

**MINUTES**

On May 11, 2015, the Animal Management & Welfare Advisory Board met at 5:30 p.m. in the Council meeting room to discuss the agenda, in the City Council Chamber located on the third floor of City Hall at 509 E. 7<sup>th</sup> Avenue, with the following members present:

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED
Sunny Hodge-Campbell	Yes	10	10
Andrea Slater Gulley	Yes	10	10
Brooke Reeves	Yes	10	9
Dr. C.P. Paullus,	No	10	5
Dr. Jim Cook, DVM	Yes	10	8

Also in attendance were:

Bob Cowell	Assistant City Manager, City of Amarillo
Brian McWilliams	City Attorney, City of Amarillo
Scott McDonald	Interim Director, Animal Management & Welfare, City of Amarillo
Richard Havens	Director, Animal Management & Welfare, City of Amarillo
Jeff Konishi	Director, IT Communications
Raymond Chavez	Shelter Manager, Animal Management & Welfare, City of Amarillo
Jim Liggitt	Compliance Manager, Animal Management & Welfare, City of Amarillo
Kevin Moon	Field Services Manager, Animal Management & Welfare, City of Ama
Jeffna Cox	Admin Tech, Animal Management & Welfare, City of Amarillo
Elisa Yara	Office Manager, Animal Management & Welfare, City of Amarillo
Jena McFall	Executive Director, Amarillo- Panhandle Humane Society

**ITEM 1:** Call to Order. Andrea Slater Gulley established a quorum and called the regularly scheduled meeting of the Amarillo Animal Management & Welfare Advisory Board to order at 5:35 P.M.

**ITEM 2:** Approval of Minutes from Regular Meeting held March 23, 2015. Motion was made by Brooke Reeves to approve and seconded by Sunny Hodge-Campbell and unanimously carried to approve such minutes as written.

**ITEM 3:** Presentation of Amarillo-Panhandle Humane Society. Executive Director, Jena McFall presented results for April- 33 kittens, 8 cats, 73 puppies, 64 dogs, 18 chickens, 2 hamsters, 16 adoption options and 266 left to rescues (164 dogs & 102 cats). This was a total of 477 animals leaving through the front door. Ms. McFall also presented an update on the No Balls for Baxter Program. The program sterilized 486 animals, 31 spay/aborts; 116 cats and 370 dogs. 84 % of cats were not vaccinated and another 84% of dogs were not vaccinated. There are currently no funds left in the No Balls for Baxter program. June 11 is National No Kill Day and the APHS will offer reduced adoptions along with ½ price adoptions for both, cats and dogs on the actual Thursday, June 11<sup>th</sup> day. June 20<sup>th</sup> will start a partnership with PetCo for cat adoptions. The cats will live there and APHS staff/volunteer will go and evaluate the cats for wellness. Cats are going straight from fosters to PetCo. Dogs will be included at a later time. Andrea Slater Gulley asked about total percentage of local vs. out of town rescue organizations. Jena stated that 25% were local rescues with 75% going through CARTS. Prior weeks, Tuesday, there were "zero" animals euthanized at the Shelter.

**ITEM 4:** Presentation of Amarillo Animal Management & Welfare. Director, Richard Havens presented Shelter statistics for March and April.

<b>March 1057 (42.5% EU Rate)</b>	<b>April 992 (39.8% EU Rate)</b>
456 Stray dogs	369 stray dogs
307 stray cats	318 stray cats
230 donated	248 donated
64 bite cases	57 bite cases
138 reclaimed	120 reclaimed
426 left through HS	477 left through HS
449 animals euthanized	379 animals euthanized

Mr. Havens announced the monthly statistics on calls and department activities, 2651 calls for service in March and 2148 calls for service in April. Community participation included "Meet your Best Friend at the Zoo" and SPCA Mutt Fest participation in May.

Mr. Havens updated the Board with ongoing operations and improvements at the shelter:

- Resurfacing Kennel Walls
- Efface the walls
- Accelerated Hydrogen Peroxide process continuing in all kennels
- Positive air pressure fans completed

Directional signage has been erected around the compound  
Implementing of Animal Behavior profiles for surrendered animals  
Upcoming vaccination/microchip drive –June 13<sup>th</sup> 9:00 a.m. – 4:00 p.m.

Richard Havens shared the implementation of adding Public Health to the Rabies drive. They will offer \$5.00 human vaccines. Richard Havens updated the board on Officer Certification. Officers completed Basic Animal Control training in Pearland, Texas and awaiting their certificates to go out in the field. The department will be in compliance. Compliance Manager for the Shelter will monitor all staff for required recurrency training. Additional Basic Animal Control Certification for new officers will take place on July 22-23, 2015 for new officers. A Rabies Review for Local Rabies seminar will happen in July. February 2016 will host a Level 1 Cruelty Investigations training that will be open to all APD and Animal Management Officers. Richard Havens reported on the continued efforts to coordinate with APD and Prosecutor's office on cases with intent. ASPCA has been contacted for additional training on animal specific topics.

As of current numbers in 2015, 11 cases have been assigned to Detectives, 1 active case, 5 inactive cases, and 1 case closed.

Richard Havens reported on the continued efforts to help the cats in the Shelter. The cat rooms have been "muted" from an acoustics perspective. Visual barriers have been added to the cat kennels to help the cats feel more secure. The Shelter is currently tracking cats with collars. In April 2 ½ % of cats had collars (8 cats out of 318 stray cats). The shelter is no longer seeing individuals that are trapping cats and bringing to the Shelter. Richard Havens stressed the importance of keeping their animals current on rabies. The 10<sup>th</sup> positive rabies case for the region has been reported. Also, treat your animals for fleas and ticks as it is that time of year. Richard Havens introduced his management staff that was in attendance which were Kevin Moon, Field Services Manager; Jim Liggitt, Compliance Manager; Raymond Chavez, Shelter Manager. Andrea Slater Gulley complimented Richard Havens on the condition of the Shelter and recognized the clean facility and all the hard work that is going on at the Shelter. Judy Glidewell, 2834 Lloyd Ave, 79110, spoke on the positive growth of rescues and shelter. She complimented the relationships between the Shelter and rescue organizations since Richard Havens had become the Director of AM&W.

**ITEM 5:** Update on Shelter Software, Jeff Konishi, Director of IT for City of Amarillo. The software, MultiOps will be implemented. Paperwork is being processed and very soon hardware will be ordered. Humane Society will have limited access on the software. Best guest for full implementation will be November 2015. Installation will happen and then customized to suit the needs of the Shelter. Melody Malouf, P.O.Box 50236, commented on website options to be able to enter a compliment for a specific department within the city. She commented on the lack of reliability of the Animal Management & Welfare website to be able to locate people's pet. Richard Havens commented that the new software would offer real time information concerning an impounded animal.

**ITEM 6:** Consider Recalling Recommendation of Pet Registration Ordinance. Richard Havens stated that by recalling the Pet Registration Ordinance until additional public comments/considerations were heard before proceeding with the passing of the ordinance. The public concern merited further review. Sunny Hodge-Campbell motioned for Ordinance to be recalled until further discussion. Motion carried 4:0.

**Item 7:** Public Input Regarding Possible Pet Registration recommendations. Sunny Hodge-Campbell stated that she would like to see talks with local vets in the community to get their input on Pet Registration ordinance. Andrea Slater Gulley stated she would like to hold several public meetings throughout the summer to get the public's input. Richard Havens assured the Advisory Board that he would coordinate meetings regarding the public's input concerning the Pet Registration ordinance. Melody Malouf, P.O. Box 50236, 79159, expressed the knee jerk reaction concerning the Pet Registration when it first was addressed. She would like to see if it's possible to consider a non fee voluntary registration. She suggested a Progressive ordinance to start with and slowly get the public on board with fee based Pet Registration.

Judy Glidewell, 2834 Lloyd Ave, 79110 recommended Pet Data in Dallas to give us a presentation on Pet Registration process and its implementation into a city. Judy also suggested an incentive program for vets to "want" to participate in a possible Pet Registration Ordinance.

Tom Warren, 1000 S. Hughes, 79109, recommended a voluntary pet registration vs. mandatory. He asked if AM&W would consider using social media to reunite animals with their owners. Mr. Warren was deferred to speak with Richard Havens, Director of AM&W.

Elisha Demerson, 6562 Fulton, 79109, suggested different meeting venues for hearing the public's input concerning the Pet Registration Ordinance other than meeting in City Hall Chambers.

**Item 8:** Discussion of Potential Items for Next Meeting Agenda. Items to be discussed are IT updates on the software for the Shelter, Pet Registration Ordinance, additional training for APD and Animal Management Officers on how to deal with cruelty cases. Also, continued updates on filling the position of Animal Management Specialist and Assistant Director of AM&W.

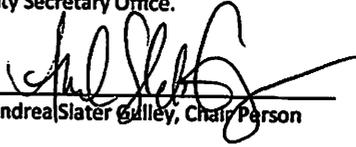
**Item 9:** Public Forum

Melody Malouf, P.O.Box 50236, 79159, suggested stricter guidelines for citizens that surrender their dogs, start addressing animal cruelty cases and address citizens that trap cats.

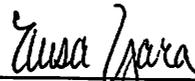
Judy Gildewell, 2834 L Ave, 79110, addressed the need to evaluate the cat leash law. She also commented on the need of obtaining accurate animal counts from Potter County, Randall County, and the city of Canyon, so that the city of Amarillo can report accurate animal intake numbers.

**ITEM 10:** Adjournment. There being no further business, Andrea Slater Gulley adjourned the meeting at 6:26 P.M.

This meeting was recorded and all comments are on file with the City Secretary Office.

  
Andrea Slater Gulley, Chair Person

ATTEST:

  
Elisa Yara, Office Manager,  
Animal Management & Welfare Dept.