

MINUTES

On this 10th day of November 2014, the Airport Advisory Board of the City of Amarillo, Texas BOARD met at 10:30 a.m. at The Kritser Conference Room at the Rick Husband Amarillo International Airport 10801 Airport Blvd, Amarillo TX 79111 for a Regular Meeting.

| VOTING MEMBERS | PRESENT | NO. MEETINGS HELD SINCE APPOINTMENT | NO. OF MEETINGS ATTENDED |
|-----------------------|----------------|--|---------------------------------|
| Jim Mitchell | YES | 20 | 19 |
| Robert Dempsey | YES | 16 | 12 |
| John Whitaker | YES | 16 | 15 |
| Bob Murray | NO | 11 | 9 |
| Duane Rosa | YES | 8 | 8 |
| Dr. Jack Waller | YES | 8 | 5 |
| John Denton | YES | 5 | 5 |
| Bill Harris | YES | 5 | 4 |
| Ralph Pedigo | YES | 1 | 1 |

Also in attendance were:

Sara Freese, AAE
Kiley Navarrete

DIRECTOR OF AVIATION, CITY OF AMARILLO
RECORDING SECRETARY, CITY OF AMARILLO

ITEM 1: Call to Order. Jim Mitchell established a quorum and called the regularly scheduled meeting of the Airport Advisory Board to order at 10:30 a.m.

ITEM 2: Approval of Minutes from Regular Meetings held on August 18, 2014. Motion was made by Duane Rosa, seconded by John Whitaker and unanimously carried to approve such minutes as written.

ITEM 3: Presentation: Dale Williams Service Plaque Presentation.

ITEM 4: Presentation: Introduction of New Advisory Board Member Ralph Pedigo.

ITEM 5: Consider and Recommendation: Displaying New Artwork in the Terminal Building per Art in Public Places Policy. Artwork was presented to the Airport Advisory Board and a motion was made by Bill Harris, seconded by Dr. Jack Waller and unanimously carried to approve artwork display for the Terminal Building per the Airport Public Art Policy.

ITEM 6: Discuss and Consider Recommendation: New A/E Services Consultant. Mrs. Freese explained the FAA process regarding Architectural and Engineering (A/E) Services request for proposals. The process started in August 2014. The Airport received 5 proposals in September 2014. After on site interviews, RS&H, Inc. was chosen by the selection team.

ITEM 7:

1. Presentation and Discussion Items:

- a. Presentation and Discussion of the East Side Drainage. Mrs. Freese announced that this project is complete and came in below budget.
- b. Presentation and Discussion on the Consolidated Rent Car Facility. Mrs. Freese advised the board of this project and stated that this project is 5 months ahead of schedule. Mrs. Freese

stated that the walk through on this project will be on November 20th and finished before the Thanksgiving Holiday.

- c. Presentation and Discussion on the Escalator Replacement Project. Mrs. Freese explained that the Escalator Project is in substantial completion. We are working with legal and the contractor on final closure of the project, including liquidated damages. This project is beyond contract schedule length by 140 days.
- d. Presentation and Discussion on the Airfield Electrical Project. Mrs. Freese stated that we are at substantial completion on this project. The final close out documentation is in process and this project will be closed out by the end of November.

ITEM 8: Presentation and Discussion of Director of Aviation's Report

- a. AMA Enplanement Report
- b. Airport Operating Comments

ITEM 9: Adjournment. There, being no further business, Jim Mitchell moved to adjourn the meeting. The meeting adjourned at 10:59 a.m. This meeting was recorded and all comments are on file with the Department of Aviation.

Jim Mitchell, Chairman

ATTEST:

Kiley Navarrete, Board Secretary