

STATE OF TEXAS §
COUNTIES OF POTTER §
AND RANDALL §
CITY OF AMARILLO §

On the 17TH day of May, 2012, the Construction Advisory and Appeals Board met in a regularly scheduled meeting at 3:00 PM, in the City Commission Workroom of City Hall, at 509 SE 7th Avenue, Amarillo, Texas with the following members present:

Voting Members	Present	Meetings Held	Meetings Attended
Joe Norman, Chairman, Residential Contractor	Yes	65	58
Shannon Brooks, Insurance Agent	No	67	30
Bill Chudej, Citizen at Large	Yes	60	40
Gary Ward, Heating/Air Contractor	No	52	41
Tim Pillsbury, Engineer	Yes	46	30
Dana Williams-Walton, Architect	Yes	26	14
Gary Strickland, Commercial Builder	Yes	26	23
Barry Osborne, Electrical Contractor	Yes	21	18
Frank Wilburn, Plumbing Contractor	Yes	18	17

Others Present:

Scott McDonald, Building Official
 Randy Schuster, Deputy Building Official
 Kevin Robinson, Asst. Building Official
 Teresa Hook, Administrative Technician
 Terry McKinney, Fire Marshall

Guests:

Jim Williams, ANB
 Jim Doche, PSC/WD
 Garrett Pendergraft, D/P/S
 John Jenkins, Lavin
 Jay Bingham, Shiver/Megert

Darrell Fleming, Shiver/Megert
 Mike Ritter, Playa Design
 Mason Rogers, Playa Design

Chairman Norman opened the meeting at 3:05 PM, established a quorum and conducted the consideration of the following items.

ITEM 1 Approve the minutes of the regular meeting of May 10th, 2012.

Chairman Norman presented the minutes of May 10th, 2012. Motion was made by Mr. Strickland, seconded by Mr. Wilburn, and unanimously carried, to approve the minutes.

ITEM 2 International Codes – Significant Changes

Chairman Norman invited guests to introduce themselves, and then turned the meeting over to Mr. Jim Williams, AIA to address the Board. Mr. Williams spoke on behalf of design professionals and explained that their processes and responsibilities include promoting the health, safety and welfare of the public. He explained his Recommendation for Local Amendment to the 2012 Construction Codes which would lower the threshold for construction documents requiring an architect’s or engineer’s seal. Board members asked questions and discussed the recommendation. Ms. Williams-Walton moved that the CAAB allow design professionals two additional weeks to revise and clarify their recommendation. Seconded by Mr. Wilburn, the motion passed unanimously.

There being no further items before the Board, the meeting adjourned at 4:05 p.m.