

**CITY OF AMARILLO, TEXAS  
NOTICE OF MEETING & AGENDA  
CONVENTION & VISITOR COUNCIL BOARD**

**REGULAR MEETING TO BE HELD ON WEDNESDAY, FEBRUARY 1, 2017 AT 8:30 AM IN THE BOARD ROOM OF THE AMARILLO CHAMBER OF COMMERCE, 1000 S POLK, AMARILLO, TEXAS.**

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**Please note:** The Convention & Visitor Council Board may take items out of the order shown on the Agenda. All or part of any agenda item may be discussed in an executive session at any time during a meeting, as may be necessary and allowed by state law. Votes or final decisions are made only in open Regular or Special meetings, not in a work session or executive session.

1. **Call to Order**
  
2. **Minutes**  
Approval of the minutes of the meeting held on December 21, 2016
  
3. **Discussion on How are we doing? – Smith Travel Research Annual Report**
  
4. **Discussion on construction alerts**
  
5. **Discussion on upcoming Texas Travel Counselors/Texas Travel Fair Conference**
  
6. **Presentation and Discussion of Operations and Finance**  
Hotel Occupancy Tax Collections  
Monthly Financials
  
7. **Presentation and Discussion of Committee Meetings**  
Arts Committee  
Communications Committee  
Convention & Tourism Committee
  
8. **Discussion on future meeting dates and possible agenda items**  
The next meeting will be February 22, 2017
  
9. **Public Forum**
  
10. **Adjourn**

Accessibility to individuals with disabilities at the Amarillo Chamber of Commerce is through its side entry on the south side of the building. An access ramp leading to the main entry is located at the side of the building. Parking spaces for individuals with disabilities are available in the south parking lot. The chamber is equipped with disability restroom facilities, and elevators that are accessible. Individuals with disabilities who require special accommodations or a sign language interpreter must contact the City Secretary's Office 48 hours prior to meeting time by telephoning 378-3013 or the City TDD number at 378-4229.