

**STATE OF TEXAS**

**COUNTIES OF POTTER  
AND RANDALL**

**CITY OF AMARILLO**

On the 18<sup>th</sup> day of May 2012, the Colonies Public Improvement District (PID) Advisory Board met at 4:00 PM at the City of Amarillo, City Hall Building, 509 East 7<sup>th</sup> Avenue, Second Floor, Room 205, Amarillo, Texas, with the following people present:

<b>MEMBERS PRESENT</b>	<b>TOTAL NO. MEETINGS HELD</b>	<b>TOTAL NO. MEETINGS ATTENDED</b>
Joe Norman, Chair	25	24
Tracy Byars	13	13
Eric White	13	11
Craig Bryan	12	9
Lew Bradshaw	12	9

**CITY OF AMARILLO STAFF**  
Kathleen Collins, Comprehensive Planner

**TURNER LANDARCHITECTURE LLC**  
Cleve Turner  
James Shelton  
**ROCKROSE DEVELOPMENT**  
Matt Griffith

**MEETING MINUTES  
for  
May 18, 2012**

Chairman Norman opened the meeting, established a quorum and conducted the consideration of the following items in the order presented.

- ITEM 1: Approval of Minutes for the April 18, 2012 meeting.  
A motion to approve the minutes of the April 18, 2012 meeting was made by Mr. Bradshaw, seconded by Mr. Byars, and carried unanimously.
- ITEM 2: Consider for recommendation The Colonies, Unit No. 18 retaining wall improvement bid submittals.  
Ms. Collins stated two contractors submitted bids for The Colonies Unit No. 18 project. Mr. Griffith noted that confusion may have influenced the bids submitted given that The Colonies Unit No. 45 proposals were canceled during the same time The Colonies Unit No. 18 proposals were open. Mr. Turner mentioned the bids were approximately three times higher than the estimated value. The Board members reviewed each proposal. It was recommended that the Board reject the proposals as submitted. Mr. Byars moved to deny the bids submitted and resubmit the plans, Mr. Bradshaw seconded the motion. Motion carried unanimously.
- ITEM 3: Consider for recommendation The Colonies Unit No. 18 revised plans for retaining wall improvements.  
Prior to the meeting, Mr. Griffith requested that Mr. Turner revise The Colonies Unit No. 18 plans in order to reduce the cost associated with the project. Mr. Turner presented the Board with revisions such as slightly reducing the height of the fence, changing the type of fencing material to fence-grade lumber, not staining the fence, changing the entry signs from steel to cast stone, and allowing for qualified cast stone manufactures to bid on the project. Mr. Turner mentioned that the appearance of the project would not be diminished due to material modifications. Mr. Norman and Mr. Griffith requested that the fencing material be stained to match the bridge house. After reviewing the revisions, Mr. Norman requested a motion from the Board. Mr. Bradshaw moved to accept the plans submitted with a revision to include staining the fence, Mr. Byars seconded the motion and it was approved unanimously.
- ITEM 4: Discuss future agenda items.  
With there being no further business, Mr. Norman requested a motion to adjourn. Mr. Byars moved to adjourn, Mr. Bradshaw seconded, and the motion carried.