

THE STATE OF TEXAS *

COUNTIES OF POTTER
AND RANDALL *

CITY OF AMARILLO
AIRPORT *

On this 14th day of April 2014, the Airport Advisory Board of the City of Amarillo, Texas convened in regular session in the Kritser Conference Room at the Rick Husband Amarillo International Airport.

MEMBER	TERM EXPIRES	PRESENT TODAY	NO. MEETINGS HELD SINCE APPOINTMENT	NO. MEETINGS ATTENDED SINCE APPOINTMENT	EXCUSED
Robert Dempsey	10/01/15	Yes	14	11	3
John Whitaker	10/01/15	Yes	14	13	1
Bob Murray	10/01/14	No	9	8	1
Dale Williams	10/01/14	Yes	22	11	11
Jim Mitchell	10/01/15	Yes	18	17	1
Duane Rosa	10/01/15	Yes	6	6	0
Dr. Jack Waller	10/01/15	Yes	6	4	2
John Denton	10/01/15	Yes	3	3	0
Bill Harris	10/01/15	Yes	3	2	1

Absent:

Bob Murray

Also present were the following ex-officio members:

Sara Freese, AAE Director of Aviation

and the following guests:

Greg Daniel
Dr. Tom Nichols
Chuck Speed

- 1) Call the Meeting to Order: Jim Mitchell called the meeting to order.
- 2) Regular January 27, 2014 Meeting: Motion to approve the minutes of the regular meeting of January 27, 2014, was made by Duane Rosa and seconded by Dr. Jack Waller; motion carried unanimously.
- 3) Action Items:
 - 1) Consider authorizing display of artwork in terminal building and take appropriate action:

Motion to approve the display of artwork in the terminal building and take appropriate action was made by Dr. Jack Waller and seconded by Bill Harris, motion carried unanimously.

- 4) Discussion Items:

1) Status Report on upcoming Activities and Projects:

- a.) East Side Drainage: Mrs. Freese announced that this project is wrapping up the final stages of construction. She stated that 8 – 55,000 gallon storage tanks were moved out and the soil was being tested at this time for any type of fuel. Mrs. Freese advised that currently we are waiting for the results from that testing. This project was funded by FAA funds and should be wrapped up in a month and half.
- b.) Escalator Replacement: Mrs. Freese announced that 2 of the 4 escalators have been completed. We expect to start the next set of replacement within the next two weeks. She stated we have a couple of punch list items to finish on the west side of the terminal at this time and both escalators are operational at this time.
- c.) Airfield Electrical: Mrs. Freese stated the project is wrapping up and at substantial completion. This project will be wrapped up by June. This project will not affect air traffic or airport business during completion.
- d.) Consolidated Rent Car Facility: Mrs. Freese advised that the Consolidated Rental Car Facility Project is on schedule and on budget. We have a storage building and the car wash going up at this time. The airport anticipates the construction will continue to stay ahead of schedule if the weather still works for our construction crew.
- e.) Air Service Market Analysis: Mrs. Freese stated she is working with the purchasing department at this time to put out a RFQ for an Air Service Market Analysis. This analysis will help to find any leakage within our service. She advised the board that this analysis will also better identify what services passengers use here and hopefully look at other airlines to better our service and passengers here in AMA.

2) Enplanement Report: Mrs. Freese presented the Airport Advisory Board with the Airport Enplanements/Operations Report. This report includes data through March 31, 2014.

5) Discussion of Citizen Comments: There were no comments at this time.

6) Adjournment: Meeting was adjourned by Jim Mitchell.