

STATE OF TEXAS

COUNTIES OF POTTER AND RANDALL

CITY OF AMARILLO

On the 8th day of July, 2014 the Amarillo Bi-City-County Public Health district Board met for a quarterly board meeting in the City of Amarillo, Department of Public Health conference room located at 1000 Martin Rd., Amarillo, Texas, with the following members present:

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD	NO. MEETINGS ATTENDED
Kenneth Crossland, DDS Chair, City of Canyon	Y	196	172
J. Taylor Carlisle, MD Potter County	N	91	30
Delores Thompson Potter County	N	20	13
Judy Smith Randall County	Y	69	55
Lanita Tidmore Randall County	Y	31	30
Belinda Gonzales Taylor City of Amarillo	Y	33	24
Kevin Hawkins, Vice Chair City of Amarillo	Y	45	42

Administrative Officers Present:

Casie Stoughton Assistant Director, Public Health, City of Amarillo
David Chamberlain Nutritionist III, WIC, City of Amarillo
Margaret Payton WIC, Director, City of Amarillo
Amber Sable Recording Secretary, Public Health, City of Amarillo

Guests Present:

Scott McDonald Building Safety and Interim Director, Animal Management & Welfare

Item 1: Call to Order and Welcome

Chairman Dr. Crossland opened the meeting at 7:03pm, established a quorum, and conducted the consideration of the following items in the order presented.

Item 2: Introduction of Guests/New Members

Dr. Crossland - Introduction of Members and Guests. Scott McDonald with Building Safety and Interim Director, Animal Management and Welfare was present.

Item 3: Minutes

Dr. Crossland made a motion to approve the April 8, 2014 minutes. There were no objections and the minutes were approved as written.

Item 4: Consider the Reappointment of Health Authority, Dr. Roger Smalligan

Motion was put on the floor to reappoint Dr. Smalligan as the Health Authority for the Amarillo Bi-City-County Health District. A short biography was provided to chair, members of the board and guests. Judi Smith made motion to reappoint Dr. Smalligan and Lanita Tidmore second the motion. Motion carried unanimously and will be sent to City Commission.

Item 5: Consider the Reappointment of Deputy Health Authorities, Dr. Sherri Medford and Dr. Ako Bradford

Motion was put on the floor to reappoint Dr. Sherri Medford and Dr. Ako Bradford as the Deputy Health Authorities for Amarillo Bi-City-County Health District. A short biography was provided for the chair, members of the board and guests. Dr. Sherri Medford and Dr. Ako Bradford have both served as Deputy Health Authorities since 2009. Dr. Smalligan is thankful to have them serving as such. Lanita Tidmore made motion to reappoint Dr. Sherri Medford and Dr. Ako Bradford as the Deputy Health Authorities. Kevin Hawkins seconded the motion. Motion carried unanimously and will be sent to City Commission.

Item 6: Presentation of changes to Animal Control Department

Scott McDonald with Building Safety and Interim Director of Animal Control introduced himself and changes that are being made to Animal Control. In its search for a new Director, City administrators and the leadership of the City's Animal Control Board have partnered with Strategic Government Resources, a professional recruitment firm, to develop a selection process that will include the City's partners, community stakeholders and interested parties. New objectives and opportunities that are being considered are a new name for Animal Control. The new name will be Amarillo Management & Welfare. This will reflect the City's new objectives and goals that are being made to enhance enforcement of existing laws and codes, manage stray animal population and increasing the live release rate at the shelter. This will also include improvements to the facility itself. Some enhancements to date are launch of an online tool for lost and impounded animals, including photos and email contact at www.amarillolostpets.com. Implementing identification banding collar system, kennel fencing

improvements and repairs, bonding area improvements, upgrading outdoor partitions between runs, office renovations, customer service improvements by adding Saturday hours at the shelter from 11:00 a.m. to 5:00 p.m. and Animal Control officers providing service until midnight. There will be a badge system put in place which is 70% complete and a 24/7 security camera. Euthanasia's will be under the care of licensed veterinarians and they will also provide additional hands-on technique training to Animal Control Officers who are State certified in the euthanasia process. Four new additional staff positions have been added which include Animal Care Workers who will provide sanitation, nutrition and various other services assigned. Staff development and training improvements will be provided. Implementation of electronic ticket writers will soon be put in place.

Item 7: Presentation of Communicable Disease Report

Casie Stoughton, Assist Director, Public Health presented the 2013 Communicable disease report. The City of Amarillo Department of Public Health Communicable Disease Program is responsible for the investigation and analysis of disease to protect citizens in Potter and Randall counties. The CD program works with local physicians, hospitals, clinics, schools and laboratories to ensure the reporting and investigation of select diseases. This helps prevent the spread of disease and ensure proper treatment for those who are sick and those who are at risk. In 2013, the Department of Public Health has had an increase in the number of Pertussis and Hepatitis C cases reported to our facility. 4 Botulism cases were reported in 2013. The percentage of sexually transmitted disease reported to the Health Department remained the same compared to 2012. The City of Amarillo Department of Public Health offers STD, Tuberculosis, Immunization and Preparedness programs in it facilities.

Item 8: Administrative Reports given by Departments

Animal Control

Scott McDonald provided his report in Item 6.

Environmental Health

No representative was present from Environmental Health. Deree Duke provided a report for members of the board. This report was accepted by all members.

Public Health

Casie Stoughton, Assistant Director of Public Health, presented the staff changes that are currently underway. The Mobile Clinic 1115 is scheduled for completion on August 27, 2014 and Department of Public Health will implement the Mobile Immunization program beginning in September. ARAD continues to meet goals and serve the target population. The DSRIP Summit meeting will be held on September 9th and 10th in Austin, Texas. In discussion, the MEND HCF grants committee approved funding at \$275K at a period of over 3 years. The final approval is expected to be on July 15, 2014 after the full HCF meeting. All DSHS grants have been accepted. Also included was a \$17K increase in the TB State grant to fund a part-time TB case registrar. Current facility site visits include Refugee Health on May 5th and 6th with no

findings. HIV Prevention Site Visit is scheduled for July 9th and 10th and Immunization Site Visit scheduled for July 14th and 15th. The Department of Public Health was able to purchase a freezer with a PHEP Budget Amendment. Staff will travel to Austin, Texas on July 29th and 30th for the Texas Revenue Generation Learning collaborative Meeting to explore solutions for local health departments and revenue generation by billing public and private insurance.

WIC

David Chamberlain presented the WIC report. Margaret Payton stated numbers are down nationally initially due to stimulus package but after further investigation with the Food Stamp program and declining birthrates, WIC is seeing about a 10 to 15 percent drop in participation. WIC offers a nutrition program the 1st Thursday of the month and recipe books are handed out.

Item 8: Public Forum

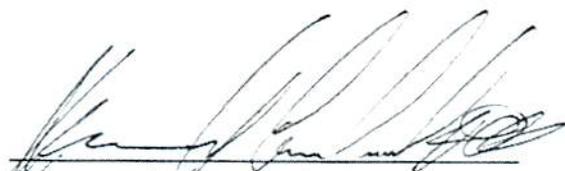
There were no comments from interested citizens on matters directly pertaining to policies, programs or services of the Amarillo Bi-City-County Health District.

Item 9: Discuss Items for Future Agendas

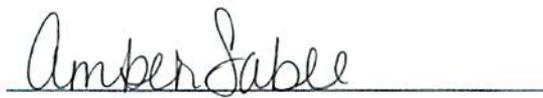
Dr. Crossland asked if there were any new items that needed to be placed on the agenda. Casie Stoughton, Assistant Director, Public Health, announced the retirement of Deree Duke, Director of Environmental Health. Also, members will vote on receiving future agendas being emailed instead of hand delivering.

Item 10: Adjournment

Dr. Crossland set the next meeting for October 21, 2014, at 7:00 PM. The location will be at the Public Health Department, located at 1000 Martin Road. With there being no further business to come before the board, Dr. Crossland adjourned the meeting at 9:05 p.m.



Dr. Kenneth Crossland, Chair



Amber Sable, Recording Secretary