

STATE OF TEXAS
COUNTIES OF POTTER
AND RANDALL
CITY OF AMARILLO

On the 6th day of May, 2019, the Amarillo-Potter Events Venue District Board of Directors met at 8:30 a.m. in regular session in the Council Conference Room, located on the third floor of City Hall at 601 South Buchanan Street, Amarillo, Texas.

VOTING MEMBERS	PRESENT	NO. OF MEETINGS ATTENDED	NO. OF MEETINGS HELD SINCE APPOINTMENT
Terry Wright, President	Yes	44	46
Dale Williams, Vice-President	Yes	10	12
Paul Christy, Secretary	Yes	8	9
Vance Reed	Yes	25	46
Dean Roper	No	32	44
Tod Mayfield	No	4	6
Cliff Bickerstaff	Yes	2	3

Also in attendance were the following:

Michelle Bonner	Deputy City Manager, City of Amarillo
Leslie Schmidt	Senior Assistant City Attorney, City of Amarillo
Jan Sanders	Assistant City Secretary, City of Amarillo
Virgil Bartlett	General Manager, Amarillo Tri-State Exposition
Dan Quandt	Vice-President, Amarillo Convention and Visitor Council
Dennis Horn	President of Board of Directors, Amarillo Tri-State Exposition

Mr. Wright established a quorum, called the regularly scheduled meeting of the Amarillo-Potter Events Venue District Board of Directors to order at 8:30 a.m. and the following items of business were conducted:

ITEM 1: Consider Minutes. Mr. Wright presented the minutes from the last meeting held March 5, 2019. A motion was made by Mr. Williams and seconded by Mr. Christy to approve the minutes as written. Voting AYE were Board members Wright, Bickerstaff, Christy, Reed and Williams; voting NO were none; the motion carried by a 5:0 vote of the Board.

ITEM 2: Presentation of quarterly financials. Ms. Bonner presented the Amarillo-Potter Events Venue District Balance Sheet and Income Statement at March 31, 2019. Total assets of just under \$5.6 million and liabilities of \$764,049, leaving fund equity of \$4.8 million.

ITEM 3: Consideration of award to replace the existing overhead electrical service to the existing concession service enclosures with an underground electrical service. Ms. Bonner stated the proposed project received three bids, and Scott Mechanical withdrew their bid on May 2, 2019. AAA Electric bid \$62,406, and the budget for the project is \$148,000. Mr. Williams stated the transformers need replacing, and this proposal is primarily safety driven by providing underground service. A motion was made by Mr. Bickerstaff and seconded by Mr. Williams, to approve the AAA Electric bid of \$62,406 as presented. Voting AYE were Board members Wright, Bickerstaff, Christy, Reed, and Williams; voting NO were none; the motion carried by a 5:0 vote of the Board.

ITEM 4: Discuss and consider payments to the Amarillo National Center. Ms. Bonner presented a summary of the current year and prior year projects at the Tri-State Fairgrounds, with a current year budget of \$1,119,960. At April 30, 2019 actual expenditures were \$358,385. A motion was made by Mr. Bickerstaff and seconded by Mr. Williams to approve the payments as presented. Voting AYE were Board members Wright, Bickerstaff, Christy, Reed and Williams; voting NO were none; the motion carried by a 5:0 vote of the Board.

ITEM 5: Discuss and consider events at the Amarillo National Center. Ms. Bonner presented current year and prior year event funding. At April, 2019, Ms. Bonner advised payments of \$43,000 were made from the event development budget of \$355,609. A motion was made by Mr. Williams, seconded by Mr. Bickerstaff to approve the payments as presented. Voting AYE were Board members Wright, Bickerstaff, Christy, Reed and Williams; voting NO were none; the motion carried by a 5:0 vote of the Board.

ITEM 6: Consider the Koben Puckett Invitation Pro Bullriding Event Development Request. Dan Quandt stated the request is to move the event from Will Rogers to the Amarillo National Center. Mr. Koben Puckett thanked the board for their consideration of his cost for operations request of \$10,000. Mr. Puckett stated this event will be the only PBR event scheduled on July 6, 2019. A motion was made by Mr. Williams, seconded by Mr. Bickerstaff to approve the \$10,000 request for the Koben Puckett Invitation Pro Bullriding Event to be held on July 6, 2019 request as presented. Voting AYE were Board members Wright, Bickerstaff, Christy, Reed and Williams; voting NO were none; the motion carried by a 5:0 vote of the Board.

ITEM 7: Public Forum. There, being no further business, Chairman Wright adjourned the meeting at 9:03 a.m. This meeting was recorded and all comments are on file with the City Secretary's Office.

ATTEST:



Paul Christy, Secretary



Terry Wright, President