

For Further Information:  
**Call (806) 378-9472**  
**TDD# (806) 378-4229**  
**Email address:**  
ehealth@amarillo.gov



**Prevent, Promote, Protect**

Receipt Number	_____
Date Paid	_____
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Amount Paid	_____

## Amarillo Bi-City-County Health District

Application for a Permit to Operate a Temporary Food Establishment

Name of Celebration	_____		
Site: location and address	_____		
Name of Organization <b>sponsoring celebration</b>	_____		
Name of person with sponsoring organization	_____		Daytime phone number _____
Name of person or organization requesting permit for booth	_____		Daytime phone number _____
Name of person to contact with booth information	_____		
Mailing Address _____	City _____	State _____	Zip Code _____
<b>Email address</b>	_____		
Revised rules will be emailed to this address	_____		

### FOOD

Describe or list all the foods you will serve: **ONLY THE FOODS AND BEVERAGES LISTED WILL BE AUTHORIZED**

\_\_\_\_\_

\_\_\_\_\_

Will any foods be prepared at home? Yes \_\_\_\_\_ No \_\_\_\_\_

Are all smokers, cookers, and roasters totally screened? Yes \_\_\_\_\_ No \_\_\_\_\_

Are all foods prepared in the booth? Yes \_\_\_\_\_ No \_\_\_\_\_

If no, where will food be prepared?

**And When?**

Where will you obtain the meat served in your booth? \_\_\_\_\_

Where will you buy ice? \_\_\_\_\_

Is there a hand sink in the booth for hand washing? **If no, then basins must be present so people can wash their hands.** \_\_\_\_\_

### EQUIPMENT

What equipment will be inside the booth to keep cold foods at 41°F or below? \_\_\_\_\_

What equipment will be inside the booth to keep hot foods at 135° or above? \_\_\_\_\_

What equipment will be inside the booth to rapidly heat or cook foods? \_\_\_\_\_

If you fry foods or use grease, how will the grease be disposed of and where?

\_\_\_\_\_

Do you have hot and cold running water under pressure available in the booth? Yes\_\_\_ No\_\_\_

Do you have a utensil sink with hot and cold water in the booth? Yes\_\_\_ No\_\_\_

Do you have a hand sink with hot and cold water in the booth? Yes\_\_\_ No\_\_\_

Do you have bleach available for sanitizing utensils and counters? Yes\_\_\_ No\_\_\_

**BOOTH CONSTRUCTION**

**Floors** (Circle one)                      Concrete              Asphalt                      Wood                      Other\_\_\_\_\_

**Walls/Ceilings** (Circle One)              Wood                      Canvas                      Metal                      Other\_\_\_\_\_

Are all windows, doors and counter openings screened? Yes\_\_\_ No\_\_\_

Are all smokers, cookers and roasters screened? Yes\_\_\_ No\_\_\_

**Counter service openings and doors must be kept closed except when in actual use.**

Date and time of event                      Month and date\_\_\_\_\_                      Hours open\_\_\_\_\_

**IF THE APPLICATION IS NOT RECEIVED IN OUR OFFICE 2 WORKING DAYS PRIOR TO THE EVENT  
THE BOOTH CAN NOT OPERATE**

Due to the limited food protection capability of temporary food establishments, most booths must be restricted to foods that require only simple preparation. If you provide foods that require extensive preparation, the booth must be fully self-contained with sinks, hot and cold running water, under pressure, and wastewater storage with proper disposal.

**NO FOODS MAY BE PREPARED AT HOME.** You must call and make an appointment for an inspection during food preparation if any foods are prepared any place other than the function site and at the time of the celebration. **Applicant understands that if a permit is issued, then all provisions of the City ordinances and state laws must be complied with whether herein specified or not.**

**IF YOU ARE NOT READY TO OPERATE WITHIN ONE HOUR OF THE ARRIVAL TIME OF THE SANITARIAN AND READY FOR AN INSPECTION, YOU WILL NOT BE ALLOWED TO OPERATE**

Applicant's signature\_\_\_\_\_ Daytime phone number\_\_\_\_\_

**If you do not have adequate hand wash facilities you will not be allowed to open.**

**Permits are issued only after application review and inspection of booth facilities.**

Permit fees	Drinks only	\$ 10.00 per day, per booth
	Prepackaged foods*	\$ 10.00 per day, per booth
	All other foods	\$ 20.00 per day, per booth
* <b>Prepackaged Food:</b> Any food that is bottled, canned, cartoned, bagged or securely wrapped at the point of manufacture and served to the customer in the same unopened package		

**MAIL APPLICATION AND PERMIT FEE TO  
Environmental Health Department**

821 S. Johnson  
PO Box 1971  
Amarillo, TX 79105-1971