as provided by North American Industry Classification System (NAICS), 2017. Addressing the City's Injury Incident Rate falls in line with the City Manager Initiative of Commitment to Safety.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Number of claims	236	240	220
Total incurred cost	$1,245,430	$1,506,162	$1,500,000
Average cost per injury	$5,277	$6,276	$6,818
Medical bills paid timely	100%	100%	100%
Injury incident rate	11.72	11.9	10.9

General Liability
2021/22 Budget — $668,663

General Liability is liability to a third party for the City's negligence that does not arise from the use of a City motor vehicle. Examples would be City employees digging to repair a water main and accidentally cutting some other service line or someone slipping and falling in a City building.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Number of claims	91	40	50
Claims paid	$156,023	$60,000	$50,000
Average cost per claim	$1,715	$1,500	$1,000

Police Professional (Law Enforcement Liability)
2021/22 Budget — $167,160

The City has had law enforcement liability coverage for seven years. This is a policy with high limits for issues surrounding claims for personal injury and property damages from police actions. Due to the national litigation and claims trends, it is vital to keep this coverage for protection of the self-insurance fund.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Number of claims	9	20	10
Claims paid	$2,239	$6,200	$3,000
Average cost per claim	$249	$310	$300

Auto Liability and Physical Damage
2021/22 Budget — $1,013,097

This portion of the self-insurance fund covers all losses to City motor vehicles, including City property damage, City comprehensive damage, City liability for personal injury, and property damages to a third party. All claims are handled by Risk Management.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Number of incidents	309	318	300
Claims paid	$833,109	$884,000	$800,000
Average cost per incident	$2,696	$2,780	$2,667

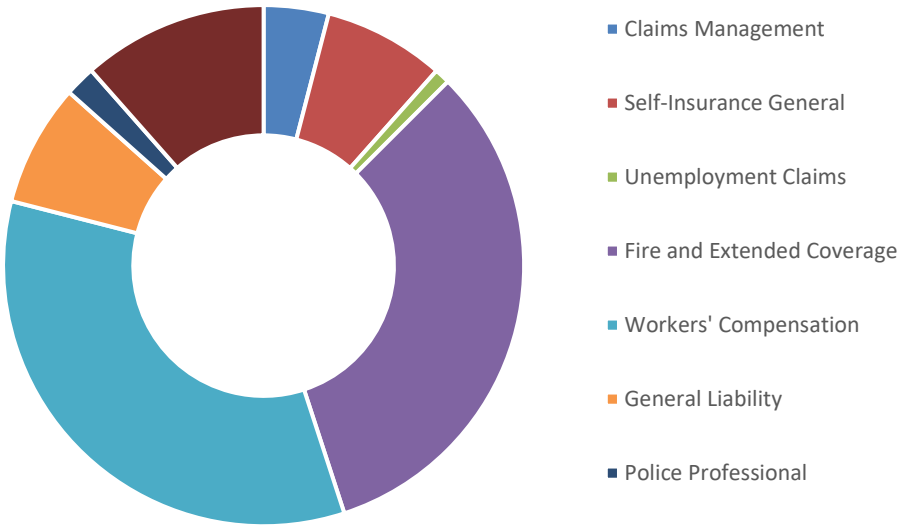
Authorized Positions

	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Permanent Positions	4	6	7
Part-time Positions	-	-	-
Total Positions	**4**	**6**	**7**

2021/22 Expenditures by Funding Source

General Fund	$	361,269
Self-Insurance Fund	$	8,444,429

Total Risk Management 2021/22 Budget — $8,805,698



City of Amarillo

Department Staffing Report

Department: Risk Management

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM135	RISK MANAGEMENT DIRECTOR	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
1.00	MGT610	CLAIMS ADMINISTRATOR	
3.00		Total Permanent Positions	
3.00		Total Department	318,422

Department: Workers Compensation

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
4.00	PRF160	SAFETY COORDINATOR	
4.00		Total Department	349,005

Budget Comparison (1340, 6400, 6500)

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 583,729	$ 671,679	$ 688,748
Supplies	36,092	57,356	50,785
Contractual Services	1,845,541	2,334,129	2,848,268
Other Charges	23,937,131	26,815,261	27,636,245
Operating Transfers	2,452,050	-	-
Total Expenses	**$ 28,854,543**	**$ 29,878,425**	**$ 31,224,046**

Mission

The City of Amarillo's Benefits Department is providing comprehensive benefits, services and programs to eligible employees, retirees, and their dependents which:

- Meet and anticipate their individual needs;
- Assure the City of Amarillo's competitiveness with other employers to attract and retain employees;
- Maximize cost effectiveness; and,
- Assure optimal health and productivity of our employees.

Strategic Approach

To align with the City of Amarillo's Benefits Department mission, department goals have been established to ensure that the overall administration of the City's healthcare plan is met and managed throughout the fiscal year.

- Provide ongoing equitable benefits based on legal requirements, eligibility, and City policies.
- Collaborate with employees, retirees and others to assure that selected benefits programs and services are responsive to their needs.
- Communicate benefits information to employees, retirees and their dependents which enables them to tailor coverage to meet their needs.
- Explore alternate or additional benefits and financial structures that maximize affordable coverage.
- Represent employees, retirees, and dependents in their efforts to resolve benefit problems with external providers.
- Provide health and fitness programs and activities that improve employee health and promote well-being.
- Provide sound fiscal and contract management of benefits programs.
- Create a strong partnership with the City's benefit consultants and vendors.
- Provide information to other public sector employers as needed.

Programs

Health Plan Administration

2021/22 Budget — $289,458

The City of Amarillo's Benefits Department is responsible for the overall administration of the City's benefit and wellness plans for active eligible employees, retirees, COBRA enrollees and their dependents. This includes management and oversight of benefit plans outsourced to outside vendors.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Internal audit of enrollment records for 100% accuracy in all systems	100%	100%	100%
Conduct quarterly reviews with consultants for Healthcare Plans and 457 Deferred Compensation and OPEB Trust Plans	100%	100%	100%

Employee Insurance Fund (Health Plan)

2021/22 Budget — $28,395,273

The Benefits Manager partners with the Finance Department and Healthcare Consultant to ensure that the healthcare plan(s) and are staying within budget and managed in accordance with the appropriate federal/state/public government laws/regulations.

Performance Measures/Indicators:

Note: In years noted N/A this means that this is a new performance measure and reporting will start in 2020/21.

Healthcare Enrollments by Plan			
Medical Plan	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Active employees	1,859	1,800	1,800
Active dependents	2352	2,389	2,372
Retiree only	299	299	299
COBRA participants	8	5	8
Total Medical Plan Lives	4,518	4,493	4,479
Dental Plan	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Active employees	1,698	1,640	1,645
Active dependents	2205	2192	2200
Retiree only	221	215	215
COBRA participants	3	5	5
Total Dental Plan Lives	4127	4052	4065

Healthcare Enrollments by Plan (Continued)			
Vision	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Active employees	1,388	1,376	1,390
Active dependents	790	744	780
COBRA participants	4	6	5
Total Vision Plan Lives	2,182	2126	2,175
Flexible Spending Accounts (FSAs)	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Employee enrollments in healthcare plan	224	215	217
Employee enrollments in dependent care plan	12	7	7
Life Insurance	**2019/20 Actual**	**2020/21 Estimated***	**2021/22 Projected***
Basic life only enrollees $10k	487	479	479
Supplemental life insurance option 1 - enrollees	1,497	1,513	1,513
Supplemental life insurance option 2 - enrollees	1,056	1,063	1,063
Dependent life insurance enrollees	842	852	852
Retiree $5k enrollees	111	112	112
Retiree $10k enrollees	156	152	152
Retiree & Spouse enrollees	108	104	104

The life insurance structure will be changing in 2021 so these numbers will change based on the future participation in this plan.

Healthcare Metrics/KPIs			
	2019/20 Actual	**2020/21 Estimated**	**2021/22 Projected**
Monthly healthcare costs (at or below healthcare budget)	N/A	99%	99%
Annual healthcare cost per employee	N/A	TBD	TBD
Benefits satisfaction survey	N/A	N/A	85%

Dental Plan

2021/22 Budget — $1,199,524

The City of Amarillo's dental plan is offered to active eligible employees, pre-65 retirees, COBRA enrollees and their dependents.

City Care Clinic
2021/22 Budget — $756,730

The City Care Clinic provides primary care provider services to active employees and their dependents enrolled in the medical plan and pre-65 retirees and eligible spouses.

Performance Measures/Indicators:

City Care Clinic Metrics/KPIs			
	2019/20 Actual	**2020/21 YTD**	**2021/22 Projected**
Number of patients served	2435	910	3,000
Number of appointments cancelled	238	128	200
Percentage of No-Show appointments	20%	26%	40%
Number of new patients	804	300	1,000
% of new patients seen	33%	32%	33%
Overall patient satisfaction	N/A	N/A	85%

Employee Wellness Program
2021/22 Budget — $26,261

The employee wellness program is available to all City employees which includes both part-time and full-time employees. The City of Amarillo will offer its employees different options/programs to promote and enhance healthy lifestyles.

Performance Measures/Indicators:

Employee Wellness Metrics/KPIs			
	2019/20 Actual	**2020/21 Estimated**	**2021/22 Projected**
Completion of Health Risk Assessments (HRAs)	N/A	N/A	25%
Completion of onsite biometric screenings for employees – participation goal of 15%	N/A	N/A	15%

Flexible Spending Plan
2021/22 Budget — $556,800

The City of Amarillo offers its eligible employees to enroll in a healthcare flexible spending account and/or dependent care spending account each calendar year up to the IRS determined limits on a pre-tax basis.

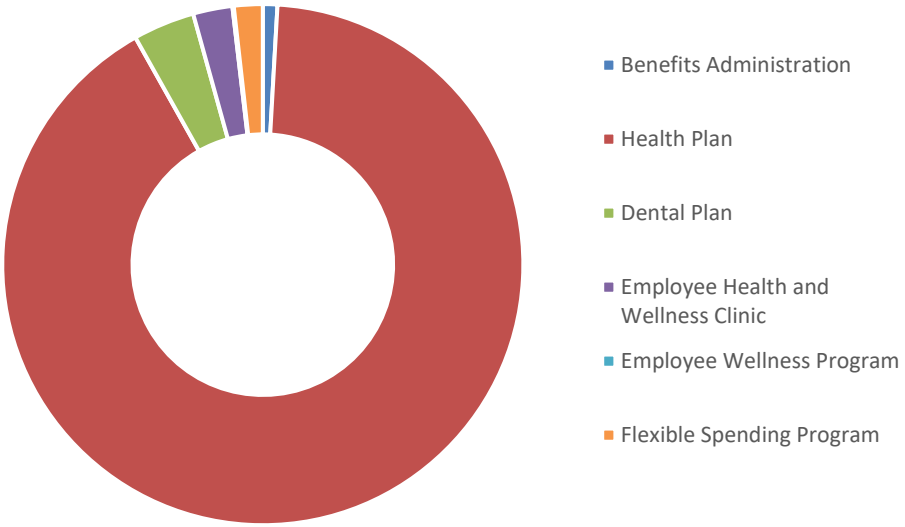
Authorized Positions

	2019/20 Actual	**2019/20 Budgeted**	**2021/22 Budgeted**
Permanent Positions	8	8	8
Part-time Positions	1	1	1
Total Positions	**9**	**9**	**9**

2021/22 Expenditures by Funding Source

General Fund	$	289,458
Employee Insurance Fund	$	30,377,788
Employee Flexible Plan Fund	$	556,800

Total Benefits 2021/22 Budget — $31,224,046



City of Amarillo

Department Staffing Report

Department: Health Plan Administration

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM620	BENEFITS MANAGER	
1.00	CLR065	BENEFITS COORDINATOR I	
1.00	PRF625	BENEFITS SPECIALIST	
3.00		Total Permanent Positions	
Part-Time Positions			
1.00	HRL904	ADMINISTRATIVE ASSISTANT	
4.00		Total Department	284,922

Department: City Care Clinic

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	CLR410	ADMINISTRATIVE ASSISTANT III	
1.00	CLR620	CLINIC AIDE	
1.00	PRF600	U. R. NURSE	
2.00	PRF605	NURSE PRACTITIONER	
5.00		Total Permanent Positions	
5.00		Total Department	403,826

Leisure Services

CITY OF
AMARILLO®
OPEN SPACES ★ ENDLESS OPPORTUNITIES

CITY OF AMARILLO
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION

DESCRIPTION	Actual 2019/2020	Budgeted 2020/2021	Budgeted 2021/2022
Leisure Services			
1241 Civic Center Administration	527,964	574,067	615,619
1243 Civic Center Operations	1,445,149	1,758,100	2,178,997
1245 Civic Center Sports	521,804	601,720	372,425
1248 Box Office Operations	301,245	388,828	397,800
1249 Globe News Center	325,675	382,271	421,325
1260 Library	3,827,153	4,044,439	4,200,777
1811 Golf Operations	4,167,496	4,153,160	4,252,860
1820 Parks & Rec Administration	743,427	789,780	774,406
1830 Tennis Center	97,740	170,398	258,647
1840 Swimming Pools	203,617	1,101,753	983,860
1850 Parks & Recreation Program	193,984	381,168	420,219
1855 Warford Activity Center	306,837	464,760	472,149
1861 Park Maintenance	5,259,073	6,290,205	6,582,527
1862 Zoo Maintenance	434,771	600,180	624,477
1863 ZooSchool Education Programs	-	-	-
1870 Athletic Administration	85,103	111,238	144,495
1871 Softball Program	33,956	172,854	172,855
1872 Basketball Program	5,821	11,271	11,271
1874 Volleyball Program	55,320	102,362	102,362
1876 Baseball	-	1,060	1,060
1880 Senior Services	67,475	90,132	88,736
1000 General Fund	18,603,610	22,189,746	23,076,867
Leisure Services Total Expenditures	**18,603,610**	**22,189,746**	**23,076,867**

(1241-1249)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 1,713,793	$ 2,045,027	$ 2,151,116
Supplies	619,439	777,212	870,917
Contractual Services	281,745	370,670	377,266
Other Charges	430,264	512,075	586,865
Capital Outlay	76,597	-	-
Total Expenses	**$ 3,121,837**	**$ 3,704,985**	**$ 3,986,166**

Mission

To enrich the community by hosting a variety of experiences while providing extraordinary customer service in versatile and inviting facilities.

Strategic Approach

Efficiently manage an active schedule for the entire Amarillo Civic Center Complex (ACCC) which includes eight venues in the Civic Center and two venues in the Globe-News Center for the Performing Arts.

As a source of **Civic Pride**, ACCC staff strives to achieve **Implementation of Best Practices** in all its policies and procedures and focuses on extraordinary **Customer Service** and making **Commitment to Safety** for employees and guests a top priority. The International Association of Venue Managers (IAVM) is the preeminent source for all public assembly related research, information, services, and life-safety issues worldwide. ACCC staff members look to IAVM for information and detailed reports on industry performance, benchmarking, and other key indicators. IAVM does not provide venue certification. It does offer certification to senior and middle management positions. Currently, two staff members have obtained the highest certification, Certified Venue Executive (CVE) and one staff member has obtained Certified Venue Professional (CVP) certification.

Temporary closures of the Civic Center Complex due to COVID-19 and operating the City's vaccination clinic have had significant impacts on performance measures/indicators as seen below. Since March of 2020 over 275 events have been canceled resulting in over $1.25M in lost revenue.

The vaccination clinic opened on December 28, 2020 and quickly became a nationally recognized model for operating a walk-in (no appointment) vaccination clinic. The city led the nation in vaccinations given in the first month it was open. The vaccination clinic stood down at the Civic Center in late May 2021.

Programs

Civic Center Administration

2021/22 Budget — $ 615,619

Includes management, booking, marketing, and the administrative office. All travel, training, professional development, and associated expenses are included in Administration. Civic Center Administration has a total of five full-time positions.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
ACCC Facebook likes	7,559	7,800	8,000
Website Unique Visitors (cumulative 12-month total)	96,432	100,000	110,000
Guest survey overall rating (meet or exceed expectations)	NA	95%	95%

Civic Center Operations / Sports

2021/22 Budget — $ 2,551,422

Includes operations and production staff, equipment, supplies, contracted services, and utilities. Operations and Sports have a total of twenty-four full-time positions.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Events	479	300	530
Event Days	1,030	880	1,200
Attendance	331,219	250,000	525,000
Major events (>2000 attendance)	33	49	59
Lessee survey overall rating (meet or exceed expectations)	NA	95%	95%

Box Office dba panhandletickets

2021/22 Budget — $ 397,800

Includes all expenses and revenues directly attributed to operating **panhandle**tickets, a full-service regional box office with outlets throughout the Texas Panhandle. Personnel totals include three full-time and nine part-time positions.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Panhandletickets Facebook likes	9,673	10,000	10,500
Total Tickets issued	95,100	48,000	180,000
Tickets issued via website %	27%	18%	29%
Tickets issued via outlets %	4%	4%	4%

Globe-News Center
2021/22 Budget — $ 421,325

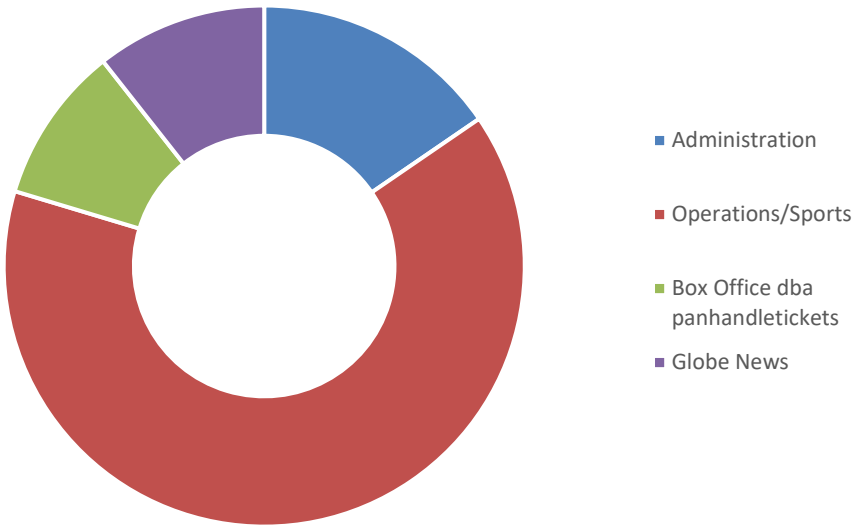
Includes all costs and revenues directly attributed to operation of the Globe-News Center, including three full-time personnel. Other personnel are shared with Administration and Operations.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Total # of performances	45	25	70

Authorized Positions

	2019/20 Actual	**2020/21 Budgeted**	**2021/22 Budgeted**
Permanent Positions	35	35	35
Part-time Positions	9	9	9
Total Positions	**44**	**44**	**44**

Total Civic Center Complex 2021/22 Budget — $ 3,986,166



City of Amarillo

Department Staffing Report

Department: Civic Center Administration

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM040	CIVIC CENTER MANAGER	
1.00	ADM041	ASSISTANT CIVIC CENTER MANAGER	
1.00	CLR140	MARKETING ADMINISTRATOR	
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	MGT039	DIRECTOR OF BOOKING	
5.00		Total Permanent Positions	
5.00		Total Department	452,127

Department: Civic Center Operations

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM042	CIVIC CENTER OPERATIONS MANAGER	
1.00	MGT040	PRODUCTION MANAGER	
2.00	MGT900	EVENTS SUPERVISOR	
1.00	MGT902	EVENTS MANAGER	
11.00	TRD040	BUILDING ATTENDANT I	
2.00	TRD041	BUILDING ATTENDANT II	
2.00	TRD042	BUILDING ATTENDANT III	
2.00	TRD043	BUILDING TECHNICIAN	
22.00		Total Permanent Positions	
22.00		Total Department	1,123,888

Department: Civic Center Sports

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	MGT045	ASSISTANT PRODUCTION MANAGER	
1.00	MGT900	EVENTS SUPERVISOR	
2.00		Total Permanent Positions	
2.00		Total Department	117,953

City of Amarillo

Department Staffing Report

Department: Box Office Operations

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	MGT041	BOX OFFICE MANAGER	
2.00	MGT270	ASSISTANT BOX OFFICE MANAGER	
3.00		Total Permanent Positions	
Part-Time Positions			
9.00	HRL040	CIVIC CENTER BOX OFFICE CLERK I	
12.00		Total Department	302,886

Department: Globe News Center

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	MGT045	ASSISTANT PRODUCTION MANAGER	
2.00	TRD040	BUILDING ATTENDANT I	
3.00		Total Permanent Positions	
3.00		Total Department	154,262

(1260)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 3,071,587	$ 3,186,681	$ 3,292,303
Supplies	472,507	578,642	578,035
Contractual Services	158,689	142,382	169,723
Other Charges	149,785	159,070	183,051
Inter Reimbursements	(25,415)	(22,336)	(22,336)
Total Expenses	**$ 3,827,153**	**$ 4,044,439**	**$ 4,200,777**

Mission

The mission of the Amarillo Public Library is to enhance knowledge, empower individuals, and enrich the community.

Strategic Approach

The Amarillo Public Library system, consisting of five physical locations and an interactive website, strives to provide a central source of information, materials, and services for citizens of all ages. This primary purpose aligns with aspirations for the community set forth in the **Highly Educated Population Council Pillar** in the **BluePrint for Amarillo**. Managing a collection comprised of almost half a million items, the Library acquires materials and online resources intended to support lifelong learning; skills attainment and career advancement; cultural pursuits; historical research; leisure reading, listening and viewing; and early literacy development and school readiness.

As was the case for other organizations across the public and private sectors, FY 2019-20 was a difficult year for Amarillo Public Library, filled with unprecedented challenges due to the COVID-19 pandemic. In order to help contain the spread of the virus in the community, APL was closed to the public a total of seven weeks during FY 2019-20, and in order to offset the reduced access to resources at the public library, developed new services such as virtual programming and curbside delivery of items. During the six-month period between March and September 2020, library staff completed 3,930 curbside transactions. Staff also engaged with the community through the creation of dozens of take-and-make kits and the production of hundreds of virtual programs and online tutorials. Library employees contributed to COVID-19 mitigation efforts across the City, with five individuals working in the Office of Emergency Management during the early months of the pandemic, and six assisting Public Health at various times. Seven APL employees were reassigned to work at the Amarillo Regional Infusion Center when it was established in late 2020, and staff members from all five libraries were trained by Public Health to assist in entering data related to the local vaccination effort earlier this year. As these

examples demonstrate, Amarillo Public Library contributes to important City-wide initiatives and answers the call to serve its community, in ways both traditional and nontraditional.

Employing principles and practices set forth in the **Customer Service Council Pillar**, in a typical year the Library offers more than 1,300 programs and provides a wide variety of services that link people with resources, produces opportunities for individual self-development, supplements formal educational programs, and inspires civic engagement. The Library also positively impacts local **Economic Development and Redevelopment** efforts by providing tools and assistance that bolster workforce development and support small businesses. The MakerSpace slated to open at Downtown Library in summer 2021 will further bolster this initiative by allowing citizens interested in starting a business related to crafting to try out entrepreneurial projects without risking an initial investment on equipment or supplies, while receiving guidance and support from trained library staff. The National League of Cities encourages municipal governments to support the Makerspace concept as a means of economic development: "As the maker economy continues to take shape in cities across the country, it is emerging as a potential powerhouse for building strong local economies through creative maker microbusinesses." Communities with Makerspaces have realized multiple benefits over time, but primary among those is having a place where people can both learn, and make, new things. They can work through projects while learning new skills via structured classes as well as informal collaboration, which in turn encourages greater community engagement.

To achieve the highest performance levels associated with the objectives and responsibilities outlined above, the Amarillo Public Library measures its operations against benchmarks provided by two major assessors in the state: the Texas State Library and Archives Commission (TSLAC) and the Texas Municipal Library Directors Association (TMLDA). Yearly accreditation through TSLAC qualifies Texas public libraries for several programs available through state and federal funding, such as the TexShare card, the TexShare subscription databases, the Interlibrary Loan system, and certain competitive grants. In order to be accredited, libraries must demonstrate via an annual report that they meet criteria in several categories, including: access to services, maintenance of effort through local operating expenditures (meeting or exceeding per capita minimums set by the state), and staff qualifications. To receive recognition by TMLDA each year, public libraries must demonstrate excellence in ten categories: provision of summer reading programs; service to underserved populations; enhanced service during the past year either through increase in service or a change in type of services; current marketing materials; support of workforce development; cultural, topical, and educational programming for adults and families; literacy support; collaborative efforts with other community organizations; staff training; and digital inclusion for all.

Continuing to meet or exceed the qualifications set forth by TSLAC and TMLDA not only places the Library in compliance with the City Manager's initiative of **Implementation of Best Practices** in the **BluePrint for Amarillo**, but also helps to ensure citizens are better prepared to meet the challenges of a society increasingly driven by technology, innovation, and information.

Programs

Library Administration/Support
2021/22 Budget — $ 564,498

- Provides overall department leadership, administrative management, and high-level strategic planning for the Library system, as well as training for its employees.
- Ensures departmental alignment with the City's vision, values, and mission.
- Raises awareness of library services available to the citizens of Amarillo and provides 24/7 access to resources through the library's website.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Event notifications emailed	23,975	26,375	29,010
Library website hits and unique visitors	242,983/189,107	255,132/198,562	267,888/208,490
Likes for APL/AMA-CON Facebook pages	7,774	7,970	8,170
Posts to APL/AMA-CON Facebook pages	839	880	925
Followers for APL/AMA-CON Instagram pages	778	817	857
Posts to APL/AMA-CON Instagram pages	252	277	305
Staff training sessions / per FTE	333 / 5.0	341 / 5.2	350 / 5.3

Library Materials Management Services
2021/22 Budget — $ 311,087

- Selects new library materials in print, non-print, and digital formats.
- Manages integration of new materials into the library system and maintains records and inventory regarding the library collections.
- Mends and performs repairs to library items to extend their useful life and save taxpayers money.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Total items mended or repaired Cost savings ($15 average price per item)	4,813 $72,195	4,908 $73,620	4,957 $74,355
New additions to eBook collection and collection total with annual 5% increase*	451 8,968	450 9,418	470 9,888
Patron item requests fulfilled and % of total requests fulfilled	57,515 99.7%	58,665 99.5%	59,838 99.5%

Library Public Services
2021/22 Budget — $ 2,513,221

- Provides information and assistance at library locations citywide.
- Assists library patrons in locating materials, utilizing library computers and online resources, and requesting new books, movies, and digital resources. Facilitates patron registration and maintains patron records.
- Plans and conducts educational and recreational programs for citizens of all ages, as well as supporting reading groups, job search assistance, and technology training.
- Provides to APL and HLC cardholders an avenue to free WIFI service and free internet access computers.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Items Circulated	864,123	950,535	1,045,588
Circulation per capita (FY 2019 statewide average is 4.68) *Note: State numbers are pre-pandemic*	4.32	4.75	5.22
Circulation per paid staff (FY 2019 statewide average is 11,052) *Note: State numbers are pre-pandemic*	12,708	13,978	15,376
Programs offered	775	835	1,270
Program attendance	60,687*	24,813	26,055

Library visits per capita (FY 2019 statewide average is 4.07) *Note: State numbers are pre-pandemic*	3.05	4.55	5.01
Reference transactions	257,898	193,423	212,765
Reference transactions per capita (FY 2019 statewide average is 0.80) *Note: State numbers are pre-pandemic*	1.09	0.96	0.99
Internet and WIFI log-ins	2,342	19,070	23,840
Registered cardholders and % of population	79,381 / 39.7%	81,365/ 40.7%	82,992 / 41.5%
Technology trainings	15,641	16,425	17,245

*Note: This number includes viewings of programs posted online during the pandemic, which likely constitutes multiple/repeat viewings by certain individuals or families. Years 2 and 3 show a return for the most part to traditional, in-person programs at the libraries.

Library Literacy and Education Services
2021/22 Budget — $ 811,971

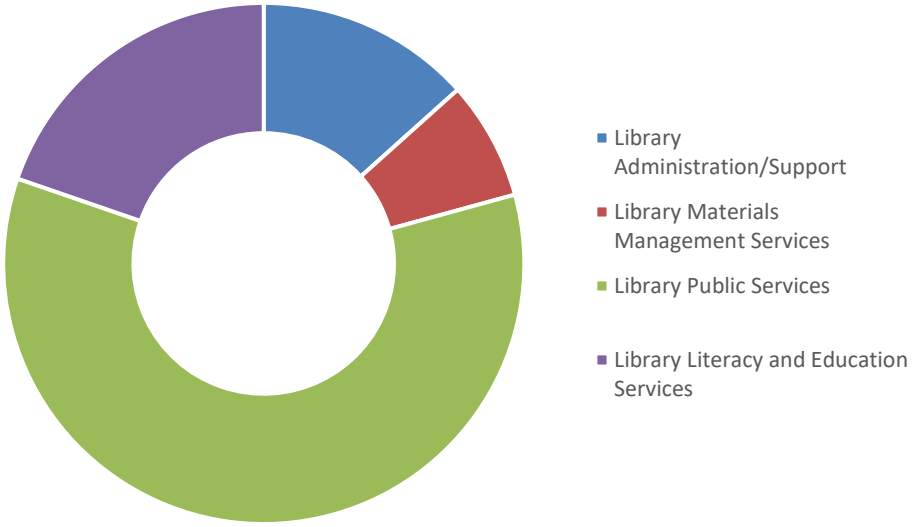
Develops and coordinates programs for community members related to the attainment of U.S. citizenship, the acquisition of English-language skills, the improvement of adult literacy skills, and the development of early literacy skills in very young children.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Citizenship enrollment	80	88	101
ESL enrollment	227	250	275
Adult literacy tutoring - students enrolled and % progressing one grade level	16 / 75%	20 / 75%	25 / 75%
Family Place Libraries Program Enrollment	17	25	100
Laugh and Learn/Baby Time Participants	381	420	1,050
Rubber Ducky Club Enrollment	116	175	480
Number of live storytimes streamed on Facebook	112	260	260

Authorized Positions

	2019/20 Actual	**2020/21 Budgeted**	**2021/22 Budgeted**
Permanent Positions	56.57	56.57	56.57
Part-time Positions	20.00	20.00	20.00
Total Positions	**76.57**	**76.57**	**76.57**

Total Library Department 2021/22 Budget — $ 4,200,777


Library Administration/Support
Library Materials Management Services
Library Public Services
Library Literacy and Education Services

City of Amarillo

Department Staffing Report

Department: Library

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
0.90	ADM030	DIRECTOR OF LIBRARY SERVICES	
1.00	ADM031	ASSISTANT DIRECTOR OF LIBRARY SERVICES	
19.00	CLR400	ADMINISTRATIVE ASSISTANT I	
2.00	CLR410	ADMINISTRATIVE ASSISTANT III	
1.00	CLR950	BUYER I	
0.67	PRF028	LIBRARY TECH SPECIALIST	
3.00	PRF030	LIBRARIAN I	
4.00	PRF031	LIBRARIAN II	
6.00	PRF032	LIBRARIAN III	
1.00	PRF033	COORD. OF PUBLIC RELATIONS AND PROGRAMMING	
18.00	PRF034	LIBRARY ASSISTANT	
56.57		Total Permanent Positions	
Part-Time Positions			
2.00	HRL032	LIBRARY MESSENGER	
18.00	HRL904	ADMINISTRATIVE ASSISTANT	
20.00		Total Part-Time Positions	
76.57		Total Department	3,292,303

CITY OF AMARILLO®
GOLF COURSES

(1811)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 2,134,655	$ 1,905,610	$ 1,944,335
Supplies	983,629	1,183,527	1,208,775
Contractual Services	995,485	999,808	1,049,028
Other Charges	53,727	64,216	50,722
Total Expenses	**$ 4,167,496**	**$ 4,153,160**	**$ 4,252,860**

Mission

Building our community through parks and programs by encouraging health and wellness, creating positive economic benefits, and enhancing the community's ecological systems.

Strategic Approach

With the Parks and Recreation marketing coordinator moving from Recreation (1850) to Parks Administration (1820), there is an enhanced opportunity to market our scenic, playable, and highly recognized municipal courses throughout Amarillo, the Panhandle and the State of Texas. Whether it's a novice golfer or weekly player, Amarillo Golf Complexes have something for everyone.

Our primary focus is on general operations and maintenance of the Ross Rogers and Comanche Trail Golf Complexes. In addition to essential operations, the Golf division also offers tournaments, youth, and league programs, and other special activities to expose the game to a wider audience and to enhance quality of life opportunities for Amarillo residents and visitors.

Each of these programs and activities have value for the participants beyond just the game itself. Our strategy is to communicate the many benefits of the game as an *activity for a lifetime*. Golf does not require vigorous activity such as running and jumping, nor does it require a great deal of strength. It only requires only a self-paced walk, intervals of bending, reaching, and stretching--all valuable to the players' health and well-being. These activities can be performed by almost anyone, at any age, and will contribute to a longer, more enjoyable, and healthier life.

In addition to the physical attributes that improve health and wellness, the numerous social interactions also contribute to the players' well-being. Golf is a vehicle for youth to learn discipline, rules, sportsmanship, and etiquette. Golf requires self-control, the ability to remain calm under pressure, the ability to learn strategies, problem solving, and perseverance. Participation also provides an opportunity for interaction with business leaders, community role models, and members of local charities and civic organizations.

Golf courses provide green space for both people and wildlife where players regularly see turtles, fish, birds, hawks, waterfowl, rabbit, fox, raccoon, coyote, and deer. The golf courses are maintained to recognize the importance of environmental stewardship in our operations.

A Golf Task Force Committee was formed. Their ideas are reflected in adjustments and additions to the pass programs to make them more attractive for all age groups. The pass program no longer requires an annual lump sum payment—a pass is now billed over a 12-month period. Pass programs now include range balls as part of the monthly fee as an enticement to avid golfers. A happy hour special was added for the slowest periods of the day to attract players and their families at affordable rates of $12.00 for an individual and $24.00. The happy hour special began in the fall of 2019 and saw indications of its success just before COVID-19 hit.

Convenience is critical to patrons. The online tee time system makes it easier for patrons to book their tee time and to see what times are available at each course. Approximately 80% of tee times are now booked online. The online booking site is tied to the website www.playgolfamarillo.com where tournament schedules can also be viewed.

Programs

Golf Operations

2021/22 Budget — $3,827,574

Efficiently and effectively operate and maintain the Ross Rogers and Comanche Trail Golf Complexes by providing an economical, customer friendly, and family-oriented experience with award-winning courses and recreational opportunities for our citizens and visitors.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Annual rounds	70740	80,000	80,000
Average daily rounds	195	220	220
Average monthly revenue	$219,304	$265,304	$270,708
Revenue per round	$37.20	$39.79	$40.60
Cost per round	$58.91	$51.32	$52.68

Tournaments

2021/22 Budget — $297,700

Market and showcase Amarillo municipal golf courses; support community charities; provide measurable benchmark for golfers; and further the game of golf.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Charity/tournament rounds	3,795	8,500	10,000
Charity contributions to the community	$478,300	$825,000	$850,000

Youth

2021/22 Budget — $42,529
Create future golfers to promote and protect the viability of the game.

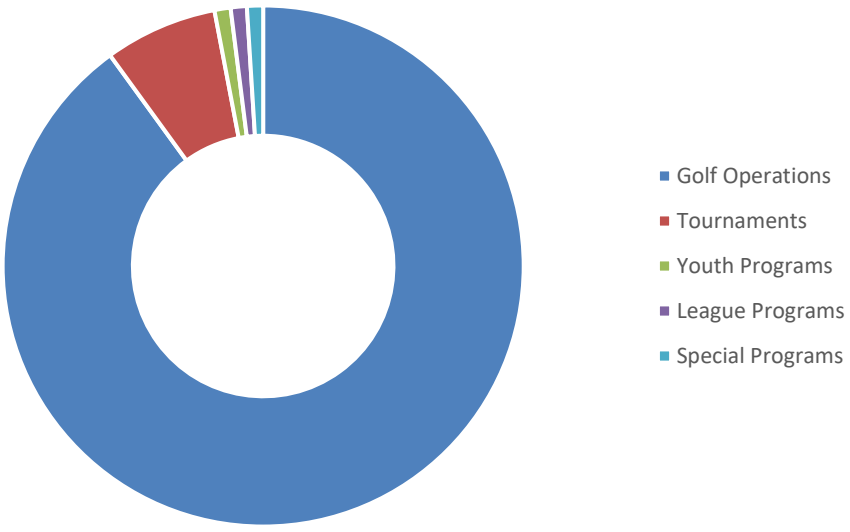
Leagues
2021/22 Budget — $42,529
Support economic development and business retention in Amarillo and provide an economical, customer friendly experience and quality golf venue for the business community to provide health and wellness opportunities for their employees.

Special Programs
2021/22 Budget — $42,529
Impact the health and wellness of various special groups in Amarillo and surrounding area.

Authorized Positions

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Permanent Positions	32	22	22
Part-time Positions	56	69	69
Total Positions	**88**	**91**	**91**

Total Golf Course Complexes 2021/22 Budget — $4,252,860



City of Amarillo

Department Staffing Report

Department: Golf Courses

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM404	ASSISTANT GM OF GOLF OPERATIONS	
1.00	ADM405	GM OF GOLF OPERATIONS	
1.00	ADM899	HEAD GOLF PROFESSIONAL	
1.00	ADM900	GOLF COURSE SUPERINTENDENT	
2.00	PRF452	ASSISTANT GOLF PROFESSIONAL	
6.00	TRD431	GREENSKEEPER II	
4.00	TRD436	GOLF IRRIGATION TECH II	
2.00	TRD440	GOLF EQUIPMENT MECHANIC	
2.00	TRD910	CUSTODIAN I	
2.00	TRD975	ASSISTANT GOLF COURSE SUPERINTENDENT	
22.00		Total Permanent Positions	
Part-Time Positions			
15.00	HRL260	CART ATTENDANT	
14.00	HRL265	DELI ATTENDANT	
12.00	HRL270	GOLF COURSE MARSHAL	
9.00	HRL275	PRO SHOP ATTENDANT	
12.00	HRL430	GREENSKEEPER (PT/SEASONAL)	
1.00	HRL911	CUSTODIAN I	
6.00	HRL930	UTILITY WORKER	
69.00		Total Part-Time Positions	
91.00		Total Department	1,944,335

CITY OF AMARILLO®
PARKS & RECREATION ADMINSTRATION

(1820)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 649,266	$ 698,198	$ 682,690
Supplies	45,288	35,380	39,320
Contractual Services	38,196	46,311	41,311
Other Charges	10,676	9,891	11,085
Total Expenses	**$ 743,427**	**$ 789,780**	**$ 774,406**

Mission

Building our community through parks and programs by encouraging health and wellness, creating positive economic benefits, and enhancing the community's ecological systems.

Strategic Approach

The main function of Parks and Recreation Administration is to direct the overall operations of Golf, Recreation, Aquatics, Tennis, Warford Activity Center, Parks Maintenance, Zoo, Athletics, and Senior Services. All of the divisions within Parks and Recreation strive to improve the Quality of Life for those that live, work, and play in Amarillo.

Over the past year, Parks Administration has initiated several forward-thinking projects including the Parks Master Plan and Thompson Park Pool. This Parks Master Plan will need to consider issues identified in the Asset Management Plan, improvements to existing infrastructure, and new improvements desired by the community. The Thompson Park Pool will address the aquatic needs of the community following the closure of the original pool in late 2018.

Over the past year, Parks and Recreation has implemented a restructuring. The plan re-structured the department into two categories: Operations and Programs. The Operations group is composed of Parks Administration, Parks Maintenance, and Golf. The Program group is composed of Athletics, Aquatics, Recreation, Senior Services, Warford Activity Center, and the Zoo. The new structure allows the director and assistant director to be more intentional in training division managers on Parks and Recreation overall goals, priorities, and direction. The structure has centralized the decision-making process, improved internal and external communications, and improved customer service.

The second phase in assessing the operational efficiencies of Parks and Recreation will focus on programs. Each division within Parks and Recreation has developed a prioritized program list which has been reviewed and recommended by the Parks Board. Program specific goals and metrics will be implemented to determine the effectiveness of the programs and will provide staff with valuable feedback for

continuous improvement. Since re-defining the programs, it will take a year or two to establish new baselines for the programs.

Programs

Administration/Support

2021/22 Budget — $580,805

Provide general oversight and direction for the various divisions within the Parks and Recreation Department, including Golf, Recreation, Tennis, Warford Activity Center, Park Maintenance, Zoo, Athletics and Senior Services.

Departmental Capital Investments

2021/22 Budget — $15,488

Plan, design, construct, inspect, and manage Parks and Recreation resources and infrastructure. This will include management of Asset Management system.

Marketing

2021/22 Budget — $38,720

Effectively connect citizens to the programs and services provided by Parks and Recreation. This position was previously funded in the Recreation Division but has been re-focused on marketing all Parks and Recreation activities. This includes printing of the park guides, program guides, social media, event and activities promotion and sponsorships, and radio/tv coordination. Marketing will also look for potential revenue growth by actively creating partnership and sponsorship packages.

Park Reservations

2021/22 Budget — $116,161

Manage reservations for Parks buildings, shelters, and picnic areas.

Performance Measures/Indicators:	**2019/2020 Actual**	**2020/2021 Estimated**	**2021/2022 Projected**
Number of special event applications*	50	50	100
Number of park reservations processed	75	300	600
Phone contacts with public (daily average)	35	40	40
Number of permanent positions managed	136	136	124
Number of part-time positions managed	238	239	225

*Special Event applications are for reservations of 200+ individuals.

Special Events

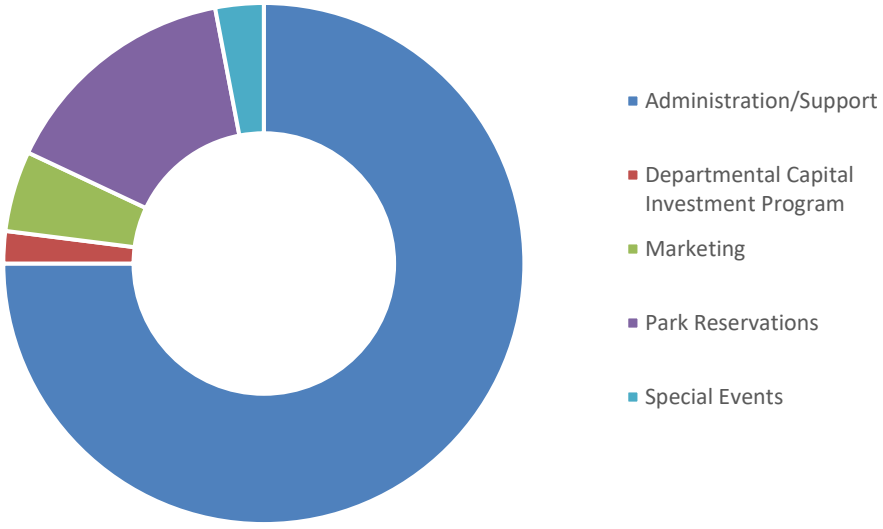
2021/22 Budget — $23,232

Support the goals across the Parks and Recreation by planning and implementing events in the community to support good health, generate economic benefit, and enhance the community's environment.

Authorized Positions

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Permanent Positions	9	9	9
Part-time Positions	-	-	-
Total Positions	**9**	**9**	**9**

Total Parks and Recreation Administration 2021/22 Budget — $774,406



City of Amarillo

Department Staffing Report

Department: Parks & Rec Administration

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM400	DIRECTOR OF PARKS AND RECREATION	
1.00	ADM401	ASSISTANT DIRECTOR OF PARKS AND RECREATION	
1.00	CLR155	EVENTS COORDINATOR	
1.00	CLR410	ADMINISTRATIVE ASSISTANT III	
1.00	CLR630	OFFICE MANAGER	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
1.00	MGT432	VISITOR SERVCIES COORDINATOR	
1.00	PRF033	COORD. OF PUBLIC RELATIONS AND PROGRAMMING	
1.00	PRF810	BUSINESS ANALYST	
9.00		Total Permanent Positions	
9.00		Total Department	682,690

CITY OF AMARILLO®
PARKS AND RECREATION
TENNIS

(1830)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 26,681	$ 121,592	$ 103,724
Supplies	24,836	34,426	39,954
Contractual Services	42,957	9,475	109,005
Other Charges	3,267	4,905	5,963
Total Expenses	**$ 97,740**	**$ 170,398**	**$ 258,647**

Mission

Building our community through parks facilities and recreational programs by encouraging health and wellness, creating positive economic benefits, and protecting and enhancing the community's ecological systems.

Strategic Approach

The Tennis program provides a quality tennis facility and supporting staff members in providing quality programs and events that meet the needs of the community. Tennis programs include Operations, Adult Leagues, Tournaments, Youth Programs, and Pickleball.

Tennis programming is offered at the Amarillo National Tennis Center which has 11 lighted outdoor tennis courts, 3 lighted indoor tennis courts and 9 lighted outdoor pickleball courts. The budget provides funding for the care and upkeep of tennis courts, lights, and the buildings which support these activities. Full time, part-time and independent contractors support these programs and provide customer service and courts reservations services.

The Amarillo National Tennis Center receives support from the Amarillo Area Tennis Association and the United States Tennis Association who helps us provide sanctioned tournaments to the public. We also partner with Kids Incorporated and the Alex O'Brien Foundation to support our Youth programs. A new collaboration with the local USA Pickleball Association provides Pickleball lessons to all age groups.

Programs

Operations
2021/22 Budget — $222,647

Positively contribute to Amarillo's quality of life by efficiently and effectively operating and maintaining the Amarillo National Tennis Center; providing an economical, customer friendly tennis experience, and healthy recreational opportunities for all citizens.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Number of tennis lessons	1328	1809	2,000
Tennis/Pickleball Attendance	6507	7876	9,000
Annual Tennis Center visits	7835	12449	17,500

Adult Leagues
2021/22 Budget — $12,000

Positively contribute to the quality of place and life in Amarillo, while providing healthy, safe, social recreational opportunities for Amarillo's adult population.

Tournaments
2021/22 Budget — $12,000

Provide a quality, safe, competitive tournament environment to attract local and out-of-town tennis participants, provide measurable benchmark for local tennis players, and grow participation in tennis.

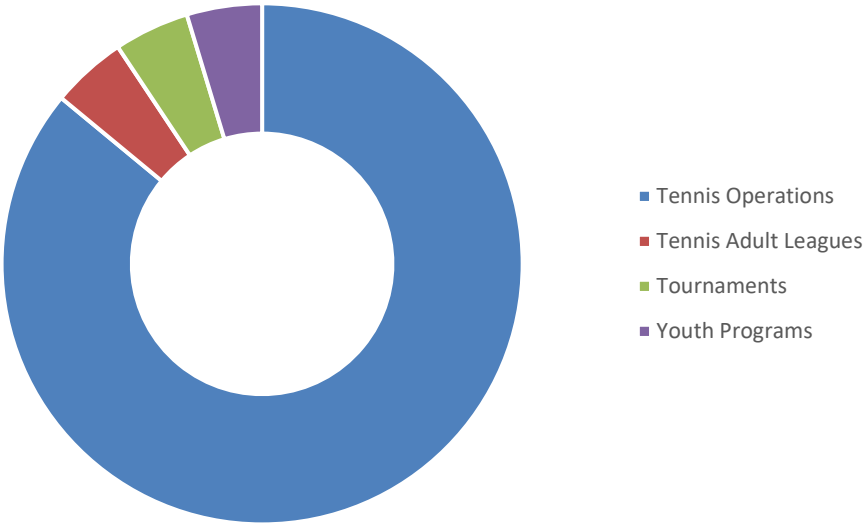
Youth Programs
2021/22 Budget — $12,000

Create future tennis players to promote the long-term viability of the game by providing an economical, customer friendly experience, and quality tennis venue--introducing the sport and developing skills for our youth.

Authorized Positions

	2019/20 Actual	**2020/21 Budgeted**	**2021/22 Budgeted**
Permanent Positions	-	1	1
Part-time Positions	1	3	3
Total Positions	**1**	**4**	**4**

Total Tennis Department 2021/22 Budget — $258,647


Tennis Operations
Tennis Adult Leagues
Tournaments
Youth Programs

City of Amarillo

Department Staffing Report

Department: Tennis Center

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	PRF165	PARKS PROGRAM COORDINATOR	
Part-Time Positions			
3.00	HRL420	PROGRAM COORDINATOR	
4.00		Total Department	103,724

CITY OF AMARILLO®
PARKS AND RECREATION

Aquatics

(1840)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 143,686	$ 611,691	$ 637,374
Supplies	31,310	269,716	250,602
Contractual Services	17,060	79,714	81,326
Other Charges	11,561	35,631	14,558
Capital Outlay	-	105,000	-
Total Expenses	**$ 203,617**	**$ 1,101,753**	**$ 983,860**

Mission

Building our community through parks and programs by encouraging health and wellness, creating positive economic benefits, and enhancing the community's ecological systems.

Strategic Approach

The function of the Aquatics Division is to plan, develop, and deliver quality aquatics programs and events that meet the needs of the community. Aquatics currently operates three outdoor seasonal swimming pools at Southeast, Southwest, Thompson Pools, and one indoor year-round pool at the Charles E. Warford Activity Center. Operations is the largest of the budgeted programs and includes training and staffing the pools, open swimming, weekly family nights, and concession sales.

The Public Lifeguard Training program is budgeted to assist in covering the costs of training the City's lifeguards. The Aquatics Division does not charge for lifeguard training for staff that will be working for the City. Those taking the class working elsewhere in the community do pay a fee. Therefore, the fees paid by the Public Lifeguard Training program group offsets the cost to train staff as the City lifeguards and public take training classes together.

The Water Safety Program is the second largest of the budgeted programs within Aquatics. Water Safety includes group and private swim lessons, Jr. Lifeguard, and staff in-service training. Out of the 71 available schedules for lifeguards to choose, 30 of those teach either morning or evening swim lessons at Southeast, Southwest, or Warford. A large portion of the Contractual Services line item group is for Swim Lesson Instructor contractors. The contractors supplement the seasonal instructors to teach the high volume of swim lessons. Aquatics also facilitates the Water Safety program that promotes water safety awareness in the community through school and community presentations.

The last program is Rentals which includes private party rentals and daytime birthday parties. The budgeted cost for rentals is primarily salaries for the lifeguards and supervisors for private pool parties.

Programs

Swimming Pool Operations
2021/22 Budget — $836,281

Provide quality, clean, safe, fun swimming facilities and programs to positively contribute to Amarillo's quality of life.

Public Lifeguard Training
2021/22 Budget — $0

Provide certified courses for Lifeguards who will work in pool facilities across the area.

Water Safety
2021/22 Budget — $118,063

Improve and develop safe general water skills, swimming technique, diving technique, submerging, and water comfort ability for children, teens, and adults. Provide a formal training program for Junior Lifeguards.

Rentals
2021/22 Budget — $29,516

Provide a safe, clean, fun water facility for rental to the community and groups and create an additional revenue source beyond general operations.

Performance Measures/Indicators:	**2019/20 Estimated**	**2020/21 Estimated**	**2021/22 Projected**
Southeast pool swim lesson participants	315	0	350
Southwest pool swim lesson participants	500	0	550
Warford pool swim lesson participants	275	0	300
Helping Hands Scholarships for swim lessons	10	0	15
Public swim attendance	44,500	0	46,750
Southeast pool public swim attendance	19,000	0	20,000
Southwest pool public swim attendance	13,300	0	13,900
Number of splashpads	15	15	15
Number of swimming pools	3	3	4

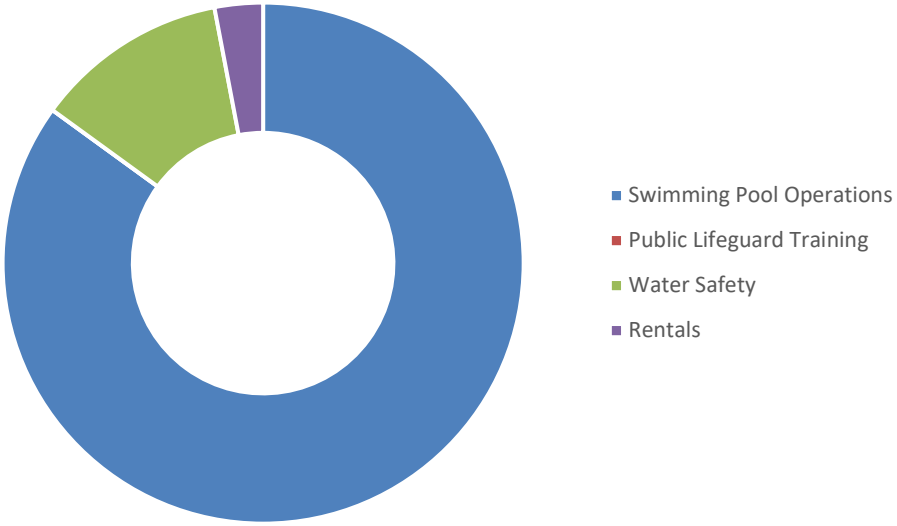
*Due to the COVID-19 Pandemic, 2019/20 number of participants and attendance have been changed.

Authorized Positions

	2019/20 Actual	**2020/21 Budgeted**	**2021/22 Budgeted**
Permanent Positions	2	2	2
Part-time Positions*	67	119	119
Total Positions	**69**	**121**	**121**

*Includes seasonal positions

Total Aquatics Department 2021/22 Budget — $983,860



City of Amarillo

Department Staffing Report

Department: Swimming Pools

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	CLR195	POOL MANAGER	
1.00	PRF420	AQUATICS SPECIALIST	
2.00			
Part-Time Positions			
76.00	HRL400	LIFE GUARD	
8.00	HRL402	SWIMMING LESSON INSTRUCTOR	
25.00	HRL403	POOL CASHIER	
4.00	HRL406	ASSISTANT - POOL MANAGER	
3.00	HRL409	SWIMMING POOL MGR.	
3.00	HRL417	LESSON COORDINATOR	
119.00		Total Part-Time Positions	
121.00		Total Department	637,374

CITY OF AMARILLO®
PARKS AND RECREATION
~ RECREATION SERVICES ~

(1850)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 123,179	$ 280,305	$ 353,745
Supplies	11,127	37,860	43,772
Contractual Services	13,875	17,063	17,182
Other Charges	45,803	45,939	5,520
Total Expenses	**$ 193,984**	**$ 381,168**	**$ 420,219**

Mission

Building our community through parks and programs by encouraging health and wellness, creating positive economic benefits, and enhancing the community's ecological systems.

Strategic Approach

The Recreation program plans, develops, and delivers quality recreation programs and events that meet varying community needs. Operations consist of the Summer Recreation Program, Sports Camps, Health and Wellness Recreation, and the SPARK (Supporting Park and Recreation Kids) School Supply Program.

The Summer Recreation Program provides a free structured and supervised recreation program at 15 parks throughout the City. The program includes organized games and activities with Recreation Leaders, guest speakers from outside organizations, weekly visits to each park by the Sports Specialist to play a new sport, and the Art and Crafts Specialist to teach a fun art or craft project. Each day, children ages 1 to 18 years are provided a free lunch through a Community Development grant, and a Snack Pak to take home on Fridays supplied by Snack Pak 4 Kids. In the summer of 2020, three new park sites were added to the Summer Recreation Program.

The Sports Camps Program provides free children's sports camps including baseball, soccer, football, basketball, volleyball, and tennis. While the camps are free, donations of school supplies are requested of the attendees for those who can afford it. The donations received from the Sports Camps go to the SPARK School Supply Program.

SPARK is a donation-based program that provides a backpack filled with the school supplies needed to begin the upcoming school year for children attending the Summer Recreation program. The backpacks and supplies are donated by local businesses and individuals.

The Health and Wellness Recreation Program is the newest area of focus for Recreation. Staff is exploring opportunities to provide additional programs in City parks (examples: walking groups, gardening classes, yoga, etc). The goal of these programs is to improve the community's health behaviors and outcomes as identified in the 2018 Community Health Assessment.

Programs

Summer Children's Recreation
2021/22 Budget — $378,197

Provide a safe, supervised, structured, fun summer program for children primarily of low to moderate incomes to improve health and wellness, build relationships, access meals, and learn important skills.

Summer Kids Sport Camps
2021/22 Budget — $21,011

Provide low income children the opportunity to participate in sport camp opportunities in order to improve their skills in their chosen sport.

Health and Wellness Recreation
2021/22 Budget — $21,011

Provide recreation programs addressing the health and wellness of all ages across the community.

SPARK
2021/22 Budget — $0

Supply backpacks and school supplies to children in need.

Recreation	**2021 Estimated**	**2022 Projected**
Reset Program (Mobile Fitness Unit) Attendance	0 (Covid)	1000 overall total
Fit & Play Attendance	0 (Covid)	1000 overall total
Amarillo Afternoon Adventures Club Attendance	0 (Covid)	160 kids (40 kids per class at 4 parks) (June 7th through Aug 6th)
Environmental Learning For Kids Camp Attendance	0 (Covid)	525 kids (15 kids per class at 35 camps per year) (max kid limit per class 30 kids, could reach 1050 kids max)
Special Events		
Spring Service Project (Tree Give-Away)	New Event 2021	1000 people attended this event March 5th
Egg Dash	New Event 2021	400 people total attended this event April 3rd
Starlight Theater	4 out of 14 dates were canceled due to covid (6773 attendance)	10,000 people total in attendance for all 15 dates
Starlight Cinema	2 out of 4 dates were canceled due to covid (327 attendance)	1,500 people total for all 4 dates
Fitness Block Parties	New Event 2021	500 to 800 people for all 4 dates
Summer Free For All	New Event 2021	500 to 1000 people total
Yard Games	New Event 2021	144 people for this tournament style event (24 teams of 6 people each)

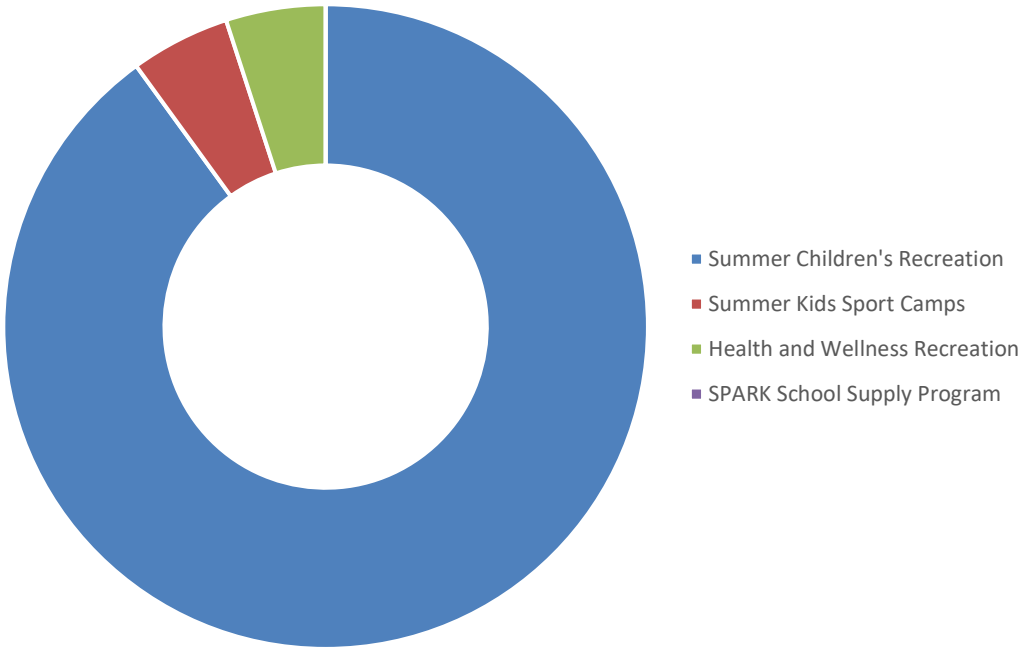
Dog Dayz (Skyhoundz)	New Event 2021	200 to 500 people total and 25 people for the Skyhoundz competition
Oktoberfest	New Event 2021	500 to 1000 people total
Bomb City Pumpkin Hustle	New Event 2021	500 total
Tree & Turf Safety Conference	Went to virtual event (58 attendance)	90 people total
Light Bike Parade	New Event 2021	300 to 500 people total

Authorized Positions

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Permanent Positions	3	3	3
Part-time Positions*	52	52	20
Total Positions	**55**	**55**	**23**

*Includes seasonal positions

Total Recreation Department 2021/22 Budget — $420,219



City of Amarillo

Department Staffing Report

Department: Parks & Recreation Program

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	CLR044	ASSISTANT RECREATION COORDINATOR	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
1.00	PRF142	RECREATION COORDINATOR	
3.00		Total Permanent Positions	
Part-Time Positions			
13.00	HRL095	PROGRAM ATTENDANT	
7.00	HRL415	RECREATION LEADER	
20.00		Total Part-Time Positions	
23.00		Total Department	353,745

CITY OF AMARILLO®
PARKS AND RECREATION
~ PARK MAINTENANCE ~

(1861)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 3,312,214	$ 3,798,710	$ 3,138,579
Supplies	516,982	881,226	888,468
Contractual Services	1,318,649	1,496,094	2,417,148
Other Charges	97,833	114,175	138,332
Capital Outlay	13,395	-	-
Total Expenses	**$ 5,259,073**	**$ 6,290,205**	**$ 6,582,527**

Mission

Building our community through parks and programs by encouraging health and wellness, creating positive economic benefits, and enhancing the community's ecological systems.

Strategic Approach

The Park Maintenance Division provides care and maintenance of parks and other facilities including Aquatics, Athletics (adult and youth), Recreation, and Zoo. Park Maintenance provides landscape maintenance for other City departments including Public Health, Libraries, WIC, Civic Center, Fire Stations and Fire Training Center, City Hall, Simms Building, Bus Transfer, Police and Courts, Airport Blvd., the Madam Queen, streetscapes, boulevards, and other City property. The goal of Park Maintenance is to provide a beautiful, clean, safe, and enjoyable environment for those that live, work, and play in Amarillo.

Park Maintenance supports Severe Weather Operations by conducting snow removal for parking lots and sidewalks around public buildings and Fire Stations. It also provides a support role in storm damage response to the Office of Emergency Management (Strike Teams) by securing sites involving downed trees and other fallen or blown debris.

Parks and Recreation utilizes the Asset Management Plan and Parks Master Plan to prioritize improvements to the existing infrastructure while looking at strategic and sustainable improvements.

Programs

General Park Maintenance
2021/22 Budget — $3,093,787
Efficiently and effectively maintain park land, related appurtenances, and facilities being good stewards of taxpayers previous and current investments in parks.

Municipal Building Maintenance
2021/22 Budget — $394,952
Effectively and efficiently maintain land, trees, shrubs, plants and provide snow removal at municipal facilities and properties and irrigation systems at all fire stations.

Streetscape and Median Maintenance
2021/22 Budget — $131,651
Effectively and efficiently maintain streetscapes and medians throughout the city.

Forestry
2021/22 Budget — $724,078
Effectively and efficiently care for the 17,000+ trees located at parks, tree farms, streetscapes, and municipal facilities.

Zoo Maintenance
2021/22 Budget — $197,476
Effectively and efficiently maintain the Amarillo Zoo property.

Athletic Field Maintenance
2021/22 Budget — $1,053,204
Effectively and efficiently maintain athletic fields to support City of Amarillo Athletic leagues and tournaments and Youth Sports organization leagues and tournaments using City of Amarillo fields.

Aquatics Maintenance
2021/22 Budget — $263,301
Effectively and efficiently maintain City of Amarillo swimming pool facilities.

Special Events Maintenance Support
2021/22 Budget — $526,602
Provide maintenance support to community special events sponsored by the City of Amarillo and other community events held in city parks.

City Owned Properties and Undeveloped Land Maintenance
2021/22 Budget — $197,476
Provide basic maintenance for city owned property and undeveloped park land.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Workload			
Irrigation and sprinkler repair work orders	1,325	1,300	1,400
Facility maintenance work orders	182	600	600
Electrical repair work orders	92	200	200
Restroom and drinking fountain repairs	316	200	200
Playground Surface Renovations per year	1	1	3
Trees removed	164	150	200
Trees planted	168	150	400
Graffiti removal	220	200	200
Total athletic field acreage	157.4	157.4	157.4
Athletic field acreage over-seeded with Bermuda grass per year	16	16	20
Baseball/softball field prep per week	182	182	182
Total Park acres	2,077	2,077	2,033
Efficiency			
Cost to maintain 1 baseball field per year	$39,690	$39,690	$39,690
Cost to maintain 1 soccer field per year	$25,162	$25,162	$25,162
Cost to prep 1 baseball field for play	$31.96	$31.96	$31.96
Cost to maintain 1 acre of park property	$3,077	$3,254	$3,354
Acres maintained per worker	28.60	28.63	31.76

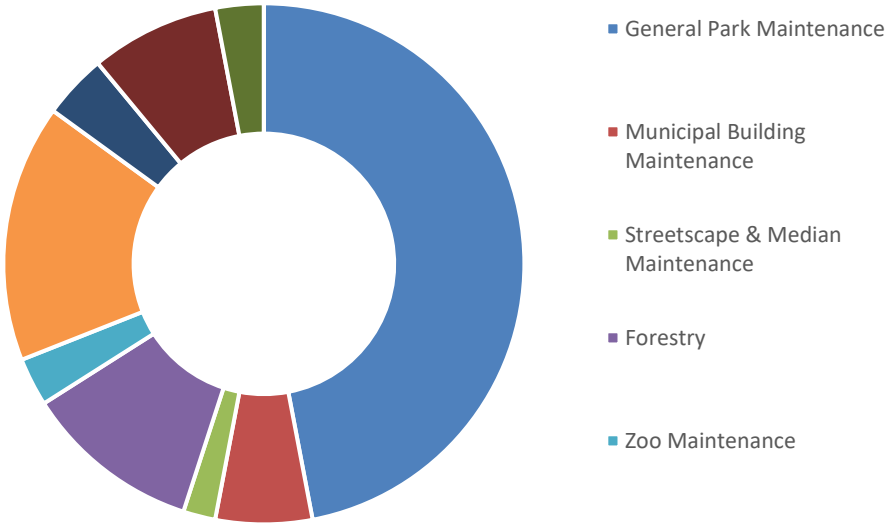
Severe Weather Operations
2021/22 Budget — $0

Park Maintenance supports the Office of Emergency Management during and after significant weather events. This support includes snow & ice removal, downed street trees, and response as Strike Teams for site security, allowing Police & Fire to respond to more urgent calls.

Authorized Positions

	2019/20 Actual	2020/21 Budgeted	2022/22 Budgeted
Permanent Positions	72	71	72
Part-time Positions	36	36	36
Total Positions	**108**	**107**	**108**

Total Park Maintenance Department 2021/22 Budget — $6,582,527

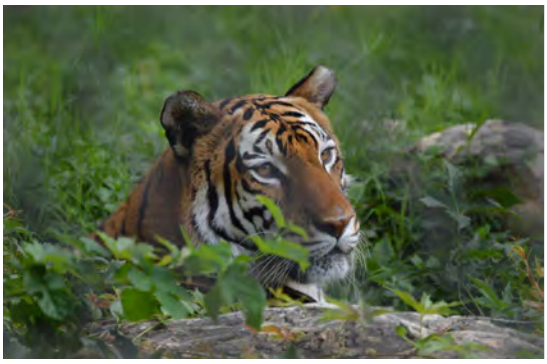

General Park Maintenance
Municipal Building Maintenance
Streetscape & Median Maintenance
Forestry
Zoo Maintenance

City of Amarillo

Department Staffing Report

Department: Park Maintenance

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM410	PARK SUPERINTENDENT	
1.00	ADM411	ASSISTANT PARK SUPERINTENDENT	
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
1.00	MGT410	PARK OPERATIONS SUPERVISOR	
2.00	MGT411	PARK HORTICULTURAL SUPERVISOR	
1.00	MGT412	PARK MAINTENANCE SUPERVISOR	
13.00	MGT950	PARK FOREPERSON I	
8.00	TEC950	PARK TECHNICIAN I	
8.00	TEC951	PARK TECHNICIAN II	
2.00	TRD410	PARK MAINTENANCE MECHANIC II	
2.00	TRD411	TREE TRIMMER	
4.00	TRD415	PARK PLUMBER I	
4.00	TRD416	PARK PLUMBER II	
1.00	TRD915	ELECTRICIAN I	
18.00	TRD930	UTILITY WORKER	
4.00	TRD970	PARK MAINTENANCE MECHANIC I	
72.00		Total Permanent Positions	
Part-Time Positions			
11.00	HRL413	YOUTH WORKER - MAINTENANCE	
4.00	HRL915	CREW LEADER	
20.00	HRL930	UTILITY WORKER	
1.00	HRL965	INSPECTOR	
36.00		Total Part-Time Positions	
108.00		Total Department	3,138,579



(1862)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 307,246	$ 454,203	$ 478,307
Supplies	86,544	98,600	98,200
Contractual Services	26,538	34,826	35,461
Other Charges	14,444	12,552	12,509
Total Expenses	**$ 434,771**	**$ 600,180**	**$ 624,477**

Mission

The Amarillo Zoo is committed to the conservation of wildlife and the natural world through excellent animal care, inspiring education, and genuine community engagement.

Strategic Approach

The proposed budget provides for operations and programs of the Amarillo Zoo to serve Amarillo and the surrounding area community. Specific operations include Zoo Operations, Zoo Education, Volunteer Program, Special Events and Rental (Birthday Parties). Zoo Operations includes care for the animals and maintenance of the facilities related to animal care as well as operations of visitor services (admission/concession areas and educational facilities). Zoo staff is responsible for animal care and management, facility maintenance, conservation initiatives, and visitor services. Zoo staff utilizes all available resources to achieve a high level of animal care, customer satisfaction, and overall safety at the Amarillo Zoo. This budget addresses the **Best Practices** initiative by providing and supporting additional technologies available to Zoo staff to provide the most current training available.

The Zoo's Education programs have demonstrated success on a number of fronts: the popular ZOOschool, ZOOmobile, Homeschool at the Zoo, Toddlers at 10, and Summer Camp programs regularly exceed demand. Programs align with STEM initiatives and both local and national benchmarks in classroom education which makes the Zoo programs popular with regional educators. The Zoo has offered over 20 different theme programs for students ages pre-K through 12. The focus for the next few years will be to build on this success and create a compelling learning environment for students, teachers, and visitors that is fun, inspiring, and instills a sense of environmental stewardship. A critical component to the success of this goal is securing a replacement ZOOmobile to continue to offer the outreach program.

The Amarillo's ZOOCrew Volunteer Program provides interested individuals ages 13 and up with an opportunity to support the Zoo through donation of time and talents. Zoo volunteers help in a variety of ways including assisting with education programs, special events, guest services, animal husbandry, and

horticulture. On average 50 to 60 volunteers are in the program with three recruitment/training classes offered each year. Over 200 community volunteers are also recruited from area colleges, clubs, and business groups to assist with special events such as BOO at the Zoo, Easter EGG-citement and ZooLights.

Special events continue to grow each year in popularity and provide guests increased incentives for a return visit. On average 14 special events are offered each year with a variety of themes including Earth Day, Tiger Conservation Day, Incredible Edible Insects and more. Three event themes, BOO at the Zoo, Easter EGG-citement and ZOOlights are considered major events and are repeated each year. Special events are designed for families to have fun learning while enjoying the Zoo. In addition, the public can schedule birthday parties at the Amarillo Zoo providing an additional revenue opportunity.

Ensuring the highest quality guest experience is a primary goal of the Zoo, contributing to the overall quality of life in Amarillo and destination for visitors traveling through Amarillo.

Programs

Operations

2021/22 Budget — $499,582

Inspire appreciation, respect and a connection to wildlife and nature through education, recreation and conservation while providing a fun, affordable destination for the community, area and tourists.

Education

2021/22 Budget — $62,448

Advance the Zoo's mission of connecting people with wildlife by providing engaging and meaningful educational experiences.

Volunteers

2021/22 Budget — $31,224

Advance the Zoo's mission of connecting people with wildlife by providing meaningful volunteer opportunities.

Special Events

2021/22 Budget — $31,224

Advance the Zoo's mission by providing engaging, fun, educational experiences while showcasing and marketing the Zoo to a wider audience.

Birthday Parties

2021/22 Budget — $0

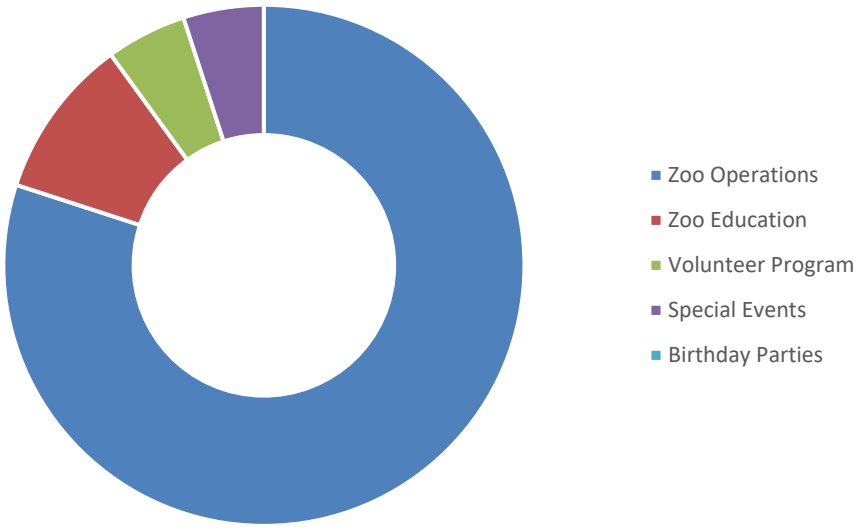
Advance the Zoo's mission while providing an additional revenue source.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Amarillo Zoo Animal Collection (Species/Specimens)			
Mammals	26/49	30/51	30/55
Birds	10/18	11/19	11/19
Reptiles/amphibians	38/62	46/63	46/63
Invertebrates	11/340+	8/311+	10/311+
Visitor Services			
Admissions revenue	$114,586	$126,500	$130,000
Education program revenue	$790.00	$20,300	$25,000
Special events revenue	$10,597.75	$12,500	$23,000
Volunteer hours worked	375.47	1,200	1,200
Annual Zoo visitors	36,866	41,000	50,000

Authorized Positions

	2019/20 Actual	2020-21 Budgeted	2021/22 Budgeted
Permanent Positions	8	8	8
Part-time Positions	8	8	8
Total Positions	**16**	**16**	**16**

Total Zoo 2021/22 Budget — $624,477



City of Amarillo

Department Staffing Report

Department: Zoo Maintenance

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	MGT430	ZOO CURATOR	
1.00	PRF440	VISITOR SERVICES SPECIALIST	
1.00	TEC952	ZOO EDUCATOR	
2.00	TEC955	ZOO KEEPER I	
1.00	TEC956	ZOO KEEPER II	
2.00	TRD590	ANIMAL ATTENDANT	
8.00		Total Permanent Positions	
Part-Time Positions			
1.00	HRL025	ANIMAL ATTENDANT	
3.00	HRL252	GATE ATTENDANT	
2.00	HRL875	CONCESSION WORKER	
1.00	HRL901	ACCOUNT CLERK I	
1.00	HRL911	CUSTODIAN I	
8.00		Total Part-Time Positions	
16.00		Total Department	478,307

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PARKS AND RECREATION
~ ATHLETICS ~

(1870-1877)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 136,123	$ 299,442	$ 297,783
Supplies	5,066	34,459	34,003
Contractual Services	36,443	58,455	58,911
Other Charges	2,568	6,429	41,345
Total Expenses	**$ 180,200**	**$ 398,785**	**$ 432,043**

Mission

Build our community by encouraging physical and mental well-being through participation in Amarillo Parks and Recreation's athletic programs.

Strategic Approach

Athletics creates and manages athletic programs including basketball, softball, and volleyball for Amarillo and surrounding communities.

Athletics receives registration and entry fees for all adult sports teams annually, with amounts varying on a program-to-program basis. Schedules and standings are provided electronically for the convenience of the participants. The Athletics staff schedules and trains sports officials and scorekeepers to officiate and score all sports offered. Staff provides awards for all leagues and tournaments and presents them at the end of each season or tournament. Staff prepares payment authorizations for each contracted sport official and scorekeeper on a biweekly basis. Athletic staff allocates city owned athletic facilities to five private adult sports providers and four youth sport organizations that utilize the City's sport facilities for their programs. In addition, Athletics staff facilitates tournaments hosted by outside organizations. Staff produces invoices for field usage and collects fees. Athletics also schedules practices for adult sports teams and youth sports organizations and collects applicable City approved fees.

Athletics organizes multiple tournaments for various sports annually. The staff facilitates sports tournaments for private user groups, invoices those groups, and collects all City approved fees.
Athletics works closely with youth sports organizations to facilitate their utilization of the City's athletic fields and facilities. Although not direct providers of youth sports, the division allocates space, provides resources, and collaborates to support youth sports leagues and tournaments.

Program expansions in Disc Golf, Ultimate Frisbee, Dodgeball, and Kickball will be explored as will new programs such as Flag Football.

This budget reflects requested funds for continued employee training to ensure that the best practices in athletics management are implemented. Athletics staff will continue to attend meetings, workshops, and conferences of the Texas Amateur Athletic Federation (T.A.A.F.), United States Sports Specialty Association (U.S.S.S.A.) and the Texas Recreation and Parks Society (T.R.A.P.S) to keep current on sports trends, changes in rules, and to place bids for tournaments to be held in Amarillo.
Athletics works closely with youth sports organizations to facilitate their utilization of the City's athletic fields and facilities. Although not direct providers of youth sports, the division allocates space, provides resources, and collaborates to support youth sports leagues and tournaments.

Program expansions in Pickleball, Ultimate Frisbee, Dodgeball, and Kickball will be explored as will new programs such as Flag Football and eSports.

This budget reflects requested funds for continued employee training to ensure that the best practices in athletics management are implemented. Athletic employees are expected to complete a two-year training to obtain the Certified Professional Sports Manager designation. Athletics staff will continue to attend meetings, workshops and conferences of the Texas Amateur Athletic Federation (T.A.A.F.), United States Sports Specialty Association (U.S.S.S.A.) and the Texas Recreation and Parks Society (T.R.A.P.S) to keep current on sports trends, changes in rules, and to place bids for tournaments to be held in Amarillo.

Programs

Adult Leagues
2021/22 Budget — $129,613

Contribute to the quality of place and life in Amarillo while providing healthy, safe, social, and recreational opportunities for the community's adult population through the following leagues:

- Softball (1871) - This program provides for the adult softball leagues in Amarillo. We have 3 seasons of softball, averaging 400 to 425 teams, 5,000 players, and 2,000 games at Martin Road, Southeast, and Southwest complexes.
- Basketball (1872) - This program provides for the adult basketball leagues in Amarillo. We have one season averaging 32-34 teams, with 300 players, and 130 to 140 games at local AISD gyms and the Warford Activity Center.
- Volleyball (1874) - This program provides for the adult volleyball leagues in Amarillo. We have 4 seasons (2 indoor and 2 outdoor) averaging 600-625 teams, 3,600 players, and 3,600 matches. Indoor seasons are played at local AISD middle school gyms and outdoor seasons are played at Thompson Park, Ellwood Park, and Memorial Park.

Adult Tournaments
2021/22 Budget — $86,409

Provide a quality, safe, competitive tournament environment to attract local and out-of-town adult sports teams and participants; showcase the Amarillo community and create entertainment options. Current tournaments include:

- Softball (1871) - We host four to five tournaments each year for the adult softball programs. We average 110 to 125 teams with 1,300 players participating.

- Volleyball (1874) - We host two outdoor tournaments each year for the adult volleyball programs. We average 30 to 35 teams with 200 players participating.

Athletic Field Administration
2021/22 Budget — $216,022

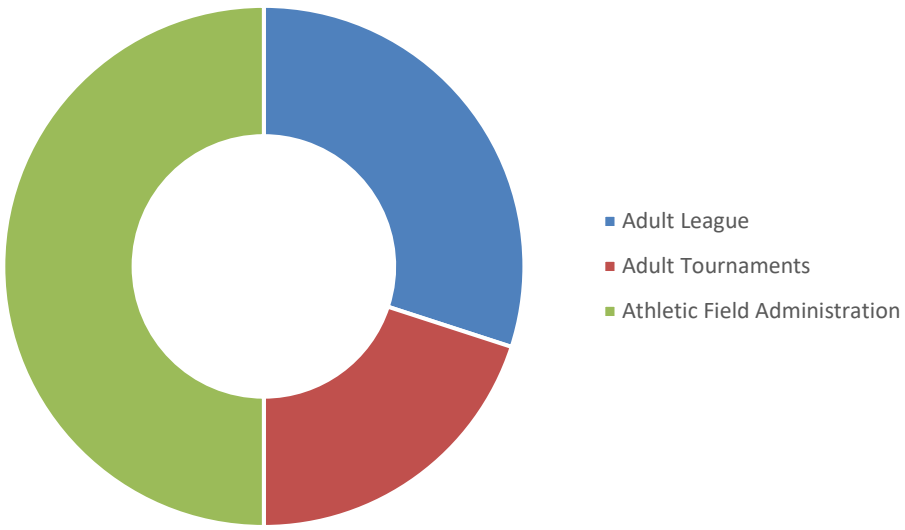
Manage the reservations for athletic fields for adult and youth sport association groups.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/2022 Projected
Adult league games	4,213	6,000	9,000
Adult basketball teams registered (single season)	37	34	30
Adult softball teams registered (three seasons)	483	345	400
Adult volleyball teams registered (four seasons)	622	400	400
Officials and scorekeepers trained	120	75	75
Practice field reservations	1,086	1,100	1,125

Authorized Positions

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Permanent Positions	2	2	2
Part-time Positions	4	4	4
Total Positions	**6**	**6**	**6**

Total Athletics Department 2021/22 Budget — $432,043



City of Amarillo

Department Staffing Report

Department: Athletic Administration

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	CLR405	ADMINISTRATIVE ASSISTANT II	
1.00	MGT420	ATHLETIC SUPERVISOR	
2.00		Total Permanent Positions	
Part-Time Positions			
4.00	HRL905	ATHLETIC SPECIALIST	
6.00		Total Department	297,783

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SENIOR SERVICES

(1880)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 60,463	$ 61,326	$ 59,921
Supplies	925	6,000	6,000
Contractual Services	5,581	19,250	19,250
Other Charges	506	3,556	3,565
Total Expenses	**$ 67,475**	**$ 90,132**	**$ 88,736**

Mission

Building our community through parks and programs by encouraging health and wellness, creating positive economic benefits, and enhancing the community's ecological systems.

Strategic Approach

The Center Without Walls program was officially renamed during FY 2020 to The NeighborHUB program. The branding and name have been patented. The NeighborHUB is a community-based service delivery model connecting participants to existing programs and services in nontraditional "senior" facilities, providing new services and programs utilizing existing community spaces, and creating a collaboration network of organizations, businesses, and individuals committed to sharing and developing program and service resources. It is expected that The NeighborHUB web based virtual center will benefit the community in many ways:

- Consistently connect citizens to existing programming and services across the community.
- Create opportunity to reach active adults/seniors not currently participating in programs and services.
- Provide programming and services that currently do not exist in the community to address health and wellness, economic security, and connection to community issues for the active adult/senior population.
- Develop new collaboration and partnerships to better serve the community and a coordinated network of community-based organizations, businesses, and individuals committed to sharing and developing further program and service resources.
- Educate the community regarding the needs of its aging citizens.
- Connect aging citizens and their caregivers to resource information.
- Efficiently use existing resources to efficiently serve the growing active adult/senior population.

The specific goal and strategy of The NeighborHUB is to maximize the health and wellness (physical, mental, and spiritual), economic security, and connection to community for active adults (Age 50+) in and near Amarillo, Texas by:

- Connecting and engaging active adults 50+ with existing community programs and services,
- Developing new services/programs for the age group, and
- Creating a collaboration/program provider network to share and develop program and service resources.

Program components include:

- Online community via the City of Amarillo – NeighborHUB website (webpage, social media, event/activity calendar, registration of City directors programs/events/activities, links to program provider events/activities/registration, and resources directory with relevant links and information).
- Low cost/no cost programs and services in nontraditional spaces delivered by the City to fill gaps in community programming as identified in the programming needs assessment; and
- Community awareness and marketing of The NeighborHUB.

During 2019, Senior Services began introducing The NeighborHUB Program to the Community via local media, social media and small group gatherings with Active Adult organizations and participation in a variety of health fairs and Active Adult events sponsored by collaborating agencies. During this introductory period, the Program Coordinator has marketed the online calendar with its emphasis on activities/events/happenings in Amarillo of particular interest to the Active Adult Community. In addition, the Program Coordinator has also marketed the online Resource Directory and the advantages to the Active Adult Community and their families of having accurate information at the ready whenever necessary.

Pursuant to an agreement with the original program funders, Amarillo Area Foundation, Baptist Community Services, and Mary E. Bivins Foundation, a portion of the remaining MOU funds provided for one-time start-up costs were used to extend the marketing firm contract and to cover all related costs to trademark for name and branding of The NeighborHUB.

In keeping with our intent to create community awareness of The NeighborHUB program, two large events were planned for the Active Adult community in Amarillo. Due to the COVID-19 Pandemic, those events were cancelled. Two costs associated with those events, the purchase of several copies of a book entitled Elderhood by Louise Aronson and the purchase of rights to a theatrical play entitled *Denying Gravity* were considered one-time start-up costs and were funded by the MOU funds. The remaining funds, $28,582, will be carried forward for use during FY 2020/2021 to fund programs which will market and create community awareness of The NeighborHUB Program. The expectation of continued social distancing during FY 2020/2021 will dictate the type of programming developed by The NeighborHUB. The Program Coordinator will seek ways to develop small group activities to help enhance the lives of our Active Adult Community while meeting their specific needs for health and wellness and connection to community.

Programs

Senior Services
2021/22 Budget — $88,736

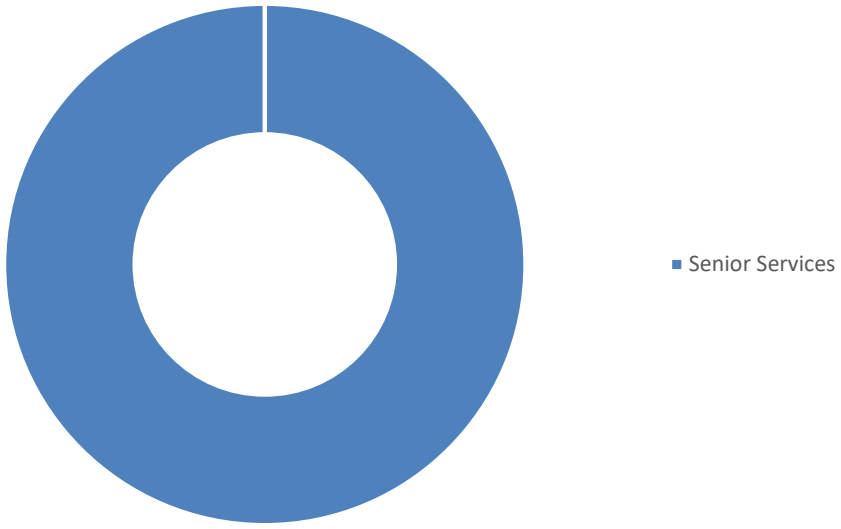
Create a network of diverse programs and services enabling active adults 50+ to maximize their health and wellness (physical, mental, spiritual), economic security and connection to community all while adhering to any Social Distancing requirements necessary to maintain a safe environment.

Performance Measures/Indicators:	**2019/2020 Actual**	**2020/2021 Estimated**	**2021/2022 Projected**
Community engagement opportunities/attendance	7/500	10/200	10/200
Warford Center senior specific programs	5	5	5
Warford Center senior special events	3	3	3
Providers participating in The NeighborHUB Calendar	20	20	20
The NeighborHUB webpage visitors	500	500	1000
The NeighborHUB resource directory visitors	500	500	1000

Authorized Positions

	2019/20 Actual	**2020/21 Budgeted**	**2021/22 Budgeted**
Permanent Positions	1	1	1
Part-time Positions	-	-	-
Total Positions	**1**	**1**	**1**

Total Senior Services 2021/22 Budget — $88,736



City of Amarillo

Department Staffing Report

Department: Senior Services

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	MGT560	PROGRAM COORDINATOR	
1.00		Total Permanent Positions	
1.00		Total Department	59,921

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Transportation

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CITY OF AMARILLO
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION

DESCRIPTION	Actual 2019/2020	Budgeted 2020/2021	Budgeted 2021/2022
Transportation			
1420 Street Department	8,948,381	9,216,550	9,632,055
1731 Traffic Administration	3,793,060	4,478,108	4,814,282
1732 Traffic Field Operation	-	-	-
1761 Transit Fixed Route	2,492,727	2,761,957	2,700,215
1762 Transit Demand Response	1,075,412	1,400,566	1,282,677
1763 Transit Maintenance	879,840	1,081,887	1,207,285
1764 Transit Administration	446,555	597,747	692,827
1000 General Fund	17,635,975	19,536,815	20,329,341
2425 Photographic Traffic Enfo			
Development Services			
24250 Photographic Traffic Enforceme	1,094,596	958,410	1,113,920
2425 Photographic Traffic Enforceme	1,094,596	958,410	1,113,920
2660 Leose Training Program Fu			
Transportation			
26630 Leose Training- Airport Securi	1,863	1,500	1,500
2660 Leose Training Program Fund	1,863	1,500	1,500
5400 Airport Fund			
Transportation			
54110 Department of Aviation	14,131,102	15,214,491	17,931,332
54120 Airport Transfers	-	2,867,457	10,095,939
54170 Rental Car Facility	556,908	683,051	666,259
5420 Airport PFC fund	809,763	-	-
5400 Airport Fund	15,497,772	18,764,999	28,693,530
Transportation Total Expenditures	**34,230,206**	**39,261,724**	**50,138,291**

(1761-1764)

Budget Comparison

	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Personnel Services	$ 3,676,997	$ 3,958,572	$ 4,331,791
Supplies	635,437	1,251,205	980,592
Contractual Services	96,739	82,342	86,842
Other Charges	438,621	550,037	483,780
Capital Outlay	46,740	-	-
Total Expenses	**$ 4,894,534**	**$ 5,842,157**	**$ 5,883,004**

Mission

Our Mission is to provide Safe, Reliable and Cost-Effective Public Transportation services valued by Users, Non-Users, and Community Leaders.

Strategic Approach

Amarillo City Transit (ACT) will continue providing services to meet the priorities set forth in the **Future Vision BluePrint for Amarillo** by delivering customer focused public transportation services**.**

COVID-19 will continue to impact every aspect of ACT service delivery. Amarillo City Transit has served the community by providing service to COVID testing and vaccinations during the public health emergency. ACT continued to provide service to residents for work, medical, shopping and all other vital services while keeping the public safe with enhanced cleaning and social distancing on the vehicles.

ACT received approximately $9.9 million from CARES Act funding to sustain transit operations and support capital projects. The CARES Act has provided 100% of ACT operating funds for FY21, of FY20/21. The CARES Act and the American Rescue Plan ($1.2 million) will provide 100% funding for ACT through March 2022.

The CARES Act funded 98% of the purchase of 10 replacement vans put into service in May 2021. The new equipment has improved service comfort, reliability, and operating efficiency for people with disabilities. The new vehicles allow ACT to partner with the Area Agency on Aging to provide service under contract to their clients 60 year of age and older. Contract revenue will be used to off set general revenue funds.

In FY20/21 ACT rebranded Spec-Tran service to ACT-Connect and all 2017 fixed route vehicles donned a new paint scheme and logo to provide a unified image for ACT. ACT completed bus stop, sidewalk, and shelter improvements. Work began on the design and construction for a new Multimodal Terminal to be completed in late 2022.

Programs

Fixed Route Operations

2021/22 Budget — $ 2,700,215

ACT Fixed Route Operations employs 31 Bus Operators. During normal operations 16 buses are in service on 12 routes and one on demand circulator runs in the hospital district. Some routes have been adjusted based on demand due to COVID-19 and the availability of Bus Operators. ACT will continually look for innovative ways to serve the public and operate efficiently. Passenger trips have declined because of COVID-19 in FY20/21 ridership levels are 31% below FY19/20 levels bus are expected to improve in FY21/22 to be COVID levels.

On-time service is defined as zero minutes early to 5 minutes late as shown on the public timetable. Missed trips are defined as trips not operating or operating over 20 minutes late and are an indicator of declining service reliability. Missed trips occur when there are accidents, traffic delays, or an operator "no shows" for an assignment and no substitute operators are available.

Fixed Route Operations					
Performance Measures/Indicators:					
Indicator	**Measure**	**Target**	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Missed trips	Percent of total trips per month	Less than 0.07%	0.08%	0.04%	0.03%
Average monthly passengers	Increase monthly passengers over same month previous year	6%	16,212	14,345	15,200
On-Time performance	Percent of trips within On Time 0 minutes early – 5 minutes late at time points	92%	94%	95%	95%
Fare recovery ratio	Fare paid vs. cost to provide service	5%	3%	0%	*

*ACT did not charge fares in F20/21. Lost revenue was coved by CARES Act funding.

ACT-Connect Americans with Disabilities Required Service

2021/22 Budget — $ 1,282,677

ACT-Connect utilizes 10 vehicles to provide curb-to-curb service for people with disabilities. The Americans with Disabilities Act (ADA) defines who is eligible to use this service. Our eligibility screening process determines whether an applicant is able to use fixed route for some or all of their trips. Applicants who have a disability but who are not prevented from using fixed route are not eligible for Spec-Trans service.

The ADA also prescribes how service is to be delivered. Anyone determined eligible may request a trip the day before they wish to travel, and ACT-Connect is required to provide a trip one hour before or after the requested time. Service cannot and does not deny anyone a trip.

During COVID-19 ATC-Connect continued to provide vital dialysis and other medical trips but ridership declined because many businesses and agencies were closed. The excess capacity allowed ACT to provide trips for COVID-19 testing and vaccinations.

Connect Operations					
Performance Measures/Indicators:					
Indicator	**Measure**	**Target**	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Passenger per revenue hour	Passengers per revenue hour	2.4	2.1	2.2	2.6
No Shows/ late cancellations	Percent of scheduled trips	Less than 5%	2%	3%	3%
On-Time performance	Percent of trips picked up/dropped off within the 25- minute pick up window	92%	97%	98%	97%
Average time required to complete a determination of eligibility	Less than 21 days required by ADA	Less than 7 days	1.5*	1.5*	2.5

Applications were down and no interviews were conducted reducing the response time.

Fleet Maintenance and Repair
2021/22 Budget — $ 1,207,285

The ACT Fleet Maintenance and Repair performs routine and preventive maintenance and cleaning for revenue vehicles, support vehicles and shelters. Maintenance staff increased cleaning in response to COVID-19 protocols for vehicles and offices. The downtown passenger terminal has been closed during COVID-19 will remain closed indefinitely.

Fleet Maintenance and Repair					
Performance Measures/Indicators:					
Indicator	**Measure**	**Target**	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Daily cleaning	Percent of Fleet Cleaned Daily	100%	100%	100%	100%
Detail cleaning	Avg. Vehicles Detailed per Month Or 50% of the Fleet	8	8	Daily	Daily
Service Reliability	Road Calls per 1 million revenue miles	2	2.31	1.82	2
Preventative Maintenance	PM Service Completed within 500 miles of scheduled service	95%	95%	95%	95%

Management and Administration
2021/22 Budget — $ 692,827

New federal requirements effective July 2019 required ACT to have an Agency Safety Plan (ASP) that sets targets based upon a million mile of service for ACT fixed route and Connect. The regulations define:

- **Accident** to mean an event that involves any of the following: A loss of life; a report of serious injury to a person; a collision of public transportation vehicles; an evacuation for life safety reasons; at any location, at any time, whatever the cause.
- **Incident** to mean an event that involves any of the following: a personal injury that is not a serious injury: one or more injuries that require medical transport; or damage to facilities, equipment, rolling stock or infrastructure that disrupts operations.

- **Occurrence** to mean an event without any personal injury in which damage to facilities, rolling stock or infrastructure does not disrupt operations.

Council adopted the ACT Safety Plan in December 2020 and ACT is required to have on-going oversight of the Agency Safety Plan.

Safety						
Performance Measures/Indicators:						
Indicator	**Measure**	**Target***	**Mode**	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Fatalities	Per 1,000,000 miles	0	Fixed Route	0	0	0
		0	Connect	0	0	0
Injuries	Serious or Not Serious Injury to a Person	9	Fixed Route	4	7	6
		1	Connect	1	1	1
Events	Any Accident, Incident or Occurrence	18	Fixed Route	18	18	16
		7	Connect	8	7	7
Service Reliability	Mean Distance between Road Calls**	6,359	Fixed Route	13,723		
		3.451	Connect	11,534		
*Targets are based on a 5 year average ** New vehicles reduce distance between road calls.						

Customer Service					
Performance Measures/Indicators:					
Indicator	**Measure**	**Target**	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Complaints	Complaints per 10,000 passengers	Less than 1.6	1.7	2.3	2
Customer Service Response	24 Hour acknowledgement of a complaint	97%	91%	84%	90%

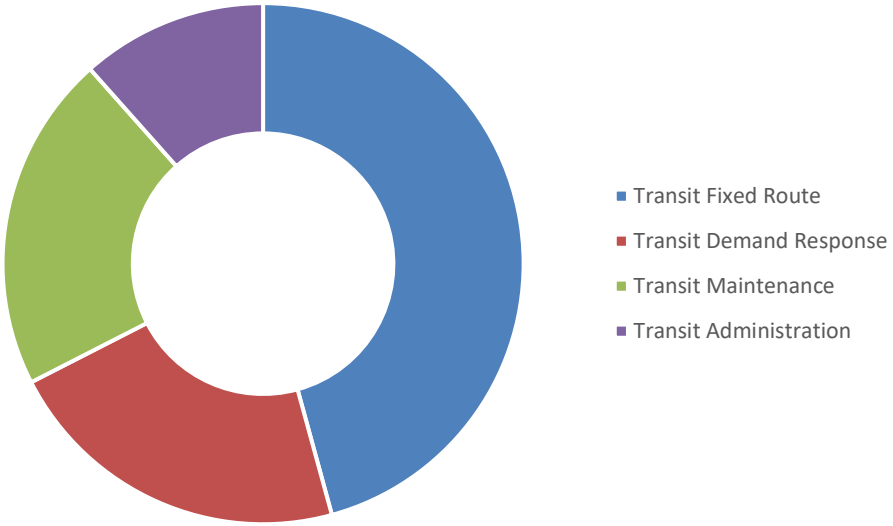
ACT follows the Transit Asset Management Plan to comply with federal requirements for managing assets in a State of Good Repair. New vehicles received in FY20/21 will allow ACT to achieve target goals.

Transit Asset Management					
Performance Measures/Indicators:					
Indicator	**Measure**	**Target**	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Revenue vehicle	The % of revenue vehicles that exceed the useful life.	30%	61%	61%	10%
Non-revenue vehicle: supervisor cars and shop trucks	The % of non-revenue service vehicles that exceed the useful life.	25%	63%	63%	25%
Facilities: transit office/maintenance, transfer terminal, bus wash	The % of facilities (by group) that are rated less than 3.0 on the Transit Economic Requirements Model (TERM) Scale.	0%	0%	0%	0%

Authorized Positions

	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Permanent Positions	68	68	68
Part-time Positions	-	-	-
Total Positions	68	68	68

Total Transit Department Operating Budget 2021/22 Budget — $ 5,883,004



City of Amarillo

Department Staffing Report

Department: Transit Fixed Route

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
2.00	MGT245	DISPATCHER/ROUTE SUPERVISOR	
1.00	MGT535	TRANSIT OPERATIONS SUPERVISOR	
31.00	TRD530	BUS DRIVER	
34.00		Total Permanent Positions	
34.00		Total Department	2,056,451

Department: Transit Demand Response

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
3.00	MGT245	DISPATCHER/ROUTE SUPERVISOR	
13.00	TRD535	VAN OPERATOR	
16.00		Total Permanent Positions	
16.00		Total Department	1,009,785

Department: Transit Maintenance

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
2.00	TRD920	MECHANIC APPRENTICE	
2.00	TRD921	MECHANIC I	
1.00	TRD922	MECHANIC II	
1.00	TRD923	MECHANIC FOREPERSON I	
5.00	TRD930	UTILITY WORKER	
11.00		Total Permanent Positions	
11.00		Total Department	708,143

Department: Transit Administration

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM530	TRANSIT MANAGER	
1.00	ADM531	ASSISTANT TRANSIT MANAGER	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
1.00	MGT245	DISPATCHER/ROUTE SUPERVISOR	
1.00	MGT535	TRANSIT OPERATIONS SUPERVISOR	
1.00	PRF500	MANAGEMENT ANALYST	
1.00	PRF902	PLANNER I	
7.00		Total Permanent Positions	
7.00		Total Department	557,412

CITY OF AMARILLO®
STREET

(1420)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 4,325,433	$ 4,737,201	$ 4,997,975
Supplies	241,952	253,604	272,071
Contractual Services	4,720,658	4,730,918	4,784,213
Other Charges	47,669	54,081	54,551
Capital Outlay	-	-	-
Inter Reimbursements	(387,331)	(559,255)	(476,755)
Total Expenses	**$ 8,948,381**	**$ 9,216,550**	**$ 9,632,055**

Mission

To provide the public with a safe network of clean and well-maintained streets and alleys at a cost-effective price, through the utilization of **Best Practices** and first-rate customer service.

Strategic Approach

The Street Division currently maintains 1,042 centerline miles of streets and 516 miles of alleys. Managing an aging and growing **transportation** system of this magnitude requires the utilization of **Best Practices, Fiscal Responsibility,** and an array of effective maintenance and pavement preservation programs.

A pavement condition assessment, a **Best Practice** according to the American Public Works Association, was completed in 2017. The existing pavement condition of the City's entire street network was evaluated and the Pavement Condition Index (PCI) was calculated to be 71. A PCI is a numerical index between 0 and 100 which is used to indicate the general condition of a pavement. In 2021, the PCI for our City's streets is estimated to be 56.4, which is considered to be "Satisfactory" condition. Over the past four years, the PCI data collected has enabled surface treatments for streets to be selected based on existing surface conditions and prioritized accordingly. In FY2021/22, the Street Division is planning to conduct another pavement assessment to determine the overall change in pavement condition of the street network and evaluate the effectiveness of the current street maintenance programs.

In conjunction with the pavement assessment, a pavement management system has been implemented to enhance the Street Division's ability to utilize the new PCI data, manage the division's maintenance programs more effectively, and expand our capacity to deliver first-rate **Customer Service** and **Excellence in Communication.** Projects are scheduled over the next four years to further address street maintenance needs, as well as arterial reconstruction for **Economic Development and Redevelopment**.

The Street Division will remain focused on delivering **fiscally responsible** programs aligned with the **BluePrint for Amarillo** and aimed at effectively maintaining the City's **Transportation** Infrastructure, enhancing **Civic Pride**, and providing **safer** roadways for the public.

Programs

Street Division Administration/Support
2021/22 Budget — $ 393,393

Management of the multi-faceted street and alley maintenance operation is achieved by the Street Superintendent and Assistant Street Superintendent and a four-person office staff. Through the utilization of **Best Practices,** strategic planning, sound **Fiscal Responsibility**, and excellence in **Customer Service**, the Street Division delivers cost-effective programs aimed at providing the public with a safe, well-maintained **Transportation** network.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Service requests received per year	1,243	1,350	1,350
Service requests completed per year	1,237	1,250	1,350
Vehicle & equipment GPS management (reduction in vehicle idle time by 10%)	Hrs Daily Ave	263 Hrs Daily Ave	263 Hrs Daily Ave

Pavement Preservation Program
2021/22 Budget — $ 2,852,102

The Street Division utilizes **Best Practices** and an extensive assortment of preventative maintenance programs to preserve the City's **Transportation** infrastructure and enhance **Civic Pride** in our City's streets and alleys. Sealcoating, crack sealing, and fog sealing (alleys) are generally performed in-house by Street Division employees, while asphalt overlay, micro-surfacing, scrub sealing, cape sealing, and high density mineral bond is outsourced to local contractors.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Lane miles of residential streets sealcoated (10-year cycle = 177.1 lane miles annually)	79.3	125	125
Lane miles of paved streets crack sealed (10-year cycle = 241.9 lane miles annually)	104.9	95	100
Miles of paved alleys sealed (6-year cycle = 37.84 miles annually)	5.2	10	15

Pavement Maintenance and Repair Program
2021/22 Budget — $ 3,945,087

General pavement maintenance and repairs are performed in accordance with **Best Practices** to prolong the life of our **Transportation** infrastructure and enhance **Civic Pride** in our City's streets and alleys. Asphalt repairs are categorized by size and complexity: potholes, minor, and major. This program also includes brick and concrete street repairs, pavement shouldering, and sweeping. Due to traffic volume and speed, pavement repairs performed in-house by Street Division employees are prioritized in the

following order to ensure the **safety** of the traveling public: arterial streets, residential streets, and alleys. Arterial reconstruction is outsourced to local contractors.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Number of potholes repaired (average size = 3' x 3')	5,420	6,000	6,000
Average days to repair pothole in street from receipt of service request	5.7	9.4	7.0
Average days to repair pothole in alley from receipt of service request	6.6	18.9	12.0
Number of minor asphalt repairs completed in streets (avg size = 10' x 15')	665	600	600
Number of minor asphalt repairs completed in alleys (avg size = 10' x 15')	756	650	650
Lane miles of major asphalt repairs completed in streets	5.8	5.0	5.5
Miles of major asphalt repairs completed in alleys	1.9	1.5	2.0
Gutter miles of residential streets swept	12,036	12,500	12,500

Winter Weather Operations
2021/22 Budget — $ 590,090

This program utilizes **Best Practices** to provide for **safe** roadways during winter weather events. The division performs snow/ice control on arterial and collector streets, overpasses, etc.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Tons of de-icing materials (salt/sand) applied	1,234	1,592	1,136
Snow removal (number of lane miles)	81	799	1,334

Street Structure Maintenance and Repair
2021/22 Budget – $ 98,348

Various street-related structures, such as crash attenuators, guard rails, speed bumps, ADA ramps, etc. are essential **safety** components for motorists and pedestrians traveling throughout the City's **Transportation** System**.**

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Number of speed bumps installed	17	7	14
Linear feet of guardrail repaired	251	150	250

Street Utility Cuts
2021/22 Budget — $ 572,854

Effective pavement cut restoration is a key element of our long-term **transportation** infrastructure maintenance plan, as well as a **Best Practice** according to the American Public Works Association. This program administers a permit process for all utility excavations within City right-of-way for service line installation or maintenance. Utility cut surface repairs for permit holders are also provided, at a fee.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Number of utility cut permits issued	1000	1,300	1,300

Unpaved Streets/Alleys Maintenance
2021/22 Budget — $ 1,180,180

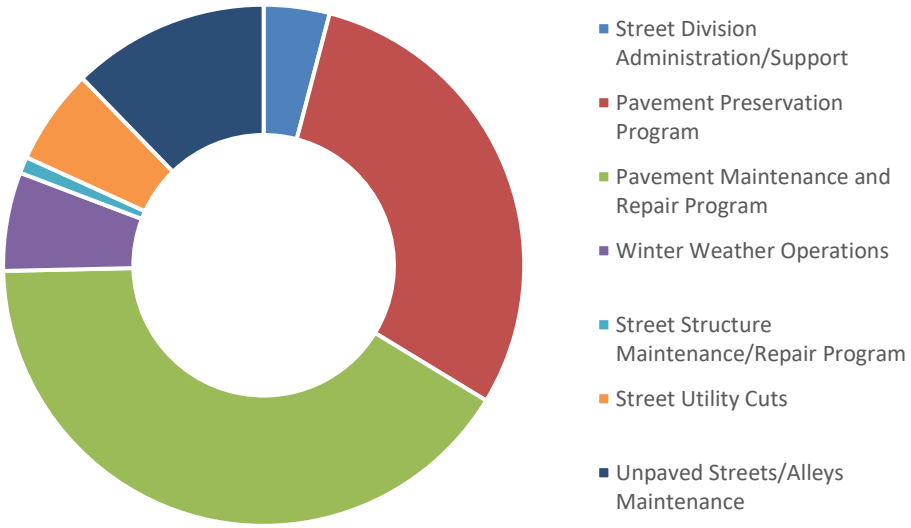
This program utilizes **Best Practices** to effectively maintain the unpaved streets and alleys within our **Transportation** System and enhance **Civic Pride** in our City's unpaved streets and alleys.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Miles of unpaved streets repaired annually (83 total miles of unpaved streets)	28.8	25	25.0
Miles of unpaved alleys repaired annually (279 total miles of unpaved alleys)	42.9	35.0	35.0

Authorized Positions

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Permanent Positions	91	91	91
Part-time Positions	4	4	4
Total Positions	**95**	**95**	**95**

Total Street Division 2021/22 Budget — $ 9,632,055



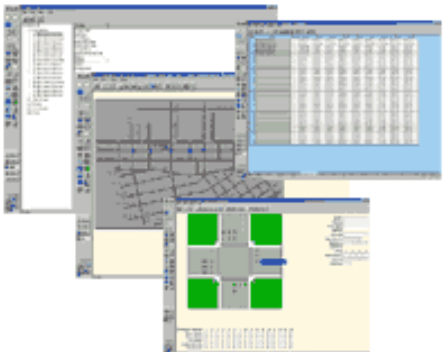
City of Amarillo

Department Staffing Report

Department: Street Department

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM220	STREET SUPERINTENDENT	
1.00	ADM221	ASSISTANT STREET SUPERINTENDENT	
1.00	CLR220	STREET PROGRAM COORDINATOR	
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	CLR405	ADMINISTRATIVE ASSISTANT II	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
5.00	MGT220	STREET SUPERVISOR	
3.00	MGT221	STREET FOREPERSON I	
1.00	TEC225	TRAFFIC CONTROL SPECIALIST	
2.00	TRD220	EQUIPMENT OPERATOR IV	
14.00	TRD221	EQUIPMENT OPERATOR I	
1.00	TRD222	CONCRETE FINISHER	
3.00	TRD900	SECURITY GUARD	
33.00	TRD930	UTILITY WORKER	
14.00	TRD950	EQUIPMENT OPERATOR II	
5.00	TRD951	EQUIPMENT OPERATOR III	
4.00	TRD960	UTILITY OPERATOR	
91.00		Total Permanent Positions	
Part-Time Positions			
4.00	HRL930	UTILITY WORKER	
95.00		Total Department	4,997,975

CITY OF AMARILLO®
TRAFFIC ENGINEERING



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Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personal Services	$ 1,378,700	$ 1,635,734	$ 1,764,601
Supplies	1,904,758	2,199,379	2,376,054
Contractual Services	1,252,453	1,271,768	1,391,400
Other Charges	329,609	282,636	394,148
Capital Outlay	-	-	40,000
Inter Reimbursements	(111,487)	(78,000)	(78,000)
Operating Transfers	133,623	125,000	40,000
Total Expenses	**$ 4,887,656**	**$ 5,436,518**	**$ 5,928,203**

Mission

To provide for the safe and efficient movement of pedestrians, cyclists and vehicular traffic within the City and to ensure safe passage on our streets and highways to motorists and pedestrians alike and with effective and efficient traffic control devices that maximize safety, quality, and reliability, and minimize travel time, inconvenience, and expense for the traveling public and the taxpayers. The goal of the red-light camera program is to change driving behavior using technology rather than manpower. This involves a continuous effort to improve the overall efficiency of the street network while reducing the number and severity of collisions.

Strategic Approach

The Transportation Department is responsible for the planning, design, and operations of all traffic control devices. This includes the placement of traffic signs (Stop, Yield, Speed Limit, Parking Restriction, Street Name, Etc.) Traffic Signals and Pavement Markings (Stop Bars, Crosswalks, Island Tips, Arrows, Etc.) all of these **implement the use of best practices** to improve technology to improve efficiency. The Department is responsible for the following: Authorizing Street Light installations (except for Highways), Supervising the Adult School Crossing Guard Program for Elementary Schools, investigating sight restriction complaints, issuing Block Party and Parade Permits, conducting a Traffic Count Program, reviewing and approving plans that concern Traffic Areas. The Transportation Department works vigorously to follow **implementation of Best Practices** and keep traffic equipment updated with the most up to date traffic equipment as possible, while still maintaining a signal network that works at a high level of efficiency. This network includes the installation, operation, and maintenance of all traffic control devices which include Traffic Signs (stop, yield, speed limit, parking restriction, street name, etc.); Traffic Signals; School Flashers; and Pavement Markings (stop bars, crosswalks, island tips, arrows, etc.). The department is also responsible for the maintenance of all TXDOT owned continuous lighting within the City limits and Pedestrian lighting in the Central Business District (CBD), which is part of the new continuous development

of Downtown. These Activities are accomplished using nationally recognized standards and methods found in the Texas Manual on Uniform Traffic Control Devices and International Transportation of Engineers best practices, while still following best practices to improve traffic patterns throughout the city and in the downtown development; it also plans for **fiscal responsibility** for replacements as equipment meets their end of life.

The department has several performance measures that enable the department management to monitor daily, weekly and yearly work trends, quality of service, and adjust as needed for **customer service**. The department implements cost effective improvements including additional traffic signs, improved pavement markings traffic signal retiming and/or re-phasing and revised signal displays for better visibility and collision reduction. By **implementing these best practices,** the Transportation Department has set itself up to monitor the appropriate programs to align itself with the City's future **Blueprint for Amarillo**.

Programs

Transportation Administration/Support
2021/22 Budget — $ 1,202,397

Management of a multi-faceted Traffic Administration duties by Traffic Engineer and, supported by office staff and the Photographic Traffic Enforcement Administration duties of an Administrative hearing officer. Administrative staff works with Verra Mobility and Amarillo Police Department to collect fees for red light camera violations, hearings are held every other Wednesday. The Photographic Traffic Signal Enforcement program has an overall collection rate of 44%. This program receives requests for Signal and Sign maintenance from the public and assigns them to the correct personnel, the Traffic Administration also sends out various traffic related work orders for installation of signs, relocation of pavement markings, to retiming of School Flashers or Traffic Signals. This program is designed to make sure the department follows best practices using nationally recognized standards and methods found in the Texas Manual on Uniform Traffic Control Devices and International Transportation of Engineers best practices for Traffic Engineering and continues to design for the flow of traffic in the downtown development.

Workload/Indicators:

	2019/2020 Actual	2020/21 Estimated	2021/22 Projected
Service requests for Traffic Control Devices completed	122	150	140
Number of Traffic Construction Plans reviewed	103	114	125
Red Light Camera Violations	28,423	21,360	0
Traffic Engineering Work Orders assigned	139	114	125
*Signal Maintenance requests reviewed and assigned	1365	945	800
*Sign Maintenance requests reviewed and assigned	327	346	300
*Street Light Maintenance requests reviewed and assigned	445	250	290
Public Records request data	26	50	35

*Response time: Signals – 30 min; Signs – 1 Hour; Street Lights – 24 hours

Performance/Indicators:

	2019/2020 Actual	2020/21 Estimated	2021/22 Projected
Citizen requests completed in 15 days	92%	94%	95%

Traffic Engineering
2021/22 Budget — $ 155,622

Provides for the time and resources dedicated towards the review and resolution of traffic related concerns in an effort for **commitment to safety**, consistent, and effective transportation system that i**mplements best practices**. Traffic Engineering is responsible for implementing City policies/standards for development projects for residential and commercial construction projects that occurs within the City of Amarillo. This program continues to improve traffic patterns throughout the city and in the downtown development; it also plans for future infrastructure replacements as they meet their end of life.

Workload/Indicators:

	2019/2020 Actual	2020/21 Estimated	2021/22 Projected
Work orders issued for Street Lights Installed by Xcel	162	315	100
Traffic Signal Studies	24 (0)	12 (*1)	20 (*2)
Speed Studies	11 (*3)	14 (*4)	15 (*5)
Traffic Control requests	13 (*4)	16 (*6)	18 (*7)
Parking Studies	4 (*2)	9 (*2)	15 (*3)

*Number of Studies Implemented

Performance Measures/Indicators:

	2019/2020 Actual	2020/21 Estimated	2021/22 Projected
Traffic Links Counted on 2-year rotation (500 total links)	53% (134)	100% (250)	100% (250)
Increase Arterial Signal Flow by monitoring traffic through TMC	15%	20%	75%
Reduce response time to minor signal infractions by monitoring detection through TMC	15%	35%	90%

School Crossing Program
2021/22 Budget — $ 350,393

This program has 36 Hourly School Crossing Guards with 3 Substitutes and 1 Supervisor. This program is designed with a **commitment to safety** and **civic pride** to work with Amarillo Independent School District (AISD) and Canyon Independent School District (CISD) to aide with the crossing of school children across busy arterial and collector streets.

Performance Measures/Indicators:

	2019/2020 Actual	2020/21 Estimated	2021/22 Projected
Accidents where School Crossing Guards are present	0	0	0

Permits
2021/22 Budget — $ 30,071

Parade and Block Party permits are issued to citizens to ensure that all emergency services are aware of street closures and to ensure that parties are following City guidelines. This program is designed to be **fiscally responsible** and **implement best practices.**

Workload/Indicators:

	2019/2020 Actual	2020/21 Estimated	2021/22 Projected
Block Party Permits Issued	2	4	16
Parade Permits Issued	8	12	30
Permit Revenue (Parade, Run, Block Party)	$300	$480	$1380

Sight Restrictions
2021/22 Budget — $ 30,070

Sight Restrictions are obstructions in the line of sight for traffic at an intersection with a stop sign or yield sign. This program is designed instill **civic pride** and **implement best practices**.

Workload/Indicators:

	2019/2020 Actual	2020/21 Estimated	2021/22 Projected
Sight Restriction Requests	368	814	480
Sight Restrictions Investigated	100%	100%	100%
Sight Restrictions Cleared	91%	93%	95%

Safety Improvements
2021/22 Budget — $ 314,908

This program is set-up to fund safety improvement programs within the City that follow National Guidelines of what Photographic Traffic Enforcement revenue can be spent on. Traffic Engineering studies to allocate which new signalized intersection, and which signalized intersections will be rebuilt with projected funds for the fiscal year. This Program has funded the building of 12 new Signalized Intersections, installed new equipment at 28 signalized intersections, installation of 2 emergency Fire Station Flashers, 2 new School Zone, 2 Flood Gate Systems, 28 Fire Preempted Signals, 165

Cell Phone Signs, 2 temporary Signal Pop –Up Trailers, and 2 work zone safety trailers.

Performance Measures/Indicators:

	2019/2020 Actual	2020/21 Estimated	2021/22 Projected
Safety Audits conducted at the top crash accident locations	10	12	20
Reduction in Crashes at Safety Audit Locations	24%	25%	30%
Traffic Control Modifications for safety improvements	7	3	5
Decrease Vehicle Idle Time	2%	6%	8%
Decrease Accidents/Incidents	3%	8%	10%

Locate Services
2021/22 Budget — $ 77,232

Provides for the time and resources dedicated towards the protection of the Traffic's underground utility assets, as well as the safety of area excavation activities. Traffic Field Operations is part of the City's Line Locate Services, locates are submitted internally and externally. The Traffic department owns and is responsible for its own underground streetlight, traffic signal, and fiber optic utility assets. This program is designed for **Customer Service**, and **Commitment to Safety**.

Workload/Indicators:

	2019/2020 Actual	2020/21 Estimated	2021/22 Projected
Line Locates Reviewed	4649	3900	3,300
Line Locates related to Traffic Infrastructure (Located in less than 72 hours)	250 (100%)	396 (100%)	275 (100%)

Traffic Sign Maintenance
2021/22 Budget — $ 347,635

Provides for the time and resources dedicated towards well maintained, safe, and consistently applied signage throughout the City. The program strives for timely response maintenance, as well as appropriate proactive maintenance. This program is designed to meet **Civic Pride**, **Customer Service**, **Commitment to Safety** and **Implementation of Best Practices**.

Workload/Indicators:

	2019/2020 Actual	2020/21 Estimated	2021/22 Projected
Signs Fabricated	1165	514	900
Pre-Made Signs Purchased	499	506	400
Signs Repaired	6215	4900	5,800
Sign Replacement Cost (Labor and Materials)	$118	$125	$135

Performance Measures/Indicators:

	2019/2020 Actual	2020/21 Estimated	2021/22 Projected
Improve Efficiency of Tracking Sign Replacement (VUEWORKS)	5%	10%	40%
Inventory Signage for Age/Replacement with Retroreflectometer (VueWorks)	3%	10%	30%

Signal Maintenance
2021/22 Budget — $ 495,219

Provides for the time and resources dedicated towards well maintained, safe, efficient, and consistently applied traffic signals and flashing beacons throughout the City. The program strives for timely response of maintenance, as well as appropriate proactive maintenance. This program is designed to meet **Civic Pride**, **Customer Service**, **Commitment to Safety** and **Implementation of Best Practices**. All Signalized Intersections are LED indications.

Performance Measures/Indicators:

	2019/2020 Actual	2020/21 Estimated	2021/22 Projected
*Signalized Intersections Electronics Replaced	313	85	104
Signalized Intersections Constructed	0	1	1
Intersections Maintained	269 (100%)	270 (100%)	271 (100%)
Signal Maintenance request (response in less than 24 hours)	1363 (96%)	958 (94%)	800 (96%)
Average Cost of Signal Installation	$163,640	$225,240	$245,000
School Flasher Preventative Maintenance	62 (100%)	62 (100%)	64 (100%)

*Electronic Equipment has a 12-year life span (Current replacement rate is 16 years)

Street Light Maintenance
2021/22 Budget —$ 2,483,913

Provides for the time and resources dedicated towards well maintained, safe, efficient, and consistently applied street lighting throughout the City interstates and highways. It includes all costs associated with TXDOT owned street lighting systems. This program pays out close to $2,000,000 in electricity costs annually. The program strives for timely response maintenance, as well as appropriate proactive maintenance. This program is designed to protect current infrastructure, update technology to improve efficiency, provide safe driving corridors during low lighting and follow **Transportation** initiatives, and **Implementation of Best Practices**. The City has started to convert the High-Pressure Sodium bulbs to the newer, brighter LED indications 48% complete on I-40, I-27, Dumas Drive, and Amarillo Blvd. from Ong west to Soncy.

Workload/Indicators:

	2019/2020 Actual	2020/21 Estimated	2021/22 Projected

Street Lights Maintained	2,008	2,100	2,150
Street Light Replacement Cost (Labor and Materials)	$600	$605	$610

Performance Measures/Indicators:

	2019/2020 Actual	2020/21 Estimated	2021/22 Projected
*Replace High Pressure Sodium with LED Lights COA Maintained	48%	55%	65%

***% lights converted**

Street Pavement Markings
2021/22 Budget — $ 440,743

Provides for the time and resources dedicated towards well maintained, safe, and consistently applied pavement marking, crosswalk, and parking lot striping throughout the City. This program works to achieve striping the all arterial streets at least once per year and replace pavement markings on a 6-year rotation. The program strives for appropriate proactive maintenance. This program is designed to meet **Civic Pride**, **Customer Service**, **Commitment to Safety** and **Implementation of Best Practices**.

Workload/Indicators:

	2019/2020 Actual	2020/21 Estimated	2021/22 Projected
Lane Miles of Street Striping (Striped)	993 (27%)	1,854 (50%)	3,708 (100%)
Costs for Street Markings (per Mile)	$9.64	$9.64	$9.00
Thermoplastic Cross-Walk & Stop Bars Installed (4600 Total -replaced every 6 years)	1062 (24%)	324 (10%)	770 (17%)

Performance Measures/Indicators:

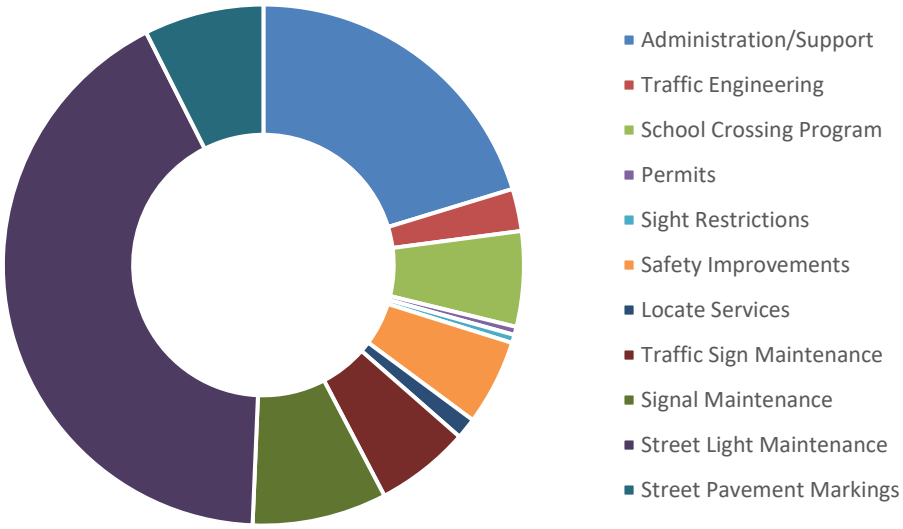
Authorized Positions

	2019/2020 Actual	2020/21 Estimated	2021/22 Projected
Permanent Positions	24	24	24
Part-time Positions	46	46	45
Total Positions	**70**	**70**	**69**

2021/22 Expenditures by Funding Source

General Fund	$ 4,814,282
Special Revenue Funds	$ 1,113,920

Total Traffic 2021/22 Budget — $ 5,928,203



City of Amarillo

Department Staffing Report

Department: Traffic Administration

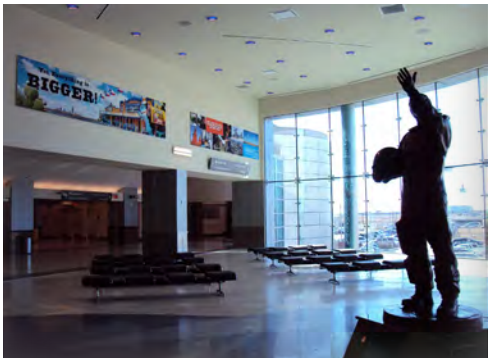
Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM540	TRAFFIC ENGINEER	
1.00	ADM541	TRANSPORTATION SUPERINTENDENT	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
1.00	MGT541	SIGNS AND MARKINGS SUPERVISOR	
1.00	MGT545	SIGNAL SUPERVISOR	
4.00	TEC220	TRAFFIC CONTROL TECHNICIAN	
1.00	TEC222	TRAFFIC DESIGN TECHNICIAN	
2.00	TEC541	TRAFFIC TECHNICIAN I	
2.00	TEC542	TRAFFIC TECHNICIAN II	
5.00	TEC543	SIGNAL TECHNICIAN	
1.00	TEC550	TRAFFIC OPERATIONS TECHNICIAN	
3.00	TRD930	UTILITY WORKER	
23.00		Total Permanent Positions	
Part-Time Positions			
36.00	HRL540	SCHOOL CROSSING GUARD	
3.00	HRL541	SCHOOL CROSSING GUARD SUBSTITUTE	
1.00	HRL542	TRAFFIC COUNTER	
1.00	HRL545	SCHOOL CROSSING GUARD SUPERVISOR	
3.00	HRL930	UTILITY WORKER	
44.00		Total Part-Time Positions	
67.00		Total Department	1,687,949

Department: Photographic Traffic Enforcement

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	MGT560	PROGRAM COORDINATOR	
Part-Time Positions			
1.00	HRL045	ADMINISTRATIVE HEARING OFFICER	
2.00		Total Department	76,652

CITY OF AMARILLO®

RICK HUSBAND AMARILLO INTERNATIONAL AIRPORT



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Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 3,603,174	$ 4,430,205	$ 4,756,143
Supplies	998,403	1,200,340	1,347,793
Contractual Services	1,563,085	1,818,195	2,781,981
Other Charges	8,610,333	8,378,323	9,360,998
Capital Outlay	25,650	2,867,457	10,095,939
Debt Service	(110,973)	-	-
Operating Transfers	809,963	71,978	352,176
Total Expenses	**$ 15,499,635**	**$ 18,766,499**	**$ 28,695,030**

Mission

The Mission of the Rick Husband Amarillo International Airport is to plan and provide for the current and future air transportation needs of the Texas Panhandle region by constructing, maintaining, and operating safe, efficient, and quality airport facilities; to promote and support all facets of aviation and local economic & community development; to promote and support safe, reliable, and reasonably priced transportation services to destinations meeting the public demand; and to fulfill this mission by managing the Airport to high quality standards and in an ethical, professional, efficient, fiscally responsible, and cost-effective manner that is consistent with maintaining the high quality of life in the Amarillo area.

Strategic Approach

Goals & Objectives:

- Maintain a motivated and goal-focused staff.
- Provide the internal systems and processes needed for accountability and efficiency.
- Maintain compliance with all applicable regulations and exceed standards when able.
- Be vigilant in our safety consciousness.
- Maintain professional yet flexible attitudes.
- Maintain a high level of integrity and accountability.
- Look for positive opportunities whenever possible.
- Look for ways to save money in the near term, but also the long term.
- Promote internal and external efficiencies whenever possible.
- Think as a team by supporting each other as well as other City departments.
- Set appropriate standards in every operational area.
- Be customer focused.

The Department of Aviation is an enterprise operation organized to provide the necessary services for a public airport on a financially self-sufficient basis. This means the department does not accept any local property tax monies for its operation. No general fund tax revenues are required. The Airport sits on more than 3,500 acres of land, of which 1,000 acres are developed. This includes a 217,000 square foot passenger terminal for commercial airline service as well as 24 additional structures ranging in size from 1,000 to more than 500,000 square feet of covered space which are utilized for revenue production or as support facilities to maintain the Airport.

Programs

Airport Administration/Support
2021/22 Budget — $ 2,712,462

The Department of Aviation administrative staff directs the management of a multi-faceted airport transportation facility operation. The staff consists of the Director of Aviation, Deputy Director of Aviation, and administrative support staff. They identify and monitor the funding and financial budgeting for current and future operational needs and capital development. Airport funding sources include the Passenger Facility Charge (PFC) program and federal and state grant programs. This supports the **City Council Transportation pillar and vision for fiscal responsibility**.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Total revenues	$14,018,270	$23,396,146	$16,423,068
Total cost per enplanement	$63.25	$59.43	$52.79
Total enplanements	223,414	254,998	310,000

Airfield Management and Maintenance
2021/22 Budget — $ 3,616,616

Provides maintenance and repair of runways, taxiways, ramps, airside roadways, airfield lighting and signs, navigational aids, and other services such as mowing and wildlife control. The airfield is maintained and operated in accordance with Federal Aviation Administration (FAA) requirements for all commercial airports (14 CFR Part 139) that hold an Airport Operating Certificate. This program supports developing the best transportation systems for the citizens of Amarillo.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Airfield cost per enplanement	$ 0.58	$ 2.66	$0.56

Airport Safety, Security, and Communications Center
2021/22 Budget — $ 9,493,616

Provides short-term and long-term planning for Federal Aviation Administration (FAA) coordination. Assists in the development of the Airport Certification Manual, environmental related compliance programs, and Airport Security Program to assure the safety of the traveling public. Security costs include the Airport Police Department, Airport Operations Center, badging and credentialing, and the maintenance of security cameras and security related technology systems. This program includes emergency and medical services needed at the airport and surrounding areas. This program supports the **Public Safety and Customer Service initiatives.**

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Law enforcement calls for service	16,656	16,392	16,700

(Law enforcement calls include items such as offense/incident reports, security system alarm responses, passenger/citizen assistance, parking citations, lost and found calls, unattended bags, arrests, and security area patrols.)

Winter Weather Operations
2021/22 Budget — $ 1,356,231

Snow and ice removal operations during winter weather events are provided by airport personnel. The assigned departments perform snow and ice control on runways, taxiways, ramps, entrance roads and parking areas. Program costs include the maintenance and operation of snow removal equipment owned by the airport. This program supports the Customer Service initiative.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Actual	2021/22 Projected
Total snowfall (inches)	11.9”	33.8	10.0”
Total snow events	6	6	6
Winter weather manhours	2,160	4,005	2,000

Public Parking
2021/22 Budget — $ 452,077

Parking is available at the Airport for use by the public and Airport employees. This program oversees more than 1,400 parking spaces in four different parking lots while maintaining the parking control operations and the revenue control system. This program supports the Public Safety and Customer Service initiatives.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Parking revenue	$1,794,426	$2,025,167	$2,095,000

Consolidated Rental Car (“CONRAC”) Facility
2021/22 Budget — $ 666,259

CONRAC provides maintenance of the Rental Car Center and customer return lots and the administration of commercial fuel sales and the Customer Facility Charge (CFC) program. This program supports the **Customer Service initiative** and development of best transportation systems.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
System operational during operating hours	98%	95%	97%

Property Management and Maintenance
2021/22 Budget — $ 1,356,231

Responsible for leasing real estate, property management, tenant relations, community outreach, risk management, and maintenance to properties leased to tenants within the surrounding Airport owned properties. This program supports the economic development and customer service initiatives.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Percent of lease space rented	95%	99%	99%

Terminal Management and Maintenance
2021/22 Budget — $ 6,329,077

Provides maintenance and repairs of all terminal and terminal-related facilities to ensure the terminal is safe, efficient, clean, and user-friendly for travelers and Airport employees. Also includes lease management and tenant relations for commercial airlines. This program supports the Customer Service and Public Safety initiatives.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Boarding bridge operational uptime (%)	95%	97%	98%

Terminal Technology Systems
2021/22 Budget — $ 452,077

The Systems group provides technical support and maintenance for the terminal systems, including flight and baggage information displays, passenger and paging information systems, administrative and Wi-Fi networks, and audio and visual systems. It provides technical support and maintenance for the flight information displays at gate and hold room areas. The system supports the **Customer Service initiative**.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
System operational status for core aviation business systems during hours of operation	95%	97%	99%

Terminal Inline and Baggage Systems
2021/22 Budget — $ 1,356,231

This group provides for technical support and maintenance of the inline baggage system including conveyor belts, computer software, baggage claim devices and bag make up areas. The inline system aligns itself with the **Customer Service and Best Transportation Systems** initiatives.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
System operational during operating hours	96%	96%	98%

Airport Fleet Vehicles (Including ARFF and Snow Removal Equipment)
2021/22 Budget — $ 904,154

This group provides maintenance of the Airport's vehicle fleet, including pick-up trucks, other work trucks, buses, tractors, lifts, snow plows, snow broom vehicles, other snow removal equipment, aircraft rescue and firefighting (ARFF) vehicles, airport police vehicles, and airport operations vehicles.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Snow removal equipment uptime (%)	85%	90%	90%
ARFF equipment uptime (%)	98%	98%	99%

(* = Figure unknown or unavailable).

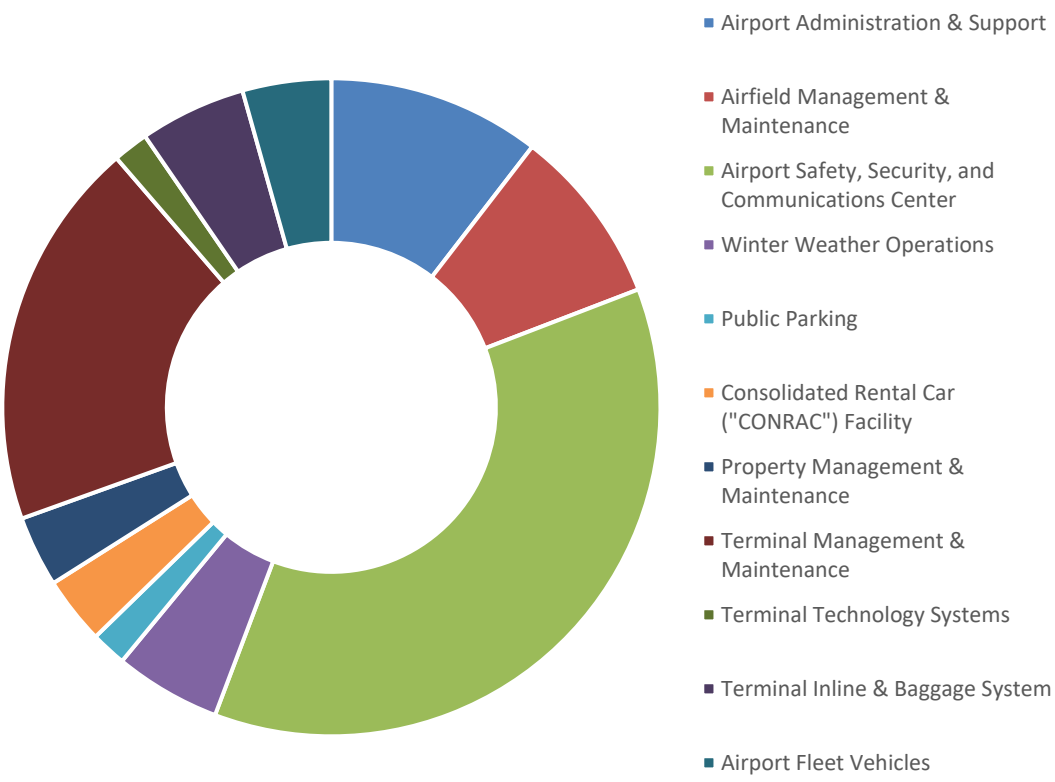
Authorized Positions

	2019/20 Budgeted	2020/21 Budgeted	2021/22 Budgeted
Permanent Positions	59	58	62
Part-time Positions	-	-	-
Total Positions	59	58	62

2021/22 Expenditures by Funding Source

Airport Fund	$ 28,693,530
Special Revenue Funds	$ 1,500

Total Airport Department 2021/22 Budget — $ 28,695,030



City of Amarillo

Department Staffing Report

Department: Department of Aviation

Number of Employees Permanent Positions	Classification	Description	Personal Services Total
1.00	ADM080	DIRECTOR OF AVIATION	
1.00	ADM081	DEPUTY DIRECTOR OF AVIATION	
1.00	ADM085	ASSISTANT DIRECTOR OF AVIATION	
3.00	ADM088	AIRPORT OPERATIONS MANAGER	
1.00	CLR405	ADMINISTRATIVE ASSISTANT II	
1.00	MGT081	AIRPORT POLICE COMMANDER	
1.00	MGT090	AIRPORT FACILITIES MANAGER	
1.00	MGT560	PROGRAM COORDINATOR	
1.00	MGT800	AIRPORT BUSINESS COORDINATOR	
1.00	MGT810	SECURITY & TERMINAL MANAGER	
9.00	PRF080	AIRPORT POLICE OFFICER	
3.00	PRF081	AIRPORT POLICE SERGEANT	
8.00	PRF085	SECURITY OPERATIONS AGENT	
1.00	TRD047	CUSTODIAN II	
1.00	TRD060	ELECTRICIAN II	
1.00	TRD070	CUSTODIAL FOREPERSON	
1.00	TRD073	AIRPORT MAINTENANCE COORDINATOR	
1.00	TRD074	AIRSIDE MAINTENANCE COORDINATOR	
0.60	TRD075	LANDSIDE/FLEET COORDINATOR	
1.00	TRD080	BUILDING MECHANIC I	
7.00	TRD910	CUSTODIAN I	
0.40	TRD921	MECHANIC I	
1.00	TRD923	MECHANIC FOREPERSON I	
7.30	TRD930	UTILITY WORKER	
6.00	TRD962	AIRPORT MECHANIC III	
60.30		Total Permanent Positions	
60.30		Total Department	4,667,910

Department: Rental Car Facility

Number of Employees Permanent Positions	Classification	Description	Personal Services Total
0.40	TRD075	LANDSIDE/FLEET COORDINATOR	
0.60	TRD921	MECHANIC I	
0.70	TRD930	UTILITY WORKER	
1.70		Total Permanent Positions	
1.70		Total Department	88,233

CITY OF
AMARILLO®
OPEN SPACES ★ ENDLESS OPPORTUNITIES

Utility Services

CITY OF
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OPEN SPACES ★ ENDLESS OPPORTUNITIES

CITY OF AMARILLO
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION

DESCRIPTION	Actual 2019/2020	Budgeted 2020/2021	Budgeted 2021/2022
Utility Services			
1431 Solid Waste Collection	11,792,761	12,598,380	13,803,536
1432 Solid Waste Disposal	4,486,903	5,167,070	5,206,721
1000 General Fund	16,279,664	17,765,450	19,010,257
5200 Water & Sewer Fund			
Utility Services			
52100 Utilities Office	3,706,325	3,240,032	4,223,733
52110 Director of Utilities	622,117	671,302	678,460
52120 Water & Sewer General	2,238,965	1,521,377	4,420,570
52121 Sewer General	8,998,297	11,336,464	9,549,905
52122 Water General	8,237,482	9,174,937	8,949,741
52123 Water & Sewer - Transfer	99,698	44,105,754	36,273,654
52200 Water Production	6,330,177	7,449,724	7,589,618
52210 Water Transmission	5,161,795	5,736,079	5,374,385
52220 Surface Water Treatment	8,290,421	9,887,119	11,670,142
52230 Water Distribution	6,339,915	7,037,496	7,512,323
52240 Waste Water Collection	5,170,676	5,552,230	5,847,797
52260 River Road Water Reclamation	3,104,958	3,503,405	3,591,083
52270 Hollywood Road Waste Water Tre	4,145,015	4,726,956	4,924,970
52281 Laboratory Admin	1,518,649	1,946,488	1,931,108
5200 Water and Sewer System Fu	63,964,490	115,889,363	112,537,489
5600 Drainage Utility Fund			
Utility Services			
56100 Drainage Utility	4,592,477	4,526,736	4,990,554
56200 Drainage Utility Transfers	-	10,040,000	4,500,000
5600 Drainage Utility Fund	4,592,477	14,566,736	9,490,554
Utility Services Total Expenditures	**84,836,631**	**148,221,549**	**141,038,300**

CITY OF AMARILLO®
UTILITY BILLING

(52100)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 2,265,575	$ 1,883,744	$ 2,642,898
Supplies	241,584	177,300	206,626
Contractual Services	1,121,083	1,100,151	1,290,580
Other Charges	77,784	78,838	83,629
Operating Transfers	300	-	-
Total Expenses	**$ 3,706,325**	**$ 3,240,032**	**$ 4,223,733**

Mission

Utility Billing strives to provide accurate and timely billing to all customers with the highest regard for public satisfaction. To provide exceptional service to newcomers, visitors, and residents so that they may experience a positive environment within the City of Amarillo, whether by phone or in person. To provide customer service that will exceed all expectations by listening to customers and responding to their needs in a professional, courteous, and respectful manner.

Strategic Approach

The City of Amarillo Utility Billing division is a high-volume utility service separated into the following functional groups: Customer Service, Call Center Operations, Cashiering, Mobile Unit Operations, and Meter Reading. Vital Statistics is also supported within the Utility Billing division.

Utility Billing is often the initial contact with the City of Amarillo for many individuals. It is the goal of the division to continue to cultivate quality service and to work with customers regarding underlying issues related to utility accounts in a timely and positive manner.

The Utility Billing division continues to look for innovative solutions to fulfill the initiatives outlined in the **BluePrint for Amarillo** especially in relation to the **Customer Service Pillar**. The division is responsible for the production and distribution of all billing statements in a highly efficient manner and continues to look for new ways to accomplish these goals by investing time and efforts in the future upgrades of our current billing software, Tyler Munis. It is also the goal of the Utility Billing division to monitor performance within our Call Center operations to improve in response times as well as one contact resolutions to help improve satisfaction of service. It is evident that the division's success depends on its ability to strengthen its current customer relationships. Billing solutions function as a critical touch point between utilities and their customers. With new technologies, utility bills can now serve as a streamlined vehicle in announcing new services and providing customized communications.

The Utility Billing division worked diligently during the recent pandemic to continue to provide services as well as find solutions to assist customers in all areas within their account. Our team has been innovative in the recent release of our City of Amarillo Mobile Unit. The Mobile Unit is a full-service mobile office that provides a quick and convenient way for customers to take care of business related to their utility bill account. The Mobile Unit consists of a drive thru window for payments, and two walk-up windows to assist customers with various needs related to their utility bill account, such as make utility bill payments, ask questions related to their utility bill account, and set up various utility account arrangements.

The Utility Billing division looks forward to continuing to expand relations within our community by promoting water conservation. Proposals for a water conservation mascot have been submitted, with hopes to provide education on the importance of conservation to students, as well as attending local events within libraries and the community to enhance the growth with our customers and community.

Programs

Administration and Support

2021/22 Budget — $ 134,087

This program provides support and accounts for the accurate recording of information gathered from the reading for billing, and then the collection of accounts. Our goal is to improve responsiveness and overall customer satisfaction. With the implementation of the InContact call center software, customers can now utilize new technologies that provide customized communications. The implementation has reduced call wait times by providing an auto callback feature and has also provided the ability to email and chat with agents regarding their accounts. These additional forms of communication have assisted the Utility Billing division in following **Council Pillars**.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Annual customer contacts	294,455	575,000	589,130
Contact by telephone	224,281	488,500	498,270
Contact by email	34,379	55,000	56,100
Contact by chat	1,416	3,500	6,200
Annual customer contact in person	10,491	16,000	16,320
Annual customer contact thru Mobile Unit	*	12,000	12,240
Responsiveness-calls handled within 3 mins	60%	78%	85%
Responsiveness-wait time 3 mins or more	40%	30%	25%

**Information not available*

Bill Production

2021/22 Budget — $ 1,340,868

This program is responsible for the production of more than 850,000 customer bills annually. Billings are processed three times per week based on the City's 12-meter reading cycles. Utility Billing produces the bills for Water and Sewer, Drainage Utility, and Solid Waste. The preparations of meter reading books are completed within a span of two days and consist of the data entry of re-reads and verifications. The production of bills takes approximately five hours and includes verification of data, calculation of bills, creation of the billing journal, and distribution on bills. The addition of the Utility Billing Specialist has increased the accuracy and efficiency of bill production and auditing. The Utility Billing Specialist coordinates with the Meter Reader and Water Distribution staff members to assist with customer concerns with minimal impact to customer billing.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Accounts billed monthly	73,000	73,500	74,500

Billing Customer Service
2021/22 Budget — $ 603,390

Utility Billing Customer Service staff is divided into two functional groups: Credit Services and New Connections. All staff members work to provide exemplary, quick, while always striving to improve customer satisfaction.

Credit Services responds to requests for payment arrangements and issues service orders for connections, reconnections, and meter installations. Credit Services distributes service orders regarding high bill inquiries and investigates accounts where customers may be experiencing leaks. Applications and requests for fire hydrant meters and the collection of current readings for each fire hydrant are completed within Credit Services. All final bills are produced within Credit Services and service outage calls are worked by all available staff members during regular business hours.

New Connection functions are initial requests for services such as new, transfer and completion of service. All staff members interact with customers whose needs vary from simple billing questions to more complex investigations regarding establishment of services. Staff also work with assisting other City departments in processing new tap orders. The calculation and application of illegal fees are also performed within Customer Service.

The addition of the Trainer/Quality Assurance position has allowed for extensive training on the new functionality of the Utility Billing software. Staff now can provide multiple types of arrangement options to customers. Utility Billing also works with Water Distribution as we transition to an electronic service order environment.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Total arrangements issued	1,345	1,479	1,500
6-month arrangements issued	840	800	1000
12-month arrangements issued	505	679	500
Total broken arrangements	30%	35%	35%
Time spent per new service request	9 minutes	8 minutes	7 minutes
Time spent per discontinued service request	4 minutes	4 minutes	3 minutes
Time spent per transfer service request	9 minutes	7 minutes	7 minutes

**Information not available*

Payment and Account Administration
2021/22 Budget — $ 737,477

Payment and Account Administration staff is responsible for processing payments. Payments are collected in person, through third parties, and by mail. In addition to the collection of payments, staff members process and collect returned checks. Payment and Account Administration also accepts payment for bus tickets and passes sales. It is the division's expectation to experience an increase in the number of transactions submitted within the self-serve portals with the new software.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Cash handled (daily)	$13,698	$13,288	$13,765
Cash payments (monthly)	$410,934	$405,646	$435,252
Credit card payments (monthly)	$289,505	$320,646	$338,980
Check payments (monthly)	$1,394,392	$1,813,280	$1,900,000
Total transactions (daily)	494	568	600
Number of walk-in customers	14,697	17,660	24,250

**Information not available*

Meter Reading
2021/22 Budget — $ 1,407,911

Meter Reading staff are responsible for providing reliable and timely reads of approximately 72,500 meters monthly. Daily routes are assigned to each staff member which contain approximately 500 meters within a walking route. All walking routes are completed within the first half of the workday and the remainder of the day is designated to re-reads. All Meter Reading staff members work through a variety of elements and obstacles throughout their workday, such as encountering aggressive animals, the inability to gain access to meters, and inclement weather. With the addition of a Meter Reader Foreperson, the program has had the ability to reduce the amount of orders distributed to the Service Center. New handheld devices have improved the accuracy of reading without malfunctioning. With the increase in meter reading accuracy, it is anticipated that customer complaints will diminish phone queue wait times.

Advanced Metering Infrastructure (AMI) will be implemented over the next two years. This includes smart meters and communication modules with real-time data that speeds processing and allows customers more control over their water usage.

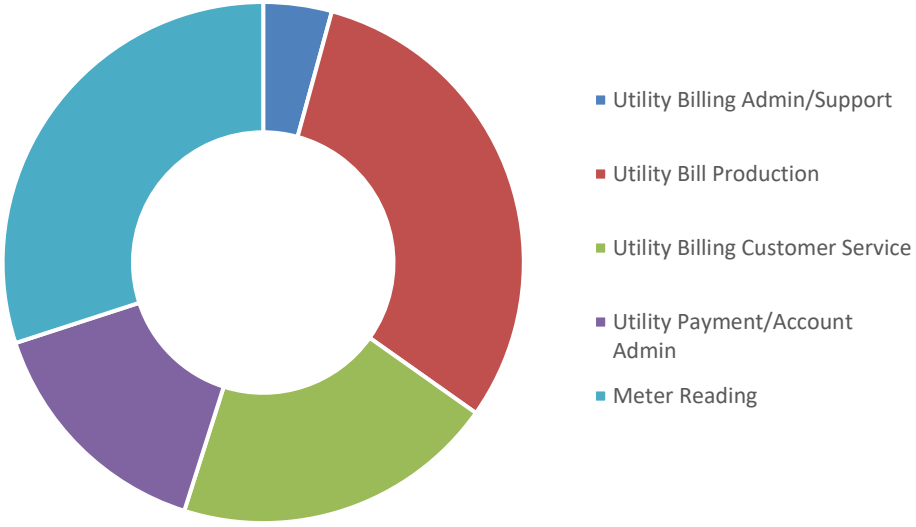
Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Meters read	96%	95%	95%
Meters estimated	2.29%	2%	1%
Internal account adjustments	1.27%	1%	.8%
Verification by service reps	.13%	1%	3%
Average daily re-reads	55	70	60

**Information not available*

Authorized Positions

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Permanent Positions	38	38	62
Part-time Positions	2	2	1
Total Positions	**40**	**40**	**63**

Total Utility Billing 2021/22 Budget — $ 4,223,733



City of Amarillo

Department Staffing Report

Department: Utilities Office

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM170	UTILITY BILLING MANAGER	
1.00	ADM171	ASSISTANT MANAGER UTILITY BILLING	
1.00	CLR010	BILLING SPECIALIST	
12.00		CALL CENTER AGENTS	
5.00		UTILITY BILLING CASHIER	
4.00		VITAL STATISTIC AGENT	
3.00		CALL CENTER LEAD	
3.00		MOBILE UNIT AGENT	
2.00		CUSTOMER SERVICE LEAD	
1.00		QUALITY ASSURANCE SPECIALIST	
1.00		CALL CENTER SUPERVISOR	
1.00		CASHIER SUPERVISOR	
1.00		CUSTOMER SERVICE SUPERVISOR	
1.00		VITAL STATISTIC LEAD	
1.00		BOOKKEEPER/PURCHASING SPECIALIST	
1.00		INFORMATION SYSTEM SPECIALIST	
1.00		ASSISTANT CASHIER SUPERVISOR	
1.00		CASHIER LEAD	
19.00	TRD170	METER READER I	
2.00	TRD171	METER READER II	
62.00		Total Permanent Positions	
Part-Time Positions			
1.00		PART TIME MOBILE ASSISTANT	
63.00		Total Department	2,642,898

CITY OF AMARILLO®
DIRECTOR OF UTILITIES

(52110, 52120, 52121, 52122, 52123)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 482,218	$ 531,343	$ 635,490
Supplies	27,442	34,400	32,400
Contractual Services[1]	130,079	163,759	582,258
Other Charges	12,911,515	12,367,243	12,555,950
Capital Outlay	-	44,042,100	36,210,000
Debt Service	6,224,608	5,621,587	7,361,860
Operating Transfers	420,698	4,049,403	2,494,372
Total Expenses	**$ 20,196,559**	**$ 66,809,834**	**$ 59,872,330**

[1] Includes Blackridge Contract Expense of $120,000 in each year.

Mission

As an acknowledged leader in the industry, the City of Amarillo Water Utilities Department is committed to supplying continuous high quality water, sewer and environmental services to our customers in a safe and efficient manner, supporting Amarillo's high quality of life now and in the future. This is accomplished through innovative employees demonstrating teamwork, commitment, and outstanding customer service.

Strategic Approach

The Director of Utilities office provides leadership and oversight for seven divisions including Water Production, Water Transmission, Surface Water Treatment, Water Distribution, Wastewater Collection, Wastewater Treatment, and Environmental Lab. The Director of Utilities office, through strategic planning processes, manages the daily operations of these departments to meet the organizational goals of the City of Amarillo and to provide clean safe drinking water to the citizens of Amarillo. The Director of Utilities places emphasis on strategic planning at all levels of the organization, to provide the highest level of quality customer service while ensuring our operational activities support our mission and statement.

Water and sewer utilities are faced with ever changing challenges which include rising costs, aging infrastructure, stringent regulatory requirements, and a changing workforce. The Director of Utilities looks to use effective utility management practices to lead the Water Utilities Department, in order to focus our efforts and energy to meet our organizational performance goals.

The Director of Utilities Office is addressing the City Council's priorities and City Manager's initiatives set forth in the **Blue Print for Amarillo** through **Implementation of Best Practices** Management and **Economic Development and Redevelopment**. The Director of Utilities Office engages in **Best Practice** management

with the oversight of the seven divisions to ensure continued regulatory compliance at the Water and Wastewater Treatment Plants, continued pursuit of alternative operational and procurement strategies to minimize the use of our limited resources, continued pursuit of training strategies to broaden employees' knowledge and through monitoring of customers' concerns to provide, maintain, and improve customer service. The Director of Utilities closely monitors rules and regulations set forth by the American Water Works Association (AWWA), the Texas Commission on Environmental Quality (TCEQ), and the Environmental Protection Agency (EPA) to ensure that Water Utilities is in compliance with current rules and regulations. The Director of Utilities engages in **Economic Development and Redevelopment** through the management of utilities infrastructure including maintenance and expansion of the current infrastructure. The Director of Utilities monitors the age of the existing infrastructure and other capital assets to execute effective improvement and replacement of infrastructure. The Director of Utilities also monitors current inventory to identify future expansion needs resulting from growth and expansion of the City.

Programs

Support and Managerial Oversight of Utilities Division
2021/22 Budget — $ 678,460

The Director of Utilities provides support and managerial oversight for the seven divisions in the Water Utilities Department. The Director of Utilities Office staff was integrated with the Engineering Department staff for a reorganization to create a Capital Projects and Development Engineering group in early 2016. The Director of Utilities retained five staff positions: Director of Utilities, Assistant Director of Utilities, Program Manager, Office Administrator, and Administrative Assistant I.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Public awareness meetings on water conservation	3	14	16
Evaluation of divisions to comply with best practices for department	7	7	7
Number of positions supported	230	229	229
Regulatory compliance review for divisions	7	7	7
Expenditures managed for departments (millions)	$42.2	$44.3	$46.8

Water and Sewer General
2021/22 Budget — $ 22,920,216

This program includes administrative and professional costs not attributable to specific Water and Sewer departments.

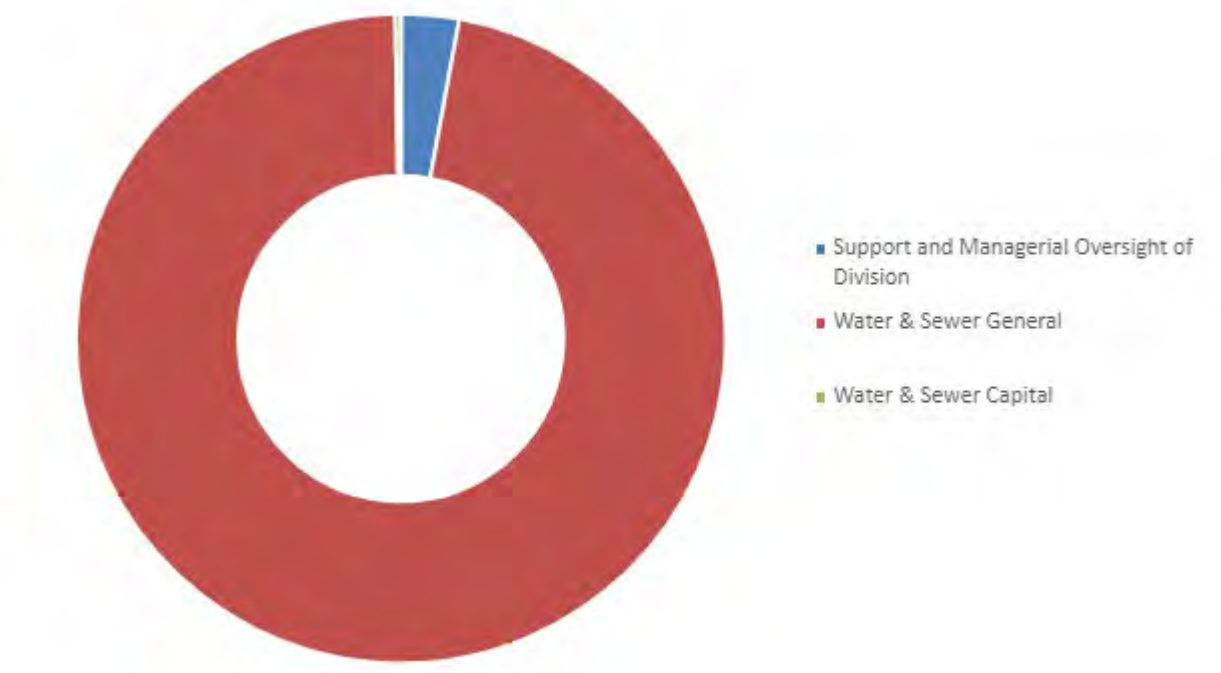
Water and Sewer Capital
2021/22 Budget — $ 36,273,654

The City's Capital Improvement Plan ("CIP") represents the staff's determination of projects that need to be completed during the next five years to improve the quality of life for all our citizens and to improve our service delivery system. The Director of Utilities plans for projects such as installation of new water and sewer mains, repairs of or improvements to existing water and sewer infrastructure, and vehicles or equipment needed. Funding for these projects is provided by Water and Sewer rates revenues.

Authorized Positions

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Permanent Positions	5	5	5
Part-time Positions	-	-	-
Total Positions	**5**	**5**	**5**

Total Director of Utilities 2021/22 Budget — $ 59,872,330



City of Amarillo

Department Staffing Report

Department: Director of Utilities

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM300	DIRECTOR OF UTILITIES	
1.00	ADM301	ASSISTANT DIRECTOR OF UTILITIES	
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	CLR945	OFFICE ADMINISTRATOR	
1.00	MGT580	PROGRAM MANAGER	
5.00		Total Permanent Positions	
5.00		Total Department	482,800

CITY OF AMARILLO®
WATER PRODUCTION

(52200, 52210, 52220)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 2,630,418	$ 3,042,766	$ 3,231,143
Supplies	3,156,977	4,323,413	3,815,981
Contractual Services	1,744,595	1,775,955	2,349,763
Other Charges	12,250,402	13,930,788	15,158,482
Capital Outlay	-	-	78,776
Total Expenses	**$ 19,782,393**	**$ 23,072,922**	**$ 24,634,145**

Mission

Water Production is dedicated to protecting public health in accordance with federal and state laws governing water quality. Our focus is to provide a constant supply of high quality low cost water that satisfies the ever-changing demands of our customers.

Strategic Approach

As a major city situated in the High Plains of Texas, a safe and reliable water supply has always been and will continue to be central to Amarillo's viability, economy, and quality of life. Extreme weather patterns over the last decade have forced a recalibration of "normal" and have intensified reliance on groundwater sources. In response to these factors combined with a growing population, economy, and many other competing needs, the City of Amarillo is working with engineers, the Texas Water Development Board (TWDB), and the Texas Commission on Environmental Quality (TCEQ) to develop and implement its most proactive and comprehensive water system plan in this city's history to fully integrate supply, transmission, treatment, storage, and distribution. Water Production pays strict attention to prudently using all resources under its management in correlation with the **Blueprint for Amarillo** initiatives of **Fiscal Responsibility and Customer Service.**

Amarillo has developed a fiscally responsible vision and roadmap for the future by considering the current and future demands on the water system from its residents, commercial interests, and fire fighting protocols. This will be a readily adaptable plan that will be used as a basis to match priorities and financial constraints, addressing known issues, growth patterns, regulatory changes, and aging infrastructure.

Customer service is primarily directed through system improvements in water quality, especially pressure and quantity requirements. In addition, Water Production performs community engagement by taking complaint calls and solving issues in the distribution system including main breaks, sewer back-ups, disconnected services, and general utility inquiries. All calls taken are met with courtesy and professionalism. Water Production is also involved with the City's conservation efforts with the Every

Drop Counts campaign. The staff works multiple events each year to promote community awareness and education on water production and water conservation topics. Furthermore, we plan on expanding our outreach efforts in the coming years with brochures and through the website. The staff of the Osage plant conducts educational plant tours for school groups.

During the current budget year, projects were designed and completed to increase water quality and production capacity. We updated and registered our Sample Monitoring Plan with TCEQ, conducted a Risk and Resilience assessment, increased well field production and are currently installing new stainless-steel underdrains for our filters which will allow for more water treatment and further increase water quality. In addition, programs have been initiated to pool utility resources to improve the working conditions and safety of our staff.

Programs

Water Production Division
2021/2022 Budget — $ 7,589,618

Management and maintenance of the four City well fields and well field pumping stations.

Performance Measures/Indicators:	**2019/2020 Actual**	**2020/2021 Estimated**	**2021/2022 Projected**
Groundwater production produced (billion gallons)	7.456	6.9	6.7
Well pump and motor replacement/repair	19	16	12
Leak repairs	5	4	4
Upgrades to the SCADA system	6	6	6

Water Transmission Division
2021/2022 Budget — $ 5,374,385

Management and maintenance of City pumping stations and overhead storage facilities.

Performance Measures/Indicators:	**2019/2020 Actual**	**2020/2021 Estimated**	**2021/2022 Projected**
Potable Water Tank Inspections	24	24	24
Water Loss Percentage[1]	4.22%	4.25%	4.20%

[1] AWWA standard for water loss is ≤ 12%

Water Treatment Division
2021/2022 Budget — $ 11,670,142

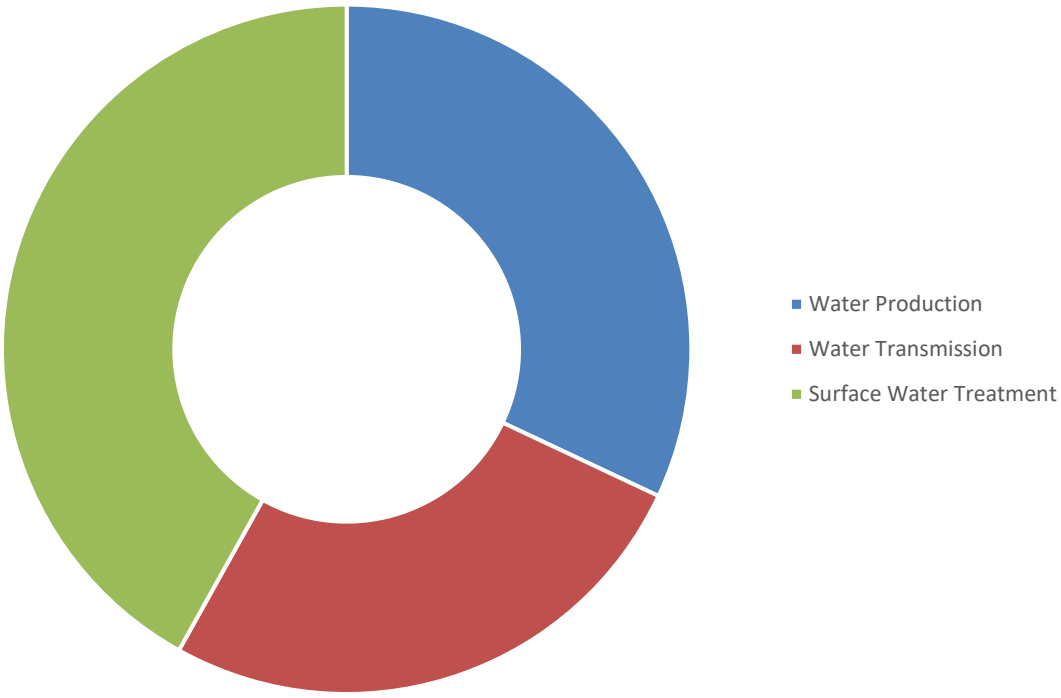
Management, maintenance, treatment and state compliance testing of the Canadian River Municipal Water Authority (CRMWA) water resource.

Performance Measures/Indicators:	**2019/2020 Actual**	**2020/2021 Estimated**	**2021/2022 Projected**
CRMWA allocation Used (billion gallons)	8.66	9.37	9.6
Compliance with state/federal regulatory reporting	100%	100%	100%
% loss in treatment process	2.20%	2%	1.60%
Bacteriological sampling	1,637	1,660	1,630
Surface water production capacity (billion gallons) AWWA standard increase 3%	8.70	9.43	11.6

Authorized Positions

	2019/2020 Actual	2020/2021 Estimated	2021/2022 Projected
Permanent Positions	54	53	53
Part-time Positions	-	-	-
Total Positions	**54**	**53**	**53**

Total Water Production 2021/2022 Budget — $ 24,634,145



City of Amarillo

Department Staffing Report

Department: Water Production

Number of Employees Permanent Positions	Classification	Description	Personal Services Total
1.00	TEC930	ELECTRONICS/INSTRUMENTATION TECH	
1.00	TRD805	GROUNDWATER OPERATOR	
3.00	TRD915	ELECTRICIAN I	
10.00	TRD957	UTILITY MAINTENANCE MECHANIC III	
15.00		Total Permanent Positions	
15.00		Total Department	850,538

Department: Water Transmission

Number of Employees Permanent Positions	Classification	Description	Personal Services Total
1.00	MGT910	TREATMENT PLANT MAINTENANCE FOREPERSON	
1.00	TEC930	ELECTRONICS/INSTRUMENTATION TECH	
1.00	TRD915	ELECTRICIAN I	
2.00	TRD930	UTILITY WORKER	
3.00	TRD957	UTILITY MAINTENANCE MECHANIC III	
8.00		Total Permanent Positions	
8.00		Total Department	462,490

Department: Surface Water Treatment

Number of Employees Permanent Positions	Classification	Description	Personal Services Total
1.00	ADM175	WATER UTILITIES MAINTENANCE MANAGER	
1.00	ADM320	WATER PRODUCTION SUPERINTENDENT	
1.00	CLR410	ADMINISTRATIVE ASSISTANT III	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
1.00	MGT320	ELECTRONIC/INSTRUMENTATION SUPER	
1.00	MGT910	TREATMENT PLANT MAINTENANCE FOREPERSON	
1.00	MGT941	OPERATIONS CONTROL SUPERVISOR	
2.00	TEC320	WATER OPERATIONS/COMPLIANCE TECHNICIAN	
1.00	TEC930	ELECTRONICS/INSTRUMENTATION TECH	
1.00	TRD060	ELECTRICIAN II	
1.00	TRD800	CHIEF ELECTRICIAN	
1.00	TRD801	CHIEF MECHANIC	
1.00	TRD910	CUSTODIAN I	
2.00	TRD930	UTILITY WORKER	
4.00	TRD957	UTILITY MAINTENANCE MECHANIC III	
10.00	TRD966	TREATMENT PLANT OPERATOR III	
30.00		Total Permanent Positions	
30.00		Total Department	1,918,115

CITY OF AMARILLO®
WATER DISTRIBUTION

(52230)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 2,702,504	$ 3,368,158	$ 3,618,383
Supplies	94,633	89,670	89,911
Contractual Services	1,374,078	1,456,393	1,500,306
Other Charges	2,530,133	2,600,275	2,653,723
Capital Outlay	-	60,000	-
Inter Reimbursements	(361,433)	(537,000)	(350,000)
Total Expenses	**$ 6,339,915**	**$ 7,037,496**	**$ 7,512,323**

Mission

To provide consumers with safe and reliable water services at the lowest reasonable rates that are consistent with sound business practices. To provide reliable, high quality water service while meeting customer demand and to manage departmental resources in an open and responsible manner at the lowest practical cost.

Strategic Approach

Water Distribution is responsible for maintenance and repair of the distribution system which consists of 1,187 miles of water main ranging from 2" to 48", 4,428 fire hydrants, 18,997 valves, and 74,942 service connections. Water Distribution engages in the **BluePrint for Amarillo** by continuing to rehabilitate the infrastructure by instituting **Best Practices** with internal and external sources to meet **Customer Service** expectations. The City added a crew and equipment in the 2014/15 and 2015/16 budgets to concentrate on 2" water line replacements. Utilities started a new Water Master Plan study this year. The department will use the study to evaluate the increasing demands put on the distribution system.

Programs

Water Distribution Administration
2021/23 Budget — $ 98,238

Responsible for receiving and dispatching customer calls to field crews for Water and Wastewater.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Admin staff work orders created	6483	9400	9500

Phone calls taken	19,977	22,000	22,000

Maintenance and Repair
2021/22 Budget — $6,549,590

Responsible for the maintenance and repair of the water distribution system to ensure uninterrupted service to customers. The distribution system includes 1,170 miles of water mains, 17,944 valves, and 71,493 active accounts.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Main breaks	310	350	320
Damage by contractors	48	75	80
Fire hydrants repaired	142	65	125
Water valves worked/exercised	1313	1200	1700

New Construction Service Taps and Main Extensions
2021/22 Budget — $ 412,600

Responsible for the installation of new water services from 5/8" to 4", fire lines, and new water mains. The department O&M covers the labor and equipment costs for new construction.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
New water taps installed	119	125	125
Water taps abandoned	45	50	55
% new tap cost to department	62%	57%	57%
New tap cost to department	$226,252	$225,000	$250,000
New taps customer's cost	$141,232	$130000	$145,000
Work orders completed	$93,264	$200,000	$175,000

Water Meter Service
2021/22 Budget — $ 426,469

Responsible for the installation and repairs of water meters. New water meters are purchased through a CIP account.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/2022 Projected**
Meter representatives' orders worked	31,301	40000	35000
Water meters tested	349	250	200

Winter Weather Operations
2021/22 Budget — $ 25,426

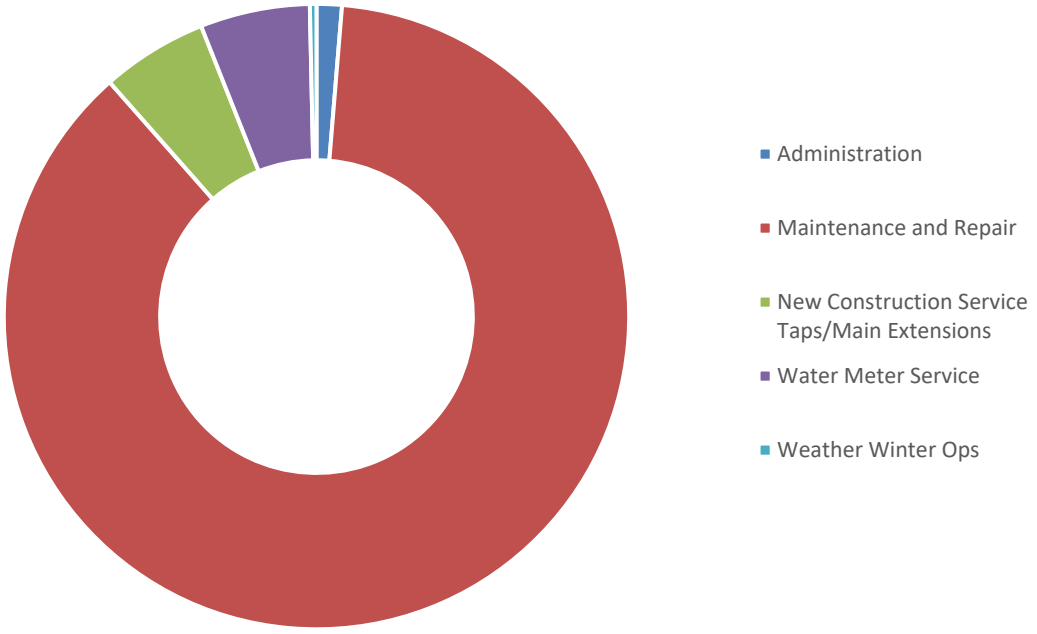
Responsible for responding to Emergency Operations Center (EOC) emergencies and removing snow from City properties including City Hall, Civic Center, libraries, Globe News Center, and downtown streets when needed by the Street Department.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Snow removal events	1	4	3

Authorized Positions

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Permanent Positions	65	65	65
Part-time Positions	-	-	-
Total Positions	**65**	**65**	**65**

Total Water Distribution Department 2021/22 Budget — $ 7,512,323



City of Amarillo

Department Staffing Report

Department: Water Distribution

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM330	WATER AND SEWER SYSTEM SUPERINTENDENT	
1.00	ADM331	ASSISTANT WATER DIST SUPERINTENDENT	
2.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	CLR405	ADMINISTRATIVE ASSISTANT II	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
12.00	MGT345	WATER/SEWER FOREPERSON I	
3.00	MGT930	WATER AND SEWER SUPERVISOR II	
3.00	MGT931	WATER AND SEWER SUPERVISOR I	
11.00	TEC120	UTILITY TECHNICIAN	
2.00	TRD331	UTILITY LOCATOR	
2.00	TRD334	WATER METER MECHANIC II	
10.00	TRD335	METER SERVICE REPRESENTATIVE II	
16.00	TRD930	UTILITY WORKER	
65.00		Total Permanent Positions	
65.00		Total Department	3,618,383

CITY OF AMARILLO®
WASTEWATER COLLECTION

(52240)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 1,680,851	$ 2,010,397	$ 2,158,369
Supplies	390,425	457,540	497,471
Contractual Services	765,714	812,204	834,213
Other Charges	2,490,293	2,431,358	2,517,013
Inter Reimbursements	(156,607)	(159,269)	(159,269)
Total Expenses	**$ 5,170,676**	**$ 5,552,230**	**$ 5,847,797**

Mission

To operate the wastewater collection system in a customer service oriented, financially sound, and efficient manner. To maintain the collection system in such a manner as to meet or exceed established regulatory water quality standards in compliance with state and federal discharge permits. To protect the public from potential diseases by properly collecting and transporting sewage to treatment facilities while providing community-wide accessibility.

Strategic Approach

Responsible for the operation and maintenance of the wastewater collection system which includes 1014 miles of sewer main ranging from 6" to 54", 13,366 manholes, and 53 lift stations. Wastewater Collection fulfills its mission by proactively and systematically responding to customer calls and gathering data about the system. Wastewater Collection engages in the **Blueprint for Amarillo** by continuing to institute **Best Practices** to conduct operations and to meet **Customer Service**. The Wastewater Master Plan was completed in 2013 that produced a Dynamic Planning Tool (DPT). Wastewater Collection will use the DPT to schedule large scale capital projects and to identify smaller infrastructure projects that can be done within the department's normal operations.

Programs

Maintenance and Repair

2021/22 Budget — $ 5,663,832

Responsible for the maintenance and repair of the wastewater collection system including 980 miles of sewer mains, 12,386 sewer manholes, 69,251 sewer service tap connections and 53 lift stations.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Sewer mains repairs	118	110	100
Sewer manholes adjusted	82	50	50
Miles of sewer cleaned	317	275	300
Miles of sewer televised	20	20	30
Total sewer calls received	830	750	750
Total sewer calls that were not stops	658	550	550
Lift station checks yearly	8034	9,000	9,000

New Construction Service Taps and Main Extensions
2021/22 Budget — $ 183,965

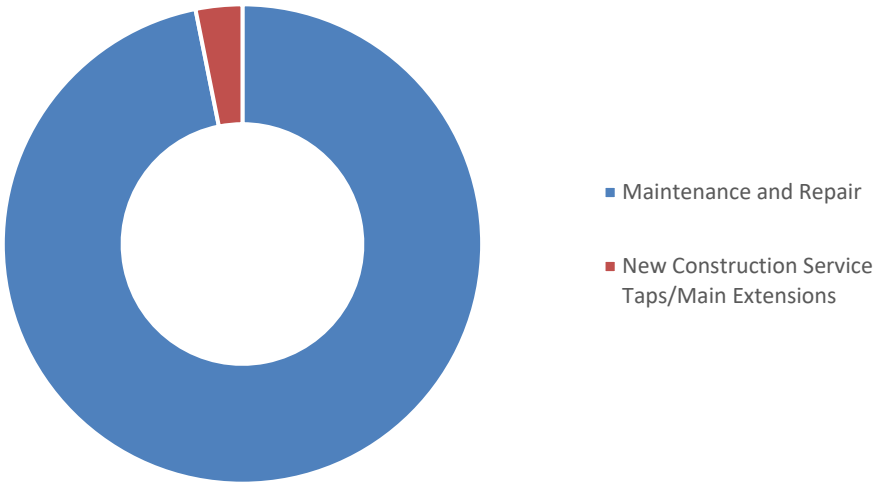
Responsible for the installation of new sewer taps and new sewer mains. The Department O&M covers the labor and equipment cost for new construction.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
New sewer taps installed	56	65	70
Sewer taps abandoned	38	35	35
% new tap cost to department	67%	65%	37%
New tap cost to department	$154,354	$165,000	$170,000
New taps customers cost	$51,468	$59,000	$64,000
Work orders completed	$135,822	$20,000	$25,000

Authorized Positions

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Permanent Positions	38	38	38
Part-time Positions	-	-	-
Total Positions	**38**	**38**	**38**

Total Wastewater Collection 2021/22 Budget — $ 5,847,797



City of Amarillo

Department Staffing Report

Department: Waste Water Collection

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM340	ASSISTANT WASTEWATER COLL. SUPERINTENDENT	
5.00	MGT345	WATER/SEWER FOREPERSON I	
3.00	MGT930	WATER AND SEWER SUPERVISOR II	
1.00	MGT931	WATER AND SEWER SUPERVISOR I	
5.00	TEC120	UTILITY TECHNICIAN	
1.00	TEC340	ODOR CONTROL TECHNICIAN	
1.00	TEC930	ELECTRONICS/INSTRUMENTATION TECH	
3.00	TRD342	LIFT STATION MAINTENANCE MECHANIC II	
14.00	TRD930	UTILITY WORKER	
3.00	TRD954	UTILITY MAINTENANCE MECHANIC I	
1.00	TRD960	UTILITY OPERATOR	
38.00		Total Permanent Positions	
38.00		Total Department	2,158,369

CITY OF AMARILLO®
WASTEWATER TREATMENT

(52260, 52270)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 2,312,096	$ 2,457,612	$ 2,612,290
Supplies	1,166,290	1,704,896	1,841,190
Contractual Services	1,273,823	1,358,690	1,329,473
Other Charges	2,492,468	2,709,163	2,733,100
Capital Outlay	5,297	-	-
Total Expenses	**$ 7,249,973**	**$ 8,230,361**	**$ 8,516,053**

Mission

To operate the Wastewater Treatment plants to meet federal and state regulations in order to protect public health and the environment.

Strategic Approach

The Wastewater Treatment plants are engaged in the **Blueprint for Amarillo** through the **Fiscal Responsibility**, **Civic Pride** and **Best Practices** initiatives. The departments use maintenance funding to evaluate and prioritize repairs or replacements of the current infrastructure. Staff maintains all equipment and facilities to a professional level to enhance community appearance. The departments strive to incorporate **Best Practices** into all of its policies and procedures and focuses on providing a high quality effluent. This facility provides a reliable source of effluent water meeting and exceeding contract requirements for industrial cooling. The department also promotes for the maximum use of reclaimed water and bio-solids while protecting the environment. The Texas Commission on Environmental Quality (TCEQ) is the regulatory agency for water quality. Employees are required to be licensed through rigorous training and testing to ensure that high quality effluent, that meets state and federal standards, is provided.

Programs

Wastewater Treatment

2021/22 Budget — $ 8,516,053

Provides treatment plant operations, reclaimed water reuse to industry, as well as bio-solids disposal to residents, businesses, and industries, so they can have environmentally safe wastewater disposal.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Violations to discharge permit	0	0	0
Treatment plant capacity (MGD)	28	28	28
Wastewater treated (MGD)	17.0	16.7	17.0
Reclaimed water to XCEL (MG)	2,959	3,067	3,300
Effluent to L. Tanglewood & Creek (MG)	2,983	2,867	3,000
Biosolids to landfill (Metric Tons)	1,495	624	1,500

Hollywood Road:

2020 Bi-Annual Texas Commission on Environmental Quality (TCEQ) completed with 0 demerits. DMR-QA 40 completed with 0 demerits.

FY 2020 Hollywood Road had an average daily flow of 8.55 MGD, which is 71.3% of the 12 MGD treatment plant capacity.

River Road:

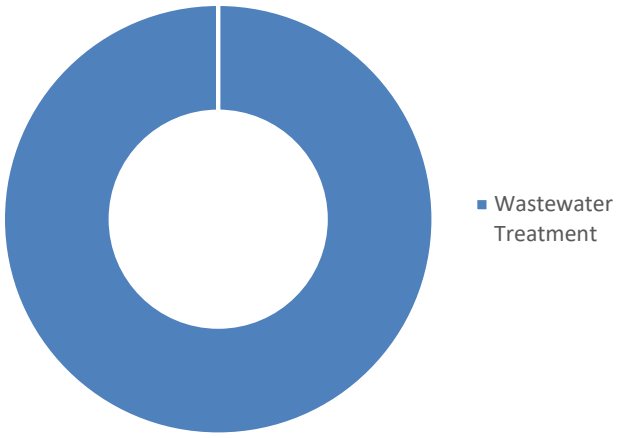
2020 Bi-Annual Texas Commission on Environmental Quality (TCEQ) completed with 0 demerits. EPA DMR-QA 40 completed with 0 demerits.

FY 2019 River Road had a daily average flow of 8.38 MGD which is 52.4 % of the 16 MGD treatment plant capacity.

Authorized Positions

	2019/20 Actual	**2020/21 Budgeted**	**2021/22 Budgeted**
Permanent Positions	43	43	43
Part-time Positions	4	4	4
Total Positions	**47**	**47**	**47**

Total Wastewater Treatment 2021/22 Budget — $ 8,516,053



City of Amarillo

Department Staffing Report

Department: River Road Water Reclamation

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM165	WATER RECLAMATION FACILITY MANAGER	
1.00	MGT910	TREATMENT PLANT MAINTENANCE FOREPERSON	
1.00	MGT941	OPERATIONS CONTROL SUPERVISOR	
1.00	TEC930	ELECTRONICS/INSTRUMENTATION TECH	
1.00	TEC942	PROCESS CONTROL TECHNICIAN	
1.00	TRD910	CUSTODIAN I	
2.00	TRD930	UTILITY WORKER	
1.00	TRD951	EQUIPMENT OPERATOR III	
3.00	TRD957	UTILITY MAINTENANCE MECHANIC III	
9.00	TRD966	TREATMENT PLANT OPERATOR III	
21.00		Total Permanent Positions	
Part-Time Positions			
2.00	HRL930	UTILITY WORKER	
23.00		Total Department	1,323,984

Department: Hollywood Road Waste Water Treatment

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM165	WATER RECLAMATION FACILITY MANAGER	
1.00	MGT910	TREATMENT PLANT MAINTENANCE FOREPERSON	
1.00	MGT941	OPERATIONS CONTROL SUPERVISOR	
1.00	TEC930	ELECTRONICS/INSTRUMENTATION TECH	
1.00	TEC942	PROCESS CONTROL TECHNICIAN	
1.00	TRD910	CUSTODIAN I	
3.00	TRD930	UTILITY WORKER	
1.00	TRD950	EQUIPMENT OPERATOR II	
1.00	TRD951	EQUIPMENT OPERATOR III	
2.00	TRD957	UTILITY MAINTENANCE MECHANIC III	
9.00	TRD966	TREATMENT PLANT OPERATOR III	
22.00		Total Permanent Positions	
Part-Time Positions			
2.00	HRL930	UTILITY WORKER	
24.00		Total Department	1,288,306

CITY OF AMARILLO®
LABORATORY ADMINISTRATION

(52281)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 1,022,594	$ 1,228,589	$ 1,226,651
Supplies	170,056	221,431	223,579
Contractual Services	169,223	298,363	293,049
Other Charges	176,667	237,884	227,609
Capital Outlay	-	-	-
Inter Reimbursements	(19,890)	(39,780)	(39,780)
Total Expenses	**$ 1,518,649**	**$ 1,946,488**	**$ 1,931,108**

Mission

To complete regulatory requirements, and provide analytical services needed by many City departments and divisions through an Environmental Quality Division. The mission is collectively one of protection for citizens, the City, and the environment.

Strategic Approach

To develop and maintain a professional staff requiring a high degree of integrity, pride, and dedication in their field of expertise.

The Laboratory Administration Division is active in **Best Practices** with the Texas Commission on Environmental Quality (TCEQ) National Environmental Laboratory Accreditation Conference (NELAC) Accreditation for bacteriology in place. NELAC requirements set standardized performance measures to ensure data integrity via staff training and approved methods of analysis. A TCEQ approved Pretreatment Program is maintained to reduce or limit interfering materials from entering the wastewater stream. The Stormwater Quality Program maintains a TCEQ MS4 Permit which is responsible for overseeing numerous industries and the discharge that is created during seasonal rain events. Recently, the new Household Hazardous Waste Program (HHW), was completed and installed. Laboratory Administration is active in the new City workforce **Safety** Initiative by maintaining 42 Job Safety Analysis documents for the division.

Operations in the Environmental Laboratory use cutting edge **Technology** in methods and complex instruments. The output of this **Technology** ensures **Public Safety** of drinking water and various waste management systems. **Excellence in Communication** is continually provided to the public, the regulatory agencies, and the news media. This division has an internet presence with the Stormwater Quality Program, the Pretreatment Program, the HHW Program, and the Environmental Laboratory. All

of these are located on www.Amarillo.gov with thorough explanations of the programs and details of how state and federal requirements are integrated into the programs.

Laboratory Administration conducts their activities with attention to **Customer Service** needed by citizens, City departments and divisions, and private entities. **Economic Development** is helped by providing active analysis and historical data concerning the quality of our drinking water and the status of our wastewater. We also provide guidance and data in the process of **Infrastructure** development in Water Treatment, Wastewater Treatment, Stormwater Quality, and Wastewater Collection Systems.

Our work is directly involved in ensuring private Industrial waste facilities maintain good housekeeping under their permits which are issued by Laboratory Administration. The Stormwater Quality Program supports **Civic Pride** by ensuring sediment, erosion, and construction debris do not leave construction and industrial sites. These sites have state required SWP3 plans and are inspected by this program to ensure good housekeeping procedures ensure **Amarillo Beautification**.

Programs

Administration and Support
2021/22 Budget — $ 183,916

This Program is responsible for completion of 28,982 required administrative documents including permits, manifests, laboratory reports, credit card purchases, memos, deposits/cash reports, requisitions, payment vouchers, chemical inventory, and others as required by different work groups.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Budgeted**	**2021/22 Projected**
Administrative documents managed	28,982	29,851	30,747

Environmental Laboratory
2021/22 Budget — $ 789,867

This Program is an in-house Central Laboratory operation. This work includes approximately 68,000 parameter results within 18,031 samples with a commercial value of $1,904,000 per year. Growth in samples processed currently averages 1.41% per year. We provide high quality analytical services to all requesting departments and divisions in a timely manner with the lowest cost to the City.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Budgeted**	**2021/22 Projected**
Total samples analyzed	18,031	18,285	18, 543

Industrial Waste/Pretreatment
2021/22 Budget — $ 279,744

This Program manages 18 significant Industrial Waste Permits. This includes monthly sampling, inspections, permitting, and reporting in a timely and professional manner. We meet or exceed all requirements of the TCEQ approved Pretreatment Program and the permits for both Wastewater Treatment Plants.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Budgeted**	**2021/22 Projected**
Industries managed under permits	18	19	20

Stormwater Quality
2021/22 Budget — $ 406,065

This Program manages 105 regulated industries. This includes sampling, inspections, and reporting. The primary City Playa Lakes are also routinely monitored for pollution. Operation and maintenance of the state/federal MS4 Permit issued to the City is continual and renews on a five-year cycle. We meet the Stormwater Quality MS4 Permit, the Construction General Permit, and the Industrial General Permit.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Budgeted**	**2021/22 Projected**
Industries Managed under Permits	105	107	107

Chemical Inventory
2021/22 Budget — $ 53,481

This Program manages 8,796 chemical items for City departments and divisions and generates the Texas Tier II Report annually. The Annual Chemical Inventory for all City departments and divisions is conducted each year in December. The results of the 112 inventories are checked for accuracy and completeness to support generation of the primary Annual Texas Tier II Report. Interim Tier II Reports may be required at different times during the year. Performance for the Program is measured by time of response, completeness, and accuracy of the data presented to TCEQ.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Budgeted**	**2021/22 Projected**
Total chemical items managed	8,796	8,840	8,884

NELAC Drinking Water Bacteriology
2021/22 Budget — $ 201,581

9,143 drinking water samples are analyzed each year to protect over 250,000 people living in the upper Panhandle Region. We also serve regional bottled water companies. We maintain TCEQ NELAC accreditation for bacteriology and provide the state with all applicable reports in a timely and accurate manner. Growth is projected at 1.41% annually.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Budgeted**	**2021/22 Projected**
Total bacteriology samples processed	9,143	9,272	9,363

Household Hazardous Waste
2021/22 Budget — $ 16,456

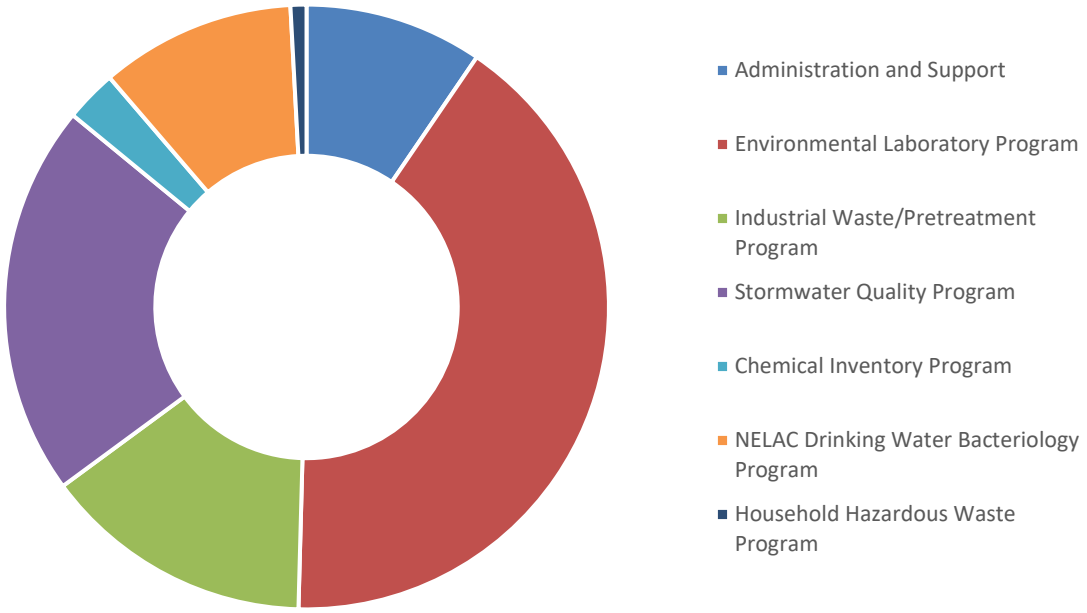
This group processes, in a safe and accountable manner, 6,661 pounds of chemical products delivered by residents each year and prepares the required state reporting. Products which are safe for consumer re-use are recycled for the public free of charge. Dangerous or banned products are shipped to a Hazardous Waste Disposal Site.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Budgeted**	**2021/22 Projected**
Pounds of chemicals managed	6,661	5,767	5,825

Authorized Positions

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Permanent Positions	21	21	21
Part-time Positions	-	-	-
Total Positions	**21**	**21**	**21**

Total Environmental Laboratory 2021/22 Budget — $ 1,931,108



City of Amarillo

Department Staffing Report

Department: Laboratory Admin

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM355	CHIEF CHEMIST: ENVIRONMENTAL PROGRAMS MANAGER	
1.00	ADM551	ENVIRONMENTAL ADMINISTRATOR	
1.00	CLR130	ADMINISTRATIVE SUPERVISOR	
1.00	CLR405	ADMINISTRATIVE ASSISTANT II	
1.00	PRF350	ENVIRONMENTAL CHEMIST	
2.00	PRF351	CHEMIST I	
2.00	PRF352	CHEMIST II	
2.00	PRF353	CHEMIST III	
1.00	TEC335	INDUSTRIAL WASTE SUPERVISOR	
2.00	TEC555	ENVIRONMENTAL TECHNICIAN	
1.00	TEC928	STORM WATER SUPERVISOR	
1.00	TEC943	BACTERIOLOGY TECHNICIAN	
1.00	TEC945	WATER BACTERIOLOGIST	
1.00	TRD047	CUSTODIAN II	
1.00	TRD350	INDUSTRIAL WASTE INSPECTOR	
2.00	TRD351	STORM WATER INSPECTOR	
21.00		Total Permanent Positions	
21.00		Total Department	1,226,651

CITY OF AMARILLO®
SOLID WASTE COLLECTION

(1431)

Budget Comparison

	2019/20 Budgeted	2020/2021 Budgeted	2021/22 Projected
Personnel Services	$ 5,810,951	$ 6,010,991	$ 6,574,300
Supplies	452,752	193,706	190,182
Contractual Services	5,155,480	5,982,589	6,180,226
Other Charges	373,578	154,359	161,627
Capital Outlay	-	256,736	697,200
Total Expenses	**$ 11,792,761**	**$ 12,598,380**	**$ 13,803,536**

Mission

The City of Amarillo Solid Waste Collection Division provides for the safe and efficient collection of residential and commercial solid waste within the City limits. The Solid Waste Collection Division ensures the health, safety, and welfare of residents, commercial customers, and employees while acting in compliance with state regulations and Amarillo Municipal Ordinances.

Strategic Approach

The City Solid Waste Collection Division utilizes a fully automated, containerized trash collection system for the majority of its residential and commercial customers. Residents who have dumpsters in front of their homes, those with dead-end alleys or safety concerns, and some customers currently receiving curbside hand collection are receiving curbside cart collection. Other residents in specific neighborhoods without alleys have curbside hand-pickup collection of their solid waste; however, most will be transitioning to curbside cart collection within this budget year. The City also has a curbside big/bulky collection program as well as coordinated alley collection program for limbs and big/bulky items. The existing multiple program operation strives to maintain **Civic Pride** by providing many solid waste collection services for the public in accordance with **Best Practices**.

Programs

Division Administration/Support

2021/22 Budget - $ 627,999

Administration/Support is responsible for management of the multi-faceted Solid Waste Collection Division.

Residential Collection Services
2021/22 Budget - $ 6,649,325

The City provides residential collection using side-load dumpsters, curbside cart collection, as well as curb-side bag collection in neighborhoods without alleys. The automated curbside cart service is for customers with dumpsters in front of their homes, those with dead-end alleys or safety concerns, and some customers who currently receive curbside hand collection.

Each 3-cubic-yard, side-loader dumpster for solid waste disposal, will generally serve three to five households. At present, there are approximately 19,060 of the 3-cubic-yard, side-loader dumpsters serving approximately 63,493 residences within the City limits.

Workload Indicators:	**2019/20 Actual**	**2020/21 Projected**	**2021/22 Projected**
Single Family Residential – Alley and Street Dumpsters*			
Households	56,574	56,400	56,500
Cost of service per month	$17.33	$17.33	$17.33
Single Family Residential – Curbside Manual*			
Households	675	1,047	0
Cost of service per month	$17.33	$17.33	$17.33
Single Family Residential – Curb Cart*			
Households	6,433	6,433	7,580
Cost of service per month**	$17.33	$17.33	$17.33
Total residential customers	63,683	63,880	64,080
Monthly solid waste rate***	$17.33	$17.33	$17.33

*Counts are from CAFR, Costs from Solid Waste Study 2017

**Conservative estimate considering only 30% route density. Costs decrease with higher density.

***Includes additional 3 big and bulky crews, and 2 chipper crews

Recycling Centers
2021/22 Budget - $ 69,639

Four Household Collection Sites are cleaned and maintained. The centers accept used motor oil, oil filters, tin cans, and aluminum cans. The recycling centers are cleaned and the oil filters are removed at least twice per week by the Chipper Crew.

Big and Bulky Collection Crews and Chipper Crews
2021/22 Budget - $ 2,189,912

The Curbside Big and Bulky program allows customers to contact the Solid Waste Collection Division to schedule pick-up of big and bulky items from their curb. Once a customer calls Solid Waste, they are given a date to set out their items and the crew collects the items from their curb. The City operates eight Lightning Loader trucks with six crews available to collect the large bulky items. Four Chipper Crews collect brush as well as the big and bulky items within the alleys. This service is primarily driven by citizens' requests. Crews clean the entire alley when responding to a citizen request. When the Big and Bulky Collection Crews have finished all curbside requests, they divert their efforts to alleys as well.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Projected**	**2021/22 Projected**
Alley cleanup requests % completed	5,556 (100%)	4,940 (100%)	4,940 (100%)
Curbside Big & Bulky pick-up % completed	22,718 (100%)	23,500 (100%)	25,615(100%)

Time to respond to alley clean-up (goal to reduce by 25%)	4 weeks	3 weeks	2 Weeks

Brush Sites and Composting
2021/22 Budget - $ 376,799

The City operates two brush sites for residents to dispose of their tree limbs and brush. The brush and limbs at these two locations are processed and transferred to the compost facility at the City of Amarillo Landfill. The brush sites provide organic material needed for the compost site at the landfill. The compost facility is another year away from having quality compost available for sale, but it will utilize the materials collected from the City's brush sites to grow this program. The compost site will allow the citizens and businesses of Amarillo to divert waste from the Landfill to the compost site, expanding the life of the Landfill.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Projected**	**2021/22 Projected**
Total tonnage of ground wood chips (goal is to increase the total tonnage of chips diverted from the Landfill by 5%)	1,974	2,879	3,500
Total tons disposed in landfill	0	0	0
Total tons diverted (brush sites and brush composted	1,974	2,879	3,500

Dumpster and Cart Paint and Repair Operation
2021/22 Budget - $1,630,310

The Solid Waste Collection Division operates a container repair and painting operation.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Projected**	**2021/22 Projected**
Dumpster service requests	6,706	4,483	4,000
Dumpsters repaired	4,751	2,798	5,000
Dumpsters replaced	1,908	1,255	1,000
Number of days to repair lids (goal to decrease by 10%)	25	45	15
Number of days to perform minor repair requests (goal to decrease by 10%)	4	3	3

Commercial Collection Services
2021/22 Budget - $ 2,259,552

Commercial Collection Services serve approximately 4,259 business customers using either 8-cubic-yard front loading containers or 3-cubic-yard side loading dumpsters. Smaller businesses and apartment complexes utilize the smaller 3-cubic-yard side loading containers. Due to very competitive pricing from private commercial haulers with three-year term contracts and national chain service agreements, the commercial collection service has seen a decrease in customers and service from past years.

Solid Waste Collection Combined Program Goals

Performance Measures/Indicators:	2019/20 Actual	2020/21 Projected	2021/22 Projected
Vehicle Excess Idle Time in Hours (goal to decrease by 10%)	480hrs/mo. (% decrease)	549hrs/mo. (14.38% Increase)	500hrs/mo. (10% decrease)
OSHA Reportable Accidents/Incidents (goal to decrease by 5%)			

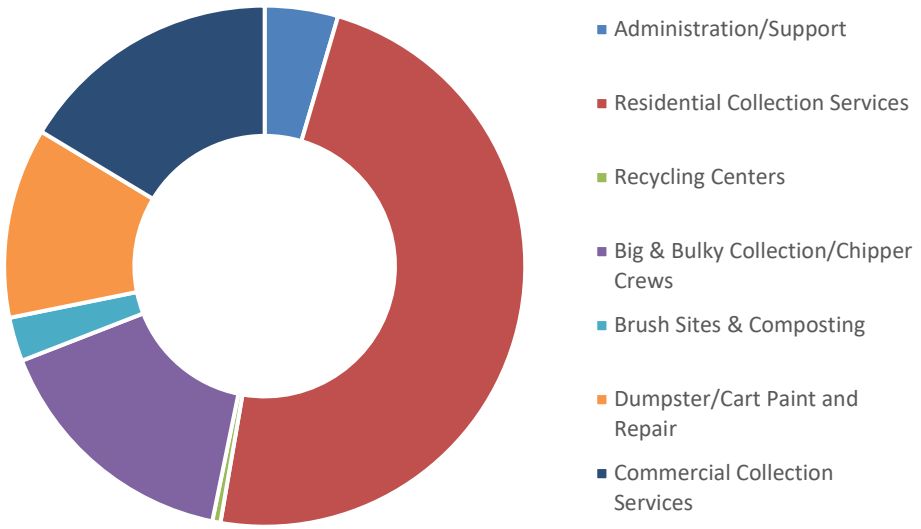
Authorized Positions

	2019/20 Budgeted	2020/21 Budgeted	2020/21 Budgeted
Permanent Positions	110	109	115
Part-time Positions	2	2	2
Total Positions	**112**	**111**	**117**

Supplemental Position Requests:

6 TRD952 EQUIPMENT OPERATOR I

Total Solid Waste Collection 2021/22 Budget — $ 13,803,536



City of Amarillo

Department Staffing Report

Department: Solid Waste Collection

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM240	SOLID WASTE SUPERINTENDENT	
2.00	ADM241	ASSISTANT SOLID WASTE SUPERINTENDENT	
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	CLR410	ADMINISTRATIVE ASSISTANT III	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
5.00	MGT240	SOLID WASTE SERVICE COORDINATOR	
3.00	MGT241	ROUTE SUPERVISOR	
1.00	MGT260	MAINTENANCE SHOP COORDINATOR	
1.00	TEC560	SOLID WASTE SERVICE TECHNICIAN	
1.00	TEC915	ASSISTANT SOLID WASTE SERVICE COORDINATOR	
2.00	TRD240	WELDER I	
1.00	TRD241	WELDER II	
16.00	TRD930	UTILITY WORKER	
60.00	TRD952	SOLID WASTE EQUIPMENT OPERATOR I	
19.00	TRD953	SOLID WASTE EQUIPMENT OPERATOR II	
115.00		Total Permanent Positions	
Part-Time Positions			
2.00	HRL930	UTILITY WORKER	
117.00		Total Department	6,574,300

CITY OF AMARILLO®
SOLID WASTE DISPOSAL

(1432)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 1,685,876	$ 2,237,638	$ 2,313,736
Supplies	191,268	192,283	193,195
Contractual Services	2,298,595	2,251,733	2,251,758
Other Charges	311,163	485,417	448,032
Total Expenses	**$ 4,486,903**	**$ 5,167,070**	**$ 5,206,721**

Mission

Solid Waste Disposal provides for the safe and environmentally efficient processing, transportation, compaction, and daily cover of the waste at the Transfer Station, and Landfill operations in compliance with the federal, state, local permit regulations, and in accordance with **Best Practices**. The Landfill accepts solid waste and debris from the Transfer Station, other municipal departments, commercial contract haulers, contractors, private citizens, and neighboring communities. Solid Waste Disposal strives to provide excellent **Customer Service**, while always striving to improve **Safety** of the employees and citizens that utilize the Transfer Station and Landfill.

Strategic Approach

The Solid Waste Disposal Division operates a Transfer Station that receives the refuse from commercial and residential collection vehicles. The Transfer Station is centrally located within the city limits of Amarillo, at the City Service Center, and reduces the overall transportation costs of hauling refuse to the Landfill. The Landfill strategic approach is to maintain compliance with federal and state environmental laws, while serving the needs of the citizens of Amarillo through efficient service and **Best Practices**, while enhancing **Civic Pride** through efficient waste disposal. This approach will be implemented utilizing **Safety** first, with a strong emphasis on **Customer Service.**

Programs

Transfer Station

2021/22 Budget — $ 1,891,372

The Transfer Station provides for a central location to efficiently transfer refuse from the collection routes to the Landfill for disposal.

To improve safety, a traffic signal was installed at the entrance of the Transfer Station to inform drivers of when it is safe to enter. This prevents too many drivers from entering at once, which creates an unsafe environment on the floor.

Landfill
2021/22 Budget — $ 3,315,349

The Landfill weighs the incoming refuse, and compacts and covers all incoming debris daily. The Landfill recycles appliances, miscellaneous metal, used tires, etc. The facility must collect air samples, ground water samples, surface water run-off samples, and water well samples to assure compliance with federal, state, and local permit operating regulations. The Amarillo Landfill has an expected life of approximately another 123 years.

Solid Waste is actively pursuing ways to reduce, reuse and recycle to expand the Landfill's lifespan. One such effort is the composting site located at the landfill. This facility is approximately a year away from having quality compost available for sale but will utilized the materials collected from the City's brush sites to grow this program. The compost site will allow the citizens and businesses of Amarillo to divert waste from the Landfill to the compost site, expanding the life of the Landfill.

A tire shredding program is now being utilized at the Landfill. The Landfill receives approximately 1000 tires a month. Prior to disposal, the tires are being shredded two to three days out of the week. Approximately 200 - 300 tires are being shredded per week. Once the tires are shredded the tire chips are placed in the Landfill, reducing the amount of space consumed. Increase expected due to the advertising of tire shredding program.

Workload Indicators:

	2019/20 Actual	**2020/21 Estimated**	**2021/22 Projected**
Number of incoming loads	53,472	53,881	54,381
Tons of solid waste received	278,920	281,258	283,868
Used tires brought to Landfill (from public and Transfer Station)	15,252	20,016	21,017

Solid Waste Disposal is going to increase our compaction rate which will save valuable space at the Landfill by compacting more waste into a smaller space. Implementation of a new compaction technique will reduce overall soil use and extend the life of the landfill.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Compaction Ratio [lb./cy] (goal to increase by 15%)	1,000	1,069	1200

Performance Measures/Indicators:

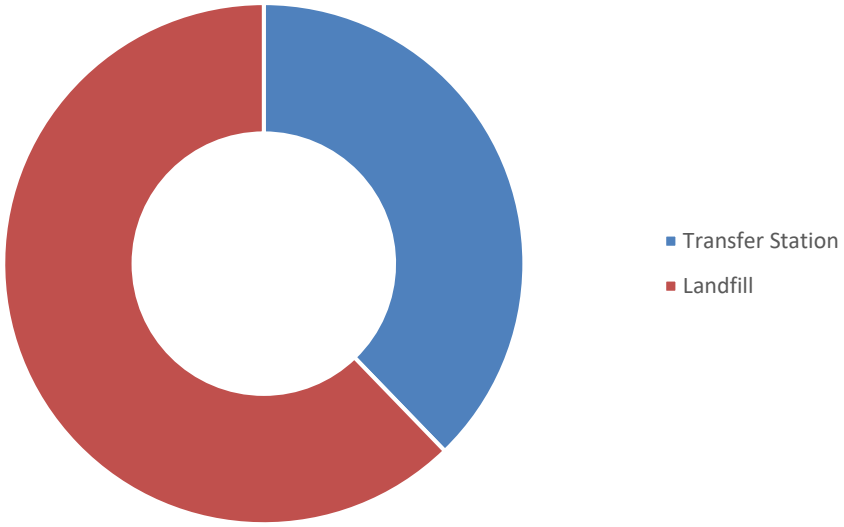
	2019/20 Actual	**2020/21 Estimated**	**2021/22 Projected**
Hours of Vehicle Idle Time (goal to decrease by 10%)	255 hr/mo.	267 hr/mo.	<100 hr/mo.
OSHA Reportable Accidents/Incidents (goal to decrease by 5%)	7	5	5

Authorized Positions

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Permanent Positions	43	43	41
Part-time Positions	2	2	2
Total Positions	**45**	**45**	**43**

Supplemental Position Requests:
(2) TRD930 UTILITY WORKER

Total Solid Waste Disposal 2021/22 Budget — $ 5,206,721



City of Amarillo

Department Staffing Report

Department: Solid Waste Disposal

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	CLR130	ADMINISTRATIVE SUPERVISOR	
1.00	MGT250	LANDFILL SUPERVISOR	
1.00	MGT251	ASSISTANT LANDFILL SUPERVISOR	
1.00	MGT252	TRANSFER STATION SUPERVISOR	
1.00	MGT253	ASSISTANT TRANSFER STATION SUPERVISOR	
3.00	TEC150	ENVIRONMENTAL COMPLIANCE TECHNICIAN	
2.00	TRD250	TRANSFER STATION OPERATOR	
2.00	TRD252	GATE ATTENDANT	
9.00	TRD255	DISPOSAL EQUIPMENT OPERATOR	
11.00	TRD930	UTILITY WORKER	
8.00	TRD952	SOLID WASTE EQUIPMENT OPERATOR I	
1.00	TRD972	TRANSFER STATION MAINTENANCE MECHANIC	
41.00		Total Permanent Positions	
Part-Time Positions			
1.00	HRL251	TRANSFER TRUCK DRIVER	
1.00	HRL930	UTILITY WORKER	
2.00		Total Part-Time Positions	
43.00		Total Department	2,313,736

CITY OF AMARILLO®
DRAINAGE UTILITY

(5600)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 1,124,932	$ 1,625,647	$ 1,752,457
Supplies	741,311	279,221	228,140
Contractual Services	880,851	983,078	1,054,214
Other Charges	1,518,512	872,438	871,990
Capital Outlay	7,486	10,040,000	4,500,000
Debt Service	337,225	816,352	818,531
Inter Reimbursements	(17,878)	(50,000)	(50,000)
Operating Transfers	39	-	315,222
Total Expenses	**$ 4,592,477**	**$ 14,566,736**	**$ 9,490,554**

Mission

Work cooperatively to provide the community with a safe and efficient drainage system and provide our services in a respectful, courteous, and responsive manner.

Strategic Approach

The Drainage Utility division is entering its eighth year of operating and maintaining the City's drainage system. The Drainage Utility supports the goals and initiatives set out in the **Council Pillars and City Manager Initiatives** by maintaining the City's storm water drainage infrastructure**.**

The Drainage Utility division utilizes **Best Practices** to safely and efficiently serve our customers. Services include customer billing assistance, street sweeping, inspection, inventory management, cleaning, rehabilitation, and repairing all municipal drainage infrastructure, including concrete channels, gutters, outfalls, inlets, culverts, storm pipes, open channels, storm water pumps, and playa lakes.

The principal guidance documents that aid in the department's planning and operations are the **Council Pillars and City Manager Initiatives**, the City of Amarillo Drainage Utility Study (June 2019), the Martin Road Lake Storm Water Master Plan (November 2013), the Tee Anchor Drainage Master Plan (July 2014), the Storm Water Management Master Plan (April 1993), and the Storm Water Management Criteria Manual (April 1995).

Programs

Drainage Utility Administration/Support
2021/22 Budget - $ 672,165

Provide administration and support to the drainage utility system through Infrastructure Planning, Implementing Best Practices, and implementing the City's **Safety** programs.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Number of service requests processed	242	192	325
Customer's service requests processing (a callback to the customer within 48 hours)	225	192	100

Drainage Utility Fee Maintenance
2021/22 Budget - $ 229,254

Maintain and adjust the customer database for billing as changes occur on service properties in keeping with **Best Practices**. Revenues for the Drainage Utility are provided through the fees billed to approximately 77,000 drainage utility accounts.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Drainage utility bills inquiries	3,621	1,000	1,000

Drainage Infrastructure and Maintenance
2021/22 Budget - $ 3,161,204

Meet the Infrastructure Planning, **Safety Programs**, **Civic Pride,** and **Best Practices** initiatives of the **Council Pillars and City Manager Initiatives** by inspecting, maintaining, and repairing the drainage system. Maintain the drainage system for operational efficiency and provide for the safest transport and removal of storm waters.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Storm sewer inspected, cleaned or maintained (linear feet)	52,602	23,100	100,000
Percentage of system	6%	3%	11.4%
Cost per LF	$1.40	$1.50	$1.60
Storm sewer internal inspections (linear feet)	165,262	17,549	65,000
Percentage of system	19%	2%	7.4%
Cost per LF	$1.59	$1.62	$1.65
Drainage channel maintenance (linear feet)	3,092	2,964	18,000
Percentage of system	7%	6%	38.0%
Cost per LF	$4.32	$4.41	$4.50
Curb and gutter maintenance (linear feet)	10,455	3,845	8,500
Percentage of system	.23%	.09%	.19%
Cost per LF	$15.81	$24.71	$20.00
Drainage inlets inspection and maintenance	1,307	354	2,500
percentage of system (3,676 inlets)	36%	9.6%	62%
Utility hole inspection and maintenance	22	12	250
percentage of system (618 Ulility holes)	4%	1.9%	50%

Environmental Maintenance
2021/22 Budget - $ 927,931

Sweep streets regularly to improve Customer Service and reduce contaminants regulated by State and Federal agencies. Cover approximately 20,000 centerline miles of curbed streets.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Streets swept (centerline miles)	38,701	14,165	21,000
Cost of Street Sweeping (Per Centerline Mile)	$9.26	$13.52	$48.00
Sweeper idle time [hours per day] (goal to decrease by 10%)	15	10	13.5
Miles driven per day (goal to decrease by 5%)	25	22	23.75
Number of streets swept (goal to increase by 5%)	20,000	16,850	22,000

Drainage Capital Improvement Plan
2021/22 Budget - $ 4,500,000

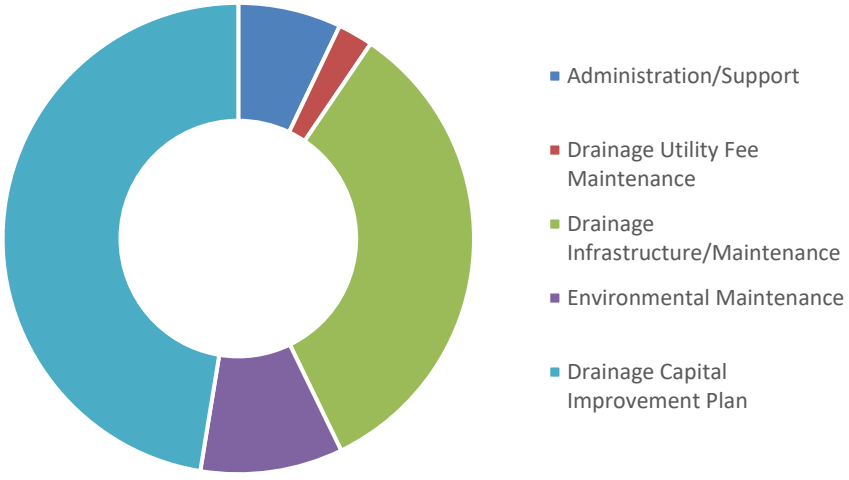
Determination of projects that need to be completed during the next five years to improve the quality of life for all citizens and improve the present service delivery system. Drainage Utility plans for projects such as installing new storm sewers, repair or improvement to existing storm sewer infrastructure, new construction, and vehicles and equipment to expand the Drainage Utility function.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Approved CIP funding	$11,700,000	$11,250,000	$4,500,000

Authorized Positions

	2019/20 Actual	**2020/21 Estimated**	**2021/22 Projected**
Permanent Positions	32	32	32
Part-time Positions	-	-	-
Total Positions	**32**	**32**	**32**

Total Drainage Utility 2021/22 Budget - $ 9,490,554



City of Amarillo

Department Staffing Report

Department: Drainage Utility

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM090	DRAINAGE UTILITY ASSISTANT SUPERINTENDENT	
1.00	ADM105	DRAINAGE UTILITY SUPERINTENDENT	
1.00	CLR405	ADMINISTRATIVE ASSISTANT II	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
3.00	MGT224	DRAINAGE UTILITY FOREPERSON	
2.00	MGT225	DRAINAGE UTILITY SUPERVISOR	
1.00	TEC932	STORM SEWER TECHNICIAN	
1.00	TRD220	EQUIPMENT OPERATOR IV	
2.00	TRD221	EQUIPMENT OPERATOR I	
2.00	TRD222	CONCRETE FINISHER	
9.00	TRD930	UTILITY WORKER	
5.00	TRD950	EQUIPMENT OPERATOR II	
1.00	TRD951	EQUIPMENT OPERATOR III	
2.00	TRD960	UTILITY OPERATOR	
32.00		Total Permanent Positions	
32.00		Total Department	1,818,965

CITY OF
AMARILLO®
OPEN SPACES ★ ENDLESS OPPORTUNITIES

Development Services

CITY OF
AMARILLO®
OPEN SPACES ★ ENDLESS OPPORTUNITIES

CITY OF AMARILLO
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION

DESCRIPTION	Actual 2019/2020	Budgeted 2020/2021	Budgeted 2021/2022
Development Services			
1410 Public Works	527,484	567,045	527,196
1415 Capital Projects & Development	887,838	1,084,789	1,410,611
1720 Planning and Development Svcs	783,520	866,918	931,422
1740 Building Safety	3,020,227	3,165,598	3,589,720
1750 Environmental Health	1,370,235	1,475,190	1,679,530
1930 Fire Marshal	873,729	1,025,850	1,022,442
1000 General Fund	7,463,033	8,185,390	9,160,921
2420 Urban Transportation Plan			
Development Services			
24200 Urban Transportation Planning	539,429	401,980	348,813
2420 Urban Transportation Planning	539,429	401,980	348,813
2660 Leose Training Program Fund			
Development Services			
26620 Leose Training- Fire Civilian	-	-	-
2660 Leose Training Program Fund	-	-	-
5200 Water & Sewer Fund			
Development Services			
52115 Capital Projects & Development	893,385	1,303,846	1,200,749
5200 Water and Sewer System Fu	893,385	1,303,846	1,200,749
Development Services Total Expenditures	**8,895,847**	**9,891,216**	**10,710,483**

CITY OF AMARILLO®
PUBLIC WORKS

(1410)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 555,234	$ 604,364	$ 573,119
Supplies	26,296	7,250	4,250
Contractual Services	13,056	5,230	3,600
Other Charges	6,516	12,343	6,960
Inter Reimbursements	(73,618)	(62,142)	(60,733)
Total Expenses	**$ 527,484**	**$ 567,045**	**$ 527,196**

Mission

Public Works enhances the quality of life for its residents and visitors and promotes economic development for our community by strategically providing and maintaining public infrastructure and municipal services in a resilient manner.

Strategic Approach

Public Works primary function is to provide administrative support, coordination, and operational direction to the five divisions within the department. These include: Drainage Utility, Fleet Services, Solid Waste Collection & Disposal, Streets Services, and Traffic. These responsibilities include strategic planning, program coordination, contract management, quality, safety and environmental systems, community outreach, and budget management.

Programs

Administration and Support

2021/22 Budget — $ 527,196

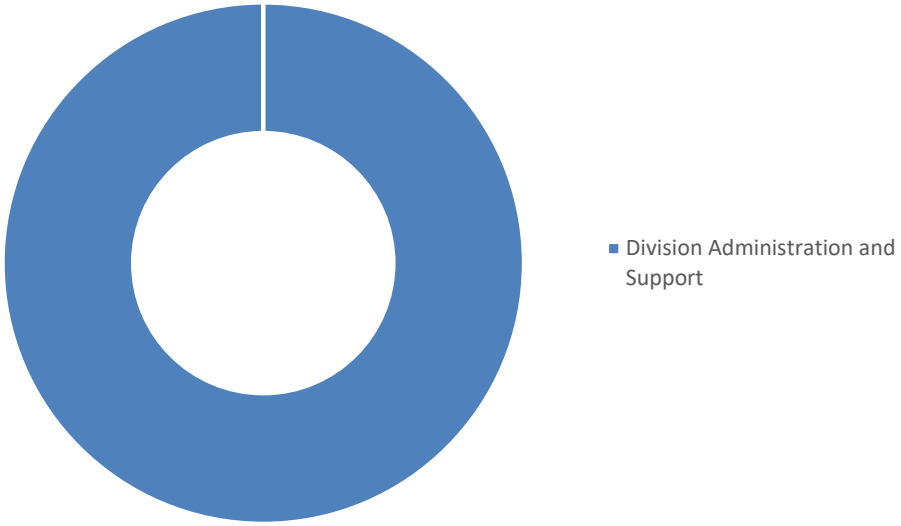
Provide management and oversight to the divisions of Drainage Utility, Fleet Services, Solid Waste Collection & Disposal, Streets Services, and Traffic.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Number of Full-Time Employees Supported	404	398	401

Authorized Positions

	2018/19 Actual	2019/20 Budgeted	2020/21 Budgeted
Permanent Positions	5	5	5
Part-time Positions	-	-	-
Total Positions	**5**	**5**	**5**

Total Public Works Department 2021/22 Budget — $ 527,196



City of Amarillo

Department Staffing Report

Department: Public Works

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM200	DIRECTOR OF PUBLIC WORKS	
1.00	ADM201	ASSISTANT DIRECTOR OF PUBLIC WORKS	
1.00	CLR415	ADMINISTRATIVE ASSISTANT IV	
1.00	MGT560	PROGRAM COORDINATOR	
1.00	MGT580	PROGRAM MANAGER	
5.00		Total Permanent Positions	
5.00		Total Department	573,119

CAPITAL PROJECTS & DEVELOPMENT ENGINEERING

(1415, 52115)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 2,078,442	$ 2,413,693	$ 2,657,318
Supplies	34,515	131,200	129,800
Contractual Services	187,722	270,211	216,558
Other Charges	43,732	173,532	172,683
Inter Reimbursements	(563,187)	(600,000)	(565,000)
Total Expenses	**$ 1,781,224**	**$ 2,388,635**	**$ 2,611,360**

Mission

The Capital Projects and Development (CP&D) Engineering department's mission is to facilitate safe, well-planned community improvements. The Department acts with integrity, accountability and transparency to provide the highest level of service for the production of well planned, well designed, safe, lasting and useful infrastructure.

Strategic Approach

CP&D Engineering is a full service department made up of a team of professionals in the fields of surveying, drafting, GIS, project management, construction inspection, engineering, and administration. CP&D Engineering is committed to the strategic objectives in the City of Amarillo's Vision for the Future via the **BluePrint for Amarillo** as each initiative is considered a part of the department's work approach.

CP&D Engineering provides **Customer Service** to the citizens of Amarillo, engineering services to other City divisions and departments, and regulatory oversight to private development. The department commits to the health, **Public Safety**, and welfare of the general population by ensuring compliance with laws and regulations governing the design and construction of public drinking water production and supply systems; public wastewater collection, treatment, and disposal systems; public storm water infrastructure; public solid waste disposal systems; and the public right-of-way.

CP&D Engineering contributes to the overall efforts of the City's **Economic Development and Redevelopment** initiative as well as the **Civic Pride** initiative by planning, designing, and constructing projects such as the Annual Arterial Reconstruction, Annual Sidewalk Replacement, 2-inch Water Main Replacement, and Sewer Main Pipe Bursting as well as projects identified in the various Neighborhood Plans. CP&D Engineering embodies the **Fiscal Responsibility** initiative by initiating and evaluating the success of a multi-year citywide infrastructure plan--Community Investment Program (CIP). The CIP focuses on infrastructure planning, design, and construction utilizing best practices. That plan includes collecting and evaluating statistical data and maintaining licensed and certified design and project

management staff to make recommendations on the maintenance, expansion, and funding of the infrastructure needs of the community.

CP&D Engineering strives for **Excellence in Communication** with the public, contractors, and private development partners. CP&D Engineering provides a safe work environment that encourages the growth of loyal employees who respect each other. The department holds the highest ethical standards and performs in ways that earn the trust of others by acknowledging that decisions affect all residents of Amarillo. The department was created in the 2015/16 fiscal year by combining the engineering functions from Utilities and Engineering departments.

Programs

Capital Department Administration/Support

2021/22 Budget — $ 596,882

Provides oversight and management of the design and construction of capital projects and development for the City and its extraterritorial jurisdiction (ETJ). This program ensures best practices are used in the design process and construction of public infrastructure. Performance measures include meeting contractual processing times for project payments, change orders and project acceptance letters.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Capital projects accepted	$37,300,000	$33,650,000	$65,000,000
Capital projects budgeted	$48,400,000	$55,350,000	$39,660,000
Development projects capitalized	$7,855,429	$16,800,000	$13,500,000
Engineering consultant contracts administered	17	20	25

Capital Project Planning

2021/22 Budget — $ 74,610

Provides other departments with long-term planning and budgeting associated with CIP projects. Provides guidance and expertise for evaluating projects for conformance with the long-term plan for City infrastructure, **Economic Development and Redevelopment**, **Civic Pride,** most especially including community appearance, and disadvantaged areas of the community, and the comprehensive transportation network.

Capital Improvement Projects	**Estimated Number of Projects**	**Estimated Value of Projects**
2021/2022 Capital Projects Proposed	74	$65,485,110

Capital Project Design

2021/22 Budget — $ 895,323

Provides City departments with design and bidding phase services for capital projects, including land acquisition, the production of technical specifications, plans, detailed estimates, and contract documents. Utilizes **Fiscal Responsibility** to design lasting and useful projects that support the priorities of the City for **Economic Development and Redevelopment, Civic Pride** including community appearance, and disadvantaged areas of the community, **Public Safety**, and a comprehensive **Transportation** network.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Value of arterial designed	$3,400,000	$17,600,000	$3,000,000
Value of storm sewer main designed	$1,000,000	$1,200,000	$1,500,000
Value of water main designed	$5,750,000	$5,600,000	$4,100,000
Value of sewer main designed	$8,500,000	$35,000,000	$10,000,000
Value of general construction design including street improvements, ADA/sidewalk improvements, bus stops, treatment plant projects, and misc. projects.	$11,000,000	$5,000,000	$11,000,000
# of surveys completed	110	140	120

Capital Project Construction
2021/22 Budget — $ 671,493

Provides construction phase services to other departments for the construction of capital projects including project management, payment recommendation, field inspection, and project testing. Utilizes **Fiscal Responsibility** to construct lasting and useful projects that support the priorities of the City for **Economic Development and Redevelopment, Civic Pride** including community appearance, and disadvantaged areas of the community, **Public Safety, a**nd a comprehensive **Transportation** network. Maintains a **Safe** work environment on projects for City staff, contractors, and the public.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Lane miles of arterial constructed	5.5	12.5	16.5
Miles of residential streets constructed	2.5	5	3.5
Lane miles of streets resurfaced	500	210	150
Miles of storm sewer constructed	1	0.3	0.1
Miles of water main constructed	4.5	8.5	6
Miles of sewer main constructed	11.6	12	15
General construction projects constructed including street improvements, ADA/sidewalk improvements, bus stops, and misc. projects.	5	8	6

Development Services Administration
2021/22 Budget — $ 149,221

Provides the public with services associated with planning for, establishing, and enforcing applicable laws and regulations for the design and construction of public infrastructure by private developers. This process includes maintaining the technical specifications for the construction of public infrastructure, flood plain administration, contract administration, review of technical documents, project inspection, and project testing for **Fiscal Responsibility** and **Public Safety**.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Development construction plans reviewed	57	25	30
% reviewed on time	95%	96%	96%
Development drainage reports reviewed	22	14	15
% reviewed on time	91%	93%	93%

Right Of Way (ROW) Management
2021/22 Budget — $ 223,831

Provides the management of the public ROW, which includes acquiring needed ROW, mapping existing and proposed infrastructure, and planning for and permitting construction in the public ROW. Utilizes best practices by collecting data on the use of the public ROW to develop and enforce **Fiscally Responsible** construction methods, keep the public informed, facilitate **Public Safety**, and planning for the future of public ROW.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
ROW permits issued	409	510	500
ROW permits closed	252	320	300
Construction easements	12	25	30

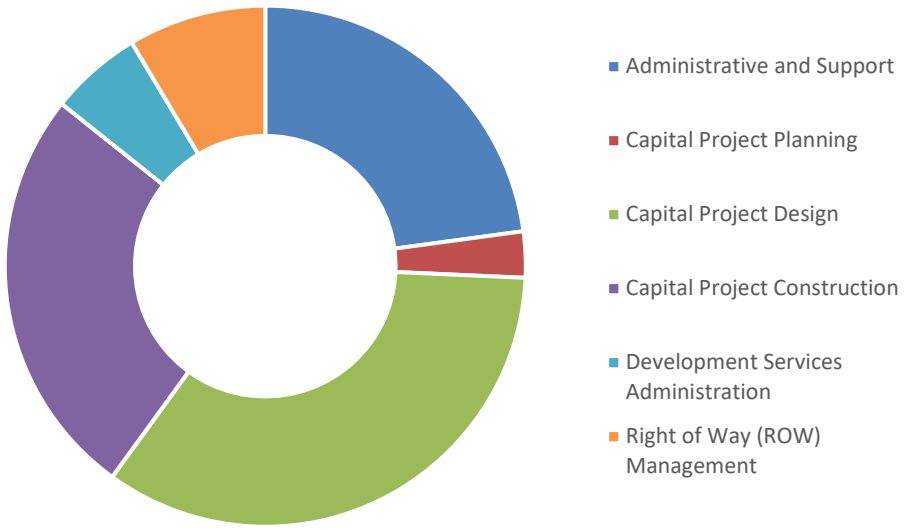
Authorized Positions

	2019/20 Actual	**2020/21 Budgeted**	**2021/22 Budgeted**
Permanent Positions	37	35	35
Part-time Positions	-	-	-
Total Positions	**37**	**35**	**35**

2021/22 Expenditures by Funding Source

General Fund $ 1,410,611
Water and Sewer System Fund $ 1,200,749

Total CP&DE Department 2021/22 Budget — $2,611,360



City of Amarillo

Department Staffing Report

Department: Capital Project Development and Engineering

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
0.52	ADM210	CITY ENGINEER	
1.04	ADM211	ASSISTANT CITY ENGINEER	
0.52	ADM375	CIP DIRECTOR	
0.52	CLR400	ADMINISTRATIVE ASSISTANT I	
0.52	CLR405	ADMINISTRATIVE ASSISTANT II	
0.52	CLR410	ADMINISTRATIVE ASSISTANT III	
1.04	CLR415	ADMINISTRATIVE ASSISTANT IV	
0.52	CLR947	ADMINISTRATIVE SPECIALIST I	
0.52	MGT055	PROJECT CONSTRUCTION SUPERINTENDENT	
0.52	MGT560	PROGRAM COORDINATOR	
0.52	PRF040	RESOURCE ADMINISTRATOR	
0.52	PRF300	CIVIL ENGINEER II	
0.52	PRF303	SENIOR PROJECT COORDINATOR	
1.56	PRF304	CIVIL ENGINEER III	
0.52	TEC212	SURVEYOR II	
0.52	TEC213	SURVEYOR I	
2.60	TEC918	PROJECT REPRESENTATIVE	
1.56	TEC919	PROJECT REPRESENTATIVE II	
2.08	TEC921	ENGINEERING ASSISTANT II	
0.52	TEC923	ENGINEERING DESIGN COORDINATOR	
0.52	TEC925	DEVELOPMENT SERVICES PROJECT COORDINATOR	
0.52	TEC926	SENIOR ENGINEERING ASSISTANT	
18.20		Total Permanent Positions	
18.20		Total Department	1,462,956

City of Amarillo

Department Staffing Report

Department: Capital Project Development and Engineering (Enterprise)

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
0.48	ADM210	CITY ENGINEER	
0.96	ADM211	ASSISTANT CITY ENGINEER	
0.48	ADM375	CIP DIRECTOR	
0.48	CLR400	ADMINISTRATIVE ASSISTANT I	
0.48	CLR405	ADMINISTRATIVE ASSISTANT II	
0.48	CLR410	ADMINISTRATIVE ASSISTANT III	
0.96	CLR415	ADMINISTRATIVE ASSISTANT IV	
0.48	CLR947	ADMINISTRATIVE SPECIALIST I	
0.48	MGT055	PROJECT CONSTRUCTION SUPERINTENDENT	
0.48	MGT560	PROGRAM COORDINATOR	
0.48	PRF040	RESOURCE ADMINISTRATOR	
0.48	PRF300	CIVIL ENGINEER II	
0.48	PRF303	SENIOR PROJECT COORDINATOR	
1.44	PRF304	CIVIL ENGINEER III	
0.48	TEC212	SURVEYOR II	
0.48	TEC213	SURVEYOR I	
2.40	TEC918	PROJECT REPRESENTATIVE	
1.44	TEC919	PROJECT REPRESENTATIVE II	
1.92	TEC921	ENGINEERING ASSISTANT II	
0.48	TEC923	ENGINEERING DESIGN COORDINATOR	
0.48	TEC925	DEVELOPMENT SERVICES PROJECT COORDINATOR	
0.48	TEC926	SENIOR ENGINEERING ASSISTANT	
16.80		Total Permanent Positions	
16.80		Total Department	1,194,362

CITY OF AMARILLO®
PLANNING & DEVELOPMENT SERVICES

(1720,24200)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 1,025,897	$ 1,071,688	$ 1,133,902
Supplies	7,833	10,950	11,406
Contractual Services	23,704	38,200	46,075
Other Charges	161,018	148,060	88,853
Operating Transfers	104,497	-	-
Total Expenses	**$ 1,322,949**	**$ 1,268,898**	**$ 1,280,235**

Mission

Planning and Development Services works to enhance the quality of life for Amarillo citizens by providing services that encourage quality growth, development, and redevelopment in all areas within the City and its extraterritorial jurisdiction. The Planning division accomplishes this through concentrated efforts related to short- and long-range planning principles, land use controls, and development review practices. The Metropolitan Planning Organization provides for the planning and development of the transportation network throughout the Amarillo Urban Transportation Study area in a continuous, cooperative, and coordinated manner. The Economic Development and Neighborhood Revitalization division has an emphasis on enhancing and expanding the City's tax base and community's quality of life while supporting other partners that focus on job retention/creation, workforce development, business support, and entrepreneurship.

Strategic Approach

Planning: The Planning division provides professional planning advice and information to the City Council, Planning and Zoning Commission, other development-related boards/committees, residents, landowners, and the development community, with the goal of enhancing the quality of life and the built environment within the City of Amarillo.

In collaboration with various community stakeholders, the Planning division develops and recommends policies, regulations/ordinances, and procedures that promote effective development and redevelopment strategies aimed at improving the quality of life for Amarillo residents. Creating and promoting a vibrant and sustainable built environment, while ensuring the protection and enhancement of important cultural and historical resources, are also key goals for the Planning division.

The planning function is guided by goals and objectives provided by Amarillo's Comprehensive Plan and adopted neighborhood plans. The Comprehensive Plan's goals and objectives relate to long-range planning policy, annexation, land use, design, and housing. The adopted neighborhood plans' goals and

objectives relate to economic development and redevelopment, infrastructure, history and culture, community building, health, and safety.

Day to day, short-range planning activities are accomplished through administering regulations within the zoning, subdivision, and other development-related ordinances.

Using these planning documents, the division strives to balance physical, social, and economic interests, in order to achieve a built form that will benefit both the present and future residents of the community. Public and stakeholder involvement in the planning process is encouraged to balance competing interests and engage the community.

Finally, the Long and Short-Range Planning programs are integral in furthering specific initiatives identified within the Council Pillars established by the Blueprint for Amarillo including objectives for Infrastructure, Innovation and Quality of Life under the Pillar of **Economic Development and Redevelopment,** objectives for Community Appearance and Beautification as well as Embrace Culture, Arts and Recreation under the Pillar of **Civic Pride**.

Metropolitan Planning Organization (MPO): The Metropolitan Planning Organization division fulfills its mission through short and long-range transportation planning activities for roadways, public transportation, walking, biking, and freight. The MPO works to coordinate planning efforts between federal, TxDOT Amarillo District, parts of Potter and Randall counties, City of Canyon, Panhandle Regional Planning Commission (PRPC), and City of Amarillo officials and to incorporate public involvement at all stages of the transportation planning process. The primary activities of the department include the preparation of the Metropolitan Transportation Plan (MTP), a 25-year long-range plan that requires the maintenance of socio-economic data for transportation modeling, the Transportation Improvement Program (TIP), a four-year short-range plan for transportation projects within the study area, and the Unified Planning Work Program (UPWP), which identifies the planning objectives for the fiscal year. These efforts address the **BluePrint for Amarillo Transportation** strategic pillar.

Considering the MPO **Best Practices** efforts, during the 2015-2016 fiscal year, the MPO staff participated in a Metropolitan Planning Program Review conducted by the Federal Highway Administration and Federal Transit Administration. The Federal Review Team found that the Amarillo MPO is in compliance with federal regulations governing the MPO's planning and programming initiatives. Recommendations from the review are being incorporated into the Transportation Planning program. During the 2017-18 fiscal year and continuing into the 2021-22 fiscal year, the MPO has engaged in a Program Review with the Texas A&M Transportation Institute (TTI) and a subset of the Technical Advisory Committee (TAC). This endeavor is intended to streamline operations, determine staffing and resource shortages, and to meet industry best practices, while also doing the work required to prepare for designation as a Transportation Management Area (TMA), anticipated by the summer of 2022. This initiative has already resulted in changes to processes and has led to a modification to the Metropolitan Area Boundary (MAB), to include Canyon.

The division also is involved in public transportation planning activities with Amarillo City Transit and the maintenance of a Federal Transit Administration (FTA) database for application and management of the annual FTA grant. This work includes transit studies, local transit system promotion, and transit planning associated with the Americans with Disabilities Act (the "ADA"). The division is also participating in the formulation of an Amarillo Regional Multi-Modal Plan, beginning in 2020. These transportation activities address the **BluePrint for Amarillo's Transportation** strategic pillar.

The proposed budget relies upon funding provided by a federal grant administered through TxDOT. The funds have been consistent over the past six to eight years; as such, no funding deviation is expected for the City of Amarillo in the 2021-22 year.

Economic Development and Neighborhood Revitalization: Economic Development and Neighborhood Revitalization leads the City's efforts for local economic development with an emphasis on enhancing and expanding the City's tax base and community's quality of life. It provides support to the Amarillo Economic Development Corporation and other partners with a focus on job retention and creation, workforce development, business support, and entrepreneurship. The division is also responsible for serving as the liaison between the City and its various partners, as well as developing, implementing and maintaining the City's economic development incentive policies and guidelines.

Programs

Planning and Development Services Administration/Support
2021/22 Budget — $ 351,677

This program provides for the management of staff and resources necessary to facilitate meetings and development review processes. This program includes program administration, office supplies and equipment, professional development, and public involvement/Title VI civil rights. Public meetings are an important way to engage the community and transportation stakeholders. Interest and investment by citizens can be measured by public involvement and participation at meetings for proposed projects and document preparation. Citizen requests for traffic count information, public transportation needs, or roadway project detail allows staff to gauge citizen awareness necessary for future project development.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2020/21 Projected**
Planning			
Number of pre-application conferences	38	42	40
Metropolitan Planning Organization			
Public meetings	38	37	34
Public meeting stakeholder attendance	661	517	507
Stakeholder comments received	52	300	74

Long-Range and Short-Range Planning
2021/22 Budget — $ 307,459

Long-range and short-range planning seeks to gather and analyze data and information related to growth and development as necessary to formulate and implement current and long-range planning-related policies and/or ordinances. For short-range planning, this program includes maintaining the TIP, UPWP development, analysis of citizen requests, traffic studies, review of plats and rights-of-way, Transit marketing, ADA transit planning, and transit studies. Short and long-range planning initiatives are considerations brought about by public and agency input. For long-range planning, the program includes development of the MTP and maintaining the Thoroughfare Plan. Portions of these work efforts fulfill the **Blueprint for Amarillo Economic Development and Redevelopment** pillar.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Planning			
Area within city limit (square miles)	104.312	105.654	106.654
Acres annexed	330.26	859.07	640.00
Number of comprehensive plan updates/amendments	1	1	1
Neighborhood Plans initiated	0	1 (Eastridge)	1 (TBD)
Neighborhood Plans completed	1 (San Jacinto)	0	1 (Eastridge)

Metropolitan Planning Organization			
Training sessions attended	23	26	20
Conference and association meetings attended	4	6	4
Meetings with partner agencies outside of quarterly meetings	40	46	30

Development Application Processing/Review
2021/22 Budget — $ 229,273

Development Application Processing/Review is the program for administering development-related applications and review processes by appropriate staff.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**		**2021/22 Projected**	
		In City Limits	**In ETJ**	**In City Limits**	**In ETJ**
Number of cases requiring public notice (zoning, replats, vacations, PIDs)	47	32	4	34	7
Average time (days) to conduct completeness check for applications	3	3	3	3	3
Number of subdivision plats processed	90	80	38	50	43
Number of residential lots	675	828	262	623	259
Number of commercial lots	85	78	42	65	37
Average time (days) to complete review of preliminary plans	13	13		13	
Average time (days) for subdivision plat comments back to applicant	13	12		12	
Site plan cases reviewed	63	73		68	
Time for site plan initial review (days)	13	12		12	

Boards/Commissions Support
2021/22 Budget — $ 65,200

The Planning and Development Services Department serves as a liaison to various development and economic development-related board/commissions, public meetings, and public committees/groups as necessary to administer the review and approval of development-related applications. These include the Planning and Zoning Commission, Board of Review for Landmarks, Historic Districts and Downtown Design, Tax Increment Reinvestment Zones #1 and #2, Local Government Corporation, and the Neighborhood Plan Oversight Committee. Planning staff also facilitate public meetings for active neighborhood planning processes and regularly attend neighborhood association meetings for plan implementation support.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Number of public meetings	53	52	52
Neighborhood planning public and advisory committee meetings	1	15	15
Number of P&Z Commission staff reports (developed and presented)	82	84	83
Average time (days) to create & distribute P&Z Commission packets	4	3	3

Ordinance Maintenance
2021/22 Budget — $ 101,023

Ordinance Maintenance monitors and revises growth- and development-related policies and ordinances as necessary to implement current needs as recommended by development-related decision-making bodies. Revisions to the City of Amarillo's Zoning, Sign, and Subdivision Ordinances are scheduled to be adopted mid 2021.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Number of ordinance drafts/amendments	0	3	1

Data Development and Maintenance
2021/22 Budget — $ 153,953

Data Development and Maintenance monitors and revises growth- and development-related policies and ordinances as necessary to implement current needs as recommended by development-related decision-making bodies. It also ensures up-to-date mapping, including the city's official base map and other specialized mapping for transportation, spatial analysis, informational purposes, and annexations. Maintenance also provides support to other departments for special projects, exhibits, and reports.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Number of map amendments or layer creation	120	117	119

Economic Development and Neighborhood Revitalization
2021/22 Budget — $ 71,648

Economic Development and Neighborhood Revitalization division handles all economic development related incentive requests for the City Council, Tax Increment Reinvestment Zones, as well as applications for state and federal programs needing City approval. It also handles economic development research, marketing materials, and general requests for information on city development. It maintains the city website, as well as other websites such as www.downtowntx.org to keep current Amarillo information listed and current. Staff also coordinates with Amarillo Economic Development Corporation on their projects needing city assistance.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Taxable values	$15,900,000,000	$16,500,000,000	$17,000,000,000
Number of new single-family permits	519	600	620
Number of all new permits	6,082	7,000	7,020
Total population	208,945	211,034	213,144
Labor force	99,407	102,051	103,000
Total taxable sales	$3,987,104,551	$4,186,307,512	$4,228,000,000
Taxable sales (increase/decrease)	1.33%	5.00%	1%
Taxable sales per person (total population)	$19,082	$19,837	$19,836
Business visits	15	5	20
Unemployment Rate (March)	3.5%	4.9%	3.5%

Total number of TIRZ #1 grants/rebates	0	2	2
Total number of TIRZ #2 grants/rebates	1	1	1
Conference and association meetings attended	4	4	4

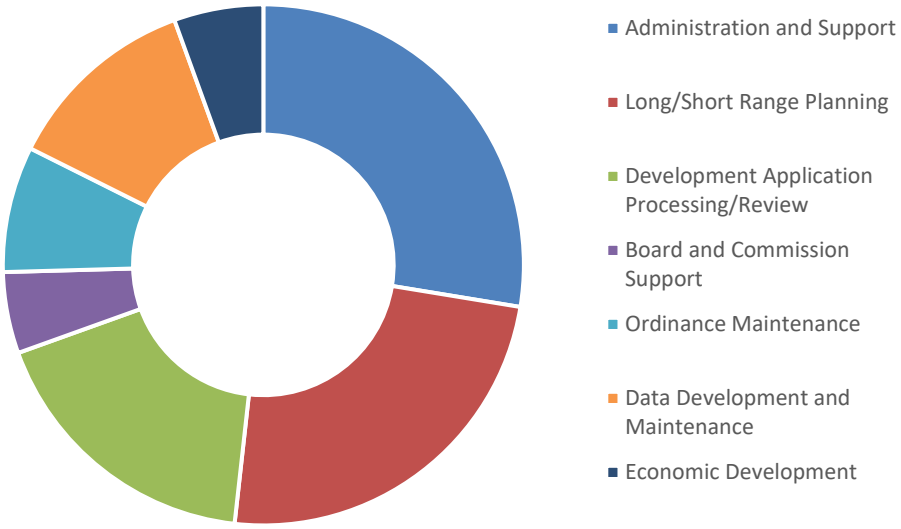
Authorized Positions

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Permanent Positions	14	13	13
Part-time Positions	-	-	-
Total Positions	**14**	**13**	**13**

2021/22 Expenditures by Funding Source

General Fund	$ 931,422
Special Revenue Funds	$ 348,813

Total Planning and Development Services and Urban Transportation Planning 2021/22 Budget — $ 1,280,235



City of Amarillo

Department Staffing Report

Department: Planning and Development Services

Number of Employees Permanent Positions	Classification	Description	Personal Services Total
1.00	ADM215	ASSISTANT DIRECTOR OF PLANNING	
1.00	ADM520	DIRECTOR OF PLANNING AND DEVELOPMENT SERVICES	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
1.00	MGT025	PLANNING & DEVELOPMENT SERVICES MANAGER	
1.00	PRF900	SENIOR PLANNER	
2.00	PRF901	PLANNER II	
1.00	PRF902	PLANNER I	
1.00	TEC520	PLANNING TECHNICIAN	
9.00		Total Permanent Positions	
9.00		Total Department	838,151

Department: Urban Transportation Planning

Number of Employees Permanent Positions	Classification	Description	Personal Services Total
1.00	ADM905	MPO ADMINISTRATOR	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
1.00	PRF500	MANAGEMENT ANALYST	
1.00	PRF900	SENIOR PLANNER	
4.00		Total Permanent Positions	
4.00		Total Department	295,751

CITY OF AMARILLO®
BUILDING SAFETY

(1740)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 2,201,480	$ 2,314,052	$ 2,660,874
Supplies	59,861	56,012	51,627
Contractual Services	622,701	749,691	780,510
Other Charges	136,186	45,843	46,708
Capital Outlay	-	-	50,000
Total Expenses	**$ 3,020,227**	**$ 3,165,598**	**$ 3,589,720**

Mission Statement

Building Safety promotes livability and ensures public health, safety, and welfare in the built environment. Building Safety also provides services to promote neighborhood preservation, focusing on a healthy and vibrant environment through interaction and education of our community.

Strategic Approach

The Department of Building Safety fulfills its mission through a compliance approach for service delivery. This approach aligns with City Council's pillars of Public Safety, Economic Development/ Redevelopment, and Customer Service. Building Safety staff consists of 36 full time positions and 1 CDBG funded position. All are dedicated to improving the safety and welfare of citizens and visitors to Amarillo daily.

The department provides a high level of professional service to a wide range of programs and activities focused on health, safety, and quality of life in Amarillo. Mandated activities include compliance and enforcement actions in accordance with applicable local, state, and federal requirements relating to the built environment. Building Safety staff takes pride in working on the front side of the model by regularly engaging in customer consultation before and during development and compliance activities.

Community Improvement program activities are consistent with City Council's **Economic Development/ Redevelopment** initiative to enhance the community's economic competitiveness, which includes abatement of uncultivated vegetation, accumulations of junk and debris, graffiti, junk vehicles, identification and removal of hazardous conditions, and legal due process requirements for dangerous structures. Building Safety is charged with inspecting the City's housing stock through investigation of substandard housing complaints, vacant building enforcement, as well as working closely with the Community Development Department to assist their **Development/Redevelopment** efforts. The dangerous structure condemnation process is an excellent example of best practices. Prior to Covid-19, an average of three dangerous structures were abated per month.

The department is also responsible for other programs which improve the quality of life in Amarillo. These include contractor registration, transient business licenses, credit access business licenses, scrap tire businesses, topless establishment licenses, manufactured home/RV parks, and complaint investigations. The department convenes the following boards and commissions: Construction Advisory and Appeals Commission, Condemnation Appeals Commission, and the Zoning Board of Adjustments.

Programs

Building Safety and Support
2021/22 Budget — $ 377,865

Measurable improvement in services provided to the community includes shorter construction plan review turn-around and permitting times; focus on quality inspections; and community engagement and preservation. The Building Safety department has a continued focus on widespread cross training/staff development, SOPs, and workflow diagrams. Currently Building Safety has completed approximately 165 SOPs. Building Safety is also concerned with improving citizen access to information regarding services. This information is provided using a website, informational bulletins, and outreach activities. The implementation of new departmental software in April 2021 will further improve the customer service mission and efficiency of the department.

Performance Measures/Indicators:

Performance Measures	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
SOPs and workflow diagrams	165	175	200
% of code certified plan reviewers and inspectors	48%	50%	60%

Plan Review and Permit Issuance: Permit Intake, Plan Review and Process Management
2021/22 Budget — $ 1,039,129

Permit Intake, Plan Review, and Process Management strives to reduce and maintain turn-around time through additional training and staff development. Some additional Customer Service initiatives include staff working with high volume builders' usage of "Master Plans" that, once reviewed and approved, will be archived for re-use. When the builder re-uses an approved master plan, a review is only required for the site conditions. Several other examples of Customer Service initiatives include simplified mobile home application. This new form reduced the permit process by approximately half an hour. The "Express Plans" (a fill in the blank plan suitable for simple Homeowner projects such as decks, patio covers, carports) process eliminates the need for multiple visits. The Building Safety department continues to create spreadsheets, white papers, checklists, and user-friendly forms/applications tailored to expedite the permit process.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Permits / plan review	16,252	18,000	20,000
Trade permit issuance (MEP)	10,256	11,000	13,000
Total value of construction permitted	$494,054,468	$800,000,000	$500,000,000
Average calendar days to permit new residential	14	10	10
Average calendar days to permit all commercial	20	17	17

Several customer service initiatives were implemented. The "Master Plan" process allows a builder to submit a catalog of master plans. Those plans only need one structural/life safety review. From then on, the contractor can submit a site plan indicating which master plan will be built which will only require a review of the site. This process expedites turnaround time to the contractor. The recently developed

"Express Plans" are available for simple homeowner projects. This will save our customers from multiple visits and will reduce the time taken for issuance of the permits. In order to improve customer service for the Plan Review team, Building Safety has appointed one staff member who is the point of contact for all residential remodeling projects. The implementation of new departmental software will further expedite and streamline the permitting and plan review process.

Inspection Services: Building/Site Inspection
2021/22 Budget — $ 1,416,995

Building Safety Inspection Services strives to reduce the number of site visits on projects through cross-training and by expanding the current number of Combination Inspectors. Combination Inspectors can perform multiple inspections per visit allowing contractors to complete their projects ahead of schedule due to all-inclusive site visits. Building Safety currently has two Combination Inspectors and is encouraging more staff to transition to this status. These initiatives are in line with City Council priorities: **fiscal responsibility, customer service,** and **economic development**.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Cross-Connection Plumbing Inspections (CSI)	2,364	2,000	2,200
Total Inspections	48,984	45,000	49,000
Average Site Visit Per Inspector Per Day	18	17	18

Community Improvement/Dangerous Structures: Code Violation Inspections
2021/22 Budget — $ 755,731

Community Improvement/Dangerous Structure activities facilitate the overall Quality of Life in Amarillo, more specifically Public Safety, Economic Development/Redevelopment and Civic Pride through compliance with local and national standards. The various activities encompassed within this program area include overgrown vegetation, junk and debris, junk vehicles, substandard/dangerous structures, and zoning violations.

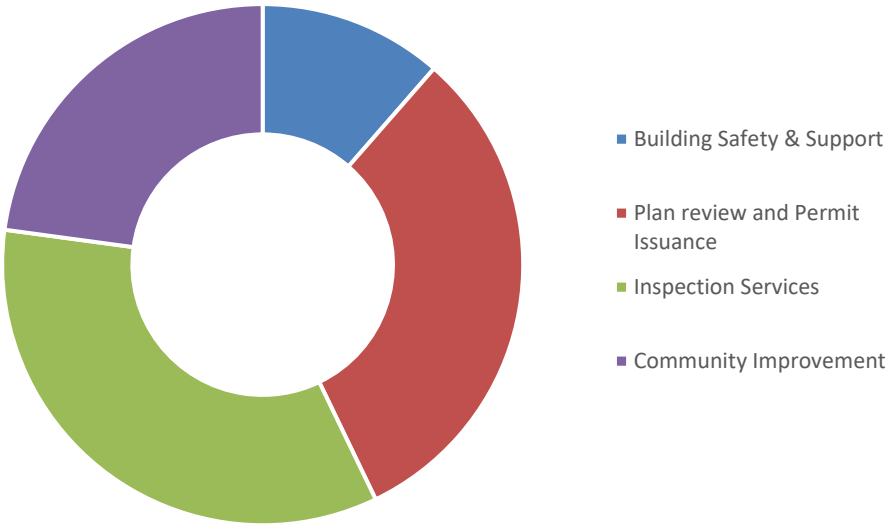
Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Community improvement inspections	30,482	24,000	20,000
Code violation inspections	6,527	7,000	4,000
Dangerous structures identified	88	68	90
Community Development funded inspections	12,881	13,000	13,500
Weed/junk and debris inspections	22,652	20,000	23,000
Unoccupied, unsafe buildings inspections	201	170	220
Tenant occupied unsafe building inspections	262	180	250
Junk vehicle inspections	66*	200*	500

*Due to a Governor's Executive Order, Junk Vehicle program was paused until April 14,2021.

Authorized Positions

	2019/20 Actual	**2020/21 Budgeted**	**2021/22 Projected**
Permanent Positions	35	35	38
Part-time Positions	-	-	-
Total Budgeted Positions	**35**	**35**	**38**

Total Building Safety 2021/22 Budget — $3,589,720



City of Amarillo

Department Staffing Report

Department: Building Safety

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM073	DEPUTY BUILDING OFFICIAL	
1.00	ADM510	BUILDING OFFICIAL	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
2.00	CLR947	ADMINSTRATIVE SPECIALIST I	
1.00	MGT520	BUILDING SAFETY MANAGER	
5.00	TEC400	PERMIT TECHNICIAN	
1.00	TRD450	CHIEF MECHANICAL INSPECTOR	
2.00	TRD500	COMMUNITY SAFETY INSPECTOR	
1.00	TRD505	COMMUNITY IMPROVEMENT CHIEF	
3.00	TRD510	PLUMBING INSPECTOR	
3.00	TRD511	BUILDING INSPECTOR I	
1.00	TRD513	CHIEF PLANS EXAMINER	
2.00	TRD514	ELECTRICAL INSPECTOR I	
1.00	TRD515	CHIEF ELECTRICAL INSPECTOR	
1.00	TRD516	CHIEF PLUMBING INSPECTOR	
5.00	TRD520	COMMUNITY IMPROVEMENT INSPECTOR	
6.00	TRD525	PLANS EXAMINER	
1.00	TRD545	CHIEF BUILDING INSPECTOR	
38.00		Total Permanent Positions	
38.00		Total Department	2,660,874

CITY OF AMARILLO®
ENVIRONMENTAL HEALTH

(1750)

Budget Comparison

	2019/20 Budgeted	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 1,178,269	$ 1,254,570	$ 1,448,652
Supplies	22,566	21,930	22,790
Contractual Services	157,871	179,485	188,718
Other Charges	11,529	19,205	19,369
Total Expenses	**$ 1,370,235**	**$ 1,475,190**	**$ 1,679,530**

Mission

Environmental Health consists of highly trained health and safety professionals who identify and promote the conditions under which people can live within healthy communities and work to achieve optimum health while serving the Amarillo Area Public Health District. Our mission is to reduce or eliminate food, water and vector borne illnesses through various environmental health programs with and emphasis on education and community partnerships.

Strategic Approach

Environmental Health is acutely focused on the **Blueprint for Amarillo** to include City Council's Top Five priorities. Environmental Health strives to fulfill the goals by focusing specifically on the **Highly Educated Population, Customer Service and Excellence in Communication pillars.**

In the coming fiscal year, we will focus on ensuring an appropriately sized and competent workforce. Currently, Environmental Health is meeting the minimal inspection frequency required in State law and Municipal Code by overfilling two Environmental Health Specialists. Our long-term goal is to meet the FDA's Voluntary National Retail Food Standard #3 for the required number of inspections per facility per year in accordance with a risk-based Inspection program. The department has completed the implementation of two new software initiatives, thus improving customer service and productivity. In the next fiscal year, the department will focus on growing community and industry partnerships through all of our educational programs with a focus on rule review and development for existing and new businesses within the District. Additionally, the department will focus on improving communication through the use of listservs to multiple different business groups focused on their specific interests.

Programs

Food Hygiene

2021/22 Budget — $ 503,858

Conducts permitting and inspection of food establishments within the Amarillo Area Public Health District. Services include plan reviews, permitting, construction and compliance inspections, routine inspections, and investigations of food and waterborne illness and complaints.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Complete food establishment plan reviews within ten calendar days	98%	95%	95%
Investigate food and waterborne illnesses within one business day	90%	95%	100%
Inspect all food establishments at least two times per year (required by state law)	65%	75%	90%
Total number of completed inspections	2,800	3,000	4,500

***** *Total inspections should be closer to 5,500-6,500 annually*

Administration and Support

2021/22 Budget — $ 285,518

Manages and leads field inspection staff to ensure appropriate and timely service delivery by assisting with data entry, customer interaction, technical guidance, and other administrative duties; while engaging the community and our partners to share resources and provide education and training on important public health and safety topics. Outreach includes the Certified Food Manager course, Certified Pool Technician course, and other community-based engagement and outreach presentations.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
All permit and license applications will be entered into database within the same day of receipt	85%	80%	95%
Once permits and licenses have been processed, they will be sent to permit/license holder within thirty days	50%	80%	95%
Attend at least four Panhandle Restaurant Association regular meetings to conduct education and/or updates	75%	75%	100%

On-site Sewage Facilities (OSSF)
2021/22 Budget — $ 251,929

Conducts permitting and inspection of on-site sewage facilities within the Amarillo Area Public Health District. Services include plan reviews, construction and compliance inspections, permitting, and investigations of sanitary nuisance complaints.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Complete plan review and issue construction permit within three business days of receipt of completed application	90%	100%	100%
Complete all inspection requests within one business day of request	85%	100%	100%
Total number of issued permits/inspections	634	700	600

Wastewater Pre-Treatment (Grease Trap)
2021/22 Budget – $ 184,748

Conducts permitting and inspection of grease traps within the Amarillo Area Public Health District. Services include plan reviews, construction and compliance inspections, permitting, routine inspections, and investigations of sanitary nuisances.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Inspect all permitted grease traps annually	65%	75%	90%
Push proper maintenance guidelines to all permitted facilities at least two times a year.	50%	65%	85%
Utilizing GIS, map grease blockages monthly	50%	100%	100%

Vector Control
2021/22 Budget — $ 134,361

Provides treatment of mosquitoes and other disease-causing vectors within Amarillo limits.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Respond and treat valid complaints within one business day	95%	100%	100%
Establish an active mosquito trapping and surveillance program (# of sites)	6	6	6
Conduct surveillance and spray standing water at least two times per week during mosquito season (May-October)	100%	100%	100%
Total acreage treated	4,170	5,370	5,370

Recreational Water
2021/22 Budget — $ 134,361

Conducts services related to the permitting and inspection of public swimming pools within the Amarillo Area Public Health District. Services include plan reviews, construction and compliance inspections, permitting, routine inspections, and investigations of waterborne illness and complaints.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Complete public swimming pool plan reviews within ten calendar days of request	100%	100%	100%
Inspect all annual public pools at least two times per year	75%	75%	85%
Offer at least four Certified Pool Technician courses per year	100%	100%	100%
Total number of completed inspections	371	275	423

***** *Total inspections should be closer to 500-550 annually*

Development Services Partner
2021/22 Budget — $ 83,980

Participates in the "One-Stop-Shop" development concept, working with Planning, Building Safety, and other departments to provide a rapid turnaround for project reviews, permitting, and inspections in an integrated system focused on superior customer service.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Process plat approval for Planning department within one business day	100%	100%	100%
Complete pre-opening inspections for food establishments within three business days from the issuance of the CO	85%	90%	100%

Group Care
2021/22 Budget — $ 50,386

Provides permitting and inspection of foster/adoption homes and institutional facilities in the Amarillo Area Public Health District.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Conduct inspections within ten business days from request	100%	80%	100%

Public Health Nuisances
2021/22 Budget — $ 33,591
Investigates and mitigates threats to public health and the environment.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Investigate sanitary nuisances within three business day	90%	75%	100%

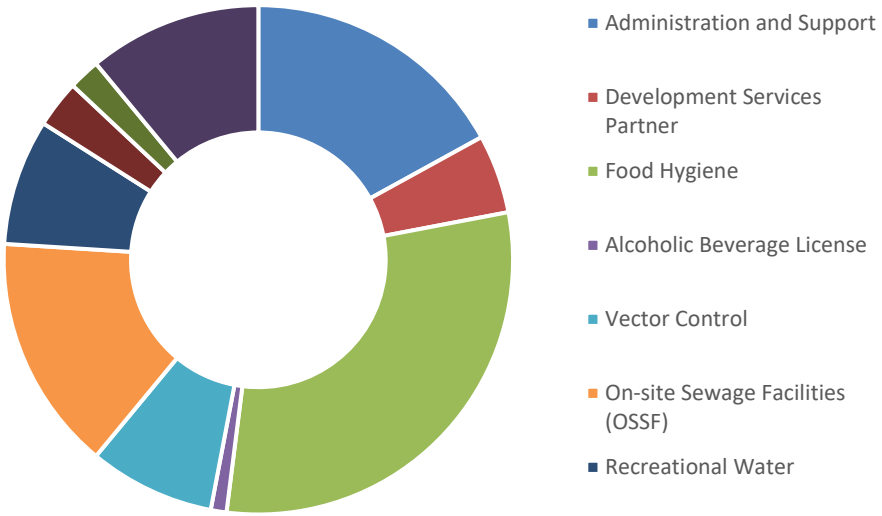
Alcoholic Beverages
2021/22 Budget – $ 16,795
Collection and beer, wine, and liquor sales fees within the City limits.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Issue payment receipt within thirty days of receipt of completed application	100%	100%	100%

Authorized Positions

	2019/20 Budgeted	2020/21 Budgeted	2021/22 Budgeted
Permanent Positions	18	18	20
Part-time Positions	-	-	-
Total Positions	**18**	**18**	**20**

Total Environmental Health 2021/22 Budget — $ 1,679,530



City of Amarillo

Department Staffing Report

Department: Environmental Health

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM099	ENVIRONMENTAL HEALTH DEPUTY DIRECTOR	
1.00	ADM550	DIRECTOR OF ENVIRONMENTAL HEALTH	
3.00	CLR410	ADMINISTRATIVE ASSISTANT III	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
1.00	PRF540	ENVIRONMENTAL HEALTH SUPERVISOR	
4.00	PRF550	ENVIRONMENTAL HEALTH SPECIALIST I	
9.00	PRF552	ENVIRONMENTAL HEALTH SPECIALIST III	
20.00		Total Permanent Positions	
20.00		Total Department	1,448,652

FIRE MARSHAL

(1930, 26620)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 785,739	$ 946,830	$ 943,619
Supplies	33,838	31,901	29,784
Contractual Services	38,155	31,607	32,090
Other Charges	15,996	15,512	16,948
Total Expenses	**$ 873,729**	**$ 1,025,850**	**$ 1,022,442**

Mission

The mission of the Amarillo Fire Marshal's Office (FMO) is to reduce the loss of life and property through prevention, education, and compliance.

Strategic Approach

The FMO is responsible for the prevention of fires within the corporate city limits of Amarillo. This is achieved through fire inspections and compliance, fire investigations, and by educating our citizens.

All our personnel are certified as Fire Inspectors by the Texas Commission of Fire Protection. We conduct inspections within the corporate city limits to ensure Fire Code compliance monitoring to ensure safe environments for building occupants.

We have five personnel that are certified Peace Officers by the Texas Commission of Law Enforcement. These personnel are also certified as Fire Investigators and Arson Investigators through the Texas Commission of Fire Protection. They investigate fires to determine the origin and cause and proceed with the investigation of any criminal related fire incidents. They also investigate all fire related injuries and fatalities.

Programs

Fire Marshal's Administration/Support

2021/22 Budget — $ 113,605

This program area provides leadership, strategic planning, and administrative management for the Fire Marshal's Office (FMO).

Performance Measures/Indicators	2019/20 Actual	2020/21 Estimated	2021/22 Projected
TCOLE certified peace officers	4	5	5
TCFP certified plan reviewers/inspectors	8	8	8
Number of Pre-application conferences	87	87	87
Public meetings & community outreach	5	5	12

Fire Marshal's Fire Investigation
2021/22 Budget — $ 454,419

The FMO Fire Investigation program provides fire origin and cause investigative services for the AFD. This allows for appropriate compensation and/or the prosecution of alleged arsonists. These officers investigate all fire-related injuries and fatalities.

Performance Measures/Indicators	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Requests for investigative services	194	195	195
Percentage of fire investigations resulting in cause determination*	63.5%	65%	65%
Arson investigations conducted	36	40	40
Percentage of arson cases referred to DA for prosecution	27%	50%	50%

* FEMA identifies the nationwide average as being between 22-25 %

Fire Marshal's Inspections
2021/22 Budget — $ 340,814

The FMO Inspections program provides fire prevention plan review, inspection, and testing services to property and business owners of Amarillo in order to assist them with City ordinance, fire codes, and local ordinances. The Inspections program personnel also conduct educational presentations and ensure schools meet the state-mandated requirements for fire drills.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Requests for service (inspections, plan reviews, permits, etc.)	2,282*	2,800*	3,000
New construction inspections completed within ten days of request	100%	100%	100%
Plan reviews completed within ten days of receipt	98%	100%	100%

*COVID related business closures affected these numbers

Fire Marshal's Compliance
2021/22 Budget — $ 113,605

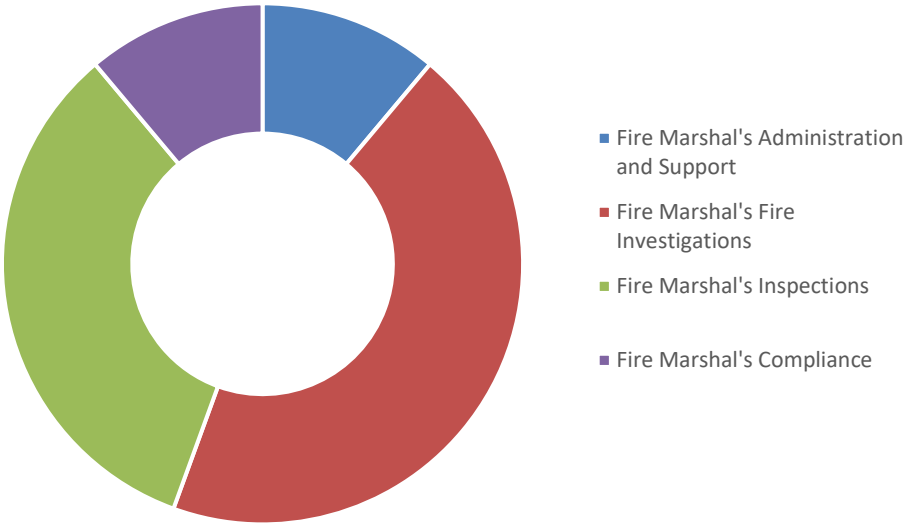
The Compliance program provides training and assistance to FMO personnel ensuring that they have the knowledge, skills, and abilities to safely and effectively prevent the loss of life and property through fire investigations, fire & life safety code enforcement, and peace officer responsibilities. This program ensures FMO compliance with statutory regulations and national standards.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
FMO staff meeting all educational requirements to hold TCOLE peace officer and TCFP investigator/inspector licensure	100%	100%	100%
Skills and educational hours completed by FMO personnel	280	300	400

Authorized Positions

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Permanent Positions	8	9	9
Part-time Positions	-	-	-
Total Positions	**8**	**9**	**9**

Total Fire Marshal's Office 2021/22 Budget — $ 1,022,442



City of Amarillo

Department Staffing Report

Department: Fire Marshal

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
1.00	MGT870	FIRE MARSHAL	
3.00	PRF800	FIRE INSPECTOR	
1.00	PRF870	FIRE INVESTIGATOR/INSPECTOR I	
3.00	PRF871	FIRE INVESTIGATOR/INSPECTOR II	
9.00		Total Permanent Positions	
9.00		Total Department	943,619

Health & Human Services

CITY OF
AMARILLO®
OPEN SPACES ★ ENDLESS OPPORTUNITIES

CITY OF AMARILLO
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION

DESCRIPTION	Actual 2019/2020	Budgeted 2020/2021	Budgeted 2021/2022
1000 General Fund			
Health and Human Services			
1335 Vital Statistics	74,216	103,605	123,026
1000 General Fund	74,216	103,605	123,026
2010 CDBG Fund			
Health and Human Services			
20110 Program Management	323,337	338,849	341,385
20115 Code Enforcement	90,219	257,203	150,000
20116 Code Inspector	75,847	82,619	86,703
20125 Rehab Support	115,752	184,325	235,825
20130 Housing Rehab	623,886	392,129	296,416
20135 Park Improvements	149,963	-	-
20140 Public Services	325,205	444,340	446,297
20150 Emergency Shelter	180,833	-	-
20155 Neighborhood Facilities	116,125	160,500	250,000
2010 CDBG Fund	2,001,167	1,859,965	1,806,626
2020 Housing			
Health and Human Services			
20210 Housing Assistance	618,485	912,601	897,813
20230 Housing Vouchers	9,721,209	9,188,230	10,526,962
20240 SRO Rehab	55,916	-	-
20250 5 YEAR MAINSTREAM VOUCHER PROG	597,296	321,299	321,299
20255 Mainstream CARES Funding	11,836	-	-
2020 Housing	11,004,740	10,422,130	11,746,074
2030 Home Investment Partnersh			
Health and Human Services			
20310 Home Administration	54,912	64,979	74,602
20320 Home Projects	880,885	580,318	3,196,749
2030 Home Investment Partnership	935,797	645,297	3,271,351
2040 Shelter Plus Care Fund			
Health and Human Services			
20400 SHELTER PLUS CARE	136,568	302,712	70,261
2040 Shelter Plus Care Fund	136,568	302,712	70,261
2050 COC - Planning Fund			
Health and Human Services			
20500 COC - Planning	8,863	35,272	35,272
2050 COC - Planning Fund	8,863	35,272	35,272

CITY OF AMARILLO
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION

DESCRIPTION	Actual 2019/2020	Budgeted 2020/2021	Budgeted 2021/2022
2060 COC - TPC Supported Housing			
Health and Human Services			
20600 COC - TPC Supported Housing	91,622	-	-
2060 COC - TPC Supported Housing	91,622	-	-
2065 Coming Home Project			
Health and Human Services			
20650 Coming Home Project	363,659	514,678	683,207
2065 Coming Home Project	363,659	514,678	683,207
2070 TX Emergency Solutions Grants			
Health and Human Services			
20700 TX Emergency Solutions Grant	125,965	392,575	145,188
20710 TX ESG CARES	109,499	-	-
20715 TX ESG CARES 2	-	-	-
2070 TX Emergency Solutions Grants	235,464	392,575	145,188
2075 HMIS			
Health and Human Services			
20750 HMIS Capacity Building Project	52,162	71,500	71,500
20755 HMIS	162,459	163,232	163,232
2075 HMIS	214,621	234,732	234,732
2300 Summer Programs			
Health and Human Services			
23100 Summer Food Service Program	-	515,354	-
2300 Summer Programs	-	515,354	-

CITY OF AMARILLO
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION

DESCRIPTION	Actual 2019/2020	Budgeted 2020/2021	Budgeted 2021/2022
2500 Public Health Fund			
Health and Human Services			
25011 AHD Public Health	1,055,042	1,332,623	1,704,524
25012 Refugee Health	99,932	291,997	380,452
25013 IMM/Locals	330,114	394,628	479,197
25014 HIV Prevention	197,503	262,228	311,155
25015 Core Public Health	191,271	203,864	255,411
25016 Hansen's	18,703	19,026	24,225
25017 Healthy Texas Babies	115,478	147,047	120,068
25020 Bioterrorism Grant	283,455	298,571	423,594
25021 CMHG Grant	4,338	-	-
25023 DSHS/LIDS-IMM/COVID-19	-	-	2,237,677
25024 DSRIP IMMUNIZATIONS	99,797	252,062	259,802
25025 DSRIP ARAD	150,000	-	-
25027 Clinical Health Bridge Grant	31,305	269,228	295,652
25028 CPS/COVID-19	622,837	22,219	-
25029 COVID-19	20,461	155,266	181,345
25030 Epidemiology	82,017	90,742	116,972
25035 Local Tuberculosis - Federal	73,979	78,298	103,217
25045 Local Tuberculosis - State	109,673	148,124	207,701
25055 COVD-19 Non-Grant	1,033,173	-	-
2500 Public Health Fund	4,519,076	3,965,922	7,100,992
2530 WIC Grant Fund			
Health and Human Services			
25311 WIC Administration	377,351	663,154	640,408
25312 WIC Nutrition Education	355,326	759,128	774,795
25313 WIC Breastfeeding	49,641	91,576	93,494
25314 WIC Client Services	403,296	852,742	842,677
25315 WIC IT	12,437	14,400	14,400
25316 WIC Farmers Market	532	1,093	1,093
25317 WIC Lactation Consultant	14,398	9,204	9,180
25318 WIC Peer Counselor	28,155	112,948	114,359
25319 WIC Vendor Operations	42,710	-	-
25320 WIC Mentor	-	49,900	49,900
25321 WIC Obesity	19,575	34,340	34,815
25322 WIC R D Grant	14,931	83,300	86,522
25323 WIC Summer Feeding	1,131	-	-
25324 WIC Virtual Classes	-	-	-
25325 WIC Cooking Matters	-	-	-
2530 WIC Grant Fund	1,319,484	2,671,785	2,661,643
Health and Human Services Total Expenditures	**20,905,277**	**21,664,027**	**27,878,372**

CITY OF AMARILLO®
VITAL STATISTICS

(1335)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Projected
Personnel Services	$ 51,651	$ 51,949	$ 63,761
Supplies	15,979	15,100	19,700
Contractual Services	6,038	33,500	35,000
Other Charges	548	3,056	4,565
Total Expenses	**$ 74,216**	**$ 103,605**	**$ 123,026**

Mission

To serve the public by recording, preserving, and retrieving official and vital public records in a courteous and professional manner while consistently conforming to state and federal law governing these practices.

Strategic Approach

To maintain and preserve vital records in compliance with state and federal laws, and to act in the best interest of the City of Amarillo by providing efficient, innovative, and quality services in a fair and impartial manner. Vital Statistics performs at a high level and recognizes the need to continuously earn the respect of the community. The staff recognizes the importance of welcoming newcomers and lifelong residents with information, resources, and a smile.

The division continues to look for innovative solutions to fulfill the **Council Pillars** initiative outlined in the **BluePrint for Amarillo**. We have worked diligently in remaining compliant with state and federal law when distributing vital records, and have continued to follow counsel from State representatives, in attending the annual conferences for Vital Statistics to maintain awareness of all forthcoming changes. The division's goal for the upcoming year is to obtain an additional Master Registrar certification to achieve a high level of knowledge to not only continue to meet requirements set forth by the State, but also to perform at an exemplary level for our customers as well as for the City of Amarillo.

The City of Amarillo Vital Statistics division has worked towards overall improvement of the maintenance, issuance, and preservation of all records. This in turn, will provide the exemplary customer service that each citizen deserves. The City of Amarillo has invested in upgraded technology to maintain records, as well as move to a more electronic environment and we continue to strengthen skills within Tyler Technologies records software product called Eagle.

Vital Statistics is one full year into maintaining Permitium, which is a management, application, and processing software that allows customers to request birth and death records online. Customers submit

their application and pay online, are queued to be reviewed, and either approved or denied. If the request is approved, documents are prepared and sent according to the customer's mailing preference submitted online. This service has been a crucial part of operations during the pandemic and continues to be a much needed service for the high demand of records within the City of Amarillo.

Programs

Birth Records

2021/22 Budget — $59,052

Assist the community in providing certified copies of birth records within the State of Texas and providing documents needed to obtain out-of-state birth records. There are many different methods by which Vital Statistics receives and distributes these records. Functions consist of certifying homebirth records, issuing amendments on birth records, completing acknowledgement of paternity requests, and helping the county and State agencies with requests—all in compliance with state and federal regulations.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Births Recorded	11,218	10,810	14,000
Attendance of annual conference	0	0	2
Master Registrar Certification	0	0	1

Death Records

2021/22 Budget — $34,447

Assist the community and funeral homes by providing certified copies of death records in compliance with state and federal regulations. Also issue fetal death certificates, amendments on death records, and burial transit permits in compliance with state and federal regulations.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Deaths Recorded	5,983	12,822	11,000
Attendance of annual conference	0	0	2
Master Registrar Certification	0	0	1

Qualified Applicant Determination

2021/22 Budget — $29,526

Birth and death records are only distributed to qualified applicants. Under Texas Law, birth records are confidential for seventy-five (75) years and death records are confidential for twenty-five (25) years and can be obtained only by qualified applicants. A qualified applicant is defined as the registrant, or immediate family member either by blood or marriage, his or her guardian, or his or her legal representative. Local, state, and federal law enforcement or governmental agencies and other persons may be designated as properly qualified applicants by demonstrating a direct and tangible interest in the record when information in the record is necessary to implement a statutory provision or to protect a personal legal property right. A properly qualified applicant also may be any person who has submitted a request to release personal information and has been approved as outlined in the Health and Safety Code, Section 181.11, relating to requests for Personal Data.

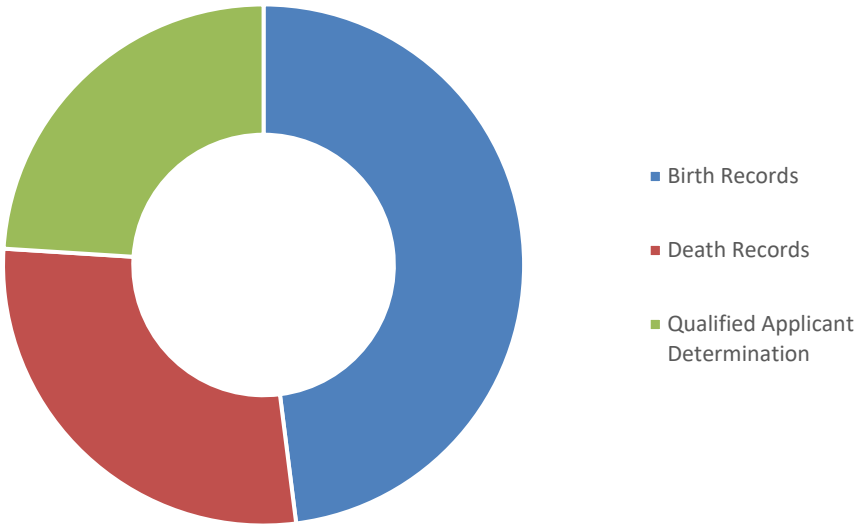
Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Lobby Orders	12,288	10,810	14,000

Online Orders	1,334	2,860	3,500
Certificates Issued	17,201	16,253	20,500

Authorized Positions

	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Permanent Positions	1	1	1
Part-time Positions	-	-	-
Total Positions	1	1	1

Total Vital Statistics 2021/22 Budget — $123,026



City of Amarillo

Department Staffing Report

Department: **Vital Statistics**

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	CLR075	DEPUTY REGISTRAR	
1.00		Total Department	63,761

(2010, 2020, 2030, 2040, 2050, 2060, 2065, 2070, 2075, 2300) Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 1,312,972	$ 1,799,723	$ 1,767,770
Supplies	39,365	566,915	75,083
Contractual Services	13,065,037	11,886,539	15,266,459
Other Charges	425,166	468,083	589,102
Operating Transfers	149,963	201,454	294,297
Total Expenses	**$ 14,992,500**	**$ 14,922,715**	**$ 17,992,711**

Mission

Committed to improving the community, alleviating poverty, and finding lasting solutions to homelessness.

Strategic Approach

Community Development is focused on three components to assist the Amarillo community in the goal to combat poverty and homelessness: housing, entitlement programs, and homeless services.

Community Development actively participates in the goals outlined by City Council as it relates to long-term planning for Civic Pride specifically the reduction of poverty, slum and blight.

Programs

Housing

2021/22 Budget — $ 11,746,074

According to the 2019 US Census data, 15.1% or 30,105 individuals in Amarillo live at or below the poverty line. Cost burden (paying more than 30% of household income on housing expenses) and severe cost burden (paying more than 50% of household income on housing expenses) are the largest hurdles facing households in Amarillo. These issues place low-income households at risk of losing their housing with only one emergency or one unexpected event.

Amarillo's Housing program was established to provide decent, safe, and sanitary housing for eligible low-income families, the elderly and persons with disabilities while ensuring that family rents are fair, reasonable, and affordable. Based on a March 2021 snapshot, the housing program serves an estimated

average of 3,320 Amarillo residents per month through the issuance of 1,238 housing vouchers (approximately 11% of those impacted by poverty in Amarillo).

Program Allocations:

	2019/20 Actual	2020/21 Estimated	2021/22 Proposed
Administration	$497,875	$884,602	$884,602
Housing assistance funds available	$10,506,471	$10,491,962	$10,491,962

Performance Measures/Indicators:

	2019/20 Actual	2020/21 Estimated	2021/22 Proposed
Total Units/Vouchers Available	18,612	18,612	18,612
Leased Units/Vouchers Issued	14,225	13,919	13,919
VASH Units	1,070	1,200	1,200

Entitlements (HOME & CDBG)
2021/22 Budget — $ 5,077,978

Entitlement programs include CDBG (Community Development Block Grant) and HOME. In addition to the cost burden experienced by low-income households, ensuring safe housing that is in good repair is another demonstrated need in Amarillo. Nearly 65% percent of the total housing units were built prior to 1980, creating a need for rehabilitation of some units along with the construction of new, decent, and affordable units for low-income families.

Community Development CDBG funds housing rehabilitation and emergency repair programs that work with the elderly, among other populations, in an attempt to maintain their home so they can continue to reside in their own homes. This program also provides for needed code enforcement, demolition and clearance, along with a variety of public services. HOME funding provides rental assistance to low-income households and provides funding assistance in the construction of new housing to meet the need of improved and updated, affordable housing units for low-income residents. Both programs contribute to the reduction of poverty, slum, and blight in Amarillo.

For FY21, Community Development was awarded an allocation for HUD's HOME investment Partnerships Program – American Rescue Plan (HOME-ARP) funding. This one-time allocation is granted in addition to our regular FY HOME funding. The department was notified that the allocation is $2,560,840 and is designated to address the City's homeless assistance needs. There are four eligible activities defined: production or preservation of affordable housing, Tenant-Based Rental Assistance (TBRA), supportive services, and the purchase or development of non-congregate shelter for individuals and families experiencing homelessness. While we await further guidance from HUD, Community Development is actively researching, assessing the need and seeking input from the City of Amarillo's Continuum of Care service providers to determine the best use of this allocation.

Program Administration:

HOME	2019/20 Actual	2020/21 Estimated	2021/22 Proposed
Represents 10% of maximum HOME Entitlement	$64,480	$72,096	$70,656

Program Allocations:

HOME	2019/20 Actual	2020/21 Estimated	2021/22 Proposed
Tenant Based Rental Assistance (TBRA)	$415,511	$546,867	$179,924
Rental Rehab/New Construction	0	0	$350,000
CHDO New Construction	$128,960	$102,000	$105,985

HOME-American Rescue Plan	2019/20 Actual	2020/21 Estimated	2021/22 Proposed
Total Allocation	0	0	$2,560,840

Performance Measures/Indicators:

HOME *(Tenant Based Rental Assistance)*	2019/20 Actual	2020/21 Estimated	2021/22 Proposed
TBRA- Households Assisted	81	52	14
TBRA- Total number of people served	129	146	48

Program Administration:

CDBG	2019/20 Actual	2020/21 Estimated	2021/22 Proposed
Represents 20% of maximum CDBG Entitlement	$318,402	$339,063	$324,645

Program Allocations:

CDBG	2019/20 Actual	2020/21 Estimated	2021/22 Proposed
Building Safety	$225,482	$242,114	$242,114
Public Services	$242,887	$254,297	$243,484
Neighborhood Improvements	$67,250	$67,250	$67,250
Owner Occupied Housing Improvements	$759,777	$859,840	$742,731

Performance Measures/Indicators:

CDBG	2019/20 Actual	2020/21 Estimated	2021/22 Proposed
Total Persons Assisted	**15,298**	**12,800**	**15,150**
Code Enforcement	10,000	10,000	10,000
Demolition & Clearance	50	50	50
ERG (Emergency Home Repairs)	98	150	100
Public Services	5,000	2,600	5,000
Neighborhood Improvements	150	0	0

Homeless Services (CoC, HMIS, ESG, & Coming Home)
2021/22 Budget — $ 1,168,660

The 2019 Point in Time count of the homeless revealed that Amarillo had 774 homeless people living in the community. These individuals were adult males and females, children, veterans, and those experiencing chronic homelessness. Many utilize the various shelters but a significant number were unsheltered and living in the streets. The number of homeless decreased to 600 in 2020 and 495 in 2021.

While the decreasing number is encouraging, there is still much work to do. The 2021 Point in Time count showed that 61% of Amarillo's homeless population remain unsheltered. This is a troubling statistic that demands attention and resolution for the health and safety of this population.

The Continuum of Care (C.O.C.) is a collaboration of all homeless service providers in the city of Amarillo. The C.O.C. is charged with developing a community plan to organize and deliver housing and services to meet the specific needs of people who are homeless as they move to stable housing and maximize self-sufficiency. The Community Development Department is the lead agency responsible for the coordination of the C.O.C. The mission of the C.O.C. is to build a stronger community through collaborative solutions to ensure homelessness is rare, brief, and nonrecurring.

Another key component is the management of the Homeless Management Information System (H.M.I.S.). HMIS is a locally administered, electronic data collection system that stores information about persons who access the homeless service systems in a Continuum of Care. The collection and sharing of this data are very important in the collaborative effort to address and end homelessness.

The Coming Home program is a "Housing First" model, adopted to address the chronically homeless problem in Amarillo. Since November 2018, the Coming Home program has housed 131 individuals that were identified as chronically homeless. The 2021 Point in Time count revealed that the chronically homeless has declined from 27% (of the total homeless population) in 2019 to 7% in 2021 (a 74% decline over 2 years). This clearly and overwhelmingly shows that the Coming Home program is making a difference and is the solution to chronic homelessness.

The Emergency Solutions Grant (E.S.G.) program is a competitive grant provided by Texas Department of Housing and Community Affairs (TDHCA). This grant provides services necessary to help persons that are homeless or at-risk of becoming homeless. Specifically, this grant assists Amarillo through homeless outreach, rapid re-housing and homelessness prevention. Quickly identifying individuals and addressing their housing needs is key to the success of this program and successful outcomes for those being served in the community.

Each program and system works cooperatively to combat homelessness in Amarillo.

Program Allocations:

Coming Home	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Proposed**
General Funds	$166,581	$168,224	$168,224
CDBG Funds	$84,887	$94,297	$94,297
Donations	$10,000	$45,000	$50,000
Amarillo Area Foundation Grant	$154,237	0	0
Total	**$556,765**	**$307,521**	**$312,521**

Program Allocations:

CoC/HMIS	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Proposed**
CoC Planning Grant	$35,000	$35,272	$35,272
Homeless Management Information System (HMIS)	$163,232	$163,232	$163,232
HMIS Building Capacity (2-year grant)	$143,000	0	0
Coming Home	$0	$170,862	$170,862
Permanent Supportive Housing (Shelter Plus Care)	$307,712	$70,261	$70,261
Total	**$341,232**	**$439,627**	**$439,627**

Program Allocations:

ESG	2019/20 Actual	2020/21 Estimated	2021/22 Proposed
Rapid Re-Housing	$48,630	$71,579	$71,579
Street Outreach	$92,430	$107,368	$107,368
Total	**$141,060**	**$178,947**	**$178,947**

Performance Measures/Indicators:

Households Served	2019/20 Households	2020/21 Households	2021/22 Households
Rapid Re-Housing	92	134	50
Street Outreach	40	40	40

COVID Response (Housing, CDBG, ESG Cares)
2021/22 Budget — $ 0

The Community Development Department requested and received COVID-19 relief funds from both the State of Texas and the Federal Government. It was apparent early in the pandemic that Amarillo citizens were struggling with challenges in regard to job loss, childcare, food insecurities, rent and utilities. Community Development made it a priority to apply for every grant possible that could assist the Amarillo community. The funding received included Housing, CDBG and ESG CARES. This critical assistance primarily focused on rental assistance for the community. Over 1.7 million dollars was allocated to help the elderly, disabled, families with children, the homeless or at-risk of being homeless, and those affected by COVID-19. By focusing on this area, we were able to help approximately 1105 individuals maintain their housing in a very fragile time in this country. We were also able to partner with other agencies such as Catholic Charities to provide over $360,000 toward their Hunger Project, impacting an estimated 24,834 individuals. These programs have been much needed and have significantly impacted individuals and families during the pandemic.

Due to the influx of CARES funding awarded Community Development, we identified an immediate need for additional staff to assist program administrators in their efforts to quickly and effectively disseminate CARES funding to the community. The department utilized CARES administrative funds to hire six temporary employees. As our CARES funding is fully expended, these temporary positions will not continue to be utilized within the department.

Program Allocations:

ESG CARES	2019/20 Actual	2020/21 Estimated	2021/22 Proposed
Rapid RE Housing	0	$480,854	0
Emergency Shelter	0	$60,000	0
Homelessness Prevention	0	$657,215	0
Street Outreach	0	$60,268	0

Performance Measures/Indicators:

ESG CARES Households Served	2019/20 Households	2020/21 Households	2021/22 Households
Rapid Re-Housing	0	250	0
Emergency Shelter	0	111	0
Homelessness Prevention	0	500	0
Street Outreach	0	120	0

Program Allocations:

CDBG CARES	2019/20 Actual	2020/21 Estimated	2021/22 Proposed
Public Service	0	$775,882	0
Administration	0	$307,721	0
Small Business Relief	0	$44,325	0
Rental, Mortgage and Utility Assistance	0	$913,021	0
Emergency Shelter	0	$125,000	0
Neighborhood Improvements	0	$700,000	0

Performance Measures/Indicators:

CDBG CARES Households Served	2019/20 Households	2020/21 Households	2021/22 Households
Public Service	0	24,834	0
Rental, Mortgage and Utility Assistance	0	189	0
Emergency Shelter	0	55	0

Program Allocations:

Housing CARES	2019/20 Actual	2020/21 Estimated	2021/22 Proposed
Administration	0	$335,555	0
Mainstream	0	$235,082	0

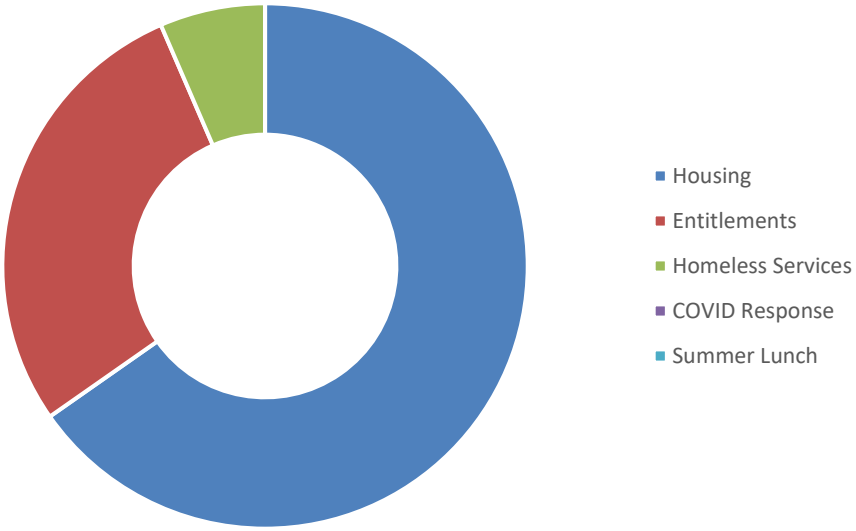
Summer Lunch
2021/22 Budget — $ 0

The Summer Food Service Program (SFSP) reimburses program operators who serve free healthy meals and snacks to children and teens in low-income areas. As recently as 2019, the Community Development Department administered the SFSP. In response to COVID-19, the Amarillo Independent School District has taken over the operations of this program. The school district is in a better position to administer the program by continuing the same safety practices implemented during the school year.

Authorized Positions

	2019/20 Actual	2020/21 Budgeted	2021/22 Proposed
Permanent Positions	31	32	32
Part-time Positions	1	1	1
Total Positions	**32**	**33**	**33**

Total Community Development 2021/22 Budget — $ 17,992,711


Housing
Entitlements
Homeless Services
COVID Response
Summer Lunch

City of Amarillo

Department Staffing Report

Department: Program Management

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
0.50	ADM502	COMMUNITY DEVELOPMENT DIRECTOR	
0.50	ADM560	ASST COMMUNITY DEVELOPMENT DIRECTOR	
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	CLR585	ACCOUNTING TECHNICIAN	
1.00	MGT560	PROGRAM COORDINATOR	
4.00		Total Permanent Positions	
4.00		Total Department	237,579

Department: Code Inspector

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	TRD520	COMMUNITY IMPROVEMENT INSPECTOR	
1.00		Total Department	62,693

Department: Rehab Support

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
0.10	MGT135	HOME/CDBG MANAGER	
1.00	TRD556	REHAB INSPECTOR II	
2.10			
2.10		Total Department	158,798

Department: Housing Rehab

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	CLR630	OFFICE MANAGER	
1.00		Total Department	50,477

City of Amarillo

Department Staffing Report

Department: Housing Assistance

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
0.50	ADM502	COMMUNITY DEVELOPMENT DIRECTOR	
0.50	ADM560	ASST COMMUNITY DEVELOPMENT DIRECTOR	
4.00	CLR030	CASE WORKER	
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	CLR610	HOUSING PROGRAM COORDINATOR	
1.00	MGT140	HCV MANAGER	
1.00	TRD085	INSPECTION SPECIALIST	
1.00	TRD980	HOUSING INSPECTOR	
10.00		Total Permanent Positions	
Part-Time Positions			
1.00	HRL941	ADMINISTRATIVE TECH (HOURLY)	
11.00		Total Department	501,485

Department: Home Administration

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
0.90	MGT135	HOME/CDBG MANAGER	
0.90		Total Permanent Positions	
0.90		Total Department	56,749

Department: Coming Home Project

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
2.00	CLR575	PEER SUPPORT SPECIALIST	
5.00	PRF705	SOCIAL WORKER	
7.00		Total Permanent Positions	
7.00		Total Department	422,090

Department: Texas Emergency Solutions Grant

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
2.00	CLR575	PEER SUPPORT SPECIALIST	
2.00	PRF705	SOCIAL WORKER	
4.00		Total Permanent Positions	
4.00		Total Department	140,392

Department: HMIS

Number of Employees	Classification	Description	Personal Services Total

City of Amarillo

Department Staffing Report

Permanent Positions

1.00	CLR820	HMIS DATA TECHNICIAN	
1.00	MGT145	HMIS MANAGER	
2.00		Total Permanent Positions	
2.00		Total Department	137,507

(25011-25045)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 2,253,531	$ 2,552,978	$ 3,032,459
Supplies	393,746	457,112	463,092
Contractual Services	1,569,265	394,231	2,320,976
Other Charges	289,187	561,601	1,284,465
Capital Outlay	8,291	-	-
Operating Transfers	5,057	-	-
Total Expenses	**$ 4,519,076**	**$ 3,965,922**	**$ 7,100,992**

Mission

Promoting and protecting health while preventing disease with integrity and compassion for our community.

Vision

We believe in equitable health for all.

Strategic Approach

Public Health funding comes from the Amarillo Hospital District, which supports activities not funded through grants. For the past ten years, financial support from the Amarillo Hospital District has come in the form of an inter-governmental transfer, supporting participation in the 1115 Medicaid waiver program. The DSRIP portion of 1115 Medicaid Waiver comes to an end in December 2021. We expect an extension of 1115 Medicaid Waiver with local public health participation, but Texas has yet to realize the totality of the program. The department also works with the Texas Department of State Health Services to implement budgets, work plans, and deliverables for each of 13 grants. Private granting agencies supported one grant this year with the potential for additional grants in the future. The department utilizes each of these funding sources to carry out Texas state law and local ordinances, using innovative approaches to protect the public health of our community. Community needs are identified through the Community Health Assessment and Community Health Improvement Plan, which is completed on a 3 to 5-year cycle. The coordination of grant requirements for core public health services, needs identified in our community, and **BluePrint for Amarillo** are the driving forces behind the department's activities and funding needs.

In late 2018, Amarillo Public Health completed the latest Community Health Assessment, Community Health Improvement Plan, and the department's Strategic Plan. These documents and the process by

which they were created have driven community conversation, initiated new partnerships and opened the door to new collaboration. The Community Health Assessment and Improvement Plan addresses each of the **City Council Pillars and Management Initiatives** from **Public Safety** to **Fiscal Responsibility**.

In addition to fiscal support from the Amarillo Hospital District, 1115 Medicaid waiver projects, and grants, the department receives fees for certain services provided. These fees have remained very low, yet the department is coming closer to cost recovery for specific programs and additional revenue to support grant activities.

The City Council's pillars are an important part of daily activities in Public Health. Each day, the department works to meet the needs of **Civic Pride, Highly Educated Population, and Customer Service**, in terms of disease prevention and health promotion. Public Health serves as a safety net for many of the most vulnerable in our community and provides services and expertise in a wide range of specific services from tuberculosis and immunizations to STDs and public health emergency preparedness, most recently COVID-19 in the spring of 2020-2021.

In addition to Public Health's fixed location in northeast Amarillo, the mobile clinic allows for Public Health services to be made more available to the entire jurisdiction. Public Health secured the purchase of the building of 850 Martin Rd and will soon begin renovation for clinic space. Another goal is to begin a Safe Kids Coalition to enhance serves in our community in addition to our thriving Cribs for Kids initiative (**Public Safety**.)

Programs

Public Health Administration/Support
2021/2022 Budget — $593,174

Public Health Administration provides oversight for daily operations and support for department activities (**Customer Service**). The department implemented customer satisfaction surveys in March 2018. In the first three months of implementation, the department received excellent feedback for the implementation of a walk-in COVID-19 vaccination clinic. We pride ourselves on providing quality care with exceptional customer service. The department provides community health assessment and community health improvement planning every three to five years. This planning along with the **BluePrint and Council Pillars** helps to drive public health programming and vision. The department participates in the 1115 Medicaid waiver (DSRIP) program and conducts grant management for 14 grants through the State and Federal partners (**Fiscal Responsibility**).

The Director of Public Health serves as the liaison to the Amarillo Hospital District and Northwest Texas Health Care System and serves as staff for the Amarillo Area Public Health Board. In early 2019, the Amarillo Area Public District welcomed four new member jurisdictions, Timbercreek Canyon, Lake Tanglewood, Bishop Hills, and Palisades. Later in 2019, the Public Health Board updated the Cooperative Agreement, which was last updated in 1997.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Facebook posts	100	150+	150
Reports submitted to funding agencies (program/financial)	83/142	91/154+	91/154+
Submit all grant applications/renewal paperwork within designated time frame.	16/100%	18+/100%	18/100%

Customer satisfaction surveys (percent Good [4] or Excellent [5])	95%	Excellent feedback at COVID-19 vaccination clinic	Excellent feedback at COVID-19 vaccination clinic

Communicable Disease
2021/2022 Budget — $328,769

The Communicable Disease Program conducts disease surveillance and epidemiology, interfaces with hospitals and other providers, and provides community education. There are 88 conditions in Texas that are notifiable to the Public Health Department. During any given year, approximately 45 of the 88 conditions are reported. Communicable Disease staff follow up with each report to ensure the safety of both individual patients and the public, ensure appropriate treatment of patients and contacts, and identify and respond to outbreaks. Communicable Disease staff are actively involved in the community and are the lead agency PanIC, the Panhandle Infection Control group (**Highly Educated Population**).

The Perinatal Hepatitis B program is one component of the Communicable Disease program. Case management is provided for infants and contacts to mothers who have Hepatitis B, in an effort to prevent the infant from contracting Hep B. The program also collaborates with the Department of Animal Management and Welfare to assess the need for rabies post-exposure prophylaxis for animal bite victims and provides pre-exposure vaccine as needed to members of the community. Staff participate in the Panhandle Child Fatality Review Team to reduce preventable child deaths in the panhandle of Texas.

Staff were involved in COVID-19 response keeping up with communicable disease reporting and investigation while their time was also spent with COVID-19 efforts.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Total number of cases worked	2,200	1,300	2,250
Number of Notifiable Conditions Investigated	700	400	725
Disease investigations are reported to the Texas Department of State Health Services within required time. (state average 82%)	98%	98%	98%
Perinatal Hep B Infants followed to completion of program. (State average 73%)	95%	95%	95%

Reported January – December and Perinatal Hep B reported Sept-Aug

Immunization
2021/2022 Budget — $738,999

The immunization team provides adult and childhood immunizations through the mobile clinic and fixed location, conducts immunization outreach and community education, and conducts school/daycare compliance assessments. Target areas for the mobile clinic include vulnerable areas such as shelters, low-income housing, community events, and community centers. Success from these events is often recognized years later when the patient returns to school or obtains citizenship (**Highly Educated Population, Customer Service**). Vaccines provided through public health clinics include Hepatitis B, Rotavirus, DTaP, Haemophilus infuenzae type B (HIB), Pneumococcal conjugate and polysaccharide, Polio, Flu, MMR, Chickenpox, Hepatitis A, HPV, Meningococcal ACWY and B, Tdap, Td, Zoster, and rabies – a menu of 18 vaccines.

Immunization activities were suspended mid-March of 2020 and resumed by appointment only July 2020 due to COVID-19.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
Patients seen	3,852	2,300	5,000
Vaccines given	7,896	6,500	10,000

Reported October – September

Refugee Health
2021/2022 Budget — $499,769

The Refugee Health team provides health screenings for primary refugees within 90 days of arrival including TB skin testing, medical history, physical assessment, and necessary referrals for medical care. Follow-up immunizations for primary and secondary refugees, assistance with green card paperwork (medical portion) and community education are important components of this program (**Customer Service, Civic Pride**).

2018-2021 travel bans and reduced Presidential determinations affected refugee resettlement; consequently, secondary resettlement was drastically affected.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
VOLAG capacity for Primary Refugee arrival	100	100	150
Primary refugees: health screening within 90 days of arrival (#/%)	100/100%	100/100%	150/100%
Secondary Refugees seen in immunization clinic	20	30	40
Green card assistance	125	75	125

Reported October –September

Tuberculosis/Hansen's Control
2021/2022 Budget — $335,145

The Tuberculosis Control team provides treatment of active cases and contact investigation, treatment of latent cases, TB testing for the public and community education. In 2017, the department opened the first Hansen's clinic in the Panhandle of Texas and in 2018 obtained funding through DSHS via a grant opportunity **Fiscal Responsibility**). Through the Hansen's clinic, staff provide case management and medication management for Hansen's patients from a variety of backgrounds (**Civic Pride**).

Many TB activities were suspended in response to COVID-19. Treating patients with Hansen's and active TB remained top priority. Patients who needed TB skin testing were referred to other clinics in the community.

Performance Measures/Indicators:	2019/20 Actual	2020/21 Estimated	2021/22 Projected
TB skin tests placed	1,250	Suspended	1,275
Latent Tuberculosis patients seen in clinic	90	Suspended	50
Latent Tuberculosis therapy completion rate	86%	Suspended	86%
Active Tuberculosis patients seen in clinic	5	1	7
Active Tuberculosis therapy completion rate	100%	100%	100%

Reported October –September

STD/HIV Prevention and Treatment
2021/2022 Budget — $1,163,149

The STD/HIV team provides an STD clinic and treatment, disease intervention and contact investigation, HIV outreach and community education. In 2015/16, Syphilis and HIV rates began increasing in both Potter and Randall Counties, a trend that is present state-wide. Increased testing to targeted, high risk populations continues as well as enhanced partner elicitation and increased education. Through contact investigation, a dangerous trend in meeting sexual partners has been identified. The use of dating apps to find anonymous sexual partners is used frequently--as is the practice of unprotected sex. Advertising and education on Facebook and Craigslist have been tools implemented along with traditional methods of outreach. STD/HIV staff have worked diligently to increase testing, treatment, and education – by looking for disease, our department is finding it and working to eliminate it (**Highly Educated Population**).

With the COVID-19 response, the 2019/20 year has been significantly impacted, as far at the number of patients seen. We anticipate the 2020/21 year to be impacted as well.

Performance Measures/Indicators:	**2019/20 Projected**	**2020/21 Projected**	**2021/22 Projected**
Patients seen in STD clinic	1,200	Suspended	1,400
Patients tested through HIV Outreach	1,600	Suspended	1,800

Performance Measures/Indicators:	**2017/18 Actual** (2016 Rates)	**2018/19 Actual** (2017 Rates)	**2019/20* Actual** (2018 Rates)
Gonorrhea rate (Potter)	400.6	422.3	544.1
Gonorrhea rate (Randall)	58.9	41.7	94.7
Chlamydia rate (Potter)	815.2	864.6	987.1
Chlamydia rate (Randall)	175.1	159.9	209.9
HIV rate (Potter)	10.8	16.6	6.7
HIV rate (Randall)	3.8	4.5	6.6
Syphilis rate (Potter)	68.7	56.4	45.1
Syphilis rate (Randall)	12.8	8.9	12.5

Note: Rates per 100,000 as provided by the Texas Department of State Health Services and reports data one year in arrears; Testing numbers reported October – September; Rates reported January – December
*2019/20 data (2018 Rates) will be released in the summer of 2019. Delayed due to COVID-19.
Testing numbers reported October - September

Public Health Preparedness
2021/2022 Budget — $211,797

The Public Health Preparedness team conducts all hazards preparedness, collaborates with community partners in planning, response, and evaluation, and provides community education. This team collaborates with City, State, and Federal partners in planning and conducting a wide range of exercises from tabletop to full scale (**Highly Educated Population, Civic Pride**).

The PHEP team was fully dedicated to COVID-19 response.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/2021 Estimated**	**2021/2022 Projected**
Point of dispensing site activation exercise	5	Suspended	4
Recruit and develop closed PODS	13	Suspended	19

Public Health Promotions
2021/2022 Budget — $415,720

The public health promotions program continues to evolve as funding becomes available through grant opportunities. In April 2018, the department was awarded a 3 to 5-year Healthy Texas Mothers and Babies grant to reduce low birth weight and preterm births in Potter and Randall Counties. Through community collaboration, community assessment, and strategic planning, Healthy People 2020 goals are the target. In April 2020, the department was also approved to participate in the Community and Clinical Health Bridge grant. This opportunity provides funding for obesity and chronic disease related conditions in Potter and Randall Counties (**Civic Pride, Highly Educated Population**). In the spring of 2019, a need for safe sleep accommodations was identified for babies in our local homeless shelters. Through collaboration with APD's CIT program, Amarillo Public Health is accepting donations to purchase cribs for kids and is looking forward to additional grant dollars to expand the program. Due to COVID-19, the car seat program was suspended mid-March 2020. We hope the program will resume in the summer of 2020.

Working with the Harrington Cancer and Health Foundation, we anticipate a grant for a Safe Kids Program to include a Safe Kids Coordinator and Community Health Worker. This program will focus on the prevention of unintentional injuries in children by building a coalition and providing action around unintentional injury prevention. This team will serve as the action arm of the Panhandle Child Fatality Review Team.

This programming was also impacted not only by our team's involvement in COVID-19 response but also in the closure and cut back of many services in the community during much of 2020. Many of the services such as car seat inspections and provision provided by referral.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Estimated**	**2021/22 Projected**
Number of car seats inspected	150	38	180
Number of car new seats installed	120	27	150
Number of cribs provided to families	45	10	80

Health Informatics
2021/2022 Budget — $395,450

Health Informatics is a growing field in healthcare, including electronic medical records, health information exchange, billing, HIPAA privacy and security, provider credentialing, staff development and training, and quality improvement. The Health Informatics team:

- Coordinates the electronic medical record efforts for the department. Serves as back-up to the Local Responsible Party for information privacy and security;
- Establishes and oversees billing practices (**Fiscal Responsibility**);
- Maintains pharmacy license and CLIA certification for the department; and
- Provides staff on-boarding and coordinates LMS. Serves as secondary coordinator for DSRIP projects and coordinates the performance of program evaluations/quality assurance for the department (C**ustomer Service**).
- The health informatics team supported COVID response with logistics support, IT training, administrative support, and data analysis and communication support.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Actual**	**2021/22 Estimated**
Upgrade EMR	Implementation	Staff Excellence	Staff Excellence
Enhanced EMR Services	Implementation	Staff Excellence	Staff Excellence

COVID-19 Response
2021/2022 Budget — $2,419,022

Amarillo Public Health stood ready to respond to the COVID-19 pandemic with the first case in the Potter/Randall area occurring on March 18, 2020. With a full-time staff of 37 public health professionals, contact tracing, patient monitoring, and other response-related activities began after about a month of planning. Public Health staff split into teams according to their strengths: the TB team conducted contact tracing, the immunization team began patient monitoring, and our Director of Nursing provided medical consultations. It became clear that 40 team members was not sufficient. We began hiring temporary staffing to fill the gap.

On March 27, Amarillo Public Health, in collaboration with Texas Tech School of Medicine, opened a free drive-through testing facility, operating as the community's only drive-through testing facility, for three months, testing over 5,000 individuals. Scouring Amazon, vendors, and STAR requests, we kept the clinic supplied with swabs. Viral transport media (VTM) was another area of shortage. Texas Tech made enough VTM for the Panhandle and the rest of the State never went without.

We are thankful for all the Angel Nurses, Interpreters from Phrayse, Texas Workforce Solutions and Express Staffing employees, Potter and Randall County Sheriff's offices Amarillo Fire Department and Amarillo Police Department, as well as all the employees from other City of Amarillo departments who have joined our team during this response.

Amarillo Public Health has received several grants to support COVID response. Our team implemented the most efficient COVID-19 vaccination clinic in the State and maintains contact tracing for all positive cases.

Performance Measures/Indicators:	**2020/21 Estimated***	**2021/2022 Estimated****
Positive Cases	4,866	33,766
Temporary Staffing	60	84
Drive Through Testing	6,507	14,894
Total Testing	36,730	272,731
Bamlanivimab Infusion	0	150

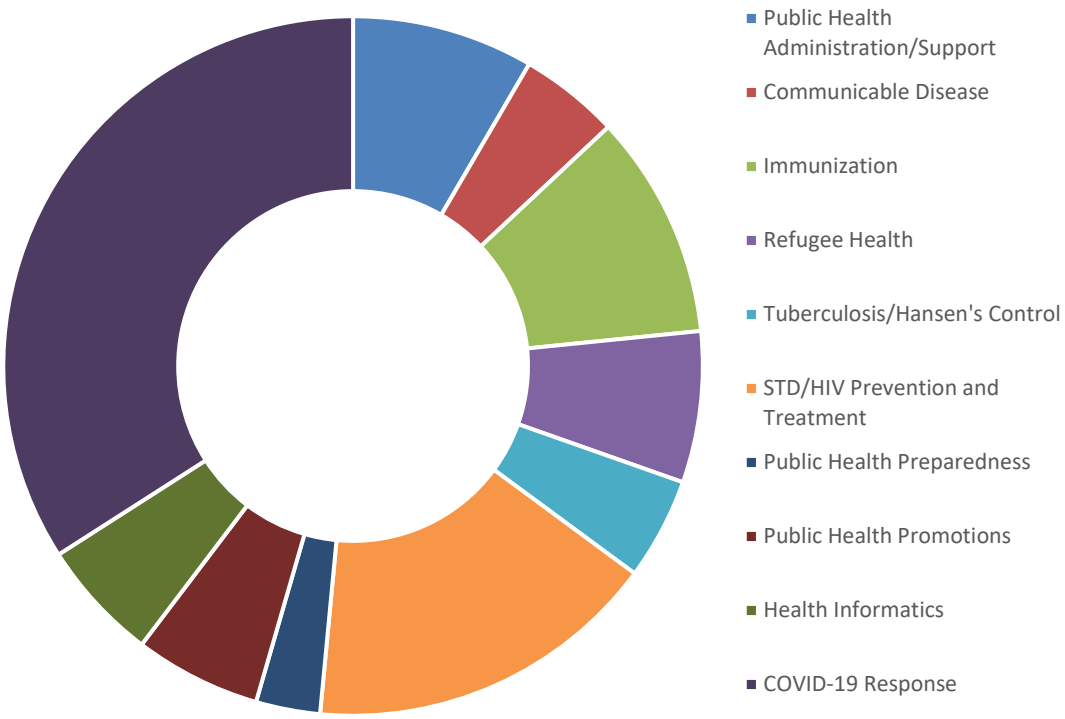
* Cases as of 7/27/2020
**Total cases as of 4/21/2021

Authorized Positions

	2019/20 Budgeted	**2020/21 Budgeted**	**2021/22 Budgeted**
Permanent Positions	38	43	43
Part-time Positions	2	2	2
Total Positions*	**40**	**45**	**45**

*There are an additional 80 temporary employees budgeted for 2021/22

Total Public Health 2021/22 Budget - $7,100,992


Public Health Administration/Support
Communicable Disease
Immunization
Refugee Health
Tuberculosis/Hansen's Control
STD/HIV Prevention and Treatment
Public Health Preparedness
Public Health Promotions
Health Informatics
COVID-19 Response

City of Amarillo

Department Staffing Report

Department: AHD Public Health

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM580	ASSISTANT DIRECTOR OF PUBLIC HEALTH	
1.00	ADM581	DIRECTOR OF PUBLIC HEALTH	
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	CLR415	ADMINISTRATIVE ASSISTANT IV	
1.00	MGT560	PROGRAM COORDINATOR	
2.00	MGT580	PROGRAM MANAGER	
1.00	PRF572	REGISTERED NURSE	
8.00		Total Permanent Positions	
8.00		Total Department	777,344

Department: Refugee Health

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	CLR561	COMMUNITY SERVICE AIDE	
1.00	MGT580	PROGRAM MANAGER	
1.00	PRF572	REGISTERED NURSE	
3.00		Total Permanent Positions	
Part-Time Positions			
1.00	HRL560	NURSE PRACTITIONER	
1.00	HRL572	REGISTERED NURSE	
2.00		Total Part-Time Positions	
5.00		Total Department	223,934

Department: TDH Immunizations

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
2.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	MGT580	PROGRAM MANAGER	
1.00	PRF572	REGISTERED NURSE	
1.00	PRF592	IMMUNIZATION OUTREACH SPECIALIST	
1.00	PRF910	L V N	
6.00		Total Permanent Positions	
6.00		Total Department	348,597

Department: HIV Prevention

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	MGT560	PROGRAM COORDINATOR	
2.00	PRF571	STD/HIV OUTREACH SPECIALIST I	
1.00	PRF577	LINKAGE TO CARE COORDINATOR	
4.00		Total Permanent Positions	
4.00		Total Department	206,876

City of Amarillo

Department Staffing Report

Department: Core Public Health

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	CLR581	DISEASE INTERVENTION SPECIALIST	
0.50	PRF572	REGISTERED NURSE	
2.50		Total Permanent Positions	
2.50		Total Department	192,575

Department: Hansen's

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
0.50	PRF572	REGISTERED NURSE	
0.50		Total Permanent Positions	
0.50		Total Department	10,014

Department: Healthy Texas Babies

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	PRF150	HEALTH PLANNER	
1.00	MGT580	PROGRAM MANAGER	
2.00		Total Department	76,801

Department: Bioterrorism Grant

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
0.50	CLR405	ADMINISTRATIVE ASSISTANT II	
2.00	MGT580	PROGRAM MANAGER	
1.00	PRF581	EDUCATOR/SNS COORDINATOR	
3.50		Total Permanent Positions	
3.50		Total Department	296,098

Department: DSHS/LIDS

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
2.00	CLR581	DISEASE INTERVENTION SPECIALIST	
1.00	MGT580	PROGRAM MANAGER	
1.00	PRF572	REGISTERED NURSE	
4.00		Total Department	314,939

City of Amarillo

Department Staffing Report

Department: DSRIP Immunizations

Number of Employees Permanent Positions	Classification	Description	Personal Services Total
0.50	CLR400	ADMINISTRATIVE ASSISTANT I	
0.50		Total Department	31,868

Department: Clinical Health Bridge Grant

Number of Employees Permanent Positions	Classification	Description	Personal Services Total
1.00	CLR565	COMMUNITY HEALTH WORKER	
1.00	MGT580	PROGRAM MANAGER	
1.00	PRF750	HEALTH EDUCATOR	
3.00		Total Department	142,048

Department: CPS/COVID-19

Number of Employees Permanent Positions	Classification	Description	Personal Services Total
1.00	CLR581	DISEASE INTERVENTION SPECIALIST	
1.00	PRF170	HCID SURVEILLANCE LEAD	
2.00		Total Department	124,551

City of Amarillo

Department Staffing Report

Department: Epidemiology

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	PRF650	EPIDEMIOLOGIST	
1.00		Total Department	82,359

Department: Local Tuberculosis - Federal

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
0.50	PRF572	REGISTERED NURSE	
0.50		Total Department	78,378

Department: Local Tuberculosis - State

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	MGT580	PROGRAM MANAGER	
0.50	PRF572	REGISTERED NURSE	
2.50		Total Permanent Positions	
2.50		Total Department	126,077

CITY OF AMARILLO®
WOMEN, INFANTS, AND CHILDREN

(25311-25323)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	$ 926,153	$ 1,748,495	$ 1,802,188
Supplies	65,015	311,517	302,828
Contractual Services	18,728	129,920	133,142
Other Charges	195,670	481,853	423,484
Operating Transfers	113,917	-	-
Total Expenses	**$ 1,319,484**	**$ 2,671,785**	**$ 2,661,643**

Mission

The mission of WIC Nutrition is to safeguard the health of low- and moderate-income women, infants, and children (up to age five) who are at nutritional risk by providing nutritious foods to supplement diets, information on healthy eating, and referrals to health care.

Strategic Approach

The adoption of the **BluePrint for Amarillo** by the City Council sets forth a comprehensive strategic direction for the City government in terms of focus, allocation of resources, and initiatives. The mission and role of the WIC Nutrition program directly addresses the Council's **Civic Pride—Enhance Health and Wellness pillar** by serving low- and moderate-income families, by providing health screenings, nutritious foods to supplement their diets, and referrals to health care. Participation in the WIC program is associated with a reduction in the number of poor birth outcomes and a reduction in the amount spent on Medicaid costs. Participation in the WIC program supports cognitive development, helping children to enter kindergarten ready to learn.

The WIC Nutrition Program is federally funded by USDA through a grant to the State of Texas. The state administers the program and contracts with the City of Amarillo to provide services in accordance with state and federal guidelines. The WIC Nutrition Program delivers the highest quality services with integrity and with respect to the WIC eligible population. The department serves an average of 5,705 participants per month, or 68,456 participants per year. The department has an operating budget of $2.5 million. Additionally, the department oversees $4.5 million in food benefit issuances.

There are two major types of nutrition risks recognized for WIC eligibility: medically based risks such as anemia, underweight, history of pregnancy complications, or poor pregnancy outcomes; and dietary risks, such as inappropriate nutrition/feeding practices or failure to meet the current Dietary Guidelines for

Americans. Women, infants, and children at nutrition risk have a much greater risk of experiencing health problems.

Programs

WIC Department Administration

2021/22 Budget — $705,801

This program provides the administrative expertise for the administration of all aspects of the WIC Nutrition Program in accordance with federal and state regulations and internal policies and procedures.

WIC Nutrition Education

2021/22 Budget — $896,132

This program is responsible for delivering nutrition education to participants enrolled in the WIC Nutrition Program according to state and federal regulations. The Nutrition Education section transformed Nutrition Education from an in-person event to providing Nutrition Education via telephone and Zoom effective March 2020 in response to the COVID-19 pandemic. Risk assessment and Individual counseling as a component of the certification process has been conducted with 100% of the participants certified for the program via telephone. WIC participants have also been able to participate in Nutrition Education classes that are provided on-line and available 24/7 to accommodate various schedules. WC participants complete the quiz at the end of each class and obtain a code to provide the WIC office in order to receive credit for the class. In-person classes have also been provided via telephone sessions for those individuals who wish to complete their nutrition education in this manner. Beginning in December 2020, Cooking Classes via Zoom were added to the options that WIC participants can select from for their nutrition education. The Zoom cooking classes have been very popular with over 900 WIC participants and family members having participated in these classes.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Actual**	**2021/22 Projected**
Strive to maintain percentage of WIC participants receiving nutrition education above 95% (state standard)	97%	99%	100%
Annual number of families receiving nutrition education and counseling services at the time of benefit issuance	69,809	67,772	58,871

WIC Breastfeeding Education

2021/22 Budget — $217,033

This program is responsible for providing breastfeeding information, education, and support to pregnant women and breastfeeding women enrolled in the WIC Nutrition Program, as well as those in the general public requesting such. Services are provided by Breastfeeding Educators, Lactation Consultants, and Peer Counselors.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Actual**	**2021/22 Projected**
Percent of infants enrolled in WIC that are breastfed.	43%	46%	43%
Number of breastfeeding women receiving breastfeeding counseling/education	8,766	8,913	7,178

WIC Client Services

2021/22 Budget — $842,677

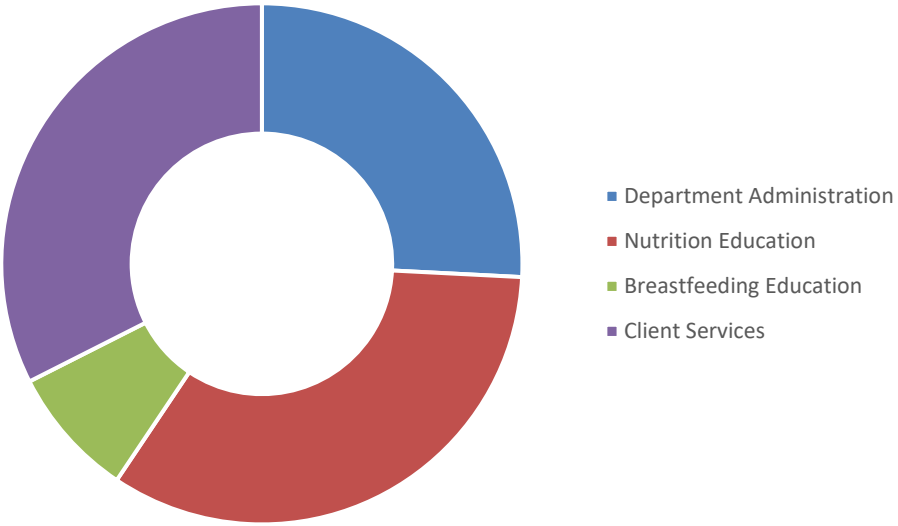
This program provides support for delivery of services to WIC participants in the most efficient, timely, accurate, professional, and pleasant manner possible. These support services include performing anthropometric body measurements and plotting results on growth grids; assessing eligibility for the program based on financial, residency, medical/nutritional factors; computer data entry of participant information; issuance of program benefits; scheduling certification and nutrition education appointments; copying/reproduction of materials; filing; and telephone and reception activities. In March of 2020, this department transitioned overnight from providing in-person services to providing modified curbside services where WIC participants utilize a secure link to upload identification, residency, and income documents. WIC staff then discuss individual circumstances with the participant over the telephone to evaluate and determine residency and financial eligibility. Nutrition staff complete the nutrition evaluation, counseling, and certification. An appointment is given for the participant to come to the WIC office and have food benefits loaded on their WIC electronic benefit card utilizing protective measures and social distancing. The COVID-19 pandemic had a severe impact on the overall caseload for the department, creating a 20% drop in caseload from Jan. 2020 to March 2021. The drop in caseload is attributed to Amarillo being a hot spot early in the pandemic and WIC participants deciding to stay home rather than come to their WIC appointments in order to avoid infection, the high hospitalization rate in Amarillo form August 2020 through February 2021 also resulting in WIC participants deciding to stay home and not come to their WIC appointments to avoid infection, the temporary increase in SNAP benefits from March of 2020 through September of 2021, and the issuance of three stimulus checks. The department remains optimistic that caseload will return once the effects of the pandemic subside.

Performance Measures/Indicators:	**2019/20 Actual**	**2020/21 Actual**	**2021/22 Projected**
Percentage of total caseload that is Infants.	27%	28%	29%
Percentage of total caseload that is Children.	44%	43%	42%
Percentage of total caseload that is Women.	29%	29%	29%
Average number of participants served monthly.	5,997	5,705	5,055
Total number of WIC participants receiving food benefits annually.	71,964	68,460	60,660
Percentage change from previous year.	-3%	-5%	-11%

Authorized Positions

	2019/20 Actual	**2020/21 Budgeted**	**2021/22 Budgeted**
Permanent Positions	47	47	47
Part-time Positions	-	-	-
Total Positions	**47**	**47**	**47**

Total WIC Department 2021/22 Budget — $2,661,643


Department Administration
Nutrition Education
Breastfeeding Education
Client Services

City of Amarillo

Department Staffing Report

Department: WIC Administration

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
0.14	ADM055	ASSISTANT WIC DIRECTOR	
0.14	ADM585	DIRECTOR OF WIC	
0.14	CLR410	ADMINISTRATIVE ASSISTANT III	
0.14	PRF585	NUTRITIONIST I	
0.56	PRF586	NUTRITIONIST II	
0.42	PRF587	NUTRITIONIST III	
0.28	PRF588	NUTRITIONIST IV	
0.14	TEC160	WIC TECHNICIAN IV	
0.14	TEC162	WIC TECHNICIAN V	
0.14	TEC450	GREENHOUSE TECHNICIAN	
0.14	TEC570	DIETITIAN I	
0.14	TEC571	DIETITIAN II	
0.28	TEC585	NUTRITION TECHNICIAN I	
0.42	TEC586	NUTRITION TECHNICIAN II	
1.26	TEC587	WIC TECHNICIAN I	
0.42	TEC588	NUTRITION TECHNICIAN III	
0.56	TEC589	NUTRITION TECHNICIAN IV	
0.84	TEC590	WIC TECHNICIAN II	
0.28	TEC591	WIC TECHNICIAN III	
6.58		Total Permanent Positions	
6.58		Total Department	469,304

Department: WIC Nutrition Education

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
0.35	ADM055	ASSISTANT WIC DIRECTOR	
0.35	ADM585	DIRECTOR OF WIC	
0.35	CLR410	ADMINISTRATIVE ASSISTANT III	
0.35	PRF585	NUTRITIONIST I	
1.40	PRF586	NUTRITIONIST II	
1.05	PRF587	NUTRITIONIST III	
0.70	PRF588	NUTRITIONIST IV	
0.35	TEC160	WIC TECHNICIAN IV	
0.35	TEC162	WIC TECHNICIAN V	
0.35	TEC450	GREENHOUSE TECHNICIAN	
0.35	TEC570	DIETITIAN I	
0.35	TEC571	DIETITIAN II	
0.70	TEC585	NUTRITION TECHNICIAN I	
1.05	TEC586	NUTRITION TECHNICIAN II	
3.15	TEC587	WIC TECHNICIAN I	
1.05	TEC588	NUTRITION TECHNICIAN III	
1.40	TEC589	NUTRITION TECHNICIAN IV	
2.10	TEC590	WIC TECHNICIAN II	
0.70	TEC591	WIC TECHNICIAN III	
16.45		Total Permanent Positions	
16.45		Total Department	539,224

City of Amarillo

Department Staffing Report

Department: WIC Breastfeeding

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
0.04	ADM055	ASSISTANT WIC DIRECTOR	
0.04	ADM585	DIRECTOR OF WIC	
0.04	CLR410	ADMINISTRATIVE ASSISTANT III	
0.04	PRF585	NUTRITIONIST I	
0.16	PRF586	NUTRITIONIST II	
0.12	PRF587	NUTRITIONIST III	
0.08	PRF588	NUTRITIONIST IV	
0.04	TEC160	WIC TECHNICIAN IV	
0.04	TEC162	WIC TECHNICIAN V	
0.04	TEC450	GREENHOUSE TECHNICIAN	
0.04	TEC570	DIETITIAN I	
0.04	TEC571	DIETITIAN II	
0.08	TEC585	NUTRITION TECHNICIAN I	
0.12	TEC586	NUTRITION TECHNICIAN II	
0.36	TEC587	WIC TECHNICIAN I	
0.12	TEC588	NUTRITION TECHNICIAN III	
0.16	TEC589	NUTRITION TECHNICIAN IV	
0.24	TEC590	WIC TECHNICIAN II	
0.08	TEC591	WIC TECHNICIAN III	
1.88		Total Permanent Positions	
1.88		Total Department	65,436

Department: WIC Client Services

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
0.43	ADM055	ASSISTANT WIC DIRECTOR	
0.43	ADM585	DIRECTOR OF WIC	
0.43	CLR410	ADMINISTRATIVE ASSISTANT III	
0.43	PRF585	NUTRITIONIST I	
1.72	PRF586	NUTRITIONIST II	
1.29	PRF587	NUTRITIONIST III	
0.86	PRF588	NUTRITIONIST IV	
0.43	TEC160	WIC TECHNICIAN IV	
0.43	TEC162	WIC TECHNICIAN V	
0.43	TEC450	GREENHOUSE TECHNICIAN	
0.43	TEC570	DIETITIAN I	
0.43	TEC571	DIETITIAN II	
0.86	TEC585	NUTRITION TECHNICIAN I	
1.29	TEC586	NUTRITION TECHNICIAN II	
3.87	TEC587	WIC TECHNICIAN I	
1.29	TEC588	NUTRITION TECHNICIAN III	
1.72	TEC589	NUTRITION TECHNICIAN IV	
2.58	TEC590	WIC TECHNICIAN II	
0.86	TEC591	WIC TECHNICIAN III	
20.21		Total Permanent Positions	
20.21		Total Department	661,809

City of Amarillo

Department Staffing Report

Department: WIC Peer Counselor

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
0.03	ADM055	ASSISTANT WIC DIRECTOR	
0.03	ADM585	DIRECTOR OF WIC	
0.03	CLR410	ADMINISTRATIVE ASSISTANT III	
0.03	PRF585	NUTRITIONIST I	
0.12	PRF586	NUTRITIONIST II	
0.09	PRF587	NUTRITIONIST III	
0.06	PRF588	NUTRITIONIST IV	
0.03	TEC160	WIC TECHNICIAN IV	
0.03	TEC162	WIC TECHNICIAN V	
0.03	TEC450	GREENHOUSE TECHNICIAN	
0.03	TEC570	DIETITIAN I	
0.03	TEC571	DIETITIAN II	
0.06	TEC585	NUTRITION TECHNICIAN I	
0.09	TEC586	NUTRITION TECHNICIAN II	
0.27	TEC587	WIC TECHNICIAN I	
0.09	TEC588	NUTRITION TECHNICIAN III	
0.12	TEC589	NUTRITION TECHNICIAN IV	
0.18	TEC590	WIC TECHNICIAN II	
0.06	TEC591	WIC TECHNICIAN III	
1.41		Total Permanent Positions	
1.41		Total Department	50,097

Department: WIC Obesity

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
0.01	ADM055	ASSISTANT WIC DIRECTOR	
0.01	ADM585	DIRECTOR OF WIC	
0.01	CLR410	ADMINISTRATIVE ASSISTANT III	
0.01	PRF585	NUTRITIONIST I	
0.04	PRF586	NUTRITIONIST II	
0.03	PRF587	NUTRITIONIST III	
0.02	PRF588	NUTRITIONIST IV	
0.01	TEC160	WIC TECHNICIAN IV	
0.01	TEC162	WIC TECHNICIAN V	
0.01	TEC450	GREENHOUSE TECHNICIAN	
0.01	TEC570	DIETITIAN I	
0.01	TEC571	DIETITIAN II	
0.02	TEC585	NUTRITION TECHNICIAN I	
0.03	TEC586	NUTRITION TECHNICIAN II	
0.09	TEC587	WIC TECHNICIAN I	
0.03	TEC588	NUTRITION TECHNICIAN III	
0.04	TEC589	NUTRITION TECHNICIAN IV	
0.06	TEC590	WIC TECHNICIAN II	
0.02	TEC591	WIC TECHNICIAN III	
0.47		Total Permanent Positions	
0.47		Total Department	16,318

Public Improvement Districts

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CITY OF AMARILLO
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION

DESCRIPTION	Actual 2019/2020	Budgeted 2020/2021	Budgeted 2021/2022
2700 Greenways at Hillside Fund			
Public Improvement Districts			
27100 Greenways at Hillside	846,554	1,705,283	761,074
2700 Greenways at Hillside Fund	846,554	1,705,283	761,074
2705 Pinnacle PID			
Public Improvement Districts			
27050 Pinnacle PID	664	54,039	54,799
2705 Pinnacle PID	664	54,039	54,799
2710 Heritage Hills PID Fund			
Public Improvement Districts			
27110 Heritage Hills PID	30,865	92,676	540,248
2710 Heritage Hills PID Fund	30,865	92,676	540,248
2720 Brennan Boulevard Fund			
Public Improvement Districts			
27200 Brennan Improvement Dis	8,952	-	-
2720 Brennan Boulevard Fund	8,952	-	-
2730 Colonies			
Public Improvement Districts			
27300 Colonies	951,140	998,337	1,096,531
2730 Colonies	951,140	998,337	1,096,531
2740 Tutbury Public Imprv Dist			
Public Improvement Districts			
27400 Tutbury Imprv Dist	9,746	20,516	20,543
2740 Tutbury Public Imprv Dist	9,746	20,516	20,543
2750 Point West PID			
Public Improvement Districts			
27510 Points West PID	21,528	53,626	53,208
2750 Point West PID	21,528	53,626	53,208
2760 Quail Creek Public Improv Dist			
Public Improvement Districts			
27610 Quail Creek PID	13,559	10,836	10,856
2760 Quail Creek Public Improv Dist	13,559	10,836	10,856
2770 Vineyards PID			
Public Improvement Districts			
27710 Vineyards PID	4,898	10,214	10,389
2770 Vineyards PID	4,898	10,214	10,389
2780 Redstone PID			
Public Improvement Districts			
27800 Redstone PID	618	-	-
2780 Redstone PID	618	-	-
2790 Town Square PID			
Public Improvement Districts			
27900 Town Square PID	1,187	83,175	89,494
2790 Town Square PID	1,187	83,175	89,494
Public Improvement Districts Total Expenditures	**1,889,711**	**3,028,702**	**2,637,143**

CITY OF AMARILLO®
PUBLIC IMPROVEMENT DISTRICT

(2700-2790)

Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Supplies	$ 448,596	$ 587,940	$ 688,210
Contractual Services	528,926	682,876	780,347
Other Charges	9,660	68,652	70,421
Capital Outlay	300,000	1,000,000	435,000
Operating Transfers	602,529	689,233	663,165
Total Expenses	**$ 1,889,710**	**$ 3,028,702**	**$ 2,637,143**

Mission

To promote and facilitate the development of quality neighborhoods that enhance the community appearance.

Strategic Approach

Public Improvement Districts (PIDs) were established to provide for the installation and maintenance of certain amenities and common areas that include hardscape and greenscape features that enhance the neighborhood by providing recreational and aesthetic related improvements.

A five-year service plan that defines the annual budget and individual assessments for each PID as well as provide a 5-year expense/revenue projection is approved annually by the respective PID Advisory Board and City Council. Each PID is fully funded by assessments and does not require City funding.

Programs

Greenways
2021/22 Budget — $761,074

Established in 1995, Greenways was the first PID established in Amarillo. Landscaped parkways and common areas which include hardscape features are some of the improvements within the Greenways. The Greenways PID continues to develop a linear park system which now contains approximately 29 acres. The park-like setting meanders throughout the development, interconnecting the home sites with a linear parkway. Trees and shrubs have been added to enhance the park's large expanse of irrigated turf. The park contains over a mile of walking/jogging trails for the use and enjoyment of all users. Utilizing grant dollars from the State of Texas Parks and Wildlife Department, the City constructed a natural setting city park with soccer fields and other recreational type amenities in what was previously an undeveloped playa lake. The City maintains this "playa park". The assessments for the Greenways

PID are necessary to fund the maintenance and administrative costs associated with the PID improvements, debt service, and reserve.

The Greenways PID has a five member advisory Board. Per the terms of the Greenways PID petition, three board member positions are homeowners and two are suggested for approval by the developer.

Pinnacle
2021/22 Budget — $ 54,799

Established in 2017, the Pinnacle PID encompasses approximately 510 acres of land and is in south Amarillo. The Pinnacle PID contains residentially developed properties. The Pinnacle PID is a multi-phased development and will be subject to developer reimbursements for portions of the improvements. Since the proposed services are in addition to the standard level of service provided by the City, the property owners within the Pinnacle PID will be assessed for the cost of care and maintenance. Per the approved Petition that established the PID, assessments will be collected on the platted portions of the Pinnacle PID beginning in the FY 2020/21. The assessments for the Pinnacle PID are necessary to fund the maintenance and administrative costs associated with the PID improvements, debt service, and reserves. Improvements such as landscaped medians, entryway features, and specialty lighting will be installed, dedicated, accepted and the be subject to being maintained by the PID assessments. Current administrative expenses due prior to assessments being collected will be paid by the Developer/Property owner.

The Pinnacle PID will establish an initial three-member advisory board. Once more than 100 lots are sold, the advisory board will expand to five members. Per the terms of the Pinnacle PID petition, the initial three-member board will consist of two board positions suggested for approval by the Developer and one board position suggested by approval by the Owner of non-school property. The expanded five-member board will consist of two board positions suggested for approval by the developer, two board positions suggested for approval by the Property Owners Association who are lot owners in the PID, and one board position suggested for approval by Owner of non-school property.

Heritage Hills
2021/22 Budget — $ 540,248

The Heritage Hills PID was established in July 2016 to provide for the construction and maintenance of certain right-of-way improvements such as landscaping, green areas and entry features throughout the subdivision. Heritage Hills will be a multi-phased development and will be subject to developer reimbursements for portions of the improvements. Since the proposed services are in addition to the standard level of service provided by the City, the property owners within the Heritage Hills PID will be assessed for the cost of care and maintenance.

Per the terms of the Heritage Hills PID petition, the 5-member advisory board consists of 2 members recommended by the HOA, 2 members recommended by the Developer, and 1 member recommended by the Owner.

Colonies
2021/22 Budget — $ 1,096,531

Established in 2001, the Colonies PID encompasses approximately 375 acres of land and is located in southwest Amarillo. The Colonies PID contains both residentially and commercially developed properties. The Colonies PID is a multi-phased development and will be subject to developer reimbursements for portions of the improvements. Since the proposed services are in addition to the

standard level of service provided by the City, the property owners within the Colonies PID will be assessed for the cost of care and maintenance. The Colonies PID collected the first assessments in January 2002. The assessments for the Colonies PID are necessary to fund the maintenance and administrative costs associated with the PID improvements, debt service, and reserves. Improvements such as a clock tower, landscaped medians, a bridge, gazebos, entryway features, and specialty lighting have been installed, dedicated, accepted and are now being maintained by the PID assessments.

The Colonies PID has a five-member advisory board. Per the terms of the Colonies PID petition, two board positions are suggested for approval by lot owners, two board positions are suggested for approval by the developer, and one board position suggested for approval by the owners.

Tutbury
2021/22 Budget — $ 20,543

Tutbury PID and was established to provide for the maintenance of eight landscaped parcels, which have been designated as common areas within the Colonies Unit #9 subdivision.

The Tutbury PID has a three-member advisory board. Per the terms of the Tutbury PID petition, all three Board members must be Tutbury homeowners.

Point West
2021/22 Budget — $ 53,208

Point West Business Park is a Planned Development for business and office land uses. The Point West PID was established to provide for the maintenance of several landscaped medians and entryway features within City right-of-way. The City of Amarillo has a policy of not allowing medians within City right-of-way and therefore required the PID be established for a maintenance mechanism.

Since the improvements and associated maintenance services are in addition to the standard level of service provided by the City, the property owners within Point West are assessed for the cost of care and maintenance of the medians. The assessments for the Point West PID are necessary to fund the associated maintenance and administrative costs. These costs will be divided among the property owners based on the percentage of total square footage of property owned.

The Point West PID has a five-member advisory board. Per the terms of Resolution No. 5-29-12-1 which expanded the board from three members to five members, two members shall be suggested by the developer, two members must be lot owners, and one member shall be suggested for approval by the owners

Quail Creek
2021/22 Budget — $10,856

The Quail Creek PID was established to provide for the maintenance of a common area with walkways and brick dumpster enclosures as well as landscaped medians within City right-of-way.

This 29 lot residential subdivision was developed on an irregular piece of land and was limited in what could be designed as a workable residential subdivision. The large median in the middle of the development was a result of this irregular tract. There will be no entry features associated with this tract and the only landscaping will be grass and trees within the common area and medians mentioned above. The subdivision improvements associated with this PID were completed and accepted in the spring of 2009 and are now being maintained by a private contractor.

The amenities offered within this PID are in addition to the standard level of service provided by the City. The property owners within the Quail Creek PID will be assessed for the cost of care and maintenance of the common area amenities.

The Quail Creek PID has a three-member advisory board. Per the terms of the Quail Creek PID petition, all board positions now represent Quail Creek homeowners.

Vineyards
2021/22 Budget — $10,389

The Vineyards PID was established to provide for the installation and maintenance of certain landscaped common areas. Since the proposed services are in addition to the standard level of service provided by the City, the property owners within the Vineyards PID will be assessed for the cost of care and maintenance. The Vineyards PID is a multi-phased residential development and may be subject to developer reimbursements for portions of the improvements. The Vineyards PID collected its first assessments in October 2012. Improvements such as entryway features, landscaped medians and specialty lighting have been installed, accepted and therefore, are now being maintained within the first phase of development.

Per the terms of the Vineyards PID petition, after the first year, the advisory board will consist of five members appointed by the City Council and all members of the advisory board will serve terms of three years. Two members are recommended by the developer, two members are lot owners within the Vineyards and one is recommended by the owners.

Town Square
2021/22 Budget — $89,494

The Town Square PID was established in 2014 and provides for the installation and maintenance of certain landscaped common areas to include hardscape features. Town Square will be a multi-phased development and will be subject to developer reimbursements for portions of the improvements. Since the proposed services are in addition to the standard level of service provided by the City, the property owners within the Town Square PID will be assessed for the cost of care and maintenance.

Per the terms of the Town Square PID petition, the five-member advisory board is to consist of two board members suggested for approval by the POA, two members suggested for approval by the developer, and one member who is suggested by the owner.

Total Public Improvement District 2021/22 Budget — $2,637,143

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Debt Service

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Current Requirements

The total debt service requirement for the City of Amarillo for fiscal year 2020/2021 is $47,823,567. The debt service consists of $31,346,060 in principal payments, $15,133,862 in interest payments, $17,000 in paying agent fees, and $1,326,645 in estimated compensated absences payments.

The State of Texas sets a limit on the amount of General Obligation debt that can be issued. This limit would apply to the General Obligation Bonds and the Certificates of Obligation Bonds. The limit of General Obligation debt is 10% of the total assessed property value before applying exemptions. Accordingly, the City of Amarillo's total General Obligation debt limit would be $1.7 billion. The City's actual General Obligation debt net of Debt Service assets is $204.2 million which leaves a balance of greater than $1.5 billion. The City of Amarillo does not foresee any projects that would take the City anywhere near this limit.

Following are the details of the outstanding bonds and information on the compensated absences payments noted above. A Statement of Bonded Indebtedness and Expenditures by Issue is also provided.

Tax Supported Debt

The City has ten outstanding bond issues that are tax supported. Tax revenues will fund the debt service requirements for fiscal year 2022 of $9,803,578 including principal, interest and paying agent fees.

Recovery Zone Build America Bonds, Series 2010
On April 15, 2010, the City issued $1,392,000 Recovery Zone Build America Bonds, Series 2010. These bonds were issued at 5.81% with a 45% interest subsidy from the United States Treasury. The maturities range thru 2030 with an average interest coupon of 3.196% (net of the subsidy). The proceeds are to fund the City's portion of the construction of a bridge at Grand and 3rd Street, as well as street and drainage improvements. The annual principal maturities range from $72,000 to $88,000.

General Obligation Refunding Bonds, Series 2017
On February 22, 2017, the City issued $15,110,000 of General Obligation Refunding Bonds for the purpose of the refunding the Combination Tax and Revenue Certificates of Obligation Bonds, Series 2007. The original bond proceeds enabled the City to fund capital improvement needs in the Fire, Police, Public Health, Street and Parks departments. The substantial growth in the City at that time increased public facility and infrastructure needs and many of these projects had been waiting for a funding source for several years. The refunding was undertaken to reduce total debt service payments over the next ten years by $2.7 million and resulted in a present value benefit of $2.4 million. Interest is payable in semi-annual installments which began May 15, 2017, at a 4.00% interest rate and the term bonds mature annually to May 15, 2027, in amounts ranging from $1,445,000 to $1,760,000. The bonds are not subject to optional redemption.

Certificates of Obligation, Series 2017
In conjunction with the General Obligation Refunding Bonds issued on February 22, 2017, the City issued $6,940,000 of Combination Tax and Revenue Certificates of Obligation for the purpose of acquiring a two-way radio communications system for the public safety department. Interest is payable in semi-annual installments which will begin February 15, 2018, at rates ranging from 3.00% to 3.50%, and the term bonds mature annually to February 15, 2037, in amounts ranging from $140,000 to $620,000. The City reserved the right to redeem the bonds with maturities on or after February 15, 2028, on February 15, 2027, or any date thereafter.

General Obligation Bonds, Series 2017
The City issued $21,280,000 of General Obligation Bonds on May 11, 2017, to address public safety and street capital improvement projects approved by voters during a November 2016 bond election. This is the first year of five anticipated bond issues associated with the November 2016 bond election. The voters approved two propositions totaling $109 million for streets and public safety infrastructure initiatives. Interest is payable in semi-annual installments which will begin February 15, 2018, at rates ranging from 3.00% to 5.00%, and the serial bonds mature annually to February 15, 2042, in amounts ranging from $595,000 to $1,270,000. The City reserved the right to redeem the bonds with maturities on or after February 15, 2028, on February 15, 2027, or any date thereafter.

General Obligation Bonds, Series 2018
On July 18, 2018, the City issued $22,145,000 of General Obligation Bonds for the purpose of public safety and street capital improvement projects approved by voters during a November 2016 bond election. This is the second year of five anticipated bond issues associated with the November 2016 bond election. Interest is payable in semi-annual installments which will begin February 15, 2019, at rates ranging from 3.125% to 5.00%, and the serial bonds mature annually to February 15, 2028, in amounts ranging from $590,000 to $1,325,000. The City reserved the right to redeem the bonds with maturities on or after February 15, 2029, in whole or from time to time in part in principal amounts of $5,000 or any integral multiple thereof, on February 15, 2028, or any date thereafter, at the par value thereof plus accrued interest to the date of redemption.

General Obligation Refunding Bonds, Series 2020

On May 1, 2020, the City issued the City of Amarillo, Texas General Obligation Refunding Bonds, Series 2020 (Refunding Series 2020 Bonds) in the total amount of $50,450,000. The amount of the Refunding Series 2020 Bonds supported by tax revenue is $960,000. The Bonds refunded $52,080,783 of the City's existing debt. The refunding consisted of $950,000 of tax supported debt, $5,845,783 of special assessment and other revenue sources debt, and $45,285,000 of water and sewer debt. The Refunding Series 2020 Bonds refunded $950,000 of the 2009 General Obligation Refunding Bonds. The original bonds were used to construct two new branch libraries and to remodel two existing branch libraries and the downtown library. During the 1999/2000 fiscal year, voters approved the library improvements that would be funded by a one-cent property tax increase. In June 2001, $6.9 million in General Obligation bonds were issued. The refunded bonds are considered defeased and have been removed from the City's books. The refunding was undertaken to reduce total debt service payments over the next three years by $45,680 and resulted in an economic gain of $38,348. The outstanding Refunding Series 2020 Bonds mature annually thru 2022 with one remaining principal payment of $490,000 and provide for an interest rate of 2.00%.

General Obligation Bonds, Series 2020

On May 1, 2020, the City issued the City of Amarillo, Texas General Obligation Bonds, Series 2020 (GO Series 2020) in the total amount of $8,100,000 for the purpose of constructing and improving public safety facilities. This is the third year of five anticipated bond issues associated with the November 2016 bond election but the final issuance for Proposition 2 to address Public Safety needs. Interest is payable in semi-annual installments which will begin February 15, 2021, at rates ranging from 2.00% to 5.00%. The serial bonds mature annually through 2045 in amounts ranging from $125,000 to $485,000. The City reserved the right to redeem the bonds with maturities on or after February 15, 2028, in whole or from time to time in part in principal amounts of $5,000 or any integral multiple thereof, on February 15, 2027, or any date thereafter, at par value thereof plus accrued interest to the date of redemption.

Certificates of Obligation, Series 2020

On May 1, 2020, the City issued the City of Amarillo, Texas Combination Tax and Revenue Certificates of Obligation, Series 2020 (CO Series 2020) in the total amount of $8,000,000 for the construction of a new pool at Thompson Park to replace an existing pool that had been closed. Interest is payable in semi-annual installments which will begin February 15, 2021, at rates ranging from 2.00% to 5.00%. The serial bonds mature annually through 2050 in amounts ranging from $130,000 to $400,000. The City reserved the right to redeem the bonds with maturities on or after February 15, 2028, in whole or from time to time in part in principal amounts of $5,000 or any integral multiple thereof, on February 15, 2027, or any date thereafter, at par value thereof plus accrued interest to the date of redemption.

Tax Notes, Series 2020

On May 1, 2020, the City issued the City of Amarillo, Texas Tax Notes, Series 2020 (Notes Series 2020) in the total amount of $3,520,000 for the purpose of acquiring land on South Johnson Street for municipal facilities. Interest is payable in semi-annual installments which will begin February 15, 2021, at rates ranging from 2.00% to 3.00% ranging in amounts from $485,000 to $545,000. The notes mature annually through 2027. The notes will not be subject to optional redemption.

General Obligation Bonds, Series 2021

The City issued $52,985,000 of General Obligation Bonds on January 15, 2021, to address street capital improvement projects approved by voters during a November 2016 bond election. Interest is payable in semi-annual installments which will begin February 15, 2022, at rates ranging from 2.00% to 4.00%, and the serial bonds mature annually to February 15, 2046, in amounts ranging from $800,000 to $2,775,000. The City reserved the right to redeem the bonds with maturities on or after February 15, 2031, on February 15, 2030, or any date thereafter.

On January 21, 2021, the City's General Obligation debt is rated AAA negative by Standards and Poor's.

Special Assessment Debt and Other Revenue Sources

The City has four outstanding bond issues supported by special assessments and other revenue sources which will fund the debt service requirements of $998,959 including principal, interest and paying agent fees.

The Greenways Public Improvement District (PID) and Colonies Public Improvement District (PID) have both developed a linear park system throughout each District to create a park-like setting that meanders throughout the development. The City sold bonds to help fund the cost of reimbursing the developers for the cost of the park improvements. The bond debt service is funded by special assessments to property owners in each PID. Four of the PID bond issues were refunded with the 2020 General Obligation Refunding Bonds.

The City also sold bonds to fund the reconstruction of one of the City golf courses and to fund downtown improvement projects within the Tax Increment Reinvestment Zone #1 (TIRZ #!). These bonds are paid by revenue sources from the golf course operations and TIRZ #1 property tax increments. Both of these bond issues were also refunded with the 2020 General Obligation Refunding Bonds.

Certificates of Obligation, Series 2014

On April 1, 2014, the City issued $2,260,000 of Combination Tax and Revenue Certificates of Obligation, Series 2014 for the purpose of financing enhancements of the park facilities in the Greenways Public Improvement District ($725,000) and the Colonies Public Improvement District ($1,535,000), respectively. Debt Service is to be funded out of special assessments on properties within each District. The principal and interest are payable in semi-annual installments at rates ranging from 3.00% to 3.625%, and the certificates are subject to mandatory redemption in annual amounts ranging from $105,000 to $155,000. The final maturity is August 15, 2034.

Certificates of Obligation, Series 2018

In conjunction with the General Obligation Bonds issued on July 18, 2018, the City issued $3,000,000 of Combination Tax and Revenue Certification of Obligation for the purpose of improving park facilities in the Colonies PID. Interest is payable in semi-annual installments which will begin February 15, 2019, at rates ranging from 3.00% to 4.00%, and the serial bonds mature annually to February 15, 2038, in amounts ranging from $115,000 to $205,000. The City reserved the right to redeem the bonds with maturities on or after February 15, 2029, in whole or from time to time in part in principal amounts of $5,000 or any integral multiple thereof, on February 15, 2028, or any date thereafter, at the par value thereof plus accrued interest to the date of redemption.

Certificates of Obligation, Series 2021

On January 15, 2021, the City issued $975,000 of Combination Tax and Revenue Certification of Obligation for the purpose of improving park facilities in the Greenways PID. Interest is payable in semi-annual installments which will begin February 15, 2022, at rates ranging from 1.00% to 3.00%, and the serial bonds mature annually to February 15, 2041, in amounts ranging from $30,000 to $60,000. The City reserved the right to redeem the bonds with maturities on or after February 15, 2031, in whole or from time to time in part in principal amounts of $5,000 or any integral multiple thereof, on February 15, 2030, or any date thereafter, at the par value thereof plus accrued interest to the date of redemption.

General Obligation Refunding Bonds, Series 2020

As discussed above, the City issued the Refunding Series 2020 Bonds in the total amount of $50,450,000. The amount of the Refunding Series 2020 Bonds supported by special assessment and other sources revenue is $5,700,000. The Refunding Series 2020 Bonds refunded $170,000 of the Series 2003 Certificates of Obligation, $230,738 of the Series 2006 Certificates of Obligation, $305,000 of the Series 2008A Certificates of Obligation, $755,000 of the Series 2008B Certificates of Obligation, $2,885,000 of the Series 2011A Certificates of Obligation, and $1,500,000 of the Series 2011B Certificates of Obligation Bonds. The refunded bonds are considered defeased and have been removed from the City's books. The refunded bonds were for Greenways PID bonds, Colonies PID bonds, bonds originally issued for to reconstruct one of the City's golf courses and bonds originally issued for TIRZ #1 downtown improvement projects. The refunding was undertaken to reduce total debt service payments over the next eighteen years by $1,497,571 and resulted in an economic gain of $1,346,586. The outstanding Refunding Series 2020 Bonds mature annually thru 2037 with principal payments ranging from $465,000 to $200,000 and provide for interest rates ranging from 2.00% to 3.00%. The City reserved the right to redeem the bonds with maturities on or after February 15, 2029, in whole or from time to time in part in principal amounts of $5,000 or any integral multiple thereof, on February 15, 2028, or any date thereafter, at par value thereof plus accrued interest to the date of redemption.

Hotel Occupancy Tax Supported Debt

The City has two outstanding bond issues supported by hotel occupancy taxes which will fund the debt service requirements of $3,175,934 including principal and interest.

During 2016 the City issued Hotel Occupancy Tax Revenue Bonds. The bonds were used to construct and equip a downtown Amarillo parking garage located in the vicinity of the City's convention center facilities. The parking garage construction corresponds with the completion of a privately funded convention hotel. During 2018 the City issued a second Hotel Occupancy Tax Revenue Bonds. This issue completed the funding for the multipurpose event venue (ballpark) of $45.5 million with the balance of the funding from cash. The ballpark project completed during 2019 and is the home of the Amarillo Sod Poodles who ended their first season as the 2019 Texas League Champions (Double-A). The ballpark was selected as the Best Double-A Ballpark by Ballpark Digest. The construction of the ballpark is the final piece of the City's downtown initiative that also included the construction of a convention hotel and parking garage.

Hotel Occupancy Tax Revenue Bonds, Taxable Series 2016

On April 13, 2016, the City issued the Hotel Occupancy Tax Revenue Bonds, Taxable Series 2016 (Series 2016) in the amount of $11,995,000 to construct and equip the downtown Amarillo parking garage located in the vicinity of the City's convention center facilities. Debt service is to be funded by the Hotel Occupancy Tax. Principal and interest are payable annually at rates ranging from 2.35% to 4.25% and are subject to mandatory redemption in annual amounts ranging from $335,000 to $740,000. Final maturity is August 15, 2043.

Hotel Occupancy Tax Revenue Bonds, Taxable Series 2018

On March 20, 2018, the City issued the Hotel Occupancy Tax Revenue Bonds, Taxable Series 2018 (Series 2018) in the amount of $38,835,000 to construct and equip a multiuse facility. Debt service is to be funded by the Hotel Occupancy Tax. Principal and interest are payable annually at rates ranging from 2.80% to 4.15% and are subject to mandatory redemption in annual amounts ranging from $820,000 to $1,220,000. Final maturity is August 15, 2033, with additional maturities of $6,915,000 4.20% term bonds due August 15, 2038, and $19,120,000 4.40% term bonds due August 15, 2048. The City reserved the right to redeem the bonds with maturities on or after August 15, 2027, in whole or from time to time in part in principal amounts of $5,000 or any integral multiple thereof, on August 15, 2026, or any date thereafter, at the par value thereof plus accrued interest to the date of redemption.

Water and Sewer Bonds

The City has twelve outstanding Water and Sewer bond issues (noted below) that were used to repair, improve, and expand the water and sewer system. Funding for debt service requirements will be from the Water and Sewer Fund of $22,310,243 including principal and interest. The bond covenants for the Water and Sewer debt issues require that the Water and Sewer Bond Reserve Fund contain an average of one year's debt service for the 2013 Water and Sewer issue, the 2014 Water and Sewer issue, the 2015 Water and Sewer issue, and the 2018A Water and Sewer issue. The reserve account is fully funded. All debt issuances are monitored for potential savings with refundings.

Certificates of Obligation, Series 2009

On December 29, 2009, the City issued Combination Tax and Revenue Certificates of Obligation Series 2009C in the amount of $18,075,000. The Series 2009C bonds mature annually through 2031 with annual principal payment of $905,000 and provide for 0% interest rate.

Water and Sewer Revenue Bonds, Series 2013

On July 10, 2013, the City issued the Waterworks and Sewer System New Series Revenue Bonds, Series 2013 in the amount of $1,310,000. The Series bonds mature annually through 2023 in principal amounts of $135,000 and provide for interest rates ranging from 0.52% to 0.85%. The proceeds will be used to fund the design of the Osage to Arden Road pipeline.

Water and Sewer Revenue Bonds, Series 2014

On January 22, 2014, the City issued the Waterworks and Sewer System New Series Revenue Bonds, Series 2014 in the amount of $8,495,000. The Series 2014 bonds mature annually through 2033 in principal amounts ranging from $405,000 to $495,000 and provide for interest rates ranging from 1.09% to 2.62%. These funds will be used for the design and construction of Georgia Street Interceptor project. This project will eliminate a lift station and ensure proper operation of the collection system in the area. This bond issue will also fund the planning and design for the replacement of Lift Station 32. Included in this financing is an additional amount of $441,131 of loan forgiveness for a total project of $8.9 million.

Water and Sewer Revenue Bonds, Series 2015

On October 2, 2015, the City issued the City of Amarillo, Texas, Waterworks & Sewer System Revenue Bonds, Series 2015 in the amount of $17,195,000. The Series 2015 bonds mature annually through 2035 in principal amounts ranging from $820,000 to $950,000 and provide for interest rates ranging from 0.33% to 1.59%. These funds will be used for the construction of the Arden Road transmission pipeline project from the Osage water treatment plant to the connection for the Arden Road pump station. This allows the City to move an additional 20 million gallons per day which allows the City to deliver the new water supply from the Potter County well field to the west side of town.

Water and Sewer Revenue Refunding Bonds, Series 2015A

On October 2, 2015, the City issued the City of Amarillo, Texas, Waterworks & Sewer System Refunding Bonds, New Series 2015A (Series 2015A Bonds) in the amount of $21,145,000. The Series 2015A Bonds refunded the Series 2005, 2006 and 2006A Bonds. The refunded bonds are considered defeased and have been removed from the City's books. The refunding was undertaken to reduce total debt service payments over the next sixteen years by $4,259,179 and resulted in an economic gain of $3,494,212 and the present value benefit of $2,623,562. The outstanding Series 2015A Bonds mature annually thru 2032 with principal payments ranging from $375,000 to $1,730,000 and provide for interest rates ranging from 2.25% to 4.00%.

Water and Sewer Revenue Bonds, Series 2017

On May 11, 2017, the City issued the City of Amarillo, Texas, Waterworks & Sewer System Revenue Bonds, New Series 2017 in the amount of $31,005,000. The New Series 2017 bonds mature annually through 2037 in principal amounts ranging from $1,295,000 to $2,035,000 and provide for interest rates ranging from 3.00% to 5.00%. These funds will be used for the construction of the improvement and extension of the City's waterworks and sewer system as identified through a five-year community improvement plan.

Water and Sewer Revenue Bonds, Series 2018A

On July 19, 2018, the City issued the City of Amarillo, Texas, Waterworks & Sewer System Revenue Bonds, New Series 2018A in the amount of $12,500,000. The New Series 2018A bonds mature annually through 2038 in principal amounts ranging from $580,000 to $705,000 and provide for interest rates ranging from 0.51% to 1.60%. These funds will be used for the construction of

Lift Station 32. The City reserved the right to redeem the bonds with maturities on or after April 1, 2029, in whole or from time to time in part in principal amounts of $5,000 or any integral multiple thereof, on October 1, 2028, or any date thereafter, at the par value thereof plus accrued interest to the date of redemption.

Water and Sewer Revenue Bonds, Series 2018B

On July 19, 2018, the City issued the City of Amarillo, Texas, Waterworks & Sewer System Revenue Bonds, New Series 2018B in the amount of $14,610,000. The New Series 2018B bonds mature annually through 2034 in principal amounts ranging from $555,000 to $845,000 and provide for interest rates ranging from 4.00% to 5.00% with additional maturities of $1,790,000 3.50% term bonds due April 1, 2036, and $1,915,000 3.50% term bonds due April 1, 2038. These funds will be used for the improvement and extension of the City's waterworks and sewer system as identified through a five-year community improvement plan. The City reserved the right to redeem the bonds with maturities on or after April 1, 2029, in whole or from time to time in part in principal amounts of $5,000 or any integral multiple thereof, on April 1, 2028, or any date thereafter, at the par value thereof plus accrued interest to the date of redemption.

Water and Sewer Revenue Bonds, Series 2020

On July 14, 2020, the City issued the City of Amarillo, Texas, Waterworks and Sewer System Revenue Bonds, Series 2020 (Series 2020 Bonds) in the amount of $28,500,000. The Series 2020 bonds mature annually through 2040 with principal payments of $1,425,000 and bear no interest. The City reserved the right to redeem the bonds with maturities on or after April 1, 2031, in whole or from time to time in part in principal amounts of $5,000 or any integral multiple thereof, on October 1, 2030, or any date thereafter, at par value thereof plus accrued interest to the date of redemption.

Water and Sewer Revenue Refunding Bonds, Series 2020A

On May 1, 2020, the City issued the City of Amarillo, Texas, Waterworks and Sewer System Revenue Refunding Bonds, Series 2020A (Series 2020A Bonds) in the amount of $9,775,000 with a premium of $642,656. The Series 2020A Bonds refunded $10,230,000 of the Water and Sewer Revenue Bonds, Series 2011. The refunded bonds are considered defeased and have been removed from the City's books. The refunding was undertaken to reduce total debt service payments over the next eleven years by $1,485,127 and resulted in an economic gain of $1,351,098. The outstanding Refunding Series 2020 Bonds mature annually thru 2031 with principal payments ranging from $790,000 to $1,040,000 and provide for interest rates ranging from 2.00% to 3.00%. The City reserved the right to redeem the bonds with maturities on or after April 1, 2029, in whole or from time to time in part in principal amounts of $5,000 or any integral multiple thereof, on April 1, 2028, or any date thereafter, at par value thereof plus accrued interest to the date of redemption.

General Obligation Refunding Bonds, Series 2020

As discussed above, the City issued the Refunding Series 2020 Bonds in the total amount of $50,450,000. The amount of the Refunding Series 2020 Bonds supported by water and sewer revenue is $43,880,000. The Refunding Series 2020 Bonds refunded $16,480,000 of the Series 2009 Certificates of Obligation, $27,140,000 of the Series 2009B Certificates of Obligation, and $1,665,000 of the Series 2011 General Obligation Bonds. The refunded bonds are considered defeased and have been removed from the City's books. The refunding was undertaken to reduce total debt service payments over the next ten years by $2,807,342 and resulted in an economic gain of $2,492,547. The outstanding Refunding Series 2020 Bonds mature annually thru 2029 with principal payments ranging from $3,275,000 to $5,630,000 and provide for interest rates ranging from 2.00% to 3.00%. The City reserved the right to redeem the bonds with maturities on or after February 15, 2029, in whole or from time to time in part in principal amounts of $5,000 or any integral multiple thereof, on February 15, 2028, or any date thereafter, at par value thereof plus accrued interest to the date of redemption.

Water and Sewer Revenue Bonds, Series 2021

On February 1, 2021, the City issued the City of Amarillo, Texas, Waterworks and Sewer System Revenue Bonds, Series 2021 (Series 2021 Bonds) in the amount of $25,900,000. The Series 2021 bonds mature annually through 2041 with principal payments of $980,000 to $1,565,000 and provide for interest rates ranging from 2.00% to 4.00%. These funds will be used for the improvement and extension of the City's waterworks and sewer system and to pay issuance costs on the Bonds. The City reserved the right to redeem the bonds with maturities on or after April 1, 2031, in whole or from time to time in part in principal amounts of $5,000 or any integral multiple thereof, on April 1, 2030, or any date thereafter, at the par value thereof plus accrued interest to the date of redemption.

Water and Sewer Revenue Bonds, Series 2021

The City anticipates issuing $57,000,000 in Waterworks and Sewer System Revenue Bonds during 2022 for year three and five of the five-year capital improvement plan. Year three was approved in a prior budget year however the bonds were not actually issued during that budget year.

On January 28, 2021, Standard & Poor's Rating Services affirmed its AAA rating, with a negative outlook, on the City of Amarillo, Texas Waterworks and Sewer System Revenue Bonds.

Water Authority Obligations

In 1968 the City, together with 10 other cities, entered into a contract with the Canadian River Municipal Water Authority (CRMWA)

to reimburse it for the cost of constructing a dam and aqueduct system in exchange for the water to be provided from the reservoir. The dam is located approximately 35 miles northeast of the City. Although the CRMWA debt is not bonded debt, it is a long-term obligation of the City. This obligation represents the City's portion of the CRMWA's debt that was issued to provide the municipal water supply. This debt is paid for out of the Water and Sewer Fund. There are currently four outstanding CRMWA bond issues. Funding for CRMWA debt service requirements will be from the Water and Sewer Fund of $7,929,677 including principal and interest.

CRMWA, 2012 Revenue Refunding Issuance

On January 22, 2013, CRMWA issued Subordinate Lien Contract Revenue Refunding Bonds, Series 2012 in the amount of $39,505,000 for the advance refunding of the 2005 CRMWA Contract Revenue Series. The 2012 Refunding Bonds will reduce total debt service payments over the next thirteen years by $5,063,754 with Amarillo's share at $2,443,576. The refunding resulted in an economic gain of $4,259,006 with Amarillo's share at $2,044,083. The City's outstanding portion of this bond issue is $10,695,964 at September 30, 2021, with principal maturing annually through February 15, 2025, and interest of 5.00%. In total, the payments to CRMWA will remain constant throughout the term of the various bond issues. The City's portion of the principal payments range from $1,134,779 to $3,348,405.

CRMWA, 2014 Revenue Refunding Issuance

During 2006, the member cities of CRMWA agreed to participate in the 2006 CRMWA debt issue. The Contract Revenue Bonds, Series 2006 were issued in the amount of $49,075,000. During 2015, the 2006 CRMWA issue was partially refunded with the 2014 refunding issue. At September 30, 2021, the City's proportionate share of the 2014 issue is $6,686,217. The City's portion of the principal payments for the 2014 issue range from $463,079 to $1,368,251 with an interest rate of 5.00%.

CRMWA, 2017 Revenue Refunding Issuance

CRMWA issued Subordinate Lien Contract Revenue Refunding Bonds, Series 2017 in the amount of $11,465,000 with interest rates ranging from 3.00% - 5.00%. The proceeds were used to advance refund $13,575,000 of outstanding Contract Revenue Bonds, Series 2009 which had interest rates ranging from 3.00% - 5.00%. The net proceeds of $14,228,820 (including a $1,317,090 premium, a debt service reserve contribution of $1,684,400, less $237,670 in underwriting fees and other issuance costs) were deposited in an irrevocable trust with an escrow agent to provide funds for the future debt service payment on the refunded bonds. The refunded portion of the Contract Revenue Bonds, Series 2009 is considered defeased and the liability for those bonds has been removed from the statement of net position. The City's proportionate share of Series 2017 bonds is $3,456,336 at September 30, 2021.

CRMWA, 2020 Revenue Refunding Issuance

During December 2011, CRMWA issued debt in the amount $81,630,000 to fund the purchase of additional water rights in the Ogallala Aquifer. The City participated in this issue and the City's proportionate share of the bond issue was $33,536,053. The bonds were issued at a premium and the City's proportionate share was $3,091,199 with bond issuance cost of $473,755. During 2021, the 2011 CRMWA issue was refunded with the 2020 refunding issue. At September 30, 2021, the City's proportionate share of the 2020 issue is $17,150,099. The City's portion of the principal payments for the 2020 issue range from $742,233 to $2,193,147 with an interest rate of 5.00%.

Drainage Utility Bonds

Currently, there are four outstanding Drainage Utility bond issues (noted below) that were used to repair, improve, and expand the drainage utility system. Funding for debt service expenses will be from the Drainage Utility Fund of $1,978,531 including principal, interest and paying agent fees. All debt issuances are monitored for potential savings with refundings.

Certificates of Obligation, Series 2012A

On December 12, 2012, the City issued $6,260,000 in Combination Tax and Drainage Utility Revenue Certificates of Obligations (COs). The 2012A issue is mainly for drainage improvements on Farmers Avenue. The 2012A bonds have a final maturity of August 15, 2032. The COs are subject to mandatory redemption in annual amounts ranging from $260,000 to $320,000 and provide for an interest rate of 2.00%. In addition to the tax pledge, the Drainage Utility COs have an unlimited net pledge of the Drainage Utility System of 1.25 times net revenue. The City intends to fund the debt entirely from the Drainage Utility and not levy a property tax for the COs. Thus, the debt is structured similar to the Water & Sewer revenue debt.

Drainage Revenue Bonds, Series 2014

On April 1, 2014, the City issued $6,080,000 in Drainage Utility Revenue Bonds. The 2014 issue is mainly for drainage improvements on Martin Road. The 2014 bonds have a final maturity of 2034. The bonds are subject to mandatory redemption in annual amounts ranging from $275,000 to $410,000 and provide for interest rates ranging from 3.00% to 3.75%. The bonds have an unlimited net pledge of the Drainage Utility System of 1.25 times net revenue.

Drainage Revenue Bonds, Series 2020

On July 1, 2020, the City issued the City of Amarillo, Texas, Drainage Utility System Revenue Bonds, Series 2020 (Series 2020 Bonds) in the amount of $9,240,000. The Series 2020 Bonds mature annually thru 2040 with principal payments ranging from

$350,000 to $550,000 and provide for interest rates ranging from 2.00% to 5.00%. The City reserved the right to redeem the bonds with maturities on or after August 15, 2029, in whole or in part in principal amounts of $5,000 or any integral multiple thereof, on August 15, 2028, or any date thereafter, at the par value thereof plus accrued interest to the date of redemption.

Drainage Revenue Bonds, Series 2021

On February 1, 2021, the City issued the City of Amarillo, Texas, Drainage Utility System Revenue Bonds, Series 2021 (Series 2021 Bonds) in the amount of $9,160,000. The Series 2021 Bonds mature annually thru 2041 with principal payments ranging from $275,000 to $540,000 and provide for interest rates ranging from 2.00% to 4.00%. The City reserved the right to redeem the bonds with maturities on or after August 15, 2031, in whole or in part in principal amounts of $5,000 or any integral multiple thereof, on August 15, 2030, or any date thereafter, at the par value thereof plus accrued interest to the date of redemption.

On January 28, 2021, Standard & Poor's Rating Services affirmed its AAA rating, with a negative outlook, on the City of Amarillo, Texas Drainage Utility System Revenue Bonds.

Fleet Services Fund Debt

Certificates of Obligation, Series 2022

The City anticipates issuing $5,000,000 in Certificates of Obligations to fund the replacement of fueling stations that support fleet vehicle operations. Funding for the estimated debt service expenses will be from the Fleet Services Fund of $300,000 including principal and interest

Compensated Absences Fund Payments

Amounts provided in the Provision for Compensated Absences Fund of $1,326,645 are used to pay terminating and retiring employees their respective sick and annual leave. Civilian employees with 10 years of service are entitled to be paid up to 90 days of unused sick days and 65 unused vacation days. Police Officers and Firefighters are entitled to be paid for up to 90 days of unused sick days and 65 unused vacation days but are not required to have 10 years of service to receive the benefit. The compensated absences fund was depleted before the end of fiscal year 2019; however, the City located unspent budget to fund the remainder of fiscal year 2019 and 2020. The City dedicated $1.0 million for this benefit in fiscal year 2021 and $1.250 is budgeted in the fiscal year 2022 budget. Going forward the City will need to find a dedicated funding source or operating budgets will need to fund the unused sick and annual leave benefit.

Future Bond Requirements

The following pages also detail the future annual principal and interest requirements for the City's outstanding debt obligations, not including the CRMWA debt. As of October 1, 2021, through 2050, the City has a total of $404,128,000 in principal to retire and $114,727,735 in interest to pay. The total amount due for all outstanding CRMWA debt obligations are $38,359,386 in principal and $7,387,438 in interest.

Future Bond Sales and Impact on Operating Budget

During budget adoption, City Council noted the anticipation of bond issues for $10.0 million in Certificates of Obligation for Parks and Recreation athletic field improvements, $57.0 million in Waterworks and Sewer System Revenue Bonds for year three and five of the five-year capital improvement plan, and $5.0 million in Certificates of Obligations to fund the replacement of fueling stations that support fleet vehicle operations.

Since the adoption of the fiscal year 2022 budget City Council has issued $23.9 million in Combination Tax and Revenue Notes, Series 2022 for the remodel of an existing building for a new City Hall facility.

Debt service for the 2022 Tax Note and anticipated Certificates of Obligation for the Parks and Recreation project noted above will begin in fiscal year 2023 and the debt tax rate effect will be calculated and included during preparation of the 2023 budget.

CITY OF AMARILLO
Interest and Redemption Fund - Total
Statement of Bonded Indebtedness at October 1, 2021
and Expenditures by Issue for Fiscal Year 2021/2022

BOND ISSUES	Date of Issue	Original Issue	Outstanding 10/01/21	EXPENDITURE BUDGET FOR 2021/2022 Principal	Interest		Total
Property Tax Supported Debt							
General Obligation Bonds:							
Series 2017 Refunding	01/15/17	$ 15,110,000	$ 9,590,000	$ 1,445,000	$ 383,600		$ 1,828,600
Series 2017	04/01/17	$ 21,280,000	19,350,000	595,000	694,444		1,289,444
Series 2018	07/18/18	$ 22,145,000	20,605,000	590,000	760,944		1,350,944
Series 2020	05/12/20	$ 8,100,000	8,025,000	125,000	217,543		342,543
Series 2020 Refunding - General Debt	05/12/20	$ 960,000	490,000	490,000	4,900		494,900
Series 2021	01/28/21	$ 52,985,000	52,985,000	800,000	2,004,257		2,804,257
Combination Tax and Revenue Certificates of Obligation:							
Series 2010	4/15/2010	$ 1,392,000	713,000	72,000	23,846		95,846
Series 2017	1/15/2017	$ 6,940,000	5,060,000	530,000	147,350		677,350
Series 2020	5/12/2020	$ 8,000,000	7,920,000	130,000	219,344		349,344
Tax Notes, Series 2020	5/12/2020	$ 3,520,000	3,065,000	485,000	72,350		557,350
Paying Agency Fees							13,000
Total Property Tax Supported Debt Service			**$ 127,803,000**	**$ 5,262,000**	**$ 4,528,578**		**$ 9,803,578**
Debt Serviced by Special Assessments and Other Revenue Sources							
General Obligation Bonds:							
Series 2020 Refunding - Greenways PID	05/12/20	$ 430,000	$ 355,000	$ 80,000	$ 6,300		$ 86,300
Series 2020 Refunding - Colonies PID	05/12/20	$ 950,000	830,000	130,000	15,300		145,300
Series 2020 Refunding - Golf Course Improvement Fund	05/12/20	$ 2,860,000	2,730,000	145,000	56,544		201,544
Series 2020 Refunding - TIRZ #1	05/12/20	$ 1,460,000	1,355,000	110,000	27,250		137,250
Combination Tax and Revenue Certificates of Obligation:							
Series 2014 - Greenways PID	4/30/2014	$ 725,000	520,000	35,000	16,738		51,738
Series 2014 - Colonies PID	4/30/2014	$ 1,535,000	1,105,000	70,000	35,631		105,631
Series 2018 - Colonies PID	7/18/2018	$ 3,000,000	2,685,000	115,000	92,131		207,131
Series 2021 - Greenways PID	1/28/2021	$ 975,000	975,000	30,000	32,565		62,565
Paying Agency Fees			-	-	-		1,500
Total Debt Serviced by Special Assessments and Other Revenue Service			**$ 10,555,000**	**$ 715,000**	**$ 282,459**		**$ 998,959**
Hotel Occupancy Tax Supported Debt							
Hotel Occupancy Tax Revenue Bonds							
Series 2016	4/13/2016	$ 11,995,000	$ 11,030,000	$ 335,000	$ 437,201		$ 772,201
Series 2018	3/20/2018	$ 38,835,000	38,035,000	820,000	1,583,733		2,403,733
Total Hotel Occupancy Tax Supported Debt Service			**$ 49,065,000**	**$ 1,155,000**	**$ 2,020,934**		**$ 3,175,934**
Total General Obligation Debt Service			**$ 187,423,000**	**$ 7,132,000**	**$ 6,831,971**		**$ 13,978,471**
Water and Sewer Supported Debt							
Local Water and Sewer Debt							
General Obligation Bonds							
Series 2020 Refunding - Water and Sewer	05/12/20	$ 40,960,000	$ 40,960,000	$ 5,265,000	$ 799,300	*	$ 6,064,300
Combination Tax and Revenue Certificates of Obligation, Series 2009C							
Series 2009C	02/04/10	$ 18,075,000	9,050,000	905,000	-	*	905,000
Water and Sewer Revenue Bonds							
Series 2013	01/22/14	$ 1,310,000	270,000	135,000	2,133	*	137,133
Series 2014	01/22/14	$ 8,495,000	5,380,000	405,000	112,726	*	517,726
Series 2015	10/02/15	$ 17,195,000	12,225,000	820,000	143,988	*	963,988
Series 2015A	10/02/15	$ 21,145,000	11,495,000	1,435,000	407,856	*	1,842,856
Series 2017	04/11/17	$ 31,005,000	26,240,000	1,295,000	1,007,544	*	2,302,544
Series 2018A	07/19/18	$ 12,500,000	10,735,000	580,000	133,874	*	713,874
Series 2018B	07/19/18	$ 14,610,000	12,880,000	555,000	531,226	*	1,086,226
Series 2020A	05/12/20	$ 9,775,000	8,970,000	790,000	234,550	*	1,024,550
Series 2020A	07/14/20	$ 28,500,000	27,075,000	1,425,000	-	*	1,425,000
Series 2021	02/02/21	$ 25,900,000	25,900,000	980,000	747,042	*	1,727,042
Series 2022 (estimated)		$ 57,000,000	-	2,220,003	1,380,001	*	3,600,004
Total Local Water & Sewer Debt Service			**191,180,000**	**16,810,003**	**5,500,240**		**22,310,243**
Canadian River Municipal Water Authority (CRMWA) Debt							
2012 Refunding Bonds		$ 18,415,688	10,940,130	3,016,567	547,005	*	3,563,572
2014 Refunding Bonds		$ 20,031,387	6,777,106	1,121,478	338,855	*	1,460,333
2017 Refunding Bonds		$ 4,657,198	3,492,052	439,384	145,349	*	584,733
2020 Refunding Bonds		$ 18,115,549	17,150,098	1,490,628	830,411	*	2,321,039
Total CRMWA Debt Service			**38,359,386**	**6,068,057**	**1,861,620**		**7,929,677**
Paying Agency Fees			-	-	-	*	-
Total Water and Sewer Supported Debt Service			**$ 229,539,386**	**$ 22,878,060**	**$ 7,361,860**		**$ 30,239,920**
Drainage Supported Debt							
Combination Tax and Revenue Certificates of Obligation							
Series 2012A	12/12/2012	$ 6,260,000	$ 3,130,000	$ 260,000	$ 62,600	*	$ 322,600
Drainage Revenue Bonds							
Series 2014	4/1/2014	$ 6,080,000	4,330,000	275,000	141,744	*	416,744
Series 2020	7/14/2020	$ 9,240,000	8,905,000	350,000	279,800	*	629,800
Series 2021	2/1/2021	$ 9,160,000	9,160,000	275,000	331,887	*	606,887
Paying Agency Fees			-	-	-	*	2,500
Total Drainage Supported Debt Service			**$ 25,525,000**	**$ 1,160,000**	**$ 816,031**		**$ 1,978,531**
Fleet Services Fund Supported Debt							
Combination Tax and Revenue Certificates of Obligation							
Series 2022 (estimated)		$ 5,000,000	$ -	$ 176,000	$ 124,000	*	$ 300,000
Total Fleet Services Fund Debt Service			**$ -**	**$ 176,000**	**$ 124,000**		**$ 300,000**
Total City of Amarillo Debt Service			**$ 442,487,386**	**$ 31,346,060**	**$ 15,133,862**		**$ 46,496,922**

*** Bond interest expense and paying agent fees are included in the operating budget**

CITY OF AMARILLO

COMPUTATION OF LEGAL DEBT MARGIN

October 1, 2021

Assessed Value - 2021 Tax Roll		$17,155,874,484
Debt Limit --10% of Assessed Roll		$1,715,587,448
Amount of Debt Applicable to Debt Limit:		
Total Bonded Debt	$ 404,128,000	
Less: Assets in Debt Service Fund (as of 09/30/2019)	(977,727)	
Less: HOT Revenue Bonds	(49,065,000)	
Less: Waterworks Revenue Bonds	(124,320,000)	
Less: Drainage Revenue Bonds	(25,525,000)	
Total Amount of Debt Applicable to Debt Limit	$	204,240,273
Pro Forma Legal Debt Margin		$1,511,347,175

CITY OF AMARILLO
General Obligation Debt Service Fund
Total
At October 1, 2021

	2019/2020 ACTUAL	2020/2021 ESTIMATED	2021/2022 ESTIMATED
AVAILABLE FUNDS:			
Beginning Balance, October 1	**$ 3,048,806**	**$ 1,925,621**	**$ 1,191,355**
ADD RECEIPTS:			
Interest Earnings	20,127	318	300
Ad Valorem Tax Collections	5,726,974	7,029,862	9,805,016
Transfers	2,009,055	3,307,403	4,177,894
Other	226,250	-	-
Total Receipts	**7,982,406**	**10,337,583**	**13,983,210**
Total Resources & Receipts	**11,031,212**	**12,263,204**	**15,174,565**
DEDUCT EXPENDITURES:			
Principal Maturities	4,291,913	5,960,000	7,132,000
Interest Maturities	4,803,026	5,133,534	6,831,971
Paying Agency Fees	10,652	(21,685)	14,500
Total Expenditures	**9,105,591**	**11,071,849**	**13,978,471**
Ending Balance, September 30	**$ 1,925,621**	**$ 1,191,355**	**$ 1,196,094**
Reserve for Future Maturities	**$ 1,925,621**	**$ 1,191,355**	**$ 1,196,094**

Available funds calculation:	
Cash & Investments	$ 1,856,577
Assets to be converted to Cash	91,082
Liabilities & Encumbrances	(22,038)
Balance as of October 1, 2020	**$ 1,925,621**

CITY OF AMARILLO
General Obligation Debt Service Fund
Property Tax Supported Debt
At October 1, 2021

	2019/2020 ACTUAL	2020/2021 ESTIMATED	2021/2022 ESTIMATED
AVAILABLE FUNDS:			
Beginning Balance, October 1	**$ 620,174**	**$ 977,727**	**$ 1,047,051**
ADD RECEIPTS:			
Interest Earnings	13,955	262	300
Ad Valorem Tax Collections	5,726,974	7,029,862	9,805,016
Transfers	94,748	-	-
Other	226,250	-	-
Total Receipts	**6,061,927**	**7,030,124**	**9,805,316**
Total Resources & Receipts	**6,682,101**	**8,007,851**	**10,852,367**
DEDUCT EXPENDITURES:			
Principal Maturities	3,399,000	4,190,000	5,262,000
Interest Maturities	2,339,581	2,794,085	4,528,576
Paying Agency Fees	8,642	(23,285)	13,000
Total Expenditures	**5,747,223**	**6,960,800**	**9,803,576**
Ending Balance, September 30	**$ 934,878**	**$ 1,047,051**	**$ 1,048,791**
Reserve for Future Maturities	**$ 934,878**	**$ 1,047,051**	**$ 1,048,791**

Available funds calculation:	
Cash & Investments	$ 908,683
Assets to be converted to Cash	91,082
Liabilities & Encumbrances	(22,038)
Balance as of October 1, 2020	$ 977,727

CITY OF AMARILLO
General Obligation Debt Service Fund
Special Assessments and Other Revenue Supported Debt
At October 1, 2021

	2019/2020 ACTUAL	2020/2021 ESTIMATED	2021/2022 ESTIMATED
AVAILABLE FUNDS:			
Beginning Balance, October 1	**$ 2,269**	**$ 2,331**	**$ 4,774**
ADD RECEIPTS:			
Interest Earnings	-	-	-
Transfers	978,390	932,403	1,001,960
Total Receipts	**978,390**	**932,403**	**1,001,960**
Total Resources & Receipts	**980,659**	**934,734**	**1,006,734**
DEDUCT EXPENDITURES:			
Principal Maturities	572,913	640,000	715,000
Interest Maturities	405,477	288,360	282,461
Paying Agency Fees	2,010	1,600	1,500
Total Expenditures	**980,400**	**929,960**	**998,961**
Ending Balance, September 30	**$ 259**	**$ 4,774**	**$ 7,773**
Reserve for Future Maturities	**$ 259**	**$ 4,774**	**$ 7,773**

Available funds calculation:	
Cash & Investments	$ 2,331
Balance as of October 1, 2020	$ 2,331

CITY OF AMARILLO
General Obligation Debt Service Fund
Hotel Occupancy Tax Supported Debt
At October 1, 2021

	2019/2020 ACTUAL	2020/2021 ESTIMATED	2021/2022 ESTIMATED
AVAILABLE FUNDS:			
Beginning Balance, October 1	**$ 2,426,363**	**$ 945,563**	**$ 139,530**
ADD RECEIPTS:			
Interest Earnings	6,172	56	-
Transfers	935,917	2,375,000	3,175,934
Total Receipts	**942,089**	**2,375,056**	**3,175,934**
Total Resources & Receipts	**3,368,452**	**3,320,619**	**3,315,464**
DEDUCT EXPENDITURES:			
Principal Maturities	320,000	1,130,000	1,155,000
Interest Maturities	2,057,968	2,051,089	2,020,934
Paying Agency Fees	-	-	-
Total Expenditures	**2,377,968**	**3,181,089**	**3,175,934**
Ending Balance, September 30	**$ 990,484**	**$ 139,530**	**$ 139,530**
Reserve for Future Maturities	**$ 990,484**	**$ 139,530**	**$ 139,530**

Available funds calculation:	
Cash & Investments	$ 945,563
Balance as of October 1, 2020	$ 945,563

CITY OF AMARILLO

Interest and Redemption Fund - General Obligation Debt
Statement of Bonded Indebtedness at October 1, 2021
and Expenditures by Issue for Fiscal Year 2021/2022

	BOND INDEBTEDNESS					EXPENDITURES 2021/22		
BOND ISSUES	Date of Issue	Final Maturity Date	Interest Rate	Original Issue	Outstanding 10/01/21	Principal	Interest	Total
Property Tax Supported Debt								
General Obligation Bonds:								
Series 2017 Refunding	1/15/2017	5/15/2027	4.00	$ 15,110,000	$ 9,590,000	$ 1,445,000	$ 383,600	$ 1,828,600
Series 2017	4/1/2017	2/15/2042	3.00 - 5.00	$ 21,280,000	19,350,000	595,000	694,444	1,289,444
Series 2018	7/18/2018	2/15/2043	3.00 - 5.00	$ 22,145,000	20,605,000	590,000	760,944	1,350,944
Series 2020	5/12/2020	2/15/2045	2.00 - 5.00	$ 8,100,000	8,025,000	125,000	217,543	342,543
Series 2020 Refunding - General Debt	5/12/2020	2/15/2037	2.00 - 3.00	$ 960,000	490,000	490,000	4,900	494,900
Series 2021	1/28/2021	2/15/2046	2.00 - 4.00	$ 52,985,000	52,985,000	800,000	2,004,257	2,804,257
Combination Tax and Revenue Certificates of Obligation:								
Series 2010	4/15/2010	8/15/2030	5.81	$ 1,392,000	713,000	72,000	23,846	95,846
Series 2017	1/15/2017	2/15/2037	3.00 - 3.50	$ 6,940,000	5,060,000	530,000	147,350	677,350
Series 2020	5/12/2020	2/15/2050	2.00 - 5.00	$ 8,000,000	7,920,000	130,000	219,344	349,344
Tax Notes, Series 2020	5/12/2020	2/15/2027	2.00 - 3.00	$ 3,520,000	3,065,000	485,000	72,350	557,350
Paying Agency Fees								13,000
Total Property Tax Supported Debt Service					**$ 127,803,000**	**$ 5,262,000**	**$ 4,528,578**	**$ 9,803,578**
Special Assessments and Other Revenue Supported Debt								
General Obligation Bonds:								
Series 2020 Refunding - Greenways PID	5/12/2020	2/15/2037	2.00 - 3.00	$ 430,000	$ 355,000	$ 80,000	$ 6,300	$ 86,300
Series 2020 Refunding - Colonies PID	5/12/2020	2/15/2037	2.00 - 3.00	$ 950,000	830,000	130,000	15,300	145,300
Series 2020 Refunding - Golf Course Improvement Fund	5/12/2020	2/15/2037	2.00 - 3.00	$ 2,860,000	2,730,000	145,000	56,544	201,544
Series 2020 Refunding - TIRZ #1	5/12/2020	2/15/2037	2.00 - 3.00	$ 1,460,000	1,355,000	110,000	27,250	137,250
Combination Tax and Revenue Certificates of Obligation:								
Series 2014 - Greenways PID	4/30/2014	8/15/2034	2.00 - 3.625	$ 725,000	520,000	35,000	16,738	51,738
Series 2014 - Colonies PID	4/30/2014	8/15/2034	2.00 - 3.625	$ 1,535,000	1,105,000	70,000	35,631	105,631
Series 2018 - Colonies PID	7/18/2018	5/15/2038	3.00 - 3.50	$ 3,000,000	2,685,000	115,000	92,131	207,131
Series 2021 - Greenways PID	1/28/2021	2/15/2041	1.25 - 3.00	$ 975,000	975,000	30,000	32,565	62,565
Paying Agency Fees					-	-	-	1,500
Total Special Assessments and Other Revenue Supported Debt Service					**$ 10,555,000**	**$ 715,000**	**$ 282,459**	**$ 998,959**
Hotel Occupancy Tax Supported Debt								
Hotel Occupancy Tax Revenue Bonds								
Series 2016	4/13/2016	8/15/2043	1.85 - 4.25	$ 11,995,000	11,030,000	335,000	437,201	772,201
Series 2018	3/20/2018	8/15/2048	2.80 - 4.15	$ 38,835,000	38,035,000	820,000	1,583,733	2,403,733
Total Hotel Occupancy Tax Supported Debt Service					**$ 49,065,000**	**$ 1,155,000**	**$ 2,020,934**	**$ 3,175,934**
Total General Obligation Debt Service					**$ 187,423,000**	**$ 7,132,000**	**$ 6,831,971**	**$ 13,978,471**

CITY OF AMARILLO
SCHEDULE OF MATURITIES
INTEREST AND REDEMPTION FUND - GENERAL OBLIGATION BONDS
October 1, 2021

Fiscal Year	Outstanding Beginning of Year	Principal	Interest	Total
	General Obligation Refunding Bonds, Series 2017			
2021/22	9,590,000	1,445,000	383,600	1,828,600
2022/23	8,145,000	1,505,000	325,800	1,830,800
2023/24	6,640,000	1,565,000	265,600	1,830,600
2024/25	5,075,000	1,625,000	203,000	1,828,000
2025/26	3,450,000	1,690,000	138,000	1,828,000
2026/27	1,760,000	1,760,000	70,400	1,830,400
TOTALS		9,590,000	1,386,400	10,976,400
	General Obligation Bonds, Series 2017			
2021/22	19,350,000	595,000	694,444	1,289,444
2022/23	18,755,000	625,000	663,944	1,288,944
2023/24	18,130,000	660,000	631,819	1,291,819
2024/25	17,470,000	695,000	597,944	1,292,944
2025/26	16,775,000	730,000	562,319	1,292,319
2026/27	16,045,000	765,000	524,944	1,289,944
2027/28	15,280,000	800,000	489,819	1,289,819
2028/29	14,480,000	835,000	457,119	1,292,119
2029/30	13,645,000	865,000	427,444	1,292,444
2030/31	12,780,000	890,000	401,119	1,291,119
2031/32	11,890,000	915,000	374,044	1,289,044
2032/33	10,975,000	945,000	345,553	1,290,553
2033/34	10,030,000	975,000	315,553	1,290,553
2034/35	9,055,000	1,005,000	283,988	1,288,988
2035/36	8,050,000	1,040,000	250,756	1,290,756
2036/37	7,010,000	1,075,000	216,388	1,291,388
2037/38	5,935,000	1,110,000	180,881	1,290,881
2038/39	4,825,000	1,145,000	143,522	1,288,522
2039/40	3,680,000	1,185,000	104,203	1,289,203
2040/41	2,495,000	1,225,000	63,534	1,288,534
2041/42	1,270,000	1,270,000	21,431	1,291,431
TOTALS		19,350,000	7,750,766	27,100,766
	General Obligation Bonds, Series 2018			
2021/22	20,605,000	590,000	760,944	1,350,944
2022/23	20,015,000	620,000	730,694	1,350,694
2023/24	19,395,000	650,000	698,944	1,348,944
2024/25	18,745,000	685,000	665,569	1,350,569

CITY OF AMARILLO
SCHEDULE OF MATURITIES
INTEREST AND REDEMPTION FUND - GENERAL OBLIGATION BONDS
October 1, 2021

Fiscal Year	Outstanding Beginning of Year	Principal	Interest	Total
2025/26	18,060,000	720,000	630,444	1,350,444
2026/27	17,340,000	760,000	593,444	1,353,444
2027/28	16,580,000	795,000	554,569	1,349,569
2028/29	15,785,000	830,000	522,244	1,352,244
2029/30	14,955,000	855,000	496,969	1,351,969
2030/31	14,100,000	880,000	470,944	1,350,944
2031/32	13,220,000	910,000	443,525	1,353,525
2032/33	12,310,000	935,000	414,113	1,349,113
2033/34	11,375,000	970,000	382,550	1,352,550
2034/35	10,405,000	1,000,000	349,306	1,349,306
2035/36	9,405,000	1,035,000	314,319	1,349,319
2036/37	8,370,000	1,075,000	277,394	1,352,394
2037/38	7,295,000	1,110,000	239,156	1,349,156
2038/39	6,185,000	1,150,000	199,606	1,349,606
2039/40	5,035,000	1,195,000	158,569	1,353,569
2040/41	3,840,000	1,235,000	116,044	1,351,044
2041/42	2,605,000	1,280,000	71,231	1,351,231
2042/43	1,325,000	1,325,000	24,016	1,349,016
TOTALS		20,605,000	9,114,591	29,719,591

General Obligation Bonds, Series 2020

2021/22	8,025,000	125,000	217,543	342,543
2022/23	7,900,000	130,000	211,168	341,168
2023/24	7,770,000	140,000	204,419	344,419
2024/25	7,630,000	145,000	197,294	342,294
2025/26	7,485,000	155,000	189,794	344,794
2026/27	7,330,000	160,000	181,919	341,919
2027/28	7,170,000	320,000	171,519	491,519
2028/29	6,850,000	330,000	160,169	490,169
2029/30	6,520,000	335,000	150,194	485,194
2030/31	6,185,000	350,000	141,669	491,669
2031/32	5,835,000	360,000	134,569	494,569
2032/33	5,475,000	365,000	127,319	492,319
2033/34	5,110,000	375,000	119,919	494,919
2034/35	4,735,000	380,000	112,131	492,131
2035/36	4,355,000	390,000	103,706	493,706
2036/37	3,965,000	400,000	94,568	494,568
2037/38	3,565,000	405,000	85,009	490,009
2038/39	3,160,000	420,000	74,950	494,950
2039/40	2,740,000	430,000	64,325	494,325
2040/41	2,310,000	440,000	53,450	493,450

CITY OF AMARILLO
SCHEDULE OF MATURITIES
INTEREST AND REDEMPTION FUND - GENERAL OBLIGATION BONDS
October 1, 2021

Fiscal Year	Outstanding Beginning of Year	Principal	Interest	Total
2041/42	1,870,000	450,000	42,325	492,325
2042/43	1,420,000	460,000	30,950	490,950
2043/44	960,000	475,000	18,966	493,966
2044/45	485,000	485,000	6,366	491,366
TOTALS		8,025,000	2,894,241	10,919,241
	General Obligation Refunding Bonds, Series 2020			
2021/22	5,760,000	955,000	110,294	1,065,294
2022/23	4,805,000	470,000	96,043	566,043
2023/24	4,335,000	430,000	87,044	517,044
2024/25	3,905,000	440,000	78,344	518,344
2025/26	3,465,000	425,000	69,694	494,694
2026/27	3,040,000	425,000	61,194	486,194
2027/28	2,615,000	435,000	52,594	487,594
2028/29	2,180,000	295,000	43,819	338,819
2029/30	1,885,000	300,000	36,394	336,394
2030/31	1,585,000	310,000	30,294	340,294
2031/32	1,275,000	320,000	23,994	343,994
2032/33	955,000	185,000	18,944	203,944
2033/34	770,000	185,000	15,128	200,128
2034/35	585,000	190,000	11,025	201,025
2035/36	395,000	195,000	6,694	201,694
2036/37	200,000	200,000	2,250	202,250
TOTALS		5,760,000	743,749	6,503,749
	General Obligation Bonds, Series 2021			
2021/22	52,985,000	800,000	2,004,257	2,804,257
2022/23	52,185,000	1,495,000	1,310,350	2,805,350
2023/24	50,690,000	1,555,000	1,249,350	2,804,350
2024/25	49,135,000	1,620,000	1,185,850	2,805,850
2025/26	47,515,000	1,685,000	1,119,750	2,804,750
2026/27	45,830,000	1,750,000	1,051,050	2,801,050
2027/28	44,080,000	1,825,000	979,550	2,804,550
2028/29	42,255,000	1,900,000	905,050	2,805,050
2029/30	40,355,000	1,975,000	827,550	2,802,550
2030/31	38,380,000	2,045,000	757,375	2,802,375
2031/32	36,335,000	2,100,000	705,700	2,805,700
2032/33	34,235,000	2,140,000	663,300	2,803,300
2033/34	32,095,000	2,185,000	620,050	2,805,050

CITY OF AMARILLO
SCHEDULE OF MATURITIES
INTEREST AND REDEMPTION FUND - GENERAL OBLIGATION BONDS
October 1, 2021

Fiscal Year	Outstanding Beginning of Year	Principal	Interest	Total
2034/35	29,910,000	2,230,000	575,900	2,805,900
2035/36	27,680,000	2,275,000	530,850	2,805,850
2036/37	25,405,000	2,320,000	484,900	2,804,900
2037/38	23,085,000	2,365,000	438,050	2,803,050
2038/39	20,720,000	2,415,000	390,250	2,805,250
2039/40	18,305,000	2,460,000	341,500	2,801,500
2040/41	15,845,000	2,510,000	291,800	2,801,800
2041/42	13,335,000	2,560,000	241,100	2,801,100
2042/43	10,775,000	2,615,000	189,350	2,804,350
2043/44	8,160,000	2,665,000	136,550	2,801,550
2044/45	5,495,000	2,720,000	82,700	2,802,700
2045/46	2,775,000	2,775,000	27,750	2,802,750
TOTALS		52,985,000	17,109,882	70,094,882

CITY OF AMARILLO
SCHEDULE OF MATURITIES
INTEREST AND REDEMPTION FUND - CERTIFICATES OF OBLIGATION
October 1, 2021

Fiscal Year	Outstanding Beginning of Year	Principal	Interest	Total
Combination Tax and Revenue Certificates of Obligation, Series 2010				
2021/22	713,000	72,000	23,846	95,846
2022/23	641,000	73,000	21,438	94,438
2023/24	568,000	75,000	18,997	93,997
2024/25	493,000	77,000	16,489	93,489
2025/26	416,000	78,000	13,913	91,913
2026/27	338,000	81,000	11,305	92,305
2027/28	257,000	83,000	8,595	91,595
2028/29	174,000	86,000	5,819	91,819
2029/30	88,000	88,000	2,943	90,943
TOTALS		713,000	123,346	836,346
Combination Tax and Revenue Certificates of Obligation, Series 2014				
2021/22	1,625,000	105,000	52,369	157,369
2022/23	1,520,000	105,000	50,006	155,006
2023/24	1,415,000	110,000	46,856	156,856
2024/25	1,305,000	110,000	43,556	153,556
2025/26	1,195,000	115,000	40,257	155,257
2026/27	1,080,000	120,000	36,806	156,806
2027/28	960,000	125,000	33,206	158,206
2028/29	835,000	125,000	29,300	154,300
2029/30	710,000	130,000	25,238	155,238
2030/31	580,000	140,000	20,850	160,850
2031/32	440,000	140,000	15,950	155,950
2032/33	300,000	145,000	10,875	155,875
2033/34	155,000	155,000	5,619	160,619
TOTALS		1,625,000	410,888	2,035,888
Combination Tax and Revenue Certificates of Obligation, Series 2017				
2021/22	5,060,000	530,000	147,350	677,350
2022/23	4,530,000	550,000	131,150	681,150
2023/24	3,980,000	565,000	114,425	679,425
2024/25	3,415,000	580,000	97,250	677,250
2025/26	2,835,000	600,000	79,550	679,550
2026/27	2,235,000	620,000	61,250	681,250
2027/28	1,615,000	140,000	49,850	189,850
2028/29	1,475,000	145,000	45,575	190,575
2029/30	1,330,000	150,000	41,150	191,150

CITY OF AMARILLO
SCHEDULE OF MATURITIES
INTEREST AND REDEMPTION FUND - CERTIFICATES OF OBLIGATION
October 1, 2021

Fiscal Year	Outstanding Beginning of Year	Principal	Interest	Total
2030/31	1,180,000	155,000	36,575	191,575
2031/32	1,025,000	155,000	31,828	186,828
2032/33	870,000	160,000	26,806	186,806
2033/34	710,000	170,000	21,444	191,444
2034/35	540,000	175,000	15,728	190,728
2035/36	365,000	180,000	9,625	189,625
2036/37	185,000	185,000	3,238	188,238
TOTALS		5,060,000	912,794	5,972,794

Combination Tax and Revenue Certificates of Obligation, Series 2018

2021/22	2,685,000	115,000	92,131	207,131
2022/23	2,570,000	120,000	87,431	207,431
2023/24	2,450,000	125,000	82,531	207,531
2024/25	2,325,000	130,000	77,431	207,431
2025/26	2,195,000	135,000	72,131	207,131
2026/27	2,060,000	140,000	66,631	206,631
2027/28	1,920,000	150,000	60,831	210,831
2028/29	1,770,000	155,000	55,506	210,506
2029/30	1,615,000	155,000	50,856	205,856
2030/31	1,460,000	160,000	46,131	206,131
2031/32	1,300,000	165,000	41,050	206,050
2032/33	1,135,000	175,000	35,525	210,525
2033/34	960,000	180,000	29,756	209,756
2034/35	780,000	185,000	23,709	208,709
2035/36	595,000	190,000	17,381	207,381
2036/37	405,000	200,000	10,675	210,675
2037/38	205,000	205,000	3,588	208,588
TOTALS		2,685,000	853,297	3,538,297

Combination Tax and Revenue Certificates of Obligation, Series 2020

2021/22	7,920,000	130,000	219,344	349,344
2022/23	7,790,000	135,000	212,719	347,719
2023/24	7,655,000	140,000	205,844	345,844
2024/25	7,515,000	150,000	198,594	348,594
2025/26	7,365,000	155,000	190,969	345,969
2026/27	7,210,000	165,000	182,969	347,969
2027/28	7,045,000	230,000	174,244	404,244
2028/29	6,815,000	240,000	166,044	406,044
2029/30	6,575,000	245,000	158,769	403,769

CITY OF AMARILLO
SCHEDULE OF MATURITIES
INTEREST AND REDEMPTION FUND - CERTIFICATES OF OBLIGATION
October 1, 2021

Fiscal Year	Outstanding Beginning of Year	Principal	Interest	Total
2030/31	6,330,000	250,000	152,594	402,594
2031/32	6,080,000	255,000	147,544	402,544
2032/33	5,825,000	260,000	142,394	402,394
2033/34	5,565,000	265,000	137,144	402,144
2034/35	5,300,000	275,000	131,572	406,572
2035/36	5,025,000	280,000	125,500	405,500
2036/37	4,745,000	285,000	118,966	403,966
2037/38	4,460,000	295,000	112,078	407,078
2038/39	4,165,000	300,000	104,825	404,825
2039/40	3,865,000	305,000	97,263	402,263
2040/41	3,560,000	315,000	89,316	404,316
2041/42	3,245,000	325,000	80,916	405,916
2042/43	2,920,000	330,000	72,319	402,319
2043/44	2,590,000	340,000	63,525	403,525
2044/45	2,250,000	350,000	54,469	404,469
2045/46	1,900,000	360,000	45,150	405,150
2046/47	1,540,000	370,000	35,569	405,569
2047/48	1,170,000	380,000	25,725	405,725
2048/49	790,000	390,000	15,619	405,619
2049/50	400,000	400,000	5,250	405,250
TOTALS		7,920,000	3,467,228	11,387,228

Combination Tax and Revenue Certificates of Obligation, Series 2021

2021/22	975,000	30,000	32,565	62,565
2022/23	945,000	40,000	20,925	60,925
2023/24	905,000	40,000	19,725	59,725
2024/25	865,000	40,000	18,525	58,525
2025/26	825,000	45,000	17,250	62,250
2026/27	780,000	45,000	15,900	60,900
2027/28	735,000	45,000	14,550	59,550
2028/29	690,000	45,000	13,200	58,200
2029/30	645,000	50,000	11,775	61,775
2030/31	595,000	50,000	10,275	60,275
2031/32	545,000	50,000	8,775	58,775
2032/33	495,000	50,000	7,775	57,775
2033/34	445,000	55,000	7,181	62,181
2034/35	390,000	55,000	6,494	61,494
2035/36	335,000	55,000	5,738	60,738
2036/37	280,000	55,000	4,912	59,912
2037/38	225,000	55,000	3,950	58,950
2038/39	170,000	55,000	2,850	57,850

CITY OF AMARILLO
SCHEDULE OF MATURITIES
INTEREST AND REDEMPTION FUND - CERTIFICATES OF OBLIGATION
October 1, 2021

Fiscal Year	Outstanding Beginning of Year	Principal	Interest	Total
2039/40	115,000	60,000	1,700	61,700
2040/41	55,000	55,000	550	55,550
TOTALS		975,000	224,615	1,199,615

CITY OF AMARILLO
SCHEDULE OF MATURITIES
INTEREST AND REDEMPTION FUND - TAX NOTES
October 1, 2021

Fiscal Year	Outstanding Beginning of Year	Principal	Interest	Total
		Tax Notes, Series 2020		
2021/22	3,065,000	485,000	72,350	557,350
2022/23	2,580,000	490,000	62,600	552,600
2023/24	2,090,000	500,000	52,700	552,700
2024/25	1,590,000	515,000	39,975	554,975
2025/26	1,075,000	530,000	24,300	554,300
2026/27	545,000	545,000	8,175	553,175
TOTALS		3,065,000	260,100	3,325,100

CITY OF AMARILLO
SCHEDULE OF MATURITIES
INTEREST AND REDEMPTION FUND - HOTEL OCCUPANCY TAX BONDS
October 1, 2021

Fiscal Year	Outstanding Beginning of Year	Principal	Interest	Total
	Hotel Occupancy Tax Revenue Bonds, Series 2016			
2021/22	11,030,000	335,000	437,201	772,201
2022/23	10,695,000	345,000	428,357	773,357
2023/24	10,350,000	355,000	418,249	773,249
2024/25	9,995,000	365,000	407,350	772,350
2025/26	9,630,000	375,000	395,670	770,670
2026/27	9,255,000	390,000	383,108	773,108
2027/28	8,865,000	405,000	368,132	773,132
2028/29	8,460,000	420,000	352,580	772,580
2029/30	8,040,000	435,000	336,452	771,452
2030/31	7,605,000	455,000	319,748	774,748
2031/32	7,150,000	470,000	301,229	771,229
2032/33	6,680,000	490,000	282,100	772,100
2033/34	6,190,000	510,000	262,157	772,157
2034/35	5,680,000	530,000	241,400	771,400
2035/36	5,150,000	555,000	218,875	773,875
2036/37	4,595,000	580,000	195,288	775,288
2037/38	4,015,000	600,000	170,638	770,638
2038/39	3,415,000	630,000	145,138	775,138
2039/40	2,785,000	655,000	118,363	773,363
2040/41	2,130,000	680,000	90,525	770,525
2041/42	1,450,000	710,000	61,625	771,625
2042/43	740,000	740,000	31,450	771,450
TOTALS		11,030,000	5,965,630	16,995,630
	Hotel Occupancy Tax Revenue Bonds, Series 2018			
2021/22	38,035,000	820,000	1,583,733	2,403,733
2022/23	37,215,000	845,000	1,558,723	2,403,723
2023/24	36,370,000	870,000	1,531,683	2,401,683
2024/25	35,500,000	900,000	1,502,103	2,402,103
2025/26	34,600,000	935,000	1,470,153	2,405,153
2026/27	33,665,000	970,000	1,436,025	2,406,025
2027/28	32,695,000	1,005,000	1,399,650	2,404,650
2028/29	31,690,000	1,045,000	1,360,958	2,405,958
2029/30	30,645,000	1,085,000	1,319,680	2,404,680
2030/31	29,560,000	1,130,000	1,276,280	2,406,280
2031/32	28,430,000	1,175,000	1,230,515	2,405,515
2032/33	27,255,000	1,220,000	1,182,340	2,402,340
2033/34	26,035,000	1,270,000	1,131,710	2,401,710
2034/35	24,765,000	1,325,000	1,078,370	2,403,370

CITY OF AMARILLO
SCHEDULE OF MATURITIES
INTEREST AND REDEMPTION FUND - HOTEL OCCUPANCY TAX BONDS
October 1, 2021

Fiscal Year	Outstanding Beginning of Year	Principal	Interest	Total
2035/36	23,440,000	1,380,000	1,022,720	2,402,720
2036/37	22,060,000	1,440,000	964,760	2,404,760
2037/38	20,620,000	1,500,000	904,280	2,404,280
2038/39	19,120,000	1,565,000	841,280	2,406,280
2039/40	17,555,000	1,630,000	772,420	2,402,420
2040/41	15,925,000	1,705,000	700,700	2,405,700
2041/42	14,220,000	1,780,000	625,680	2,405,680
2042/43	12,440,000	1,855,000	547,360	2,402,360
2043/44	10,585,000	1,940,000	465,740	2,405,740
2044/45	8,645,000	2,025,000	380,380	2,405,380
2045/46	6,620,000	2,110,000	291,280	2,401,280
2046/47	4,510,000	2,205,000	198,440	2,403,440
2047/48	2,305,000	2,305,000	101,420	2,406,420
TOTALS		38,035,000	26,878,380	64,913,380

CITY OF AMARILLO
Compensated Absences Fund
At October 1, 2021

	2019/2020 ACTUAL	2020/2021 ESTIMATED	2021/2022 ESTIMATED
AVAILABLE FUNDS:			
Beginning Balance, October 1	**$ 683,081**	**$ 373,076**	**$ 89,611**
ADD RECEIPTS:			
Interest Earnings	2,303	-	-
Transfers	1,200,000	1,000,000	1,250,000
Other	-	-	-
Total Receipts	**1,202,303**	**1,000,000**	**1,250,000**
Total Resources & Receipts	**1,885,384**	**1,373,076**	**1,339,611**
DEDUCT EXPENDITURES:			
Compensated Absences	1,512,308	1,283,465	1,326,645
Operating Transfers	-	-	-
Total Expenditures	**1,512,308**	**1,283,465**	**1,326,645**
Ending Balance, September 30	**$ 373,076**	**$ 89,611**	**$ 12,966**
Reserve for Future Compensated Absences	**$ 373,076**	**$ 89,611**	**$ 12,966**

Available funds calculation:	
Cash & Investments	$ 373,071
Assets to be converted to Cash	-
Liabilities & Encumbrances	5
Balance as of October 1, 2020	$ 373,076

CITY OF AMARILLO
Water & Sewer Utility
Estimated Receipts, Expenditures & Available Cash

	2020/21		2021/22
	Original Budget	Revised Estimate	Proposed Budget
Available Funds, beginning of year	$ 41,312,342	$ 40,762,497	$ 40,277,789
Add Revenues:			
Operating Income	86,410,326	86,340,281	90,371,642
Bond Proceeds	28,346,600	28,346,600	57,000,000
Available Resources	156,069,268	155,449,378	187,649,431
Deduct Expenditures:			
Operating, less depreciation	52,206,593	48,190,950	54,799,179
Nominal Capital	60,000	82,920	78,776
Capital	44,042,100	41,867,100	64,788,776
Debt Retirement Principal	15,411,027	19,158,320	22,878,060
Debt Retirement Interest	5,621,587	5,872,299	7,361,860
Total Expenditures	117,341,307	115,171,589	149,906,651
Available Funds, end of year	38,727,961	40,277,789	37,742,780
Less Reserves:			
Sick Leave and Annual Leave	875,734	912,980	931,240
Legal Reserves	2,412,549	2,415,303	2,415,303
Future Water Rights Purchases	12,294,415	12,308,523	12,308,523
Adjusted Available Funds, end of year	$ 23,145,263	$ 24,640,983	$ 22,087,714
Three Months Operating Reserve			$ 13,719,489
Capital Reserve			9,000,000
Target Reserve			$ 22,719,489
Available Cash Flow Over (Under) Reserve			$ (631,774)

Reserves include $12.3 million in funds restricted for water rights generated mainly from the sale of the Hartley County water rights.

CITY OF AMARILLO
Interest and Redemption Fund - Water and Sewer Fund
Statement of Bonded Indebtedness at October 1, 2021
and Expenditures by Issue for Fiscal Year 2021/2022

	BOND INDEBTEDNESS					EXPENDITURES		
BOND ISSUES	Date of Issue	Final Maturity Date	Interest Rate	Original Issue	Outstanding 10/01/21	Principal	* Interest	Total
Local Water and Sewer Debt								
General Obligation Bonds								
Series 2020 Refunding - Water and Sewer	5/12/2020	5/15/2029	2.00 - 3.00	$ 40,960,000	$ 40,960,000	$ 5,265,000	$ 799,300	$ 6,064,300
Combination Tax and Revenue Certificates of Obligation								
Series 2009C	2/4/2010	5/15/2031	0.00	$ 18,075,000	9,050,000	905,000	-	905,000
Water and Sewer Revenue Bonds								-
Series 2013	1/22/2014	4/1/2023	0.01 - 0.85	$ 1,310,000	270,000	135,000	2,133	137,133
Series 2014	1/22/2014	4/1/2033	0.36 - 2.62	$ 8,495,000	5,380,000	405,000	112,726	517,726
Series 2015	10/2/2015	4/1/2035	0.50 - 1.59	$ 17,195,000	12,225,000	820,000	143,988	963,988
Series 2015A	10/2/2015	4/1/2032	2.00 - 4.00	$ 21,145,000	11,495,000	1,435,000	407,856	1,842,856
Series 2017	4/11/2017	4/1/2037	3.00 - 5.00	$ 31,005,000	26,240,000	1,295,000	1,007,544	2,302,544
Series 2018A	7/19/2018	4/1/2038	0.17 - 1.60	$ 12,500,000	10,735,000	580,000	133,874	713,874
Series 2018B	7/19/2018	4/1/2038	3.00 - 5.00	$ 14,610,000	12,880,000	555,000	531,226	1,086,226
Series 2020A Refunding	5/12/2020	4/1/2031	2.00 - 3.00	$ 9,775,000	8,970,000	790,000	234,550	1,024,550
Series 2020	7/14/2020	4/1/2040	0.00	$ 28,500,000	27,075,000	1,425,000	-	1,425,000
Series 2021	2/2/2021	4/1/2041	2.00 - 4.00	$ 25,900,000	25,900,000	980,000	747,042	1,727,042
Series 2022 (estimate)				$ 57,000,000	-	2,220,003	1,380,001	3,600,004
Total Local Water & Sewer Debt					**$ 191,180,000**	**$ 16,810,003**	**$ 5,500,240**	**$ 22,310,243**
Canadian River Municipal Water Authority (CRMWA) Debt								
2012 Refunding Bonds		2/15/2025	Various	$ 18,415,688	$ 10,940,130	$ 3,016,567	$ 547,005	$ 3,563,572
2014 Refunding Bonds		2/15/2027	Various	$ 20,031,387	6,777,106	1,121,478	338,855	1,460,333
2017 Refunding Bonds		2/15/2029	Various	$ 4,657,198	3,492,052	439,384	145,349	584,733
2020 Refunding Bonds		2/15/2031	Various	$ 18,115,549	17,150,098	1,490,628	830,411	2,321,039
Total CRMWA Debt					**$ 38,359,386**	**$ 6,068,057**	**$ 1,861,620**	**$ 7,929,677**
Paying Agency Fees					-	-	-	-
Total Water and Sewer Supported Debt Service					**$ 229,539,386**	**$ 22,878,060**	**$ 7,361,860**	**$ 30,239,920**

CURRENT RESERVE BALANCE (Water and Sewer 2013, 2014, 2015, and 2018A bond issues require a reserve fund of $2,380,108) **$ 2,415,303**

*** Bond interest expense and paying agent fees are included in the operating budget**

CITY OF AMARILLO
SCHEDULE OF MATURITIES
INTEREST AND REDEMPTION FUND - WATER AND SEWER BONDS
October 1, 2021

Fiscal Year	Outstanding Beginning of Year	Principal	Interest	Total
		General Obligation Refunding Bonds, Series 2020		
2021/22	40,960,000	5,265,000	799,300	6,064,300
2022/23	35,695,000	5,370,000	692,951	6,062,951
2023/24	30,325,000	5,195,000	587,300	5,782,300
2024/25	25,130,000	5,300,000	482,350	5,782,350
2025/26	19,830,000	5,410,000	375,250	5,785,250
2026/27	14,420,000	5,515,000	266,000	5,781,000
2027/28	8,905,000	5,630,000	154,550	5,784,550
2028/29	3,275,000	3,275,000	49,125	3,324,125
TOTALS		40,960,000	3,406,826	44,366,826
		Combination Tax and Revenue Certificates of Obligation, Series 2009C		
2021/22	9,050,000	905,000	-	905,000
2022/23	8,145,000	905,000	-	905,000
2023/24	7,240,000	905,000	-	905,000
2024/25	6,335,000	905,000	-	905,000
2025/26	5,430,000	905,000	-	905,000
2026/27	4,525,000	905,000	-	905,000
2027/28	3,620,000	905,000	-	905,000
2028/29	2,715,000	905,000	-	905,000
2029/30	1,810,000	905,000	-	905,000
2030/31	905,000	905,000	-	905,000
TOTALS		9,050,000	-	9,050,000
		Water and Sewer Revenue Bonds, Series 2013		
2021/22	270,000	135,000	2,133	137,133
2022/23	135,000	135,000	1,148	136,148
TOTALS		270,000	3,281	273,281
		Water and Sewer Revenue Bonds, Series 2014		
2021/22	5,380,000	405,000	112,726	517,726
2022/23	4,975,000	410,000	107,280	517,280
2023/24	4,565,000	420,000	101,148	521,148
2024/25	4,145,000	430,000	94,092	524,092
2025/26	3,715,000	435,000	86,309	521,309
2026/27	3,280,000	445,000	77,914	522,914

CITY OF AMARILLO
SCHEDULE OF MATURITIES
INTEREST AND REDEMPTION FUND - WATER AND SEWER BONDS
October 1, 2021

Fiscal Year	Outstanding Beginning of Year	Principal	Interest	Total
2027/28	2,835,000	450,000	68,791	518,791
2028/29	2,385,000	460,000	59,026	519,026
2029/30	1,925,000	470,000	48,492	518,492
2030/31	1,455,000	475,000	37,212	512,212
2030/32	980,000	485,000	25,385	510,385
2030/33	495,000	495,000	12,969	507,969
TOTALS		5,380,000	831,344	6,211,344
	Water and Sewer Revenue Bonds, Series 2015			
2021/22	12,225,000	820,000	143,988	963,988
2022/23	11,405,000	825,000	139,642	964,642
2023/24	10,580,000	830,000	134,280	964,280
2024/25	9,750,000	835,000	157,889	992,889
2025/26	8,915,000	845,000	120,541	965,541
2026/27	8,070,000	850,000	112,006	962,006
2027/28	7,220,000	860,000	102,656	962,656
2028/29	6,360,000	870,000	92,508	962,508
2029/30	5,490,000	885,000	81,546	966,546
2030/31	4,605,000	895,000	69,688	964,688
2031/32	3,710,000	905,000	56,978	961,978
2032/33	2,805,000	920,000	43,675	963,675
2033/34	1,885,000	935,000	29,691	964,691
2034/35	950,000	950,000	15,105	965,105
TOTALS		12,225,000	1,300,193	13,525,193
	Water and Sewer Revenue Bonds, Series 2015A			
2021/22	11,495,000	1,435,000	407,856	1,842,856
2022/23	10,060,000	1,490,000	350,456	1,840,456
2023/24	8,570,000	1,555,000	290,856	1,845,856
2024/25	7,015,000	1,615,000	228,656	1,843,656
2025/26	5,400,000	1,685,000	164,056	1,849,056
2026/27	3,715,000	1,730,000	113,506	1,843,506
2027/28	1,985,000	375,000	61,606	436,606
2028/29	1,610,000	385,000	50,356	435,356
2029/30	1,225,000	395,000	38,806	433,806
2030/31	830,000	410,000	26,462	436,462
2031/32	420,000	420,000	13,650	433,650
TOTALS		11,495,000	1,746,266	13,241,266

CITY OF AMARILLO
SCHEDULE OF MATURITIES
INTEREST AND REDEMPTION FUND - WATER AND SEWER BONDS
October 1, 2021

Fiscal Year	Outstanding Beginning of Year	Principal	Interest	Total
		Water and Sewer Revenue Bonds, Series 2017		
2021/22	26,240,000	1,295,000	1,007,544	2,302,544
2022/23	24,945,000	1,360,000	942,794	2,302,794
2023/24	23,585,000	1,425,000	874,794	2,299,794
2024/25	22,160,000	1,500,000	803,542	2,303,542
2025/26	20,660,000	1,475,000	728,544	2,203,544
2026/27	19,185,000	1,445,000	654,794	2,099,794
2027/28	17,740,000	1,520,000	582,544	2,102,544
2028/29	16,220,000	1,580,000	521,744	2,101,744
2029/30	14,640,000	1,645,000	458,544	2,103,544
2030/31	12,995,000	1,690,000	409,194	2,099,194
2031/32	11,305,000	1,745,000	358,494	2,103,494
2032/33	9,560,000	1,795,000	306,144	2,101,144
2033/34	7,765,000	1,850,000	250,050	2,100,050
2034/35	5,915,000	1,910,000	192,238	2,102,238
2035/36	4,005,000	1,970,000	130,162	2,100,162
2036/37	2,035,000	2,035,000	66,138	2,101,138
TOTALS		26,240,000	8,287,264	34,527,264
		Water and Sewer Revenue Bonds, Series 2018		
2021/22	10,735,000	580,000	133,874	713,874
2022/23	10,155,000	585,000	130,394	715,394
2023/24	9,570,000	585,000	126,298	711,298
2024/25	8,985,000	590,000	121,444	711,444
2025/26	8,395,000	600,000	115,838	715,838
2026/27	7,795,000	605,000	109,478	714,478
2027/28	7,190,000	610,000	102,642	712,642
2028/29	6,580,000	620,000	95,322	715,322
2029/30	5,960,000	625,000	87,572	712,572
2030/31	5,335,000	635,000	79,446	714,446
2031/32	4,700,000	645,000	70,938	715,938
2032/33	4,055,000	650,000	62,038	712,038
2033/34	3,405,000	660,000	52,742	712,742
2034/35	2,745,000	670,000	42,974	712,974
2035/36	2,075,000	680,000	32,790	712,790
2036/37	1,395,000	690,000	22,182	712,182
2037/38	705,000	705,000	11,280	716,280
TOTALS		10,735,000	1,397,252	12,132,252

CITY OF AMARILLO
SCHEDULE OF MATURITIES
INTEREST AND REDEMPTION FUND - WATER AND SEWER BONDS
October 1, 2021

Fiscal Year	Outstanding Beginning of Year	Principal	Interest	Total
		Water and Sewer Revenue Bonds, Series 2018B		
2021/22	12,880,000	555,000	531,226	1,086,226
2022/23	12,325,000	580,000	509,024	1,089,024
2023/24	11,745,000	600,000	485,826	1,085,826
2024/25	11,145,000	625,000	461,824	1,086,824
2025/26	10,520,000	655,000	430,576	1,085,576
2026/27	9,865,000	690,000	397,824	1,087,824
2027/28	9,175,000	725,000	363,326	1,088,326
2028/29	8,450,000	760,000	327,074	1,087,074
2029/30	7,690,000	800,000	289,076	1,089,076
2030/31	6,890,000	750,000	257,074	1,007,074
2031/32	6,140,000	780,000	227,074	1,007,074
2032/33	5,360,000	810,000	195,876	1,005,876
2033/34	4,550,000	845,000	163,474	1,008,474
2034/35	3,705,000	880,000	129,674	1,009,674
2035/36	2,825,000	910,000	98,876	1,008,876
2036/37	1,915,000	940,000	67,024	1,007,024
2037/38	975,000	975,000	34,126	1,009,126
TOTALS		12,880,000	4,968,974	17,848,974
		Water and Sewer Revenue Bonds, Series 2020		
2021/22	27,075,000	1,425,000	-	1,425,000
2022/23	25,650,000	1,425,000	-	1,425,000
2023/24	24,225,000	1,425,000	-	1,425,000
2024/25	22,800,000	1,425,000	-	1,425,000
2025/26	21,375,000	1,425,000	-	1,425,000
2026/27	19,950,000	1,425,000	-	1,425,000
2027/28	18,525,000	1,425,000	-	1,425,000
2028/29	17,100,000	1,425,000	-	1,425,000
2029/30	15,675,000	1,425,000	-	1,425,000
2030/31	14,250,000	1,425,000	-	1,425,000
2031/32	12,825,000	1,425,000	-	1,425,000
2032/33	11,400,000	1,425,000	-	1,425,000
2033/34	9,975,000	1,425,000	-	1,425,000
2034/35	8,550,000	1,425,000	-	1,425,000
2035/36	7,125,000	1,425,000	-	1,425,000
2036/37	5,700,000	1,425,000	-	1,425,000
2037/38	4,275,000	1,425,000	-	1,425,000
2038/39	2,850,000	1,425,000	-	1,425,000

CITY OF AMARILLO
SCHEDULE OF MATURITIES
INTEREST AND REDEMPTION FUND - WATER AND SEWER BONDS
October 1, 2021

Fiscal Year	Outstanding Beginning of Year	Principal	Interest	Total
2039/40	1,425,000	1,425,000	-	1,425,000
TOTALS		27,075,000	-	27,075,000
	Water and Sewer Revenue Bonds, Series 2020A Refunding			
2021/22	8,970,000	790,000	234,550	1,024,550
2022/23	8,180,000	805,000	218,750	1,023,750
2023/24	7,375,000	820,000	202,650	1,022,650
2024/25	6,555,000	840,000	186,250	1,026,250
2025/26	5,715,000	870,000	161,050	1,031,050
2026/27	4,845,000	900,000	134,950	1,034,950
2027/28	3,945,000	930,000	107,950	1,037,950
2028/29	3,015,000	970,000	80,050	1,050,050
2029/30	2,045,000	1,005,000	50,950	1,055,950
2030/31	1,040,000	1,040,000	20,800	1,060,800
TOTALS		8,970,000	1,397,950	10,367,950
	Water and Sewer Revenue Bonds, Series 2021			
2021/22	25,900,000	980,000	747,042	1,727,042
2022/23	24,920,000	1,075,000	652,150	1,727,150
2023/24	23,845,000	1,105,000	619,900	1,724,900
2024/25	22,740,000	1,125,000	586,750	1,711,750
2025/26	21,615,000	1,160,000	553,000	1,713,000
2026/27	20,455,000	1,205,000	506,600	1,711,600
2027/28	19,250,000	1,250,000	458,400	1,708,400
2028/29	18,000,000	1,190,000	408,400	1,598,400
2029/30	16,810,000	1,230,000	360,800	1,590,800
2030/31	15,580,000	1,280,000	311,600	1,591,600
2031/32	14,300,000	1,305,000	286,000	1,591,000
2032/33	12,995,000	1,330,000	259,900	1,589,900
2033/34	11,665,000	1,360,000	233,300	1,593,300
2034/35	10,305,000	1,385,000	206,100	1,591,100
2035/36	8,920,000	1,415,000	178,400	1,593,400
2036/37	7,505,000	1,440,000	150,100	1,590,100
2037/38	6,065,000	1,470,000	121,300	1,591,300
2038/39	4,595,000	1,500,000	91,900	1,591,900
2039/40	3,095,000	1,530,000	61,900	1,591,900
2040/41	1,565,000	1,565,000	31,300	1,596,300
TOTALS		25,900,000	6,824,842	32,724,842

CITY OF AMARILLO
Drainage Utility
Estimated Receipts, Expenditures & Available Cash

	2020/21 Original Budget	2020/21 Revised Estimate	2021/22 Proposed Budget
Available Funds, beginning of year	$ 5,028,201	$ 4,769,833	$ 6,855,060
Add Revenues:			
Operating Income	6,622,068	6,530,786	7,095,375
Bond Proceeds	10,000,000	10,000,000	-
Available Resources	21,650,269	21,300,619	13,950,435
Deduct Expenditures:			
Operating, less depreciation	3,322,742	3,036,707	3,873,726
Nominal Capital	-	-	-
Capital	10,040,000	10,040,000	4,500,000
Debt Retirement Principal	1,190,000	855,000	1,160,000
Debt Retirement Interest	813,852	513,852	816,031
Total Expenditures	15,366,594	14,445,559	10,349,757
Available Funds, end of year	6,283,675	6,855,060	3,600,678
Less Reserves:			
Sick Leave and Annual Leave	40,541	44,884	45,782
Adjusted Available Funds, end of year	$ 6,243,134	$ 6,810,176	$ 3,554,896
Three Months Operating Reserve			$ 968,432
Capital Reserve			2,000,000
Target Reserve			$ 2,968,432
Available Cash Flow Over (Under) Reserve			$ 586,465

CITY OF AMARILLO
Interest and Redemption Fund - Drainage Fund
Statement of Bonded Indebtedness at October 1, 2021
and Expenditures by Issue for Fiscal Year 2021/2022

	BOND INDEBTEDNESS					EXPENDITURES		
BOND ISSUES	Date of Issue	Final Maturity Date	Interest Rate	Original Issue	Outstanding 10/01/21	Principal	* Interest	Total
Combination Tax & Revenue Certificates of Obligation								
Series 2012A	12/12/12	8/15/2032	1.00 - 2.00	$ 6,260,000	$ 3,130,000	$ 260,000	$ 62,600	$ 322,600
Drainage Utility System Revenue Bonds								
Series 2014	04/01/14	8/15/2034	2.00 - 3.75	$ 6,080,000	4,330,000	275,000	141,744	416,744
Series 2020	07/14/20	8/15/2040	2.00 - 5.00	$ 9,240,000	8,905,000	350,000	279,800	629,800
Series 2021	02/01/21	8/15/2041	2.00	$ 9,160,000	9,160,000	275,000	331,887	606,887
Paying Agency Fees								2,500
Total Drainage Utility System Debt					**$ 25,525,000**	**$ 1,160,000**	**$ 816,031**	**$ 1,978,531**

*** Bond interest expense and paying agent fees are included in the operating budget**

CITY OF AMARILLO
SCHEDULE OF MATURITIES
INTEREST AND REDEMPTION FUND - DRAINAGE BONDS
October 1, 2021

Fiscal Year	Outstanding Beginning of Year	Principal	Interest	Total
Combination Tax and Revenue Certificates of Obligation, Series 2012A				
2021/22	3,130,000	260,000	62,600	322,600
2022/23	2,870,000	260,000	57,400	317,400
2023/24	2,610,000	265,000	52,200	317,200
2024/25	2,345,000	270,000	46,900	316,900
2025/26	2,075,000	275,000	41,500	316,500
2026/27	1,800,000	285,000	36,000	321,000
2027/28	1,515,000	290,000	30,300	320,300
2028/29	1,225,000	295,000	24,500	319,500
2029/30	930,000	300,000	18,600	318,600
2030/31	630,000	310,000	12,600	322,600
2031/32	320,000	320,000	6,400	326,400
TOTALS		3,130,000	389,000	3,519,000
Drainage Revenue Bonds, Series 2014				
2021/22	4,330,000	275,000	141,744	416,744
2022/23	4,055,000	280,000	133,494	413,494
2023/24	3,775,000	290,000	125,094	415,094
2024/25	3,485,000	295,000	116,394	411,394
2025/26	3,190,000	305,000	107,544	412,544
2026/27	2,885,000	315,000	98,394	413,394
2027/28	2,570,000	330,000	88,944	418,944
2028/29	2,240,000	340,000	78,630	418,630
2029/30	1,900,000	350,000	67,582	417,582
2030/31	1,550,000	365,000	55,768	420,768
2031/32	1,185,000	380,000	42,994	422,994
2032/33	805,000	395,000	29,694	424,694
2033/34	410,000	410,000	15,374	425,374
TOTALS		4,330,000	1,101,650	5,431,650
Drainage Revenue Bonds, Series 2020				
2021/22	8,905,000	350,000	279,800	629,800
2022/23	8,555,000	365,000	265,800	630,800
2023/24	8,190,000	380,000	251,200	631,200
2024/25	7,810,000	400,000	232,200	632,200
2025/26	7,410,000	420,000	212,200	632,200
2026/27	6,990,000	440,000	191,200	631,200

CITY OF AMARILLO
SCHEDULE OF MATURITIES
INTEREST AND REDEMPTION FUND - DRAINAGE BONDS
October 1, 2021

Fiscal Year	Outstanding Beginning of Year	Principal	Interest	Total
2027/28	6,550,000	465,000	169,200	634,200
2028/29	6,085,000	485,000	145,950	630,950
2029/30	5,600,000	510,000	121,700	631,700
2030/31	5,090,000	460,000	106,400	566,400
2031/32	4,630,000	475,000	92,600	567,600
2032/33	4,155,000	485,000	83,100	568,100
2033/34	3,670,000	495,000	73,400	568,400
2034/35	3,175,000	505,000	63,500	568,500
2035/36	2,670,000	515,000	53,400	568,400
2036/37	2,155,000	525,000	43,100	568,100
2037/38	1,630,000	535,000	32,600	567,600
2038/39	1,095,000	545,000	21,900	566,900
2039/40	550,000	550,000	11,000	561,000
TOTALS		8,905,000	2,450,250	11,355,250
	Drainage Revenue Bonds, Series 2021			
2021/22	9,160,000	275,000	331,887	606,887
2022/23	8,885,000	385,000	222,950	607,950
2023/24	8,500,000	390,000	215,250	605,250
2024/25	8,110,000	400,000	207,450	607,450
2025/26	7,710,000	410,000	199,450	609,450
2026/27	7,300,000	420,000	187,150	607,150
2027/28	6,880,000	435,000	174,550	609,550
2028/29	6,445,000	450,000	157,150	607,150
2029/30	5,995,000	470,000	139,150	609,150
2030/31	5,525,000	485,000	120,350	605,350
2031/32	5,040,000	500,000	105,800	605,800
2032/33	4,540,000	465,000	90,800	555,800
2033/34	4,075,000	475,000	81,500	556,500
2034/35	3,600,000	485,000	72,000	557,000
2035/36	3,115,000	495,000	62,300	557,300
2036/37	2,620,000	505,000	52,400	557,400
2037/38	2,115,000	515,000	42,300	557,300
2038/39	1,600,000	525,000	32,000	557,000
2039/40	1,075,000	535,000	21,500	556,500
2040/41	540,000	540,000	10,800	550,800
TOTALS		9,160,000	2,526,737	11,686,737

CITY OF AMARILLO
Fleet Services Fund
Estimated Receipts, Expenditures & Available Cash

	2020/21 Original Budget	2020/21 Revised Estimate	2021/22 Proposed Budget
Available Funds, beginning of year	$ 10,993,133	$ 10,993,167	$ 9,849,210
Add Revenues:			
Operating Income	18,194,563	18,064,074	18,665,027
Bond Proceeds	-	-	5,000,000
Available Resources	29,187,696	29,057,241	33,514,237
Deduct Expenditures:			
Operating, less depreciation	11,942,574	10,595,926	11,381,738
Nominal Capital	-	-	-
Capital	8,600,000	8,612,105	13,000,000
Debt Retirement Principal	-	-	176,000
Debt Retirement Interest	-	-	124,000
Total Expenditures	20,542,574	19,208,031	24,681,738
Available Funds, end of year	8,645,122	9,849,210	8,832,499
Less Reserves:			
Sick Leave and Annual Leave	271,924	291,129	296,952
Adjusted Available Funds, end of year	$ 8,373,198	$ 9,558,081	$ 8,535,547
Three Months Operating Reserve			$ 2,845,435
Capital Reserve			5,000,000
Target Reserve			$ 7,845,435
Available Cash Flow Over (Under) Reserve			$ 690,113

CITY OF AMARILLO
Interest and Redemption Fund - Fleet Services Fund
Statement of Bonded Indebtedness at October 1, 2021
and Expenditures by Issue for Fiscal Year 2021/2022

	BOND INDEBTEDNESS					EXPENDITURES		
BOND ISSUES	Date of Issue	Final Maturity Date	Interest Rate	Original Issue	Outstanding 10/01/21	Principal	* Interest	Total
Combination Tax & Revenue Certificates of Obligation								
Series 2022 (estimated)				$ 5,000,000	$ -	$ 176,000	$ 124,000	$ 300,000
Total Fleet Services Fund Debt					**$ -**	**$ 176,000**	**$ 124,000**	**$ 300,000**

*** Bond interest expense is included in the operating budget**

CITY OF AMARILLO
SCHEDULE OF MATURITIES
INTEREST AND REDEMPTION FUND - FLEET SERVICES BONDS
October 1, 2021

Fiscal Year	Outstanding Beginning of Year	Principal	Interest	Total

NO OUTSTANDING DEBT - ONE ANTICIPATED DEBT ISSUE IN 2022

Capital Projects

CITY OF
AMARILLO®
OPEN SPACES ★ ENDLESS OPPORTUNITIES

CAPITAL PROJECTS

The City's Capital Improvement Plan represents the staff's determination of projects that need to be completed during the next five years to improve the quality of life for all our citizens and to improve our present service delivery system. Funding for the 2021/2022 portion of this Capital Improvement Plan has been approved in the City's annual fiscal year budget. Funding for the remaining portion of the plan will be determined on an annual basis depending upon available financial resources and our changing needs and priorities.

CAPITAL PROJECTS FUND

General Construction -- To account for traffic engineering and other miscellaneous construction funded primarily by the general revenues of the City. This fund also accounts for costs of construction of various improvements to the City's parks which, in recent years, have been financed primarily by general revenues and, in some instances, by intergovernmental grants. The General Construction Fund is also used to account for general revenues designated for replacement of existing buildings, improvements and equipment, and for similar projects.

Street Assessments Fund -- To account for the construction of streets and alleys which are financed primarily by property owner participation.

Street Improvement Fund -- To account for improvements being made to major thoroughfares as well as the storm sewer system of the City which is financed by general revenues, augmented in some instances by property owner participation.

Golf Course Improvement Fund -- To account for the portion of green fees designated for improvements to the public golf courses.

Solid Waste Disposal Improvement Fund -- To account for costs of improvements to the City's solid waste disposal facilities, which in recent years have primarily been financed by general revenues.

T-Anchor-Bivins Improvement Fund -- To account for sales of City land, the proceeds of which are designated for future betterments to the historic Bivins home. This historic home is owned by the City and rented to the Amarillo Chamber of Commerce and other community service organizations.

Civic Center Improvement Fund -- To account for improvements to the Civic Center Complex which are financed by hotel tax receipts.

General Obligation Projects Fund -- To account for projects funded fully or partially through the issuance of general obligation debt.

METHODS OF FINANCING CAPITAL IMPROVEMENT PROJECTS

General Fund
The General Fund is the financing of improvements from revenues such as general taxation, fees, or service charges.

Earmarked Funds
With earmarked funds, monies are accumulated in advance or set aside for capital construction or purchase. The accumulation may result from a surplus of earmarked operational revenues, funds in depreciation reserves, or the sale of capital assets.

Certificates of Obligation Bonds
With certificates of obligation bonds, the taxing power of the jurisdiction is pledged to pay interest and retire the debt. Certificates of obligation bonds can be sold to finance permanent types of improvements such as municipal buildings, parks, and recreation facilities.

General Obligation Bonds
With general obligation bonds, the taxing power of the jurisdiction is pledged to pay interest and retire the debt. General obligation bonds can be sold to finance permanent types of improvements such as municipal buildings, parks, and recreation facilities. Voter approval is required.

Revenue Bonds
Revenue bonds are frequently sold for projects that produce revenues, such as water and sewer systems. Voter approval is not required.

Lease-Purchase
The lease-purchase method requires the City to prepare specifications for a needed expenditure. The equipment is then leased by the municipality. At the end of the lease period, the title to the equipment can be conveyed to the municipality without any future payments.

Special Assessments
Public works that benefit particular properties may be financed more equitably by special assessment, i.e. paid by those who directly benefit.

State and Federal Grants
State and federal grant-in-aid programs are available to finance a number of programs. These may include streets, water and sewer facilities, airports, parks and playgrounds, etc. The cost of funding these facilities may be borne completely by grant funds or a local share may be required.

Enterprise Funds
Funds established from the delivery of specific services where the money paid to administer the services, and the expenses as a result of providing services, are accounted for separate from the General Fund budget of the City.

FUNCTIONS OF THE CAPITAL IMPROVEMENT PROGRAM

Estimating capital requirements, budgeting priority projects and identifying revenue sources for proposed improvements.

Scheduling all capital projects over a fixed period with appropriate planning, implementation, and informing the public of projected capital improvements.

Coordinating the activities of various departments in meeting project schedules.

Monitoring and evaluating the progress of capital projects.

CAPITAL IMPROVEMENT DEFINITIONS

Capital Improvement Project
Any expenditure of public funds for the purchase, construction, rehabilitation, replacement, or expansion of the physical assets of the community when the project is relatively large in size, expensive, long-term, and permanent. A capital improvement project should have a useful life of over five years and a unit value of at least $25,000. Some common examples include streets, libraries, tennis courts, signal systems, fire stations, water and sewer lines, and fire engines. Capital Improvement Projects should not include expenditures for equipment or services that management defines as operating budget items and which should be financed out of current revenue.

Capital Improvement Program
A five-year scheduling of public physical improvements to be constructed with estimated resources available to finance the projected expenditures.

Capital Improvement Budget
Improvements programmed for the next fiscal year and adopted as part of the normal budget process of the City. It is shown as year number one of the Capital Improvements Program.

CAPITAL PROJECTS

Many of the City projects are maintenance and annual replacement projects that may have an impact but are absorbed by the existing operating budgets. The City continues to face an aging infrastructure. The City has included $0.6 million funded from the Civic Center improvement fund for various enhancements to the Civic Center, and $8 million for routine replacements of rolling stock. In November 2016, the City held a $340 million general obligation bond election which included seven propositions: Streets, Public Safety, Municipal Facilities, Neighborhood Parks, Civic Center Improvements, Fleet Services and Athletic Facilities. Voters approved two of these propositions: Streets and Public Safety. As a result, $17.1 million has been included to address needs of aged street and traffic control infrastructure and $0.5 million has been included to address various neighborhood plan initiatives.

The City's General Fund capital program includes funding for the participation of $2.3 million in a Public Private Partnership for the development of a Multi-Sport Youth Athletic Complex, funding of $3.5 million for various Park Maintenance projects, $7 million for the selection and implementation of a new financial ERP software, $2.2 million for various facilities improvements, $0.4 million various Fire Department training and equipment grants.

The City Water and Wastewater Utility, or Utilities Fund includes $36.2 million in capital projects, partially funded with anticipated bond proceeds of $28.5 million. The City Council has approved a 3% rate increase to fund the related debt service. The City is in year five of its five-year Capital Improvement Program in this budget. The City estimates a 15% rate increase spread equitable over five years to fund just over $140.0 million in improvements during that same time period. 2021/2022 is the fifth year of this five-year plan. Amarillo now has over 1,400 miles of water mains and over an additional 1,030 miles of wastewater mains. The City's water and wastewater systems are very robust and have excellent capacity. Efforts will continue to focus on addressing aging infrastructure and ensuring future capacity.

The Drainage Utility Fund allows us to address improvements to the storm water drainage system. We anticipate addressing capital needs in the approximate amount of $4.5 million for the 2021/2022 year. Projects will include maintenance and extensions to the storm sewer drainage system. The City Council has approved a 4% rate increase to help fund the capital program.

The Airport Fund includes $10 million in capital projects, with anticipated federal and state grant awards in the amount of $2.6 million. Projects include various enhancements and maintenance needed to the terminal and airfield.

CAPITAL PROJECTS OPERATING IMPACTS

OPERATING IMPACTS					
Project Number	**Project Name**	**Total Project**	**Software Costs**	**O&M**	**Total Impact**
411122	GPS Opticom Units	$ 30,000	$ -	$ 1,000	$ 1,000
440069	Auditorium Elevator	14,000	-	500	500
523485	Opex Mail Machine Upgrade	97,025	-	250	250
523216	OSG PLC Controls for Ozone Equipment	120,000	-	10,000	10,000
523124	WWC Additional Camera Unit	380,000	-	12,000	12,000
530007	WWC Cast Iron Lining	350,000	-	20,000	20,000
521761	TRN Recoat Two (2) Metal Tank Exteriors	1,890,000	-	195,000	195,000
523218	Building Roof Repair/Replace-Administration, Generator and Old Shop:	100,000	-	1,000	1,000
540164	Rehabilitation of Bag Carousels	280,000	-	8,000	8,000
540215	Facilities Service Truck Two	84,000	-	500	500
Total Operating Impact		$	-	**$248,250**	**$248,250**

No quantifiable operating impacts were identified within the 2021/2022 annual budget aside from those noted above. However, operating impacts are anticipated in future periods as projects reach completion. The GPS Opticom Units upgrade operating costs as noted above can be absorbed in the current operating budget of the General Fund. The Civic Center Auditorium Elevator project operations and maintenance costs above can be absorbed in the current operating budget. They will be partially offset by operating efficiencies achieved by replacing these aging units. Most projects in the Water & Sewer system will have minimal operating impact as most are rehabilitation or maintenance related with the exception of those listed above. These operating impacts can be absorbed in the division's current activity. As the system expands and more customers are brought on, the revenue collected increases to cover these additional costs. Airport Improvement projects are not expected to have a major operational impact either as these projects are mostly related to maintenance and rehabilitation of the current Airport property with the exception noted above which can be absorbed in the division's current operations. Drainage projects will have a minimal operating impact and can be absorbed in the division's current activity. The Fleet Services and IT projects will also have minimal future operating impacts as these are replacement projects.

CITY OF AMARILLO
SUMMARY OF RESOURCES AND EXPENDITURES
CAPITAL PROJECTS FUNDS
FISCAL YEAR 2021/2022

	Total	General Construction	Street Assessments	Street Improvement	Golf Course Improvement	Solid Waste Improvement	Bivins Improvement	Civic Center Improvement	General Obligation Projects
Balance 10/01/2020 (see below)	10,715,799	4,817,675	4,166	942,865	3	708,626	234,800	3,542,753	464,911
Fiscal Year 2020/2021									
Add:									
Grant and Other Revenue	12,596,558	8,985,907	1,827	1,387,104	261,857	9,042	14	1,926,811	23,996
Bond Proceeds	17,599,270	-	-	-	-	-	-	-	17,599,270
Deduct:									
M & O Expenditures	7,449,880	4,759,811	-	175,488	201,581	113,000	-	2,200,000	-
Capital Expenditures	24,119,478	3,760,101	-	1,387,000	-	-	-	884,200	18,088,177
Total Expenditures	31,569,358	8,519,912	-	1,562,488	201,581	113,000	-	3,084,200	18,088,177
Balance 10/01/2021	9,342,269	5,283,670	5,993	767,481	60,279	604,668	234,814	2,385,364	-
Fiscal Year 2021/2022									
Add:									
Sales, Receipts and Revenues	25,643,489	18,161,358	1,800	2,337,000	261,857	9,000	60	4,872,414	-
Bond Proceeds	10,000,000	10,000,000	-	-	-	-	-	-	-
Other Sources	270,000	270,000	-	-	-	-	-	-	-
Deduct:									
M & O Expenditures	3,214,718	12,120	-	120	201,544	-	-	3,000,934	-
Capital Expenditures	31,864,240	27,019,240	-	2,337,000	-	93,000	-	2,415,000	-
Total Expenditures	35,078,958	27,031,360	-	2,337,120	201,544	93,000	-	5,415,934	-
Balance 10/01/2022	10,176,800	6,683,668	7,793	767,361	120,592	520,668	234,874	1,841,844	-
Available Funds Calculation:									
Cash & Investments	43,873,847	15,812,769	1,350,220	942,865	3	5,269,465	234,800	6,001,576	14,262,149
(Appreciation) Depreciation in Investments	(24,957)	(10,098)	-	-	-	(1,780)	-	(13,079)	-
Assets to be converted to Cash	108,623	99,079	-	-	-	5,320	-	3,306	918
Less: Liabilities & Encumbrances	(4,115,760)	(144,657)	(921,433)	-	-	(9,640)	-	(377,580)	(2,662,450)
Less: Construction in Progress Balances	(29,125,954)	(10,939,418)	(424,621)	-	-	(4,554,739)	-	(2,071,470)	(11,135,706)
Balance 10/01/2020	10,715,799	4,817,675	4,166	942,865	3	708,626	234,800	3,542,753	464,911

City of Amarillo
Capital Improvement Plan
Fiscal 2021/2022

	Description	Total Project
411413	Facilities Capital Maintenance (E&I): To create a reoccurring Capital account, for the Facilities Department, to withstand unforeseen emergencies regarding maintenance and repairs to City facilities. (Related to Council Pillars, Fiscal Responsibility)	1,900,000
411505	Simms Building UPS System Upgrade: Single Module 150kVA UPS System. System input voltage of 480V, 60Hz, 3 Phase. System output voltage of 480V, 60Flz, 3 Phase with fixed capacity of 150kVA, 60Hz, 3 phase. (Related to Council Pillars, Fiscal Responsibility)	379,500
41010-1252	**Facilities Maintenance**	**2,279,500**
411486	Financial/ERP Software: This project will cover the procurement and consulting services for a new financial/enterprise resource planning (ERP) software that will also include procurement, payroll, and human resource (HR) cost management functions. (Related to Council Pillars, Fiscal Responsibility)	7,004,950
41010-1315	**Finance**	**7,004,950**
441536	School Liaison Vehicles: Two Black and White patrol equipped vehicles (class 115) for AISD School Liaison Officers. (Related to Council Pillars, Public Safety)	110,000
411539	CISD School Liaison Vehicles: One Black and White patrol equipped vehicle (class 115) for CISD School Liaison Officer. (Related to Council Pillars, Public Safety)	55,000
411542	Patrol Vehicles: One Black and White patrol equipped vehicle (class 110) each year for 5 years. Initial Purchase of vehicle with all equipment. (Related to Council Pillars, Public Safety)	68,440
411543	Police Evidence Building: This project is to replace the roof and add air conditioning the police property and evidence warehouse. (Related to Council Pillars, Public Safety)	275,000
411546	Upfitting Patrol Vehicles: Upfit cost for 14 new patrol vehicles (yearly recurring) Replacement equipment installation for existing cars as they are retired. Durable equipment such as radios, camera systems and other items are reused. (Related to Council Pillars, Public Safety)	168,000
41010-1610	**Police**	**676,440**
411547	Tri-State Fairgrounds Complex Master Plan: Hire a professional consultant to complete a master plan for the Tri-State Fairgrounds and surrounding areas. The planning process is expected to involve stakeholder interviews, public participation, a facilities demand analysis, land use and infrastructure assessments, and an economic impact analysis to develop a concise and coordinated roadmap for the fairgrounds area to guide planning and development among all partners for the next 20 years. (Related to Council Pillars, Economic Development and Redevelopment)	200,000
411548	City of Amarillo Comprehensive Plan Update: Hire a professional consultant to complete an update to the City of Amarillo Comprehensive Plan. This would involve a public engagement strategy, land use review, future growth analysis, coordination with other city infrastructure/transportation plans to provide revised goals and strategies to guide future growth & development. (Related to Council Pillars, Economic Development and Redevelopment)	400,000
41010-1720	**Planning**	**600,000**
411685	Youth Athletic Complex: Participation in a Public Private Partnership for the development of a Multi-Sport Youth Athletic Complex. (Related to Council Pillars, Civic Pride)	2,303,870
411686	Athletic Field Rehabilitation: Funding for the rehabilitation of utility infrastructure at multiple parks facilities to facilitate their continued future use. (Related to Council Pillars, Fiscal Responsibility)	10,000,000
41010-1820	**Park Improvement**	**12,303,870**

City of Amarillo
Capital Improvement Plan
Fiscal 2021/2022

	Description	Total Project
411687	Park Maintenance Equipment & Improvements: Annual Funding for Parks Equipment & Improvements, to better address urgent Park issues that arise during the year. (Related to Council Pillars, Economic Development and Redevelopment)	3,400,000
411594	San Jacinto Park Area Lighting Replacement: Replacement of area lighting. New Poles, LED Fixtures, Communications / Controllers. Demolition and removal of existing equipment and structures. San Jacinto Park. (Related to Council Pillars, Public Safety)	84,800
411652	9th Street Trail Head Grant Project: Build a Project Trail Head and parking lot for the 9th Street Trails as part of a Grant award with an 80% funding and a 20% match to provide a parking lot for safe access to the trails. Additionally, a trail head will be built to connect to the trails with information about maps, safety, volunteer trail stewardship, and maintenance. (Related to Council Pillars, Civic Pride)	234,680
41010-1861	**Parks Maintenance**	**3,719,480**
410716	Fire Apparatus Equipment Upfitting (E&I): This is a critical E&I project intended to fund the additional items installed on a new fire vehicle before it is put into service. These items are not dealer furnished and may include department decals or vehicle wraps, traffic control devices, Jaws-of-Life brackets, mobile computer docking stations, Fire Shop fabrication materials, etc. (Related to Council Pillars, Public Safety)	75,000
411122	GPS Opticom Units: This project will upgrade old, unsupported Opticom units and provide traffic safety personal protective equipment each year. (Related to Council Pillars, Public Safety)	30,000
411489	Firehouse Subs Public Safety Foundation Grant: This job will fund the Firehouse Subs Public Safety Foundation grant program. The project proposed will be to purchase two cardiac monitors to provide paramedic services while replacing aging AEDs. (Related to Council Pillars, Fiscal Responsibility)	30,000
41010-1910	**Fire Operations**	**135,000**
411329	Assistance to Firefighters Grant (AFG) Matching Funds (E&I): This E&I project will set aside 10% matching funds for FEMA's Assistance to Firefighters Grant. This will allow the Fire Department to leverage. The projects selected will be determined based on the needs of the AFD and FEMA's program guidance and priorities each time the application period opens. (Related to Council Pillars, Public Safety)	300,000
41010-1920	**Fire Support**	**300,000**
4100	**General Construction Fund**	**27,019,240**
420064	Various Street Resurfacing (Related to Council Pillars, Transportation)	2,337,000
4200-1420	**Street**	**2,337,000**
4200	**Street Improvement Fund**	**2,337,000**
430113	Solid Waste E&I: This project is for the funding of expansion and improvements to the City's solid waste collection and disposal programs. Items to be funded from this project include the replacement of existing dumpsters, polycarts, vehicles, equipment, and related appurtenances as well as critical or unexpected needs of the Solid Waste Division. (Related to Council Pillars, Customer Service)	93,000
4300-1431	**Solid Waste Collection**	**93,000**
4300	**Solid Waste Disposal Improvement Fund**	**93,000**
440069	Auditorium Elevator: Addition of new patron elevator located on the west side of the Auditorium.(Related to Council Pillars, Customer Service)	14,000

City of Amarillo
Capital Improvement Plan
Fiscal 2021/2022

	Description	Total Project
440079	GNC Portable Chairs: Total replacement of all portable seating in the Globe-News Center. (Related to Council Pillars, Civic Pride)	76,000
440271	Auditorium Drape Replacement: Total replacement of all drapes on Auditorium stage. (Related to Council Pillars, Civic Pride)	70,000
440381	Coliseum Restroom Renovations: Refurbishment and updating of the existing Coliseum restrooms. (Related to Council Pillars, Customer Service)	365,000
440495	Heritage Room Portable Wall Replacement: Complete replacement of portable wall system throughout the Heritage Room, including all track. (Related to Council Pillars, Customer Service)	1,800,000
440609	Portable Dance Floor Replacement: Replacement of existing portable dance floor at the Civic Center Complex. (Related to Council Pillars, Public Safety)	65,000
440610	Overhead Door Replacement: Overhead door replacements throughout the Civic Center Complex. (Related to Council Pillars, Fiscal Responsibility)	25,000
4400-1241	**Civic Center**	**2,415,000**
4400	**Convention Annex Improvement Fund**	**2,415,000**
4000	**Capital Project Fund**	**31,864,240**
523485	Opex Mail Machine Upgrade: Falcon+ Model 72 Mail Sorting Machine. This Machine cuts, scans and uploads payment images through an electric file to the Bank. This would be a replacement due to the high volumes of mail we receive on a daily basis. Approximately 700-1500 pieces of mail are sorted daily through this machine. The current equipment is out dated and no longer supported due to being on the Windows 7 platform. IT has noted that all equipment must be able to perform on current version of Windows and would need to be replaced due to security issues. (Related to Council Pillars, Customer Service)	97,025
52123-52100	**Utilities Office**	**97,025**
521636	PRD Asarco Meter Vault: Installing a new meter vault for redundancy to include water meter at Asarco. (Related to Council Pillars, Fiscal Responsibility)	90,000
521782	PRD Annual Well Addition: The addition of wells to maintain and/or increase current production levels. The City has expanded the planned expansion of water production to include the addition of wells in either the Carson County Well Field or the Potter County Well Field. (Related to Council Pillars, Economic Development and Redevelopment)	126,000
521913	PRD XCEL Well Meter Vault: Relocation of and improvements to the well water meter vault for XCEL Energy. (Related to Council Pillars, Fiscal Responsibility)	24,000
52123-52200	**Water Production**	**240,000**
521664	TRN Rehab 34th to Bonham Transmission Main Phase II: Rehab of the existing transmission main between 34th and Bonham/ Phase 2. (Related to Council Pillars, Fiscal Responsibility)	1,491,000
521761	TRN Recoat Two (2) Metal Tank Exteriors at 24th Avenue: Rehab and recoating of the interior and exterior of two (2) 5MGD storage tanks at 24th Pump Station. (Related to Council Pillars, Fiscal Responsibility)	1,890,000
521762	TRN Repairs To 34th Concrete Tank: Repair floor joints of 5 MG concrete water storage tank at 34th pump station. (Related to Council Pillars, Public Safety)	220,000
521912	TRN Repaint Independence Tank, Interior and Exterior: Paint the interior and exterior of the Independence elevated storage tank. (Related to Council Pillars, Fiscal Responsibility)	1,035,000
523198	TRN Design for the rehab or replace phases of Carson County Transmission Main. (Related to Council Pillars, Public Safety)	4,000,000
52123-52210	**Water Transmission**	**8,636,000**

City of Amarillo
Capital Improvement Plan
Fiscal 2021/2022

	Description	Total Project
521128	OSG Administration and Chemical II Building Roof Repair and Painting: Roof Repairs and painting of the Administration and Chemical II Buildings. (Related to Council Pillars, Public Safety)	200,000
523216	OSG PLC Controls for Ozone Equipment: This project would add control components to existing equipment and SCADA monitoring of ozone residuals. (Related to Council Pillars, Public Safety)	120,000
52123-52220	**Surface Water Treatment**	**320,000**
521400	WD Water System Expansion: Annual funding for the construction of new water main extensions in new developing areas. (Related to Council Pillars, Fiscal Responsibility)	500,000
523366	WD Water Main Replacement Project:Ongoing project utilizing outside contracting to replace small diameter water mains, primarily 2",4", and 6", throughout the city. Targeted replacement of older lines with a history of problems. (Related to Council Pillars, Customer Service)	598,365
523433	WD Water Extensions and Improvements (E&I): Funding for emergency, critical or unexpected needs to the City's water system. (Related to Council Pillars, Customer Service)	2,100,000
52123-52230	**Water Distribution**	**3,198,365**
521402	WWC Sewer System Expansion: Annual funding for the construction of new sewer main extensions in new developing areas. (Related to Council Pillars, Fiscal Responsibility)	500,000
521649	WWC Sewer Extension and Improvements (E&I): Funding for emergency and unexpected needs for waste water collection lines, force mains, lift stations, plant maintenance, main extensions and improvements in the City's sewer system. (Related to Council Pillars, Fiscal Responsibility)	1,400,000
523123	WWC Imhoff Tank Abandonment: This Project was identified in the 2013 Wastewater Master Plan to remove and pump the water currently flowing into the active Imhoff Tank at Hwy 60 and English Road. (Related to Council Pillars, Fiscal Responsibility)	389,700
523124	WWC Additional Camera Unit: This is an additional internal inspection camera unit used to tv sewer mains to identify sewer line problems and locate taps. (Related to Council Pillars, Fiscal Responsibility)	380,000
523126	WWC Lift Station #19 Relocation: Funding for the relocation of Lift Station #19 as identified in the 2013 Wastewater Master Study. (Related to Council Pillars, Fiscal Responsibility)	2,126,350
523204	WWC Lift Station # 10 Upsize Capacity: Lift Station #10 must be upsized due to lack of capacity. The City needs to look at the option of rerouting the flow at Coulter to the north to reduce the flow at Lift Station #10. This would allow for the use of Lift Station #10 without upgrading. (Related to Council Pillars, Fiscal Responsibility)	1,138,500
530007	WWC Cast Iron Lining: This is to replace or reline all of the cast iron sewer mains throughout the city. (Related to Council Pillars, Fiscal Responsibility)	350,000

City of Amarillo
Capital Improvement Plan
Fiscal 2021/2022

	Description	Total Project
530020	Sewer Main Relocation-TxDOT SW Loop 335: Relocation of sewer mains from TxDOT Right-of-Way and continuation of sanitary service. (Related to Council Pillars, Fiscal Responsibility)	2,764,000
52123-52240	**Waste Water Collection**	**9,048,550**
520391	RR Line Finished Water Reservoir: This project is a rehabilitation of the North and South Finished Reservoir. This will return the reservoirs to operational capabilities and State compliance. The project will include the installation of an HDPE liner, concrete floor and replacement of influent an effluent piping. (Related to Council Pillars, Customer Service)	374,400
521628	RR Expand/Add Sludge Injection Basin: Secondary sludge holding basin for digested sludge awaiting disposal. Texas Pollutan Discharge Elimination System Regulations prohibit the disposal of digested sludge at the Dedicated Land Disposal (DLD) Site during or immediately following inclement weather. (Related to Council Pillars, Fiscal Responsibility)	644,750
523218	Building Roof Repair/Replace-Administration, Generator and Old Shop: Repair or replace roofs as required at Administration, Generator and Old Shop buildings as needed. (Related to Council Pillars, Fiscal Responsibility)	100,000
523219	DAF Building: Construct a building over DAF units to protect from inclement weather and upgrade flotation system to achieve optimal solids separation. (Related to Council Pillars, Fiscal Responsibility)	750,000
523221	High Lift Hydraulic Check Valve Replacement: Replace hydraulic unit that controls the opening/closing of check valves at High Lift Pump Station that provides water to Xcel Energy Power Plant. The main hydraulic unit and check valves are over 40 years old. The backup unit was salvaged from the filter back wash system and it is over 25 years old and pressure output is not enough to operate multiple valves. (Related to Council Pillars, Fiscal Responsibility)	225,000
523222	Laboratory and Operator Room Remodel: Enlarge BOD room in Main Lab to provide more workspace. Upgrade temperature control unit for BOD room to maintain proper temperature for sample incubation. Enlarge Operator room to provide more workspace. Install fume hood in Operator Room to exhaust chemical and biological odors. (Related to Council Pillars, Long Term Plan Infrastructure)	510,000
523449	SPS Discharge line Repairs: This will be to repair the SPS Discharge line fro River Road WWTF. (Related to Council Pillars, Fiscal Responsibility)	1,000,000
52123-52260	**River Road Water Reclamation**	**3,604,150**
523225	Overhaul #2 Waukesha Engine: The three (3) Waukesha engines that provide the power for the Wastewater Treatment process were installed as part of the 1993 plant expansion and have never been overhauled. (Related to Council Pillars, Fiscal Responsibility)	107,000
523227	Replace Bar Screen and Conveyors: Bar screens were installed as part of the 1993 Plant expansion. Rake assemblies and rails continue to have numerous repairs. (Related to Council Pillars, Fiscal Responsibility)	2,038,325
523228	Construct Headworks Diversion: Construct Headworks Diversion pipeline to divert all flow to the flow equalization basin providing approximately 12 hours capacity. It can then be pumped back through the plant for proper treatment and discharge. (Related to Council Pillars, Fiscal Responsibility)	100,000

City of Amarillo
Capital Improvement Plan
Fiscal 2021/2022

Description		Total Project
523229	Primary and Final Clarifier Overhauls: The project will provide for replacement of the sludge rake mechanism and weirs as needed in the clarifiers of the treatment plant. (Related to Council Pillars, Fiscal Responsibility)	8,250,000
523230	Replace #1 Waukesha: Replace the #1 Waukesha with a 600 horsepower motor and variable drive. (Related to Council Pillars, Fiscal Responsibility)	570,585
52123-52270	**Hollywood Road Waste Water Treatment**	**11,065,910**
5200	**Water & Sewer Fund**	**36,210,000**
540106	Rosenwald & Batson Reconstruction. (Related to Council Pillars, Transportation)	1,305,939
540157	Parking Lot & Garage Enhancements Phase V: Phase V of V for Parking Lot & Garage Enhancement Project - as identified through Facility Assessment. (Related to Council Pillars, Transportation)	225,000
540164	Rehabilitation of Bag Carousels - (2): Current Bag Carousels have met their useful life (10 years old) and have excessive maintenance. Bag Carousels are needed to transport checked luggage from Explosive Detection System Room to Aircraft. New Bag Claim Carousels will be more efficient and reflect a decrease in utility usage. (Related to Council Pillars, Transportation)	280,000
540193	Replace Terminal Air Handler (1 of 13): Replace Terminal Air Handler (1 of 13) Design, Construction, CA/RPR. (Related to Council Pillars, Transportation)	700,000
540214	Building 602 Maintenance (Related to Council Pillars, Transportation)	100,000
540215	Facilities Service Truck Two (Related to Council Pillars, Transportation)	84,000
540346	SRE Broom Truck (2) For airfield snow removal operations. (Related to Council Pillars, Transportation)	1,601,000
540359	Parking Facility Expansion and Rehabilitation Phase I (Related to Council Pillars, Transportation)	5,800,000
54120-54110	**Airport**	**10,095,939**
5400	**Airport Fund**	**10,095,939**
560000	Storm Sewer repairs Extensions & Improvements: Funding for emergency, critical or unexpected needs to the City's storm sewer drainage system. (Related to Council Pillars, Economic Development and Redevelopment)	800,000
560033	Western Plaza Drive From Hobbs TO IH 40: Install gabion structures along the lake walls adjacent to Western Plaza Drive in order to stabilize the banks, improve appearance and improve future maintainability. Bank stabilization is required prior to reconstruction of the roadway. (Related to Council Pillars, Fiscal Responsibility)	2,500,000
560134	Bennett Lake - Lamar Street Line: Upsize the existing discharge into the lake and prepare for future upgrades to the system. Rehabilitate existing drainage channel into the lake and address flooding of the intersection of Lamar Street and 45th Avenue as well as adjacent businesses. Reconstruction of Lamar Street to direct overland flow to the lake. (Related to Council Pillars, Public Safety)	800,000
560135	Drainage Utility Capital Project Program: This funding is for drainage related capital projects throughout the City, identified by th department. Work will involve repair and maintenance of existing storm sewer lines, inlets, culverts, erosion control and playa lakes under the ownership of the City. (Related to Council Pillars, Fiscal Responsibility)	400,000
56200-56100	**Drainage Utility**	**4,500,000**
5600	**Drainage Utility Fund**	**4,500,000**
5000	**Enterprise Fund**	**50,805,939**

City of Amarillo
Capital Improvement Plan
Fiscal 2021/2022

	Description	Total Project
610003	Scheduled Replacements: Purchase of scheduled replacements of City fleet vehicles. (Related to Council Pillars, Fiscal Responsibility)	8,000,000
610004	CSP Fuel Sites: This project is to construct a new Fueling Site. Current fueling site is 29 years old and do not meet current Texas Commission on Environmental Quality (TCEQ) requirements. The tank and 2 dispensers are obsolete and out of service. Current site is unable to supply needs to fleet vehicles, such as Diesel Exhaust Fluid (DEF) for 2010 and later model vehicles. (Related to Council Pillars, Fiscal Responsibility)	5,000,000
61120-61120	**Fleet Services**	**13,000,000**
6100	**Fleet Services Fund**	**13,000,000**
6000	**Internal Service Funds**	**13,000,000**
	City of Amarillo	**95,670,179**

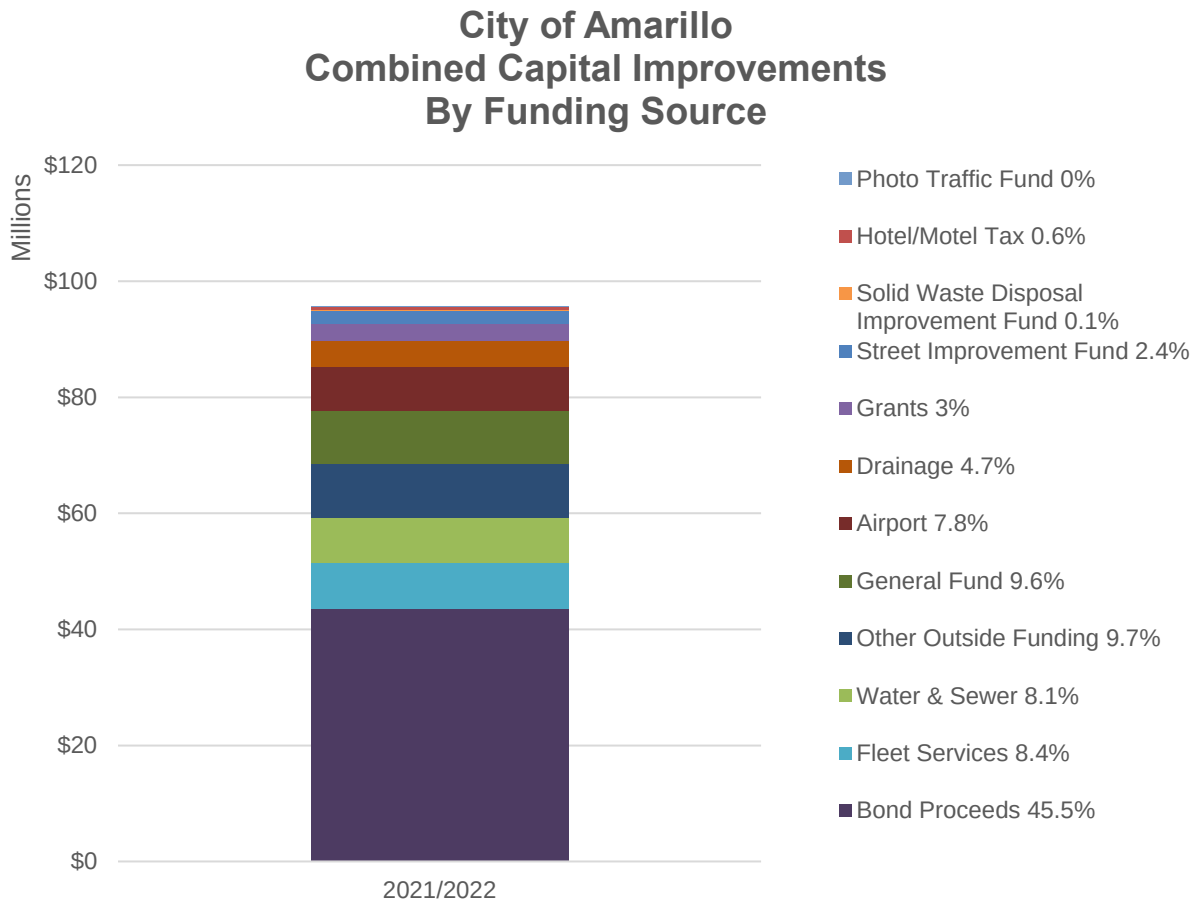
City of Amarillo
21/22 CIP by Funding Source

PROJECT NUMBER	PROJECT NAME	2021-22 TOTAL	Other Funding	Grant in Aid - Federal	TxDOT Assistance	Bond Proceeds	W&S Bond Proceeds	Photo Traffic Enforcement	HOT Tax	General Funding	Water & Sewer	Airport	Drainage	Fleet	IT
41010-1231	**Radio Communications**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
41010-1232	**Emergency Management**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
411413	Facilities Capital Maintenance (E&I)	1,900,000	0	0	0	0	0	0	0	1,900,000	0	0	0	0	0
411505	Simms Building UPS System Update	379,500	0	0	0	0	0	0	0	379,500	0	0	0	0	0
41010-1252	**Facilities Maintenance**	**2,279,500**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**2,279,500**	**0**	**0**	**0**	**0**	**0**
411486	Financial/ERP Software System	7,004,950	7,004,950	0	0	0	0	0	0	0	0	0	0	0	0
41010-1315	**Finance**	**7,004,950**	**7,004,950**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
41010-1415	**CP&DE**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
411536	School Liaison Vehicles	110,000	82,500	0	0	0	0	0	0	27,500	0	0	0	0	0
411539	CISD School Liaison Vehicles	55,000	41,250	0	0	0	0	0	0	13,750	0	0	0	0	0
411542	Patrol Vehicles	68,440	0	0	0	0	0	0	0	68,440	0	0	0	0	0
411543	Police Evidence Building	275,000	0	0	0	0	0	0	0	275,000	0	0	0	0	0
411546	Upfitting Patrol Vehicles	168,000	0	0	0	0	0	0	0	168,000	0	0	0	0	0
41010-1610	**Police**	**676,440**	**123,750**	**0**	**0**	**0**	**0**	**0**	**0**	**552,690**	**0**	**0**	**0**	**0**	**0**
41010-1710	**Animal Control**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
411547	Tri-State Fairgrounds Complex Master Plan	200,000	150,000	0	0	0	0	0	0	50,000	0	0	0	0	0
411548	City of Amarillo Comprehensive Plan Update	400,000	0	0	0	0	0	0	0	400,000	0	0	0	0	0
41010-1720	**Planning**	**600,000**	**150,000**	**0**	**0**	**0**	**0**	**0**	**0**	**450,000**	**0**	**0**	**0**	**0**	**0**
4100-1731	**Transportation**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
41010-1732	**Traffic Field Operations**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
4100-1740	**Building Safety**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
41010-1761	**Transit Fixed**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
41010-1811	**Ross Rogers**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
41010-1812	**Comanche Trail**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
411685	Youth Athletic Complex	2,303,870		0	0		0	0	0	2,303,870	0	0	0	0	0
411686	Athletic Field Rehabilitation	10,000,000	0	0	0	10,000,000	0	0	0	0	0	0	0	0	0
41010-1820	**Park Improvement**	**12,303,870**	**0**	**0**	**0**	**10,000,000**	**0**	**0**	**0**	**2,303,870**	**0**	**0**	**0**	**0**	**0**
41010-1840	**Swimming Pool**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
411687	Park Maintenace E & I	3,400,000	0	0	0	0	0	0	0	3,400,000	0	0	0	0	0
411594	San Jacinto Park Area Lighting Replacement	84,800								84,800					
411652	9th Street Trail Head Grant Project	234,680	183,180	0	0	0	0	0	0	51,500	0	0	0	0	0
41010-1861	**Park Maintenance**	**3,719,480**	**183,180**	**0**	**0**	**0**	**0**	**0**	**0**	**3,536,300**	**0**	**0**	**0**	**0**	**0**

PROJECT NUMBER	PROJECT NAME	2021-22 TOTAL	Other Funding	Grant in Aid - Federal	TxDOT Assistance	Bond Proceeds	W&S Bond Proceeds	Photo Traffic Enforcement	HOT Tax	General Funding	Water & Sewer	Airport	Drainage	Fleet	IT
410716	Fire Apparatus Equipment Upfitting (E&I)	75,000	0	0	0	0	0	0	0	75,000	0	0	0	0	0
411122	GPS Opticom Units update and other traffic safety measures	30,000	0	0	0	0	0	30,000	0	0	0	0	0	0	0
411489	Firehouse Subs Public Safety Foundation Grant	30,000	30,000	0	0	0	0	0	0	0	0	0	0	0	0
41010-1910 Fire Operations		**135,000**	**30,000**	**0**	**0**	**0**	**0**	**30,000**	**0**	**75,000**	**0**	**0**	**0**	**0**	**0**
411329	Assistance to Firefighters Grant (AFG) Matching Funds (E&I)	300,000	0	270,000	0	0	0	0	0	30,000	0	0	0	0	0
41010-1920 Fire Support		**300,000**	**0**	**270,000**	**0**	**0**	**0**	**0**	**0**	**30,000**	**0**	**0**	**0**	**0**	**0**
41010-1940 Fire Marshal		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
4100 General Construction Fund		**27,019,240**	**7,491,880**	**270,000**	**0**	**10,000,000**	**0**	**30,000**	**0**	**9,227,360**	**0**	**0**	**0**	**0**	**0**
420064	Various Street Resurfacing	2,337,000	0	0	0	0	0	0	0	2,337,000	0	0	0	0	0
4200-14205 Street		**2,337,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**2,337,000**	**0**	**0**	**0**	**0**	**0**
4200 Street Improvement Fund		**2,337,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**2,337,000**	**0**	**0**	**0**	**0**	**0**
430113	Solid Waste E&I	93,000		0	0	0	0	0	0	93,000	0	0	0	0	0
4300-1431 Solid Waste Collection		**93,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**93,000**	**0**	**0**	**0**	**0**	**0**
4300-1432 Solid Waste Disposal		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
4300 Solid Waste Disposal Improvement Fund		**93,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**93,000**	**0**	**0**	**0**	**0**	**0**
440069	Auditorium Elevator	14,000	0	0	0	0	0	0	14,000	0	0	0	0	0	0
440079	GNC Portable Chairs	76,000	0	0	0	0	0	0	76,000	0	0	0	0	0	0
440271	Auditorium Drape Replacement	70,000	0	0	0	0	0	0	70,000	0	0	0	0	0	0
440381	Coliseum Restroom Renovations	365,000	0	0	0	0	0	0	365,000	0	0	0	0	0	0
440495	Heritage Room Portable Wall Replacement	1,800,000	1,800,000	0	0	0	0	0	0	0	0	0	0	0	0
440609	Portable Dance Floor Replacement	65,000	0	0	0	0	0	0	65,000	0	0	0	0	0	0
440610	Overhead Door Replacement	25,000	0	0	0	0	0	0	25,000	0	0	0	0	0	0
4400-12410 Civic Center		**2,415,000**	**1,800,000**	**0**	**0**	**0**	**0**	**0**	**615,000**	**0**	**0**	**0**	**0**	**0**	**0**
4400 Convention Annex Improvement Fund		**2,415,000**	**1,800,000**	**0**	**0**	**0**	**0**	**0**	**615,000**	**0**	**0**	**0**	**0**	**0**	**0**

PROJECT NUMBER	PROJECT NAME	2021-22 TOTAL	Other Funding	Grant in Aid - Federal	TxDOT Assistance	Bond Proceeds	W&S Bond Proceeds	Photo Traffic Enforcement	HOT Tax	General Funding	Water & Sewer	Airport	Drainage	Fleet	IT
4600 Bond Project Fund		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
4000 Capital Project Fund		**31,864,240**	**9,291,880**	**270,000**	**0**	**10,000,000**	**0**	**30,000**	**615,000**	**11,657,360**	**0**	**0**	**0**	**0**	**0**
523485	Opex Mail Machine Upgrade	97,025	0	0	0	0	0	0	0	0	97,025	0	0	0	0
52123-52100 Utilities Office		**97,025**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**97,025**	**0**	**0**	**0**	**0**
521636	PRD Asarco Meter Vault	90,000	0	0	0	0	90,000	0	0	0	0	0	0	0	0
521913	PRD XCEL Well Meter Vault	126,000	0	0	0	0	0	0	0	0	126,000	0	0	0	0
523214	Cleaning Well Casing Pipe	24,000	0	0	0	0	0	0	0	0	24,000	0	0	0	0
52123-52200 Water Production		**240,000**	**0**	**0**	**0**	**0**	**90,000**	**0**	**0**	**0**	**150,000**	**0**	**0**	**0**	**0**
521664	TRN Rehab 34th to Bonham Transmission Main Ph	1,491,000	0	0	0	0	1,491,000	0	0	0	0	0	0	0	0
521761	TRN Recoat 2 Metal Tank Exteriors At 24th Avenue	1,890,000	0	0	0	0	1,890,000	0	0	0	0	0	0	0	0
521762	TRN Repairs To 34th Concrete Tank	220,000	0	0	0	0	220,000	0	0	0	0	0	0	0	0
521912	TRN Repaint Independence Tank, Interior and Exterior	1,035,000	0	0	0	0	1,035,000	0	0	0	0	0	0	0	0
523198	TRN Design for the rehab or replace phases of Carson County Transmission Main	4,000,000	0	0	0	0	4,000,000	0	0	0	0	0	0	0	0
52123-52210 Water Transmission		**8,636,000**	**0**	**0**	**0**	**0**	**8,636,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
521128	OSG Administration and Chemical II Building Roof	200,000	0	0	0	0	200,000	0	0	0	0	0	0	0	0
523216	OSG PLC Controls for Ozone Equipment	120,000	0	0	0	0	0	0	0	0	120,000	0	0	0	0
52123-52220 Surface Water		**320,000**	**0**	**0**	**0**	**0**	**200,000**	**0**	**0**	**0**	**120,000**	**0**	**0**	**0**	**0**
521400	WD Water System Expansion	500,000		0	0	0	0	0	0	0	500,000	0	0	0	0
523366	WD Water Main Replacement Project	598,365	0	0	0	0	97,975	0	0	0	500,390	0	0	0	0
523433	WD Water E&I	2,100,000	0	0	0	0	0	0	0	0	2,100,000	0	0	0	0
52123-52230 Water Distribution		**3,198,365**	**0**	**0**	**0**	**0**	**97,975**	**0**	**0**	**0**	**3,100,390**	**0**	**0**	**0**	**0**
521402	WWC Sewer System Expansion	500,000	0	0	0	0	0	0	0	0	500,000	0	0	0	0
521649	WWC Sewer Extension and Improvements	1,400,000	0	0	0	0	0	0	0	0	1,400,000	0	0	0	0
523123	WWC Imhoff Tank Abandonment	389,700	0	0	0	0	389,700	0	0	0	0	0	0	0	0
523124	WWC Additional Camera Unit	380,000	0	0	0	0	0	0	0	0	380,000	0	0	0	0
523126	WWC Lift Station #19 Relocation	2,126,350	0	0	0	0	2,126,350	0	0	0	0	0	0	0	0
523204	WWC Lift Station 10 Upsize Capacity	1,138,500	0	0	0	0	1,138,500	0	0	0	0	0	0	0	0
530007	WWC Cast Iron Lining	350,000	0	0	0	0	0	0	0	0	350,000	0	0	0	0
530020	Sewer Main Relocation-TxDOT SW Loop 335	2,764,000	0	0	0	0	2,764,000	0	0	0	0	0	0	0	0
52123-52240 Waste Water Collection		**9,048,550**	**0**	**0**	**0**	**0**	**6,418,550**	**0**	**0**	**0**	**2,630,000**	**0**	**0**	**0**	**0**
520391	RR Line Finished Water Reservoir	374,400	0	0	0	0	374,400	0	0	0	0	0	0	0	0
521628	RR Expand/Add Sludge Injection Basin	644,750	0	0	0	0	644,750	0	0	0	0	0	0	0	0
523218	Generator and Old Shop	100,000	0	0	0	0	0	0	0	0	100,000	0	0	0	0
523219	DAF Building	750,000	0	0	0	0	750,000	0	0	0	0	0	0	0	0
523221	High Lift Hydraulic Check Valve Replacement	225,000	0	0	0	0	0	0	0	0	225,000	0	0	0	0
523222	Laboratory and Operator Room Remodel	510,000	0	0	0	0	0	0	0	0	510,000	0	0	0	0
523449	SPS Discharge line Repairs	1,000,000	0	0	0	0	1,000,000	0	0	0	0	0	0	0	0
52123-52260 River Road Water Reclamation		**3,604,150**	**0**	**0**	**0**	**0**	**2,769,150**	**0**	**0**	**0**	**835,000**	**0**	**0**	**0**	**0**
523225	Overhaul #2 Waukesha Engine	107,000	0	0	0	0	0	0	0	0	107,000	0	0	0	0
523227	Replace Bar Screen and Conveyors	2,038,325	0	0	0	0	2,038,325	0	0	0	0	0	0	0	0
523228	Construct Headworks Diversion	100,000	0	0	0	0	0	0	0	0	100,000	0	0	0	0
523229	Primary and Final Clarifier Overhauls	8,250,000	0	0	0	0	8,250,000	0	0	0	0	0	0	0	0
523230	Replace #1 Waukesha	570,585	0	0	0	0	0	0	0	0	570,585	0	0	0	0
52123-52270 Hollywood Road Waste Water Treatment		**11,065,910**	**0**	**0**	**0**	**0**	**10,288,325**	**0**	**0**	**0**	**777,585**	**0**	**0**	**0**	**0**
52123-52281 Laboratory Administration		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
5200 Water & Sewer Fund		**36,210,000**	**0**	**0**	**0**	**0**	**28,500,000**	**0**	**0**	**0**	**7,710,000**	**0**	**0**	**0**	**0**

PROJECT NUMBER	PROJECT NAME	2021-22 TOTAL	Other Funding	Grant in Aid - Federal	TxDOT Assistance	Bond Proceeds	W&S Bond Proceeds	Photo Traffic Enforcement	HOT Tax	General Funding	Water & Sewer	Airport	Drainage	Fleet	IT
540106	Rosenwald & Batson Reconstruction	1,305,939	0	1,175,345	0	0	0	0	0	0	0	130,594	0	0	0
540157	Parking Lot & Garage Enhancements Phase V	225,000	0	0	0	0	0	0	0	0	0	225,000	0	0	0
540164	Rehabilitation of Bag Claim Carousels	280,000	0	0	0	0	0	0	0	0	0	280,000	0	0	0
540193	Replace Terminal Air Handler (1 of 13)	700,000	0	0	0	0	0	0	0	0	0	700,000	0	0	0
540214	Building 602 Maintenance	100,000	0	0	0	0	0	0	0	0	0	100,000	0	0	0
540215	Facilities Service Truck Two	84,000	0	0	0	0	0	0	0	0	0	84,000	0	0	0
540346	SRE Broom Truck (2)	1,601,000	0	1,440,900	0	0	0	0	0	0	0	160,100	0	0	0
540359	Parking Facility Expansion and Rehabilitation Phase	5,800,000	0	0	0	0	0	0	0	0	0	5,800,000	0	0	0
54120-541103	**Airport**	**10,095,939**	**0**	**2,616,245**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**7,479,694**	**0**	**0**	**0**
5400 Airport Fund		**10,095,939**	**0**	**2,616,245**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**7,479,694**	**0**	**0**	**0**
560000															
	Storm Sewer Repairs Extensions & Improvements	800,000	0	0	0	0	0	0	0	0	0	0	800,000	0	0
560033	Western Plaza Drive From Hobbs TO IH 40	2,500,000	0	0	0	0	0	0	0	0	0	0	2,500,000	0	0
560134	Bennett Lake - Lamar Street Line	800,000	0	0	0	0	0	0	0	0	0	0	800,000	0	0
560135	Drainage Utility Capital Project Program	400,000	0	0	0	0	0	0	0	0	0	0	400,000	0	0
56200-561003	**Drainage Utility**	**4,500,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**4,500,000**	**0**	**0**
5600 Drainage Utility Fund		**4,500,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**4,500,000**	**0**	**0**
5000 Enterprise Fund		**50,805,939**	**0**	**2,616,245**	**0**	**0**	**28,500,000**	**0**	**0**	**0**	**7,710,000**	**7,479,694**	**4,500,000**	**0**	**0**
610003	Scheduled Replacements	8,000,000	0	0	0	0	0	0	0	0	0	0	0	8,000,000	0
610004	CSP Fuel Sites	5,000,000	0	0	0	5,000,000	0	0	0	0	0	0	0	0	
61120-611203	**Fleet Services**	**13,000,000**	**0**	**0**	**0**	**5,000,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**8,000,000**	**0**
6100 Fleet Services Fund		**13,000,000**	**0**	**0**	**0**	**5,000,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**8,000,000**	**0**
6200-621503	**Information Technology**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
6200 Information Technology Fund		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
6000 Internal Service Funds		**13,000,000**	**0**	**0**	**0**	**5,000,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**8,000,000**	**0**
City of Amarillo		**95,670,179**	**9,291,880**	**2,886,245**	**0**	**15,000,000**	**28,500,000**	**30,000**	**615,000**	**11,657,360**	**7,710,000**	**7,479,694**	**4,500,000**	**8,000,000**	**0**

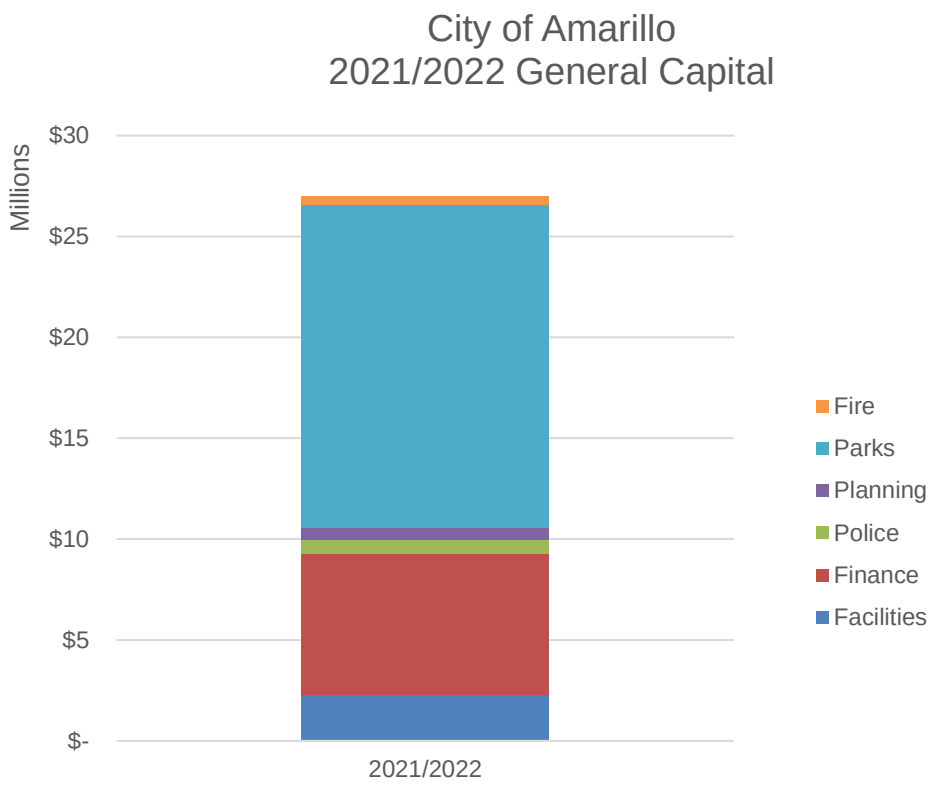


TOTAL FUNDING $95,670,179

The most significant funding sources are Water and Sewer with $36.2 million. The Water and Sewer Funds includes $28.5 million in bond proceeds. These revenue bonds will be funded through a 3% increase in water and sewer rates. The 2022 General Obligation (GO) Bond project fund includes $10 million in funding to address the rehabilitation of the Athletic Fields including the lighting and other related equipment. The General Fund includes funding for the participation of $2.3 million in a Public Private Partnership for the development of a Multi-Sport Youth Athletic Complex, funding of $3.5 million for various Park Maintenance projects, funding of $2.2 million for various Facilities projects, and $1.1 million for various other projects. In the General Construction Fund there is $7.7 million in outside funding from either grants or other sources.

For the 2021/22 fiscal year, the Airport has $10 million in capital projects with $2.6 million covered by state and federal funding to assist in the Airport projects. The Drainage fund includes $4.5 million in capital projects.

The Fleet Services Fund includes $5 million in bond proceeds to fund the construction of a new Central Fueling Site. The current fueling site is 29 years old and does not meet current Texas Commission on Environmental Quality (TCEQ) requirements. Scheduled rolling stock replacements and shop upgrades in the Fleet Services Fund are anticipated to be $8 million.



TOTAL EXPENDITURES $27,019,240

Parks makes up the largest General Capital expenditure comprising of $16 million, or 59% of total General Capital expenditures for the 2021/2022 fiscal year budget. This amount will fund the rehabilitation of infrastructure at multiple parks facilities. Also, the participation in a Public Private Partnership for the development of a Multi-Sport Youth Athletic Complex. The second largest General Capital expenditure comprising of $7 million or 25% is the Enterprise Resource Planning System (ERP) for all core financial applications for the City of Amarillo. Facilities expenditures makes up the third largest amount at $2.7 million or 8%. These funds are for various repairs and maintenance items for city facilities. The remaining 6% is various projects for Police ($0.6 million), Fire ($0.4 million), and Planning ($0.6 million).

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Personnel

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HUMAN RESOURCES SUMMARY

The Human Resources Department is a strategic business partner that is committed to providing high quality service to all operational departments of the City. The department is responsible for planning and implementing a comprehensive human resources program that includes the following: recruitment/retention and employment selection, compensation/job classification system, policy development and administration, training and career development, payroll administration and processes, employee relations, the performance evaluation program, leave administration, and civil service administration.

Since 1944, the City of Amarillo has operated under a merit system of employment whereby all appointments and promotions in classified service are made on the basis of merit and/or competitive examinations. City employees are grouped for this purpose as classified or unclassified. Unclassified employees are generally the City Manager, Deputy/Assistant City Manager, Division Directors, Department Heads, their principal assistants and all hourly employees. Other fulltime employees are considered classified and are governed by local and/or state civil service law.

The City of Amarillo has a three member Civil Service Commission appointed by the City Manager and confirmed by the City Council. Each member of the Civil Service Commission serves a three-year alternating term. The Civil Service Commission is one of the few regulatory commissions of the City and is empowered to adopt rules and regulations for the administration of the City's Civil Service System. It also serves as a hearing tribunal for all classified employees appealing actions of demotion, suspension, or termination.

The Human Resources Department is responsible for the administration of the City's compensation and classification system referred to as the City Pay Plan. The City Pay Plan consists of five salary schedules:

(1) General Salary Schedule;
(2) Executive and Managerial Salary Schedule;
(3) Fire Salary Schedule;
(4) Police Salary Schedule;
(5) Hourly Salary Schedule.

The City Council approves each salary schedule and the classification of positions within that schedule as a part of its review and approval of the City's annual budget.

The General Salary Schedule, Hourly Salary Schedule and the Executive and Managerial Salary Schedule are administered as a pay-for-performance system designed to compensate and reward employees on the basis of job performance. Salary schedules for Police and Fire are regulated to a greater extent by state law and such are limited to longevity or time-in-rank salary increases which may be adjusted as approved by the City Council from year-to-year for purposes of cost-of-living increases or changes in labor market conditions.

The Human Resources Department works closely with all operating departments in the development of training programs directed at enhancing supervisory skills, improved employee communications, and increased employee productivity. Efforts are continually made through the pay-for-performance evaluation system to identify training and employee development opportunities, at all levels of the municipal work force, to better coordinate individual career development with the City's overall organizational goals and policies.

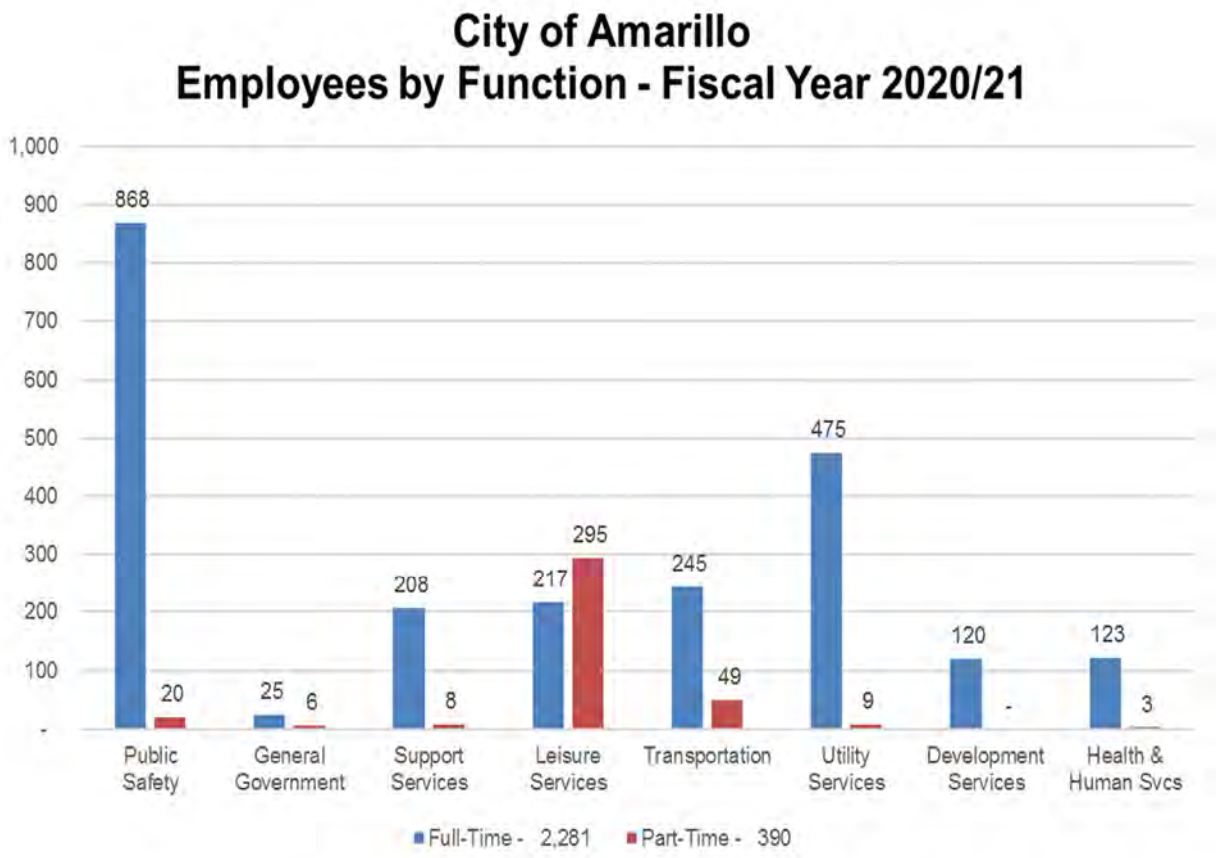
The Human Resources Department is responsible, with approval of the City Manager, for the development, implementation and revision of all personnel policies and procedures establishing the manner in which all personnel related transactions are to be administered throughout the City. Examples of policy applications include: compensation, equal employment opportunity, leave policies, substance abuse prohibitions, employee grievance procedures, personnel records, appointments and promotions, and performance evaluations.

CITY OF AMARILLO
2021/2022 RECAPITULATION OF RECOMMENDED PERSONNEL AUTHORITY

	PERMANENT POSITIONS					PART-TIME POSITIONS					TOTAL POSITIONS				
GENERAL FUND DEPARTMENTS	**ACTUAL 2017**	**ACTUAL 2018**	**ACTUAL 2019**	**REVISED 2020**	**BUDGET 2021**	**ACTUAL 2017**	**ACTUAL 2018**	**ACTUAL 2019**	**REVISED 2020**	**BUDGET 2021**	**ACTUAL 2017**	**ACTUAL 2018**	**ACTUAL 2019**	**REVISED 2020**	**BUDGET 2021**
Accounting	14	13	13	14	14	2	2	2	2	2	16	15	15	16	16
Amarillo Emergency Comm. Cntr.	67	67	67	67	62	2	2	2	2	2	69	69	69	69	64
Animal Management and Welfare	37	40	42	42	45	0	3	3	3	3	37	43	45	45	48
Benefits	3	3	3	3	3	1	1	1	1	1	4	4	4	4	4
Building Safety	31	32	35	35	38	2	2	0	0	0	33	34	35	35	38
Capital Projects Development and Eng.	20	20	19	18	18	0	0	0	0	0	20	20	19	18	18
Central Stores	7	7	7	7	7	0	0	0	0	0	7	7	7	7	7
City Attorney	10	10	10	10	10	0	0	0	0	0	10	10	10	10	10
City Manager	6	6	7	7	7	0	0	1	1	1	6	6	8	8	8
City Secretary	2	2	2	2	2	0	0	0	0	0	2	2	2	2	2
Civic Center Administration	5	5	5	5	5	0	0	0	0	0	5	5	5	5	5
Civic Center Box Office	3	3	3	3	3	9	9	9	9	9	12	12	12	12	12
Civic Center Operations	22	22	22	22	22	0	0	0	0	0	22	22	22	22	22
Civic Center Sports	2	2	2	2	2	0	0	0	0	0	2	2	2	2	2
Custodial Operations	26	26	27	27	30	0	0	0	0	0	26	26	27	27	30
Emergency Management & Radio Comm.	9	9	9	9	9	0	0	0	0	0	9	9	9	9	9
Environmental Health	15	18	18	18	20	0	0	0	0	0	15	18	18	18	20
Facilities Maintenance	31	31	31	31	31	0	0	0	0	0	31	31	31	31	31
Finance	5	6	8	8	8	1	1	1	1	1	6	7	9	9	9
Fire	264	269	279	279	279	0	0	0	0	0	264	269	279	279	279
Fire Civilian Personnel	9	10	10	9	9	2	1	1	1	1	11	11	11	10	10
Fire Marshal	8	8	8	9	9	0	0	0	0	0	8	8	8	9	9
Globe News Center	3	3	3	3	3	0	0	0	0	0	3	3	3	3	3
Golf	37	37	32	22	22	56	56	56	69	69	93	93	88	91	91
Human Resources	8	8	8	8	8	2	2	2	2	2	10	10	10	10	10
Judicial	2	3	3	3	3	3	1	1	1	1	5	4	4	4	4
Library	57	57	57	57	57	20	20	20	20	20	77	77	77	77	77
Mayor and Council	0	0	0	0	0	5	5	5	5	5	5	5	5	5	5
Municipal Court	23	23	22	22	22	3	3	3	3	3	26	26	25	25	25
Office of Civil Hearings	0	1	1	1	1	0	1	1	1	1	0	2	2	2	2
Parks and Recreation	105	105	102	103	103	182	182	175	197	197	287	287	277	300	300
Planning and Development Services	11	10	10	9	9	0	0	0	0	0	11	10	10	9	9
Police	365	370	371	372	373	0	0	0	0	0	365	370	371	372	373
Police Civilian Personnel	66	68	67	68	67	3	3	3	6	6	69	71	70	74	73
Public Communications	3	3	4	4	6	0	1	0	0	0	3	4	4	4	6
Public Works (previously Engineering)	4	4	5	5	5	0	0	0	0	0	4	4	5	5	5
Purchasing	8	8	8	8	8	1	1	1	1	1	9	9	9	9	9
Risk Management	3	3	3	3	3	0	0	0	0	0	3	3	3	3	3
Solid Waste Collection	103	103	110	109	115	2	2	2	2	2	105	105	112	111	117
Solid Waste Disposal	42	42	43	43	41	2	2	2	2	2	44	44	45	45	43
Street	92	93	91	91	91	5	4	4	4	4	97	97	95	95	95
Traffic	24	24	23	23	23	45	45	45	45	44	69	69	68	68	67
Transit	67	65	68	68	68	0	0	0	0	0	67	65	68	68	68
Vital Statistics	1	1	1	1	1	0	0	0	0	0	1	1	1	1	1
Total General Fund	**1,620**	**1,640**	**1,659**	**1,650**	**1,662**	**348**	**349**	**340**	**378**	**377**	**1,968**	**1,989**	**1,999**	**2,028**	**2,039**

CITY OF AMARILLO
2021/2022 RECAPITULATION OF RECOMMENDED PERSONNEL AUTHORITY

	PERMANENT POSITIONS					PART-TIME POSITIONS					TOTAL POSITIONS				
WATER & SEWER UTILITIES	**ACTUAL 2017**	**ACTUAL 2018**	**ACTUAL 2019**	**REVISED 2020**	**BUDGET 2021**	**ACTUAL 2017**	**ACTUAL 2018**	**ACTUAL 2019**	**REVISED 2020**	**BUDGET 2021**	**ACTUAL 2017**	**ACTUAL 2018**	**ACTUAL 2019**	**REVISED 2020**	**BUDGET 2021**
Director of Utilities	5	5	5	5	5	0	0	0	0	0	5	5	5	5	5
Capital Projects and Development Eng	19	19	18	17	17	0	0	0	0	0	19	19	18	17	17
Environmental Laboratory	22	21	21	21	21	0	0	0	0	0	22	21	21	21	21
Hollywood Road Wastewater Trtmnt	25	22	22	22	22	2	2	2	2	2	27	24	24	24	24
River Road Reclamation	24	21	21	21	21	2	2	2	2	2	26	23	23	23	23
Utility Billing	38	38	38	38	62	2	2	2	2	1	40	40	40	40	63
Wastewater Collection	38	38	38	38	38	0	0	0	0	0	38	38	38	38	38
Water Distribution	65	65	65	65	65	0	0	0	0	0	65	65	65	65	65
Water Production	9	15	15	15	15	0	0	0	0	0	9	15	15	15	15
Water Transmission	8	8	8	8	8	0	0	0	0	0	8	8	8	8	8
Water Treatment	31	31	31	30	30	0	0	0	0	0	31	31	31	30	30
Total Water & Sewer Utility	284	283	282	280	304	6	6	6	6	5	290	289	288	286	309
Airport	57	54	59	58	62	0	0	0	0	0	57	54	59	58	62
Drainage Utility	31	32	32	32	32	0	0	0	0	0	31	32	32	32	32
Information Technology	30	32	32	37	37	3	2	2	1	1	33	34	34	38	38
Fleet Services	45	45	45	45	45	0	0	0	0	0	45	45	45	45	45
Self Insurance	1	1	1	3	4	0	0	0	0	0	1	1	1	3	4
City Care Clinic	5	5	5	5	5	0	0	0	0	0	5	5	5	5	5
Special Revenue	104	109	124	130	130	5	5	5	7	7	109	114	129	137	137
TOTAL	**2,177**	**2,201**	**2,239**	**2,240**	**2,281**	**362**	**362**	**353**	**392**	**390**	**2,539**	**2,563**	**2,592**	**2,632**	**2,671**



The Public Safety functional group, which includes both the Police and Fire Departments, employs the largest number of employees at 868 full-time positions and 20 part-time positions.

Leisure Services departments consist of 217 full-time and 295 seasonal employees, most of which are located under Parks and Recreation. The Utility Services Group, consisting of the Solid Waste Collection and Disposal, the Water and Sewer Departments, and Drainage Utility, employs 475 full-time and 9 part-time positions. The Transportation group, which includes Street, Traffic, Transit and Airport, employs 245 full-time positions and 49 part-time positions.

CITY OF AMARILLO

CITY EMPLOYEES BY FUNCTIONAL GROUP
FOR FISCAL YEAR 2021/2022

PUBLIC SAFETY	FULL TIME	PART TIME
Judicial	3	1
Emergency Management	4	-
Emergency Management Grants	1	-
Amarillo Emergency Comm. Cntr.	62	2
Municipal Court	22	3
Office of Civil Hearings	1	1
Police	373	-
Police Civilian Personnel	67	6
Animal Management and Welfare	45	3
Fire	279	-
Fire Civilian Personnel	9	1
Court Security Fund	2	3
Total	**868**	**20**

GENERAL GOVERNMENT		
Mayor and Council	-	5
City Manager	7	1
City Attorney	10	-
City Secretary	2	-
Public Communications	6	-
Total	**25**	**6**

SUPPORT SERVICES		
Human Resources	8	2
Risk Management	3	-
Radio Communications	5	-
Custodial Operations	30	-
Facilities Maintenance	31	-
Finance	8	1
Accounting	14	2
Purchasing	8	1
Benefits	3	1
Central Stores	7	-
Fleet Services	45	-
Information Technology	37	1
City Care Clinic	5	-
Self Insurance	4	-
Total	**208**	**8**

LEISURE SERVICES	FULL TIME	PART TIME
Civic Center	35	9
Library	57	20
Parks and Recreation	103	197
Golf	22	69
Total	**217**	**295**

TRANSPORTATION		
Street	91	4
Transit	68	-
Traffic	23	44
Photographic Traffic Enforcement	1	1
Airport	62	-
Total	**245**	**49**

UTILITY SERVICES		
Solid Waste Disposal	41	2
Solid Waste Collection	115	2
Water & Sewer	287	5
Drainage Utility	32	-
Total	**475**	**9**

DEVELOPMENT SERVICES		
Public Works (previously Engineering)	5	-
Capital Projects and Development Eng	35	-
Planning and Development Services	9	-
Building Safety	38	-
Environmental Health	20	-
Fire Marshal	9	-
Urban Transportation Planning	4	-
Total	**120**	**-**

HEALTH & HUMAN SERVICES		
Vital Statistics	1	-
Community Development & Housing	32	1
Health Grants	90	2
Total	**123**	**3**

CITY OF AMARILLO

2021/2022 GENERAL SALARY SCHEDULE

	CLASS	DESCRIPTION	MINIMUM (hr/mth/yr)	MAXIMUM (hr/mth/yr)
GROUP G-01	CLR052	311 CUSTOMER SERVICE REPRESENTATIVE I	**12.000**	**19.053**
	CLR400	ADMINISTRATIVE ASSISTANT I	**2,080**	**3,303**
	TRD040	BUILDING ATTENDANT I	**24,960**	**39,631**
	TRD910	CUSTODIAN I		
	CLR955	DELIVERY DRIVER		
	CLR189	FRONT DESK ATTENDANT		
	TRD935	LABORER		
	TRD900	SECURITY GUARD		
	TRD925	SERVICER I		
	TRD930	UTILITY WORKER		
	TEC587	WIC TECHNICIAN I		
GROUP G-02	CLR053	311 CUSTOMER SERVICE REPRESENTATIVE II	**12.320**	**20.006**
	CLR405	ADMINISTRATIVE ASSISTANT II	**2,135**	**3,468**
	TRD215	ADOPTION SPECIALIST	**25,626**	**41,612**
	TRD590	ANIMAL ATTENDANT		
	TRD041	BUILDING ATTENDANT II		
	TRD065	BUILDING MECHANIC TRAINEE		
	CLR135	COLLECTIONS CLERK I		
	CLR565	COMMUNITY HEALTH WORKER		
	CLR561	COMMUNITY SERVICE AIDE		
	TRD047	CUSTODIAN II		
	CLR935	EVIDENCE CLERK		
	TRD252	GATE ATTENDANT		
	TRD430	GREENSKEEPER I		
	TRD805	GROUNDWATER OPERATOR		
	TRD170	METER READER I		
	TEC950	PARK TECHNICIAN I		
	TEC851	PRINT SHOP TECHNICIAN I		
	CLR167	STORE CLERK		
	TRD333	WATER METER MECHANIC I		
	TEC590	WIC TECHNICIAN II		
GROUP G-03	CLR410	ADMINISTRATIVE ASSISTANT III	**12.936**	**21.006**
	TRD080	AIRPORT MECHANIC 1	**2,242**	**3,641**
	PRF085	AIRPORT OPERATIONS AGENT	**26,907**	**43,693**
	TRD904	BUILDING MECHANIC 1		
	CLR950	BUYER I		
	CLR077	CALL CENTER AGENT		
	CLR965	CIRCULATION SUPERVISOR		
	TEC900	COMM TECHNICIAN ASSISTANT I		
	CLR075	DEPUTY REGISTRAR		
	TRD221	EQUIPMENT OPERATOR I		
	TEC771	EVIDENCE TECHNICIAN		
	TRD435	GOLF IRRIGATION TECH I		
	TRD431	GREENSKEEPER II		
	PRF034	LIBRARY ASSISTANT		
	TRD171	METER READER II		
	TRD335	METER SERVICE REP II		
	TEC585	NUTRITION TECHNICIAN L		
	TRD970	PARK MAINTENANCE MECHANIC I		
	TRD415	PARK PLUMBER I		
	TEC951	PARK TECHNICIAN II		
	TEC400	PERMIT TECHNICIAN		
	TEC852	PRINT SHOP TECHNICIAN II		
	TRD050	RANGE OFFICER		
	TRD234	SERVICER II		

CITY OF AMARILLO

2021/2022 GENERAL SALARY SCHEDULE

	CLASS	DESCRIPTION	MINIMUM (hr/mth/yr)	MAXIMUM (hr/mth/yr)
	TEC560	SOLID WASTE SERVICE TECHNICIAN		
	PRF571	STD/HIV OUTREACH SPECIALIST I		
	TEC220	TRAFFIC CONTROL TECHNICIAN		
	CLR605	TRAFFIC GUIDE/PARKING ENFCMT		
	TEC541	TRAFFIC TECHNICIAN I		
	TRD411	TREE TRIMMER		
	CLR412	UTILITY BILLING CASHIER		
	TRD331	UTILITY LOCATOR		
	TRD334	WATER METER MECHANIC II		
	TRD240	WELDER I		
	TEC591	WIC TECHNICIAN III		
	TEC955	ZOO KEEPER I		
GROUP G-04	CLR121	ACCOUNTS PAYABLE CLERK	**13.583**	**22.057**
	CLR415	ADMINISTRATIVE ASSISTANT IV	**2,354**	**3,823**
	TRD565	ANIMAL CARE WORKER	**28,253**	**45,878**
	TRD560	ANIMAL MGMT OFFICER TRAINEE		
	TEC943	BACTERIOLOGY TECHNICIAN		
	CLR065	BENEFITS COORDINATOR I		
	TRD042	BUILDING ATTENDANT III		
	TRD905	BUILDING MECHANIC II		
	TRD043	BUILDING TECHNICIAN		
	CLR951	BUYER II		
	CLR620	CLINIC AIDE		
	TEC905	COMM TECHNICIAN ASSISTANT II		
	TRD222	CONCRETE FINISHER		
	TRD160	CSR INTAKE SPECIALIST		
	TRD046	CUSTODIAN III		
	CLR068	CUSTOMER SERVICE LEAD		
	CLR096	DATA ADMINISTRATOR		
	CLR535	DISPATCHER		
	TEC211	ENGINEERING AIDE I		
	TRD950	EQUIPMENT OPERATOR II		
	TRD436	GOLF IRRIGATION TECH II		
	TRD980	HOUSING INSPECTOR		
	TRD341	LIFT STATION MAINT MECH I		
	TEC586	NUTRITION TECHNICIAN II		
	TRD410	PARK MAINTENANCE MECHANIC II		
	TRD416	PARK PLUMBER II		
	TEC853	PRINT SHOP TECHNICIAN III		
	TRD555	REHAB INSPECTOR I		
	PRF095	SECURITY OPERATIONS SUPERVISOR		
	PRF575	STD/HIV OUTREACH SPECIALIST II		
	TEC213	SURVEYOR I		
	TEC225	TRAFFIC CONTROL SPECIALIST		
	TRD964	TREATMENT PLANT OPERATOR I		
	TRD954	UTILITY MAINTENANCE MECHANIC I		
	TRD960	UTILITY OPERATOR		
	TRD535	VAN OPERATOR		
	CLR455	VITAL STATISTICS CLERK		
	TRD241	WELDER II		
	TEC160	WIC TECHNICIAN IV		
	PRF005	ZOO EDUCATION COORDINATOR		
	TEC952	ZOO EDUCATION COORDINATOR		
	TEC956	ZOO KEEPER II		

CITY OF AMARILLO

2021/2022 GENERAL SALARY SCHEDULE

	CLASS	DESCRIPTION	MINIMUM (hr/mth/yr)	MAXIMUM (hr/mth/yr)
GROUP G-05	CLR130	ADMINISTRATIVE SUPERVISOR	**14.262**	**23.159**
	CLR941	ADMINISTRATIVE TECHNICIAN	**2,472**	**4,014**
	CLR113	ARRAIGNMENT CLERK	**29,666**	**48,171**
	MGT270	ASSISTANT BOX OFFICE MANAGER		
	PRF452	ASST GOLF PROFESSIONAL II		
	CLR045	ASST. AQUATIC COORDINATOR		
	CLR044	ASST. RECREATION COORDINATOR		
	PRF110	BAILIFF		
	CLR602	BENEFITS COORDINATOR II		
	CLR952	BUYER III		
	CLR191	CALL CENTER LEAD		
	CLR557	CASHIER LEAD		
	CLR925	CLAIMS ASSISTANT		
	TRD055	ELECTRICIAN TRAINEE		
	TRD951	EQUIPMENT OPERATOR III		
	CLR085	EXECUTIVE ASSISTANT		
	CLR190	FRONT DESK MANAGER		
	CLR560	HOUSING TECHNICIAN		
	TRD350	INDUSTRIAL WASTE INSPECTOR		
	CLR166	INVENTORY CLERK		
	TEC030	IT GENERALIST		
	TRD920	MECHANIC APPRENTICE		
	CLR555	MOBILE UNIT AGENT		
	TEC340	ODOR CONTROL TECHNICIAN		
	CLR945	OFFICE ADMINISTRATOR		
	TRD233	PAINTER AND BODY REPAIRER		
	CLR960	PAYROLL TECHNICIAN		
	CLR195	POOL MANAGER		
	TRD351	STORM WATER INSPECTOR		
	TRD251	SW EQUIPMENT OPERATOR I		
	TRD952	SW EQUIPMENT OPERATOR I		
	CLR975	TRAINING RECORDS ADMINISTRATOR		
	TRD965	TREATMENT PLANT OPERATOR II		
	TEC120	UTILITY TECHNICIAN		
	TEC162	WIC TECHNICIAN V		
GROUP G-06	CLR120	ACCOUNTING ASSISTANT	**14.975**	**24.317**
	CLR585	ACCOUNTING TECHNICIAN	**2,596**	**4,215**
	CLR947	ADMINISTRATIVE SPECIALIST I	**31,149**	**50,580**
	TRD917	AIRPORT LANDSIDE FLEET MECHANI		
	TRD962	AIRPORT MECHANIC III		
	TRD592	ANIMAL MANAGEMENT OFFICER I		
	CLR010	BILLING SPECIALIST		
	TRD906	BUILDING MECHANIC III		
	CLR953	BUYER IV		
	MGT210	CAPITAL IMPRV PROGRAM COORD.		
	CLR030	CASE WORKER		
	PRF351	CHEMIST I		
	TRD070	CUSTODIAL FOREPERSON		
	TEC216	DESIGN TECHNICIAN I		
	MGT245	DISPATCHER/ROUTE SUPERVISOR		
	TRD255	DISPOSAL EQUIPMENT OPERATOR		
	MGT224	DRAINAGE UTILITY FOREPERSON		
	TRD915	ELECTRICIAN I		
	TEC920	ENGINEERING ASSISTANT I		
	TRD220	EQUIPMENT OPERATOR IV		
	TRD440	GOLF EQUIPMENT MECHANIC		
	MGT140	HCV MANAGER (HOUSING)		
	CLR820	HMIS DATA TECHNICIAN		
	MGT135	HOME MANAGER		

CITY OF AMARILLO

2021/2022 GENERAL SALARY SCHEDULE

	CLASS	DESCRIPTION	MINIMUM (hr/mth/yr)	MAXIMUM (hr/mth/yr)
	PRF592	IMMUNIZATION OUTREACH SPEC		
	TRD085	INSPECTION SPECIALIST		
	TEC588	NUTRITION TECHNICIAN III		
	CLR630	OFFICE MANAGER		
	MGT950	PARK FOREPERSON I		
	CLR575	PEER SUPPORT SPECIALIST		
	TEC942	PROCESS CONTROL TECHNICIAN		
	PRF145	SENIOR BAILIFF		
	CLR145	SENIOR BUYER		
	CLR230	SERVICE WRITER		
	MGT340	SEWER FOREPERSON		
	TEC543	SIGNAL TECHNICIAN		
	MGT221	STREET FOREPERSON I		
	CLR220	STREET PROGRAM COORDINATOR		
	PRF560	SUPPORTIVE HOUSING COORDINATOR		
	TEC212	SURVEYOR II		
	TRD953	SW EQUIPMENT OPERATOR II		
	TEC542	TRAFFIC TECHNICIAN II		
	TRD250	TRANSFER STATION OPERATOR		
	TRD966	TREATMENT PLANT OPERATOR III		
	TRD956	UTILITY MAINT MECH II		
	MGT330	WATER FOREPERSON		
GROUP G-07	CLR150	ADMINISTRATIVE COORDINATOR	**15.724**	**25.533**
	TRD593	ANIMAL MANAGEMENT OFFICER II	**2,726**	**4,426**
	TRD975	ASSISTANT GOLF COURSE SUPER	**32,706**	**53,109**
	MGT045	ASSISTANT PRODUCTION MANAGER		
	PRF450	ASST GOLF PROFESSIONAL I		
	CLR775	CIVILIAN INVESTIGATOR I		
	TEC901	COMMUNICATIONS TECHNICIAN		
	TRD520	COMMUNITY IMPROVEMENT INSPECT		
	CLR550	CUSTOMER SERVICE TECHNICIAN		
	CLR770	EMERGENCY COMM SPECIALIST		
	TEC555	ENVIRONMENTAL TECHNICIAN		
	TEC150	ENVT COMPLIANCE TECHNICIAN		
	CLR155	EVENTS COORDINATOR		
	MGT900	EVENTS SUPERVISOR		
	TRD597	FIRE MECHANIC 1		
	PRF025	FITNESS/WELLNESS COORD		
	TRD600	FLEET MECHANIC I		
	TEC130	IT ASSISTANT		
	PRF070	LEGAL ASSISTANT		
	TRD342	LIFT STATION MAINT MECH II		
	CLR140	MARKETING ADMINISTRATOR		
	CLR090	MARKETING COORDINATOR		
	TRD921	MECHANIC I		
	TEC589	NUTRITION TECHNICIAN IV		
	PRF165	PARK PROGRAM COORDINATOR		
	TEC520	PLANNING TECHNICIAN		
	TRD510	PLUMBING INSPECTOR		
	TEC065	PRODUCTION TECHNICIAN		
	TEC918	PROJECT REPRESENTATIVE		
	TRD556	REHAB INSPECTOR II		
	TRD232	SENIOR WELDER		
	MGT222	STREET FOREPERSON II		
	TEC222	TRAFFIC DESIGN TECHNICIAN		
	TRD957	UTILITY MAINT MECH III		
	PRF440	VISITOR SERVICE SPECIALIST		
	TEC945	WATER BACTERIOLOGIST		
	MGT345	WATER/SEWER FOREPERSON I		

CITY OF AMARILLO

2021/2022 GENERAL SALARY SCHEDULE

	CLASS	DESCRIPTION	MINIMUM (hr/mth/yr)	MAXIMUM (hr/mth/yr)
GROUP G-08	CLR013	ACCOUNTS PAYABLE/PURCHASER	**16.510**	**26.810**
	MGT120	AFTERNOON SHELTER SUPERVISOR	**2,862**	**4,647**
	CLR040	AIRPORT OFFICE MANAGER	**34,342**	**55,764**
	PRF088	AIRPORT OPERATIONS COORDINATOR		
	PRF420	AQUATICS SPECIALIST		
	TEC915	ASSIST SOLID WASTE SVC COORD		
	CLR042	ASSISTANT CASHIER SUPERVISOR		
	PRF430	ATHLETIC SPECIALIST		
	CLR635	BOOKKEEPER/PURCHASING SPEC		
	TRD511	BUILDING INSPECTOR I		
	MGT520	BUILDING SAFETY MANAGER		
	PRF352	CHEMIST II		
	CLR780	CIVILIAN INVESTIGATOR II		
	CLR025	CLINIC MANAGER		
	CLR118	COURT PROGRAM COORDINATOR		
	TEC215	DESIGN TECHNICIAN II		
	CLR581	DISEASE INTERVENTION SPC		
	PRF105	DOMESTIC VIOLENCE TEAM COORD.		
	TRD514	ELECTRICAL INSPECTOR I		
	TRD060	ELECTRICIAN II		
	TEC930	ELECTRONICS/INSTRUMENT TECH		
	PRF903	EMERGENCY MANAGEMENT PLANNER		
	TEC921	ENGINEERING ASSISTANT II		
	PRF060	FACILITIES COORDINATOR L		
	TEC170	GIS TECHNICIAN		
	TEC450	GREENHOUSE TECHNICIAN		
	PRF030	LIBRARIAN I		
	PRF577	LINKAGE TO CARE COORDINATOR		
	TRD506	MASTER PLUMBER		
	TRD923	MECHANIC FOREPERSON L		
	PRF585	NUTRITIONIST I		
	MGT117	OPERATIONS MANAGER		
	MGT951	PARK FOREPERSON II		
	PRF902	PLANNER I		
	TRD525	PLANS EXAMINER		
	PRF142	RECREATION COORDINATOR		
	MGT241	ROUTE SUPERVISOR		
	TEC910	SOLID WASTE TECHNICIAN		
	TEC932	STORM SEWER TECHNICIAN		
	CLR012	SYSTEMS SPECIALIST		
	CLR015	TRAINER/QA SPECIALIST		
	TRD972	TRANSFER STATION MAINT MECH		
	PRF600	U. R. NURSE		
	CLR175	VETERINARY ASSISTANT		
	TRD175	VETERINARY ASSISTANT		
	MGT432	VISITOR SERVICE COORDINATOR		
	CLR450	VITAL STATISTICS SUPERVISOR		
	MGT931	WATER AND SEWER SUPERVISOR I		
	TEC320	WATER OPS/COMPLIANCE TECH		
GROUP G-09	MGT253	ASSIST TRANSFER STATION SUPV	**17.336**	**28.150**
	MGT251	ASSISTANT LANDFILL SUPERVISOR	**3,005**	**4,879**
	MGT420	ATHLETIC SUPERVISOR	**36,059**	**58,553**
	MGT082	BUILDING FOREPERSON		
	PRF705	CASE MANAGER-SOCIAL WORKER		
	PRF354	CHEMIST-BIOLOGIST		
	CLR110	COURT REPORTER		

CITY OF AMARILLO

2021/2022 GENERAL SALARY SCHEDULE

	CLASS	DESCRIPTION	MINIMUM (hr/mth/yr)	MAXIMUM (hr/mth/yr)
	PRF075	CRIME DATA ANALYST		
	CLR098	CUSTOMER SERVICE SUPERVISOR		
	TEC925	DEV SERVICES PROJECT COORD		
	PRF550	ENV HEALTH SPECIALIST I		
	TRD595	FIRE MECHANIC II		
	TRD810	FLEET INV EQUIP CONTROL TECH		
	TRD605	FLEET MECHANIC II		
	TEC155	FORENSIC VIDEO TECHNICIAN		
	PRF910	L V N		
	TRD075	LANDSIDE/FLEET COORDINATOR		
	MGT242	MAINTENANCE SHOP SUPERVISOR		
	PRF500	MANAGEMENT ANALYST		
	TRD922	MECHANIC II		
	PRF586	NUTRITIONIST II		
	CLR779	POLICE DATA ADMINISTRATOR		
	MGT321	PROCESS CONTROL SUPERVISOR		
	TEC919	PROJECT REPRESENTATIVE II		
	TRD242	ROOFING INSPECTOR		
	TRD540	SAFETY AND TRAINING OPS SUPV		
	TEC926	SENIOR ENGINEERING ASSISTANT		
	MGT540	SIGNAL FOREPERSON		
	MGT541	SIGNS AND MARKINGS SUPERVISOR		
	TEC550	TRAFFIC OPERATIONS TECHNICIAN		
	MGT535	TRANSIT OPERATIONS SUPERVISOR		
	MGT910	TREAT PLANT MAINT FOREPERSON		
	MGT930	WATER AND SEWER SUPERVISOR II		
GROUP G-10	CLR055	311 CUSTOMER SERVICE SUPV	**18.203**	**33.499**
	PRF125	ACCOUNTANT I	**3,155**	**5,806**
	PRF155	ACCREDITATION & COMP OFFICER	**37,862**	**69,677**
	TRD073	AIRPORT MAINTENANCE COORD		
	TRD074	AIRSIDE MAINTENANCE COORD		
	TRD594	ANIMAL MANAGEMENT OFFICER III		
	MGT041	BOX OFFICE MANAGER		
	PRF810	BUSINESS ANALYST		
	CLR840	CALL CENTER SUPERVISOR		
	CLR057	CASHIER SUPERVISOR		
	MGT030	CENTER SUPERVISOR		
	ADM160	CENTRAL STORES SUPERINTENDENT		
	PRF353	CHEMIST III		
	TEC927	CHIEF DESIGN TECHNICIAN		
	PRF302	CIVIL ENGINEER I		
	CLR005	COMMUNICATONS COORDINATOR		
	PRF078	CRIME SCENE TECHNICIAN		
	PRF002	DEVELOPMENT COORDINATOR		
	MGT039	DIRECTOR OF BOOKING		
	MGT225	DRAINAGE UTILITY SUPERVISOR		
	PRF570	EDUCATION COORDINATOR		
	MGT320	ELECTRONIC/INSTRUMENT SUPV		
	TEC923	ENGINEERING DESIGN COORD		
	PRF551	ENV HEALTH SPECIALIST II		
	MGT902	EVENTS MANAGER		
	PRF061	FACILITIES COORDINATOR II		
	TRD045	FACILITIES SUPERVISOR		
	TRD608	FLEET SUPERVISOR I		
	TEC335	INDUSTRIAL WASTE SUPERVISOR		
	MGT250	LANDFILL SUPERVISOR		
	PRF031	LIBRARIAN II		
	MGT260	MAINTENANCE SHOP COORDINATOR		
	TRD615	MECHANIC SUPERVISOR 1		

CITY OF AMARILLO

2021/2022 GENERAL SALARY SCHEDULE

	CLASS	DESCRIPTION	MINIMUM (hr/mth/yr)	MAXIMUM (hr/mth/yr)
	PRF587	NUTRITIONIST III		
	MGT941	OPERATIONS CONTROL SUPERVISOR		
	MGT411	PARK HORTICULTURAL SUPERVISOR		
	MGT412	PARK MAINTENANCE SUPERVISOR		
	MGT410	PARK OPERATIONS SUPERVISOR		
	PRF400	PARK PLANNER		
	PRF901	PLANNER II		
	CLR850	PRINT SHOP SUPERVISOR		
	MGT040	PRODUCTION MANAGER		
	MGT560	PROGRAM COORDINATOR		
	MGT400	RECREATION SUPERVISOR		
	MGT044	SENIOR TELECOMMS SUPERVISOR		
	TEC540	SIGNAL OPERATIONS TECHNICIAN		
	MGT545	SIGNAL SUPERVISOR		
	MGT240	SOLID WASTE SERVICE COORD		
	TEC928	STORMWATER SUPERVISOR		
	MGT220	STREET SUPERVISOR		
	MGT238	SW CUSTOMER SERVICE COORD		
	TEC210	SYSTEMS ADMINISTRATOR I		
	PRF055	TECHNICAL HAZARDS COORDINATOR		
	MGT046	TELECOMMS SHIFT SUPERVISOR		
	MGT043	TRAINING/QA SUPERVISOR		
	MGT252	TRANSFER STATION SUPERVISOR		
	MGT430	ZOO CURATOR		
GROUP G-11	PRF126	ACCOUNTANT II	**19.113**	**35.174**
	MGT035	ADMIN OPERATIONS MANAGER	**3,313**	**6,097**
	CLR080	ADMINISTRATIVE SPECIALIST II	**39,755**	**73,162**
	CLR035	ADOPTION COORDINATOR		
	MGT090	AIRPORT FACILITIES MANAGER		
	MGT590	AMW FIELD SUPERVISOR		
	TEC115	BAS CONTROL TECHNICIAN		
	TRD512	BUILDING INSPECTOR II		
	TRD500	COMMUNITY SAFETY INSPECTOR		
	PRF033	COORD OF PR AND PROGRAMMING		
	PRF552	ENV HEALTH SPECIALIST III		
	PRF350	ENVIRONMENTAL CHEMIST		
	PRF800	FIRE INSPECTOR		
	TRD610	FLEET SUPERVISOR II		
	PRF140	HEALTH INFORMATICS PROG SPEC		
	MGT145	HMIS MANAGER		
	CLR610	HOUSING PROGRAM COORDINATOR		
	PRF250	HUMAN RESOURCE GENERALIST		
	TEC123	IT SUPPORT SPECIALIST I		
	TEC121	IT TECHNICIAN		
	PRF032	LIBRARIAN III		
	PRF028	LIBRARY TECH SPECIALIST		
	TRD230	MECHANIC SUPERVISOR II		
	PRF588	NUTRITIONIST IV		
	TEC137	PERSONAL COMPUTER SPECIALIST		
	MGT055	PROJECT CONSTRUCTION SUPV		
	PRF122	PROPERTY ACCOUNTANT ANALYST		
	MGT915	TEAM LEADER-COMING HOME		
	TEC907	TELEPHONE SYSTEMS ENGINEER I		
GROUP G-12	PRF128	ACCOUNTANT III	**20.069**	**36.933**
	PRF080	AIRPORT POLICE OFFICER	**3,479**	**6,402**
	TEC010	AIRPORT TECHNOLOGY SPECIALIST	**41,743**	**76,820**

CITY OF AMARILLO

2021/2022 GENERAL SALARY SCHEDULE

	CLASS	DESCRIPTION	MINIMUM (hr/mth/yr)	MAXIMUM (hr/mth/yr)
	PRF625	BENEFITS SPECIALIST		
	PRF300	CIVIL ENGINEER II		
	TEC570	DIETITIAN I		
	PRF581	EDUCATOR/SNS COORDINATOR		
	PRF065	EXEC ASSIST TO THE CITY MGR		
	PRF090	EXEC ASSIST TO THE CITY MGR		
	PRF875	FACILITIES FIELD SUPERVISOR		
	TEC124	IT SUPPORT SPECIALIST II		
	CLR800	POLICE RECORDS MANAGER		
	PRF850	PROPERTY & EVIDENCE MANAGER		
	TEC908	TELEPHONE SYSTEMS ENGINEER II		
	PRF017	TRAINING COORDINATOR		
GROUP G-13	TRD801	CHIEF MECHANIC	**21.072**	**38.780**
	TEC177	IT CAD SPECIALIST	**3,652**	**6,722**
	TEC125	IT SUPPORT SPECIALIST III	**43,830**	**80,662**
	PRF900	SENIOR PLANNER		
	MGT601	SR HR GENERALIST		
GROUP G-14	MGT810	AIRPORT OPERATIONS MANAGER	**22.126**	**40.718**
	PRF081	AIRPORT POLICE SERGEANT	**3,835**	**7,058**
	ADM088	AIRPORT SHIFT COORDINATOR	**46,021**	**84,693**
	PRF035	CIVIL OPERATIONS COORDINATOR		
	PRF015	COMMUNICATIONS MANAGER		
	ADM551	ENVIRONMENTAL ADMINISTRATOR		
	TEC131	INFRASTRUTURE ADMINISTRATOR		
	TEC178	IT CAD ADMINISTRATOR		
	TEC126	IT SUPPORT SPECIALIST IV		
	ADM032	LIBRARIAN IV		
	PRF010	MARKETING MANAGER		
	PRF805	OUTREACH MANAGER		
	PRF160	SAFETY COORDINATOR		
	PRF807	SOCIAL MEDIA MANAGER		
	TEC139	SOFTWARE DEVELOPER I		
GROUP G-15	MGT800	AIRPORT BUSINESS & PROC COORD	**23.232**	**42.754**
	TEC140	APPLICATION SPECIALIST I	**4,027**	**7,411**
	PRF071	ATTORNEY I	**48,322**	**88,929**
	PRF130	BUDGET ANALYST		
	PRF135	CD COORDINATOR		
	TRD545	CHIEF BUILDING INSPECTOR		
	TRD515	CHIEF ELECTRICAL INSPECTOR		
	TRD800	CHIEF ELECTRICIAN		
	TRD450	CHIEF MECHANICAL INSPECTOR		
	TRD513	CHIEF PLANS EXAMINER		
	TRD516	CHIEF PLUMBING INSPECTOR		
	MGT610	CLAIMS ADMINISTRATOR		
	TRD505	COMMUNITY IMPROVEMENT CHIEF		
	MGT775	COMPLIANCE MANAGER		
	TEC146	DATABASE ADMINISTRATOR I		
	TEC571	DIETITIAN II		
	PRF553	ENV HEALTH SPECIALIST IV		
	MGT780	FIELD SERVICES MANAGER		
	PRF120	FINANCIAL ACCOUNTANT/GRANT MGR		
	PRF870	FIRE INVESTIGATOR/INSPECTOR I		
	MGT050	FLEET MANAGER		

CITY OF AMARILLO

2021/2022 GENERAL SALARY SCHEDULE

	CLASS	DESCRIPTION	MINIMUM (hr/mth/yr)	MAXIMUM (hr/mth/yr)
	TEC172	GIS ADMINISTRATOR I		
	ADM900	GOLF COURSE SUPERINTENDENT		
	PRF170	HCID SURVEILLANCE LEAD		
	ADM899	HEAD GOLF PROFESSIONAL		
	PRF750	HEALTH EDUCATOR		
	PRF150	HEALTH PLANNER		
	TEC122	INFORMATION TECHNOLOGY ANALYST		
	TEC132	INFRASTRUCTURE ENGINEER I		
	TEC143	IT DEVELOPER I		
	TEC174	IT PUBLIC SAFETY TECHNICIAN I		
	PRF345	PAYROLL COORDINATOR		
	PRF131	PUBLIC WORKS ANALYST		
	PRF572	REGISTERED NURSE		
	PRF040	RESOURCE ADMINISTRATOR		
	MGT790	SHELTER MANAGER		
	TEC107	SPECIAL PROJECTS MANAGER		
GROUP G-16	TEC141	APPLICATION SPECIALIST II	**24.393**	**44.892**
	ADM340	ASSIST WASTEWATER COLL SUPER	**4,228**	**7,781**
	ADM065	ASSIST WASTEWATER TREAT SUPER	**50,738**	**93,375**
	ADM331	ASSIST WATER DIST SUPER		
	ADM321	ASSIST WATER PRODUCTION SUPER		
	ADM025	ASSISTANT CITY SECRETARY		
	ADM093	ASSISTANT EMERG MGMT COMM MGR		
	ADM171	ASSISTANT MGR UTILITY BILLING		
	ADM411	ASSISTANT PARK SUPERINTENDENT		
	ADM241	ASSISTANT SOLID WASTE SUPER		
	ADM221	ASSISTANT STREET SUPER		
	ADM090	ASST. DRAINAGE UTILITY SUPT.		
	ADM231	ASST. FLEET SUPERINTENDENT		
	TRD451	CHIEF MECHANICAL & PLUMBING IN		
	PRF304	CIVIL ENGINEER III		
	TEC147	DATABASE ADMINISTRATOR II		
	PRF540	ENV HEALTH SUPERVISOR		
	PRF650	EPIDEMIOLOGIST		
	PRF871	FIRE INVESTIGATOR/INSPECTOR II		
	TEC173	GIS ADMINISTRATOR II		
	TEC133	INFRASTRUCTURE ENGINEER II		
	TEC100	IT ARCHITECT		
	TEC144	IT DEVELOPER II		
	TEC175	IT PUBLIC SAFETY TECHNICIAN II		
	TEC180	IT SECURITY ARCHITECT		
	MGT665	RADIO COMMS COORDINATOR		
	ADM610	SAFETY MANAGER		
	ADM325	SENIOR COMMS OFFICER		
	MGT235	SENIOR SERVICES COORDINATOR		
	ADM018	SR COMMUNICATIONS OFFICER		
GROUP G-17	MGT081	AIRPORT POLICE COMMANDER	**25.613**	**47.137**
	TEC142	APPLICATION SPECIALIST III	**4,440**	**8,170**
	ADM035	ASSISTANT BUILDING OFFICIAL	**53,275**	**98,044**
	ADM015	ASSISTANT TO THE CITY MANAGER		
	PRF072	ATTORNEY II		
	PRF580	COORD OF PUBLIC HEALTH PREP		
	TEC148	DATABASE ADMINISTRATOR III		
	ADM042	DIRECTOR OF OPERATIONS		
	ADM124	GIS SERVICE MANAGER		
	TEC134	INFRASTRUCTURE ENGINEER III		

CITY OF AMARILLO

2021/2022 GENERAL SALARY SCHEDULE

	CLASS	DESCRIPTION	MINIMUM (hr/mth/yr)	MAXIMUM (hr/mth/yr)
	TEC176	IT PUBLIC SAFETY TECH III		
	ADM126	IT SUPPORT MANAGER		
	ADM155	IT SUPPORT MANAGER		
	ADM129	IT TELECOMMUNICATIONS MANAGER		
	PRF605	NURSE PRACTITIONER		
	MGT065	OEM PROJECT COORDINATOR		
	MGT025	PLANNING & DEV SERVICES MGR		
	MGT580	PROGRAM MANAGER		
	TEC145	SENIOR IT DEVELOPER III		
	TEC045	SOFTWARE DEVELOPER II		
GROUP G-18	ADM125	ENTERPRISE APPLICATION MANAGER	**26.894**	**49.493**
	TEC046	ENTERPRISE APPLICATIONS MGR	**4,662**	**8,579**
	PRF100	INTERNAL AUDITOR	**55,939**	**102,945**
	ADM128	IT INFRASTRUCTURE MANAGER		
	TEC047	IT INFRASTRUCTURE MGR		
	ADM127	IT PUBLIC SAFETY MANAGER		
	ADM091	PROJECT MANAGER		
	ADM092	PUBLIC WORKS MANAGER		
	PRF303	SENIOR PROJECTS COORDINATOR		
	ADM165	WATER RECLA FACILITY MANAGER		
	ADM175	WATER UTILITIES MAINT MANAGER		
GROUP G-20	ADM115	ASSOCIATE MUN COURT JUDGE	**29.650**	**54.566**
	ADM095	EMERG COMM CENTER MANAGER	**5,139**	**9,458**
	ADM130	INFORMATION TECHNOLOGY MANAGER	**61,673**	**113,497**
GROUP G-21	ADM121	ASSISTANT CITY AUDITOR	**31.133**	**57.295**
	ADM211	ASSISTANT CITY ENGINEER	**5,396**	**9,931**
	ADM041	ASSISTANT CIVIC CENTER MANAGER	**64,756**	**119,173**
	ADM591	ASSISTANT DIRECTOR OF AM & W		
	ADM085	ASSISTANT DIRECTOR OF AVIATION		
	ADM061	ASSISTANT FACILITIES MANAGER		
	ADM141	ASSISTANT PURCHASING AGENT		
	ADM531	ASSISTANT TRANSIT MANAGER		
	ADM055	ASSISTANT WIC DIRECTOR		
	ADM560	ASST COMM DEVELOPMENT DIRECTOR		
	ADM031	ASST DIR OF LIBRARY SERVICES		
	ADM580	ASST DIR OF PUBLIC HEALTH		
	ADM112	ASST DIR. OF COURT SERVICES		
	ADM051	ASST EMERGENCY MGMT COORD		
	ADM404	ASST. GM OF GOLF OPERATIONS		
	ADM078	ATTORNEY III- ASST CITY ATTY		
	ADM355	CHIEF CHEMIST ENVT PGM MGR		
	ADM310	CHIEF WATER UTILITIES ENGINEER		
	ADM073	DEPUTY BUILDING OFFICIAL		
	ADM081	DEPUTY DIRECTOR OF AVIATION		
	ADM099	DEPUTY ENV HEALTH DIRECTOR		
	MGT871	DEPUTY FIRE MARSHALL		
	ADM105	DRAINAGE UTILITY SUPER		
	PRF020	ECON DEVELOPMENT SPECIALIST		
	ADM230	FLEET SUPERINTENDENT		
	ADM601	HUMAN RESOURCES MANAGER		
	ADM905	MPO ADMINISTRATOR		
	ADM410	PARK SUPERINTENDENT		
	ADM240	SOLID WASTE SUPERINTENDENT		

CITY OF AMARILLO

2021/2022 GENERAL SALARY SCHEDULE

	CLASS	DESCRIPTION	MINIMUM (hr/mth/yr)	MAXIMUM (hr/mth/yr)
	ADM220	STREET SUPERINTENDENT		
	ADM541	TRANSPORTATION SUPERINTENDENT		
	ADM345	WASTEWATER TREATMENT SUPER		
	ADM330	WATER AND SEWER SYSTEM SUPER		
	ADM320	WATER PRODUCTION SUPER		
GROUP G-22	ADM075	SENIOR ASST. CITY ATTORNEY	**32.690**	**60.159**
			5,666	**10,428**
			67,994	**125,130**
GROUP G-23	ADM047	ANIMAL MANAGEMENT & WELFARE VETERINARIAN	**34.324**	**63.167**
	ADM101	ASSISTANT DIRECTOR OF FINANCE	**5,949**	**10,949**
	ADM401	ASSISTANT DIRECTOR OF PARKS AND RECREATION	**71,394**	**131,387**
	ADM215	ASSISTANT DIRECTOR OF PLANNING		
	ADM201	ASSISTANT DIRECTOR OF PUBLIC WORKS		
	ADM301	ASSISTANT DIRECTOR OF UTILITIES		
	ADM705	ASSISTANT SHELTER VETERINARIAN		
	ADM071	DEPUTY CITY ATTORNEY		
	ADM405	GM OF GOLF OPERATIONS		
	ADM131	INFORMATION TECHNOLOGY ASSISTANT DIRECTOR		

CITY OF AMARILLO

FIRE DEPARTMENT PAY SCHEDULE

Effective 09/24/2021

Class	Job Title	Step 1	Step 2	Step 3	Step 4	Step 5	Assign Pay*	Months Before Raise S2	S3	S4	S5
FIR860	Firefighter (40 hour week)	3,839.280	4,190.160	4,573.680	4,990.860	5,443.740	471	12	24	36	48
FIR865	Firefighter (56 hour week)	3,839.280	4,190.160	4,573.680	4,990.860	5,443.740					
FIR850	Fire Driver (40 hour week)	5,758.920	5,814.000	5,869.080	5,924.160	5,980.260	525	12	24	36	48
FIR870	Fire Driver (56 hour week)	5,758.920	5,814.000	5,869.080	5,924.160	5,980.260					
FIR840	Fire Lieutenant (40 hour week)	6,367.860	6,430.080	6,492.300	6,554.520	6,617.760	574	12	24	36	48
FIR875	Fire Lieutenant (56 hour week)	6,367.860	6,430.080	6,492.300	6,554.520	6,617.760					
FIR830	Fire Captain (40 hour week)	7,151.220	7,219.560	7,286.880	7,357.260	7,426.620	652	12	24	36	48
FIR880	Fire Captain (56 hour week)	7,151.220	7,219.560	7,286.880	7,357.260	7,426.620					
FIR820	Fire District Chief (40 hour week)	8,131.440	8,211.000	8,291.580	8,368.080	8,447.640	743	12	24	36	48
FIR885	Fire District Chief (56 hour week)	8,131.440	8,211.000	8,291.580	8,368.080	8,447.640					

*Monthly assignment pay for a 40 hour week

CITY OF AMARILLO

POLICE DEPARTMENT PAY SCHEDULE

Effective 10/01/21

										Months Before Raise						
Class	**Job Title**	**Step 1**	**Step 2**	**Step 3**	**Step 4**	**Step 5**	**Step 6**	**Step 7**	**Step 8**	**S2**	**S3**	**S4**	**S5**	**S6**	**S7**	**S8**
POL760	Police Officer	4,560	4,834	5,124	5,430	5,893	5,952	6,011	6,071	12	24	36	48	72	96	120
POL750	Corporal	6,119	6,180	6,242	6,305	6,367	6,432			24	48	72	96	120		
POL740	Sergeant	6,783	6,852	6,921	6,989	7,059	7,130			24	48	72	96	120		
POL730	Lieutenant	7,691	7,766	7,845	7,922	8,028	8,081			24	48	72	96	120		
POL720	Captain	8,687	8,774	8,862	8,951	9,039				24	48	72	96			

CITY OF AMARILLO

INCENTIVE/CERTIFICATION PAY PLAN

ALL FULL-TIME CITY PERSONNEL

	Monthly Pay Amount
Bilingual (1026/1017)	$50
Sign Language (1027/1021)	$50
Journeyman Electrician (1075)	$75
Journeyman HVAC (1058)	$75
Shift Differential (1076)	$50
Commercial Driver's License (1077)	$50
Certified Welder (1088)	$100
Tire Industry Association Certification (1099)	$50
Tire Industry Association Certified Trainer (1104)	$100
Automotive Society of Engineers (ASE) Certification 1 (1107)	$25
Automotive Society of Engineers (ASE) Certification 2 (1108)	$50
Automotive Society of Engineers (ASE) Certification 3 (1109)	$75
Automotive Society of Engineers (ASE) Certification 4 (1112)	$100
Automotive Society of Engineers (ASE) Master Technician (1113)	$150

FIRE AND POLICE DIVISIONS

	Monthly Pay Amount
CERTIFICATE PAY:	
Fire and Police	
Intermediate Certificate (1055/1004)	$50
Advanced Certificate (1050/1000)	$75
Master Certificate (1052/1002)	$100
EDUCATION PAY:	
Fire and Police	
10 - 19 Hours College Credit (1064/1016)	$15
20 - 29 Hours College Credit (1063/1014)	$25
30+ Hours College Credit (1062/1012)	$35
60+ Hours College Credit/Associates Degree (1061/1010)	$75
Bachelors Degree (1059/1008)	$125
Masters Degree (1060/1006)	$150
LONGEVITY:	
Fire (1139/1140/1141/1142)	
01 and above years of service ($6 times years of service)	$6 to $200
Police (1135/1137)	
01 to 04 years of service ($4 times years of service)	$4 to $16
05 to 09 years of service ($5 times years of service)	$25 to $45
10 to 14 years of service ($6 times years of service)	$60 to $84
15 to 19 years of service ($7 times years of service)	$105 to $133
20 and above years of service ($8 times years of service)	$160 to $200

The maximum longevity monthly pay amount for Police and Fire shall not exceed $200

CITY OF AMARILLO

INCENTIVE/CERTIFICATION PAY PLAN

FIRE AND POLICE DIVISIONS (CONT.)

	Monthly Pay Amount
OTHER:	
Fire	
EMT-Intermediate (1022/1018)	$100
EMT-Paramedic (1023/1019)	$200
Fire Civilian	
Fire Emergency Vehicle Technician – Level I (1051)	$25
Fire Emergency Vehicle Technician – Level II (1053)	$50
Fire Emergency Vehicle Technician – Level III (1054)	$75
Police	
Field Training Officer (1149)	$25 per training day
Crises Intervention (1044)	$50
Shift Differential (2.5% of base) (1168)	$107 to $213
Police Civilian	
Typist Piece Rate (1132)	$0.60 per minute

A Firefighter or Police Officer can receive both certificate pay and education pay. However, both certificate pay and education pay do not accumulate. A Firefighter or Police Officer can be paid for only one category of certificate pay (intermediate, advanced, or master certificate). Correspondingly, a Firefighter or Police Officer can be paid for only one level of education pay (10 hours credit, 20 hours credit, 30 hours credit, Associates Degree, Bachelors Degree, or Masters Degree).

DEVELOPMENT SERVICES DIVISION

	Monthly Pay Amount
Community Development	
Lead Inspector (1057)	$50
Building Safety	
Code Level I (1120)	$125
Code Level II (1125)	$200
Code Level III (1130)	$275
Environmental Health	
Certified Chemical Applicator (1094)	$50
Environmental Health Advanced Certificate Level 1 (1210)	$100

PUBLIC WORKS DIVISION

	Monthly Pay Amount
Solid Waste	
Solid Waste C License (1117)	$50
Solid Waste B License (1118)	$100
Solid Waste A License (1119)	$200

CITY OF AMARILLO

INCENTIVE/CERTIFICATION PAY PLAN

PUBLIC WORKS DIVISION (CONT.)

	Monthly Pay Amount
Engineering	
Survey Technician Level I (1071)	$25
Survey Technician Level II (1072)	$50
Survey Technician Level III (1073)	$100
Survey Technician Level IV (1074)	$200
Traffic	
Traffic Signals I (1095)	$100
Traffic Signals II (1096)	$200
Traffic Signs and Markings I (1097)	$50
Traffic Signs and Markings II (1098)	$100
Fleet Services	
Section Leader Certification (1079)	$100
Drainage Utility	
Confined Space Entry (1068)	$100

PARKS DIVISION

	Monthly Pay Amount
Certified Grounds Keeper (1080)	$30
Licensed Irrigation Installer (1081)	$30
Chemical Imm. of Animals (Zoo) (1082)	$75
Certified Pool & Spa Operator (1083)	$75
Certified Playground Inspector (1084)	$100
Arborist Certification Program (1085)	$75
Certified Backflow Inspector (1086)	$100
Certified Irrigation License (1087)	$100
Master Gardener Certification (1089)	$75
Aquatic Facility Operator (AFO) (1090)	$75
Certified Park Maintenance School Graduate (1091)	$150
Instructor Trainer-Lifeguard Instructor (1092)	$100
Lifeguard Instructor (1093)	$50
Certified Chemical Applicator (1094)	$50
CPR/First Aid Instructor (1128)	$50

MANAGEMENT & ADMINISTRATION DIVISION

	Monthly Pay Amount
Amarillo Emergency Communication Center	
Intermediate Texas Commission on Law Enforcement Officers Standards (1028)	$25
Advanced Texas Commission on Law Enforcement Officers Standards (1029)	$25
Telecommunicator’s Emergency Response Taskforce, Tactical Dispatch (1043)	$25

Amarillo Emergency Communication Center Pay shall not exceed $150 per month per employee.

CITY OF AMARILLO

INCENTIVE/CERTIFICATION PAY PLAN

PUBLIC SERVICES DIVISION

	Monthly Pay Amount
Animal Management and Welfare	
National Animal Control Association I (1129)	$25
National Animal Control Association II (1133)	$50
National Animal Control Association III (1134)	$75
Euthanasia (1136)	$50
Field Training Officer (1138)	$50
Cat Care (1171)	$50
Public Health	
Director of Nursing (1146)	$666
Transit	
Commercial Driver's License "P" Endorsement (1131)	$50
Training Pay (1169)	$50 when training

MUNICIPAL COURT

	Monthly Pay Amount
Court Clerk I (1101)	$50
Court Clerk II (1102)	$75
Court Clerk III (1103)	$100

UTILITY DIVISION

	Monthly Pay Amount
"A" Water (1065)	$200
"A" Wastewater (1067)	$200
"B" Water (1070)	$100
"B" Wastewater (1100)	$100
"C" Water (1105)	$50
"C" Wastewater (1110)	$50
"D" Water (1106)	$25
"D" Wastewater (1111)	$25
Confined Space Entry (1068)	$100
National Environmental Laboratory Accreditation Conference Technical Director (1069)	$100

Survey Technician Certification	**Monthly Pay Amount**
Level I (1071)	$25
Level II (1072)	$50
Level III (1073)	$100
Level IV (1074)	$200

Collection System Operator	**Monthly Pay Amount**
Class I (1114)	$25
Class II (1115)	$50
Class III (1116)	$100

Environmental Lab	**Monthly Pay Amount**
Household Hazard Waste Processor (1031)	$200

Utility Division Certification Pay shall be for one license only per employee.

CITY OF AMARILLO

INCENTIVE/CERTIFICATION PAY PLAN

AIRPORT DIVISION

American Association of Airport Executives (AAAE)	**Monthly Pay Amount**
Communications (1154)	$25
Security (1161)	$25
Airfield Lighting Maintenance (1156)	$25
Operations (1157)	$25
Trusted Agent (1158)	$25
Certified Member (1159)	$50
Accredited Airport Executive (1163)	$75

AAAE Certification Pay shall not exceed $150 per month per employee.

Airport Police	**Monthly Pay Amount**
Field Training Officer (1024)	$50

TCEQ Underground Storage Tank Operator	**Monthly Pay Amount**
Class A (1164)	$75
Class B (1165)	$75
Class C (1166)	$50

INFORMATION TECHNOLOGY DIVISION

On Call Pay (1143)	$1 hour
Holiday On Call Pay (1148)	$3 hour

Note: The numbers in parenthesis at the end of each line are used internally by the City to identify the different types of incentive pay.

CITY OF AMARILLO
2021/2022 GENERAL SALARY SCHEDULE

	CLASS	DESCRIPTION	MINIMUM (hr/mth/yr)	MAXIMUM (hr/mth/yr)
GROUP M-01	ADM620	BENEFITS MANAGER	**13.000**	**65.473**
	ADM020	CITY SECRETARY	**6,167**	**11,349**
	MGT525	DEVELOPMENT CUSTOMER SERVICE COORDINATOR	**74,000**	**136,184**
	ADM002	DIRECTOR OF COMMUNICATIONS		
	MGT100	ECONOMIC DEVELOPMENT MANAGER		
	MGT870	FIRE MARSHAL		
	ADM140	PURCHASING AGENT		
	ADM135	RISK MANAGEMENT DIRECTOR		
	ADM540	TRAFFIC ENGINEER		
	ADM170	UTILITY BILLING MANAGER		
GROUP M-02	ADM510	BUILDING OFFICIAL	**39.490**	**72.675**
	ADM120	CITY AUDITOR	**13**	**12,597**
	ADM210	CITY ENGINEER	**82,140**	**151,163**
	ADM040	CIVIC CENTER MANAGER		
	ADM502	COMMUNITY DEVELOPMENT DIRECTOR		
	ADM590	DIRECTOR OF ANIMAL MANGEMENT AND WELFARE		
	ADM550	DIRECTOR OF ENVIRONMENTAL HEALTH		
	ADM030	DIRECTOR OF LIBRARY SERVICES		
	ADM581	DIRECTOR OF PUBLIC HEALTH		
	ADM585	DIRECTOR OF WIC		
	ADM050	EMERGENCY MANAGEMENT COORDINATOR		
	ADM060	FACILITIES & SPECIAL PROJECTS ADMINISTRATOR		
	ADM111	DIRECTOR OF COURT SERVICES		
	ADM530	TRANSIT MANAGER		
GROUP M-03	FIR810	DEPUTY FIRE CHIEF	**43.834**	**80.669**
	ADM080	DIRECTOR OF AVIATION	**7,598**	**13,983**
	ADM600	DIRECTOR OF HUMAN RESOURCES	**91,175**	**167,791**
	ADM520	DIRECTOR OF PLANNING AND DEVELOPMENT SERVICES		
GROUP M-04	ADM005	ASSISTANT POLICE CHIEF	**13.300**	**85.873**
	ADM375	CIP DIRECTOR	**8,434**	**14,885**
	ADM500	DIRECTOR OF COMMUNITY SAFETY & REGULATIONS	**101,205**	**178,616**
	ADM100	DIRECTOR OF FINANCE		
	ADM400	DIRECTOR OF PARKS AND RECREATION		
	ADM300	DIRECTOR OF UTILITIES		
GROUP M-05	ADM200	DIRECTOR OF PUBLIC WORKS	**48.656**	**89.542**
	ADM137	INFORMATION SERVICES DIRECTOR	**8,434**	**15,521**
			101,205	**186,248**
GROUP M-06	ADM070	CITY ATTORNEY	**54.008**	**89.542**
	ADM800	FIRE CHIEF	**9,361**	**15,521**
	ADM700	POLICE CHIEF	**112,337**	**186,247**
GROUP E-01	ADM010	ASSISTANT CITY MANAGER	**64.904**	**93.913**
	ADM011	ASSISTANT CITY MANAGER	**11,250**	**16,278**

CITY OF AMARILLO
2021/2022 GENERAL SALARY SCHEDULE

	CLASS	DESCRIPTION	MINIMUM (hr/mth/yr)	MAXIMUM (hr/mth/yr)
			135,000	**195,339**
GROUP E-02	ADM012	DEPUTY CITY MANAGER	**71.394**	**103.305**
			12,375	**17,906**
			148,500	**214,874**

CITY OF AMARILLO
2021/2022 GENERAL SALARY SCHEDULE

	CLASS	DESCRIPTION	HOURLY MINIMUM	HOURLY MAXIMUM
GROUP H-01	COC001	CHAMBER ADMIN ASST-HRLY	**7.250**	**9.821**
	HRL039	CIVIC CENTER TECHNICAL CREW		
	HRL040	CIVIC CNTR BOX OFFICE CLERK I		
	HRL001	CREDIT UNION TELLER-HRLY		
	HRL050	EMERGENCY MGMT. VOLUNTEER		
	HRL031	LIBRARY VOLUNTEER		
	HRL400	LIFEGUARD		
	HRL401	LIFEGUARD PART-TIME		
	HRL030	NEWSPAPER INDEXER		
	HRL403	POOL CASHIER		
	HRL404	POOL CASHIER PART-TIME		
	ROS100	ROSS ROGERS PRO EMPLOYEES		
	HRL540	SCHOOL CROSSING GUARD		
	HRL541	SCHOOL CROSSING GUARD SUB		
	HRL402	SWIMMING LESSON INSTRUCTOR		
	HRL900	VOE		
	HRL412	YOUTH WRKR - REC (PART-TIME)		
	HRL411	YOUTH WRKR - RECREATION		
	HRL413	YOUTH WRKR -MAINTENANCE		
GROUP H-02	HRL065	ASST. RECREATION COORDINATOR	**7.250**	**10.017**
	HRL550	ENVIRONMENTAL HEALTH INVESTIGA		
	HRL090	FITNESS ATTENDANT- HRLY		
	HRL405	HEAD LIFEGUARD		
	HRL417	LESSON COORDINATOR		
	HRL095	PROGRAM ATTENDANT		
	HRL415	RECREATION LEADER		
	HRL416	RECREATION LEADER (PART-TIME)		
	HRL414	RECREATION SPECIALIST		
GROUP H-03	HRL406	ASSISTANT POOL MGR	**7.250**	**10.813**
	HRL407	ASSISTANT POOL MGR. PART TIME		
	HRL905	ATHLETIC SPECIALIST		
	HRL100	BUILDING MECHANIC (HRLY)		
	HRL418	DISTRICT SUPERVISOR		
	HRL422	HEALTH PROMOTION SPECIALIST		
	HRL542	TRAFFIC COUNTER		
	HRL551	WEED INSPECTOR		
	HRL587	WIC TECHNICIAN I		
GROUP H-04	HRL125	ADOPTION SPECIALIST	**7.250**	**11.471**
	HRL025	ANIMAL ATTENDANT		
	HRL210	ENGINEERING TRAINEE		
	HRL170	METER READER		
	HRL408	NEIGHBORHOOD POOL MANAGER		
	HRL536	PART-TIME MOBILE ASSISTANT		
	HRL910	TEMPORARY INTERN		
	HRL543	TRANSPORTATION PLANNING INTERN		
	HRL588	WIC TECHNICIAN II		
GROUP H-05	HRL901	ACCOUNT CLERK I	**7.250**	**11.948**

CITY OF AMARILLO
2021/2022 GENERAL SALARY SCHEDULE

	CLASS	DESCRIPTION	HOURLY MINIMUM	HOURLY MAXIMUM
	HRL904	ADMINISTRATIVE ASSISTANT		
	HRL150	BINDERY WORKER-HOURLY		
	HRL260	CART ATTENDANT		
	HRL020	COMMUNITY SERVICE AIDE		
	HRL111	DATA ENTRY OPERATOR HOURLY		
	HRL113	FIRE INTERN		
	HRL085	FRONT DESK ATTENDANT		
	HRL252	GATE ATTENDANT		
	HRL270	GOLF COURSE MARSHAL		
	HRL935	LABORER		
	HRL936	LABORER-RECREATION		
	HRL032	LIBRARY MESSENGER		
	HRL530	LUBRICATION ATTENDANT		
	HRL970	MESSENGER		
	HRL175	PRINT SHOP TECHNICIAN		
	HRL571	STD/HIV FIELD INVESTIGATOR		
	HRL033	TECHNOLOGY SERVICES TECH		
	HRL544	TRAFFIC CONTROL OFFICER		
	HRL902	WATCHGUARD		
GROUP H-06	HRL903	AIRPORT OPERATIONS AGENT	**7.250**	**12.522**
	HRL973	ANIMAL CARE WORKER-HOURLY		
	HRL975	ANIMAL CONTROL OFFICER		
	HRL042	BUILDING ATTENDANT		
	HRL800	CAMP ASSISTANT		
	HRL041	CIVIC CENTER BOX OFFICE CLERK II		
	HRL875	CONCESSION WORKER		
	HRL915	CREW LEADER		
	HRL911	CUSTODIAN I		
	HRL430	GREENSKEEPER (PT/SEASONAL)		
	HRL590	NUTRITION TECHNICIAN I		
	HRL930	UTILITY WORKER		
	HRL584	WIC TECHNICIAN II		
	HRL589	WIC TECHNICIAN III		
GROUP H-07	HRL906	ACCOUNT CLERK II	**7.400**	**13.202**
	HRL960	DRAFTER I		
	HRL005	MARKETING COORDINATOR- PT		
	HRL926	MECHANIC APPRENTICE		
	HRL140	PURCHASING CLERK		
	HRL925	SERVICER I		
	HRL957	TREATMENT PLANT OPERATOR- HRLY		
GROUP H-08	HRL920	COLLEGE INTERN	**7.760**	**13.799**
	HRL265	DELI ATTENDANT		
	HRL211	ENGINEERING AIDE I		
	HRL221	EQUIPMENT OPERATOR I		
	HRL075	EXECUTIVE ADMINISTRATIVE ASSISTANT		
	HRL051	HAZMAT OUTREACH ASSISTANT		
	HRL940	LAB TECHNICIAN I		
	HRL038	OUTREACH SPECIALIST		

CITY OF AMARILLO
2021/2022 GENERAL SALARY SCHEDULE

	CLASS	DESCRIPTION	HOURLY MINIMUM	HOURLY MAXIMUM
	HRL275	PRO SHOP ATTENDANT		
	HRL907	SECRETARY II		
	HRL080	SECURITY OPERATIONS AGENT		
	HRL164	STORE CLERK I		
	HRL409	SWIMMING POOL MGR.		
	HRL130	TEMPORARY DATA CONTROL CLERK		
	HRL955	UTILITY MAINTENANCE MECHANIC I		
GROUP H-09	HRL010	ADMIN ASSISTANT III -HRLY	**8.130**	**14.468**
	HRL421	ASSISTANT AQUATIC/ELLIS INSTRUCTOR		
	HRL950	EQUIPMENT OPERATOR II		
	HRL592	NUTRITION TECHNICIAN II		
	HRL419	PLUMBER		
	HRL420	PROGRAM COORDINATOR		
	HRL953	RESIDENTIAL EQUIPMENT OPERATOR		
	HRL240	WELDER I		
GROUP H-10	HRL941	ADMINISTRATIVE TECHNICIAN	**8.510**	**15.138**
	HRL531	BUS DRIVER		
	HRL909	COMMUNICATIONS TECHNICIAN		
	HRL980	HOUSING INSPECTOR		
	HRL034	LIBRARY ASSISTANT		
	HRL593	NUTRITION TECH III		
	HRL200	SENIOR AIDE-HRLY		
GROUP H-11	HRL133	COMPUTER OPERATOR	**8.920**	**15.865**
	HRL951	EQUIPMENT OPERATOR III		
	HRL055	EVENT SUPERVISOR		
	HRL230	MECHANIC		
	HRL215	PROJECT REPRESENTATIVE		
	HRL908	SECRETARY III		
	HRL548	SIGNAL TECHNICIAN		
	HRL251	TRANSFER TRUCK DRIVER		
GROUP H-12	HRL060	COMMERCIAL EQUIP OPERATOR	**9.370**	**16.678**
	HRL250	TRANSFER STATION OPERATOR		

CITY OF AMARILLO
2021/2022 GENERAL SALARY SCHEDULE

	CLASS	DESCRIPTION	HOURLY MINIMUM	HOURLY MAXIMUM
GROUP H-13	HRL410	AQUATIC SPECIALIST	**9.910**	**17.609**
	HRL580	GREENHOUSE TECHNICIAN -HRLY		
	HRL585	NUTRITIONIST I		
	HRL700	OFFICIALS SPECIALIST ATHLETICS		
	HRL705	OFFICIALS SPECIALIST-ROAMING		
	HRL138	PERSONAL COMPUTER TECHNICIAN		
	HRL725	RANGE OFFICER		
	HRL545	SCHOOL CROSSING GUARD SUPERVISOR		
GROUP H-14	HRL145	COLLECTIONS CLERK	**10.420**	**18.524**
	HRL916	ELECTRICIAN I		
	HRL555	ENVIRONMENTAL TECHNICIAN		
	HRL945	EQUIPMENT MECHANIC I		
	HRL052	HAZMAT OUTREACH COORDINATOR		
	HRL035	LIBRARIAN I		
	HRL575	LVN		
	HRL586	NUTRITIONIST II		
GROUP H-15	HRL141	COMPUTER PROGRAMMER I	**11.500**	**20.453**
	HRL770	EMERGENCY COMMUNICATIONS SPECIALIST		
	HRL965	INSPECTOR		
GROUP H-16	HRL520	BUDGET ANALYST	**12.080**	**21.506**
	HRL581	DISEASE INTERVENTION SPECIALIST II		
	HRL570	HEALTH PROMOTION SPECIALIST		
	HRL500	MANAGEMENT ANALYST		
	HRL053	PBX OPERATOR		
	HRL425	TRANSPORTATION PLANNER- HOURLY		
GROUP H-17	HRL110	COURT REPORTER	**13.240**	**23.572**
	HRL582	NUTRITIONIST IV		
	HRL870	PUBLIC FIRE SAFETY SPECIALIST		
GROUP H-18	HRL120	BAILIFF	**13.900**	**24.742**
	HRL070	BAILIFF (HRLY)		
	HRL121	INFORMATION TECHNOLOGY TECHNICIAN		
	HRL990	OFFICE MANAGER		
	HRL137	P.C. SPECIALIST		
	CLR960	PAYROLL TECHNICIAN		
	HRL985	POLICE GRANTS MANAGER- PT		
GROUP H-19	HRL045	ADMINISTRATIVE HEARING OFFICER	**14.600**	**64.646**
	HRL855	ASSISTANT TO THE MAYOR		
	HRL860	CIVILIAN BACKGROUND INVESTIGATOR		
	HRL775	CIVILIAN IDENTIFICATION TECHNICIAN		
	HRL595	DIETITIAN		
	HRL880	DIR OF COMMUNICATIONS- HRLY		
	HRL750	DISTRICT ATTORNEY LIAISON OFFICER		
	HRL865	ELECTION CLERK (PART-TIME)		
	HRL885	ELECTION CLERK- PART-TIME		
	HRL830	ENGINEER		

CITY OF AMARILLO
2021/2022 GENERAL SALARY SCHEDULE

	CLASS	DESCRIPTION	HOURLY MINIMUM	HOURLY MAXIMUM
	HRL871	FIRE INSPECTOR		
	HRL946	FLEET MANAGER		
	HRL565	HEALTH PLANNER		
	HRL760	LIAISON OFFICER		
	HRL850	MANAGEMENT INTERN		
	EDC005	MARKETING/RESEARCH ASSOC- HRLY		
	HRL115	MUNICIPAL COURT JUDGE		
	HRL560	NURSE PRACTITIONER		
	HRL573	PHYSICIAN		
	HRL572	REGISTERED NURSE		
	HRL610	SAFETY TRAINER		
GROUP H-20	HRL525	DATA ANALYST -HRLY	15.33	**67.878**
GROUP H-25	HRL614	INTERMEDIATE SWIM INSTRUCTOR	16.10	**69.236**
GROUP H-26	HRL615	ADVANCED SWIM INSTRUCTOR	16.90	**70.621**

Ordinances

CITY OF
AMARILLO®
OPEN SPACES ★ ENDLESS OPPORTUNITIES

08/12/2021 BSM

ORDINANCE NO. 7924

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AMARILLO, ADOPTING THE BUDGET FOR THE FISCAL YEAR OCTOBER 1, 2021, THROUGH SEPTEMBER 30, 2022, FOR THE CITY OF AMARILLO; APPROPRIATING MONEY FOR THE VARIOUS FUNDS AND PURPOSES OF SUCH BUDGET; AMENDING VARIOUS TERMS AND PROVISIONS OF THE AMARILLO MUNICIPAL CODE TO ADD, MODIFY, INCREASE, OR DELETE VARIOUS FEES AND RATES; PROVIDING A SAVINGS AND SEVERABILITY CLAUSE; REPEALING ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT; PROVIDING AN EFFECTIVE DATE.

WHEREAS, a budget for operating the municipal government of the City of Amarillo for the fiscal year October 1, 2021 through September 30, 2022 (hereafter, "fiscal year" or "FY") has been prepared by the City Manager of the City of Amarillo; and

WHEREAS, all public notices and hearings required by State law and the City Charter have been duly and legally advertised, published and conducted as required; and

WHEREAS, said budget has been filed with the City Secretary for more than fifteen (15) days immediately prior to the public hearing heretofore held upon said budget; and

WHEREAS, at the public hearing the financial condition, comparative expenditures as filed, and public comments were duly considered;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. That the budget as filed with the City Secretary of the City of Amarillo for the fiscal year of October 1, 2021 through September 30, 2022 (hereafter, "the fiscal year"), together with any amendments made upon motion, second, and majority vote during public hearings, is hereby approved, adopted and ratified as the Annual Budget for the City of Amarillo, Texas, for the fiscal year.

SECTION 2. That the number, classification, and designation of each position, as listed in the Annual Budget and incorporated herein by reference, is hereby created, established and adopted as the official plan for the classified service and unclassified service (managerial schedule and part-time schedule) of the City of Amarillo for the fiscal year. Any classified or unclassified position which is not listed in said Annual Budget is expressly found, after having been examined in budget work sessions to be a surplus position and, in order to increase efficiency of providing service and to reduce expenditures, such position is hereby abolished. The number of authorized positions may be increased by subsequent

action if grants or other revenue sources become available during the fiscal year to fund such position(s). On October 1, 2021, 3 police officer positions will be added to authorized positions and 2 Sergeant positions will be removed.

SECTION 3. That in accordance with the annual personnel budget for the City, effective January 1, 2022, the City contribution rate to the Texas Municipal Retirement System will be 11.85%. Effective January 1, 2022, the City contribution rate to the Amarillo Firemen's Relief and Retirement Fund will be 20.82%. Effective January 1, 2022, the City contribution rate towards the City's Other Post Employment Benefits (OPEB) liability will be 2.43%. This does not change the amounts contributed by employees each payroll period.

SECTION 4. That, in accordance with the annual budget adopted for the Public Works Department, Chapter 8-3, Article IV, Division 2, Section 8-3-92, of the Amarillo Municipal Code is hereby amended to read as follows:

Sec. 8-3-92. – Residential collection and disposal.

(a) Residential collection and disposal charges shall be set out as follows:

TABLE NUMBER ONE

Type/Description *Monthly Charge*

TABLE NUMBER ONE

Type/Description	Monthly Charge
(1) One-Family Residence	~~$17.71~~ 18.60
(2) Two-Family Residence with 1 water meter	~~$31.18~~ 36.39
(3) Three-Family Residence with 1 water meter	~~$46.~~77 54.59
(4) Four-Family Residence with 1 water meter	~~$62.36~~ 72.79
(5) Two-Family Residence, each unit on separate water meter, each unit	~~$15.59~~ 18.60
(6) One-Family Residence and single apartment on 1 water meter	~~$31.18~~ 36.39
(7) One-Family Residence and single apartment on 1 water meter, each unit	~~$15.59~~ 18.60

(8) One-family unit or single-family unit, without alley entrance, where it is necessary to carry out municipal solid waste for more than ten feet but less than 50 feet from the curb, each unit $37.00

(9) One-family unit or single-family unit, without alley entrance, where it is necessary to carry out municipal solid waste for more than 50 feet but less than 100 feet from the curb, each unit $46.00

(10) One-family unit or single-family unit, without alley entrance, where it is necessary to carry out the municipal solid waste more than 100 feet from the curb but less than 150 feet, each unit $54.00

(11) –(12) [NO TEXTUAL CHANGE]

SECTION 5. That in accordance with the budget of the Building Safety Department the Amarillo Municipal Code, Chapter 4-1, Section 4-1-3 be and hereby is amended to read as follows:

Sec. 4-1-3. - Application, plan review and permit time limits, cancellations and refunds.

(a) – (b) [NO TEXTUAL CHANGE]

(c) *Fee for renewing expired permits.* A permit that has expired by time limitations may be renewed for an additional time period as stated above provided there have been no substantial changes in the plans or scope of work, and upon payment of a renewal fee as follows:

(1)	Not more than sixty (60) days after expiration date:	~~Fifty dollars ($50.00)~~ ($58.00)
(2)	Sixty-one (61) to not more than one hundred eighty (180) days after expiration date:	One-half (½) original fee, but not less than ~~fifty dollars ($50.00)~~ ($58.00)
(3)	More than one hundred eighty (180) days after expiration date:	New application and at full price.

(d) – (g) [NO TEXTUAL CHANGE]

(h) All fees stated herein will increase annually by three (3) percent or consumer Price Index (CPI), whichever is greater. Fees will be rounded up to a whole dollar amount. Convenience fee (applied to all credit/debit card transactions) .....2.5% of the total transaction (rounded to the nearest whole dollar amount).

SECTION 6. That in accordance with the budget of the Building Safety Department the Amarillo Municipal Code, Chapter 4-1, Article I, Division 2, Section 4-1-20 be and hereby is amended to read as follows:

Sec. 4-1-20. - Plan review fee; building permit application.

(a) *Fees established.* A non-refundable plan review fee shall be paid upon submittal of plans to be reviewed. The valuation shall be either the valuation of a non-residential structure or the square footage for a residential dwelling, as stated by the applicant; or, when in the opinion of the Building Official the

stated valuation or footage appears to be materially understated, the valuation or footage may be calculated based on the most recent building data available.

(1) All non-residential projects: $ Value x ~~0.0010~~ 0.0011= Plan review fee: rounded to whole dollars, minimum ~~$66.10~~ 70.00.

(2) Commercial (public or semi-public) swimming pool, spa, public interactive water feature, ~~$350~~ 368.00.

(3) Residential dwelling permit and inspection fees are as shown in the table below, with a ~~$64.80~~ 70.00 minimum, or the greater amount calculated as shown in the following table for Residential dwelling projects:

RESIDENTIAL DWELLING PERMIT AND INSPECTION FEES

Fee Type	Fee	Notes
New Single Family Dwelling, Townhome, Two-Family Dwelling (Duplex)	Plan review and permit $0.~~38~~ 42	Per square foot of all floor area under roof
Residential Alterations, Garages (residential detached), Carport, Fire Repair (residential), Storage Buildings over 200 square feet	Plan review and permit $0.26~~7~~ Minimum Fee - $~~110~~116.00	Per square foot of all floor area under roof
Swimming Pool	Plan Review and permit Residential - $~~250~~ 263.00 Commercial – ~~350~~ 368.00	

SECTION 7. That in accordance with the budget of the Building Safety Department the Amarillo Municipal Code, Chapter 4-1, Article I, Division 2, Section 4-1-21 be and hereby is amended to read as follows:

Sec. 4-1-21. - Building permit and inspection fee schedule.

(a) [NO TEXT CHANGE]

~~RESIDENTIAL DWELLING PERMIT AND INSPECTION FEES~~

~~Fee Type~~	~~Fee~~	~~Notes~~
~~New Single Family Dwelling, Townhome, Two-Family Dwelling (Duplex)~~	~~Plan review and permit $0.38 42~~	~~Per square foot of all floor area under roof~~
~~Residential Alterations, Garages (residential detached), Carport, Fire Repair (residential), Storage Buildings over 200 square feet~~	~~Plan review and permit $0.26 Minimum Fee - $110.00~~	~~Per square foot of all floor area under roof~~

~~Fee Type~~	~~Fee~~	~~Notes~~
~~Swimming Pool~~	~~Plan Review and permit Residential - $250.00 Commercial - $350.00~~	

(b) Building Permit Fee Schedule.

(1) All Nonresidential dwelling Projects: $ Value x ~~0.0030~~ 0.0032 = Permit Fee: Rounded to whole dollars.

(2) Minimum Permit Fees (Nonresidential and Residential dwellings):

a. New construction: ~~One hundred twenty dollars ($120.00)~~($116.00) plus ~~fifty dollars ($50.00)~~ ($58.00) times the number of other permits required for electrical, plumbing and HVAC work.

b. Remodels and Additions: ~~Sixty dollars ($60.00)~~ ($116.00) plus ~~fifty dollars ($50.00)~~ ($58.00) times the number of other permits required for electrical, plumbing and HVAC work.

(3) Other Permits and Inspection Fees (Nonresidential and Residential dwellings):

a. Certificate of Occupancy review and inspection when not associated with a building permit: ..... ~~$120.00~~ $126.00

b. Recreation of existing Certificate of Occupancy: ..... ~~40.00~~ $42.00

c. Wrecking permit and Moving permits: ..... ~~90.00~~ $95.00

d. Permit for the installation of flammable liquids tanks and pumps: ..... ~~60.00~~ $63.00

This includes the fees for electrical and plumbing permits

e. Residential Re-roofing permit: ..... ~~50.00~~ $150.00

f. Manufactured home installation: ..... ~~180.00~~ $190.00

This includes the fees for electrical and plumbing permits.

g. Inspection not otherwise noted above, and those requested after hours, two hour minimum charge per hour ..... ~~86.40~~ $93.00

h. Re-inspection: ..... ~~50.00~~ $58.00

i. Construction and Advisory and Appeals Board application: ..... ~~150.00~~ $158.00

j. Siding and exterior veneer: Value of project × 0.0030 minimum: ..... ~~50.00~~ $58.00

k. Expedited Review Fee ..... ~~500.00~~ $525.00

l. Insulation and energy conservation: value of project × ~~0.0030~~ 0.0032, minimum of ..... ~~40.00~~ $58.00

m. Technology Fee $10.00

n. Glass/Glazing Permit ..... ~~50.00~~ $58.00

o. Insulation Permit ..... ~~50.00~~ $58.00

p. Reserved.

q. Commercial (public or semi-public) swimming pool, spa, public interactive water feature ..... ~~350.00~~ $368.00

r. Sign permit $95.00

SECTION 8. That in accordance with the budget of the Building Safety Department the Amarillo Municipal Code, Chapter 4-1, Article I, Division 2, Section 4-1-30 be and hereby is amended to read as follows:

Sec. 4-1-30. - Fee schedule.

(a) [NO TEXT CHANGE]

(b) *Electrical Permit and Inspection Fee Schedule.*

(1) New Construction and additions to panel service:

a. Minimum fee: ..... ~~$55~~ 58.00

b. Fee for construction taps: ..... ~~50.00~~ $58.00

c. All 120-volt through 480-volt single-or three-phase services, per ampere: ..... ~~00.30~~ $0.32

(2) Alterations:

a. Alteration of residential service entrance: ..... ~~50.00~~ $58.00

b. Alteration of nonresidential service entrance: ..... ~~50.00~~ $58.00

(3) Equipment additions:

a. Gasoline pump and dispensers, generators and wind generators, transformers, signs, sign transformers, electrical device or opening not listed; each: ..... ~~10.00~~ $58.00

b. Electrical passenger or freight elevator or dumbwaiter installation, each: ..... ~~50.00~~ $58.00

(4) Inspection fees:

a. Inspection not otherwise noted above, and those requested after hours, two hour minimum charge, per hour: ..... ~~88.13~~ $93.00

b. Re-inspection fee: ....~~. 50.00~~ $58.00

(5) [NO TEXTUAL CHANGE]

SECTION 9. That in accordance with the budget of the Building Safety Department the Amarillo Municipal Code, Chapter 4-1, Article I, Division 4, Section 4-1-40 be and hereby is amended to read as follows:

Sec. 4-1-40. - Heating, Ventilation, and Air Conditioning, HVAC, Permit Fee Schedule.

(a) [NO TEXT CHANGE]

(b) *Existing buildings, equipment installations.* For the installation or relocation of HVAC equipment in existing buildings when separate from a project requiring a building permit:

(1) Commercial hoods, Type I or II, for the first unit: ..... ~~$55.00~~ $58.00
For each additional unit ..... ~~10.00~~ $11.00

(2) Commercial refrigeration, for the first unit ..... ~~$55.00~~ $58.00
For each additional unit ..... ~~10.00~~ $11.00

(3) Commercial cold storage box, for the first unit ..... ~~$55.00~~ $58.00
For each additional unit ..... ~~10.00~~ $11.00

(4) Boilers—first 100,000 BTU/hour input ..... ~~$55.00~~ $58.00
Each additional 100,000 BTU/hour input or portion thereof ..... ~~10.00~~ $11.00

(c) *Alterations and Equipment Change Outs.* Alterations of or changing out environmental air system equipment when separate from a project requiring a building permit require the following fees:

(1) Floor heaters, wall furnaces, unit heaters: First unit ..... ~~$55.00~~ $58.00
Each additional unit thereafter ..... ~~10.00~~ $11.00

(2) Equipment change out, per unit: First 5 tons ..... ~~$55.00~~ $58.00
Each additional 5 tons or portion thereof ..... ~~10.00~~ $11.00

(3) Relocation, replacement or installation of new duct, chilled water or steam pipes in existing buildings, per square foot of floor area ..... ~~00.02~~ $0.03

(d) *Minimum permit* ..... ~~$55.00~~ $58.00

(e) *Inspections:* Inspections not otherwise noted above, and those requested after hours, two hour minimum charge per hour ..... ~~88.13~~ $93.00

(f) *Re-inspection fee* ..... ~~50.00~~ $58.00

(g) *[NO TEXTUAL CHANGE]*

SECTION 10. That in accordance with the budget of the Building Safety Department the Amarillo Municipal Code, Chapter 4-1, Article I, Division 5, Section 4-1-50 be and hereby is amended to read as follows:

Sec. 4-1-50. - Plumbing permit fees.

(a) *Fees established.* Plumbing permit fees shall be as follows.

(b) *Plumbing Permit Fee Schedule.*

(1) New construction, additions, and remodeling. The permit fee for a plumbing permit shall be combined with the fees for a building permit, when one is issued on the same project, in accordance with the building code fee schedule.

(2) New fixture installations, additions, alterations and repairs. When there is no building permit issued on the same project where a plumbing installation is made, the plumbing permit fee shall be based on the following schedule:

a. Minimum fee for all installations: ..... ~~$55.00~~ $58.00

b. New Installations and additions per fixture, including but not limited to: bathtub, bidet, dishwasher, drinking fountain, floor drain, garbage disposal, grease interceptor, grease trap, hose bib, lavatory, shower, sink, toilet, urinal, wash rack, washing machine outlet assembly, and water heater. ..... ~~6.00~~ $7.00

(3) Repairs and Replacements:

a. Replacement of water, gas, or sewer service line: ..... ~~$55.00~~ $58.00

When more than one (1) of these service lines are replaced at the same time the fee shall cover all the lines that are installed and inspected at the same time. If the lines are not ready for inspection at the same time, re-inspection fees for additional inspections will be required.

b. Water Heater Replacement: ..... ~~$55.00~~ $58.00

c. Water, sewer, or gas re-piping within a structure and separate from service lines: ..... ~~$55.00~~ $58.00

Plus per plumbing fixture and gas outlet: ..... ~~2.00~~ $3.00

(4) Medical Gas Installations, minimum: ..... ~~$55.00~~ $58.00

Plus per outlet assembly: ..... ~~2.00~~ $3.00

(5) Inspection not otherwise noted above, and those requested after hours, two hour minimum charge per hour: ..... ~~88.13~~ $93.00

(6) Re-inspection ..... ~~50.00~~ $58.00

(7) Technology fee: 10.00

(8) Minimum permit fee is ~~ninety dollars ($90.00)~~ ($95.00) for the first seventy-five (75) heads plus ~~fifty cents ($0.50)~~ ($0.55) per head thereafter.

~~(9) Wastewater Discharge Permit Fee ..... 85.00~~

SECTION 11. That the Amarillo Municipal Code, Chapter 4-6, Section 4-6-17 be and hereby is amended to read as follows:

Sec. 4-6-17. Application and procedures.

(a) – (b) [NO TEXTUAL CHANGE]

(c) Fees. The Developer shall pay a non-refundable application fee of ~~three hundred fifty dollar~~ (~~$350~~ 357.00) for the first acre and an additional ten dollar ($10.00) per acre per additional acre for each Preliminary Plan submitted.

(d) – (e) [NO TEXTUAL CHANGE]

SECTION 12. That the Amarillo Municipal Code, Chapter 4-6, Article II, Division 4, Section 4-6-31 be and hereby is amended to read as follows:

Sec. 4-6-31. - Application and procedures.

(a) [NO TEXT CHANGE]

(b) *Fees.* The Developer shall pay a non-refundable application fee of ~~five hundred and ten dollars~~ ($~~510~~ 520.00) for the first acre and an additional ten dollars ($10.00) per additional acre for each Final Plat submitted.

(c) – (g) [NO TEXTUAL CHANGE]

SECTION 13. That the Amarillo Municipal Code, Chapter 4-6, Section 4-6-41 be and hereby is amended to read as follows:

Sec. 4-6-41. Application and procedures.

(a) [NO TEXTUAL CHANGE]

(b) Fees. The Developer shall pay a non-refundable application fee of ~~four hundred fifty-nine dollars~~ ($~~459~~ 469.00) for the first acre and an additional ten dollars ($10.00) per additional acre for each Minor Plat submitted or if no notification is required, ~~three hundred thirty-two dollars~~ ($~~332~~ 339.00) for the first acre and an additional ten dollars ($10.00) per acre per additional acre for each Minor Plat submitted.

(c) – (g) [NO TEXTUAL CHANGE]

SECTION 14. That the Amarillo Municipal Code, Chapter 4-6, Section 4-6-49 be and hereby is amended to read as follows:

Sec. 4-6-49. Replats without vacation.

(a) – (c) [NO TEXTUAL CHANGE]

(d) Fees. The Developer shall pay a non-refundable application fee of ~~three hundred fifty dollar~~ ($~~350~~ 357.00) for the first acre and an additional ten dollar ($10.00) per additional acre for each Replat Plat submitted.

(e) – (g) [NO TEXTUAL CHANGE]

SECTION 15. That the Amarillo Municipal Code, Chapter 4-6, Section 4-6-51 be and hereby is amended to read as follows:

Sec. 4-6-51. Amending plats.

(a) – (d) [NO TEXTUAL CHANGE]

(e) Fees. The Developer shall pay a non-refundable application fee of ~~four hundred fifty dollars~~ ($~~450~~ 459.00) for the first acre and an additional ten dollars ($10.00) per additional acre for each Amending Plat submitted if no notification is required, ~~three hundred twenty-five dollars~~ ($~~325~~ 332.00) for the first acre and an additional ten dollars ($10.00) per acre per additional acre for each Amending Plat submitted.

(f) – (h) [NO TEXTUAL CHANGE]

SECTION 16. That the Amarillo Municipal Code, Chapter 4-6, Article II, Division 6, Section 4-6-52 be and hereby is amended to read as follows:

Sec. 4-6-52. - Plat vacation.

(a) – (b) [NO TEXT CHANGE]

(c) Fees. The Developer shall pay a non-refundable application fee of ~~three hundred fifty-seven dollars~~ (~~$357~~ 364.00) for the first acre and an additional ten dollars ($10.00) per additional acre for each Plat Vacation submitted.

(d) – (f) [NO TEXTUAL CHANGE]

SECTION 17. That the Amarillo Municipal Code, Chapter 4-6, Article IV, Section 4-6-189 be and hereby is amended to read as follows:

Sec. 4-6-189. - Private encumbrance of public right-of-way; license.

The following shall control the consideration of requests for encumbrances on, over, under or through Public Rights-of-Way:

(1) The right to encumber the Public Right-of-Way may be granted only by license and every grantee of a license shall agree to indemnify and hold the City harmless from any and all damages to persons or property, or both, arising in any way out of the use of the licensed Premises. Each person applying for a license shall pay an application fee of ~~two hundred fifty-five dollars~~ (~~$255~~ 260.00) to cover the expenses of the processing costs associated therewith.

(2) [No Text Change]

(3) A licensee shall pay a license fee depending upon the amount of Right-of-Way encumbered as set out below. In no event shall a license fee be less than ~~two hundred fifty-five dollars~~ (~~$255~~ 260.00) for a period of one (1) year.

****

SECTION 18. That the Amarillo Municipal Code, Chapter 4-6, Article IV, Section 4-6-190 be and hereby is amended to read as follows:

Sec. 4-6-190. - Abandonment of public right-of-way.

In addition to the requirements set forth in V.T.C.A., Local Government Code, Ch. 272, the following shall control the consideration of requests for abandonment of Public Rights-of-Way that are abandoned by separate legal instrument:

(1) [NO TEXT CHANGE]

(2) The applicant shall pay the following filing fees for Public Right-of-Way abandonment: ~~four hundred eighty-ninety-five dollars~~ (~~$495~~ 505.00) for each alley, easement, or street abandonment request filed for consideration.

(3) [NO TEXT CHANGE]

SECTION 19. That the Amarillo Municipal Code, Chapter 4-7, Section 4-7-4 be and hereby is amended to read as follows:

Sec. 4-7-4 – Licensing.

(a) – (c) [NO TEXTUAL CHANGE]

(d) License fee. All original License applications or renewals thereof shall be accompanied by a fee of one hundred ten dollars (~~$110~~ 116.00), plus twenty-two dollars and three cents (~~$22.03~~ 24.00) for each Manufactured Home Stand or Recreational Vehicle Stand in the Manufactured Home Park or Recreational Vehicle Park. The original fee shall be prorated on the nearest quarterly basis between the date of the original License and October 1 of the fiscal year. All renewal fees shall be due on October 1, of each year. Failure or refusal to pay a renewal fee by October 1 shall result in assessment and collection of a late fee of one dollar ($1.00) per each Manufactured Home or Recreational Vehicle Stand or Park for each day or part thereof the renewal fee is not paid.

(e) – (g) [NO TEXTUAL CHANGE]

SECTION 20. That in accordance with the budget of the Building Safety Department the Amarillo Municipal Code, Chapter 4-1, Article II, Section 4-1-110 be and hereby is amended to read as follows:

Sec. 4-1-110. - Registration of contractors; homeowner exemption; fees and requirements.

(a) – (e) [No TEXT Change]

(f) *Registration fee.* To become a registered contractor a fee in the amount of ~~fifty-one dollars ($51.00)~~ ($55.00) per year shall be paid to the City. All registrations under this section shall expire one (1) year from the date of registration.

Table 4-1-110 Contractor Registration Requirements

Contractor Categories	State License or Registration Required	City Registration In Addition to State License or Registration	Annual City Registration Fee	License and Permit Surety Bond	General Liability Insurance

Building Contractor					
General Contractor (fn. 1)	no	yes	~~$51.00~~ 55.00	none	none
New Residential Contractor (fn. 2)	No	yes	~~$51.00~~ 55.00	none	none
Residential Remodeling Contr. (fn. 3)	No	yes	~~$51.00~~ 55.00	$20,000.00	none
Additional requirements for building demolition	no	any of the above	any of the above	lot clearance bond (fn. 4)	yes (fn. 5)
Electrical Contractor, Master Electrician License (fn. 6)	State Lic.	yes	~~$51.00~~ 55.00	none	State Required Min.
Glass and Glazing Contractor	no	yes	~~$51.00~~ 55.00	None	$500,000.00 (fn. 12)
HVAC Contractor, A and B (fn. 7)	State Lic. (fn. 7)	yes	~~$50.00~~ none	none	State Required Min.
Insulation Contractor	no	yes	~~$51.00~~ 55.00	$20,000.00	$300,000.00 (fn. 11)
Landscape Irrigator or Irrigation Technician	State Lic.	yes	~~$51.00~~ 55.00	$10,000.00	none

House Moving Contractor	no	yes	~~$51.00~~ 55.00	$10,000.00	none
Plumbing Contractor, Master Plumber License (fn. 7)	State Lic.	yes	none	none	State Required Min.
With Medical Gas endorsement (MGE) (fn. 8)	MGE	yes	none	none	State Required Min.
Commercial Roofing Contractor	no	yes	~~$51.00~~ 55.00	$20,000.00	$1,000,000.00 (fn. 13)
Residential Roofing Contractor	no	yes	~~$51.00~~ 55.00	$20,000.00	$300,000.00 (fn. 11)
Sign Contractor					
Electrical Sign Contractor (fn. 9)	State Lic. (fn. 9)	yes	~~$51.00~~ 55.00	none	State Required Min.
Non-electrical Sign Contractor (fn. 10)	no (fn. 10)	yes	~~$51.00~~ 55.00	$10,000.00	none
Swimming Pool and Spa Contractor	no	yes	~~$51.00~~ 55.00	$10,000.00	none
Water Treatment Equipment Installation Contractor	State Lic.	yes	~~$51.00~~ 55.00	$10,000.00	none

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SECTION 21. That the Amarillo Municipal Code, Chapter 4-10, Article II, Division 1, Section 4-10-23 be and hereby is amended to read as follows:

Sec. 4-10-23. - Amending procedure.

(a) *Application to Planning and Zoning Commission and planning department; fee.*

(1) [NO TEXT CHANGE}]

(2) Upon the filing of any application for a Zoning District classification change with the Planning Department of the City, the applicant shall pay to the City Planning Department the following applicable sum:

a. For a Zoning District classification change, the sum of ~~eight hundred and sixteen dollars~~ ($~~816~~ 832.00).

b. For a specific use permit, the sum of ~~six hundred~~ ~~eighty-five ninety-nine dollars~~ ($~~699~~ 713.00).

c. For a Planned Development District classification, the sum of ~~eight hundred and sixteen~~ dollars ($~~816~~ 832.00).

d. For an amendment to a Planned Development District, the sum of ~~six hundred and twelve dollars~~ ($~~612~~ 624.00).

(3) [NO TEXT CHANGE]

(b) *Public hearings; notice.*

(1) – (4) [NO TEXTUAL CHANGE]

(5) If the Planning and Zoning Commission recommends that a Zoning District classification change not be granted, the case will not be processed further and shall not be forwarded to the City Council for public hearing, unless the applicant shall, within ten (10) days after the date the Planning and Zoning Commission votes to recommend that the Zoning District classification change not be granted, file with the Planning Department a request in writing requesting that such application be forwarded to the City Council for a public hearing and determination of the Zoning District classification change request. If the written appeal is filed by noon of the day following the Planning and Zoning Commission meeting, the case shall be processed for consideration to the City Council at its next regularly scheduled meeting. If the written appeal is filed after noon of the day following the Planning and Zoning Commission meeting, but within ten (10) days, the case shall require new publication and mailing of

notices and scheduling to the City Council at a later date. The applicant shall pay a fee of ~~three hundred fifty dollars~~ (~~$350~~ 357.00) with the notice of appeal to defray publication, notice and other expenses.

(6) [NO TEXTUAL CHANGE]

(c) [NO TEXTUAL CHANGE]

SECTION 22. That the Amarillo Municipal Code, Chapter 4-11, Article IV, Section 4-11-19 be and hereby is amended to read as follows:

Sec. 4-11-19. - Application procedures.

(a) [NO TEXT CHANGE]

(b) [NO TEXT CHANGE]

(c) At the time of filling the application, the owner or agent shall pay a fee of ~~two hundred and four dollars~~ (~~$204~~ 208.00). An application without the fee is deemed incomplete.

SECTION 23. The Amarillo Municipal Code, Chapter 8-5, Arts. I, II, and V be and hereby are amended to delete each mention of, "Bi-City County Health District" and replace it with "Amarillo Area Public Health District"; and further, to delete each mention of "Bi-City County Health Board" and replace it with "Amarillo Area Public Health Board".

SECTION 24. The Amarillo Municipal Code, Chapter 8-5, Article I, Section 8-5-1 be and hereby is amended to read as follows:

[Note to codifier: Insert these new definitions in alphabetical order with the existing definitions.]

Certified Pool Operator: - An individual who services a public pool, semi-public pool, or public interactive water feature or fountain by maintaining cleanliness, water quality and chemical balance. The individual must demonstrate knowledge of sanitary operation and maintenance including cleaning, general maintenance, bacteriological, chemical, and physical quality of water and water purification. The Certified Pool Operator is responsible for testing, treatment, and disinfection procedures. The operator must attend and pass an approved training course. The following certifications will be accepted by the Department: NRPA "Aquatic Facility Operator;" PHTA "Certified Pool Operator;" ASPSA "Licensed Aquatic Facility Technician;" or other equivalent certifications with Department approval. Certification is conferred upon an individual and is non-transferable.

Certified Pool Technician: – An individual who services a semi-public pool or public interactive water feature used in conjunction with a semi-public pool. The individual must demonstrate knowledge of sanitary operation and maintenance including cleaning, general maintenance, bacteriological,

chemical, and physical quality of water and water purification. The Certified Pool Technician is responsible for testing, treatment, and disinfection procedures. The technician must attend and pass the Certified Pool Technician training course provided by the Department. Bi-annual certification is required unless an alternate certification with a longer term is recognized by the Department.

Food Establishment: A food establishment means an operation that stores, prepares, packages, serves, vends, or otherwise provides food for human consumption to include the following, but not limited to:

1. A restaurant, retail food store, satellite or catered feeding location, catering operation if the operation provides food directly to a consumer or to a conveyance used to transport people, market, vending location, (machine), self-service food market, institution, ~~or~~ food bank, or food pantry;

(2)-(3) [*TEXT UNCHANGED*]

4. Any entity that provides food for highly vulnerable/susceptible populations to include, but not limited to, the following: childcare facilities, assisted living facilities (ALF), nursing homes, congregate living facilities (eighteen (18) or more residents), hospitals, hospice, rehabilitation facilities, children's homes, food banks, food pantries, and special needs shelters.

a. [*TEXT UNCHANGED*]

(5)-(6) [*TEXT UNCHANGED*]

SECTION 25. The Amarillo Municipal Code, Chapter 8-5, Article IV, Section 8-5-15 be and hereby is REPEALED in its entirety.

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SECTION 26. The Amarillo Municipal Code, Chapter 8-5, Article IV, Section 8-5-15 be and hereby is RE-ENACTED to now read as follows:

Sec. 8-5-15. – Fees.

(a) *Alcoholic Beverage Fees:*

1. Application fee for City Certification of TABC Prequalification Packet $29.00
2. As authorized by the Texas Alcoholic Beverage code sec. 11.38 and 61.36 a holder of a State Permit or State License shall pay to the City a fee equal to one-half the fee paid

to the State for such permit. All fees levied by this section are due and payable at the time at which the State license and permit fees are due.

(b) *Management of Fats, Oils and Grease Fees:*

1. Annual permit fee $85.00

(c) *Food Hygiene Fees:*

1. Application fee for all food establishments to include new and change of owner.... $29.00
2. Plan Review fee for all food establishments to include new and change of owner $97.00
3. Annual permit fee will be based on square footage of the structure or assigned tenant space if within a mall or strip center and is as follows:

   0 to 500 sq ft $283.00

   501 to 3,000 sq ft $396.00

   3,001 to 5,000 sq ft $508.00

   5,001 to 15,000 sq ft $622.00

   15,001 and Over sq ft $734.00

4. Permit for the operation of multiple food establishments on one site or contiguous properties or within one (1) structure, all of which are owned and/or operated by the same legal entity. A master permit will be issued for the first using section three (3) in subsection (c) above and each additional structure or unit will be charged an annual fee of $111.00
5. Annual permit fee for prepackaged, Non-Time, Temperature Control for Safety (TCS) food establishments:
   i. Less than 200 cubic feet .... Exempted
   ii. More than 200 cubic feet $283.00
6. Annual permit fee for caterer, farmers market, concessions stand, satellite or catered feeding location, school, child-care facility, food pantry, and salons (beverages only) $283.00

7. Annual permit fee for child-care facility serving Non-TCS (snacks only) and TCS vending machines (per unit) $115.00

8. Temporary food establishment permits are assessed at a per day, per booth/location rate. Licensed caterers are exempted from the fees but are required to submit for the permit. Fees are as follows:

[CHART] TEMPORARY FOOD ESTABLISHMENT PERMIT FEES

Total # of Food / Beverage Booths at the Event	Fee per Temporary Food Establishment Permit per day per booth
0-5	$30.00
6-12	$27.00
13-20	$24.00
21-40	$21.00
41-80	$18.00
81 or more	$15.00

9. Expedited processing of temporary food establishment permit. A person or licensed caterer applying for a temporary food establishment at any hour within the two business days prior to the day an event starts, shall pay a special express processing fee in addition to the fee shown in the above chart $56.00

10. Certified Food Manager course and exam fee. Fee not subject to automatic increase of (g)(10) .... $150.00 per person

11. Certified Food Manager exam retest fee. Fee not subject to automatic increase of (g)(10) .... $75.00 per person

12. Certified Food Handler course and exam fee. Fee not subject to automatic increase of (g)(10) .... $15.00 per person

13. Certified Food Manager annual registration fee $48.00

(d) *Group Care Fees:*

1. Environmental inspection of a foster/adopt home or child-care/group care facility .... $58.00 per structure

(e) *On-Site Sewage Facilities fees:*

1. OSSF permit fee for a new system, modification, repair, or replacement $425.00

2. OSSF permit fee for an existing system inspection $170.00

3. OSSF inspection trip fee $103.00

4. Water sample collection fee $48.00

(f) *Recreational Water Fees:*

1. Application fee for all recreational water units to include new and change of owner.... $29.00
2. Plan Review fee for all recreational water units to include new and change of owner $97.00
3. Annual permit fee for public and semi-public pools, spas and PIWFs operated year-round $274.00
4. Annual permit fee for public and semi-public pools, spas and PIWFs operated seasonally (March 1st through October 31st).... $150.00
5. Permit for the operation of multiple recreational water units on one site or contiguous properties or within one (1) structure, all of which are owned and/or operated by the same legal entity. A master permit will be issued for the first unit using sections three (3) and four (4) in subsection (f) above and each additional unit will be charged an annual fee of $107.00
6. Certified Pool Technician initial course, one and a half (1.5) days course and exam. Fee not subject to automatic increase of (g)(10) .... $135.00 per person
7. Certified Pool Technician refresher course, one (1) day course and exam. Course will be offered to those who have taken the initial course and who's certification has yet to expire. Fee not subject to automatic increase of (g)(10) .... $100.00 per person
8. Certified Pool Operator two (2) day course and exam fee. Fee not subject to automatic increase of (g)(10) .... $375.00 per person
9. Certified Pool Operator blended one (1) day course with online primer course and exam fee. Fee not subject to automatic increase of (g)(10) .... $400.00 per person
10. Certified Pool Operator primer course (online) course fee. Fee not subject to automatic increase of (g)(10) .... $200.00 per person
11. Certified Pool Operator blended one (1) day course without online primer course and exam fee. Fee not subject to annual increase .... $275.00 per person
12. Certified Pool Operator exam or retest fee. Fee not subject to automatic increase of (g)(10) .... $125.00 per person

13. Certified Pool Technician/Certified Pool Operator annual registration fee $48.00

(g) *Miscellaneous fees*

1. Voluntary Construction Compliance Inspection (VCCI) fee $84.00
2. Variance application fee $220.00
3. Duplicate copy of permit, registration, placard, or license $10.00
4. Late renewal fee for annual permit; food establishments, pools, spas, PIWFs if paid within thirty (30) days of expiration $58.00
5. Late renewal fee for annual permit; food establishments, pools, spas, PIWFs if paid after thirty (30) days of expiration $111.00
6. Outside of the City limits fee, excluding Group Care and On-Site Sewage Facility programs $54.00
7. Wastewater Discharge Permit Fee.....$85.00
8. Re-inspection fees of food establishments, pools, spas, PIWFs are as follows ....
   i. $103.00
   ii. (2nd) $155.00
   iii. (3rd) $258.00
   iv. (4th) $361.00
9. Technology fee will apply to all permits issued excluding Temporary Food Establishments $10.00
10. Convenience fee (applied to all credit/debit card transactions) .... 2.75% of total transaction
11. All fees, unless otherwise noted in this chapter, will automatically increase annually by 3% or consumer price index (CPI), whichever is greater. Fees will be rounded up to a whole dollar amount.

SECTION 27. The Amarillo Municipal Code, Chapter 8-5, Article IV, Section 8-5-16 be and hereby is amended to read as follows:

Sec. 8-5-16. – Permits required; nontransferable; term; other.

(a) *Permits required.*

(1) – (4) [TEXT UNCHANGED]

(5) No person shall modify the structural integrity of a pool or pool equipment from the original or approved design without a permit. This section does apply to or require a permit for the changing of filter media, hoses, trap covers, and similar routine pool maintenance and repair that does not require a licensed plumber, electrician, or pool contractor to perform.

(b) [TEXT UNCHANGED]

(c) *Term.* ~~All Food Hygiene and Recreational Water permits issued under this section shall remain in force for one (1) year from the date of issuance unless sooner revoked or suspended.~~ Unless sooner revoked or suspended, the term of the following permits shall be as stated:

(1) All Food Establishment and Annual Public/Semi-public pool, spa, or PIWF permits issued under this section shall remain in force for one (1) year from the date of application.

(2) All Seasonal Public/Semi-public pool, spa, or PIWF permits issued under this section shall be valid from March 1 to October 31.

(3) All On-Site Sewage Facility permits issued under this section shall remain in force for one (1) year from the date of issuance.

(d)-(e) [TEXT UNCHANGED]

~~(f) Pool Service Technician Certification. An individual who services a public pool or semi-public pool by maintaining the cleanliness, water quality and chemical balance of public pools must be certified in accordance with this section. To be certified an individual must demonstrate knowledge of sanitary operation and maintenance of pools including pool cleaning, general pool maintenance, make-up water supply, bacteriological, chemical, and physical quality of water and water purification, testing, treatment, and disinfection procedures. The technician must attend a training course and pass a test acceptable to the Department. The certification training may be provided by the Department. The following certifications, or their equivalent, will be accepted by the Department: N.R.P.A. Aquatic Facility Operator; NSPF Certified Pool Sap Operator; YMCA "Pool Operator on Location; NSPI Professional Pool and Spa Operator; ASPSA Licensed Aquatic Facility Technician; other equivalent certifications with Department approval. Certification is conferred upon an individual and is non-transferable. Bi-annual certification is required unless an alternate certification with a longer term is recognized by the Department. A certified pool technician who wishes to modify the structural integrity of the pool or pool equipment from the original or approved design must give prior notification and receive approval from the Health Officer. The preceding sentence does not prohibit the changing of filters, hoses, trap covers, and similar routine pool maintenance and repair that does not require a licensed plumber, electrician, or pool contractor to perform. Newly hired pool service technicians will have up to 90 days from the date of hire to provide proof of certification in accordance with this section.~~

SECTION 28. The Amarillo Municipal Code, Chapter 8-5, Article IV, Section 8-5-18 be and hereby is REPEALED in its entirety.

****

SECTION 29. The Amarillo Municipal Code, Chapter 8-5, Article IV, Section 8-5-18 be and hereby RE-ENACTED to now read as follows:

Sec. 8-5-18. – Certificate; Food Manager, Pool Technician.

(a) It shall be unlawful for any Food Establishment to operate for a period of sixty (60) days or more without a Certified Food Manager registered with the Environmental Health Department. Every permitted establishment must have at least one (1) individual certified and registered annually. The Director of Environmental Health may modify the requirements of this section based upon the permitting structure or type of food service provided at the licensed facility.

1. A Food Manager's registration will be issued to any person who:

    i. Completes a course of study and obtains a current, valid certificate of any course recognized by the Texas Department of State Health Services as an accredited Food Managers course.

    ii. Pays the required annual registration fee.

2. A course of study for a Food Manager's certificate will be offered once each month or as determined by the Director of Environmental Health or designee.

3. A Food Manager's registration that is not renewed prior to its annual expiration shall be revoked.

(b) It shall be unlawful for the operator of a Public or Semi-public Pool, Spa or PIWF to operate for without conducting or causing to be conducted daily water quality monitoring by a Certified Pool Service Technician (CPT) or Certified Pool Operator (CPO) who is registered with the Environmental Health Department. Annually and sooner as needed for an amendment, the operator of a Public or Semi-public Pool, Spa or PIWF location shall report to the Environmental Health Department the name of the Certified Pool Service Technician or Certified Pool Operator.

1. A CPT or CPO registration will be issued to any person who:

    i. Completes a course of study and obtains a current, valid certificate. The following Certified Pool Operator certifications will be accepted by the Department: NRPA

"Aquatic Facility Operator;" PHTA "Certified Pool Operator;" ASPSA "Licensed Aquatic Facility Technician;" or other equivalent certifications with Department approval.

ii. Pays the required annual registration fee.

2. A course of study for a Certified Pool Technician and Certified Pool Operator will be offered from May through October as determined by the Director of Environmental Health or designee.

3. A CPT or CPO registration that is not renewed prior to its annual expiration shall be revoked.

SECTION 30. The Amarillo Municipal Code, Chapter 8-3, Article V, Section 8-3-120 be and hereby is amended to read as follows:

Sec. 8-3-120. - Classification, license; license fee.

(a) Tire businesses shall be classified based on the size of the facility. The fee for issuance or renewal of a license or permit required herein as follows:

CATEGORY	CLASS	FEE
Tire business license	I. Less than 5,000 square feet	~~$51.00~~ $55.00
	II. 5001 to 21,780 square feet	~~$65.00~~ $70.00
	III. 21,781 to 43,560 square feet	~~$80.00~~ $85.00
	IV. More than 43,560 square feet	~~$100.00~~ $105.00
Mobile tire repair unit permit/decal		~~$50.00~~ $55.00
*each additional Mobile tire repair units		~~$25.00~~ $27.00
Scrap tire transportation unit permit/decal		~~$50.00~~ $55.00
*each additional scrap tire transportation units		~~$10.00~~ $11.00

Technology fee		$10.00

The fee for issuing a duplicate license or permit required under this article for one that is lost, stolen, or mutilated is ~~fifty dollars ($50.00)~~ ($55.00).

(b) – (c) [NO TEXTUAL CHANGE]

SECTION 31. The Amarillo Municipal Code, Chapter 10-4, Article III, Section 10-4-31 be and hereby is amended to read as follows:

Sec. 10-4-31. - Authorized fees.

The Police Department is authorized to collect the following fees for the specified services provided through the department:

a.	Off-duty use of police vehicle	$2010.00 ~~for first~~ 2 hours minimum; $510.00/hr. thereafter
~~b.~~	~~Funeral escorts (minimum of two officers and vehicles)~~	~~$50.00 per officer (for 2 hours) additional officers & vehicles at listed rate~~
~~c~~ b.	Fingerprints	$15.00 per card
~~d~~c.	Motor vehicle accident reports	$6.00 each
ed.	Copies of other records and information	per Texas Public Information Act
~~f~~e.	Charitable street solicitation permit	per Sec. 10-3-41
gf.	Door to Door sales permit	per Sec. 14-6-58
~~h~~g.	Excessive false alarms	per Sec. 10-1-3
ih.	Sexually oriented Business permit	per Sec. 14-4-76
ji.	Taxi and limousine permits (vehicles and drivers)	per Ch. 16-4, Articles III & IV
kj.	Towing/Wrecker (involuntary, initiated by City)	per current contract or ordinance

SECTION 32. The Amarillo Municipal Code, Chapter 12-1, Article I, Section 12-1-2 be and hereby is amended to read as follows:

Sec. 12-1-2. - Tennis center.

The following fees are authorized to be collected for tennis. Annual permits are valid for one year from date of purchase.

a.	Outdoor Court Fees (per 90 minutes per person)	$3.00, before 5:30 p.m. and $3.50, after 5:30 p.m.
b.	Senior Outdoor Court, Monday—Friday	$2.00, 9:00 a.m. to 3:00 p.m.
c.	Indoor Court additional fee	$2.00 (Seniors, $1.00, 9:00 a.m.—3:00 p.m., Mon.—Fri. only)
	Indoor Court before 5:30 PM	$5.00
	Indoor Court after 5:30 PM	$5.50
	Senior M-F from 9 AM to 3 PM	$4.00
d.	Annual Court permits	$~~125~~ 150.00, Adult (Outdoor)
		$~~63~~75.00, Junior
		$~~32~~ 50.00, add'l family member
		$100.00, Indoor Court fee
e.	Annual Combo permits (Indoor/Outdoor)	Adult (18 and older) $~~188~~ 200.00 Add'l Family Member $~~94~~ 100.00
f.	~~Punch Card (20 visits)~~	~~Before 5:30 p.m. $25.00 (outdoor only; indoor add $2.00) After 5:30 p.m. $35.00 (outdoor only; indoor add $2.00) Indoor card $35.00~~

~~g.~~ f.	Ball Machine	$15.00 per hour
~~h.~~ g.	Annual Ball Machine Permit	~~$105~~ 125.00/per person
~~I~~ h.	Various Programs and Camps	Fees set by Director of Parks and Recreation with City Manager approval

SECTION 33. That, in accordance with the annual budget adopted for the Parks and Recreation Department, Chapter 12-3, Section 12-3-4, of the Amarillo Municipal Code is hereby amended to read as follows:

Sec. 12-3-4. - Swimming pool fees.

(a) *Admission fees.*

(1) Frequent user card (10 admissions) Southeast and Southwest Pools

Child (12 and under) $25.00

Adult (13—54) 30.00

Senior (55 and over) 20.00

(2) Non-swimmer: 2.00

(3) Swimmers:

Southeast and Southwest Pools	Regular	After 4 p.m.
Youth (age 1 to 12)	$3.00	$2.00
Adult	4.00	3.00
Senior Adult (55 & older)	3.00	2.00

Thompson Park Aquatic Facility	

Full Day Admission	$10.00
Half Day Admission	$5.00
Evening Admission	$5.00
Morning Power Hour Admission	$3.00
Other Fees and Rentals set by Director of Parks and Recreation with City Manager approval	

(4) Family admission night, per member (Southeast and Southwest Pools) $2.00

(5) Annual pass: (Southeast and Southwest Pools)

Family of 4 or more 185.00

Child (12 and under) 75.00

Adult (13—54) 85.00

Senior (55 and over) ..... ~~65.~~75.00

Each Additional family member.....25.00

(6) Annual pass (Thompson Park Pool)

a. Fees set by the Director of Parks and Recreation with City Manager approval.

(b) *Miscellaneous fees.*

(1) Youth swim lessons ~~(1—3 classes)~~ $35.00

~~(4—6 classes) ..... 25.00~~

~~(7—9 classes) ..... 15.00~~

~~(10 or more classes) ..... 10.00~~

(2) Junior lifeguard class ..... 50.00 (Renewal $35.00)

(3) Public lifeguard class 100.00

(4) Swim team weekly rental ..... ~~325.00~~

Regular Season Hourly Rate....$50.00/hour

Pre or Post Season Hourly Rate.....$100/hour

(5) All other goods, services, activities: rates as approved by the City Manager.

(c) Private pool rental (maximum of 50 guests) (Southeast and Southwest Pools) 200.00

Plus for up to 75 guests 25.00

And for each additional unit of up to 25 guests 25.00

~~Optional: inflatable rental~~

~~(Dolphin slide) ..... 75.00~~

~~(Jungle run) ..... 100.00~~

Optional: water volleyball or basketball setup 10.00

(d) Basic birthday party packages (25 guests) 75.00

SECTION 34. That, in accordance with the annual budget adopted for the Parks and Recreation Department, Chapter 12-4, Section 12-4-2 of the Amarillo Municipal Code is hereby amended to read as follows:

Sec. 12-4-2. - Manager; appointment and duties.

(a)The City Manager, by and with the consent of the City Council, may appoint a Golf Course Manager ~~who shall be an independent contractor, and who may hold the contractual right~~ to operate golf course concessions including golf carts, merchandise, driving range, food and beverage, and other concessions as may be stipulated by contract.

(b)The Golf Course Manager shall have general charge and supervision of all golf playing and the use of golf course facilities, subject at all times to general supervision by the City.

SECTION 35. That, in accordance with the annual budget adopted for the Parks and Recreation Department, Chapter 12-4, Section 12-4-5 of the Amarillo Municipal Code is hereby amended to read as follows:

Sec. 12-4-5. - Golf fees.

(a) - (b) [NO TEXTUAL CHANGE]

(c) Annual Premium Pass: Regular (any age): ~~One hundred seventy-five eighty dollars~~ (~~$175~~180.00) monthly Unlimited play. All days, all courses, good for green fees only, range balls included).

Ultimate Annual Premium Golf Pass: ~~Three hundred and five dollars~~ (~~$300~~ 305.00) monthly. (Unlimited play. All days, all courses, green fees and cart included, range balls included).

Senior Premium Pass: ~~One hundred thirty-five forty dollars~~ (~~$135~~ 140.00) monthly (fifty (50) years of age and over as of purchase date, Unlimited play, All days, all courses, good for green fees only, range balls included).

Ultimate Senior Premium Pass: ~~Two hundred sixty-five dollars~~ (~~$260~~ 265.00) monthly (fifty (50) years of age and over as of purchase date, Unlimited play, All days, all courses, good for green fees and cart rental, range balls included).

Super Senior Premium Pass: ~~Ninety-five dollars~~ (~~$90~~ 95.00) monthly (age sixty-five (65) and over as of purchase date, play Monday—Friday, excludes holidays, good for green fees only, range balls included).

Ultimate Super Senior Golf Pass: ~~One hundred eighty-five dollars~~ (~~$180~~185.00) monthly (age sixty-five (65) and over as of purchase date, Monday—Friday only excludes holidays, all courses, green fees and cart included, range balls included).

Old Timer Golf Pass: ~~Fifty-five dollars~~ (~~$50~~55.00) monthly (age 80 and over as of purchase date, play Monday—Friday only, excludes holidays, good for green fees only).

Ultimate Old Timer ~~Premium~~ Golf Pass: ~~One hundred twenty-five dollars~~ (~~$120~~ 125.00 monthly (age 80 and over as of purchase date, Monday—Friday only, excludes holidays, all courses, green fees and cart included.

Mini Golf Pass: ~~Four hundred twenty dollars~~ ($420.00) (Twenty (20) Rounds, All days, All courses, good for twelve (12) months from date of purchase) (pass includes the Capital Improvement Fee).

Spouse Pass: Add a Spouse to any pass for ~~twenty-five dollars~~ ($25.00) per month.

Family Pass: Add Family to any plan for ~~forty dollars~~ ($40.00) per month.

(d) – (m) [NO TEXTUAL CHANGE]

(n) Ross Rogers/Camanche – Happy Hour Individual w/ Cart (AFTER 6:00 P.M.) $15.00

Ross Rogers/Camanche – Happy Hour Family w/ Cart (AFTER 6:00 P.M.) $30.00

SECTION 36. The Amarillo Municipal Code, Chapter 14-6, Article II, Section 14-6-29 be and hereby is amended to read as follows:

Sec. 14-6-29. - Fee; term; reapplication upon change in information.

A Transient Retail Business license issued under this division shall require a fee of fifty-five eight dollars ($5558.00) for each issuance. A license issued to a Transient Retail Business shall expire at the end of thirty (30) days from its issuance. Any change in the information required in the application shall require the reissuance of the license by submitting a new application.

SECTION 37. That, in accordance with the annual budget adopted for the Utility Division, the water rates and charges in Chapter 18-2, Article III, Section 18-2-57 of the Amarillo Municipal Code are hereby amended in part to read as follows:

Sec. 18-2-57. - Monthly rates.

(a) The following minimum monthly meter service charges include the first three thousand (3 (3,000) gallons consumption:

Meter Size (inches)	Size Code	Water Rate 1 Inside City	Water Rate 2 Outside City	
⅝ or ¾	A	~~$15.79~~ $16.58	~~$23.69~~ $24.88	
1	B	~~21.20~~ $22.26	~~31.79~~ $33.38	
1½	C	~~27.16~~ $28.52	~~40.74~~ $42.78	
2	D	~~42.20~~ $44.31	~~63.30~~ $66.47	
3 or FH Meter	L, H, X	~~155.22~~ $162.99	~~232.84~~ $244.49	
4	E, Y	~~196.99~~ $206.84	~~295.49~~ $310.27	
6	F A	~~294.53~~ $309.26	~~441.81~~ $463.90	
8 or larger	G, J, K, M, W	~~406.06~~ $426.37	~~609.10~~ $639.56	

(b) In addition to the monthly meter charge set forth in subsection (a) above, the following shall apply to the amount of water used in excess of three thousand (3000) gallons per month:

Quantity (gallons)	Inside City per 1,000 Gallons	Outside City per 1,000 Gallons
Residential:		
0—3,000	Minimum Charge	Minimum Charge
3,001—10,000	~~$2.82~~ $2.97	~~$4.23~~ $4.45
10,001—30,000	~~3.69~~ $3.88	~~5.53~~ $5.81
30,001—50,000	~~5.46~~ $5.74	~~8.19~~ $8.60
Over 50,000	~~6.20~~ $6.51	~~9.31~~ $9.78
Commercial/Industrial:		
0—3,000	Minimum Charge	Minimum Charge
Over 3,000	~~3.22~~ $3.39	~~4.83~~ $5.08
Irrigation (all service groups)		
0—3,000	Minimum Charge	Minimum Charge
3,001—10,000	~~$3.22~~ $3.39	~~$4.83~~ $5.08
10,001—30,000	~~3.69~~ $3.88	~~5.53~~ $5.81
30,001—50,000	~~5.46~~ $5.74	~~8.19~~ $8.60
Over 50,000	~~6.20~~ $6.51	~~9.31~~ $9.78

SECTION 38. That, in accordance with the annual budget adopted for the Utility Division, the waste water rates and charges in Chapter 18-3, Article IV, Section 18-3-73 and Section 18-3-74 of the Amarillo Municipal Code are hereby amended in part to read as follows

Sec. 18-3-73. - Rates inside corporate limits.

Meter Size (inches)	Charge for the first 3,000 gallons
⅝ or ¾	~~$17.88~~ $18.78
1	~~18.47~~ $19.40
1½	~~18.96~~ $19.91
2	~~20.58~~ $21.61
3	~~23.27~~ $24.44
4	~~34.01~~ $35.71
6	~~50.05~~ $52.56
8 or larger	~~66.15~~ $69.46

(2) For usage in excess of three thousand (3,000) gallons a monthly service charge shall also be charged to all Residential users in the amount of ~~two dollars and thirteen cents~~ (~~$2.13~~ $2.24) per one thousand (1,000) gallons of water used over the initial allotment of three thousand (3,000) gallons. The service charge for all Commercial and Industrial users shall be ~~two dollars and thirty-one cents~~ (~~$2.31~~

$2.43) per one thousand (1,000) gallons over the initial allotment, unless the Wastewater is metered in which case the service charge shall be ~~two dollars and fifty five cents~~ (~~$2.55~~ $2.68) per thousand over the initial allotment as more specifically set forth hereinafter.

a. – d. [NO TEXT CHANGE]

(3) [TEXT UNCHANGED]

(4) [TEXT UNCHANGED]

Sec. 18-3-74. Rates beyond corporate limits.

(1) [NO TEXT CHANGE]

(2) A monthly service charge shall also be charged to residential Users outside the corporate limits in the amount of ~~three dollars and twenty cents~~ (~~$3.20~~ $3.36) per one thousand (1,000) gallons of water used over the initial allotment of three thousand (3,000) gallons. The service charge for all Commercial and Industrial users outside the corporate limits shall be ~~three dollars and forty seven cents~~ (~~$3.47~~ $3.65) per one thousand (1,000) gallons over the initial allotment of three thousand (3,000) gallons, unless the wastewater is actually metered, in which case the service charge shall be ~~three dollars and three dollars and eighty three cents~~ (~~$3.83~~ $4.03) or as contracted.

SECTION 39. That, in accordance with the annual budget adopted for the Utility Division, drainage fees in Chapter 18-4, Article II, Section 18-4-14 of the Amarillo Municipal Code are hereby amended in part to read as follows:

Sec. 18-4-14. - Drainage utility charge.

(a) – (e) [NO TEXT CHANGE]

(f) The monthly Drainage Utility Charge for residential properties shall be calculated by determining the total impervious square footage area for the parcel and assigning the appropriate monthly billing rate. The following monthly billing rates are hereby established and shall be used to assign the flat rate monthly Drainage Utility Charge for all residential property located in the City in accordance with the applicable rates established in the is subsection:

Tier 1 "Small" less than 2,072 square feet impervious area = ~~$1.92~~ 2.16

Tier 2 "Typical" 2,072-3,236 square feet impervious area = ~~$2.82~~ 3.17

Tier 3 "Large" greater than 3,236 square feet impervious area = ~~$4.26~~ 4.79

(g) The following ERU monthly billing rate is hereby established and shall be used to calculate the total monthly Drainage Utility Charge for all property located in the City, both residential and commercial, in accordance with the applicable formula established in this subsection: ERU rate = ~~$2.93~~ 3.05per ERU per month.

(h) – (j) [NO TEXT CHANGE]

SECTION 40. That should any part, portion, section, fee, charge, or expenditure enacted by or contained within either this ordinance or the budget that it adopts, be declared inoperative, unconstitutional, invalid, or void for any reason by a court of competent jurisdiction, then such decision, opinion, or judgment shall in no way affect the remaining portions, parts, sections, fees, charges, or expenditures of either this ordinance or the budget, which remaining provisions shall be and remain in full force and effect.

SECTION 41. That all ordinances, resolutions, and appropriations for which provisions have heretofore been made are hereby expressly repealed to the extent of any conflict with the provisions of this ordinance.

SECTION 42. That the City Manager is authorized to approve transfers between line items in any departmental budget and to make transfers between funds within the budget which will neither decrease a program or service adopted in said budget, nor increase expenditures over the total amount of expenditures approved in said budget, in order to meet unanticipated expenditures within any department, program, or service.

SECTION 43. That this ordinance shall be effective on and after its adoption; provided, however, that the Annual Budget adopted herein, along with fees and charges established herein, shall be effective on October 1, 2021, unless a different effective date is specified for a particular Section hereof.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading the 10th day of August, 2021; and PASSED on Second and Final Reading the 13th day of August, 2021.

Ginger Nelson

Ginger Nelson, Mayor

ATTEST:

Stephanie Coggins, City Secretary

APPROVED AS TO FORM

Bryan McWilliams, City Attorney

08/16/2021

ORDINANCE NO. 7925

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS: APPROVING TAX ROLL; SETTING THE TAX RATE AND LEVYING A TAX UPON ALL PROPERTY SUBJECT TO TAXATION WITHIN THE CITY OF AMARILLO FOR THE TAX YEAR 2021; ESTABLISHING AN EFFECTIVE DATE; REPEALING CONFLICTING ORDINANCES.

WHEREAS, the Chief Appraisers of the Potter and Randall Counties Tax Appraisal Districts have prepared and certified the appraisal roll for the City of Amarillo, Texas, said roll being that portion of the approved appraisal roll from each Tax Appraisal District which lists property taxable by the City of Amarillo within each respective county; and

WHEREAS, the Chief Appraisers of the Potter and Randall Counties Tax Appraisal Districts have performed the statutory calculations required by Section 26.04 of the Texas Property Tax Code and has submitted said rates to the City Council of said City prior to its adoption of this ordinance; and,

WHEREAS, the City has published the no-new revenue tax rate, the voter-approval tax rate, and other information as allowed or required by the Texas Local Government Code, and has fulfilled all other requirements for publication and postings as required by law, in a manner designated to call to the attention of all residents of said City; and,

WHEREAS, the City Council has complied with all applicable posting, hearing, filing, and meeting requirements of Texas law prior to the setting of the tax rate for 2021; and

WHEREAS, a quorum of the City Council is present in a regular meeting open to the public; NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. That the appraisal roll with the amount of tax calculated thereon by the Tax Assessor Collectors of Potter and Randall Counties is hereby approved.

SECTION 2. That for the year 2021, there is hereby levied on all of the property located in the City of Amarillo, Texas, on the first day of January, 2022, and not exempted from taxation by the Constitution and Statutes of the State of Texas, an ad valorem tax of $0.07911 for debt expenses plus $0.40493 for maintenance and operation expenses (total of $0.48404, per $100.00 valuation of all such property to provide revenue for carrying on the City Government and the current expenses thereof. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 24.48% PERCENT AND WILL RAISE TAXES FOR

MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $60.45.

SECTION 3. Monies collected pursuant to this ordinance shall be expended in accordance with the ordinance adopting the City of Amarillo budget for fiscal year 2021-2022, and any monies collected which are not specifically appropriated shall be deposited in the general fund.

SECTION 4. All ordinances or parts thereof that conflict with this ordinance are hereby repealed to the extent of such conflict.

SECTION 5. This ordinance shall be in full force and effect from and after its passage and publication as required by law.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading the 10th day of August, 2021 upon a voice roll call vote as follows:

Mayor Ginger Nelson	Yea
Councilmember Place 1 Cole Stanley	Nay
Councilmember Place 2 Freda Powell	Yea
Councilmember Place 3 Eddy Sauer	Yea
Councilmember Place 4 Howard Smith	Yea

and PASSED on Second and Final Reading the 13th day of August, 2021 upon a voice roll call vote as follows:

Mayor Ginger Nelson	Yea
Councilmember Place 1 Cole Stanley	Nay
Councilmember Place 2 Freda Powell	Yea
Councilmember Place 3 Eddy Sauer	Yea
Councilmember Place 4 Howard Smith	Yea

Ginger Nelson, Mayor

ATTEST:

Brenda Shaw, ~~Interim~~ City Secretary

Stephanie Coggins

APPROVED AS TO FORM:

Bryan McWilliams, City Attorney

Glossary

CITY OF
AMARILLO®
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ACCOUNTING SYSTEM: Records and procedures which are used to record, classify, and report information on the financial status and operations of an entity.

ACCRUAL BASIS: A method of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period in which they are incurred, regardless of when cash is received or paid.

APPROPRIATION: An authorization made by the City Commission which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.

APPROPRIATION ORDINANCE: The official enactment by the City Commission establishing the legal authority for the City officials to obligate and expend resources.

ARBITRAGE: The reinvestment of the proceeds of tax-exempt securities in materially higher –yielding taxable securities.

ASSESSED VALUATION: The estimated value placed upon real and personal property by the chief appraiser of the appraisal district as the basis for levying property taxes.

ASSETS: Property owned by the City for which a monetary value has been established.

AUDIT: An objective examination and evaluation of the financial statements of the City completed by an outside Certified Public Accountant (CPA) firm to ensure that the financial records are a fair and accurate representation of the transactions they claim to represent.

BALANCED BUDGET: A budget where the total sum of money a government has budgeted to collect in a year is equal to the amount it has budgeted to spend on goods, services, and debt.

BASE BUDGET: Ongoing expense for personnel, contractual services, and the replacement of supplies and equipment required to maintain service levels previously authorized by the City Council.

BASIS OF ACCOUNTING: The basis of accounting is accrual for all enterprise funds and internal service funds. The modified accrual basis is used for the governmental-type funds and special revenue funds.

BOND: A certificate of debt issued by an entity, guaranteeing payment of the original investment, plus interest, by a specified future date. Bonds are typically used for long-term debt to pay for large capital expenditures.

BOND CALL: Terms in a bond contract stipulating the right to redeem or call the entire outstanding amount before maturity, subject to certain conditions. A bond call feature modifies the maturity date. The bond call feature is exercisable immediately or it is deferred for some time.

BOND DISCOUNT: The difference between the face value (principal due when the bond matures) of a bond and the price which it sells with the sale price being less than the face value. Bonds are sold at a discount when the market interest rate exceeds the coupon rate of the bond.

BOND PREMIUM: The difference between the face value (principal due when the bond matures) of a bond and the price which it sells with the sale price being more than the face value. Bonds are sold at a premium when the market interest rate is less than the coupon rate of the bond.

BUDGET CALENDAR: The schedule of key dates or milestones, which the City follows in the preparation and adoption of the budget.

BUDGET: An annual plan of financial operation embodying an estimate of proposed expenditures and the estimated means of financing them. The approved budget is authorized by ordinance and thus specifies the legal spending limits for the fiscal year.

BUDGET DOCUMENT: The official written statement prepared by the Budget Officer and supporting staff, which is presented by the City Manager to the City Commission as the proposed Annual Budget.

CAPITAL IMPROVEMENT BUDGET: A plan of proposed capital expenditures and the means of financing them. The basis of the capital improvement budget is the capital improvement program (CIP).

CAPITAL IMPROVEMENT PROGRAM: A five-year financial plan for construction, acquisition, or major renovation of physical assets such as buildings, streets, sewers, and recreational facilities.

CAPITAL OUTLAY: Expenditures for the acquisition of fixed assets which by definition have a useful life of more than one year and a purchase cost of at least $5,000. Included in this category is the cost of land, buildings, permanent improvements, machinery, large tools, rolling and stationary equipment.

CAPITAL PROJECTS: Projects that purchase or construct capital assets. Typically, a capital project encompasses a purchase of land and/or the construction of a building or facility, as well as the equipment necessary to make the facility operational.

CITY MANAGER'S MESSAGE (TRANSMITTAL LETTER): A general discussion of the proposed budget presented in writing as a part of or supplement to the budget document. The message explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the chief executive.

CONTINGENCY: A budgetary reserve set aside for emergencies or unforeseen expenditures.

CONTRACTUAL SERVICES: Operational expenses related to maintenance agreements, professional or technical services and other outside organizations.

DEBT SERVICE FUND: The fund used to account for the payment of principal and interest on all long-term debt.

DEFICIT: Excess of expenses over revenues at a specific point in time.

DELINQUENT TAXES: Real or personal property taxes that remain unpaid on and after February 1st of each year upon which penalties and interest are assessed.

DEPRECIATION: The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life. Depreciation is only recognized in enterprise and internal service funds.

DERIVATIVE: An arrangement or instrument (such as a future, option, or warrant) whose value derives from and is depended on the value of the underlying asset.

DIVISION: A major administrative segment responsible for the management of operating departments which provide services within a functional area.

DEPARTMENT: A basic organizational unit that provides service under the administrative direction of a division.

ENCUMBRANCE: The commitment of appropriated funds for future expenditures.

ENTERPRISES FUNDS: Funds used to account for the acquisition, operation and maintenance of governmental facilities and services which are entirely or predominantly self-supported by user charges. The funds are operated in a manner similar to comparable private enterprises. A brief description of each enterprise fund follows:

> **AIRPORT FUND:** To account for the operation of the Amarillo International Airport. In addition to providing runways, a passenger terminal and related facilities, the Airport includes improvements built by the Federal Government for an Air Force Base, on land which was returned to the City in 1967 and 1970. These facilities, together with later additions, are leased to commercial tenants for warehousing and manufacturing activities.
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> **WATER AND SEWER FUND:** To account for the provision of water and sewer services to residents and commercial enterprises of the City and proximate area. Water is obtained from a number of well fields, together with an allocation of water from the Canadian River Municipal Water Authority.
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> **DRAINAGE UTILITY FUND:** To account for the provision of drainage assessments to residents and commercial enterprises of the City. The Drainage Utility Fund is responsible for the care and maintenance of the drainage ways throughout the City.

ESTIMATED REVENUE: The amount of projected revenue to be collected during the fiscal year.

EXPENDITURE: Funds spent in accordance with budgeted appropriations on assets or goods and services obtained.

EXPENSES: A decrease in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

FIDUCIARY FUNDS: Funds used to account for assets held by the City in a trustee or agency capacity.

FISCAL YEAR: The twelve-month period beginning October 1st and ending the following September 30th.

FRANCHISE FEE: A fee paid by public service businesses for use of City streets, alleys, and property in providing their services to the citizens of a community. Services requiring franchises include electricity, telephone, natural gas, and cable television.

FUND: A set of interrelated accounts which record revenues and expenditures associated with a specific purpose.

FUND BALANCE: Fund Balance is the excess of assets over liabilities.

GENERAL FUND: The fund established to account for those resources devoted to financing the general administration of the City and traditional services provided to citizens. Service activities include fire and police protection, library facilities, street, drainage, park maintenance, and recreational opportunities.

GENERAL OBLIGATION BONDS (G.O. Bonds): Legal debt instruments which finance a variety of public projects such as streets, buildings, and improvements. These bonds are backed by the full faith and credit of the issuing government and are financed through property tax revenues. In Texas, G.O. bonds must be authorized by public referenda.

GOVERNMENTAL FUND: Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital project funds and permanent funds.

GRANT: A sum of money given by a government or other organization for a particular purpose.

INTERGOVERNMENTAL REVENUE: Contributions received from the State and Federal Government.

INTERNAL SERVICE FUNDS: Internal Service Funds are used to account for the financing of goods or services to departments of the City on a cost-reimbursement basis.

> **INFORMATION SERVICES FUND:** To account for the revenues and costs of operations of the City's data processing system. Charges to using departments are based on estimated cost of providing the service, including depreciation on equipment.
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> **FLEET SERVICES FUND:** To account for the revenues and cost of operations of a central motor pool which includes all City owned vehicles except fire trucks and buses. Vehicles are rented to using departments at estimated cost of usage.
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> **RISK MANAGEMENT FUND:** To account for funds accumulated from operating transfers and from assessments of the various City departments for the purpose of self-insuring liability, workmen's compensation, unemployment claims, and miscellaneous other risks.
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> **EMPLOYEE INSURANCE FUND:** To account for self-insured medical benefits together with life and dental insurance for employees, retirees, and covered dependents.

INVESTMENT: Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals, or base payments.

LEASE: A contract by which one party conveys land, property, service, etc. to another for a specified time, usually in return for a periodic payment.

LEVY: The City Commission has limited authority to impose or collect taxes, special assessments, or service charges.

LIABILITIES: Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

LINE ITEM BUDGET: A budget prepared along departmental lines that focuses on expenditure categories.

LONG-TERM BUDGET: Debt with a maturity of more than one year after the date of issuance.

MODIFIED ACCRUAL: A basis of accounting in which revenues are recognized in the accounting period in which they become available and measurable and expenditures are recorded in the accounting period that they are incurred, if measurable.

OBJECT: Expenditure classification according to the types of items purchased or services obtained.

ORDINANCE: A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

OPERATING BUDGET: Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing acquisition, spending, and service delivery activities of the City are controlled. The use of annual operating budgets is required by State Law.

OTHER CHARGES: Costs of a fixed or semi-fixed nature over which the City Commission has little or no control.

PERSONAL PROPERTY: Property classified by the State Property Tax Board including non-business vehicles, utilities, businesses, and other tangible and intangible personal properties.

PERSONAL SERVICES: Costs related to compensating employees, including salaries, wages, insurance, payroll taxes and retirement contributions.

PROPERTY TAX: Taxes levied on all real and personal property according to the property's valuation and the tax rate, in compliance with State Property Tax Code.

PROPRIETARY FUND: A category of funds that have profit and loss aspects. The two types of proprietary funds are enterprise and internal service funds.

REAL PROPERTY: Property classified by the State Property Tax Board including residential single and multi-family, vacant lots, acreage, farm, and ranch improvements, commercial and industrial, and oil, gas, and other mineral reserves.

RESERVE: An account used to earmark a portion of fund balance to indicate that it is not appropriate for expenditure. A reserve may also be an account used to earmark a portion of fund equity as legally segregated for a specific future use.

RESOURCES: Total dollars available for appropriation including estimated revenues, fund transfers and beginning fund balances.

REVENUE: Generally, refers to income received by the City from taxes, fees, grants, interest on investments and other related sources.

REVENUE BONDS: Legal debt instruments which finance public projects for such services as water or sewer. Revenues from the public project are pledged to pay principal and interest of the bonds. In Texas Revenue Bonds may or may not be authorized by public referenda.

SPECIAL REVENUE FUND: A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes, other than debt service or capital projects.

SUPPLIES: Costs of goods consumed by the City in its operations.

TAX LEVY: The total amount to be raised by general property taxes for operating and debt service purposes.

TAX RATE: The amount of tax levied for each $100 of assessed valuations.

USER FEES: The payment of a fee for direct receipt of a public service by the party benefiting from the service.

List of Acronyms

Annex W:	Pantex Response Plan
AC:	Amarillo College
ADA:	Americans with Disabilities Act
AED:	Automatic External Defibrillator
AEDC:	Amarillo Economic Development Corporation
AHFC:	Amarillo Housing Finance Corporation
AIP:	Agreement in Principle
AISD:	Amarillo Independent School District
AMI:	Advanced Metering Infrastructure
APD:	Amarillo Police Department
ARC:	Alcoholic Recovery Center
ASA:	Amateur Softball Association
ASTM:	American Society for Testing and Materials
AUTS:	Amarillo Urban Transportation Study
BRC:	Bureau of Radiation Control
CAD:	Computer Aided Dispatch
CAFR:	Comprehensive Annual Financial Report
CDBG:	Community Development Block Grant
CHDO:	Community Housing Development Organization
CISD:	Canyon Independent School District
CVD:	Cardiovascular Disease
CPR:	Cardiopulmonary Resuscitation
CPSC:	Consumer Product Safety Commission
CRMWA:	Canadian River Municipal Water Authority
CRF:	Coronavirus Relief Fund
DOE:	Department of Energy
DPH:	Department of Public Health
DWC/ABBA:	Downtown Women's Center/ABBA House
EMS:	Emergency Medical Services
EOC:	Emergency Operations Center
EPA:	Environmental Protection Agency
FEMA:	Federal Emergency Management Agency
FSS:	Family Self Sufficiency
GAAP:	Generally Accepted Accounting Principles
GASB:	Governmental Accounting Standards Board
GCSAA:	Golf Course Superintendents Association of America
GFOA:	Government Finance Officers Association

List of Acronyms

GIS:	Geographical Information Systems
HIV:	Human Immune Virus
ICPMS:	Induction Coupled Plasma Mass Spectrometer
ISO:	Insurance Services Organization
MG:	Million Gallons
MC:	Municipal Court
MGD:	Million Gallons per day
MOC:	Mobile Operations Center
NACA:	North Amarillo Community Association
NPDES:	National Pollutant Discharge Elimination System
PC:	Personal computer
PFP:	Pay for Performance
PGA:	Professional Golfers Association
PID:	Public Improvement District
PPD:	Purified Protein Derivative
PRRA:	Panhandle Revenue Recovery Association
R & M:	Repair & Maintenance
SCADA:	Supervisory Control & Data Acquisition
SCBA:	Self Contained Breathing Apparatus
STD:	Sexually Transmitted Disease
STEP:	Selective Traffic Enforcement Program
TAAF:	Texas Amateur Athletic Federation
TCEQ:	Texas Commission on Environmental Quality
TDH:	Texas Department of Health
TPDES:	Texas Pollutant Discharge Elimination System
TPMHMR:	Texas Panhandle Mental Health and Mental Retardation
TSA:	Transportation Security Administration
TSRC:	Tyler Street Resource Center
TVFC:	Texas Vaccine for Children
TWDB:	Texas Water Development Board
USGA:	United States Golf Association
USSSA:	United States Specialty Sports Association
VFD:	Variable Frequency Drive
W/C:	Workers Compensation
WMD:	Weapons of Mass Destruction
WTAMU:	West Texas A & M University

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