

STATE OF TEXAS

COUNTIES OF POTTER AND RANDALL

CITY OF AMARILLO

On the 10th day of April, 2018 the Amarillo Bi-City-County Public Health District Board met for a quarterly board meeting in the City of Amarillo, Department of Public Health conference room located at 1000 Martin Rd., Amarillo, Texas, with the following members present:

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD	NO. MEETINGS ATTENDED
Kenneth Crossland, DDS Chair, City of Canyon	Y	209	185
Rebecca Scott, MD Potter County	Y	1	1
Delores Thompson Potter County	Y	33	23
Judi Smith Randall County	Y	81	65
Brenda Adams Randall County	Y	1	1
Belinda Gonzales Taylor City of Amarillo	Y	46	35
Kevin Hawkins, Vice Chair City of Amarillo	Y	58	54

Administrative Officers Present:

Casie Stoughton Director, Public Health, City of Amarillo
Carol Hill Assistant Director, Public Health, City of Amarillo
Dr. Milton Health Authority, Public Health, City of Amarillo
Shaun May Director, Environmental Health, City of Amarillo
Shantel Elser Assistant Director, WIC, City of Amarillo
Joe Mike Briseno Recording Secretary, Public Health, City of Amarillo

Guests Present:

Anthony Spanel Environmental Health
John Gates Environmental Health

Item 1: Call to Order and Welcome

Chairman Dr. Crossland opened the meeting at 7:05pm, established a quorum, and conducted the consideration of the following items in the order presented.

Item 2: Introduction of Guests/New Members

Guests

Anthony Spanel	Environmental Health
John Gates	Environmental Health

Item 3: Minutes

Dr. Crossland and members of the board reviewed minutes of the previous meeting and they were approved as presented.

Item 4: Consider Public Health District Update

Casie Stoughton, Director of Public Health, and Shaun May, Director of Environmental Health, presented the Public Health district updates. (Attached)

- Include the Villages of Lake Tanglewood, Timbercreek Canyon, Palisades, and the Town of Bishop Hills in the Public Health District.
 - Board representation must also be addressed.
- Amend the Cooperative Agreement to reflect current practices; provide for consistent application of unified rules/codes and fee schedules.
- Phase one
 - Villages would send a letter of invite
 - Receive letter of application
 - Vote of acceptance for the Board.
- Phase two
 - Complete amendment draft
 - The process for a draft has been started
 - Meet with existing members
 - Potential presentations to governing boards
 - Presentation of amendments to Board of Health. Request adoption of amendments
 - Approval of amendment by new and existing members
 - Approval is set for July 2018 – October 2018
- Fee Schedules
- Representation for one additional board member

Kevin Hawkins made a motion to move forward with phase one and two of the Cooperative Agreement update initiative. Second by Belinda Taylor. All in favor

Item 5: Topical Disease Update

Dr. Milton, Health Authority, Public Health, City of Amarillo discussed rabies.

- Bats in Potter and Randall Counties
- Rabies exposure and treatment

Item 6: Administrative Reports given by Departments

WIC

Shantel Elser, Assistant Director, WIC, City of Amarillo, presented the department's report. (Attached)

- WIC Participation
 - January
 - February
 - March
- Now able to access Medicaid participants
- Summer 2018
 - Farmers market funding
 - New computer system

Public Health

Casie Stoughton, Director of Public Health, presented the Public Health report. (Attached)

- Flu Report (Charts)
 - Flu A
 - Flu B
 - Historical Trends
 - Influenza Like Illness
 - Vaccinate until the flu vaccine expires. (June 30th, 2018)
- Communicable Disease Program
 - Started monthly news letter - The Epi Link
 - Perinatal Hep B

Environmental Health

Shaun May, Director of Environmental Health, Anthony Spanel, and John Gates, presented the department's report. (Attached)

- Food establishments are on the rise
 - 1,600
 - 80 new establishments this year
 - 17 new establishments last week
- Educational Program
 - Local course
 - Accredited course
 - Max class every month
- Swimming Pool Program
- Mosquito Program

- Starting surveillance at the end of April and will start the treatment process
- New software
 - For administrators and inspectors
- Septic Program
 - Cloud based system
 - Convert pdf files to the cloud system
 - 499 septic systems permitted
 - Projecting to have over 600 septic systems for this year

Animal Management and Welfare

Richard Havens, Director of Animal Management and Welfare, presented the department's report.

- Shelter numbers continue to trend up

Statement of Direction

- 1-3 Years
 - Update Cooperative agreement
 - Update Ordinances/Municipal Code
- 3-5 Years
 - Continue review of Cooperative Agreement
 - Continue review of Ordinances/Municipal Code

Item 7: Public Forum

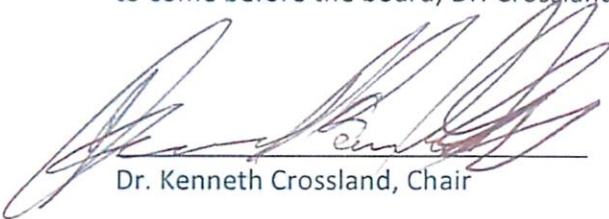
There were no comments from interested citizens on matters directly pertaining to policies, programs or services of the Amarillo Bi-City-County Public Health District Board.

Item 8: Discuss Items for Future Agendas

Members requested reports and statements of direction from all departments.

Item 9: Adjournment

Dr. Crossland set the next meeting for July 12, 2018 at 7:00PM. The location will be at the Public Health Department, located at 1000 Martin Road. With there being no further business to come before the board, Dr. Crossland adjourned the meeting at 8:15PM.



Dr. Kenneth Crossland, Chair



Joe Mike Briseno, Recording Secretary