

**STATE OF TEXAS**

**COUNTIES OF POTTER AND RANDALL**

**CITY OF AMARILLO**

On the 20th day of January, 2015 the Amarillo Bi-City-County Public Health district Board met for a quarterly board meeting in the City of Amarillo, Department of Public Health conference room located at 1000 Martin Rd., Amarillo, Texas, with the following members present:

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD	NO. MEETINGS ATTENDED
Kenneth Crossland, DDS Chair, City of Canyon	Y	198	174
J. Taylor Carlisle, MD Potter County	Y	93	32
Delores Thompson Potter County	Y	22	15
Judy Smith Randall County	N	70	55
Lanita Tidmore Randall County	Y	33	32
Belinda Gonzales Taylor City of Amarillo	Y	35	26
Kevin Hawkins, Vice Chair City of Amarillo	Y	47	44

**Administrative Officers Present:**

Casie Stoughton	Director, Public Health, City of Amarillo
Gwen Campbell	Assistant Director, Public Health, City of Amarillo
Margaret Payton,	Director, WIC, City of Amarillo
David Chamberlain	Nutritionist III, WIC, City of Amarillo
Scott McDonald	Interim Director, Animal Management and Welfare, City of Amarillo
Richard Havens	Director, Animal Management and Welfare, City of Amarillo
Amber Sable	Recording Secretary, Public Health, City of Amarillo

**Guests Present:**

Janet Crossland  
Andrea McDonald

**Item 1: Call to Order and Welcome**

Chairman Dr. Crossland opened the meeting at 7:00pm, established a quorum, and conducted the consideration of the following items in the order presented.

**Item 2: Introduction of Guests/New Members**

Dr. Crossland - Introduction of Members and Guests. Janet Crossland and Andrea McDonald were in attendance.

**Item 3: Minutes**

Dr. Crossland and members of the board approved minutes as written.

**Item 4: Consider the re-appointment of board members**

Lanita Tidmore made a motion to table Item 4 to place as an agenda item for next meeting. Kevin Hawkins seconded the motion and motion carries unanimously across the board.

**Item 5: Administrative Reports given by Department**

**Animal Management and Welfare**

Scott McDonald introduced Richard Havens as the new Director for Animal Welfare and Management Department. Mr. Havens as of this date January 20<sup>th</sup>, 2015 has served as the new director for 9 days. In this time, Mr. Havens will be preparing to fill vacancies within his department. There will be various training for staff which include mental health and vaccination training. The Dangerous Dog Ordinance will go to City Council for further review and acceptance.

**Environmental Health**

No representative was present from Environmental Health. Cora Bethel provided a report for members of the board. This report was accepted by all members. Casie Stoughton, Director of Public Health, advised the board that there will be two interviews on January 22<sup>nd</sup> and 26<sup>th</sup> for a new Environmental Health Director.

## Public Health

Casie Stoughton, Director of Public Health, was present and read the Public Health report. The 1115 Medicaid transformation is underway. Reporting for this program was complete in October and accepted by HHSC. To date: 2,024 vaccines have been given from 09/27/2014-01/07/2015, 24 clinics from 09/27/2014-12/31/2014, and have 8 clinics scheduled for January and February 2015. MEND contracts between COH/HWP have been approved by City Council and Management. Programs are expected to begin in the early spring. PHEP had their site visit with no findings. The STD program had their site visit scheduled for November 10-11, 2014, but has been moved to the end of March.

## WIC

David Chamberlain presented the WIC report. Margaret Payton, Director of WIC, stated that construction is now finished at the WIC building. New filing machines are in place. City Commission approved a new green house at 411 S. Austin. This is the first approved USDA greenhouse for WIC. There will be a total of six master gardeners teaching about container gardens and wall gardens. May 31<sup>st</sup> is the deadline for the completion of the new green house.

## Item 8: Public Forum

There were no comments from interested citizens on matters directly pertaining to policies, programs or services of the Amarillo Bi-City-County Health District.

## Item 9: Discuss Items for Future Agendas

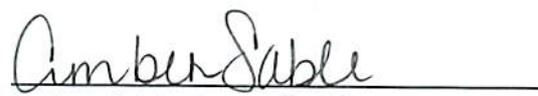
Dr. Crossland asked if there were any new items that needed to be placed on the agenda. **Item 4: Consider the re-appointment of board members** will be placed on agenda for next meeting. No further items for next agenda.

## Item 10: Adjournment

Dr. Crossland set the next meeting for April 14, 2015 at 7:00 PM. The location will be at the Public Health Department, located at 1000 Martin Road. With there being no further business to come before the board, Dr. Crossland adjourned the meeting at 8:10 p.m.



Dr. Kenneth Crossland, Chair



Amber Sable, Recording Secretary