

STATE OF TEXAS §
COUNTIES OF POTTER §
AND RANDALL §
CITY OF AMARILLO §

On the 8th day of January, 2015, the Downtown Design Review Board met in a scheduled session at 5:30 p.m. in Room 306 located on the third floor of City Hall, 509 East 7th Avenue, Amarillo, Texas, with the following members present:

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD	NO. MEETINGS ATTENDED
Vacant, Vice Chairman	NA	NA	NA
Melissa Henderson	No	29	17
David Horsley	Yes	29	25
Charles Lynch	No	29	21
Kevin Nelson	Yes	29	24
Bob Rathbun	Yes	29	24
Wes Reeves	Yes	29	21
Steve Gosselin (Alternate)	Yes	15	13
Howard Smith, Chairman	Yes	29	28
Dana Williams-Walton	Yes	29	18

CITY STAFF:
Kelley Shaw, Planning Director
Cris Valverde, Senior Planner

OTHERS IN ATTENDANCE:

Chairman Smith opened the meeting, established a quorum, and conducted the consideration of the following items beginning with ITEM 1.

ITEM 1: **Approval of Minutes from the November 24, 2014 Downtown Urban Design Review Board meeting**

Mr. Smith asked if there were any questions or comments regarding the minutes. Mr. Rathbun motioned to approve the minutes as presented. Mr. Horsley seconded the motion and the motion passed unanimously.

ITEM 2: **Discuss and consider a request for amending a Certificate of Appropriateness related to additional improvements for a convenience store located at 950 S. Buchanan Street**

Mr. Smith asked Mr. Shaw to begin review of Item 2 on the agenda. Mr. Shaw gave a brief overview of the request that included a description of additional parking areas and an outdoor seating area. Mr. Shaw then introduced Mr. Greg Mitchell.

Mr. Mitchell started by saying how pleased he was about the success of the store and thanked the Board for their involvement in making it happen. Mr. Mitchell stated his request to amend the existing COA was related to that success. He said that there are times during the day, mostly in the morning and evening, where there are several large commercial vehicles and trailers parked along the north side of the parking area that create issues with other vehicle coming into and pulling out of the parking lot. He said there are frequently RVs and Buses that have the same issue. To address this issue, he is wanting to expand the parking area to include the undeveloped area on the northeast side of the property. The east wall would be expanded northward and the undeveloped area would be paved to provide additional parking for large vehicles.

Mr. Mitchell also described an outdoor seating area that would be located north of the store. The area would include tables, benches and some type of shade. He said this would be available for anyone. He stated that part of the request would be to add an additional four fueling stations with the canopy being extended as well. Mr. Mitchell stated he was not positive this would actually occur but wanted the Board's approval in case he decided to do this later.

Mr. Rathbun asked if the seating area was fenced? Mr. Sims stated that there would be a partial wall to the west that would separate the drive-through traffic from the seating area but that would be the extent of any screening. Mr. Lynch asked Mr. Mitchell if the canopy were extended, would it be higher than the existing canopy to accommodate larger vehicles. Mr. Mitchell said if done, the canopy would match the existing canopy. Mr. Lynch suggested a pathway be considered at the NE corner for future customers making their way to and from the future ballpark. Mr. Mitchell stated he would take that into consideration.

Mr. Lynch motioned to approve the COA amendment, Mr. Rathbun seconded the motion and the motion passed unanimously.

ITEM 3: Discuss and consider a request for a Certificate of Appropriateness related to facade improvements located at 700 S. Van Buren Street

Mr. Smith asked Mr. Shaw to proceed with this item. Mr. Shaw gave a brief overview of the project that included installing canopies and a sculpture to the existing building. Mr. Shaw introduced Mr. Jacob Breeden and asked him to present his request to the Board. Mr. Breeden stated that he was representing the property owner in this request but that he does lease the space for the building and would be involved in the improvements.

Mr. Breeden stated that the building would be painted a dark charcoal color with lighter faux columns that will contrast the color of the proposed awnings and provide an visually interesting façade. The awnings would be red and would include a walkthrough entryway canopy at the primary entrance to the business. There would also be a "pueblo-deco" aluminum sculpture that would be attached to the corner of the building at the intersection.

Mr. Lynch suggested that the addition of the sculpture design to the blade awnings would, in his opinion, look very good. Mr. Horsley commented that he was concerned that cars could hit and damage the walkthrough canopy. Mr. Breeden stated that he felt the parking area could be better defined with markings to help the situation. Mr. Shaw advised Mr. Breeden, and the Board that a License and Hold Harmless Agreement may be needed for the walkthrough canopy.

Mr. Horsley motioned to approve the COA. Mr. Reeves seconded the motion and the motion passed unanimously.

ITEM 4: Public Forum

There were no comments.

ITEM 5: **Consider Future Agenda Items**

There was no discussion

Kelley Shaw
Planning Director