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Amarillo Area Public Health District

Application for a Permit to Operate a Temporary Food Establishment Single Event

Name of Celebration _____	
Site: location and address _____	
Is the proposed event taking place indoors? Yes ☐ No ☐	If yes, how many people are expected to attend the event? _____
Event Coordinator _____	Number _____
Name of business/person requesting permit _____	Number _____
Email address _____	
Date of the event: _____	Time that food will be prepared/served: _____

FOOD

Describe or list all the foods you will serve: **ONLY THE FOODS AND BEVERAGES LISTED WILL BE AUTHORIZED**

Will any food be prepared at home?	Yes ☐	No ☐
Is all food prepared in the booth?	Yes ☐	No ☐
If not, when and where will food be prepared?	_____	
Where will you obtain all food products that will be served in your booth?	_____	
Where will you buy ice?	_____	NA ☐
Where will water for hand washing, ware washing or food preparation be obtained?	_____	NA ☐
Will any alcohol be served? If yes, approval from Texas Alcoholic Beverage Commission must be submitted with this application. Additional requirements per city ordinance may be required	Yes ☐	No ☐ NA ☐
Will any cooking be conducted indoors? If yes, the Fire Marshal's office must be contacted to obtain additional information. (806)378-4238	Yes ☐	No ☐ NA ☐

EQUIPMENT

Is there a hand sink in the booth for hand washing? If no, then a portable hand washing station must be used, ex. Cooler with spigot filled with warm water, 5-gallon bucket for gray water, soap and paper towels.	Yes ☐	No ☐	Portable HW ☐
What equipment will be inside the booth to keep cold foods at 41°F or below?	_____		
What equipment will be inside the booth to keep hot food at 135° or above?	_____		
What equipment will be inside the booth to rapidly heat or cook foods?	_____		
Do all smokers, cookers, fryers, and roasters have lids?	Yes ☐	No ☐	NA ☐
If you fry food or use grease, how will the grease be disposed of and where?	_____		

Do you have hot and cold running water under pressure available in the booth? Yes ☐ No ☐ NA ☐

Will electricity be provided onsite? If event is longer than 4 hours, mechanical refrigeration must be used. Yes ☐ No ☐ NA ☐

How will you wash utensils if they become dirty or contaminated? _____

Will a thermometer be available for checking cooking temperatures? Yes ☐ No ☐ NA ☐

Do you have bleach, or another chemical available for sanitizing utensils and counters? Yes ☐ No ☐ NA ☐

BOOTH CONSTRUCTION

Floors (No grass or dirt) Concrete ☐ Asphalt ☐ Wood ☐ Other _____

Walls Metal ☐ Canvas ☐ Wood ☐ Other _____

Ceilings (Required) Metal ☐ Canvas ☐ Wood ☐ Other _____

Are all food preparation areas, windows, doors, and counter openings screened? Yes ☐ No ☐ NA ☐

Required June 1st- Nov 1st

Applicant understands that if a permit is issued, then all provisions of the City ordinances and state laws must be complied with whether herein specified or not.

IF YOU ARE NOT READY TO OPERATE WITHIN ONE HOUR OF THE ARRIVAL TIME OF THE SANITARIAN AND READY FOR INSPECTION, YOU MAY NOT BE PERMITTED TO OPERATE

Applicant's signature _____ Daytime phone number _____

***Permit fee: \$52/per booth**

Valid for a period of no more than 14 consecutive days in conjunction with a single event or celebration.

*** Advanced Preparation:** If you are cooking or preparing food items prior to your event, an additional permit will be required for the proposed location. An inspection is required during the cooking or food preparation process. If advanced preparation is being conducted in a licensed food establishment, then the additional permit fee may be waived.

*** Exemptions: *Nonprofit as a 501(C) Organization.** You must possess a 501(C) exemption under the Internal Revenue Code or be a religious organization meeting the definition of a church under the Internal Revenue Code, 170 (b)(1)(A)(i). Nonprofits are not required to complete this application. However, they must follow the Temporary Food Compliance Requirements and proof of your nonprofit status must be sent to the Environmental Health office.

***Pre-Packaged Non-TCS Vendors:** If you are only serving pre-packaged non-TCS food items (Ex: chips, cokes, candy bars in the original packaging) you will be exempt from permitting.

MAIL APPLICATION AND PERMIT FEE TO

Environmental Health Department
PO Box 1971
Amarillo, TX 79105-1971

PHYSICAL ADDRESS

Environmental Health Department
808 S. Buchanan
Amarillo, TX 79101