

STATE OF TEXAS

**COUNTIES OF POTTER
AND RANDALL**

CITY OF AMARILLO

On the 23th day of August 2017, the Quail Creek Public Improvement District (PID) Advisory Board met at 3:00 pm in room 127 on the first floor of the Simms Municipal Building, 808 S. Buchanan Street, Amarillo, Texas, with the following people present:

MEMBERS PRESENT	TOTAL NO. MEETINGS HELD	TOTAL NO. MEETINGS ATTENDED
Kris Culp	7	7
Jason Burgess	2	2
Chad Westenburg	2	2

CITY OF AMARILLO STAFF

Kelley Shaw, City of Amarillo
Leslie Schmidt, Asst. City of Amarillo

ITEM 1: Approval of Minutes from the July 28, 2016 meeting

Mr. Shaw opened the meeting and introduced himself and asked if there were any corrections to the meeting minutes from the previous meeting held with Ms. Kathleen Collins. Mr. Burgess motioned to approve the minutes as presented with Mr. Westenburg seconding and the minutes were approved unanimously.

ITEM 2: Discuss ongoing PID operations and Maintenance contract

Mr. Shaw asked if there were any changes to the Yard Barber contract to which the Board said there were none. The Board thought his company doing fine. No increase in maintenance expenses are anticipated in the near future.

ITEM 3: Consider for recommendation 2016/17 Budget and 5-Year Service Plan

Mr. Shaw explained that the values included in the 2015/16 column are actual, while the numbers in the 2016/17 column are revised estimates, and the numbers in the 2017/18 column are budgeted numbers for this upcoming fiscal year. Mr. Shaw then went on to review the 2017/18 column by line item with a total of \$8,450 for expenses and \$10,150 coming in from total assessments and therefore for now continues to build the surplus. Mr. Shaw explained the reduced water rate that was being applied to the PIDs.

Mr. Shaw asked if there were any corrections necessary for the budget or 5-year service plan. Mr. Westenburg motioned to approve the proposed budget and 5-year service plan as presented. Mr. Burgess seconded the motion and the motion was approved unanimously.

ITEM 4: Discuss future agenda items

A question was asked regarding if only the three board members were responsible for making PID related decisions. Mr. Shaw explained that yes, that was true but the board members were expected and encouraged to provide information to the other property owners and/or HOA on PID issues or related matters. Mr. Westenburg asked about the maintenance of the drainage

easements and if the City was responsible. Mr. Shaw stated the City was and would check with the appropriate staff about needed maintenance. Also discussed was the alley having some issues.

ITEM 5: Adjourn Meeting

There being no further action, the meeting was adjourned.