



CITY OF AMARILLO
Planning Department

DO NOT WRITE IN THIS SPACE
FILING FEE PAID: _____
REC. # _____
CASE#: _____

PETITION FOR PLANNED DEVELOPMENT

I request the rezoning of Lot(s) _____, Block(s) _____ of _____ Addition, in Section _____, Block _____, _____ Survey, _____ County, Texas to change from _____ Zoning District to _____ Zoning District for the purpose of _____.

EXPLANATION TO APPLICANT:

This is your petition to the Planning & Zoning Commission for its recommendation to the City Commission concerning the property you wish to have rezoned. It will be placed on the agenda of a regularly scheduled meeting of the Amarillo Planning & Zoning Commission (2nd and 4th Monday of each month). The petition must be processed as follows:

- 1) Petition and required filing fee of \$400.00 (+\$10.00 per acre if more than 1) must be submitted to the Planning Department office with 2 copies of the site plan, one preferably digital.
- 2) Before the petition is accepted, the Planning Department staff will review the site plan and application with the applicant. The site plan must comply with the Amarillo Code of Ordinances, Section 4-10, Article IV, Division 2. If the application is in proper order, the Planning Department staff will inform the applicant of the date of the public hearing for consideration of the petition by the Planning and Zoning Commission.

Notice of Public Hearing of your petition will be published and otherwise distributed as required by law. The applicant or his representative must be present at all hearings to answer any questions concerning the application.

Following consideration by the Planning & Zoning Commission, one of the following actions will be taken:

- (a) Deny proposed rezoning
- (b) Continue the public hearing pending further study
- (c) Approve and recommend to the City Commission

If approval is recommended, two public hearings will be held before the City Commission, with the first public hearing normally held 8 days after the Planning and Zoning Commission hearings.

Applicant understands that if a permit is issued, then all provisions of the City ordinances and state laws must be complied with whether herein specified or not.

Signature of Owner(s) _____ Address City State Zip _____ TELEPHONE NO. _____

The following is to be completed **ONLY** if person(s) other than the owner is/are making this application.

I, _____, do hereby certify that I am authorized to act for _____, owner of the above-named property, in making this application.

SIGNATURE OF OWNER(S) _____ ADDRESS CITY STATE ZIP _____ TELEPHONE NO. _____

STATE OF _____
COUNTY OF _____

Before me, the undersigned, a notary public in and for said county and state, on this day personally appeared known to me to be the person whose name is subscribed to the foregoing petition, and acknowledged to me that he executed the same for the purpose therein expressed.

Notary Public in and for _____ County

The following information shall be shown on each site development plan submitted to the Planning Department with an application for zoning district reclassification. One electronic copy and one hard copy of the site development plan shall be submitted initially with the application. The preferred sheet size of any site plan is to be no larger than three feet by two feet (3' x 2') with a minimum scale of 1 inch equals 40 feet (1" = 40').

If revisions are required to the site plan, then four additional copies of the corrected site development plan with a sepia of each sheet shall be resubmitted to the Planning Department Wednesday prior to the Planning and Zoning Commission meeting for which the rezoning request is scheduled for consideration.

The general information and notes listed below shall normally be shown on the site development plan (additional information and notes may be required for certain developments) prior to its acceptance for rezoning consideration by the Planning Department.

I. General information or data requirements to be shown directly on site plan:

- A. Name of development
- B. Legal description of property (Lot, Block, Addition, Survey, and County)
- C. North arrow, scale
- D. Purpose of development
- E. Number of employees
- F. Hours and Days of operation
- G. Name, address, and telephone number of developer, landowner, and developer's agent
- H. Name, address, and telephone number of drafting service
- I. Vicinity map showing location of property

II. Specific data requirements to be shown directly on site plan:

- A. Present zoning classification on property
- B. Requested zoning classification
- C. Total area of property in acres and square feet
- D. Percent of maximum lot coverage
- E. Percent of on-site landscaping and a landscaping schedule to identify location, type, and size of all landscaping material
- F. Location of all existing or proposed structures (building footprints or envelopes)
- G. Proposed use of each structure and square footage for each
- H. Notation of maximum building height for each structure
- I. Delineation of dimensioned building line setbacks
- J. Delineation of off-street parking area(s), showing all parking
- K. Delineation of all ingress-egress to property
- L. Delineation of all public and private streets in and around property and location of sidewalks
- M. Location of any public utility easements, utility lines, and firelanes within property boundaries
- N. Delineation of all fencing, screening walls, including height, materials. etc.
- O. Dimensioning for all critical elements of site plan
- P. Location, type, height, and illumination of all exterior signs (provide sign details)
- Q. Location, type, and height of all exterior lighting (provide lighting detail)
- R. Location and type-of refuse collection (public or private)
- S. Any other site plan information required by the Planning and Zoning Commission and City Commission

III. Specific notes to be shown directly on site plan:

- A. All parking and driveways shall conform to the requirements of Section 9 of the Development Policy Manual of the City of Amarillo unless noted otherwise.
- B. All exterior lighting shall be directed onto the property in such a manner to minimize or eliminate glare across adjacent property lines.
- C. No signs shall be operated on the property that use or have attached any flashing, pulsating, or rotating lighting source or reflector. No portable signs will be allowed.
- D. Any additional bulk or area requirement not specifically noted on this site plan shall comply with the zoning district in which the property was located prior to this amendment.
- E. Any all utility relocations or adjustments required for this development shall be the responsibility of the developer(s).
- F. All fencing, screening, landscaping, driveways, and parking areas shall be maintained in good condition at all times by owners. All landscaping to be installed prior to receiving a certificate of occupancy, or within six months of occupying structure if bad weather exists. All landscape material, trees, grass, shrubs, etc., shall be installed on the site in the same manner as depicted on this site plan and all landscaped areas shall be served with a sprinkler system.
- G. The approval of this development by the City of Amarillo in no way shall alter or abrogate requirements of the Uniform Building Code as adopted and amended by the City of Amarillo.
- H. Any use, other than that allowed under the previous zoning classification or that which is specified by this site plan, will require a zoning amendment. If a use other than what is shown on the site plan is proposed and is allowed under the previous zoning district (*insert previous zoning district*), development standards shall comply with the City of Amarillo Zoning Ordinance for (*insert previous zoning district*) development.
- I. The City of Amarillo or its franchised utility shall not be required to replace any obstructions, paving, or plantings that must be removed during the course of maintenance, construction, or reconstruction within any public utility or drainage easement.
- J. All exterior mechanical equipment shall be located and/or screened in such a manner as to eliminate or minimize noise and visual impact to adjacent properties.
- K. All surface storm water collected on this site shall drain directly to adjacent public right-of-way or by other means if approved by the City Engineer.
- L. The developer shall comply with all ADA requirements.

"I acknowledge and agree to all standards of development as listed on this site plan."

NAME OF DEVELOPER

DATE

IV. Architectural requirements for Planned Developments:

Architectural drawings showing front, side, and rear of all building elevations and exterior building materials, colors, etc., shall be required to be submitted with the site plan.