

STATE OF TEXAS

COUNTIES OF POTTER AND RANDALL

CITY OF AMARILLO

On the 14th day of January, 2014 the Amarillo Bi-City-County Public Health district Board met for a quarterly board meeting in the City of Amarillo, Department of Public Health conference room located at 1000 Martin Rd., Amarillo, Texas, with the following members present:

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD	NO. MEETINGS ATTENDED
Kenneth Crossland, DDS Chair, City of Canyon	Y	194	170
J. Taylor Carlisle, MD Potter County	Y	90	29
Delores Thompson Potter County	Y	19	12
Judy Smith Randall County	Y	68	54
Lanita Tidmore Randall County	Y	29	28
Belinda Gonzales Taylor City of Amarillo	Y	32	23
Kevin Hawkins, Vice Chair City of Amarillo	Y	44	41

Administrative Officers Present:

Dr. Matt Richardson	Director, Public Health, City of Amarillo
David Chamberlain	Nutritionist III, WIC, City of Amarillo
Deree Duke	Director, Environmental Health, City of Amarillo
Shannon Barlow	Asst. Director, Animal Control, City of Amarillo
Lisa Lee	Recording Secretary, Public Health, City of Amarillo

Guests Present:

Mrs. Janet Crossland
Amy Lofton

Item 1: Call to Order and Welcome

Chairman Dr. Crossland opened the meeting at 7:00pm, established a quorum, and conducted the consideration of the following items in the order presented.

Item 2: Introduction of Guests/New Members

Dr. Crossland - Introduction of Members and Guests. Janet Crossland was in attendance for the meeting. Matt Richardson introduced Amy Lofton, Health Planner for the Health Department.

Item 3: Minutes

Dr. Crossland made a motion to approve the October 22, 2013 minutes. There were no objections and the minutes were approved as written.

Item 4: Discussion and Presentation of Botulism Outbreak Summary

Dr. Matt Richardson showed a presentation of the Botulism Outbreak. The presentation included a detailed time line. He stated that it was the cooperation, collaboration and the collective effort of the Public Health Department staff along with Deree Duke and the Environmental Health Department staff that made this effort successful.

Item 5: Administrative Reports given by Department

Animal Control

Shannon Barlow stated that there are no great stories to report. Shannon Barlow stated that there were only 6 positive cases of rabies for the year.

Environmental Health

Deree Duke states she has nothing else out of the ordinary to report. She states that they swapped out districts in October. There will be a new Sanitarian for this area. One of the Sanitarians has expertise in the area of Milk and Dairy.

Public Health

Matt Richardson states that the Community Health Assessment and the Community Health Improvement Plan has been rolled out. There was a press conference on the findings. The Public Health Department has hired Amy Lofton as an hourly Health Planner. We have begun the process for accreditation for this fiscal year.

Our Refugee numbers continue to decline a little bit on average. The Department is anticipating these numbers to increase in the Spring. We continue to have a higher per capita allocation than any other Texas community.

Matt informed the Board that there was a deposit put down on the Mobile Clinic and is being built in Ohio. The Public Health Department is about to have a mobile immunization clinic as well as a mobile testing unit for the HIV/STD program.

Matt presented the board with some statistics on the flu. The report the Health Department receives is one week behind.

We still have a scarcity of Tuberculin. This is the serum that is used for the TB skin test. We have switched to a blood test that is much more accurate. We have hired two TB Nurses, which is good. The TB program has taken on, in the last three weeks, four active TB cases. The Public Health Preparedness is working on expanding the electronic lab reporting. There have been some changes in HIPAA and our Preparedness Coordinator is working on the legal aspect of these changes and what we will do to be HIPAA compliant. We will be rewriting the Annex H in the Emergency Operations Plan.

WIC

David Chamberlain presented the WIC report. He stated that their numbers dropped slightly. They have not seen the increase in numbers because of SNAP benefits being drastically reduced.

Item 6: Public Forum

There were no comments from interested citizens on matters directly pertaining to policies, programs or services of the Amarillo Bi-City-County Health District.

Item 7: Discuss Items for Future Agendas

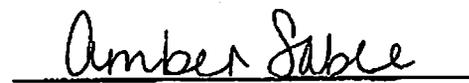
Dr. Crossland asked if there were any new items that needed to be placed on the agenda.

Item 8: Adjournment

Dr. Crossland set the next meeting for April 8, 2014, at 7:00 PM. The location will be at the Public Health Department, located at 1000 Martin Road. With there being no further business to come before the board, Dr. Crossland adjourned the meeting at 8:03 p.m.



Dr. Kenneth Crossland, Chair



Amber Sable, Recording Secretary