

STATE OF TEXAS §
COUNTIES OF POTTER §
AND RANDALL §
CITY OF AMARILLO §

On the 8th day of December, 2011, the Construction Advisory and Appeals Board met in a regularly scheduled meeting at 3:00 PM, in Room 306 of City Hall, at 509 SE 7th Avenue, Amarillo, Texas with the following members present:

Voting Members	Present	Meetings Held	Meetings Attended
Joe Norman, Chairman, Residential Contractor	Yes	51	47
Shannon Brooks, Insurance Agent	No	53	28
Bill Chudej, Citizen at Large	Yes	46	30
Gary Ward, Heating/Air Contractor	No	38	30
Tim Pillsbury, Engineer	Yes	32	22
Kim Black, Plumbing Contractor	Yes	32	30
Dana Williams-Walton, Architect	No	12	5
Gary Strickland, Commercial Builder	Yes	12	10
Barry Osborne, Electrical Contractor	No	7	6
Frank Wilburn, Plumbing Contractor	Yes	4	3

Others Present:

Scott McDonald, Building Official
Teresa Hook, Administrative Technician

Guests:

Terry McKinney, Guest
Danny Cornelius, Guest

Chairman Norman opened the meeting at 3:05 PM, established a quorum and conducted the consideration of the following items.

ITEM 1 Postpone Meetings During Holidays

Chairman Norman suggested that it may be necessary to postpone upcoming meetings due to scheduling conflicts during the holidays. A motion was made by Mr. Pillsbury, seconded by Mr. Chudej, and unanimously carried, to meet Dec. 15th then postpone weekly meetings until after January 1, 2012.

ITEM 2 Approve the minutes of the regular meeting of December 1st, 2011.

Chairman Norman presented the minutes of December 1st, 2011. Motion was made by Mr. Strickland, seconded by Mr. Pillsbury, and unanimously carried, to approve the minutes.

ITEM 3 Board Member Presentations

Chairman Norman presented Mr. Wilburn with a letter from Mayor Harpole welcoming him to the Construction Advisory and Appeals Board; then presented a plaque to Mr. Black in recognition of his years of service.

ITEM 4 International Codes – Significant Changes

Chairman Norman turned the meeting over to Mr. McDonald who announced upcoming workshops and training sessions. Mr. McDonald turned the meeting over to Mr. McKinney to continue review of Significant Changes to the 2009 and 2012 codes.

There being no further items before the Board, the meeting adjourned at 4:48 PM.