

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Amarillo was allocated \$697,926.07 in HOME funding and \$1,590,799.00 in CDBG funding during the 2024 program year.

HOME Program:

The Community Development Department was allocated \$697,926.07 in HOME funding, which was used to provide Tenant-Based Rental Assistance (TBRA) for 53 households, HOME Administration, and CHDO projects. TBRA addressed housing affordability for low-income populations, including families and individuals at risk of homelessness. CHDO funding supported the construction of two new homes through Habitat for Humanity, expanding affordable homeownership opportunities.

The HOME Program and its staff also provided technical assistance to current landlords and property owners to provide clarity for certifying and recertifying tenants in HOME-assisted units, as well as clarifying the monitoring processes. Community Development will continue with all practices previously listed, putting an emphasis on TBRA.

CDBG Program:

The Community Development Department's 2024 CAPER discusses the accomplishments of the 2024 Annual Action Plan AAP which is the fifth and final year of the 2020-2024 Consolidated Plan for Housing and Community Development. The 2024 AAP was allocated \$1,590,799.00 in CDBG Funding. The 2024 allocations designated CDBG funds for activities which included Neighborhood Improvements, Public Services, Housing Activities, Administration, and Demolition and Clearance. Allocations were based on the 2020-24 Consolidated Plan for Housing and Community Development. Public Service activities supported projects that assist those experiencing homelessness or at risk of homelessness, and Demolition and Clearance activities focused on demolition of unsafe structures to improve safety and livability in the target area. Neighborhood Improvement projects were also in process during FY 2024. Percentages of goals met and projects completed for all services will be provided throughout the 2024 CAPER.

The CDBG Program and its staff provided technical assistance to Public Services subrecipients to clarify reporting requirements related to

program accomplishments. Through this process, it was determined that subrecipients had not been reporting unduplicated client counts. Following the technical assistance provided, subrecipients are now reporting unduplicated clients; however, as a result, the total number of clients served in FY 2024 appears lower than in previous years.

During the 2024 AAP program year, Community Development met the timeliness requirement after working with HUD and following the CDBG Workout Plan developed in FY 2023. In FY 2024, \$1.4 million in funding was designated to Neighborhood Improvement projects, including a large park project and neighborhood sidewalk projects, each in the designated target area. After experiencing delays in these projects, the department started and completed these projects in the 2024 program year.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Administration	Administration Program Oversight	CDBG: \$ / HOME: \$	Homeowner Housing Added	Household Housing Unit	0	2				
Administration	Administration Program Oversight	CDBG: \$ / HOME: \$	Homeowner Housing Rehabilitated	Household Housing Unit	0	149				
Administration	Administration Program Oversight	CDBG: \$ / HOME: \$	Jobs created/retained	Jobs	0	8				
Administration	Administration Program Oversight	CDBG: \$ / HOME: \$	Other	Other	5	1	20.00%	5	0	0.00%

Code Enforcement	Non-Housing Community Development	CDBG: \$	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	49765	11704	23.52%			
Code Enforcement	Non-Housing Community Development	CDBG: \$	Other	Other	0	0				
Demolition and Removal of Slum and Blight	Non-Housing Community Development	CDBG: \$	Buildings Demolished	Buildings	300	80	26.67%	15	5	33.33%
Economic and Workforce Development	Non-Housing Community Development	CDBG: \$	Jobs created/retained	Jobs	5	0	0.00%			
Homelessness	Public Housing	CDBG: \$ / HOME: \$488584.2	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	0	760		20	53	265.00%
Homelessness	Public Housing	CDBG: \$ / HOME: \$488584.2	Homelessness Prevention	Persons Assisted	2325	1816	78.11%	20	0	0.00%
Housing and Neighborhood Development/Revit	Affordable Housing	CDBG: \$ / HOME: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	74280		0	74280	
Housing and Neighborhood Development/Revit	Affordable Housing	CDBG: \$ / HOME: \$	Rental units rehabilitated	Household Housing Unit	30	0	0.00%			
Housing and Neighborhood Development/Revit	Affordable Housing	CDBG: \$ / HOME: \$	Homeowner Housing Added	Household Housing Unit	25	6	24.00%	1	2	200.00%

Housing and Neighborhood Development/Revit	Affordable Housing	CDBG: \$ / HOME: \$	Homeowner Housing Rehabilitated	Household Housing Unit	500	163	32.60%	15	6	40.00%
Housing and Neighborhood Development/Revit	Affordable Housing	CDBG: \$ / HOME: \$	Direct Financial Assistance to Homebuyers	Households Assisted	180	0	0.00%			
Housing and Neighborhood Development/Revit	Affordable Housing	CDBG: \$ / HOME: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	0	300				
Housing and Neighborhood Development/Revit	Affordable Housing	CDBG: \$ / HOME: \$	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	0	0				
Housing and Neighborhood Development/Revit	Affordable Housing	CDBG: \$ / HOME: \$	Other	Other	0	0				
Public Facilities and Infrastructure	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	25000	3423	13.69%	29190	0	0.00%
Public Services (Includes Homeless activities)	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	7100	21381	301.14%	3815	1844	48.34%
Public Services (Includes Homeless activities)	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	809				

Public Services (Includes Homeless activities)	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0				
Public Services (Includes Homeless activities)	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Homelessness Prevention	Persons Assisted	0	0				

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City of Amarillo's use of HOME and CDBG funds effectively addressed the priorities and objectives outlined in its Strategic Plan and Annual Action Plan, with a focus on high-priority activities that target affordable housing, homeless services, homelessness prevention, and neighborhood revitalization.

HOME Program

- **Tenant-Based Rental Assistance (TBRA)** was identified as a high-priority activity, addressing the critical need for affordable housing and homelessness prevention. The program assisted 53 low-income households, including families, elderly individuals, and persons with disabilities, by providing rental subsidies and deposit assistance, ensuring housing stability. This activity directly supported the plan's objective to reduce housing insecurity.
- **CHDO** set-aside funding supported the construction of two new affordable homes, meeting homeownership goals for low-income households, while CHDO operating funds bolstered organizational capacity.

CDBG Program

- Housing stability was a key priority, addressed through the **CARE** program, which is designated to provide critical home repairs for low-income homeowners, ensuring safe and habitable living conditions.
- **Public Services** such as the Guyon Saunders Resource Center, Martha's Home, Salvation Army, Another Chance House, and Coming Home provided direct assistance to homeless individuals and families, and Maverick Boys & Girls Club and Amarillo Children's Home provided support to youth to help prevent homelessness. Each of these projects aligned with the objective of supporting vulnerable populations.
- The **Demolition and Clearance Program** addressed slum and blight removal, enhancing safety and livability in targeted areas, in line with neighborhood revitalization goals.

The City's targeted use of funds ensured alignment with its highest-priority objectives, effectively meeting community needs and advancing strategic goals.

Neighborhood Improvements were awarded in the 2024 AAP. These projects were completed in FY 2024, and the reports submitted are up to date.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).
91.520(a)

	CDBG	HOME
White	1,231	266
Black or African American	382	159
Asian	17	9
American Indian or American Native	29	3
Native Hawaiian or Other Pacific Islander	3	0
Total	1,662	437
Hispanic	319	135
Not Hispanic	1,343	302

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

During the 2024 program year, the City of Amarillo utilized CDBG and HOME funds to assist a total of **2,099 individuals**, providing critical support to households from diverse racial and ethnic backgrounds.

CDBG Program:

- A total of **1,662 individuals** were assisted with CDBG funding. The racial composition of those assisted included:
- **White: 1,231 Black or African American: 382 Asian: 17 American Indian or Alaska Native: 29 Native Hawaiian or Other Pacific Islander: 3**

Among these people:

- **319** identified as Hispanic, and **1,343** were Non-Hispanic.

HOME Program:

- A total of **437 individuals** were assisted with HOME funding. The racial composition of those assisted included:
- **White: 266 Black or African American: 159 Asian: 9 American Indian or Alaska Native: 3 Native**

Hawaiian or Other Pacific Islander: 0

Among these families:

- **135** were identified as Hispanic, and **302** were Non-Hispanic.

This data highlights the City's commitment to ensuring that federal funds are distributed equitably to assist families from various racial and ethnic backgrounds, with a significant focus on reaching populations with higher barriers to assistance.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	3,305,881	1,837,601
HOME	public - federal	1,586,013	561,109

Table 3 - Resources Made Available

Narrative

In the 2024 program year, the City of Amarillo was allocated **\$697,926.07** in HOME funds. These funds were used to support activities aimed at providing safe, decent, and affordable housing for low- and moderate-income households through TBRA and CHDO projects.

- **Allocated Funds:**
- **Tenant-Based Rental Assistance (TBRA):** Funds were used to provide rental subsidies and assist vulnerable populations, including families with children, elderly individuals, and persons with disabilities.**CHDO Projects:** Allocations were directed towards funding Habitat for Humanity's construction of two new homes, expanding affordable homeownership opportunities.**Program Administration:** HOME funds also supported administrative costs, ensuring effective oversight and compliance with program guidelines.
- **Expenditure:**
- **TBRA:** \$242,090.71 was expended on rental assistance.**CHDO Projects:** \$214,329.64 was spent to fund the construction of four homes through Habitat for Humanity. Additionally, \$34,896.30 was used to support CHDO operating costs.**Program Administration:** \$69,792.61 was spent on administrative functions, including staff salaries, compliance monitoring, and reporting requirements.

Part 2: CDBG Program

The City of Amarillo was allocated **\$1,590,799.00** in CDBG funding for the 2024 program year, which was used to support a variety of community development activities, including housing, public services, and neighborhood revitalization.

- **Allocated Funds:**
- **Housing Activities:** Funding was allocated to programs such as CARE and Rehabilitation Support Administration, targeting low- and moderate-income households in need of urgent repairs to ensure housing stability.**Public Services:** Funds were directed to support services for homeless individuals, transitional housing, and afterschool programs for low-income youth.**Neighborhood Improvements:** CDBG funds were also earmarked for the Demolition and Clearance program, Neighborhood Sidewalks, and a COA Park project. Demolition and Clearance was aimed at removing blighted structures and improving neighborhood conditions. The Sidewalk projects

and the Park project aimed at improving neighborhood walkability and accessibility in the target area.

- **Expenditure:**

CARE Program: \$99,370.74 was expended on the CARE Program. \$32,988 was spent on actual repairs, and the remainder was salary and administrative costs. **Public Services:** A total of \$238,619.75 was expended on Public Services, including \$37,000.00 to support the Guyon Saunders Resource Center, \$20,000.00 to Martha's Home, \$17,000.00 to Salvation Army, \$119,309.92 to Coming Home, \$20,000.00 to Maverick Boys & Girls Club, \$15,309.83 to Amarillo Children's Home, and \$10,000.00 to Another Chance House. **Neighborhood Improvements:** \$36,626.87 was used for demolition activities, enhancing the safety and livability of targeted neighborhoods. **Program Administration:** \$302,778.37 was expended for the management and oversight of CDBG programs, ensuring compliance and effective service delivery.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City Wide Amarillo	76	42	
Community Development Target Area	24	58	

Table 4 – Identify the geographic distribution and location of investments

Narrative

HOME

The HOME program was designed in part to help advance choice in areas where affordable housing is available. The Community Development Department can utilize HOME funds in all areas of the city limits.

CDBG

Projects exclusive to the CDBG Target area include all Demolition and Clearance activities. We fund several subrecipients who are physically located in the CDBG TA, but their services are delivered to residents throughout the city.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

HOME

Community Development leverages HOME funding by providing a match of 25% from non-federal sources. These contributions for the program year came from the CHDO in the form of volunteer labor. The expenditure for CHDO projects and Admin was \$249,225.94 during the program year, and Habitat for Humanity provided \$73,574.30 in documented match throughout the program year. This does meet the CHDO match requirement.

Additionally, the City of Amarillo allocates general funds to support the administration of the HOME Program. The match provided by the general fund in 2024 was \$242,000.00.

The 2024 fiscal year budget was approved by the Amarillo City Council on September 17, 2024. This included the general fund match used for salary dollars for the Grant Manager and Grant Monitors working in the program throughout the year. This match fund also provided supplies for the HOME program admin and HOME program trainings.

CDBG

The CDBG Program did not utilize any publicly owned land to support projects during the 2024 program year.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	69,522
2. Match contributed during current Federal fiscal year	73,574
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	143,096
4. Match liability for current Federal fiscal year	261,106
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	(118,010)

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
2977-Habitat 906	08/30/2025	0	0	0	0	21,450	0	0
2996-Habitat 1100	09/17/2025	0	0	0	0	22,850	0	0
Habitat Volunteers	09/30/2025	0	0	0	0	29,274	0	0

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
2,334	0	2,334	2,334	0

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	0	0	0			
Number	0	0	0			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	20	34
Number of Non-Homeless households to be provided affordable housing units	16	27
Number of Special-Needs households to be provided affordable housing units	0	0
Total	36	61

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	20	53
Number of households supported through The Production of New Units	1	2
Number of households supported through Rehab of Existing Units	15	6
Number of households supported through Acquisition of Existing Units	0	0
Total	36	61

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

HOME

Community Development focused on using HOME funds for TBRA, as supporting vulnerable populations and homelessness prevention is a community need identified by the department. The department has set the following household preferences for TBRA: families with children, elderly, disabled, and homeless or at risk of becoming homeless. With this focus, the department has moved away from new

construction projects (other than our CHDO activities), rehabilitation projects and/or acquisition projects. During this program year, the department was able to utilize the 2024 allocation and previous roll-over funding dedicated to the project. The payment standard was increased to match the payment standard of the department's Housing Choice Voucher (HCV) Program, as Fair Market Values made it challenging to locate housing that would qualify for the program. This change made it easier for tenants to identify safe housing that qualifies for the program. Additionally, we offered security deposit assistance to incoming clients pulled from the HCV waiting list.

CDBG

Community Development placed a hold on the ERG - Emergency Repair program for LMI homeowners to revise the program policies and procedures to ensure the program followed HUD regulations. The program has since been rebranded, CARE, and the department is currently working through project applications and inspections to complete repairs. Due to this hold, the program did not meet its expenditure goal for the year, but as the hold has been remedied, projects are underway for program year 2024.

Community Development continues to partner with the local Area Agency on Aging to alleviate CDBG - CARE and Minor Repair funds for homeowners who are 60 or older and are approved for repairs to their home, excluding roof repair. AAA can pay up to \$4,995 for repairs for clients who qualify. This support will allow the City to utilize CDBG funding to assist additional clients.

Discuss how these outcomes will impact future annual action plans.

HOME

City of Amarillo's Tenant Based Rental Assistance (TBRA) served or continues to serve 53 households in the community qualifying as low- to moderate-income, including those with zero income. This number also includes our security deposit program. All tenants assisted in this program year fell under the 60% income limit for the HOME program. With these outcomes, the department will be able to confidently allocate and expend TBRA program funds annually. Additionally, we will continue to use HCV payment standards for the TBRA program.

CDBG

The strategic plan identified the need for the City to provide more options to LMI homeowners. CDBG funds are allocated to support homeowners with needed repairs offered through the CARE program, ensuring homeowners can remain in their home. The prevention of homelessness and assistance to homeless populations remains a high priority need for the community as well. Since the CARE program is underway, we anticipate helping many more households in the coming year.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine

the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	0	48
Low-income	6	5
Moderate-income	0	2
Total	6	55

Table 13 – Number of Households Served

Narrative Information

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Amarillo made meaningful progress in reducing and addressing homelessness during the 2024 program year through outreach efforts and the assessment of individual needs, utilizing targeted programs supported by CDBG and HOME funds.

Reaching Out to Homeless Persons:

The City collaborated with key community partners to provide outreach services aimed at identifying and assisting unsheltered individuals. Notable efforts included:

Guyon Saunders Resource Center (GSRC):

Funded with **\$37,000.00 in CDBG funds**, the GSRC served as a critical access point for unsheltered persons. The center provided day services, including day shelter, mail services, laundry, access to showers, storage, educational opportunities, and referral to supportive services.

Outreach workers at the GSRC actively engaged with unsheltered individuals, assessing their immediate needs and connecting them to urgent resources and health services.

Martha's Home:

With **\$20,000.00 in CDBG funds**, Martha's Home supported homeless women and children by offering transitional housing and case management services. These services addressed individual needs, including access to housing, job readiness, and health resources.

Coming Home:

With **\$119,309.92 in CDBG funds**, Coming Home supported those experiencing homelessness by offering assistance and case management to help get individuals connect with necessary resources and progress from homelessness to supportive housing.

Salvation Army:

The Salvation Army was awarded **\$17,000.00** to support staffing for the nighttime shelter and case management services. Salvation Army has been able to increase their nighttime capacity and bed utilization over the last year.

Amarillo Children's Home (ACH):

ACH received **\$15,309.93** to expand services by opening 1-2 empty cottages to serve youth aging out of foster care. The Supervised Independent Living Program will serve youth aged 18-21 to combat homelessness. They will receive guidance and support while learning to navigate the adult world.

Maverick Boys & Girls Club of Amarillo (MBGCA):

MBGCA was awarded \$20,000.00 and has planned a new position of Social Services Director and will focus on trauma-informed care for members. The Social Services Director will outreach to area partners to obtain referrals for children who are experiencing homelessness. The trauma-informed care that will be implemented is extensive programming from Boys & Girls Club of America which will improve the training and care of children in the program.

Another Chance House:

Another Chance House was awarded \$10,000.00 and is a tiered program offering shelter, transitional, and long-term living options. This program provides supportive services that encourage a man to overcome addiction; repay outstanding legal or social obligations; find employment and learn to live successfully with others.

Assessing Individual Needs:

Coming Home Outreach activities emphasized a personalized approach to understanding and addressing the challenges faced by homeless individuals: Case managers conducted needs assessments to evaluate barriers to housing stability. Collaboration with local service providers ensured that homeless individuals were referred to the appropriate resources.

Progress and Impact:

The City improved connections to services and housing for unsheltered individuals, though rising demand and limited provider capacity remain challenges. Continued investment in person-centered outreach and strong community partnerships is essential to reducing homelessness and supporting vulnerable residents.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of Amarillo prioritized addressing the needs of homeless individuals and families during the 2024 program year by providing a range of services, including connection to emergency shelter and transitional housing, and administering rental assistance programs. CDBG and HOME funds were strategically allocated to programs designed to stabilize individuals and help them transition to permanent housing solutions.

CDBG

Emergency Shelter Staff:

- The Guyon Saunders Resource Center (GSRC), supported with \$37,000.00 in CDBG funds, played a pivotal role in addressing daytime shelter needs by provided essential services such as meals, hygiene facilities, and connections to supportive resources. The center supported immediate stabilization for unsheltered individuals.
- The Salvation Army Hand-Up Project received \$17,000.00 to provide emergency shelter and supportive services. The program targeted homeless individuals needing immediate housing assistance while helping them access resources to stabilize their circumstances.

Transitional Housing Needs:

- Martha's Home, funded with \$20,000.00 in CDBG funds, provided transitional housing and supportive services to women and children experiencing homelessness. The program focused on helping residents build life skills, access counseling, and secure employment, empowering them to move toward permanent housing stability.
- Another Chance House, funded with \$10,000.00 in CDBG funds, provided transitional housing and supportive services to men experiencing homelessness. The program focused on supportive services that encourage residents to overcome addiction, repay outstanding legal or social obligations, find employment, and learn how to live successfully with others.
- Case management services were integral to transitional housing efforts, with a focus on addressing barriers to housing, such as employment gaps, financial instability, and access to mental health services.

HOME

Tenant-Based Rental Assistance (TBRA):

- The City utilized \$242,090.71 in HOME funds to administer the TBRA program, which provided direct rental assistance to homeless individuals and families or those at risk of homelessness. The program focused on stabilizing households by offering rental subsidies and security deposits.
- TBRA served as a critical bridge for individuals transitioning from emergency shelters or unstable housing situations to permanent, stable rental units. The program also supported landlords and property owners by providing technical assistance, ensuring smooth participation in the program, and compliance with federal requirements.

Progress and Challenges:

The City's multifaceted approach, which includes the new TBRA Self-sufficiency Program, has addressed the immediate and transitional housing needs of its homeless population while leveraging TBRA to provide long-term housing solutions and promote economic stability. However, challenges such as increasing demand for services, limited shelter and housing capacity, and rising rental costs continue

to underscore the need for ongoing investment and resource expansion to support program participants fully.

Through strategic use of CDBG and HOME funds, the City demonstrated its commitment to reducing homelessness and supporting vulnerable populations by providing comprehensive housing solutions tailored to the community's needs.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City of Amarillo implemented targeted programs and leveraged HOME and CDBG funds to help low-income individuals and families avoid homelessness, focusing on extremely low-income populations and those transitioning from publicly funded institutions and systems of care.

Tenant-Based Rental Assistance (TBRA):

The TBRA program played a critical role in homelessness prevention. This program provided rental subsidies and security deposits to low-income households, particularly those at imminent risk of homelessness due to financial instability.

The City's TBRA program has elected to, as an eligible provision under the Code of Federal Regulations, set the following preference for tenant eligibility under the program. Households assisted with Rental and/or Security Deposit Assistance under the HOME Program must be one of the following at the time of application for assistance:

- Homeless
- Risk of homelessness
- Fleeing, or Attempting to Flee, Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking
- Other Populations where providing supportive services or assistance would prevent the family's homelessness or would serve those with the greatest risk of housing instability

This safety net was instrumental in preventing recidivism and homelessness among vulnerable individuals.

Support for Vulnerable Populations:

Partnerships with local service providers ensured that vulnerable individuals received comprehensive

support. This included connections to mental health services, employment programs, and educational resources to foster long-term stability.

The City worked closely with shelters and agencies like the **Guyon Saunders Resource Center, Family Support Services, the Salvation Army, and Martha's Home**, which provided resources and referrals to housing assistance programs.

Coordination with Public and Private Agencies:

The City collaborated with public and private agencies addressing housing, health, social services, employment, and youth needs. These partnerships ensured a holistic approach to preventing homelessness by combining housing assistance with access to supportive services such as job training, financial literacy programs, and health care.

Challenges and Progress:

The City's efforts successfully reduced the risk of homelessness for many low-income households and individuals. However, challenges such as limited funding, rising rental costs, and the need for more affordable housing options highlighted the need for expanded resources and stronger interagency coordination.

In 2024, the City successfully launched the HOME American Rescue Plan (HOME-ARP) supportive services project, aimed at preventing homelessness and enhancing housing stability for vulnerable individuals. The program, which opened for referrals in Spring 2024, offers a comprehensive range of services to individuals experiencing homelessness or at risk of homelessness. The program's primary objective is to improve housing stability by connecting individuals and families with essential services, such as case management, financial assistance, and support for overcoming barriers to housing. By the close of the 2024/25 fiscal year, the program has served a total of 35 households and 109 individuals. Local partners, including Coming Home, AISD Families in Transition, Family Support Services, Panhandle Community Services, and others, have played a vital role in referring individuals to the program, ensuring broad outreach and efficient service delivery. Looking ahead, the City plans to further enhance our outreach efforts and refine service delivery by partnering with local agencies to provide services to individuals.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

HOME

The City of Amarillo offers the TBRA program to qualifying households who are unable to pay their rent. Not only does our program target those who are homeless or at risk of becoming homeless, but it also targets families with children. Additionally, the City's HOME-assisted units provide more affordable housing to low-income households in our community and include properties big enough for families with children. One service the TBRA program offers is the chance for these qualifying households to transition to the Housing Choice Voucher program. For households interested in the HCV program, HOME staff works with the household and HCV staff regarding required paperwork for tenants in order ensure a smooth transition between programs.

CDBG

The City of Amarillo does not own or operate Public Housing.

The City of Amarillo Housing Authority, administered by Community Development, manages the Housing Choice Voucher program. The HCV program prioritizes those experiencing homelessness and partners with ESG, Coming Home, HOME - TBRA and other homeless service agencies to provide permanent housing to families/individuals who have experienced homelessness or are at risk of homelessness.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

CDBG and HOME Investment Partnership Program: The City of Amarillo does not operate public housing.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

CDBG and HOME Investment Partnership Program: The City of Amarillo does not operate public housing but does administer the Housing Choice Voucher program.

HCV participants are also encouraged to participate and enroll in the Family Self Sufficiency Program. The FSS program offers families the opportunity to continue to receive rental assistance while increased wages are deposited into a savings account for use in advancing self-sufficiency. Saved funds can be used to assist with tuition, vehicle purchase, or a down payment to purchase a home.

Actions taken to provide assistance to troubled PHAs

CDBG and HOME Investment Partnership Program: The City of Amarillo does not operate public housing but does administer the Housing Choice Voucher program. There are no PHAs designated as troubled in the City of Amarillo area.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

CDBG and HOME Investment Partnership Program: In reference to the five-year 2020-2024 Consolidated Plan, no public policy barriers to affordable housing and residential investment(s) were identified nor were any identified this program year. The City has established a community engagement model that fosters public education, solicits input from the community to inform the City of actions to ameliorate the impediments to fair housing. Community Development also maintains a great partnership with the City of Amarillo's Building Safety and Planning Departments, ensuring communication will be transparent when issues arise.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

HOME

The City of Amarillo offers the TBRA program to qualifying households who are unable to afford rent. Preferences for this program are as follows: families with children, elderly, disabled, and those who are homeless or at risk of becoming homeless. Additionally, the City's HOME-assisted units provide more affordable housing for low-income households in our community and include units large enough for families with children. One service the TBRA program offers is the chance for these qualifying households to transition to the HCV program. For interested families, HOME staff work with the household and HCV staff to secure and complete required paperwork to ensure a smooth program transition. The City also introduced a new Self-sufficiency program under TBRA to provide supportive services and training, directly addressing the obstacle of long-term economic dependence for participating households.

CDBG

The City of Amarillo determined that assisting those experiencing homelessness and prevention of homelessness are great needs in the city. Several actions were taken to meet these needs, specifically through the allocation of Public Service funding.

Coming Home: Provision of Homeless Outreach and services to those experiencing homelessness, identifying individual needs and assisting eligible persons with connection to necessary resources, including supportive housing.

Maverick Boys and Girls Club of Amarillo: Maverick subsidizes childcare for zero and low-income families, including care offered after school, during holiday and summer breaks. This assistance helps

prevent families from falling into homelessness.

Guyon Sanders Resource Center (GSRC): The GSRC provides day services to those experiencing homelessness, including day shelter, mail services, laundry, access to showers, storage, educational opportunities, and referral to supportive services.

Salvation Army: The Salvation Army offers nighttime shelter and case management to those experiencing homelessness. The Salvation Army has been able to increase its nighttime capacity and bed utilization over the last year.

Martha's Home: Martha's Home support provides transitional housing and case management services for women and children experiencing homelessness. These services address individual needs, including access to housing, job readiness, and health resources, as families work toward self-sufficiency.

Another Chance House: Another Chance House is a tiered program offering shelter, transitional, and long-term living options. This program provides supportive services that encourage a man to overcome addiction; repay outstanding legal or social obligations; find employment, and learn to live successfully with others.

Amarillo Children's Home: Amarillo Children's Home serves youth aging out of foster care. The Supervised Independent Living Program will serve youth aged 18-21 to combat homelessness. They will receive guidance and support while learning to navigate the adult world.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

HOME

The City's TBRA program follows the same requirements as the HCV program and requires a Housing Quality Standards inspection. This inspection includes assesses lead-based paint hazards in the home. If lead hazards are identified, the unit will automatically fail an inspection. The landlord has the option to fix the issue, or the client must find another unit. This helps avoid client exposure to lead-based paint hazards.

CDBG

CDBG requirements for the CARE program require inspection and evaluation of lead-based paint hazards. LBP requirements must be met for every household that seeks assistance through federally funded programs regardless of the year built.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

CDBG

The Community Development Department facilitated efforts to bring various groups together to achieve community goals, coordinate services, or encourage joint projects. All assistance and programs funded through CDBG or the Housing Authority are listed with the United Way 2-1-1 statewide referral system. The Community Development Department continues to provide onsite and desk technical assistance to non-profits, coalitions, and neighborhood groups, who share an interest in developing affordable housing or providing services for low-income households.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

CDBG

The City of Amarillo worked with a variety of subrecipient non-profit organizations to develop and implement the projects and activities described in the 2024 Annual Action Plan and Con Plan. Technical Assistance was provided throughout the program year to CDBG subrecipient organizations implementing activities. Technical assistance was also provided and available to community groups and local non-profits who shared an interest in developing projects for future funding consideration. We continue to utilize the Neighborly software to make it easier for subrecipients to apply for funding and submit their monthly reports.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

HOME

HOME-TBRA partnered with the Coming Home Housing Navigation Team to facilitate communication and coordination with landlords and tenants. The Housing Navigation Team provides supportive services to households in the form of housing searches, assistance with paperwork, and liaising with property owners. The Housing Navigation Team has established an excellent rapport with many leasing agents and property owners throughout the city. This relationship encourages landlord participation in the HOME-TBRA program while also providing advocacy and support for clients. This coordination has enhanced program participation and housing options for clients.

CDBG

The Community Development Department facilitated efforts to bring various groups together to achieve community goals, coordinate services, and encourage joint projects. The Department also administered homeless programs and evaluated other homeless service needs in the community. All assistance and programs funded through CDBG or the Housing Authority are listed with the United Way 2-1-1 statewide referral system. The Community Development Department continues to provide onsite and desk technical assistance to developers, non-profits, coalitions, neighborhood groups, etc. who share an interest in developing housing projects or special activities related to CDBG and HOME Programs.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

Per Section 7 of the 2020 AI Summary and Proposed remedial actions The City of Amarillo - Community Development Department has participated in the following actions during the FY2024

The Community Development Housing Manager has increased the HCV payment standards to better serve renters and landlords. This change to the payment standard resulted in identifying more landlords who were willing to participate in the HCV program. This increased property availability to HCV participants, advancing fair housing.

The Grant Team, Coming Home, and HCV all attended a Fair Housing Training hosted by Texas Department of Housing and Community Affairs. The training emphasized:

- **Understanding Legal Protections:** Identifying housing discrimination based on race, color, religion, sex, national origin, disability, or familial status.
- **Recognizing Violations:** Key practices like discriminatory advertising, denial of housing, and inequitable loan or insurance terms.
- **Compliance and Accessibility:** Requirements for accommodations and accessibility in housing for individuals with disabilities.
- **Complaint Procedures:** How to file complaints and seek remedies through HUD or legal avenues.

This training strengthened the team's ability to identify, prevent, and respond to housing discrimination effectively.

Per Section 7 of the 2020 AI- a potential concern identified was banking/finance factors.

The Department works closely with the City of Amarillo's IT team to address and resolve security issues. Additionally, the separation of duties between the Department and the City's Finance Department, help ensure limited access to banking and financial resources.

The City's Purchasing Department has implemented a new third-party system, Payment Works, to verify and validate all vendors, eliminating potential scammers. All vendors who work with Community Development must complete the registration process and be verified by Payment Works before doing business with a vendor.

Additionally, Community Development worked with Berry Dunn, a financial consultant firm, to identify needed processes and procedures for grant-funded departments. With the help of Berry Dunn, Community Development developed materials and processes that the City of Amarillo will review and adopt for all grant departments, while also adopting some of the Finance practices recommended by the consultant.

Community Development also hired a CPA to serve as the Department's Financial Accountant and Grant Compliance Specialist to oversee all internal and intradepartmental financial tasks. She also conducts regular internal program audits and supports subrecipient monitoring processes.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

CDBG

CDBG Team utilizes HUD created tools to conduct desk monitoring and in-person reviews of all CDBG funding on a yearly basis. The CDBG team also uses the CDBG desk guide and HUD Exchange for extensive online training and manuals to ensure protocol and compliance. The Neighborly software is utilized for all subrecipients funded through CDBG and allows for keeping track of budgets, draws, client reports, communication, and monitoring all in one software for ease of reporting and tracking.

The CDBG Team also requires subrecipients to utilize the Homeless Management Information System (HMIS) to track clients served. This requirement helps ensure that only unduplicated clients are included in monthly accomplishment report submissions.

In 2024, the Department implemented a new contractor orientation/training. This training was extended to LMI neighborhoods and family-owned businesses in the community to practice the MBE/Section 3 requirements.

HOME

The HOME Team utilizes HUD created tools to conduct desk monitoring and in-person reviews of all HOME funding on a yearly basis. The team also relies on the HOME Desk Guide and resources available through the HUD Exchange for comprehensive training and guidance to ensure adherence to program protocols and compliance requirements. Internal quality reviews are conducted regularly throughout the year to assess project and client files for accuracy and consistency.

In 2024, the HOME Team provided technical assistance to all landlords still within their HOME affordability period to clarify program requirements and strengthen compliance.

Additionally, the team provided technical assistance to Habitat for Humanity to enhance CHDO program compliance and address a gap identified in previously submitted documentation.

Citizen Participation Plan 91.105(d); 91.115(d)**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The Community Development Department incorporated citizen participation from the initial planning and allocation of the FY2024 CDBG and HOME funds through the review and approval of annual reports and through the Community Development Advisory Committee (CDAC) public meetings. All public meetings/hearings are publicly noticed and published no less than 72 hours prior to the start. Citizen participation is encouraged during all public meetings. City Council meetings and hearings are also publicly noticed and published no less than 72-hours prior to the start of a meeting. Community Development also publicly noticed and provided a 30-day comment period for the Annual Action Plan. The Department annually publishes a notice of availability of the Consolidated Annual Performance Evaluation Report (CAPER) for public comment for a period of 15 days.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

There were no significant changes in any of our programs during the 2024 year.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 - HOME 24 CFR 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in 24 CFR §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

The following properties were inspected FY2024:

AB Equity Investment Properties, LLC:

4442 S Bowie

TLCBS, LLC:

506 S Bryan #A

311 S Independence

Catholic Family Charities:

4515 S Wilson

4519 S Wilson

Vineyard Manor:

1201 S Polk #1

Park Place Capital, LLC:

3501 SE 21st #100

3501 SE 21st #200

3501 SE 21st #300

Collins Family Properties, LLC:

3210 Bolton

3212 Bolton

3604 NE 12th

3606 NE 12th

3806 NE 15th

3808 NE 15th

White Dog Properties, LLC:

601 N Monroe #B

603 N Monroe #A

603 N Monroe #B

609 N Monroe #A

609 N Monroe #B

302 N Madison #A

302 N Madison #B

2601 S Roberts #B

2603 S Roberts #A

2603 S Roberts #B

404 N Prospect

600 N Hays #A

600 N Hayes #B

602 N Hayes #A

Firewater Realty LLC:

1720 SE 5th #A

1729 SE 5th #B

Roscoe Wiley:

607 N Monroe #100

607 N Monroe #200

607 N Monroe #300

607 N Monroe #400

Cross Street Properties:

1430 NW 17th #200

1436 NW 17th #100

1436 NW 17th #200

Jason Avenue:

509 Jason Avenue #322

509 Jason Avenue #1101

509 Jason Avenue #1103

509 Jason Avenue #1104

509 Jason Avenue #1105

509 Jason Avenue #1134

509 Jason Avenue #1204

509 Jason Avenue #1205

509 Jason Avenue #1207

509 Jason Avenue #1301

509 Jason Avenue #2105

509 Jason Avenue #2203

509 Jason Avenue #2213

509 Jason Avenue #2214

509 Jason Avenue #2309

Jon Washington:

4600 Country Lane

All properties passed inspection.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 24 CFR 91.520(e) and 24 CFR 92.351(a)

Future actions to improve upon effectiveness will consist of providing technical assistance to owners and developers regarding affirmative marketing and rental practices. Further oversight of affirmative marketing actions to owners and developers will also be required.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

The City did not receive any program income in FY 2024. However, it expended the \$2,333.79 in program income received in FY 2023 for HOME TBRA activities. This program income resulted from a rent overpayment that was repaid by the landlord and fully utilized during the current fiscal year.

Describe other actions taken to foster and maintain affordable housing. 24 CFR 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 24 CFR 91.320(j)

Through HOME TBRA, the City subsidized rental assistance for 53 zero to low-income families. This is a distinct need identified in our community through the strategic planning document.

HOME supported the construction of two affordable housing units for low-income households through the City's CHDO allocation.

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	0	0	0	0	0
Total Labor Hours					
Total Section 3 Worker Hours					
Total Targeted Section 3 Worker Hours					

Table 14 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					

Other.					
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Table 15 – Qualitative Efforts - Number of Activities by Program

Narrative

CDBG & HOME - N/A

Nothing to report in this section.