

STATE OF TEXAS

**COUNTIES OF POTTER
AND RANDALL**

CITY OF AMARILLO

On the 25th day of June 2013, the Colonies Public Improvement District (PID) Advisory Board met at 9:00 AM at the City of Amarillo, City Hall Building, 509 East 7th Avenue, Third Floor, Room 305, Amarillo, Texas, with the following individuals present:

MEMBERS PRESENT	TOTAL NO. MEETINGS HELD	TOTAL NO. MEETINGS ATTENDED
Joe Norman, Chair	28	26
Tracy Byars	16	16
Eric White	16	12
Craig Bryan	15	12
Lew Bradshaw	14	10

CITY OF AMARILLO STAFF

Kathleen Collins, Comprehensive Planner
Laura Hastings, City Auditor
Clint Stoddard, Parks Superintendent

OTHERS IN ATTENDANCE

Matt Griffith, Rockrose Development

**MEETING MINUTES
for June 25, 2013**

Ms. Collins opened the meeting, established a quorum and conducted the consideration of the following items in the order presented.

ITEM 1: Approval of Minutes for the August 22, 2012 meeting.

Ms. Collins requested a motion to approve the minutes of the August 22, 2012 meeting. A motion was made by Mr. Bryan, seconded by Mr. Byars, and carried unanimously.

ITEM 2: Discuss ongoing PID operations and improvements.

Ms. Collins stated the FY 2012/13 common area improvements included construction of Unit 45/18 by Nunn Construction and Unit 25 by Tri-State General Contracting Group. She asked Mr. Griffith if any common area improvements were proposed for FY 2013/14. Mr. Griffith noted the Colonies Unit No. 50 has public improvements proposed along Hillside Rd. as well as two residential streets entering the subdivision. Construction of such common areas are anticipated to begin in late fall of 2013. Mr. Stoddard stated that the cost of maintenance for Colonies Unit No. 50 common areas are included in the 2013/14 estimates.

Mr. Stoddard mentioned several residents within the PID have contacted the Parks and Recreation Department concerning the maintenance of common areas. He explained that as the PID area has expanded, more time is needed in supervising maintenance contractors. A Parks and Recreation district foreman has been assigned to oversee the maintenance and operation of common areas. Mr. Stoddard added the PID account will only be charged for the hours the foreman is present. An estimated cost associated with this position has been incorporated in the 2013/14 budget and 5-year service plan.

ITEM 3: Consider for recommendation FY 2013/14 Budget and 5-Year Service Plan.

Ms. Collins invited Ms. Hastings to discuss this item. Ms. Hastings detailed the maintenance and operation costs by line item, identifying the costs associated with each expense. She also noted that a \$1.5 million bond issuance is budget for FY 2013/14 in order to reimburse the Developer as the Petition allows. Mr. Griffith has anticipated nearly 1 million square feet of lots being platted by December 31st and this will aid in revenue for 2014/15. Mr. Norman moved to approve the budget and 5-year service plan as presented and Mr. Byars seconded the motion, it was unanimously approved.

ITEM 4: Discuss future agenda items.

Mr. Griffith noted that Cleve Turner will be submitting Unit No. 50 common area construction plans to City departments for review. Improvements include brick fencing, sidewalks, and entry features.