

STATE OF TEXAS
COUNTIES OF POTTER & RANDALL
CITY OF AMARILLO

MINUTES

On this 13th day of April 2015, the Airport Advisory Board of the City of Amarillo, Texas BOARD met at 10:30 a.m. at The Kritser Conference Room at the Rick Husband Amarillo International Airport 10801 Airport Blvd, Amarillo TX 79111 for a Regular Meeting.

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED
Jim Mitchell	YES	21	20
Robert Dempsey	YES	17	12
John Whitaker	YES	17	16
Bob Murray	NO	12	10
Duane Rosa	YES	9	9
Dr. Jack Waller	YES	9	6
John Denton	YES	6	5
Bill Harris	YES	6	5
Ralph Pedigo	YES	3	3

Also in attendance were:

Sara Freese, AAE
Kiley Navarrete

DIRECTOR OF AVIATION, CITY OF AMARILLO
RECORDING SECRETARY, CITY OF AMARILLO

ITEM 1: Call to Order. Jim Mitchell established a quorum and called the regularly scheduled meeting of the Airport Advisory Board to order at 10:30 a.m.

ITEM 2: Approval of Minutes from Regular Meetings held on January 12, 2015. Motion was made by Robert Dempsey, seconded by John Whitaker and unanimously carried to approve such minutes as written.

ITEM 3: Consider a recommendation for Art in Public Places of Cal Farley's Boys Ranch Student Art. Motion was made by Robert Dempsey, seconded by Bill Harris and unanimously carried to approve.

ITEM 4:

1. Discussion of Airport Activities and Projects:

- a. New Parking Lot Management Firm. Mrs. Freese announced that after a Request for Proposal (RFP) process, Republic Parking was selected to be the new parking management firm starting April 1, 2015. The contract will be a management agreement, which is new for the airport. Republic Parking is excited for the opportunity, and will be travelling to Amarillo for a week prior to April 1, 2015 for hiring and training purposes. During summer 2015, the airport will work with Republic Parking to update the parking technology including new fee computers and software, ticket dispenser and gate arms, and updated ways to pay for your parking.
- b. Multi-year Capital Planning. Mrs. Freese states that FAA's Entitlement funds for Federal Fiscal Year 2015 are programmed to include a purchase of a new Aircraft Rescue and Firefighting (ARFF) Truck, two airport runway snow broom vehicles, design and inspection of pavement for the airport's pavement maintenance program and pavement condition index, electrical improvements, phase II: runway 04/22 edge lighting rehabilitation, taxiway charlie rehabilitation (design and Bid). There will be a total of about 8 Million Dollars available and we will be responsible

for 10% of those costs. Airport staff has also worked with FAA to program and plan the next five years of construction with entitlement dollars.

- c. On-Site Investigation of Airfield Areas – Mrs. Freese explained that the airport will see rolling closures of all pavement surfaces during the week of April 27, 2015. This time is intended to start investigate the airport pavement for the pavement management program. This entails walking the surfaces and inspection of certain areas.
- d. Projects in Design for Airfield Construction – Mrs. Freese stated the airport is working with RS&H, Inc, for design of taxiway C rehabilitation and runway 04/22 edge lighting rehabilitation. The intent is to finish design work and gain FAA approval for bidding during late fall/winter 2015.
- e. AMA Full Scale Exercise – Mrs. Freese announced that per FAA requirements the Airport is required to do a full scale exercise every three years. This year, the airport will partner with mutual aid agencies to test each response on Wednesday, May 20, 2015.

ITEM 5:

1. Presentation and Discussion Items:

- a. AMA Enplanement Report. Mrs. Freese explained that the airport has changed format on the enplanement report to include both month over month and year to date comparisons.
- b. AMA Air Service Study. The airport solicited proposals last fall to identify air service needs and future possibilities for the airport. Trillion Aviation, from Austin, Texas, was awarded the contract. Trillion reviewed past and current air service metrics and provided airport staff a background of the current air service and airline industry. Late December, Trillion was on-site and met with a group of community leaders to educate the community on air service trends, metrics and future possibilities for expansion of air service at the airport.
- c. City Resolution on City's Boards and Commissions. Mrs. Freese stated that the City Council has approved a resolution on March 17, 2015 to update the structure for boards and commissions for all city departments. The Airport Advisory Board membership will be reduced from nine to five board members. Terms will continue to be three years and capped at a two term limit. As current members reach their limit, their appointment will not be renewed.
- d. Airport Operating Comments. Mrs. Freese expressed congratulations to the Amarillo Airport Police Department and all mutual aid responders during the security incident on March 24, 2015.

ITEM 6: Public Comments. No public comments at this time.

ITEM 7: Adjournment. There, being no further business, Jim Mitchell moved to adjourn the meeting. The meeting adjourned at 11:07 a.m. This meeting was recorded and all comments are on file with the Department of Aviation.

Jim Mitchell, Chairman

ATTEST:

Kiley Navarrete, Board Secretary