

**STATE OF TEXAS** §  
**COUNTIES OF POTTER** §  
**AND RANDALL** §  
**CITY OF AMARILLO** §

On the 8<sup>th</sup> day of August, 2013, the Tax Increment Reinvestment Zone Board met in a regularly scheduled meeting at 12:00 PM, in Room 306 of City Hall, at 509 E. 7<sup>th</sup> Street, Amarillo, Texas with the following members present:

Voting Members	Present	Meetings Held	Meetings Attended
Richard Brown, Chairman, City of Amarillo	Yes	59	55
Dr. David Woodburn, Amarillo College	Yes	21	13
Chuck Speed, Amarillo Hospital District	No	6	3
Anette Carlisle, Amarillo Independent School District	Yes	8	8
Jason Herrick, City of Amarillo	Yes	10	6
Scott Bentley, City of Amarillo	Yes	22	22
Johnny Merritt, Panhandle Groundwater Conservation District	Yes	2	2
Carol Autry, Potter County	Yes	56	50
H.R. Kelly, Potter County	Yes	42	39
Willie Quintero, Potter County	Yes	6	5

Others Present:

Vicki Covey, Deputy City Manager  
Michelle Bonner, Assistant City Manager for Finance  
Claud Drinnen, Deputy City Attorney  
Jan Sanders, Recording Secretary

Chairman Brown opened the meeting at 12:05 PM, established a quorum and conducted the consideration of the following items listed below.

ITEM 1 Approve the minutes of the meeting of July 11, 2013.

Chairman Brown asked for corrections, deletions or changes to the minutes of July 11, 2013. Hearing none, the minutes were approved as submitted.

ITEM 2 Elect Vice Chairman.

Motion was made by Carol Autry, seconded by H.R. Kelly, nominating Scott Bentley as the TIRZ #1 Vice Chairman. The motion carried unanimously.

ITEM 3 Consideration of the FY 2013-2014 Tax Increment Reinvestment Zone #1 Annual Budget.

Michelle Bonner, Assistant City Manager for Finance, presented the proposed budget for October 1, 2013, stating one change from last month's meeting. The TIRZ participation (tax increment) line item now shows the 2013/2014 certified values as \$608,655 which reflects an increase from last year. The City of Amarillo's values are at \$193,602,000 from last year's \$193,159,000. After some discussion, the board decided to move the Transportation Enhancement Program Match, a \$400,000 commitment reflected in the current year expenses, to the proposed 2013/14 expense item side.

Motion was made by Anette Carlisle, seconded by Carol Autry to adopt the FY 2013/14 TIRZ #1 Budget with the modification of moving the Transportation Enhancement Program Match \$400,000 expense item from the Revised Estimate 2012/13 column to the Proposed 2013/14 column. The motion passed unanimously.

ITEM 4 Consideration of incentive agreement between Tax Increment Reinvestment Zone #1 and Center City Façade Grant Program.

Beth Duke, Executive Director, Center City, gave the TIRZ Board a brief recap of the Center City Façade Grant Program and the proposed \$150,000 annual agreement between Center City and TIRZ #1. Going forward, any approved Façade Grant recipient could receive up to \$50,000 per property for streetscape improvements. These improvements will consist of street trees, sidewalks, benches and pedestrian lights. The applicant would pay for the installation costs of such improvements as a match to the grant.

Motion was made by Anette Carlisle, seconded by Jason Herrick, to approve the Agreement for Services between Center City of Amarillo, Inc. and the Tax Increment Reinvestment Zone #1 as presented. The motion carried unanimously.

ITEM 5 Report on Texas Department of Transportation Enhancement Program award for the Downtown Amarillo Streetscape Project.

Vicki Covey, Deputy City Manager, and Melissa Dailey, Executive Director, DAI, informed the Board of the receipt of the Texas Department of Transportation (TxDOT) funding for streetscape improvements along Buchanan Street and SE 6<sup>th</sup> Avenue. Ms. Dailey presented a power point presentation outlining the details of the project which will connect blocks with existing and planned streetscape improvements previously funded along Buchanan Street. The project commences on SE 11<sup>th</sup> Avenue and Buchanan Street running north to SE 5<sup>th</sup> Avenue, and two blocks along SE 6<sup>th</sup> Avenue. Curb extensions, a feature in front of the parking lane only which provides additional safety for pedestrians crossing busy streets, will continue down Buchanan Street. Other improvements will consist of new sidewalks, irrigated walkway trees, pedestrian lighting and intersection treatments. Ms. Dailey stated the project is budgeted at just over \$1.9 million, the local match from TIRZ of \$385,000, and TxDOT available funds of \$1.5 million.

ITEM 6 Public Forum.

Chairman Brown reminded Board members and those in the audience the Board can take no action on matters presented or discussed.

Mrs. Duke invited the Board to attend the annual Center City Block Party on August 17, 2013. Mrs. Duke also mentioned High Noon on the Square has concluded for the summer, averaging 700 weekly attendees and serving approximately 600 meals. Mrs. Duke thanked the Board for their support of the both of these projects.

ITEM 7 Discuss Items for Future Agendas.

No items were mentioned.

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There being no further items before the Board, the meeting adjourned at 12:55 PM. All remarks are recorded and are on file in the Planning Department.