MINUTES

AMARILLO METROPOLITAN PLANNING ORGANIZATION
POLICY COMMITTEE MEETING

The Policy Committee for the Amarillo Metropolitan Planning Organization met at 1:30 p.m., April 18, 2013, in Room 306 of City Hall, 509 South East 7th Avenue, Amarillo, Texas.
Voting members present were: Paul Harpole, Jarrett Atkinson, H.R. Kelly, Ernie Houdashell, Mark Benton, Kyle Ingham, Dick Davis, Ron Johnston, and Stan Swiatek.
Voting members not present were: Arthur Ware and Brian Eades.
Staff coordinators were: Gary Holwick and Travis Muno.

Item 1. Consider approval of the January 17, 2013 meeting minutes.
Paul Harpole, Mayor, City of Amarillo, advised the minutes of the previous meeting on January 17, 2013 were ready for consideration. Mr. Harpole asked if there were any corrections to the minutes; there were none.
Kyle Ingham, Local Government Services Director from PRPC, made a motion to accept the minutes as presented. H. R. Kelly, Potter County Commissioner, seconded the motion. A vote of 9:0 carried the motion.

Item 2. Consider revision of the 2013-16 Transportation Improvement Program.
Mr. Travis Muno, MPO Senior Planner, explained the need for a revision of the 2013-16 Transportation Improvement Program: when the bid was awarded for the rehabilitation of Farmers Ave, between Georgia and Western Streets, the contract amount was $470,000 less than estimated. Mr. Muno informed the Committee this project, and the project on Loop 335 from IH-27 to BNSF RR Overpass, were funded with Prop 12 money. He said the funding for both projects had been approved by the Texas Transportation Commission for specific projects to be bid within a definitive timeframe. Mr. Muno stated the MPO Technical Advisory Committee had reviewed the timing, funding constraints and recommended the surplus funds would be best utilized on the Loop 335 project (see Attachment A).
H. R. Kelly made a motion to move the surplus funds from the Farmers Ave. project to the Loop 335 project. This motion was seconded by Dick Davis, Chamber of Commerce, and carried 9:0.

Item 3. Consider revision of the Urban Area Boundary & Roadway Functional Classification.
Mr. Muno presented information about the 2010 US Census Urban Area Boundary and the Functional Classification of Roadways within the Amarillo MPO planning area. He explained the significance of the Urban Area Boundary (UAB) and recent adjustments made to the boundary as allowed by FHWA and FTA. He told the Committee that the UAB adjustments shown on the handout were to accommodate growth in the urban area. The bulk of the Functional Classification revisions were primarily to correct errors dating back to 2005 on TxDOT's Statewide Planning Map. Mr. Muno also informed the Committee that four roadways would reflect functional classification upgrades: FM 1719 – from Major Collector to Minor Arterial, Republic Avenue – from Local Street to Major Collector, Loop 335 (IH-27 to BNSF RR) – from Principal Arterial to Other Freeway & Expressway, and FM 2590 – from Minor Collector to Major Collector. He stated these changes for the UAB and roadway classifications would benefit planning initiatives inside the MPO study area. Mr. Muno said these changes would be submitted electronically to TxDOT and FHWA with the proper forms for approval (see Attachment B).
Dick Davis made a motion to approve the revisions to the roadway Functional Classifications as submitted. This motion was seconded by Jarrett Atkinson, City Manager, City of Amarillo, and carried 9:0. Kyle Ingham made a motion to approve the Adjusted Urban Area Boundary as presented. This motion was seconded by Mark Benton, Randall County Commissioner, and carried 9:0.

Item 4. Consider Loop 335 Planning Subcommittee update and funding request.
Mr. Holwick spoke to the committee about planning for the future of Loop 335. He said the MPO Technical Advisory Committee had established a Loop 335 Planning Subcommittee at the request of

the MPO Policy Committee. He called attention to a handout showing membership of the Loop 335 Planning Subcommittee. The group met on March 27, 2013, to discuss the goals and objectives for the subcommittee, and learned of possible available funds from TxDOT for a study of the Loop 335 Corridor. He said a study such as this would assist the City, MPO, Potter & Randall Counties, and the State of Texas with future development and improvement of the Loop 335 Corridor. Mr. Holwick called attention to a draft letter addressed to TxDOT's Planning Department requesting funds for a feasibility study. Mr. Holwick said both the Loop 335 Planning Subcommittee and the Technical Advisory Committee recommended the use of a TxDOT Consultant Services Contract for the study, adding the Technical Committee felt a study could better define and identify solutions for issues related to access management, rights of way, land use, and operations in the Loop 335 Corridor. He commented this process would include community meetings to gather public input. Mr. Holwick asked the MPO Policy Committee's approval for submitting the letter of request to TxDOT (see Attachment C). This action would allow the Subcommittee to begin the development and creation of a Long-Range Master Plan for the entirety of Loop 335.

Dick Davis made a motion to approve the letter requesting funds to aid the development and creation of a Long-Range Master Plan for the entirety of Loop 335. This motion was seconded by H. R. Kelly, and carried 8:0. Jarrett Atkinson, City Manager, City of Amarillo, was absent for this motion.

Item 5. Receive Information Update: Loop 335 / IH-40 Corridor Projects.

Kit Black, TxDOT Amarillo District Design Engineer, addressed the Committee regarding the Loop 335 (Soncy Rd) / IH-40 Corridor Projects approved by the Policy Committee during fiscal year 2012. Mr. Black presented an update to the Committee while also giving some history of the project. The project segments included are: 1) improve signal timing along Soncy Rd/Loop 335 corridor; 2) right turn lane at Westgate Parkway; 3) additional north/southbound lanes on Loop 335 from IH-40 to Amarillo Blvd; 4) turnaround on IH-40 eastbound to westbound at Loop 335; and 5) reverse entrance/exit ramps along IH-40 between Coulter St. and Helium Rd. The MPO has allocated available funds of $2.9 million in FY14 and $3.5 million FY15 to these projects. Mr. Black stated the design work of the IH-40 ramp reconfiguration is in the beginning stages along with the required Interstate Access Justification Report. For improved use of the timeline, the right turn lane at Westgate Parkway piece may be moved to FY15 due to right-of-way acquisitions and utility relocations. Mr. Black gave an estimated cost update of the projects since January 2013. The reverse ramps along IH-40 saw an increase in cost due to: 1) adding an additional lane on the frontage road between Coulter and Soncy; 2) additional work on the existing main lanes; and 3) addressing pedestrian needs such as sidewalk, curb and gutter on the eastbound side of IH-40. Mr. Black commented we are still early on in the design process and will keep the Policy Committee advised of any updates.

Item 6. Open Forum, time reserved for anyone to speak on any transportation related item; however, no action can be taken on items not on the agenda.

No comments were received from Committee members or citizens attending the meeting.

Item 7. Adjournment.

The meeting was adjourned with no further business to discuss.

Gary Holwick
Director, Amarillo MPO

Amarillo Metropolitan Planning Organization Policy Committee Meeting Attendance Record

Date: April 18, 2013
Time: 1:30 P.M.
Place: Room 306 City Hall, 509 SE 7th Ave, Amarillo, TX

	Name	Organization Represented	Phone Number	E-mail Address
1	GARY HOLWICK	AMARILLO MPO	3786293	gary.holwick@amarillo.gov
2	Travis Muno	Amarillo MPO	378-4219	Travis.Muno@amarillo.gov
3	JOE CLARK	TxDot - ROW	325-676-6821	joe.clark@txdot.gov
4	Dick Davis	Chamber of Commerce	806-373-8300	
5	Mark Reed	City of Amarillo	378-4227	mark.reed@amarillo.gov
6	Kelley Shaw	"	378 3000	
7	JARRETT ATKINSON	COA		
8	Emer Hudspeth	Randall County		
9	PAUL HARPOLE	Mayor - COA		
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Amarillo Metropolitan Planning Organization Policy Committee Meeting Attendance Record

Date: April 18, 2013
Time: 1:30 P.M.
Place: Room 306 City Hall, 509 SE 7th Ave, Amarillo, TX

	Name	Organization Represented	Phone Number	E-mail Address
13	Kirk D. Fauver	FHWA Texas Division	(512) 536 5952	Kirk.Fauver@dot.gov
14	Terry Nix	TxDOT	806 356 3273	Terry.Nix@TxDOT.GOV
15	MARK BENTON	RANDALL COUNTY	806 654 6901	mbenton@ulbamarillo.com
16	Jan Sanders	COA	3786290	
17	STAN SWIATEK	TXDOT	(806) 356 3240	STAN.SWIATEK@TXDOT.GOV
18	Kit Black	TxDOT	356-3383	k.t.black@txdot.gov
19	RON JOHNSTON	TxDOT	356-3201	RON.JOHNSTON@txdot.gov
20	Leslie Engler	TxDOT	372-3381	PRPC
21	SONJA GROSS	COA	378 3549	sonja.gross@amarillo.gov
22	GREG MEADOR	PLAINS DAIRY	374-0385	gmeador@plainsdairy.com
23	Andrea Welch	WT	806 322 2801	awelch@merrick petcare.
24	[illegible]	POTTER COUNTY	674/3511	SCOTTA KIRKLY @ POTTER COUNTY

Amarillo Metropolitan Planning Organization Policy Committee Meeting Attendance Record

Date: April 18, 2013
Time: 1:30 P.M.
Place: Room 306 City Hall, 509 SE 7th Ave, Amarillo, TX

	Name	Organization Represented	Phone Number	E-mail Address
25	BRIAN SHINALL	Rockrose / Attebury	6760410	bshinall@attebury.com
26	MATT GRIFFITH	ROCKROSE	6[illegible]-6[illegible]	MATT@ROCKROSEAMARILLO.COM
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Attachment A

Amarillo MPO

Revision – April 18. 2013

Transportation Improvement Program

May 2013 Revision Cycle

Attachment A

AMARILLO METROPOLITAN PLANNING ORGANIZATION
POLICY COMMITTEE MEETING
April 18, 2013

AMARILLO MPO TRANSPORTATION IMPROVEMENT PROGRAM 2013-2016 **MAY 2013 REVISION** **April 18, 2013**			
MPO ID Number	TxDOT CSJ Number	Location/Description	Revision
Roadway Projects			
FY 2013			
A0A500-010	0904-11-053	On Farmers Ave From Western St to Georgia St Rehab existing roadway	**Reduce project funding**
A0A076-000	2635-02-022	On Loop 335 From IH 27 to BNSF RR- Add 2 Lanes & Grade Separations	**Increase project funding**

STATEWIDE TRANSPORTATION IMPROVEMENT PROGRAM

AMARILLO METROPOLITAN PLANNING ORGANIZATION

FY 2013

Attachment A

DISTRICT	COUNTY	CSJ	HWY	PHASE	CITY	PROJECT SPONSOR	YOE COST
4 - AMARILLO	RANDALL	2635-02-022	LP 335	C,E,R	AMARILLO		$ 38,908,510

LIMITS FROM IH 27, E
LIMITS TO: BNSF RR

REVISION DATE: 05/2013
MPO PROJ NUM: A0A076-000
FUNDING CAT(S): 3-PROP 12, 12

PROJECT DESCR: ADDITIONAL 2 LANES AND BRIDGES

REMARKS P7: PHASE I OF A MULTIPHASE MTP PROJECT

PROJECT HISTORY: CONSTRUCT ADDITIONAL 2 LANES AND BRIDGES TO UPGRADE TO A 4-LANE DIVIDED HIGHWAY WITH FRONTAGE ROADS
_____TPPLM-EMAIL APPROVAL
11/13/12

TOTAL PROJECT COST INFORMATION

PRELIM ENG:	$	1,533,700
ROW PURCHASE:	$	4,522,330
CONST COST:	$	31,300,000
CONST ENG:	$	1,552,480
CONTING:	$	622,870
IND COSTS:	$	2,200,390
BND FINANCING:	$	0
TOTAL PRJ COST:	$	42,902,390

COST OF APPROVED PHASES: $ 38,908,510

AUTHORIZED FUNDING BY CATEGORY/SHARE

	FEDERAL	STATE	LOCAL	LC	TOTAL
3-PROP 12:	$ 0	$ 38,068,510	$ 0	$ 0	$ 38,068,510 *
12-STRAT PRIOR:	$ 672,000	$ 168,000	$ 0	$ 0	$ 840,000
TOTAL:	$ 672,000	$ 38,236,510	$ 0	$ 0	$ 38,908,510

PHASE: C = CONSTRUCTION, E = ENGINEERING, R = ROW, T = TRANSFER

* FUNDING NOT FIXED

Attachment B

Functional Classification Update and Urban Boundary Consultation Verification Form – MPO

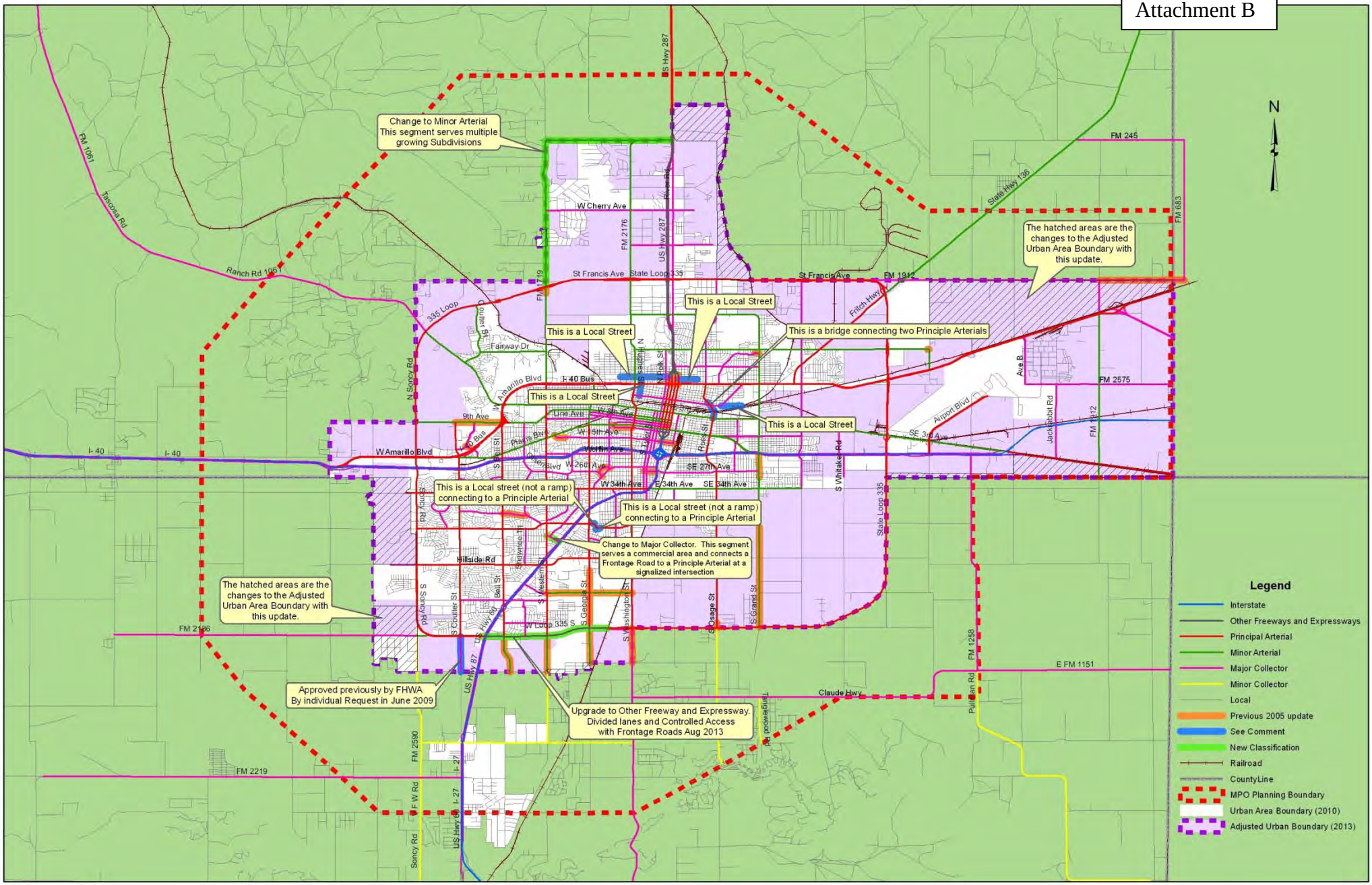
I, Paul Harpole (printed), Policy Board Chair (or representative) of the Amarillo MPO, verify that the MPO staff and/or MPO Technical Committee has consulted with me on matters regarding functional classification updates and urban boundary smoothing.

MPO Policy Board Chair (or representative) Signature

4/18/13

Date

Attachment B



Attachment C

amarillo mpo

P.O. Box 1971, Amarillo, TX 79105-1971
Phone: (806) 378-6293 Fax: (806) 378-9388

April 18, 2013

Marc Williams, Director of Planning
Texas Department of Transportation
125 E. 11th St.
Austin, TX 78701-2483

RE: Loop 335 Feasibility Study
Professional Services Consultant Request

Dear Mr. Williams,

The Policy Board of the Amarillo Metropolitan Planning Organization has authorized the preparation of a Loop Feasibility Study to aid the local community in future development and preservation of the Amarillo Loop 335 Corridor. The study objectives include:

- Promote a safe, efficient, and integrated multi-modal transportation plan.
- Identify long-range, predictable strategies to preserve & enhance safety, mobility, access, and economic development along the Loop 335 Corridor.
- Provide a planning document for reference by private & public entities engaged in land use planning, utility coordination, zoning, and economic development to aid in managing regional growth adjacent to the Loop 335 Corridor.
- Provide the FHWA with a baseline document to refer to and help expedite future project reviews, approvals, and environmental document clearance.
- Foster intergovernmental cooperation towards common goals for transportation in the Amarillo area by projecting a single focus for the future Loop 335 Corridor.

The availability of resources for a Professional Services Consultant would allow the Amarillo MPO to expedite this process to meet the increasing demands of the local area and business community. Please consider this correspondence a request for TXDOT to provide such resources for these Consultant Services. A preliminary estimate for necessary funds for such a feasibility study is approximately $ 750,000.

The Amarillo Metropolitan Planning Organization looks forward to working with TXDOT on this vital effort.

Sincerely,

Paul Harpole, Chairman
Amarillo MPO Policy Committee
Mayor, City of Amarillo

Ron Johnston, Co-Chairman
Amarillo MPO Policy Committee
TxDOT Amarillo District Engineer