

STATE OF TEXAS  
COUNTIES OF POTTER & RANDALL  
CITY OF AMARILLO

**MINUTES**

On this 12<sup>th</sup> day of January 2015, the Airport Advisory Board of the City of Amarillo, Texas BOARD met at 10:31 a.m. at The Kritser Conference Room at the Rick Husband Amarillo International Airport 10801 Airport Blvd, Amarillo TX 79111 for a Regular Meeting.

<b>VOTING MEMBERS</b>	<b>PRESENT</b>	<b>NO. MEETINGS HELD SINCE APPOINTMENT</b>	<b>NO. OF MEETINGS ATTENDED</b>
Jim Mitchell	YES	20	19
Robert Dempsey	NO	16	11
John Whitaker	YES	16	15
Bob Murray	YES	11	10
Duane Rosa	YES	8	8
Dr. Jack Waller	YES	8	5
John Denton	NO	5	4
Bill Harris	YES	5	4
Ralph Pedigo	YES	2	2

Also in attendance were:

Sara Freese, AAE  
Kiley Navarrete

DIRECTOR OF AVIATION, CITY OF AMARILLO  
RECORDING SECRETARY, CITY OF AMARILLO

**ITEM 1:** Call to Order. Jim Mitchell established a quorum and called the regularly scheduled meeting of the Airport Advisory Board to order at 10:30 a.m.

**ITEM 2:** Approval of Minutes from Regular Meetings held on November 10, 2014. Motion was made by Dr. Jack Waller, seconded by Bill Harris and unanimously carried to approve such minutes as written.

**ITEM 3:** Discuss and Consider Recommendation: Set meeting schedule for 2015.

April 13, 2015  
July 13, 2015  
October 12, 2015  
January 11, 2016

**ITEM 4:**

1. Presentation and Discussion Items:

- a. Presentation and Discussion on the Consolidated Rent Car Facility. Mrs. Freese announced that the Consolidated Rent Car Facility is open and operational since December 2, 2014. This project came in under budget and ahead of schedule.
- b. Presentation and Discussion on the Escalator Replacement Project. Mrs. Freese stated that three out of the four escalators have met substantial completion. A subject matter expert was hired by our on-call engineering firm to verify the fourth escalator is operating within specifications. The airport is working with the contractor on the East end escalator on liquidated damages and to close out the project.

2. Enplanement Report was presented.

ITEM 5: Public Comments. No public comments at this time.

ITEM 6: Adjournment. There, being no further business, Jim Mitchell moved to adjourn the meeting. The meeting adjourned at 10:44 a.m. This meeting was recorded and all comments are on file with the Department of Aviation.

---

Jim Mitchell, Chairman

ATTEST:

---

Kiley Navarrete, Board Secretary