



City of Amarillo PT Minus/Temp Seasonal Employees 2025 Benefits Guide



Updated: 2/1/2025

Table of Contents

BENEFIT CONTACTS 2

BENEFITS OVERVIEW..... 2

DENTAL PLANS 2

PENSION BENEFITS 3

OTHER BENEFITS/INFORMATION 4

Benefit Contacts

Resource	Phone in CST/Web Address
City of Amarillo Benefits Department City Hall, 601 S. Buchanan Street, Rm. 104	806-378-4235 (M-F, 8am to 5pm) Benefits@amarillo.gov
Retirement Plan - OBRA (City of Amarillo Plan #0038510002)	877-677-3678 – Customer Service (M-F, 7am to 10pm; Sat 8am to 5pm) www.nrsforu.com
Employee Assistance Plan (EAP) – AllOneHealth/DeerOaks	888-993-7650 (24/7) or allonehealth.com/deeroaks Click “Sign Up” to create an account and enter your email and create a password using company code: amarillo
Dental – MetLife Takealong Dental	844-263-8336 – General Questions or Enroll by Phone metlifetakalongdental.com – Enroll Online Referral Code - RMTADSOUTH

Benefits Overview

When Coverage Begins:

On the first day of employment, Part-Time Minus/Temp Seasonal employees will automatically be enrolled in the OBRA retirement and EAP benefit plans. You have the option to obtain dental coverage through our dental provider Metlife.

Dental Plans

This is a voluntary dental plan that offers an individual dental policy, and it is provided through **MetLife TakeAlong Dental**.

There are three great programs to choose from:

PPO	Dental HMO/Managed Care ³	MetLife Discount Dental ⁴
<ul style="list-style-type: none">• Three benefit coverage levels to choose from: Low, Medium or High.• Flexibility to choose any licensed dentist, in or out of the network, and still receive benefits.¹• In-network providers accept negotiated fees, which are typically 30% – 45% less than the average charges in the same area.²• No referral needed for specialty care.• Access to thousands of participating dental locations.	<ul style="list-style-type: none">• Available to residents of California, Florida, New York and Texas.• Two benefit coverage levels to choose from: Low or High.• Pre-select a dentist at time of enrollment, who participates in the network.• Broad network of carefully screened general dentists and specialists who provide dental care at a reduced cost.• No waiting periods, claim forms, deductibles or annual maximums.	<ul style="list-style-type: none">• This is a discount program and is not insurance.• Discount program for dental services from a nationwide network.• Save 5% to 50% on most dental procedures.• 5% to 20% savings on orthodontics including braces and retainers.• 5% to 20% reduction on specialist's fees.• Cosmetic dentistry included.• You may visit any dentist participating in the plan.• Not available in Washington, Utah and Vermont.

Dental Information

You can go to www.metlifetakealongdental.com and enter your zip code to review the different benefit options and premiums by plan.

If you choose to enroll in one of the dental plans, you will pay MetLife directly based on the dental plan chosen. Note, payroll deduct with the City of Amarillo is not an option with the part-time dental plans.

Pension Benefits

OBRA Plan with Nationwide

As a Part-time Minus or Temp/Seasonal employee or if you are changing status with the City of Amarillo, you are automatically enrolled in the OBRA plan as of date of hire. You do not pay into Social Security which requires you to participate in this Plan. The minimum amount you will contribute is 7.5% of your gross annual earnings, pre-tax per pay period. There is no employer match associated with this Plan. Your contributions are automatically placed in the Nationwide Fixed Account where you can earn interest on your contributions that varies between 2 to 3%. If you want to increase your per pay period contribution amount you can contact Nationwide by using one of the options listed below. You will be mailed an OBRA welcome package that will be sent to your home address on file where you will be required to make your beneficiary elections online or through the App.

If you want to contact Nationwide regarding your account or have an address or beneficiary change this information is provided below.

Nationwide OBRA Plan – Log into your account at www.nrsforu.com

- **Contact Information**
 - Log into your account for the first time
 - ✓ Go to www.nrsforu.com. Go to LOGIN Help & Sign up (on the Nationwide Main Page). Select Texas from the drop-down menu and search for “City of Amarillo.” If you need assistance through these screens, you can call Nationwide Customer Service at 1-877-677-3678.
 - Call Nationwide Customer Service
 - ✓ Telephone Number: 1-877-677-3678. M-F, 7am to 10pm CST and Saturday, 8am to 5pm CST.
 - Download the Nationwide App on your Smartphone
- **IRS 2025 Contribution Limits**
 - \$23,500 is the maximum yearly contribution.
 - If age 50 or older, an additional contribution of \$7,500 is allowed for a total annual amount of \$31,000.
 - **NEW IN 2025** – If you are 60 through 63 years of age in 2025, an additional contribution of \$11,250 is allowed for a total annual amount of \$34,750.
- **Changes to your Contribution Amounts (Minimum is 7.5% of your Gross Annual Earnings)**
 - Online at www.nrsforu.com (after you enrolled online for the first time).
 - Call Nationwide Customer Service at 1-877-677-3678.
Note: Per the IRS requirements, any contribution changes above the mandated 7.5% will be effective at the beginning of the first available pay period after the contribution change from Nationwide is received by the Benefits Department.
- **Address/Name Change**
 - Address/Name Changes – These changes are transferred electronically to the vendor.
- **Beneficiary Changes**
 - Select “View Account” and Click on Beneficiaries. Click on “Manage Beneficiaries.” Select Primary and Secondary Beneficiaries where they both add up to 100%.

You will also need to update your address or name change through Workday for City of Amarillo. See next section for information on these changes.

Other Benefits/Information

Employee Assistance Program (EAP)

Your mental health and well-being matters. The City offers an Employee Assistance Program as one of our benefits, providing mental health counseling and a wide range of whole health support services for all employees and anyone living in your household on your first day of employment.

Your well-being is our priority. The EAP Member Portal will provide:

- **Enhanced Features:** Access mental health support, self-guided therapy (iCBT), financial wellness tools, work-life resources, and new medical advocacy referrals.
- **Convenient Support:** Easier navigation and seamless connection to services like live chat, phone support, and online request forms.
- **Member Portal App or Via Your Computer:** You'll be able to access the member portal from your mobile device or computer and request support anytime.

How to Get Started:

1. Visit **AllOneHealth.com/DeerOaks** and click "Sign Up" to create an account using your email and company code: **amarillo**.
2. For help creating an account, click "Email Support".
3. You will receive an email confirmation to complete the registration process.

How to Download the EAP Member Portal Web App

1. From your mobile phone, open Safari (iPhone) or Chrome (Android).
2. Visit **AllOneHealth.com/DeerOaks**
3. Tap the share icon (iPhone: square with an arrow; Android: three dots).
4. Select "Add to Home Screen" and tap "Add".

This will place the updated Member Portal icon on your home screen, giving you quick access to all the latest resources and features.

Free EAP Services Offered!

- **Request a Mental Health Session**
Request counseling by submitting an online form or live chat. Choose from in-person or virtual counseling options to meet your needs. You and anyone living in your household receive up to six free, confidential counseling sessions per issue.
- **Request Referrals & Resources**
Submit a request for family care and lifestyle support including childcare and eldercare referrals, legal referrals and financial consultation, personal assistant referrals and medical advocacy consultation.
- **Explore Thousands of Self-Care Articles & Resources**
Health and lifestyle assessments, interactive checklists, soft skills courses, podcasts, resource locators, exclusive discounts, and expansive articles on whole health and well-being.
- **Visit Your Online Financial Center**
Featuring worksheets, calculators, and a wide range of financial resources and tools to help reach personal goals and build financial wellness.

We provide these EAP benefits to help you thrive in all areas of life with holistic support for mental health, well-being, and more. These benefits are completely confidential to use. We encourage you to reach out to EAP for personalized support!

Name and Address Changes

Provided below is the information you will need to update your address or name change.

- **Address Change**
 - These changes can be updated in Workday either through your computer or on the App.
- **Name Change**
 - These changes can be updated in Workday either through your computer or on the App. Documentation for the name change will be required at time of request.

