

Civil Service Commission Minutes

On April 22, 2015, the Civil Service Commission met at 8:30 a.m. at City Hall, 509 SE 7th, Amarillo, Texas, 79101, in the City Council Chambers for a Regular Meeting.

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED
DeDe Reynolds	Yes	123	114
David Hurt, Chairman	Yes	32	29
Lawrence Walker, Vice-Chairman	Yes	23	22

Also in attendance were:

Clifton L. Beck, Director, Human Resources, City of Amarillo and Civil Service Director
Alesia Grist, Assistant Director, Human Resources, City of Amarillo
Viola Frausto, Recruitment Coordinator, City of Amarillo
Bryan McWilliams, Assistant City Attorney, City of Amarillo

ITEM 1: Call to Order. David Hurt established a quorum and called the regularly scheduled meeting of the Civil Service Commission to order at 8:30 a.m.

ITEM 2: Approval of Minutes from Regular Meetings held on January 14, 2015. Motion was made by DeDe Reynolds, Commissioner, seconded by Lawrence Walker, Vice-Chairman and unanimously carried to approve such minutes as written.

ITEM 3: List of new employees, step increases, transfers, promotions, demotions, bypasses, temporary assignments and disciplinary actions were reviewed.

ITEM 4: Consider appeal filed by Malachi Alvarez-Craine – appeal of termination from the Utility Billing Department. Bryan McWilliams represented the City of Amarillo in this matter. Prior to beginning questioning, David Hurt swore in the following individuals: Malachi Alvarez-Craine, John Wood, David Sanchez, Jennifer Gonzalez, and David Boatman. Mr. McWilliams and Mr. Alvarez-Craine both presented opening statements. Mr. Alvarez-Craine took the stand to answer questions from Mr. McWilliams. Also called to testify were Mr. David Boatman and Mr. David Sanchez.

Exhibits presented were as follows:

Exhibit 1 – Notice of Indefinite Suspension dated 3/26/2015
Exhibit 2 – Notice of Contemplated Termination dated 3/26/2015
Exhibit 3 (A-H) – Photos taken on 3/25/2015
Exhibit 4 – Employee Disciplinary Action Report dated 8/6/2014

Following the closing statements, the Civil Service meeting was recessed at 9:37am for deliberation. The meeting was called back to order at 9:44am. Mrs. Reynolds moved to uphold the City's decision to terminate. Mr. Walker seconded the motion. Motion carried.

ITEM 5: Consider appeal filed by John Wood – appeal of termination from the Utility Billing Department. Bryan McWilliams represented the City of Amarillo in this matter. Mr. McWilliams and Mr. Wood both presented opening statements. Mr. Wood took the stand to answer questions from Mr. McWilliams. Mr. Wood agreed to stipulate to Mr. Boatman's testimony heard in the earlier appeal.

Exhibits presented were as follows:

- Exhibit 1 – Notice of Indefinite Suspension dated 3/26/2015
- Exhibit 2 – Notice of Contemplated Termination dated 3/26/2015
- Exhibit 3 - Employee Disciplinary Action Report dated 8/15/2012
- Exhibit 4 – Employee Disciplinary Action Report dated 4/28/2011

Mr. Sanchez was recalled to the stand for further testimony.

Following the closing statements, the Civil Service meeting was recessed at 10:55 am for deliberation. The meeting was called back to order at 11:01am. Mr. Walker moved to uphold the City's decision to terminate. Mrs. Reynolds seconded the motion. Motion carried.

ITEM 5: Consider appeal filed by Jose Becerra – appeal of termination from the Osage Water Treatment Plant – Surface Water Department. Bryan McWilliams represented the City of Amarillo in this matter. Prior to beginning questioning, David Hurt swore in the following individuals: Jose Becerra, Troy "Chip" Hopkins, Tim Claytor and Cindy Proffitt – Moss.

Mr. McWilliams and Mr. Becerra both presented opening statements. Mr. Becerra took the stand to answer questions from Mr. McWilliams. Ms. Moss and Mr. Hopkins also testified.

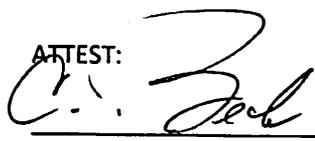
Exhibits presented were as follows:

- Exhibit 1 – City of Amarillo Chlorine Residual log dated 3/17/2015
- Exhibit 2 – Notice of Contemplated Termination dated 3/23/2015
- Exhibit 3 – Notice of Indefinite Suspension dated 3/23/2015
- Exhibit 4 – Employee Disciplinary Action Report dated 12/4/2014

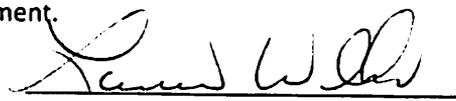
Following the closing statements, the Civil Service meeting was recessed at 12:31pm for deliberation. The meeting was called back to order at 12:36pm. Mrs. Reynolds moved to uphold the City's decision to terminate. Mr. Walker seconded the motion. Motion carried.

ITEM 6: Clifton L. Beck, Director of HR for the City of Amarillo was recognized as the new Civil Service Director.

There, being no further business, DeDe Reynolds moved to adjourn the meeting. The motion was seconded by Lawrence Walker and the meeting adjourned at 12:36pm. This meeting was recorded and all comments are on file with the City Human Resources Department.

ATTEST:


Clifton L. Beck, Civil Service Director



David Hurt, Chairman