

STATE OF TEXAS §
COUNTIES OF POTTER §
AND RANDALL §
CITY OF AMARILLO §

On the 25th day of June, 2014, the Downtown Design Review Board met in a scheduled session at 5:30 p.m. in Room 303 located on the third floor of City Hall, 509 East 7th Avenue, Amarillo, Texas, with the following members present:

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD	NO. MEETINGS ATTENDED
Chan Davidson, Vice Chairman (resigned)	No	24	16
Melissa Henderson	Yes	24	16
David Horsley	Yes	24	20
Charles Lynch	Yes	24	18
Kevin Nelson	Yes	24	21
Bob Rathbun	Yes	24	19
Wes Reeves	No	24	16
Steve Gosselin (Alternate)	Yes	10	8
Howard Smith, Chairman	Yes	24	24
Dana Williams-Walton	No	24	17

CITY STAFF:
Kelley Shaw, Planning Director

OTHERS IN ATTENDANCE:
Melissa Dailey, DAI

Chairman Smith opened the meeting, established a quorum, and conducted the consideration of the following items beginning with ITEM 1.

ITEM 1: Approval of Minutes from the May 7, 2014 meeting

Chairman Smith asked if there were any questions or comments regarding the minutes? Mr. Rathbun motioned to approve the minutes as presented. Mr. Lynch seconded the motion and the motion passed unanimously.

ITEM 2: Review and discuss final revisions related to amendments proposed for the Downtown Amarillo Urban Design Standards and the related development review process

Mr. Shaw began by stating that as part of the review process for any ordinance amendments, staff sends a draft of the proposed changes to the City's Legal Department in order to provide Legal staff with an opportunity to comment on the amendments and provide feedback on language they may feel could run afoul of the City's legal authority.

Mr. Shaw stated that he had included in the agenda a red-lined version of the proposed amendments where Legal staff's comments could be seen.

Mr. Shaw then began going through the Downtown Amarillo Urban Design Standards (DAUDS) page by page and discussing the proposed amendments and associated Legal Department comments. Many of the comments made by the Legal Department were of a grammatical nature. Board members discussed Legal's comments related to the Building Edge standards. Mr. Lynch felt that changing the language from "...from the back of the right-of-way" to "...back from the property line" would help clarify this section's intent. The Board agreed.

Discussion also took place regarding Legal's comment on the number of drives per parking lot. The Board felt that the current language that included "block façade" would be better understood by changing the language to state that a one drive opening would be allowed per parking lot, per street frontage".

Mr. Shaw also relayed to the Board that the Legal Dept. had concerns with the enforceability of the standards related to the fencing of parking lots as it is currently proposed. The Board recommended that Planning and Legal staff discuss the intent and proposed something that Legal will support.

Mr. Shaw stated he will amend monument sign spacing requirements to be more descriptive by clarifying the spacing requirements to state that it is for properties with multiple street frontages. Mr. Shaw asked if there were any other questions or comments, hearing none, Chairman Smith asked to move to Item 3.

ITEM 3: **Public Forum**

Hearing no comments, Chairman Smith moved to Item number 4.

ITEM 4: **Consider Future Agenda Items**

Mr. Shaw informed the Board that they will possibly be seeing a design for the pocket park located on the southwest corner of 6th Ave. and Taylor St. The park is City property but is being leased to Amarillo National Bank and they plan on improving the park.

Mr. Nelson asked Melissa Dailey if there were any updates to the historic preservation efforts DAI is undertaking? Mrs. Dailey stated that there were areas that had lost too many historic structures to qualify a large area of downtown and that alternative boundaries are being considered.

Kelley Shaw
Planning Director