AMERICAN ARBITRATION ASSOCIATION

In the Matter of the Arbitration between

Re: 71 390 00251 13
Fire Dept. District Chief Tracy D. James
VS
City of Amarillo

Grievances: Tracy D. James-- Appeal of promotional bypass

Case Manager: Mary Jara

NOTICE OF HEARING

PLEASE TAKE NOTICE that a hearing in the above-entitled Arbitration will be held through the American Arbitration Association, as follows:

Place: City of Amarillo
City Hall
509 Southeast 7th, Room 306
Amarillo, TX 79105

Date: September 19, 2013
Time: 09:00 AM

Date: September 20, 2013
Time: 09:00 AM

Before: Norman Bennett

Please attend promptly with your witnesses and be prepared to present your proofs.

POSTED: SEPT. 13, 2013 DATED: August 19, 2013

NOTICE: The arbitrator has arranged his schedule and reserved the above dates based on the advice of the parties. Therefore, every effort should be made to appear on the dates scheduled. In the event that unforeseen circumstances make it impossible to attend the hearings as scheduled, a party requesting a postponement should obtain the agreement of the other party. If there is no mutual agreement, the arbitrators will make a determination. All requests for postponements must be communicated to the case manager (not the arbitrator). There should be no communication between the parties and the neutral arbitrator other than at oral hearings. Postponements are subject to a fee assessment, as set forth in the Rules. In some instances, postponements are subject to cancellation fees by the arbitrator.