

**AMARILLO ENVIRONMENTAL HEALTH DEPARTMENT**

Application to Install or Alter

On-Site Sewage Facility

Potter or Randall County

Receipt # \_\_\_\_\_

Date Paid \_\_\_\_\_

Date Issued \_\_\_\_\_

Permit # \_\_\_\_\_

**All INFORMATION MUST BE COMPLETE BEFORE A PERMIT WILL BE ISSUED**

Land Owner's Name \_\_\_\_\_ Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Installer's Name \_\_\_\_\_ License # \_\_\_\_\_

Email address \_\_\_\_\_ fax # \_\_\_\_\_

Installer's Address \_\_\_\_\_ Phone \_\_\_\_\_

Address of Installation \_\_\_\_\_

Directions to Job Site \_\_\_\_\_

Water source to property  Private Well or  Public Well (If public name of supplier) \_\_\_\_\_

For wells drilled after December 18, 1996, if the well is pressure cemented a copy of the well log must be attached  Yes  No

The information below may be obtained from the Potter/Randall Appraisal District at 358-1601 or on their website: <http://www.prad.org/>

County \_\_\_\_\_

Lot Size (in acres) \_\_\_\_\_

Subdivision \_\_\_\_\_

Unit \_\_\_\_\_

P/R Account # \_\_\_\_\_

Section \_\_\_\_\_

Block \_\_\_\_\_

Tract \_\_\_\_\_

Lot \_\_\_\_\_

Map Number \_\_\_\_\_

Census Tract \_\_\_\_\_

**For Office Use Only**

Beg. Odometer \_\_\_\_\_

End. Odometer \_\_\_\_\_

Inspect Start \_\_\_\_\_

Inspect Stop \_\_\_\_\_

Soil Classification \_\_\_\_\_

Site Evaluation attached \_\_\_\_\_

House or Mobile Home \_\_\_\_\_

Number of structures on property \_\_\_\_\_

Square feet of house \_\_\_\_\_

Number of bedrooms \_\_\_\_\_

Square footage 1500 to 2500 add footage equal to 3 bedrooms \_\_\_\_\_

2501 to 3500 add footage equal to 4 bedrooms \_\_\_\_\_

3501 to 4500 add footage equal to 5 bedrooms \_\_\_\_\_

4501 to 5500 add footage equal to 6 bedrooms \_\_\_\_\_

House sewer pipe type \_\_\_\_\_

Pipe diameter, and rating used \_\_\_\_\_ To tank / to drain field / \_\_\_\_\_

Tank material \_\_\_\_\_

Tank manufacturer's name \_\_\_\_\_

Tank has two chambers  Yes  No

Tanks in a series of two or more  Yes  No

Tank size in gallons \_\_\_\_\_

Leaching chamber brand name \_\_\_\_\_

OSSF gallons per day \_\_\_\_\_

Media Type in drain field \_\_\_\_\_

Excavation width \_\_\_\_\_ ft.

Excavation depth \_\_\_\_\_

Excavation length \_\_\_\_\_ ft.

Is drain field graveless pipe  Yes  No

No. of panels installed \_\_\_\_\_

Type of barrier \_\_\_\_\_

Absorption area installed \_\_\_\_\_ sq.ft.

Water savings devices present  Yes  No

**FOR COMMERCIAL SYSTEMS: domestic sewage ONLY; no hydrocarbons or other waste products**

Type of facility \_\_\_\_\_

Estimated water consumption \_\_\_\_\_

Floor drains present  Yes  No

Number of employees \_\_\_\_\_

Use of floor drains \_\_\_\_\_

Number of customers per day \_\_\_\_\_

Sq. ft. of building \_\_\_\_\_

A Professional Engineer must design nonstandard treatments, and commercial buildings over 5,000 square feet.

A Professional Engineer or Registered Sanitarian must design the following on-site sewage facilities and submit appropriate planning materials with this application.

Aerobic treatment                      manufactured housing community                      pressure dosing                      sewage recycling                      secondary treatment  
 Multi unit residential                      mound systems                      recreational vehicle parks                      soil substitution                      spray application

Designer's Name \_\_\_\_\_ License Number \_\_\_\_\_ Phone # \_\_\_\_\_

You must check the proper box with a yes, no or not applicable					
From all the site characteristics listed below: Can you install the septic tank and drain field at least the minimum distances shown?	To: Tank (in feet)	To: Drain field (in feet)	YES	NO	N/A
Public Wells	50	150			
Wells: yours and neighbors'	50	100			
Water lines	10	10			
Property Lines	5	5			
Lakes, streams, ponds, creeks, (include dry ones)	50	75			
Sharp slopes where seeps may occur	0	25			
Foundations, building surface improvements	5	5			
Easements	5	5			
Swimming pools	5	5			
All trenches are at least three feet apart					
All trenches and beds 5 feet or less in depth					
All lines in drain field 150 feet or less					

**For any question answered NO, a signed variance request must be included and a Registered Sanitarian or Professional Engineer must design the system and include planning materials with this application**

**All portions of the soil absorption field must be level**

It is hereby stipulated and agreed by the undersigned who is the applicant for such permit, that in consideration of the issuance of such permit, the said applicant will conform with all the provisions of Texas Chapter 285 On-Site Sewage Facilities and with all orders that may be made from time to time by the Health Officer and it is further stipulated and agreed that the Health Officer or his/her representative is granted permission to inspect the premises and system of the undersigned insofar as it pertains to the provisions of Texas Chapter 285 On-Site Sewage Facilities and that the information given herein is true and correct.

It is further agreed that a **fee of \$160.00 for residential, \$170 for commercial** will accompany this application for permit and **an inspection by the Environmental Health Department must be made before backfill is started**. Once this application is approved, the permit to construct will be valid for a period of one year. There will be an additional **\$50 trip fee for each inspection if more than one inspection is needed**. Any applicant can appeal decisions and inspections relating to the installation of this septic system by requesting an Administrative Hearing. The Director of Environmental Health can furnish details to this process.

Are you familiar with all the provisions of Texas Chapter 285 On-Site Sewage Facilities?  Yes  No

If using graveless pipe or leaching chambers are you familiar with their installation requirements  Yes  No

**If you are purchasing or refinancing this home, your mortgage company may require a certified water sample. The Environmental Health Department can certify the sample only if our office collects.**

Owner or owner's agent signature (owner's agent may be an installer, professional sanitarian or professional engineer) \_\_\_\_\_ License Number \_\_\_\_\_

**No inspection will be scheduled for 24 hours following receipt of application to allow sufficient review time**

Date of approval \_\_\_\_\_

By: \_\_\_\_\_  
 Sanitarian's Signature

License Number \_\_\_\_\_

**Please return this application to:**

Amarillo Environmental Health Department  
 PO Box 1971  
 Amarillo Texas 79105-1971  
 Phone (806) 378-9474  
 Fax (806) 378-3585  
 Email [deree.duke@ci.amarillo.tx.us](mailto:deree.duke@ci.amarillo.tx.us)

Installer notified construction permit approved and to begin construction:  telephone  office  field

Date: \_\_\_\_\_

Owner	Permit Number
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Accurately draw the entire septic system and surrounding area using one of the following scales:

- ¼ inch (one square) equals 5 feet      or       ¼ inch (one square) equals 10 feet

Drawing must be to scale.  
Indicate distances from neighbors' wells.  
Designate which direction North is on your drawing.

