

**A REGULAR MEETING OF THE AMARILLO CITY COUNCIL TO BE HELD ON TUESDAY, SEPTEMBER 24, 2019 AT 1:00 P.M., CITY HALL, 601 SOUTH BUCHANAN STREET, COUNCIL CHAMBER ON THE THIRD FLOOR OF CITY HALL, AMARILLO, TEXAS.**

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*City Council Mission: Use democracy to govern the City efficiently and effectively to accomplish the City's mission.*

*Please note: The City Council may take up items out of the order shown on any Agenda. The City Council reserves the right to discuss all or part of any item in an executive session at any time during a meeting or work session, as necessary and allowed by state law. Votes or final decisions are made only in open Regular or Special meetings, not in either a work session or executive session.*

**INVOCATION:** Vanessa Chavez

**PUBLIC ADDRESS**

(For items on the agenda for City Council consideration)

**AGENDA**

1. City Council will discuss or receive reports on the following current matters or projects.
  - A. Review agenda items for regular meeting and attachments;
  - B. Reports and updates from City Councilmembers serving on outside Boards:  
Environmental Task Force;  
Pedestrian and Bicycle Safety Advisory Committee;
  - C. State of the City Update;
  - D. Neighborhood Planning Committee Update;
  - E. Utility Billing Update; and
  - F. Request future agenda items and reports from City Manager.

2. **CONSENT ITEMS:**

It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction:

*THE FOLLOWING ITEMS MAY BE ACTED UPON BY ONE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A COUNCILMEMBER, IN WHICH EVENT THE ITEM SHALL BE CONSIDERED IN ITS NORMAL SEQUENCE AFTER THE ITEMS NOT REQUIRING SEPARATE DISCUSSION HAVE BEEN ACTED UPON BY A SINGLE MOTION.*

- A. **CONSIDER APPROVAL – MINUTES:**  
Approval of the City Council minutes for the meeting held on September 17, 2019.
- B. **CONSIDERATION OF ORDINANCE NO. 7813 TO LEVY AN ASSESSMENT ON PROPERTY WITHIN THE HERITAGE HILLS PUBLIC IMPROVEMENT DISTRICT:**  
(Contact: Kelley Shaw, Development Customer Service Coordinator)  
An assessment against each parcel of property in the Heritage Hills Public Improvement District (PID), determined by multiplying a cost value per square foot of lot area, must be approved on an annual basis. The Heritage Hills PID Advisory Board met August 14, 2019 to review the proposed FY 2019/20 budget and service plan. The Heritage Hills PID budget projects total maintenance and operation expenses for FY 2019/20 to be \$47,623. The Board recommends maintaining property owner assessment rates of \$0.08 per square foot. This will result in

assessments totaling \$319,940. This decision was made in order to cover all operating costs as well as build up an operating reserve.

A service plan covering a period of at least five years must also be reviewed and approved. This plan defines the annual indebtedness and projected costs for improvements as well as maintenance of improvements within the Heritage Hills PID. Attached are the Heritage Hills Public Improvement District Fiscal Year 2019/20 budget, service plan, and associated ordinance and exhibit.

C. **CONSIDERATION OF ORDINANCE NO. 7814 TO LEVY AN ASSESSMENT ON PROPERTY WITHIN THE TOWN SQUARE PUBLIC IMPROVEMENT DISTRICT:**

(Contact: Kelley Shaw, Development Customer Service Coordinator)

An assessment against each parcel of property in the Town Square Public Improvement District (PID), determined by multiplying a cost value per square foot of lot area, must be approved on an annual basis. The Town Square PID Advisory Board met August 19, 2019 to review the proposed FY 2019/20 budget and service plan. The Town Square PID budget projects total maintenance and operation expenses for FY 2019/20 to be \$83,113. The Board recommends property owner assessment rates remain at \$0.1111 per square foot. This will result in assessments totaling \$166,164. This decision was made in order to cover all operating costs as well as build up an operating reserve.

A service plan covering a period of at least five years must also be reviewed and approved. This plan defines the annual indebtedness and projected costs for improvements as well as maintenance of improvements within the Town Square PID. Attached are the Town Square Public Improvement District Fiscal Year 2019/20 budget, service plan, and associated ordinance and exhibit.

D. **CONSIDERATION OF ORDINANCE NO. 7815 TO LEVY AN ASSESSMENT ON PROPERTY WITHIN THE POINT WEST PUBLIC IMPROVEMENT DISTRICT:**

(Contact: Kelley Shaw, Development Customer Service Coordinator)

An assessment against each parcel of property in the Point West Public Improvement District (PID), which is allocated based on the percentage of total square footage owned within the PID, must be approved on an annual basis. The Point West PID Advisory Board met on May 21, 2019 to review the proposed FY 2019/20 budget and service plan. The Point West PID budget projects total maintenance and operation expenses for FY 2019/20 to be \$24,514. The Board believes that last year's assessment rate is adequate and recommends no assessment increase for the 2019/20 budget and service plan. As mentioned above, the current assessment level remains adequate for all expenses and operating reserve and totals \$52,000.

A service plan covering a period of at least five years must also be reviewed and approved. This plan defines the annual indebtedness and projected costs for improvements as well as maintenance of improvements within the Point West PID. Attached are the Point West Public Improvement District Fiscal Year 2019/20 budget, service plan, and associated ordinance and exhibit.

E. **CONSIDERATION OF ORDINANCE NO. 7816 TO LEVY AN ASSESSMENT ON PROPERTY WITHIN THE VINEYARDS PUBLIC IMPROVEMENT DISTRICT:**

(Contact: Kelley Shaw, Development Customer Service Coordinator)

An assessment against each parcel of property in the Vineyards Public Improvement District (PID), determined by a flat value per lot, must be approved on an annual basis. The Vineyards PID Advisory Board met August 6, 2019 to review the proposed FY 2019/20 budget and service plan. The Vineyards PID budget projects total maintenance and operation expenses for FY 2019/20 to be \$6,741. The Board recommends keeping

property owner assessment rates at \$50 per lot. This will result in assessments totaling \$7,950. This decision was made in order to continue to cover all operating costs as well as build up their operating reserve.

A service plan covering a period of at least five years must also be reviewed and approved. This plan defines the annual indebtedness and projected costs for improvements as well as maintenance of improvements within the Vineyards PID. Attached are the Vineyards Public Improvement District Fiscal Year 2019/20 budget, service plan, and associated ordinance and exhibit.

F. **CONSIDERATION OF ORDINANCE NO. 7817 TO LEVY AN ASSESSMENT ON PROPERTY WITHIN THE QUAIL CREEK PUBLIC IMPROVEMENT DISTRICT:**

(Contact: Kelley Shaw, Development Customer Service Coordinator)

An assessment against each parcel of property in the Quail Creek Public Improvement District (PID), determined by a flat value per lot, must be approved on an annual basis. The Quail Creek PID Advisory Board met August 20, 2019 to review the proposed FY 2019/20 budget and service plan. The Quail Creek PID budget projects total maintenance and operation expenses for FY 2019/20 to be \$8,104. The Board recommends keeping property owner assessment rates at \$350 per lot. This will result in assessments totaling \$10,150. This decision was made in order to continue to cover all operating costs as well as build up their operating reserve.

A service plan covering a period of at least five years must also be reviewed and approved. This plan defines the annual indebtedness and projected costs for improvements as well as maintenance of improvements within the Quail Creek PID. Attached are the Quail Creek Public Improvement District Fiscal Year 2019/20 budget, service plan, and associated ordinance and exhibit.

G. **CONSIDERATION OF ORDINANCE NO. 7818 TO LEVY AN ASSESSMENT ON PROPERTY WITHIN THE TUTBURY PUBLIC IMPROVEMENT DISTRICT:**

(Contact: Kelley Shaw, Development Customer Service Coordinator)

An assessment against each parcel of property in the Tutbury Public Improvement District (PID), determined by a flat value per lot, must be approved on an annual basis. The Tutbury PID Advisory Board met July 9, 2019 to review the proposed FY 2019/20 budget and service plan. The Tutbury PID budget projects total maintenance and operation expenses for FY 2019/20 to be \$15,928. The Board recommends keeping property owner assessment rates at \$679 per lot. This will result in assessments totaling \$16,296. This decision was made in order to continue to cover all operating costs as well as build up their operating reserve.

A service plan covering a period of at least five years must also be reviewed and approved. This plan defines the annual indebtedness and projected costs for improvements as well as maintenance of improvements within the Tutbury PID. Attached are the Tutbury Public Improvement District Fiscal Year 2019/20 budget, service plan, and associated ordinance and exhibit.

H. **CONSIDERATION OF ORDINANCE NO. 7819 TO LEVY AN ASSESSMENT ON PROPERTY WITHIN THE COLONIES PUBLIC IMPROVEMENT DISTRICT:**

(Contact: Kelley Shaw, Development Customer Service Coordinator)

An assessment against each parcel of property in the Colonies Public Improvement District (PID), determined by multiplying a cost value per square foot of lot area, must be approved on an annual basis. The Colonies PID Advisory Board met July 24, 2019 to review the proposed FY 2019/20 budget and service plan. The Colonies PID budget projects total maintenance, operation and debt service expenses for FY 2019/20 to

be \$950,179 The Board recommended unanimously to maintaining the property owner assessment rates at \$0.10 per square foot. This will result in assessments totaling \$1,054,399. This decision was made in order to continue to cover all operating costs and debt service payments.

A service plan covering a period of at least five years must also be reviewed and approved. This plan defines the annual indebtedness and projected costs for improvements as well as maintenance of improvements within the Colonies PID. Attached are the Colonies Public Improvement District Fiscal Year 2019/20 budget, service plan, and associated ordinance and exhibit.

I. **CONSIDERATION OF ORDINANCE NO. 7820 TO LEVY AN ASSESSMENT ON PROPERTY WITHIN THE GREENWAYS PUBLIC IMPROVEMENT DISTRICT:**

(Contact: Kelley Shaw, Development Customer Service Coordinator)

An assessment against each parcel of property in the Greenways Public Improvement District (PID), determined by the placement of the lot within the neighborhood, must be approved on an annual basis. The Greenways PID Advisory Board met August 13, 2019 to review the proposed FY 2019/20 budget and service plan. The Greenways PID budget projects total maintenance, operation and debt service expenses for FY 2019/20 to be \$628,630. The Board recommends maintaining property owner assessment rates at \$720 for type A lots, \$600 for type B lots, \$864 for type D lots, and \$1,800 per acre for commercial property. This will result in assessments totaling \$643,344. This decision was made in order to continue to cover all operating costs as well as build up their operating reserve.

A service plan covering a period of at least five years must also be reviewed and approved. This plan defines the annual indebtedness and projected costs for improvements as well as maintenance of improvements within the Greenways PID. Attached are the Greenways Public Improvement District Fiscal Year 2019/20 budget, service plan, and associated ordinance and exhibit.

J. **CONSIDER APPROVAL -- AGREEMENT FOR SERVICES WITH CENTER CITY OF AMARILLO, INC.:**

(Contact: Andrew Freeman, Planning and Development Services)

This item approves a one (1) year agreement with Center City of Amarillo, Inc. for continued services associated with the preservation, improvement and revitalization of the Central Business District of Amarillo. Two sources of funding are included in the agreement:

- The City will provide \$111,650 for administrative operations.
- The City will provide \$70,000 as matching funds for a Center City facade grant program up to \$20,000 to a business for exterior building improvements.
- The Tax Increment Reinvestment Zone #1 will provide \$150,000 for matching grants up to \$50,000 for streetscape improvements in the City's right of way.

K. **CONSIDER AWARD – REPLACEMENT OR REPAIR OF UP TO 10 ROOF TOP UNITS ON BUILDING 602:**

(Contact: Michael W. Conner – Director of Aviation)

Awarded to Amarillo Pro Air -- \$116,500.00

This item is the award of the base bid for the removal and replacement of ten (10) roof top units at Airport Building 602, leased to Bell Helicopter. Units have exceeded useful service life. Project includes the following:

1. Removal of ten (10) roof top units that achieved end of useful service life.
2. Installation of ten (10) new roof top units.
3. Start-up of all ten (10) units.

- L. **CONSIDER APPROVAL -- PROFESSIONAL SERVICES TASK ORDER #46 WITH RS&H, INC., FOR CONTINUATION OF THE RICK HUSBAND AMARILLO INTERNATIONAL AIRPORT'S "TAKING FLIGHT" COMMUNITY OUTREACH PROGRAM AND ITS AIR SERVICE DEVELOPMENT PROGRAM:**  
(Contact: Michael W. Conner: Director of Aviation)  
This item includes implementation phases for the Airport's community outreach program areas and professional services for the Airport's air service development program. The cost of this Task Order is \$135,000.00.
- M. **APPROVAL OF LEASE EXTENSION BETWEEN THE CITY OF AMARILLO AND GTM MANUFACTURING, LLC FOR USE OF THE FORMER BEN E. KEITH DISTRIBUTION CENTER PROPERTY:**  
(Contact: Andrew Freeman, Director of Planning and Development Services)  
This item is for an extension of an expiring property lease between the City and GTM Manufacturing, LLC (GTM) for a portion of the former Ben E. Keith Distribution Center property at Interstate 40 and South Spruce Street. The extension would be through May 31, 2020.
- N. **CONSIDER SALE OF CITY OWNED PROPERTY -- FORMER FIRE STATION NO. 8 LOCATED AT 601 SOUTH WESTERN STREET:**  
(Contact: Andrew Freeman, Director of Planning and Development Services)  
This item authorizes the City Manager to execute a contract and other necessary documents for the sale of former Fire Station No. 8 located at 601 South Western Street. The sales price for this property is \$160,000 minus closing costs.
- O. **CONSIDER AWARD -- AT&T CLOUD BASED SOFTWARE:**  
(Contact: Rich Gagnon, IT Director)  
Awarded to: inContact SaaS -- \$352,188.00  
This item renews the AT&T contract for inContact's cloud-based call center software.
- P. **CONSIDER AWARD -- DELL FINANCIAL SERVICES:**  
(Contact: Rich Gagnon, IT Director)  
Hardware Purchase -- \$349,941.00  
This item purchases a Dell Isilon A2000 storage array for added data protection and encryption.
- Q. **CONSIDER APPROVAL -- HILLSIDE TERRACE ESTATES UNIT 28 PARTICIPATION AGREEMENT:**  
(Contact: Matthew Thomas, P.E., City Engineer)  
PEGA Development -- \$344,226.83  
This item is to consider approval of the Hillside Terrace Estates Unit 28 Participation Agreement. This participation agreement provides for the construction of a 1,500 LP 20-inch water main extension from the intersection of Arden Road and Ellen Hope Road to the west side of TxDot's Loop 335 right of way as part of the City's construction of the Arden Road arterial.
- R. **CONSIDER APPROVAL -- AVIATION CLEAR ZONE EASEMENT:**  
(Contact: Cris Valverde, Assistant Director of Planning and Development Services)  
This item considers approval of an Aviation Clear Zone Easement, being 4,750 feet above mean sea level above the plat of Grand Avenue Estates Unit No. 5, a suburban subdivision to the City of Amarillo, being a replat of Lots 2 and 3, Block 3, Grand Avenue Estates Unit No. 1, in Section 143, Block 2, AB&M Survey, Randall County, Texas.

3. **NON-CONSENT ITEMS:**

A. **CONSIDERATION OF ORDINANCE NO. 7811:**

(Contact: Michelle Bonner, Deputy City Manager)

This is the second and final reading of an ordinance adopting the City of Amarillo budget for the 2019/2020 fiscal year. This budget allows for the City to continue providing effective public services, programs and assistance to Amarillo residents in the upcoming year.

B. **CONSIDERATION OF ORDINANCE NO. 7812:**

(Contact: Michelle Bonner, Deputy City Manager)

This is the second and final reading of an ordinance approving the City of Amarillo tax roll, setting an ad valorem property tax rate and levying a tax on all property subject to taxation within the City for the 2019 tax year. This ordinance establishes an ad valorem tax rate of \$0.34448 per \$100.00 property valuation for City maintenance and operations expenses and \$0.04403 per \$100.00 property valuation for existing debt expenses resulting in a total ad valorem rate of \$0.38851 per \$100.00 property valuation.

**THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 7.33 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$17.50.**

C. **RATIFICATION – CITY OF AMARILLO TAX RATE AND BUDGET:**

Pursuant to the terms of Tex. Loc. Gov. Code, Sec. 102.007(c), the City Council is required to take a separate ratification vote on the tax rate when the adopted budget requires more property tax revenue than did the previous year's budget.

D. **PUBLIC HEARING AND CONSIDERATION OF ORDINANCE NO. 7821:**

(Contact: Cris Valverde, Assistant Director of Planning and Development Services)

This item is the first reading and public hearing to consider an ordinance rezoning of a portion of Lot 2, Block 1, South Side Acres Unit No. 6 (also known as 4098 Business Park Drive) and a portion of Lot 3, Block 1, South Side Acres Unit No. 6 (also known as 4066 Business Park Drive) in Section 230, Block 2, AB&M Survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways to change from Planned Development District 235B to Amended Planned Development District 235D for the addition of alcohol related land uses. (Vicinity: Western Street and Business Park Drive.)

E. **CONSIDERATION OF RESOLUTION – AUTHORIZING EXPENDITURES OF HOTEL OCCUPANCY TAX REVENUE BY THE AMARILLO CONVENTION AND VISITOR COUNCIL 2019/2020 BUDGET:**

(Contact: Dan Quandt, Convention and Visitor Council)

This resolution approves the 2019/2020 Budget for the Convention and Visitor Council which is funded through a tax levied upon hotel occupancy.

F. **CONSIDER PURCHASE – FIRE TRUCK LADDER STYLE 77':**

(Contact: Glenn Lavender – Fleet Services Superintendent)

Award to: Hall Buick – GMC -- \$949,419.00

HGAC Contract #FS12-17

This new fire truck will be used for daily operational requirements and increased staffing at station #5. Funding for this item was approved by the voters in the November 2016 bond election (Proposition 2).

G. **CONSIDER AWARD – PROFESSIONAL SERVICES AGREEMENT FOR THE DESIGN OF THE THOMPSON PARK SWIMMING POOL REPLACEMENT:**

(Contact: Michael Kashuba, Director of Parks and Recreation)

Awarded to Schrickel Rollins|PSC - \$425,000.00

This item is a professional services agreement with Schrickel Rollins|PSC for the design of an aquatics facility to be located in Thompson Park.

H. **EXECUTIVE SESSION:**

City Council may convene in Executive Session to receive reports on or discuss any of the following pending projects or matters:

(1) Section 551.087 – Deliberation regarding economic development negotiations; discussion of commercial or financial information received from an existing business or business prospect with which the City is negotiating for the location or retention of a facility, or for incentives the City is willing to extend, or financial information submitted by same:

a. Discuss property located in the NE quadrant of the Central Business District.

(2) Section 551.072 -- Discuss the purchase, exchange, lease, sale, or value of real property and public discussion of such would not be in the best interests of the City's bargaining position:

a. Discuss property located in the NE quadrant of the Central Business District.

Amarillo City Hall is accessible to individuals with disabilities through its main entry on the south side (601 South Buchanan Street) of the building. An access ramp leading to the main entry is located at the southwest corner of the building. Parking spaces for individuals with disabilities are available in the south parking lot. City Hall is equipped with restroom facilities, communications equipment and elevators that are accessible. Individuals with disabilities who require special accommodations or a sign language interpreter must contact the City Secretary's Office 48 hours prior to meeting time by telephoning 378-3013 or the City TDD number at 378-4229.

Posted this 20th day of September 2019.

Regular meetings of the Amarillo City Council stream live on Cable Channel 10 and are available online at:

<http://amarillo.gov/city-hall/city-government/view-city-council-meetings>

*Archived meetings are also available.*

A

STATE OF TEXAS  
COUNTIES OF POTTER  
AND RANDALL  
CITY OF AMARILLO



On the 17th day of September 2019, the Amarillo City Council met at 1:00 p.m. for a regular meeting held in the Council Chamber located on the third floor of City Hall at 601 South Buchanan Street, with the following members present:

- |               |                                   |
|---------------|-----------------------------------|
| GINGER NELSON | MAYOR                             |
| ELAINE HAYS   | COUNCILMEMBER NO. 1               |
| FREDA POWELL  | MAYOR PRO TEM/COUNCILMEMBER NO. 2 |
| EDDY SAUER    | COUNCILMEMBER NO. 3               |
| HOWARD SMITH  | COUNCILMEMBER NO. 4               |

Absent were none. Also in attendance were the following administrative officials:

- |                   |                               |
|-------------------|-------------------------------|
| JARED MILLER      | CITY MANAGER                  |
| KEVIN STARBUCK    | ASSISTANT CITY MANAGER        |
| BRYAN MCWILLIAMS  | CITY ATTORNEY                 |
| STEPHANIE COGGINS | ASSISTANT TO THE CITY MANAGER |
| FRANCES HIBBS     | CITY SECRETARY                |

The invocation was given by Davlyn Duesterhaus, BSA Chaplain. Mayor Nelson established a quorum, called the meeting to order, welcomed those in attendance and the following items of business were conducted:

Proclamations were presented for "Panhandle Producers and Royalty Owners Association" and "Constitution Week." Mayor Nelson also announced that Councilmember Smith received a lifetime achievement award from the Texas Association of Realtors this past weekend in honor of his many years of service.

**PUBLIC ADDRESS**

James Schenck, 6216 Gainsborough Drive, stated he wanted to speak on Item 2, Consent Agenda. He inquired if Council previously speaks on these items since they are not discussed. There were no further comments.

**ITEM 1:**

- A. Review agenda times for regular meeting and attachments;
- B. Reports and updates from City Councilmembers serving on outside Boards: Beautification and Public Arts
- C. Conversation Civic Center; and
- D. Request future agenda items and reports from City Manager.

**CONSENT ACTION ITEMS:**

**ITEM 2:** Mayor Nelson presented the consent agenda and asked if any item should be removed for discussion or separate consideration. Motion was made by Councilmember Powell to approve the consent agenda as presented, seconded by Councilmember Sauer:

- A. **MINUTES:**  
Approval of the City Council minutes for the meeting held on September 10, 2019.
- B. **CONSIDERATION OF ORDINANCE NO. 7810:**  
(Contact: Cris Valverde, Assistant Director of Planning and Development Services)  
This item is the second and final reading to consider an ordinance rezoning a 17.69 acre tract of unplatted land in Section 183, Block 2, AB&M Survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways to change from Agricultural District to Multiple-Family District 1. (Vicinity: Georgia Street and Farmers Avenue.)

- C. **CONSIDER APPROVAL – PROFESSIONAL SERVICES AGREEMENT WITH TURNER LANDARCHITECTURE LLC FOR CENTER CITY TIRZ #1 WAYFINDING PROJECT:**  
 (Contact: Andrew Freeman, Director of Planning and Development Services)  
 Turner LandArchitecture, LLC -- \$85,100.00  
 This item awards an agreement to Turner LandArchitecture, LLC, for \$85,100 to assist with wayfinding sign design and placement in the Downtown Amarillo area.
- D. **CONSIDER APPROVAL – REFUGEE HEALTH GRANT:**  
 (Contact: Casie Stoughton, Director of Public Health)  
 Grant Amount -- \$233,097.16  
 Grantor: U.S. Committee for Refugees and Immigrants  
 This item accepts the award from the USCRI from October 1, 2019 thru September 30, 2020 to continue health screening services for refugees resettled in Potter/Randall counties.
- E. **CONSIDER – COMMUNITY AND CLINICAL HEALTH BRIDGE GRANT:**  
 (Contact: Casie Stoughton, Director of Public Health)  
 Grant Amount -- \$250,000.00  
 Grantor: Texas Department of State Health Services  
 This item accepts the award from the Texas Department of State Health Services from October 1, 2019 thru September 30, 2020 to provide obesity and related chronic disease prevention programming.
- F. **CONSIDER – LEASE AGREEMENT BETWEEN THE CITY OF AMARILLO AND INTERNATIONAL AEROSPACE COATINGS, INC.:**  
 (Contact: Michael W. Conner, Director of Aviation)  
 This item is a multi-building and land lease at the Rick Husband Amarillo International Airport, between the City of Amarillo and International Aerospace Coatings, Inc (IAC). The leased areas consist of 5 aircraft painting hangars, 1 storage building, and approximately 890,192 square feet of combined land area. The lease is a 5-year lease beginning on September 26, 2019, and ending on September 25, 2024, with three separate renewal options of 5-years each. The lease amount is \$444,000 for year one, with a 3% increase each subsequent year. IAC currently has a similar expiring lease for these buildings and land at the Airport.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

### **NON-CONSENT ITEMS**

**ITEM 3A:** Mayor Nelson opened a public hearing on the City's fiscal year 2019/2020 budget. This budget will raise more total property taxes than last year's budget by \$3,029,641 or 6.59%, and of that amount \$764,961 is tax revenue to be raised from new property added to the tax roll this year. This item was presented by Jared Miller, City Manager and Michelle Bonner, Deputy City Manager. Mayor Nelson opened a public hearing. James Schenck, 6216 Gainsborough Drive, spoke on the tax increase and stated the proposed election needed to be held in May instead of November when more people will get out and vote. He further stated the property taxes would increase by 1/3 and the need to consider small incremental tax increases, and perhaps look at City services that could be streamlined. There were no further comments. Mayor Nelson closed the public hearing.

**ITEM 3B:** Mayor Nelson presented the first reading of an ordinance considering an ordinance adopting the City of Amarillo budget for the 2019/2020 fiscal year. This budget allows for the City to continue providing effective public services, programs and assistance to Amarillo residents in the upcoming year. This item was presented by Michelle Bonner, Deputy City Manager. Motion was made to adopt Ordinance No. 7811 on first reading which adopts the budget for fiscal year October 1, 2019 through September 30, 2020 for the City of Amarillo by Councilmember Powell, seconded by Councilmember Smith. Councilmember Hays expressed her opposition because of the timing of the increases across the board. She stated she would like to see those staggered incrementally.

ORDINANCE NO. 7811

AN ORDINANCE AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS: APPROVING TAX ROLL; SETTING THE TAX RATE AND LEVYING A TAX UPON ALL PROPERTY SUBJECT TO TAXATION WITHIN THE CITY OF AMARILLO FOR THE TAX YEAR 2019; ESTABLISHING AN EFFECTIVE DATE; REPEALING CONFLICTING ORDINANCES.

Voting AYE were Mayor Nelson, Councilmembers Powell, Sauer and Smith; voting NO was Councilmember Hays; the motion carried by a 4:1 vote of the Council.

**ITEM 3C:** Mayor Nelson presented the first reading of an ordinance considering approving the City of Amarillo tax roll, setting an ad valorem property tax rate and levying a tax on all property subject to taxation within the City for the 2019 tax year. This ordinance establishes an ad valorem tax rate of \$0.34448 per \$100.00 property valuation for City maintenance and operations expenses and \$0.04403 per \$100.00 property valuation for existing debt expenses resulting in a total ad valorem rate of \$0.38851 per \$100.00 property valuation. This tax rate will raise more taxes for maintenance and operations than last year's tax rate. The tax rate will effectively be raised by 7.33 percent and will raise taxes for maintenance and operations on a \$100,000 home by approximately \$17.50. This item was presented by Michelle Bonner, Deputy City Manager. Motion was made by Councilmember Powell to adopt Ordinance No. 7812 on first reading which is the property tax rate to be increased by the adoption of a tax rate of \$0.38851, which is effectively 7.33 percent increase in the tax rate, seconded by Councilmember Sauer:

ORDINANCE NO. 7812

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AMARILLO, ADOPTING THE BUDGET FOR THE FISCAL YEAR OCTOBER 1, 2019, THROUGH SEPTEMBER 30, 2020, FOR THE CITY OF AMARILLO; APPROPRIATING MONEY FOR THE VARIOUS FUNDS AND PURPOSES OF SUCH BUDGET; AMENDING VARIOUS TERMS AND PROVISIONS OF THE AMARILLO MUNICIPAL CODE TO ADD, MODIFY, INCREASE, OR DELETE VARIOUS FEES AND RATES; CHAPTERS 4-1, 4-6, AND 4-7 CONCERNING VARIOUS BUILDING SAFETY FEES; CHAPTER 8-3 CONCERNING PUBLIC WORKS FEES; CHAPTER CHAPTERS 12-1 AND 12-4 CONCERNING PARK AND RECREATION FEES; CHAPTERS 18-2, 18-3, AND 18-4, CONCERNING VARIOUS WATER AND SEWER RATES; PROVIDING A SAVINGS AND SEVERABILITY CLAUSE; REPEALING ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT; PROVIDING AN EFFECTIVE DATE.

Voting AYE were Mayor Nelson, Councilmembers Powell, Sauer and Smith; voting NO was Councilmember Hays; the motion carried by a 4:1 vote of the Council.

**ITEM 3D:** Mayor Nelson presented the first reading of an ordinance considering the assessment against each parcel of property in the Heritage Hills Public Improvement District (PID), determined by multiplying a cost value per square foot of lot area, must be approved on an annual basis. The Heritage Hills PID Advisory Board met August 14, 2019 to review the proposed FY 2019/20 budget and service plan. The Heritage Hills PID budget projects total maintenance and operation expenses for FY 2019/20 to be \$47,623. The Board recommends maintaining property owner assessment rates of \$0.08 per square foot. This will result in assessments totaling \$319,940. This decision was made in order to cover all operating costs as well as build up an operating reserve. A service plan covering a period of at least five years must also be reviewed and approved. This plan defines the annual indebtedness and projected costs for improvements as well as maintenance of improvements within the Heritage Hills PID. This item was presented by Kelley Shaw, Development Customer Service Coordinator. Mayor Nelson opened a public hearing. There were no comments. Mayor Nelson closed the public hearing. Motion was made that the following captioned ordinance be passed on first reading by Councilmember Powell, seconded by Councilmember Hays:

ORDINANCE NO. 7813

AN ORDINANCE LEVYING AN ASSESSMENT ON PROPERTY WITHIN THE HERITAGE HILLS PUBLIC IMPROVEMENT DISTRICT AS AUTHORIZED BY CHAPTER 372 OF THE TEXAS LOCAL GOVERNMENT CODE FOR FISCAL YEAR 2019-2020; ADOPTING A BUDGET FOR FISCAL YEAR 2019-2020 AND FIVE-YEAR SERVICE PLAN; DESCRIBING THE AREA WITHIN THE PUBLIC IMPROVEMENT DISTRICT; OBLIGATING THE AREA TO PAY THE COSTS ASSOCIATED WITH THE PUBLIC IMPROVEMENT DISTRICT; ESTABLISHING AN ESTIMATE OF THE TOTAL COST OF PROVIDING SPECIAL SERVICES WITHIN THE DISTRICT; SPECIFYING THE METHOD OF PAYMENT OF THE ASSESSMENT; ESTABLISHING THAT ASSESSMENTS MAY BE PAID IN PERIODIC INSTALLMENTS AND OBLIGATING PERSONS PURCHASING PROPERTY WITHIN THE PUBLIC IMPROVEMENT DISTRICT TO PARTICIPATE IN THE PAYMENT OF ASSESSMENTS; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; PROVIDING A REPEALER CLAUSE; PROVIDING FOR PENALTIES AND AN EFFECTIVE DATE.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

**ITEM 3E:** Mayor Nelson presented the first reading of an ordinance considering the assessment against each parcel of property in the Town Square Public Improvement District (PID), determined by multiplying a cost value per square foot of lot area, must be approved on an annual basis. The Town Square PID Advisory Board met August 19, 2019 to review the proposed FY 2019/20 budget and service plan. The Town Square PID budget projects total maintenance and operation expenses for FY 2019/20 to be \$83,113. The Board recommends property owner assessment rates remain at \$0.1111 per square foot. This will result in assessments totaling \$166,164. This decision was made in order to cover all operating costs as well as build up an operating reserve. A service plan covering a period of at least five years must also be reviewed and approved. This plan defines the annual indebtedness and projected costs for improvements as well as maintenance of improvements within the Town Square PID. This item was presented by Kelley Shaw, Development Customer Service Coordinator. Mayor Nelson opened a public hearing. There were no comments. Mayor Nelson closed the public hearing. Motion was made that the following captioned ordinance be passed on first reading by Councilmember Powell, seconded by Councilmember Smith:

ORDINANCE NO. 7814

AN ORDINANCE LEVYING AN ASSESSMENT ON PROPERTY WITHIN THE TOWN SQUARE PUBLIC IMPROVEMENT DISTRICT AS AUTHORIZED BY CHAPTER 372 OF THE TEXAS LOCAL GOVERNMENT CODE FOR FISCAL YEAR 2019-2020; ADOPTING A BUDGET FOR FISCAL YEAR 2019-2020 AND FIVE-YEAR SERVICE PLAN; DESCRIBING THE AREA WITHIN THE PUBLIC IMPROVEMENT DISTRICT; OBLIGATING THE AREA TO PAY THE COSTS ASSOCIATED WITH THE PUBLIC IMPROVEMENT DISTRICT; ESTABLISHING AN ESTIMATE OF THE TOTAL COST OF PROVIDING SPECIAL SERVICES WITHIN THE DISTRICT; SPECIFYING THE METHOD OF PAYMENT OF THE ASSESSMENT; ESTABLISHING THAT ASSESSMENTS MAY BE PAID IN PERIODIC INSTALLMENTS AND OBLIGATING PERSONS PURCHASING PROPERTY WITHIN THE PUBLIC IMPROVEMENT DISTRICT TO PARTICIPATE IN THE PAYMENT OF ASSESSMENTS; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; PROVIDING A REPEALER CLAUSE; PROVIDING FOR PENALTIES AND AN EFFECTIVE DATE.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

**ITEM 3F:** Mayor Nelson presented the first reading of an ordinance considering the assessment against each parcel of property in the Point West Public Improvement District (PID), which is allocated based on the percentage of total square footage owned within the PID, must be approved on an annual basis. The Point West PID Advisory Board met on May 21, 2019 to review the proposed FY 2019/20 budget and service plan. The Point

West PID budget projects total maintenance and operation expenses for FY 2019/20 to be \$24,514. The Board believes that last year's assessment rate is adequate and recommends no assessment increase for the 2019/20 budget and service plan. As mentioned above, the current assessment level remains adequate for all expenses and operating reserve and totals \$52,000. A service plan covering a period of at least five years must also be reviewed and approved. This plan defines the annual indebtedness and projected costs for improvements as well as maintenance of improvements within the Point West PID. This item was presented by Kelley Shaw, Development Customer Service Coordinator. Mayor Nelson opened a public hearing. There were no comments. Mayor Nelson closed the public hearing. Motion was made that the following captioned ordinance be passed on first reading by Councilmember Powell, seconded by Councilmember Hays:

ORDINANCE NO. 7815

AN ORDINANCE LEVYING AN ASSESSMENT ON PROPERTY WITHIN THE POINT WEST PUBLIC IMPROVEMENT DISTRICT AS AUTHORIZED BY CHAPTER 372 OF THE TEXAS LOCAL GOVERNMENT CODE FOR FISCAL YEAR 2019-2020; ADOPTING A BUDGET FOR FISCAL YEAR 2019-2020 AND FIVE-YEAR SERVICE PLAN; DESCRIBING THE AREA WITHIN THE PUBLIC IMPROVEMENT DISTRICT; OBLIGATING THE AREA TO PAY THE COSTS ASSOCIATED WITH THE PUBLIC IMPROVEMENT DISTRICT; ESTABLISHING AN ESTIMATE OF THE TOTAL COST OF PROVIDING SPECIAL SERVICES WITHIN THE DISTRICT; SPECIFYING THE METHOD OF PAYMENT OF THE ASSESSMENT; ESTABLISHING THAT ASSESSMENTS MAY BE PAID IN PERIODIC INSTALLMENTS AND OBLIGATING PERSONS PURCHASING PROPERTY WITHIN THE PUBLIC IMPROVEMENT DISTRICT TO PARTICIPATE IN THE PAYMENT OF ASSESSMENTS; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; PROVIDING A REPEALER CLAUSE; PROVIDING FOR PENALTIES AND AN EFFECTIVE DATE.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

**ITEM 3G:** Mayor Nelson presented the first reading of an ordinance considering the assessment against each parcel of property in the Vineyards Public Improvement District (PID), determined by a flat value per lot, must be approved on an annual basis. The Vineyards PID Advisory Board met August 6, 2019 to review the proposed FY 2019/20 budget and service plan. The Vineyards PID budget projects total maintenance and operation expenses for FY 2019/20 to be \$6,741. The Board recommends keeping property owner assessment rates at \$50 per lot. This will result in assessments totaling \$7,950. This decision was made in order to continue to cover all operating costs as well as build up their operating reserve. A service plan covering a period of at least five years must also be reviewed and approved. This plan defines the annual indebtedness and projected costs for improvements as well as maintenance of improvements within the Vineyards PID. This item was presented by Kelley Shaw, Development Customer Service Coordinator. Mayor Nelson opened a public hearing. There were no comments. Mayor Nelson closed the public hearing. Motion was made that the following captioned ordinance be passed on first reading by Councilmember Powell, seconded by Councilmember Sauer:

ORDINANCE NO. 7816

AN ORDINANCE LEVYING AN ASSESSMENT ON PROPERTY WITHIN THE VINEYARDS PUBLIC IMPROVEMENT DISTRICT AS AUTHORIZED BY CHAPTER 372 OF THE TEXAS LOCAL GOVERNMENT CODE FOR FISCAL YEAR 2019-2020; ADOPTING A BUDGET FOR FISCAL YEAR 2019-2020 AND FIVE-YEAR SERVICE PLAN; DESCRIBING THE AREA WITHIN THE PUBLIC IMPROVEMENT DISTRICT; OBLIGATING THE AREA TO PAY THE COSTS ASSOCIATED WITH THE PUBLIC IMPROVEMENT DISTRICT; ESTABLISHING AN ESTIMATE OF THE TOTAL COST OF PROVIDING SPECIAL SERVICES WITHIN THE DISTRICT; SPECIFYING THE METHOD OF PAYMENT OF THE ASSESSMENT; ESTABLISHING THAT ASSESSMENTS MAY BE PAID IN PERIODIC INSTALLMENTS AND OBLIGATING PERSONS PURCHASING PROPERTY WITHIN THE PUBLIC IMPROVEMENT

DISTRICT TO PARTICIPATE IN THE PAYMENT OF ASSESSMENTS; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; PROVIDING A REPEALER CLAUSE; PROVIDING FOR PENALTIES AND AN EFFECTIVE DATE.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

**ITEM 3H:** Mayor Nelson presented the first reading of an ordinance considering the assessment against each parcel of property in the Quail Creek Public Improvement District (PID), determined by a flat value per lot, must be approved on an annual basis. The Quail Creek PID Advisory Board met August 20, 2019 to review the proposed FY 2019/20 budget and service plan. The Quail Creek PID budget projects total maintenance and operation expenses for FY 2019/20 to be \$8,104. The Board recommends keeping property owner assessment rates at \$350 per lot. This will result in assessments totaling \$10,150. This decision was made in order to continue to cover all operating costs as well as build up their operating reserve. A service plan covering a period of at least five years must also be reviewed and approved. This plan defines the annual indebtedness and projected costs for improvements as well as maintenance of improvements within the Quail Creek PID. This item was presented by Kelley Shaw, Development Customer Service Coordinator. Mayor Nelson opened a public hearing. There were no comments. Mayor Nelson closed the public hearing. Motion was made that the following captioned ordinance be passed on first reading by Councilmember Powell, seconded by Councilmember Smith:

ORDINANCE NO. 7817

AN ORDINANCE LEVYING AN ASSESSMENT ON PROPERTY WITHIN THE QUAIL CREEK PUBLIC IMPROVEMENT DISTRICT AS AUTHORIZED BY CHAPTER 372 OF THE TEXAS LOCAL GOVERNMENT CODE FOR FISCAL YEAR 2019-2020; ADOPTING A BUDGET FOR FISCAL YEAR 2019-2020 AND FIVE-YEAR SERVICE PLAN; DESCRIBING THE AREA WITHIN THE PUBLIC IMPROVEMENT DISTRICT; OBLIGATING THE AREA TO PAY THE COSTS ASSOCIATED WITH THE PUBLIC IMPROVEMENT DISTRICT; ESTABLISHING AN ESTIMATE OF THE TOTAL COST OF PROVIDING SPECIAL SERVICES WITHIN THE DISTRICT; SPECIFYING THE METHOD OF PAYMENT OF THE ASSESSMENT; ESTABLISHING THAT ASSESSMENTS MAY BE PAID IN PERIODIC INSTALLMENTS AND OBLIGATING PERSONS PURCHASING PROPERTY WITHIN THE PUBLIC IMPROVEMENT DISTRICT TO PARTICIPATE IN THE PAYMENT OF ASSESSMENTS; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; PROVIDING A REPEALER CLAUSE; PROVIDING FOR PENALTIES AND AN EFFECTIVE DATE.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

**ITEM 3I:** Mayor Nelson presented the first reading of an ordinance considering the assessment against each parcel of property in the Tutbury Public Improvement District (PID), determined by a flat value per lot, must be approved on an annual basis. The Tutbury PID Advisory Board met July 9, 2019 to review the proposed FY 2019/20 budget and service plan. The Tutbury PID budget projects total maintenance and operation expenses for FY 2019/20 to be \$15,928. The Board recommends keeping property owner assessment rates at \$679 per lot. This will result in assessments totaling \$16,296. This decision was made in order to continue to cover all operating costs as well as build up their operating reserve. A service plan covering a period of at least five years must also be reviewed and approved. This plan defines the annual indebtedness and projected costs for improvements as well as maintenance of improvements within the Tutbury PID. This item was presented by Kelley Shaw, Development Customer Service Coordinator. Mayor Nelson opened a public hearing. There were no comments. Mayor Nelson closed the public hearing. Motion was made that the following captioned ordinance be passed on first reading by Councilmember Powell, seconded by Councilmember Sauer:

ORDINANCE NO. 7818

AN ORDINANCE LEVYING AN ASSESSMENT ON PROPERTY WITHIN THE TUTBURY PUBLIC IMPROVEMENT DISTRICT AS AUTHORIZED BY CHAPTER 372 OF THE TEXAS LOCAL GOVERNMENT CODE FOR FISCAL YEAR 2019-2020; ADOPTING A BUDGET FOR FISCAL YEAR 2019-2020 AND FIVE-YEAR SERVICE PLAN; DESCRIBING THE AREA WITHIN THE PUBLIC IMPROVEMENT DISTRICT; OBLIGATING THE AREA TO PAY THE COSTS ASSOCIATED WITH THE PUBLIC IMPROVEMENT DISTRICT; ESTABLISHING AN ESTIMATE OF THE TOTAL COST OF PROVIDING SPECIAL SERVICES WITHIN THE DISTRICT; SPECIFYING THE METHOD OF PAYMENT OF THE ASSESSMENT; ESTABLISHING THAT ASSESSMENTS MAY BE PAID IN PERIODIC INSTALLMENTS AND OBLIGATING PERSONS PURCHASING PROPERTY WITHIN THE PUBLIC IMPROVEMENT DISTRICT TO PARTICIPATE IN THE PAYMENT OF ASSESSMENTS; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; PROVIDING A REPEALER CLAUSE; PROVIDING FOR PENALTIES AND AN EFFECTIVE DATE.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

**ITEM 3J:** Mayor Nelson presented the first reading of an ordinance considering the assessment against each parcel of property in the Colonies Public Improvement District (PID), determined by multiplying a cost value per square foot of lot area, must be approved on an annual basis. The Colonies PID Advisory Board met July 24, 2019 to review the proposed FY 2019/20 budget and service plan. The Colonies PID budget projects total maintenance, operation and debt service expenses for FY 2019/20 to be \$950,179. The Board recommended unanimously to maintaining the property owner assessment rates at \$0.10 per square foot. This will result in assessments totaling \$1,054,399. This decision was made in order to continue to cover all operating costs as well as an additional \$470,292 annual debt service payment. A service plan covering a period of at least five years must also be reviewed and approved. This plan defines the annual indebtedness and projected costs for improvements. This item was presented by Kelley Shaw, Development Customer Service Coordinator. Mayor Nelson opened a public hearing. There were no comments. Mayor Nelson closed the public hearing. Motion was made that the following captioned ordinance be passed on first reading by Councilmember Powell, seconded by Councilmember Hays:

ORDINANCE NO. 7819

AN ORDINANCE LEVYING AN ASSESSMENT ON PROPERTY WITHIN THE COLONIES PUBLIC IMPROVEMENT DISTRICT AS AUTHORIZED BY CHAPTER 372 OF THE TEXAS LOCAL GOVERNMENT CODE FOR FISCAL YEAR 2019-2020; ADOPTING A BUDGET FOR FISCAL YEAR 2019-2020 AND FIVE-YEAR SERVICE PLAN; DESCRIBING THE AREA WITHIN THE PUBLIC IMPROVEMENT DISTRICT; OBLIGATING THE AREA TO PAY THE COSTS ASSOCIATED WITH THE PUBLIC IMPROVEMENT DISTRICT; ESTABLISHING AN ESTIMATE OF THE TOTAL COST OF PROVIDING SPECIAL SERVICES WITHIN THE DISTRICT; SPECIFYING THE METHOD OF PAYMENT OF THE ASSESSMENT; ESTABLISHING THAT ASSESSMENTS MAY BE PAID IN PERIODIC INSTALLMENTS AND OBLIGATING PERSONS PURCHASING PROPERTY WITHIN THE PUBLIC IMPROVEMENT DISTRICT TO PARTICIPATE IN THE PAYMENT OF ASSESSMENTS; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; PROVIDING A REPEALER CLAUSE; PROVIDING FOR PENALTIES AND AN EFFECTIVE DATE.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

**ITEM 3K:** Mayor Nelson presented the first reading of an ordinance considering the assessment against each parcel of property in the Greenways Public Improvement District (PID), determined by the placement of the lot within the neighborhood, must be approved on an annual basis. The Greenways PID Advisory Board met August 13, 2019 to review the proposed FY 2019/20 budget and service plan. The Greenways PID

budget projects total maintenance, operation and debt service expenses for FY 2019/20 to be \$628,630. The Board recommends maintaining property owner assessment rates at \$720 for type A lots, \$600 for type B lots, \$864 for type D lots, and \$1,800 per acre for commercial property. This will result in assessments totaling \$643,344. This decision was made in order to continue to cover all operating costs as well as build up their operating reserve. A service plan covering a period of at least five years must also be reviewed and approved. This plan defines the annual indebtedness and projected costs for improvements as well as maintenance of improvements within the Greenways PID. This item was presented by Kelley Shaw, Development Customer Service Coordinator. Mayor Nelson opened a public hearing. There were no comments. Mayor Nelson closed the public hearing. Motion was made that the following captioned ordinance be passed on first reading by Councilmember Powell, seconded by Councilmember Sauer:

ORDINANCE NO. 7820

AN ORDINANCE LEVYING AN ASSESSMENT ON PROPERTY WITHIN THE GREENWAYS PUBLIC IMPROVEMENT DISTRICT AS AUTHORIZED BY CHAPTER 372 OF THE TEXAS LOCAL GOVERNMENT CODE FOR FISCAL YEAR 2019-2020; ADOPTING A BUDGET FOR FISCAL YEAR 2019-2020 AND FIVE-YEAR SERVICE PLAN; DESCRIBING THE AREA WITHIN THE PUBLIC IMPROVEMENT DISTRICT; OBLIGATING THE AREA TO PAY THE COSTS ASSOCIATED WITH THE PUBLIC IMPROVEMENT DISTRICT; ESTABLISHING AN ESTIMATE OF THE TOTAL COST OF PROVIDING SPECIAL SERVICES WITHIN THE DISTRICT; SPECIFYING THE METHOD OF PAYMENT OF THE ASSESSMENT; ESTABLISHING THAT ASSESSMENTS MAY BE PAID IN PERIODIC INSTALLMENTS AND OBLIGATING PERSONS PURCHASING PROPERTY WITHIN THE PUBLIC IMPROVEMENT DISTRICT TO PARTICIPATE IN THE PAYMENT OF ASSESSMENTS; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; PROVIDING A REPEALER CLAUSE; PROVIDING FOR PENALTIES AND AN EFFECTIVE DATE.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

**ITEM 3L:** Mayor Nelson conducted a public hearing to consider the assessment on property within the Pinnacle Public improvement District. This item was presented by Kelley Shaw, Development Customer Service Coordinator. There was no motion needed for this item.

**ITEM 3M:** Mayor Nelson presented a resolution authorizing the 2019/2020 budget of the Amarillo Convention and visitor Council budget which is funded through a tax levied upon hotel occupancy. This item was tabled.

**ITEM 3N:** Mayor Nelson presented a resolution to consider all matters incident and related to declaring expectation to reimburse expenditures with proceeds of future debt, including the adoption of a resolution pertaining thereto. The proceeds of future debt are associated with Proposition 2 for public safety facilities as approved by the voters in November 2016. This item was presented by Michelle Bonner, Deputy City Manager. Motion was made by Councilmember Powell, seconded by Councilmember Sauer that the following captioned resolution be passed:

RESOLUTION NO. 09-17-19-1

A RESOLUTION OF THE AMARILLO CITY COUNCIL, DECLARING EXPECTATION TO REIMBURSE EXPENDITURES WITH PROCEEDS OF FUTURE DEBT.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

**ITEM 3O:** Mayor Nelson presented a resolution considering the 2019/2020 Community Development Block Grant (CDBG) Annual Action Plan to be submitted to the U.S. Department of Housing and Urban Development (HUD). The annual action plan allocates \$1,619,245 in CDBG funding and \$644,797 in HOME investment partnership funding based on a recommendation from the Community Development Advisory Committee (CDAC). This item was presented by Juliana Kitten, Community

Development Director. Mayor Nelson opened a public hearing. There were no comments. Councilmember Hays inquired about housing for veterans. Ms. Kitten replied the amount received is a formal allocation. The largest source of resources is the housing authority. She further stated that housing for veterans has the option of permanent housing as well if units are available. Mayor Nelson closed the public hearing. Motion was made by Councilmember Powell, seconded by Councilmember Smith that the following captioned resolution be passed:

RESOLUTION NO. 09-17-19-2

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS CONDUCTING A PUBLIC HEARING AND APPROVING THE 2019-2020 ANNUAL ACTION PLAN; AUTHORIZING THE CITY MANAGER AS CHIEF ADMINISTRATIVE OFFICER TO EXECUTE AND FILE SAID PLAN WITH THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT; PROVIDING A REPEALER CLAUSE; PROVIDING A SAVINGS CLAUSE AND AN EFFECTIVE DATE.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

**ITEM 3P:** Mayor Nelson presented a resolution considering a resolution that would authorize the City Manager to submit grant applications to the FTA in the amount of \$341,379 and to TXDOT for Transportation Development Credits (TDCs) in the amount of \$51,207 to purchase vehicles for Spec Trans service. This item was presented by Marita Wellage-Reiley, Transit Director. Mayor Nelson opened a public hearing. There were no further comments. Mayor Nelson closed the public hearing. Motion was made by Councilmember Powell, seconded by Councilmember Sauer that the following captioned resolution be passed:

RESOLUTION NO. 09-17-19-3

A RESOLUTION OF THE CITY COUNCIL OF AMARILLO, TEXAS: CONDUCTING A PUBLIC HEARING ON THE AMARILLO CITY TRANSIT PROGRAM OF PROJECTS; AUTHORIZING THE FILING OF A GRANT APPLICATION WITH THE FEDERAL TRANSIT ADMINISTRATION AND THE TEXAS DEPARTMENT OF TRANSPORTATION FOR A GRANT FOR FISCAL YEAR 2019 SMALL URBAN BUS AND BUS FACILITIES 5339 PROGRAM GRANT; DESIGNATING AN AUTHORIZED AGENT; PROVIDING SEVERABILITY CLAUSE; REPEALER CLAUSE; AN EFFECTIVE DATE.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

Mayor Nelson advised that the meeting was adjourned.

ATTEST:

\_\_\_\_\_  
Frances Hibbs, City Secretary

\_\_\_\_\_  
Ginger Nelson, Mayor



# Amarillo City Council Agenda Transmittal Memo



<b>Meeting Date</b>	September 24, 2019	<b>Council Priority</b>	Economic Development & Redevelopment
<b>Department</b>	Development Services		
<b>Contact</b>	Kelley Shaw, Development Customer Service Coordinator		

### Agenda Caption

Consider an ordinance to levy an assessment on property within the Heritage Hills Public Improvement District.

### Agenda Item Summary

An assessment against each parcel of property in the Heritage Hills Public Improvement District (PID), determined by multiplying a cost value per square foot of lot area, must be approved on an annual basis. The Heritage Hills PID Advisory Board met August 14, 2019 to review the proposed FY 2019/20 budget and service plan. The Heritage Hills PID budget projects total maintenance and operation expenses for FY 2019/20 to be \$47,623. The Board recommends maintaining property owner assessment rates of \$0.08 per square foot. This will result in assessments totaling \$319,940. This decision was made in order to cover all operating costs as well as build up an operating reserve.

A service plan covering a period of at least five years must also be reviewed and approved. This plan defines the annual indebtedness and projected costs for improvements as well as maintenance of improvements within the Heritage Hills PID. Attached is the Heritage Hills Public Improvement District Fiscal Year 2019/20 budget, service plan, and associated ordinance and exhibit.

### Requested Action

The PID budget (and 5-year service plan) discussed above have been reviewed and unanimously recommended for approval by the Heritage Hills PID Advisory Board.

### Funding Summary

Budget and 5-year service plan attached.

### Community Engagement Summary

Newspaper and property owner notices have been sent to property owners within the Heritage Hills PID boundary regarding this item. At this time of writing, Development Services staff has not received any comments regarding this request.

### Staff Recommendation

Legal, Accounting, and Development Services Staff have reviewed the associated instruments and recommend approval as submitted.

ORDINANCE NO. 17813

AN ORDINANCE LEVYING AN ASSESSMENT ON PROPERTY WITHIN THE HERITAGE HILLS PUBLIC IMPROVEMENT DISTRICT AS AUTHORIZED BY CHAPTER 372 OF THE TEXAS LOCAL GOVERNMENT CODE FOR FISCAL YEAR 2019-2020; ADOPTING A BUDGET FOR FISCAL YEAR 2019-2020 AND FIVE-YEAR SERVICE PLAN; DESCRIBING THE AREA WITHIN THE PUBLIC IMPROVEMENT DISTRICT; OBLIGATING THE AREA TO PAY THE COSTS ASSOCIATED WITH THE PUBLIC IMPROVEMENT DISTRICT; ESTABLISHING AN ESTIMATE OF THE TOTAL COST OF PROVIDING SPECIAL SERVICES WITHIN THE DISTRICT; SPECIFYING THE METHOD OF PAYMENT OF THE ASSESSMENT; ESTABLISHING THAT ASSESSMENTS MAY BE PAID IN PERIODIC INSTALLMENTS AND OBLIGATING PERSONS PURCHASING PROPERTY WITHIN THE PUBLIC IMPROVEMENT DISTRICT TO PARTICIPATE IN THE PAYMENT OF ASSESSMENTS; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; PROVIDING A REPEALER CLAUSE; PROVIDING FOR PENALTIES AND AN EFFECTIVE DATE.

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WHEREAS, a public hearing was held as required by law where all interested persons were provided with an opportunity to be heard on assessments on property within the Heritage Hills Public Improvement District; and

WHEREAS, all notices and hearings have been issued and held within the time and as required by law; and

WHEREAS, the attached exhibit describes property that lies within the Public Improvement District; and

WHEREAS, the attached exhibit describes the method of payment of assessment and assessment amounts; and

WHEREAS, The City of Amarillo is required by law to levy the assessment by ordinance as a special assessment on the property;

WHEREAS, the City of Amarillo and property owners within the District's boundaries share the goal to be as efficient and cost effective as possible regarding the maintenance and operation of the District; and

WHEREAS, the Heritage Hills Public Improvement District Advisory Board (the Board), through direction given by property owners within the District, recommends that the Board be given the authority and responsibility to contract with private businesses for maintenance of manmade hardscape (i.e., fences/walls, street lights) and non-manmade living improvements (i.e., plants) within the District;

NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:

SECTION 1: The tract of land described by the attached exhibit has been established as the above named Public Improvement District.

SECTION 2: The City of Amarillo hereby grants the Board authority to approve, by a majority vote, the contracting of maintenance of manmade hardscape and non-manmade/living improvements with private businesses in accordance with the Budget and Five-year Service Plan, as amended.

SECTION 3: The City of Amarillo will continue to be the administrator of assessments and pay invoices for services rendered in accordance with the Budget and Five-year Plan as amended, unless otherwise requested by the Board or its designee not to pay a proposed invoice.

SECTION 4: A Budget for the fiscal year of 2019-2020 and Five-year Service Plan that defines the annual indebtedness and the projected costs for improvements and maintenance thereof is attached. The Service Plan is subject to annual review and approval as is contemplated by law, and is hereby approved.

SECTION 5: The total estimated cost for the maintenance and operation of improvements proposed in the Public Improvement District is described on the attached exhibit and is hereby approved.

SECTION 6: The assessment roll for each parcel, method of assessment and amount of assessment for the 2019-2020 fiscal year is described on the attached exhibit and is hereby approved.

SECTION 7: The method of payment of the assessment is described on the attached exhibit and is hereby approved.

SECTION 8: The Amarillo City Council may make supplemental assessments, reassessments, or new assessments of property within the Public Improvement District in compliance with the laws of the State of Texas after a notice and hearing.

SECTION 9: The special improvement district fund for the Public Improvement District shall be held in the municipal treasury and accounted for in the audit of the City of Amarillo.

SECTION 10: In the event the Public Improvement District is ever terminated, a homeowner's association will have the authority and responsibility of continuing the services of the Public Improvement District. The extent to which such services will be continued will be discretionary with the association as determined by its by-laws. The association will be required to remove or repair, at its expense, any improvements that fall into such a state of disrepair as to create a hazard to the public safety as determined by the City of Amarillo.

SECTION 11: If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of this ordinance and each section, subsection, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsection, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION 12: If any part, provision, or clause of this Ordinance conflicts with any other ordinance or resolution, then such other ordinance or resolution is hereby repealed to the extent of such conflict with this Ordinance.

SECTION 13: This Ordinance shall become effective upon its second and final reading.

SECTION 14: This Ordinance shall not be codified, but shall be kept on file in the City Secretary's office so long as it is administratively valuable.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this \_\_\_\_\_ day of \_\_\_\_\_, 2019; and PASSED on Second and Final Reading on this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Ginger Nelson, Mayor

ATTEST:

\_\_\_\_\_  
Frances Hibbs, City Secretary

APPROVED AS TO FORM

\_\_\_\_\_  
Bryan McWilliams, City Attorney

**EXHIBIT**

Heritage Hills Public Improvement District  
Fiscal Year 2019-2020

A. The boundaries of the Heritage Hills Public Improvement District are as follows:

Vicinity- north of Hollywood Road, east of Helium Road, south of Arden Road and west of Soncy Rd/Loop 335.

A 590.93 acre tract of land located in Section 65, Block 9, BS&F Survey, Randall County, Texas being a portion of a 662.34 acre tract whose warranty deed is recorded in Clerks' File Number 2008005957 of the Official Public Records of Randall County, Texas.

B. The total estimated costs for maintenance, operation, and debt service payments proposed for the Heritage Hills Public Improvement District is \$47,623. Such cost will be apportioned over the development as follows:

Cost of Maintenance.....	\$43,862
Administration Expense.....	\$3,761
Total.....	\$47,623

C. This year's assessment will total \$319,940. The method of assessment will be to divide the total maintenance, operational, administrative and debt service costs, as well as, maintenance reserves as follows:

1. Residential Property: Residential property will be assessed an amount equal to \$0.08 multiplied by the total square footage of the lot.
2. Commercial Property: Commercial property will be assessed an amount equal to \$0.08 multiplied by the total square footage of the lot.

D. The method of payment of the assessment shall be as follows:

1. These assessments are due and payable October 1, 2019.
2. These assessments become delinquent if not paid prior to February 1, 2020 and will accrue interest, penalties and attorney's fees in the same manner as delinquent ad valorem taxes pursuant to Section 372.018(f) of the Local Government Code.
3. These assessments are subject to suit immediately upon becoming delinquent as defined above.
4. Property owners can pay their assessment using any method allowed by the Property Tax Code for the payment of property taxes except the half payment option.

E. The assessment roll per parcel has been properly filed with the City Secretary's office and is approved for fiscal year 2019-2020.



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# Amarillo City Council Agenda Transmittal Memo



<b>Meeting Date</b>	September 24, 2019	<b>Council Priority</b>	Economic Development & Redevelopment
<b>Department</b>	Development Services		
<b>Contact</b>	Kelley Shaw, Development Customer Service Coordinator		

### Agenda Caption

Consider an ordinance to levy an assessment on property within the Town Square Public Improvement District.

### Agenda Item Summary

An assessment against each parcel of property in the Town Square Public Improvement District (PID), determined by multiplying a cost value per square foot of lot area, must be approved on an annual basis. The Town Square PID Advisory Board met August 19, 2019 to review the proposed FY 2019/20 budget and service plan. The Town Square PID budget projects total maintenance and operation expenses for FY 2019/20 to be \$83,113. The Board recommends property owner assessment rates remain at \$0.1111 per square foot. This will result in assessments totaling \$166,164. This decision was made in order to cover all operating costs as well as build up an operating reserve.

A service plan covering a period of at least five years must also be reviewed and approved. This plan defines the annual indebtedness and projected costs for improvements as well as maintenance of improvements within the Town Square PID. Attached is the Town Square Public Improvement District Fiscal Year 2019/20 budget, service plan, and associated ordinance and exhibit.

### Requested Action

The PID budget (and 5-year service plan) discussed above have been reviewed and unanimously recommended for approval by the Town Square PID Advisory Board.

### Funding Summary

Budget and 5-year service plan attached.

### Community Engagement Summary

Newspaper and property owner notices have been sent to property owners within the Town Square PID boundary regarding this item. At this time of writing, Development Services staff has not received any negative comments regarding this request.

### Staff Recommendation

Legal, Accounting, and Development Services Staff have reviewed the associated instruments and recommend approval as submitted.

ORDINANCE NO. 7814

AN ORDINANCE LEVYING AN ASSESSMENT ON PROPERTY WITHIN THE TOWN SQUARE PUBLIC IMPROVEMENT DISTRICT AS AUTHORIZED BY CHAPTER 372 OF THE TEXAS LOCAL GOVERNMENT CODE FOR FISCAL YEAR 2019-2020; ADOPTING A BUDGET FOR FISCAL YEAR 2019-2020 AND FIVE-YEAR SERVICE PLAN; DESCRIBING THE AREA WITHIN THE PUBLIC IMPROVEMENT DISTRICT; OBLIGATING THE AREA TO PAY THE COSTS ASSOCIATED WITH THE PUBLIC IMPROVEMENT DISTRICT; ESTABLISHING AN ESTIMATE OF THE TOTAL COST OF PROVIDING SPECIAL SERVICES WITHIN THE DISTRICT; SPECIFYING THE METHOD OF PAYMENT OF THE ASSESSMENT; ESTABLISHING THAT ASSESSMENTS MAY BE PAID IN PERIODIC INSTALLMENTS AND OBLIGATING PERSONS PURCHASING PROPERTY WITHIN THE PUBLIC IMPROVEMENT DISTRICT TO PARTICIPATE IN THE PAYMENT OF ASSESSMENTS; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; PROVIDING A REPEALER CLAUSE; PROVIDING FOR PENALTIES AND AN EFFECTIVE DATE.

WHEREAS, a public hearing was held as required by law where all interested persons were provided with an opportunity to be heard on assessments on property within the Town Square Public Improvement District; and

WHEREAS, all notices and hearings have been issued and held within the time and as required by law; and

WHEREAS, the attached exhibit describes property that lies within the Public Improvement District; and

WHEREAS, the attached exhibit describes the method of payment of assessment and assessment amounts; and

WHEREAS, The City of Amarillo is required by law to levy the assessment by ordinance as a special assessment on the property; and

WHEREAS, the City of Amarillo and property owners within the District's boundaries share the goal to be as efficient and cost effective as possible regarding the maintenance and operation of the District;

WHEREAS, the Town Square Public Improvement District Advisory Board (the Board), through direction given by property owners within the District, recommends that the Board be given the authority and responsibility to contract with private businesses for maintenance of manmade hardscape (i.e., fences/walls, street lights) and non-manmade living improvements (i.e., plants) within the District;

NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:

SECTION 1: The tract of land described by the attached exhibit has been established as the above named Public Improvement District.

SECTION 2: The City of Amarillo hereby grants the Board authority to approve, by a majority vote, the contracting of maintenance of manmade hardscape and non-manmade/living improvements with private businesses in accordance with the Budget and Five-year Service Plan, as amended.

SECTION 3: The City of Amarillo will continue to be the administrator of assessments and pay invoices for services rendered in accordance with the Budget and Five-year Plan as amended, unless otherwise requested by the Board or its designee not to pay a proposed invoice.

SECTION 4: A Budget for the fiscal year of 2019-2020 and Five-year Service Plan that defines the annual indebtedness and the projected costs for improvements and maintenance thereof is attached. The Service Plan is subject to annual review and approval as is contemplated by law, and is hereby approved.

SECTION 5: The total estimated cost for the maintenance and operation of improvements proposed in the Public Improvement District is described on the attached exhibit and is hereby approved.

SECTION 6: The assessment roll for each parcel, method of assessment and amount of assessment for the 2019-2020 fiscal year is described on the attached exhibit and is hereby approved.

SECTION 7: The method of payment of the assessment is described on the attached exhibit and is hereby approved.

SECTION 8: The Amarillo City Council may make supplemental assessments, reassessments, or new assessments of property within the Public Improvement District in compliance with the laws of the State of Texas after a notice and hearing.

SECTION 9: The special improvement district fund for the Public Improvement District shall be held in the municipal treasury and accounted for in the audit of the City of Amarillo.

SECTION 10: In the event the Public Improvement District is ever terminated, a homeowner's association will have the authority and responsibility of continuing the services of the Public Improvement District. The extent to which such services will be continued will be discretionary with the association as determined by its by-laws. The association will be required to remove or repair, at its expense, any improvements that fall into such a state of disrepair as to create a hazard to the public safety as determined by the City of Amarillo.

SECTION 11: If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of this ordinance and each section, subsection, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsection, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION 12: If any part, provision, or clause of this Ordinance conflicts with any other ordinance or resolution, then such other ordinance or resolution is hereby repealed to the extent of such conflict with this Ordinance.

SECTION 13: This Ordinance shall become effective upon its second and final reading.

SECTION 14: This Ordinance shall not be codified, but shall be kept on file in the City Secretary's office so long as it is administratively valuable.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this \_\_\_\_\_ day of \_\_\_\_\_, 2019; and PASSED on Second and Final Reading on this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Ginger Nelson, Mayor

ATTEST:

\_\_\_\_\_  
Frances Hibbs, City Secretary

APPROVED AS TO FORM

\_\_\_\_\_  
Bryan McWilliams, City Attorney

**EXHIBIT**

Town Square Public Improvement District  
Fiscal Year 2019-2020

A. The boundaries of the Town Square Public Improvement District are as follows:  
A 409.29 acre tract and a 19.38 acre tract of land being situated in Section 63, Block 9, BS&F Survey, Randall County, Texas.

B. The total estimated costs for maintenance, operation, and debt service payments proposed for the Town Square Public Improvement District is \$83,113. Such cost will be apportioned over the development as follows:

Cost of Maintenance.....	\$82,200
Administration Expense.....	\$913
Total.....	\$83,113

C. This year's assessment will total \$166,164. The method of assessment will be to divide the total maintenance, operational, administrative and debt service costs, as well as, maintenance reserves as follows:

1. Residential Property: Residential property will be assessed an amount equal to \$0.1111 multiplied by the total square footage of the lot.
2. Commercial Property: Commercial property will be assessed an amount equal to \$0.1111 multiplied by the total square footage of the lot.

D. The method of payment of the assessment shall be as follows:

1. These assessments are due and payable October 1, 2019.
2. These assessments become delinquent if not paid prior to February 1, 2020 and will accrue interest, penalties and attorney's fees in the same manner as delinquent ad valorem taxes pursuant to Section 372.018(f) of the Local Government Code.
3. These assessments are subject to suit immediately upon becoming delinquent as defined above.
4. Property owners can pay their assessment using any method allowed by the Property Tax Code for the payment of property taxes except the half payment option.

E. The assessment roll per parcel has been properly filed with the City Secretary's office and is approved for fiscal year 2019-2020.

TOWN SQUARE PUBLIC IMPROVEMENT DISTRICT (27900)  
 FIVE YEAR IMPROVEMENT PLAN  
 FISCAL YEARS: ACTUAL 2017/18 AND ESTIMATED 2018/19 TO 2023/24  
 REVISED 18-Aug-19

	2017/18 Actual	2018/19 Revised	2019/20 Proposed	2020/21 Estimated	2021/22 Estimated	2022/23 Estimated	2023/24 Estimated
BEGINNING FUND BALANCE	69,981	231,480	396,817	479,668	517,854	486,677	426,495
PROJECTED COSTS							
INFLATION							
NEW							
TOTAL							
MAINTENANCE & OPERATION:							
PARK MAINTENANCE COST:	0.0256	0.0049	0.4525	0.4598	0.4679	0.4770	0.4865
Electricity			5,000	7,740	11,946	13,709	13,983
Water & Sewer			46,000	71,208	109,903	126,124	128,646
Contract/Temporary Labor			22,000	34,056	52,562	60,320	61,526
Repair & Maint of Improvements			9,200	14,242	21,981	25,225	25,729
TOTAL MAINTENANCE			82,200	127,247	196,392	225,377	229,865
ADMINISTRATION							
Postage	34	34	35	36	36	37	38
Advertising - Public Notices	340	340	347	354	361	368	376
Collection Contract	384	512	520	530	541	552	563
City Admin Fee		8	11	11	11	12	12
TOTAL MAINTENANCE & OPERATION	758	894	83,113	128,178	197,342	226,346	230,873
ASSESSMENTS							
RESIDENTIAL	57,417	57,417	57,417	57,417	57,417	57,417	57,417
COMMERCIAL	104,840	108,748	108,748	108,748	108,748	108,748	108,748
COLLECTION RATE	100.00%	100.04%	100.00%	100.00%	100.00%	100.00%	100.00%
TOTAL COLLECTIONS	162,257	166,231	166,164	166,164	166,164	166,164	166,164
INTEREST INCOME							
Increase/Decrease in Cash	161,499	165,337	83,051	37,986	(31,777)	(60,182)	(64,709)
ENDING FUND BALANCE	231,480	396,817	479,868	517,854	486,677	426,495	361,786
THREE MONTH OPERATING RESERVE	190	224	20,778	32,045	49,335	56,587	57,718
SURPLUS	231,290	396,593	459,090	485,810	437,341	369,908	304,068

D



# Amarillo City Council Agenda Transmittal Memo



<b>Meeting Date</b>	September 24, 2019	<b>Council Priority</b>	Economic Development & Redevelopment
<b>Department</b>	Development Services		
<b>Contact</b>	Kelley Shaw, Development Customer Service Coordinator		

### Agenda Caption

Consider an ordinance to levy an assessment on property within the Point West Public Improvement District.

### Agenda Item Summary

An assessment against each parcel of property in the Point West Public Improvement District (PID), which is allocated based on the percentage of total square footage owned within the PID, must be approved on an annual basis. The Point West PID Advisory Board met on May 21, 2019 to review the proposed FY 2019/20 budget and service plan. The Point West PID budget projects total maintenance and operation expenses for FY 2018/19 to be \$24,514. The Board believes that last year's assessment rate is adequate and recommends no assessment increase for the 2019/20 budget and service plan. As mentioned above, the current assessment level remains adequate for all expenses and operating reserve and totals \$52,000.

A service plan covering a period of at least five years must also be reviewed and approved. This plan defines the annual indebtedness and projected costs for improvements as well as maintenance of improvements within the Point West PID. Attached is the Point West Public Improvement District Fiscal Year 2019/20 budget, service plan, and associated ordinance and exhibit.

### Requested Action

The PID budget (and 5-year service plan) discussed above is recommended for approval by Development Services staff.

### Funding Summary

Budget and 5-year service plan attached.

### Community Engagement Summary

Newspaper and property owner notices have been sent to property owners within the Point West PID boundary regarding this item. At this time of writing, Development Services staff has not received any comments regarding this request.

### Staff Recommendation

Legal, Accounting, and Development Services Staff have reviewed the associated instruments and recommend approval as submitted.

ORDINANCE NO. 7815

AN ORDINANCE LEVYING AN ASSESSMENT ON PROPERTY WITHIN THE POINT WEST PUBLIC IMPROVEMENT DISTRICT AS AUTHORIZED BY CHAPTER 372 OF THE TEXAS LOCAL GOVERNMENT CODE FOR FISCAL YEAR 2019-2020; ADOPTING A BUDGET FOR FISCAL YEAR 2019-2020 AND FIVE-YEAR SERVICE PLAN; DESCRIBING THE AREA WITHIN THE PUBLIC IMPROVEMENT DISTRICT; OBLIGATING THE AREA TO PAY THE COSTS ASSOCIATED WITH THE PUBLIC IMPROVEMENT DISTRICT; ESTABLISHING AN ESTIMATE OF THE TOTAL COST OF PROVIDING SPECIAL SERVICES WITHIN THE DISTRICT; SPECIFYING THE METHOD OF PAYMENT OF THE ASSESSMENT; ESTABLISHING THAT ASSESSMENTS MAY BE PAID IN PERIODIC INSTALLMENTS AND OBLIGATING PERSONS PURCHASING PROPERTY WITHIN THE PUBLIC IMPROVEMENT DISTRICT TO PARTICIPATE IN THE PAYMENT OF ASSESSMENTS; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; PROVIDING A REPEALER CLAUSE; PROVIDING FOR PENALTIES AND AN EFFECTIVE DATE.

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WHEREAS, a public hearing was held as required by law where all interested persons were provided with an opportunity to be heard on assessments on property within the Point West Public Improvement District; and

WHEREAS, all notices and hearings have been issued and held within the time and as required by law; and

WHEREAS, the attached exhibit describes property that lies within the Public Improvement District; and

WHEREAS, the attached exhibit describes the method of payment of assessment and assessment amounts; and

WHEREAS, The City of Amarillo is required by law to levy the assessment by ordinance as a special assessment on the property;

WHEREAS, the City of Amarillo and property owners within the District's boundaries share the goal to be as efficient and cost effective as possible regarding the maintenance and operation of the District; and

WHEREAS, the Point West Public Improvement District Advisory Board (the Board), through direction given by property owners within the District, recommends that the Board be given the authority and responsibility to contract with private businesses for maintenance of manmade hardscape (i.e., signs), and non-manmade living improvements (i.e., plants) within the District;

NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:

SECTION 1: The tract of land described by the attached exhibit has been established as the above named Public Improvement District.

SECTION 2: The City of Amarillo hereby grants the Board authority to approve, by a majority vote, the contracting of maintenance of manmade hardscape and non-manmade/living improvements with private businesses in accordance with the Budget and Five-year Service Plan, as amended.

SECTION 3: The City of Amarillo will continue to be the administrator of assessments and pay invoices for services rendered in accordance with the Budget and Five-year Plan as amended, unless otherwise requested by the Board or its designee.

SECTION 4: A Budget for the fiscal year of 2019-2020 and Five-year Service Plan that defines the annual indebtedness and the projected costs for improvements and maintenance thereof is attached. The Service Plan is subject to annual review and approval as is contemplated by law, and is hereby approved.

SECTION 5: The total estimated cost for the maintenance and operation of improvements proposed in the Public Improvement District is described on the attached exhibit and is hereby approved.

SECTION 6: The assessment roll for each parcel, method of assessment and amount of assessment for the 2019-2020 fiscal year is described on the attached exhibit and is hereby approved.

SECTION 7: The method of payment of the assessment is described on the attached exhibit and is hereby approved.

SECTION 8: The Amarillo City Council may make supplemental assessments, reassessments, or new assessments of property within the Public Improvement District in compliance with the laws of the State of Texas after a notice and hearing.

SECTION 9: The special improvement district fund for the Public Improvement District shall be held in the municipal treasury and accounted for in the audit of the City of Amarillo.

SECTION 10: In the event the Public Improvement District is ever terminated, a homeowner's association will have the authority and responsibility of continuing the services of the Public Improvement District. The extent to which such services will be continued will be discretionary with the association as determined by its by-laws. The association will be required to remove or repair, at its expense, any improvements that fall into such a state of disrepair as to create a hazard to the public safety as determined by the City of Amarillo.

SECTION 11: If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of this ordinance and each section, subsection, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsection, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION 12: If any part, provision, or clause of this Ordinance conflicts with any other ordinance or resolution, then such other ordinance or resolution is hereby repealed to the extent of such conflict with this Ordinance.

SECTION 13: This Ordinance shall become effective upon its second and final reading.

SECTION 14: This Ordinance shall not be codified, but shall be kept on file in the City Secretary's office so long as it is administratively valuable.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this \_\_\_\_\_ day of \_\_\_\_\_, 2019; and PASSED on Second and Final Reading on this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Ginger Nelson, Mayor

ATTEST:

\_\_\_\_\_  
Frances Hibbs, City Secretary

APPROVED AS TO FORM

\_\_\_\_\_  
Bryan McWilliams, City Attorney

**EXHIBIT**

**Point West Public Improvement District**

**Fiscal Year 2019-2020**

A. The boundaries of the Point West Public Improvement District are as follows:

A 165.66-acre tract, a 4.20-acre tract, and a 1.81-acre tract of land, all being situated in Section 43, Block 9, BS&F Survey, Potter County, Texas.

B. The total estimated costs for maintenance, operation, and administrative fees proposed for the Point West Public Improvement District is \$24,514. Such cost will be apportioned over the development as follows:

Cost of Maintenance and Operation .....	\$23,871
Administration Expense .....	\$643
Total.....	\$24,514

C. This year's assessment will total \$52,000. The method of assessment is to divide the total maintenance, operational, and administrative costs, as well as, maintenance reserves based on percentage of total square footage of property owned within the PID boundary.

D. The method of payment of the assessment shall be as follows:

1. These assessments are due and payable October 1, 2019.
2. These assessments become delinquent if not paid prior to February 1, 2020 and will accrue interest, penalties and attorney's fees in the same manner as delinquent ad valorem taxes pursuant to Section 372.018(f) of the Local Government Code.
3. These assessments are subject to suit immediately upon becoming delinquent as defined above.
4. Property owners can pay their assessment using any method allowed by the Property Tax Code for the payment of property taxes except the half payment option.

E. The assessment roll per parcel has been properly filed with the City Secretary's office and is approved for fiscal year 2019-2020.

POINT WEST PUBLIC IMPROVEMENT DISTRICT  
 FIVE YEAR IMPROVEMENT PLAN  
 FISCAL YEARS: ACTUAL 2017/18 AND ESTIMATED 2018/19 TO 2023/24  
 REVISED 20-May-19

	2017/18 Actual	2018/19 Revised	2019/20 Proposed	2020/21 Estimated	2021/22 Estimated	2022/23 Estimated	2023/24 Estimated
<b>BEGINNING FUND BALANCE</b>	170,580	199,720	211,244	238,730	265,726	292,221	318,207
<b>PROJECTED COSTS</b>	Inflation	2.00%					
<b>MAINTENANCE &amp; OPERATION:</b>							
<b>PARK MAINTENANCE COST</b>							
Botany & Agriculture	51450	27,300	6,471	6,600	6,732	6,867	7,004
Water & Sewer	53200	1,706	10,220	10,424	10,633	10,846	11,062
Contract/Temporary Labor	67600	10,020	2,080	2,122	2,164	2,207	2,251
Repair & Maintenance of Improvements	68300	-	5,100	5,202	5,306	5,412	5,520
Other Improvements	68312	835	23,871	24,348	24,835	25,332	25,839
<b>TOTAL MAINTENANCE</b>	21,185	39,861	23,871	24,348	24,835	25,332	25,839
<b>ADMINISTRATION</b>							
Postage	14	14	16	16	17	17	17
Advertising - Public Notices	380	388	396	404	412	420	429
City Admin Fee	1,281	220	231	236	240	245	250
<b>TOTAL MAINTENANCE &amp; OPERATION</b>	22,860	40,483	24,514	25,004	25,504	26,014	26,535
<b>ASSESSMENTS</b>	52,000	Increase 0.00%	52,000	52,000	52,000	52,000	52,000
<b>COLLECTION RATE</b>	100.00%	100.01%	100.00%	100.00%	100.00%	100.00%	100.00%
<b>TOTAL COLLECTIONS</b>	52,000	52,007	52,000	52,000	52,000	52,000	52,000
<b>ENDING FUND BALANCE</b>	199,720	211,244	238,730	265,726	292,221	318,207	343,672
<i>Three Month Operating Reserve</i>	5,715	10,121	6,129	6,251	6,376	6,504	6,634
<i>Surplus</i>	194,005	201,123	232,602	259,475	285,845	311,703	337,038

3



# Amarillo City Council Agenda Transmittal Memo



<b>Meeting Date</b>	September 24, 2019	<b>Council Priority</b>	Economic Development & Redevelopment
<b>Department</b>	Development Services		
<b>Contact</b>	Kelley Shaw, Development Customer Service Coordinator		

### Agenda Caption

Consider an ordinance to levy an assessment on property within the Vineyards Public Improvement District.

### Agenda Item Summary

An assessment against each parcel of property in the Vineyards Public Improvement District (PID), determined by a flat value per lot, must be approved on an annual basis. The Vineyards PID Advisory Board met August 6, 2019 to review the proposed FY 2019/20 budget and service plan. The Vineyards PID budget projects total maintenance and operation expenses for FY 2019/20 to be \$6,741. The Board recommends keeping property owner assessment rates at \$50 per lot. This will result in assessments totaling \$7,950. This decision was made in order to continue to cover all operating costs as well as build up their operating reserve.

A service plan covering a period of at least five years must also be reviewed and approved. This plan defines the annual indebtedness and projected costs for improvements as well as maintenance of improvements within the Vineyards PID. Attached is the Vineyards Public Improvement District Fiscal Year 2019/20 budget, service plan, and associated ordinance and exhibit.

### Requested Action

The PID budget (and 5-year service plan) discussed above have been reviewed and unanimously recommended for approval by the Vineyards PID Advisory Board.

### Funding Summary

Budget and 5-year service plan attached.

### Community Engagement Summary

Newspaper and property owner notices have been sent to property owners within the Vineyards PID boundary regarding this item. At this time of writing, Development Services staff has not received any comments regarding this request.

### Staff Recommendation

Legal, Accounting, and Development Services Staff have reviewed the associated instruments and recommend approval as submitted.

ORDINANCE NO. 7816

AN ORDINANCE LEVYING AN ASSESSMENT ON PROPERTY WITHIN THE VINEYARDS PUBLIC IMPROVEMENT DISTRICT AS AUTHORIZED BY CHAPTER 372 OF THE TEXAS LOCAL GOVERNMENT CODE FOR FISCAL YEAR 2019-2020; ADOPTING A BUDGET FOR FISCAL YEAR 2019-2020 AND FIVE-YEAR SERVICE PLAN; DESCRIBING THE AREA WITHIN THE PUBLIC IMPROVEMENT DISTRICT; OBLIGATING THE AREA TO PAY THE COSTS ASSOCIATED WITH THE PUBLIC IMPROVEMENT DISTRICT; ESTABLISHING AN ESTIMATE OF THE TOTAL COST OF PROVIDING SPECIAL SERVICES WITHIN THE DISTRICT; SPECIFYING THE METHOD OF PAYMENT OF THE ASSESSMENT; ESTABLISHING THAT ASSESSMENTS MAY BE PAID IN PERIODIC INSTALLMENTS AND OBLIGATING PERSONS PURCHASING PROPERTY WITHIN THE PUBLIC IMPROVEMENT DISTRICT TO PARTICIPATE IN THE PAYMENT OF ASSESSMENTS; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; PROVIDING A REPEALER CLAUSE; PROVIDING FOR PENALTIES AND AN EFFECTIVE DATE.

WHEREAS, a public hearing was held as required by law where all interested persons were provided with an opportunity to be heard on assessments on property within The Vineyards Public Improvement District; and

WHEREAS, all notices and hearings have been issued and held within the time and as required by law; and

WHEREAS, the attached exhibit describes property that lies within the Public Improvement District; and

WHEREAS, the attached exhibit describes the method of payment of assessment and assessment amounts; and

WHEREAS, the City of Amarillo is required by law to levy the assessment by ordinance as a special assessment on the property; and

WHEREAS, the City of Amarillo and property owners within the District's boundaries share the goal to be as efficient and cost effective as possible regarding the maintenance and operation of the District; and

WHEREAS, the Vineyards Public Improvement District Advisory Board (the Board), through direction given by property owners within the District, recommends that the Board be given the authority and responsibility to contract with private businesses for maintenance of manmade hardscape (i.e., fences/walls) and non-manmade living improvements (i.e., plants) within the District;

NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:

SECTION 1: The tract of land described by the attached exhibit has been established as the above named Public Improvement District.

SECTION 2: The City of Amarillo hereby grants the Board authority to approve, by a majority vote, the contracting of maintenance of manmade hardscape and non-manmade/living improvements with private businesses in accordance with the Budget and Five-year Service Plan.

SECTION 3: The City of Amarillo will be the administrator of assessments and pay invoices for services rendered in accordance with the Budget and Five-year Plan, unless otherwise requested by the Board or its designee.

SECTION 4: A Budget for the fiscal year of 2019-2020 and Five-year Service Plan that defines the annual indebtedness and the projected costs of improvements and maintenance thereof is attached. The Service Plan is subject to annual review and approval as is contemplated by law, and is hereby approved.

SECTION 5: The total estimated cost of the maintenance and operation of improvements proposed in the Public Improvement District is described on the attached exhibit and is hereby approved.

SECTION 6: The assessment roll for each parcel, method of assessment and amount of assessment for the 2019-2020 fiscal year is described on the attached exhibit and is hereby approved.

SECTION 7: The method of payment of the assessment is described on the attached exhibit and is hereby approved.

SECTION 8: The Amarillo City Council may make supplemental assessments, reassessments, or new assessments of property within the Public Improvement District in compliance with the laws of the State of Texas after a notice and hearing.

SECTION 9: The special improvement district fund for the Public Improvement District shall be held in the municipal treasury and accounted for in the audit of the City of Amarillo.

SECTION 10: In the event the Public Improvement District is ever terminated, a homeowner's association will have the authority and responsibility of continuing the services of the Public Improvement District. The extent to which such services will be continued will be discretionary with the association as determined by its by-laws. The association will be required to remove or repair, at its expense, any improvements that fall into such a state of disrepair as to create a hazard to the public safety as determined by the City of Amarillo.

SECTION 11: If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of this ordinance and each section, subsection, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsection, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION 12: If any part, provision, or clause of this Ordinance conflicts with any other ordinance or resolution, then such other ordinance or resolution is hereby repealed to the extent of such conflict with this Ordinance.

SECTION 13: This Ordinance shall become effective upon its second and final reading.

SECTION 14: This Ordinance shall not be codified, but shall be kept on file in the City Secretary's office so long as it is administratively valuable.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this \_\_\_\_\_ day of \_\_\_\_\_, 2019; and PASSED on Second and Final Reading on this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Ginger Nelson, Mayor

ATTEST:

\_\_\_\_\_  
Frances Hibbs, City Secretary

APPROVED AS TO FORM

\_\_\_\_\_  
Bryan McWilliams, City Attorney

**EXHIBIT**

The Vineyards Public Improvement District  
Fiscal Year 2019-20

A. The boundaries of The Vineyards Public Improvement District are as follows:  
A 145.446 acre tract of land and a 8.622 acre tract of land all  
in Section 191, Block 2, AB&M Survey, Potter County, Texas.

B. The total estimated costs for maintenance, operation, and administrative fees proposed for the Vineyards Public Improvement District is \$6,741. Such costs will be apportioned over the development as follows:

Cost of Maintenance and Operation.....	\$6,598
Administrative Expense.....	\$143
Total.....	\$6,741

C. The method of assessment is to divide the total maintenance, operational, and administrative costs, as well as, maintenance reserves equally among the 159 platted lots. This year's assessment will total \$7,950 (\$50 per lot).

- D. The method of payment of the assessment shall be as follows:
1. These assessments are due and payable October 1, 2019.
  2. These assessments become delinquent if not paid prior to February 1, 2020 and will accrue interest, penalties and attorney's fees in the same manner as delinquent ad valorem taxes pursuant to Section 372.018(f) of the Local Government Code.
  3. These assessments are subject to suit immediately upon becoming delinquent as defined above.
  4. Property owners can pay their assessment using any method allowed by the Property Tax Code for the payment of property taxes except the half payment option.

E. The assessment roll per parcel has been properly filed with the City Secretary's office and is approved for fiscal year 2019-2020.



F



# Amarillo City Council Agenda Transmittal Memo



<b>Meeting Date</b>	September 24, 2019	<b>Council Priority</b>	Economic Development & Redevelopment
<b>Department</b>	Development Services		
<b>Contact</b>	Kelley Shaw, Development Customer Service Coordinator		

**Agenda Caption**  
 Consider an ordinance to levy an assessment on property within the Quail Creek Public Improvement District.

**Agenda Item Summary**  
 An assessment against each parcel of property in the Quail Creek Public Improvement District (PID), determined by a flat value per lot, must be approved on an annual basis. The Quail Creek PID Advisory Board met August 20, 2019 to review the proposed FY 2019/20 budget and service plan. The Quail Creek PID budget projects total maintenance and operation expenses for FY 2018/19 to be \$8,104. The Board recommends keeping property owner assessment rates at \$350 per lot. This will result in assessments totaling \$10,150. This decision was made in order to continue to cover all operating costs as well as build up their operating reserve.

A service plan covering a period of at least five years must also be reviewed and approved. This plan defines the annual indebtedness and projected costs for improvements as well as maintenance of improvements within the Quail Creek PID. Attached is the Quail Creek Public Improvement District Fiscal Year 2019/20 budget, service plan, and associated ordinance and exhibit.

**Requested Action**  
 The PID budget (and 5-year service plan) discussed above have been reviewed and unanimously recommended for approval by the Quail Creek PID Advisory Board.

**Funding Summary**  
 Budget and 5-year service plan attached.

**Community Engagement Summary**  
 Newspaper and property owner notices have been sent to property owners within the Quail Creek PID boundary regarding this item. At this time of writing, Development Services staff has not received any comments regarding this request.

**Staff Recommendation**  
 Legal, Accounting, and Development Services Staff have reviewed the associated instruments and recommend approval as submitted.

ORDINANCE NO. 7817

AN ORDINANCE LEVYING AN ASSESSMENT ON PROPERTY WITHIN THE QUAIL CREEK PUBLIC IMPROVEMENT DISTRICT AS AUTHORIZED BY CHAPTER 372 OF THE TEXAS LOCAL GOVERNMENT CODE FOR FISCAL YEAR 2019-2020; ADOPTING A BUDGET FOR FISCAL YEAR 2019-2020 AND FIVE-YEAR SERVICE PLAN; DESCRIBING THE AREA WITHIN THE PUBLIC IMPROVEMENT DISTRICT; OBLIGATING THE AREA TO PAY THE COSTS ASSOCIATED WITH THE PUBLIC IMPROVEMENT DISTRICT; ESTABLISHING AN ESTIMATE OF THE TOTAL COST OF PROVIDING SPECIAL SERVICES WITHIN THE DISTRICT; SPECIFYING THE METHOD OF PAYMENT OF THE ASSESSMENT; ESTABLISHING THAT ASSESSMENTS MAY BE PAID IN PERIODIC INSTALLMENTS AND OBLIGATING PERSONS PURCHASING PROPERTY WITHIN THE PUBLIC IMPROVEMENT DISTRICT TO PARTICIPATE IN THE PAYMENT OF ASSESSMENTS; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; PROVIDING A REPEALER CLAUSE; PROVIDING FOR PENALTIES AND AN EFFECTIVE DATE.

WHEREAS, a public hearing was held as required by law where all interested persons were provided with an opportunity to be heard on assessments on property within the Quail Creek Public Improvement District; and

WHEREAS, all notices and hearings have been issued and held within the time and as required by law; and

WHEREAS, the attached exhibit describes property that lies within the Public Improvement District; and

WHEREAS, the attached exhibit describes the method of payment of assessment and assessment amounts; and

WHEREAS, The City of Amarillo is required by law to levy the assessment by ordinance as a special assessment on the property;

WHEREAS, the City of Amarillo and property owners within the District's boundaries share the goal to be as efficient and cost effective as possible regarding the maintenance and operation of the District; and

WHEREAS, the Quail Creek Public Improvement District Advisory Board (the Board), through direction given by property owners within the District, recommends that the Board be given the authority and responsibility to contract with private businesses for maintenance of manmade hardscape (i.e., common area sidewalks, brick dumpster enclosures, street lights) and non-manmade, living improvements (i.e., plants) within the District;

NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:

SECTION 1: The tract of land described by the attached exhibit has been established as the above named Public Improvement District.

SECTION 2: The City of Amarillo hereby grants the Board authority to approve, by a majority vote, the contracting of maintenance of manmade hardscape and non-manmade/living improvements with private businesses in accordance with the Budget and Five-year Service Plan, as amended.

SECTION 3: The City of Amarillo will continue to be the administrator of assessments and pay invoices for services rendered in accordance with the Budget and Five-year Plan as amended, unless otherwise requested by the Board or its designee not to pay a proposed invoice.

SECTION 4: A Budget for the fiscal year of 2019-2020 and Five-year Service Plan that defines the annual indebtedness and the projected costs for improvements and maintenance thereof is attached. The Service Plan is subject to annual review and approval as is contemplated by law, and is hereby approved.

SECTION 5: The total estimated cost for the maintenance and operation of improvements proposed in the Public Improvement District is described on the attached exhibit and is hereby approved.

SECTION 6: The assessment roll for each parcel, method of assessment and amount of assessment for the 2019-2020 fiscal year is described on the attached exhibit and is hereby approved.

SECTION 7: The method of payment of the assessment is described on the attached exhibit and is hereby approved.

SECTION 8: The Amarillo City Council may make supplemental assessments, reassessments, or new assessments of property within the Public Improvement District in compliance with the laws of the State of Texas after a notice and hearing.

SECTION 9: The special improvement district fund for the Public Improvement District shall be held in the municipal treasury and accounted for in the audit of the City of Amarillo.

SECTION 10: In the event the Public Improvement District is ever terminated, a homeowner's association will have the authority and responsibility of continuing the services of the Public Improvement District. The extent to which such services will be continued will be discretionary with the association as determined by its by-laws. The association will be required to remove or repair, at its expense, any improvements that fall into such a state of disrepair as to create a hazard to the public safety as determined by the City of Amarillo.

SECTION 11: If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of this ordinance and each section, subsection, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsection, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION 12: If any part, provision, or clause of this Ordinance conflicts with any other ordinance or resolution, then such other ordinance or resolution is hereby repealed to the extent of such conflict with this Ordinance.

SECTION 13: This Ordinance shall become effective upon its second and final reading.

SECTION 14: This Ordinance shall not be codified, but shall be kept on file in the City Secretary's office so long as it is administratively valuable.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this \_\_\_\_\_ day of \_\_\_\_\_, 2019; and PASSED on Second and Final Reading on this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Ginger Nelson, Mayor

ATTEST:

\_\_\_\_\_  
Frances Hibbs, City Secretary

APPROVED AS TO FORM

\_\_\_\_\_  
Bryan McWilliams, City Attorney

**EXHIBIT A**

**Quail Creek Public Improvement District  
Fiscal Year 2019-2020**

A. The boundaries of the Quail Creek Public Improvement District are as follows:

All that portion of property containing a total area of 20,072 square feet and designated as Common Area 1, Common Area 2, and Common Area 3 as shown on the subdivision plat Quail Creek Addition, Unit No. 25, an addition to the City of Amarillo and being located in Section 25, Block 9, B.S. & F. Survey, Potter County, Texas, as described in the instrument of record in Volume 3695, Page 43 of the Official Public Records of Potter County, Texas.

B. The total estimated costs for maintenance, operation, and administrative fees proposed for the Quail Creek Public Improvement District is \$8,104. Such cost will be apportioned over the development as follows:

Cost of Maintenance and Operation .....	\$7,662
Administration Expense .....	\$442
Total.....	\$8,104

C. The method of assessment is to divide the total maintenance, operational, and administrative costs, as well as, maintenance reserves equally among the 29 platted lots. This year's assessment will total \$10,150 (\$350 per lot).

D. The method of payment of the assessment shall be as follows:

1. These assessments are due and payable October 1, 2019.
2. These assessments become delinquent if not paid prior to February 1, 2020 and will accrue interest, penalties and attorney's fees in the same manner as delinquent ad valorem taxes pursuant to Section 372.018(f) of the Local Government Code.
3. These assessments are subject to suit immediately upon becoming delinquent as defined above.
4. Property owners can pay their assessment using any method allowed by the Property Tax Code for the payment of property taxes except the half payment option.

E. The assessment roll per parcel has been properly filed with the City Secretary's office and is approved for fiscal year 2019-2020.

QUAIL CREEK PUBLIC IMPROVEMENT DISTRICT (27610)  
 FIVE YEAR IMPROVEMENT PLAN  
 FISCAL YEARS: ACTUAL 2017/18 AND ESTIMATED 2018/19 to 2023/24  
 REVISED 8-Aug-19

	2017/18 Actual	2018/19 Revised	2019/20 Proposed	2020/21 Estimated	2021/22 Estimated	2022/23 Estimated	2023/24 Estimated
BEGINNING FUND BALANCE	6,741	9,733	12,578	14,624	16,508	18,227	19,776
PROJECTED COSTS							
2.00%							
MAINTENANCE & OPERATION:							
PARK MAINTENANCE COST							
Electricity	167	191	205	209	213	218	222
Water & Sewer	3,631	2,157	3,853	3,930	4,009	4,089	4,171
Contract/Temporary Labor	2,772	3,780	3,084	3,146	3,209	3,273	3,338
Repair & Maintenance of Improvements	-	725	520	530	541	552	563
TOTAL MAINTENANCE	6,570	6,853	7,662	7,815	7,972	8,131	8,294
ADMINISTRATION							
Postage	16	16	17	17	18	18	18
Advertising - Public Notices	338	345	352	359	366	374	381
City Admin Fee	234	91	73	74	76	77	79
TOTAL MAINTENANCE & OPERATION	7,158	7,305	8,104	8,266	8,431	8,600	8,772
ASSESSMENTS							
LOTS	29						
ASSESSMENTS	\$350	\$350	\$350	\$350	\$350	\$350	\$350
COLLECTION RATE	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
TOTAL COLLECTIONS	10,150	10,150	10,150	10,150	10,150	10,150	10,150
INTEREST INCOME	-	-	-	-	-	-	-
ENDING FUND BALANCE	9,733	12,578	14,624	16,508	18,227	19,776	21,154
THREE MONTH OPERATING RESERVE	1,790	1,826	2,026	2,067	2,108	2,150	2,193
SURPLUS	7,944	10,752	12,598	14,441	16,119	17,626	18,961

6



# Amarillo City Council Agenda Transmittal Memo



<b>Meeting Date</b>	September 24, 2019	<b>Council Priority</b>	Economic Development & Redevelopment
<b>Department</b>	Development Services		
<b>Contact</b>	Kelley Shaw, Development Customer Service Coordinator		

**Agenda Caption**

Consider an ordinance to levy an assessment on property within the Tutbury Public Improvement District.

**Agenda Item Summary**

An assessment against each parcel of property in the Tutbury Public Improvement District (PID), determined by a flat value per lot, must be approved on an annual basis. The Tutbury PID Advisory Board met July 9, 2019 to review the proposed FY 2019/20 budget and service plan. The Tutbury PID budget projects total maintenance and operation expenses for FY 2018/19 to be \$15,928. The Board recommends keeping property owner assessment rates at \$679 per lot. This will result in assessments totaling \$16,296. This decision was made in order to continue to cover all operating costs as well as build up their operating reserve.

A service plan covering a period of at least five years must also be reviewed and approved. This plan defines the annual indebtedness and projected costs for improvements as well as maintenance of improvements within the Tutbury PID. Attached are the Tutbury Public Improvement District Fiscal Year 2019/20 budget, service plan, and associated ordinance and exhibit.

**Requested Action**

The PID budget and 5-year service plan discussed above have been reviewed and unanimously recommended for approval by the Tutbury PID Advisory Board.

**Funding Summary**

Budget and 5-year service plan attached.

**Community Engagement Summary**

Newspaper and property owner notices have been sent to property owners within the Tutbury PID boundary regarding this item. At this time of writing, Development Services staff has not received any comments regarding this request.

**Staff Recommendation**

Legal, Accounting, and Development Services Staff have reviewed the associated instruments and recommend approval as submitted.

ORDINANCE NO. 7818

AN ORDINANCE LEVYING AN ASSESSMENT ON PROPERTY WITHIN THE TUTBURY PUBLIC IMPROVEMENT DISTRICT AS AUTHORIZED BY CHAPTER 372 OF THE TEXAS LOCAL GOVERNMENT CODE FOR FISCAL YEAR 2019-2020; ADOPTING A BUDGET FOR FISCAL YEAR 2019-2020 AND FIVE-YEAR SERVICE PLAN; DESCRIBING THE AREA WITHIN THE PUBLIC IMPROVEMENT DISTRICT; OBLIGATING THE AREA TO PAY THE COSTS ASSOCIATED WITH THE PUBLIC IMPROVEMENT DISTRICT; ESTABLISHING AN ESTIMATE OF THE TOTAL COST OF PROVIDING SPECIAL SERVICES WITHIN THE DISTRICT; SPECIFYING THE METHOD OF PAYMENT OF THE ASSESSMENT; ESTABLISHING THAT ASSESSMENTS MAY BE PAID IN PERIODIC INSTALLMENTS AND OBLIGATING PERSONS PURCHASING PROPERTY WITHIN THE PUBLIC IMPROVEMENT DISTRICT TO PARTICIPATE IN THE PAYMENT OF ASSESSMENTS; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; PROVIDING A REPEALER CLAUSE; PROVIDING FOR PENALTIES AND AN EFFECTIVE DATE.

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WHEREAS, a public hearing was held as required by law where all interested persons were provided with an opportunity to be heard on assessments on property within the Tutbury Public Improvement District; and

WHEREAS, all notices and hearings have been issued and held within the time and as required by law; and

WHEREAS, the attached exhibit describes property that lies within the Public Improvement District; and

WHEREAS, the attached exhibit describes the method of payment of assessment and assessment amounts; and

WHEREAS, The City of Amarillo is required by law to levy the assessment by ordinance as a special assessment on the property;

WHEREAS, the City of Amarillo and property owners within the District's boundaries share the goal to be as efficient and cost effective as possible regarding the maintenance and operation of the District; and

WHEREAS, the Tutbury Public Improvement District Advisory Board (the Board), through direction given by property owners within the District, recommends that the Board be given the authority and responsibility to contract with private businesses for maintenance of manmade hardscape (i.e., fences/walls, street lights) and non-manmade living improvements (i.e., plants) within the District;

NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:

SECTION 1: The tract of land described by the attached exhibit has been established as the above named Public Improvement District.

SECTION 2: The City of Amarillo hereby grants the Board authority to approve, by a majority vote, the contracting of maintenance of manmade hardscape and non-manmade/living improvements with private businesses in accordance with the Budget and Five-year Service Plan, as amended.

SECTION 3: The City of Amarillo will continue to be the administrator of assessments and pay invoices for services rendered in accordance with the Budget and Five-year Plan as amended, unless otherwise requested by the Board or its designee not to pay a proposed invoice.

SECTION 4: A Budget for the fiscal year of 2019-2020 and Five-year Service Plan that defines the annual indebtedness and the projected costs for improvements and maintenance thereof is attached. The Service Plan is subject to annual review and approval as is contemplated by law, and is hereby approved.

SECTION 5: The total estimated cost for the maintenance and operation of improvements proposed in the Public Improvement District is described on the attached exhibit and is hereby approved.

SECTION 6: The assessment roll for each parcel, method of assessment and amount of assessment for the 2019-2020 fiscal year is described on the attached exhibit and is hereby approved.

SECTION 7: The method of payment of the assessment is described on the attached exhibit and is hereby approved.

SECTION 8: The Amarillo City Council may make supplemental assessments, reassessments, or new assessments of property within the Public Improvement District in compliance with the laws of the State of Texas after a notice and hearing.

SECTION 9: The special improvement district fund for the Public Improvement District shall be held in the municipal treasury and accounted for in the audit of the City of Amarillo.

SECTION 10: In the event the Public Improvement District is ever terminated, a homeowner's association will have the authority and responsibility of continuing the services of the Public Improvement District. The extent to which such services will be continued will be discretionary with the association as determined by its by-laws. The association will be required to remove or repair, at its expense, any improvements that fall into such a state of disrepair as to create a hazard to the public safety as determined by the City of Amarillo.

SECTION 11: If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of this ordinance and each section, subsection, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsection, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION 12: If any part, provision, or clause of this Ordinance conflicts with any other ordinance or resolution, then such other ordinance or resolution is hereby repealed to the extent of such conflict with this Ordinance.

SECTION 13: This Ordinance shall become effective upon its second and final reading.

SECTION 14: This Ordinance shall not be codified, but shall be kept on file in the City Secretary's office so long as it is administratively valuable.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this \_\_\_\_\_ day of \_\_\_\_\_, 2019; and PASSED on Second and Final Reading on this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Ginger Nelson, Mayor

ATTEST:

\_\_\_\_\_  
Frances Hibbs, City Secretary

APPROVED AS TO FORM

\_\_\_\_\_  
Bryan McWilliams, City Attorney

**EXHIBIT**

**Tutbury Public Improvement District**

**Budget: Fiscal Year 2019-20**

A. The boundaries of the Tutbury Public Improvement District are as follows:

A 5.27-acre tract of land out of a 196.075 acre tract of land according to that certain Correction Warranty Deed recorded in Volume 1596, Page 135, of the Deed Records of Randall County, Texas, situated in the northeast portion of Section 40, Block 9, BS&F Survey, Randall County, Texas.

B. The total estimated costs for maintenance, operation, and administrative fees proposed for the Tutbury Public Improvement District is \$15,928. Such cost will be apportioned over the development as follows:

Cost of Maintenance and Operation .....	\$15,218
Administration Expense .....	\$709
Total .....	\$15,928

C. The method of assessment is to divide the total maintenance, operational, and administrative costs, as well as, maintenance reserves equally among the 24 platted lots. This year's assessment will total \$16,296 (\$679 per lot).

D. The method of payment of the assessment shall be as follows:

1. These assessments are due and payable October 1, 2019.
2. These assessments become delinquent if not paid prior to February 1, 2020 and will accrue interest, penalties and attorney's fees in the same manner as delinquent ad valorem taxes pursuant to Section 372.018(f) of the Local Government Code.
3. These assessments are subject to suit immediately upon becoming delinquent as defined above.
4. Property owners can pay their assessment using any method allowed by the Property Tax Code for the payment of property taxes except the half payment option.

E. The assessment roll per parcel has been properly filed with the City Secretary's office and is approved for fiscal year 2019-2020.

TUTBURY PUBLIC IMPROVEMENT DISTRICT (27400)  
 FIVE YEAR IMPROVEMENT PLAN  
 FISCAL YEARS: ACTUAL 2017/18 AND ESTIMATED 2018/19 TO 2023/24  
 REVISED 5-Jul-19

	2017/18 Actual	2018/19 Revised	2019/20 Proposed	2020/21 Estimated	2021/22 Estimated	2022/23 Estimated	2023/24 Estimated
<b>BEGINNING FUND BALANCE</b>	21,642	27,895	34,205	34,573	34,623	34,348	33,742
Inflation		2.00%					
<b>PROJECTED COSTS</b>							
<b>MAINTENANCE &amp; OPERATION:</b>							
Electricity	267	300	320	326	333	340	346
Water & Sewer	2,686	2,237	2,852	2,909	2,967	3,027	3,087
Custom Gardens - Monthly Fee	3,843	5,972	6,091	6,213	6,338	6,464	6,594
Repair & Maintenance - Improvements	2,181	500	5,700	5,814	5,930	6,049	6,170
Repair & Maintenance - Irrigation	-	250	255	260	265	271	276
<b>TOTAL MAINTENANCE</b>	8,977	9,259	15,218	15,523	15,833	16,150	16,473
<b>ADMINISTRATION</b>							
Postage	15	15	15	16	16	16	17
Advertising - Public Notices	338	345	352	359	366	373	381
Professional - Collection Contract	240	240	240	245	250	255	260
City Admin Fee	473	127	102	104	106	108	110
<b>TOTAL MAINTENANCE &amp; OPERATION</b>	10,043	9,986	15,928	16,246	16,571	16,903	17,241
<b>ASSESMENTS</b>							
LOTS	24	24	24	24	24	24	24
ASSESSMENTS	\$679	\$679	\$679	\$679	\$679	\$679	\$679
<b>COLLECTION RATE</b>	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
<b>TOTAL COLLECTIONS</b>	16,296	16,296	16,296	16,296	16,296	16,296	16,296
<b>INTEREST INCOME</b>	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
INTEREST INCOME	-	-	-	-	-	-	-
Increase/Decrease in Cash	6,253	6,310	368	50	(275)	(607)	(945)
<b>ENDING FUND BALANCE</b>	27,895	34,205	34,573	34,623	34,348	33,742	32,797
<b>THREE MONTH OPERATING RESERVE</b>	2,511	2,497	3,982	4,062	4,143	4,226	4,310
<b>SURPLUS</b>	25,384	31,709	30,591	30,562	30,205	29,516	28,487

A



# Amarillo City Council Agenda Transmittal Memo



<b>Meeting Date</b>	September 24, 2018	<b>Council Priority</b>	Economic Development & Redevelopment
<b>Department</b>	Development Services		
<b>Contact</b>	Kelley Shaw, Development Customer Service Coordinator		

**Agenda Caption**  
 Consider an ordinance to levy an assessment on property within the Colonies Public Improvement District.

**Agenda Item Summary**  
 An assessment against each parcel of property in the Colonies Public Improvement District (PID), determined by multiplying a cost value per square foot of lot area, must be approved on an annual basis. The Colonies PID Advisory Board met July 24, 2019 to review the proposed FY 2019/20 budget and service plan. The Colonies PID budget projects total maintenance, operation and debt service expenses for FY 2019/20 to be \$950,179 The Board recommended unanimously to maintaining the property owner assessment rates at \$0.10 per square foot. This will result in assessments totaling \$1,054,399. This decision was made in order to continue to cover all operating costs as well as an additional \$470,292 annual debt service payment.

A service plan covering a period of at least five years must also be reviewed and approved. This plan defines the annual indebtedness and projected costs for improvements as well as maintenance of improvements within the Colonies PID. Attached is the Colonies Public Improvement District Fiscal Year 2019/20 budget, service plan, and associated ordinance and exhibit.

**Requested Action**  
 The PID budget and 5-year service plan discussed above have been reviewed by the Colonies PID Advisory Board.

**Funding Summary**  
 Budget and 5-year service plan attached.

**Community Engagement Summary**  
 Newspaper and property owner notices have been sent to property owners within the Colonies PID boundary regarding this item. At this time of writing, Development Services staff has not received any comments regarding this request.

**Staff Recommendation**  
 Legal, Accounting, and Development Services staff have reviewed the associated instruments and recommend approval as submitted.

ORDINANCE NO. 7819

AN ORDINANCE LEVYING AN ASSESSMENT ON PROPERTY WITHIN THE COLONIES PUBLIC IMPROVEMENT DISTRICT AS AUTHORIZED BY CHAPTER 372 OF THE TEXAS LOCAL GOVERNMENT CODE FOR FISCAL YEAR 2019-2020; ADOPTING A BUDGET FOR FISCAL YEAR 2019-2020 AND FIVE-YEAR SERVICE PLAN; DESCRIBING THE AREA WITHIN THE PUBLIC IMPROVEMENT DISTRICT; OBLIGATING THE AREA TO PAY THE COSTS ASSOCIATED WITH THE PUBLIC IMPROVEMENT DISTRICT; ESTABLISHING AN ESTIMATE OF THE TOTAL COST OF PROVIDING SPECIAL SERVICES WITHIN THE DISTRICT; SPECIFYING THE METHOD OF PAYMENT OF THE ASSESSMENT; ESTABLISHING THAT ASSESSMENTS MAY BE PAID IN PERIODIC INSTALLMENTS AND OBLIGATING PERSONS PURCHASING PROPERTY WITHIN THE PUBLIC IMPROVEMENT DISTRICT TO PARTICIPATE IN THE PAYMENT OF ASSESSMENTS; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; PROVIDING A REPEALER CLAUSE; PROVIDING FOR PENALTIES AND AN EFFECTIVE DATE.

WHEREAS, a public hearing was held as required by law where all interested persons were provided with an opportunity to be heard on assessments on property within the Colonies Public Improvement District; and

WHEREAS, all notices and hearings have been issued and held within the time and as required by law; and

WHEREAS, the attached exhibit describes property that lies within the Public Improvement District; and

WHEREAS, the attached exhibit describes the method of payment of assessment and assessment amounts; and

WHEREAS, The City of Amarillo is required by law to levy the assessment by ordinance as a special assessment on the property; and

WHEREAS, the City of Amarillo and property owners within the District's boundaries share the goal to be as efficient and cost effective as possible regarding the maintenance and operation of the District;

WHEREAS, the Colonies Public Improvement District Advisory Board (the Board), through direction given by property owners within the District, recommends that the Board be given the authority and responsibility to contract with private businesses for maintenance of manmade hardscape (i.e., fences/walls, street lights) and non-manmade living improvements (i.e., plants) within the District;

NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:

SECTION 1: The tract of land described by the attached exhibit has been established as the above named Public Improvement District.

SECTION 2: The City of Amarillo hereby grants the Board authority to approve, by a majority vote, the contracting of maintenance of manmade hardscape and non-manmade/living improvements with private businesses in accordance with the Budget and Five-year Service Plan, as amended.

SECTION 3: The City of Amarillo will continue to be the administrator of assessments and pay invoices for services rendered in accordance with the Budget and Five-year Plan as amended, unless otherwise requested by the Board or its designee not to pay a proposed invoice.

SECTION 4: A Budget for the fiscal year of 2019-2020 and Five-year Service Plan that defines the annual indebtedness and the projected costs for improvements and maintenance thereof is attached. The Service Plan is subject to annual review and approval as is contemplated by law, and is hereby approved.

SECTION 5: The total estimated cost for the maintenance and operation of improvements proposed in the Public Improvement District is described on the attached exhibit and is hereby approved.

SECTION 6: The assessment roll for each parcel, method of assessment and amount of assessment for the 2019-2020 fiscal year is described on the attached exhibit and is hereby approved.

SECTION 7: The method of payment of the assessment is described on the attached exhibit and is hereby approved.

SECTION 8: The Amarillo City Council may make supplemental assessments, reassessments, or new assessments of property within the Public Improvement District in compliance with the laws of the State of Texas after a notice and hearing.

SECTION 9: The special improvement district fund for the Public Improvement District shall be held in the municipal treasury and accounted for in the audit of the City of Amarillo.

SECTION 10: In the event the Public Improvement District is ever terminated, a homeowner's association will have the authority and responsibility of continuing the services of the Public Improvement District. The extent to which such services will be continued will be discretionary with the association as determined by its by-laws. The association will be required to remove or repair, at its expense, any improvements that fall into such a state of disrepair as to create a hazard to the public safety as determined by the City of Amarillo.

SECTION 11: If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of this ordinance and each section, subsection, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsection, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION 12: If any part, provision, or clause of this Ordinance conflicts with any other ordinance or resolution, then such other ordinance or resolution is hereby repealed to the extent of such conflict with this Ordinance.

SECTION 13: This Ordinance shall become effective upon its second and final reading.

SECTION 14: This Ordinance shall not be codified, but shall be kept on file in the City Secretary's office so long as it is administratively valuable.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this \_\_\_\_\_ day of \_\_\_\_\_, 2019; and PASSED on Second and Final Reading on this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

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Ginger Nelson, Mayor

ATTEST:

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Frances Hibbs, City Secretary

APPROVED AS TO FORM

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Bryan McWilliams, City Attorney

**EXHIBIT**

Colonies Public Improvement District  
Fiscal Year 2019-2020

A. The boundaries of the Colonies Public Improvement District are as follows:  
A 375.8 acre tract of land being situated in Section 40, Block 9,  
BS&F Survey, Randall County, Texas.

B. The total estimated costs for maintenance, operation, and debt service payments proposed for the Colonies Public Improvement District is \$950,179. Such cost will be apportioned over the development as follows:

Cost of Maintenance.....	\$466,391
Administration Expense .....	\$13,496
Debt Service Obligation .....	\$470,292
Total.....	\$950,179

C. This year's assessment will total \$1,054,399. The method of assessment will be to divide the total maintenance, operational, administrative and debt service costs, as well as, maintenance reserves as follows:

1. Residential Property: Residential property will be assessed an amount equal to \$0.10 multiplied by the total square footage of the lot.
2. Commercial Property: Commercial property will be assessed an amount equal to \$0.10 multiplied by the total square footage of the lot for lots 1 acre or less. Commercial lots greater than 1 acre will be assessed an additional \$500 per acre or portion thereof, with a maximum assessment of \$10,000 per lot.

D. The method of payment of the assessment shall be as follows:

1. These assessments are due and payable October 1, 2019.
2. These assessments become delinquent if not paid prior to February 1, 2020 and will accrue interest, penalties and attorney's fees in the same manner as delinquent ad valorem taxes pursuant to Section 372.018(f) of the Local Government Code.
3. These assessments are subject to suit immediately upon becoming delinquent as defined above.
4. Property owners can pay their assessment using any method allowed by the Property Tax Code for the payment of property taxes except the half payment option.

E. The assessment roll per parcel has been properly filed with the City Secretary's office and is approved for fiscal year 2019-2020.

COLONIES # 5 PUBLIC IMPROVEMENT DISTRICT (27300)  
 FIVE YEAR IMPROVEMENT PLAN  
 FISCAL YEARS: Actual 2017/18 and ESTIMATED 2018/19 to 2028/29  
 REVISED 23-Jul-19

	Actual 2017/18	Budget 2018/19	Revised 2018/19	Proposed 2019/20	Estimated 2020/21	Estimated 2021/22	Estimated 2022/23	
<b>BEGINNING FUND BALANCE</b>	239,621	589,324	589,324	712,735	816,955	985,462	888,995	
		0.0%	0.0%	2.0%	2.0%	2.0%	2.0%	
<b>PROJECTED COSTS</b>								
<b>MAINTENANCE &amp; OPERATION:</b>								
<b>PARK MAINTENANCE COST:</b>								
Janitorial		500	29,326	91,153	92,976	94,836	96,732	
Landscaping (Boleny & Agriculture)	29,419	21,800	16,631	18,089	18,451	18,820	19,196	
Electricity	14,552	19,832	13,000	14,656	14,750	15,050	15,310	
Water & Sewer	136,117	146,802	32,500	36,348	36,055	37,776	37,512	
PID Management Fees (private)	30,000	30,000	32,500	35,348	36,055	37,776	37,512	
Custom Gardens (monthly fee)	124,899	85,785	132,240	143,830	146,707	149,641	152,634	
Handscapc Repairs	25,625	40,000	21,815	22,251	22,596	23,150	23,604	
Irrigation Repairs	6,890	4,500	11,593	11,366	11,825	12,062	12,300	
Insurance (City Charge)	371,302	348,446	453,647	486,381	475,719	485,233	494,338	
<b>TOTAL MAINTENANCE</b>								
	678,586	678,586	678,586	723,586	723,586	723,586	723,586	
		0.533	0.687	0.663	0.676	0.690	0.704	
<b>ADMINISTRATION:</b>								
Postage	425	366	425	462	471	481	490	
Advertising - Public Notices	386	499	386	420	428	437	446	
Tax Assessor Commission	6,984	6,894	7,072	7,892	7,846	8,003	8,163	
City Admin Fee	10,631	4,669	4,669	4,922	5,020	5,121	5,223	
<b>TOTAL ADMINISTRATION</b>								
	18,626	12,518	12,552	13,496	13,766	14,041	14,322	
<b>TOTAL MAINTENANCE &amp; OPERATION</b>								
	388,928	361,064	466,199	479,887	489,485	498,274	509,260	
<b>Bond Proceeds</b>								
Developer Reimbursements	3,000,000	-	-	-	2,000,000	2,000,000	2,000,000	
	(3,004,981)	-	-	-	(2,000,000)	(2,000,000)	(2,000,000)	
<b>Debt Service First Issue (2006 2/15/28 mat)</b>	585,000	45,946	45,947	45,946	45,946	45,946	45,944	
<b>Debt Service Second Issue (2009B 2/15/28 mat)</b>	1,500,000	110,394	110,394	107,334	109,172	110,806	112,236	
<b>Debt Service Third Issue (2014 8/15/34 mat)</b>	1,535,000	106,481	106,481	104,531	102,581	105,631	104,056	
<b>Debt Service Fourth Issue (2016 2/15/38 mat)</b>	2,000,000	205,884	205,884	210,481	206,631	207,131	207,431	
<b>Debt Service Fifth Issue</b>	2,000,000	-	-	-	-	-	-	
<b>Debt Service Sixth Issue</b>	1,500,000	-	-	-	-	-	-	
Fiscal Agent Fees	282,729	1,502	2,000	2,000	2,500	2,500	2,500	
Total Debt Service	657,648	832,168	936,895	950,179	956,315	1,121,286	1,131,428	
<b>TOTAL EXPENDITURES</b>								
	657,648	832,168	936,895	950,179	956,315	1,121,286	1,131,428	
<b>ASSESSMENTS</b>								
RESIDENTIAL	8,169,309	8,411,635	8,411,635	9,788,415	9,493,635	9,493,635	9,493,635	
COMMERCIAL	877,130	877,121	0,006	970,234	970,234	970,234	970,234	
<b>TOTAL ASSESSMENTS</b>	30311	911,889	8,411,641	10,758,649	10,463,869	10,463,869	10,463,869	
<b>COLLECTION RATE</b>								
	112.92%	100.00%	115.73%	100.00%	100.00%	100.00%	100.00%	
<b>TOTAL COLLECTIONS</b>								
INTEREST INCOME	1,002,348	911,889	1,055,309	1,054,399	1,024,821	1,024,821	1,024,821	
MISCELLANEOUS INCOME	5,003	5,007	5,007	-	-	-	-	
<b>INCREASE (DECREASE) IN CASH</b>								
	349,703	70,721	123,411	104,220	100,000	(96,467)	(106,606)	
Ending Fund Balance	589,324	669,043	712,735	816,955	985,462	888,995	782,389	
Three Month Operating Reserve	184,412	208,042	234,226	237,545	239,079	280,322	282,857	
Surplus	424,912	461,003	478,509	579,411	746,383	608,673	499,532	

COLONIES # 5 PUBLIC IMPROVEMENT DISTRICT (27300)  
 FIVE YEAR IMPROVEMENT PLAN  
 FISCAL YEARS: Actual 2017/18 and ESTIMATED 2018/19 to 2028/29  
 REVISED 23-Jul-19

	Estimated 2023/24	Estimated 2024/25	Estimated 2025/26	Estimated 2026/27	Estimated 2027/28	Estimated 2028/29
<b>BEGINNING FUND BALANCE</b>	782,359	865,769	427,385	391,604	366,742	323,441
	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
<b>PROJECTED COSTS</b>						
<b>MAINTENANCE &amp; OPERATION:</b>	0.718	723,586	723,586	723,586	723,586	723,586
<b>PARK MAINTENANCE COST:</b>						
Janitorial						
Landscaping (Botany & Agriculture)	88,667	100,640	102,653	104,706	106,800	108,936
Electricity	19,560	19,972	20,371	20,779	21,194	21,618
Water & Sewer	156,560	159,712	162,906	166,164	169,488	172,877
PID Management Fees (private)	38,262	39,027	39,808	40,604	41,416	42,244
Custom Gardens (monthly fee)	67,600	68,800	70,000	71,200	72,400	73,600
Hardscape Repairs	23,613	24,086	24,567	25,059	25,560	26,071
Irrigation Repairs	68,400	69,600	70,800	72,000	73,200	74,400
Insurance (City Charge)	12,303	12,549	12,800	13,056	13,317	13,583
TOTAL MAINTENANCE	504,837	514,933	525,232	535,737	546,451	557,380
	151	154	157	160	163	166
<b>ADMINISTRATION:</b>						
Postage	500	510	520	531	541	552
Advertising - Public Notices	455	464	473	482	492	502
Tax Assessor Commission	8,326	8,493	8,662	8,836	9,012	9,193
City Admin Fee	5,328	5,434	5,543	5,654	5,767	5,882
TOTAL ADMINISTRATION	14,609	14,901	15,199	15,503	15,813	16,129
<b>TOTAL MAINTENANCE &amp; OPERATION</b>	519,445	529,834	540,431	551,239	562,264	573,509
<b>Bond Proceeds</b>	3,000	3,000	3,000	3,000	3,000	3,000
<b>Developer Reimbursements</b>	83,200	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000
Debt Service First Issue (2006 2/16/26 mat)	585,000	45,945	19,145			
Debt Service Second Issue (2008B 2/16/28 mat)	1,500,000	109,790	110,812	111,630	112,244	112,764
Debt Service Third Issue (2014 8/16/34 mat)	1,535,000	106,956	107,456	107,956	108,456	108,956
Debt Service Fourth Issue (2018 2/16/38 mat)	2,000,000	207,531	207,431	206,631	206,631	206,631
Debt Service Fifth Issue	150,000	112,500	112,500	112,500	112,500	112,500
Debt Service Sixth Issue	1,500,000	3,000	3,000	3,000	3,000	3,000
Fiscal Agent Fees	621,996	733,372	710,044	688,317	695,731	690,006
Total Debt Service	1,141,441	1,263,206	1,250,475	1,239,556	1,257,995	1,253,515
<b>TOTAL EXPENDITURES</b>	1,141,441	1,263,206	1,250,475	1,239,556	1,257,995	1,253,515
<b>ASSESSMENTS</b>						
RESIDENTIAL	949,364	0.1000	949,364	949,364	949,364	949,364
COMMERCIAL	75,458	0.0778	75,458	75,458	75,458	75,458
<b>TOTAL ASSESSMENTS</b>	1,024,821	1,024,821	1,024,821	1,024,821	1,024,821	1,024,821
<b>COLLECTION RATE</b>	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
<b>TOTAL COLLECTIONS</b>	1,024,821	1,024,821	1,024,821	1,024,821	1,024,821	1,024,821
<b>INTEREST INCOME</b>						
MISCELLANEOUS INCOME						
<b>INCREASE (DECREASE) IN CASH</b>	(116,620)	(238,395)	(35,781)	(24,862)	(43,301)	61,179
Ending Fund Balance	665,769	427,385	381,604	366,742	323,441	304,619
Three Month Operating Reserve	285,360	315,802	312,619	309,889	314,489	288,379
Surplus	380,409	111,583	78,985	56,853	8,942	96,241

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# Amarillo City Council Agenda Transmittal Memo



<b>Meeting Date</b>	September 24, 2019	<b>Council Priority</b>	Economic Development & Redevelopment
<b>Department</b>	Development Services		
<b>Contact</b>	Kelley Shaw, Development Customer Service Coordinator		

**Agenda Caption**  
 Consider an ordinance to levy an assessment on property within the Greenways Public Improvement District.

**Agenda Item Summary**  
 An assessment against each parcel of property in the Greenways Public Improvement District (PID), determined by the placement of the lot within the neighborhood, must be approved on an annual basis. The Greenways PID Advisory Board met August 13, 2019 to review the proposed FY 2019/20 budget and service plan. The Greenways PID budget projects total maintenance, operation and debt service expenses for FY 2019/20 to be \$628,630. The Board recommends maintaining property owner assessment rates at \$720 for type A lots, \$600 for type B lots, \$864 for type D lots, and \$1,800 per acre for commercial property. This will result in assessments totaling \$643,344. This decision was made in order to continue to cover all operating costs as well as build up their operating reserve.

A service plan covering a period of at least five years must also be reviewed and approved. This plan defines the annual indebtedness and projected costs for improvements as well as maintenance of improvements within the Greenways PID. Attached is the Greenways Public Improvement District Fiscal Year 2019/20 budget, service plan, and associated ordinance and exhibit.

**Requested Action**  
 The PID annual budget and 5-year service plan discussed above have been reviewed and unanimously recommended for approval by the Greenways PID Advisory Board.

**Funding Summary**  
 Budget and 5-year service plan attached.

**Community Engagement Summary**  
 Newspaper and property owner notices have been sent to property owners within the Greenways PID boundary regarding this item. At this time of writing, Development Services staff has received one question regarding use of PID assessments but has not received an negative comments regarding this request.

**Staff Recommendation**  
 Legal, Accounting, and Development Services Staff have reviewed the associated instruments and recommend approval as submitted.

ORDINANCE NO. 7820

AN ORDINANCE LEVYING AN ASSESSMENT ON PROPERTY WITHIN THE GREENWAYS PUBLIC IMPROVEMENT DISTRICT AS AUTHORIZED BY CHAPTER 372 OF THE TEXAS LOCAL GOVERNMENT CODE FOR FISCAL YEAR 2019-2020; ADOPTING A BUDGET FOR FISCAL YEAR 2019-2020 AND FIVE-YEAR SERVICE PLAN; DESCRIBING THE AREA WITHIN THE PUBLIC IMPROVEMENT DISTRICT; OBLIGATING THE AREA TO PAY THE COSTS ASSOCIATED WITH THE PUBLIC IMPROVEMENT DISTRICT; ESTABLISHING AN ESTIMATE OF THE TOTAL COST OF PROVIDING SPECIAL SERVICES WITHIN THE DISTRICT; SPECIFYING THE METHOD OF PAYMENT OF THE ASSESSMENT; ESTABLISHING THAT ASSESSMENTS MAY BE PAID IN PERIODIC INSTALLMENTS AND OBLIGATING PERSONS PURCHASING PROPERTY WITHIN THE PUBLIC IMPROVEMENT DISTRICT TO PARTICIPATE IN THE PAYMENT OF ASSESSMENTS; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; PROVIDING A REPEALER CLAUSE; PROVIDING FOR PENALTIES AND AN EFFECTIVE DATE.

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WHEREAS, a public hearing was held as required by law where all interested persons were provided with an opportunity to be heard on assessments on property within the Greenways Public Improvement District; and

WHEREAS, all notices and hearings have been issued and held within the time and as required by law; and

WHEREAS, the attached exhibit describes property that lies within the Public Improvement District; and

WHEREAS, the attached exhibit describes the method of payment of assessment and assessment amounts; and

WHEREAS, The City of Amarillo is required by law to levy the assessment by ordinance as a special assessment on the property;

WHEREAS, the City of Amarillo and property owners within the District's boundaries share the goal to be as efficient and cost effective as possible regarding the maintenance and operation of the District; and

WHEREAS, the Greenways Public Improvement District Advisory Board (the Board), through direction given by property owners within the District, recommends that the Board be given the authority and responsibility to contract with private businesses for maintenance of manmade hardscape (i.e., fences/walls, street lights) and non-manmade living improvements (i.e., plants) within the District;

NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:

SECTION 1: The tract of land described by the attached exhibit has been established as the above named Public Improvement District.

SECTION 2: The City of Amarillo hereby grants the Board authority to approve, by a majority vote, the contracting of maintenance of manmade hardscape and non-manmade/living improvements with private businesses in accordance with the Budget and Five-year Service Plan, as amended.

SECTION 3: The City of Amarillo will continue to be the administrator of assessments and pay invoices for services rendered in accordance with the Budget and Five-year Plan as amended, unless otherwise requested by the Board or its designee not to pay a proposed invoice.

SECTION 4: A Budget for the fiscal year of 2019-2020 and Five-year Service Plan that defines the annual indebtedness and the projected costs for improvements and maintenance thereof is attached. The Service Plan is subject to annual review and approval as is contemplated by law, and is hereby approved.

SECTION 5: The total estimated cost for the maintenance and operation of improvements proposed in the Public Improvement District is described on the attached exhibit and is hereby approved.

SECTION 6: The assessment roll for each parcel, method of assessment and amount of assessment for the 2019-2020 fiscal year is described on the attached exhibit and is hereby approved.

SECTION 7: The method of payment of the assessment is described on the attached exhibit and is hereby approved.

SECTION 8: The Amarillo City Council may make supplemental assessments, reassessments, or new assessments of property within the Public Improvement District in compliance with the laws of the State of Texas after a notice and hearing.

SECTION 9: The special improvement district fund for the Public Improvement District shall be held in the municipal treasury and accounted for in the audit of the City of Amarillo.

SECTION 10: In the event the Public Improvement District is ever terminated, a homeowner's association will have the authority and responsibility of continuing the services of the Public Improvement District. The extent to which such services will be continued will be discretionary with the association as determined by its by-laws. The association will be required to remove or repair, at its expense, any improvements that fall into such a state of disrepair as to create a hazard to the public safety as determined by the City of Amarillo.

SECTION 11: If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of this ordinance and each section, subsection, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsection, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION 12: If any part, provision, or clause of this Ordinance conflicts with any other ordinance or resolution, then such other ordinance or resolution is hereby repealed to the extent of such conflict with this Ordinance.

SECTION 13: This Ordinance shall become effective upon its second and final reading.

SECTION 14: This Ordinance shall not be codified, but shall be kept on file in the City Secretary's office so long as it is administratively valuable.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this \_\_\_\_\_ day of \_\_\_\_\_, 2019; and PASSED on Second and Final Reading on this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Ginger Nelson, Mayor

ATTEST:

\_\_\_\_\_  
Frances Hibbs, City Secretary

APPROVED AS TO FORM

\_\_\_\_\_  
Bryan McWilliams, City Attorney

**EXHIBIT**

Greenways Public Improvement District  
Fiscal Year 2019-2020

A. The boundaries of the Greenways Public Improvement District are as follows:

A 671.30-acre tract of land being all of Section 39, Block 9, BS&F Survey, Randall County, Texas as indicated in deeds recorded in the real property records of Randall County.

B. The total estimated costs for maintenance, operation, administrative fees, and debt service proposed for the Greenways Public Improvement District is \$628,630. Such cost will be apportioned over the development as follows:

Cost of Maintenance.....	\$473,848
Administration Expense .....	\$13,608
Debt Service.....	\$141,174
Total.....	\$628,630

C. This year's assessment will total \$643,344. The method of assessment will be to divide the total maintenance, operational, and administrative costs, as well as, maintenance reserves as follows:

1. Residential Property: Residential property will consist of Class A, Class B, and Class D lots. At the time a plat is filed, Developer will designate the classification for each lot. Class A lots will generally be larger lots and may have additional amenities. Class B lots will be the majority of the lots and will generally be smaller lots. Class D lots are those located adjacent to Tuscan Village. Class B residential lots will be assessed equally on a per lot basis. Class A lots will be assessed equally on a per lot basis at 120% of the Class B lot assessment. Class D lots will be assessed equally on a per lot basis at 120% of the Class A lot assessment. The 2018-2019 Class A lot assessment will be \$720.00 per lot, the Class B lot assessment will be \$600.00 per lot, and the Class D lot assessment will be \$864.00 per lot.
2. Commercial Property: The 2018-2019 Commercial property assessment will be \$1,800.00 per acre.

D. The method of payment of the assessment shall be as follows:

1. These assessments are due and payable October 1, 2019.
2. These assessments become delinquent if not paid prior to February 1, 2020 and will accrue interest, penalties and attorney's fees in the same manner as delinquent ad valorem taxes pursuant to Section 372.018(f) of the Local Government Code.
3. These assessments are subject to suit immediately upon becoming delinquent as defined above.

4. Property owners can pay their assessment using any method allowed by the Property Tax Code for the payment of property taxes except the half payment option.
- E. The assessment roll per parcel has been properly filed with the City Secretary's office and is approved for fiscal year 2019-2020.

GREENWAYS AT HILLSIDE PUBLIC IMPROVEMENT DISTRICT (27100)  
 FIVE YEAR IMPROVEMENT PLAN  
 FISCAL YEARS: ACTUAL 2017/18 AND ESTIMATED 2018/19 TO 2023/24  
 REVISED 12-Aug-19

	Actual 2017/18	Revised 2018/19	Proposed 2019/20	Estimated 2020/21	Estimated 2021/22	Estimated 2022/23	Estimated 2023/24
<b>BEGINNING FUND BALANCE</b>	250,119	338,796	518,532	533,869	532,755	550,725	582,503
<b>PROJECTED COSTS</b>							
MAINTENANCE & OPERATION:							
PARK MAINTENANCE COST:	28.75	28.75	28.75	28.75	28.75	29	29
Operating							
Botanical & Agricultural			2,000	2,040	2,081	2,122	2,165
Electricity			3,164	3,227	3,292	3,356	3,425
Water & Sewer			229,284	233,870	238,547	243,318	248,184
Miscellaneous (unassigned)			15,000	15,300	15,606	15,918	16,236
Contract Labor			153,000	158,060	163,181	168,365	173,612
Repair & Maintenance of Improvements			10,200	10,404	10,612	10,824	11,041
Other Improvements			35,700	36,414	37,142	37,885	38,643
Repair & Maintenance of Irrigation			25,500	26,010	26,530	27,061	27,602
<b>TOTAL MAINTENANCE</b>	384,755	309,315	473,846	463,325	492,981	502,851	512,908
<b>ADMINISTRATION:</b>							
Postage	552	552	550	561	572	584	595
Advertising Public Notices	401	401	529	540	550	561	573
Professional Collection Contract	7,664	8,312	8,408	8,576	8,748	8,923	9,101
City Administrative fee	11,516	4,115	4,121	4,203	4,287	4,373	4,461
<b>TOTAL ADMINISTRATION</b>	20,133	13,380	13,608	13,880	14,158	14,441	14,730
<b>TOTAL MAINTENANCE &amp; OPERATION</b>	404,888	322,695	487,456	497,205	507,149	517,292	527,638
<b>DEBT SERVICE PAYMENTS</b>							
FOURTH ISSUE PAYMENT (COs 2014, 08/15/34 Maturity Date)	50,488	49,588	48,688	52,788	51,738	50,950	49,900
THIRD ISSUE PAYMENT (2008A Cos, 2/15/28 Maturity Date)	46,260	44,980	43,696	47,305	45,807	44,309	42,811
SECOND ISSUE PAYMENT (2003 COs, 8/15/23 Maturity Date)	44,065	47,770	46,290	44,810	48,330	46,665	45,181
Fiscal Agent Fees		2,500	2,500	2,500	2,500	2,500	2,500
Total Debt Service	140,813	144,838	141,174	147,403	148,375	144,424	142,571
<b>TOTAL EXPENDITURES</b>	545,701	468,533	628,630	644,608	655,524	661,716	622,849
<b>ASSESSMENTS</b>							
RESIDENTIAL B							
RESIDENTIAL A							
RESIDENTIAL D							
COMMERCIAL							
TOTAL ASSESSMENTS	606,186	643,362	643,344	643,344	673,344	673,344	673,344
<b>COLLECTION RATE</b>	105%	100%	100%	100%	100%	100%	100%
<b>TOTAL COLLECTIONS</b>	633,913	645,707	643,344	643,344	673,344	673,344	673,344
<b>INTEREST INCOME</b>							
<b>INCREASE (DECREASE) IN CASH</b>	88,617	179,797	15,337	(1,114)	17,970	11,778	150
<b>ENDING FUND BALANCE</b>	338,736	518,532	533,869	532,755	550,725	562,503	613,148
Three Month Operating Reserve	101,222	80,424	121,864	124,301	126,787	129,323	131,910
Surplus	237,514	438,108	412,005	408,454	423,938	433,180	481,238



4

# Amarillo City Council Agenda Transmittal Memo



<b>Meeting Date</b>	September 24, 2019	<b>Council Pillar</b>	Economic Development and Redevelopment
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<b>Department</b>	Planning & Development Services	<b>Contact</b>	Andrew Freeman, Director of Planning and Development Services
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### Agenda Caption

AGREEMENT FOR SERVICES WITH CENTER CITY OF AMARILLO, INC.

This item approves a one (1) year agreement with Center City of Amarillo, Inc. for continued services associated with the preservation, improvement and revitalization of the Central Business District of Amarillo. Two sources of funding are included in the agreement:

- The City will provide \$111,650 for administrative operations.
- The City will provide \$70,000 as matching funds for a Center City facade grant program up to \$20,000 to a business for exterior building improvements.
- The Tax Increment Reinvestment Zone #1 will provide \$150,000 for matching grants up to \$50,000 for streetscape improvements in the City's right of way.

This agreement includes the same amounts approved in the 2018/2019 fiscal year budget.

### Agenda Item Summary

This item approves a one (1) year agreement with Center City of Amarillo, Inc. for continued services associated with the preservation, improvement and revitalization of the Central Business District of Amarillo.

### Requested Action

Council consideration and approval of the resolution.

### Funding Summary

N/A

### Community Engagement Summary

The Tax Increment Reinvestment Zone Number One 2019/2020 fiscal year budget has been reviewed and approved by the Tax Increment Reinvestment Zone Number One Board (August 22, 2019) for the \$150,000 TIRZ participation and approved by the Amarillo City Council on September 10, 2019.

### Staff Recommendation

City staff recommendation is to approve the 2019/2020 agreement for services with Center City of Amarillo, Inc. at the same level as the 2018/2019 fiscal year.

09/05/19 BSM \_\_\_\_\_

**AGREEMENT FOR SERVICES BETWEEN  
CENTER CITY OF AMARILLO INCORPORATED,  
TAX INCREMENT REINVESTMENT ZONE NO. 1  
AND  
THE CITY OF AMARILLO**

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This Agreement is entered into by and between the CITY OF AMARILLO, a municipal corporation situated in Potter and Randall Counties, Texas ("the CITY") and CENTER CITY OF AMARILLO INCORPORATED ("CENTER CITY"), a Texas nonprofit corporation and Tax Increment Reinvestment Zone #1 ("TIRZ #1").

WHEREAS, the CITY is interested in maintaining a viable downtown that would be attractive to the development of office complexes, residential complexes and supportive retail uses; and,

WHEREAS, in order to maintain and promote any area of the city, private entities must be interested in and support the CITY's efforts in maintaining and revitalizing the area; and,

WHEREAS, such improvements will aid and promote both tourism and economic development (jobs and stimulation of commercial and economic activity); and,

WHEREAS, on December 19, 2006, the City Commission approved Ordinance No. 7012 establishing Tax Increment Reinvestment Zone Number One, City of Amarillo, Texas, (the "Zone") in accordance with the Tax Increment Grant Act, as amended (V.T.C.A., Tax Code, Chapter 311) to promote development and redevelopment in the area through the use of tax increment financing;

WHEREAS, CENTER CITY and the TAX INCREMENT REINVESTMENT ZONE No. 1 are organized and dedicated to the preservation, improvement and revitalization of the downtown area of Amarillo to accomplish the goals and outcomes referenced just above, and are a valuable source of these services to the CITY; and,

WHEREAS, the parties wish to work cooperatively to develop, maintain, preserve, improve, and revitalize the downtown area, and enter into this agreement to further those purposes; THEREFORE:

**W I T N E S S E T H:**

**1. PURPOSE.** CENTER CITY will use all means available to improve and revitalize Amarillo's downtown area while preserving the historic integrity of the district. It will strive to reduce

further deterioration of downtown structures, promote and assist in the revitalization and redevelopment of downtown Amarillo through marketing and organizing activities and projects, encourage economic investment and development in targeted areas, and develop ways and means to implement portions of the Downtown Amarillo Strategic Action Plan. CENTER CITY will strive to achieve its goals by pursuing sources of funding, including working cooperatively with Tax Increment Reinvestment Zone No. 1 on certain improvements in the public right of way when appropriate, obtaining planning and other consulting services and coordinating various projects affecting downtown Amarillo.

**2. BUSINESS FAÇADE INCENTIVE PROGRAM.** In Fiscal Year 2019-2020, the CITY shall pay CENTER CITY a maximum of ONE HUNDRED EIGHT-ONE THOUSAND SIX HUNDRED AND FIFTY DOLLARS (\$181,650.00) as follows:

- a) ONE HUNDRED AND ELEVEN THOUSAND SIX HUNDRED AND FIFTY DOLLARS (\$111,650.00) in equal quarterly installments for administrative costs (payment dates to be determined by the CITY Director of Finance).
- b) A maximum of SEVENTY THOUSAND DOLLARS (\$70,000.00) payable quarterly to CENTER CITY to provide a one dollar (\$1.00) match for every one dollar (\$1.00) of private money spent for the Business Facade Incentive projects as described in this Section.

**2.A.** All requests for payment will be reviewed by the CITY's Director of Finance. CENTER CITY will submit to the Director of Finance a quarterly report showing the activities and progress of each project which CENTER CITY undertakes with funds for façade grants.

**2.B.** The City finds that there is a significant public purpose to be served by the revitalization of the downtown area, which can be fulfilled by improving the aesthetic qualities of the downtown area. To accomplish such public purpose, in part, CENTER CITY will establish a Building Facade Incentive program that will provide matching grants (consistent with Downtown Amarillo Strategic Action Plan and the Downtown Urban design Standards) up to a maximum of \$20,000 per property for the following exteriors of properties, visible from public streets:

- Masonry cleaning and repair
- Sign repair or replacement
- Awning repair or replacement
- Painting
- Facade restoration
- Landscaping

The grants will be reviewed and approved by the CENTER CITY Board and work will be completed prior to the matching payment by the City's Director of Finance. All payments will be made to CENTER CITY. CENTER CITY will submit to the CITY an annual audit of CENTER CITY within 90 days following the expiration of the Term of this agreement.

**3. TIRZ STREETSCAPE GRANT PROGRAM.** In Fiscal Year 2019-2020, upon recommendation by the Tax Increment Reinvestment Zone #1 Board of Directors, the CITY shall pay to Center City a maximum of ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000) to be used in combination with money provided for the Façade Grant Program described in Section 2 of this Agreement and in accordance with the following provisions.

**3.A.** All requests for payment will be reviewed by the City's Director of Finance. Center City will submit to the Director of Finance a quarterly report showing the activities and progress of each streetscape project City Center undertakes with TIRZ funds.

**3.B.** The Tax Increment Reinvestment Zone #1 Board of Directors find that there is a significant public purpose that is served by the Center City Façade Incentive Program as it relates to the revitalization of the downtown area and the goals stated within the Tax Increment Reinvestment Zone #1 Project and Financing Plan. To accomplish such public purpose, the Tax Increment Reinvestment Zone #1 (TIRZ #1) will coordinate its efforts with the Center City Façade Incentive Program by making available from the tax increment fund the sum stated above to be used by Center City, on a first-completed-first-served basis, as grants to qualifying applicants of up to FIFTY THOUSAND DOLLARS (\$50,000) per property for streetscape elements that meet the following criteria:

- TIRZ #1 funds must be used for improvements located only within public right-of-way or on public property.

- TIRZ #1 funds are available only for improvements consisting of street trees, sidewalks, benches, and pedestrian lights. TIRZ funds shall be used only for purchase of the commodities for the improvements, with the applicant bearing the installation costs as a match to this grant.
- Street trees must be installed within 2-4 feet of the curb edge and be a minimum of 3-inch caliper. Street trees must be irrigated by a permanent irrigation system. Planting distance shall be a maximum of 25 feet. Exceptions may be made to accommodate curb cuts, fire hydrants (and other fixed infrastructure elements), and building entrances. Trees must be planted flush with the sidewalk surface using tree gates or planting wells. Street trees planted must be of a species recommended by the Downtown Amarillo Urban Design District standards.
- Pedestrian lights installed must be the designated type and design as approved for those properties within the Downtown Amarillo Urban Design District. Maximum spacing for lights is 50 feet and shall be located approximately mid-point between street trees. Spacing requirements can be adjusted to accommodate mature existing trees, curb cuts, fire hydrants (and other fixed infrastructure elements), steps and buildings. Lights must be installed between the pedestrian walkway and the curb edge
- All sidewalks shall have a minimum of 7 feet of linear, unobstructed pedestrian way. Sidewalk material must be concrete, brick, high quality concrete pavers, or a combination of these.
- All other streetscape elements not specifically mentioned within this agreement must conform to the Downtown Amarillo Urban Design standards.
- TIRZ #1 funding is available under this Streetscape Grant program only in conjunction with a project that has been approved for a Center City Business Façade Incentive Program.

**3.C.** In order to be eligible for a TIRZ Streetscape grant, the applicant must be approved

by the Center City Board for a façade grant. All approved TIRZ –funded streetscape work must be completed in accordance with this Agreement prior to being eligible for reimbursement of TIRZ-funded streetscape improvements. All payments to applicants will disbursed by Center City on each qualifying project from funds available from this TIRZ program. Center City shall regularly report to the TIRZ Board of Directors on all approved Streetscape applications.

**4. TERM & CANCELLATION.** The Term of this agreement is from October 1, 2019 to September 30, 2020. However, this contract may be cancelled by either CITY, TAX INCREMENT REINVESTMENT ZONE NO. 1, or CENTER CITY by giving sixty (60) days prior written notice of such intention by United States certified mail, return receipt requested and addressed as provided below.

**5. RELATIONSHIP.** CENTER CITY is an independent contractor and has no authority to act for or in behalf of CITY or to bind CITY to any contract or in any other manner.

EXECUTED this \_\_\_\_\_ day of September \_\_\_\_, 2019.

**CITY OF AMARILLO, TEXAS**

**CENTER CITY INC.**

By \_\_\_\_\_  
Jared Miller, City Manager

By \_\_\_\_\_  
\_\_\_\_\_, Board President

**ATTEST:**

**ATTEST:**

\_\_\_\_\_  
Frances Hibbs, City Secretary  
City of Amarillo  
P. O. Box 1971  
Amarillo TX 79105-1971

\_\_\_\_\_  
Center City of Amarillo, Inc.  
1000 S. Polk  
Amarillo TX 79101

**TAX INCREMENT REINVESTMENT ZONE NO. 1**

By. \_\_\_\_\_  
Dean Frigo, Chairman of Board

**Center City of Amarillo, Inc.  
Budget Overview for 2019-2020**

**Income**

Membership Dues	52,000
City Contract	115,000
Façade Grants	70,000
Interest Income	5,000

**Event Net Income**

Christmas Parade	5,000
Fundraising	20,000
High Noon on the Square	11,000
Hoof Prints	-
Community Market	23,300

**Total Income** 301,300

**Expenses**

Board Lunches Expense	-
Depreciation	10,800
Cultural Arts District	-
Façade Grants	71,000
Mainstreet Contract	7,000
Office Operation	26,720
Professional Fees	11,700
Public Relations	4,000
Rent Expense - City of Amarillo	11,400
Salary, Overtime & Payroll Taxes	157,300
Special Projects	-
Horse, Banner & Sign Maintenance	6,000

**Total Expense** 305,920

**Net Income (Loss)** (4,620)

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# Amarillo City Council Agenda Transmittal Memo



<b>Meeting Date</b>	September 24, 2019	<b>Council Priority</b>	Transportation Systems
<b>Department</b>	Aviation		
<b>Contact</b>	Michael W. Conner – Director of Aviation		

### Agenda Caption

CONSIDER: Award Bid No. 6552 – Replacement or Repair of up to 10 Roof Top Units on Bldg. 602. Total Base Bid Amount - \$116,500.00 to be awarded to Amarillo Pro Air.

### Agenda Item Summary

This item is the award of the base bid for the removal and replacement of ten (10) roof top units at Airport Bldg. 602, leased to Bell Helicopter. Units have exceeded useful service life. Project includes the following:

1. Removal of ten (10) roof top units that achieved end of useful service life.
2. Installation of ten (10) new roof top units.
3. Start-up of all ten (10) units.

### Requested Action

Award base bid in the amount of \$116,500.00 to Amarillo Pro Air.

### Funding Summary

Funding for this project will be from project 540098.17400.1040 of the Airport's currently approved CIP FY 18/19 budget.

### Community Engagement Summary

Level 1 – Modest impact on selected area and/or community group.

### Staff Recommendation

Airport staff recommends award of base bid no. 6552 in the amount of \$116,500.00 to Amarillo Pro Air.

Bid No. 6552 REPLACEMENT OR REPAIR OF UP TO 10 ROOF TOP UNITS ON BLDG 602  
 Opened 4:00 p.m., September 5, 2019

To be awarded as one lot	AMARILLO PRO AIR	HIGH PLAINS BOILER SERVICE LLC	SUTTON MECHANICAL AND SHEET METAL	SCOTTO
<b>(BASE BID) NEW REPLACEMENT</b>				
Line 1 Roof Top Unit #1 Price, per specifications				
1 ea				
Unit Price	\$11,650.000	\$12,581.00	\$12,900.000	\$15,727.70
Extended Price	11,650.00	12,581.00	12,900.00	15,727.70
Line 2 Roof Top Unit #3 Price, per specifications				
1 ea				
Unit Price	\$11,650.000	\$12,581.00	\$12,900.000	\$15,727.70
Extended Price	11,650.00	12,581.00	12,900.00	15,727.70
Line 3 Roof Top Unit #6 Price, per specifications				
1 ea				
Unit Price	\$11,650.000	\$12,581.00	\$12,900.000	\$15,727.70
Extended Price	11,650.00	12,581.00	12,900.00	15,727.70
Line 4 Roof Top Unit #9 Price, per specifications				
1 ea				
Unit Price	\$11,650.000	\$12,581.00	\$12,900.000	\$15,727.70
Extended Price	11,650.00	12,581.00	12,900.00	15,727.70
Line 5 Roof Top Unit #10 Price, per specifications				
1 ea				
Unit Price	\$11,650.000	\$12,581.00	\$12,900.000	\$15,727.70
Extended Price	11,650.00	12,581.00	12,900.00	15,727.70

AMARILLO PRO AIR      HIGH PLAINS BOILER      SUTTON MECHANICAL AND  
 SERVICE LLC      SERVICE LLC      SHEET METAL      SCOTTO

To be awarded as one lot

Line 6	Roof Top Unit #14 Price, per specifications							
1	ea							
	Unit Price	\$11,650.000	\$12,581.00	\$12,900.000	\$15,727.70			
	Extended Price	11,650.00	12,581.00	12,900.00	15,727.70			

Line 7	Roof Top Unit #15 Price, per specifications							
1	ea							
	Unit Price	\$11,650.000	\$12,581.00	\$12,900.000	\$15,727.70			
	Extended Price	11,650.00	12,581.00	12,900.00	15,727.70			

Line 8	Roof Top Unit #17 Price, per specifications							
1	ea							
	Unit Price	\$11,650.000	\$12,581.00	\$12,900.000	\$15,727.70			
	Extended Price	11,650.00	12,581.00	12,900.00	15,727.70			

Line 9	Roof Top Unit #19 Price, per specifications							
1	ea							
	Unit Price	\$11,650.000	\$12,581.00	\$12,900.000	\$15,727.70			
	Extended Price	11,650.00	12,581.00	12,900.00	15,727.70			

Line 10	Roof Top Unit #23 Price, per specifications							
1	ea							
	Unit Price	\$11,650.000	\$12,581.00	\$12,900.000	\$15,727.70			
	Extended Price	11,650.00	12,581.00	12,900.00	15,727.70			

	Base Bid Total	116,500.00	125,810.00	129,000.00	157,277.00			
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Award by Vendor

116,500.00

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# Amarillo City Council Agenda Transmittal Memo



<b>Meeting Date</b>	September 24, 2019	<b>Council Priority</b>	Transportation Systems
<b>Department</b>	Aviation		
<b>Contact</b>	Michael W. Conner: Director of Aviation		

### Agenda Caption

**CONSIDER – APPROVAL OF PROFESSIONAL SERVICES TASK ORDER #46 WITH RS&H, INC., FOR CONTINUATION OF THE RICK HUSBAND AMARILLO INTERNATIONAL AIRPORT’S “TAKING FLIGHT” COMMUNITY OUTREACH PROGRAM AND ITS AIR SERVICE DEVELOPMENT PROGRAM.**

### Agenda Item Summary

This item includes implementation phases for the Airport’s community outreach program areas and professional services for the Airport’s air service development program. The cost of this Task Order is \$135,000.00.

### Requested Action

Please approve the professional services Task Order #46 with RS&H, Inc.

### Funding Summary

Funding will be from the Airport’s professional services line item in the 2019/2020 fiscal year.

### Community Engagement Summary

N/A

### Staff Recommendation

Airport staff recommends approval of RS&H Task Order #46.

**RS&H Project No.** 227.0247.046  
**Short Title:** Amarillo Community Outreach – Phase 4  
**Effective Date:** August 29, 2019

**TASK ORDER NO. 46**

RS&H, INC., a Florida corporation (hereinafter “Consultant”) agrees to perform and complete the following work (hereinafter “Work”) for the City of Amarillo, Texas which owns and operates Rick Husband Amarillo International Airport (hereinafter “Client”), in accordance with the terms and conditions of the Master Consulting Service Agreement, dated December 8, 2014, all of which terms and conditions are incorporated herein by reference:

**Project Location and Description:**

Project Location: Rick Husband Amarillo International Airport (AMA)

Project Description: As part of Task Order No. 22, RS&H utilized its sub-consultant, *Team Insight & Associates, LLC*, to implement the Taking Flight Initiative created under Task Order 12 which provided a community engagement model, develop sub-working groups, and provide a plan for engaging the public and community leaders in political engagement, community involvement, and public relations for the airport. As part of this follow-on Task Order, the RS&H team will continue to implement the Taking Flight Initiative. This assignment will include an additional year of Strategic Business Development, the implementation of the Strategic Community Model Marketing Action Plan and Strategic Aviation & Non-Aviation Business Development and Marketing Action Plan developed during Task Order 22 and Task Order 35. Additionally, this Task Order will expand the services to include Air Service Development within the initiative.

**Scope of Services and Deliverables**

The full scope of services and deliverables are described in “Exhibit A”, which is made a part hereof.

**Compensation Terms**

The method of payment shall be Lump Sum, billed on a pre-determined billing schedule. The total compensation shall be \$132,000, billed \$11,250 monthly, for services described in “Exhibit A”. Breakdown for tasks is as follows:

TASK	CONTRACT VALUE
Phase 4: Community Outreach – Implementation Phase	\$135,000
TOTAL:	\$135,000

**Schedule**

Schedule shall be as described in “Exhibit A”.

**CLIENT**  
**CITY OF AMARILLO, TEXAS**

By: \_\_\_\_\_

Typed Name: Jared Miller

Title: City Manager

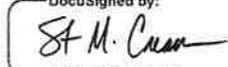
Attest: \_\_\_\_\_

Typed Name: Frances Hibbs

Title: City Secretary

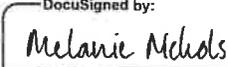
[CORPORATE SEAL]

**CONSULTANT**  
**RS&H, INC.**

DocuSigned by:  
  
 By: \_\_\_\_\_  
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Typed Name: Steve Creamer

Title: Vice President

DocuSigned by:  
  
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Typed Name: Melanie L. Nichols

Title: Asst. Corporate Secretary

[CORPORATE SEAL]



“EXHIBIT A”



# **Rick Husband-Amarillo International Airport**

## **Amarillo Strategic Community Outreach Phase 4**

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### **PROJECT PROPOSAL / SCOPE OF WORK**

**RS&H Project No: 227-0247-046**

**RS&H**

**RS&H, Inc.**

11011 Richmond Avenue, Suite 900  
Houston, Texas 77042

713.914.4455 (P) 713.914.0155 (F)

**August 2019**

# EXHIBIT A - ATTACHMENT A COMMUNITY OUTREACH PHASE 4 PROJECT PROPOSAL AND SCOPE OF WORK

## 1. Project Description

The Rick Husband Amarillo International Airport (Airport) has requested RS&H (Consultant) provide assistance in the continued implementation of a strategic community outreach program to increase community involvement and public relations at the Airport. As part of Task Order 12, a strategic plan called the Taking Flight Initiative was developed. As part of Task Order 22, a Strategic Community Model Marketing Action Plan was developed. As part of Task Order 35, Strategic Aviation & Non-Aviation Business Development and Marketing Action Plans were developed.

This assignment will include an additional year of Strategic Business Development, the implementation of the Strategic Community Model Marketing Action Plan and Strategic Aviation & Non-Aviation Business Development and Marketing Action Plan developed as part of these previous efforts. Additionally, this Task Order shall include Air Service Development.

## 2. Scope of Services

### Task 4: STRATEGIC MARKETING ACTION PLAN(S) IMPLEMENTATION & MANAGEMENT

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#### **Task 4.1** *On-Going Management and the Implementation of the Strategic Marketing Action Plan(s)*

Through the use of a qualified sub-consultant, the RS&H team will continue to implement and manage the Marketing Action Plans established under previous assignments. The actions plan(s) developed previously will be implemented and expanded as part of this task. The full description of these services is described in Exhibit B.

#### **Task 4.2** *Strategic Community Outreach Model On-Going Management*

Through the use of a qualified sub-consultant, the RS&H team will continue to implement and manage the Strategic Community Outreach Planning Model developed under previous assignments. The model developed previously will be implemented and expanded as part of this task. The full description of these services is described in Exhibit B.

#### **Task 4.3** *On-Going Management and the Implementation of the Strategic Marketing Action Plan(s)*

Through the use of a qualified sub-consultant, the RS&H team will continue to implement and manage the Strategic Marketing Action Plans. The actions plan(s) developed previously will be implemented and expanded as part of this task. The full description of these services is described in Exhibit B.

#### **Task 4.4** *Air Service Development Consulting Services*

Through the use of a qualified sub-consultant, the RS&H team will coordinate with airlines as part of the Strategic Air Service Development Plan developed under the Taking Flight initiative. The full description of these services is described in Exhibit B.

#### **Task 4.5** *Project Management*

RS&H shall manage the project, assign qualified individuals to review project documentation and submittals, and shall work closely with the Airport to help accommodate the completion of the project within the specified time frame and budget estimates. The Consultant will submit a monthly invoice providing an overview of the work accomplished during the billing period and budget remaining on the project.

**Task 4 Deliverables**

Deliverables shall be as described in Exhibit B.

**3. Schedule**

The services shall begin immediately from Notice to Proceed (NTP) and extend for a full calendar year (365 days).

**4. Fee Structure**

Lump Sum Fee shall be in accordance with the attached Work Breakdown Structure (attached).



**EXHIBIT A - ATTACHMENT B**

Amarillo International Airport

TASK ORDER 46 PROPOSAL

STRATEGIC COMMUNITY OUTREACH MODEL PHASE 4 –

PROGRAM IMPLEMENTATION, MANAGEMENT & DEVELOPMENT OF A STRATEGIC MARKETING ACTION PLAN

Scope / Task	Project Officer	Project Manager	Project Engineer	SR. Planner	Project Q C	Adm Assist	TOTAL	
<b>A. BASIC SERVICES</b>								
<b>Total Proposed (LUMP SUM) Fee for:</b>								
CONTRACT COORDINATION AND EXECUTION	1	2				2	5	
Task 4.1 On-Going Management and the Implementation of the Strategic Marketing Action Plan(s)							0	
Task 4.2 Strategic Community Outreach Model On-Going Management							0	
Task 4.3 On-Going Management and the Implementation of the Strategic Marketing Action Plan(s)							0	
Task 4.4 Air Service Development Consulting Services							0	
Task 4.5 PROJECT MANAGEMENT	1	36				1	38	
<b>TOTAL HOURS</b>	<b>2</b>	<b>38</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>43</b>	
<b>TOTAL BURDEN RATE</b>	<b>\$308.68</b>	<b>\$163.15</b>	<b>\$180.00</b>	<b>\$139.50</b>	<b>\$122.00</b>	<b>\$82.58</b>		
<b>TOTAL BUDGETED COST</b>	<b>\$617.37</b>	<b>\$6,199.88</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$247.75</b>	<b>\$7,065.00</b>	
<b>OTHER DIRECT NON-SALARY COSTS</b>								
REPRODUCTION								
Drawings								
Reports/Specifications								
							<b>TOTAL REPRODUCTION: \$0.00</b>	
SUBCONSULTANTS								
Team Insight and Associates, LLC.							\$127,935.00	
							<b>TOTAL SUBCONSULTANTS: \$127,935.00</b>	
TRAVEL								
		# of People	# of Days	Airfare at \$600	Car at \$65	Lodging at \$135 Per Night	Meals at \$85 Per Day	
								\$0
MILEAGE			at .50 per mile					0
								<b>TOTAL TRAVEL: \$0</b>
								<b>TOTAL ODC's: \$127,935.00</b>
<b>Total Proposed (LUMP SUM) Fee:</b>							<b>\$135,000.00</b>	
<b>Total Proposed Monthly Fee:</b>							<b>\$11,250.00</b>	



**EXHIBIT B – SCOPE(S) OF WORK**  
**RICK HUSBAND AMARILLO INTERNATIONAL AIRPORT**

**Work Scope Phase 4: TASK 4.1: STRATEGIC MARKETING ACTION PLAN(S) IMPLEMENTATION & MANAGEMENT**, on-going management & implementation of established Marketing Action Plan(s) and their related action items (Marketing Action plans include: Air Service & Financial Resources Marketing Action Plan, Tourism & Airport Marketing, General & Corporate Aviation Development Marketing Action Plans) Program continued implementation and on-going management. **TASK 4.2: TAKING FLIGHT - AMARILLO**, will continue the management of the Strategic Community Outreach Program on behalf of the Rick Husband Amarillo International Airport. **TASK 4.3: TEAM INSIGHT & ASSOCIATES, LLC** will implement & continue the management of the Strategic Aviation & Non-Aviation Business Development Marketing Action Plan. **TASK 4.4: AIR SERVICE CONSULTING SERVICES**, Air Service Development Consulting Services will include (but not limited to) - Quarterly AMA Performance Reports, management of relationships with incumbent airlines, assistance at air service conferences, expand market awareness of AMA with non-incumbent airlines and provide air service development strategic planning consulting services

**PROJECT DESCRIPTION**

During Phase 3 of the Strategic Community Outreach Program, RS&H managed a previously implemented (phase 2) plan for involving members of the community into roles that help promote the Airport, and its economic impact to the City and Region. As a follow-up, Team Insight and Associates, in a subcontractor role to RS&H, has been asked to continue to provide the Amarillo International Airport (AMA) administration with a proposal to provide continued services related to the on-going management and execution of the Taking Flight-Amarillo Community Outreach Program and its related Marketing Action Plans, including an increased focus on aviation and non-aviation business development for specific areas of the airport property. In addition, Team Insight and Associates, in its sub-contractor role to RS&H have been asked to provide Air Service Development Consulting Services to the Rick Husband Amarillo International Airport (AMA).

**PROJECT TASK(S)**

**TASK 4.1: ON-GOING MANAGEMENT AND THE IMPLEMENTATION OF THE STRATEGIC MARKETING ACTION PLAN(S)**

As a result of Task 3.2, the Consultant will continue to implement and manage the Marketing Action Plans established and rolled - out in Task 3.2. The Marketing Action Plans in this Task continue to focus on the three key areas of 1) air service development, 2) regional tourism, and 3) convention/meeting growth through the Airport and general / corporate aviation development at the Airport. The action items in each of the defined Marketing Action Plans have been integrated into and are complimentary to the Airport's other key planning, business development and financial (revenue generation) goals, objectives, and planning efforts.

**TASK 4.2: STRATEGIC COMMUNITY OUTREACH MODEL ON-GOING MANAGEMENT**

Team Insight and Associates shall provide AMA with assistance and on-going program management of its Strategic Community Outreach Planning Model (Taking Flight – Amarillo) that was implemented in partnership with the Amarillo business community in October, 2017. This task will ensure that the Airport continues to build on the interest and synergies that Taking Flight - Amarillo has generated to date with community stakeholders. The Task focus will be to provide on-going assistance in managing the relationships between the Airport and the established community stakeholders. The Marketing Action Plan(s) that were created by the sub-working groups that are comprised of regional business leaders providing their insight in the areas of air service development, aviation and non-aviation business development, tourism and convention expansion, and general and corporate aviation development, will be continued to be implemented and managed by Team Insight (under the direction of the Client) during the term of this agreement. Team Insight and Associates, LLC will also continue to act as the liaison between the Airport and the Community Outreach Model Program Sponsors (the Amarillo Chamber of Commerce, the Amarillo Economic Development Corporation, the Amarillo Convention and Visitors Council, the Canyon Economic Development Corporation, and the Canyon Area Chamber of Commerce) to the extent allowable with the hours included herein.

Rick Husband Amarillo International Airport Strategic Community Outreach Model – Phase 4 Taking Flight Management, Marketing Action Plan(s) Implementation, Strategic Aviation & Non-Aviation Business Development Marketing Action Plan Implementation, Air Service Development Consulting 8/29/19



**TASK 4.3: ON-GOING MANAGEMENT AND THE IMPLEMENTATION OF THE STRATEGIC MARKETING ACTION PLAN(S)**

As a result of Task 3.2, the Consultant will continue to implement and continue the management of the Strategic Aviation & Non-Aviation Business Development Marketing Action Plan. The each of the action items identified in the Strategic Marketing Action Plan have been integrated into and are complimentary to the Airport’s other key planning, business development and financial (revenue generation) goals, objectives, and planning efforts.

**TASK 4.4: AIR SERVICE DEVELOPMENT CONSULTING SERVICES**

As a result of Task 3.2, the Consultant will strive to expand the Amarillo Air Service Development profile within the airline industry by utilizing its expertise, experiences and airline networks in the creation of an effective Strategic Air Service Development Plan. This strategy will be integrated into the Airport’s current Taking Flight – Amarillo community initiative to further enhance the Amarillo Community; s chance for improved and increased air service options

**PRESENTATIONS AND/OR MEETINGS**

Up to twelve (12) on site meetings with Airport staff and/or Community Outreach Working Groups are included. The 12 on site meetings will be allocated as follows: Four (4) meetings as part of the actual engagement process associated with the continuing implementation and management of the 3 Marketing Action Plans referenced in this TASK 4.1, three (3) meetings for TASK 4.2, the ongoing management of the Taking Flight – Amarillo Strategic Community Outreach Model, four (2) meetings for TASK 4.3, the implementation and on-going management of the Strategic Aviation & Non-Aviation Business Development and Marketing Action Plan. The remaining three (3) meetings will be allocated to TASK 4.4, Air Service Development Consulting.

**DELIVERABLES**

**The Consultant will provide the following:**

1. Continued implementation and management of each of the 3 Marketing Action Plans developed in Phase 3 (Air Service, Tourism & Airport Marketing, General & Corporate Aviation) in conjunction with the Taking Flight – Amarillo Sub Working Groups and Airport Staff.
2. On-going management of the Taking Flight – Amarillo Strategic Community Outreach Program.
3. Implementation of and the on-going management of the Rick Husband Amarillo International Airport’s Aviation & Non-Aviation Business Development Marketing Action Plan, meetings at the headquarters of AMA’s incumbent airlines (Southwest, United, American), 1 meeting at an airline’s headquarters that currently doesn’t serve AMA,
4. Air Service Development Consulting Services that will include (but not limited to): predetermined AMA Airport quarterly performance reports, development of a Strategic Air Service Development Plan, the re-development of the AMA Air Service presentation approach and presentation materials, assistance at 2 air service conferences (i.e. JumpStart & World Routes), the integration of the newly developed Air Service Development Strategic Plan into the **Taking Flight – Amarillo** initiative.
5. A 365-day working timeline for the implementation of each Marketing Action Plan(s) tasks. The timeline will be broken down in 90-day increments and will be reviewed and updated quarterly if needed.
4. On-going quarterly meetings of the Taking Flight - Amarillo Community Working Groups to keep members informed and engaged in the initiative. These meetings will be pre-determined and will be in conjunction with the previously mentioned twelve (12) proposed on site meetings.
5. Monthly updates on the progress of the implementation of the Marketing Action Plan(s) and the Strategic Air Service Development Plan.
6. Bi-monthly updates on the Consultant’s progress with the on-going activities of the Taking Flight – Amarillo Community Outreach Program.
7. During the 12-month term of this initiative, Team Insight and Associates, LLC will also assist in any related tasks requested by the Rick Husband Amarillo International Airport related to the Taking Flight - Amarillo. (If required, Task budget adjustments may be required to cover any increased labor for additional work)





**SCHEDULE**

The Consultant will complete these services in accordance with the following timeline:

Task 4.1 THROUGH 4.4: On-going management of Taking Flight – Amarillo and the implementation of the 3 Marketing Action Plans (Air Service, Tourism & Airport Marketing, General & Corporate Aviation), the on-going management of the Taking Flight – Amarillo, the implementation and management of the Aviation and Non-Aviation Business Development Marketing Action Plan and the Air Service Development Consulting Services Tasks – completed within 365 days from Notice to Proceed.

**EXCLUSIONS**

1. Travel Expenses other than those noted in the Project Proposal.
2. Any additional data that would be deemed necessary upon commencing with the Task Order. Should additional data be deemed necessary, Team Insight and Associates LLC will provide Client with a proposal for amendment to this Task Order.

**TEAM INSIGHT AND ASSOCIATES, LLC SERVICE FEES FOR TASK 4.1, 4.2, 3,5 and 4.4**

To assist the Rick Husband Amarillo International Airport, control its budget while maximizing its return on these Tasks 4.1, 4.2 & 4.3 Deliverables, Team Insight and Associates, LLC will invoice on a pre-determined billing schedule during the 12-month timeline. The billing schedule shall be as follows, with total lump sum fee of \$99,135.

To assist the Rick Husband Amarillo International Airport, control its budget while maximizing its return on Tasks 4.4 (Air Service Development Consulting) Deliverables, Team Insight and Associates, LLC will invoice on a pre-determined billing schedule during the 12-month timeline. The billing schedule shall be as follows, with total lump sum fee of \$28,800.

Team Insight and Associates, LLC and Client agree that Team Insight and Associates will perform the stated **Tasks (TASKS 4.1,4.2 & 4.3)** for the Rick Husband Amarillo International Airport Work Scope at a rate of \$180 per hour. The total hours for these TASK will not exceed 551 hours for a total fee of \$99,135 as outlined in this agreement. Team Insight and Associates, LLC and Client also agree that Team Insight and Associates will perform **TASK 4.4: Air service Development Consulting** for the Rick Husband Amarillo International Airport Work Scope at a rate of \$180 per hour. The total hours for **TASK 4.4: Air Service Development Consulting** will not exceed 160 hours for a total fee of \$28,800 as outlined in this agreement. The total hours for this **PHASE 4 WORK ORDER TASKS** (combined) will not exceed 711 hours for a total fee of \$127,935 as outlined in this agreement Team Insight and Associates, LLC will invoice the Client for work completed as part of the total monthly fee scheduled listed in this task order below. Each invoice will include a detailed report of the labor hours as they were allocated by task orders (deliverables).

Project pricing and the hourly rates included in this Agreement are guaranteed not to increase during the term of the Agreement. If the Client should request additional hours be added to this agreement for additional work not included in this scope, the client will submit a request in writing to Team Insight and Associates, LLC. Team Insight and Associates, LLC will then submit a proposal in response to the Client and will proceed once Client has approved said proposal.



COMBINED TASKS 4.1/4.2/4.3		TASK 4.4 AIR SERVICE DEVELOPMENT TASK
MONTH	Billing Amount	Billing Amount
1	\$8,279.10	\$2,400.00
2	\$8,279.10	\$2,400.00
3	\$8,279.10	\$2,400.00
4	\$8,279.10	\$2,400.00
5	\$8,279.10	\$2,400.00
6	\$8,279.10	\$2,400.00
7	\$8,279.10	\$2,400.00
8	\$8,279.10	\$2,400.00
9	\$8,279.10	\$2,400.00
10	\$8,279.10	\$2,400.00
11	\$8,279.10	\$2,400.00
12	\$8,279.10	\$2,400.00

MONTH	Billing Amount
1	\$10,679.10
2	\$10,679.10
3	\$10,679.10
4	\$10,679.10
5	\$10,679.10
6	\$10,679.10
7	\$10,679.10
8	\$10,679.10
9	\$10,679.10
10	\$10,679.10
11	\$10,679.10
12	\$10,679.10

**EXCLUSIONS**

The proposed work scope excludes the following elements:

1. The acquisition cost of data required for the Strategic Aviation & Non-Aviation Business Development and Marketing Action Plan and/or any other unrelated data requests made by the Client. The invoicing of the cost of any such data requests will be directly between the data vendor and the Client. Team Insight and Associates, LLC will manage this process on behalf of the client.
2. Additional Travel Expenses other than those noted in the Project Proposal.

Rick Husband Amarillo International Airport Strategic Community Outreach Model – Phase 4 Taking Flight Management, Marketing Action Plan(s) Implementation, Strategic Aviation & Non-Aviation Business Development Marketing Action Plan Implementation, Air Service Development Consulting 8/29/19



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# Amarillo City Council Agenda Transmittal Memo



<b>Meeting Date</b>	September 24, 2019	<b>Council Priority</b>	Economic Development
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<b>Department</b>	Planning and Development Services	<b>Contact Person</b>	Andrew Freeman, Director of Planning and Development Services
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### Agenda Caption

APPROVAL OF LEASE EXTENSION BETWEEN THE CITY OF AMARILLO AND GTM MANUFACTURING, LLC FOR USE OF THE FORMER BEN E. KEITH DISTRIBUTION CENTER PROPERTY:

This item is for an extension of an expiring property lease between the City and GTM Manufacturing, LLC (GTM) for a portion of the former Ben E. Keith Distribution Center property at Interstate 40 and South Spruce Street. The extension would be through May 31, 2020.

### Agenda Item Summary

The City acquired this property in 2007 for future expansion of the adjoining existing City of Amarillo Service Center. At that time, the City did not need to move in to the building and decided to lease it to Amarillo Economic Development Corporation (AEDC) for short-term use related to economic development and new business job creation. The building is approximately 81,916 square feet.

After entering into the lease with AEDC in April 2007, AEDC sub-leased the property to GTM in May 2007 for a 123-month term. This lease expired in August 2017 and GTM was on a month-to-month lease. The City had plans to convert the building to city operations in the near future, so it was recommended the City should lease directly to GTM for any remaining time period needed.

The City and GTM entered into a new two-year lease on October 31, 2017. With the expiration coming up on October 31, 2019, the City is not ready to start improvements for city operations in the building, and GTM could use a few more months to finalize their relocation plans. With that in mind, the City and GTM discussed a seven-month extension through May 31, 2020 to accommodate both parties.

### Requested Action

Approval of Lease

### Funding Summary

N/A

### Community Engagement Summary

N/A

### Staff Recommendation

Staff recommends approval as presented

**LEASE ADDENDUM No. 1**

This Addendum No. 1 amends, in part, that certain Lease Agreement that was signed and effective on or about October 31, 2017, by and between the City of Amarillo, a municipal corporation (as LESSOR), and GTM Manufacturing, LLC (as LESSEE), to now read as follows:

[Deleted text is shown by ~~strikeout~~ and new text by underline]

\* \* \*

**2. TERM.** The term of this LEASE shall be for two (2) years and shall begin on the latter of the signature dates below and terminate two (2) years from such signature date on this document. Pursuant to the preceding sentence, this LEASE term was to expire on October 31, 2019, but the parties now agree to amend and extend the expiration date of this LEASE term to now expire at 11:59 p.m. Central Time on May 31, 2020.

\* \* \* \*

Except as specifically amended herein, all other terms, conditions, obligations, rights, and provisions of the above described agreement remain in full force and effect.

Signed and effective this \_\_\_\_\_ day of September, 2019.

**GTM MANUFACTURING, LLC**

**CITY OF AMARILLO, TEXAS**

By: \_\_\_\_\_  
Ken Kelley, Manager

By: \_\_\_\_\_  
Jared Miller, City Manager

ATTEST:

By: \_\_\_\_\_  
Frances Hibbs, City Secretary

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Amarillo City Attorney's Office

# Amarillo City Council Agenda Transmittal Memo



<b>Meeting Date</b>	September 24, 2019	<b>Council Priority</b>	Economic Development and Redevelopment
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<b>Department</b>	Planning and Development Services	<b>Contact Person</b>	Andrew Freeman, Director of Planning and Development Services
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**Agenda Caption**

CONSIDER SALE OF CITY OWNED PROPERTY – FORMER FIRE STATION NO. 8 LOCATED AT 601 S. WESTERN

This item authorizes the City Manager to execute a contract and other necessary documents for the sale of former Fire Station No. 8 located at 601 S. Western. The sales price for this property is \$160,000 minus closing costs.

**Agenda Item Summary**

In February of this year, the City executed a listing agreement with Gaut Whittenburg Emerson to list for sale the former Fire Station No. 8 located at 601 S. Western. The 3,688 square foot building sitting on approximately .33 acres was originally listed at \$190,000. It was reduced in July to \$165,000.

This property was identified by city staff as surplus property likely to receive a competitive offer, if listed. By selling the property, the city will use the funds to defray expenses associated with construction of the new fire stations approved by the 2016 bond election. It would also bring in new property tax revenue by placing it back on the tax rolls.

Since revising the price in July, the City has received multiple offers. The highest offer to purchase the building and land is from Dustin and Natalie Roberts. The purchase price is \$160,000 minus closing costs.

**Requested Action**

Approve as presented

**Funding Summary**

N/A

**Community Engagement Summary**

N/A

**Staff Recommendation**

Staff recommends approval as presented



COMMERCIAL CONTRACT - IMPROVED PROPERTY

USE OF THIS FORM BY PERSONS WHO ARE NOT MEMBERS OF THE TEXAS ASSOCIATION OF REALTORS®, INC. IS NOT AUTHORIZED. ©Texas Association of REALTORS®, Inc. 2018

1. PARTIES: Seller agrees to sell and convey to Buyer the Property described in Paragraph 2. Buyer agrees to buy the Property from Seller for the sales price stated in Paragraph 3. The parties to this contract are:

Seller: City of Amarillo

Address: 601 S Buchanan St, Amarillo, TX 79101-2517

Phone: E-mail:

Fax: Other:

Buyer: Dustin Roberts

Natalie Roberts

Address: 2800 S Lipscomb St, Amarillo, TX 79109-3532

Phone: E-mail: dustin@amarilloconstruction.com

Fax: Other:

2. PROPERTY:

A. "Property" means that real property situated in Potter County, Texas at 601 S Western St, Amarillo, TX 79106-8559 (address)

and that is legally described on the attached Exhibit or as follows: to be determined

B. Seller will sell and convey the Property together with:

- (1) all buildings, improvements, and fixtures;
(2) all rights, privileges, and appurtenances pertaining to the Property, including Seller's right, title, and interest in any minerals, utilities, adjacent streets, alleys, strips, gores, and rights-of-way;
(3) Seller's interest in all leases, rents, and security deposits for all or part of the Property;
(4) Seller's interest in all licenses and permits related to the Property;
(5) Seller's interest in all third party warranties or guaranties, if transferable, relating to the Property or any fixtures;
(6) Seller's interest in any trade names, if transferable, used in connection with the Property; and
(7) all Seller's tangible personal property located on the Property that is used in connection with the Property's operations except:

Any personal property not included in the sale must be removed by Seller prior to closing.

(Describe any exceptions, reservations, or restrictions in Paragraph 12 or an addendum.)

(If mineral rights are to be reserved an appropriate addendum should be attached.)

(If the Property is a condominium, attach Commercial Contract Condominium Addendum (TXR-1930) or (TXR-1946).)

3. SALES PRICE: At or before closing, Buyer will pay the following sales price for the Property:

Table with 2 columns: Description and Amount. Row A: Cash portion payable by Buyer at closing \$ 24,000.00. Row B: Sum of all financing described in Paragraph 4 \$ 136,000.00. Row C: Sales price (sum of 3A and 3B) \$ 160,000.00.

(TXR-1801) 4-1-18 Initialed for Identification by Seller and Buyer

601 S Western St, Amarillo, TX 79106-8559

Commercial Contract - Improved Property concerning \_\_\_\_\_

4. FINANCING: Buyer will finance the portion of the sales price under Paragraph 3B as follows:

- A. Third Party Financing: One or more third party loans in the total amount of \$ 136,000.00 . This contract:
  - (1) is not contingent upon Buyer obtaining third party financing.
  - (2) is contingent upon Buyer obtaining third party financing in accordance with the attached Commercial Contract Financing Addendum (TXR-1931).
- B. Assumption: In accordance with the attached Commercial Contract Financing Addendum (TXR-1931), Buyer will assume the existing promissory note secured by the Property, which balance at closing will be \$ \_\_\_\_\_ .
- C. Seller Financing: The delivery of a promissory note and deed of trust from Buyer to Seller under the terms of the attached Commercial Contract Financing Addendum (TXR-1931) in the amount of \$ \_\_\_\_\_ .

5. EARNEST MONEY:

- A. Not later than 3 days after the effective date, Buyer must deposit \$ \$1,000.00 as earnest money with Stewart Title Company (title company) at 7810 Hillside, Ste 200, Amarillo, TX 79119 (address) Trisha Golden (closer). If Buyer fails to timely deposit the earnest money, Seller may terminate this contract or exercise any of Seller's other remedies under Paragraph 15 by providing written notice to Buyer before Buyer deposits the earnest money.
- B. Buyer will deposit an additional amount of \$ \_\_\_\_\_ with the title company to be made part of the earnest money on or before:
  - (i) \_\_\_\_\_ days after Buyer's right to terminate under Paragraph 7B expires; or
  - (ii) \_\_\_\_\_
 Buyer will be in default if Buyer fails to deposit the additional amount required by this Paragraph 5B within 3 days after Seller notifies Buyer that Buyer has not timely deposited the additional amount.
- C. Buyer may instruct the title company to deposit the earnest money in an interest-bearing account at a federally insured financial institution and to credit any interest to Buyer.

6. TITLE POLICY, SURVEY, AND UCC SEARCH:

- A. Title Policy:
  - (1) Seller, at Seller's expense, will furnish Buyer an Owner's Policy of Title Insurance (the title policy) issued by any underwriter of the title company in the amount of the sales price, dated at or after closing, insuring Buyer against loss under the title policy, subject only to:
    - (a) those title exceptions permitted by this contract or as may be approved by Buyer in writing; and
    - (b) the standard printed exceptions contained in the promulgated form of title policy unless this contract provides otherwise.
  - (2) The standard printed exception as to discrepancies, conflicts, or shortages in area and boundary lines, or any encroachments or protrusions, or any overlapping improvements:
    - (a) will not be amended or deleted from the title policy.
    - (b) will be amended to read "shortages in areas" at the expense of  Buyer  Seller.
  - (3) Within 15 days after the effective date, Seller will furnish Buyer a commitment for title insurance (the commitment) including legible copies of recorded documents evidencing title exceptions. Seller authorizes the title company to deliver the commitment and related documents to Buyer at Buyer's address.

Commercial Contract - Improved Property concerning 601 S Western St, Amarillo, TX 79106-8559

B. Survey: Within \_\_\_\_\_ days after the effective date:

- (1) Buyer will obtain a survey of the Property at Buyer's expense and deliver a copy of the survey to Seller. The survey must be made in accordance with the: (i) ALTA/NSPS Land Title Survey standards, or (ii) Texas Society of Professional Surveyors' standards for a Category 1A survey under the appropriate condition. Seller will reimburse Buyer n/a (insert amount) of the cost of the survey at closing, if closing occurs.
- (2) Seller, at Seller's expense, will furnish Buyer a survey of the Property dated after the effective date. The survey must be made in accordance with the: (i) ALTA/NSPS Land Title Survey standards, or (ii) Texas Society of Professional Surveyors' standards for a Category 1A survey under the appropriate condition.
- (3) Seller will deliver to Buyer and the title company a true and correct copy of Seller's most recent survey of the Property along with an affidavit required by the title company for approval of the existing survey. If the existing survey is not acceptable to the title company,  Seller  Buyer (updating party), will, at the updating party's expense, obtain a new or updated survey acceptable to the title company and deliver the acceptable survey to the other party and the title company within 30 days after the title company notifies the parties that the existing survey is not acceptable to the title company. The closing date will be extended daily up to 30 days if necessary for the updating party to deliver an acceptable survey within the time required. The other party will reimburse the updating party \_\_\_\_\_ (insert amount or percentage) of the cost of the new or updated survey at closing, if closing occurs.

C. UCC Search:

- (1) Within \_\_\_\_\_ days after the effective date, Seller, at Seller's expense, will furnish Buyer a Uniform Commercial Code (UCC) search prepared by a reporting service and dated after the effective date. The search must identify documents that are on file with the Texas Secretary of State and the county where the Property is located that relate to all personal property on the Property and show, as debtor, Seller and all other owners of the personal property in the last 5 years.
- (2) Buyer does not require Seller to furnish a UCC search.

D. Buyer's Objections to the Commitment, Survey, and UCC Search:

- (1) Within 3 days after Buyer receives the last of the commitment, copies of the documents evidencing the title exceptions, any required survey, and any required UCC search, Buyer may object to matters disclosed in the items if: (a) the matters disclosed are a restriction upon the Property or constitute a defect or encumbrance to title to the real or personal property described in Paragraph 2 other than those permitted by this contract or liens that Seller will satisfy at closing or Buyer will assume at closing; or (b) the items show that any part of the Property lies in a special flood hazard area (an "A" or "V" zone as defined by FEMA). If the commitment or survey is revised or any new document evidencing a title exception is delivered, Buyer may object to any new matter revealed in such revision or new document. Buyer's objection must be made within the same number of days stated in this paragraph, beginning when the revision or new document is delivered to Buyer. If Paragraph 6B(1) applies, Buyer is deemed to receive the survey on the earlier of: (i) the date Buyer actually receives the survey; or (ii) the deadline specified in Paragraph 6B.
- (2) Seller may, but is not obligated to, cure Buyer's timely objections within 15 days after Seller receives the objections. The closing date will be extended as necessary to provide such time to cure the objections. If Seller fails to cure the objections by the time required, Buyer may terminate this contract by providing written notice to Seller within 5 days after the time by which Seller must cure the objections. If Buyer terminates, the earnest money, less any independent consideration under Paragraph 7B(1), will be refunded to Buyer.

Commercial Contract - Improved Property concerning 601 S Western St, Amarillo, TX 79106-8559

(3) Buyer's failure to timely object or terminate under this Paragraph 6D is a waiver of Buyer's right to object except that Buyer will not waive the requirements in Schedule C of the commitment.

**7. PROPERTY CONDITION:**

A. Present Condition: Buyer accepts the Property in its present condition except that Seller, at Seller's expense, will complete the following before closing: n/a

B. Feasibility Period: Buyer may terminate this contract for any reason within 15 days after the effective date (feasibility period) by providing Seller written notice of termination.

(1) Independent Consideration. (Check only one box and insert amounts.)

(a) If Buyer terminates under this Paragraph 7B, the earnest money will be refunded to Buyer less \$ 100.00 that Seller will retain as independent consideration for Buyer's unrestricted right to terminate. Buyer has tendered the independent consideration to Seller upon payment of the amount specified in Paragraph 5A to the title company. The independent consideration is to be credited to the sales price only upon closing of the sale. If no dollar amount is stated in this Paragraph 7B(1) or if Buyer fails to deposit the earnest money, Buyer will not have the right to terminate under this Paragraph 7B.

(b) Not later than 3 days after the effective date, Buyer must pay Seller \$ \_\_\_\_\_ as independent consideration for Buyer's right to terminate by tendering such amount to Seller or Seller's agent. If Buyer terminates under this Paragraph 7B, the earnest money will be refunded to Buyer and Seller will retain the independent consideration. The independent consideration will be credited to the sales price only upon closing of the sale. If no dollar amount is stated in this Paragraph 7B(2) or if Buyer fails to pay the independent consideration, Buyer will not have the right to terminate under this Paragraph 7B.

(2) Feasibility Period Extension: Prior to the expiration of the initial feasibility period, Buyer may extend the feasibility period for a single period of an additional \_\_\_\_\_ days by depositing additional earnest money in the amount of \$ \_\_\_\_\_ with the title company. If no dollar amount is stated in this Paragraph or if Buyer fails to timely deposit the additional earnest money, the extension of the feasibility period will not be effective.

C. Inspections, Studies, or Assessments:

(1) During the feasibility period, Buyer, at Buyer's expense, may complete or cause to be completed any and all inspections, studies, or assessments of the Property (including all improvements and fixtures) desired by Buyer.

(2) Seller, at Seller's expense, will turn on all utilities necessary for Buyer to make inspections, studies, or assessments.

(3) Buyer must:

- (a) employ only trained and qualified inspectors and assessors;
- (b) notify Seller, in advance, of when the inspectors or assessors will be on the Property;
- (c) abide by any reasonable entry rules or requirements of Seller;
- (d) not interfere with existing operations or occupants of the Property; and
- (e) restore the Property to its original condition if altered due to inspections, studies, or assessments that Buyer completes or causes to be completed.

(4) Except for those matters that arise from the negligence of Seller or Seller's agents, Buyer is responsible for any claim, liability, encumbrance, cause of action, and expense resulting from

Commercial Contract - Improved Property concerning 601 S Western St, Amarillo, TX 79106-8559

Buyer's inspections, studies, or assessments, including any property damage or personal injury. Buyer will indemnify, hold harmless, and defend Seller and Seller's agents against any claim involving a matter for which Buyer is responsible under this paragraph. This paragraph survives termination of this contract.

D. Property Information:

(1) Delivery of Property Information: Within n/a days after the effective date, Seller will deliver to Buyer: (Check all that apply.)

- (a) a current rent roll of all leases affecting the Property certified by Seller as true and correct;
- (b) copies of all current leases, including any mineral leases, pertaining to the Property, including any modifications, supplements, or amendments to the leases;
- (c) a current inventory of all personal property to be conveyed under this contract and copies of any leases for such personal property;
- (d) copies of all notes and deeds of trust against the Property that Buyer will assume or that Seller will not pay in full on or before closing;
- (e) copies of all current service, utility, maintenance, and management agreements relating to the ownership and operation of the Property;
- (f) copies of current utility capacity letters from the Property's water and sewer service provider;
- (g) copies of all current warranties and guaranties relating to all or part of the Property;
- (h) copies of fire, hazard, liability, and other insurance policies that currently relate to the Property;
- (i) copies of all leasing or commission agreements that currently relate to the tenants of all or part of the Property;
- (j) a copy of the "as-built" plans and specifications and plat of the Property;
- (k) copies of all invoices for utilities and repairs incurred by Seller for the Property in the 24 months immediately preceding the effective date;
- (l) a copy of Seller's income and expense statement for the Property from \_\_\_\_\_ to \_\_\_\_\_;
- (m) copies of all previous environmental assessments, geotechnical reports, studies, or analyses made on or relating to the Property;
- (n) real and personal property tax statements for the Property for the previous 2 calendar years;
- (o) Tenant reconciliation statements including, operating expenses, insurance and taxes for the Property from \_\_\_\_\_ to \_\_\_\_\_; and
- (p) \_\_\_\_\_

(2) Return of Property Information: If this contract terminates for any reason, Buyer will, not later than 10 days after the termination date: (Check all that apply.)

- (a) return to Seller all those items described in Paragraph 7D(1) that Seller delivered to Buyer in other than an electronic format and all copies that Buyer made of those items;
- (b) delete or destroy all electronic versions of those items described in Paragraph 7D(1) that Seller delivered to Buyer or Buyer copied in any format; and
- (c) deliver to Seller copies of all inspection and assessment reports related to the Property that Buyer completed or caused to be completed.

This Paragraph 7D(2) survives termination of this contract.

E. Contracts Affecting Operations: Until closing, Seller: (1) will operate the Property in the same manner as on the effective date under reasonably prudent business standards; and (2) will not transfer or dispose of any part of the Property, any interest or right in the Property, or any of the personal property or other items described in Paragraph 2B or sold under this contract. After the feasibility period ends, Seller may not enter into, amend, or terminate any other contract that affects the operations of the Property without Buyer's written approval.

Commercial Contract - Improved Property concerning 601 S Western St, Amarillo, TX 79106-8559

**8. LEASES:**

- A. Each written lease Seller is to assign to Buyer under this contract must be in full force and effect according to its terms. Seller may not enter into any new lease, fail to comply with any existing lease, or make any amendment or modification to any existing lease without Buyer's written consent. Seller must disclose, in writing, if any of the following exist at the time Seller provides the leases to the Buyer or subsequently occur before closing:
  - (1) any failure by Seller to comply with Seller's obligations under the leases;
  - (2) any circumstances under any lease that entitle the tenant to terminate the lease or seek any offsets or damages;
  - (3) any non-occupancy of the leased premises by a tenant;
  - (4) any advance sums paid by a tenant under any lease;
  - (5) any concessions, bonuses, free rents, rebates, brokerage commissions, or other matters that affect any lease; and
  - (6) any amounts payable under the leases that have been assigned or encumbered, except as security for loan(s) assumed or taken subject to under this contract.
  
- B. Estoppel Certificates: Within n/a days after the effective date, Seller will deliver to Buyer estoppel certificates signed not earlier than \_\_\_\_\_ by each tenant that leases space in the Property. The estoppel certificates must include the certifications contained in the current version of TXR Form 1938 - Commercial Tenant Estoppel Certificate and any additional information requested by a third party lender providing financing under Paragraph 4 if the third party lender requests such additional information at least 10 days prior to the earliest date that Seller may deliver the signed estoppel certificates.

**9. BROKERS:**

A. The brokers to this sale are:

Principal Broker: Gaut Whittenburg Emerson

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Agent: Aaron Emerson

Address: 600 S. Tyler St.  
Amarillo, TX 79101

Phone & Fax: (806)373-3111

E-mail: aaron@gwamarillo.com

License No.: 475878

Cooperating Broker: Coldwell Banker First Equity Realtors®

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Agent: Debbie Duncan

Address: 5701 Time Square Blvd, Ste190  
Amarillo, TX 79119

Phone & Fax: (806)679-7711

E-mail: debbie.duncan@suddenlink.net

License No.: 411921

Principal Broker: (Check only one box)

represents Seller only.

represents Buyer only.

is an intermediary between Seller and Buyer.

Cooperating Broker represents Buyer.

B. Fees: (Check only (1) or (2) below.)  
(Complete the Agreement Between Brokers on page 14 only if (1) is selected.)

(1) Seller will pay Principal Broker the fee specified by separate written commission agreement between Principal Broker and Seller. Principal Broker will pay Cooperating Broker the fee specified in the Agreement Between Brokers found below the parties' signatures to this contract.

(2) At the closing of this sale, Seller will pay:

Commercial Contract - Improved Property concerning 601 S Western St, Amarillo, TX 79106-8559

Principal Broker a total cash fee of:  3.000 % of the sales price. Cooperating Broker a total cash fee of:  3.000 % of the sales price.

The cash fees will be paid in Potter/Randall County, Texas. Seller authorizes the title company to pay the brokers from the Seller's proceeds at closing.

NOTICE: Chapter 62, Texas Property Code, authorizes a broker to secure an earned commission with a lien against the Property.

C. The parties may not amend this Paragraph 9 without the written consent of the brokers affected by the amendment.

10. CLOSING:

A. The date of the closing of the sale (closing date) will be on or before the later of:

- (1)  \_\_\_\_\_ days after the expiration of the feasibility period.
 October 25, 2019 (specific date).
(2) 7 days after objections made under Paragraph 6D have been cured or waived.

B. If either party fails to close by the closing date, the non-defaulting party may exercise the remedies in Paragraph 15.

C. At closing, Seller will execute and deliver to Buyer, at Seller's expense, a  general  special warranty deed. The deed must include a vendor's lien if any part of the sales price is financed. The deed must convey good and indefeasible title to the Property and show no exceptions other than those permitted under Paragraph 6 or other provisions of this contract. Seller must convey the Property:

- (1) with no liens, assessments, or Uniform Commercial Code or other security interests against the Property which will not be satisfied out of the sales price, unless securing loans Buyer assumes;
(2) without any assumed loans in default; and
(3) with no persons in possession of any part of the Property as lessees, tenants at sufferance, or trespassers except tenants under the written leases assigned to Buyer under this contract.

D. At closing, Seller, at Seller's expense, will also deliver to Buyer:

- (1) tax statements showing no delinquent taxes on the Property;
(2) a bill of sale with warranties to title conveying title, free and clear of all liens, to any personal property defined as part of the Property in Paragraph 2 or sold under this contract;
(3) an assignment of all leases to or on the Property;
(4) to the extent that the following items are assignable, an assignment to Buyer of the following items as they relate to the Property or its operations:
(a) licenses and permits;
(b) service, utility, maintenance, management, and other contracts; and
(c) warranties and guaranties;
(5) a rent roll current on the day of the closing certified by Seller as true and correct;
(6) evidence that the person executing this contract is legally capable and authorized to bind Seller;
(7) an affidavit acceptable to the title company stating that Seller is not a foreign person or, if Seller is a foreign person, a written authorization for the title company to: (i) withhold from Seller's proceeds an amount sufficient to comply with applicable tax law; and (ii) deliver the amount to the Internal Revenue Service together with appropriate tax forms; and
(8) any notices, statements, certificates, affidavits, releases, and other documents required by this contract, the commitment, or law necessary for the closing of the sale and the issuance of the title policy, all of which must be completed and executed by Seller as necessary.

E. At closing, Buyer will:

- (1) pay the sales price in good funds acceptable to the title company;

Commercial Contract - Improved Property concerning 601 S Western St, Amarillo, TX 79106-8559

- (2) deliver evidence that the person executing this contract is legally capable and authorized to bind Buyer;
- (3) sign and send to each tenant in the Property a written statement that:
  - (a) acknowledges Buyer has received and is responsible for the tenant's security deposit; and
  - (b) specifies the exact dollar amount of the security deposit;
- (4) sign an assumption of all leases then in effect; and
- (5) execute and deliver any notices, statements, certificates, or other documents required by this contract or law necessary to close the sale.

F. Unless the parties agree otherwise, the closing documents will be as found in the basic forms in the current edition of the State Bar of Texas Real Estate Forms Manual without any additional clauses.

**11. POSSESSION:** Seller will deliver possession of the Property to Buyer upon closing and funding of this sale in its present condition with any repairs Seller is obligated to complete under this contract, ordinary wear and tear excepted. Any possession by Buyer before closing or by Seller after closing that is not authorized by a separate written lease agreement is a landlord-tenant at sufferance relationship between the parties.

**12. SPECIAL PROVISIONS:** The following special provisions apply and will control in the event of a conflict with other provisions of this contract. *(If special provisions are contained in an Addendum, identify the Addendum here and reference the Addendum in Paragraph 22D.)*

**13. SALES EXPENSES:**

- A. Seller's Expenses: Seller will pay for the following at or before closing:
- (1) releases of existing liens, other than those liens assumed by Buyer, including prepayment penalties and recording fees;
  - (2) release of Seller's loan liability, if applicable;
  - (3) tax statements or certificates;
  - (4) preparation of the deed and any bill of sale;
  - (5) one-half of any escrow fee;
  - (6) costs to record any documents to cure title objections that Seller must cure; and
  - (7) other expenses that Seller will pay under other provisions of this contract.
- B. Buyer's Expenses: Buyer will pay for the following at or before closing:
- (1) all loan expenses and fees;
  - (2) preparation fees of any deed of trust;
  - (3) recording fees for the deed and any deed of trust;
  - (4) premiums for flood and hazard insurance as may be required by Buyer's lender;
  - (5) one-half of any escrow fee; and
  - (6) other expenses that Buyer will pay under other provisions of this contract.

**14. PRORATIONS:**

- A. Prorations:
- (1) Interest on any assumed loan, taxes, rents, and any expense reimbursements from tenants will be prorated through the closing date.

(TXR-1801) 4-1-18

Initialed for Identification by Seller \_\_\_\_\_ and Buyer 

Page 8 of 14

Commercial Contract - Improved Property concerning 601 S Western St, Amarillo, TX 79106-8559

(2) If the amount of ad valorem taxes for the year in which the sale closes is not available on the closing date, taxes will be prorated on the basis of taxes assessed in the previous year. If the taxes for the year in which the sale closes vary from the amount prorated at closing, the parties will adjust the prorations when the tax statements for the year in which the sale closes become available. This Paragraph 14A(2) survives closing.

(3) If Buyer assumes a loan or is taking the Property subject to an existing lien, Seller will transfer all reserve deposits held by the lender for the payment of taxes, insurance premiums, and other charges to Buyer at closing and Buyer will reimburse such amounts to Seller by an appropriate adjustment at closing.

B. Rollback Taxes: If Seller's use or change in use of the Property before closing results in the assessment of additional taxes, penalties, or interest (assessments) for periods before closing, the assessments will be the obligation of Seller. If this sale or Buyer's use of the Property after closing results in additional assessments for periods before closing, the assessments will be the obligation of Buyer. This Paragraph 14B survives closing.

C. Rent and Security Deposits: At closing, Seller will tender to Buyer all security deposits and the following advance payments received by Seller for periods after closing: prepaid expenses, advance rental payments, and other advance payments paid by tenants. Rents prorated to one party but received by the other party will be remitted by the recipient to the party to whom it was prorated within 5 days after the rent is received. This Paragraph 14C survives closing.

**15. DEFAULT:**

A. If Buyer fails to comply with this contract, Buyer is in default and Seller, as Seller's sole remedy(ies), may terminate this contract and receive the earnest money, as liquidated damages for Buyer's failure except for any damages resulting from Buyer's inspections, studies or assessments in accordance with Paragraph 7C(4) which Seller may pursue, or  
(Check if applicable)

enforce specific performance, or seek such other relief as may be provided by law.

B. If, without fault, Seller is unable within the time allowed to deliver the estoppel certificates, survey or the commitment, Buyer may:

- (1) terminate this contract and receive the earnest money, less any independent consideration under Paragraph 7B(1), as liquidated damages and as Buyer's sole remedy; or
- (2) extend the time for performance up to 15 days and the closing will be extended as necessary.

C. Except as provided in Paragraph 15B, if Seller fails to comply with this contract, Seller is in default and Buyer may:

- (1) terminate this contract and receive the earnest money, less any independent consideration under Paragraph 7B(1), as liquidated damages and as Buyer's sole remedy; or
- (2) enforce specific performance, or seek such other relief as may be provided by law, or both.

**16. CASUALTY LOSS AND CONDEMNATION:**

A. If any part of the Property is damaged or destroyed by fire or other casualty after the effective date, Seller must restore the Property to its previous condition as soon as reasonably possible and not later than the closing date. If, without fault, Seller is unable to do so, Buyer may:

- (1) terminate this contract and the earnest money, less any independent consideration under Paragraph 7B(1), will be refunded to Buyer;
- (2) extend the time for performance up to 15 days and closing will be extended as necessary; or
- (3) accept at closing: (i) the Property in its damaged condition; (ii) an assignment of any insurance proceeds Seller is entitled to receive along with the insurer's consent to the assignment; and (iii) a credit to the sales price in the amount of any unpaid deductible under the policy for the loss.

Commercial Contract - Improved Property concerning 601 S Western St, Amarillo, TX 79106-8559

- B. If before closing, condemnation proceedings are commenced against any part of the Property, Buyer may:
- (1) terminate this contract by providing written notice to Seller within 15 days after Buyer is advised of the condemnation proceedings and the earnest money, less any independent consideration under Paragraph 7B(1), will be refunded to Buyer; or
  - (2) appear and defend the condemnation proceedings and any award will, at Buyer's election, belong to: (a) Seller and the sales price will be reduced by the same amount; or (b) Buyer and the sales price will not be reduced.

**17. ATTORNEY'S FEES:** If Buyer, Seller, any broker, or the title company is a prevailing party in any legal proceeding brought under or with relation to this contract or this transaction, such party is entitled to recover from the non-prevailing parties all costs of such proceeding and reasonable attorney's fees. This Paragraph 17 survives termination of this contract.

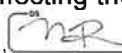
**18. ESCROW:**

- A. At closing, the earnest money will be applied first to any cash down payment, then to Buyer's closing costs, and any excess will be refunded to Buyer. If no closing occurs, the title company may require payment of unpaid expenses incurred on behalf of the parties and a written release of liability of the title company from all parties.
- B. If one party makes written demand for the earnest money, the title company will give notice of the demand by providing to the other party a copy of the demand. If the title company does not receive written objection to the demand from the other party within 15 days after the date the title company sent the demand to the other party, the title company may disburse the earnest money to the party making demand, reduced by the amount of unpaid expenses incurred on behalf of the party receiving the earnest money and the title company may pay the same to the creditors.
- C. The title company will deduct any independent consideration under Paragraph 7B(1) before disbursing any earnest money to Buyer and will pay the independent consideration to Seller.
- D. If the title company complies with this Paragraph 18, each party hereby releases the title company from all claims related to the disbursement of the earnest money.
- E. Notices under this Paragraph 18 must be sent by certified mail, return receipt requested. Notices to the title company are effective upon receipt by the title company.
- F. Any party who wrongfully fails or refuses to sign a release acceptable to the title company within 7 days after receipt of the request will be liable to the other party for: (i) damages; (ii) the earnest money; (iii) reasonable attorney's fees; and (iv) all costs of suit.
- G.  Seller  Buyer intend(s) to complete this transaction as a part of an exchange of like-kind properties in accordance with Section 1031 of the Internal Revenue Code, as amended. All expenses in connection with the contemplated exchange will be paid by the exchanging party. The other party will not incur any expense or liability with respect to the exchange. The parties agree to cooperate fully and in good faith to arrange and consummate the exchange so as to comply to the maximum extent feasible with the provisions of Section 1031 of the Internal Revenue Code. The other provisions of this contract will not be affected in the event the contemplated exchange fails to occur.

**19. MATERIAL FACTS:** To the best of Seller's knowledge and belief: *(Check only one box.)*

- A. Seller is not aware of any material defects to the Property except as stated in the attached Commercial Property Condition Statement (TXR-1408).
- B. Except as otherwise provided in this contract, Seller is not aware of:
- (1) any subsurface: structures, pits, waste, springs, or improvements;
  - (2) any pending or threatened litigation, condemnation, or assessment affecting the Property;

(TXR-1801) 4-1-18

Initialed for Identification by Seller \_\_\_\_\_ and Buyer  

Page 10 of 14

Commercial Contract - Improved Property concerning 601 S Western St, Amarillo, TX 79106-8559

- (3) any environmental hazards or conditions that materially affect the Property;
- (4) whether the Property is or has been used for the storage or disposal of hazardous materials or toxic waste, a dump site or landfill, or any underground tanks or containers;
- (5) whether radon, asbestos containing materials, urea-formaldehyde foam insulation, lead-based paint, toxic mold (to the extent that it adversely affects the health of ordinary occupants), or other pollutants or contaminants of any nature now exist or ever existed on the Property;
- (6) any wetlands, as defined by federal or state law or regulation, on the Property;
- (7) any threatened or endangered species or their habitat on the Property;
- (8) any present or past infestation of wood-destroying insects in the Property's improvements;
- (9) any contemplated material changes to the Property or surrounding area that would materially and detrimentally affect the ordinary use of the Property;
- (10) any material physical defects in the improvements on the Property; or
- (11) any condition on the Property that violates any law or ordinance.

*(Describe any exceptions to (1)-(11) in Paragraph 12 or an addendum.)*

**20. NOTICES:** All notices between the parties under this contract must be in writing and are effective when hand-delivered, mailed by certified mail return receipt requested, or sent by facsimile transmission to the parties addresses or facsimile numbers stated in Paragraph 1. The parties will send copies of any notices to the broker representing the party to whom the notices are sent.

- A. Seller also consents to receive any notices by e-mail at Seller's e-mail address stated in Paragraph 1.
- B. Buyer also consents to receive any notices by e-mail at Buyer's e-mail address stated in Paragraph 1.

**21. DISPUTE RESOLUTION:** The parties agree to negotiate in good faith in an effort to resolve any dispute related to this contract that may arise. If the dispute cannot be resolved by negotiation, the parties will submit the dispute to mediation before resorting to arbitration or litigation and will equally share the costs of a mutually acceptable mediator. This paragraph survives termination of this contract. This paragraph does not preclude a party from seeking equitable relief from a court of competent jurisdiction.

**22. AGREEMENT OF THE PARTIES:**

- A. This contract is binding on the parties, their heirs, executors, representatives, successors, and permitted assigns. This contract is to be construed in accordance with the laws of the State of Texas. If any term or condition of this contract shall be held to be invalid or unenforceable, the remainder of this contract shall not be affected thereby.
- B. This contract contains the entire agreement of the parties and may not be changed except in writing.
- C. If this contract is executed in a number of identical counterparts, each counterpart is an original and all counterparts, collectively, constitute one agreement.

D. Addenda which are part of this contract are: *(Check all that apply.)*

- (1) Property Description Exhibit identified in Paragraph 2;
- (2) Commercial Contract Condominium Addendum (TXR-1930) or (TXR-1946);
- (3) Commercial Contract Financing Addendum (TXR-1931);
- (4) Commercial Property Condition Statement (TXR-1408);
- (5) Commercial Contract Addendum for Special Provisions (TXR-1940);
- (6) Addendum for Seller's Disclosure of Information on Lead-Based Paint and Lead-Based Paint Hazards (TXR-1906);
- (7) Notice to Purchaser of Real Property in a Water District (MUD);
- (8) Addendum for Coastal Area Property (TXR-1915);
- (9) Addendum for Property Located Seaward of the Gulf Intracoastal Waterway (TXR-1916);
- (10) Information About Brokerage Services (TXR-2501); and
- (11) Information About Mineral Clauses in Contract Forms (TXR-2509); and
- (12) **Wire Fraud Notice**

Commercial Contract - Improved Property concerning 601 S Western St, Amarillo, TX 79106-8559

(Note: Counsel for Texas REALTORS® has determined that any of the foregoing addenda which are promulgated by the Texas Real Estate Commission (TREC) or published by Texas REALTORS® are appropriate for use with this form.)

E. Buyer  may  may not assign this contract. If Buyer assigns this contract, Buyer will be relieved of any future liability under this contract only if the assignee assumes, in writing, all of Buyer's obligations under this contract.

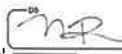
**23. TIME:** Time is of the essence in this contract. The parties require strict compliance with the times for performance. If the last day to perform under a provision of this contract falls on a Saturday, Sunday, or legal holiday, the time for performance is extended until the end of the next day which is not a Saturday, Sunday, or legal holiday.

**24. EFFECTIVE DATE:** The effective date of this contract for the purpose of performance of all obligations is the date the title company receipts this contract after all parties execute this contract.

**25. ADDITIONAL NOTICES:**

- A. Buyer should have an abstract covering the Property examined by an attorney of Buyer's selection, or Buyer should be furnished with or obtain a title policy.
- B. If the Property is situated in a utility or other statutorily created district providing water, sewer, drainage, or flood control facilities and services, Chapter 49, Texas Water Code, requires Seller to deliver and Buyer to sign the statutory notice relating to the tax rate, bonded indebtedness, or standby fees of the district before final execution of this contract.
- C. Notice Required by §13.257, Water Code: "The real property, described below, that you are about to purchase may be located in a certificated water or sewer service area, which is authorized by law to provide water or sewer service to the properties in the certificated area. If your property is located in a certificated area there may be special costs or charges that you will be required to pay before you can receive water or sewer service. There may be a period required to construct lines or other facilities necessary to provide water or sewer service to your property. You are advised to determine if the property is in a certificated area and contact the utility service provider to determine the cost that you will be required to pay and the period, if any, that is required to provide water or sewer service to your property. The undersigned purchaser hereby acknowledges receipt of the foregoing notice at or before the execution of a binding contract for the purchase of the real property described in the notice or at closing of purchase of the real property." The real property is described in Paragraph 2 of this contract.
- D. If the Property adjoins or shares a common boundary with the tidally influenced submerged lands of the state, §33.135, Texas Natural Resources Code, requires a notice regarding coastal area property to be included as part of this contract (*the Addendum for Coastal Area Property (TXR-1915) may be used*).
- E. If the Property is located seaward of the Gulf Intracoastal Waterway, §61.025, Texas Natural Resources Code, requires a notice regarding the seaward location of the Property to be included as part of this contract (*the Addendum for Property Located Seaward of the Gulf Intracoastal Waterway (TXR-1916) may be used*).
- F. If the Property is located outside the limits of a municipality, the Property may now or later be included in the extra-territorial jurisdiction (ETJ) of a municipality and may now or later be subject to annexation by the municipality. Each municipality maintains a map that depicts its boundaries and ETJ. To determine if the Property is located within a municipality's ETJ, Buyer should contact all municipalities located in the general proximity of the Property for further information.
- G. If apartments or other residential units are on the Property and the units were built before 1978, federal law requires a lead-based paint and hazard disclosure statement to be made part of this contract (*the Addendum for Seller's Disclosure of Information on Lead-Based Paint and Lead-Based Paint Hazards (TXR-1906) may be used*).

(TXR-1801) 4-1-18

Initialed for Identification by Seller \_\_\_\_\_ and Buyer  

Page 12 of 14

Commercial Contract - Improved Property concerning 601 S Western St, Amarillo, TX 79106-8559

- H. Section 1958.154, Occupations Code requires Seller to provide Buyer a copy of any mold remediation certificate issued for the Property during the 5 years preceding the date the Seller sells the Property.
- I. Brokers are not qualified to perform property inspections, surveys, engineering studies, environmental assessments, or inspections to determine compliance with zoning, governmental regulations, or laws. Buyer should seek experts to perform such services. Buyer should review local building codes, ordinances and other applicable laws to determine their effect on the Property. Selection of experts, inspectors, and repairmen is the responsibility of Buyer and not the brokers. Brokers are not qualified to determine the credit worthiness of the parties.
- J. NOTICE OF WATER LEVEL FLUCTUATIONS: If the Property adjoins an impoundment of water, including a reservoir or lake, constructed and maintained under Chapter 11, Water Code, that has a storage capacity of at least 5,000 acre-feet at the impoundment's normal operating level, Seller hereby notifies Buyer: "The water level of the impoundment of water adjoining the Property fluctuates for various reasons, including as a result of: (1) an entity lawfully exercising its right to use the water stored in the impoundment; or (2) drought or flood conditions."
- K. LICENSE HOLDER DISCLOSURE: Texas law requires a real estate license holder who is a party to a transaction or acting on behalf of a spouse, parent, child, business entity in which the license holder owns more than 10%, or a trust for which the license holder acts as a trustee or of which the license holder or the license holder's spouse, parent or child is a beneficiary, to notify the other party in writing before entering into a contract of sale. Disclose if applicable: \_\_\_\_\_.

**26. CONTRACT AS OFFER:** The execution of this contract by the first party constitutes an offer to buy or sell the Property. Unless the other party accepts the offer by 5:00 p.m., in the time zone in which the Property is located, on \_\_\_\_\_, the offer will lapse and become null and void.

**READ THIS CONTRACT CAREFULLY. The brokers and agents make no representation or recommendation as to the legal sufficiency, legal effect, or tax consequences of this document or transaction. CONSULT your attorney BEFORE signing.**

Seller: City of Amarillo

Buyer: Dustin Roberts

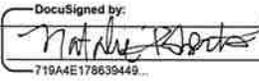
\_\_\_\_\_

Natalie Roberts

By: \_\_\_\_\_  
By (signature): \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
By (signature):  \_\_\_\_\_ 9/16/2019  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
By (signature): \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
By (signature):  \_\_\_\_\_ 9/16/2019  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_

Commercial Contract - Improved Property concerning 601 S Western St, Amarillo, TX 79106-8559

**AGREEMENT BETWEEN BROKERS**

*(use only if Paragraph 9B(1) is effective)*

Principal Broker agrees to pay Coldwell Banker First EquityRealtors® (Cooperating Broker) a fee when the Principal Broker's fee is received. The fee to be paid to Cooperating Broker will be:

- \$ \_\_\_\_\_, or
- 3.000** % of the sales price, or
- \_\_\_\_\_ % of the Principal Broker's fee.

The title company is authorized and directed to pay Cooperating Broker from Principal Broker's fee at closing. This Agreement Between Brokers supersedes any prior offers and agreements for compensation between brokers.

Principal Broker: Gaut Whittenburg Emerson

Cooperating Broker: Coldwell Banker First Equity, Realtors®

By: Aaron Emerson

By: Debbie Duncan

**ATTORNEYS**

Seller's attorney: \_\_\_\_\_

Buyer's attorney: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Phone & Fax: \_\_\_\_\_

Phone & Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

E-mail: \_\_\_\_\_

Seller's attorney requests copies of documents, notices, and other information:

- the title company sends to Seller.
- Buyer sends to Seller.

Buyer's attorney requests copies of documents, notices, and other information:

- the title company sends to Buyer.
- Seller sends to Buyer.

**ESCROW RECEIPT**

The title company acknowledges receipt of:

- A. the contract on this day \_\_\_\_\_ (effective date);
- B. earnest money in the amount of \$ \_\_\_\_\_ in the form of \_\_\_\_\_ on \_\_\_\_\_.

Title company: \_\_\_\_\_

Address: \_\_\_\_\_

By: \_\_\_\_\_

Phone & Fax: \_\_\_\_\_

Assigned file number (GF#): \_\_\_\_\_

E-mail: \_\_\_\_\_

11/2/2015



### Information About Brokerage Services

Texas law requires all real estate licensees to give the following information about brokerage services to prospective buyers, tenants, sellers and landlords.

**TYPES OF REAL ESTATE LICENSE HOLDERS:**

- A **BROKER** is responsible for all brokerage activities, including acts performed by sales agents sponsored by the broker.
- A **SALES AGENT** must be sponsored by a broker and works with clients on behalf of the broker.

**A BROKER'S MINIMUM DUTIES REQUIRED BY LAW (A client is the person or party that the broker represents):**

- Put the interests of the client above all others, including the broker's own interests;
- Inform the client of any material information about the property or transaction received by the broker;
- Answer the client's questions and present any offer to or counter-offer from the client; and
- Treat all parties to a real estate transaction honestly and fairly.

**A LICENSE HOLDER CAN REPRESENT A PARTY IN A REAL ESTATE TRANSACTION:**

**AS AGENT FOR OWNER (SELLER/LANDLORD):** The broker becomes the property owner's agent through an agreement with the owner, usually in a written listing to sell or property management agreement. An owner's agent must perform the broker's minimum duties above and must inform the owner of any material information about the property or transaction known by the agent, including information disclosed to the agent or subagent by the buyer or buyer's agent.

**AS AGENT FOR BUYER/TENANT:** The broker becomes the buyer/tenant's agent by agreeing to represent the buyer, usually through a written representation agreement. A buyer's agent must perform the broker's minimum duties above and must inform the buyer of any material information about the property or transaction known by the agent, including information disclosed to the agent by the seller or seller's agent.

**AS AGENT FOR BOTH - INTERMEDIARY:** To act as an intermediary between the parties the broker must first obtain the written agreement of each party to the transaction. The written agreement must state who will pay the broker and, in conspicuous bold or underlined print, set forth the broker's obligations as an intermediary. A broker who acts as an intermediary:

- Must treat all parties to the transaction impartially and fairly;
- May, with the parties' written consent, appoint a different license holder associated with the broker to each party (owner and buyer) to communicate with, provide opinions and advice to, and carry out the instructions of each party to the transaction.
- Must not, unless specifically authorized in writing to do so by the party, disclose:
  - o that the owner will accept a price less than the written asking price;
  - o that the buyer/tenant will pay a price greater than the price submitted in a written offer; and
  - o any confidential information or any other information that a party specifically instructs the broker in writing not to disclose, unless required to do so by law.

**AS SUBAGENT:** A license holder acts as a subagent when aiding a buyer in a transaction without an agreement to represent the buyer. A subagent can assist the buyer but does not represent the buyer and must place the interests of the owner first.

**TO AVOID DISPUTES, ALL AGREEMENTS BETWEEN YOU AND A BROKER SHOULD BE IN WRITING AND CLEARLY ESTABLISH:**

- The broker's duties and responsibilities to you, and your obligations under the representation agreement.
- Who will pay the broker for services provided to you, when payment will be made and how the payment will be calculated.

**LICENSE HOLDER CONTACT INFORMATION:** This notice is being provided for information purposes. It does not create an obligation for you to use the broker's services. Please acknowledge receipt of this notice below and retain a copy for your records.

Licensed Broker /Broker Firm Name or Primary Assumed Business Name	License No.	Email	Phone
Designated Broker of Firm	License No.	Email	Phone
Licensed Supervisor of Sales Agent/ Associate	License No.	Email	Phone
Sales Agent/Associate's Name	License No.	Email	Phone
		9/16/2019	9/16/2019
Buyer/Tenant/Seller/Landlord Initials		Date	

Regulated by the Texas Real Estate Commission

TXR-2501  
Coldwell Banker First Equity, 5701 Time Square Blvd., Suite 190 Amarillo TX 79119  
Debbie Duncan

Information available at [www.trec.texas.gov](http://www.trec.texas.gov)

IABS 1-0 Date

601 S. Western

Phone: (806)679-7711 Fax: (806)356-4077  
Produced with zipForm® by zipLogix 18070 Fifteen Mile Road, Fraser, Michigan 48026 [www.zipLogix.com](http://www.zipLogix.com)



### COMMERCIAL CONTRACT FINANCING ADDENDUM

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#### ADDENDUM TO COMMERCIAL CONTRACT BETWEEN THE UNDERSIGNED PARTIES CONCERNING THE PROPERTY AT

**601 S Western St, Amarillo, TX 79106-8559**

The portion of the Sales Price not payable in cash will be paid as follows: *(Check all that apply.)*

A. THIRD PARTY FINANCING:

- (1) The contract is contingent upon Buyer obtaining a third party loan(s) secured by the Property in the amount of \$ 136,000.00 for not less than 15 years with the initial interest rate not to exceed 6.000 % per annum and payments calculated on an amortization period of no less than 15 years.
- (2) Buyer will apply for the third party loan(s) described in Paragraph A(1) promptly after the effective date. If Buyer cannot obtain the loan(s), Buyer may give Seller written notice within 7 days after the effective date and the contract will terminate and the earnest money, less any independent consideration under Paragraph 7B(1) of the contract, will be refunded to Buyer. **If Buyer does not give such notice within the time required, this contract will no longer be subject to the contingency described in this Paragraph A.**
- (3) Each note to be executed under this addendum is to be secured by vendor's and deed of trust liens.

B. ASSUMPTION:

- (1) Buyer will assume the unpaid principal balance of the existing promissory note secured by the Property payable to \_\_\_\_\_ dated \_\_\_\_\_ which balance at closing will be \$ \_\_\_\_\_.
- (2) Buyer's initial payment will be the first payment due after closing. Buyer's assumption of the existing note includes all obligations imposed by the deed of trust securing the note, recorded in \_\_\_\_\_ (recording reference) in the real property records of the county where the Property is located.
- (3) If the unpaid principal balance of the assumed loan as of the date of closing varies from the loan balance stated in Paragraph B(1), the cash payable at closing will be adjusted by the net amount of any variance; provided, if the total principal balance of the assumed loan varies in an amount greater than \$ \_\_\_\_\_ at closing, either party may terminate this contract and the earnest money will be refunded to Buyer unless either party elects to eliminate the excess in the variance by an appropriate adjustment at closing.
- (4) Buyer may terminate the contract and the earnest money, less any independent consideration under Paragraph 7B(1) of the contract, will be refunded to Buyer if the note holder on assumption requires:
  - (a) Buyer to pay an assumption fee in excess of \$ \_\_\_\_\_ and Seller declines to pay such excess;
  - (b) an increase in the interest rate to more than \_\_\_\_\_ %; or
  - (c) any other modification of the loan documents.
- (5) Unless Seller is released of liability on any assumed note, Seller requires a vendor's lien and deed of trust to secure assumption, which will be automatically released on execution and delivery of a release by the note holder.

Commercial Contract Financing Addendum concerning 601 S Western St, Amarillo, TX 79106-8559

(6) If assumption approval is required by the note holder, Buyer will apply for assumption approval within \_\_\_\_\_ days after the effective date of the contract and will make every reasonable effort to obtain assumption approval. If Buyer cannot obtain assumption approval, Buyer may give Seller written notice within \_\_\_\_\_ days after the effective date and the contract will terminate and the earnest money, less any independent consideration under Paragraph 7B(1) of the contract, will be refunded to Buyer. **If Buyer does not give such notice within the time required and Buyer does not close because Buyer is not able to assume the existing note, Buyer will be in default.**

C. SELLER FINANCING:

(1) At closing, Buyer will execute and deliver a promissory note (the note) from Buyer to Seller in the amount of \$ \_\_\_\_\_, bearing \_\_\_\_\_ % interest per annum. Matured, unpaid amounts will bear interest at the maximum rate of interest allowed by law.

(2) The note will be payable as follows:

(a) In one payment, due \_\_\_\_\_ after the date of the note, with interest payable:  (i) monthly  (ii) \_\_\_\_\_

(b) In installments of \$ \_\_\_\_\_  including interest  plus interest beginning \_\_\_\_\_ after the date of the note and continuing at  monthly  \_\_\_\_\_ intervals thereafter for \_\_\_\_\_ when the entire balance of the note will be due and payable.

(c) Interest only in  monthly  \_\_\_\_\_ installments for the first \_\_\_\_\_ years and thereafter in installments of \$ \_\_\_\_\_  including interest  plus interest beginning \_\_\_\_\_ after the date of the note and continuing at  monthly  \_\_\_\_\_ intervals thereafter for \_\_\_\_\_ when the entire balance of the note will be due and payable.

(3) The note will be secured by vendor's and deed of trust liens and an assignment of leases payable at the placed designated by Seller.

(4) The note will provide that if Buyer fails to timely pay an installment within 10 days after the installment is due, Buyer will pay a late fee equal to 5% of the installment not paid.

(5) The note  will  will not provide for liability (personal or corporate) against the maker in the event of default.

(6) The note may be prepaid in whole or in part at any time without penalty. Any prepayments are to be applied to the payment of the installments of principal last maturing and interest will immediately cease on the prepaid principal.

(7) The lien securing payment of the note will be inferior to any lien securing any superior note described in this addendum. If an owner's policy of title insurance is furnished, Buyer, at Buyer's expense, will furnish Seller with a mortgagee title policy in the amount of the note at closing.

(8) If all or any part of the Property is sold or conveyed without Seller's prior written consent, Seller, at Seller's option, may declare the outstanding principal balance of the note, plus accrued interest, immediately due and payable. Any of the following is not a sale or conveyance of the Property:

- (a) the creation of a subordinate lien;
- (b) a sale under a subordinate lien;
- (c) a deed under threat or order of condemnation;
- (d) a conveyance solely between the parties; or
- (e) the passage of title by reason of death of a maker or operation of law.

Commercial Contract Financing Addendum concerning 601 S Western St, Amarillo, TX 79106-8559

- (9) Deposits for Taxes and Insurance: Together with the principal and interest installments, Buyer  will  will not deposit with Seller a pro rata part of the estimated annual ad valorem taxes on the Property and a pro rata part of the estimated annual insurance premiums for the improvements on the Property.
  - (a) If Buyer deposits taxes and insurance deposits with Seller, Buyer agrees that the taxes and insurance deposits are only estimates and may be insufficient to pay total taxes and insurance premiums. Buyer agrees to pay any deficiency within 30 days after Seller notifies Buyer of any deficiency. Buyer's failure to pay the deficiency is a default under the deed of trust.
  - (b) If any superior lien holder on the Property collects payments for taxes and insurance, any requirement to deposit taxes and insurance deposits with Seller under this addendum is inoperative so long as payments are being made to the superior lien holder.
- (10) Any event that constitutes a default under any superior lien constitutes a default under the deed of trust securing the note.
- (11) The note will include a provision for reasonable attorney's fees for any collection action.
- (12) Unless the parties agree otherwise, the form of the note and loan documents will be as found in the current edition of the State Bar of Texas Real Estate Forms Manual without any additional clauses.

D. CREDIT APPROVAL ON ASSUMPTION OR SELLER FINANCING:

- (1) To establish Buyer's creditworthiness for assumption approval or seller financing, Buyer will deliver to Seller the following information (Buyer's documentation) within \_\_\_\_\_ days after the effective date of the contract:
  - (a) verification of employment, including salary;
  - (b) verification of funds on deposit in financial institutions;
  - (c) current financial statement;
  - (d) credit report;
  - (e) tax returns for the following years \_\_\_\_\_;
  - (f) \_\_\_\_\_;
- (2) If Buyer does not timely deliver Buyer's documentation or Seller determines, in Seller's sole discretion, that Buyer's creditworthiness is not acceptable, Seller may terminate the contract by giving written notice to Buyer not later than \_\_\_\_\_ days after the date Buyer must deliver Buyer's documentation under Paragraph D(1) and the earnest money, less any independent consideration under Paragraph 7B(1) of the contract, will be refunded to Buyer. If Seller does not timely terminate the contract under this paragraph, Seller will be deemed to have accepted Buyer's credit.

E. SPECIAL PROVISIONS:

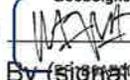
Commercial Contract Financing Addendum concerning 601 S Western St, Amarillo, TX 79106-8559

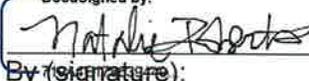
**Seller: City of Amarillo** \_\_\_\_\_

By: \_\_\_\_\_  
By (signature): \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
By (signature): \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**Dustin Roberts**  
**Buyer: Natalie Roberts** \_\_\_\_\_

DocuSigned by:  
By:  \_\_\_\_\_  
By (signature): \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_

DocuSigned by:  
By:  \_\_\_\_\_  
By (signature): \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_

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# Amarillo City Council Agenda Transmittal Memo



<b>Meeting Date</b>	September 24, 2019	<b>Council Priority</b>	N/A
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<b>Department</b>	Utility Billing & Solid Waste
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## Agenda Caption

Award – AT&T  
inContact SaaS - \$352,188.00

Renew the AT&T contract for inContact’s Cloud-based call center software.

## Agenda Item Summary

This purchase renews the AT&T Network Integration contract that provides inContact’s Software-as-a-Service (SaaS) for the Utility Billing department. Citizens call into this solution for account inquiries and services. In addition, a change order is included to add the Solid Waste operation.

## Requested Action

Approval of award to AT&T in the amount of \$352,188.00 over a 36-month term.

## Funding Summary

Utility Billing – 52100.68620, estimated monthly fee \$9,055.50  
Solid Waste – 1731.62000, estimated monthly fee \$727.50

## Community Engagement Summary

N/A

## Staff Recommendation

Staff recommends approval of award.

Bid No. 6574 AT&T/IN CONTACT SAAS  
Opened 4:00 p.m. August 27, 2019

To be awarded as one lot	AT&T
Line 1 Contract renewal for Utility Billing, per specifications 36 ea	
Unit Price	\$9,055.500
Extended Price	325,998.00
Line 2 Contract change order to add Solid Waste, per specifications 36 ea	
Unit Price	\$727.500
Extended Price	26,190.00
Bid Total	352,188.00 ✓
Award by Vendor	352,188.00

P



# Amarillo City Council Agenda Transmittal Memo



<b>Meeting Date</b>	September 24, 2019	<b>Council Priority</b>	N/A
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<b>Department</b>	Information Technology
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## Agenda Caption

Award – Dell Financial Services  
Hardware Purchase -- \$349,941.00

Purchase a Dell Isilon A2000 storage array for added data portection and encryption.

## Agenda Item Summary

The purchase of Dell’s Isilon A2000 storage array will add enterprise-grade data protection, including ransomware and long-term data retention that is encrypted at rest.

## Requested Action

Approval of award to Dell Financial Services in the amount of \$349,941.00

## Funding Summary

Funding is available in Information Technology account 620064.17400.1040.

## Community Engagement Summary

N/A

## Staff Recommendation

Staff recommends approval of award.

Bid No. 6570 DELL ISILON STORAGE ARRAY  
Opened 4:00 p.m. September 12, 2019

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To be awarded as one lot DELL FINANCIAL SERVICES

---

Line 1 Isilon gen6 Year 1 payment, per specifications  
1 ea  
Unit Price \$69,988.200  
Extended Price 69,988.20

---

Line 2 Isilon gen6 Year 2 payment, per specifications  
1 ea  
Unit Price \$69,988.200  
Extended Price 69,988.20

---

Line 3 Isilon gen6 Year 3 payment, per specifications  
1 ea  
Unit Price \$69,988.200  
Extended Price 69,988.20

---

Line 4 Isilon gen6 Year 4 payment, per specifications  
1 ea  
Unit Price \$69,988.200  
Extended Price 69,988.20

---

Line 5 Isilon gen6 Year 5 payment, per specifications  
1 ea

---

Unit Price \$69,988.200

Extended Price

69,988.20

Bid Total

349,941.00

Award by Vendor

349,941.00

# Amarillo City Council

## Agenda Transmittal Memo



Meeting Date	9/24/2019	Council Priority	Infrastructure Initiative
Department	Capital Projects & Development Engineering		
Contact	Matthew Thomas, P.E., City Engineer <i>MHT 9/12/19</i>		

### Agenda Caption

CONSIDER APPROVAL—HILLSIDE TERRACE ESTATES UNIT 28 PARTICIPATION AGREEMENT  
PEGA Development. - \$344,226.83

### Agenda Item Summary

This item is to consider approval of the Hillside Terrace Estates Unit 28 Participation Agreement in the amount of \$344,226.83. This participation agreement provides for the construction of a 1,500 LF 20-inch water main extension from the intersection of Arden Road and Ellen Hope Road to the west side of TXDOT's Loop 335 right of way as part of the City's construction of the Arden Road arterial.

### Requested Action

Consider approval of the Hillside Terrace Estates Unit 28 Participation Agreement with PEGA Development -- \$344,226.83

### Funding Summary

Funding for this agreement is available in Water System Expansion Project Number 521400.17400.1040

### Community Engagement Summary

This project will have modest impact to the neighborhood. It will be constructed as part of a new residential development which is currently in an undeveloped area.

### Staff Recommendation

City Staff is recommending approval of the participation agreement.

PARTICIPATION AGREEMENT  
BETWEEN THE CITY OF AMARILLO  
AND PEGA DEVELOPMENT, LLC

This Participation Agreement ("Agreement") is made and entered into this \_\_\_ day of \_\_\_\_\_, 2019 by and between PEGA Development, LLC (hereinafter called "Developer"), and the City of Amarillo, Texas, a Texas Municipal corporation and home rule City of the State of Texas situated in Potter and Randall Counties, Texas (hereinafter called "City")

WHEREAS, the construction of Hillside Terrace Estates Unit 28 Paving, Drainage, Water and Sanitary Sewer must be constructed as herein described in Exhibits "A" and "B" attached and made a part of this Agreement (hereinafter called "Project") or there must be an agreement in place between "Developer" and the City securing the construction of the required improvements in coordination with the construction related to Hillside Terrace Estates Unit 28; and

WHEREAS, the City and "Developer" find it to be to their mutual advantage to enter into the Agreement regarding the construction of required improvements to the Hillside Terrace Estates Unit 28 in Amarillo, Randall County, Texas; and

WHEREAS, the City and "Developer" find it to be to their mutual advantage and desire to enter into an agreement concerning the construction of improvements as required by and in accordance with the Amarillo Municipal Code and all Development Policy Standards; and

WHEREAS, "Developer" has revenues available to fund the Project as herein agreed; and

WHEREAS, the City has current revenues available for this location programmed in the current Utilities Department Extensions and Improvements budget for Hillside Terrace Estates Unit 28 to participate in the cost of the public improvements.

WHEREAS, Texas Local Government Code §212.071, as amended, authorizes the City to participate in an amount not to exceed \$346,680.33 costs of construction of the public improvements related to the development without compliance with Chapter 252 of the Texas Local Government Code, as amended; and

NOW, THEREFORE, in consideration of the covenants, conditions, and promises contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, "Developer" does hereby agree that the Project shall be developed in accordance with the following provisions and conditions, in addition to other City ordinance requirements and other applicable governmental regulations:

1. Responsibility for Project: "Developer" will assume all responsibility for the Project management and administration including but not limited to construction contract administration, materials testing except as otherwise provided for herein, and the acquisition of applicable TXDOT

Utility Installation Request Permits. "Developer" will provide and pay for all design, plans, labor, materials, equipment, tools, construction equipment and machinery, utilities, transportation, and other facilities and services necessary for the proper completion of the Project in a first-class good and workmanlike manner, and in strict compliance with this Agreement and the project design approved by the City, using the highest degree of skill and attention normally exhibited by contractors on similar projects in Randall County, Texas.

2. Control of Project: "Developer" shall have full power over, and exclusive control of, the specific details of the Project and its development, subject only to the general limitations and obligations under this Agreement and applicable local, state and federal statutes and regulations. Nothing contained in this Agreement or in any related document shall be construed as making the City and "Developer" joint venture's or partners, nor shall "Developer" be or represent itself to be an employee or agent of the City. "Developer" acknowledges that the City shall in no way be responsible for the construction of the Project or any portion thereof.

3. City Inspection: City Inspectors will perform inspections on the Project during the construction phase. If the City Engineer determines that all work has been completed in conformance with City requirements, then the City Engineer shall give his approval for the work.

4. Affidavit of Payment: After completion and acceptance of all work, "Developer" must furnish to City an affidavit of all bills paid with respect to the completed work.

5. City's Payment: "Developer" shall provide written notice to the City that the improvements were constructed in compliance with the contract documents. On satisfaction of the conditions contained herein, and in consideration of the obligations incurred by "Developer" pursuant to this Agreement, the City agrees to participate in the funding of the Project and reimburse "Developer" not to exceed an amount of Three Hundred Forty-Four Thousand Two Hundred Twenty-Six and 83/100 Dollars (\$344,226.83) of the total contract cost of the Project, "Developer" acknowledges this amount represents less than 30 percent of the costs associated with the Project. City's payment to "Developer" for its share of the Project will be made within thirty (30) days from receipt of all documentation required herein and acceptance of the Project installation by the City Engineer. In no event will City reimburse "Developer" for use of "Developer's" staff or equipment.

6. Records: "Developer" shall maintain detailed and accurate records of all contracts, receipts and expenditures made or incurred in connection with the installation portion of the Project. The records shall be maintained for the term of the Project and for four (4) years following the completion date. As required by Texas Local Government Code § 212.074, "Developer's" books and other records related to the Project shall be available for inspection upon request by the City.

7. Indemnification/Insurance: **"DEVELOPER" AGREES TO DEFEND, INDEMNIFY AND HOLD CITY, ITS OFFICERS, AGENTS AND EMPLOYEES HARMLESS AGAINST ANY AND ALL CLAIMS, LAWSUITS, JUDGMENTS (INCLUDING REASONABLE ATTORNEY'S FEES AND INTEREST), COSTS AND EXPENSES FOR PERSONAL INJURY (INCLUDING DEATH), PROPERTY DAMAGE OR OTHER HARM FOR WHICH RECOVERY OF DAMAGES IS SOUGHT, SUFFERED BY ANY PERSON OR PERSONS,**

THAT MAY ARISE OUT OF OR BE OCCASIONED BY ANY NEGLIGENT ACT OR OMISSION OF "DEVELOPER", ITS OFFICERS, AGENTS, EMPLOYEES OR CONTRACTORS, AS A RESULT OF THIS AGREEMENT; EXCEPT THAT THE INDEMNITY PROVIDED FOR IN THIS PARAGRAPH SHALL NOT APPLY TO ANY LIABILITY RESULTING FROM THE NEGLIGENCE OF CITY, ITS OFFICERS, AGENTS, EMPLOYEES OR SEPARATE CONTRACTORS, AND IN THE EVENT OF JOINT AND CONCURRING NEGLIGENCE OR FAULT OF DEVELOPER AND CITY, RESPONSIBILITY AND INDEMNITY, IF ANY, SHALL BE APPORTIONED COMPARATIVELY IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS, WITHOUT, WAIVING ANY GOVERNMENTAL IMMUNITY AVAILABLE TO CITY AND WITHOUT WAIVING ANY DEFENSES OF THE PARTIES UNDER TEXAS LAW.

"Developer" shall provide insurance coverage in accordance with City's Certificate of Insurance Requirements attached hereto and made a part hereof.

The provisions of this paragraph are solely for the benefit of the parties hereto and are not intended to create or grant any rights, contractual or otherwise, to any other person or entity.

8. Warranty: In addition to constructing for completion of the public improvements the Developer or the contractor will, following written acceptance of all required public improvements by the City provide a one year warranty warranting the materials and workmanship related to the public improvements. This warranty shall be secured by a maintenance bond in the amount of 100% of the actual cost of the public improvements. The Bond will be subject to approval of the City Attorney.

9. Assignment: "Developer" rights and obligations under this Agreement are neither assignable nor delegable and "Developer" covenants not to assign its rights hereunder without the written consent of the City. Any attempted to assignment or delegation in violation of this paragraph shall be void.

10. Modification of Agreement: This Agreement may be modified or amended only by the mutual consent of the parties hereto.

11. Complete Agreement: This Agreement contains the complete and entire agreement between the parties respecting the matters addressed herein, and supersedes all prior negotiations, agreements, representations and understandings, if any, between the parties respecting such matters.

12. Notification: Except as may be otherwise specifically provided in this Agreement, all notices required or permitted hereunder shall be in writing, email or and mailed, postage prepaid, registered or certified mail, return receipt requested as follows:

If to "Developer":

PEGA Development, LLC  
Attn. Seth Williams  
P.O. Box 30206  
Amarillo, Texas 79120

If to City:

Matthew Thomas, PE, City Engineer  
City of Amarillo, Texas  
509 East 7th  
Amarillo, Texas 79101  
Email: matthew.thomas@amarillo.gov

13. Severability: Any clause, sentence, provision, paragraph or article of this Agreement held by a court of competent jurisdiction to be invalid, illegal or ineffective shall not impair, invalidate or nullify, the remainder of this Agreement, but the effect thereof shall be confined to the clause, sentence, provision, paragraph or article so held to be invalid, illegal or ineffective.

14. Jurisdiction: This Agreement shall be construed under the laws of the State of Texas and all obligations of the parties hereunder are performed in Potter County, Texas.

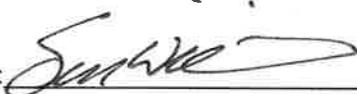
15. Venue: Venue for any cause of action arising in connection with this Agreement shall be in Potter County, Texas.

IN WITNESS WHEREOF, the City and "Developer" have made and executed this Agreement as of the day, month and year shown below to be effective as of the date that the last of the parties signs.

CITY OF AMARILLO

PEGA Development, LLC

By: \_\_\_\_\_  
Jared Miller, City Manager

By:  \_\_\_\_\_  
Seth Williams

Date: \_\_\_\_\_

Date: 9/6/2019 \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
Frances Hibbs, City Secretary

**Exhibit A**



Estimate: 149 20" Water Main COA

Bid Items

**Bid Item Totals**

Description	Quantity	Unit	Unit Cost	Total
01 20" Water Main	1354.4	LF	\$158.69	\$214,927.75
02 Upsize to 20" Water Main	145.5	LF	\$135.97	\$19,783.62
03 6" Water Main	12.0	LF	\$72.05	\$864.59
04 36" Casing	312.0	LF	\$117.58	\$36,685.00
05 20" Valve`	4.0	EA	\$13,344.42	\$53,377.68
06 6" Valve	2.0	EA	\$2,285.17	\$4,570.34
07 20" Cap	2.0	EA	\$424.80	\$849.60
08 6" Cap	1.0	EA		\$0.00
09 Hydrants	2.0	EA	\$2,567.84	\$5,135.68
10 Reducer	2.0	EA	\$795.83	\$1,591.67
11 Tees or Crosses	4.0	EA	\$1,610.23	\$6,440.90
<b>Total Estimate</b>				<b>\$344,226.83</b>

**Scope**

**Inclusions**

**Exclusions**

**Exhibit B**

# Construction Plans for Paving, Drainage, Water and Sanitary Sewer for HILLSIDE TERRACE ESTATES UNIT 28

Amarillo, Texas  
June 2019

**PUBLIC INFRASTRUCTURE QUANTITIES**

ITEM	QUANTITY	UNITS
<b>WATER DISTRIBUTION SYSTEM</b>		
6" C900	397	LF
8" C900 PVC	1639	LF
12" C900 PVC	306	LF
20" C900 PVC	1477	LF
FH ASSEMBLY	6	EA
<b>SANITARY SEWER SYSTEM</b>		
8" PVC	1620.7	LF
48" MANHOLE	4	EA
<b>STORM DRAIN SYSTEM</b>		
24" PIPE	50.8	LF
30" PIPE	50.5	LF
B-10 CURB INLET	2	EA
<b>PUBLIC WORKS</b>		
74" B-B BLVD	2297.5	LF
STREET LENGTH	1688.0	LF
33" B-B STREET	1688.0	LF
NET PAVED ALLEY	1920.7	LF



**Geospatial Data, Inc.**  
ENGINEERING • SURVEYING  
GIS • ENVIRONMENTAL  
BEYONDMAPPING.COM

3501 S. Georgia  
Suite A  
Amarillo, Texas 79109  
Phone: (806) 467-3777  
Firm Registration #: F-17198



VICINITY MAP  
N.T.S.

**INDEX OF SHEETS**

Sheet Number	Sheet Title
1	COVER & INDEX
2	GENERAL NOTES
3	EXISTING CONDITIONS
4	PROPOSED CONTOURS
5	PAVING & DRAINAGE
6	UTILITY
7	UTILITY SCHEDULES
8	EROSION CONTROL LAYOUT
9	ELLEN HOPE STREET STA 0+00.00 - STA 4+00.00
10	ELLEN HOPE STREET STA 4+00.00 - STA 9+00.00
11	ELLEN HOPE STREET STA 9+00.00 - STA 14+50.00
12	ELLEN HOPE STREET STA 14+50.00 - STA 19+50.00
13	ELLEN HOPE STREET STA 19+50.00 - STA 25+22.06
14	ASHER AVENUE STA -1+00.00 - STA 2+50.00
15	ASHER AVENUE STA 2+50 - STA 8+00
16	PERRY AVENUE STA 3+00 - STA 8+00
17	WILL AVENUE STA 2+50 - STA 8+00
18	ADDELYN AVENUE STA 3+00 - STA 9+15.21
19	ALLEY A STA 0+00 - STA 5+00
20	ALLEY B STA 0+00 - STA 5+00
21	ALLEY C STA 0+00 - STA 5+00
22	ALLEY D STA 0+00 - STA 5+00
23	ALLEY A 0+00 - 1+52.50 ALLEY B 0+00 - 1+52.50
24	ALLEY C 0+00 - 1+52.50 ALLEY D 0+00 - 1+52.50
25	TYPICALS 1
26	TYPICALS 2
27	PAVING 1
28	PAVING 2
29	COA ADA NEW RESIDENTIAL DETAILS
30	UTILITY LOCATIONS
31	WATER 1
32	WATER 2
33	SANITARY SEWER 1
34	SANITARY SEWER 2
35	COA CI DETAILS
36	MISC DETAILS
37	EROSION CONTROL

Director of Utilities

City Engineer

Dustin Davis, P.E.



REVISIONS:

HILLSIDE TERRACE  
ESTATES  
UNIT 28

GDI JOB NO: E19-032

Scale N/A

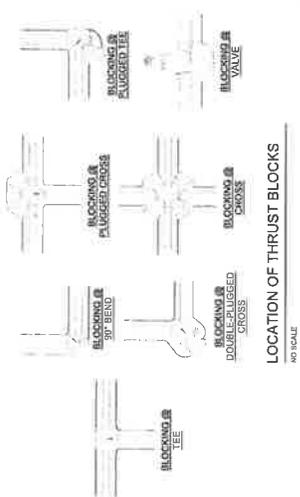
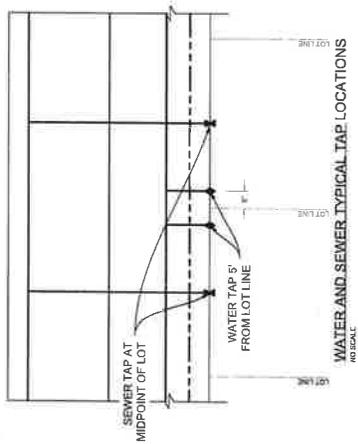
GENERAL NOTES

SHEET 2 OF 37

13. CONTRACTOR SHALL NOT DISTURB AREAS OUTSIDE THE LIMITS OF CONSTRUCTION UNLESS AUTHORIZED BY OWNER.
14. THE CONTRACTOR IS RESPONSIBLE FOR KEEPING STREETS AND SIDEWALKS ADJACENT TO THE PROJECT AREA FREE OF MUD AND DEBRIS FROM CONSTRUCTION AT ALL TIMES.
15. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING ADEQUATE SUPPORT/PROTECTION FOR THE EXISTING UTILITIES AS REQUIRED BY THE VARIOUS UTILITY COMPANIES PER COA STANDARD SPECIFICATION 501.
16. THE CONTRACTOR SHALL COORDINATE UTILITY RELOCATION AND/OR SUPPORT/PROTECTION WITH THE FOLLOWING UTILITY REPRESENTATIVES:  
 COA WATER DISTRIBUTION - (806) 378-3825  
 COA WASTEWATER COLLECTION - (806) 378-3827  
 AT&T: SHAWN BENTLEY - (806) 378-3212  
 ATMOS ENERGY: NATHAN MORROW - (806) 378-3378  
 SUDDENLINK: JOSEPH WEBSTER - (806) 331-4694  
 XCEL: MATTHEW GAMMON - (806) 378-6427

**GENERAL NOTES:**

1. THE CONTRACTOR IS RESPONSIBLE FOR NOTIFYING THE ENGINEER OF ANY DISCREPANCIES BETWEEN THE PLANS, DETAILS, AND/OR SPECIFICATION. FAILURE TO NOTIFY THE ENGINEER WILL RESULT IN THE CONTRACTOR BEING RESPONSIBLE FOR CORRECTING THE ISSUE.
2. SCALES DEPICTED ON THE PLANS ARE BASED ON A HALF-SIZE (1/2"=1').
3. ALL CONSTRUCTION WORK SHALL CONFORM TO THE CITY OF AMARILLO (LATEST REVISION) AND/OR TxDOT STANDARDS (LATEST REVISION).
4. THE CONTRACTOR IS RESPONSIBLE FOR IMPLEMENTING ANY FORMS OF TRAFFIC CONTROL THAT ARE NECESSARY TO COMPLETE THE PROJECT. ALL TRAFFIC CONTROL IS TO BE IN ACCORDANCE WITH THE LATEST REVISION OF THE TMDOT.
5. CONSTRUCTION OF NEW WASTEWATER LINES SHALL CONFORM TO TCEQ REQUIREMENTS. THE CONTRACTOR IS RESPONSIBLE FOR ENSURING THAT THESE REQUIREMENTS ARE MET.
6. CONTRACTOR SHALL NOT BEGIN ANY WORK UNTIL A PRE-CONSTRUCTION MEETING IS HELD WITH THE CITY OF AMARILLO ENGINEERING DEPARTMENT AND AN OFFICIAL NOTICE TO PROCEED LETTER HAS BEEN ISSUED BY THE CITY.
7. TRENCH SAFETY RULES AND REGULATIONS, AS ADOPTED BY THE STATE OF TEXAS AND IN ACCORDANCE WITH O.S.H.A. STANDARDS FOR TRENCH EXCAVATION, SHALL BE STRICTLY ADHERED TO FOR ANY EXCAVATION EXCEEDING FIVE (5) FEET IN DEPTH. THE CONTRACTOR SHALL MAINTAIN ON-SITE A COPY OF THE TRENCH SAFETY PLAN THAT IS TO BE INCORPORATED IN THE PROJECT AND DELIVER A COPY TO THE CITY OF AMARILLO ENGINEERING DEPARTMENT FOR RECORD PURPOSES ONLY.
8. THE CONTRACTOR SHALL IMPLEMENT SEDIMENT AND EROSION CONTROL MEASURES IN CONJUNCTION WITH THE CITY'S STORM WATER MANAGEMENT ORDINANCE AND ALL APPLICABLE STATE AND FEDERAL REQUIREMENTS PRIOR TO THE START OF CONSTRUCTION. CONTRACTOR IS RESPONSIBLE FOR MAINTAINING THE CONSTRUCTION SITE TO AID IN EROSION AND SEDIMENT CONTROL.
9. THE EXISTING STRUCTURES AND UTILITIES SHOWN ARE APPROXIMATE AND ARE BASED ON SURVEY DATA, FIELD INVESTIGATIONS AND PREVIOUS CONSTRUCTION PLANS. ACTUAL FIELD CONDITIONS MAY VARY FROM THE DATA SHOWN ON THE PLANS AND SHOULD BE VERIFIED BY THE CONTRACTOR PRIOR TO CONSTRUCTION.
10. BEFORE BEGINNING WORK, THE CONTRACTOR WILL COORDINATE WITH THE PROPERTY OWNERS AND THE CITY TO ACCESS THE PROPERTY AS NEEDED TO CONSTRUCT THE PROJECT.
11. UPON COMPLETION OF THE PROJECT, OFFSITE AREAS THAT HAVE BEEN DISTURBED WILL BE RESTORED TO PRE-CONSTRUCTION CONDITIONS UNLESS OTHERWISE INSTRUCTED BY THE OWNER OR NOTED ON THE PLANS.
12. GROUND SURFACES, ETC. SHALL BE LEFT IN A CONDITION EQUAL TO OR BETTER THAN FOUND. COORDINATION SHALL BE WITH THE PROPERTY OWNER. ALL FENCES SHALL BE REINSTALLED IN ORIGINAL LOCATION AND OF SAME TYPE UNLESS OTHERWISE DIRECTED ON THE PLANS.



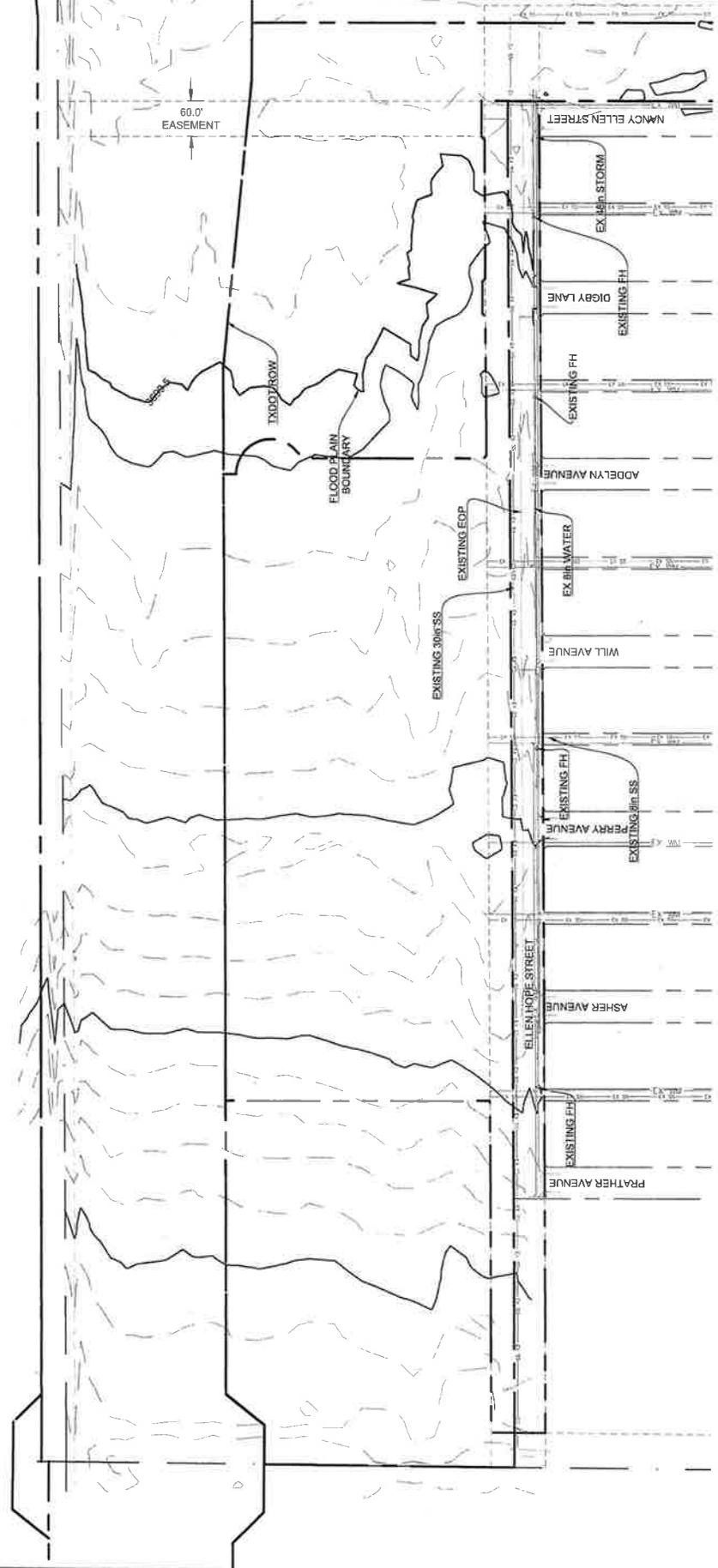
REVISIONS:

HILLSIDE TERRACE  
 ESTATES  
 UNIT 28

GDI JOB NO: E19-032  
 Scale: 1" = 200'

EXISTING CONDITIONS

SHEET 3 OF 37



LEGEND

- EXISTING PROPERTY LINE
- UNIT BOUNDARY
- 3600' EXISTING MAJOR CONTOUR (5')
- 24' WA EXISTING MINOR CONTOUR (1')
- EX WATER EXISTING WATER
- EX SS EXISTING SANITARY SEWER
- EX SS EXISTING EASEMENT

NOTES:

1. SEE DRAINAGE REPORT FOR EXISTING DRAINAGE ANALYSIS.
2. ALL STORM DRAIN DEPTHS AND LOCATIONS TAKEN FROM HILLSIDE TERRACE UNIT 17 & 18 CONSTRUCTION PLANS. ALL SANITARY SEWER ELEVATIONS TAKEN FROM HILLSIDE ESTATES 30' SEWER REPLACEMENT BID DOCUMENTS. CONTRACTOR SHALL VERIFY LOCATION AND DEPTH OF ALL EXISTING UTILITIES PRIOR TO CONSTRUCTION.
3. EXISTING TOPOGRAPHIC DATA PROVIDED BY GEOSPATIAL DATA INC. AND BOUNDARY DATA PROVIDED BY FURMAN LAND SURVEYORS, INC.



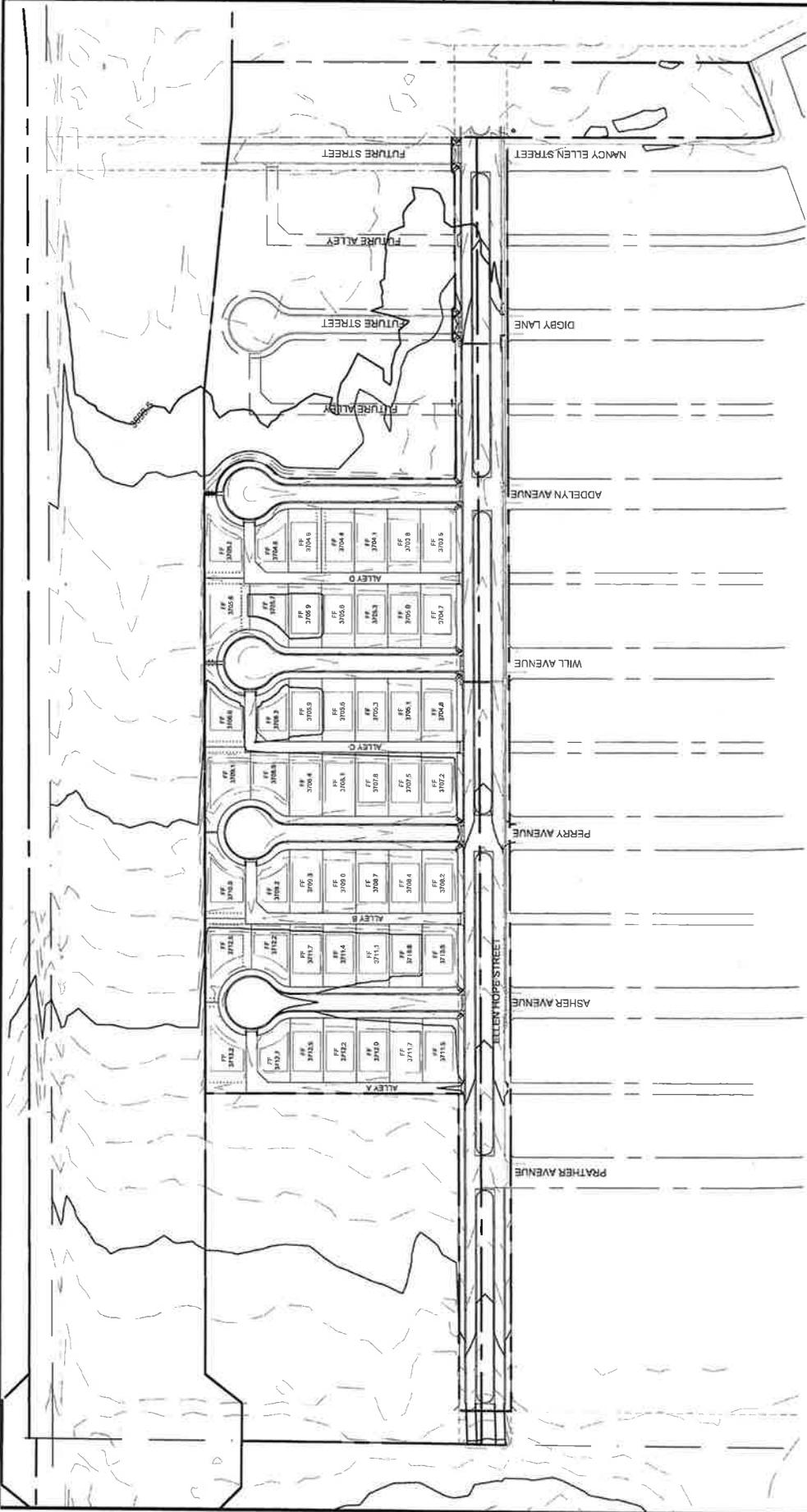
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GDI JOB NO: E18-032  
 Scale: 1" = 200'

PROPOSED CONTOURS

SHEET 4 OF 37



**LEGEND**

	EXISTING PROPERTY LINE
	UNIT BOUNDARY
	3600'
	PROPOSED MAJOR CONTOUR (5')
	PROPOSED MINOR CONTOUR (1')
	EXISTING STORM DRAIN
	PROPOSED STORM DRAIN
	EXISTING EASEMENT

**NOTES**

1. TOPOGRAPHIC INFORMATION WAS PROVIDED BY GEOSPATIAL DATA INC. CONTRACTOR SHALL FIELD VERIFY TOPOGRAPHIC SURVEY PRIOR TO CONSTRUCTION. IF A CONFLICT EXISTS, NOTIFY ENGINEER IMMEDIATELY.
2. CONTRACTOR SHALL CONSTRUCT ALL IMPROVEMENTS TO THE LINES AND GRADES SHOWN ON THE PLANS. LOCATION AND ELEVATION OF EXISTING UTILITIES IS FOR INFORMATIONAL PURPOSES ONLY. CONTRACTOR SHALL CONTACT THE APPROPRIATE UTILITY COMPANY A MINIMUM OF 48 HOURS IN ADVANCE OF ANY EXCAVATION. CONTRACTOR SHALL VERIFY LOCATION AND ELEVATION OF ALL EXISTING UTILITIES PRIOR TO EXCAVATION.
3. ALL EXCAVATION SHALL COMPLY WITH OSHA STANDARDS AS CITED IN 29 CFR 1926, SUBPART P, EXCAVATIONS.
4. ALL CONSTRUCTION SHALL BE IN COMPLIANCE WITH CITY OF AMARILLO STANDARD SPECIFICATIONS.
5. EXTEND BASE MATERIAL A MINIMUM OF 5' BEYOND END OF PROPOSED PAVING.
6. LOT WIDTH AND NUMBER OF LOTS IS SUBJECT TO CHANGE.
7. ALL ROW IS FINAL BASED ON THE PROPOSED PLAT FOR THIS UNIT.
8. FOR ALL PAVING DETAILS SEE SHEET 25 - 26.
9. LOT-TO-LOT DRAINAGE SHALL NOT BE PERMITTED.
10. THE PROPOSED CONTOURS REPRESENT THE PROPOSED FINISHED GRADE ELEVATIONS EXCEPT ON HOUSE PADS. THE CONTOURS ARE SET TO THE PAD ELEVATION WHICH IS APPROXIMATELY 8" BELOW FINISHED FLOOR.



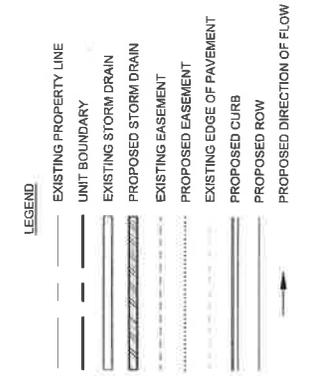
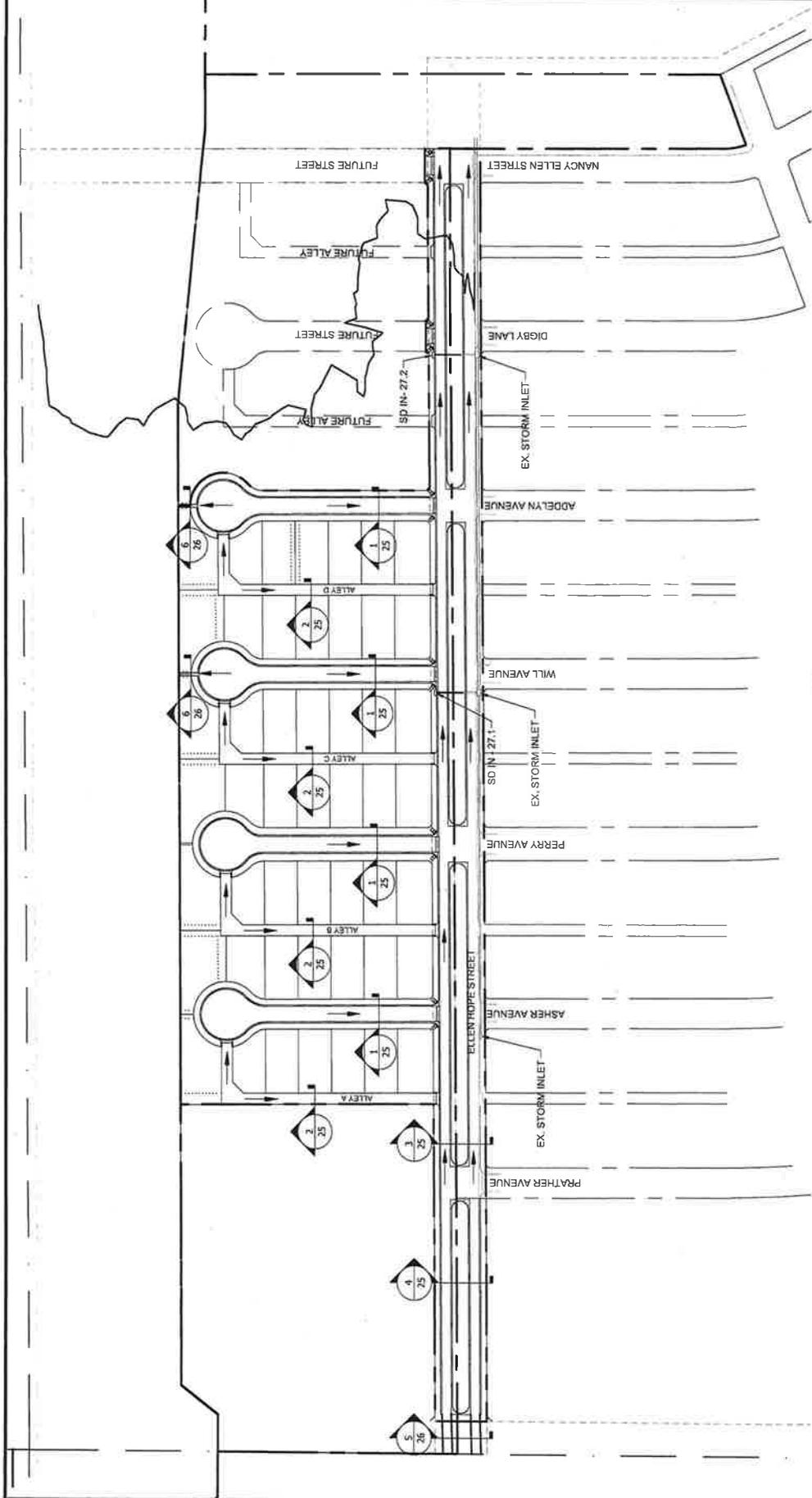
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HILLSIDE TERRACE  
 ESTATES  
 UNIT 28

GDI JOB NO: E19-032  
 Scale: 1" = 200'

PAVING & DRAINAGE

SHEET 5 OF 37



**NOTES**

1. TOPOGRAPHIC INFORMATION WAS PROVIDED BY GEOSPATIAL DATA INC. CONTRACTOR SHALL FIELD VERIFY TOPOGRAPHIC SURVEY PRIOR TO CONSTRUCTION. IF A CONFLICT EXISTS, NOTIFY ENGINEER IMMEDIATELY.
2. CONTRACTOR SHALL CONSTRUCT ALL IMPROVEMENTS TO THE LINES AND GRADES SHOWN ON THE PLANS.
3. LOCATION AND ELEVATION OF EXISTING UTILITIES IS FOR INFORMATIONAL PURPOSES ONLY. CONTRACTOR SHALL VERIFY THE APPROPRIATE UTILITY COMPANY'S RECORD DRAWINGS FOR ALL UTILITIES. CONTRACTOR SHALL VERIFY LOCATION AND ELEVATION OF ALL EXISTING UTILITIES PRIOR TO EXCAVATION.
4. ALL EXCAVATION SHALL COMPLY WITH OSHA STANDARDS AS CITED IN 29 CFR 1926. SUBPART P - EXCAVATIONS.
5. ALL CONSTRUCTION SHALL BE IN COMPLIANCE WITH CITY OF AMARILLO STANDARD SPECIFICATIONS.
6. EXTEND BASE MATERIAL A MINIMUM OF 5' BEYOND END OF PROPOSED PAVING.
7. LOT WIDTH AND NUMBER OF LOTS IS SUBJECT TO CHANGE.
8. ALL ROW IS FINAL BASED ON THE PROPOSED PLAN FOR THIS UNIT.
9. FOR ALL PAVING DETAILS SEE SHEET 25 - 26.
10. LOT GRADING SHALL BE DONE IN A MANNER TO CONVEY RUNOFF FROM THE BACK OF EACH LOT TO STREET IN FRONT OF THAT LOT OR AS SHOWN. LOT-TO-LOT DRAINAGE SHALL NOT BE PERMITTED.

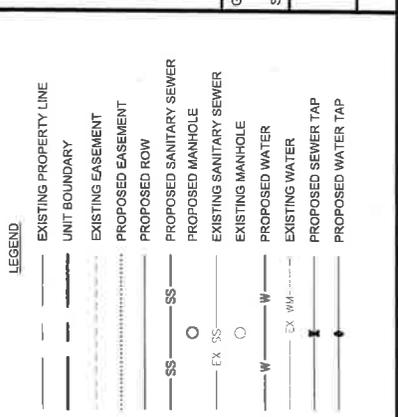
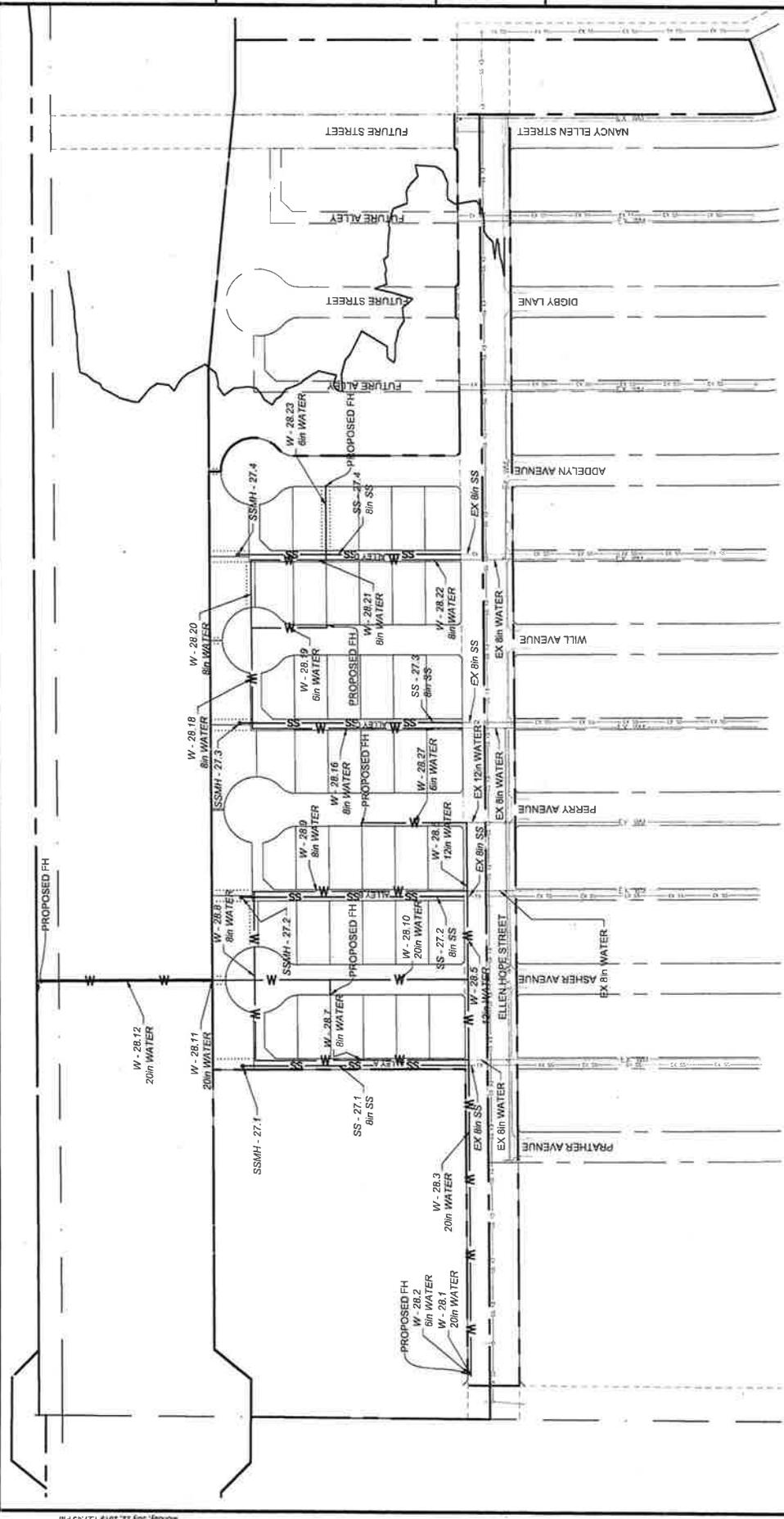




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 ESTATES  
 UNIT 28**

GDI JOB NO: E19-032  
 Scale: 1" = 200'  
 UTILITY  
 SHEET 6 OF 37



**WATER AND SEWER NOTES**

- ALL WATER AND SEWER LINES SHALL BE CONSTRUCTED PER CITY OF AMARILLO STANDARD SPECIFICATIONS AND TEXAS COMMISSION OF ENVIRONMENTAL QUALITY (TCEQ).
- CONNECTIONS TO EXISTING UTILITIES SHOWN ARE BASED ON AS BUILT LOCATION AND ELEVATION. CONTRACTOR SHALL VERIFY LOCATION OF ALL EXISTING UTILITIES PRIOR TO CONSTRUCTION.
- WATER SHALL BE CONSTRUCTED TO HAVE A MINIMUM OF 42" OF COVER.
- ALL SEWER LINES SHALL BE AS FOLLOWS:
  - 4.1. 4" - 6" BURY DEPTH: PRESSURE CLASS PIPE
  - 4.2. 8" - 12" BURY DEPTH: SS
  - 4.3. 12" - 24" BURY DEPTH: SS
  - 4.4. 24" - 36" BURY DEPTH: SS
- POTABLE WATER AND SANITARY SEWER LINES SHALL MEET MINIMUM SEPARATION REQUIREMENTS AS OUTLINED IN TCEQ CHAPTER 200.44 E & TCEQ CHAPTER 217.
- MANHOLE LIDS SHALL BE ADJUSTED TO BE FLUSH WITH FINAL GRADES.
- LOCATION AND ELEVATION OF EXISTING UTILITIES IS FOR INFORMATIONAL PURPOSES ONLY. CONTRACTOR SHALL CONTACT THE APPROPRIATE UTILITY COMPANY A MINIMUM OF 48 HOURS IN ADVANCE OF ANY EXCAVATION. CONTRACTOR SHALL FIELD VERIFY LOCATION AND ELEVATION OF ALL EXISTING UTILITIES PRIOR TO EXCAVATION.
- ALL EXCAVATIONS SHALL COMPLY WITH OSHA STANDARDS IN 29 CFR 1926. SUBPART P. EXCAVATIONS.
- THURST BLOCKING OF A MINIMUM OF 1/2 CUBIC YARDS OF CONCRETE SHALL BE REQUIRED AT ALL FITTINGS.
- WATER SERVICE TAPS SHALL BE 5' OFF THE PROPERTY LINE. SANITARY SEWER SERVICE TAPS SHALL BE CENTERED ON THE LOT TO BE SERVED.

**MANHOLE NOTES:**

- MANHOLE STRUCTURES SHALL CONFORM TO THE CITY OF AMARILLO SPECIFICATION 7.02.
- REFER TO SHEET 33 - 34 FOR SEWER MANHOLE DETAILS.





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REVISIONS:

HILLSIDE TERRACE  
 ESTATES  
 UNIT 28

GDI JOB NO:ET19-032  
 Scale: 1" = 50'

UTILITY SCHEDULES

SHEET 7 OF 37

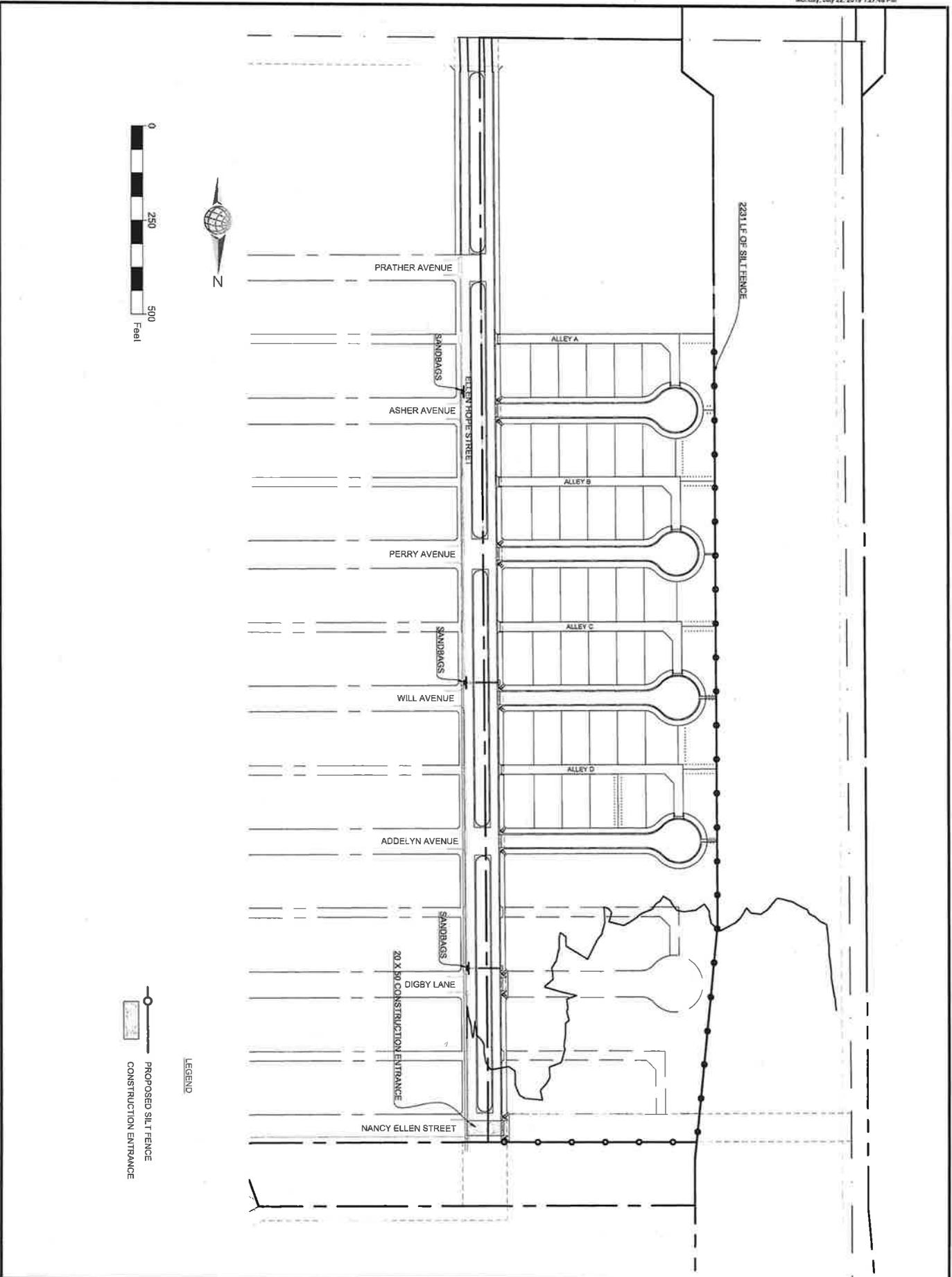
WATER PIPE SCHEDULE			
NAME	SIZE	LENGTH	MATERIAL
W - 28.1	20"	3.01'	C900 PVC RESTRAINED JOINT
W - 28.2	6"	5.00'	C900 PVC
W - 28.3	20"	566.41'	C900 PVC RESTRAINED JOINT
W - 28.4	20"	145.50'	C900 PVC RESTRAINED JOINT
W - 28.5	12"	159.50'	C900 PVC
W - 28.6	12"	124.00'	C900 PVC
W - 28.7	8"	388.00'	C900 PVC
W - 28.8	8"	305.00'	C900 PVC
W - 28.9	8"	388.00'	C900 PVC
W - 28.10	20"	251.00'	C900 PVC RESTRAINED JOINT
W - 28.11	20"	213.96'	C900 PVC RESTRAINED JOINT
W - 28.12	20"	312.05'	C900 PVC RESTRAINED JOINT
W - 28.13	6"	7.01'	C900 PVC
W - 28.14	20"	3.00'	C900 PVC RESTRAINED JOINT
W - 28.15	20"	3.00'	C900 PVC RESTRAINED JOINT
W - 28.16	8"	382.00'	C900 PVC
W - 28.18	8"	182.00'	C900 PVC
W - 28.19	6"	137.00'	C900 PVC
W - 28.20	8"	123.00'	C900 PVC
W - 28.21	8"	137.00'	C900 PVC
W - 28.22	8"	245.00'	C900 PVC
W - 28.23	6"	134.00'	C900 PVC
W - 28.24	6"	3.00'	C900 PVC
W - 28.26	6"	25.50'	C900 PVC
W - 28.27	6"	190.99'	C900 PVC
W - 28.28	6"	5.00'	C900 PVC

STORM SEWER STRUCTURE SCHEDULE				
NAME	DETAILS	PIPES IN	PIPES OUT	DEPTH
SD IN-27.2	B-10 RIM = 3700.41	SD - 27.2, 24"	FL OUT = 3695.98	4.45'
SD IN-27.4	B-10 RIM = 3702.86	SD - 27.1, 30"	FL OUT = 3697.76	5.20'

STORM SEWER PIPE SCHEDULE				
NAME	SIZE	LENGTH	SLOPE	MATERIAL
SD - 27.1	30"	50.51'	0.13%	HDPP
SD - 27.2	24"	50.64'	0.13%	HDPP

SEWER MANHOLE SCHEDULE				
NAME	DETAILS	PIPES IN	PIPES OUT	DEPTH
SSMH - 27.1	48" CONCRETE MH RIM = 3711.91 FL = 3703.04		SS - 27.1, 8" FL OUT = 3703.04	9.87'
SSMH - 27.2	48" CONCRETE MH RIM = 3708.62 FL = 3699.94		SS - 27.2, 8" FL OUT = 3699.94	9.68'
SSMH - 27.3	48" CONCRETE MH RIM = 3705.25 FL = 3695.14		SS - 27.3, 8" FL OUT = 3695.14	10.11'
SSMH - 27.4	48" CONCRETE MH RIM = 3707.77 FL = 3694.14		SS - 27.4, 8" FL OUT = 3694.14	9.73'

SANITARY SEWER PIPE SCHEDULE				
NAME	SIZE	LENGTH	SLOPE	MATERIAL
SS - 27.1	8"	405.17'	0.33%	SDR 35
SS - 27.2	8"	405.17'	0.33%	SDR 35
SS - 27.3	8"	405.17'	0.33%	SDR 35
SS - 27.4	8"	405.17'	0.33%	SDR 35



LEGEND

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REVISIONS:

HILLSIDE TERRACE  
 ESTATES  
 UNIT 28

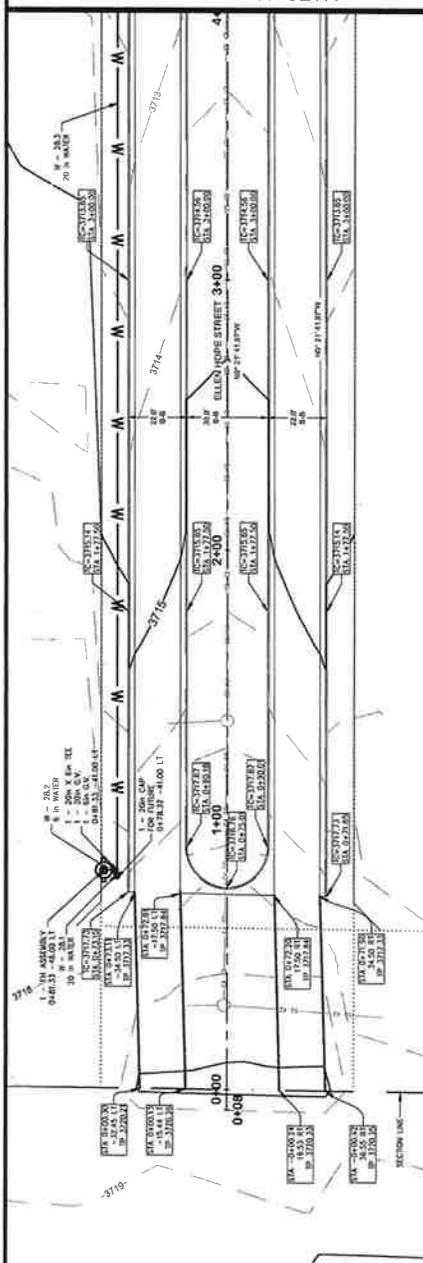
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 0+00.00 - STA 4+00.00  
 SHEET 9 OF 37



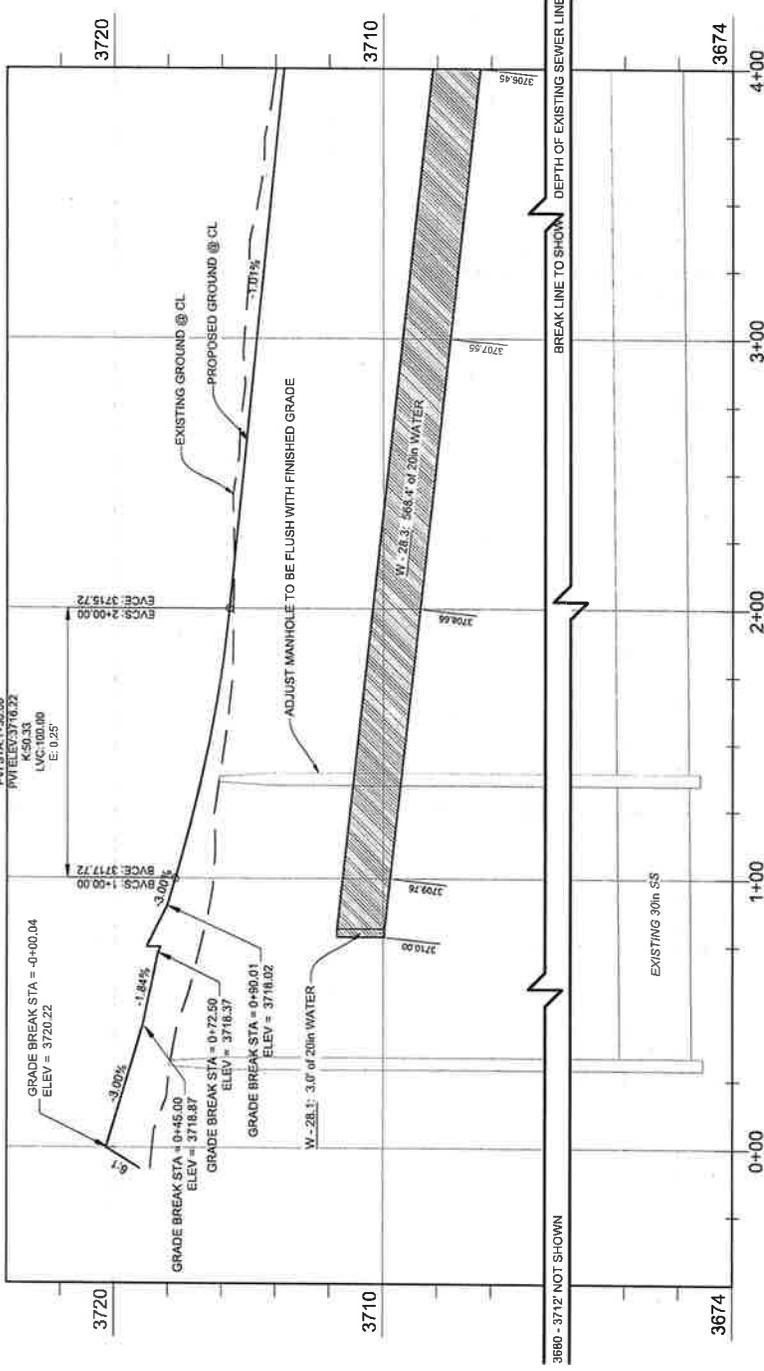
MATCHLINE @ STA 4+00

- LEGEND**
- 36" — PROPOSED CONTOUR MAJOR (5')
  - 30" — PROPOSED CONTOUR MINOR (1')
  - SS — PROPOSED STANDARD CURB
  - W — PROPOSED SANITARY SEWER
  - W — PROPOSED WATER
  - PROPOSED CENTER LINE
  - PROPOSED ROW
  - PROPOSED LOT LINE
  - PROPOSED STORM

ELLEN HOPE STREET



LOW PT STA = 2+00.00  
 LOW PT ELEV = 3715.72  
 PVI ELEV = 3716.22  
 K = 50.33  
 LVC = 100.00  
 E = 0.25

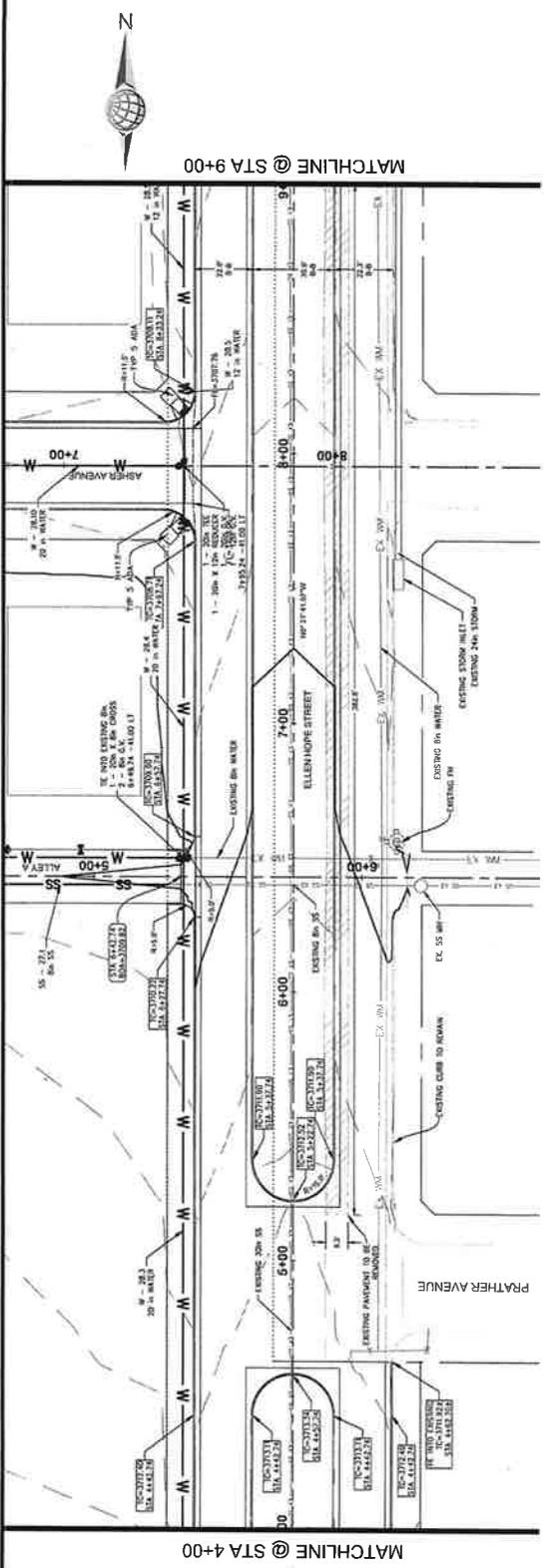




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 ESTATES  
 UNIT 28

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 Vert: 1" = 5'  
 ELLEN HOPE STREET STA  
 4+00.00 - STA 9+00.00  
 SHEET 10 OF 37

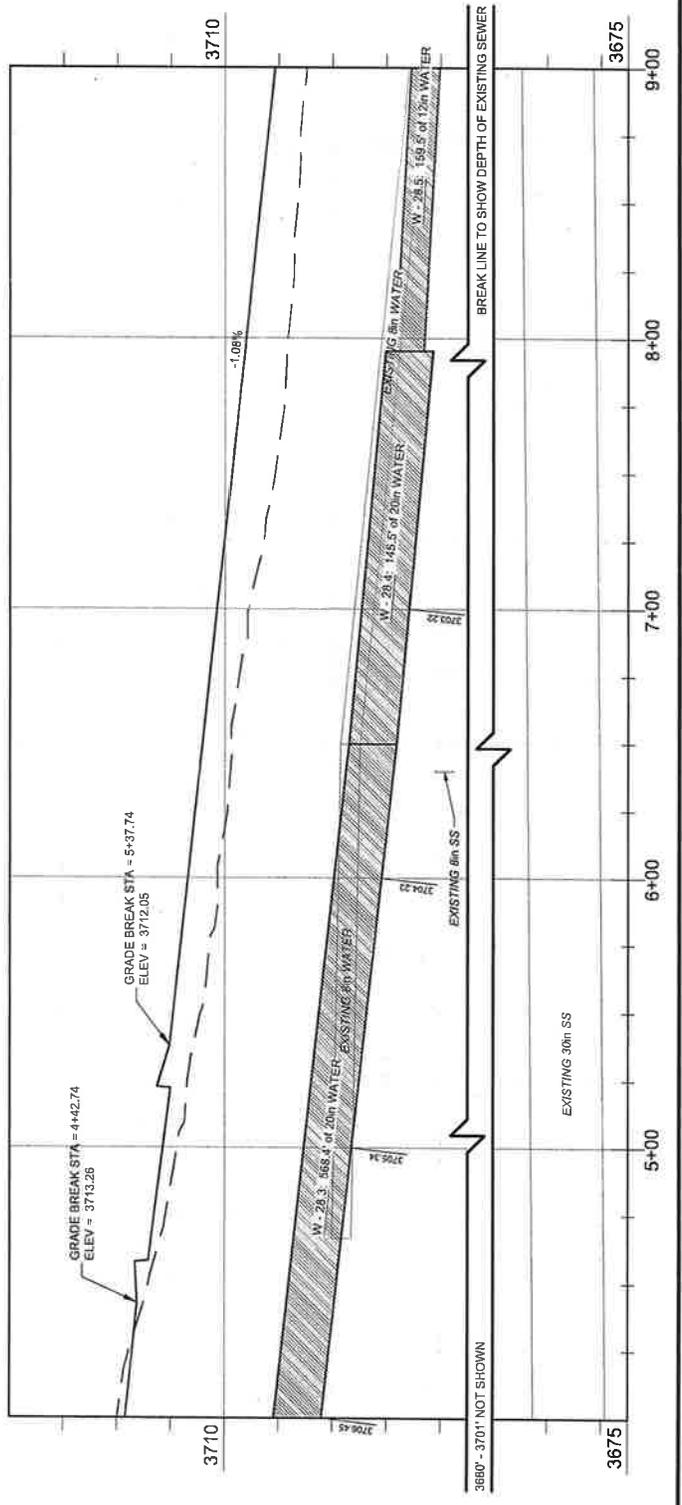
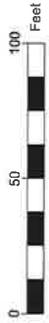


MATCHLINE @ STA 9+00

MATCHLINE @ STA 4+00

- LEGEND**
- 3640 — PROPOSED CONTOUR MAJOR (5')
  - — — PROPOSED CONTOUR MINOR (1')
  - — — PROPOSED CENTER LINE
  - — — PROPOSED ROW
  - — — PROPOSED LOT LINE
  - — — PROPOSED STANDARD CURB
  - SS — PROPOSED SANITARY SEWER
  - W — PROPOSED WATER
  - — — PROPOSED STORM

ELLEN HOPE STREET





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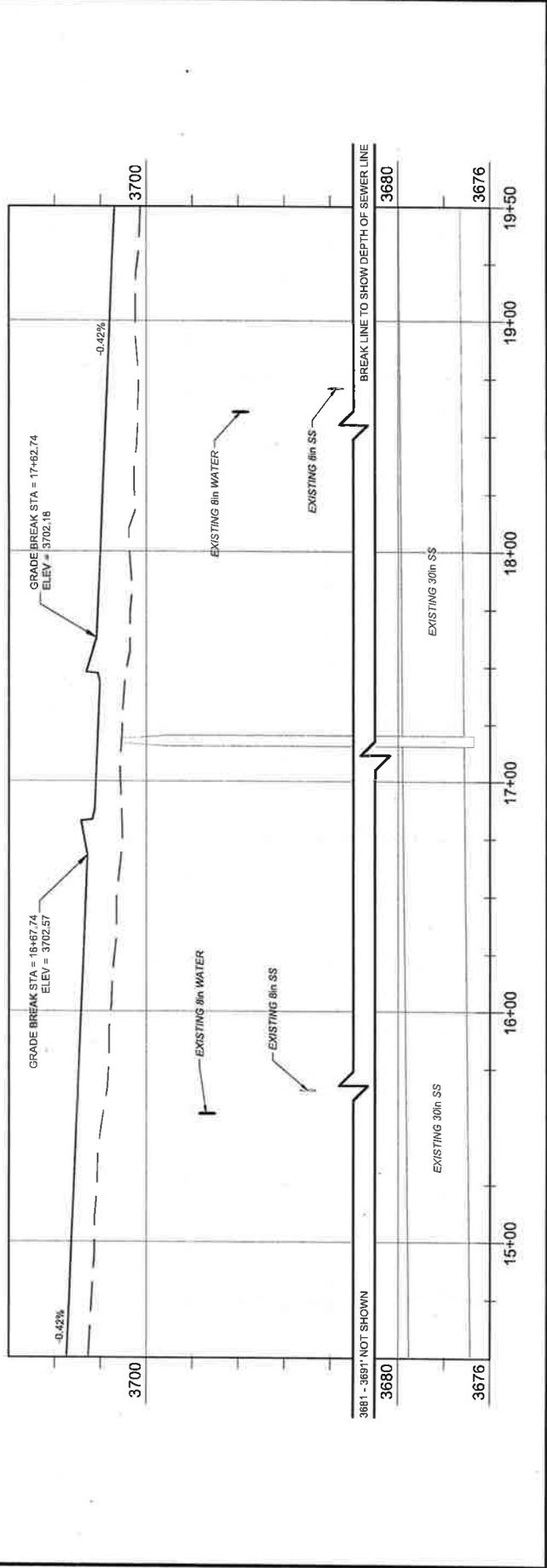
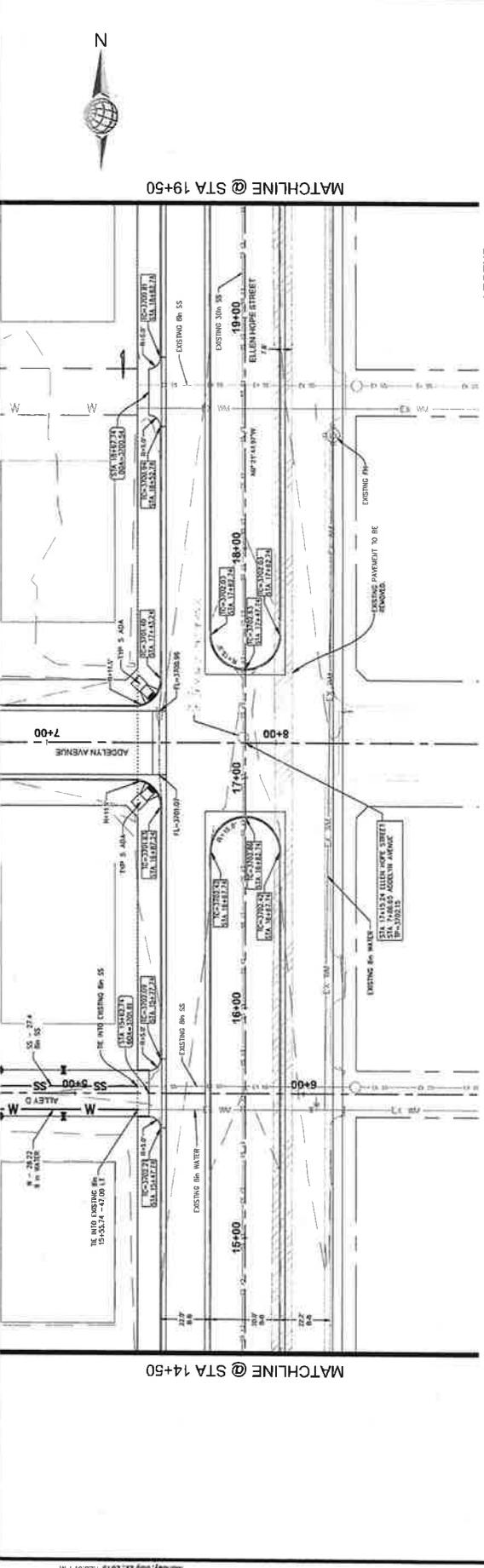
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 ESTATES  
 UNIT 28

GDI JOB NO: E19-032  
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 Vert: 1" = 5'

ELLEN HOPE STREET STA  
 14+50.00 - STA 19+50.00

SHEET 12 OF 37







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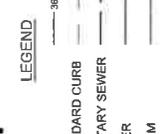
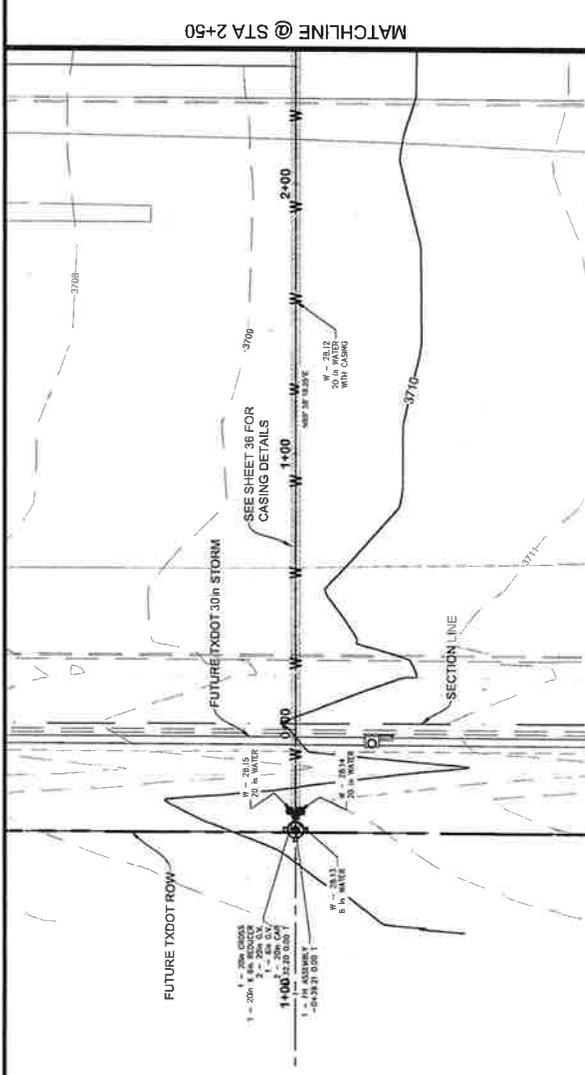
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HILLSIDE TERRACE  
 ESTATES  
 UNIT 28

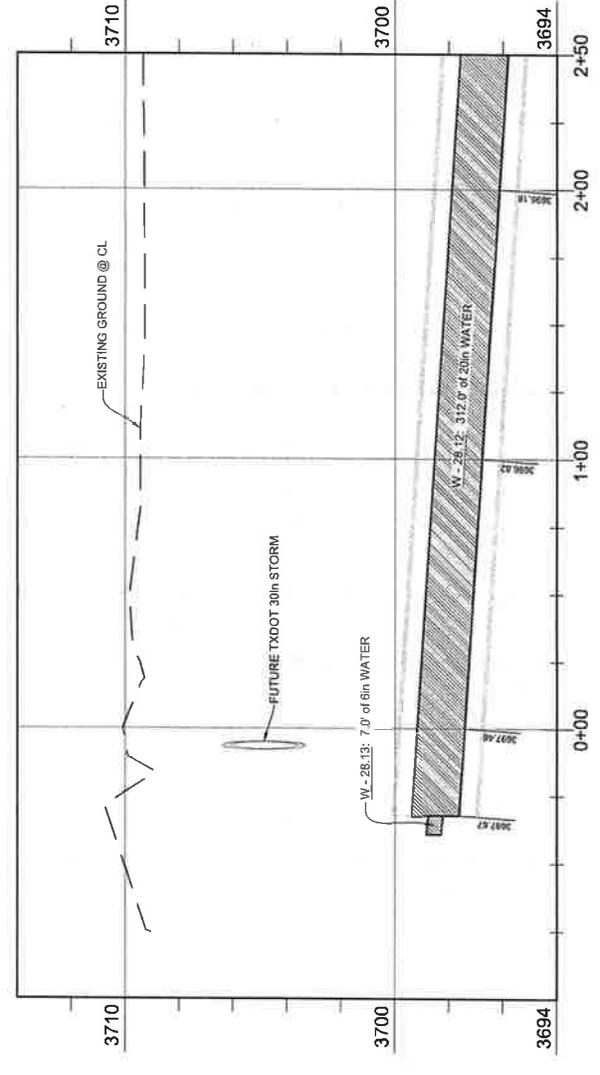
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 Vert: 1" = 5'

ASHER AVENUE STA  
 -1+00.00 - STA 2+50.00

SHEET 14 OF 37



ASHER AVENUE



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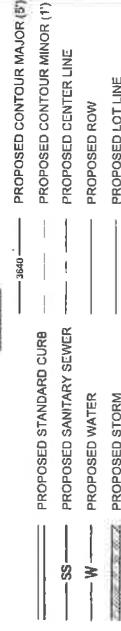
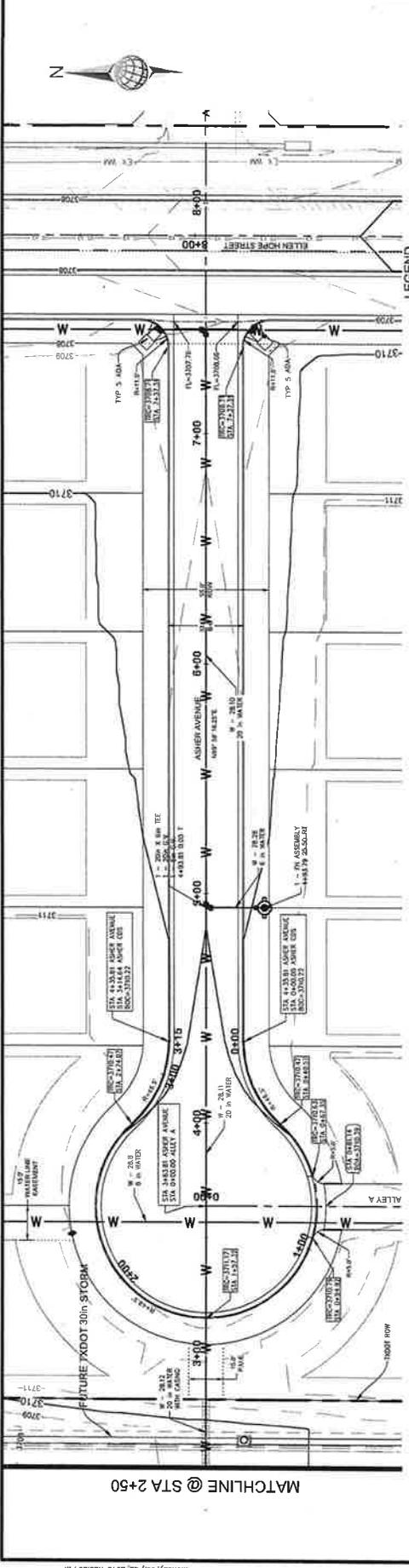
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 ESTATES  
 UNIT 28**

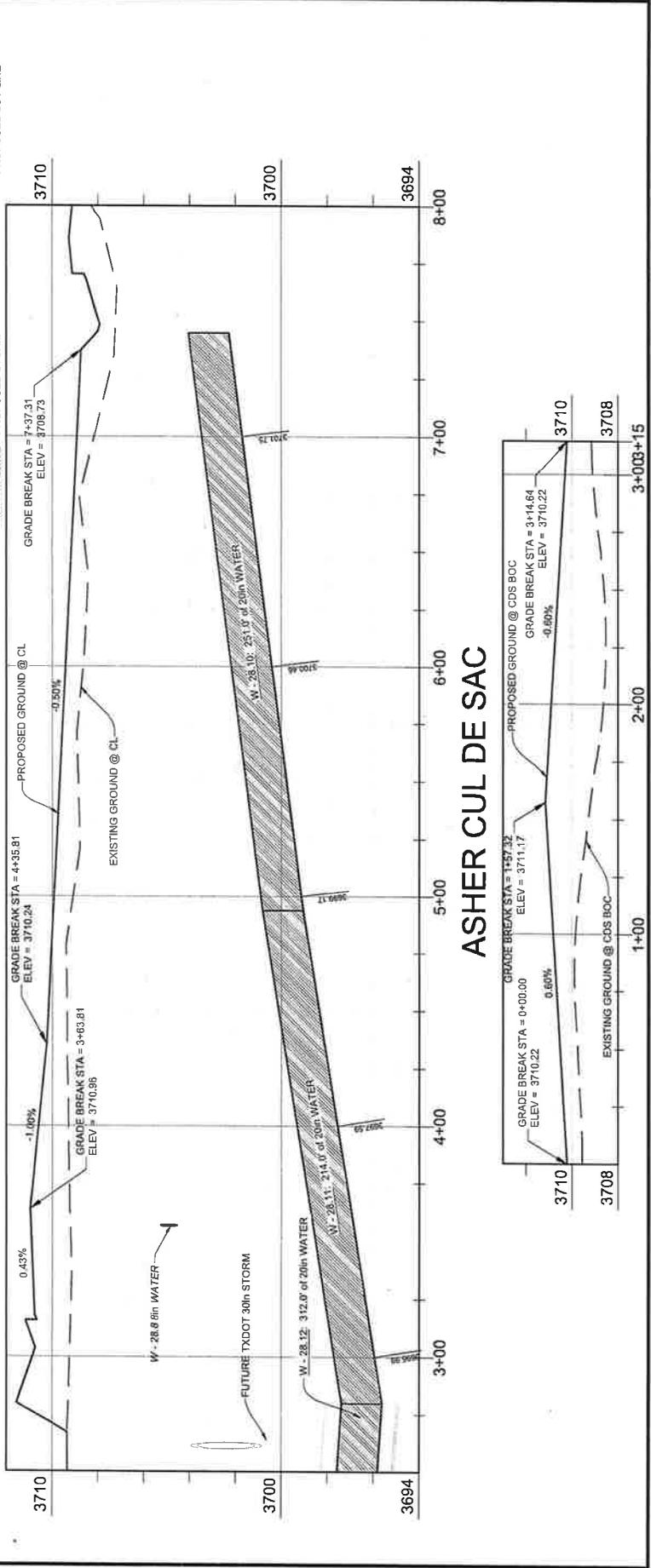
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ASHER AVENUE STA 2+50 -  
 STA 8+00

SHEET 15 OF 37



**ASHER AVENUE**





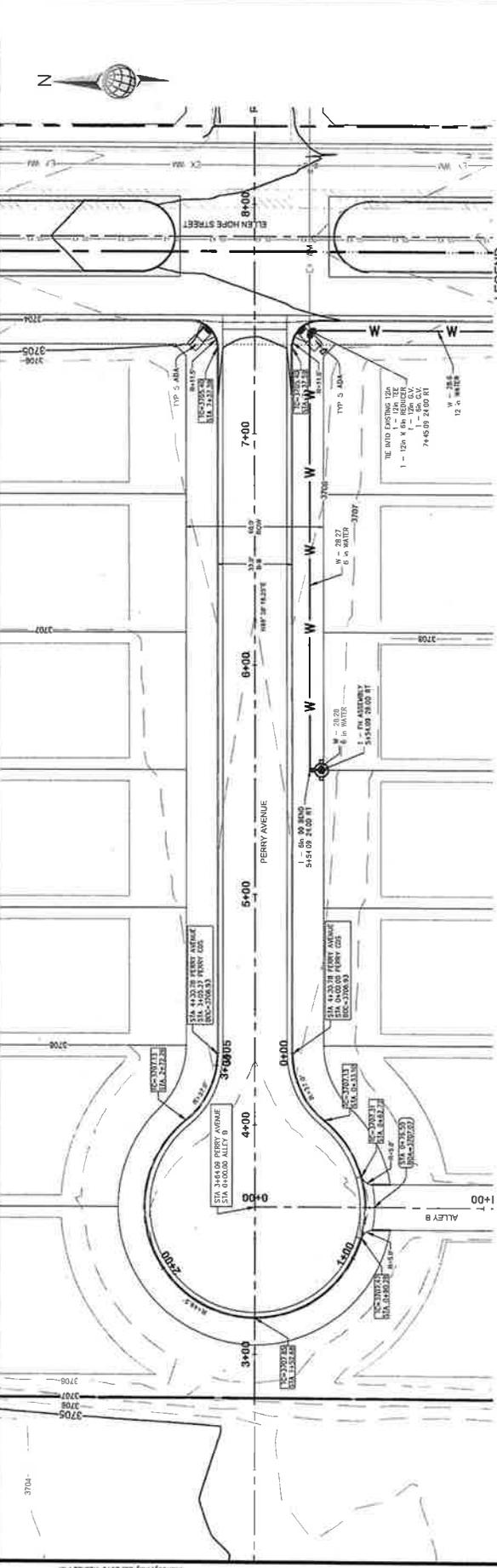
REVISIONS:

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 ESTATES  
 UNIT 28

GDI JOB NO: E19-032  
 Scale: Hor. 1" = 50'  
 Vert. 1" = 5'

PERRY AVENUE STA 3+00 -  
 STA 8+00

SHEET 16 OF 37

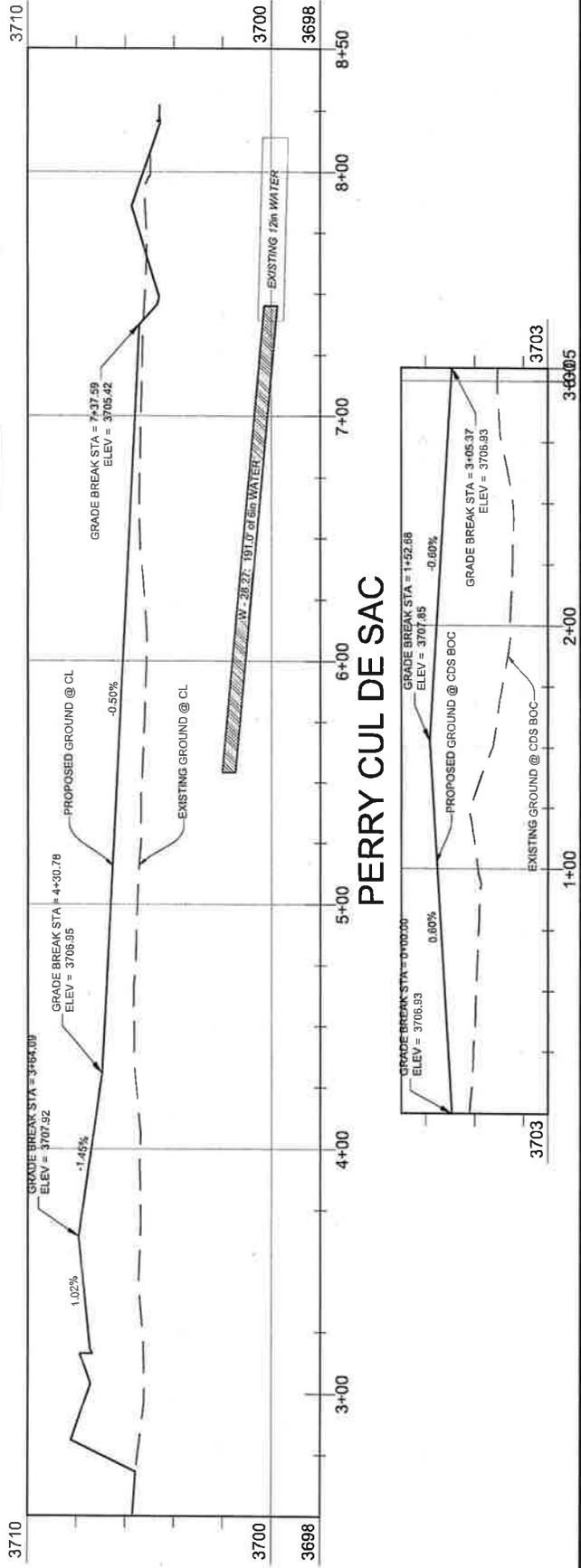


PERRY AVENUE

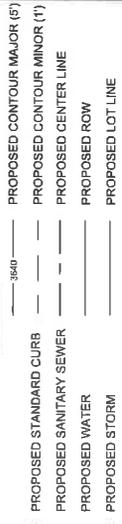
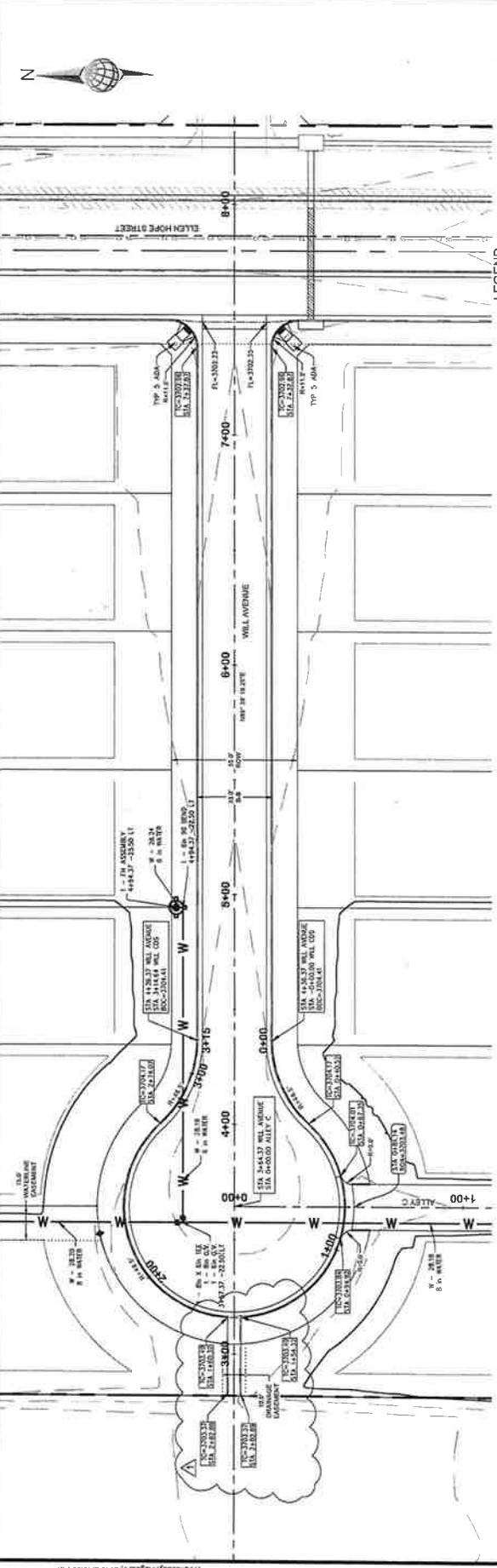


- LEGEND**
- PROPOSED CONTOUR MAJOR (5')
  - PROPOSED CONTOUR MINOR (1')
  - PROPOSED CENTER LINE
  - PROPOSED ROW
  - PROPOSED LOT LINE
  - PROPOSED STANDARD CURB
  - SS — PROPOSED SANITARY SEWER
  - W — PROPOSED WATER
  - PROPOSED STORM

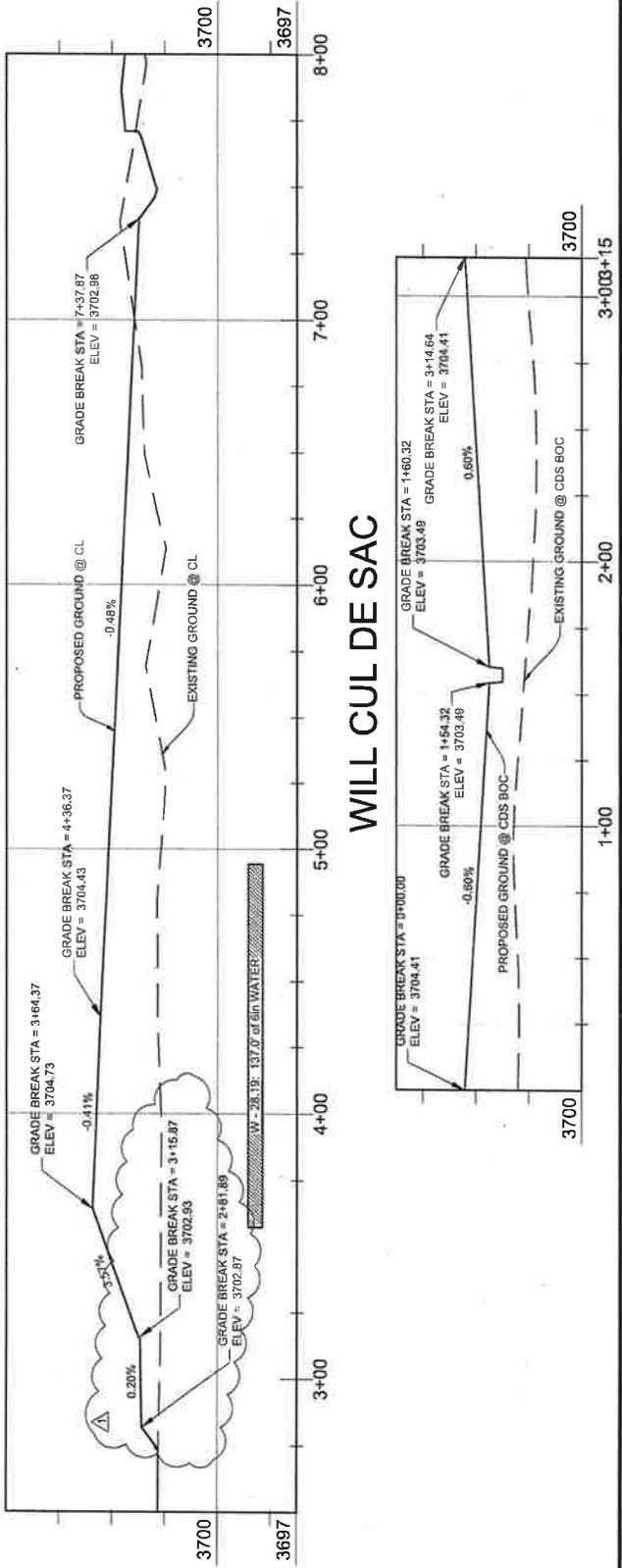
PERRY CUL DE SAC



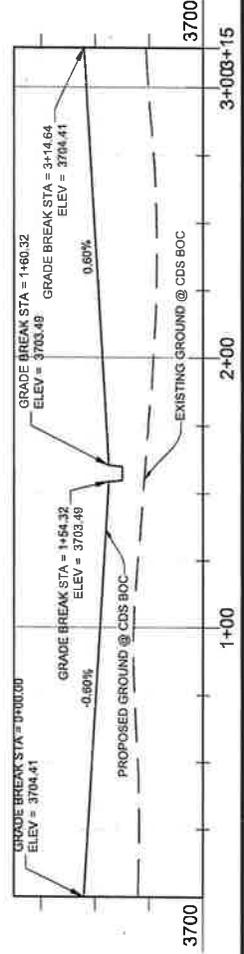
HILLSIDE TERRACE  
 ESTATES  
 UNIT 28



WILL AVENUE



WILL CUL DE SAC





**Geospatial Data, Inc.**  
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 GIS • ENVIRONMENTAL  
 BEYOND MAPPING.COM

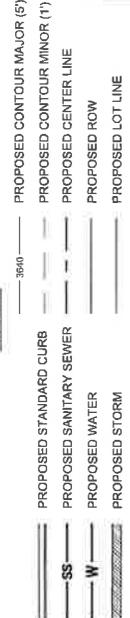
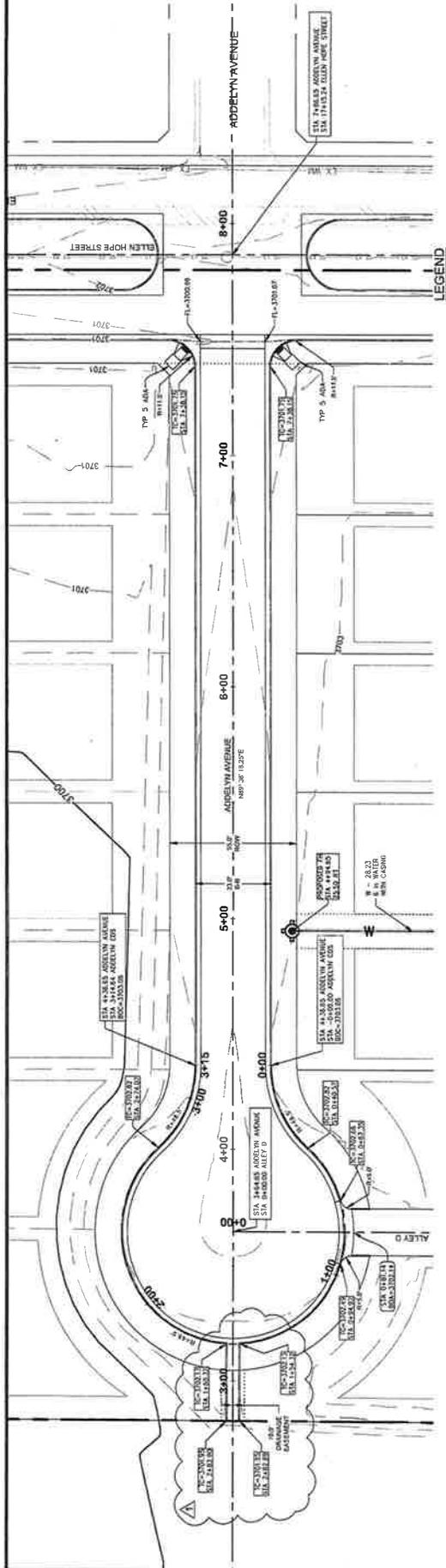
3501 S. Georgia, Suite A  
 Amarillo, Texas 79109  
 Phone: 806.467.3777  
 Firm Registration #: F-17198



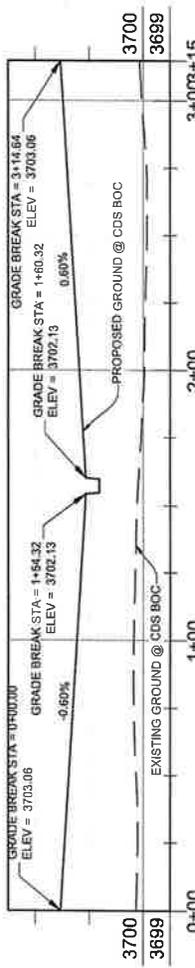
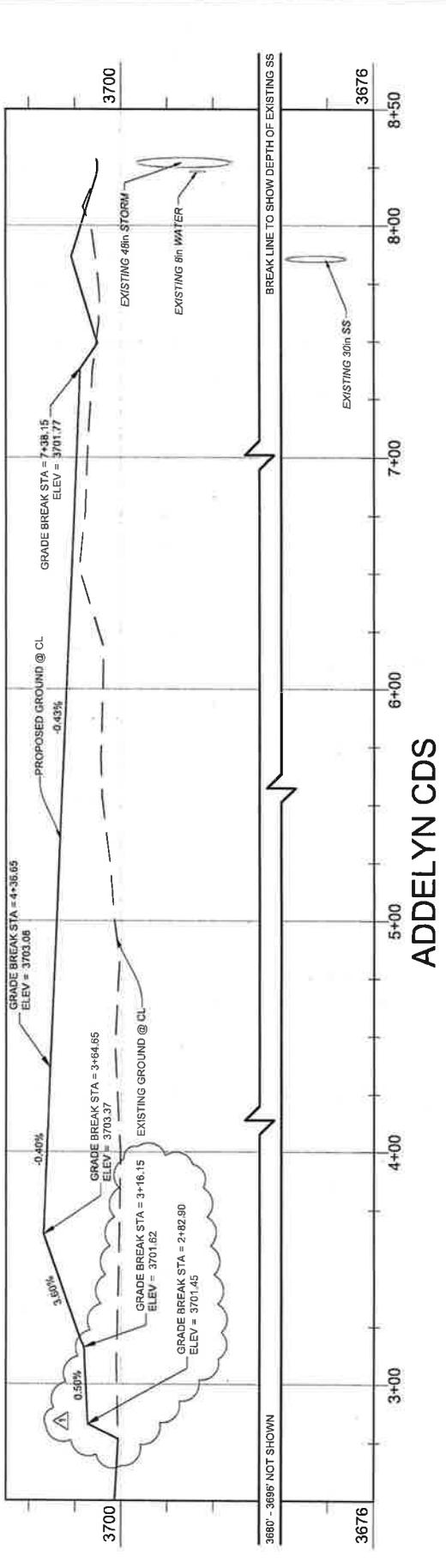
REVISIONS:  
 △ PROFILE ADJUSTED, ELEVATIONS  
 △ CORRECTED 7/31/2019

HILLSIDE TERRACE  
 ESTATES  
 UNIT 28

GDI JOB NO: E19-032  
 Scale: Hor: 1" = 50'  
 Vert: 1" = 5'  
 ADDELYN AVENUE STA  
 3+00 - STA 9+15.21  
 SHEET 18 OF 37



ADDELYN AVENUE





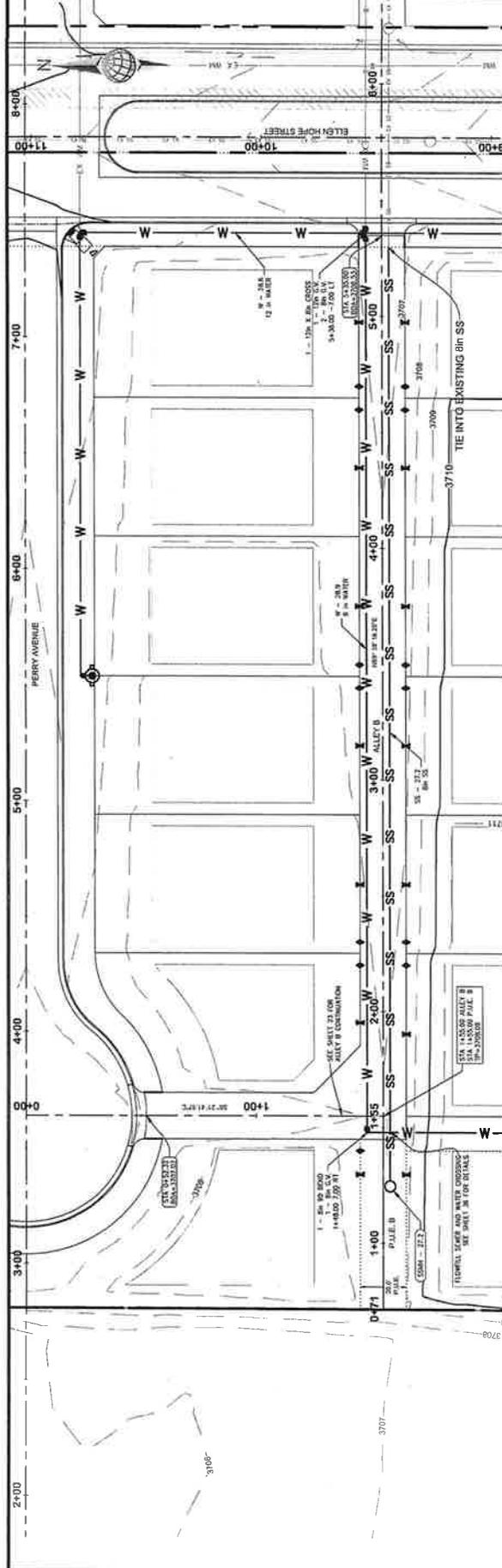
REVISIONS:

HILLSIDE TERRACE  
 ESTATES  
 UNIT 28

GDI JOB NO: E19-032  
 Scale: Hor: 1" = 50'  
 Vert: 1" = 5'

ALLEY B STA 0+00 - STA  
 5+00

SHEET 20 OF 37



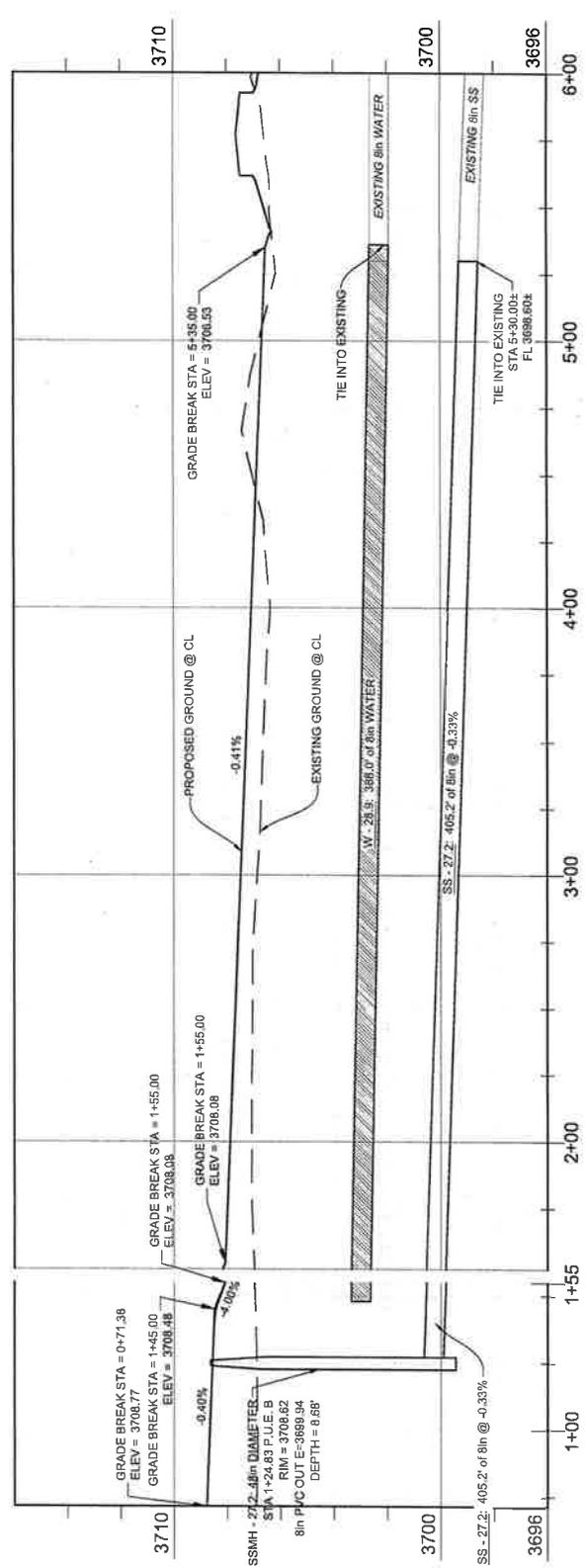
LEGEND

- 3/4" — PROPOSED CONTOUR MAJOR (5')
- 1/4" — PROPOSED CONTOUR MINOR (1')
- - - - - PROPOSED CENTER LINE
- — — — — PROPOSED ROW
- — — — — PROPOSED LOT LINE



P.U.E. B

ALLEY B





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 Phone: 806.467.3777  
 Firm Registration #: F-17198



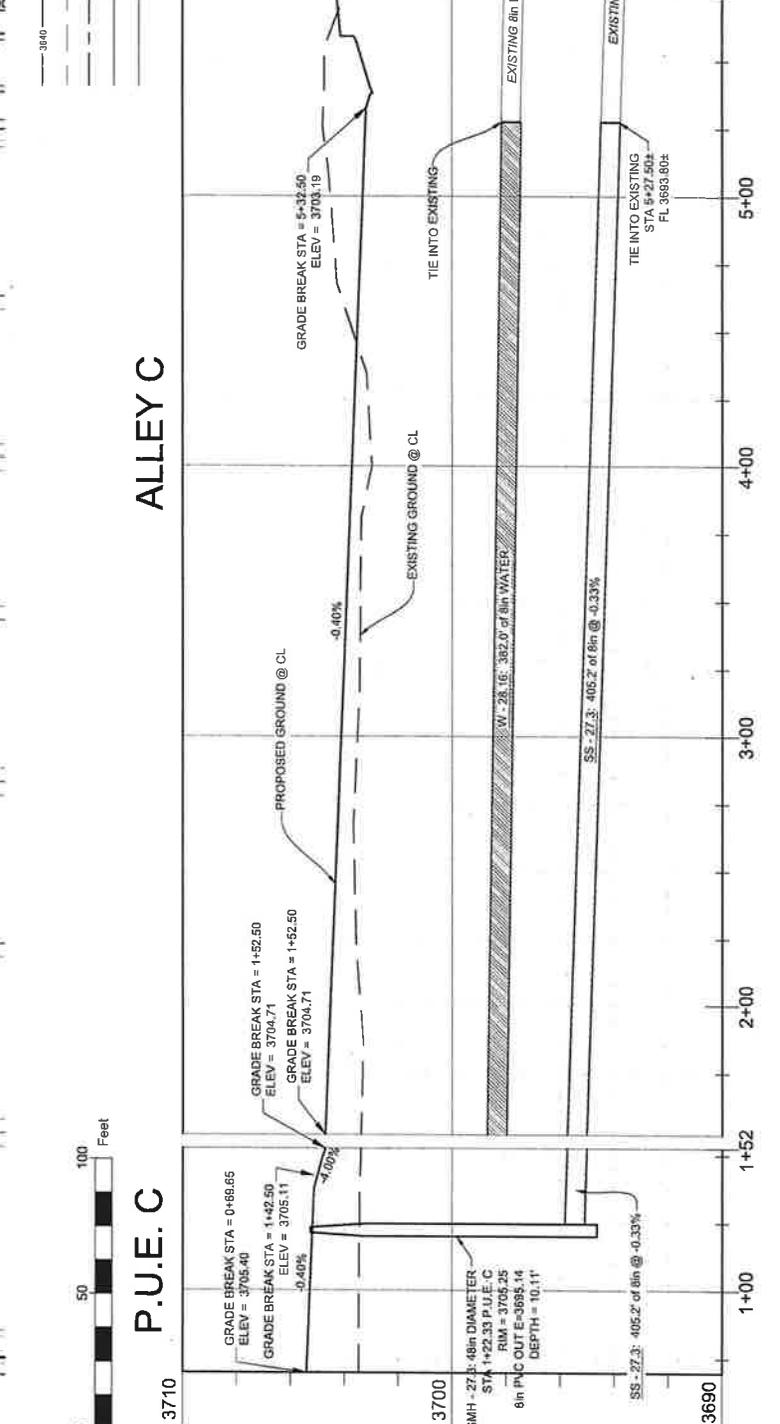
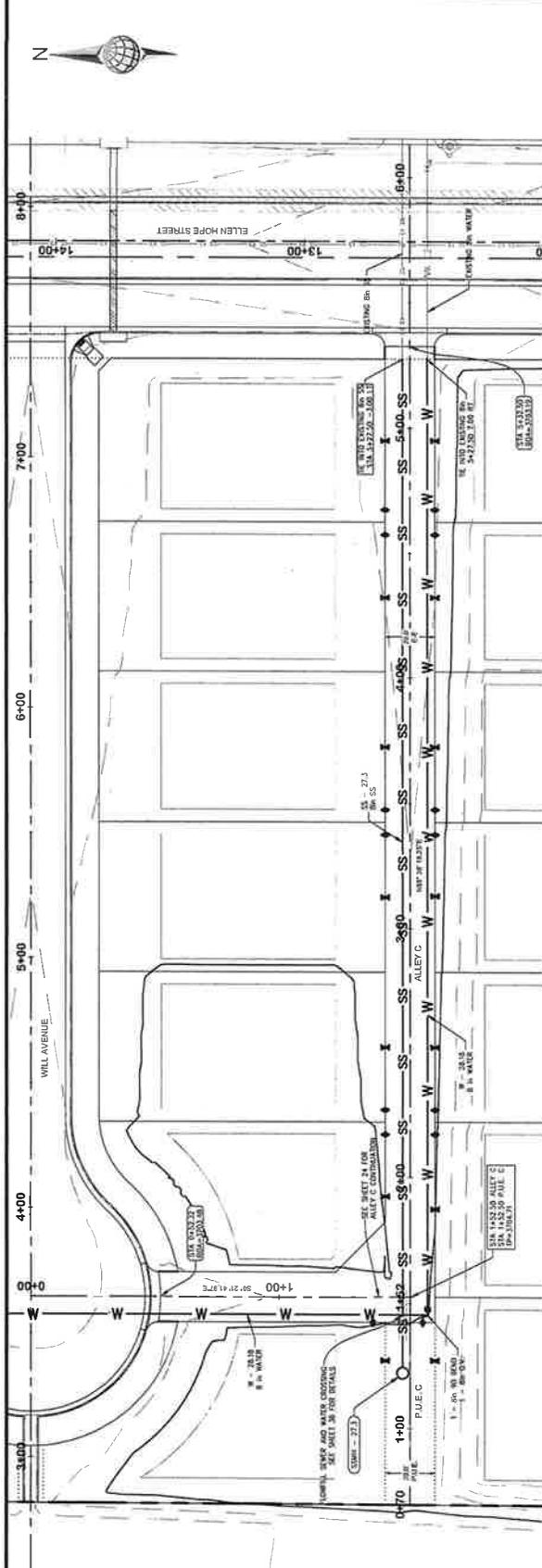
REVISIONS:

HILLSIDE TERRACE ESTATES  
 UNIT 28

GDI JOB NO: E19-032  
 Scale: Hor: 1" = 50'  
 Vert: 1" = 5'

ALLEY C STA 0+00 - STA 5+00

SHEET 21 OF 37



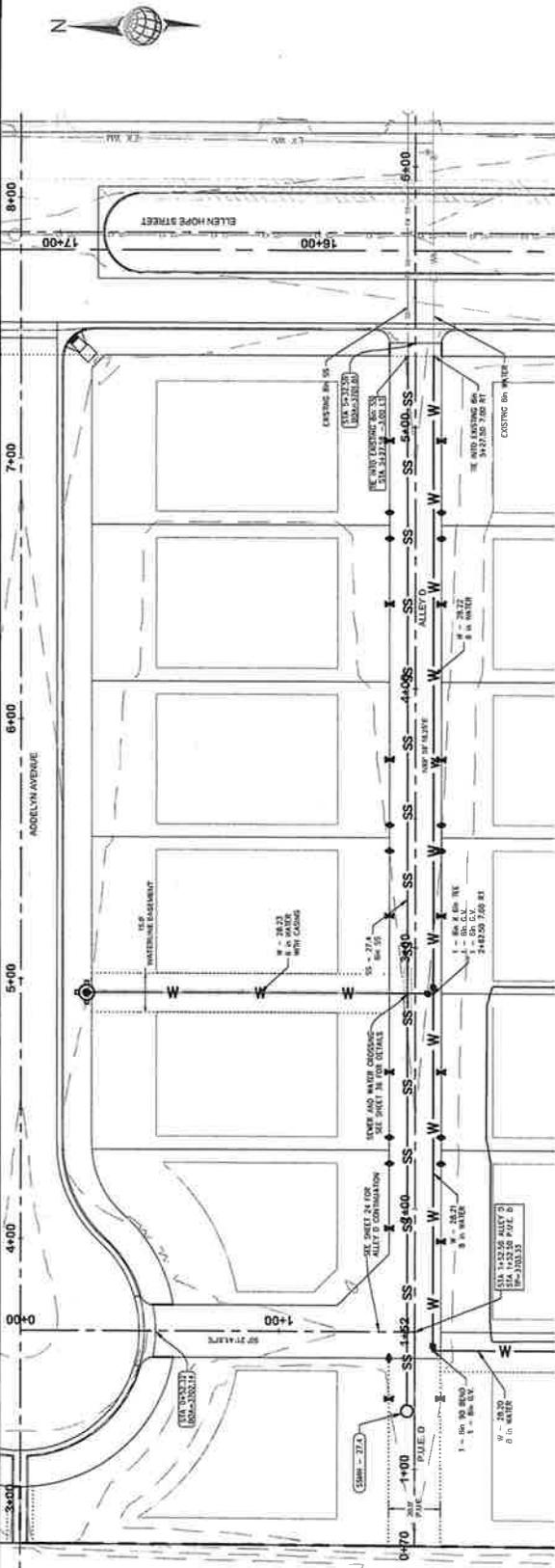
REVISIONS:

HILLSIDE TERRACE  
 ESTATES  
 UNIT 28

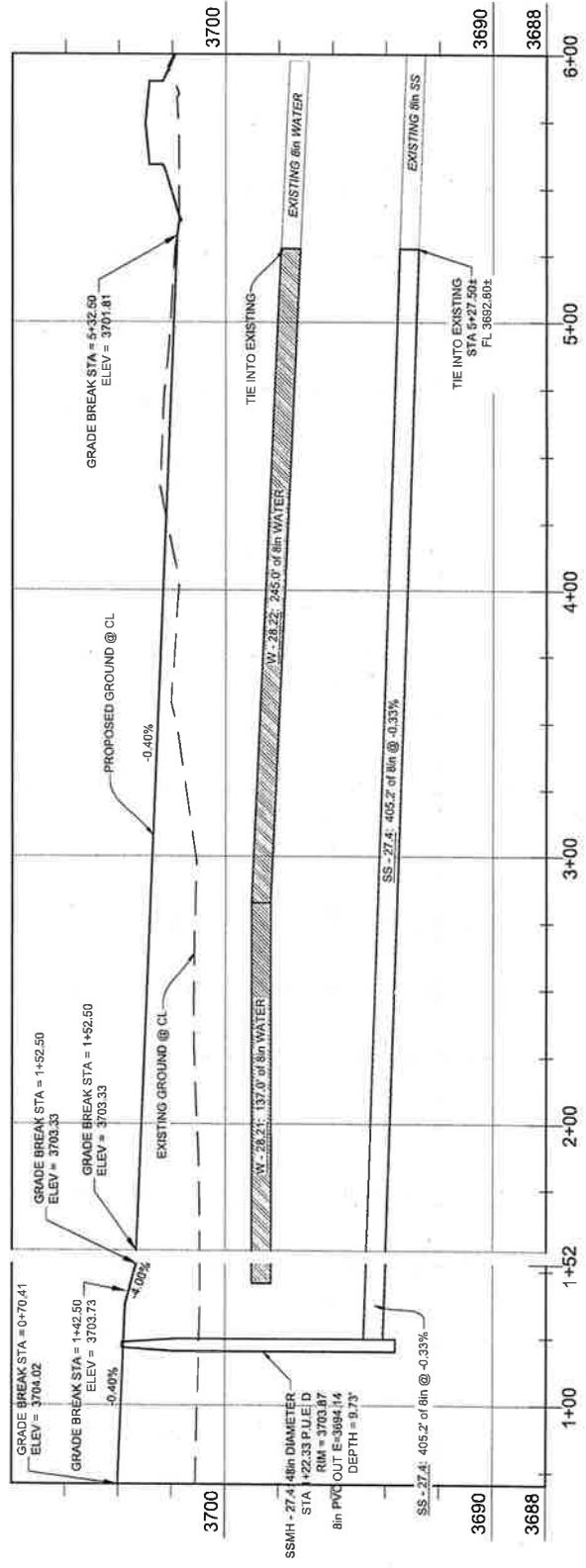
GDI JOB NO: E19-032  
 Scale: Hor: 1" = 50'  
 Vert: 1" = 5'

ALLEY D STA 0+00 - STA  
 5+00

SHEET 22 OF 37



P.U.E.D  
 ALLEY D



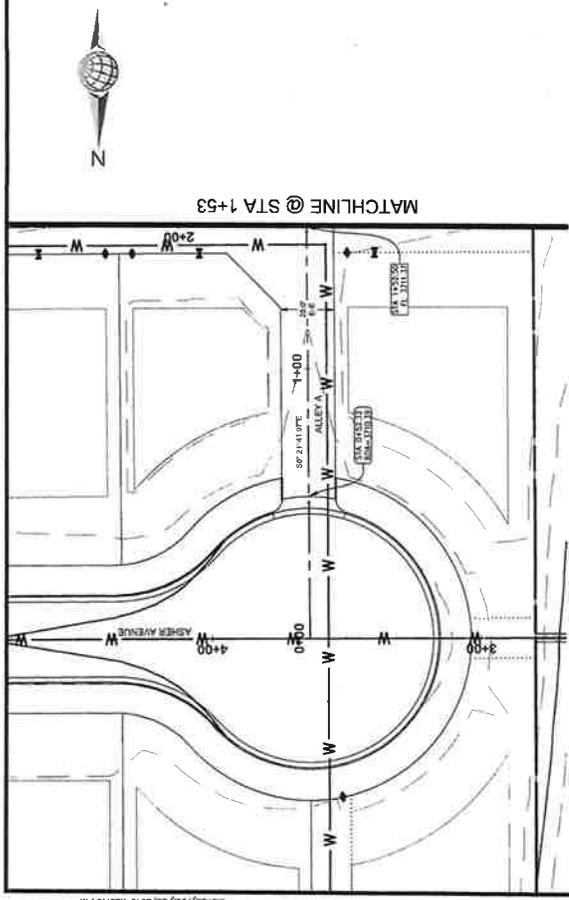
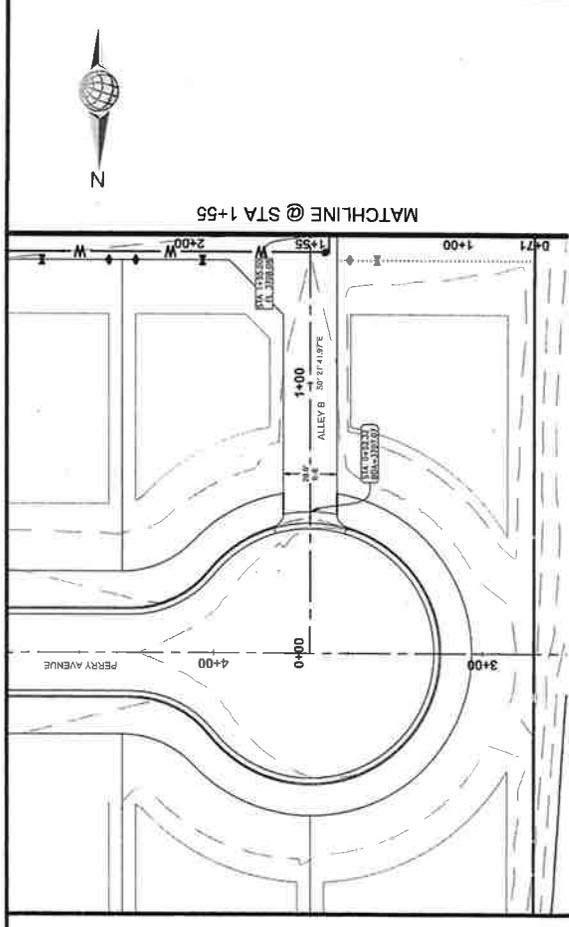
REVISIONS:

HILLSIDE TERRACE  
 ESTATES  
 UNIT 28

GDI JOB NO: E19-032  
 Scale: Hor: 1" = 50'  
 Vert: 1" = 5'

ALLEY A 0+00 - 1+52.50  
 ALLEY B 0+00 - 1+52.50

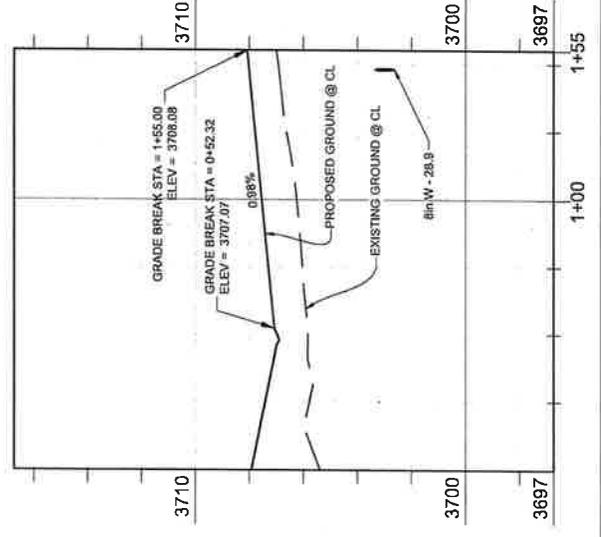
SHEET 23 OF 37



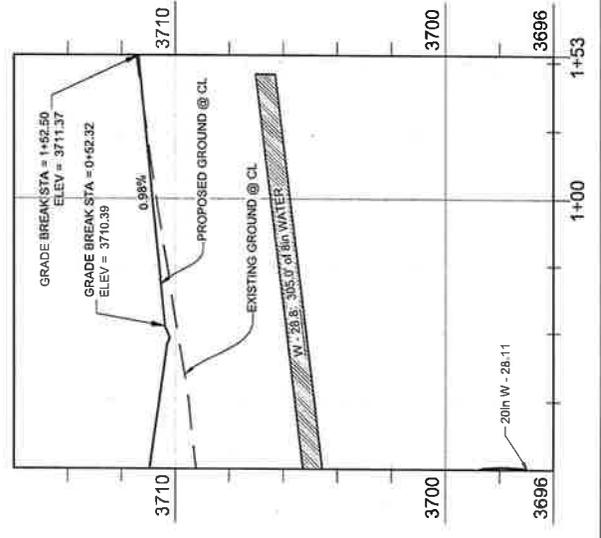
- LEGEND**
- 3600 — PROPOSED CONTOUR MAJOR (5')
  - 1200 — PROPOSED CONTOUR MINOR (1')
  - — — PROPOSED CENTER LINE
  - — — PROPOSED ROW
  - — — PROPOSED LOT LINE
  - SS — PROPOSED STANDARD CURB
  - — — PROPOSED SANITARY SEWER
  - W — PROPOSED WATER
  - — — PROPOSED STORM



ALLEY B



ALLEY A

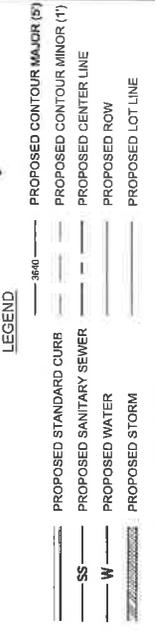
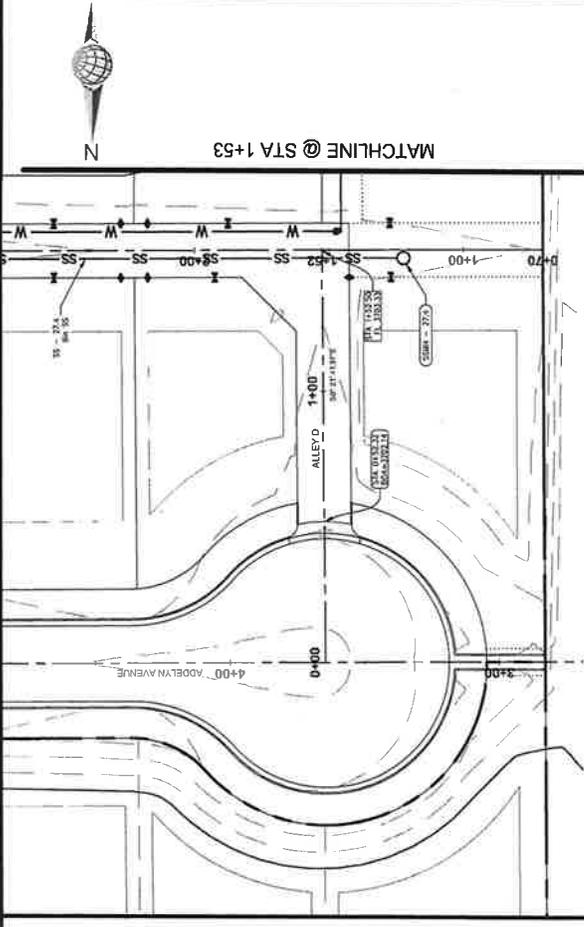


**GDI**  
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 BEYONDMAPPING.COM  
 3501 S. Georgia, Suite A  
 Amarillo, Texas 79109  
 Phone: 806.467.3777  
 Firm Registration #: F-17198

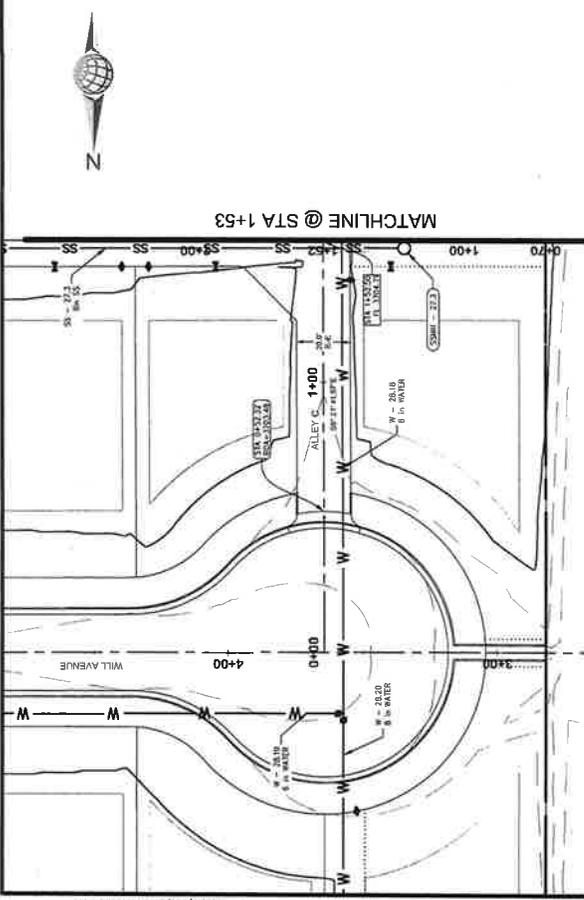
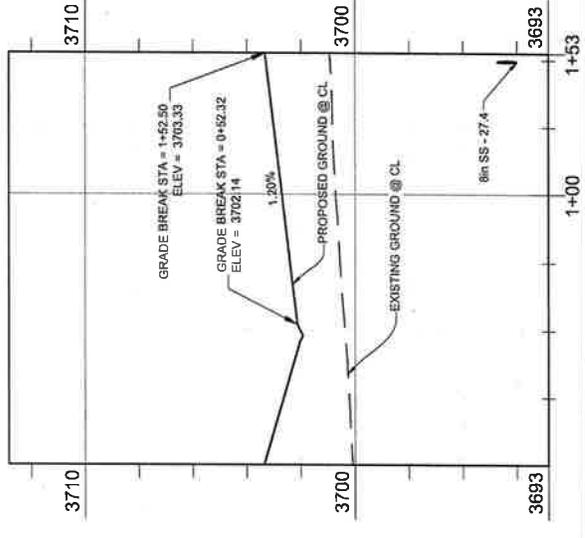
REVISIONS:

HILLSIDE TERRACE  
 ESTATES  
 UNIT 28

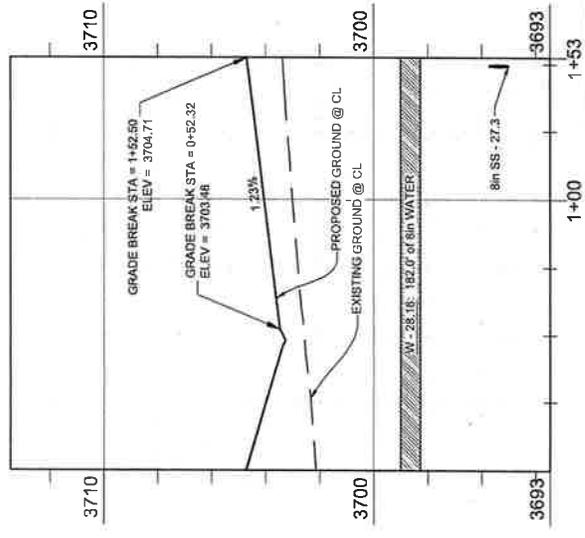
GDI JOB NO: E19-032  
 Scale: Hor: 1" = 50'  
 Vert: 1" = 5'  
 ALLEY C 0+00 - 1+52.50  
 ALLEY D 0+00 - 1+52.50  
 SHEET 24 OF 37



ALLEY D



ALLEY C



REVISIONS:

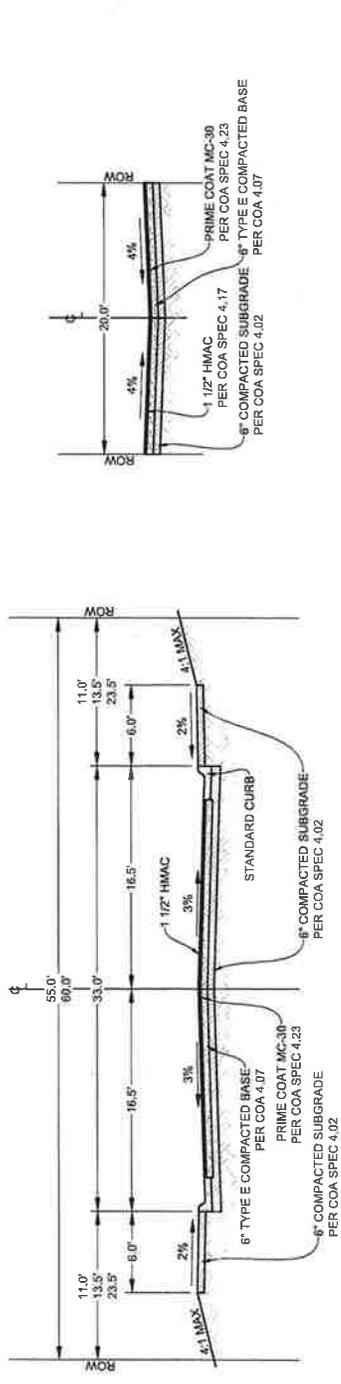
HILLSIDE TERRACE  
 ESTATES  
 UNIT 28

GDI JOB NO: E19-032

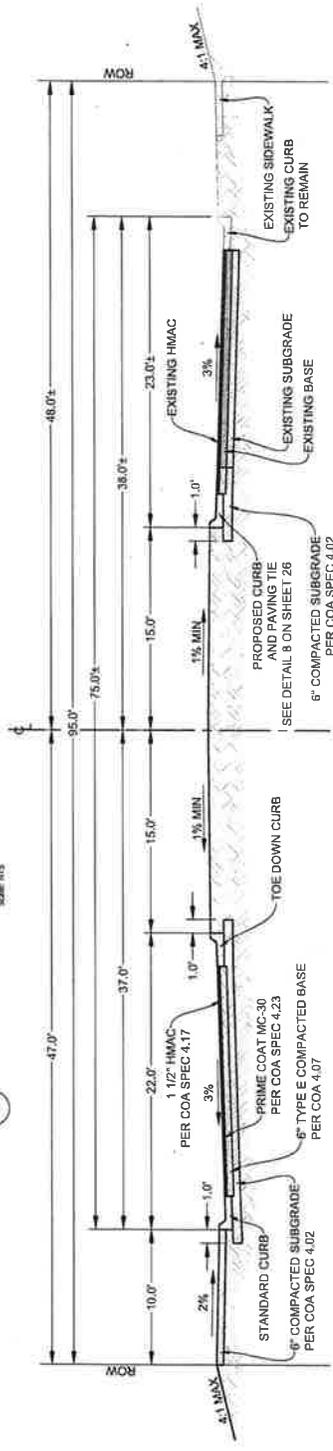
Scale: NTS

TYPICALS

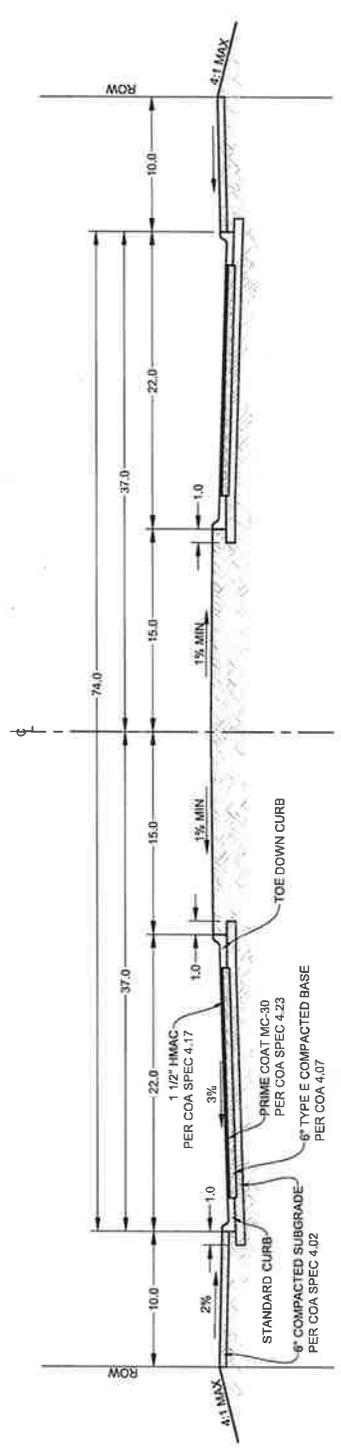
SHEET 25 OF 37



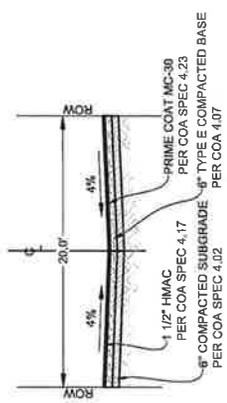
1 TYPICAL PAVING 33' B-B  
 Scale: NTS



2 TYPICAL PAVING 74' B-B WITH EXISTING EAST SIDE  
 Scale: NTS

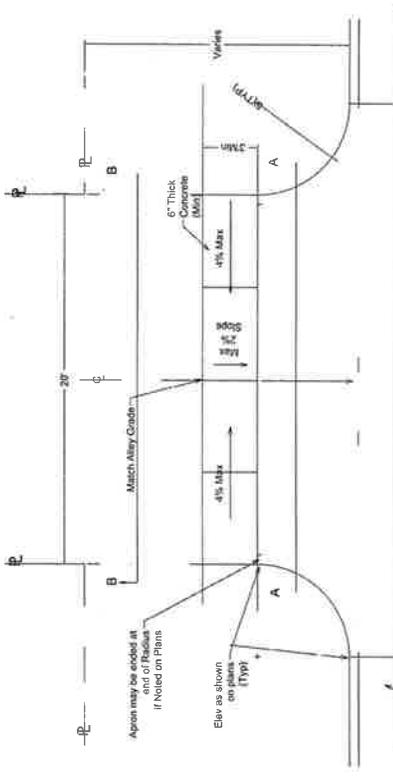


3 TYPICAL PAVING 74' B-B  
 Scale: NTS



4 TYPICAL PAVING ALLEY  
 Scale: NTS

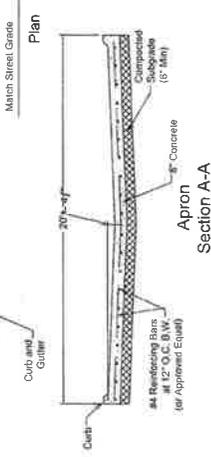




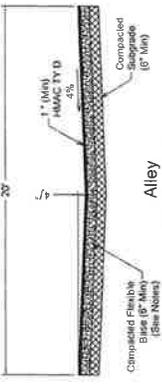
Alley Section shall match adjacent Street Section for Compacted Base Type and Thickness, Subgrade Thickness, and any required stabilization.

Note: When sidewalk is located at Back of Alley Apron or Back of Driveway, increase thickness to six (6") inches minimum.

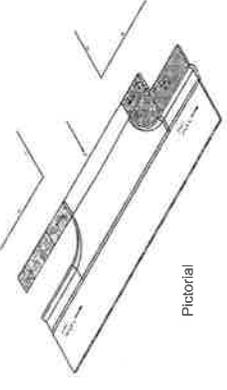
Location of sidewalk will vary. Sidewalk outside the limits of the alley is the responsibility of the property owner unless noted otherwise on the plans.



Section A-A

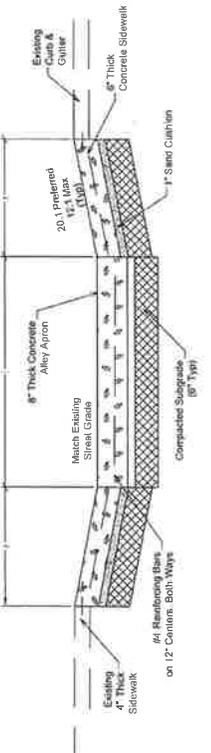
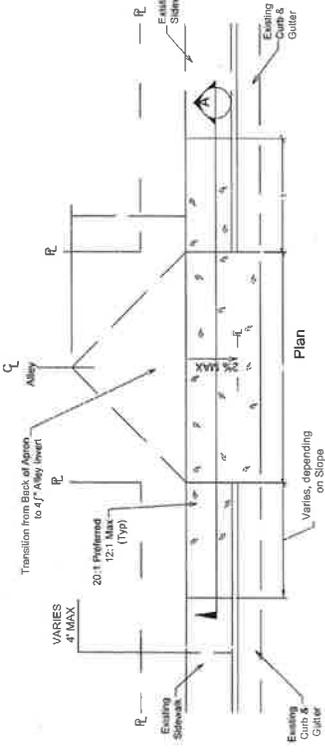


Section B-B



Pictorial

8" STANDARD ALLEY APRON



Section



Pictorial

8" RESTRICTED ALLEY APRON

NOTES:

- All 4" flatwork shall use Class A concrete (minimum 3,000 psi at 28 days), concrete and 8" flatwork shall use Class A (minimum 4,000 psi at 28 days) unless otherwise detailed or specified. Concrete requirements for flatwork of any other class shall be labeled on the plans and called out in the specifications.
- All flatwork shall be reinforced with #4 reinforcing bars on twelve (12") inch centers both ways unless noted or detailed otherwise on plans.
- No reinforcing will be closer than three inches (3") to edge of concrete.
- 1/2" thick expansion joint material shall be placed at the following intervals:  
Curb and Gutter (All) - Not to exceed thirty (30') feet  
Concrete Flatwork (All) - Not to exceed thirty (30') feet or as directed by the engineer.

Scoring joints (dummys joints) shall be placed with jointing tools at the following intervals:

- Curb and Gutter (All) - Not to exceed five (5') feet
- Sidewalk less than 10' wide - Not to exceed five (5') feet
- Concrete Flatwork (All) - Not to exceed five (5') in each direction
- Concrete Flatwork (7/8") - Not to exceed ten (10') in each direction

5. 1" sand cushion shall be wetted and forms oiled prior to placing any concrete.

6. Accessible Ramps shall be installed where sidewalk approaches alley apron. Cross Slope where sidewalk crosses apron shall not exceed 2%. See City of Amarillo ADA Ramp Details, Sidewalk Details, and Driveway and Parking Manual (Latest Edition) for more information.

DISCLAIMER: The use of this standard is governed by the "Texas Engineering Practice Act". No warranty of any kind is made by the City of Amarillo for any purpose whatsoever. The City of Amarillo assumes no responsibility for the conversion of this standard to other formats or for incorrect results or damages resulting from its use.



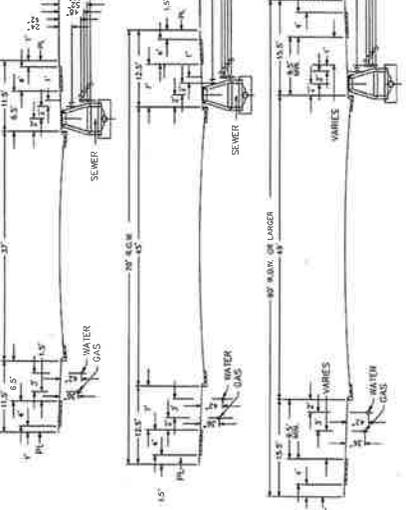
City of Amarillo  
Standard Paving  
Details

DRAWN BY:	th
DESIGNED BY:	cm
HORIZ. SCALE:	1" = 10'
VERT. SCALE:	1" = 4'
DATE:	08/24/10
PROJECT:	STANDARD PAVING DETAILS
SHEET:	27





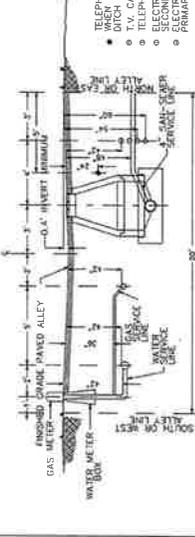
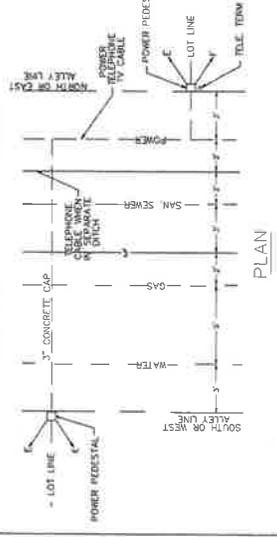
NOTES:  
SEWER, POWER, T.V. & TELEPHONE  
WATER & GAS TO BE ON SOUTH &  
WEST SIDE  
SEWER AND WATER MAINS ARE  
INTERCHANGEABLE  
SEWER TO ALWAYS BE ON LOW SIDE



NOTES:  
SEWER, POWER, T.V. & TELEPHONE  
WATER & GAS TO BE ON SOUTH &  
WEST SIDE  
SEWER AND WATER MAINS ARE  
INTERCHANGEABLE  
SEWER TO ALWAYS BE ON LOW SIDE



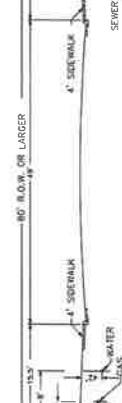
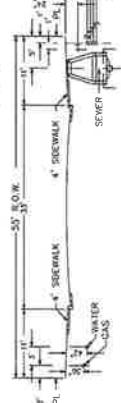
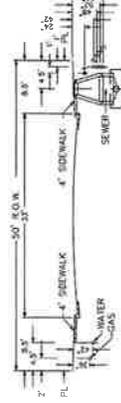
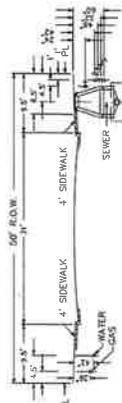
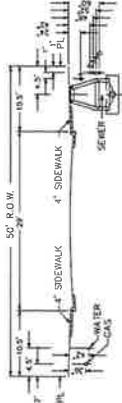
UTILITY LOCATIONS - STREET  
SIDEWALKS SET BACK FROM BACK-OF-CURB



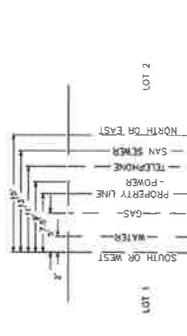
UTILITY	SEQUENCE	DEPTH	LOCATION FROM CENTERLINE OF ALLEY
SEWER	FIRST	72"	3' N OR 5' OF C.L.
ELECTRIC S.	THIRD	54"	7' N OR 6' OF C.L.
WATER	FIFTH	42"	7' S OR W. OF C.L.
GAS	SIXTH	42"	7' S OR W. OF C.L.
TELEPHONE	EIGHTH	42"	7' N OR E. OF C.L.

UTILITY LOCATIONS - ALLEYS

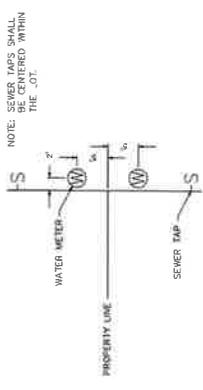
LEGEND:  
1. TELEPHONE CABLE, WHEN IN  
PROPERTY, WEST  
2. T.V. CABLE  
3. TELEPHONE  
4. ELECTRICAL SECONDARY  
5. ELECTRICAL PRIMARY



UTILITY LOCATIONS - STREET  
SIDEWALKS ALONG BACK-OF-CURB



15' EASEMENT-UTILITY LOCATIONS



TAP LOCATIONS

- EXISTING FIRE HYDRANT
- PROPOSED FIRE HYDRANT
- EXISTING VALVE
- PROPOSED VALVE
- EXISTING MANHOLE
- PROPOSED MANHOLE
- PROPOSED REDUCER
- PROPOSED TEE
- PROPOSED 90° BEND
- PROPOSED 45° BEND
- PROPOSED 22 1/2° BEND
- PROPOSED 11 1/4° BEND

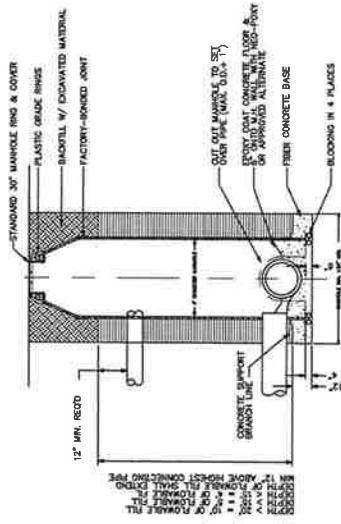
STANDARD SYMBOLS

STANDARD DETAIL SET	
UTILITY LOCATIONS	
DRAWN BY:	R. C. Cook
APPROVED BY:	Kyle Schneider/jm
DATE:	1/12/2017
HORIZ. SCALE:	NONE
VERT. SCALE:	NONE
SHEET:	30

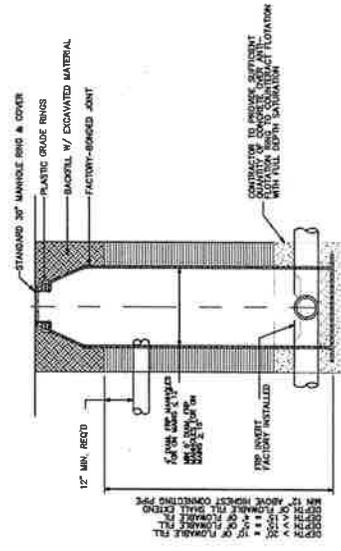




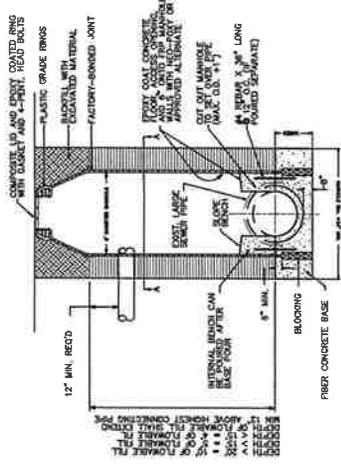




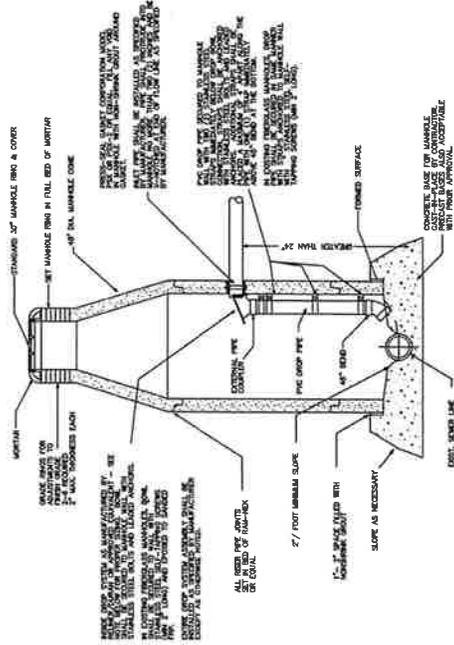
FIBERGLASS MANHOLE DETAIL  
12" AND SMALLER MAINS



FIBERGLASS MANHOLE DETAIL  
WATERTIGHT MANHOLES

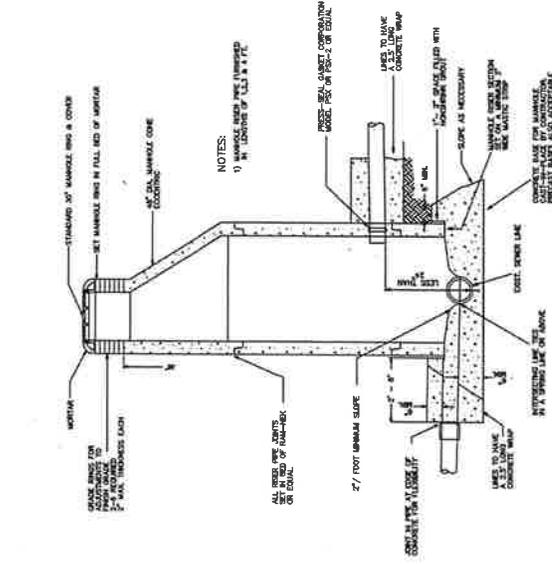


FIBERGLASS MANHOLE DETAIL  
15" AND LARGER MAINS

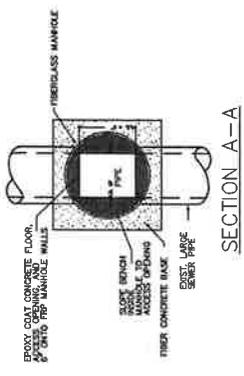


RELINER BOWL SIZING NOTES:  
 1. A 1/2" MIN. WITH 4" OUTLET WILL SERVICE UP THROUGH 24" OF 15" DIA. WITH 4" OUTLET.  
 2. A 1/2" MIN. WITH 4" OUTLET WILL SERVICE UP THROUGH 24" OF 15" DIA. WITH 4" OUTLET.  
 3. A 1/2" MIN. WITH 4" OUTLET WILL SERVICE UP THROUGH 24" OF 15" DIA. WITH 4" OUTLET.

DROP ASSEMBLY DETAIL



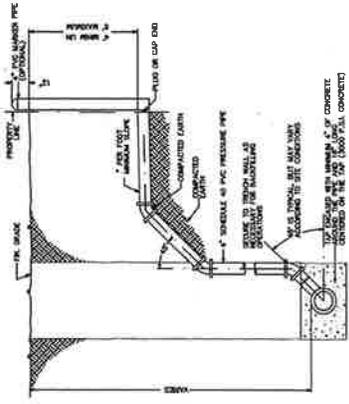
INTERSECTING LINE DETAIL



SECTION A-A

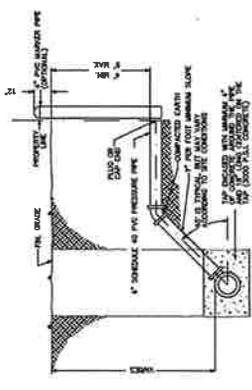
STANDARD DETAIL SHEET (UNLESS NOTED)	
DRAWN BY:	K. C. Cook
APPROVED BY:	G. F. Schneider
DATE:	1/12/2017
HORIZ. SCALE:	NONE
VERT. SCALE:	NONE
W.C. NO.:	33





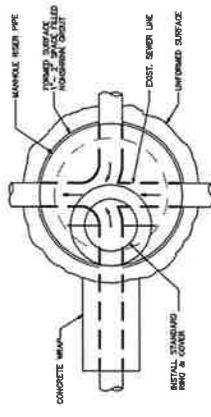
- NOTES: 1) TAP IS TO BE MADE IN THE CENTER OF THE MAIN SEWER LINE.  
 2) TAP IS TO BE MADE AT THE APPROXIMATE CENTER OF THE TAP 1000' FULL CONCRETE.  
 3) SEE DETAIL SHALL APPLY WITH DEPTH OF 5' OR MORE.

DEEP SEWER TAP DETAIL

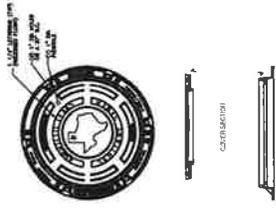


- NOTES: 1) TAP IS TO BE MADE IN THE CENTER OF THE MAIN SEWER LINE.  
 2) TAP IS TO BE MADE AT THE APPROXIMATE CENTER OF THE TAP 1000' FULL CONCRETE.  
 3) SEE DETAIL SHALL APPLY WITH DEPTH OF 5' OR MORE.

SHALLOW SEWER TAP DETAIL



MANHOLE PLAN VIEW



STANDARD  
 30" MANHOLE RING & COVER  
 EFFECTIVE SEPTEMBER 1, 2009

STANDARD DETAIL SHEET (WASTEWATER)	
DRAWN BY:	K. C. Cook
APPROVED BY:	Kyle Scott/ckc/ylk
DATE:	1/12/2017
USER SCALE:	NONE
VERT. SCALE:	NONE
SHEET NO.	34







REVISIONS:

HILLSIDE TERRACE  
 ESTATES  
 UNIT 28

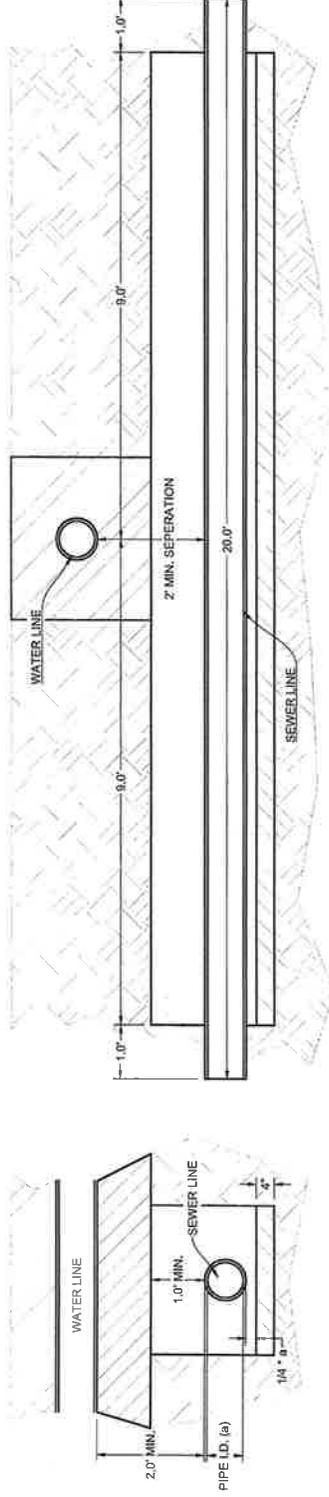
GDI JOB NO: E19-032

Scale: NTS

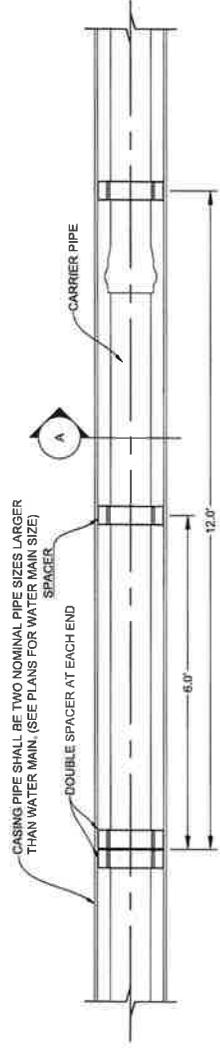
MISC DETAILS

SHEET 36 OF 37

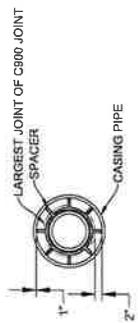
NOTES:  
 1. SANITARY SEWER TO BE ENCASED IN CEMENT-STABILIZED SAND FROM ONE-QUARTER PIPE DIAMETER BELOW TO 12" ABOVE. CEMENT-STABILIZED SAND TO INCLUDE AT LEAST 160 POUNDS OF CEMENT FOR EVERY CUBIC YARD OF SAND.



1 WATER AND SEWER CROSSING DETAIL  
 Scale: NTS



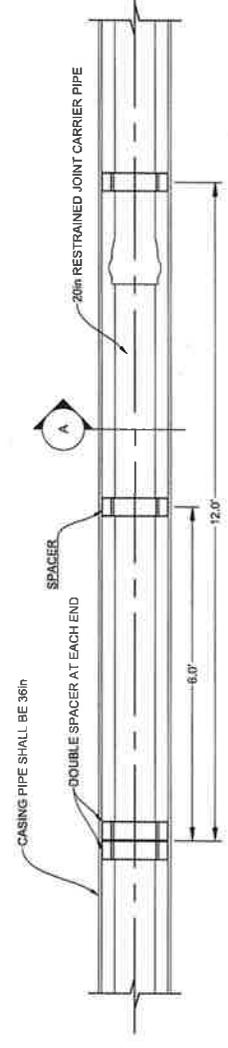
CARRIER PIPE  
 DOUBLE SPACER AT EACH END  
 SPACER  
 CEMENT-STABILIZED SAND



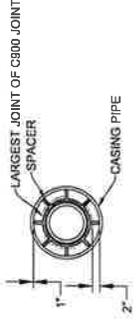
NOTES

1. CARRIER PIPE SHALL BE TWO NOMINAL PIPE SIZES LARGER THAN WATER MAIN. (SEE PLANS FOR WATER MAIN SIZE)
2. ENDS OF CARRIER PIPE SHALL BE PLUGGED.
3. SPACERS MANUFACTURED BY ADVANCED PRODUCT & SYSTEMS, INC., RACI CASING SPACERS, OR APPROVED EQUAL.

2 CASING DETAIL  
 Scale: NTS



CASING PIPE SHALL BE 36in  
 DOUBLE SPACER AT EACH END  
 SPACER  
 CEMENT-STABILIZED SAND



NOTES

1. CASING PIPE SHALL BE STEEL PIPE THAT CONFORMS TO THE REQUIREMENTS OF AWWA C200, C207, C208, AWWA M11, AND ASTM A36.
2. ENDS OF CARRIER PIPE SHALL BE PLUGGED.
3. SPACERS MANUFACTURED BY ADVANCED PRODUCT & SYSTEMS, INC., RACI CASING SPACERS, OR APPROVED EQUAL.

3 TXDOT CROSSING CASING DETAIL  
 Scale: NTS

REVISIONS:

HILLSIDE TERRACE  
 ESTATES  
 UNIT 28

GDI JOB NO: E19-032

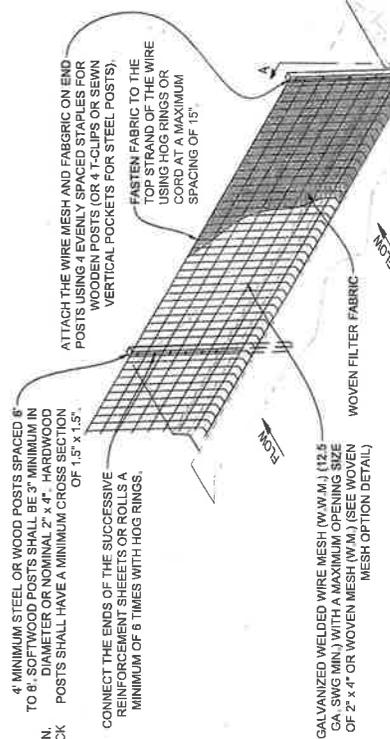
Scale: NTS

EROSION CONTROL

SHEET 37 OF 37

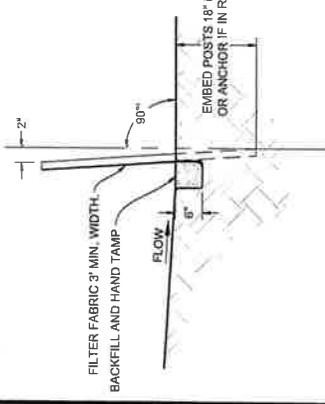
**SEDIMENT CONTROL FENCE USAGE GUIDELINES**

A SEDIMENT CONTROL FENCE MAY BE CONSTRUCTED NEAR THE DOWNSTREAM PERIMETER OF A DISTURBED AREA ALONG A CONTOUR TO INTERCEPT SEDIMENT FROM OVERLAND RUNOFF. A 2 YEAR STORM FREQUENCY MAY BE USED TO CALCULATE THE FLOW RATE TO BE FILTERED.  
 SEDIMENT CONTROL FENCE SHOULD BE SIZED TO FILTER A MAXIMUM FLOW THROUGH RATE OF 100 GPM/FT. SEDIMENT CONTROL FENCE IS NOT RECOMMENDED TO CONTROL EROSION FROM A DRAINAGE AREA LARGER THAN 2 ACRES.

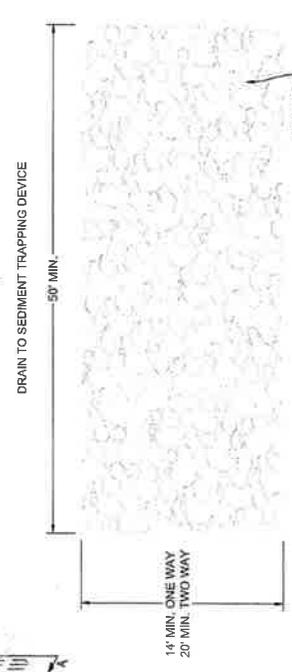


**HINGE JOINT KNOT  
 WOVEN MESH (OPTION) DETAIL**

GALVANIZED HINGE JOINT KNOT WOVEN MESH (12.5 GA. SWG MIN.) REQUIRES A MINIMUM OF FIVE HORIZONTAL WIRES SPACED AT A MAXIMUM OF 12" APART AND ALL VERTICAL WIRES SPACED AT A MAXIMUM OF 12" APART.



**SECTION A-A**



**PLAN VIEW**

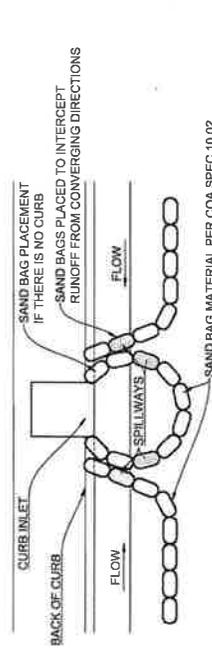


**ELEVATION VIEW**

- NOTES:
1. THE LENGTH OF THE CONSTRUCTION EXIT SHALL BE AS INDICATED ON THE PLANS, BUT NOT LESS THAN 50'.
  2. THE COARSE AGGREGATE SHALL BE OPEN GRADED WITH A SIZE OF 4" TO 8".
  3. THE APPROACH TRANSITIONS SHOULD BE NO STEEPER THAN 6:1 AND CONSTRUCTED AS DIRECTED BY THE ENGINEER.
  4. THE CONSTRUCTION EXIT FOUNDATION COURSE SHALL BE FLEXIBLE BASE, BITUMINOUS CONCRETE, PORTLAND CEMENT CONCRETE OR OTHER MATERIALS APPROVED BY THE ENGINEER.
  5. CONCRETE SHALL BE CURVED OR BENT TO PROVIDE A SEDIMENT TRAPPING DEVICE.
  6. THE CONSTRUCTION EXIT FOUNDATION COURSE SHALL BE AS SUGGESTED ONLY AND SHALL BE APPROVED BY THE ENGINEER.
  7. CONSTRUCT EXITS WITH A WIDTH OF AT LEAST 14 FT. FOR ONE WAY AND 20 FT. FOR TWO WAY TRAFFIC FOR THE FULL WIDTH OF THE EXIT, OR AS DIRECTED BY THE ENGINEER.

**TEMPORARY SEDIMENT CONTROL FENCE**

NOT TO SCALE



INSTALL SAND-FILLED BAGS FLUSH AGAINST CURB FACE.  
 PLACE ADDITIONAL BAGS ON TOP OF CURB AND UPSTREAM OF SAND BAG BERM TO PREVENT OVER TOPPING.  
 CONSTRUCT SAND BAG BERM BY TIGHTLY ABUTTING SAND FILLED BAGS TO ELIMINATE GAPS AND VOIDS

STACK SAND-FILLED BAGS 1-LAYER HIGH FOR SPILLWAY AND 2-LAYERS HIGH FOR REMAINING BERM  
 END OF SAND BAG BERM  
 EXTEND AS NECESSARY TO FORCE ROUNDED SHOULDER OVER SPILLWAY INSTEAD OF CUT FLANKING AROUND END OF BERM.

**SAND BAG DETAIL AT CURB INLETS**

NOT TO SCALE

**CONSTRUCTION EXIT**

NOT TO SCALE

R



# Amarillo City Council Agenda Transmittal Memo



<b>Meeting Date</b>	September 24, 2019	<b>Council Priority</b>	Consent Agenda
<b>Department</b>	Planning and Development Services		
<b>Contact</b>	Cris Valverde – Assistant Director of Planning and Development Services		

## Agenda Caption

Consideration of an Aviation Clear Zone Easement, being 4,750 feet above mean sea level above the plat of Grand Avenue Estates Unit No. 5, a suburban subdivision to the City of Amarillo, being a replat of Lots 2 and 3, Block 3, Grand Avenue Estates Unit No. 1, in Section 143, Block 2, AB&M Survey, Randall County, Texas.

## Agenda Item Summary

The above referenced Aviation Clear Zone (ACZ) Easement is being requested by the City of Amarillo and is associated with the plat Grand Avenue Estates Unit No. 5.

To ensure safety of operation and protection of air traffic operating into and out of the airport, future physical development around the airport needs to be regulated. In 1981, the Texas Legislature enacted the Airport Zoning Act, cited as Chapter 241 of the Local Government Code, which authorized cities in the state to establish and administer regulations pertaining to the height of structures and compatible land uses in the vicinity of the airport. One of the tools established in the Amarillo Code of Ordinances that allows the City of Amarillo to regulate this type of development is the Airport Height Hazard and Zoning Regulations (Chapter 4-9) which establishes minimum requirements to control the height and use of structures that may develop in the vicinity of the airport.

The ACZ Easement document is established during the platting of a tract of land to set the height regulations for noting on the associated plat, and the legal document is signed by the owner/developer of the tract. The placement of the note on the plat ensures that the height regulation is easily found by any future owner of the tract of land. Each ACZ Easement has an associated height regulation that is determined by the tract's proximity and location around the airport. For example, areas at the end of the runway will likely have a lower height regulation than ones at the same distance that are located adjacent to the length of the runway. The reason for this is because aircraft taking off or landing will need to be at a lower altitude during its approach or departure portion of the traffic pattern for the each associated runway.

This ACZ Easement is establishing a height regulation of 4,750 feet above mean sea level for the plat of Grand Avenue Estates Unit No. 5.

# Amarillo City Council Agenda Transmittal Memo



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**Requested Action**

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Planning Staff have reviewed the associated Aviation Clear Zone Easement and the item is ready for City Council Consideration as a consent agenda item.

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**Funding Summary**

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The Easement is being granted to the City at no cost.

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**Community Engagement Summary**

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N/A

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**Staff Recommendation**

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Staff recommends approval of this Aviation Clear Zone Easement.

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AVIATION CLEAR ZONE EASEMENT

THE STATE OF TEXAS       §  
  §       KNOW ALL MEN BY THESE PRESENTS:  
COUNTY OF RANDALL     §

WHEREAS, Ruben Nunez, Olivia Nunez, and Karina Nunez, hereinafter called "GRANTOR," whether one or more, individual or corporate, partnership or association, is the owner in fee of that certain parcel or parcels of land being described as follows:

Aviation Clear Zone Easement, being 4,750 feet above mean sea level above the plat of Grand Avenue Estates Unit No.5, a suburban subdivision to the City of Amarillo, being a replat of Lots 2 and 3, Block 3, Grand Avenue Estates Unit No.1, in Section 143, Block 2, AB&M Survey, Randall County, Texas.

NOW, THEREFORE, in consideration of the sum of TEN DOLLARS (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, GRANTOR does for himself, his successors and assigns, GRANT, BARGAIN, SELL AND CONVEY unto the City of Amarillo, Texas, hereinafter called GRANTEE, its successors and assigns, for the use and benefit of the public, and easement and right-of-way appurtenant to Rick Husband Amarillo International Airport for the unobstructed passage of all aircraft, "aircraft" being defined for the purpose of this instrument as any contrivance now known or hereafter invented, used or designed for navigation of or flight in the air, by whomsoever owned or operated, in the airspace above GRANTOR'S above-described property; together with the right to cause in all airspace such noise, vibration, fumes, dust, fuel particulates and all other effects that may be caused by the operation of aircraft landing at, or taking off from, or operating at, on, over the above described property; and GRANTOR, his successors, executors, heirs or assigns, does hereby fully waive, remise and release any right, cause of action, and damage which it may now have or which it may have in the future against GRANTEE, its successors and assigns, due to such noise, vibrations, fumes, dust, fuel particulates and all other effects that may be caused or may have been caused by the operation of aircraft landing at, or taking off from, or operating near or on Rick Husband Amarillo International Airport or over the described property.

GRANTOR, for itself, its successors and assigned, does hereby covenant and agree that it will not hereafter erect, or permit the erection or growth of, any structure, tree or other object on the above described property to any height in excess of 4,750 feet above mean sea level. GRANTOR does hereby GRANT and CONVEY to GRANTEE a continuing right of ingress and egress via passage easement on and across the above-described property for the purpose of taking any action necessary to remove any structure, tree or other object in the airspace to any elevation greater than 4,750 feet above mean sea level.

TO HAVE AND TO HOLD said aviation clear zone easement, passage easement, and rights-of-way, and all rights appertaining thereto unto the GRANTEE, its successors and assigns, until Rick Husband Amarillo International Airport shall be abandoned and shall cease to be used for public airport purposes.

IT IS UNDERSTOOD AND AGREED that these covenants and agreements shall be binding upon the heirs, administrators, executors, successors and assigns of the GRANTOR and

that these covenants and agreements shall run with the land, and that for the purposes of this instrument, this easement shall be considered the dominant estate on the above-referenced property.

IN WITNESS WHEREOF, the GRANTOR, whether one or more, individual or corporate, has hereunto set its hand on this the 12<sup>th</sup> day of September, 2019.

GRANTOR

Ruben N. 9-12-19

Ruben Nunez

GRANTOR

Olivia Nunez 9-12-19

Olivia Nunez

GRANTOR

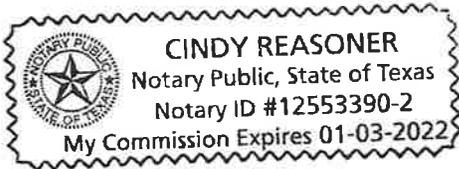
Karina Nunez 9/12/19

Karina Nunez

THE STATE OF Texas §

COUNTY OF Randall §

This instrument was acknowledged before me on this the 12<sup>th</sup> day of September, 2019, by Ruben Nunez

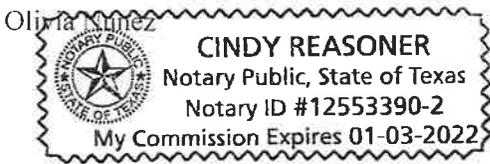


Cindy Reasoner  
Notary Public, State of Texas

THE STATE OF Texas §

COUNTY OF Randall §

This instrument was acknowledged before me on this the 12<sup>th</sup> day of September, 2019, by Olivia Nunez

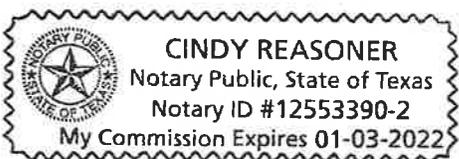


Cindy Reasoner  
Notary Public, State of Texas

THE STATE OF Texas §

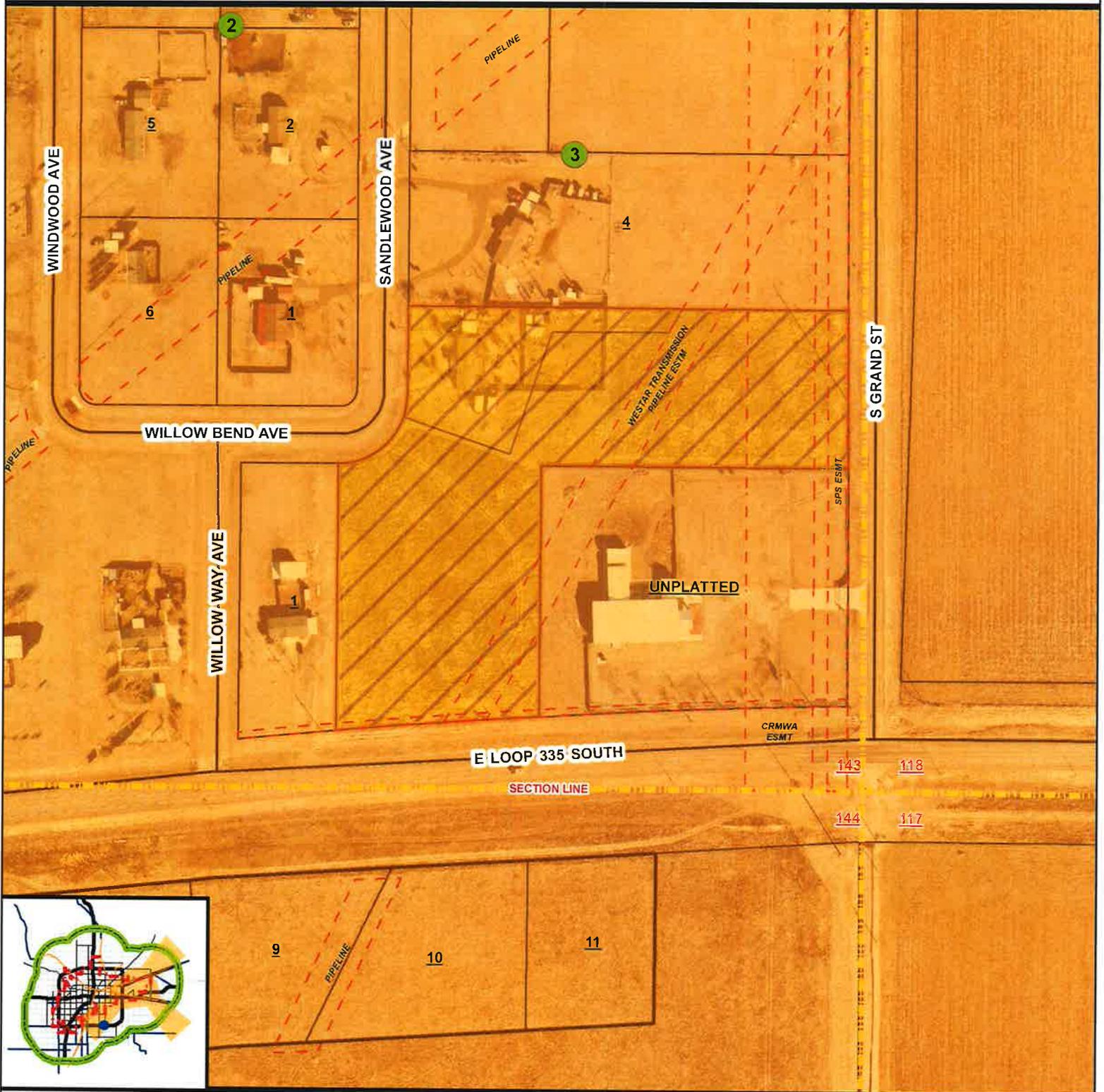
COUNTY OF Randall §

This instrument was acknowledged before me on this the 12<sup>th</sup> day of September, 2019, by Karina Nunez



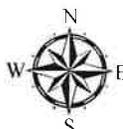
Cindy Reasoner  
Notary Public, State of Texas

# AVIATION CLEAR ZONE EASEMENT



## CITY OF AMARILLO PLANNING DEPARTMENT

Scale: 1" = 200'  
Date: 8/7/2019  
Case No: ACZ-19-09



ACZ-19-09 Aviation Clear Zone Easement, being 4750 feet above mean sea level above the plat of Grand Avenue Estates Unit No.5, a suburban subdivision to the City of Amarillo, being a replat of Lots 2 and 3, Block 3, Grand Avenue Estates Unit No.1, in Section 143, Block 2, AB&M Survey, Randall County, Texas.

Vicinity: Willow Blend Ave. and Sandelewood Ave.

APPLICANT: Ruben, Olivia, Karina Nunez

AP: P17

DISCLAIMER: The City of Amarillo is providing this information as a public service. The information shown is for information purposes only and except where noted, all of the data or features shown or depicted on this map is not to be

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# Amarillo City Council Agenda Transmittal Memo



<b>Meeting Date</b>	September 24, 2019	<b>Council Priority</b>	Fiscal Responsibility
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<b>Department</b>	City Manager Michelle Bonner, Deputy City Manager
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### Agenda Caption

#### **ORDINANCE NO. 7811:**

**This is the second reading of an ordinance adopting the City of Amarillo budget for the 2019/2020 fiscal year. This budget allows for the City to continue providing effective public services, programs and assistance to Amarillo residents in the upcoming year.**

### Agenda Item Summary

This is the second reading of the ordinance adopting the City of Amarillo budget for the 2019/2020 fiscal year.

### Requested Action

Council approval of the ordinance. The wording on the motion to approve the budget ordinance:

*'I move Adoption of Ordinance No 7811 Adopting the Budget for the Fiscal Year October 1, 2019, Through September 30, 2020 for the City of Amarillo.'*

A record vote is required for approval of the budget ordinance, with the name and vote of each member officially recorded.

### Funding Summary

N/A

### Community Engagement Summary

The City Council met on August 14<sup>th</sup> and 15<sup>th</sup> to review the proposed 2019/2020 budget. At the August 14<sup>th</sup> Council meeting, City Staff presented an overview of the proposed 2019 tax rate and required tax notices. On August 20, 2019 the City Council discussed the tax rate and approved a motion to consider a \$0.38851 property tax rate. On September 3, 2019 and September 10, 2019 Council held mandatory public hearings on the 2019 tax rate. (The property tax rate generates the amount necessary to fund the proposed 2019/2020 Budget.) On September 17, 2019 Council held a public hearing on the 2019/2020 budget.

### Staff Recommendation

Staff recommendation is to approve the second reading of the ordinance adopting the City of Amarillo budget for the 2019/2020 fiscal year.

ORDINANCE NO. 7811

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AMARILLO, ADOPTING THE BUDGET FOR THE FISCAL YEAR OCTOBER 1, 2019, THROUGH SEPTEMBER 30, 2020, FOR THE CITY OF AMARILLO; APPROPRIATING MONEY FOR THE VARIOUS FUNDS AND PURPOSES OF SUCH BUDGET; AMENDING VARIOUS TERMS AND PROVISIONS OF THE AMARILLO MUNICIPAL CODE TO ADD, MODIFY, INCREASE, OR DELETE VARIOUS FEES AND RATES; CHAPTERS 4-1, 4-6, AND 4-7 CONCERNING VARIOUS BUILDING SAFETY FEES; CHAPTER 14-6 CONCERNING TRANSIENT RETAIL BUSINESS LICENSE FEES; CHAPTER 8-3 RELATED TO SOLID WASTE FEES; CHAPTER 8-5 RELATED TO ENVIRONMENTAL HEALTH FEES; CHAPTERS 12-1 THROUGH 12-4 CONCERNING PARK AND RECREATION FEES; CHAPTERS 18-2, 18-3, AND 18-4, CONCERNING VARIOUS WATER AND SEWER RATES; PROVIDING A SAVINGS AND SEVERABILITY CLAUSE; REPEALING ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT; PROVIDING AN EFFECTIVE DATE.

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WHEREAS, a budget for operating the municipal government of the City of Amarillo for the fiscal year October 1, 2019 through September 30, 2020 (hereafter, "fiscal year" or "FY") has been prepared by the City Manager of the City of Amarillo; and

WHEREAS, all public notices and hearings required by State law and the City Charter have been duly and legally advertised, published and conducted as required; and

WHEREAS, said budget has been filed with the City Secretary for more than fifteen (15) days immediately prior to the public hearing heretofore held upon said budget; and

WHEREAS, at the public hearing the financial condition, comparative expenditures as filed, and public comments were duly considered;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. That the budget as filed with the City Secretary of the City of Amarillo for the fiscal year of October 1, 2019 through September 30, 2020 (hereafter, "the fiscal year"), together with any amendments made upon motion, second, and majority vote during public hearings, is hereby approved, adopted and ratified as the Annual Budget for the City of Amarillo, Texas, for the fiscal year.

SECTION 2. That the number, classification, and designation of each position, as listed in the Annual Budget and incorporated herein by reference, is hereby created, established and adopted as the official plan for the classified service and unclassified service (managerial schedule and part-time schedule) of the City of Amarillo for the fiscal year. Any classified or unclassified position which is not

listed in said Annual Budget is expressly found, after having been examined in budget work sessions to be a surplus position and, in order to increase efficiency of providing service and to reduce expenditures, such position is hereby abolished. The number of authorized positions may be increased by subsequent action if grants or other revenue sources become available during the fiscal year to fund such position(s). On October 1, 2019, ten (10) new fire department positions will be added to authorized positions which include four (4) firefighters, three (3) fire drivers, one (1) fire lieutenant, and two (2) fire captains. Also, one (1) new police officer position will be added to authorized positions.

SECTION 3. That in accordance with the annual personnel budget for the City, effective January 1, 2020, the City contribution rate to the Texas Municipal Retirement System will be 12.21%. Effective January 1, 2020, the City contribution rate to the Amarillo Firemen's Relief and Retirement Fund will be 19.82%. Effective January 1, 2020, the City contribution rate towards the City's Other Post Employment Benefits (OPEB) liability will be 2.43%. This does not change the amounts contributed by employees each payroll period.

SECTION 4. That, in accordance with the annual budget adopted for Capitol Projects and Development, Chapter 4-6, Section 4-6-3, of the Amarillo Municipal Code is hereby amended to read as follows:

(a) Fees related to the processing of applicable permits and services described in this Chapter shall be set out as follows:

TABLE NUMBER ONE

	Description	Fee	Technology Fee
(1)	Right of Way (ROW) Permit Fee	\$260.00	\$10.00
(2)	ROW Re-inspection Fee	\$50.00	\$10.00
(3)	ROW No Permit Fee (per day)	\$500.00	\$10.00
(4)	Flood Plain Development Permit	\$200.00	\$10.00

(5)	Sidewalk Wavier –Commercial	\$800.00	\$10.00
(6)	Sidewalk Wavier –Residential	\$80.00	\$10.00
(7)	Street Name Change	\$660.00 + cost of sign	\$10.00
(8)	Drainage Report Application Fee	\$250.00	\$10.00
(9)	Drainage Report Fee (Per Acre	\$3.00	\$10.00
(10)	Notification Supplementary Fee	\$160.00	\$10.00
(11)	Construction Plan Review	1% of the total cost of the project.	\$10.00
(12)	Construction Application Fee	\$250.00	\$10.00
(13)	Multiple Location per Permit Fee	\$100.00	
(14)	<u>Subdivision Improvement Wavier</u>	<u>\$800.00</u>	<u>\$10.00</u>

(b) [NO TEXT CHANGE]

SECTION 5. That, in accordance with the annual budget adopted for the Public Works Department, Chapter 8-3, Article IV, Division 2, Section 8-3-92, of the Amarillo Municipal Code is hereby amended to read as follows:

**Sec. 8-3-92. – Residential collection and disposal.**

(a) Residential collection and disposal charges shall be set out as follows:

TABLE NUMBER ONE

*Type/Description      Monthly Charge*

(1) One-Family Residence ..... ~~\$15.59~~ 17.33

\*\*\*\*\*

(b) [NO TEXT CHANGE]

SECTION 6. That, in accordance with the annual budget adopted for the Public Works Department, Chapter 8-3, Article IV, Division 2, Section 8-3-93, of the Amarillo Municipal Code is hereby amended to read as follows:

**Sec. 8-3-93. - Commercial collection and disposal.**

- (a) *Table of charges.* Commercial collection and disposal charges shall be based on the size, type and number of containers and frequency of service established for such commercial collection. The monthly charges per container for commercial collection are as set out below:

TABLE NUMBER TWO  
Monthly Charge Per Container

Container Volume (In Cu. Yds.)	Container Pickups Per Week Not More Than				
	2	3	4	5	6
Single container charge:					
3	\$ 64.53 <u>67.76</u>	88.26 <u>92.67</u>	116.84 <u>122.68</u>	145.42 <u>152.69</u>	173.99 <u>182.69</u>
4		148.75 <u>156.19</u>			294.50 <u>309.23</u>
6	109.01 <u>114.46</u>	161.88 <u>169.97</u>	214.65 <u>225.38</u>	267.74 <u>281.13</u>	320.48 <u>336.50</u>
8	117.85 <u>123.74</u>	175.00 <u>183.75</u>	232.16 <u>243.77</u>	289.30 <u>303.77</u>	346.46 <u>363.78</u>

SECTION 7. That, in accordance with the annual budget adopted for the Public Works Department, Chapter 8-3, Article IV, Division 2, Section 8-3-94, of the Amarillo Municipal Code is hereby amended to read as follows:

**Sec. 8-3-94. - Landfill use fees.**

- (a) *Table of charges* . Except as hereinafter provided in subsections (b), (c) and (d) below, the fees charged for the use of the City landfill facility shall be computed at the rate of thirty dollars (~~\$30~~ \$32.00) per ton of waste with a minimum charge of five dollars (\$5.00) per load. If the net weight in tons of any load cannot be determined, the fees charged shall be as set out in Table Number Three. The fees charged for source separated organic waste materials delivered to the compost facility will be seventy-five (75) percent of the fees charged for the use of the city landfill. Organic waste that requires minimum processing, as determined by the Superintendent, may be charged a rate as low as fifty (50) percent of the fees charged for the use of the city sanitary landfill facility.

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SECTION 8. That, in accordance with the annual budget adopted for the Environmental Health Department, Chapter 8-5, Article IV, Section 8-5-15, of the Amarillo Municipal Code is hereby amended to read as follows:

**Sec. 8-5-15 Fees**

- (a) Environmental Health Fees.
- (1) Food Establishments where 50% or more of the business is onsite food or beverage consumption; that are eating or drinking establishments; permit fees and renewal of fees are based on Occupancy Loads as established by the City Building Official and are as follows:

0 to 50 .....	<del>\$266.00</del> <u>274.00</u>
51 to 150 .....	<del>\$ 372.00</del> <u>384.00</u>
151 to 250 .....	<del>\$ 478.00</del> <u>493.00</u>
251 to 350 .....	<del>\$ 585.00</del> <u>603.00</u>
Over 350 .....	<del>\$ 691.00</del> <u>712.00</u>

- (2) Food Establishments where 50% or more of their business is for offsite food or beverage consumption, permit fees and renewal fees are based on square footage of the business and are as follows:

*Square Feet*

0 to 500 .....	<del>\$266.00</del> <u>274.00</u>
501 to 3,000 .....	<del>\$372.00</del> <u>384.00</u>

- 3,001 to 5,000 ..... ~~\$478.00~~ 493.00
- 5,001 to 15,000 ..... ~~\$585.00~~ 603.00
- 15,001 and Over ..... ~~\$691.00~~ 712.00

(3)–(39) [ARE DELETED AND REPLACED WITH THE FOLLOWING TEXT]

- (3) Umbrella permitting for operations with multiple operations on contiguous properties or within one (1) structure all owned and/or operated by the same legal entity. One master permit will be issued for all Food Establishments per section (1) or (2) above or, if more than one (1) operation at the same property, then \$107.00 for each structure after the first.
- (4) Prepackaged Food Vendors less than 200 cubic feet of total food operation area are exempt from permit and fees
- (5) Food Establishment greater than 200 cubic feet for the total food operation (includes display and storage areas) that provide only single-service, prepackaged foods that are not time / temperature control for safety .... \$274.00.
- (6) Food Establishment permit fees for Caterers, Farmers Markets, Concession Stands, Special Event Venues, Mobile Food Units (to include snow cone stands) .... \$274.00.
- (7) Food Establishment permit fees for schools and child care facilities .... \$274.00
- (8) Child Care facilities that serve only Non-TCS food items (snacks only) .... \$111.00
- (9) Application fee for Food Establishments, Pools, Spas, and PIWF's to include new, change of owner, remodel, or repair .... \$28.00
- (10) Plan Review and inspection fee for Food Establishments, Pools, Spas, and PIWF's to include new, change of owner, remodel or repair .... \$94.00
- (11) Voluntary Construction Compliance inspection .... \$81.00
- (12) Variance application .... \$213.00
- (13) TCS Vending Machine permit fees .... \$111.00 per unit
- (14) Re-Inspection fees of Food Establishments, Pools, Spas, PIWF and OSSF systems... \$100.00  
(2nd) \$150.00  
(3rd) \$250.00  
(4th) \$350.00
- (15) Duplicate copy of permit, registration, placard or license .... \$28.00

(16) Late Food Establishment, Pool, Spa and PIWF permit fee .... \$56.00 if paid within (30) days of expiration, afterwards \$107.00

(17) Application for a new and change of owner for Liquor license .... \$28.00

(18) Late renewal fee for Liquor license .... \$ 28.00

(19) Application for a new and change of owner for Beer and Wine license .... \$28.00

(20) Late renewal fee for Beer and Wine license .... \$28.00

(21) Environmental inspection of a child care facility or group home .... \$56.00

(22) Temporary Food Establishment Permit. Persons who are not a licensed caterer must obtain this permit by paying a per day per booth fee shown in the chart below. Licensed caterers must obtain a permit per day per booth but are exempt from the fees shown in the chart.

TEMPORARY FOOD ESTABLISHMENT PERMIT FEES

<u>Total # of Food / Beverage Booths at the Event</u>	<u>Fee per Temporary Food Establishment Permit per day per booth</u>
<u>0-5</u>	<u>\$30.00</u>
<u>6-12</u>	<u>28.00</u>
<u>13-20</u>	<u>25.00</u>
<u>21-40</u>	<u>\$22.00</u>
<u>41-80</u>	<u>\$17.00</u>
<u>81 or more</u>	<u>\$12.00</u>

(23) Express Temporary Food Establishment Permit. A person or licensed caterer applying for a Temporary Food Establishment at any hour within the two business days prior to the day an event starts, shall pay a special express processing fee in lieu of the fee shown in the chart .... \$54.00 per day per booth

(24) Certified Food Manager annual registration .... \$46.00

(25) Late Certified Food Manager annual registration .... \$13.00

(26) Certified Food Manager Certification (course and exam). Fee not subject to annual increase .... \$160.00 per person

(27) Certified Food Manager Certification exam re-test. Fee not subject to annual increase .... \$78.00

- (28) Food Handler Certification (course and exam). Fee not subject to annual increase .... \$22.00
- (29) Water sample collection .... \$46.00
- (29) OSSF primary treatment, multi-unit and secondary treatment .... \$412.00
- (30) OSSF existing system inspection .... \$165.00
- (31) OSSF trip fee .... \$100.00
- (32) Annual permit (year-round usage) for public and semi-public pools, spas and PIWF .... \$ 220.00  
or, if more than one (1) at the same property, then \$56.00 for each unit after the first. Permits are non-  
transferable.
- (33) Seasonal permit (operating less than 9 months) for public and semi-public pools, spas and PIWF  
....\$111.00 or, if more than one (1) at the same property, then \$56.00 for each unit after  
the first. Permits are non-transferable.
- (34) Cost per seat in the Certified Pool Technician course will be \$133.00 for the initial 2-day course  
and exam. A one (1) day refresher course with exam will be offered for \$54.00 per seat for those  
who have taken the initial course with the City. Payments must be made in advance and are non-  
refundable. Fee not subject to annual increase.
- (35) A Technology fee of \$10.00 will apply to all application excluding Environmental Health  
applications, Temporary Event application, and water sample but will include renewals.
- (36) All fees will increase annually by 3% or consumer Price Index (CPI), whichever is greater. Fees  
will be rounded up to a whole dollar amount.
- (37) Convenience fee (applied to all credit/debit card transactions) .... 2.5% of the total transaction  
(rounded to the nearest whole dollar amount).
- (38) Outside of the City limits fee, excluding Environmental inspections of child care facilities and  
group homes, OSSF and water samples .... \$52.00

SECTION 9. That in accordance with the budget of the Building Safety Department the Amarillo Municipal Code, Chapter 4-1, Article I, Division 2, Section 4-1-20 be and hereby is amended to read as follows:

**Sec. 4-1-20. - Plan review fee; building permit application.**

(a) [NO TEXT CHANGE]

~~(b) — Plan review fee applied to permit fee. When a building permit is required, the plan review fee shall be applied to the building permit fee when the building permit is issued based on the originally submitted plans.~~

(e) (b) [NO TEXT CHANGE]

SECTION 10. That in accordance with the budget of the Building Safety Department the Amarillo Municipal Code, Chapter 4-1, Article I, Division 2, Section 4-1-21 be and hereby is amended to read as follows:

**Sec. 4-1-21. - Building permit and inspection fee schedule.**

(a) [NO TEXT CHANGE]

(1) All non-residential projects:  $\$ \text{Value} \times 0.0010 = \text{Plan review fee: rounded to whole dollars, minimum } \$60.00$  64.80.

(2) Commercial (public or semi-public) swimming pool, spa, public interactive water feature, \$350.00.

(3) Residential dwelling permit and inspection fees are as shown in the table below, with a  $\$60.00$  64.80 minimum, or the greater amount calculated as shown in the following table for Residential dwelling projects:

(a) –(f) [NO TEXT CHANGE]

(g) Inspection not otherwise noted above, and those requested after hours, two hour minimum charge per hour: .....  $80.00$  86.40

(h) –(k) [NO TEXT CHANGE]

~~(l) — Same Day Inspection Fee ..... 100.00~~

~~(m) (l).~~ (l). Insulation and energy conservation: value of project  $\times 0.0030$ , minimum of .....  $40.00$  43.20

~~(n) (m)~~ (m) [NO TEXT CHANGE]

(e) (n) [NO TEXT CHANGE]

(f) (o) [NO TEXT CHANGE]

SECTION 11. That in accordance with the budget of the Building Safety Department the Amarillo Municipal Code, Chapter 4-7, Section 4-7-4 be and hereby is amended to read as follows:

**Sec. 4-7-4. - Licensing.**

(a) -(c) [NO TEXT CHANGE]

(d) *License fee.* All original License applications or renewals thereof shall be accompanied by a fee of one hundred dollars (~~\$100~~108.00), plus twenty dollars (~~\$20.00~~21.60) for each Manufactured Home Stand or Recreational Vehicle Stand in the Manufactured Home Park or Recreational Vehicle Park. The original fee shall be prorated on the nearest quarterly basis between the date of the original License and October 1 of the fiscal year. All renewal fees shall be due on October 1, of each year. Failure or refusal to pay a renewal fee by October 1 shall result in assessment and collection of a late fee of one dollar (\$1.00) per each Manufactured Home or Recreational Vehicle Stand or Park for each day or part thereof the renewal fee is not paid.

(e) – (g) [NO TEXT CHANGE]

SECTION 12. That in accordance with the budget of the Building Safety Department the Amarillo Municipal Code, Chapter 4-1, Article I, Division 3, Section 4-1-30 be and hereby is amended to read as follows:

**DIVISION 3. - ELECTRICAL PERMIT FEES**

**Sec. 4-1-30. – Fee schedule.**

(a) [NO TEXT CHANGE]

(b) *Electrical Permit and Inspection Fee Schedule.*

(1) New Construction and additions to panel service:

a. Minimum fee: ..... ~~\$50.00~~ 54.00

\*\*\*\*

(4) Inspection fees

- a. Inspection not otherwise noted above, and those requested after hours,  
two hour minimum charge, per hour: ..... ~~60.00~~ 86.40
- b. Re-inspection fee: ..... 50.00

SECTION 13. That in accordance with the budget of the Building Safety Department the Amarillo Municipal Code, Chapter 4-1, Article I, Division 4, Section 4-1-40 be and hereby is amended to read as follows:

**Sec. 4-1-40. - Heating, Ventilation, and Air Conditioning, HVAC, Permit Fee Schedule.**

- (a) *New construction or additions.* The permit fees for HVAC systems installed with either newly constructed buildings, or additions to building shall be included with the Building Permit fee.
- (b) *Existing buildings, equipment installations.* For the installation or relocation of HVAC equipment in existing buildings when separate from a project requiring a building permit:
  - (1) Commercial hoods, Type I or II, for the first unit: ..... ~~\$50~~54.00  
For each additional unit: ..... 10.00
  - (2) Commercial refrigeration, for the first unit: ..... ~~50~~54.00  
For each additional unit: ..... 10.00
  - (3) Commercial cold storage box, for the first unit: ..... ~~50~~54.00  
For each additional unit: ..... 10.00
  - (4) Boilers—first 100,000 BTU/hour input: ..... ~~50~~54.00  
Each additional 100,000 BTU/hour input or portion thereof: ..... 10.00
- (c) *Alterations and Equipment Change Outs.* Alterations of or changing out environmental air system equipment when separate from a project requiring a building permit require the following fees:

- (1) Floor heaters, wall furnaces, unit heaters: First unit: ..... ~~\$50~~54.00  
Each additional unit thereafter: ..... 10.00
- (2) Equipment change out, per unit: First 5 tons: ..... 50.00  
Each additional 5 tons or portion thereof: ..... 10.00

(3) Relocation, replacement or installation of new duct, chilled water or steam pipes in existing buildings, per square foot of floor area: ..... 00.02

(d) *Minimum permit* : ..... ~~50~~ 54.00

(e) *Inspections*: Inspections not otherwise noted above, and those requested after hours, two hour minimum charge per hour: ..... ~~60.00~~ 86.40

(f) *Re-inspection fee* : ..... 50.00

(g) *Technology fee* : ..... 10.00

SECTION 14. That in accordance with the budget of the Building Safety Department the Amarillo Municipal Code, Chapter 4-1, Article I, Division 5, Section 4-1-50 be and hereby is amended to read as follows:

**Sec. 4-1-50. - Plumbing permit fees.**

(a) [NO TEXT CHANGE]

(b) [NO TEXT CHANGE]

(1) [NO TEXT CHANGE]

(2) New fixture installations, additions, alterations and repairs. When there is no building permit issued on the same project where a plumbing installation is made, the plumbing permit fee shall be based on the following schedule:

a. Minimum fee for all installations: ..... ~~50~~ 54.00

b. [NO TEXT CHANGE]

(3) Repairs and Replacements:

a. Replacement of water, gas, or sewer service line: ..... ~~50~~ 54.00

b. Water Heater Replacement: ..... ~~50~~ 54.00

c. Water, sewer, or gas re-piping within a structure and separate from service lines: ..... ~~50~~ 54.00

(4) Medical Gas Installations, minimum: ..... ~~50~~ 54.00

Plus per outlet assembly: ..... 2.00

(5) Inspection not otherwise noted above, and those requested after hours, two hour minimum charge per hour: ..... ~~60.00~~ 86.40

(6) -(9)[NO TEXT CHANGE]

SECTION 15. That in accordance with the budget of the Building Safety Department the Amarillo Municipal Code, Chapter 4-1, Article II, Section 4-1-110 be and hereby is amended to read as follows:

**Sec. 4-1-110. - Registration of contractors; homeowner exemption; fees and requirements.**

(a) – (c) [NO TEXT CHANGE]

(d) *Contractor categories: Registration and registration of State licenses, endorsements and certifications:* Contractors in the following categories are required to be registered with the City in accordance with this section:

(1) [NO TEXT CHANGE]

(2) Electrical Contractor and Master Electrician: An individual, firm, corporation or partnership who performs electrical work on a building or structure that requires an electrical permit shall be licensed by the State as an Electrical Contractor and shall register his State License with the City. To be licensed as an Electrical Contractor with the State, that person must be either a Master Electrician licensed by the State, or shall employ a Master Electrician licensed by the State. ~~The Master Electrician shall also be separately registered with the City.~~

(3) – (15) [NO TEXT CHANGE]

(e) – (g) [NO TEXT CHANGE]

(h) *Table of Contractor Registration Requirements.* The specific requirements for each contractor category are as listed in the following Table 4-1-110, Contractor Registration Requirements.

Table 4-1-110 Contractor Registration Requirements

Contractor Categories	State License or Registration Required	City Registration In Addition to State License or Registration	Annual City Registration Fee	License and Permit Surety Bond	General Liability Insurance

****					
Electrical Contractor, Master	State Lic.	yes	<del>\$40.00</del> <u>50.00</u>	none	State Required Min.
****					

SECTION 16. The Amarillo Municipal Code, Chapter 14-6, Article II, Division 2, Section 14-6-29 be and hereby is amended to read as follows:

**Sec. 14-6-29. - Fee; term; reapplication upon change in information.**

A Transient Retail Business license issued under this division shall require a fee of fifty dollars (~~\$50~~ 54.00) for each issuance. A license issued to a Transient Retail Business shall expire at the end of thirty (30) days from its issuance. Any change in the information required in the application shall require the reissuance of the license by submitting a new application.

SECTION 17. That, in accordance with the annual budget adopted for the Parks and Recreation Department, Chapter 12-1, Article I, Section 12-1-1, of the Amarillo Municipal Code is hereby added to read as follows:

**Sec. 12-1-1. - Athletic team and player fees.**

Each team and player shall pay to the Parks Department the seasonal fee specified below prior to using a city facility or park for a team or league activity

Softball:	
Team	<del>\$350.00</del> <u>\$400.00</u>
Players Fee	\$15.00

<u>Late Registration</u>	<u>\$50.00</u>
Volleyball:	
Spring:	
Team	\$200.00 <u>\$225.00</u>
Players Fee	\$15.00
<u>Late Registration</u>	<u>\$25.00</u>
Summer:	
Team	\$130.00 <u>\$150.00</u>
Players Fee	\$15.00
<u>Late Registration</u>	<u>\$25.00</u>
Fall:	
Team	\$130.00
Players Fee	\$15.00
Winter:	
Team	\$200.00
Players Fee	\$15.00
Grass Volleyball:	

Team	\$80.00
Players Fee	\$15.00
Basketball:	
Team	<del>\$415.00</del> <u>\$375.00</u>
Players Fee	\$15.00
#1 Men's Team	\$485.00
Players Fee	\$15.00
<u>Late Registration</u>	<u>\$25.00</u>
Track:	
Per participant	\$20.00
Flag Football:	
Team (8 vs. 8)	\$360.00
Players Fee (after 15 players)	\$15.00
<u>Softball - Summer</u>	
<u>Team</u>	<u>\$300.00</u>
<u>Each Additional Player beyond 16</u>	<u>\$15.00</u>
<u>Late Registration</u>	<u>\$50.00</u>

SECTION 18. That, in accordance with the annual budget adopted for the Parks and Recreation Department, Chapter 12-1, Article I, Section 12-1-2, of the Amarillo Municipal Code is hereby added to read as follows:

**Sec. 12-1-2. - Tennis center.**

The following fees are authorized to be collected for tennis. Annual permits are valid for one year from date of purchase.

a.	<u>Outdoor</u> Court Fees (per 90 minutes per person)	<del>\$2.00</del> \$3.00, before 5:30 p.m. and <del>\$2.50</del> \$3.50, after 5:30 p.m.
b.	Senior <u>Outdoor</u> Court, Monday—Friday	<del>\$1.50</del> \$2.00, 9:00 a.m. to 3:00 p.m.
c.	Indoor Court additional fee	\$2.00 (Seniors, \$1.00, 9:00 a.m.—3:00 p.m., Mon.—Fri. only)
	<u>Indoor Court before 5:30 PM</u>	<u>\$5.00</u>
	<u>Indoor Court after 5:30 PM</u>	<u>\$5.50</u>
	<u>Senior M-F from 9 AM to 3 PM</u>	<u>\$4.00</u>
d	Annual Court permits	\$100.00, Adult (Outdoor)
		\$50.00, Junior
		\$25.00, add'l family member
		\$100.00, Indoor Court fee
e	Annual Combo permits (Indoor/Outdoor)	Adult (18 and older) \$150.00 Add'l Family Member \$75.00

f.	Punch Card (20 visits)	Before 5:30 p.m. \$25.00 (outdoor only; indoor add \$2.00) After 5:30 p.m. \$35.00 (outdoor only; indoor add \$2.00) Indoor card \$35.00
g.	Ball Machine	\$15.00 per hour
h.	Annual Ball Machine Permit	\$100.00/per person

SECTION 19. That, in accordance with the annual budget adopted for the Parks and Recreation Department, Chapter 12-1, Article I, Section 12-1-3, of the Amarillo Municipal Code is hereby added to read as follows:

**Sec. 12-1-3. - Field rental.**

There is hereby assessed the following fees for rental of designated athletic fields (including but not limited to: baseball, softball, kickball, football, or soccer) for practice or allocated athletic fields for single game use. This section does not prohibit a party from reserving a field for two or more consecutive practices or games, provided that the party pays the rental fee, uses the field for its intended purpose, and subject to demand for or availability of fields for other teams, and other applicable reservation policies of the department.

Single Game

Youth	<del>\$10</del> 20.00
Adult	<del>\$20</del> 30.00
Lights	Add \$10.00 to the single game fee. This fee applies whether lighting is actually used for all or only a portion of the game.

Practice

Youth	<del>\$10</del> 20.00 for a 90 minute rental period.
Adult	\$20.00 for a 90 minute rental period.

Lights	Add \$10.00 to the rental period fee. This fee applies whether lighting is actually used for all or only a portion of a rental period.
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SECTION 20. That, in accordance with the annual budget adopted for the Parks and Recreation Department, Chapter 12-1, Article II, Section 12-1-11, of the Amarillo Municipal Code is hereby added to read as follows:

\*\*\*

~~Provided, however, on October 1 of each year, the Director of Parks and Recreation shall designate one day per week as a free or no admission day for all persons entering.~~

SECTION 21. That, in accordance with the annual budget adopted for the Parks and Recreation Department, Chapter 12-3, Section 12-3-4, of the Amarillo Municipal Code is hereby added to read as follows:

**Sec. 12-3-4. - Swimming pool fees.**

(a) *Admission fees.*

(1) Frequent user card (10 admissions)

Child (12 and under) ..... ~~\$18~~25.00

Adult (13—54) ..... ~~20~~30.00

Senior (55 and over) ..... ~~14.80~~20.00

(2) Non-swimmer: ..... ~~1~~2.00

(3) Swimmers:

	Regular	After 4 p.m.
Youth (age 1 to 12)	\$ <del>2</del> <u>3</u> .00	\$ <del>1</del> <u>2</u> .00
Adult	<del>3</del> <u>4</u> .00	<del>2</del> <u>3</u> .00
Senior Adult (55 & older)	<del>2</del> <u>3</u> .00	<del>1</del> <u>2</u> .00

(4) Family admission night, per member ..... ~~\$1.75~~2.00

(5) ~~Season~~ Annual pass:

Family of 4 or more ..... 185.00

Child (12 and under) ..... 75.00

Adult (13—54) ..... 85.00

Senior (55 and over) ..... 65.00

(b) *Miscellaneous fees.*

(1) Youth swim lessons (1—3 classes) ..... \$35.00

(4—6 classes) ..... 25.00

(7—9 classes) ..... 15.00

(10 or more classes) ..... 10.00

~~(Discounts, as approved by the City Manager, may be allowed for a child enrolled in~~  
~~multiple classes.)~~

(2) Junior lifeguard class ..... 50.00

(3) Public lifeguard class ..... 100.00

(4) Swim team weekly rental ..... 325.00

(5) All other goods, services, activities: rates as approved by the City Manager.

(c) Private pool rental (maximum of 50 guests) ..... ~~150~~200.00

Plus for up to 75 guests ..... 25.00

And for each additional unit of up to 25 guests ..... 25.00.

Optional: inflatable rental

(Dolphin slide) ..... 75.00

(Jungle run) ..... 100.00

Optional: water volleyball or basketball setup ..... 10.00

(d) Basic birthday party packages (25 guests) ..... ~~60~~75.00

SECTION 22. That, in accordance with the annual budget adopted for the Parks and Recreation Department, Chapter 12-2, Section 12-2-1 of the Amarillo Municipal Code is hereby added to read as follows:

**Sec. 12-2-1. - Director of parks and recreation—Office created; appointment; term.**

(a) The office of Director of Parks and Recreation is hereby created.

(b) The Director of Parks and Recreation shall be appointed by the City Manager, with the advice and consent of the City Council, and shall hold his office at the will of the City Manager.

(c) With the consent of the City Manager, the Director of Parks and Recreation may authorize the temporary reduction or remission of fees or portions thereof, and otherwise offer discounts, incentives, or promotions.

SECTION 23. That, in accordance with the annual budget adopted for the Utility Division, the water rates and charges in Chapter 18-2, Article III, Section 18-2-57 of the Amarillo Municipal Code are hereby amended in part to read as follows:

(a) The following minimum monthly meter service charges include the first three thousand (3,000) gallons consumption:

Meter Size (inches)	Size Code	Water Rate 1 Inside City	Water Rate 2 Outside City
5/8 or 3/4	A	<del>\$14.33</del> <u>15.33</u>	\$ <del>21.49</del> <u>23.00</u>
1	B	<del>19.23</del> <u>20.58</u>	<del>28.85</del> <u>30.87</u>
1 1/2	C	<del>24.64</del> <u>26.37</u>	<del>36.97</del> <u>39.55</u>
2	D	<del>38.29</del> <u>40.97</u>	<del>57.43</del> <u>61.45</u>
3 or FH Meter	L, H, X	<del>140.84</del> <u>150.70</u>	<del>211.27</del> <u>226.06</u>
4	E, Y	<del>178.74</del> <u>191.25</u>	<del>268.11</del> <u>286.88</u>
6	F A	<del>267.25</del> <u>285.96</u>	<del>400.88</del> <u>428.94</u>
8 or larger	G, J, K, M, W	<del>368.45</del> <u>394.24</u>	<del>552.67</del> <u>591.36</u>

(b) In addition to the monthly meter charge set forth in subsection (a) above, the following shall apply to the amount of water used in excess of three thousand (3000) gallons per month:

TABLE INSET:

<i>Quantity (gallons)</i>	Inside City per 1,000 Gallons	Outside City per 1,000 Gallons
<i>Residential:</i>		
0 -- 3,000	Minimum Charge	Minimum Charge
3,001 --10,000	\$ <del>2.56</del> <u>2.74</u>	\$ <del>3.84</del> <u>4.10</u>
10,001-30,000	<del>3.34</del> <u>3.58</u>	<del>5.02</del> <u>5.37</u>
30,001 – 50,000	<del>4.95</del> <u>5.30</u>	<del>7.43</del> <u>7.95</u>
Over 50,000	<del>5.63</del> <u>6.02</u>	<del>8.45</del> <u>9.04</u>

TABLE INSET:

<i>Commercial / Industrial:</i>		
0 -- 3,000	Minimum Charge	Minimum Charge
Over 3,000	\$ <del>2.92</del> <u>3.12</u>	\$ <del>4.38</del> <u>4.69</u>

TABLE INSET:

<i>Irrigation (all service groups)</i>		
0 -- 3,000	Minimum charge	Minimum charge
3,001 – 10,000	\$ <del>2.92</del> <u>3.12</u>	\$ <del>4.38</del> <u>4.69</u>
10,001 – 30,000	<del>3.34</del> <u>3.58</u>	<del>5.02</del> <u>5.37</u>
30,001 – 50,000	<del>4.95</del> <u>5.30</u>	<del>7.43</del> <u>7.95</u>
Over 50,000	<del>5.63</del> <u>6.02</u>	<del>8.45</del> <u>9.04</u>

SECTION 24. That, in accordance with the annual budget adopted for the Utility Division, the waste water rates and charges in Chapter 18-3, Article IV, Section 18-3-73 and Section 18-3-74 of the Amarillo Municipal Code are hereby amended in part to read as follows

Meter Size (inches)	Charge for the first 3,000 gallons
5/8 or ¾	\$ <del>16.23</del> <u>17.36</u>
1	<del>16.76</del> <u>17.94</u>
1½	<del>17.20</del> <u>18.40</u>
2	<del>18.67</del> <u>19.98</u>

3	<del>21.11</del> <u>22.59</u>
4	<del>30.86</del> <u>33.02</u>
6	<del>45.41</del> <u>48.59</u>
8 or larger	<del>60.02</del> <u>64.23</u>

(2) For usage in excess of three thousand (3,000) gallons a monthly service charge shall also be charged to all Residential users in the amount of ~~one dollar and ninety-three cents (\$1.93)~~ two dollars and seven cents (\$2.07) per one thousand (1,000) gallons of water used over the initial allotment of 3,000 gallons. The service charge for all Commercial and Industrial users shall be ~~two dollars and ten cents (\$2.10)~~ two dollars and twenty-four cents (\$2.24) per one thousand (1,000) gallons over the initial allotment, unless the Wastewater is metered in which case the service charge shall be ~~two dollars and thirty-two cents (\$2.32)~~ two dollars and forty-eight cents (\$2.48) per thousand over the initial allotment as more specifically set forth hereinafter.

a. – d. [NO TEXT CHANGE]

(3) [TEXT UNCHANGED]

(4) [TEXT UNCHANGED]

**Sec. 18-3-74. Rates beyond corporate limits.**

(1) [NO TEXT CHANGE]

(2) A monthly service charge shall also be charged to residential Users outside the corporate limits in the amount of ~~two dollars and ninety-one cents (\$2.91)~~ three dollars and eleven cents (\$3.11) per one thousand (1,000) gallons of water used over the initial allotment of 3,000 gallons. The service charge for all Commercial and Industrial users outside the corporate limits shall be ~~three dollars and fifteen cents (\$3.15)~~ three dollars and thirty-seven cents (\$3.37) per one thousand (1,000) gallons over the initial allotment of 3,000 gallons, unless the wastewater is actually metered, in which case the service charge shall be three dollars and ~~three dollars and forty-seven cents (\$3.47)~~ three dollars and seventy-two cents (\$3.72) or as contracted.

SECTION 25. That, in accordance with the annual budget adopted for the Utility Division, drainage fees in Chapter 18-4, Article II, Section 18-4-14 of the Amarillo Municipal Code are hereby amended in part to read as follows:

(a) – (f) [NO TEXT CHANGE]

(g) The following ERU monthly billing rate is hereby established and shall be used to calculate the total monthly Drainage Utility Charge for all property located in the City, both residential and commercial, in accordance with the applicable formula established in this subsection: ERU rate = ~~\$2.71~~ 82 per ERU per month.

(h) – (j) [NO TEXT CHANGE]

SECTION 26. That should any part, portion, section, fee, charge, or expenditure enacted by or contained within either this ordinance or the budget that it adopts, be declared inoperative, unconstitutional, invalid, or void for any reason by a court of competent jurisdiction, then such decision, opinion, or judgment shall in no way affect the remaining portions, parts, sections, fees, charges, or expenditures of either this ordinance or the budget, which remaining provisions shall be and remain in full force and effect.

SECTION 27. That all ordinances, resolutions, and appropriations for which provisions have heretofore been made are hereby expressly repealed to the extent of any conflict with the provisions of this ordinance.

SECTION 28. That the City Manager is authorized to approve transfers between line items in any departmental budget and to make transfers between funds within the budget which will neither decrease a program or service adopted in said budget, nor increase expenditures over the total amount of expenditures approved in said budget, in order to meet unanticipated expenditures within any department, program, or service.

SECTION 29. That this ordinance shall be effective on and after its adoption; provided, however, that the Annual Budget adopted herein, along with fees and charges established herein, shall be effective on October 1, 2019, unless a different effective date is specified for a particular Section hereof.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading the 17th day of September, 2019; and PASSED on Second and Final Reading the 24th day of September, 2019.

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Ginger Nelson, Mayor

ATTEST:

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Frances Hibbs, City Secretary

APPROVED AS TO FORM

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Bryan McWilliams, City Attorney

DRAFT

B



# Amarillo City Council Agenda Transmittal Memo



<b>Meeting Date</b>	September 24, 2019	<b>Council Priority</b>	Fiscal Responsibility
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<b>Department</b>	City Manager Michelle Bonner, Deputy City Manager
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### Agenda Caption

#### **ORDINANCE NO. 7812:**

This is the second reading of an ordinance approving the City of Amarillo tax roll, setting an ad valorem property tax rate and levying a tax on all property subject to taxation within the City for the 2019 tax year. This ordinance establishes an ad valorem tax rate of \$0.34448 per \$100.00 property valuation for City maintenance and operations expenses and \$0.04403 per \$100.00 property valuation for existing debt expenses resulting in a total ad valorem rate of \$0.38851 per \$100.00 property valuation.

**THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 7.33 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$17.50.**

### Agenda Item Summary

This is the second reading of the ordinance adopting the City of Amarillo tax rate for the 2019/2020 fiscal year.

### Requested Action

Council consideration and approval of the resolution. The wording on the motion to approve the tax rate ordinance: (Per Texas Tax Code, is required only on the 2<sup>nd</sup>/final reading; that is:..."on the vote...setting the tax rate." City Attorney recommendation is to use this language on both readings of the ordinance.)

***"I move that the property tax rate be increased by the adoption of a tax rate of \$0.38851, which is effectively a 7.33 percent increase in the tax rate."***

A record vote is required for approval of the tax rate ordinance, with the name and vote of each member officially recorded, and must be approved by at least 60 percent of the members of the governing body.

### Funding Summary

N/A

# Amarillo City Council Agenda Transmittal Memo



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## **Community Engagement Summary**

The City Council met on August 14<sup>th</sup> and 15<sup>th</sup> to review the proposed 2019/2020 budget. At the August 14<sup>th</sup> Council meeting, City Staff presented an overview of the proposed 2019 tax rate and required tax notices. On August 20, 2019 the City Council discussed the tax rate and approved a motion to consider a \$0.38851 property tax rate. On September 3, 2019 and September 10, 2019 Council held mandatory public hearings on the 2019 tax rate. (The property tax rate generates the amount necessary to fund the proposed 2019/2020 Budget.) On September 17, 2019 Council held a public hearing on the 2019/2020 budget.

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## **Staff Recommendation**

Staff recommendation is to approve the second reading of the ordinance adopting the City of Amarillo tax roll, setting an ad valorem property tax rate and levying a tax on all property subject to taxation within the City for the 2019 tax year.

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ORDINANCE NO. 7812

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS: APPROVING TAX ROLL; SETTING THE TAX RATE AND LEVYING A TAX UPON ALL PROPERTY SUBJECT TO TAXATION WITHIN THE CITY OF AMARILLO FOR THE TAX YEAR 2019; ESTABLISHING AN EFFECTIVE DATE; REPEALING CONFLICTING ORDINANCES.

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WHEREAS, the Chief Appraisers of the Potter and Randall Counties Tax Appraisal Districts have prepared and certified the appraisal roll for the City of Amarillo, Texas, said roll being that portion of the approved appraisal roll from each Tax Appraisal District which lists property taxable by the City of Amarillo within each respective county; and

WHEREAS, the Chief Appraisers of the Potter and Randall Counties Tax Appraisal Districts have performed the statutory calculations required by Section 26.04 of the Texas Property Tax Code and has submitted said rates to the City Council of said City prior to its adoption of this ordinance; and,

WHEREAS, the City has published the effective tax rate, the rollback tax rate, and other information as allowed or required by the Texas Local Government Code, and has fulfilled all other requirements for publication and postings as required by law, in a manner designated to call to the attention of all residents of said City; and,

WHEREAS, the City Council has complied with all applicable posting, hearing, filing, and meeting requirements of Texas law prior to the setting of the tax rate for 2019; and

WHEREAS, a quorum of the City Council is present in a regular meeting open to the public; NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. That the appraisal roll with the amount of tax calculated thereon by the Tax Assessor Collectors of Potter and Randall Counties is hereby approved.

SECTION 2. That for the year 2019, there is hereby levied on all of the property located in the City of Amarillo, Texas, on the first day of January, 2019, and not exempted from taxation by the Constitution and Statutes of the State of Texas, an ad valorem tax of \$0.04403 for debt expenses plus \$0.34448 for maintenance and operation expenses (total of \$0.38851, per \$100.00 valuation of all such property to provide revenue for carrying on the City Government and the current expenses thereof). THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 7.33% PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$17.50.

SECTION 3. Monies collected pursuant to this ordinance shall be expended in accordance with the ordinance adopting the City of Amarillo budget for fiscal year 2019-2020, and any monies collected which are not specifically appropriated shall be deposited in the general fund.

SECTION 4. All ordinances or parts thereof that conflict with this ordinance are hereby repealed to the extent of such conflict.

SECTION 5. This ordinance shall be in full force and effect from and after its passage and publication as required by law.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading the 17<sup>th</sup> day of September, 2019 upon a voice roll call vote as follows:

Mayor Ginger Nelson	_____
Councilmember Place 1 Elaine Hays	_____
Councilmember Place 2 Freda Powell	_____
Councilmember Place 3 Eddy Sauer	_____
Councilmember Place 4 Howard Smith	_____

and PASSED on Second and Final Reading the 24<sup>th</sup> day of September, 2019 upon a voice roll call vote as follows:

Mayor Ginger Nelson	_____
Councilmember Place 1 Elaine Hays	_____
Councilmember Place 2 Freda Powell	_____
Councilmember Place 3 Eddy Sauer	_____
Councilmember Place 4 Howard Smith	_____

\_\_\_\_\_  
Ginger Nelson, Mayor

ATTEST:

\_\_\_\_\_  
Frances Hibbs, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Bryan McWilliams, City Attorney

C



# Amarillo City Council Agenda Transmittal Memo



<b>Meeting Date</b>	September 24, 2019	<b>Council Priority</b>	Fiscal Responsibility
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<b>Department</b>	City Manager Michelle Bonner, Deputy City Manager
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### Agenda Caption

**RATIFICATION – CITY OF AMARILLO TAX RATE AND BUDGET:**  
Pursuant to the terms of Tex. Loc. Gov. Code, Sec. 102.007(c), the City Council is required to take a separate ratification vote on the tax rate when the adopted budget requires more property tax revenue than did the previous year’s budget.

### Agenda Item Summary

This action ratifies the Council adoption of the 2019 tax rate and the 2019/2020 budget.

### Requested Action

Council consideration and approval of the ratification. The wording on the motion to ratify the budget and tax rate:

*“I move that we ratify the Budget and Tax Rate, as adopted for Fiscal Year 2019-20, recognizing such budget will require more revenue from property taxes than did the budget adopted last year.”*

### Funding Summary

N/A

### Community Engagement Summary

The City Council met on August 14<sup>th</sup> and 15<sup>th</sup> to review the proposed 2019/2020 budget. At the August 14<sup>th</sup> Council meeting, City Staff presented an overview of the proposed 2019 tax rate and required tax notices. On August 20, 2019 the City Council discussed the tax rate and approved a motion to consider a \$0.38851 property tax rate. On September 3, 2019 and September 10, 2019 Council held mandatory public hearings on the 2019 tax rate. (The property tax rate generates the amount necessary to fund the proposed 2019/2020 Budget.) On September 17, 2019 Council held a public hearing on the 2019/2020 budget.

### Staff Recommendation

Staff recommendation is to approve the ratification of the 2019 tax rate and the 2019/2020 fiscal year budget for the City of Amarillo.

D



**Amarillo City Council  
Agenda Transmittal Memo**

<b>Meeting Date</b>	September 24, 2019	<b>Council Priority</b>	Regular Agenda Item – Public Hearing
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<b>Department</b>	Planning and Development Services Cris Valverde - Assistant Director of Planning and Development Services
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**Agenda Caption**

Public hearing to consider an ordinance Rezoning of a portion of Lot 2, Block 1, South Side Acres Unit No. 6 (also known as 4098 Business Park Drive) and a portion of Lot 3, Block 1, South Side Acres Unit No. 6 (also known as 4066 Business Park Drive) in Section 230, Block 2, AB&M Survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways to change from Planned Development District 235B to Amended Planned Development District 235D for the addition of alcohol related land uses.

(VICINITY: Western St. and Business Park Dr.)

**Agenda Item Summary**

**Adjacent land use and zoning**

The adjacent zoning consists of Planned Development District 235B and 235 C in all directions. Planned Development 235B and C allow for uses allowed outright in a Light Commercial District (excluding bars, lounges, taverns, outdoor storage, apartments, or facilities whose primary function is retail sales).

Adjacent land uses consist of a mix of various commercial land uses that include Auto Repair, HVAC service, Gym, Furniture Store, Driving School, Coffee Supply, and RV and Personal storage.

The applicant is seeking to allow alcohol related land uses for two specific tenant spaces (4066 Business Park Drive and 4098 Business Park Drive) within the Western Business Park.

**Analysis**

The tenant spaces that are the subject of this rezoning request are located within the Western Business Park development. Western Business Park is composed of various multi-tenant building that house various commercial land uses such as those mentioned-above.

Considering its location along Western Street and its close proximity to the major thoroughfares of Interstate Highway 27 and 58th Avenue, commercial activity was deemed appropriate. This is evidenced by the amount non-residential development and/or zoning in the area.

That said and considering the fact that a large portion of Western Business Park would be adjacent to residential zoning and/or development west across Western St, the developer was of the opinion that excluding alcohol related land uses would be appropriate. However, since approval in 1996-97 of the planned developments that cover the business park, there have been two tenant spaces leased for alcohol related land uses.

The first occurred in 2009 (Long Wooden Spoon - 4098 Business Park Drive) and has been in operation since. It was initially leased and operated as a brewery only, however in 2015 the brewery expanded operations to include a tasting room. This expansion of the tasting room allows on-premise consumption of alcohol and was permitted and given a certificate of occupancy in that same year.

The second leased space (Bomb City Winery - 4066 Business Park Drive) was leased this year. The tenant is planning to operate a winery only with no on-premise consumption being proposed. Considering this, Planning Department staff believed that allowing a winery, which shares very similar characteristics to the brewery that was allowed in 2009, would be appropriate and gave written approval allowing a winery only with the stipulation that no on-premise consumption of alcohol can occur.

Shortly after, the tenant submitted an application for an alcohol license related to the winery. Although no on-premise consumption is occurring, an alcohol license to produce/manufacture alcohol is required by both the City and State. The license to operate such a land use is a Winery G Permit. Upon review, Environmental Health stated that it could not process the alcohol license further due to the fact a Winery Permit G, which is ultimately issued by the State, would allow for on-premise consumption.

As a result of the above, the 2nd tenant inquired what could be done to allow the winery to operate. Planning Department Staff recommended that the 2nd tenant speak with the landowner to gauge whether or not rezoning to allow alcohol related land uses would be acceptable.

The tenant returned with an application signed by the landlord who owns the building and included all other land owned within the current planned developments; however the land did not make up the entirety of the two planned developments. Considering the owner only owns portions of land in both planned developments and rather than create patchwork zoning within Western Business Park with differing development standards (whereas the rest of the land would not be rezoned), rezoning the two tenant spaces only as discussed earlier could be an option that allows minimal changes that are in staff's opinion, not detrimental to the overall character of the planned development areas.

Considering the proposed amendment will apply to two specific tenant spaces only, the existing brewery/taproom has operated since 2009 without issue (2009 for the brewery and 2015 for the taproom addition), production only nature of the winery, and the two uses share characteristics of those allowed in retail zoning found in the area, the Planning and Zoning Commission is of the opinion that the proposed change will not be detrimental to the surrounding area.

#### **Requested Action/Recommendation**

Notices have been sent to property owners within 200 feet regarding this proposed rezoning. At the time of this writing, the Planning Department has not received any calls regarding this rezoning request.

Considering all the above the Planning and Zoning Commission recommends approval as presented.

ORDINANCE NO. 7821

**AN ORDINANCE OF THE CITY OF AMARILLO, TEXAS: PROVIDING FOR SPECIFIED CHANGES IN THE OFFICIAL ZONING MAP OF THE CITY OF AMARILLO, TEXAS; PROVIDING FOR CHANGE OF USE DISTRICT CLASSIFICATION OF SPECIFIED PROPERTY IN THE VICINITY OF WESTERN STREET AND BUSINESS PARK DRIVE, RANDALL COUNTY, TEXAS; PROVIDING A SAVINGS CLAUSE; PROVIDING A REPEALER CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

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**WHEREAS**, the City Council adopted the "Amarillo Comprehensive Plan" on October 12, 2010, which established guidelines in the future development of the community for the purpose of promoting the health, safety, and welfare of its citizens; and

**WHEREAS**, the Amarillo Municipal Code established zoning districts and regulations in accordance with such land use plan, and proposed changes must be submitted to the Planning and Zoning Commission; and

**WHEREAS**, after a public hearing before the Planning and Zoning Commission for proposed zoning changes on the property hereinafter described, the Commission filed its final recommendation and report on such proposed zoning changes with the City Council; and

**WHEREAS**, the City Council has considered the final recommendation and report of the Planning and Zoning Commission and has held public hearings on such proposed zoning changes, all as required by law; and

**WHEREAS**, the City Council further determined that the request to rezone the location indicated herein is consistent with the goals, policies, and future land use map of the Comprehensive Plan for the City of Amarillo, Texas.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:**

**SECTION 1.** All of the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

**SECTION 2.** The zoning map of the City of Amarillo adopted by Section 4-10 of the Amarillo Municipal Code and on file in the office of the Planning Director is hereby amended to reflect the following zoning use changes:

Rezoning of a portion of Lot 2, Block 1, South Side Acres Unit No. 6 (also known as 4098 Business Park Drive) and a portion of Lot 3, Block 1, South Side Acres Unit No. 6 (also known as 4066 Business Park Drive) in Section 230, Block 2, AB&M Survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways to change from Planned Development District 235B to Amended Planned Development District 235D for the addition of alcohol related land uses, specifically as located on the attached and incorporated Exhibit A.

**SECTION 3.** In the event this Ordinance or any part hereof is found to be invalid, such invalidity shall not affect the remaining portions of the Ordinance, and such remaining portions shall continue to be in full force and effect. The Director of Planning is authorized to make corrections and minor changes to the site plan or development documents to the extent that such does not materially alter the nature, scope, or intent of the approval granted by this ordinance.

**SECTION 4.** All ordinances and resolutions or parts thereof that conflict with this ordinance are hereby repealed, to the extent of such conflict.

**SECTION 5.** This Ordinance shall become effective from and after its date of final passage.

**INTRODUCED AND PASSED** by the City Council of the City of Amarillo, Texas, on First Reading on this the 24th day of September, 2019 and **PASSED** on Second and Final Reading on this the 1<sup>st</sup> day of October, 2019.

\_\_\_\_\_  
Ginger Nelson, Mayor

ATTEST:

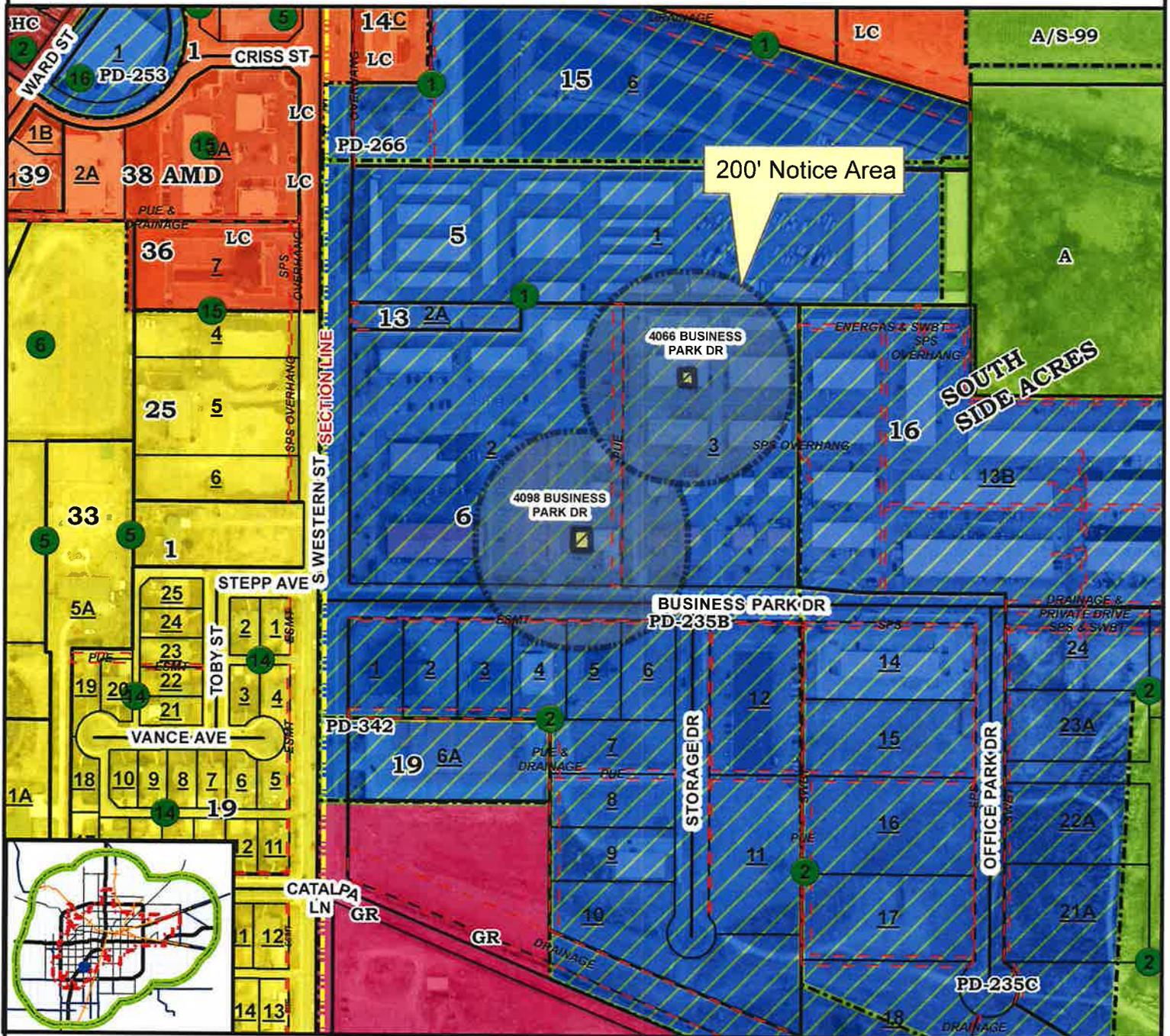
\_\_\_\_\_  
Frances Hibbs, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Bryan McWilliams,  
City Attorney

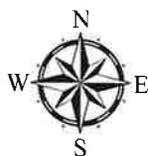
# EXHIBIT A

## REZONING FROM PD 235B TO AMENDED PLANNED DEVELOPMENT 235D FOR THE ADDITION OF ALCOHOL RELATED LAND USES



### CITY OF AMARILLO PLANNING DEPARTMENT

Scale: 1 inch = 300 feet  
 Date: 8/22/2019  
 Case No: Z-19-19



Z-19-20 Rezoning of a portion of Lot 2, Block 1 South Side Acres Unit No. 6 (also known as 4098 Business Park Drive) and a portion of Lot 3, Block 1, South Side Acres Unit No. 6 (also known as 4066 Business Park Drive) in Section 230, Block 2, AB&M Survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways to change from Planned Development District 235B to Amended Planned Development District 235D for the addition of alcohol related land uses.

Vicinity: Western Street and Business Park Drive

APPLICANT: Bennett Lewis for Wild Pony Holdings, LP

AP: M16

DISCLAIMER: The City of Amarillo is providing this information as a public service. The information shown is for information purposes only and except where noted, all of the data or features shown or depicted on this map is not to be



# Amarillo City Council Agenda Transmittal Memo



<b>Meeting Date</b>	September 24, 2019	<b>Council Priority</b>	Economic Development
<b>Department</b>	City Manager		
<b>Contact</b>	Michelle Bonner, Deputy City Manager		

**Agenda Caption**  
 RESOLUTION – AUTHORIZING EXPENDITURES OF HOTEL OCCUPANCY TAX REVENUE BY THE AMARILLO CONVENTION AND VISITOR COUNCIL FOR THE 2019/2020 FISCAL YEAR  
 (Dan Quandt, Senior Vice President Chamber of Commerce)  
 This resolution approves the 2019/2020 Budget for the Convention and Visitor Council which is funded through a tax levied upon hotel occupancy.

**Agenda Item Summary**  
 This resolution approves the 2019/2020 budget for the Amarillo Convention and Visitor Council. The City of Amarillo levies a tax on hotel occupancy, authorized by law for the promotion, solicitation, encouragement, and development of tourism and conventions for the City.

**Requested Action**  
 Council consideration and approval of the resolution authorizing expenditures of hotel occupancy tax revenue by the Amarillo Convention and Visitor Council 2019/2020 fiscal year.

**Funding Summary**  
 N/A

**Community Engagement Summary**  
 The 2019/20 fiscal year budget has been reviewed and approved for Council consideration at the September 18, 2019 Amarillo Convention and Visitor Council Board meeting.

**Staff Recommendation**  
 Staff recommendation is to approve the 2019/2020 fiscal year budget for the Amarillo Convention and Visitor Council for the fiscal year October 1, 2019 to September 30, 2020.

RESOLUTION NO. 09-24-19-\_\_\_\_\_  
A RESOLUTION OF THE CITY OF AMARILLO, TEXAS:  
APPROVING EXPENDITURE OF HOTEL OCCUPANCY TAX  
REVENUE BY THE AMARILLO CONVENTION AND  
VISITOR COUNCIL FOR THE FISCAL YEAR OCTOBER 1,  
2019 TO SEPTEMBER 30, 2020.

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WHEREAS, the City of Amarillo desires to promote tourism and conventions for visitors to the City of Amarillo, and cultural events for the citizens of this City; and

WHEREAS, the City of Amarillo levies a tax upon hotel and motel room occupancy within the City as authorized by law for the promotion, solicitation, encouragement, and development of tourism and conventions for the City; and

WHEREAS, the Amarillo Convention and Visitor Council is an organization that, among other things, promotes such activities referred to above; and

WHEREAS, the Amarillo Convention and Visitor Council proposed a budget for fiscal year October 1, 2019 - September 30, 2020, and it has been filed with the City Secretary of the City of Amarillo; and

WHEREAS, after considering the proposed expenditures, other financial considerations, and public comments, the City Council finds that the proposed budget promotes tourism and the convention and hotel industry in the manner required by state law, and that same should be approved;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. That the budget as filed, together with any amendments made in public meeting, for the Amarillo Convention and Visitor Council for the expenditure of hotel/motel occupancy tax for the fiscal year October 1, 2019, to September 30, 2020, be and the same is hereby approved, together with any amendments made in public meeting at which it is considered.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, this 24th day of August, 2019.

\_\_\_\_\_  
Ginger Nelson, Mayor

ATTEST:

\_\_\_\_\_  
Frances Hibbs, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Bryan McWilliams, City Attorney

**FY 19/20 CVC Budget Summary**

<u>BU</u>	<u>Amount</u>	
95161	1,040,537	
95162	64,650	
95163	207,695	
95164	100,050	
95165	192,185	
95167	94,700	
95168	254,285	
95169	22,500	
	<u>1,976,602</u>	Total Expense
	1,981,475	Total Revenue
	<u><u>4,873</u></u>	Surplus/(Deficit)

YEAR: Fy2019  
 SCENARIO: Dept Req  
 FORMAT: Chamber Columns

95161 CVC Support  
 All Budget Accounts

PERIOD ENDING: FEB  
 CURRENCY: USD  
 UNITS: 1

DESCRIPTION	Actual	Budget	DeptRequest
	2017	FY2018	FY2019
36522 City Contract Income	2,242,506	1,949,579	1,964,571
<b>36520 Contract Income</b>	<b>2,242,506</b>	<b>1,949,579</b>	<b>1,964,571</b>
<b>36500 Chamber Revenues</b>	<b>2,242,506</b>	<b>1,949,579</b>	<b>1,964,571</b>
37110 Interest Income	1,924	5,000	5,304
<b>37109 Interest Earnings</b>	<b>1,924</b>	<b>5,000</b>	<b>5,304</b>
37410 Miscellaneous Revenue	10,889	0	11,600
37465 NBV Asset Disposal	-473	0	0
<b>37400 Miscellaneous Revenue</b>	<b>10,416</b>	<b>0</b>	<b>11,600</b>
<b>TREVENUE Total Revenues</b>	<b>2,254,847</b>	<b>1,954,579</b>	<b>1,981,475</b>
41100 Salaries and Wages	549,481	477,923	494,332
41300 Incentive	712	15,000	0
41620 Unscheduled	3,830	3,000	3,000
41860 Chamber Health	103,892	86,400	86,400
41870 Chamber Long Term Care	795	2,000	2,000
42010 Social Security - Medica	8,187	6,930	7,168
42020 Social Security - OASDI	33,600	29,631	30,649
42135 Chamber Retirement	54,434	47,792	49,433
42300 State Unemployment	3,737	4,317	1,021
42310 Federal Unemployment	463	500	378
42400 Workers Compensation	1,032	3,728	3,856
<b>41000 Personal Services</b>	<b>760,162</b>	<b>677,221</b>	<b>678,236</b>
51110 Office Expense	8,196	8,000	6,000
51970 Software	3,761	0	6,000
<b>51000 Supplies</b>	<b>11,957</b>	<b>8,000</b>	<b>12,000</b>
61100 Communications Billing	17,298	15,000	18,000
61200 Postage	8,984	10,000	12,000
63140 Audit Fee	0	10,000	10,000
68620 Computer Equipment	29,941	15,000	20,000
68680 Other Equipment	434	5,000	3,000
69100 Rental Land & Buildings	25,728	19,810	26,800
69310 Vehicle Lease	10,621	8,040	12,000
<b>60000 Contractual Services</b>	<b>93,005</b>	<b>82,850</b>	<b>101,800</b>
75200 Mileage	4,520	5,000	5,000
76000 Depreciation	10,053	7,000	2,057
78455 Chamber Finance Fixed OH	102,931	83,979	66,130
78460 Presidents Office OH	125,228	118,533	126,402
78465 General OH	52,634	54,744	48,912
<b>70000 Other Charges</b>	<b>295,364</b>	<b>269,256</b>	<b>248,501</b>
<b>TEXPENSES Total Expenses</b>	<b>1,160,488</b>	<b>1,037,327</b>	<b>1,040,537</b>

YEAR: Fy2019  
SCENARIO: Dept Req  
FORMAT: Chamber Columns

95162 CVC Communications  
All Budget Accounts

PERIOD ENDING: FEB  
CURRENCY: USD  
UNITS: 1

DESCRIPTION	Actual 2017	Budget FY2018	DeptRequest FY2019
78570 FAM/Site Visits	8,156	7,000	3,500
78580 Community Awareness	377	500	5,500
78600 Professional Organizatio	6,139	3,550	3,900
78640 Trade Organizations/Show	1,272	3,300	5,950
78980 Sales Tools	0	44,600	45,800
79160 Photography	12,294	11,000	0
79410 Sales Calls	3,932	0	0
<b>78500 Program Expenses</b>	<b>32,171</b>	<b>69,950</b>	<b>64,650</b>
<b>TEXPENSES Total Expenses</b>	<b>32,171</b>	<b>69,950</b>	<b>64,650</b>

**COMMUNICATIONS (95162)**

<b>78570- FAM/Site Visits</b>	<b>2019/20</b>
Texas Top to Bottom	\$ 3,500
<b>Total:</b>	<b>\$ 3,500</b>
<b>78580 - Community Awareness</b>	
Hospitality	\$ 500
Hello Amarillo	\$ 5,000
<b>Total:</b>	<b>\$ 5,500</b>
<b>78600 - Professional Org</b>	
AAF	\$ 1,200
TACVB	\$ 1,300
Historic Route 66 Association	\$ 100
Partners in Palo Duro	\$ 100
TTIA	\$ 1,200
<b>Total:</b>	<b>\$ 3,900</b>
<b>78640 - Trade Organizations/Shows</b>	
PRSA	\$ 3,200
TTIA Travel Summit (Hope)	\$ 400
SATW	\$ 700
TACVB Annual (Hope)	\$ 1,650
<b>Total:</b>	<b>\$ 5,950</b>
<b>78980 - Sales Tools</b>	
Meltwater	\$ 3,500
Internship	\$ 3,600
Simpleview CRM	\$ 19,200
Bandwango	\$ 13,500
Simpleview Support	\$ 6,000
<b>Total:</b>	<b>\$ 45,800</b>
<b>95162 Total:</b>	<b>\$ 64,650</b>

YEAR: Fy2019  
SCENARIO: Dept Req  
FORMAT: Chamber Columns

95163 CVC Convention Development  
All Budget Accounts

PERIOD ENDING: FEB  
CURRENCY: USD  
UNITS: 1

DESCRIPTION	Actual 2017	Budget FY2018	DeptRequest FY2019
78570 FAM/Site Visits	2,555	25,000	10,000
78580 Community Awareness	9,749	800	2,500
78600 Professional Organizatio	20,403	14,550	9,800
78640 Trade Organizations/Show	124,924	88,500	85,895
78980 Sales Tools	74,252	45,850	66,400
79080 Sales Presentations	4,534	15,000	13,000
79090 Specialty Advertising	16,194	21,800	8,600
79410 Sales Calls	5,467	14,000	11,500
<b>78500 Program Expenses</b>	<b>258,077</b>	<b>225,500</b>	<b>207,695</b>
<b>TEXPENSES Total Expenses</b>	<b>258,077</b>	<b>225,500</b>	<b>207,695</b>

**CONVENTION DEVELOPMENT (95163)**

<b>78570 - FAM/Site Visits</b>		<b>2019/20</b>
Anticipated		\$ 10,000
<b>Total</b>		<b>\$ 10,000</b>

<b>78580 - Community Awareness</b>		
ABW Membership & Lunches		\$ 500
Luncheons/sponsorships/events		\$ 2,000
<b>Total</b>		<b>\$ 2,500</b>

<b>78600 - Professional Organizations</b>		
TACVB Annual Registration (Ashley and Hollie)		\$ 800
TACVB Annual Travel (Ashley and Hollie)		\$ 3,000
TTIA Unity Dinner Travel (Dan and Hollie)		\$ 1,500
DI Sales Summit Travel for Hollie and Ashley		\$ 3,000
DI Sales Summit Registration for Hollie and Ashley		\$ 1,500
<b>Total</b>		<b>\$ 9,800</b>

<b>78640 - Trade Orgs/Shows</b>		
CMCA Registration		\$ 2,000
CMCA Travel		\$ 2,000
CMCA promo items - 100 x \$15 with sponsor fees		\$ 2,350
CMCA Membership		\$ 250
Connect Texas Travel		\$ 1,200
Connect Texas Registration and meeting planner guide		\$ 4,450
Connect Texas promo items 30 x \$15		\$ 450
MPI Membership		\$ 500
MPI WEC Travel		\$ 1,000
NASC Membership		\$ 800
NASC CSEE Courses		\$ 400
NASC Marketplace Registration x 2		\$ 3,800
NASC promo items 50 x \$10		\$ 500
NASC Marketplace Travel x 2		\$ 4,000
RCMA Emerge Travel		\$ 1,600
RCMA Emerge Tradeshow Registration		\$ 2,500
RCMA Emerge Tradeshow Sponsorship		\$ 3,500
RCMA promo items 50 x \$15		\$ 750
RCMA Membership		\$ 200
Rendevous South Registration x 3		\$ 3,500
Rendevous South Travel x 3		\$ 4,500
Rendevous South Sponsorship		\$ 1,500
Rendevous South Gifts 30appts x 15		\$ 450
SGMP Membership		\$ 500
Small Market Meetings Membership		\$ 395
Small Market Meetings Registration		\$ 2,000
Small Market Meetings Travel		\$ 2,500
Southwest Showcase Registration		\$ 1,200

**CONVENTION DEVELOPMENT (95163)**

Southwest Showcase Giveaways 200 x \$10	\$ 2,000
Southwest Showcase Travel	\$ 4,000
Southwest Showcase Sponsorship	\$ 2,100
TSAE Celebration Lunch Sponsorship	\$ 1,500
TSAE Celebration Luncheon Gifts	\$ 500
TSAE Celebration Lunch Travel	\$ 500
TSAE Membership (Hollie and Dan)	\$ 800
TSAE New Ideas Travel	\$ 1,500
TSAE Bonus Bag promo items 250 x \$8	\$ 2,000
TSAE New Ideas Sponsorship (Bonus Bag)	\$ 2,500
TSAE New Ideas Sponsorship (Elevator)	\$ 3,500
TSAE Summer/TopGolf Sponsorship	\$ 7,500
TSAE Summer/TopGolf Travel x 4	\$ 4,000
TSAE Summer/TopGolf Centerpieces/Shirts/Gifts/Prizes	\$ 1,500
TSAE Womens Summit Registration	\$ 200
TSAE Womens Summit Travel	\$ 1,000
TSAE Womens Summit Sponsorship	\$ 2,000
<b>Total</b>	<b>\$ 85,895</b>

**78980 - Sales Tools**

BlueBizzard/Proposal Path	\$ 2,250
Cvent	\$ 6,000
DMAI Tools (MINT/Empowermint)	\$ 10,200
DMAI Tools (Event Impact Calculators)	\$ 5,500
IMM	\$ 16,000
LEADers Winners Boots	\$ 1,200
Luncheon/Program/Tour/Meetings	\$ 2,500
LEADers Promo items/Collateral/ Yearly Gift	\$ 2,000
TxMet	\$ 750
Simpleview CRM	\$ 20,000
<b>Total</b>	<b>\$ 66,400</b>

**79080 - Sales Presentations**

Anticipated	\$ 10,000
Video and ad opportunities	\$ 3,000
<b>Total</b>	<b>\$ 13,000</b>

**79090 - Specialty Advertising**

Branded items - backdrops/pop-ups etc	\$ 4,000
Promo items for special events	\$ 4,000
Staff logo apparel x 6	\$ 600
<b>Total</b>	<b>\$ 8,600</b>

**CONVENTION DEVELOPMENT (95163)**

**79410 - Sales Calls**

ASSN Out of Market x 2	\$ 3,000
Local calls and meetings	\$ 500
Planner events and luncheons	\$ 3,000
AG Opportunities	\$ 2,000
SMERF Out of Market x 2	\$ 3,000
<b>Total</b>	<b>\$ 11,500</b>
<b>95163 Total:</b>	<b>\$ 207,695</b>

YEAR: Fy2019  
SCENARIO: Dept Req  
FORMAT: Chamber Columns

95164 CVC Convention Services  
All Budget Accounts

PERIOD ENDING: FEB  
CURRENCY: USD  
UNITS: 1

DESCRIPTION	Actual	Budget	DeptRequest
	2017	FY2018	FY2019
78570 FAM/Site Visits	1,042	8,000	10,000
78580 Community Awareness	0	200	200
78600 Professional Organizatio	5,354	5,000	6,500
78640 Trade Organizations/Show	1,150	0	0
78980 Sales Tools	4,903	11,500	0
79090 Specialty Advertising	13,472	20,550	40,300
79110 Financial Assistance	2,252	6,050	40,050
79320 Transportation	3,269	10,000	3,000
<b>78500 Program Expenses</b>	<b>31,442</b>	<b>61,300</b>	<b>100,050</b>
<b>TEXPENSES Total Expenses</b>	<b>31,442</b>	<b>61,300</b>	<b>100,050</b>

CONVENTION SERVICING (95164)

Budget Code	Description - FY 2019/2020	2019/2020
<b>95164*78570</b>	<b>FAM/Site Visits/Attendance Boosters</b>	<b>\$ 10,000.00</b>
	Conference Attendance Boosters and Site Visits	\$ 8,000.00
	TTIA 2020 Conference Site Visit	\$ 2,000.00
<b>95164*78580</b>	<b>Community Awareness</b>	<b>\$ 200.00</b>
	Holiday Partner Visits	\$ 100.00
	Holiday Partner Luncheon	\$ 100.00
<b>95164*78600</b>	<b>Professional Organizations</b>	<b>\$ 6,500.00</b>
	ESPA 2020 Conference - Denver, CO January 2020	\$ 2,000.00
	TACVB 2020 Annual Conference - South Padre August 2020	\$ 1,500.00
	TTIA Tourism College - Los Pines June 2020	\$ 3,000.00
<b>95164*79090</b>	<b>Specialty Advertising</b>	<b>\$ 40,300.00</b>
	Boot Pins - 50,000.00	\$ 12,000.00
	Metal Boot pins	\$ 2,000.00
	VIP bags	\$ 2,000.00
	Bandannas	\$ 4,000.00
	BBQ sets	\$ 1,000.00
	Seasoning, BBQ Sauce	\$ 500.00
	Rain Ponchos	\$ 1,000.00
	Koozies	\$ 2,500.00
	Lanyards	\$ 2,000.00
	<i>Lanyards - 2000 (1000 red/1000 blue)</i>	
	Lens cloths	\$ 1,000.00
	Coffee mugs	\$ 1,000.00
	Servicing logoed attire	\$ 300.00
	Pop-up skins??	\$ 1,000.00
	Phone holders - popup rounds	\$ 1,000.00
	Nametag Material	\$ 3,000.00
	<i>Nametag Material - 10 trays, 2500 badge holders</i>	
	Pens - 10,000	\$ 3,500.00
	<i>Pens - 5000 order Oct 2018</i>	
	Note pads	\$ 2,000.00
	Logoed waters	\$ 500.00
<b>95164*79110</b>	<b>Financial Assistance</b>	<b>\$ 40,050.00</b>
	TAS - TX Archeological Society Conference - Oct 10-13, 2019	\$ 5,000.00
	Panhandle Press 110th Annual Convention	\$ 300.00
	Kids Inc	\$ 500.00
	Run for the Wall Annual Sponsorship - Christian Heritage Church	\$ 250.00
	Cowboy Fast Draw - Southern Territorial Championship - Big Texa	\$ 18,000.00
	CBFD - World Championship - Big Texan Steak Ranch	\$ 5,000.00
	Texas Crisis Intervention Team Assoc. Annual Conference - April	\$ 6,000.00
	Conference Sponsorship	\$ 5,000.00
<b>95164*79320</b>	<b>Transportation</b>	<b>\$ 3,000.00</b>
	Xcel SPP 2020 Operators Conference	\$ 2,000.00
	Conference Transportation	\$ 1,000.00
	<b>Total Servicing Budget</b>	<b>\$ 100,050.00</b>

YEAR: Fy2019  
 SCENARIO: Dept Req  
 FORMAT: Chamber Columns

95165 CVC Tourism  
 All Budget Accounts

PERIOD ENDING: FEB  
 CURRENCY: USD  
 UNITS: 1

DESCRIPTION	Actual	Budget	DeptRequest
	2017	FY2018	FY2019
78570 FAM/Site Visits	2,137	1,000	24,000
78580 Community Awareness	3,250	3,000	3,500
78600 Professional Organizatio	25,496	17,410	31,550
78640 Trade Organizations/Show	20,488	23,545	17,685
78650 Consumer Shows	6,153	3,750	3,850
78680 TIA/POW WOW	10,642	10,000	13,000
78740 National Tourism Week	1,527	2,000	2,200
78960 Misc Meetings	72	500	500
78970 Tour Development	3,031	2,000	2,200
79090 Specialty Advertising	3,018	3,200	1,200
79170 Literature	73,945	62,500	70,500
79190 Certified Display	16,389	14,500	20,000
79220 Airport Booth	878	7,000	1,000
79410 Sales Calls	298	1,000	1,000
<b>78500 Program Expenses</b>	<b>167,325</b>	<b>151,405</b>	<b>192,185</b>
<b>TEXPENSES Total Expenses</b>	<b>167,325</b>	<b>151,405</b>	<b>192,185</b>

**TOURISM (95165)****78570- FAM/Site Visits** **2019/20**

NTA Pre FAM	\$ 15,000
Travel Writers/Press FAMs	\$ 7,000
Film and Group Tour	\$ 2,000
<b>Total:</b>	<b>\$ 24,000</b>

**78580 - Community Awareness**

Yellow City Tour - x2	\$ 3,000
Tripadvisor	\$ 500
<b>Total:</b>	<b>\$ 3,500</b>

**78600 - Professional Org**

TTIA-	
Membership dues	\$ 2,625
Summit Registration	\$ 455
Summit Travel	\$ 1,500
Unity Dinner travel (Kashion/Gary/Council/Chair)	\$ 4,000
Unity Dinner tables/sponsorships	\$ 10,000
TACVB Annual registration (Braley/Kashion)	\$ 770
TACVB Annual travel (Braley/Kashion)	\$ 2,500
TACVB Annual Sponsorships	\$ 2,000
Membership dues (USTA)	\$ 2,400
Texas Music Friendly Community Start up	\$ 2,500
Membership	\$ 500
Membership	\$ 1,300
Travel and registration	\$ 1,000
<b>Total:</b>	<b>\$ 31,550</b>

**78640 - Trade Organizations/Shows**

Membership dues	\$ 200
Membership dues	\$ 750
Registration	\$ 1,595
Team Texas Coop Registration	\$ 1,500
Travel	\$ 2,400
Membership dues	\$ 700
Registration	\$ 1,895
Team Texas Coop Registration	\$ 1,500
Beef Jerky for booth	\$ 2,000
Travel	\$ 2,000
Membership dues	\$ 395
Spotlight on Southwest sponsorship	\$ 500
Spotlight on Southwest binders	\$ 750
IdeaFest - Braley	\$ 1,500
<b>Total:</b>	<b>\$ 17,685</b>

**78650 - Consumer Shows**

Team Texas Coop	\$ 850
Travel (Entire show)	\$ 3,000
<b>Total:</b>	<b>\$ 3,850</b>

**TOURISM (95165)**

<b>78680 - IPW</b>	
Registration	\$ 3,000
Travel	\$ 3,000
Sponsorship	\$ 7,000
<b>Total:</b>	<b>\$ 13,000</b>
<b>78740 - National Tourism Week</b>	
Airport, Hotel and Attraction Events	\$ 1,200
Travel Rally lunch	\$ 1,000
<b>Total:</b>	<b>\$ 2,200</b>
<b>78960 - Misc Meetings</b>	
ALA, Lunch N Learns, ABW and pop ups	\$ 500
<b>Total:</b>	<b>\$ 500</b>
<b>78970 - Tour Development</b>	
VisitWidget - \$100 per month for up to 5 kiosks	\$ 1,200
Scout photography for film	\$ 1,000
<b>Total:</b>	<b>\$ 2,200</b>
<b>79090 - Specialty Advertising</b>	
Promotional Giveaways for shows/sales calls	\$ 1,000
Shirts for Kashion/Braley 4 each	\$ 200
<b>Total:</b>	<b>\$ 1,200</b>
<b>79170 - Literature</b>	
Collateral	\$ 500
Visitor Guides	\$ 70,000
<b>Total:</b>	<b>\$ 70,500</b>
<b>79190 - Certified Display</b>	
Contracted distribution	\$ 20,000
<b>Total:</b>	<b>\$ 20,000</b>
<b>79220 - Airport Booth</b>	
	\$ 1,000
<b>Total:</b>	<b>\$ 1,000</b>
<b>79410 - Sales Calls</b>	
	\$ 1,000
<b>Total:</b>	<b>\$ 1,000</b>
<b>95165 Total:</b>	<b>\$ 192,185</b>

YEAR: **Fy2019**  
SCENARIO: **Dept Req**  
FORMAT: **Chamber Columns**

95166 CVC Film  
All Budget Accounts

PERIOD ENDING: **FEB**  
CURRENCY: **USD**  
UNITS: **1**

DESCRIPTION	Actual 2017	Budget FY2018	DeptRequest FY2019
78640 Trade Organizations/Show	500	0	0
78500 Program Expenses	500	0	0
TEXPENSES Total Expenses	500	0	0

YEAR: **Fy2019**  
SCENARIO: **Dept Req**  
FORMAT: **Chamber Columns**

**95167 CVC Arts**  
**All Budget Accounts**

PERIOD ENDING: **FEB**  
CURRENCY: **USD**  
UNITS: **1**

DESCRIPTION	Actual 2017	Budget FY2018	DeptRequest FY2019
78790 Golden Nail	13,308	13,500	13,500
79020 Community Relations	449	500	500
79140 Arts Project	79,995	80,000	80,000
79150 Media Advertising	0	250	700
<b>78500 Program Expenses</b>	<b>93,752</b>	<b>94,250</b>	<b>94,700</b>
<b>TEXPENSES Total Expenses</b>	<b>93,752</b>	<b>94,250</b>	<b>94,700</b>

YEAR: Fy2019  
SCENARIO: Dept Req  
FORMAT: Chamber Columns

95168 CVC Advertising & Marketing  
All Budget Accounts

PERIOD ENDING: FEB  
CURRENCY: USD  
UNITS: 1

DESCRIPTION	Actual	Budget	DeptRequest
	2017	FY2018	FY2019
78580 Community Awareness	5,551	2,000	2,000
78600 Professional Organizatio	8,327	28,080	6,920
78640 Trade Organizations/Show	-522	2,000	3,000
78980 Sales Tools	105,012	99,200	26,380
79200 Ad Production	39,137	35,000	30,000
79230 Advertising	223,319	161,340	185,985
79410 Sales Calls	111	0	0
<b>78500 Program Expenses</b>	<b>380,935</b>	<b>327,620</b>	<b>254,285</b>
<b>TEXPENSES Total Expenses</b>	<b>380,935</b>	<b>327,620</b>	<b>254,285</b>

**ADVERTISING/MARKETING (95168)**

<b>78580 - Community Awareness</b>	<b>2019/20</b>
Local Hosting	\$ 2,000
<b>Total:</b>	<b>\$ 2,000</b>
<b>78600 - Professional Org</b>	
TSAE	\$ 400
THLA	\$ 400
DI	\$ 4,500
TTRA	\$ 420
Rotary	\$ 1,200
<b>Total:</b>	<b>\$ 6,920</b>
<b>78640 - Trade Organizations/Shows</b>	
TTIA Unity Dinner	\$ 1,000
TTIA Travel Summit	\$ 1,000
TTIA Legislative Summit	\$ 1,000
<b>Total:</b>	<b>\$ 3,000</b>
<b>78980 - Sales Tools</b>	
Smith Travel Research	\$ 8,280
Simple Feeds	\$ 600
Visit Widget	\$ 4,200
Simpleview CMS	\$ 13,300
<b>Total:</b>	<b>\$ 26,380</b>
<b>79200 Ad Production</b>	
<b>Total:</b>	<b>\$ 30,000</b>
<b>79230 Advertising</b>	
TACVB	\$ 2,500
AJR	\$ 110,000
Balloon Fiesta	\$ 15,000
WT Athletics	\$ 5,000
Sod Poodles	\$ 12,000
Facebook Ads	\$ 1,000
AJR Hodgetown	\$ 5,000
Texas Tech	\$ 7,000
Visitor Attribution	\$ 7,200
Texas Parks and Wildlife	\$ 6,400
Texas State Travel Guide	\$ 6,700
Texas Town and City	\$ 1,385
Burkett	\$ 6,800
<b>Total:</b>	<b>\$ 185,985</b>
<b>95168 Total</b>	<b>\$ 254,285</b>

YEAR: Fy2019  
SCENARIO: Dept Req  
FORMAT: Chamber Columns

95169 CVC Special Projects  
All Budget Accounts

PERIOD ENDING: FEB  
CURRENCY: USD  
UNITS: 1

DESCRIPTION	Actual 2017	Budget FY2018	DeptRequest FY2019
78530 Special Projects	15,000	15,000	22,500
79110 Financial Assistance	20,196	0	0
<b>78500 Program Expenses</b>	<b>35,196</b>	<b>15,000</b>	<b>22,500</b>
<b>TEXPENSES Total Expenses</b>	<b>35,196</b>	<b>15,000</b>	<b>22,500</b>

<b>95169*78530 Special Projects</b>	<b>2019/2020</b>
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<b>Amarillo Venom</b>	<b>\$ 10,000</b>
<b>Amarillo Bulls</b>	<b>\$ 5,000</b>
<b>Amarillo ProKart</b>	<b>\$ 5,000</b>
<b>Center City - High Noon Sponsorship</b>	<b>\$ 2,500</b>
<b>Total other</b>	<b>\$ 22,500</b>

YEAR: **Fy2019**  
SCENARIO: **Dept Req**  
FORMAT: **Chamber Columns**

**95171 CVC Visitor Center**  
**All Budget Accounts**

PERIOD ENDING: **FEB**  
CURRENCY: **USD**  
UNITS: **1**

DESCRIPTION	Actual	Budget	DeptRequest
	2017	FY2018	FY2019
37141 Merchant Service Fees	-3	0	0
37410 Miscellaneous Revenue	-10	0	0
37461 Store Sales	198	0	0
37462 Store Sales Non-taxable	137	0	0
<b>37400 Miscellaneous Revenue</b>	<b>322</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>322</b>	<b>0</b>	<b>0</b>

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# Amarillo City Council Agenda Transmittal Memo



<b>Meeting Date</b>	September 24, 2019	<b>Council Priority</b>	Fiscal Responsibility, Best Practices, Customer Service
<b>Department</b>	Public Works – Fleet Services Division		
<b>Contact</b>	Glenn Lavender – Fleet Services Superintendent		

### Agenda Caption

Consider: Purchase of Fire Truck- Ladder Style 77'

Award to: Hall Buick – GMC	\$949,419.00
HGAC Contract #FS12-17	

### Agenda Item Summary

Bond approved addition to Fire Fleet for new station #5. New Fire Truck will be used for daily operational requirements and increased staffing at station 5.

### Requested Action

Recommend purchase approval for Fire Truck – Ladder Style 77' through Hall Buick – GMC using current HGAC contract # FS12-17.

### Funding Summary

Funding for this purchase will be from Bond proceeds approving new addition to Fire Fleet. Fleet Services will fund initial purchase from 61120.84100; Fire Truck will be in Fleet Rental and life cycle replacement. Fleet will be reimbursed from Bond Proceeds.

### Community Engagement Summary

N/A

### Staff Recommendation

Staff recommends purchase approval of the Fire Truck using HGAC contract.

Bid No. 6587 PURCHASE OF LADDER STYLE FIRE TRUCK  
Opened 4:00 p.m. September 05, 2019

To be awarded as one lot HALL MOTORS

Line 1 Fire Truck-Ladder Style Inferno  
HD77 Rear Mount Ladder, per  
specifications

1 ea		
Unit Price	\$982,671.000	
Extended Price		982,671.00

Line 2 HGAC Fee, per specifications

1 ea		
Unit Price	\$2,000.000	
Extended Price		2,000.00

Line 3 Discount, per specifications

1 ea		
Unit Price	(\$35,252.000)	
Extended Price		(35,252.00)

Bid Total 949,419.00

Award by Vendor 949,419.00



# Amarillo City Council Agenda Transmittal Memo



<b>Meeting Date</b>	September 24, 2018	<b>Council Priority</b>	Civic Pride
<b>Department</b>	Parks and Recreation		
<b>Contact</b>	Michael Kashuba, Director of Parks and Recreation		

**Agenda Caption**

CONSIDER AWARD – PROFESSIONAL SERVICES AGREEMENT WITH SCHRICKEL ROLLINS | PSC  
 (Contact: Michael Kashuba, Director of Parks and Recreation)  
 Awarded to Schrickel Rollins | PSC - \$425,000  
 This item is a professional services agreement with Schrickel Rollins | PSC for the design of an aquatics facility to be located in Thompson Park.

**Agenda Item Summary**

This item will allow the Parks and Recreation Department to proceed with the design of a replacement aquatics facility for Thompson Park.

The approval of the professional services agreement consists of concept design, design development and construction documents for the construction of an aquatics facility to be located in Thompson Park. The proposed development will include demolition of the existing aquatics facilities, new outdoor pool and/or water attractions, mechanical systems, pump house/bathhouse building, recreational areas, fencing, landscape, irrigation, sidewalks and pool deck, and other related improvements.

The design fees for the civil, structural, mechanical, electrical engineering and landscape architectural services are 6% of the lump sum and the design for the aquatic related facilities is 2.5%.  
 Total amount of agreement - \$425,000

**Requested Action**

To approve the professional services agreement with Schrickel Rollins | PSC in the amount of \$425,000.

**Funding Summary**

Construction Fund reimbursable by future bond funds.

**Community Engagement Summary**

12/18/2019 – Council Presentation on the Closure of Thompson Pool  
 1/8/2019 – Council Update (additional information requested by Council from the 12/18/2019 presentation)  
 4/23/2019 – Council Update (presentation on Comparable Swimming Pool/Aqua Park facilities)  
 8/6/2019 – Council Update (Thompson Park Pool Survey Results and Discussion about the next steps for a replacement facility)

**Staff Recommendation**

Staff recommends approval of the Profession Services Agreement, authorizing the City Manager to execute the agreement.

