

THE STATE OF TEXAS \*

COUNTIES OF POTTER  
AND RANDALL \*

CITY OF AMARILLO  
AIRPORT \*

On this 18<sup>th</sup> day of April 2011, the Airport Advisory Board of the City of Amarillo, Texas convened in regular session in the Training Room at Fire Station 10.

MEMBER	TERM EXPIRES	PRESENT TODAY	NO. MEETINGS HELD SINCE APPOINTMENT	NO. MEETINGS ATTENDED SINCE APPOINTMENT	EXCUSED
Michael Cruz	10/01/12	No	14	11	3
Robert Dempsey	10/01/13	Yes	2	2	0
John Whitaker	10/01/13	Yes	2	2	0
Lawrence Walker	10/01/12	Yes	14	14	0
Joanna Hillman	10/01/11	Yes	10	9	1
Dale Williams	10/01/11	No	10	7	3
Robert Gamble	10/01/12	Yes	17	11	6
Jim Mitchell	10/01/12	Yes	6	6	0
Dr. Tom Nichols	10/01/12	Yes	17	14	3

Absent: Michael Cruz  
Dale Williams

Also present were the following ex-officio members:

Patrick Rhodes, Director of Aviation  
Jarrett Atkinson, City Manager  
Marcus Norris, City Attorney

and the following guests: Ken Bjork  
Craig Clairmont  
Heather Weigel  
Richard McCollum  
Steven Picou  
Craig Gualtiere

- 1) Call the Meeting to Order: Dr. Tom Nichols called the meeting to order.
- 2) Regular January 24, 2011 Meeting: Motion to approve the minutes of the regular January 24, 2011 meeting was made by Mr. Lawrence Walker and seconded by Mr. Robert Gamble, and carried unanimously.

3) Action Items:

1) None:

4) Discussion Items:

- 1) Air Service Updates: Mr. Rhodes informed members that Delta has terminated service and all equipment has either been moved or taken out of the building. He stated that all money that is owed due to landing fees will be paid and the move was very uneventful. Mr. Rhodes briefed the members on the Southwest Airlines system wide cancellations due the recent in-flight failure of a piece of the fuselage on one of their aircraft. He stated that we seen few stranded passengers due to planes not flying and that Southwest Airlines took care of them very efficiently. Mr. Rhodes announced that United Airlines is now in operation. He informed the members that the opening has been very successful and United Airlines has had very few delays and no cancellations to date.
  - 2) Ticket Level Bridge Project Update: Mr. Rhodes stated that there have been minimal complaints due to the change in passenger drop off procedures and the new cell phone lot. Mr. Steven Picou spoke on the schedule of construction at this time. Mr. Picou stated that we are about 60 days into the project. He stated that the cell phone lot is open and the VIP is no longer operating. Mr. Picou informed the members that the project is on time and everything is moving forward as planned.
  - 3) Lease Property Update: Mr. Rhodes stated that Delta has met the terms of the lease termination agreement. Mr. Rhodes advised the members that Bell Helicopter's typical a 5 year lease agreement on properties had converted to a month to month lease agreement per the original agreement. Airport Staff are working on converting all month to month agreements to longer terms. Mr. Rhodes announced that a new lease agreement with Carlson Transport is almost complete and will be presented to the City Commission for approval. Carlson Transport is a bag delivery firm hired by American Eagle.
  - 4) Terminal Furniture: Mr. Rhodes briefed the Commission on the purchase process for the terminal. Furniture is being purchased from OM Workspace through a governmental purchasing cooperative. Mr. Rhodes stated that \$625,000.00 is budgeted for furniture purchases. A purchase order has been issued to OM Workspace for \$270,000.00 which represents a significant savings.
  - 5) Enplanement Report: Mr. Rhodes presented the Airport Advisory Board with the Airport Enplanements/Operations Report. This report includes data through March 31, 2011.
- 5) Discussion of Citizen Comments: There were no comments at this time.
- 6) Tour of Terminal Construction Project: All Board members went on a tour of the new concourse.
- 7) Adjournment: Dr. Tom Nichols adjourned the meeting upon completion of the terminal tour.