

A G E N D A

FOR THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION

**TO BE HELD TUESDAY, OCTOBER 9, 2007, AT 1:30 P.M.
CONFERENCE ROOM 306, MUNICIPAL BUILDING**

ITEM 1. APPROVAL OF MINUTES FROM SEPTEMBER 11TH MEETING

ITEM 2. MONTHLY REPORTS

- A. DIRECTOR'S REPORT
- B. MONTHLY DIVISION REPORTS
- C. MONTHLY DEPARTMENT REPORTS

ITEM 3. COMPLETION OF 2007 PARKS & RECREATION CITIZEN SURVEY

ITEM 4. REPORT ON THE IMPLEMENTATION STATUS OF OUR ON-LINE
RESERVATION/REGISTRATION SYSTEM

ITEM 5. UPDATE ON THE COMPLETION OF OUR NEW DOG PARKS

ITEM 6. PARKS & RECREATION COMMISSION COMMENTS

Larry Offerdahl, Director
Parks & Recreation
LO/sm

The Parks and Recreation Commission reserves the right and hereby gives notice that it may conduct an executive session, as the Parks and Recreation Commission may find necessary, on any item of business listed in this agenda for which state law authorizes an executive session, even if such item is not specifically designated to be an executive session item.

TO: Chairman and Members of the Parks and Recreation Commission

FROM: Larry Offerdahl, Director Parks & Recreation

SUBJECT: Park Commission Meeting Agenda

DATE: October 3, 2007

ITEM 1. APPROVAL OF MINUTES FROM SEPTEMBER 11, 2007 MEETING

ITEM 2. MONTHLY REPORTS

- A. Director's Report
- B. Monthly Division Reports
- C. Monthly Department Reports

ITEM 3. COMPLETION OF 2007 PARKS & RECREATION CITIZEN SURVEY

A. PROPOSAL

Parks Administration has recently received a written proposal for the completion of a comprehensive citizen survey from Texas Tech University Earl Research Lab. This survey will be completed during the months of October & November. A total of 400 Amarillo citizen surveys will be completed. Completion of this citizen survey, along with the final survey results, will be December 1, 2007.

B. HISTORY

Parks Administration completed two similar Parks & Recreation Citizen Surveys (2003 & 2005). Data from the 2007 citizen survey will be used to complete the 2007 Parks Master Plan & Zoo Master Plan updates.

C. PRESENT

The completion of these citizen surveys will provide the necessary data to finalize the update of the Park Master Plan. Once this survey data is included in the Park Master Plan, I will bring this draft back to the Park Commission for one final review.

D. RECOMMENDATION

Review the 2005 survey results (included in this packet) in order to become more knowledgeable about the survey results and levels of citizen support.

ITEM 4. REPORT ON THE IMPLEMENTATION STATUS OF OUR ON-LINE RESERVATION/REGISTRATION SYSTEM

A. PROPOSAL

Parks Administration contracted with Mr. Raj Allada of Fontana CA in 2004 to design and implement an on-line reservation/registration system for Parks & Recreation. Park Staff members have assisted Mr. Allada in the design and development phases of this new computer reservation/registration system.

B. HISTORY

The implementation of this system has been rather slow since this Parks reservation system was the first system of this nature that was developed by Mr. Allada's company.

C. PRESENT

Pam Cognasi and Rod Tweet will present brief summaries of the current status of implementation, the challenges we faced, and the current positive impacts that we can achieve from the on-line reservation/registration system.

D. RECOMMENDATION

No action required.

ITEM 5. UPDATE ON THE COMPLETION OF OUR NEW DOG PARKS

Clint Stoddard will report on the construction of our first two (2) dog parks. Clint will report on how the park sites were selected, design criteria, and reaction for the citizens who now utilize our newest parks attraction.

ITEM 6. PARKS & RECREATION COMMISSION & CITIZEN COMMENTS

Larry Offerdahl, Director
Parks & Recreation

**COUNTIES OF POTTER:
AND RANDALL :
CITY OF AMARILLO :**

PUBLIC NOTICE OF MEETING

NOTICE IS HEREBY GIVEN THAT the Parks and Recreation Commission of the City of Amarillo, Texas will hold its regular meeting in Room #306 at 1:30 PM on the 9th day of October, 2007, located on the third floor of City Hall at 509 E. 7th Avenue, Amarillo, Texas.

The subjects to be considered at the meeting are attached, same being a copy of the agenda.

SIGNED AND POSTED this 3rd day of October 2007.

**Larry Offerdahl, Director
Parks & Recreation**

Amarillo City Hall is accessible to individuals with disabilities through its main entry on the south side (SE 7th Avenue) of the building. An access ramp leading to the main entry is located at the Southwest corner of the building. Parking spaces for individuals with disabilities are available in the South parking lot. City Hall is equipped with restroom facilities, communications equipment, and elevators that are accessible. Individuals with disabilities who require special accommodations or a sign language interpreter, must make a request with the Parks and Recreation Department by 12:00 noon the Friday preceding the scheduled meeting, by telephoning 378-9397.