

**STATE OF TEXAS** §  
**COUNTIES OF POTTER** §  
**AND RANDALL** §  
**CITY OF AMARILLO** §

On the 16th day of July, 2013, the Vineyards Public Improvement District (PID) Advisory Board met at 8:30 A.M. in Room 305, on the third floor of City Hall, 509 SE 7<sup>th</sup> Avenue, Amarillo, Texas with the following individuals present:

<u>MEMBERS</u>	<u>TOTAL NO. MEETINGS ATTENDED</u>	<u>TOTAL NO. MEETINGS HELD</u>
Thomas Nielsen, Sr. Chairman	3	3
Thomas Nielsen, Jr.	3	3
Eric Nielsen	3	0

**CITY OF AMARILLO STAFF**

Kathleen Collins, Comprehensive Planner

ITEM 1: Approval of the August 8, 2012 meeting minutes.

Mr. Nielsen, Sr. moved to approve the minutes of the August 8, 2012 meeting as presented, Mr. Nielsen, Jr. seconded the motion and minutes were unanimously approved.

ITEM 2: Discuss PID operations and maintenance.

Ms. Collins noted The Vineyards PID has several median improvements which require operation and maintenance. Mr. Nielsen, Sr. mentioned he hired a landscape contractor, US Lawns, to maintain the common areas as well as show homes within this neighborhood. He stated that the contractor estimated the PID maintenance and operations to be approximately \$100 per month.

ITEM 3: Consider for recommendation 2013/14 Budget and 5-Year Service Plan.

Ms. Collins reviewed the 2013/14 budget and 5-year service plan by line item. Projected total maintenance and operations equal \$2,245; revenue will total \$3,300, leaving a positive fund balance of \$1,055. She noted that property owner assessments were set at \$50.00 per platted lot. Mr. Nielsen, Sr. moved to approve the 2013/14 budget and 5-year service plan as presented. Mr. Nielsen, Jr. seconded the motion and both items were approved.

ITEM 4: Discuss reappointment of members whose terms expire September 30, 2013.

The Advisory Board currently consists of three members, each serving one-year terms. After the 100<sup>th</sup> lot is platted, the Board will increase to five members, each serving three-year terms. Since this subdivision currently consists of 66 platted lots, Ms. Collins requested nominations of three members prior to September 1, 2013.

ITEM 5: Discuss future agenda items

None

ITEM 6: Adjourn Meeting

There being no further action, the meeting was adjourned.