

A G E N D A

FOR THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION

**TO BE HELD TUESDAY, NOVEMBER 13, 2007, AT 1:30 P.M.
CONFERENCE ROOM 306, MUNICIPAL BUILDING**

- ITEM 1. APPROVAL OF MINUTES FROM OCTOBER 9TH MEETING
- ITEM 2. MONTHLY REPORTS
- A. DIRECTOR'S REPORT
 - B. MONTHLY DIVISION REPORTS
 - C. MONTHLY DEPARTMENT REPORTS
- ITEM 3. STATUS REPORT ON THE COMPLETION OF THE 2007 CITIZEN SURVEY
- ITEM 4. CONSIDER APPROVAL OF THE 2008 ATHLETIC DEPARTMENT SPORTS OFFICIAL CONTRACTS
- ITEM 5. REVIEW THE CONCEPTUAL PLANS FOR THE TRADEWINDS AND WESTOVER VILLAGE PARKS
- ITEM 6. PARKS & RECREATION COMMISSION COMMENTS

**Rod Tweet, Assistant Director
Parks & Recreation
LO/sm**

The Parks and Recreation Commission reserves the right and hereby gives notice that it may conduct an executive session, as the Parks and Recreation Commission may find necessary, on any item of business listed in this agenda for which state law authorizes an executive session, even if such item is not specifically designated to be an executive session item.

TO: Chairman and Members of the Parks and Recreation Commission

FROM: Larry Offerdahl, Director Parks & Recreation

SUBJECT: Park Commission Meeting Agenda

DATE: November 7, 2007

ITEM 1. APPROVAL OF MINUTES FROM OCTOBER 9, 2007 MEETING

ITEM 2. MONTHLY REPORTS

- A. Director's Report
- B. Monthly Division Reports
- C. Monthly Department Reports

ITEM 3. STATUS REPORT ON THE COMPLETION OF THE 2007 CITIZEN SURVEY

A. PROPOSAL

The City of Amarillo contracted with the Earl Survey Research Laboratory in October 2007 to complete the 2007 Parks & Recreation citizen survey. This citizen survey data will be used and evaluated when we complete the update of the 2008 Park and Zoo Master Plan.

B. HISTORY

The Earl Research Laboratory of Texas Tech University also completed the 2002 and 2005 citizen surveys. The survey data from the 2002 citizen survey was used to complete updates to the Parks & Recreation 5-year capital improvement program as well as completion of the Parks and Zoo Master Plan.

C. PRESENT

The 2007 Parks citizen survey should be completed by November 23, 2007. A total of 400+ households will be surveyed.

D. RECOMMENDATION

A copy of this citizen survey results will be presented to the Park Commission in our December or January Park Commission Meeting.

ITEM 4. CONSIDER APPROVAL OF THE 2008 ATHLETIC DEPARTMENT SPORTS OFFICIAL CONTRACTS

A. PROPOSAL

The 2008 Athletic Sports Officials contracts for the following Sports Officials will expire on December 31, 2007.

1. Sports Officials (Flag Football 4 x 4)
2. Sports Officials (Flag Football 8 x 8)
3. Sports Officials (Basketball)

4. Amarillo Volleyball Officials Association
5. Amarillo Softball Score Keepers Association
6. Amarillo Sports Statistical Association
7. Amarillo Softball Umpires Association

B. HISTORY

The Amarillo Parks & Recreation Department has established these Professional Services Contracts with these various sports associations as a way to streamline the payment of hundreds of sports officials who officiate in our sports leagues.

C. PRESENT

The proposed contracts contain no changes from the current 2007 contracts. Rod Tweet will review each contract during our park commission meeting.

D. RECOMMENDATION

The Park Commission is required to review the terms of each contract and recommend approval of each contract.

ITEM 5. REVIEW THE CONCEPTUAL PLANS FOR THE TRADEWINDS AND WESTOVER VILLAGE PARKS

A. PROPOSAL

Parks & Recreation received funding for three (3) new neighborhood parks from the sale of the Certificates of Obligation. The first two (2) of these parks is currently under design. The park-planning firm of Dunkin Sims Stoffels is assisting Parks Administration with the completion of the plans and specifications for these two (2) new neighborhood parks.

B. HISTORY

The Tradewind Park (4.2 ac) and the Westover Village (7.8 ac) park sites were donated by their respective developers. The Tradewind site is a school/park site located west of the new Tradewind Elementary School. AISD has installed an automatic irrigation system on this entire park site as well as a small playground and a multi-use court.

The Westover Village site is located in southwest Amarillo just north of Hollywood Road. This site has been graded by the developer and over-seeded.

C. PRESENT

Both park sites are ready for development. Parks Administration will finalize the plans and specifications for these two (2) parks by the end of December and initiate the bidding phase in January 2008. A total of \$800,000 has been budgeted for the completion of these two new parks.

D. RECOMMENDATION

No action is required by the Park Commission. Board members are encouraged to provide comments on the design and proposed features of these new parks.

ITEM 6. PARKS & RECREATION COMMISSION & CITIZEN COMMENTS

Rod Tweet, Assistant Director
Parks & Recreation

THE STATE OF TEXAS :

**COUNTIES OF POTTER:
AND RANDALL :
CITY OF AMARILLO :**

PUBLIC NOTICE OF MEETING

NOTICE IS HEREBY GIVEN THAT the Parks and Recreation Commission of the City of Amarillo, Texas will hold its regular meeting in Room #306 at 1:30 PM on the 11th day of November, 2007, located on the third floor of City Hall at 509 E. 7th Avenue, Amarillo, Texas.

The subjects to be considered at the meeting are attached, same being a copy of the agenda.

SIGNED AND POSTED this 7th day of November 2007.

**Rod Tweet, Assistant Director
Parks & Recreation**

Amarillo City Hall is accessible to individuals with disabilities through its main entry on the south side (SE 7th Avenue) of the building. An access ramp leading to the main entry is located at the Southwest corner of the building. Parking spaces for individuals with disabilities are available in the South parking lot. City Hall is equipped with restroom facilities, communications equipment, and elevators that are accessible. Individuals with disabilities who require special accommodations or a sign language interpreter, must make a request with the Parks and Recreation Department by 12:00 noon the Friday preceding the scheduled meeting, by telephoning 378-9397.