

THE STATE OF TEXAS *

COUNTIES OF POTTER
AND RANDALL *

CITY OF AMARILLO
AIRPORT *

On this 24th day of January 2011, the Airport Advisory Board of the City of Amarillo, Texas convened in regular session in the Training Room at Fire Station 10.

MEMBER	TERM EXPIRES	PRESENT TODAY	NO. MEETINGS HELD SINCE APPOINTMENT	NO. MEETINGS ATTENDED SINCE APPOINTMENT	EXCUSED
Michael Cruz	10/01/12	No	13	11	2
Robert Dempsey	10/01/13	Yes	1	1	0
John Whitaker	10/01/13	Yes	1	1	0
Lawrence Walker	10/01/12	Yes	13	13	0
Joanna Hillman	10/01/11	Yes	9	8	1
Dale Williams	10/01/11	Yes	9	7	2
Robert Gamble	10/01/12	No	16	10	6
Jim Mitchell	10/01/12	Yes	5	5	0
Dr. Tom Nichols	10/01/12	Yes	16	13	3

Absent: Michael Cruz
Robert Gamble

Also present were the following ex-officio members:

Patrick Rhodes, Director of Aviation
Claude Drinnen, Deputy City Attorney

and the following guests: Ken Bjork
Craig Clairmont
Heather Weigel
Richard McConnell
Steven Picou
Greg Daniel

1) Call the Meeting to Order: Dr. Tom Nichols called the meeting to order.

1) Introduce Newly Appointed Board Members: Robert Dempsey and John Whitaker

2) Acknowledge Service of Retiring Board Members: Craig Gualtiere was not available to receive his Service Award. Chuck Speed was presented his Service Award by Mr. Patrick Rhodes who thanked for his time and service.

2) Regular November 15, 2010 Meeting: Motion to approve the minutes of the regular November 15, 2010 meeting was made by Mr. Lawrence Walker and seconded by Mr. Jim Mitchell, and carried unanimously.

3) Action Items:

- 1) Election of Chairperson and Vice-Chairperson: Motion to elect Dr. Tom Nichols as Chairperson of the Airport Advisory Board was made by Mr. Lawrence Walker and seconded by Mr. Dale Williams and carried unanimously. Mr. Dale Williams volunteered and made the motion to be the Vice-Chairperson of the Airport Advisory Board. This motion was seconded by Robert Dempsey and carried unanimously.
- 2) Set Meeting Schedule for 2011: Motion to approve the Airport Advisory Board meeting dates as follow was made by Mr. Jim Mitchell seconded by Mr. Lawrence Walker and carried unanimously.

April 18, 2011

July 18, 2011

October 17, 2011

4) Discussion Items:

- 1) Air Service Updates: Mr. Rhodes stated that United Airlines Regional Jet Service has now moved the scheduled start date to April 3, 2011. There will be two round trips daily between Amarillo and Denver. Mr. Rhodes advised the Advisory Board that the merger between Delta and Express Jet is in progress and should have little to no effect on airport operations.
- 2) Ticket Level Bridge Project Update: Mr. Rhodes announced that there will be a pre-construction meeting on Monday January 31, 2011. He stated that the start date for the Ticket Level Bridge Project will be on February 10, 2011 and will take up to 1 year to complete. Mr. Rhodes advised the Advisory Board that the cell phone lot will be the first project finished and would be around the first part of April 2011.
- 3) Parking Operations and Rates: Mr. Rhodes briefed the members on the parking rates for the Outdoor and Garage Parking areas. He stated that the parking rates for the Amarillo Airport have not changed since 1994. Mr. Rhodes announced that the preferred outdoor lot may be converted to a short term lot when the Ticket Level Bridge Project is complete. Mr. Rhodes advised the Board that the increase of the Parking Rates will add 9% to the Airport Revenue. Mr. Rhodes stated that he still needs to meet with Standard Parking and present the changes of the parking rate increase. Mr. Rhodes informed the Board that the credit card machine issue is being fixed and should be resolved as soon as possible. He is still working with Standard Parking to getting a new credit machine.
- 4) Lease Property Update: Mr. Rhodes announced that the Arden Lease for hangar 5000 is complete. This lease agreement was combined with a renewal of Arden's existing lease for a portion of building 602. He stated that negotiations with L & L Pallet had stopped. The firm has decided to remain in their current facilities. Mr. Rhodes advised that the Airlines are currently on a year to year lease. New lease negotiations will begin once the terminal project is finished. Mr. Rhodes advised that Airhost still has a current lease until June 2012 and until that time we will not be changing the food service at the Airport. Mr. Rhodes explained that IRAM is now in their new office and will be signing a lease agreement for that new area.
- 5) Artwork Display in the Terminal Building: Mr. Rhodes advised the Advisory Board that there have been requests to display certain art work in the new Terminal Building. Mr. Rhodes explained that he can see this coming soon in the near future and at that time he will bring this to the Advisory Board and then to the City Commission for approval.

- 6) Master Plan Update: Mr. Rhodes announced that the Airport Master Plan is now finished. There was a copy given to each Advisory Board Member.
- 7) Enplanement Report: Mr. Rhodes presented the Airport Advisory Board with the Airport Enplanements/Operations Report. This report includes data through December 31, 2010.
- 5) Discussion of Citizen Comments: There were no comments at this time.
- 6) Tour of Terminal Construction Project: All Board members except for Mr. Lawrence Walker went on a tour of the new concourse.
- 7) Adjournment: Dr. Tom Nichols adjourned the meeting upon completion of the terminal tour.