

**STATE OF TEXAS** §  
**COUNTIES OF POTTER** §  
**AND RANDALL** §  
**CITY OF AMARILLO** §

On the 10<sup>th</sup> day of January, 2013, the Construction Advisory and Appeals Board met in a regularly scheduled meeting at 3:00 PM, in Room 306 of City Hall, at 509 SE 7<sup>th</sup> Avenue, Amarillo, Texas with the following members present:

Voting Members	Present	Meetings Held	Meetings Attended
Joe Norman, Chairman, Residential Contractor	Yes	70	63
Shannon Brooks, Insurance Agent	Yes	72	32
Bill Chudej, Citizen at Large	No	65	43
Gary Ward, Heating/Air Contractor	Yes	57	45
Dana Williams-Walton, Architect	Yes	31	19
Gary Strickland, Commercial Builder	Yes	31	28
Frank Wilburn, Plumbing Contractor	Yes	23	21
Nolan Huckabay, Electrical Contractor	Yes	1	1
Daniel Henke, Engineer	No	1	0

**Others Present:**

Scott McDonald, Building Official

Randy Schuster, Deputy Building Official

Kevin Robinson, Asst. Building Official

Rich Anderson, Chief Plumbing Inspector

Teresa Hook, Administrative Technician

Jerry Hibdon, Building Inspector

Steve Heiskell, Building Inspector

Ray Tillery, Amarillo Testing & Engineering

George Abrahamson, Abrahamson & Associates

Lew Bradshaw, Texas Panhandle Builders Association

Mark Walker, Charles M. Walker Co.

Lo Van Pham, Western Builders

Larry Marquez, Procrete Construction

Kurt Ridley, A1 Building Supply

Leslie Eichhorn, A1 Building Supply

Chairman Norman opened the meeting at 3:00 PM, established a quorum and conducted the consideration of the following items.

**ITEM 1 Introduction of New Board Members**

Chairman Norman announced that two new members have joined the Construction Advisory and Appeals Board and introduced Nolan Huckabay, the new Electrical Contractor representative who was in attendance. Chairman Norman invited all members and guests to introduce themselves.

**ITEM 2 Approve the minutes of the regular meeting of June 28, 2012**

Chairman Norman presented the minutes of June 28<sup>th</sup>, 2012. Motion was made by Mr. Strickland, seconded by Mr. Brooks, and unanimously carried, to approve the minutes.

**ITEM 3 Discussion of 2012 International Codes including updated Foundation Manual**

Chairman Norman turned the meeting over to Mr. McDonald who provided Board members with the 2012 Foundation Manual and explained its format and use. Mr. Ray Tillery represented the Foundation Sub-Committee and explained the significant changes and additions in the updated manual. After discussion, motion was made by Mr. Strickland to approve the updated 2012 Panhandle Residential Foundation Manual. Seconded by Mr. Brooks, motion unanimously carried. Board members thanked the Foundation Sub-Committee for their efforts.

Chairman Norman asked when updated codes and foundation manual will be enforced. Mr. McDonald explained that 2012 Construction Codes were adopted and effective October 1, 2012 and that the Dept. of Building Safety has been providing information and education to assist in the transition to current codes. After discussion, Board members unanimously agreed that the construction community has been informed and that enforcement should begin immediately. Mr. McDonald stated that the Building Safety inspectors will begin enforcing 2012 Construction Codes the following day, January 11, 2013 for all projects where plans were submitted on or after January 1, 2013.

There being no further items before the Board, the meeting was adjourned at 4:35 p.m.