

JUDGE'S STANDING ORDER NO. 14
COMMUNITY SERVICE

On this date, the Court entered the following **ORDER** with respect to community service:

A. CALCULATION OF COMMUNITY SERVICE HOURS

The following requirements apply to calculation of community service hours:

1. *Calculation by Clerk; amount.* Credit for community service will be calculated by the Clerk at the rate of \$100 per 8 hours worked, unless a different amount is ordered by the Court.
2. *How calculated.* The Clerk will calculate the amount of community service hours required by applying this formula to the total dollar amount of all judgments ordered to be satisfied by community service: $\text{Total amount} \div 100 \times 8 = \text{number of hours required}$. Hours will be rounded to the closest whole number.

B. AWARD OF COMMUNITY SERVICE CREDIT

The following requirements apply to award of community service credit:

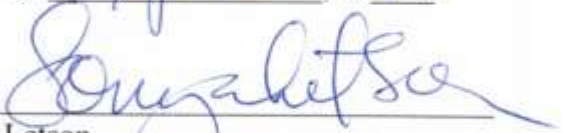
1. *Verification.* Once a Defendant turns in a log showing community service hours worked, the Clerk will verify the hours with the agency at which the community service was performed. Upon verifying the hours, the Clerk will at that time apply the credit. If unable to verify the hours, the Clerk will notify the Judge for further orders.
2. *How calculated.* After the hours are verified, the Clerk will calculate the credit using the following formula: $\text{Number of hours} \div 8 \times 100 = \text{dollar amount}$. The dollar amount will be rounded to the next highest whole number.
3. *How applied.* Credit will be applied as soon as verified. As soon as sufficient credit has been applied to satisfy a judgment, that case may be closed by the Clerk without further order by the Judge. If credit is insufficient to satisfy a judgment, then the remaining balance on the case will be adjusted by the Clerk. If the Defendant has multiple cases with community service orders, then the credit shall first be applied to the case with the lowest balance.
4. *If credit disputed.* If the Defendant disputes the amount of credit awarded and cannot resolve that dispute through discussions with the Clerk, he or she must see the Judge to have the credit reviewed.

C. COMMUNITY SERVICE AGENCIES

The Clerk shall maintain a list of approved non-profit community service agencies. The Defendant must perform the community service at an agency on the approved list, unless prior approval is given by the Clerk after consultation with the Judge. The Defendant may also

perform community service at a non-profit religious organization or church not on the approved list, but all community service hours are subject to verification by the Clerk.

IT IS SO ORDERED. Signed and Entered this 7 day of April, 2017.



Sonya Letson
Presiding Judge