

MINUTES

On December 4, 2014, the Potter & Randall Local Emergency Planning Committee (LEPC) met at 1:30 p.m. at the Simms Municipal Building, located at 808 S. Buchanan Street, in the Amarillo/Potter/Randall Emergency Operations Center Executive Room for a regular meeting.

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED
Individual Members			
Kevin Starbuck, Chair	Present	2	2
Rusty Dillon, Vice Chair	Present		1
Laura Blount	Absent		1
Lonnie Bowen	Present		1
Jerrie Coleman	Absent		0
Lee Drury	Absent		0
Deree Duke	Absent		0
Jarrold Dunavin	Present		1
David Ferril	Absent		1
Wayne Hardin	Present		1
Linda Kelley	Absent		1
Walt Kelley	Absent		0
Shannon Lanier	Absent		1
David Lorenz	Absent		1
Michael Powers	Absent		1
Jay Sandridge	Absent		0
Randy Smith	Absent		1
Judith Weshinsky-Price	Absent		1
Theresa West	Present		2
Organizational Members			
AFD (Jerome Drerup)	Present	2	2
APD (Perry Gilmore)	Absent		1
CFD (Mike Webb)	Absent		0
EPNG (Dustin May)	Absent		0
PCFR (Richard Lake proxy George Samples PCFR Asst Chief)	Present		1
RCFD (James Amerson)	Present		1
RE (Charlie Rivas)	Absent		0
TS (Pierce Pillon)	Absent		1
TXDoT (Howard Lyons)	Present		1
Members-At-Large			
TCEQ (Guy Wilkins)	Absent	2	0

Organizational/Member-At-Large acronyms: AFD – Amarillo Fire Department, APD – Amarillo Police Department, CFD – Canyon Fire Department, EPNG – El Paso Natural Gas, PCFR - Potter County Fire Rescue, RCFD – Randall County Fire Department, RE – Rivas Environmental, TCEQ – Texas Commission on Environmental Quality, TS – Tech Spray, and TXDoT – Texas Department of Transportation

Also in attendance were:

Craig Jusiak	Captain, Potter County Fire Rescue
Marc Lusk	Deputy Fire Chief, Amarillo Fire Department
Maribel Martinez	Emergency Hazard Analyst, Pantex
Joe Minshew	District Coordinator, Department of Public Safety/ Texas Division of Emergency Management, Region 5B
David Solis	State Coordinator, Department of Public Safety/ Texas Division of Emergency Management, Region 5
George Orton	Assistant Emergency Management Coordinator, City of Amarillo
Susan Simpson	Amarillo Operations, Texas Department of Transportation

ITEM 1: Call to Order. Mr. Starbuck established a quorum and called the regularly scheduled meeting of the Potter & Randall Local Emergency Planning Committee to order at 1:30 p.m. A PowerPoint presentation was displayed throughout the meeting. **A copy of the presentation is attached.**

ITEM 2: Approval of minutes from the meeting held on June 4, 2014. Motion was made by Ms. West, seconded by Mr. Drerup and unanimously carried to approve such minutes with the following revisions:

John Hammer with Tyson Fresh Meats and Scott Markham with Ben E Keith were relocated from the members present section to visitors present section.

ITEM 3: Consider recommendation(s) for LEPC membership. Mr. Starbuck informed the committee that Mrs. Laura Blount and Mrs. Deree Duke had retired with the City of Amarillo since the last LEPC meeting. He thanked both for their years of service. Mr. Chip Orton (City of Amarillo, Emergency Management) and Ms. Maribel Martinez (CNS Pantex, Emergency Management) requested membership to the committee. Motion was made by Mr. Drerup seconded by Mr. Dunavin to present the membership requests to the County Judges for approval. Approval of membership is at the discretion of the Potter and Randall judges and the State Emergency Response Commission (SERC).

ITEM 4: Presentation and Discussion concerning hazardous materials incidents that have occurred since the last LEPC meeting. Mr. Starbuck summarized the eleven hazardous materials events that have occurred since the June 4, 2014. A copy of the report is attached. Members noted that contractors, which were secured by the responsible parties in two of the incidents, did not respond in a timely fashion creating some delay in travel via major transportation routes. Mr. Starbuck advised the committee by common law, the spiller is responsible for the cleanup activities. These services are usually contracted by the spiller, though state and federal authorities oversee these recovery activities. Members recommended review and revision, as applicable, of the approved contractors readily available in this area that provide hazardous materials cleanup. This information is provided to responders to provide to spillers in the event the spiller's cleanup contractor is not available following containment measures or the contractor is not able to respond in a competent manner.

ITEM 5: Presentation and Discussion of Annex Q, Hazardous Materials Response Plan Revision. Mr. Starbuck advised the committee that Annex Q of the Amarillo/Potter/Randall Emergency Operations Plan will be revised and approved no later than September 2015. Mr. Brad Britten will be assigned the lead for this task as he will assume Mrs. Laura Blount's responsibilities. He will seek assistance from the LEPC during the review and revision process.

ITEM 6: Presentation and Discussion of the EPA LEPC Workshop conducted on August 26, 2014. Mr. Starbuck reported that he received positive comments from individuals that attended the U.S. Environmental Protection Agency (EPA) LEPC Workshop on August 26, 2014. The workshop provided an overview of the Emergency Planning and Community Right-To-Know Act (EPCRA) and industry responsibilities.

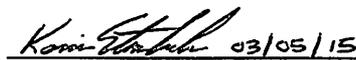
ITEM 7: Presentation on upcoming events and activities. Mr. Starbuck informed the committee that Intermediate ICS for Expanding Incidents (G-300) and Advanced ICS for Command and General Staff (G-400) were ongoing this week. He also noted the Panhandle Regional Emergency Management Advisory Committee (PREMAC) regional preparedness conference is scheduled for February 24, 2015, noting the typographical error of 2014 in the agenda. This conference will focus on mass fatality planning and preparedness activities with limited resources. Mr. Starbuck reminded the members the LEPC meetings are scheduled on the first Thursday of the last month in the quarter so the next meeting will be March 5, 2015.

ITEM 8: Public Comments. None.

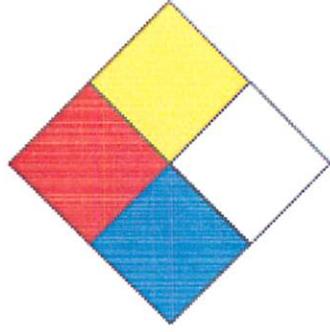
ITEM 9: Adjournment. There, being no further business, Mr. Samples moved to adjourn the meeting. The motion was seconded by Mr. Dillon and the meeting adjourned at 2:24 p.m. This meeting was recorded and all comments are on file with the City of Amarillo Office of Emergency Management.

ATTEST:

Theresa West, Acting Board Secretary


Kevin Starbuck, Chairperson

**POTTER & RANDALL COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE**



LEPC

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**POTTER & RANDALL COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE**

Regular Meeting: December 4, 2014



1. Minutes

Approval of the minutes of the meeting held on June 4, 2014.

2. Consider

Consider recommendation(s) for LEPC membership.

Persons seeking membership to the Potter & Randall County LEPC may apply for membership. Approval of membership is at the discretion of the Potter County Judge and the Randall County Judge.

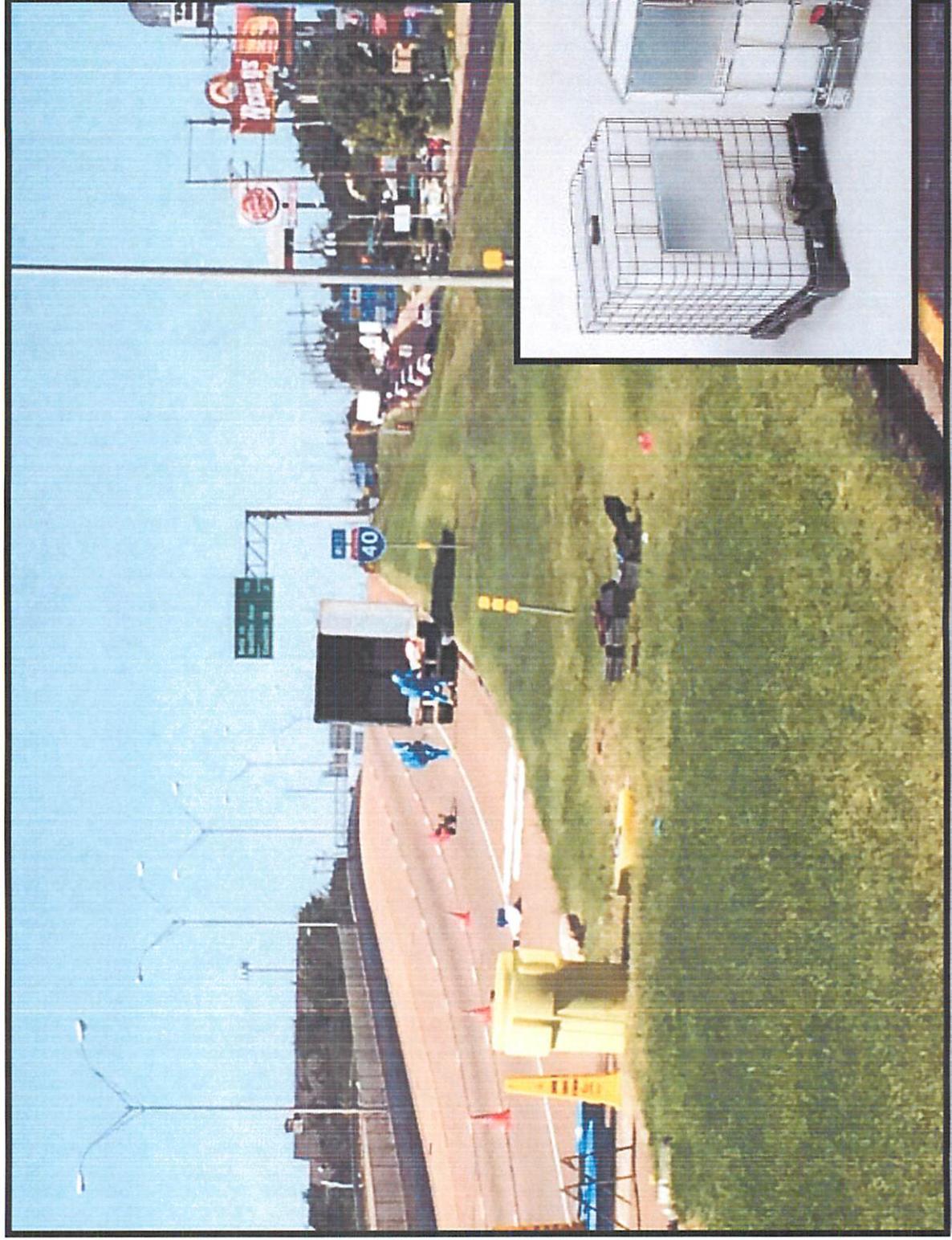
3. Presentation and Discussion

Presentation and Discussion concerning hazardous materials incidents that have occurred since the last LEPC meeting.

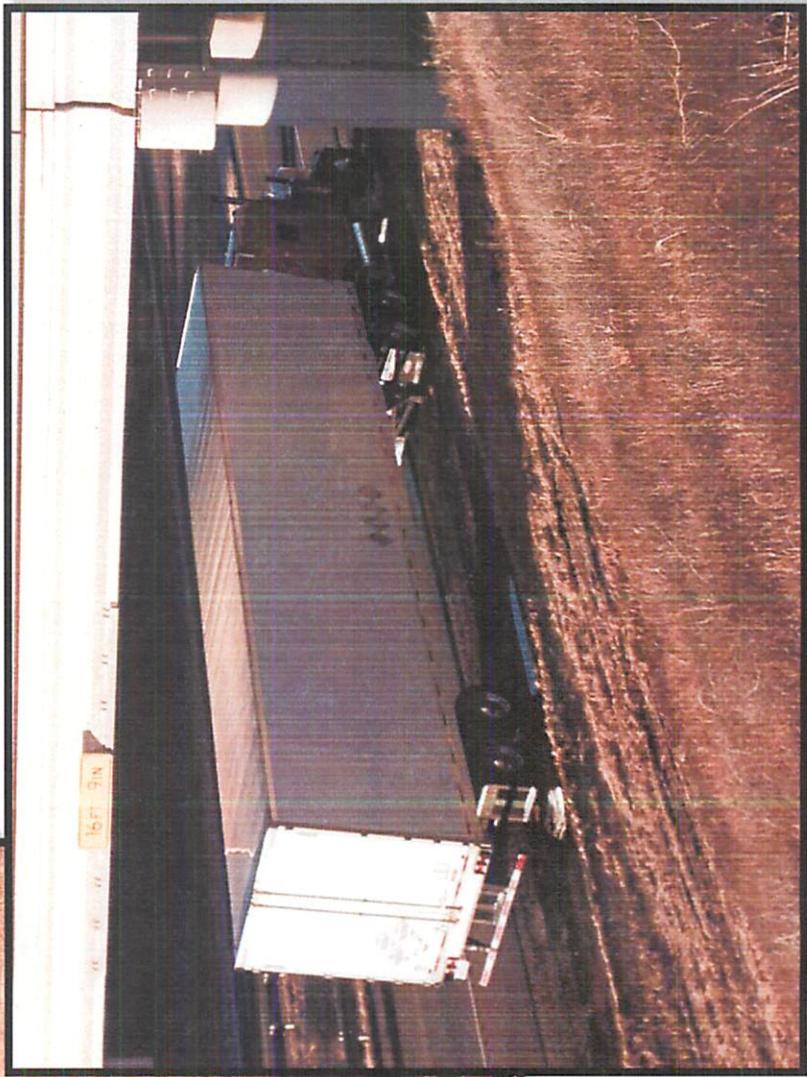
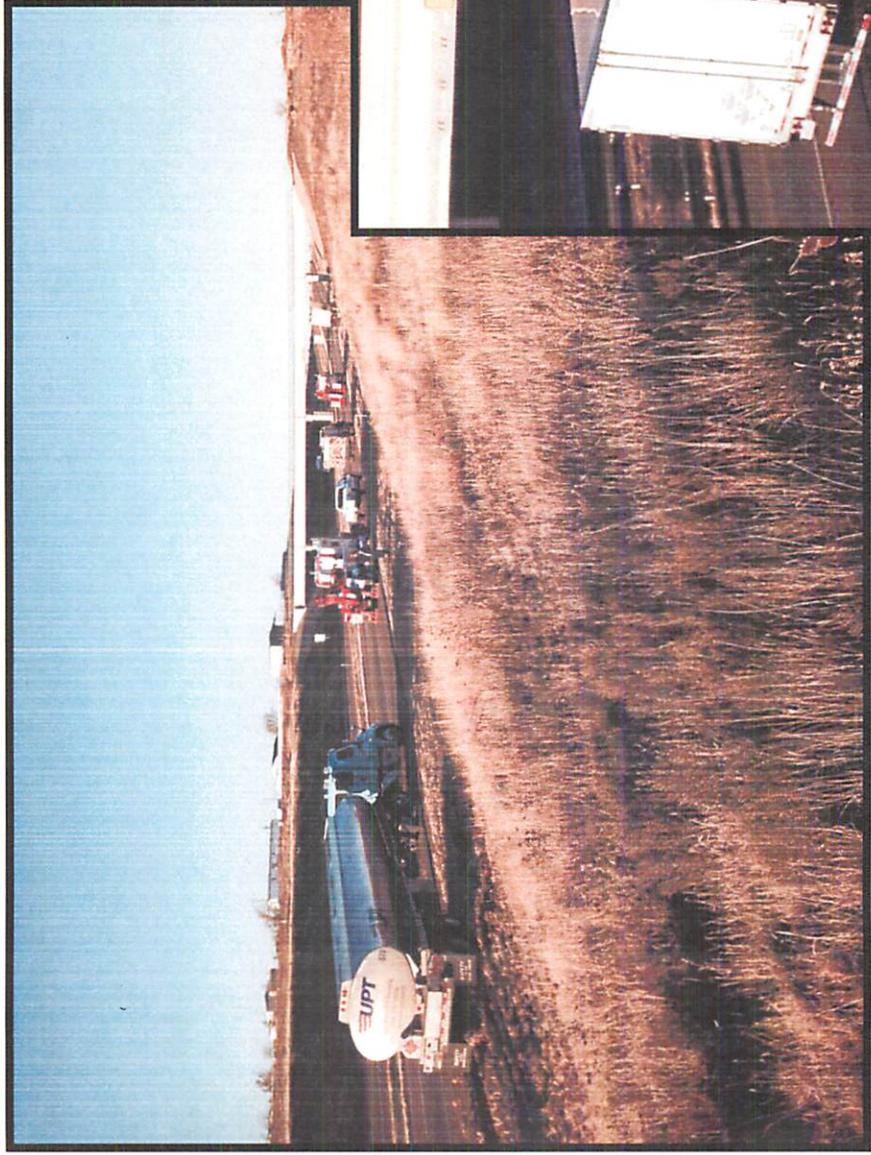
3. Presentation & Discussion

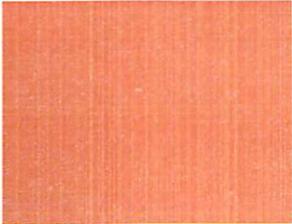
- a) Randall County response to a 100 gallon herbicide spill near Happy, TX; 06/17/14.
- b) Atmos Energy natural gas pipeline rupture near Bushland, TX; 06/25/14.
- c) Potter County response to a two semi-truck accident with 300 gallon diesel spill; 07/12/14.
- d) Potter County response to a semi-truck accident with 100 gallon diesel spill; 07/12/14.
- e) Amarillo Level 1 HAZMAT response for abandoned container of hydrochloric acid at 1610 S. Coulter; 07/12/14.
- f) Potter County response to a semi-truck accident with 120 gallon diesel spill; 07/25/14.
- g) *Amarillo Level 2 HAZMAT response for a semi-truck with 275 gallons of Sodium Tolytriazole leaking; 09/26/14.*
- h) Amarillo response to a semi-truck with 100 gallons of diesel leaking from the tanker; 10/07/14.
- i) HAZMAT report from Tyson Fresh Meats on an ammonia release; 11/24/14.
- j) Amarillo response to a semi-truck with 15-20 gallons of diesel leaking from the saddle tanks; 11/25/14.
- k) *Potter County Level 1 HAZMAT response to a two semi-truck accident with a gasoline tanker and box-trailer with potassium hydroxide involved; 11/25/14.*

3. Presentation & Discussion, Item 9



3. Presentation & Discussion, Item k





4. Presentation & Discussion

Presentation and Discussion of Annex Q, Hazardous Materials Response Plan Revision.

Annex Q of the Amarillo/Potter/Randall Emergency Operations Plan is required to be revised and approved by September 2015. Discussion on revision process and the role of the LEPC to assist with the revision.



5. Presentation & Discussion

Presentation and Discussion of the EPA LEPC Workshop conducted on August 26, 2014.

The U.S. Environmental Protection Agency (EPA) conducted a LEPC workshop in Amarillo on August 26, 2014. A presentation and discussion of the information presented will be conducted by LEPC members that were present.



6. Presentation

Presentation on upcoming events and activities:

- (a) G-300 Intermediate ICS for Expanding Incidents Training, December 2-4, 2014.
- (b) G-400 Advanced ICS for Command & General Staff Training, December 4-5, 2014.
- (c) PREMAC Regional Preparedness Conference, February 24, 2014.



7. Public Forum

Interested citizens may comment on matters pertaining to policies, programs or services of the Amarillo/Potter/Randall Office of Emergency Management or this Committee that are not on this agenda.