

**STATE OF TEXAS**

**COUNTIES OF POTTER AND RANDALL**

**CITY OF AMARILLO**

On the 16th day of July, 2013 the Amarillo Bi-City-County Public Health district Board met for a quarterly board meeting in the City of Amarillo, Department of Public Health conference room located at 1000 Martin Rd., Amarillo, Texas, with the following members present:

| <b>VOTING MEMBERS</b>                           | <b>PRESENT</b> | <b>NO. MEETINGS HELD</b> | <b>NO. MEETINGS ATTENDED</b> |
|---|----------------|--------------------------|------------------------------|
| Kenneth Crossland, DDS<br>Chair, City of Canyon | Y              | 192                      | 168                          |
| J. Taylor Carlisle, MD<br>Potter County         | N              | 88                       | 28                           |
| Delores Thompson<br>Potter County               | N              | 17                       | 11                           |
| Judy Smith<br>Randall County                    | Y              | 66                       | 52                           |
| Lanita Tidmore<br>Randall County                | Y              | 27                       | 26                           |
| Belinda Gonzales Taylor<br>City of Amarillo     | Y              | 30                       | 21                           |
| Kevin Hawkins, Vice Chair<br>City of Amarillo   | Y              | 42                       | 39                           |

**Administrative Officers Present:**

|                     |   |
|---------------------|---|
| Dr. Matt Richardson | Director, Public Health, City of Amarillo         |
| Dr. Roger Smalligan | Health Authority, Public Health, City of Amarillo |
| David Chamberlain   | Nutritionist III, WIC, City of Amarillo           |
| Deree Duke          | Director, Environmental Health, City of Amarillo  |
| Shannon Barlow      | Asst. Director, Animal Control, City of Amarillo  |

**Others Present:**

|          |  |
|----------|--|
| Lisa Lee | Recording Secretary, Public Health, City of Amarillo |
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**Guests Present:**

Kalissa Buchanan, WT Student working on Master's Degree

**Item 1:**

**Call to Order and Welcome**

Chairman Dr. Crossland opened the meeting at 7:02pm, established a quorum, and conducted the consideration of the following items in the order presented.

**Item 2:**

**Introduction of Guest/New Members**

Dr. Crossland - Introduction of Members and Guests.

**Item 3:**

**Approval of the April 9, 2013 minutes**

Dr. Crossland made a motion to approve the April 9, 2013 minutes. There were no objections and the minutes were approved as written.

**Item 4:**

**Administrative Reports given by Department**

**Animal Control**

Shannon Barlow stated that there are no great stories to report. They have been very busy dealing with the typical high profile cases. Ms. Barlow reported that there will not be any new staff hired during the upcoming budget year. The moral is down, but the staff has stepped up and has done a great job during the busy summertime season.

There is a \$98,000.00 project for some improvements to the facility.

Ms. Barlow states there have not been any rabies cases reported this summer.

Animal Control is about to engage in a media campaign with the Humane Society. This will help get the word out about adoptions and encourage people to actually come out to the facility. The Humane Society has contributed \$10,000 towards this campaign.

**Environmental Health**

Duree Duke reported that there was nothing remarkable to report. However, there is one open position to be filled.

## **Public Health**

**Matt Richardson reported the most recent information regarding the two Medicaid transformation projects. One is for restoration of the Adult Immunizations and the second is for the Amarillo Recover for Alcohol and Drugs (ARAD). These two items fall within a menu from the State of Medicaid Transformation of payments. Those payments can be made to Hospital Districts and we would do that on behalf of the Amarillo Hospital District. This is still ongoing and will have more to talk about, when it is awarded. We are still waiting for that award.**

**The community health assessment was just finished and there has been a draft submitted to North West. Through some of this Medicaid Transformation work, we actually got North West to pay for the community health assessment. This assessment is done every three years. The next assessment will be done in 2016. Once the final product has been approved, the Community Health Improvement Plan (CHIP). We will be getting organizations together in the Fall to discuss a community health improvement plan.**

**Matt informed the Board of Health members that Hector Mendoza had been promoted to Department Head of Benefits with the City of Amarillo. We have interviews scheduled for next week to find his replacement.**

**We continue to work with Representative Thornberry's office. We have had some concerns from the school districts and the health care organizations in town about the number of refugees that are coming to our community. Per capita, per 100 population, we have the most refugees per 100,000 citizens of any community in Texas.**

**We will have our back to school immunization clinic in a few weeks. It is going to be Kid's Fest and the following week it will be registration for school. We just hired a new immunization nurse, Jana Sanders.**

**Matt states that he had a 5 year goal of getting formula funding for TB. He completed his 5 year goal in 7 years and 11 months. Finally, we have federal and state dollars that are formula funded.**

**Public Health Preparedness continues to work with hospitals and we are expanding our Electronic Medical Records (EMR) with electronic lab reporting. The consolidation of hospital preparedness activities with local public health activities is being considered.**

## **WIC**

**David Chamberlain stated that the numbers are trending upwards. If SNAP gets cut, WIC's numbers will increase, but the funding will remain at the same level. Mr. Chamberlain said they**

were trying to add additional staff, if they receive qualified applicants. This is in anticipation of the increase in numbers.

**Item 5:**  
**Public Forum**

There were no comments from interested citizens on matters directly pertaining to policies, programs or services of the Amarillo Bi-City-County Health District. The Board moves to recognize Hector Mendoza's dedication and commitment to the Department of Health at the next Board of Health meeting.

Judi Smith moves to have a plaque made for Hector Mendoza for his service with the Health Department and the Board will present it to him during the next Quarterly meeting which will be held during a luncheon meeting.  
Belinda Taylor seconded the motion.

**Item 6:**  
**Discuss Items for Future Agendas**

Dr. Crossland asked if there were any new items that needed to be places on the agenda.

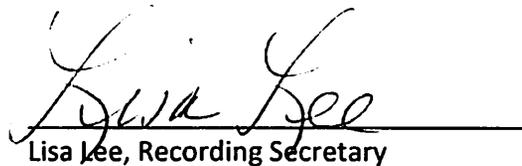
**Item 7:**  
**Adjournment**

Dr. Crossland set the next meeting for October 8, 2013 from 12:00 p.m. to 1:30 pm at Macaroni Joe's. Kevin Hawkins will host the lunch meeting.

With there being no further business to come before the board, Dr. Crossland adjourned the meeting at 7:41 p.m.



Dr. Kenneth Crossland, Chair



Lisa Lee, Recording Secretary