

**STATE OF TEXAS** §  
**COUNTIES OF POTTER** §  
**AND RANDALL** §  
**CITY OF AMARILLO** §

On the 17<sup>th</sup> day of November, 2011, the Construction Advisory and Appeals Board met in a regularly scheduled meeting at 3:00 PM, in City Commission Work Room, City Hall, at 509 SE 7<sup>th</sup> Avenue, Amarillo, Texas with the following members present:

Voting Members	Present	Meetings Held	Meetings Attended
Joe Norman, Chairman, Residential Contractor	Yes	49	45
Shannon Brooks, Insurance Agent	No	51	28
Bill Chudej, Citizen at Large	Yes	44	28
Gary Ward, Heating/Air Contractor	No	36	29
Tim Pillsbury, Engineer	No	30	20
Kim Black, Plumbing Contractor	No	30	29
Dana Williams-Walton, Architect	Yes	10	4
Gary Strickland, Commercial Builder	Yes	10	8
Barry Osborne, Electrical Contractor	Yes	5	5
Frank Wilburn, Plumbing Contractor	No	2	1

**Others Present:**

Scott McDonald, Building Official  
Randy Schuster, Chief Building Inspector  
Kevin Robinson, Chief Plumbing Inspector

**Guests:**

Terry McKinney, Guest  
West Texas A&M University Political Science Students (9)

Chairman Norman opened the meeting at 3:10 PM, established a quorum and conducted the consideration of the following items.

**ITEM 1 Approve the minutes of the regular meeting of November 3<sup>rd</sup>, 2011.**

Chairman Norman presented the minutes of November 3<sup>rd</sup>, 2011. Motion was made by Mr. Strickland, seconded by Mr. Chudej, and unanimously carried, to approve the minutes.

**ITEM 2 International Codes – Significant Changes**

Chairman Norman invited guests to introduce themselves, then turned the meeting over to Mr. McDonald to continue review of Significant Changes to the 2009 and 2012 codes.

Mr. McDonald announced that a TDLR Enforcement Officer will be in Amarillo Feb. 7 – 9, 2012 and that he will present a town hall meeting during that time. Information will be provided as meeting dates, times and locations are finalized.

Mr. McDonald stated that both the Apartment Association and Roofing Contractors have requested that the CAAB include discussion of current Roofing Contractor registration requirements in an upcoming meeting. Board members agreed to include this item on the next meeting agenda.

There being no further items before the Board, the meeting adjourned at 4:38 PM.